



Office of Elementary, Middle, Secondary and Continuing Education  
OFFICE OF STATE ASSESSMENT, Room 775 EBA  
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June 2004

**TO:** Principals of Public and Nonpublic Schools in New York City

**FROM:** Steven E. Katz, Bureau Chief *SEK*

**SUBJECT:** Regional Centers for the June 2004 Regents Examination Period

Emergency supplies of test booklets will be located at the regional centers listed below. These centers are intended to provide test booklets for last-minute emergencies, when copies can no longer be obtained from the Department. The officials in charge are authorized to release examination booklets **only** on the day of the examination. **Only** materials for morning examinations will be released in the morning; materials for afternoon examinations may be released any time **after** 11:00 a.m. Scoring keys will not be released until **after** the Uniform Statewide Admission Deadlines (10:00 a.m. for morning examinations; 2:00 p.m. for afternoon examinations).

Please contact the official in charge of the regional center before sending a representative to pick up test materials. The person sent to pick up an emergency supply of test materials must present authorization written on school letterhead stationery and signed by the principal. The authorization must identify the person picking up the materials and list the specific materials requested. The school representative obtaining examination materials must provide identification with a photograph, countersign the authorization letter, and leave it with the official in charge of the regional center.

**80. MANHATTAN**

Maureen Lynch  
Martin Luther King, Jr., High School  
122 Amsterdam Avenue  
212-501-1300  
212-501-1350 (fax)

**81. BRONX**

Al Davino  
Herbert H. Lehman High School  
3000 E. Tremont Avenue  
718-904-4200  
718-904-4285 (fax)

**83. BROOKLYN**

Kathleen Farrell  
Midwood High School  
2839 Bedford Avenue  
718-724-8500  
718-724-8515 (fax)

**84. QUEENS**

Marina Rodriguez  
Francis Lewis High School  
58-20 Utopia Parkway  
Flushing, NY 11365  
718-357-7740 ext. 508  
718-357-5903 (fax)

**85. STATEN ISLAND**

Christine Drucker  
New Dorp High School  
465 New Dorp Lane  
718-667-8686 ext. 3203  
718-987-4889 (fax)