



Barbara M. Wallis, Bureau Chief
Test Administration and Communications
Office of State Assessment

May 2010

TO: Principals of Public and Nonpublic Schools
FROM: Barbara M. Wallis *Barbara M. Wallis*
SUBJECT: Regional Centers for the May 2010 Component Retest Period

Emergency supplies of test materials for the May 2010 Component Retests will be located at the regional centers listed below. These centers are intended to provide test booklets for last-minute emergencies, when copies can no longer be obtained from the Department's contractor for component retest materials, Measurement Incorporated. The officials in charge are authorized to release examination booklets **only** on the day of the test. For component retests, all materials for 9:00 a.m., 11:00 a.m., and 1:00 p.m. testing sessions may be released in the morning.

Please contact the official in charge of the regional center before sending a representative to pick up test materials. Principals are reminded that the person picking up component retest materials must present a letter on school stationery, signed by the principal, identifying the person and listing the materials requested. The school representative picking up the component retest materials must present photo ID (a driver's license, for example) and must countersign the letter to indicate receipt of the materials. Please retain these letters and return them to the Department with the report of materials distributed

80. MANHATTAN

Sam Abbassi
Manhattan/Hunter Science HS
122 Amsterdam Avenue, Room 205E
212-501-1274
212-501-1171 (fax)
sabbassi@schools.nyc.gov

81. BRONX

Al Davino
Herbert H. Lehman High School
3000 E. Tremont Avenue
718-904-4287
718-904-4285 (fax)
adavino@schools.nyc.gov

83. BROOKLYN

Katherine Kefalas
South Shore High School
6565 Flatlands Avenue
718-968-4190
718-251-0248 (fax)
kkefala@schools.nyc.gov

84. QUEENS

Dany Velazquez
Francis Lewis High School
58-20 Utopia Parkway
718-281-8200 ext. 8201
718-357-5903 (fax)
dvelazq2@schools.nyc.gov

85. STATEN ISLAND

Judy Cohen
Staten Island ISC
715 Ocean Terrace, Bldg. A, Rm. 127
718-390-1579
718-420-5665 (fax)
jcohen32@schools.nyc.gov