

The University of the State of New York

The State Education Department Albany, New York 12234

Request for Proposals (RFP)

Announcement of Funding Opportunity

Smart Start Program

Purpose of Grant	<p>To develop, implement, and share innovative programs that provide professional development and support to increase expertise in computer science, engineering, and/or educational technology among teachers in grades K-8.</p> <p>These programs (and component activities, materials, professional development resources, etc.) will support the mission of the NYS Board of Regents, which is to ensure that every child has equitable access to the highest quality educational opportunities, services and supports in schools that provide effective instruction aligned to the state's standards, as well as positive learning environments so that each child is prepared for success in college, career, and citizenship.</p>
Project Period	<p>The grant period is anticipated to be five years, from July 1, 2020 to June 30, 2025. A budget for Year One (7/1/20 to 6/30/21), must be submitted with this application, together with a five-year budget narrative.</p> <p>Funding beyond Year Two will be contingent upon the State Legislature appropriating funds, satisfactory performance in the previous year, and timely receipt of the annual report.</p>
Authority	Capital Projects Enacted Budget Bill (S.7504-D, A9504-D)
Eligible Applicants	<p>Public school districts and consortia of districts or district(s) and BOCES. Charter Schools, Religious and Independent Schools, Institutions of Higher Education, and 503(c) Corporations are not eligible to apply.</p> <ul style="list-style-type: none">• New York City:<ul style="list-style-type: none">○ New York City proposals must be submitted by a Community School District (CSD), either as an individual CSD or as part

of a consortium of two (2) or more CSDs. District 75 may submit either as an individual district or as part of a consortium with one (1) or more CSDs. As this grant is targeted to grades K-8, New York City High Schools are not eligible to participate.

- Big Four Districts:
 - Big Four public school districts (Buffalo, Rochester, Syracuse, and Yonkers) must apply individually.
- Rest of State (ROS)
 - Rest of State (ROS) districts may apply individually if their total enrollment of all students as of the 2017-2018 school year equals or exceeds 8,000 students P-12 (excluding charter school enrollment) *and* they are able to meet expectations for, at minimum, a Focused grant award. See [Program Scale section](#) for more information. These districts may also participate in a consortium with one or more ROS districts. NYSED will use the [FINAL District Level Data by Grade 2017-18 District Enrollment – all Students list located on NYSED’s website](#) (included in this RFP as [Appendix D](#)) to determine district enrollment counts.
 - All ROS public school districts with total enrollment of all students P-12 as of the 2017-2018 school year below 8,000 must apply as a consortium.
 - Consortia must be able to meet the expectations for, at minimum, a Focused grant award. See [Program Scale section](#) for more information. The total enrollment of all participating districts must equal or exceed 8,000 students P-12.
 - Consortia must be organized in one of two ways:
 - A Board of Cooperative Educational Services (BOCES)-led consortium comprised of the BOCES and two or more Districts as consortium members; or
 - District-led consortiums comprised of two or more Districts as consortium members.
 - Consortia cannot include more than one BOCES.
 - All Consortia proposals must be submitted by the Consortium Lead.
- Maximum number of proposals:
 - Each applicant (NYC CSD or consortium, Big 4 district, or ROS district or consortium) may submit one (1) application.
- Participation in proposals
 - Each New York City Community School District may participate in one (1) application **either** individually **or** as part of a consortium with other Community School Districts. It is

	<p>the responsibility of the superintendent to ensure that the district is only included in one (1) application total, not one (1) individual and one (1) consortium.</p> <ul style="list-style-type: none"> ○ Each Big Four District may submit one (1) application. The Big 4 Districts may not participate in a consortium. ○ ROS Districts with 8,000 or more students may participate in one (1) application either individually or as part of a consortium with other districts and/or a BOCES. It is the responsibility of the superintendent to ensure that the district is only included in one (1) application total. ○ ROS Districts with fewer than 8,000 students must participate as part of a consortium with other districts and/or a BOCES. It is the responsibility of the superintendent to ensure that the district is only included in one (1) application total. ○ BOCES may submit one (1) proposal as the Lead of a Consortium of at least two (2) districts. <ul style="list-style-type: none"> ● Preference, in the form of bonus points, shall be given to proposals that include one or more Districts that are identified as High Needs. Please see the Preference Section for more information.
<p>Available Funding</p>	<p>\$6,000,000 will be allocated annually.</p> <p>Funding after Year Two is contingent upon the State Legislature appropriating funds, satisfactory performance in the previous year, and timely receipt of the annual report.</p> <p>Please see the Funding and Awards Section of this RFP for additional information.</p>
<p>M/WBE Requirement</p>	<p>Minority and Women-Owned Business Enterprise (M/WBE) Participation Goals Pursuant to Article 15-A of the New York State Executive Law for this grant is thirty percent (30%) of each applicant's total discretionary non-personal service budget each year of the grant. See the M/WBE Participation Goals section and Appendix G for further information and forms for completion.</p>
<p>Application Due Date</p>	<p>Applicants must submit one electronic copy of the completed application as an attachment in Microsoft Word to SmartStart@nysed.gov by November 19, 2019.</p> <p>Applicants must also submit one (1) original copy on paper and three (3) paper copies of the full application, postmarked by November 19, 2019, to:</p>

	New York State Education Department Office of Educational Design & Technology 89 Washington Avenue Room 880 EBA Albany, NY 12234 Attn: Mary Ann Valikonis		
Important Dates for Awarding Grants	Applications must be postmarked by: November 19, 2019	Anticipated Preliminary Award Notification: Winter 2020	Anticipated Project Period: 7/1/20 to 6/30/25
Questions and Answers	All questions must be submitted by email to smartstart@nysed.gov by close of business, October 8, 2019. A complete list of all Questions and Answers will be posted to P-12 Funding Opportunities no later than close of business, October 22, 2019.		
Webinar	A live webinar will be held on September 25, 2019 from 9:30am until 11:30am that will provide programmatic information for applicants. Applicants are strongly urged to attend. Information on how to access the webinar will be posted to the Office of Educational Design and Technology's website on or before September 15, 2019. If attendance is not possible, applicants are strongly encouraged to watch the recording of the webinar, which will be posted to the Office of Educational Design and Technology's website 2 business days following the live webinar.		
Notice of Intent	NYSED strongly encourages all prospective applicants to submit an NOI to ensure a timely and thorough review and rating process. The notice of intent is a simple email notice stating your organization's (use the legal name) intent to apply for this grant. Please send the NOI to smartstart@nysed.gov by November 5, 2019.		
SED Contacts	Program Matters: Mary Ann Valikonis smartstart@nysed.gov	Fiscal Matters: Jessica Hartjen smartstart@nysed.gov	M/WBE Matters: Aimee Lang smartstart@nysed.gov

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2020-2025 Smart Start Grant Application

Application Guidance

Purpose

The Smart Start Grant program promotes the development, implementation, and sharing of innovative programs that provide professional development and support to increase expertise in computer science, engineering, and educational technology among teachers in grades K-8, to allow such teachers to become in-house experts in the school and district.

Background

NYSED recognizes the need to prepare students to succeed in the dynamic 21st-century economy, specifically in the areas of computer science, engineering, and educational technology. According to the United States Department of Labor Bureau of Labor Statistics,

“Employment of computer and information technology occupations is projected to grow 13 percent from 2016 to 2026, faster than the average for all occupations. These occupations are projected to add about 557,100 new jobs.”

In addition, the average wage for computer and information technology occupations exceeds all other occupations.¹ The number of jobs that require medium- to high-level technology skills are growing, and the number of jobs requiring no technology skill are shrinking.² New York state students must be prepared for the workforce they will enter upon graduation.

Upon graduation, every student in New York State should know how to live safely and productively in a digitally-dominated world, understand the types of tasks computation can help automate, understand essential features of how the technologies of their lives work, and be able to effectively utilize technology to create, research, communicate, and collaborate. To ensure this, and to comply with Part R of Chapter 56 of the Laws of 2018, NYSED staff will present draft NYS K-12 Computer Science / Digital Literacy Learning Standards to the Commissioner

¹ <https://www.bls.gov/ooh/computer-and-information-technology/home.htm> 5/10/19.

² https://www.cfr.org/report/the-work-ahead/report/findings.html#_edn14, https://www.brookings.edu/wp-content/uploads/2017/11/mpp_2017nov15_digitalization_full_report.pdf, 5/10/19

of Education and the Honorable Members of the Board of Regents at the November 2019 meeting of the Board of Regents. The NYS K-12 Computer Science / Digital Literacy Learning Standards are expected to be rolled out over a period of years beginning in 2020.

New York State teachers need professional development and support in order to help their students achieve success in computer science, engineering, and educational technology. NYSED recognizes that high-quality professional development that utilizes best practices and instructional methodologies and are tailored to school district and regional industry needs is critical to improving learning opportunities and outcomes for all NYS students.

Program Goals

Therefore, the program goals of the Smart Start Grant are as follows:

1. The implementation of fully developed programs that provide professional development and support to increase expertise in computer science, engineering, and/or educational technology among teachers in grades K-8, to allow such teachers to become in-house experts in the school and district.
2. The publishing and sharing of the state-funded programs, including any and all materials and artifacts (with the exception of Personally Identifiable Information and artifacts created by K-8 students) produced over the course of the grant in the manner outlined in this RFP, so that other NYS districts can freely use, copy, adapt, and implement similar programs. Programs will be published on the applicant's website.

Partnership Requirement

The Smart Start Grant program requires that all applicants form the following partnerships:

1. **Professional Development and Support Providers:** Professional development and support must be provided by qualified non-profit organizations or institutions of higher education. Grant applications should include information on the organization(s) that have agreed to provide professional development and support if the grant application is successful. Please note:
 - a. Non-profit partners and/or institutions of higher education must be (or must have applied to be by the deadline of this RFP) [NYSED-approved Continuing Teacher and Leader Education \(CTLE\) sponsors](#).

- b. For the purposes of this grant, BOCES, NYS Teacher Centers, and school districts do not qualify as non-profit organizations.
 - c. Please see [Expectations of Professional Development and Support Providers](#) for more information on expectations for Professional Development and Support Providers.
 - d. Grantees are expected to maintain a partnership with the same professional development and support provider(s) throughout the grant term. In the event that a partnership with a professional development and support provider is discontinued, the grantees may, at the sole discretion of NYSED, have their remaining project funding cancelled and their participation in the program discontinued.
2. **Regional Economic Development Council:** Applicants receiving Smart Start Grants must partner with their respective regional economic development council to tailor the program to regional business or future employer needs. Grant applications should include a description of how the district or consortia has and will continue to partner with their Regional Economic Development Council, and how the proposed program will address current and/or future regional business and employer needs. Information on how to contact your Regional Economic Development Council can be found on [this website](#).

Scope of Work

Through this grant, all Districts/Consortia will be required to complete the following:

1. Implementation of Professional Development and Support Program

Districts/Consortia will implement a Program, as described in the grant application, for teachers in grades K-8, that provides professional development (PD) and support to increase teacher and, if appropriate, administrator expertise in computer science, engineering, and/or educational technology. The goal of the program is to create a cadre of educators who will serve as experts in the applicant's school(s) and district(s) and can then provide turnkey training and support for colleagues.

Programs must be tailored to regional business or future employer needs. Applicants must work with their Regional Economic Development Council to develop a program that targets current and/or projected future regional workforce needs.

Professional development on computer science and educational technology must be clearly aligned to the NYS K-12 Computer Science and Digital Literacy Learning Standards, expected to be adopted by December 2019.

Programs should have a strong technology component that promotes digital literacy of both teachers and students and facilitates the effective use of technology for teaching and learning.

Programs should incorporate strategies for increasing participation in computer science, engineering, and/or educational technology, by one or more traditionally under-represented groups, such as female students, students with differing abilities (students with disabilities), English language learners/Multi-lingual learners (ELL/MLLs), and/or black, Hispanic, and Native American students.

Programs must structure professional development and support into one-year cycles. Teachers, and if applicable, administrators³, will receive training and support for one year only. The next year of the grant, and each subsequent year, a new set of teachers will receive training and support. Individual teachers will not receive professional development and support for more than one year through Smart Start Grant funds.

Programs should be structured to train the highest number of teachers in the highest number of schools, while still adhering to best practices for adult learning and professional development.

Teachers employed by charter schools and religious and independent schools may be invited to participate in professional development activities at the discretion of the grant recipient.

2. Expectations of Professional Development and Support Providers

Professional development and support must be provided by qualified non-profit organizations or institutions of higher education.

Non-profit organizations and/or institutions of higher education should be or have applied to be [NYSED-approved CTLE sponsors](#). PD and Support activities should adhere to the [Guiding Principles of CTLE](#), and participants

³ For the purposes of this RFP, it is understood that administrators may participate in professional development alongside teachers. Professional development may include building and district administrators as well as classroom teachers.

(if they [hold CTLE certificates](#)) must receive CTLE credit for participating in activities.

A. Professional Development. For the purposes of this RFP, professional development shall be defined as professional training, experiences, and/or learning that enables the teacher and/or administrator to deepen his/her knowledge base and remain current in his/her content area and instructional strategies, such as:

- enhancing subject matter knowledge;
- application of appropriate teaching techniques;
- broadening and enhancing abilities to apply more accurate and appropriate assessment methodologies, and;
- enhancing skills in effectively managing individual students and classrooms in both heterogeneous and homogeneous settings.

Professional Development and Support Providers (PDSPs) are expected to adhere to best practices for professional development (PD), including:

- PD must align to the NYS Professional Development Standards and NYS Learning Standards, including the NYS K-12 Computer Science and Digital Literacy Learning Standards, anticipated to be adopted by December 2019.
- Large-group “sit-and-get” workshops, if proposed, must be thoroughly justified and include detailed explanations of how teachers will receive personalized support and ongoing PD.
- “Tools-based” workshops (such as workshops focused on a particular hardware or software), if proposed, must be thoroughly justified and include detailed explanations of how such workshops will be based on individual teacher needs.

B. Support Activities/Services. To maximize effectiveness of professional development experiences and programs, Professional Development and Support Providers (PDSPs) will provide educators with support in multiple ways, including but not limited to

- Professional Learning Communities (PLCs)
- Online collaborative spaces (as allowed by district Authorized Use Policies (AUPs))
- Collaborative planning sessions
- Coaching/mentoring

- Curriculum planning and/or mapping, etc.

Support services may also include the provision of classroom resources and materials that promote hands-on learning opportunities for students. PDSPs are expected to tailor Support Activities/Services to meet the needs of the teachers, students, school(s), and region(s).

3. Sharing of Professional Development and Support Program

- A. In order to leverage maximum use of the Smart Start grant, NYSED shall own all materials, processes, and products produced for, modified for, or utilized in activities funded through Smart Start Grant funds, including but not limited to professional development and support modules and programming; professional development, support, instructional, and curriculum resources, methodologies, measures, software, code, documentation, white papers, implementation guidance, training materials, evaluation forms, data compilations, and reports. All materials, processes, and products shall be the sole and exclusive property of the New York State Education Department. It is NYSED's strong preference that all content used by the Smart Start Grantee's identified Professional Development and Support Partner(s) in such materials, processes and products be created for the Grantee, and that no content, materials, processes, or products should be used which are proprietary or for which a license must be obtained. However, in the event that proprietary content, materials, processes, or products are selected for use by the Grantee, such proprietary content must be specifically identified by the Professional Development and Support Partner and NYSED must be given an irrevocable, royalty-free, non-exclusive perpetual license to use, sub-license and make, or have made, derivatives of said material consistent with the use of such materials in the deliverables owned by NYSED. In the alternative, NYSED will permit Professional Development and Support Partner(s) to retain copyright of materials, processes, or products utilized in activities funded through the Smart Start Grant that were created prior to the grant program with funds other than Smart Start Grant funds and/or reserve the right to copyright the materials produced under the contract resulting from this RFP; however, NYSED and The State of New York shall have a nonexclusive, perpetual, irrevocable, royalty-free license to copy, disseminate, create, or have created by third parties, derivatives, sub-license, and use in any way such materials, solely for educational purposes.

- B. It is further the intent of NYSED that “artifact” deliverables created with funds from the Smart Start Grant and owned directly by NYSED pursuant to paragraph A of this subsection will be sub-licensed via a [Creative Commons Attribution Non-Commercial Share-Alike license](#). The Grantee and Professional Development and Support Partner must agree to execute any necessary licenses or documents necessary to accomplish the [Creative Commons Attribution Non-Commercial Share-Alike License](#), including securing any necessary third-party approval in the licenses required in paragraph A of this subsection. “Artifacts,” for the purposes of this grant, are electronic or actual products, which include but are not limited to documents, presentations, slide decks, spreadsheets, agendas, plans, templates, modules/courses (both PD and K-12 instructional, both face to face and online), curricula, timelines, assessments, videos, audio files, workbooks, websites (content and code), and communications such as social media post content.
- C. Publishing Artifacts on Smart Start Web Page(s) on district or Consortia Lead’s website.
1. Smart Start Grant awardees will create a web page or pages on their district or Consortia Lead’s website on which they will make available – at no charge – the following:
 - a. Within thirty (30) days of receipt of award letter:
 - i. Proposal Narrative Overview (Section A of the Proposal)
 - ii. Name and Contact Information for Smart Start lead
 - iii. Award Amount
 - iv. Outline of planned program
 - b. By two (2) months after the close of each program year:
 - i. Outline of year’s activities in a format that would be easily understandable (and therefore replicable) by another registered New York State school or district.
 - ii. All artifacts created, modified, or utilized during that year, in a downloadable and editable format. Please see paragraph B of this subsection for the definition of artifact.
 - a) All artifacts created with funds from the Smart Start Grant and owned directly by NYSED pursuant to paragraph A of this subsection

should be published under the [Creative Commons Attribution Non-Commercial Share-Alike license](#).

- b) Any artifacts created, modified, or utilized in grant-funded programs which NYSED does not own but are subject to license per paragraph A of this subsection must also be included on the Smart Start web page and must include copyright information. These artifacts, too, must be made available, at no charge, for use by any registered New York State P-12 school or district. NYSED will allow the Smart Start grantee (not the Professional Development and Support Partner) to set an additional requirement to obtain materials that are copyrighted by the Professional Development and Support Partner, such as password protecting the electronic files, but the requirement must only be in place to ensure that the materials are being shared with registered P-12 New York State School(s) or District(s) and must in no way prevent any registered P-12 New York State School(s) or District(s) from obtaining these materials.

2. NYSED expects all artifacts to adhere to the following:

- i. All artifacts must be “clean.” All district- or consortia-specific details must be removed. For instance, teacher names, district names, and logos should be removed. If an artifact is a template, a completed template may be included as an example, but a “clean” copy should also be included.
- ii. All artifacts must be available in editable formats when possible and logical. For instance, documents should be made available in Microsoft Word or Pages formats, not solely PDF or scanned copy. Slide decks should be in Power Point or Keynote file formats, not solely PDF or scanned copy. Pictures or scans of work (such as collaborative sticky-note collages during hands-on PD sessions) to illustrate activities are appropriate. Videos may be included as published videos rather than video editing files.
- iii. Copyright and attribution where required must be included.

3. NYSED will provide additional detailed instructions on expectations for annual updates to website. Materials must remain available for two (2) years after the close of the grant program.
4. Failure to annually post artifacts to the satisfaction of NYSED may lead to a determination that the Grantee has not demonstrated adequate yearly performance. Programs that do not demonstrate adequate performance may have their remaining project funding cancelled and their participation in the program discontinued.

4. Project Evaluation

Smart Start Grant Awardees will be required to conduct annual evaluations over the course of the grant period to determine the extent to which program objectives have been met. Evaluations may be conducted by internal or external evaluators. Internal evaluators may be individuals employed by the district or BOCES; external evaluators may be individuals or organizations contracted by the awardee to perform these duties.

In addition, evaluations should include:

- a. A thorough evaluation of the services rendered by the Professional Development and Support Provider.
- b. A description of events that occurred over the course of the funding year.
- c. Program strengths, weaknesses, and suggestions for improvement.
- d. Metrics indicating number and degree to which PD affected teachers, students, and programs.
- e. Evidence that those trained during the year achieved the knowledge and skills identified in the program plan.
- f. In Year Two and beyond, if following a train-the-trainer model, evidence that the trainers conducted training to the number of teachers identified in the program plan, and evidence that those teachers achieved the skills and knowledge identified in the program plan. See [Program Models](#) section for more information.
- g. Participant (teacher) input, opinions, suggestions, etc.

Evaluations should be compiled in a written report, to be provided to NYSED no later than three (3) months after the end of each grant period year. The reports should demonstrate that the annual project goals have been met. Additional information about the annual performance report will be made

available to grantees by SED after grant awards are made. A portion of the project funds may be withheld contingent upon timely expenditures and performance reporting.

Grantees that do not demonstrate adequate performance may have their remaining project funding cancelled and their participation in the program discontinued.

Collaborative Activities

In addition to the required partnerships (see [Partnership Requirement](#) Section), NYSED encourages districts and consortia to collaborate within and among school buildings and districts, as well as with external organizations, when planning and implementing Smart Start Grant programs. Districts and consortia are encouraged to collaborate, as appropriate and allowable, with Religious and Independent schools, public libraries, institutions of higher education, cultural institutions, local community groups, local employers, and/or other appropriate organizations. Applicants may describe in their Proposal Narrative the process of communication, consultation, and/or collaboration with the participating outside organizations, including roles and responsibilities of collaborators, if any.

BOCES Participation

For the purposes of this grant program, the following information applies specifically to BOCES participation:

- BOCES may act as a consortium lead for a Rest of State (ROS) consortium.
 - If a BOCES is part of a consortium, the BOCES must be the lead.
 - Consortia cannot include more than one BOCES.
- As the consortium lead, BOCES may conduct program administration and/or evaluation activities on behalf of the districts participating in the consortium.
 - For example, BOCES may make arrangements for and host professional development, manage the budgeting/payments, communicate important information to districts, manage project website, conduct participant surveys, draft and submit reports, etc.
 - They may not develop or facilitate professional development workshops or supporting materials using funds from this grant.
- Professional development and support must be provided by qualified non-profit organizations or institutions of higher education. For the purposes of this grant, it is not allowable for BOCES to provide PD and support.

- If a BOCES is serving as a consortium lead, the teachers employed by that BOCES may participate in the professional development and support activities.

Program Models

Programs should be structured to train the highest number of teachers in the highest number of schools, while still adhering to best practices for adult learning and professional development. This can be achieved through models such as the below.

- Cohort Model: In this model, the program would be structured to train a number of teachers per year. Teachers in a cohort would participate in PD and support for one year. In the [Program Activities section](#), the applicant will be expected to articulate the knowledge and skills that the teachers will achieve by the end of the cohort year, as well as the activities that will ensure they meet those expectations. In the annual evaluation, the Awardee will be expected to provide evidence that the teachers have met the expectations. It is expected that each cohort will contain a relatively large number of teachers. If the applicant desires to limit the number of teachers per cohort, more than one cohort per year is allowed.
- Train-the-Trainer Model: In this model, the program would focus on training a strategically focused number of teachers in Year One to be trainers. In Year Two, the program would train an additional number of teachers to be trainers. Year One trainers would train teachers in their respective schools. This would continue throughout the years of the program; every year, more teachers would be trained as trainers, who will then train teachers in their schools. In the [Program Activities section](#), the applicant will be expected to articulate the knowledge and skills that the teachers will achieve by the end of the train-the-trainer program, as well as the activities that will ensure they meet those expectations. In Years Two and beyond, applicants will also be expected to articulate how training will proceed in the trainers' schools, and the knowledge and skills that teachers attending those trainings will receive. In the annual evaluation, the Awardee will be expected to provide evidence that both the trainers and (in years Two and beyond) the teachers have met the expectations.

NYSED will accept other innovative models as long as they can demonstrate how a large number of teachers will be trained over the course of the program, with no teacher receiving more than one year of professional development.

Program Scale

Awards will be granted based on the proposed scale of the program. NYSED will accept applications for Large Scale and Focused programs.

For a program to be considered “Large Scale”:

- The number of teachers that will receive high-quality, job-embedded professional development and support must be equal or exceed 100 unique individuals for each year of the grant (such as for the cohort model) or a total of 500 unique individuals over 5 years (such as for the train-the-trainer model),
- The number of schools represented must equal or exceed twenty (20) total over five (5) years, and
- The number of students that would potentially be impacted would need to equal or exceed 18,000.

For a grant to be considered “Focused”:

- The number of teachers that will receive high-quality, job-embedded professional development and support must equal or exceed 50 unique individuals for each year of the grant (such as for the cohort model) or a total of 250 unique individuals over 5 years (such as for the train-the-trainer model),
- The number of schools represented must equal or exceed twelve (12) total over five (5) years, and
- The number of students that would potentially be impacted would need to equal or exceed 8,000.

*For the purposes of this grant, the number of students potentially affected will equal the total enrollment of all students in the districts participating in the grant program application, as of the 2017-2018 school year. See [Appendix D](#).

Note that in Section B: Identification of Need and Program Rationale, Applicants are asked to identify and justify the scale of the grant award for which they are applying. In addition, in Section E: Program Activities, Applicants are asked to provide specific numbers of program activity participants. This will be cross-checked with the Scale for the grant requested. NYSED retains the rights to reduce the scale of the grant award if applicants do not clearly justify scale in their application.

Funding and Awards

\$6M will be allocated annually.

Applicants will apply for funding in one of the two categories described above:

- Large Scale Grant: up to \$500,000/year
- Focused Grant: up to \$250,000/year

Awards will be funded as follows:

- All eligible applications will be scored and then ranked.
- Individual district applicants may receive one (1) award, either as an individual award or an award as part of a consortium, not both. Consortia may receive one (1) award.
 - The initial round of awards will be based on a ranking of all eligible applications. Please see the Application Review and Scoring Section for details on eligible applications.
 - If, after the top-ranked applications have been awarded, funds are not sufficient to award the entire amount to the next-highest scoring eligible application, that applicant will be given the option to receive an award at the lower funding level (with allowance for a reduction in scale).
 - Please note that NYC CSDs combined may not receive more than \$2.4M, or 40% of the \$6M.

