

**New York State Education Department
LEA School Improvement Grant Application
Under 1003 (g) of the Elementary and Secondary Education Act of 1965**

Rubric for Model Implementation Plans

District: _____

School: _____

Model: _____

Reviewer: _____

Plan includes:	Complete	Partial	Minimal	Absent	Comments (must be completed if Partial, Minimal, or Absent are checked, and reference items that need clarification, or that are missing.)
1. Needs analysis completed for school. Includes description of needs analysis process, data used, and major findings.					
2. Description of connection between major findings of needs analysis and model chosen for school					
3. Comprehensive plan addresses ALL of the required actions for selected models					
4. Description of when each required action will occur during the grant period, and why at that time					
5. Milestone actions for selected model will occur in 2010-2011 school year.					

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Plan includes:	Complete	Partial	Minimal	Absent	Comments (must be completed if Partial, Minimal, or Absent are checked, and reference items that need clarification, or that are missing.)
6. Description of changes LEA may make to practices or policies to facilitate implementation of models					
7. Description of costs associated with each action (description should align with budget narrative and budget provided for grant)					
8. How much the model will cost, how much the LEA will allocate to the school from 1003(g), and additional funds allocated to school from LEA					
9. Description of how the LEA will fund the actions described in the model, including resources other than 1003(g) to support the interventions					
10. Plans to sustain the interventions after the grant ends					
11. Description of school specific obstacles to implementing plan, and plan to overcome obstacles					

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Model Implementation Plan Scoring Guide

Score	NYSED Reviewer Action	Action By: (Date and Comments)
All (11) indicators were judged Complete	None	None Required
Most (at least 7, must include #1,2, 3, 4,6, & 7) indicators judged Complete, with a few (1 or 2) judged Partial, none judged absent	Request for Information within time period set forth by NYSED	
Most or all of indicators judged Partial (must include #1,2, 3, 4,6, & 7), none judged absent	Request for Information within time period set forth by NYSED	
Most of indicators judged Partial (at least 7, must include #1,2, 3, 4,6, & 7), with a few (1 or 2) judged absent	Request LEA to resubmit Model Implementation Plan for school within determined time period. LEA SIG Grant will not be approved until new plan submitted.	
Most or all of indicators judged absent	Request LEA to resubmit Model Implementation Plan for school within determined time period. LEA SIG Grant will not be approved until new plan submitted.	

Additional Comments:

Reviewer Signature: _____

Date reviewed: _____

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