

WORKSHEET FOR DEVELOPING ONLINE REQUESTS FOR ELEMENTARY- AND INTERMEDIATE-LEVEL EXAMS (ENGLISH LANGUAGE ARTS AND MATH)

This worksheet may be photocopied by the school and used in your school in any of several ways:

- As a worksheet for preparing your school's online request for submission to the Department
- For circulation to department chairpersons, teachers, special education coordinators, and other school staff for reporting their exam needs to your school's central office on a subject-by-subject basis

Be sure to retain in your files the final version of this worksheet which matches the online request your school will submit to the Department. You will need to use that version for checking the confirmation notice, which will be sent to your principal by e-mail within three business days of the submission of your online request.

Do not submit this worksheet to the State Education Department.

School Name _____

Date _____

TITLE	Paper	CBT	Large Type	Braille	Test Read*	Oral Trans.**
Grade 3 English Language Arts						
Grade 4 English Language Arts						
Grade 5 English Language Arts						
Grade 6 English Language Arts						
Grade 7 English Language Arts						
Grade 8 English Language Arts						
Grade 3 Mathematics						
Grade 4 Mathematics						
Grade 5 Mathematics						
Grade 6 Mathematics						
Grade 7 Mathematics						
Grade 8 Mathematics						

Alternative Language Editions

Title	Chinese (Trad.)	Haitian Creole	Korean	Russian	Spanish
Grade 3 Math					
Grade 4 Math					
Grade 5 Math					
Grade 6 Math					
Grade 7 Math					
Grade 8 Math					

*For Test Read, enter the total number of students who have the accommodation of test read.

**Enter the total number of students who require an oral translation of a lower incidence language. Add this total to the Test Read total and enter their sum in the online examination request system under "Test Read."