



THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 12234

ASSISTANT COMMISSIONER  
Office of Assessment Policy, Development and Administration

September 2011

To: District Superintendents  
Superintendents of Public and Nonpublic Schools  
Principals of Public, Charter, and Nonpublic Schools

From: David Abrams 

Subject: Update on Printed Materials for the Regents Exams and Regents Competency Tests (RCTs)

The purpose of this memorandum is to inform you about changes made in the way the Office of Assessment Policy, Development and Administration will be delivering certain non-secure testing materials to schools, beginning in the 2011-12 school year. We appreciate all the work you do to implement the New York State Testing Program.

At its May 2011 meeting, the Board of Regents enacted several cost containment measures in response to an \$8 million dollar funding gap. Due to these measures, the Department will no longer provide printed copies of the following materials, which will be available on the Department's website. Schools must print sufficient copies to supply each student with:

1. **Regular edition reference tables for Physical Setting/Earth Science, Physical Setting/Chemistry, and Physical Setting/Physics, and the translated edition of the reference tables for Physical Setting/Earth Science.** Please note that the Department will continue to provide schools with the braille and large-type editions in the shipment of non-secure test materials. The reference tables can be found on the Department's website at <http://www.p12.nysed.gov/apda/reftable/home.html>.

Additional information for the online versions of the reference tables can be found at <http://www.p12.nysed.gov/apda/reftable/rt-memo-11.pdf>.

2. The **essay booklets** for the Regents Comprehensive Exam in English and the **essay booklets** for the Regents Exams in U.S. History and Government and Global History and Geography. The essay booklets can be found on the Department's web site at <http://www.p12.nysed.gov/apda/hsgen/home.html#fui>.

3. The **RCT in Writing Answer Booklets**. The answer booklets for the RCT in Writing can be found at <http://www.p12.nysed.gov/apda/hsgen/home.html#fui>.

In addition, the following materials must be printed and supplied to all school personnel involved in the administration and scoring of Regents Exams and RCTs:

4. **Directions for Administering Regents Exams** and the **Directions for Administering and Scoring RCTs**. These materials can be found on the Department's web site at <http://www.p12.nysed.gov/apda/hsgen/home.html>.
5. **Information Booklets for Scoring Regents Exams**. These materials can be found on the Department's web site at <http://www.p12.nysed.gov/apda/hsgen/home.html>.
6. **Scoring Keys and Rating Guides** for any of the Regents Exams or for the RCT in Writing. These materials can be found on the Department's website at <http://www.p12.nysed.gov/apda/scoring/home.html#scoring-hs>.

We apologize for any inconvenience this may cause. If you have any questions, please contact the Office of Assessment Policy, Development and Administration at 518-474-8220 or by e-mail at [emscassessinfo@mail.nysed.gov](mailto:emscassessinfo@mail.nysed.gov). Thank you for all that you do on behalf of the students of New York State.