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July 2, 2014

«Title»
«DNAME»
«City», «State» «Zip»

Dear «Title»:

Commissioner’s Regulations 100.18(f)(6) requires that all schools and districts be included in the State accountability system and that Adequate Yearly Progress (AYP) be determined for each public school, charter school and district. This requirement pertains to schools/districts with less than 30 continuously enrolled students who have participated in state assessments during the prior two years combined, or any configuration of grades K through 12 that do not participate in the regular state assessment program. In order to comply with this requirement for the 2013-14 school year, please complete and submit a self-assessment form, which can be found at the following website http://www.p12.nysed.gov/accountability/APA/Forms/Forms_home.html for the school(s) listed below:

«School_1»
«School_2»

Student achievement results in English language arts (ELA)/reading and mathematics must be provided for each grade level and/or ungraded configuration in which students are enrolled. If available, student achievement results obtained from a nationally-normed achievement test may be submitted. Please provide disaggregated data for any accountability subgroup for which the total number of students is 30 or more for the aggregate of grades K – 8 or grades 9 – 12.

Performance Levels for Grades K-8 non-State assessments

Pursuant to the adoption of Common Core Learning Standards by the State Board of Regents in 2010, there has been a shift in New York state assessments to measure the students' progress toward college- and career- readiness. Consequently, the cut scores used to determine the performance levels for non-state assessments were revised beginning with the 2012-13 school year for self-assessment schools.

Pursuant to these revisions, the table below lists the standards that will be used to determine Levels 1 to 4 for schools using non-state assessments. For Kindergarten to grade 8, please use the respective percentile bands to determine the performance Levels 1 to 4.

| Grade Level | Percentile bands corresponding to performance levels | | | | | | | |
|---------------|--|-------------|-------------|-------------|--------------|--------------|--------------|--------------|
| | ELA Level 1 | ELA Level 2 | ELA Level 3 | ELA Level 4 | Math Level 1 | Math Level 2 | Math Level 3 | Math Level 4 |
| Grade KG to 3 | 1 - 54 | 55 - 87 | 88 - 98 | 99 | 1 - 47 | 48 - 76 | 77 - 88 | 89 - 99 |
| Grade 4 | 1 - 56 | 57 - 89 | 90 - 96 | 97 - 99 | 1 - 50 | 51 - 80 | 81 - 92 | 93 - 99 |
| Grade 5 | 1 - 58 | 59 - 89 | 90 - 97 | 98 - 99 | 1 - 63 | 64 - 89 | 90 - 97 | 98 - 99 |
| Grade 6 | 1 - 47 | 48 - 83 | 84 - 91 | 92 - 99 | 1 - 48 | 49 - 82 | 83 - 96 | 97 - 99 |
| Grade 7 | 1 - 51 | 52 - 82 | 83 - 96 | 97 - 99 | 1 - 46 | 47 - 81 | 82 - 95 | 96 - 99 |
| Grade 8 | 1 - 49 | 50 - 74 | 75 - 91 | 92 - 99 | 1 - 48 | 49 - 82 | 83 - 95 | 96 - 99 |

For more details on how to use the percentile bands, and for an example on converting the percentiles into performance levels, please see the self-assessment requirements document available at: http://www.p12.nysed.gov/accountability/APA/Forms/Forms_home.html.

Performance Levels for Common Core Regents Exams

Schools with high school grades may submit Regents or course passing data to meet the reporting requirement. Schools submitting course passing data in lieu of Regents must have 85 percent or more students passing to make the Adequate Yearly Progress (AYP). New proficiency levels (Levels 1 to 5) for Common Core Regents Exams were introduced by the State Education Department (SED) in May 2014, which is posted at: <http://www.p12.nysed.gov/assessment/commoncore/updateccregentsexams-514.pdf>. The new cut scores for the five proficiency levels are available at: <http://www.regents.nysed.gov/meetings/2014/June2014/PerformanceStandardsCommonCore.pdf>. For those students who take the old Regents Exam (based on the 2005 Learning Standards) in addition to the new Common Core Regents Exam, the higher of the two scores will be used for accountability purposes. Therefore, schools submitting Regents data should determine the proficiency levels depending on whether the student took only the Common Core Regents Exam (Levels 1 to 5), or, in addition took the old Regents Exam (Levels 1 to 4). The table and the examples below illustrate how the performance levels under the old and the Common Core Regents Exams should be reported for self-assessment data submission.

| Common Core Regents Exam | | | | Old Regents Exam (2005 Learning Standards) | | | |
|--------------------------|------------------------------|--------------------|---------|--|-------------------------|--------------------|---------|
| Regents Scores for ELA | Regents Scores for Algebra I | Performance Levels | Credit | Regents Scores for ELA | Regents Scores for Math | Performance Levels | Credit |
| 85 – 100 | 85 – 100 | Level 5 | Full | 90 – 100 | 90 – 100 | Level 4 | Full |
| 79 – 84 | 74 – 84 | Level 4 | Full | 75 – 89 | 80 – 89 | Level 3 | Full |
| 65 – 78 | 65 – 73 | Level 3 | Partial | 65 – 74 | 65 – 79 | Level 2 | Partial |
| 55 – 64 | 55 – 64 | Level 2 | None | 55 – 64 | 55 – 64 | Level 1 | None |
| 0 – 54 | 0 – 54 | Level 1 | None | 0 – 64 | 0 – 64 | Level 1 | None |

Example 1: Student A gets a Level 3 on the Common Core Regents Math (CC Math) and a Level 2 on the old Regents Math exam. Since Level 3 on CC Math and Level 2 on old Math give the same partial credit to the school, report student A under the partial credit column on the self-assessment form.

Example 2: Student B gets a Level 3 on the CC Math and a Level 3 on the old Math exam. Since Level 3 on old Math gives full credit and Level 3 on CC Math gives partial credit, report student B under the full credit column on the self-assessment form. The score that earns the school the most credit will be used.

Example 3: Student C gets a Level 3 on the CC Math and does not take the old Math exam. Since Level 3 on CC Math gives partial credit, report student C under the partial credit column on the self-assessment form.

Please note that regardless of the self-assessment outcome, should the State Education Department determine that sufficient state assessment results are available to make AYP decisions, the self-assessment determinations will be replaced with those from the regular AYP process.

The completed self-assessment form must be submitted via e-mail by **Monday, September 15, 2014** to: selfassessment@mail.nysed.gov. Unless the New York State Education Department makes a determination that extenuating circumstances have prevented a school or district from completing the form in a timely manner, a school/district that is required to participate in the self-assessment process will

be designated as failing to make AYP for the 2013-14 school year, if the completed form is not received by the aforementioned date.

If you have any questions about the self-assessment process, please contact Dr. Lisa Long at selfassessment@mail.nysed.gov or 718-722-4553. Questions about the accountability status of schools in your district should be addressed to Dawn Thompson at rptcard@mail.nysed.gov or (518) 474-7965.

Sincerely,

Ira Schwartz

cc: Dawn Thompson
Lisa Long
Shibu Joseph
Paulette Coppin

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