If new or additional funding becomes available, and NYSED chooses to distribute this funding to applicants of this current RFP, NYSED will allocate the funds in this order by:

1. Making whole any funded programs that have received a partial award;
2. Approving awards, in rank order, for eligible applicants who received passing scores, but who did not rank high enough to receive the initial funding; and
3. Allocating additional funds among already awarded programs. Maximum request amounts will be established by distributing funding proportionally (based on total annual budget) to those currently funded projects.

Such plan will be subject to review and approval by the Office of the State Comptroller.

A decrease in funding for any subsequent funding year will result in a proportional reduction to all funded projects based on total annual budget.

Preference

- Preference, in the form of bonus points, shall be given to applicants whose proposals include participation of one or more **districts** that qualify as High Needs.
 - All New York City CSDs are considered High Needs.
 - All Big Four Districts are considered High Needs.
 - ROS High Needs Districts will be indicated as

- URBAN/SUBURBAN/HIGH NEEDS (NRC 3)
 - RURAL HIGH NEEDS (NRC 4)
 - [This list](#) identifies districts and their respective NRC codes (NRC codes are also included in this RFP in [Appendix D](#)).
- Bonus points will be awarded as follows:

Applicant	Number of Bonus Points
NYC CSDs	10
Big 4 Districts	10
ROS Districts applying individually	10 points if the district is classified as High Needs 0 points if the district is not classified as High Needs
ROS Consortia	Only districts that are classified as High Needs will receive points. BOCES will not receive points. 2 points for each High Needs District, up to a maximum of 10 points.

Budget Guidance

Information about the categories of expenditures, general information on allowable costs and applicable costs principles, and administrative regulations are available in the Fiscal Guidelines for Federal and State Aided Grants found on the [Grants Finance website](#). Refer to the Scope of Work and Application Guidance sections of this RFP for additional specific requirements and information about the allowable and non-allowable activities for this program.

The amounts shown on the FS-10 Budget Form, Budget Summary Form (at the end of the FS-10) and the Budget Narrative Form ([Attachment III](#)) should correspond. The FS-10 should bear the original signature of the Chief School/Administrative Officer. The FS-10 and Budget Summary should outline expenditures for Year 1 only. The Budget Narrative should cover all five (5) years of the grant program, assuming full award amounts for all years.

Please note that the awards for Years 2-5, assuming funding, will be the same as Year 1 awards, even if the Budget Narrative includes higher annual budgets for Years 2-5.

- For example, a district's Year 1 budget for a Focused award is \$240,000. They are awarded \$240,000 in Year 1. Assuming they continue to meet all contractual obligations and that the program is funded, the award for subsequent years will be \$240,000, even if in the Budget Narrative the awardee had specified a Year 2 budget of \$245,000.

Applicants must adhere to the following:

- No more than twenty percent (20%) of the funds may be used for purchase of Equipment and Supplies and Materials. The combined budget request of both categories must not exceed 20% of total requested award.
 - Only equipment items with a unit cost that equals or exceeds \$5,000 should be included under Equipment (Code 20).
 - Equipment items under \$5,000 should be included under Supplies and Materials (Code 45).
- For purposes of this grant, subscriptions for digital content or the use of online courses will be considered Purchased Services (Code 40), not Supplies and Materials (Code 45).
- No more than ten percent (10%) of the funds may be used for program administration, not including indirect costs.
- No more than five percent (5%) of the funds may be used for evaluation.
- Out of state travel is not an allowable expense. In-state travel must directly relate to program activities and be thoroughly justified in the Budget Narrative. Participants are encouraged to use technology for communication and collaboration.

NYSED Program office staff will review budgets and eliminate any items that are deemed non-allowable or inappropriate. If any changes are made to a budget category form as a result of an expenditure being non-allowable or inappropriate, the program office staff person will communicate with the program contacts identified on the Application Cover Page and return a copy of the corrected budget form. Grantees will not be allowed to substitute new items for those that have been eliminated.

Payment and Reporting

A final payment for the balance of the grant term (no less than ten percent (10%)) will be made after an FS-10-F: Final Expenditure Report for a State or Federal Project is submitted to the Grants Finance Unit and approved. The FS-10 is due in the Grants Finance Unit no later than thirty (30) days after the end of the grant term.

Minority and Women-Owned Business Enterprise (M/WBE) Participation Goals

Pursuant to Article 15-A of the New York State Executive Law

The following M/WBE requirements apply when an applicant submits an application for grant funding that exceeds \$25,000 for the full grant period. All forms referenced here can be found in the Appendix G: M/WBE Documents at the end of this RFP.

All applicants are required to comply with NYSED's Minority and Women-Owned Business Enterprises (M/WBE) policy. Compliance can be achieved by one of the three methods described below. Full participation by meeting or exceeding the M/WBE participation goal for this grant is the preferred method.

M/WBE participation includes services, materials, or supplies purchased from minority and women-owned firms certified with the NYS Division of Minority and Women Business Development. Not-for-profit agencies are not eligible for this certification. For additional information and a listing of currently certified M/WBEs, see [the NYS M/WBE Directory](#).

The M/WBE participation goal for this grant is 30% of each applicant's total discretionary non-personal service budget each year of the grant. Discretionary non-personal service budget is defined as total annual budget, excluding the sum of funds budgeted for:

1. direct personal services (i.e., professional and support staff salaries) and fringe benefits;
2. rent, lease, utilities and indirect costs, if these items are allowable expenditures; and
3. direct professional development and support services provided for the Smart Start Grant Program by NYSED qualified non-profit partners or institutions of higher education.

The M/WBE Goal Calculation Worksheet is provided for use in calculating the dollar amount of the M/WBE goal for this grant application.

All requested information and documentation should be provided at the time of submission. If this cannot be done, the applicant will have thirty days from the date of notice of award to submit the necessary documents and respond satisfactorily to any follow-up questions from the Department. Failure to do so may result in loss of funding.

METHODS TO COMPLY

An applicant can comply with NYSED's M/WBE policy by one of three methods:

1.Full Participation - This is the preferred method of compliance. Full participation is achieved when an applicant meets or exceeds the participation goals for this grant.

COMPLETE FORMS:

M/WBE Goal Calculation Worksheet
M/WBE Cover Letter
M/WBE 100 Utilization Plan
M/WBE 102 Notice of Intent to Participate

2. Partial Participation, Partial Request for Waiver - This is acceptable only if good faith efforts to achieve full participation are made and documented, but full participation is not possible.

COMPLETE FORMS:

M/WBE Goal Calculation Worksheet
M/WBE Cover Letter
M/WBE 100 Utilization Plan
M/WBE 101 Request for Waiver
M/WBE 102 Notice of Intent to Participate
M/WBE 105 Contractor's Good Faith Efforts

3. No Participation, Request for Complete Waiver - This is acceptable only if good faith efforts to achieve full or partial participation are made and documented, but do not result in any participation by M/WBE firm(s).

COMPLETE FORMS:

M/WBE Goal Calculation Worksheet
M/WBE Cover Letter
M/WBE 101 Request for Waiver
M/WBE 105 Contractor's Good Faith Efforts

GOOD FAITH EFFORTS

Applicants must make a good faith effort to solicit NYS certified M/WBE firms as subcontractors and/or suppliers to achieve the goals for this grant. Solicitations may include, but are not limited to: advertisements in minority and women-centered publications; solicitation of vendors found in the [NYS Directory of Certified Firms](#) and the solicitation of minority and women-oriented trade and labor organizations.

Good faith efforts include actions such as setting up meetings or announcements to make M/WBEs aware of supplier and subcontracting opportunities, identifying logical areas of the grant project that could be subcontracted to M/WBE firms, and utilizing all current lists of M/WBEs who are available for and may be interested in subcontracting or supplying goods for the project.

Applicants should document their efforts to comply with the stated M/WBE goals and submit this with their applications as evidence. Examples of acceptable documentation can be found in form M/WBE 105, Contractor's Good Faith Efforts. NYSED reserves the right to reject any application for failure to document "good faith efforts."

REQUEST FOR WAIVER

When full participation cannot be achieved, applicants must submit a Request for Waiver (M/WBE 101). Requests for Waivers must be accompanied by documentation explaining the good faith efforts made and reasons they were unsuccessful in obtaining M/WBE participation.

NYSED reserves the right to approve the addition or deletion of subcontractors or suppliers to enable applicants to comply with the M/WBE goals, provided such addition or deletion does not impact the technical proposal and/or increase the total budget.

All payments to Minority and Women-Owned Business Enterprise subcontractor(s) should be reported to the NYSED M/WBE Program Unit using the M/WBE 104G Quarterly M/WBE Compliance Report. This report should be submitted on a quarterly basis and can be requested at MWBEGrants@nysed.gov.

NYSED's M/WBE Coordinator is available to assist applicants in meeting the M/WBE goals. The Coordinator can be reached at MWBEGrants@nysed.gov.

Equal Employment Opportunity Reporting (EEO)

Pursuant to Article 15-A of the New York State Executive Law

Applicants must complete and submit form EEO 100: Staffing Plan.

Elements of the Proposal

Applicants should include all requested information and applicable attachments for Sections A-G (see Application Instructions for formatting guidelines) as detailed below. The proposal will be based on a total possible score of one hundred (100) points plus bonus points if applicable. (See [Preference Section](#).) The Proposal Narrative comprises 80 points, plus bonus points if applicable, of the total score. The Budget comprises 20 points of the total score.

Applicants should include all requested information and applicable attachments for Proposal Narrative (Sections A-F) and Budget (Sections G) as detailed below.

Please be sure to review (and complete, as appropriate) the following attachments:

- Attachment I-A: Application Cover Page for Individual Public School Districts
- Attachment I-B: Application Cover Page for Consortia
- Attachment II: Memorandum of Understanding (Consortium Applicants only)
- Attachment III: Budget Narrative Form
- Attachment IV: M/WBE Documents
- Attachment V: Equal Employment Opportunity Staffing Plan (EEO 100) Instructions

Please be sure to review the following appendices:

- Appendix A: Standard Clauses for NYS Contracts
- Appendix A-1-G: Agency-Specific Clauses
- Appendix B: Scoring Rubric
- Appendix C: NYSED Consortium Policy for State Discretionary Grant Programs

Mandatory Application Requirements

The following must be included in order for an application to be reviewed.

Applications that do not include the mandatory attachments will be disqualified and removed from further consideration.

- Application Cover Page: Attachment I-A for individual district applications or Attachment I-B for consortium applications must be signed and submitted with the application.
- Memorandum of Understanding (MOU): Attachment II must be submitted with all consortium applications, including signatures from all consortium members.

Proposal Narrative

Section A: Overview [0 Points]

(2 pages maximum)

The purpose of Section A is to summarize clearly the District or Consortium's proposed program. This overview should contain sufficient information for NYSED Program staff – as well as New York State educators, administrators, and educational leaders – to gain a high-level understanding of the proposed program's focus.

Please include

- A program title
- PD Focus Area (e.g. computer science, engineering, educational technology.)
- Model of Program (Cohort, Train-the-Trainer, other)
- Scale of the program (Large or Focused)
- Target populations (teachers and students)
- Description of the District or Consortium member districts/BOCES that includes demographic information, community type (e.g. urban, suburban, rural), and community information (e.g. strengths, challenges, supports, pressures).
- Description of program highlighting the goals, major components, technology/digital literacies that will be taught or utilized, challenges that will be addressed, etc.

Should you be awarded a Smart Start Grant, you must provide to NYSED Program Office staff the URL on which this Overview and other information on grant activities will be posted. A deadline for providing the URL will be provided to grant awardees after award notices are sent.

For all awardees, this Overview, URL described above, and the District's or Consortium Lead's contact information will be posted on the New York State Education Department's website.

Section B: Identification of Need and Program Rationale [5 Points]

Identify specific need(s) or concern(s) to be addressed through the proposed grant program, as well as target populations. Include both qualitative and quantitative

data, as well as information on how need(s) or concern(s) were identified and selected as the focus of this proposal.

Describe the rationale for proposed program. Include up-to-date and evidence-based research and effective practices that will be built upon.

Identify the scale of the grant being applied for and explain how the proposed program meets the requirements of the scale. See [Program Scale Section](#) for more information

Section C: Program Design [10 Points]

Provide the goals and objectives of the program in clearly specified and measurable terms. Describe how the goals and objectives:

- Address the need(s) or concern(s) identified in Section B;
- Are appropriate for the target populations;
- The process by which appropriateness was determined; and
- Are aligned to District or Consortium members' overall academic goals.

Describe how the program will:

- Provide relevant and rigorous professional development to ensure K-8 educators and, if appropriate, administrators, increase expertise in computer science, engineering, and/or educational technology to create a cadre of teachers who will serve as experts in the applicant's school(s) and district(s) and can then turnkey training and support for colleagues.
- Through partnership with your regional economic development council, be tailored to current or projected future employer needs.
- Clearly align to the NYS K-12 Computer Science and Digital Literacy Learning Standards, expected to be adopted by December 2019.
- Promote digital literacy of both teachers and students and facilitate the effective use of all appropriate technology.
- Incorporate strategies for increasing participation in computer science, engineering, and/or technology by one or more traditionally under-represented groups, such as female students, students with differing abilities (students with disabilities), English Language Learners/Multi-Lingual Learners, and/or black, Hispanic, and American Indian/Alaskan Native students.
- Structure professional development and support into one-year cycles.

Teachers, and if applicable, administrators⁴, will receive training and support for one year only.

- Train the highest number of teachers in the highest number of schools, while still adhering to best practices for adult learning and professional development.

Section D: Collaboration with Regional Economic Development Council [5 Points]

School districts and consortia receiving Smart Start Grants must partner with their respective Regional Economic Development Council to tailor the program to regional business or future employer needs.

Provide the following information:

- Economic Development Council Region of Applicant
- Date(s) of Consultation
- Name, Title, Phone Number, and Email of the Applicant's contact at the Regional Economic Development Council

Answer the following:

- What are the major employers in your region (current and, if applicable, future)?
- What are the current and/or projected future regional workforce needs?
- How is the Applicant's program tailored to regional business or future employer needs?

Section E: Program Activities [15 Points]

Describe in detail the program activities for the five years of the Program (July 1, 2020 – June 30, 2025).

Include the following:

- Goals

⁴ For the purposes of this RFP, it is understood that administrators may participate in professional development alongside teachers. Professional development may include building and district administrators as well as classroom teachers.

- Knowledge and skills that teachers will obtain in the given timeframe.
- Timeline (including start date, end date, major milestone dates)
- Tasks/activities (PD and support activities, as well as administrative)
- Target individuals, including numbers of participants/individuals and number of schools*
- Required resources (e.g. human, material, financial, intellectual)
- Responsible parties
- Standards or evaluation rubric alignment
- Artifacts that will be generated **
- How the applicant plans to conduct annual summative and ongoing formative evaluations over the course of the grant period to determine the extent to which program goals have been met.

* Numbers of individuals and numbers of schools will be cross-referenced with the scale of award for which Applicant is applying. If Applicant's numbers do not justify the scale, NYSED retains the right to reduce the scale accordingly.

** To maximize the reach of the Smart Start Grant Program, awardees must provide free access to any and all materials created through grant funds. This will enable other NYS districts to replicate successful programs. It is a requirement that materials be licensed under [Creative Commons Attribution Non-Commercial Share-Alike](#) and provided in an electronic format to be prescribed by NYSED. See [Sharing of Professional Development and Support Program Section](#) for more information.

Section F: Expertise of Professional Development and Support Providers [45 Points]

It is *critical* that applicants thoroughly vet Professional Development and Support Providers (PDSPs). Applicants should partner with an organization that has a proven track record for providing high-quality professional development and support services to K-8 teachers to meet the needs of all students, including English Language Learners/Multilingual Learners and Students with Disabilities.

If an applicant wishes to partner with more than one PDSP, the applicant is responsible for completing Section F for all chosen PDSPs. Please note that in such a case, the Applicant's score for Section F will be the lowest of the scores for the included "Section Fs," not the average. For example, an Applicant decides to partner with two PDSPs; the score of the first Section F is 30/45 and the score of the second Section F is 42/45. For this Applicant, the final score for Section F will be 30/45 (the lowest of the two scores).

It is the expectation that the applicant will check references provided by the PDSP to confirm the validity of the data and evidence of ability to provide professional development and support services provided by the PDSP.

It is the expectation that the applicant will ensure PDSP adherence to requirements in this RFP around ownership and/or licensing and publishing of materials, processes, and procedures as outlined in the [Scope of Work Section: 3. Sharing of Professional Development and Support Program](#).

Section F1: Qualifications of Individuals [5 points]

Provide the name(s) of the PDSP staff person(s) responsible for the below activities. For all persons listed, include a description(s) of their relevant experience and expertise, including work with NYS schools/districts, demonstrating they are qualified for these positions, as well as the number of years employed by the PDSP.

1. Managing the professional development and support services program(s)
2. Providing professional development
3. Providing support services

Also provide detailed information on how the PDSP will ensure continuity of project staff for the entire grant period.

Resumes should be included as Attachments and will not count towards the 20 page application limit.

Section F2: PDSP Capacity [5 Points]

Provide detailed information on how the chosen PDSP

1. Has and will maintain adequate resources to offer the professional development and support services.
2. Has and will ensure that individuals who will offer the PD and support services have demonstrated their capacity and competence to facilitate the professional development and support services.

Section F3: PDSP Professional Development Expertise [15 Points]

Provide detailed information on how the chosen PDSP will provide professional development, support services, and/or materials that:

1. Will expand educators' content knowledge and the knowledge and skills

- necessary to provide developmentally appropriate instructional strategies and assess student progress;
2. Are research-based and provide educators with opportunities to analyze, apply, and engage in research;
 3. Are designed to ensure that educators:
 - a. Have the knowledge, skills, and opportunity to collaborate to improve instruction and student outcomes in a respectful and trusting environment;
 - b. Have the knowledge and skill to create safe, secure, supportive, and equitable learning environments for all students; and
 - c. have the knowledge, skill, and opportunity to engage and collaborate with parents, families, and other community members as active partners in children's education.
 4. use disaggregated student data and other evidence of student learning to determine PD learning needs and priorities, monitor student progress, and to help sustain continuous professional growth;
 5. promote technological literacy and facilitate the effective use of all appropriate technology; and
 6. use multiple sources of information to evaluate its effectiveness in improving professional practice and student learning.
 7. are able to meet the needs of all students, including English Language Learners / Multilingual Learners and Students with Disabilities.

Section F4: Description of Partnership [5 points]

Provide detailed information on the following:

1. How the Applicant and PDSP(s) have worked and will work together to craft a professional development and support program tailored to the unique and specific needs of the Applicant's teachers, students, schools, and region.
2. How the Applicant will ensure that the PDSP is meeting expectations of high-quality professional development and support services.

Section F5: PDSP Track Record in NY or Similar Setting [15 Points – 5 Points/Letter]

The qualifications of PDSPs and their prior or current experience in, or in a setting similar to, NYS schools and districts, are of great importance to NYSED.

Provide three (3) professional letters of reference to substantiate qualifications of your chosen PDSP.

Letters should be from customers for whom the PDSP has successfully provided goods and services comparable, in scale and scope, to the proposed Deliverables, in NYS school/district or similar setting, all within the past five (5) years. The Applicant district or BOCES (and any consortia member districts, if applicable) cannot serve as references.

The below should be included in each letter:

1. Name, position, organization, phone, and email of person providing the reference
2. Description of the type, scope, and scale of goods and/or services provided during the period of engagement (and relevance to this RFP)
3. Engagement term: Start Date: (Month/Year) and End Date: (Month/Year)

In each letter, the individual providing the reference should answer the following:

4. What key staff roles were fulfilled by the PDSP?
5. How would you rate the qualifications of, and continuity of project staff proposed with those assigned, to the project?
6. How well would you rate the PDSP's ability to adequately manage the work effort to ensure compliance with all contract provisions?
7. How well did the PDSP meet expected service levels and deliverable timelines?
8. What was the quality of the professional development and support services provided?
9. What was the quality of the professional development and support materials provided?
10. How well was the PDSP able to adapt to obstacles on the project?
11. Overall, how pleased are you with the work the PDSP has performed/is performing for you?
12. Would you contract with this PDSP again?

Please note that Applicants will be required to explain how the chosen PDSP's costs are appropriate, reasonable, and necessary in Section G.2: Budget Narrative.

Each letter will be worth five (5) points. Reviewers will take into consideration both the completeness of the letters and their content.

Additional documentation, including letters of reference, and samples of PD/Support may be included as Attachments and will not count towards the 20 page application limit.

Section G: Budget: FS-10 Budget Summary and Budget Narrative [20 points]

Please check for calculation accuracy in all budget forms. Inaccurate calculations and/or discrepancies between forms may adversely affect the scoring of this section.

Complete the FS-10 (Proposed Budget for a Federal or State Project) form, including the Budget Summary page, for the Program Period of July 1, 2020 – June 30, 2021 (Year 1). The most current form is available online at the [Grants Finance website](#). Please be sure to check that all proposed expenditures are included and that the calculations, descriptions, and amounts match the budget summary and Budget Narrative.

Complete Attachment III: Budget Narrative. This should detail and justify the funding request under this RFP, including all proposed expenditures, indicate the basis of calculation for each cost during the program period, and illustrate how the proposed expenditures support the project activities and contribute to program goals.

For each proposed expenditure, be sure to provide all information in a manner that will allow reviewers to clearly understand the basis of calculation for each proposed expenditure, as well as:

- Indicating all proposed expenditures are clearly identified and described. (5 pts)
- Proposed expenses are appropriate, reasonable and necessary for the project scope/goals, and are supplemental and do not supplant or duplicate services currently provided. (15 pts)

Note: Funding from this grant cannot supplant or duplicate positions/activities already funded through other sources. Any proposed use of funds that is determined to be supplanting or duplicating activities funded through other sources will be removed from the budget.

Please refer to the [Budget Guidance Section](#) for maximum allowable amounts in certain categories.

Consortium applicants, please note: Consortia should provide all of the information requested above. The Lead Applicant will serve as the fiscal agent for the grant and, as such, the above must be completed only by the lead applicant in consultation with all consortium members. Budget items should include all projected income and expenses for all consortium members, identifying individual members as appropriate. Consortium applications must demonstrate in the budget narrative that the lead applicant will not act solely as a flow-through for grant funds.

Application Acceptance and Processing

Application Review and Scoring

Upon receipt, applications will be reviewed to ensure that the applicant is eligible and that the application includes either Attachment I-A (for individual district applications) *or* Attachment I-B (for consortium applications) *and* Attachment II (for consortium applications only). **If a proposal does not include a signed Application Cover Page and, for consortium applications, complete MOU, it will be rejected as non-responsive and will not be reviewed.**

Applicants will be scored on the basis of 100 possible points from reviewers, plus bonus points, if applicable. No points for Section A, 5 points for Section B, 10 points for Section C, 5 points for Section D, 15 points for Section E, 45 points for Section F and 20 points for Section G can be granted.

All proposals will be reviewed by two reviewers and the scores will be averaged. If there is a score discrepancy greater than 15 points, the proposal will be read by a third reviewer. The two closest scores will be used and averaged unless the third reviewer score is equidistant from the others, in which case the third reviewer score will be solely used.

Only those proposals that receive a total score of 60 or higher, excluding bonus points, on the application will be eligible for funding.

Final Score will include bonus points. Bonus points to be granted, if applicable, are: for individual district applicants, 10 points if the district is identified as a High Needs District. For ROS Consortia, 2 points for the first district considered a High Needs District, and an additional 2 points for additional High Needs Districts, up to maximum of 10 bonus points.

In the case of a tied final score (including bonus points), the applicant with the higher average score in Section F of the evaluation rubric will be awarded the grant.

In the event that two applicants have the same final score AND the same score in Section F, the applicant whose proposed Smart Start Grant is expected to serve the greater number of students will be awarded the grant (based on the total enrollment of all students in the schools represented in the grant application, as of the 2017-2018 school year, [based on this list](#)).

Debriefing Procedures

All unsuccessful applicants may request a debriefing within fifteen (15) calendar days of receiving notice from NYSED. Applicants may request a debriefing letter on the selection

process regarding this Grant by emailing the request to SmartStart@nysed.gov. For consortium applications, a debriefing letter may only be requested by the lead applicant.

In response to a request for a debriefing letter, a summary of the strengths and weaknesses of the application as well as recommendations for improvement will be emailed to the superintendent or CEO within ten (10) business days.

Award Protest Procedures

Applicants that receive a notice of non-award or disqualification may protest the NYSED award decision subject to the following:

1. The protest must be in writing and must contain specific factual and/or legal allegations setting forth the basis on which the protesting party challenges the contract award by NYSED.
2. The protest must be filed by the applicant/lead applicant within ten (10) business days of receipt of the notice of the written debriefing or disqualification letter. The protest letter must be filed with:

NYS Education Department
Contract Administration Unit, RFP# GC19-010
89 Washington Avenue
Room 501W EB
Albany, NY 12234

3. The NYSED Contract Administration Unit (CAU) will convene a review team that will include at least one staff member from each of NYSED's Office of Counsel, CAU, and the Program Office. The review team will review and consider the merits of the protest and will decide whether the protest is approved or denied. Counsel's Office will provide the applicant with written notification of the review team's decision within seven (7) business days of the receipt of the protest. The original protest and decision will be filed with Office of the State Comptroller (OSC) when the contract procurement record is submitted for approval and CAU will advise OSC that a protest was filed.
4. The NYSED Contract Administration Unit (CAU) may summarily deny a protest that fails to contain specific factual or legal allegations, or where the protest only raises issues of law that have already been decided by the courts.

