

RFP # 21-006 Questions and Answers

1. I had a general question regarding the Nita M. Lowey 21st CCLC Technical Assistance Resource Center Program. If possible, I was wondering if I could get additional clarification regarding the types of entities that are eligible to apply for this program. A previous RFP issued for the program stated the following:

"Eligible applicants may include Local Education Agencies, Boards of Cooperative Educational Services (BOCES), public or private Institutions of Higher Education (IHEs), not-for-profit and for-profit organizations or agencies."

Although this information is no longer included in the current RFP, is the information above still applicable?

- A. RFP #21-006 is a request for applicants to be a technical assistance resource center for subgrantees. Any entity with the necessary experience as specified in the RFP may apply.
2. Regarding the section below, does it mean that a subcontractor who does SMVs cannot offer services in any capacity to other subgrantees (including ones they are not monitoring)?

"Subcontractor service providers whose responsibility include assisting with the monitoring process of subgrantees conducting site monitoring visits (SMVs and writing SMV reports) may not be entities who are affiliated with or offer other services to any 21st CCLC subgrantee, such as local evaluation services, professional development, etc."

- A. As stated in the RFP, a subcontractor may not be an entity who is affiliated with or offers services to any 21st CCLC subgrantee. Subcontractors hired to assist with monitoring may not be entities offering services in any capacity to other 21st CCLC subgrantees, including ones they are not monitoring.
3. When the RFP is referring to technical assistance visits to be completed each year by the Resource Center, it states the following:

"It is anticipated that approximately 10%-15% of programs require an on-site TA visit during any program year."

Does 10%-15% of 'programs' refer to the number of subgrantees or the number of programs run by those subgrantees? For example, there are 77 subgrantees in NYC, but over 160 programs run by those subgrantees.

- A. In this case the RFP should have said 10%-15% of subgrants, rather than subgrantees or programs, will require a TA visit during any program year. A subgrantee entity might have more than one grant. Additionally, a single subgrant may run more than one program if it is a multiple site subgrant, since different program sites might have different programs for different age groups of students.

4. Regarding the below excerpts taken from the RFP starting on page 2, does the wording below mean that **all of the proposed subcontractors** must be MWBE/MBE-WBE?

Page 2: “Subcontracting will be limited to thirty percent (30%) of the total contract budget. Subcontracting is defined as non-employee direct personal services and related incidental expenses, including travel.”

Page 4: “For purposes of this procurement, NYS Education Department hereby establishes an overall goal of 30% of the total contract amount for M/WBE participation, 17% for Minority-Owned Business Enterprises (“MBE”) participation and 13% for Women-Owned Business Enterprises (“WBE”) participation based on the current availability of qualified MBEs and WBEs.”

- A. No, the above language from the RFP does not mean that all of the proposed subcontractors must be M/WBE. Bidders must comply with the subcontracting *limit* of 30%, while the M/WBE participation is a *goal* set at 30%. M/WBE participation not only includes services but can also include materials or supplies purchased from minority and women-owned firms certified with the NYS Division of Minority and Women Business Development.
5. The Network for Youth Success' former Capacity Building Committee has been renamed the Public Funding Task Force. Meetings are held virtually, for 2-3 hours each, approximately quarterly. Can you please clarify that participation in this group, rather than the Capacity Building Committee, is required?
 - A. Yes, since the name of The Network for Youth success' former Capacity Building Committee has been renamed the Public Funding Task Force, it is participation in this group, rather that the Capacity Building Committee, that is required.
 6. Our Research Foundation, who will be submitting the application on our behalf, wants to clarify whether funds from the grant can be allocated to organizations who serve on the advisory committee.
 - A. It is not clear what advisory committee is being referring to. It is also unclear what funds are being referred to. Funds for this procurement contract are for the operation of the Technical Assistance Resource Center and will be used as described in the RFP. Funding for staffing must be used to meet the staffing requirements in the RFP.