

September 2015 Tips & Tricks

Happy School Year!!

I'm back to wish you all a fabulous, HEALTHY and safe school year. As always, here are a few items that I've been getting calls/emails about lately...

1. MV-524 cards

This affects any school contracting with a Driving School. MV-524 card holders are the in-car instructors associated with said driving school. Their cards are renewed every 2 years. You probably have MV-524 card holders whose cards are expiring 9/30/15. You will need to get me their updated information asap. I know that many of you are still waiting for your MV-524 cards. You can send me your paperwork with everything listed but the new MV-524# and expiration date. I'll allow you to fax or email me the card(s) a week or 2 later if you're looking to expedite the process. Send me a DE-1A and list them in section 7. Make sure you send all 3 pieces of their information (driver's license, updated MV-524, and 30 hour certificate).

Also make sure you know which drivers are going to be with your students. It's your responsibility to know who is driving with your students!

2. Any lecture teacher receiving this or school leader who passes this on to their MV-283 card holders, please feel free to email me your contact information. Phone numbers and email addresses are helpful in spreading the word on Driver Education (guidelines, contests, paperwork tips and tricks, etc).

3. It's come to my attention that there are schools that are allowing students to make up absences by doing assignments. This is NOT allowed. Students must make up lecture classes by attending the missing lecture class and make up their driving session by driving in a car. That being said, students are not allowed to double up on sessions. 90 minutes is the maximum amount of time per day for lecture, and 90 minutes is the maximum amount of time per day for in-car instruction.

4. Lastly, just a reminder of our updated DTSE guidelines. The guidelines and its preamble may be found at: <http://www.p12.nysed.gov/cte/de/DTSEGuidelines.html>. (You'll want to pay special attention to Section XIII, items 2-4)

As always, please forward this on to others who may find it useful, ESPECIALLY those who fill out the paperwork.