NYSED's Reservation of Rights

NYSED reserves the right to: (1) reject any or all proposals received in response to the RFP; (2) withdraw the RFP at any time, at the agency's sole discretion; (3) make an award under the RFP in whole or in part; (4) disqualify any bidder whose conduct and/or proposal fails to conform to the requirements of the RFP; (5) seek clarifications of proposals; (6) use

proposal information obtained through site visits, management interviews and the state's investigation of a bidder's qualifications, experience, ability or financial standing, and any material or information submitted by the bidder in response to the agency's request for clarifying information in the course of evaluation and/or selection under the RFP; (7) prior to the bid opening, amend the RFP specifications to correct errors or oversights, or to supply additional information, as it becomes available; (8) prior to the bid opening, direct bidders to submit proposal modifications addressing subsequent RFP amendments; (9) change any of the scheduled dates; (10) waive any requirements that are not material; (11) negotiate with the successful bidder within the scope of the RFP in the best interests of the state; (12) conduct contract negotiations with the next responsible bidder, should the agency be unsuccessful in negotiating with the selected bidder; (13) utilize any and all ideas submitted in the proposals received; (14) unless otherwise specified in the solicitation, every offer is firm and not revocable for a period of 90 days from the bid opening; (15) require clarification at any time during the procurement process and/or require correction of arithmetic or other apparent errors for the purpose of assuring a full and complete understanding of an offerer's proposal and/or to determine an offerer's compliance with the requirements of the solicitation; (16) request best and final offers.

Winning Applicants' Responsibility

Projects must operate under the jurisdiction of the local board of education or other appropriate governing body and are subject to at least the same degree of accountability as all other expenditures of the local agency. The local board of education or other appropriate governing body is responsible for the proper disbursement of, and accounting for, project funds. Written agency policy concerning wages, mileage and travel allowances, overtime compensation, or fringe benefits, as well as State rules pertaining to competitive bidding, safety regulations, and inventory control must be followed. Supporting or source documents are required for all grant related transactions entered into the local agency's recordkeeping system. Source documents that authorize the disbursement of grant funds consist of purchase orders, contracts, time & effort records, delivery receipts, vendor invoices, travel documentation and payment documents, including check stubs.

Supporting documentation for grants and grant contracts must be kept for at least six years after the last payment is made unless otherwise specified by program requirements. Additionally, audit or litigation will "freeze the clock" for records retention purposes until the issue is resolved. All records and documentation must be available for inspection by State Education Department officials or its representatives.

For additional information about grants, please refer to the Fiscal Guidelines for Federal and State Aided Grants.

Reporting

Smart Start Grant Awardees will be required to conduct annual evaluations over the course of the grant period to determine the extent to which program objectives have been met. Evaluations may be conducted by internal or external evaluators.

In addition, evaluations should include:

- a. A thorough evaluation of the services rendered by the Professional Development and Support Provider.
- b. A description of events that occurred over the course of the funding year.
- c. Program strengths, weaknesses, and suggestions for improvement.
- d. Metrics indicating number and degree to which PD affected teachers, students, and programs.
- e. Evidence that those trained during the year achieved the knowledge and skills identified in the program plan.
- f. In Year Two and beyond, if following a train-the-trainer model, evidence that the trainers conducted training to the number of teachers identified in the program plan, and evidence that those teachers achieved the skills and knowledge identified in the program plan. See [Program Models](#) section for more information.
- g. Participant (teacher) input, opinions, suggestions, etc.

Evaluations should be compiled in a written report, to be provided to NYSED no later than three (3) months after the end of each grant period year. The reports should demonstrate that the annual project goals have been met. Additional information about the annual performance report will be made available to grantees by SED after grant awards are made. A portion of the project funds may be withheld contingent upon timely expenditures and performance reporting.

Grantees that do not demonstrate adequate performance may have their remaining project funding cancelled and their participation in the program discontinued.

Approved Instructional Technology Plan

All participating public school districts must have an approved Instructional Technology Plan on file with NYSED to receive continued funding under this grant program.

Electronic Processing of Payments

In accordance with a directive dated January 22, 2010 by the Director of State Operations - Office of Taxpayer Accountability, all state agency contracts, grants, and purchase orders executed after February 28, 2010 shall contain a provision requiring that

contractors and grantees accept electronic payments. Additional information and authorization forms are available at the [State Comptroller's website](#).

Accessibility of Web-Based Information and Applications

Any documents, web-based information and applications development, or programming delivered pursuant to the contract or procurement, will comply with New York State Education Department IT Policy NYSED-WEBACC-001, Web Accessibility Policy as such policy may be amended, modified or superseded, which requires that state agency web-based information, including documents, and applications are accessible to persons with disabilities. Documents, web-based information and applications must conform to NYSED-WEBACC-001 as determined by quality assurance testing. Such quality assurance testing will be conducted by NYSED employee or contractor and the results of such testing must be satisfactory to NYSED before web-based information and applications will be considered a qualified deliverable under the contract or procurement.

Payee Information Form/NYSED Substitute W-9

The Payee Information Form is a packet containing the Payee Information Form itself and an accompanying NYSED Substitute W-9. The NYSED Substitute W-9 may or may not be needed from your agency. Please follow the specific instructions provided with the form. The [Payee Information Form](#) is used to establish the identity of the applicant organization and enables it to receive federal (and/or State) funds through the NYSED.

Vendor Responsibility

State law requires that the award of state contracts be made to responsible vendors. Before an award is made to a not-for-profit entity, a for-profit entity, a private college or university or a public entity not exempted by the Office of the State Comptroller, NYSED must make an affirmative responsibility determination. The factors to be considered include: legal authority to do business in New York State; integrity; capacity- both organizational and financial; and previous performance. Before an award of \$100,000 or greater can be made to a covered entity, the entity will be required to complete and submit a Vendor Responsibility Questionnaire. School districts, Charter Schools, BOCES, public colleges and universities, public libraries, and the Research Foundation for SUNY and CUNY are some of the exempt entities. For a complete list, see: [OSC's website](#).

NYSED recommends that vendors file the required Vendor Responsibility Questionnaire online via the New York State VendRep System. To enroll in and use the New York State VendRep System, see the [VendRep System Instructions](#) or go directly to the [VendRep System](#). Vendors must provide their New York State Vendor Identification Number when enrolling. To request assignment of a Vendor ID or for VendRep System assistance, contact by email [the Office of the State Comptroller's Help Desk](#) or 866-370-4672 or 518-408-4672 or by email at ITServiceDesk@osc.state.ny.us.

Vendors opting to complete and submit a paper questionnaire can obtain the appropriate questionnaire from the [VendRep Website](#) or may contact NYSED or the Office of the State Comptroller's Help Desk for a copy of the paper form.

Subcontractors:

For vendors using subcontractors, a Vendor Responsibility Questionnaire and a NYSED vendor responsibility review are required for a subcontractor where:

- the subcontractor is known at the time of the contract award;
- the subcontractor is not an entity that is exempt from reporting by OSC; and
- the subcontract will equal or exceed \$100,000 over the life of the contract.

Workers' Compensation Coverage and Debarment

New York State Workers' Compensation Law (WCL) has specific coverage requirements for businesses contracting with New York State and additional requirements which provide for the debarment of vendors that violate certain sections of WCL. The WCL requires, and has required since introduction of the law in 1922, the heads of all municipal and State entities to ensure that businesses have appropriate workers' compensation and disability benefits insurance coverage *prior* to issuing any permits or licenses, or *prior* to entering into contracts.

Workers' compensation requirements are covered by WCL Section 57, while disability benefits are covered by WCL Section 220(8). The Workers' Compensation Benefits clause in Appendix A – STANDARD CLAUSES FOR NEW YORK STATE CONTRACTS states that in accordance with Section 142 of the State Finance Law, a contract shall be void and of no force and effect unless the contractor provides and maintains coverage during the life of the contract for the benefit of such employees as are required to be covered by the provisions of the WCL.

Under provisions of the 2007 Workers' Compensation Reform Legislation (WCL Section 141-b), any person, or entity substantially owned by that person: subject to a final assessment of civil fines or penalties, subject to a stop-work order, or convicted of a misdemeanor for violation of Workers' Compensation laws Section 52 or 131, is barred from bidding on, or being awarded, any public work contract or subcontract with the State, any municipal corporation or public body for one year for each violation. The ban is five years for each felony conviction.

PROOF OF COVERAGE REQUIREMENTS

The Workers' Compensation Board has developed several forms to assist State contracting entities in ensuring that businesses have the appropriate workers' compensation and disability insurance coverage as required by Sections 57 and 220(8) of the WCL.

Please note – an ACORD form is not acceptable proof of New York State workers’ compensation or disability benefits insurance coverage.

Proof of Workers’ Compensation Coverage

To comply with coverage provisions of the WCL, the Workers’ Compensation Board requires that a business seeking to enter into a State contract submit appropriate proof of coverage to the State contracting entity issuing the contract. For each new contract or contract renewal, the contracting entity must obtain ONE of the following forms from the contractor and submit to OSC to prove the contractor has appropriate workers’ compensation insurance coverage:

- **Form C-105.2** – Certificate of Workers’ Compensation Insurance issued by private insurance carriers, or **Form U-26.3** issued by the State Insurance Fund; or
- **Form SI-12**– Certificate of Workers’ Compensation Self-Insurance; or **Form GSI-105.2** Certificate of Participation in Workers’ Compensation Group Self-Insurance; or
- **CE-200**– Certificate of Attestation of Exemption from NYS Workers’ Compensation and/or Disability Benefits Coverage.

Proof of Disability Benefits Coverage

To comply with coverage provisions of the WCL regarding disability benefits, the Workers’ Compensation Board requires that a business seeking to enter into a State contract must submit appropriate proof of coverage to the State contracting entity issuing the contract. For each new contract or contract renewal, the contracting entity must obtain ONE of the following forms from the contractor and submit to OSC to prove the contractor has appropriate disability benefits insurance coverage:

- **Form DB-120.1** - Certificate of Disability Benefits Insurance; or
- **Form DB-155**- Certificate of Disability Benefits Self-Insurance; or
- **CE-200**– Certificate of Attestation of Exemption from New York State Workers’ Compensation and/or Disability Benefits Coverage.

For additional information regarding workers’ compensation and disability benefits requirements, please refer to the [New York State Workers’ Compensation Board](#). Alternatively, questions relating to either workers’ compensation or disability benefits coverage should be directed to the NYS Workers’ Compensation Board, Bureau of Compliance at (518) 486-6307.

Application Instructions

Please adhere to the following instructions.

Required Signature(s)

The original signature of the Chief School Administrator/Officer must appear on the Application Cover Page.

Please note: NYSED will only communicate with the contacts provided in the Application Cover Page.

Application Checklist

Please use the application checklist (contained in this RFP) to ensure your application is submitted in the correct order and is complete.

Page Limits and Standards

The Proposal Narrative is the applicant's opportunity to provide a comprehensive description of the proposed project. Be clear and precise.

- A page is 8.5" x 11" (on one side only) with one-inch (1") margins (top, bottom, and sides). Charts/tables are not required to adhere to this standard.
- Single space, at a minimum, all text in the proposal narrative; double space between titles, headings, footnotes, quotations, references, and captions, as well as all text in charts, figures, and graphs, unless not possible due to the formatting of the template.
- Use a Times Roman or Arial font in a 12-point size.
- Each section of the proposal narrative should be clearly titled.
- Footnotes may be used.
- A Works Cited page after Section F, before forms and Budget pages, is allowed and will not count towards the page limit.
- Include page numbers.
- Each page should include a header with the applicant's name.
- Applicants should limit Proposal Narratives to 20 pages (not including the Overview (Section A), any Works Cited pages, Budget Category and Narrative forms, the FS-10 budget, resumes or artifacts from Professional Development and Support Providers, or any other forms.)

Submission

Applicants are responsible for making sure the application package is complete and in the correct order based on the included Application Checklist. All requirements, as detailed in the RFP, must be postmarked no later than **November 19, 2019**. Applications not postmarked by this deadline will not be accepted for review.

- One (1) electronic copy of the completed application as an attachment in Microsoft Word to SmartStart@nysed.gov.
- One (1) original signed application and three (3) copies of the application (in the format described in RFP) labeled – RFP # GC19-010.

The mailing address for all the above documentation is:

NYS Education Department
Office of Educational Design & Technology
89 Washington Avenue, Room 880 EBA
Albany, NY 12234
ATTN: Mary Ann Valikonis, Smart Start Grant Application

(The application must be mailed and emailed. Facsimile copies of the proposals will NOT be accepted)

Application Checklist

Please use this application checklist to ensure your application is complete and in the correct order:

Application Items	Description	Included in the application?
Application Cover Page: Attachment I	<ul style="list-style-type: none"> • Attachment I-A for individual district applications. • Attachment I-B for consortium applications. 	Yes <input type="checkbox"/>
Program Narrative	<ul style="list-style-type: none"> • Section A: Overview 	Yes <input type="checkbox"/>
	<ul style="list-style-type: none"> • Section B: Identification of Need and Program Rationale 	Yes <input type="checkbox"/>
	<ul style="list-style-type: none"> • Section C: Program Design 	Yes <input type="checkbox"/>
	<ul style="list-style-type: none"> • Section D: Collaboration with Regional Economic Development Council 	Yes <input type="checkbox"/>
	<ul style="list-style-type: none"> • Section E: Program Activities 	Yes <input type="checkbox"/>
	<ul style="list-style-type: none"> • Section F: Expertise of PDSP(s) <ul style="list-style-type: none"> ○ F1: Qualifications of Individuals ○ F2: PDSP Capacity ○ F3: PDSP Professional Development Expertise ○ F4: Description of Partnership ○ PDSP Track Record in NY or Similar Setting 	Yes <input type="checkbox"/>
	<ul style="list-style-type: none"> • Section G: Budget Forms <ul style="list-style-type: none"> ○ FS-10 Budget Summary ○ Attachment III: Budget Narrative 	Yes <input type="checkbox"/>
Memorandum of Understanding (MOU): Attachment II	<ul style="list-style-type: none"> • An MOU between the lead applicant and each consortium member must be completed (consortium applicants must submit an MOU) 	Yes <input type="checkbox"/>
		NA <input type="checkbox"/>

M/WBE Documents Package (original signatures required)

Full Participation Request Partial Waiver Request Total Waiver

Type of Form	Forms Required		
	Full Participation	Request Partial Waiver	Request Total Waiver
Calculation of M/WBE Goal Amount	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
M/WBE Cover Letter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
M/WBE 100 Utilization Plan	<input type="checkbox"/>	<input type="checkbox"/>	N/A
M/WBE 102 Notice of Intent to Participate	<input type="checkbox"/>	<input type="checkbox"/>	N/A
M/WBE 105 Contractor's Good Faith Efforts	N/A	<input type="checkbox"/>	<input type="checkbox"/>
M/WBE 101 Request for Waiver Form and Instructions	N/A	<input type="checkbox"/>	<input type="checkbox"/>
EEO 100 Staffing Plan and Instructions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Attachments and Appendices

Attachment I-A: Application Cover Page for Individual Public School Districts

Attachment I-B: Application Cover Page for Consortia

Attachment II: Attachment II: Memorandum of Understanding (Consortium Applicants only)

Attachment III: Budget Narrative

Attachment IV: M/WBE Documents

Attachment V: Equal Employment Opportunity Staffing Plan (EEO 100) Instructions

Appendix A: Standard Clauses For NYS Contracts

Appendix A-1G: Agency-Specific Clauses

Appendix B: Scoring Rubric

Appendix C: NYSED Consortium Policy for State Discretionary Grant Programs

Attachment I-A: Application Cover Page for Individual Public School Districts

For Competitive Grant Program-Smart Start: Request for Proposals #GC19-010

Please refer to the Application Instructions for detailed information about completing this page and the other required components. Please note: the applicant should include **two** program contacts for the grant.

DISTRICT BEDS CODE

--	--	--	--	--	--	--	--	--	--	--	--	--

Applicant Name:			
Address:			
City:		Zip Code:	
Main Program Contact:		Alternate Program Contact:	
Title:		Title:	
Organization:		Organization:	
Telephone:		Telephone:	
Fax:		Fax:	
Email:		Email:	
Total number of students in the individual school district in 2017-18:		Year 1 Funding Amount Requested:	
County/Big 5 District			
<p>I hereby certify that I am the applicant's chief school/administrative officer and that the information contained in this application is, to the best of my knowledge, complete and accurate. I further certify, to the best of my knowledge, that any ensuing program and activity will be conducted in accordance with all applicable Federal and State laws and regulations, application guidelines and instructions, Assurances, Certifications, Appendix A, Appendix A-1G and that the requested budget amounts are necessary for the implementation of this project and that they supplement and do not supplant or duplicate services currently provided. It is understood by the applicant that this application constitutes an offer and, if accepted by the NYS Education Department or renegotiated to acceptance, will form a binding agreement. It is also understood by the applicant that immediate written notice will be provided to the grant program office if at any time the applicant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.</p>			
Authorized Signature		Title (Chief School/ Administrative Officer)	
Typed Name		Date	
Phone number:		Email address:	

Attachment I-B: Application Cover Page for Consortia

For Competitive Grant Program – Smart Start: Request for Proposals # GC19-010

Please refer to the Application Instructions for detailed information about completing this page and the other required components. Please note: the applicant should include **two** program contacts for the grant.

BEDS CODE

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Applicant Name:			
Address:			
City:		Zip Code:	
Main Program Contact:		Alternate Program Contact:	
Title:		Title:	
Organization:		Organization:	
Telephone:		Telephone:	
Fax:		Fax:	
Email:		Email:	
Total <u>combined</u> number of students from all consortium school districts in 2017-18:		Year 1 Funding Amount Requested:	
County of Lead Applicant:		Region the Consortium Serves:	
<p>I hereby certify that I am the applicant's chief school/administrative officer and that the information contained in this application is, to the best of my knowledge, complete and accurate. I further certify, to the best of my knowledge, that any ensuing program and activity will be conducted in accordance with all applicable Federal and State laws and regulations, application guidelines and instructions, Assurances, Certifications, Appendix A, Appendix A-1G and that the requested budget amounts are necessary for the implementation of this project and that they supplement and do not supplant or duplicate services currently provided. It is understood by the applicant that this application constitutes an offer and, if accepted by the NYS Education Department or renegotiated to acceptance, will form a binding agreement. It is also understood by the applicant that immediate written notice will be provided to the grant program office if at any time the applicant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.</p>			
Authorized Signature(in blue ink)		Title (Chief School/ Administrative Officer)	
Typed Name		Date	
Phone number:		Email address:	

Attachment II: Memorandum of Understanding (Consortium Applicants only)

(DUPLICATE AS NECESSARY)

(Insert Lead Applicant Name) and **(Insert Consortium Member(s) Name)** District/BOCES

This cooperative agreement reflects the overall commitment as well as the specific responsibilities and the roles of the **(Insert Lead Applicant Name)** and **(Insert Consortium Member Names)** District(s)/BOCES. The overarching purpose of this consortium is to develop, implement, and share innovative programs that utilize learning technologies to personalize learning and/or increase access to high-quality, rigorous learning experiences for **(Insert Names of All Districts in Consortium Application)**. Per the NYSED Consortium Policy for State and Federal Discretionary Grant Program (see Appendix C), **(Insert Lead Applicant Name)** will not act solely as a flow-through for grant funds to pass to other recipients and will be responsible for the performance of any services provided by the consortium members, any partners, consultants, or other organizations, and coordinate participation. This consortium will only benefit the **(Insert Lead Applicant Name)**'s and/or **(Insert All Consortium Member Names)**'s student populations. The **(Insert Lead Applicant Name)** agrees to facilitate communication with and between **(Insert All Consortium Member Names)** in order to ensure that all consortium members fully know all aspects/activities that will be conducted through this grant program.

SPECIFIC ROLES AND RESPONSIBILITIES

The partnership of the **(Insert Lead Applicant Name)** and the **(Insert Consortium Member Name)** District(s) entails the following:

The <i>(Insert Lead Applicant Name)</i> BOCES/District agrees to:	The <i>(Insert Consortium Member Name)</i> District(s) agree(s) to:
<i>List all activities/services/etc. that the Lead Applicant will provide to the partnership.</i>	<i>List all activities/services/etc. that the District(s) will provide to the partnership.</i>

Name of Lead Applicant District/BOCES: _____

Signature _____ Typed Name: _____

Title: _____ Date: _____

Name of Consortium Member District: _____

Signature _____ Typed Name: _____

Title: _____ Date: _____

THE AGREEMENT FOR YOUR PROGRAM SHOULD REFLECT THE SPECIFICS OF YOUR PROGRAM AND YOUR CONSORTIUM MEMBERS. ALL ACTIVITIES/SERVICES, ETC. THAT ARE PERTINENT TO YOUR PROJECT SHOULD BE INCLUDED. PLEASE MODIFY AND ADD ADDITIONAL FIELDS FOR MULTIPLE CONSORTIUM MEMBERS, AS NEEDED.

Attachment III: Budget Narrative

Complete Attachment III: Budget Narrative. The Budget Narrative should provide detail and justification for the proposed expenditures outlined in the FS-10/Budget Summary, including

- the basis of calculation for each cost during the program period, and
- explanation of how each proposed expenditure in each category supports the project activities and contributes to program goals.

For each proposed expenditure, be sure to include detailed information on the following:

- Provide all information in a manner that will allow reviewers to clearly understand the basis of calculation.
- Why each proposed expenditure is appropriate, reasonable, and necessary.
- How each proposed expenditure is supplemental and does not supplant or duplicate services currently provided.

Note: Funding from this grant cannot supplant or duplicate positions/activities already funded through other sources. Any proposed use of funds that is determined to be supplanting or duplicating activities funded through other sources will be removed from the budget.

Additional sections/columns and/or separate charts may be added as needed to provide all necessary information. Please be sure to check that all amounts match the FS-10 and budget summary (found at the end of the [FS-10](#)). Please add/delete rows as needed.

EXPLANATION AND JUSTIFICATION OF PROPOSED EXPENDITURES AND CALCULATION OF COSTS	PROGRAM PERIOD TOTAL
Support Staff (Code 16)	
Purchased Services (Code 40)	

Supplies & Materials (Code 45)	
Travel Expenses (Code 46)	
Employee Benefits (Code 80)	
Indirect Cost (Code 90)	
BOCES Services (Code 49)	
Minor Remodeling (Code 30)	

Equipment (Code 20)	

Attachment IV: M/WBE Documents

M/WBE Goal Calculation Worksheet
(This form should reflect Year 1 budget totals)

RFP # and Title: _____

Applicant Name: _____

The M/WBE participation for this grant is thirty percent (30%) of each applicant's total discretionary non-personal service budget for each year of the grant. Discretionary non-personal service budget is defined as the total annual budget, excluding the sum of funds budgeted for direct personal services (i.e., professional and support staff salaries) and fringe benefits, as well as rent, lease, utilities, and indirect costs, if these are allowable expenditures. Please complete the following table to determine the dollar amount of the M/WBE goal for this grant application.

	Budget Category	Amount budgeted for items excluded from M/WBE calculation	Totals
1.	Total Budget		
2.	Professional Salaries		
3.	Support Staff Salaries		
4.	Fringe Benefits		
5.	Indirect Costs		
6.	Rent/Lease/Utilities*		
7.	Portion of Purchased Services used for professional development/support services by qualified non-profit partners or institutions of higher education		
8.	Sum of lines 2, 3, 4, 5, 6, and 7		
9.	Line 1 minus Line 8		
10.	M/WBE Goal percentage (30%)		0.30
11.	Line 8 multiplied by Line 9 =M/WBE goal amount		

*If not included in #5

This form is for use only with the Smart Start Grant Program. It may not be used for any other grant program.

M/WBE COVER LETTER Minority & Woman-Owned Business Enterprise Requirements

NAME OF GRANT PROGRAM _____

NAME OF APPLICANT _____

In accordance with the provisions of Article 15-A of the NYS Executive Law, 5 NYCRR Parts 140-145, Section 163 (6) of the NYS Finance Law and Executive Order #8 and in fulfillment of the New York State Education Department (NYSED) policies governing Equal Employment Opportunity and Minority and Women-Owned Business Enterprise (M/WBE) participation, it is the intention of the New York State Education Department to provide real and substantial opportunities for certified Minority and Women-Owned Business Enterprises on all State contracts. It is with this intention the NYSED has assigned M/WBE participation goals to this contract.

In an effort to promote and assist in the participation of certified M/WBEs as subcontractors and suppliers on this project for the provision of services and materials, the bidder is required to comply with NYSED’s participation goals through one of the three methods below. Please indicate which one of the following is included with the M/WBE Documents Submission:

- Full Participation – No Request for Waiver (PREFERRED)
- Partial Participation – Partial Request for Waiver
- No Participation – Request for Complete Waiver

By my signature on this Cover Letter, I certify that I am authorized to bind the Bidder’s firm contractually.

M/WBE UTILIZATION PLAN

INSTRUCTIONS: All bidders/applicants submitting responses to this procurement/project must complete this M/WBE Utilization Plan unless requesting a total waiver and submit it as part of their proposal/application. The plan must contain detailed description of the services to be provided by each Minority and/or Women-Owned Business Enterprise (M/WBE) identified by the bidder/applicant.

Bidder/Applicant's Name _____ Telephone/Email: _____/_____

Address _____ Federal ID No.: _____

City, State, Zip _____ RFP No.: _____

Certified M/WBE	Classification (check all applicable)	Description of Work (Subcontracts/Supplies/Services)	Annual Dollar Value of Subcontracts/Supplies/Services
NAME ADDRESS CITY, ST, ZIP PHONE/E-MAIL FEDERAL ID No.	NYS ESD Certified MBE _____ WBE _____		\$ _____
NAME ADDRESS CITY, ST, ZIP PHONE/E-MAIL FEDERAL ID No.	NYS ESD Certified MBE _____ WBE _____		\$ _____

PREPARED BY (Signature) _____ DATE _____

SUBMISSION OF THIS FORM CONSTITUTES THE BIDDER/APPLICANT'S ACKNOWLEDGEMENT AND AGREEMENT TO COMPLY WITH THE M/WBE REQUIREMENTS SET FORTH UNDER NYS EXECUTIVE LAW, ARTICLE 15-1, 5 NYCRR PART 143 AND THE ABOVE REFERENCE SOLICITATION. FAILURE TO SUBMIT COMPLETE AND ACCURATE INFORMATION MAY RESULT IN A FINDING OF NONCOMPLIANCE AND/OR PROPOSAL/APPLICATION DISQUALIFICATION.

