



University of the State of New York  
State Education Department

**2013 -14**

**Title II, Part A**

**Private School Participation Form  
Consolidated Application**

**Office of Accountability**

**Anne DeFiglio, Title II, Part A**

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## **Title II-A: Private Schools**

**Until 2016-17 TWO distinct reserves:**

**Reserve 1: Restoration Recalculation** for equitable PD services from 2007-08 to 2011-12

**PLUS**

**Reserve 2: Annual Allocation** for equitable PD services using USDE template

<http://www.p12.nysed.gov/nclb/allocations/1112/nonpubiia.html>



# Title II, Part A,

## Equitable Services Guidance Links

### Title II, Part A

[#1-2012 Field Memo](#) (64KB) ESEA Title II, Part A -  
Adjustments to Equitable Services provided for Non-  
Public/Private Schools (64KB) - 6/21/12

NOTE: Please see [Q&A Regarding Use of the Template for Title IIA Recalculation for Non-Public/Private Schools](#)



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# **Title II, Part A, Equitable Services Guidance Links**

## **Title II, Part A**

[#01 – 2013 Field Memo](#) (64KB)

ESEA Title II, Part A – Use of a facilitator center to provide professional development services to nonpublic/private schools



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## TITLE II, PART A – EQUITABLE SERVICES CALCULATIONS

### ALL DISTRICTS WITH PRIVATE SCHOOLS MUST COMPLETE THIS FORM IN FULL.

Title II, Part A – 1 through 2016-17, the provision of equitable professional development (PD) services to private schools requires the provision of equitable services based on two distinct funding reserves for Title II.A.

#### Reserve 1:

Each district was mandated to recalculate for equitable services for each of five years dating from 2007-08 to 2011-12. The recalculation amount was recorded in the 2012-13 Consolidated Application on #19 of the Private School Participation Form (PSPF). Districts have until 2016-17 to make full restitution of equitable services for this recalculated amount, if applicable. Some portion of the required restitution funds should be evident on this Consolidated Application.

#### Reserve 2:

Each district is obligated to provide equitable PD services based on the annual Title II.A allocation for 2012-13 and beyond. Districts must calculate equitable PD reserves for non-public/private schools every year using the template provided at: <http://www.p12.nysed.gov/nfb/allocations/1112/nonpublica.html>.  
**NYSED DOES NOT PROVIDE ADVISORY ALLOCATIONS.**

#### #19. Title II, Part A Equitable Professional Development Services - Status Table:

This section must be completed even if the private school has declined funds in the past or will decline funds in the future. See Page 1 #2 of this PSPF to record "Declining."

Answer all questions, even if the dollar amount is \$0.		Credit Amount	Debit Amount
a.	What was the full Recalculation Restoration amount [Reserve 1]? [See #19 on the completed 2012-13 Consolidated Application Private School Participation Form – Total in "Column (C) Difference.]		
b.	What was the annual allocation for 2012-13 [Reserve 2]? [Calculate using the template at: <a href="http://www.p12.nysed.gov/nfb/allocations/1112/nonpublica.html">http://www.p12.nysed.gov/nfb/allocations/1112/nonpublica.html</a> .]		
c.	<b>TOTAL</b> [Add Lines 19a and b.]		
d.	Of these funds, what amount has been expended for services to this school as of today? List today's date here:		
e.	<b>BALANCE</b> [Line 19c minus 19d.]		
f.	What is the annual allocation for 2013-14 [Reserve 2]? [Calculate using the template at: <a href="http://www.p12.nysed.gov/nfb/allocations/1112/nonpublica.html">http://www.p12.nysed.gov/nfb/allocations/1112/nonpublica.html</a> .]		
g.	<b>TOTAL</b> [Add Lines 19e and f.]		
h.	What is the amount to be reserved for PD services for this school for 2013-14 [Reserve 2]? This amount may include any portion of the total in Line 19g but should be indicative of a long-range plan for full restoration of Reserve 1 by 2016-17, if applicable.		
i.	<b>BALANCE</b> [Line 19g minus h.]		

NOTE: Each district that is required to restore funds is obligated to provide equitable services in full by the conclusion of 2016-17. For 2017-18, it is expected that the equitable services requirement will be calculated on the 2017-18 allocation only and that full restitution of 2007-08 to 2011-12 services has been completed. [Caveat: Federal rules for one-year carryover will continue to apply; however, the amount will not exceed 100% of the prior fiscal year equitable services calculation.]

