



THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK

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Office of Elementary, Middle, Secondary and Continuing Education

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Office for Standards, Assessment and Reporting
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May 2005

TO: Principals of Public and Nonpublic Schools in New York City

FROM: Steven E. Katz, Bureau Chief *SEK*

SUBJECT: Regional Centers for the May 2005 Component Retest Period

Emergency supplies of test materials for the May 2005 component retests will be located at the centers listed below. These centers are intended to provide test booklets for last-minute emergencies, when copies cannot be obtained from the Department's contractor for component retest materials, Measurement Incorporated. The officials in charge are authorized to release test booklets **only** on the day of the test. For component retests, all materials for 9:00 a.m., 11:00 a.m., and 1:00 p.m. testing sessions may be released in the morning.

Please contact the official in charge of the regional center before sending a representative to pick up test materials. The person sent to pick up an emergency supply of test materials must present authorization written on school letterhead stationery and signed by the principal. The authorization must identify the person picking up the materials and list the specific materials requested. The school representative obtaining Component Retest materials must provide identification with a photograph and must countersign the authorization letter and leave it with the official in charge of the regional center.

80. MANHATTAN

Maureen Lynch
Martin Luther King, Jr., High School
122 Amsterdam Avenue
212-501-1230
212-501-1350 (fax)
mlynch@nycboe.net

81. BRONX

Al Davino
Herbert H. Lehman High School
3000 E. Tremont Avenue
718-904-4200 ext. 1642
718-904-4285 (fax)
ADavino@nycboe.net

83. BROOKLYN

Kathleen Farrell
Midwood High School
2839 Bedford Avenue
718-724-8520
718-724-8515 (fax)
kfarrel@nycboe.net

84. QUEENS

Marina Rodriguez
Francis Lewis High School
58-20 Utopia Parkway
Flushing, NY 11365
718-357-7740 ext. 508
718-357-5903 (fax)
mrodrig1@nycboe.net

85. STATEN ISLAND

Christine Drucker
New Dorp High School
465 New Dorp Lane
718-667-8686 ext. 3203
718-987-4889 (fax)
cdrucke@nycboe.net