NAME AND TITLE OF PREPARER: _____

(print or type)

TELEPHONE/E-MAIL _____

DATE _____

REVIEWED BY _____ DATE _____

UTILIZATION PLAN APPROVED YES/NO DATE _____

NOTICE OF DEFICIENCY ISSUED YES/NO DATE _____

NOTICE OF ACCEPTANCE ISSUED YES/NO DATE _____

M/WBE 100

M/WBE SUBCONTRACTORS AND SUPPLIERS

NOTICE OF INTENT TO PARTICIPATE

INSTRUCTIONS: Part A of this form must be completed and signed by the Bidder/Applicant unless requesting a total waiver. Parts B & C of this form must be completed by MBE and/or WBE subcontractors/suppliers. The Bidder/Applicant must submit a separate M/WBE Notice of Intent to Participate form for each MBE or WBE as part of the proposal/application.

Bidder/Applicant Name: _____ Federal ID No.: _____

Address: _____ Phone No.: _____

City _____ State _____ Zip Code _____ E-mail: _____

Signature of Authorized Representative of Bidder/Applicant's Firm _____ Print or Type Name and Title of Authorized Representative of Bidder/Applicant's Firm _____

Date: _____

PART B - THE UNDERSIGNED INTENDS TO PROVIDE SERVICES OR SUPPLIES IN CONNECTION WITH THE ABOVE PROCUREMENT/APPLICATION:

Name of M/WBE: _____ Federal ID No.: _____

Address: _____ Phone No.: _____

City, State, Zip Code _____ E-mail: _____

BRIEF DESCRIPTION OF SERVICES OR SUPPLIES TO BE PERFORMED BY MBE OR WBE:

DESIGNATION: _____ MBE Subcontractor _____ WBE Subcontractor _____ MBE Supplier _____ WBE Supplier

PART C - CERTIFICATION STATUS (CHECK ONE):

_____ The undersigned is a certified M/WBE by the New York State Division of Minority and Women-Owned Business Development (MWBD).

_____ The undersigned has applied to New York State's Division of Minority and Women-Owned Business Development (MWBD) for M/WBE certification.

THE UNDERSIGNED IS PREPARED TO PROVIDE SERVICES OR SUPPLIES AS DESCRIBED ABOVE AND WILL ENTER INTO A FORMAL AGREEMENT WITH THE BIDDER/APPLICANT CONDITIONED UPON THE BIDDER/APPLICANT'S EXECUTION OF A CONTRACT WITH THE NYS EDUCATION DEPARTMENT.

The estimated dollar amount of the agreement \$ _____

Signature of Authorized Representative of M/WBE Firm

Date

Printed or Typed Name and Title of Authorized Representative

M/WBE 102

M/WBE CONTRACTOR GOOD FAITH EFFORTS CERTIFICATION (FORM 105)

PROJECT/CONTRACT # _____

I, _____

(Bidder/Applicant)

_____ of _____

(Title)

(Company)

_____ (_____) _____

(Address)

(Telephone Number)

do hereby submit the following as evidence of our good faith efforts to retain certified minority- and women-owned business enterprises:

- (1) Copies of its solicitations of certified minority- and women-owned business enterprises and any responses thereto;
- (2) If responses to the contractor's solicitations were received, but a certified minority- or woman-owned business enterprise was not selected, the specific reasons that such enterprise was not selected;
- (3) Copies of any advertisements for participation by certified minority- and women-owned business enterprises timely published in appropriate general circulation, trade and minority- or women-oriented publications, together with the listing(s) and date(s) of the publication of such advertisements;
- (4) Copies of any solicitations of certified minority- and/or women-owned business enterprises listed in the directory of certified businesses;
- (5) The dates of attendance at any pre-bid, pre-award, or other meetings, if any, scheduled by the State agency awarding the State contract, with certified minority- and women-owned business enterprises which the State agency determined were capable of performing the State contract scope of work for the purpose of fulfilling the contract participation goals;
- (6) Information describing the specific steps undertaken to reasonably structure the contract scope of work for the purpose of subcontracting with, or obtaining supplies from, certified minority- and women-owned business enterprises.
- (7) Describe any other action undertaken by the bidder to document its good faith efforts to retain certified minority - and women- owned business enterprises for this procurement

Submit additional pages as needed.

Authorized Representative Signature

Date

M/WBE 105

M/WBE CONTRACTOR UNAVAILABLE CERTIFICATION

RFP#/PROJECT NAME _____

I, _____ (Authorized Representative) _____ (Title) _____ (Bidder/Applicant's Company)
 _____ (Address) _____ (Phone)

I certify that the following New York State Certified Minority/Women Business Enterprises were contacted to obtain a quote for work to be performed on the abovementioned project/contract.

List of date, name of M/WBE firm, telephone/e-mail address of M/WBEs contacted, type of work requested, estimated budgeted amount for each quote requested.

<u>DATE</u>	<u>M/WBE NAME</u>	<u>PHONE/EMAIL</u>	<u>TYPE OF WORK</u>	<u>ESTIMATED BUDGET</u>	<u>REASON</u>
1.					
2.					
3.					
4.					
5.					

To the best of my knowledge and belief, said New York State Certified Minority/Women Business Enterprise contractor(s) was/were not selected, unavailable for work on this project, or unable to provide a quote for the following reasons: Please check appropriate reasons given by each MBE/WBE firm contacted above.

- _____ **A.** Did not have the capability to perform the work
- _____ **B.** Contract too small
- _____ **C.** Remote location
- _____ **D.** Received solicitation notices too late
- _____ **E.** Did not want to work with this contractor
- _____ **F.** Other (give reason) _____

Authorized Representative Signature **Date** **Print Name**
 M/WBE 105A

REQUEST FOR WAIVER FORM

BIDDER/APPLICANT NAME:

TELEPHONE:

ADDRESS:

EMAIL:

FEDERAL ID NO.:

CITY, STATE, ZIPCODE:

RFP#/PROJECT NO.:

INSTRUCTIONS: By submitting this form and the required information, the bidder/applicant certifies that Good Faith Efforts have been taken to promote M/WBE participation pursuant to the M/WBE goals set forth under this RFP/Contract. Please see Page 2 for additional requirements and document submission instructions.

BIDDER/APPLICANT IS REQUESTING (check all that apply):	
<input type="checkbox"/> MBE Waiver - A waiver of the MBE goal for this procurement is requested. <input type="checkbox"/> Total <input type="checkbox"/> Partial _____%	<input type="checkbox"/> WBE Waiver - A waiver of the WBE goal for this procurement is requested. <input type="checkbox"/> Total <input type="checkbox"/> Partial _____%
<input type="checkbox"/> Waiver Pending ESD Certification (check here if subcontractor or supplier is not certified M/WBE, but an application for certification has been filed with Empire State Development) Subcontractor/Supplier Name: _____ Date of application filing: _____	

PREPARED BY (*Signature*): _____

DATE: _____

SUBMISSION OF THIS FORM CONSTITUTES THE BIDDER/APPLICANT'S ACKNOWLEDGEMENT AND AGREEMENT TO COMPLY WITH THE M/WBE REQUIREMENTS SET FORTH UNDER NYS EXECUTIVE LAW, ARTICLE 15-A, 5 NYCRR PART 143, AND THE ABOVE REFERENCED SOLICITATION. FAILURE TO SUBMIT COMPLETE AND ACCURATE INFORMATION MAY RESULT IN A FINDING OF NONCOMPLIANCE AND/OR PROPOSAL DISQUALIFICATION.

NAME OF PREPARER:	FOR AUTHORIZED USE ONLY
TITLE OF PREPARER: TELEPHONE: EMAIL:	REVIEWED BY: _____ DATE: _____ WAIVER GRANTED <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> TOTAL WAIVER <input type="checkbox"/> PARTIAL WAIVER <input type="checkbox"/> ESD CERTIFICATION WAIVER <input type="checkbox"/> NOTICE OF DEFICIENCY <input type="checkbox"/> CONDITIONAL WAIVER COMMENTS:

M/WBE 101

REQUIREMENTS AND DOCUMENT SUBMISSION INSTRUCTIONS

When completing the Request for Waiver Form, please check all boxes that apply. To be considered, the Request for Waiver Form must be accompanied by documentation for items 1-11, as listed below. If a Waiver Pending ESD Certification is requested, please see Item 11 below. Copies of the following information and all relevant supporting documentation must be submitted along with the request.

1. A statement setting forth your basis for requesting a partial or total waiver.
2. The names of general circulation, trade association, and M/WBE-oriented publications in which you solicited certified M/WBEs for the purposes of complying with your participation goals.
3. A list identifying the date(s) that all solicitations for certified M/WBE participation were published in any of the above publications.
4. A list of all certified M/WBEs appearing in the NYS Directory of Certified Firms that were solicited for purposes of complying with your certified M/WBE participation levels.
5. Copies of notices, dates of contact, letters, and other correspondence as proof that solicitations were made in writing and copies of such solicitations, or a sample copy of the solicitation if an identical solicitation was made to all certified M/WBEs.
6. Provide copies of responses made by certified M/WBEs to your solicitations.
7. Provide a description of any contract documents, plans, or specifications made available to certified M/WBEs for purposes of soliciting their bids and the date and manner in which these documents were made available.
8. Provide documentation of any negotiations between you, the Bidder/Applicant and the M/WBEs undertaken for purposes of complying with the certified M/WBE participations goals.
9. Provide any other information you deem relevant which may help us in evaluating your request for a waiver.

10. Provide the name, title, address, telephone number and email address of the Bidder/Applicant's representative authorized to discuss and negotiate this waiver request.

11. Copy of notice of application receipt issued by Empire State Development (ESD).

NOTE: Unless a Total Waiver has been granted, Bidder/Applicant will be required to submit all reports and documents pursuant to the provisions set forth in the procurement and/or contract, as deemed appropriate by NYSED, to determine M/WBE compliance.

Attachment V: Equal Employment Opportunity Staffing Plan (EEO 100) Instructions

General Instructions: All Bidders/Applicants in the proposal/application must complete an EEO Staffing Plan (EEO 100) and submit it as part of the package. Where the work force to be utilized in the performance of the State contract/project can be separated out, the Bidder/Applicant shall complete this form only for the anticipated work force to be utilized on the State contract/project. Where the work force to be utilized in the performance of the State contract/project cannot be separated out, the Bidder/Applicant shall complete this form for Bidder/Applicant's total work force.

Instructions for Completing:

1. Enter the Project number that this report applies to, along with the name, address, and federal ID number of the Bidder.
2. Check the appropriate box to indicate if the work force being reported is just for the contract/project or the Bidder/Applicant's total work force.
3. Check off the appropriate box to indicate if the Bidder completing the report is the contractor or subcontractor.
4. Enter the total work force by EEO job category.
5. Break down the total work force by gender and race/ethnic background and enter under the heading Race/Ethnicity. Contact the M/WBE Coordinator, mwbegrants@nysed.gov, if you have any questions.
6. Enter the name, title, phone number and email address for the person completing the form. Sign and date the form in designated areas.

RACE/ETHNIC IDENTIFICATION

For purposes of this form NYSED will accept the definitions of race/ethnic designations used by the federal Equal Employment Opportunity Commission (EEOC), as those definitions are described below or amended hereafter. (Be advised these terms may be defined differently for other purposes under NYS statutory, regulatory, or case law). Race/ethnic designations as used by the EEOC do not denote scientific definitions of anthropological origins. For the purposes of this report, an employee may be included in the group to which he or she appears to belong, identifies with, or is regarded in the community as belonging. The race/ethnic categories for this survey are:

- **Hispanic or Latino** - A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race.
- **White (Not Hispanic or Latino)** - A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.
- **Black or African American (Not Hispanic or Latino)** - A person having origins in any of the black racial groups of Africa.
- **Native Hawaiian or Other Pacific Islander (Not Hispanic or Latino)** - A person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- **Asian (Not Hispanic or Latino)** - A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- **American Indian or Alaska Native (Not Hispanic or Latino)** - A person having origins in any of the original peoples of North and South America (including Central America), and who maintain tribal affiliation or community attachment.
- **Two or More Races (Not Hispanic or Latino)** - All persons who identify with more than one of the above five races.
- **Disabled** - Any person who has a physical or mental impairment that substantially limits one or more major life activity; has a record of such an impairment; or is regarded as having such an impairment
- **Vietnam Era Veteran** - a veteran who served at any time between and including January 1, 1963 and May 7, 1975.

EEO 100

EQUAL EMPLOYMENT OPPORTUNITY - STAFFING PLAN

Applicant Name: _____

Telephone: _____

Address: _____

Federal ID No.: _____

City, State, ZIP: _____

Project No: _____

Report includes:

Work force to be utilized on this contract OR

Applicant's total work force

Enter the total number of employees in each classification in each of the EEO-Job Categories identified.

EEO - Job Categories	Total Work Force	Race/Ethnicity - report employees in only one category																	
		Hispanic or Latino		Not-Hispanic or Latino															
		Male	Female	Male										Female					
				White	African-American or Black	Native Hawaiian or Other Pacific Islander	Asian	American Indian or Alaska Native	Two or More Races	Disabled	Veteran	White	African-American	Native Hawaiian or Other Pacific Islander	Asian	American Indian or Alaska Native	Two or More Races	Disabled	Veteran
Executive/Senior Level Officials and Managers																			
First/Mid-Level Officials and Managers																			
Professionals																			
Technicians																			
Sales Workers																			
Administrative Support Workers																			
Craft Workers																			
Operatives																			
Laborers and Helpers																			
Service Workers																			
TOTAL																			

PREPARED BY (Signature): _____
 NAME AND TITLE OF PREPARER: _____

DATE: _____
 TELEPHONE/EMAIL: _____

Appendix A: Standard Clauses For NYS Contracts

The parties to the attached contract, license, lease, amendment or other agreement of any kind (hereinafter, "the contract" or "this contract") agree to be bound by the following clauses which are hereby made a part of the contract (the word "Contractor" herein refers to any party other than the State, whether a contractor, licenser, licensee, lessor, lessee or any other party):

1. EXECUTORY CLAUSE. In accordance with Section 41 of the State Finance Law, the State shall have no liability under this contract to the Contractor or to anyone else beyond funds appropriated and available for this contract.

2. NON-ASSIGNMENT CLAUSE. In accordance with Section 138 of the State Finance Law, this contract may not be assigned by the Contractor or its right, title or interest therein assigned, transferred, conveyed, sublet or otherwise disposed of without the State's previous written consent, and attempts to do so are null and void. Notwithstanding the foregoing, such prior written consent of an assignment of a contract let pursuant to Article XI of the State Finance Law may be waived at the discretion of the contracting agency and with the concurrence of the State Comptroller where the original contract was subject to the State Comptroller's approval, where the assignment is due to a reorganization, merger or consolidation of the Contractor's business entity or enterprise. The State retains its right to approve an assignment and to require that any Contractor demonstrate its responsibility to do business with the State. The Contractor may, however, assign its right to receive payments without the State's prior written consent unless this contract concerns Certificates of Participation pursuant to Article 5-A of the State Finance Law.

3. COMPTROLLER'S APPROVAL. In accordance with Section 112 of the State Finance Law (or, if this contract is with the State University or City University of New York, Section 355 or Section 6218 of the Education Law), if this contract exceeds \$50,000 (or the minimum thresholds agreed to by the Office of the State

Comptroller for certain S.U.N.Y. and C.U.N.Y. contracts), or if this is an amendment for any amount to a contract which, as so amended, exceeds said statutory amount, or if, by this contract, the State agrees to give something other than money when the value or reasonably estimated value of such consideration exceeds \$10,000, it shall not be valid, effective or binding upon the State until it has been approved by the State Comptroller and filed in his office. Comptroller's approval of contracts let by the Office of General Services is required when such contracts exceed \$85,000 (State Finance Law Section 163.6-a). However, such pre-approval shall not be required for any contract established as a centralized contract through the Office of General Services or for a purchase order or other transaction issued under such centralized contract.

4. WORKERS' COMPENSATION BENEFITS. In accordance with Section 142 of the State Finance Law, this contract shall be void and of no force and effect unless the Contractor shall provide and maintain coverage during the life of this contract for the benefit of such employees as are required to be covered by the provisions of the Workers' Compensation Law.

5. NON-DISCRIMINATION REQUIREMENTS. To the extent required by Article 15 of the Executive Law (also known as the Human Rights Law) and all other State and Federal statutory and constitutional non-discrimination provisions, the Contractor will not discriminate against any employee or applicant for employment because of race, creed, color, sex (including gender identity or expression), national origin, sexual orientation, military status, age, disability, predisposing genetic characteristics, marital status or domestic violence victim status. Furthermore, in accordance with Section 220-e of the Labor Law, if this is a contract for the construction, alteration or repair of any public building or public work or for the manufacture, sale or distribution of materials, equipment or supplies, and to the extent that this contract shall be performed within the State of New York, Contractor agrees that neither it nor its subcontractors shall, by reason of race, creed, color, disability, sex, or national origin: (a)

discriminate in hiring against any New York State citizen who is qualified and available to perform the work; or (b) discriminate against or intimidate any employee hired for the performance of work under this contract. If this is a building service contract as defined in Section 230 of the Labor Law, then, in accordance with Section 239 thereof, Contractor agrees that neither it nor its subcontractors shall by reason of race, creed, color, national origin, age, sex or disability: (a) discriminate in hiring against any New York State citizen who is qualified and available to perform the work; or (b) discriminate against or intimidate any employee hired for the performance of work under this contract. Contractor is subject to fines of \$50.00 per person per day for any violation of Section 220-e or Section 239 as well as possible termination of this contract and forfeiture of all moneys due hereunder for a second or subsequent violation.

6. WAGE AND HOURS PROVISIONS. If this is a public work contract covered by Article 8 of the Labor Law or a building service contract covered by Article 9 thereof, neither Contractor's employees nor the employees of its subcontractors may be required or permitted to work more than the number of hours or days stated in said statutes, except as otherwise provided in the Labor Law and as set forth in prevailing wage and supplement schedules issued by the State Labor Department. Furthermore, Contractor and its subcontractors must pay at least the prevailing wage rate and pay or provide the prevailing supplements, including the premium rates for overtime pay, as determined by the State Labor Department in accordance with the Labor Law. Additionally, effective April 28, 2008, if this is a public work contract covered by Article 8 of the Labor Law, the Contractor understands and agrees that the filing of payrolls in a manner consistent with Subdivision 3-a of Section 220 of the Labor Law shall be a condition precedent to payment by the State of any State approved sums due and owing for work done upon the project.

7. NON-COLLUSIVE BIDDING CERTIFICATION. In accordance with Section 139-d of the State Finance Law, if this contract was awarded based upon the submission of bids, Contractor affirms, under penalty of perjury, that its bid was arrived at independently and without collusion aimed at restricting competition.

Contractor further affirms that, at the time Contractor submitted its bid, an authorized and responsible person executed and delivered to the State a non-collusive bidding certification on Contractor's behalf.

8. INTERNATIONAL BOYCOTT PROHIBITION. In accordance with Section 220-f of the Labor Law and Section 139-h of the State Finance Law, if this contract exceeds \$5,000, the Contractor agrees, as a material condition of the contract, that neither the Contractor nor any substantially owned or affiliated person, firm, partnership or corporation has participated, is participating, or shall participate in an international boycott in violation of the federal Export Administration Act of 1979 (50 USC App. Sections 2401 et seq.) or regulations thereunder. If such Contractor, or any of the aforesaid affiliates of Contractor, is convicted or is otherwise found to have violated said laws or regulations upon the final determination of the United States Commerce Department or any other appropriate agency of the United States subsequent to the contract's execution, such contract, amendment or modification thereto shall be rendered forfeit and void. The Contractor shall so notify the State Comptroller within five (5) business days of such conviction, determination or disposition of appeal (2NYCRR 105.4).

9. SET-OFF RIGHTS. The State shall have all of its common law, equitable and statutory rights of set-off. These rights shall include, but not be limited to, the State's option to withhold for the purposes of set-off any moneys due to the Contractor under this contract up to any amounts due and owing to the State with regard to this contract, any other contract with any State department or agency, including any contract for a term commencing prior to the term of this contract, plus any amounts due and owing to the State for any other reason including, without limitation, tax delinquencies, fee delinquencies or monetary penalties relative thereto. The State shall exercise its set-off rights in accordance with normal State practices including, in cases of set-off pursuant to an audit, the finalization of such audit by the State agency, its representatives, or the State Comptroller.

10. RECORDS. The Contractor shall establish and maintain complete and accurate books,

records, documents, accounts and other evidence directly pertinent to performance under this contract (hereinafter, collectively, "the Records"). The Records must be kept for the balance of the calendar year in which they were made and for six (6) additional years thereafter. The State Comptroller, the Attorney General and any other person or entity authorized to conduct an examination, as well as the agency or agencies involved in this contract, shall have access to the Records during normal business hours at an office of the Contractor within the State of New York or, if no such office is available, at a mutually agreeable and reasonable venue within the State, for the term specified above for the purposes of inspection, auditing and copying. The State shall take reasonable steps to protect from public disclosure any of the Records which are exempt from disclosure under Section 87 of the Public Officers Law (the "Statute") provided that: (i) the Contractor shall timely inform an appropriate State official, in writing, that said records should not be disclosed; and (ii) said records shall be sufficiently identified; and (iii) designation of said records as exempt under the Statute is reasonable. Nothing contained herein shall diminish, or in any way adversely affect, the State's right to discovery in any pending or future litigation.

11. IDENTIFYING INFORMATION AND PRIVACY NOTIFICATION.

(a) Identification Number(s). Every invoice or New York State Claim for Payment submitted to a New York State agency by a payee, for payment for the sale of goods or services or for transactions (e.g., leases, easements, licenses, etc.) related to real or personal property must include the payee's identification number. The number is any or all of the following: (i) the payee's Federal employer identification number, (ii) the payee's Federal social security number, and/or (iii) the payee's Vendor Identification Number assigned by the Statewide Financial System. Failure to include such number or numbers may delay payment. Where the payee does not have such number or numbers, the payee, on its invoice or Claim for Payment, must give the reason or reasons why the payee does not have such number or numbers.

(b) Privacy Notification. (1) The authority to request the above personal information from a seller of goods or services or a lessor of real or

personal property, and the authority to maintain such information, is found in Section 5 of the State Tax Law. Disclosure of this information by the seller or lessor to the State is mandatory. The principal purpose for which the information is collected is to enable the State to identify individuals, businesses and others who have been delinquent in filing tax returns or may have understated their tax liabilities and to generally identify persons affected by the taxes administered by the Commissioner of Taxation and Finance. The information will be used for tax administration purposes and for any other purpose authorized by law. (2) The personal information is requested by the purchasing unit of the agency contracting to purchase the goods or services or lease the real or personal property covered by this contract or lease. The information is maintained in the Statewide Financial System by the Vendor Management Unit within the Bureau of State Expenditures, Office of the State Comptroller, 110 State Street, Albany, New York 12236.

12. EQUAL EMPLOYMENT OPPORTUNITIES FOR MINORITIES AND WOMEN.

In accordance with Section 312 of the Executive Law and 5 NYCRR 143, if this contract is: (i) a written agreement or purchase order instrument, providing for a total expenditure in excess of \$25,000.00, whereby a contracting agency is committed to expend or does expend funds in return for labor, services, supplies, equipment, materials or any combination of the foregoing, to be performed for, or rendered or furnished to the contracting agency; or (ii) a written agreement in excess of \$100,000.00 whereby a contracting agency is committed to expend or does expend funds for the acquisition, construction, demolition, replacement, major repair or renovation of real property and improvements thereon; or (iii) a written agreement in excess of \$100,000.00 whereby the owner of a State assisted housing project is committed to expend or does expend funds for the acquisition, construction, demolition, replacement, major repair or renovation of real property and improvements thereon for such project, then the following shall apply and by signing this agreement the Contractor certifies and affirms that it is Contractor's equal employment opportunity policy that:

(a) The Contractor will not discriminate against employees or applicants for employment

because of race, creed, color, national origin, sex, age, disability or marital status, shall make and document its conscientious and active efforts to employ and utilize minority group members and women in its work force on State contracts and will undertake or continue existing programs of affirmative action to ensure that minority group members and women are afforded equal employment opportunities without discrimination. Affirmative action shall mean recruitment, employment, job assignment, promotion, upgradings, demotion, transfer, layoff, or termination and rates of pay or other forms of compensation;

(b) at the request of the contracting agency, the Contractor shall request each employment agency, labor union, or authorized representative of workers with which it has a collective bargaining or other agreement or understanding, to furnish a written statement that such employment agency, labor union or representative will not discriminate on the basis of race, creed, color, national origin, sex, age, disability or marital status and that such union or representative will affirmatively cooperate in the implementation of the Contractor's obligations herein; and

(c) the Contractor shall state, in all solicitations or advertisements for employees, that, in the performance of the State contract, all qualified applicants will be afforded equal employment opportunities without discrimination because of race, creed, color, national origin, sex, age, disability or marital status.

Contractor will include the provisions of "a", "b", and "c" above, in every subcontract over \$25,000.00 for the construction, demolition, replacement, major repair, renovation, planning or design of real property and improvements thereon (the "Work") except where the Work is for the beneficial use of the Contractor. Section 312 does not apply to: (i) work, goods or services unrelated to this contract; or (ii) employment outside New York State. The State shall consider compliance by a contractor or subcontractor with the requirements of any federal law concerning equal employment opportunity which effectuates the purpose of this section. The contracting agency shall determine whether the imposition of the requirements of the provisions hereof

duplicate or conflict with any such federal law and if such duplication or conflict exists, the contracting agency shall waive the applicability of Section 312 to the extent of such duplication or conflict. Contractor will comply with all duly promulgated and lawful rules and regulations of the Department of Economic Development's Division of Minority and Women's Business Development pertaining hereto.

13. CONFLICTING TERMS. In the event of a conflict between the terms of the contract (including any and all attachments thereto and amendments thereof) and the terms of this Appendix A, the terms of this Appendix A shall control.

14. GOVERNING LAW. This contract shall be governed by the laws of the State of New York except where the Federal supremacy clause requires otherwise.

15. LATE PAYMENT. Timeliness of payment and any interest to be paid to Contractor for late payment shall be governed by Article 11-A of the State Finance Law to the extent required by law.

