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January 26, 2016

To: District Superintendents
Superintendents of Public Schools
Administrators of Public, Nonpublic and Charter Schools

From: Jhone M. Ebert, Senior Deputy Commissioner for Education Policy

Subject: Important Update on January Regents Exams

As a State, we are sometimes affected by snow and ice storms, and emergencies that require our schools to be closed. Today, we are seeing reports that school districts across the State will be affected by one or more days of school closures during the administration of the January Regents Exams. Student safety is our first priority during any instance where districts must close because of safety issues. Statewide exams may be moved to another day as described below.

When the school district reopens, each school superintendent, charter school leader, and nonpublic school principal in a district or school impacted by closure must send to the Department at emscassessinfo@nysed.gov a description of the date(s) on which schools were closed due to these emergencies, which January Regents Exams had to be canceled, when you plan to administer the tests, and your comprehensive plan to ensure the security of exams and scoring materials during this time period.

Please observe the following constraints when submitting your plan:

- All exams should be administered as close as possible to the original administration window.
- Although scoring materials will be available according to the previously posted schedule, you may not access or distribute these scoring materials until all exams have been administered in your school.
- Regents Exam booklets should be kept secure until 5:00 pm on Friday, January 29.

We will work together to ensure that these situations are navigated in a way that keeps us all safe, is fair to students, and trusts our school and district leaders to preserve the integrity of the Regents Exam program.

If you have any questions, please contact our team at emscassessinfo@nysed.gov or 518-474-5902.