

**Part I: General Information and Fire/Life Safety History
(to be completed annually)**

The annual fire safety inspection for this building took place on:

NOTE: The Inspection Date cannot be earlier than 45 days before the Due Date.

Month		Day		year

1. Indicate the primary use of this facility: (check one box)

a) Instructional		f) Maintenance	
b) Administrative		g) Other (specify)	
c) Bus Maintenance		h) Public Library	
d) Bus Storage Only		i) Storage	
e) Leased-Facility-Off-School-Grounds		j) Vacant	

2. Is there a fire sprinkler system in this facility? Yes _____ No _____

If yes, is the sprinkler alarm connected with the building alarm? Yes _____ No _____

3. Is there a fire hydrant system for facility protection? Yes _____ No _____

If yes, indicate ownership of the system.

Public Owned _____ School Owned _____ Other _____ (specify)

4. Indicate the ownership of this facility: Owned _____ Leased from others _____

a. If the building is not District Owned, provide the name and address of Landlord or Building Owner:

_____ (name)

_____ (address)

_____ (address)

_____ (telephone #)

5. Does the District lease the building or spaces within the building to others? No _____ Yes _____

a. If yes, indicate the tenant(s):

_____ (name)

_____ (address)

_____ (address)

_____ (telephone #)

6. What is the current gross square footage of this facility?
(to the nearest whole ten feet)

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7. If this facility is vacant, skip the remaining questions and go to Part II Non-Conformance Report Sheet (on page 4) Vacant buildings are to be inspected for compliance with Items #25A-1 through #26A-3

8. If this facility is used for instruction, complete (a) – (d); otherwise go to question # 9.

a) Fire drills were held in accordance with Section 807 of State Education Law and Section F405 of the 2015 International Fire Code and F403.5.4 of the NYS Uniform Code Supplement. Yes_____ No_____

b) Average time to evacuate this facility:

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Minutes Seconds

c) Arson and fire prevention instruction was provided in accordance with Section 808 of State Education Law; which requires every school in New York State to provide a minimum of 45 minutes of instructions in arson, fire prevention, injury prevention, and life safety during each month that school is in session. Yes_____ No_____

d) Employee fire prevention, evacuation, and fire safety training was provided and Records maintained in accordance with Section F406 of the 2015 International Fire Code. Yes_____ No_____

9. If the fire alarm was activated since the last annual fire inspection, was the fire department immediately notified? Yes_____ No_____

10. Have there been any fires in this facility since the last annual fire inspection? Yes_____ No_____

If yes, indicate:

a) Number of fires

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b) Total number of injuries

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c) Total cost of property damage \$

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Part II: Public School Fire and Building Safety Non-Conformance Report Sheet

School District _____
 Facility # _____

Building Name _____

Part II-A (to be completed for public schools only – except "Big 4")					Part II-B					Part II-B					Part II-B										
Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected							
01A-2					08A-2					13A-2					19E-1										
01B-1					08B-2					13B-2					19F-1										
01C-1					08C-2										19G-1										
01D-1					08D-2					14A-2					19H-2										
01E-1					08E-2					14B-2															
					09A-2					14C-2					20A-1										
02A-2					09B-2					14D-1					20B-1										
02B-1					09C-1					14E-1					20C-1										
02C-3					09D-1					15A-2					21A-3										
02D-1					09F-2					15B-1					22A-3										
02E-2					09G-2					15C-2					22B-3										
02F-3					10A-2					15D-2					22C-3										
02G-2					10B-2					15E-1					23A-1										
					10C-1					16A-2					23B-1										
03A-3					10D-1					16B-2					23C-1										
03B-1										16C-2					23D-2										
					11A-2					17A-3					24A-3										
04A-2					11B-1					17B-2					25A-1										
04B-2					11C-2					17C-2					25B-1										
04C-1					11D-2					17D-2					25C-1										
					11E-1					17E-1															
05A-3										17F-3					26A-3										
05B-2					12A-1					17G-1					If any additional non-conformances are observed, check item 26A-3 and list the Code section below. _____ _____ _____ Inspector The inspector has been provided with a copy of the previous year's school fire safety report: Yes _____ No _____										
05C-2					12B-3					17H-2															
					12C-2					17I-2															
06A-1					12D-2					17J-1															
06B-1					12E-1					17K-1															
06C-1					12F-1					17L-1															
06D-2					12G-1																				
06E-3					12H-1					18A-2															
06F-1					12I-1					18B-2															
06G-1					12J-1					18C-2															
06H-2					12K-1					18D-2															
					12L-1					19A-3															
07A-3					12M-1					19B-2															
07B-2					12N-1					19C-1															
07C-2					12O-2					19D-1															

All schools complete Section 8 only if the building has electrically-operated folding partitions.

Initial Inspection:

Fire Safety Inspector: Name _____
 Date _____

Registry # _____ (26E-4)

Final Inspection (if required):

Fire Safety Inspector: Name _____
 Date _____

Registry # _____ (26F-4)

Part III: Public School Certifications

Section III-A. Fire Inspector

The individual noted below inspected this building and the information in this Fire Safety Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 1208

Name: _____ Telephone #: (____) _____
Title: _____ Registry # _____
Email: _____ (as designated by the NYS Department of State)

Section III-B. Building Administrator or Designee

The individual noted below certifies that this building was inspected on _____ (date) as indicated in Section III-A above.

Name: _____ Telephone #: (____) _____
Title: _____ Email: _____

Section III-C. School Superintendent

I hereby submit this fire inspection report on behalf of the Board of Education and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Public School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. For any uncorrected nonconformances that appear on this report, the Board of Education or Board of Trustees, at the meeting held pursuant to Section 807-a of the State Education Law, adopted a written plan of correction for those nonconformances, and such plan is available for public scrutiny.

Name: _____ Telephone #: (____) _____
Title: _____
Email: _____ Electronic Signature (via NYSED Portal)