16. NO ARBITRATION. Disputes involving this contract, including the breach or alleged breach thereof, may not be submitted to binding arbitration (except where statutorily authorized), but must, instead, be heard in a court of competent jurisdiction of the State of New York.

17. SERVICE OF PROCESS. In addition to the methods of service allowed by the State Civil Practice Law & Rules ("CPLR"), Contractor hereby consents to service of process upon it by registered or certified mail, return receipt requested. Service hereunder shall be complete upon Contractor's actual receipt of process or upon the State's receipt of the return thereof by the United States Postal Service as refused or undeliverable. Contractor must promptly notify the State, in writing, of each and every change of address to which service of process can be made. Service by the State to the last known address shall be sufficient. Contractor will have thirty (30) calendar days after service hereunder is complete in which to respond.

18. PROHIBITION ON PURCHASE OF TROPICAL HARDWOODS. The Contractor

certifies and warrants that all wood products to be used under this contract award will be in accordance with, but not limited to, the specifications and provisions of Section 165 of the State Finance Law, (Use of Tropical Hardwoods) which prohibits purchase and use of tropical hardwoods, unless specifically exempted, by the State or any governmental agency or political subdivision or public benefit corporation. Qualification for an exemption under this law will be the responsibility of the contractor to establish to meet with the approval of the State.

In addition, when any portion of this contract involving the use of woods, whether supply or installation, is to be performed by any subcontractor, the prime Contractor will indicate and certify in the submitted bid proposal that the subcontractor has been informed and is in compliance with specifications and provisions regarding use of tropical hardwoods as detailed in §165 State Finance Law. Any such use must meet with the approval of the State; otherwise, the bid may not be considered responsive. Under bidder certifications, proof of qualification for exemption will be the responsibility of the Contractor to meet with the approval of the State.

19. MACBRIDE FAIR EMPLOYMENT PRINCIPLES. In accordance with the MacBride Fair Employment Principles (Chapter 807 of the Laws of 1992), the Contractor hereby stipulates that the Contractor either (a) has no business operations in Northern Ireland, or (b) shall take lawful steps in good faith to conduct any business operations in Northern Ireland in accordance with the MacBride Fair Employment Principles (as described in Section 165 of the New York State Finance Law), and shall permit independent monitoring of compliance with such principles.

20. OMNIBUS PROCUREMENT ACT OF 1992. It is the policy of New York State to maximize opportunities for the participation of New York State business enterprises, including minority and women-owned business enterprises as bidders, subcontractors and suppliers on its procurement contracts.

Information on the availability of New York State subcontractors and suppliers is available from:

NYS Department of Economic Development

Division for Small Business
Albany, New York 12245
Telephone: 518-292-5100
Fax: 518-292-5884
email: opa@esd.ny.gov

A directory of certified minority and women-owned business enterprises is available from:

NYS Department of Economic Development
Division of Minority and Women's Business Development
633 Third Avenue
New York, NY 10017
212-803-2414
email: mwbecertification@esd.ny.gov
[MWBE Directory](#)

The Omnibus Procurement Act of 1992 requires that by signing this bid proposal or contract, as applicable, Contractors certify that whenever the total bid amount is greater than \$1 million:

(a) The Contractor has made reasonable efforts to encourage the participation of New York State Business Enterprises as suppliers and subcontractors, including certified minority and women-owned business enterprises, on this project, and has retained the documentation of these efforts to be provided upon request to the State;

(b) The Contractor has complied with the Federal Equal Opportunity Act of 1972 (P.L. 92-261), as amended;

(c) The Contractor agrees to make reasonable efforts to provide notification to New York State residents of employment opportunities on this project through listing any such positions with the Job Service Division of the New York State Department of Labor, or providing such notification in such manner as is consistent with existing collective bargaining contracts or agreements. The Contractor agrees to document these efforts and to provide said documentation to the State upon request; and

(d) The Contractor acknowledges notice that the State may seek to obtain offset credits from foreign countries as a result of this contract and agrees to cooperate with the State in these efforts.

21. RECIPROCITY AND SANCTIONS PROVISIONS.

Bidders are hereby notified that if their principal place of business is located in a country, nation, province, state or political subdivision that penalizes New York State vendors, and if the goods or services they offer will be substantially produced or performed outside New York State, the Omnibus Procurement Act 1994 and 2000 amendments (Chapter 684 and Chapter 383, respectively) require that they be denied contracts which they would otherwise obtain. NOTE: As of May 15, 2002, the list of discriminatory jurisdictions subject to this provision includes the states of South Carolina, Alaska, West Virginia, Wyoming, Louisiana and Hawaii. Contact NYS Department of Economic Development for a current list of jurisdictions subject to this provision.

22. COMPLIANCE WITH NEW YORK STATE INFORMATION SECURITY BREACH AND NOTIFICATION ACT.

Contractor shall comply with the provisions of the New York State Information Security Breach and Notification Act (General Business Law Section 899-aa; State Technology Law Section 208).

23. COMPLIANCE WITH CONSULTANT DISCLOSURE LAW.

If this is a contract for consulting services, defined for purposes of this requirement to include analysis, evaluation, research, training, data processing, computer programming, engineering, environmental, health, and mental health services, accounting, auditing, paralegal, legal or similar services, then, in accordance with Section 163 (4-g) of the State Finance Law (as amended by Chapter 10 of the Laws of 2006), the Contractor shall timely, accurately and properly comply with the requirement to submit an annual employment report for the contract to the agency that awarded the contract, the Department of Civil Service and the State Comptroller.

24. PROCUREMENT LOBBYING.

To the extent this agreement is a "procurement contract" as defined by State Finance Law Sections 139-j and 139-k, by signing this agreement the contractor certifies and affirms that all disclosures made in accordance with State Finance Law Sections 139-j and 139-k are complete, true and accurate. In the event such certification is found to be intentionally false or intentionally incomplete, the

State may terminate the agreement by providing written notification to the Contractor in accordance with the terms of the agreement.

25. CERTIFICATION OF REGISTRATION TO COLLECT SALES AND COMPENSATING USE TAX BY CERTAIN STATE CONTRACTORS, AFFILIATES AND SUBCONTRACTORS.

To the extent this agreement is a contract as defined by Tax Law Section 5-a, if the contractor fails to make the certification required by Tax Law Section 5-a or if during the term of the contract, the Department of Taxation and Finance or the covered agency, as defined by Tax Law 5-a, discovers that the certification, made under penalty of perjury, is false, then such failure to file or false certification shall be a material breach of this contract and this contract may be terminated, by providing written notification to the Contractor in accordance with the terms of the agreement, if the covered agency determines that such action is in the best interest of the State.

26. IRAN DIVESTMENT ACT.

By entering into this Agreement, Contractor certifies in accordance with State Finance Law §165-a that it is not on the "Entities Determined to be Non-Responsive Bidders/Offerers pursuant to the New York State Iran Divestment Act of 2012" ("Prohibited Entities List").

Contractor further certifies that it will not utilize on this Contract any subcontractor that is identified on the Prohibited Entities List. Contractor agrees that should it seek to renew or extend this Contract, it must provide the same certification at the time the Contract is renewed or extended. Contractor also agrees that any proposed Assignee of this Contract will be required to certify that it is not on the Prohibited Entities List before the contract assignment will be approved by the State.

During the term of the Contract, should the state agency receive information that a person (as defined in State Finance Law §165-a) is in violation of the above-referenced certifications, the state agency will review such information and offer the person an opportunity to respond. If the person fails to demonstrate that it has ceased its engagement in the investment activity which is in violation of the Act within 90 days after the

determination of such violation, then the state agency shall take such action as may be appropriate and provided for by law, rule, or contract, including, but not limited to, imposing sanctions, seeking compliance, recovering damages, or declaring the Contractor in default.

The state agency reserves the right to reject any bid, request for assignment, renewal or extension for an entity that appears on the Prohibited Entities List prior to the award, assignment,

renewal or extension of a contract, and to pursue a responsibility review with respect to any entity that is awarded a contract and appears on the Prohibited Entities list after contract award.

(January 2014)

Appendix A-1 G

General

- A. In the event that the Contractor shall receive, from any source whatsoever, sums the payment of which is in consideration for the same costs and services provided to the State, the monetary obligation of the State hereunder shall be reduced by an equivalent amount provided, however, that nothing contained herein shall require such reimbursement where additional similar services are provided and no duplicative payments are received.
- B. This agreement is subject to applicable Federal and State Laws and regulations and the policies and procedures stipulated in the NYS Education Department Fiscal Guidelines found at <http://www.nysed.gov/cafe/>.
- C. For each individual for whom costs are claimed under this agreement, the contractor warrants that the individual has been classified as an employee or as an independent contractor in accordance with 2 NYCRR 315 and all applicable laws including, but not limited to, the Internal Revenue Code, the New York Retirement and Social Security Law, the New York Education Law, the New York Labor Law, and the New York Tax Law. Furthermore, the contractor warrants that all project funds allocated to the proposed budget for Employee Benefits, represent costs for employees of the contractor only and that such funds will not be expended on any individual classified as an independent contractor.
- D. Any modification to this Agreement that will result in a transfer of funds among program activities or budget cost categories, but does not affect the amount, consideration, scope or other terms of this Agreement must be approved by the Commissioner of Education and the Office of the State Comptroller when:
 - a. The amount of the modification is equal to or greater than ten percent of the total value of the contract for contracts of less than five million dollars; or
 - b. The amount of the modification is equal to or greater than five percent of the total value of the contract for contracts of more than five million dollars.

- E. Funds provided by this contract may not be used to pay any expenses of the State Education Department or any of its employees.

Terminations

- A. The State may terminate this Agreement without cause by thirty (30) days prior written notice. In the event of such termination, the parties will adjust the accounts due and the Contractor will undertake no additional expenditures not already required. Upon any such termination, the parties shall endeavor in an orderly manner to wind down activities hereunder.

Responsibility Provisions

- A. **General Responsibility Language**
The Contractor shall at all times during the Contract term remain responsible. The Contractor agrees, if requested by the Commissioner of Education or his or her designee, to present evidence of its continuing legal authority to do business in New York State, integrity, experience, ability, prior performance, and organizational and financial capacity.
- B. **Suspension of Work (for Non-Responsibility)**
The Commissioner of Education or his or her designee, in his or her sole discretion, reserves the right to suspend any or all activities under this Contract, at any time, when he or she discovers information that calls into question the responsibility of the Contractor. In the event of such suspension, the Contractor will be given written notice outlining the particulars of such suspension. Upon issuance of such notice, the Contractor must comply with the terms of the suspension order. Contract activity may resume at such time as the Commissioner of Education or his or her designee issues a written notice authorizing a resumption of performance under the Contract.
- C. **Termination (for Non-Responsibility)**
Upon written notice to the Contractor, and a reasonable opportunity to be heard with appropriate SED officials or staff, the Contract may be terminated by the Commissioner of Education or his or her designee at the Contractor's expense where

the Contractor is determined by the Commissioner of Education or his or her designee to be non-responsible. In such event, the Commissioner or his or her designee may complete the contractual requirements in any manner he or she may deem advisable and pursue available legal or equitable remedies for breach.

remedy or any other right or remedy unless such waiver is contained in a writing signed by the party alleged to have waived its right or remedy.

Safeguards for Services and Confidentiality

- A. Any copyrightable work produced pursuant to said agreement shall be the sole and exclusive property of the New York State Education Department. The material prepared under the terms of this agreement by the Contractor shall be prepared by the Contractor in a form so that it will be ready for copyright in the name of the New York State Education Department. Should the Contractor use the services of consultants or other organizations or individuals who are not regular employees of the Contractor, the Contractor and such organization or individual shall, prior to the performance of any work pursuant to this agreement, enter into a written agreement, duly executed, which shall set forth the services to be provided by such organization or individual and the consideration therefor. Such agreement shall provide that any copyrightable work produced pursuant to said agreement shall be the sole and exclusive property of the New York State Education Department and that such work shall be prepared in a form ready for copyright by the New York State Education Department. A copy of such agreement shall be provided to the State.
- B. All reports of research, studies, publications, workshops, announcements, and other activities funded as a result of this proposal will acknowledge the support provided by the State of New York.
- C. This agreement cannot be modified, amended, or otherwise changed except by a written agreement signed by all parties to this contract.
- D. No failure to assert any rights or remedies available to the State under this agreement shall be considered a waiver of such right or

- E. Expenses for travel, lodging, and subsistence shall be reimbursed in accordance with the policies stipulated in the aforementioned Fiscal guidelines.
- F. No fees shall be charged by the Contractor for training provided under this agreement.
- G. Nothing herein shall require the State to adopt the curriculum developed pursuant to this agreement.
- H. All inquiries, requests, and notifications regarding this agreement shall be directed to the Program Contact or Fiscal Contact shown on the Grant Award included as part of this agreement.
- I. This agreement, including all appendices, is, upon signature of the parties and the approval of the Attorney General and the State Comptroller, a legally enforceable contract. Therefore, a signature on behalf of the Contractor will bind the Contractor to all the terms and conditions stated therein.
- J. The parties to this agreement intend the foregoing writing to be the final, complete, and exclusive expression of all the terms of their agreement.

Rev. 5/12/14

Appendix B: Scoring Rubric

As stated in the Application Review and Scoring section, all proposals will be reviewed by two reviewers and the scores will be averaged. If there is a score discrepancy greater than 15 points, the proposal will be read by a third reviewer. The two closest scores will be used and averaged unless the third reviewer score is equidistant from the others in which case the third reviewer score will be solely used.

When final scores are averaged, any proposal that scores less than a final average of 60 points out of 100, including bonus points if applicable, will not be considered further.

Please be sure to carefully read the criteria/descriptors in the following scoring rubrics when writing the proposal.

Unless otherwise noted, the scoring criteria are used for both individual school district applications and consortium applications.

Quality Indicator	Description
Very Good	Comprehensive and thorough with exceptional detail. Submission is highly responsive and specific, and of outstanding quality.
Good	General but sufficient detail. Adequate information as to how the criteria are met, but some areas are not fully explained and/or questions remain. Some minor inconsistencies and weaknesses.
Fair	Sketchy and non-specific. Criteria appear to be minimally met, but limited information is provided about approaches and strategies. Lacks focus and detail.
Poor	Does not meet the criteria, fails to provide information, provides inaccurate information, or provides information that requires substantial clarification as to how the criteria are met.
NA	No answer provided.

Section A: Overview**No points****Section B: Identification of Need and Program Rationale [5 points]**

NA: 0 points

Poor: 1.25 points

Fair: 2.5 points

Good: 3.75 points

Very Good: 5 points

Points awarded based on the identification of specific need(s) or concern(s) to be addressed through the proposed grant program. Applicants should:

- Identify specific need(s) or concern(s) to be addressed through the proposed grant program, as well as target populations. Include both qualitative and quantitative data, as well as information on how need(s) or concern(s) were identified and selected as the focus of this proposal.
- Describe the rationale for proposed program. Include up-to-date and evidence-based research and effective practices that will be built upon.
- Identify the scale of the grant being applied for and explain how the proposed program meets the requirements of the scale.

Comments:

Total Score for Section B

/5

Section C: Program Design [10 Points]

NA: 0 points

Poor: 2.5 points

Fair: 5 points

Good: 7.5 points

Very Good: 10 points

Applicants should provide the goals and objectives of the program in clearly-specified and measurable terms. Applicants should describe how the goals and objectives:

- Address the need(s) or concern(s) identified in Section B,
- Are appropriate for the target populations
- The process by which appropriateness was determined, and
- Are aligned to District or Consortium members' overall academic goals.

Applicants should describe how the program will:

- Provide relevant and rigorous professional development to ensure K-8 educators and, if appropriate, administrators, increase expertise in computer science, engineering, and/or educational technology to create a cadre of teachers who will serve as experts in the applicant's school(s) and district(s) and can then turnkey training and support for colleagues.
- Through partnership with your regional economic development council, be tailored to current or projected future employer needs.
- Clearly align to the NYS K-12 Computer Science and Digital Literacy Learning Standards, expected to be adopted by December, 2019.
- Promote digital literacy of both teachers and students and facilitate the effective use of all appropriate technology.

<ul style="list-style-type: none"> • Incorporate strategies for increasing participation in computer science, engineering, and/or technology by one or more traditionally under-represented groups, such as female students, students with differing abilities (students with disabilities), English Language Learners/Multi-Lingual Learners, and/or black, Hispanic, and American Indian/Alaskan Native students. • Structure professional development and support into one-year cycles. Individual Teachers, and if applicable, administrators⁵, will receive training and support for one year only. • Train the highest number of teachers in the highest number of schools, while still adhering to best practices for adult learning and professional development. 	
Comments:	
Total Score for Section C	/10

Section D: Collaboration with Regional Economic Development Council [5 points]				
NA: 0 points	Poor: 1.25 points	Fair: 2.5 points	Good: 3.75 points	Very Good: 5 points
<p>School districts and consortia receiving Smart Start Grants must partner with their respective Regional Economic Development Council to tailor the program to regional business or future employer needs. Provide the following information:</p> <ul style="list-style-type: none"> • Economic Development Council Region of Applicant • Date(s) of Consultation • Name, Title, Phone Number, and Email of the Applicant's contact at the Regional Economic Development Council <p>Answer the following:</p> <ul style="list-style-type: none"> • What are the major employers in your region (current and, if applicable, future)? • What are the current and/or projected future regional workforce needs? • How is the Applicant's program tailored to regional business or future employer needs? 				
Comments:				
Total Score for Section D				/5

⁵ For the purposes of this RFP, it is understood that administrators may participate in professional development alongside teachers. Professional development may include building and district administrators as well as classroom teachers.

Section E: Program Activities [15 points]				
E.1.: Years 1 and 2				
NA: 0 points	Poor: 2.5 points	Fair: 5 points	Good: 7.5 points	Very Good: 10 points
<p>Applicant should describe the program activities for Years 1 and 2 of the grant. Descriptions should include the following:</p> <ul style="list-style-type: none"> • Goals • Knowledge and skills that teachers will obtain in the given timeframe. • Timeline (including start date, end date, major milestone dates) • Tasks/activities (PD and support activities, as well as administrative) • Target individuals, including numbers of participants/individuals and number of schools • Required resources (e.g. human, material, financial, intellectual) • Responsible parties • Standards or evaluation rubric alignment • Artifacts that will be generated • How the applicant plans to conduct annual summative and ongoing formative evaluations over the course of the grant period to determine the extent to which program objectives have been met. 				
Comments:				
SCORE				

E.2.: Years 3-5				
NA: 0 points	Poor: 1.25 points	Fair: 2.5 points	Good: 3.75 points	Very Good: 5 points
<p>Applicant should describe the program activities for Years 3-5 of the grant. Descriptions should include the following:</p> <ul style="list-style-type: none"> • Goals • Knowledge and skills that teachers will obtain in the given timeframe. • Timeline (including start date, end date, major milestone dates) • Tasks/activities (PD and support activities, as well as administrative) • Target individuals, including numbers of participants/individuals and number of schools • Required resources (e.g. human, material, financial, intellectual) • Responsible parties • Standards or evaluation rubric alignment • Artifacts that will be generated • How the applicant plans to conduct annual summative and ongoing formative evaluations over the 				

course of the grant period to determine the extent to which program objectives have been met.	
Comments:	
SCORE	

Total Score for Section E	/15
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F. Expertise of Professional Development and Support Provider (45 Points)				
F.1 Qualifications of Individuals (5 Points)				
NA: 0 points	Poor: 1.25 points	Fair: 2.5 point	Good: 3.75 points	Very Good: 5 points
<p>Provide the name(s) of the PDSP staff person(s) responsible for the below activities. For all persons listed, include a description(s) of their relevant experience and expertise, including work with NYS schools/districts, demonstrating they are qualified for these positions, as well as the number of years employed by the PDSP.</p> <ol style="list-style-type: none"> 1. Managing the professional development and support services program(s) 2. Providing professional development 3. Providing support services <p>Also provide detailed information on how the PDSP will ensure continuity of project staff for the entire grant period. <i>Resumes should be included as Attachments.</i></p>				
Comments:				
SCORE				

F.2. PDSP Capacity (5 Points)				
NA: 0 points	Poor: 1.25 points	Fair: 2.5 point	Good: 3.75 points	Very Good: 5 points
Applicant should provide detailed information on how the chosen PDSP				
1. Has and will maintain adequate resources to offer the professional development and support services.				

2. Has and will ensure that individuals who will offer the PD and support services have demonstrated their capacity and competence to facilitate the professional development and support services.	
Comments:	
SCORE	

F.3. PDSP Professional Development Expertise (15 Points)				
NA: 0 points	Poor: 3.75 points	Fair: 7.5 point	Good: 11.25 points	Very Good: 15 points
<p>Applicant should provide detailed information on how the chosen PDSP will provide professional development, support services, and/or materials that:</p> <ol style="list-style-type: none"> 1. will expand educators' content knowledge and the knowledge and skills necessary to provide developmentally appropriate instructional strategies and assess student progress; [2 pts] 2. are research-based and provide educators with opportunities to analyze, apply, and engage in research; [2 pts] 3. are designed to ensure that educators: <ol style="list-style-type: none"> A. have the knowledge, skills, and opportunity to collaborate to improve instruction and student outcomes in a respectful and trusting environment; [2 pts] B. have the knowledge and skill to create safe, secure, supportive, and equitable learning environments for all students; [2 pts] and C. have the knowledge, skill, and opportunity to engage and collaborate with parents, families, and other community members as active partners in children's education. [2 pts] 4. use disaggregated student data and other evidence of student learning to determine PD learning needs and priorities, monitor student progress, and to help sustain continuous professional growth; [2 pts] 5. promote technological literacy and facilitate the effective use of all appropriate technology; and [2 pts] 6. use multiple sources of information to evaluate its effectiveness in improving professional practice and student learning. [2 pts] 				
Comments:				
SCORE				

F.4. Description of Partnership (5 Points)				
NA: 0 points	Poor: 1.25 point	Fair: 2.5 point	Good: 3.75 points	Very Good: 5 points
Applicant should provide detailed information on the following:				
<ol style="list-style-type: none"> 1. How the Applicant and PDSP(s) have worked and will work together to craft a professional development and support program tailored to the unique and specific needs of the Applicant's teachers, students, schools, and region. 2. How the Applicant will ensure that the PDSP is meeting expectations of high-quality professional development and support services. 				
Comments:				
SCORE				

F.5. PDSP Track Record in NY or Similar Setting (15 Points – 5 Points per Letter)				
No letter: 0 points	Poor: 1.25 points	Fair: 2.5 point	Good: 3.75 points	Very Good: 5 points
<p>The applicant should provide three (3) professional letters of reference to substantiate qualifications. Each letter will be worth five (5) points and be scored on the points system indicated above. Reviewers will take into consideration both the completeness of the letters of reference and their content.</p> <p>Letters should be from customers for whom the PDSP has successfully provided goods and services comparable, in scale and scope, to the proposed Deliverables, in NYS school/district or similar setting, all within the past five (5) years. The Applicant district or BOCES (and any consortia member districts, if applicable) cannot serve as references.</p> <p>Letters should be on customers' letterhead and be signed by the individual providing the reference.</p> <p>The below should be included in each letter:</p> <ol style="list-style-type: none"> 1. Name, position, organization, phone, and email of person providing the reference 2. Description of the type, scope, and scale of goods and/or services provided during the period of engagement (and relevance to this RFP) 3. Engagement term: Start Date: (Month/Year) and End Date: (Month/Year) <p>In each letter, the individual providing the reference should answer the following:</p> <ol style="list-style-type: none"> 4. What key staff roles were fulfilled by the PDSP? 5. How would you rate the qualifications of, and continuity of project staff proposed with those assigned, to the project? 6. How well would you rate the PDSP's ability to adequately manage the work effort to ensure compliance with all contract provisions? 7. How well did the PDSP meet expected service levels and deliverable timelines? 8. What was the quality of the professional development and support services provided? 9. What was the quality of the professional development and support materials provided? 10. How well was the PDSP able to adapt to obstacles on the project? 11. Overall, how pleased are you with the work the PDSP has performed/is performing for you? 				

12. Would you contract with this PDSP again?	
Comments:	
SCORE	

Total Score for Section F	/45
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Section G: Budget Forms [20 points]

Applicant should complete the FS-10 (Proposed Budget for a Federal or State Project) form, including the Budget Summary page, for the Program Period of July1, 2020 – June 30. 2021 (Year 1). Please be sure to check that all that all proposed expenditures are included and that the calculations, descriptions, and amounts match the budget summary and Budget Narrative.

Complete Attachment III: Budget Narrative. This should detail and justify the funding request under this RFP, including all proposed expenditures, indicate the basis of calculation for each cost during the program period of 7/1/2020-6/31/2025, and illustrate how the proposed expenditures support the project activities and contribute to program goals.

For each proposed expenditure, be sure to provide all information in a manner that will allow reviewers to clearly understand the basis of calculation for each proposed expenditure, as well as:

- Indicating all proposed expenditures are clearly identified and described. (5 pts)
- Proposed expenses are appropriate, reasonable and necessary for the project scope/goals, and are supplemental and do not supplant or duplicate services currently provided. (15 pts)

G.1. Description of Proposed Expenditures (5 points)

NA: 0 points	Poor: 1.25 points	Fair: 2.5 points	Good: 3.75 points	Very Good: 5 points
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For each proposed expenditure, be sure to provide all information in a manner that will allow reviewers to clearly understand the basis of calculation for each proposed expenditure, as well as:

- Indicating all proposed expenditures are clearly identified and described. (8 pts)

Comments:

SCORE	
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G.2. Appropriate, Reasonable, Necessary, and Do Not Supplant (15 points)				
NA: 0 points	Poor: 3.75 points	Fair: 7.5 points	Good: 11.25 points	Very Good: 15 points
For each proposed expenditure, be sure to provide all information in a manner that will allow reviewers to clearly understand the basis of calculation for each proposed expenditure, as well as:				
<ul style="list-style-type: none"> Proposed expenses are appropriate, reasonable and necessary for the project scope/goals. (8 pts) 				
Comments:				
SCORE				

Total Score for Section G:	/20
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Total Scores	
Section A	0
Section B	/5
Section C	/10
Section D	/5
Section E	/15
Section F	/45
Section G	/20
TOTAL	/100
Bonus Points	/10
FINAL SCORE	/110

Appendix C: NYSED Consortium Policy for State Discretionary Grant Programs

Participants can form a consortium to apply for the grant. In order to do so, the consortium must meet the following requirements:

1. The consortium must designate one of the members to serve as the applicant and fiscal agent for the grant. The applicant agency must be an eligible grant recipient. All other consortium members must be eligible grant participants, as defined by the program statute or regulation.
2. In the event a grant is awarded to a consortium, the grant or grant contract will be prepared in the name of the applicant agency/fiscal agent, not the consortium, since the group is not a legal entity.
3. The applicant agency/fiscal agent must meet the following requirements:
 - A. Must be an eligible grant recipient as defined by statute;
 - B. Must receive and administer the grant funds and submit the required reports to account for the use of grant funds;
 - C. Must require consortium partners to sign an agreement with the fiscal agent that specifically outlines all services each partner agrees to provide.
 - D. Must be an active member of the partnership/consortium.
 - E. Is PROHIBITED from subgranting funds to other recipients. The fiscal agent is permitted to contract for services with other consortium partners or consultants to provide services that the fiscal agent cannot provide itself.
 - F. Must be responsible for the performance of any services provided by the partners, consultants, or other organizations and must coordinate how each plan to participate.