#20. Private School Name

Public School District:

I certify that (Check only one box):

Full consultation with the district has taken place, and all information is complete and correct.

Full consultation with the district has NOT been completed, and I am unable to sign this form. [Print name below.]

Comments regarding service delivery options or reason(s) for declining services for any or all Title:

Name of Private School Official: (Please print or type)

Signature of Private School Official:

Date:



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<b>Formula to Determine Amount for Title II, A Equitable Expenditures</b>		
A. Number of Students	Example A	Example B
A1: District Enrollment [most current data aligned with grant year]	9,800	5,798
A2: Private School Enrollment [total most current school enrollment data aligned with each grant year for all private school students regardless of district residence - see web link and directions provided below]	464	540
A3: Total Enrollment (A1 + A2)	10,264	6,338
<b>B. Title II, Part A Allocation To Be Used for Professional Development</b>		
B1: District Allocation - See preliminary allocations at: <a href="http://www.p12.nysed.gov/accountability/allocations/1314/titleiiaallocpred.html">http://www.p12.nysed.gov/accountability/allocations/1314/titleiiaallocpred.html</a>	306,141	284,508
B2: Indirects and Administration (for public and private programs) + Class Size Reduction + Recruitment Activities [all Title II, Part A, district expenses that are not professional development]	301,794	86,518
B3: Amount District is Using for Professional Development (B1 - B2) [for current and each recalculated grant year]	4,347	197,990
<b>C. Hold Harmless Amount</b>		
C1: Based on FY2001 Eisenhower Professional Development + Federal Class Size Reduction used for Professional Development [from program year 2001-02 - see web link and directions below]	39,310	31,556
<b>D. Per Pupil Rate</b>		
D1: Use either B3 or C1 - whichever is larger (divide by A3)	3.82	31.23
<b>E. Equitable Services</b>		
E1: Amount District must reserve for equitable services for participating private schools (A2 x D1)	1,772	16,864

**Web Link:**

To complete lines A2 and C1 of the template, please refer to the hold-harmless funding level spreadsheet and the nonpublic enrollment data spreadsheets at:

Hold-Harmless Funds:

<http://www.p12.nysed.gov/nclb/allocations/1112/TIIAHH0102.xls> (133KB)

Enrollment data:

<http://www.p12.nysed.gov/nclb/allocations/1112/Nonpubenrollment2007-2013open.xls> (353KB)



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## 2013-2014 PRIVATE SCHOOL PARTICIPATION FORM

COMPLETE THIS FORM FOR EACH PRIVATE SCHOOL LOCATED IN THE SCHOOL DISTRICT

PLEASE NOTE: This form MUST be completed by the public school official in consultation with private school officials.

The private school administrator is required to certify this form and should add comments, if any, in item #20.

<b>#1. Private School Information</b>						
Private School Name		Contact Person				
Street Address		Contact Telephone				
City/Town, Zip Code		Contact Email				
BEDS Code		Public School District				
<b>#2. Equitable Services: Provide the allocation for each program below. The allocation cannot be blank, even if it is \$0. Receiving Services OR Declining Services must be checked for any program with an allocation greater than \$0.</b>						
	Title I, A Improving Academic Achievement (Insert amount from Line 17c.)	Title II, A Teacher Quality (Insert amount from Line 19h of this form.)	Title III Limited English Proficient	Title II, D* Technology	Title IV* Safe & Drug Free Schools	Title V, A* Innovative Programs
				*only if using Title VI, B REAP-Flex options		
Private School Equitable Services	\$	\$		\$	\$	\$
Receiving Services						
Declining Services						
<b>#3. Consultation: Meaningful consultation has taken place between the local education agency and private school officials to design and develop the program services and benefits to be provided.</b>						
Consultation meetings (face to face) must continue through implementation and assessment of such services. Records of the meeting(s) such as agendas and meeting summaries must be kept on file in the school district and available upon request.						
Dates of Meetings:						



## Questions and Answers

**Please submit questions regarding the completion of the Title II, Part A section of the PSPF to:**

**[conappta@mail.nysed.gov](mailto:conappta@mail.nysed.gov)**

**PLACE IN SUBJECT LINE:**

**“Title IIA PSPF”**