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**TO:** Superintendent of Focused Districts

**FROM:** Ira Schwartz

**DATE:** October 5, 2012

**SUBJECT:** Update on Selection of Outside Educational Experts (OEE)

**ALERT!**

**The Deadline for Submission of Outside Educational Experts (OEE) Candidate Applications has been Extended to Close of Business on Friday, October 12, 2012.**

The purpose of this memo is to respond to questions regarding OEE's that we have received as the result of memos that I sent to Focused Districts on September 18, 2012.

The OEE candidate application can be found at <http://www.p12.nysed.gov/accountability/forms.html> and should be completed in full by the OEE candidate and returned to the district along with a resume. The district is responsible for submitting the documents to The New York State Education Department (NYSED).

Districts should send the completed OEE candidate application and resume by Friday, October 12 to the attention of Doris Hill-Wiley, via e-mail at [DTSDereviews@mail.nysed.gov](mailto:DTSDereviews@mail.nysed.gov) or via postal mail at: New York State Education Department, 89 Washington Avenue, Room 385 EBA, Albany, NY 12234.

In order to facilitate the OEE selection process, a list of OEE's who have served on school reviews in 2011-12 is enclosed. This list is for informational purposes only. Districts are not required to use this list; rather, they may use the criteria listed on the OEE candidate application to guide their selection.

To assist you in making decisions about OEE selection and participation in the DTSDE process, we will post answers to frequently asked questions on the Office of Accountability website by **Tuesday, October 9<sup>th</sup>**. Any additional questions pertaining to OEE's should be directed to the Office of Accountability's School and District Review Team at [DTSDereviews@mail.nysed.gov](mailto:DTSDereviews@mail.nysed.gov) or by telephone to 518-474-5923.

We look forward to assisting you in your school improvement efforts.

Enclosure