Appendix D: FINAL District Level Data by Grade 2017-18 District Enrollment – all Students list located on NYSED’s website with Needs Resource Codes Added

SCHOOL YEAR	COUNTY	STATE DISTRICT ID	DISTRICT NAME	PK12 TOTAL	NRC	NRC DESCRIPTION
2017-18	NEW YORK	310200010000	NYC GEOG DIST # 2 - MANHATTAN	62695	1	NEW YORK CITY
2017-18	RICHMOND	353100010000	NYC GEOG DIST #31 - SI	62231	1	NEW YORK CITY
2017-18	QUEENS	342400010000	NYC GEOG DIST #24 - QUEENS	60787	1	NEW YORK CITY
2017-18	BRONX	321000010000	NYC GEOG DIST #10 - BRONX	56145	1	NEW YORK CITY
2017-18	KINGS	332000010000	NYC GEOG DIST #20 - BROOKLYN	53767	1	NEW YORK CITY
2017-18	QUEENS	342700010000	NYC GEOG DIST #27 - QUEENS	44928	1	NEW YORK CITY
2017-18	QUEENS	342800010000	NYC GEOG DIST #28 - QUEENS	42319	1	NEW YORK CITY
2017-18	QUEENS	343000010000	NYC GEOG DIST #30 - QUEENS	40891	1	NEW YORK CITY
2017-18	BRONX	321100010000	NYC GEOG DIST #11 - BRONX	40340	1	NEW YORK CITY
2017-18	QUEENS	342500010000	NYC GEOG DIST #25 - QUEENS	39159	1	NEW YORK CITY
2017-18	KINGS	332100010000	NYC GEOG DIST #21 - BROOKLYN	36979	1	NEW YORK CITY
2017-18	KINGS	332200010000	NYC GEOG DIST #22 - BROOKLYN	35995	1	NEW YORK CITY
2017-18	BRONX	320900010000	NYC GEOG DIST # 9 - BRONX	35378	1	NEW YORK CITY
2017-18	ERIE	140600010000	BUFFALO	33475	2	LARGE CITY
2017-18	QUEENS	342600010000	NYC GEOG DIST #26 - QUEENS	32822	1	NEW YORK CITY
2017-18	KINGS	331500010000	NYC GEOG DIST #15 - BROOKLYN	32793	1	NEW YORK CITY
2017-18	MONROE	261600010000	ROCHESTER	29351	2	LARGE CITY
2017-18	BRONX	320800010000	NYC GEOG DIST # 8 - BRONX	28191	1	NEW YORK CITY
2017-18	QUEENS	342900010000	NYC GEOG DIST #29 - QUEENS	27746	1	NEW YORK CITY
2017-18	WESTCHESTER	662300010000	YONKERS	26583	2	LARGE CITY
2017-18	NEW YORK	307500010000	NYC SPEC SCHOOLS - DIST 75	24383	1	NEW YORK CITY
2017-18	BRONX	321200010000	NYC GEOG DIST #12 - BRONX	23225	1	NEW YORK CITY
2017-18	NEW YORK	310600010000	NYC GEOG DIST # 6 - MANHATTAN	22437	1	NEW YORK CITY
2017-18	NEW YORK	310300010000	NYC GEOG DIST # 3 - MANHATTAN	22417	1	NEW YORK CITY
2017-18	KINGS	331900010000	NYC GEOG DIST #19 - BROOKLYN	22333	1	NEW YORK CITY
2017-18	KINGS	331700010000	NYC GEOG DIST #17 - BROOKLYN	22028	1	NEW YORK CITY
2017-18	ONONDAGA	421800010000	SYRACUSE	21637	2	LARGE CITY
2017-18	KINGS	331300010000	NYC GEOG DIST #13 - BROOKLYN	21269	1	NEW YORK CITY

SCHOOL YEAR	COUNTY	STATE DISTRICT ID	DISTRICT NAME	PK12 TOTAL	NRC	NRC DESCRIPTION
2017-18	SUFFOLK	580512030000	BRENTWOOD	19796	3	URBAN/SUBURBAN/HIGH NEEDS
2017-18	BRONX	320700010000	NYC GEOG DIST # 7 - BRONX	19610	1	NEW YORK CITY
2017-18	KINGS	331400010000	NYC GEOG DIST #14 - BROOKLYN	18534	1	NEW YORK CITY
2017-18	KINGS	331800010000	NYC GEOG DIST #18 - BROOKLYN	15325	1	NEW YORK CITY
2017-18	SUFFOLK	580205060000	SACHEM	13269	5	AVERAGE NEEDS
2017-18	NEW YORK	310400010000	NYC GEOG DIST # 4 - MANHATTAN	13157	1	NEW YORK CITY
2017-18	NEW YORK	310500010000	NYC GEOG DIST # 5 - MANHATTAN	11566	1	NEW YORK CITY
2017-18	NEW YORK	310100010000	NYC GEOG DIST # 1 - MANHATTAN	11426	1	NEW YORK CITY
2017-18	ORANGE	441600010000	NEWBURGH	11398	3	URBAN/SUBURBAN/HIGH NEEDS
2017-18	KINGS	333200010000	NYC GEOG DIST #32 - BROOKLYN	11353	1	NEW YORK CITY
2017-18	WESTCHESTER	661100010000	NEW ROCHELLE	11126	5	AVERAGE NEEDS
2017-18	MONROE	260501060000	GREECE	10912	5	AVERAGE NEEDS
2017-18	DUTCHESS	132101060000	WAPPINGERS	10822	5	AVERAGE NEEDS
2017-18	ROCKLAND	500402060000	EAST RAMAPO	10633	3	URBAN/SUBURBAN/HIGH NEEDS
2017-18	ONEIDA	412300010000	UTICA	10560	3	URBAN/SUBURBAN/HIGH NEEDS
2017-18	ERIE	140203060000	WILLIAMSVILLE	10164	5	AVERAGE NEEDS
2017-18	ALBANY	010100010000	ALBANY	10038	3	URBAN/SUBURBAN/HIGH NEEDS
2017-18	SARATOGA	520302060000	SHENENDEHOWA	9819	5	AVERAGE NEEDS
2017-18	SUFFOLK	580211060000	MIDDLE COUNTRY	9750	5	AVERAGE NEEDS
2017-18	SCHENECTADY	530600010000	SCHENECTADY	9586	3	URBAN/SUBURBAN/HIGH NEEDS
2017-18	KINGS	332300010000	NYC GEOG DIST #23 - BROOKLYN	9440	1	NEW YORK CITY
2017-18	SUFFOLK	580212060000	LONGWOOD	9367	5	AVERAGE NEEDS
2017-18	SUFFOLK	580232030000	WILLIAM FLOYD	9022	5	AVERAGE NEEDS
2017-18	SUFFOLK	580801060000	SMITHTOWN	8922	6	LOW NEEDS
2017-18	ONONDAGA	420303060000	NORTH SYRACUSE	8897	5	AVERAGE NEEDS
2017-18	MONROE	261901060000	WEBSTER	8420	5	AVERAGE NEEDS
2017-18	WESTCHESTER	660900010000	MOUNT VERNON	8295	3	URBAN/SUBURBAN/HIGH NEEDS
2017-18	NASSAU	280252070000	SEWANHAKA	8236	6	LOW NEEDS
2017-18	ROCKLAND	500201060000	HAVERSTRAW-STONY POINT	8196	5	AVERAGE NEEDS
2017-18	SUFFOLK	580405060000	HALF HOLLOW HILLS	8191	6	LOW NEEDS
2017-18	ROCKLAND	500101060000	CLARKSTOWN	8190	6	LOW NEEDS
2017-18	DUTCHESS	131601060000	ARLINGTON	8144	5	AVERAGE NEEDS
2017-18	NASSAU	280201030000	HEMPSTEAD	7932	3	URBAN/SUBURBAN/HIGH NEEDS

SCHOOL YEAR	COUNTY	STATE DISTRICT ID	DISTRICT NAME	PK12 TOTAL	NRC	NRC DESCRIPTION
2017-18	SUFFOLK	580224030000	PATCHOGUE-MEDFORD	7753	5	AVERAGE NEEDS
2017-18	SUFFOLK	580513030000	CENTRAL ISLIP	7614	3	URBAN/SUBURBAN/HIGH NEEDS
2017-18	ORANGE	441000010000	MIDDLETOWN	7585	3	URBAN/SUBURBAN/HIGH NEEDS
2017-18	WESTCHESTER	662200010000	WHITE PLAINS	7367	5	AVERAGE NEEDS
2017-18	NASSAU	280202030000	UNIONDALE	7265	3	URBAN/SUBURBAN/HIGH NEEDS
2017-18	NASSAU	280205030000	LEVITTOWN	7150	5	AVERAGE NEEDS
2017-18	NASSAU	280209030000	FREEPORT	7111	3	URBAN/SUBURBAN/HIGH NEEDS
2017-18	NASSAU	280203030000	EAST MEADOW	7086	6	LOW NEEDS
2017-18	NIAGARA	400800010000	NIAGARA FALLS	7082	3	URBAN/SUBURBAN/HIGH NEEDS
2017-18	ONONDAGA	421501060000	LIVERPOOL	7023	5	AVERAGE NEEDS
2017-18	NASSAU	280523030000	MASSAPEQUA	6891	6	LOW NEEDS
2017-18	ERIE	142601030000	KENMORE	6825	5	AVERAGE NEEDS
2017-18	ORANGE	441201060000	MONROE WOODBURY	6758	5	AVERAGE NEEDS
2017-18	NASSAU	280407030000	GREAT NECK	6751	6	LOW NEEDS
2017-18	ERIE	142801060000	WEST SENECA	6620	5	AVERAGE NEEDS
2017-18	KINGS	331600010000	NYC GEOG DIST #16 - BROOKLYN	6599	1	NEW YORK CITY
2017-18	SARATOGA	521800010000	SARATOGA SPRINGS	6507	5	AVERAGE NEEDS
2017-18	ULSTER	620600010000	KINGSTON	6468	5	AVERAGE NEEDS
2017-18	NASSAU	280502060000	SYOSSET	6465	6	LOW NEEDS
2017-18	SUFFOLK	580410030000	COMMACK	6284	6	LOW NEEDS
2017-18	SUFFOLK	580501030000	BAY SHORE	6188	5	AVERAGE NEEDS
2017-18	SUFFOLK	580201060000	THREE VILLAGE	6131	6	LOW NEEDS
2017-18	CHEMUNG	070600010000	ELMIRA	6066	3	URBAN/SUBURBAN/HIGH NEEDS
2017-18	SUFFOLK	580413030000	SOUTH HUNTINGTON	6002	5	AVERAGE NEEDS
2017-18	SUFFOLK	580507060000	CONNETQUOT	5917	5	AVERAGE NEEDS
2017-18	SUFFOLK	580104030000	LINDENHURST	5866	5	AVERAGE NEEDS
2017-18	MONROE	261301060000	FAIRPORT	5840	5	AVERAGE NEEDS
2017-18	ERIE	141901060000	LANCASTER	5810	5	AVERAGE NEEDS
2017-18	ONEIDA	411800010000	ROME	5776	3	URBAN/SUBURBAN/HIGH NEEDS
2017-18	NASSAU	280522030000	FARMINGDALE	5773	5	AVERAGE NEEDS
2017-18	SUFFOLK	580602040000	RIVERHEAD	5736	5	AVERAGE NEEDS
2017-18	WESTCHESTER	660701030000	MAMARONECK	5689	6	LOW NEEDS
2017-18	ALBANY	010623060000	NORTH COLONIE CSD	5685	6	LOW NEEDS
2017-18	WESTCHESTER	662401060000	LAKELAND	5661	5	AVERAGE NEEDS
2017-18	MONROE	261401060000	PITTSFORD	5637	6	LOW NEEDS
2017-18	NASSAU	280404030000	PORT WASHINGTON	5573	6	LOW NEEDS

SCHOOL YEAR	COUNTY	STATE DISTRICT ID	DISTRICT NAME	PK12 TOTAL	NRC	NRC DESCRIPTION
2017-18	NASSAU	280211030000	OCEANSIDE	5559	6	LOW NEEDS
2017-18	BROOME	030200010000	BINGHAMTON	5557	3	URBAN/SUBURBAN/HIGH NEEDS
2017-18	ONONDAGA	420901060000	BALDWINSVILLE	5447	5	AVERAGE NEEDS
2017-18	MONROE	261701060000	RUSH HENRIETTA	5433	5	AVERAGE NEEDS
2017-18	TOMPKINS	610600010000	ITHACA	5387	5	AVERAGE NEEDS
2017-18	SUFFOLK	580404030000	NORTHPORT	5351	6	LOW NEEDS
2017-18	NASSAU	280253070000	BELLMORE-MERRICK	5347	6	LOW NEEDS
2017-18	NASSAU	280517030000	HICKSVILLE	5343	5	AVERAGE NEEDS
2017-18	NASSAU	280401030000	WESTBURY	5341	3	URBAN/SUBURBAN/HIGH NEEDS
2017-18	ORANGE	440401060000	PINE BUSH	5163	5	AVERAGE NEEDS
2017-18	SUFFOLK	580105030000	COPIAGUE	5155	3	URBAN/SUBURBAN/HIGH NEEDS
2017-18	WESTCHESTER	661401030000	OSSINING	5104	5	AVERAGE NEEDS
2017-18	CHAUTAUQUA	061700010000	JAMESTOWN	4981	3	URBAN/SUBURBAN/HIGH NEEDS
2017-18	NASSAU	280504060000	PLAINVIEW	4933	6	LOW NEEDS
2017-18	ERIE	141604060000	FRONTIER	4866	5	AVERAGE NEEDS
2017-18	WESTCHESTER	661904030000	PORT CHESTER-RYE	4846	3	URBAN/SUBURBAN/HIGH NEEDS
2017-18	ALBANY	010802060000	GUILDERLAND	4836	6	LOW NEEDS
2017-18	ALBANY	010601060000	SOUTH COLONIE	4833	5	AVERAGE NEEDS
2017-18	ERIE	142301060000	ORCHARD PARK	4778	6	LOW NEEDS
2017-18	WESTCHESTER	662001030000	SCARSDALE	4770	6	LOW NEEDS
2017-18	STEUBEN	571000010000	CORNING	4760	5	AVERAGE NEEDS
2017-18	NIAGARA	400400010000	LOCKPORT	4652	5	AVERAGE NEEDS
2017-18	SUFFOLK	580403030000	HUNTINGTON	4620	5	AVERAGE NEEDS
2017-18	SUFFOLK	580103030000	NORTH BABYLON	4595	5	AVERAGE NEEDS
2017-18	CAYUGA	050100010000	AUBURN	4579	3	URBAN/SUBURBAN/HIGH NEEDS
2017-18	ONONDAGA	420101060000	WEST GENESEE	4524	5	AVERAGE NEEDS
2017-18	MONROE	261201060000	PENFIELD	4521	5	AVERAGE NEEDS
2017-18	NASSAU	280210030000	BALDWIN	4515	6	LOW NEEDS
2017-18	ALBANY	010306060000	BETHLEHEM	4514	6	LOW NEEDS
2017-18	NASSAU	280251070000	VALLEY STREAM CHS	4493	6	LOW NEEDS
2017-18	ONTARIO	431701060000	VICTOR	4475	5	AVERAGE NEEDS
2017-18	MONROE	261101060000	HILTON	4452	5	AVERAGE NEEDS
2017-18	ERIE	140801060000	CLARENCE	4446	6	LOW NEEDS
2017-18	SUFFOLK	580235060000	SOUTH COUNTRY	4360	5	AVERAGE NEEDS
2017-18	ORANGE	441301060000	VALLEY-MONTGMRY	4342	5	AVERAGE NEEDS
2017-18	JEFFERSON	222000010000	WATERTOWN	4315	3	URBAN/SUBURBAN/HIGH NEEDS

SCHOOL YEAR	COUNTY	STATE DISTRICT ID	DISTRICT NAME	PK12 TOTAL	NRC	NRC DESCRIPTION
2017-18	ROCKLAND	500401060000	SUFFERN	4295	6	LOW NEEDS
2017-18	DUTCHESS	131500010000	POUGHKEEPSIE	4274	3	URBAN/SUBURBAN/HIGH NEEDS
2017-18	SCHENECTADY	530301060000	NISKAYUNA	4248	6	LOW NEEDS
2017-18	RENSSELAER	491700010000	TROY	4242	3	URBAN/SUBURBAN/HIGH NEEDS
2017-18	ONONDAGA	421001060000	FAYETTVILLE-MANLIUS	4227	6	LOW NEEDS
2017-18	SUFFOLK	580509030000	WEST ISLIP	4213	6	LOW NEEDS
2017-18	SARATOGA	521301060000	BALLSTON SPA	4199	5	AVERAGE NEEDS
2017-18	CHEMUNG	070901060000	HORSEHEADS	4158	5	AVERAGE NEEDS
2017-18	PUTNAM	480101060000	MAHOPAC	4136	6	LOW NEEDS
2017-18	SUFFOLK	580107030000	DEER PARK	4126	5	AVERAGE NEEDS
2017-18	PUTNAM	480102060000	CARMEL	4114	5	AVERAGE NEEDS
2017-18	WESTCHESTER	660102060000	BEDFORD	4045	6	LOW NEEDS
2017-18	MONROE	260401060000	GATES CHILI	4041	5	AVERAGE NEEDS
2017-18	RENSSELAER	490301060000	EAST GREENBUSH	4023	5	AVERAGE NEEDS
2017-18	ORANGE	440102060000	WASHINGTONVILLE	4019	5	AVERAGE NEEDS
2017-18	NASSAU	280409030000	HERRICKS	4017	6	LOW NEEDS
2017-18	JEFFERSON	220301060000	INDIAN RIVER	3888	4	RURAL HIGH NEEDS
2017-18	NASSAU	280218030000	GARDEN CITY	3866	6	LOW NEEDS
2017-18	OSWEGO	460801060000	CENTRAL SQUARE	3856	5	AVERAGE NEEDS
2017-18	MONROE	261501060000	CHURCHVILLE CHILI	3854	5	AVERAGE NEEDS
2017-18	MONTGOMERY	270100010000	AMSTERDAM	3848	4	RURAL HIGH NEEDS
2017-18	SUFFOLK	580203020000	BROOKHAVEN-COMSEWOGUE UFSD	3838	5	AVERAGE NEEDS
2017-18	NASSAU	280300010000	LONG BEACH	3834	5	AVERAGE NEEDS
2017-18	SUFFOLK	580503030000	EAST ISLIP	3821	5	AVERAGE NEEDS
2017-18	OSWEGO	461300010000	OSWEGO	3810	5	AVERAGE NEEDS
2017-18	WESTCHESTER	661004060000	CHAPPAQUA	3794	6	LOW NEEDS
2017-18	NASSAU	280216020000	ELMONT	3793	5	AVERAGE NEEDS
2017-18	SUFFOLK	580102030000	WEST BABYLON	3761	5	AVERAGE NEEDS
2017-18	BROOME	031501060000	UNION-ENDICOTT	3760	5	AVERAGE NEEDS
2017-18	ORANGE	441101040000	MINISINK VALLEY	3723	5	AVERAGE NEEDS
2017-18	MONROE	261001060000	SPENCERPORT	3638	5	AVERAGE NEEDS
2017-18	DUTCHESS	130801060000	HYDE PARK	3622	5	AVERAGE NEEDS
2017-18	MONROE	260803060000	WEST IRONDEQUOIT	3580	5	AVERAGE NEEDS
2017-18	WESTCHESTER	660501060000	HARRISON	3579	6	LOW NEEDS
2017-18	NASSAU	280221030000	ROCKVILLE CENTRE	3568	6	LOW NEEDS
2017-18	MONROE	260101060000	BRIGHTON	3543	6	LOW NEEDS
2017-18	ONTARIO	430300050000	CANANDAIGUA	3539	5	AVERAGE NEEDS
2017-18	OSWEGO	460500010000	FULTON	3539	3	URBAN/SUBURBAN/HIGH NEEDS

SCHOOL YEAR	COUNTY	STATE DISTRICT ID	DISTRICT NAME	PK12 TOTAL	NRC	NRC DESCRIPTION
2017-18	ERIE	141601060000	HAMBURG	3535	5	AVERAGE NEEDS
2017-18	NIAGARA	400701060000	NIAGARA WHEATFIELD	3519	5	AVERAGE NEEDS
2017-18	ORANGE	442101060000	WARWICK VALLEY	3498	6	LOW NEEDS
2017-18	WESTCHESTER	661500010000	PEEKSKILL	3489	3	URBAN/SUBURBAN/HIGH NEEDS
2017-18	NIAGARA	400900010000	NORTH TONAWANDA	3482	5	AVERAGE NEEDS
2017-18	SUFFOLK	580506030000	HAUPPAUGE	3464	6	LOW NEEDS
2017-18	NASSAU	280208030000	ROOSEVELT	3454	3	URBAN/SUBURBAN/HIGH NEEDS
2017-18	WESTCHESTER	662402060000	YORKTOWN	3442	6	LOW NEEDS
2017-18	ONONDAGA	420401060000	EAST SYRACUSE MINOA	3433	5	AVERAGE NEEDS
2017-18	SUFFOLK	580912060000	ESTPRT-S MANOR CSD	3427	6	LOW NEEDS
2017-18	BROOME	031601060000	VESTAL	3372	5	AVERAGE NEEDS
2017-18	WESTCHESTER	661800010000	RYE	3348	6	LOW NEEDS
2017-18	MONROE	261801060000	BROCKPORT	3347	5	AVERAGE NEEDS
2017-18	ERIE	140207060000	SWEET HOME	3317	5	AVERAGE NEEDS
2017-18	WARREN	630902030000	QUEENSBURY	3275	5	AVERAGE NEEDS
2017-18	NASSAU	280406030000	MANHASSET	3255	6	LOW NEEDS
2017-18	NASSAU	280100010000	GLEN COVE	3237	5	AVERAGE NEEDS
2017-18	WESTCHESTER	660301030000	EASTCHESTER	3226	6	LOW NEEDS
2017-18	JEFFERSON	222201060000	CARTHAGE	3199	4	RURAL HIGH NEEDS
2017-18	SARATOGA	521401040000	SOUTH GLENS FALLS	3180	5	AVERAGE NEEDS
2017-18	NASSAU	280403030000	ROSLYN	3161	6	LOW NEEDS
2017-18	SUFFOLK	580805060000	KINGS PARK	3156	6	LOW NEEDS
2017-18	ORANGE	440301060000	CORNWALL	3150	5	AVERAGE NEEDS
2017-18	SUFFOLK	580406060000	HARBORFIELDS	3149	6	LOW NEEDS
2017-18	ONEIDA	412902060000	WHITESBORO	3147	5	AVERAGE NEEDS
2017-18	SUFFOLK	580209020000	ROCKY POINT	3124	5	AVERAGE NEEDS
2017-18	MONROE	260801060000	EAST IRONDEQUOIT	3104	5	AVERAGE NEEDS
2017-18	ROCKLAND	500301060000	SOUTH ORANGETOWN	3094	6	LOW NEEDS
2017-18	PUTNAM	480601060000	BREWSTER	3080	6	LOW NEEDS
2017-18	SUFFOLK	580106030000	AMITYVILLE	3068	3	URBAN/SUBURBAN/HIGH NEEDS
2017-18	NASSAU	280214030000	HEWLETT WOODMERE	3054	6	LOW NEEDS
2017-18	SULLIVAN	591401060000	MONTICELLO	3039	4	RURAL HIGH NEEDS
2017-18	WESTCHESTER	660101030000	KATONAH LEWISBORO	3035	6	LOW NEEDS
2017-18	SCHENECTADY	520101060000	BURNT HILLS	3029	6	LOW NEEDS
2017-18	ROCKLAND	500304030000	NYACK	3028	5	AVERAGE NEEDS
2017-18	NASSAU	280515030000	JERICHO	3011	6	LOW NEEDS
2017-18	WESTCHESTER	662101060000	SOMERS	2982	6	LOW NEEDS
2017-18	ERIE	140201060000	AMHERST	2956	5	AVERAGE NEEDS

SCHOOL YEAR	COUNTY	STATE DISTRICT ID	DISTRICT NAME	PK12 TOTAL	NRC	NRC DESCRIPTION
2017-18	DUTCHESS	130200010000	BEACON	2950	5	AVERAGE NEEDS
2017-18	NASSAU	280410030000	MINEOLA	2948	6	LOW NEEDS
2017-18	SUFFOLK	580504030000	SAYVILLE	2942	6	LOW NEEDS
2017-18	NASSAU	280521030000	BETHPAGE	2928	6	LOW NEEDS
2017-18	ERIE	141501060000	GRAND ISLAND	2918	5	AVERAGE NEEDS
2017-18	WESTCHESTER	661601030000	PELHAM	2907	6	LOW NEEDS
2017-18	ULSTER	621801060000	WALLKILL	2900	5	AVERAGE NEEDS
2017-18	NASSAU	280518030000	PLAINEDGE	2895	6	LOW NEEDS
2017-18	ORANGE	440601040000	GOSHEN	2884	5	AVERAGE NEEDS
2017-18	NASSAU	280223030000	WANTAGH	2848	6	LOW NEEDS
2017-18	NIAGARA	401001060000	STARPOINT	2819	5	AVERAGE NEEDS
2017-18	SUFFOLK	580502020000	ISLIP	2812	5	AVERAGE NEEDS
2017-18	ONONDAGA	420411060000	JAMESVILLE-DEWITT	2811	5	AVERAGE NEEDS
2017-18	SCHENECTADY	530515060000	MOHONASEN	2803	5	AVERAGE NEEDS
2017-18	WESTCHESTER	660401030000	TARRYTOWN	2794	5	AVERAGE NEEDS
2017-18	NASSAU	280220030000	LYNBROOK	2791	6	LOW NEEDS
2017-18	SUFFOLK	580109020000	WYANDANCH	2778	3	URBAN/SUBURBAN/HIGH NEEDS
2017-18	FULTON	170500010000	GLOVERSVILLE	2730	4	RURAL HIGH NEEDS
2017-18	NASSAU	280215030000	LAWRENCE	2727	5	AVERAGE NEEDS
2017-18	RENSSELAER	491302060000	AVERILL PARK	2708	5	AVERAGE NEEDS
2017-18	SAINT LAWRENCE	512001060000	MASSENA	2631	4	RURAL HIGH NEEDS
2017-18	NASSAU	280501060000	NORTH SHORE	2628	6	LOW NEEDS
2017-18	SUFFOLK	580208020000	MILLER PLACE	2594	6	LOW NEEDS
2017-18	BROOME	031502060000	JOHNSON CITY	2533	3	URBAN/SUBURBAN/HIGH NEEDS
2017-18	ULSTER	621601060000	SAUGERTIES	2525	5	AVERAGE NEEDS
2017-18	BROOME	031101060000	MAINE ENDWELL	2515	5	AVERAGE NEEDS
2017-18	ORANGE	441800050000	PORT JERVIS	2513	4	RURAL HIGH NEEDS
2017-18	ONEIDA	411501060000	NEW HARTFORD	2479	6	LOW NEEDS
2017-18	CORTLAND	110200010000	CORTLAND	2478	3	URBAN/SUBURBAN/HIGH NEEDS
2017-18	ROCKLAND	500308030000	PEARL RIVER	2461	6	LOW NEEDS
2017-18	SCHENECTADY	530202060000	SCOTIA GLENVILLE	2451	5	AVERAGE NEEDS
2017-18	CATTARAUGUS	043501060000	YORKSHIRE-PIONEER	2449	4	RURAL HIGH NEEDS
2017-18	RENSSELAER	490601060000	LANSINGBURGH	2409	3	URBAN/SUBURBAN/HIGH NEEDS
2017-18	ERIE	141401060000	EVANS-BRANT	2377	5	AVERAGE NEEDS
2017-18	WASHINGTON	641301060000	HUDSON FALLS	2364	4	RURAL HIGH NEEDS
2017-18	WESTCHESTER	661201060000	BYRAM HILLS	2349	6	LOW NEEDS
2017-18	GENESEE	180300010000	BATAVIA	2314	4	RURAL HIGH NEEDS

SCHOOL YEAR	COUNTY	STATE DISTRICT ID	DISTRICT NAME	PK12 TOTAL	NRC	NRC DESCRIPTION
2017-18	FRANKLIN	161501060000	MALONE	2309	4	RURAL HIGH NEEDS
2017-18	WESTCHESTER	660203060000	HENDRICK HUDSON	2309	6	LOW NEEDS
2017-18	WAYNE	650801060000	WAYNE	2297	5	AVERAGE NEEDS
2017-18	HERKIMER	212101040000	C-V AT ILION-MOHAWK CSD	2284	4	RURAL HIGH NEEDS
2017-18	SUFFOLK	580207020000	MOUNT SINAI	2265	6	LOW NEEDS
2017-18	ONTARIO	430700010000	GENEVA	2262	4	RURAL HIGH NEEDS
2017-18	ERIE	140702030000	MARYVALE	2260	5	AVERAGE NEEDS
2017-18	NASSAU	280206030000	SEAFORD	2233	6	LOW NEEDS
2017-18	ERIE	140701060000	CHEEKTOWAGA	2232	5	AVERAGE NEEDS
2017-18	ROCKLAND	500108030000	NANUET	2224	6	LOW NEEDS
2017-18	WESTCHESTER	660405030000	ARDSLEY	2216	6	LOW NEEDS
2017-18	NASSAU	280226030000	ISLAND TREES	2208	5	AVERAGE NEEDS
2017-18	ERIE	141301060000	IROQUOIS	2197	5	AVERAGE NEEDS
2017-18	SUFFOLK	580401020000	ELWOOD	2193	5	AVERAGE NEEDS
2017-18	MONROE	260901060000	HONEOYE FALLS-LIMA	2188	5	AVERAGE NEEDS
2017-18	CHAUTAUQUA	060800010000	DUNKIRK	2175	3	URBAN/SUBURBAN/HIGH NEEDS
2017-18	SUFFOLK	580601040000	SHOREHAM-WADING R	2170	6	LOW NEEDS
2017-18	ULSTER	621101060000	NEW PALTZ	2169	5	AVERAGE NEEDS
2017-18	NASSAU	280204020000	NORTH BELLMORE	2166	6	LOW NEEDS
2017-18	SUFFOLK	580505020000	BAYPORT BLUE POINT	2159	6	LOW NEEDS
2017-18	WAYNE	650101060000	NEWARK	2159	4	RURAL HIGH NEEDS
2017-18	CATTARAUGUS	042400010000	OLEAN	2137	3	URBAN/SUBURBAN/HIGH NEEDS
2017-18	ONEIDA	410601040000	CAMDEN	2111	4	RURAL HIGH NEEDS
2017-18	SUFFOLK	580905020000	HAMPTON BAYS	2101	5	AVERAGE NEEDS
2017-18	OSWEGO	460901060000	MEXICO	2073	5	AVERAGE NEEDS
2017-18	WARREN	630300010000	GLENS FALLS	2070	5	AVERAGE NEEDS
2017-18	NASSAU	280503060000	LOCUST VALLEY	2066	6	LOW NEEDS
2017-18	TIOGA	600601060000	OWEGO-APALACHIN	2043	5	AVERAGE NEEDS
2017-18	NIAGARA	400301060000	LEWISTON PORTER	2040	5	AVERAGE NEEDS
2017-18	NASSAU	280213020000	VALLEY STR HEMP 13	2034	5	AVERAGE NEEDS
2017-18	ERIE	141800010000	LACKAWANNA	2033	3	URBAN/SUBURBAN/HIGH NEEDS
2017-18	NASSAU	280217020000	FRANKLIN SQUARE	2029	6	LOW NEEDS
2017-18	ALBANY	010500010000	COHOES	2022	3	URBAN/SUBURBAN/HIGH NEEDS
2017-18	WESTCHESTER	660406030000	EDGEMONT	2013	6	LOW NEEDS
2017-18	ULSTER	620901060000	RONDOUT VALLEY	2002	5	AVERAGE NEEDS
2017-18	MADISON	251400010000	ONEIDA	1994	5	AVERAGE NEEDS
2017-18	CLINTON	090301060000	BEEKMANTOWN	1989	5	AVERAGE NEEDS
2017-18	MADISON	251601060000	CHITTENANGO	1968	5	AVERAGE NEEDS

SCHOOL YEAR	COUNTY	STATE DISTRICT ID	DISTRICT NAME	PK12 TOTAL	NRC	NRC DESCRIPTION
2017-18	JEFFERSON	220101040000	SOUTH JEFFERSON	1934	5	AVERAGE NEEDS
2017-18	ONEIDA	412000050000	SHERRILL	1918	5	AVERAGE NEEDS
2017-18	DUTCHESS	131701060000	RED HOOK	1907	5	AVERAGE NEEDS
2017-18	WESTCHESTER	660801060000	MT PLEASANT CENT	1906	6	LOW NEEDS
2017-18	ORLEANS	450101060000	ALBION	1900	4	RURAL HIGH NEEDS
2017-18	WAYNE	650901060000	PALMYRA-MACEDON	1894	5	AVERAGE NEEDS
2017-18	SUFFOLK	580301020000	EAST HAMPTON	1891	6	LOW NEEDS
2017-18	NASSAU	280227030000	WEST HEMPSTEAD	1886	5	AVERAGE NEEDS
2017-18	CLINTON	091101060000	PERU	1877	5	AVERAGE NEEDS
2017-18	CORTLAND	110701060000	HOMER	1874	5	AVERAGE NEEDS
2017-18	ULSTER	621001060000	MARLBORO	1872	5	AVERAGE NEEDS
2017-18	CLINTON	091200010000	PLATTSBURGH	1863	3	URBAN/SUBURBAN/HIGH NEEDS
2017-18	ALBANY	010402060000	RAVENA COEYMANS	1862	5	AVERAGE NEEDS
2017-18	ERIE	140707030000	DEPEW	1853	5	AVERAGE NEEDS
2017-18	CHENANGO	081200050000	NORWICH	1844	4	RURAL HIGH NEEDS
2017-18	WESTCHESTER	660407060000	GREENBURGH	1834	5	AVERAGE NEEDS
2017-18	SCHENECTADY	530501060000	SCHALMONT	1833	5	AVERAGE NEEDS
2017-18	OTSEGO	471400010000	ONEONTA	1815	5	AVERAGE NEEDS
2017-18	ERIE	142500010000	TONAWANDA	1811	5	AVERAGE NEEDS
2017-18	SUFFOLK	580902020000	WESTHAMPTON BEACH	1803	6	LOW NEEDS
2017-18	ERIE	140301030000	EAST AURORA	1800	6	LOW NEEDS
2017-18	FULTON	171102040000	BROADALBIN-PERTH	1792	5	AVERAGE NEEDS
2017-18	OSWEGO	462001060000	PHOENIX	1783	5	AVERAGE NEEDS
2017-18	ERIE	141101060000	SPRINGVILLE-GRIFF	1775	5	AVERAGE NEEDS
2017-18	ONONDAGA	420701060000	WESTHILL	1774	5	AVERAGE NEEDS
2017-18	SCHOHARIE	541102060000	COBLSKL-RCHMDVL	1773	5	AVERAGE NEEDS
2017-18	COLUMBIA	101300010000	HUDSON	1770	4	RURAL HIGH NEEDS
2017-18	NASSAU	280405020000	NEW HYDE PARK	1766	6	LOW NEEDS
2017-18	COLUMBIA	101401040000	KINDERHOOK	1757	5	AVERAGE NEEDS
2017-18	SUFFOLK	580402060000	COLD SPRING HARBOR	1748	6	LOW NEEDS
2017-18	WESTCHESTER	660402020000	IRVINGTON	1745	6	LOW NEEDS
2017-18	ULSTER	620803040000	HIGHLAND	1725	5	AVERAGE NEEDS
2017-18	NASSAU	280212030000	MALVERNE	1711	5	AVERAGE NEEDS
2017-18	BROOME	030701060000	CHENANGO VALLEY	1708	4	RURAL HIGH NEEDS
2017-18	NASSAU	280402030000	EAST WILLISTON	1699	6	LOW NEEDS
2017-18	STEUBEN	571800010000	HORNELL	1699	4	RURAL HIGH NEEDS
2017-18	WESTCHESTER	660809030000	PLEASANTVILLE	1696	6	LOW NEEDS
2017-18	SULLIVAN	590901060000	LIBERTY	1690	4	RURAL HIGH NEEDS
2017-18	ERIE	140101060000	ALDEN	1673	5	AVERAGE NEEDS

SCHOOL YEAR	COUNTY	STATE DISTRICT ID	DISTRICT NAME	PK12 TOTAL	NRC	NRC DESCRIPTION
2017-18	BROOME	031701060000	WINDSOR	1664	5	AVERAGE NEEDS
2017-18	PUTNAM	480503040000	PUTNAM VALLEY	1646	6	LOW NEEDS
2017-18	SAINT LAWRENCE	512300010000	OGDENSBURG	1646	4	RURAL HIGH NEEDS
2017-18	WESTCHESTER	660303030000	BRONXVILLE	1646	6	LOW NEEDS
2017-18	FULTON	170600010000	JOHNSTOWN	1638	5	AVERAGE NEEDS
2017-18	SUFFOLK	580906030000	SOUTHAMPTON	1638	6	LOW NEEDS
2017-18	WESTCHESTER	660404030000	HASTINGS ON HUDSON	1623	6	LOW NEEDS
2017-18	SENECA	561006060000	WATERLOO	1618	4	RURAL HIGH NEEDS
2017-18	SUFFOLK	580233020000	CENTER MORICHES	1615	5	AVERAGE NEEDS
2017-18	ULSTER	622002060000	ELLENVILLE	1614	4	RURAL HIGH NEEDS
2017-18	WESTCHESTER	660202030000	CROTON HARMON	1608	6	LOW NEEDS
2017-18	WESTCHESTER	661901030000	RYE NECK	1605	6	LOW NEEDS
2017-18	SUFFOLK	580101030000	BABYLON	1588	6	LOW NEEDS
2017-18	ONONDAGA	421101060000	MARCELLUS	1582	5	AVERAGE NEEDS
2017-18	NASSAU	280506060000	OYSTER BAY	1580	6	LOW NEEDS
2017-18	STEUBEN	570302060000	BATH	1575	4	RURAL HIGH NEEDS
2017-18	SARATOGA	521701040000	SCHUYLERVILLE	1572	5	AVERAGE NEEDS
2017-18	ONTARIO	431301060000	PHELPS-CLIFTON SPR	1557	5	AVERAGE NEEDS
2017-18	CHAUTAUQUA	062201060000	FREDONIA	1552	5	AVERAGE NEEDS
2017-18	BROOME	030101060000	CHENANGO FORKS	1546	5	AVERAGE NEEDS
2017-18	NASSAU	280222020000	FLORAL PARK	1546	6	LOW NEEDS
2017-18	SAINT LAWRENCE	511101060000	GOUVERNEUR	1544	4	RURAL HIGH NEEDS
2017-18	ORLEANS	450801060000	MEDINA	1543	4	RURAL HIGH NEEDS
2017-18	FRANKLIN	161201040000	SALMON RIVER	1533	4	RURAL HIGH NEEDS
2017-18	LIVINGSTON	241001060000	DANSVILLE	1519	4	RURAL HIGH NEEDS
2017-18	NIAGARA	400601060000	NEWFANE	1513	5	AVERAGE NEEDS
2017-18	TIOGA	600101060000	WAVERLY	1510	4	RURAL HIGH NEEDS
2017-18	LIVINGSTON	240801060000	LIVONIA	1508	5	AVERAGE NEEDS
2017-18	NASSAU	280230020000	VALLEY STR HEMP 30	1508	5	AVERAGE NEEDS
2017-18	BROOME	031401060000	WHITNEY POINT	1481	4	RURAL HIGH NEEDS
2017-18	WESTCHESTER	660403030000	DOBBS FERRY	1471	6	LOW NEEDS
2017-18	ONONDAGA	420702030000	SOLVAY	1470	3	URBAN/SUBURBAN/HIGH NEEDS
2017-18	DUTCHESS	131602020000	SPACKENKILL	1465	5	AVERAGE NEEDS
2017-18	GREENE	190401060000	CATSKILL	1463	5	AVERAGE NEEDS
2017-18	JEFFERSON	220401040000	GENERAL BROWN	1459	5	AVERAGE NEEDS
2017-18	NASSAU	280225020000	MERRICK	1458	6	LOW NEEDS
2017-18	BROOME	030601060000	SUSQUEHANNA VALLEY	1454	5	AVERAGE NEEDS
2017-18	YATES	680601060000	PENN YAN	1453	4	RURAL HIGH NEEDS

SCHOOL YEAR	COUNTY	STATE DISTRICT ID	DISTRICT NAME	PK12 TOTAL	NRC	NRC DESCRIPTION
2017-18	WESTCHESTER	660805030000	VALHALLA	1439	6	LOW NEEDS
2017-18	TOMPKINS	610301060000	DRYDEN	1437	5	AVERAGE NEEDS
2017-18	WESTCHESTER	661905020000	BLIND BROOK-RYE	1436	6	LOW NEEDS
2017-18	MADISON	250201060000	CAZENOVIA	1434	5	AVERAGE NEEDS
2017-18	WESTCHESTER	661402020000	BRIARCLIFF MANOR	1426	6	LOW NEEDS
2017-18	CLINTON	091402060000	SARANAC	1423	5	AVERAGE NEEDS
2017-18	ERIE	142101040000	AKRON	1414	5	AVERAGE NEEDS
2017-18	OSWEGO	460701040000	HANNIBAL	1409	4	RURAL HIGH NEEDS
2017-18	SULLIVAN	590501060000	FALLSBURG	1394	4	RURAL HIGH NEEDS
2017-18	ONEIDA	412201060000	HOLLAND PATENT	1387	5	AVERAGE NEEDS
2017-18	DUTCHESS	130502020000	DOVER	1370	5	AVERAGE NEEDS
2017-18	NASSAU	280411030000	CARLE PLACE	1368	6	LOW NEEDS
2017-18	SARATOGA	521200050000	MECHANICVILLE	1367	5	AVERAGE NEEDS
2017-18	ERIE	141201060000	EDEN	1363	5	AVERAGE NEEDS
2017-18	ONONDAGA	421601060000	SKANEATELES	1362	6	LOW NEEDS
2017-18	CHAUTAUQUA	060201060000	SOUTHWESTERN	1358	5	AVERAGE NEEDS
2017-18	LEWIS	230901040000	LOWVILLE	1353	4	RURAL HIGH NEEDS
2017-18	CLINTON	090501040000	NORTHEASTRN CLNTON	1348	5	AVERAGE NEEDS
2017-18	COLUMBIA	100501040000	TACONIC HILLS	1348	5	AVERAGE NEEDS
2017-18	SAINT LAWRENCE	512902060000	POTSDAM	1342	5	AVERAGE NEEDS
2017-18	MONTGOMERY	270601040000	FONDA FULTONVILLE	1336	5	AVERAGE NEEDS
2017-18	CHENANGO	082001040000	SHERBURNE EARLVL	1335	4	RURAL HIGH NEEDS
2017-18	ONONDAGA	420501060000	JORDAN ELBRIDGE	1335	5	AVERAGE NEEDS
2017-18	ALBANY	011200010000	WATERVLIET	1329	3	URBAN/SUBURBAN/HIGH NEEDS
2017-18	GREENE	190501040000	COXSACKIE ATHENS	1327	5	AVERAGE NEEDS
2017-18	ERIE	140709030000	SLOAN	1323	3	URBAN/SUBURBAN/HIGH NEEDS
2017-18	STEUBEN	573002040000	WAYLAND-COHOCTON	1322	4	RURAL HIGH NEEDS
2017-18	MADISON	250901060000	CANASTOTA	1320	5	AVERAGE NEEDS
2017-18	SAINT LAWRENCE	510201060000	CANTON	1302	5	AVERAGE NEEDS
2017-18	ULSTER	621201060000	ONTEORA	1295	5	AVERAGE NEEDS
2017-18	NIAGARA	401201060000	ROYALTON HARTLAND	1291	5	AVERAGE NEEDS
2017-18	ONEIDA	411101060000	CLINTON	1287	5	AVERAGE NEEDS
2017-18	SENECA	560701060000	SENECA FALLS	1282	5	AVERAGE NEEDS
2017-18	ERIE	140703020000	CLEVELAND HILL	1267	5	AVERAGE NEEDS
2017-18	ONEIDA	410401060000	ADIRONDACK	1258	4	RURAL HIGH NEEDS
2017-18	GENESEE	181001060000	LE ROY	1241	5	AVERAGE NEEDS
2017-18	OSWEGO	460102040000	ALTMAR-PARISH	1226	4	RURAL HIGH NEEDS
2017-18	GREENE	190301040000	CAIRO-DURHAM	1224	5	AVERAGE NEEDS

SCHOOL YEAR	COUNTY	STATE DISTRICT ID	DISTRICT NAME	PK12 TOTAL	NRC	NRC DESCRIPTION
2017-18	ALLEGANY	022601060000	WELLSVILLE	1221	4	RURAL HIGH NEEDS
2017-18	WAYNE	651501060000	NORTH ROSE WOLCOTT	1216	4	RURAL HIGH NEEDS
2017-18	WYOMING	670201060000	ATTICA	1215	5	AVERAGE NEEDS
2017-18	CATTARAUGUS	043200050000	SALAMANCA	1200	4	RURAL HIGH NEEDS
2017-18	CATTARAUGUS	042801060000	GOWANDA	1199	4	RURAL HIGH NEEDS
2017-18	NASSAU	280229020000	NORTH MERRICK	1197	6	LOW NEEDS
2017-18	RENSSELAER	490202040000	BRUNSWICK CENTRAL	1195	5	AVERAGE NEEDS
2017-18	SUFFOLK	581012020000	MATTITUCK	1193	6	LOW NEEDS
2017-18	TOMPKINS	610801040000	LANSING	1193	5	AVERAGE NEEDS
2017-18	GREENE	190701040000	GREENVILLE	1181	5	AVERAGE NEEDS
2017-18	ONTARIO	430901060000	GORHAM-MIDDLESEX	1179	5	AVERAGE NEEDS
2017-18	FRANKLIN	161401060000	SARANAC LAKE	1178	5	AVERAGE NEEDS
2017-18	CHAUTAUQUA	061101040000	FALCONER	1174	5	AVERAGE NEEDS
2017-18	NASSAU	280219030000	EAST ROCKAWAY	1174	5	AVERAGE NEEDS
2017-18	WESTCHESTER	660302030000	TUCKAHOE	1172	6	LOW NEEDS
2017-18	CATTARAUGUS	040302060000	ALLEGANY-LIMESTONE	1170	5	AVERAGE NEEDS
2017-18	SARATOGA	520401040000	CORINTH	1170	5	AVERAGE NEEDS
2017-18	ALBANY	011003060000	VOORHEESVILLE	1166	6	LOW NEEDS
2017-18	TIOGA	600402040000	NEWARK VALLEY	1159	5	AVERAGE NEEDS
2017-18	HERKIMER	210800050000	LITTLE FALLS	1157	4	RURAL HIGH NEEDS
2017-18	RENSSELAER	490501060000	HOOSICK FALLS	1147	5	AVERAGE NEEDS
2017-18	RENSSELAER	491200010000	RENSSELAER	1143	3	URBAN/SUBURBAN/HIGH NEEDS
2017-18	NIAGARA	401501060000	WILSON	1141	5	AVERAGE NEEDS
2017-18	DUTCHESS	131201040000	PAWLING	1127	6	LOW NEEDS
2017-18	SUFFOLK	580206020000	PORT JEFFERSON	1115	6	LOW NEEDS
2017-18	CLINTON	090201040000	AUSABLE VALLEY	1109	5	AVERAGE NEEDS
2017-18	WAYNE	651402040000	WILLIAMSON	1098	5	AVERAGE NEEDS
2017-18	SCHUYLER	550301060000	WATKINS GLEN	1096	5	AVERAGE NEEDS
2017-18	DELAWARE	121601060000	SIDNEY	1094	4	RURAL HIGH NEEDS
2017-18	SULLIVAN	591502040000	JEFF YOUNGSVILLE	1089	5	AVERAGE NEEDS
2017-18	HERKIMER	210601060000	HERKIMER	1087	4	RURAL HIGH NEEDS
2017-18	STEUBEN	570101040000	ADDISON	1085	4	RURAL HIGH NEEDS
2017-18	WAYNE	651201060000	SODUS	1085	4	RURAL HIGH NEEDS
2017-18	NASSAU	280224020000	VALLEY STR HEMP 24	1082	5	AVERAGE NEEDS
2017-18	WESTCHESTER	661301040000	NORTH SALEM	1081	6	LOW NEEDS
2017-18	TOMPKINS	611001040000	TRUMANSBURG	1080	5	AVERAGE NEEDS
2017-18	SARATOGA	522001040000	STILLWATER	1079	5	AVERAGE NEEDS
2017-18	HERKIMER	212001040000	MOUNT MARKHAM	1076	4	RURAL HIGH NEEDS
2017-18	CHEMUNG	070902060000	ELMIRA HEIGHTS	1066	5	AVERAGE NEEDS

SCHOOL YEAR	COUNTY	STATE DISTRICT ID	DISTRICT NAME	PK12 TOTAL	NRC	NRC DESCRIPTION
2017-18	SAINT LAWRENCE	510101040000	BRASHER FALLS	1062	4	RURAL HIGH NEEDS
2017-18	WASHINGTON	640701040000	GRANVILLE	1062	4	RURAL HIGH NEEDS
2017-18	NASSAU	280207020000	BELLMORE	1060	6	LOW NEEDS
2017-18	COLUMBIA	101001040000	CHATHAM	1057	5	AVERAGE NEEDS
2017-18	CHAUTAUQUA	061501040000	SILVER CREEK	1055	4	RURAL HIGH NEEDS
2017-18	OSWEGO	461801040000	PULASKI	1048	4	RURAL HIGH NEEDS
2017-18	ORANGE	440201020000	CHESTER	1045	5	AVERAGE NEEDS
2017-18	DUTCHESS	131801040000	RHINEBECK	1031	6	LOW NEEDS
2017-18	LEWIS	231101040000	SOUTH LEWIS	1028	4	RURAL HIGH NEEDS
2017-18	ONEIDA	411603040000	SAUQUOIT VALLEY	1024	5	AVERAGE NEEDS
2017-18	MONROE	261313030000	EAST ROCHESTER	1019	5	AVERAGE NEEDS
2017-18	CATTARAUGUS	042901040000	PORTVILLE	1015	5	AVERAGE NEEDS
2017-18	SULLIVAN	591201040000	TRI VALLEY	1014	5	AVERAGE NEEDS
2017-18	SAINT LAWRENCE	512201040000	NORWOOD NORFOLK	1007	4	RURAL HIGH NEEDS
2017-18	STEUBEN	571502060000	CANISTEO-GREENWOOD CSD	1007	4	RURAL HIGH NEEDS
2017-18	WESTCHESTER	660409020000	ELMSFORD	1007	5	AVERAGE NEEDS
2017-18	LIVINGSTON	240101040000	AVON	1002	5	AVERAGE NEEDS
2017-18	ORANGE	440901040000	HIGHLAND FALLS	1001	5	AVERAGE NEEDS
2017-18	ORLEANS	450704040000	HOLLEY	999	5	AVERAGE NEEDS
2017-18	SUFFOLK	580305020000	SAG HARBOR	987	6	LOW NEEDS
2017-18	GENESEE	181302040000	PEMBROKE	985	5	AVERAGE NEEDS
2017-18	WASHINGTON	640801040000	GREENWICH	983	5	AVERAGE NEEDS
2017-18	HERKIMER	210402060000	FRANKFORT-SCHUYLER	976	5	AVERAGE NEEDS
2017-18	TIOGA	600903040000	TIOGA	966	4	RURAL HIGH NEEDS
2017-18	WAYNE	650902040000	GANANDA	965	5	AVERAGE NEEDS
2017-18	CAYUGA	051301040000	MORAVIA	955	5	AVERAGE NEEDS
2017-18	DELAWARE	121901040000	WALTON	955	4	RURAL HIGH NEEDS
2017-18	RENSSELAER	491401040000	HOOSIC VALLEY	951	5	AVERAGE NEEDS
2017-18	WAYNE	650501040000	LYONS	948	4	RURAL HIGH NEEDS
2017-18	SCHOHARIE	541201040000	SCHOHARIE	943	5	AVERAGE NEEDS
2017-18	CATTARAUGUS	043001040000	RANDOLPH	942	4	RURAL HIGH NEEDS
2017-18	CAYUGA	050401040000	CATO MERIDIAN	940	5	AVERAGE NEEDS
2017-18	WYOMING	670401040000	LETCHWORTH	940	5	AVERAGE NEEDS
2017-18	CHENANGO	080601040000	GREENE	938	4	RURAL HIGH NEEDS
2017-18	FULTON	170801040000	MAYFIELD	936	5	AVERAGE NEEDS
2017-18	TIOGA	600801040000	SPENCER VAN ETTEN	936	4	RURAL HIGH NEEDS
2017-18	DUTCHESS	131301040000	PINE PLAINS	925	5	AVERAGE NEEDS
2017-18	GENESEE	180701040000	BYRON BERGEN	922	5	AVERAGE NEEDS

SCHOOL YEAR	COUNTY	STATE DISTRICT ID	DISTRICT NAME	PK12 TOTAL	NRC	NRC DESCRIPTION
2017-18	DUTCHESS	132201040000	MILLBROOK	919	6	LOW NEEDS
2017-18	MONTGOMERY	270301040000	CANAJOHARIE	917	4	RURAL HIGH NEEDS
2017-18	WAYNE	651503040000	RED CREEK	913	4	RURAL HIGH NEEDS
2017-18	ERIE	141701040000	HOLLAND	912	5	AVERAGE NEEDS
2017-18	ONEIDA	412801040000	WESTMORELAND	912	5	AVERAGE NEEDS
2017-18	HERKIMER	211003040000	DOLGEVILLE	907	4	RURAL HIGH NEEDS
2017-18	ONTARIO	430501040000	EAST BLOOMFIELD	904	5	AVERAGE NEEDS
2017-18	JEFFERSON	220701040000	THOUSAND ISLANDS	901	5	AVERAGE NEEDS
2017-18	CATTARAUGUS	042302040000	CATTARAUGUS	897	5	AVERAGE NEEDS
2017-18	CAYUGA	051101040000	PORT BYRON	888	5	AVERAGE NEEDS
2017-18	WASHINGTON	641610040000	CAMBRIDGE	887	5	AVERAGE NEEDS
2017-18	WYOMING	671501040000	WARSAW	877	5	AVERAGE NEEDS
2017-18	GENESEE	180202040000	ALEXANDER	871	5	AVERAGE NEEDS
2017-18	LEWIS	231301040000	BEAVER RIVER	869	4	RURAL HIGH NEEDS
2017-18	ONONDAGA	421201040000	ONONDAGA	867	5	AVERAGE NEEDS
2017-18	STEUBEN	570603040000	CAMPBELL-SAVONA	866	4	RURAL HIGH NEEDS
2017-18	CHAUTAUQUA	060401040000	CASSADAGA VALLEY	864	4	RURAL HIGH NEEDS
2017-18	RENSSELAER	491501040000	SCHODACK	863	5	AVERAGE NEEDS
2017-18	ONONDAGA	420807040000	LAFAYETTE	862	5	AVERAGE NEEDS
2017-18	ALLEGANY	022302040000	CUBA-RUSHFORD	858	4	RURAL HIGH NEEDS
2017-18	OTSEGO	471701040000	COOPERSTOWN	856	5	AVERAGE NEEDS
2017-18	TOMPKINS	610501040000	GROTON	856	5	AVERAGE NEEDS
2017-18	LIVINGSTON	240401040000	GENESE	853	5	AVERAGE NEEDS
2017-18	CLINTON	090901040000	NORTHRN ADIRONDACK	852	4	RURAL HIGH NEEDS
2017-18	CAYUGA	050301040000	WEEDSPORT	847	5	AVERAGE NEEDS
2017-18	CAYUGA	051901040000	UNION SPRINGS	845	5	AVERAGE NEEDS
2017-18	PUTNAM	480401040000	HALDANE	837	6	LOW NEEDS
2017-18	LIVINGSTON	240201040000	CALEDONIA MUMFORD	822	5	AVERAGE NEEDS
2017-18	ONONDAGA	421902040000	TULLY	822	5	AVERAGE NEEDS
2017-18	OTSEGO	471601040000	OTEGO-UNADILLA	821	4	RURAL HIGH NEEDS
2017-18	OSWEGO	461901040000	SANDY CREEK	819	4	RURAL HIGH NEEDS
2017-18	GENESEE	181101040000	OAKFIELD ALABAMA	817	5	AVERAGE NEEDS
2017-18	MONTGOMERY	270701040000	FORT PLAIN	813	4	RURAL HIGH NEEDS
2017-18	SARATOGA	520701040000	GALWAY	810	5	AVERAGE NEEDS
2017-18	ORANGE	442115020000	FLORIDA	808	5	AVERAGE NEEDS
2017-18	CHAUTAUQUA	060301040000	FREWSBURG	806	5	AVERAGE NEEDS
2017-18	ONTARIO	431101040000	MANCHSTR-SHRTSVLL	803	5	AVERAGE NEEDS
2017-18	WYOMING	671201060000	PERRY	803	5	AVERAGE NEEDS
2017-18	CHAUTAUQUA	060503040000	CHAUTAUQUA LAKE	802	5	AVERAGE NEEDS

SCHOOL YEAR	COUNTY	STATE DISTRICT ID	DISTRICT NAME	PK12 TOTAL	NRC	NRC DESCRIPTION
2017-18	SCHUYLER	550101040000	ODESSA MONTOUR	801	4	RURAL HIGH NEEDS
2017-18	CHENANGO	081003040000	UNADILLA VALLEY	799	4	RURAL HIGH NEEDS
2017-18	WAYNE	650301040000	CLYDE-SAVANNAH	799	4	RURAL HIGH NEEDS
2017-18	CHENANGO	080201040000	BAINBRIDGE GUILFRD	794	5	AVERAGE NEEDS
2017-18	ESSEX	151501060000	TICONDEROGA	791	4	RURAL HIGH NEEDS
2017-18	ALBANY	010201040000	BERNE KNOX	789	5	AVERAGE NEEDS
2017-18	FRANKLIN	160101060000	TUPPER LAKE	787	5	AVERAGE NEEDS
2017-18	TOMPKINS	610901040000	NEWFIELD	783	4	RURAL HIGH NEEDS
2017-18	SUFFOLK	581005020000	SOUTHOLD	782	6	LOW NEEDS
2017-18	FRANKLIN	161601040000	BRUSHTON MOIRA	781	4	RURAL HIGH NEEDS
2017-18	WARREN	630701040000	LAKE GEORGE	772	5	AVERAGE NEEDS
2017-18	NIAGARA	401301040000	BARKER	771	5	AVERAGE NEEDS
2017-18	SARATOGA	522101030000	WATERFORD	771	5	AVERAGE NEEDS
2017-18	ONEIDA	411902040000	WATERVILLE	770	5	AVERAGE NEEDS
2017-18	SUFFOLK	580234020000	EAST MORICHES	765	6	LOW NEEDS
2017-18	ALLEGANY	022902040000	BOLIVAR-RICHBURG	761	4	RURAL HIGH NEEDS
2017-18	CHENANGO	081501040000	OXFORD	759	4	RURAL HIGH NEEDS
2017-18	NASSAU	280231020000	ISLAND PARK	758	5	AVERAGE NEEDS
2017-18	HERKIMER	210302040000	WEST CANADA VALLEY	751	5	AVERAGE NEEDS
2017-18	BROOME	030501040000	HARPURSVILLE	750	4	RURAL HIGH NEEDS
2017-18	DELAWARE	120501040000	DELAWARE ACADEMY-DELHI	748	5	AVERAGE NEEDS
2017-18	WARREN	631201040000	WARRENSBURG	743	5	AVERAGE NEEDS
2017-18	SCHOHARIE	541001040000	MIDDLEBURGH	738	5	AVERAGE NEEDS
2017-18	SUFFOLK	580304020000	SPRINGS	732	5	AVERAGE NEEDS
2017-18	WASHINGTON	641701060000	WHITEHALL	730	4	RURAL HIGH NEEDS
2017-18	WAYNE	650701040000	MARION	725	5	AVERAGE NEEDS
2017-18	RENSSELAER	490101040000	BERLIN	722	5	AVERAGE NEEDS
2017-18	TIOGA	600301040000	CANDOR	722	4	RURAL HIGH NEEDS
2017-18	LIVINGSTON	241701040000	YORK	719	5	AVERAGE NEEDS
2017-18	ESSEX	150901040000	MORIAH	712	4	RURAL HIGH NEEDS
2017-18	GENESEE	181201040000	PAVILION	710	5	AVERAGE NEEDS
2017-18	CORTLAND	110901040000	MARATHON	708	4	RURAL HIGH NEEDS
2017-18	CHAUTAUQUA	061001040000	BEMUS POINT	706	5	AVERAGE NEEDS
2017-18	DUTCHESS	131101040000	NORTHEAST	698	5	AVERAGE NEEDS
2017-18	ONTARIO	431201040000	NAPLES	698	5	AVERAGE NEEDS
2017-18	SENECA	560501040000	SOUTH SENECA	698	4	RURAL HIGH NEEDS
2017-18	WARREN	630801040000	HADLEY LUZERNE	698	4	RURAL HIGH NEEDS
2017-18	SAINT LAWRENCE	511901040000	MADRID WADDINGTON	697	5	AVERAGE NEEDS

SCHOOL YEAR	COUNTY	STATE DISTRICT ID	DISTRICT NAME	PK12 TOTAL	NRC	NRC DESCRIPTION
2017-18	MONTGOMERY	271201040000	OPPENHEIM-EPHRATAH-ST. JOHNSV	694	4	RURAL HIGH NEEDS
2017-18	SCHENECTADY	530101040000	DUANESBURG	691	5	AVERAGE NEEDS
2017-18	CHAUTAUQUA	062901040000	WESTFIELD	690	4	RURAL HIGH NEEDS
2017-18	ORLEANS	450607040000	KENDALL	688	5	AVERAGE NEEDS
2017-18	YATES	680801040000	DUNDEE	687	4	RURAL HIGH NEEDS
2017-18	ESSEX	151102040000	LAKE PLACID	686	5	AVERAGE NEEDS
2017-18	ALLEGANY	022001040000	FILLMORE	680	4	RURAL HIGH NEEDS
2017-18	CATTARAUGUS	041101040000	FRANKLINVILLE	678	4	RURAL HIGH NEEDS
2017-18	MONROE	262001040000	WHEATLAND CHILI	678	5	AVERAGE NEEDS
2017-18	SUFFOLK	581010020000	GREENPORT	678	5	AVERAGE NEEDS
2017-18	LIVINGSTON	241101040000	DALTON-NUNDA	673	5	AVERAGE NEEDS
2017-18	CAYUGA	050701040000	SOUTHERN CAYUGA	667	5	AVERAGE NEEDS
2017-18	CATTARAUGUS	040901040000	ELLCOTTVILLE	647	5	AVERAGE NEEDS
2017-18	MADISON	250401040000	MORRISVILLE EATON	636	4	RURAL HIGH NEEDS
2017-18	ORANGE	441202020000	KIRYAS JOEL	634	3	URBAN/SUBURBAN/HIGH NEEDS
2017-18	ORLEANS	451001040000	LYNDONVILLE	627	5	AVERAGE NEEDS
2017-18	ALLEGANY	020101040000	ALFRED ALMOND	617	5	AVERAGE NEEDS
2017-18	ONONDAGA	420601040000	FABIUS-POMPEY	617	5	AVERAGE NEEDS
2017-18	ONEIDA	412901040000	ORISKANY	612	5	AVERAGE NEEDS
2017-18	ERIE	142201040000	NORTH COLLINS	609	5	AVERAGE NEEDS
2017-18	LIVINGSTON	240901040000	MOUNT MORRIS	601	4	RURAL HIGH NEEDS
2017-18	SAINT LAWRENCE	511602040000	LISBON	586	4	RURAL HIGH NEEDS
2017-18	ONTARIO	431401040000	HONEOYE	583	5	AVERAGE NEEDS
2017-18	JEFFERSON	221401040000	LA FARGEVILLE	575	4	RURAL HIGH NEEDS
2017-18	WASHINGTON	641501040000	SALEM	574	5	AVERAGE NEEDS
2017-18	MADISON	250701040000	HAMILTON	573	5	AVERAGE NEEDS
2017-18	CORTLAND	110304040000	MCGRAW	552	4	RURAL HIGH NEEDS
2017-18	SULLIVAN	590801040000	ELDRED	552	5	AVERAGE NEEDS
2017-18	HERKIMER	211103040000	POLAND	550	4	RURAL HIGH NEEDS
2017-18	COLUMBIA	100902040000	GERMANTOWN	549	5	AVERAGE NEEDS
2017-18	SAINT LAWRENCE	513102040000	EDWARDS-KNOX	545	4	RURAL HIGH NEEDS
2017-18	CORTLAND	110101040000	CINCINNATUS	542	4	RURAL HIGH NEEDS
2017-18	ONEIDA	411504020000	NEW YORK MILLS	540	5	AVERAGE NEEDS
2017-18	SAINT LAWRENCE	512404040000	HEUVELTON	539	4	RURAL HIGH NEEDS
2017-18	CHENANGO	080101040000	AFTON	538	4	RURAL HIGH NEEDS
2017-18	JEFFERSON	220202040000	ALEXANDRIA CSD	536	5	AVERAGE NEEDS
2017-18	FRANKLIN	160801040000	CHATEAUGAY	535	4	RURAL HIGH NEEDS

SCHOOL YEAR	COUNTY	STATE DISTRICT ID	DISTRICT NAME	PK12 TOTAL	NRC	NRC DESCRIPTION
2017-18	CHAUTAUQUA	060601040000	PINE VALLEY	533	4	RURAL HIGH NEEDS
2017-18	CHAUTAUQUA	062301040000	BROCTON	530	4	RURAL HIGH NEEDS
2017-18	WARREN	630202040000	NORTH WARREN	518	5	AVERAGE NEEDS
2017-18	WASHINGTON	640101040000	ARGYLE	513	5	AVERAGE NEEDS
2017-18	ALLEGANY	020702040000	GENESEE VALLEY CSD	511	4	RURAL HIGH NEEDS
2017-18	WASHINGTON	640601020000	FORT EDWARD	511	5	AVERAGE NEEDS
2017-18	DELAWARE	031301040000	DEPOSIT	507	4	RURAL HIGH NEEDS
2017-18	ORANGE	442111020000	GREENWOOD LAKE	496	5	AVERAGE NEEDS
2017-18	LEWIS	230201040000	COPENHAGEN	492	4	RURAL HIGH NEEDS
2017-18	WASHINGTON	640502040000	FORT ANN	479	5	AVERAGE NEEDS
2017-18	OTSEGO	472202040000	CHERRY VLY-SPRGFLD	478	5	AVERAGE NEEDS
2017-18	CHAUTAUQUA	061601040000	PANAMA	477	5	AVERAGE NEEDS
2017-18	MADISON	251101040000	MADISON	474	4	RURAL HIGH NEEDS
2017-18	JEFFERSON	220909040000	BELLEVILLE-HENDERS	468	4	RURAL HIGH NEEDS
2017-18	STEUBEN	572901040000	HAMMONDSPORT	464	5	AVERAGE NEEDS
2017-18	STEUBEN	571901040000	ARKPORT	461	5	AVERAGE NEEDS
2017-18	STEUBEN	572702040000	JASPER-TRPSBRG	461	4	RURAL HIGH NEEDS
2017-18	CHAUTAUQUA	061503040000	FORESTVILLE	458	5	AVERAGE NEEDS
2017-18	CHAUTAUQUA	060701040000	CLYMER	449	5	AVERAGE NEEDS
2017-18	JEFFERSON	221001040000	SACKETS HARBOR	447	5	AVERAGE NEEDS
2017-18	CLINTON	090601020000	CHAZY	445	5	AVERAGE NEEDS
2017-18	STEUBEN	570201040000	AVOCA	445	4	RURAL HIGH NEEDS
2017-18	FULTON	170901040000	NORTHVILLE	443	5	AVERAGE NEEDS
2017-18	WASHINGTON	641001040000	HARTFORD	440	5	AVERAGE NEEDS
2017-18	OTSEGO	472001040000	RICHFIELD SPRINGS CSD	437	4	RURAL HIGH NEEDS
2017-18	MADISON	251501040000	STOCKBRIDGE VALLEY	432	5	AVERAGE NEEDS
2017-18	SAIN LAWRENCE	512501040000	PARISHVL HOPKINTON	432	4	RURAL HIGH NEEDS
2017-18	COLUMBIA	101601040000	NEW LEBANON	430	5	AVERAGE NEEDS
2017-18	SENECA	560603040000	ROMULUS	429	4	RURAL HIGH NEEDS
2017-18	SULLIVAN	591302040000	LIVINGSTON MANOR	428	4	RURAL HIGH NEEDS
2017-18	CHAUTAUQUA	062601040000	SHERMAN	415	4	RURAL HIGH NEEDS
2017-18	ONONDAGA	421504020000	LYNCOURT	414	5	AVERAGE NEEDS
2017-18	ONEIDA	411701040000	REMSSEN	412	4	RURAL HIGH NEEDS
2017-18	SAIN LAWRENCE	511301040000	HERMON-DEKALB	407	4	RURAL HIGH NEEDS
2017-18	CATTARAUGUS	041401040000	HINSDALE	404	4	RURAL HIGH NEEDS
2017-18	OTSEGO	470501040000	EDMESTON	403	4	RURAL HIGH NEEDS
2017-18	LEWIS	230301040000	HARRISVILLE	399	5	AVERAGE NEEDS
2017-18	DELAWARE	120401040000	CHARLOTTE VALLEY	392	4	RURAL HIGH NEEDS

SCHOOL YEAR	COUNTY	STATE DISTRICT ID	DISTRICT NAME	PK12 TOTAL	NRC	NRC DESCRIPTION
2017-18	SUFFOLK	580917020000	EAST QUOGUE	388	6	LOW NEEDS
2017-18	GREENE	190901040000	HUNTER TANNERSVL	384	5	AVERAGE NEEDS
2017-18	RENSSELAER	490804020000	WYNANTSKILL	382	5	AVERAGE NEEDS
2017-18	OTSEGO	470901040000	SCHENEVUS	379	5	AVERAGE NEEDS
2017-18	OTSEGO	471101040000	MILFORD	371	4	RURAL HIGH NEEDS
2017-18	STEUBEN	572301040000	PRATTSBURGH	367	4	RURAL HIGH NEEDS
2017-18	GENESEE	180901040000	ELBA	366	5	AVERAGE NEEDS
2017-18	DELAWARE	121401040000	MARGARETVILLE	365	4	RURAL HIGH NEEDS
2017-18	DELAWARE	121702040000	SOUTH KORTRIGHT	361	5	AVERAGE NEEDS
2017-18	OTSEGO	470202040000	GLBTSVLE-MT UPTON	360	4	RURAL HIGH NEEDS
2017-18	ALLEGANY	022401040000	SCIO	353	4	RURAL HIGH NEEDS
2017-18	JEFFERSON	221301040000	LYME	350	4	RURAL HIGH NEEDS
2017-18	ALLEGANY	020801040000	BELFAST	347	4	RURAL HIGH NEEDS
2017-18	OTSEGO	472506040000	WORCESTER	346	5	AVERAGE NEEDS
2017-18	MADISON	250301040000	DERUYTER	343	4	RURAL HIGH NEEDS
2017-18	SAINT LAWRENCE	510501040000	COLTON PIERREPONT	343	5	AVERAGE NEEDS
2017-18	OTSEGO	471201040000	MORRIS	340	4	RURAL HIGH NEEDS
2017-18	SAINT LAWRENCE	512101040000	MORRISTOWN	332	4	RURAL HIGH NEEDS
2017-18	WARREN	630601040000	JOHNSBURG	329	5	AVERAGE NEEDS
2017-18	DELAWARE	120906040000	HANCOCK	328	4	RURAL HIGH NEEDS
2017-18	CHENANGO	081401040000	GRGETWN-SO OTSELIC	325	4	RURAL HIGH NEEDS
2017-18	ALLEGANY	021601040000	FRIENDSHIP	323	4	RURAL HIGH NEEDS
2017-18	SCHOHARIE	540801040000	GILBOA CONESVILLE	320	5	AVERAGE NEEDS
2017-18	WESTCHESTER	660802040000	POCANTICO HILLS	320	6	LOW NEEDS
2017-18	ALLEGANY	020601040000	ANDOVER	318	4	RURAL HIGH NEEDS
2017-18	SAINT LAWRENCE	510401040000	CLIFTON FINE	317	4	RURAL HIGH NEEDS
2017-18	SUFFOLK	580913080000	TUCKAHOE COMMON	315	6	LOW NEEDS
2017-18	OTSEGO	470801040000	LAURENS	305	4	RURAL HIGH NEEDS
2017-18	ALBANY	010701030000	GREEN ISLAND	302	3	URBAN/SUBURBAN/HIGH NEEDS
2017-18	SUFFOLK	580306020000	MONTAUK	300	6	LOW NEEDS
2017-18	GREENE	191401040000	WINDHAM ASHLAND	298	5	AVERAGE NEEDS
2017-18	ESSEX	150203040000	CROWN POINT	284	4	RURAL HIGH NEEDS
2017-18	DELAWARE	121502040000	ROXBURY	279	5	AVERAGE NEEDS
2017-18	SAINT LAWRENCE	511201040000	HAMMOND	277	4	RURAL HIGH NEEDS
2017-18	FRANKLIN	161801040000	ST REGIS FALLS	273	4	RURAL HIGH NEEDS
2017-18	WESTCHESTER	660412020000	GREENBRG-NO CASTLE	273	5	AVERAGE NEEDS
2017-18	DELAWARE	121701040000	STAMFORD	268	4	RURAL HIGH NEEDS

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2017-18	ESSEX	151701040000	WILLSBORO	268	5	AVERAGE NEEDS
2017-18	DELAWARE	120701040000	FRANKLIN	266	4	RURAL HIGH NEEDS
2017-18	WESTCHESTER	660803020000	HAWTHORNE KNOLLS	264	5	AVERAGE NEEDS
2017-18	STEUBEN	570401040000	BRADFORD	263	4	RURAL HIGH NEEDS
2017-18	ALBANY	010615020000	MENANDS	262	5	AVERAGE NEEDS
2017-18	ALLEGANY	021102040000	CANASERAGA	251	4	RURAL HIGH NEEDS
2017-18	ESSEX	151401040000	SCHROON LAKE	251	5	AVERAGE NEEDS
2017-18	SCHOHARIE	541401040000	SHARON SPRINGS	246	5	AVERAGE NEEDS
2017-18	DELAWARE	120301040000	DOWNSVILLE	244	4	RURAL HIGH NEEDS
2017-18	HERKIMER	211901020000	TOWN OF WEBB	243	6	LOW NEEDS
2017-18	MADISON	250109040000	BROOKFIELD	235	4	RURAL HIGH NEEDS
2017-18	ORANGE	441903020000	TUXEDO	235	6	LOW NEEDS
2017-18	SULLIVAN	591301040000	ROSCOE	234	5	AVERAGE NEEDS
2017-18	CATTARAUGUS	040204040000	WEST VALLEY	229	5	AVERAGE NEEDS
2017-18	SCHOHARIE	540901040000	JEFFERSON	224	4	RURAL HIGH NEEDS
2017-18	SUFFOLK	580701020000	SHELTER ISLAND	215	6	LOW NEEDS
2017-18	WESTCHESTER	660804020000	MT PLEASANT-COTTAG	214	5	AVERAGE NEEDS
2017-18	PUTNAM	480404020000	GARRISON	212	6	LOW NEEDS
2017-18	SUFFOLK	580909020000	BRIDGEHAMPTON	211	6	LOW NEEDS
2017-18	ALLEGANY	022101040000	WHITESVILLE	203	4	RURAL HIGH NEEDS
2017-18	WARREN	630101040000	BOLTON	194	6	LOW NEEDS
2017-18	HERKIMER	211701040000	VAN HORNSVILLE	181	4	RURAL HIGH NEEDS
2017-18	ESSEX	150601040000	KEENE	173	6	LOW NEEDS
2017-18	CATTARAUGUS	043011020000	RANDOLPH ACAD UFSD	170	5	AVERAGE NEEDS
2017-18	TOMPKINS	610327020000	GEORGE JR REPUBLIC	166	5	AVERAGE NEEDS
2017-18	WARREN	630918080000	GLENS FALLS COM	160	3	URBAN/SUBURBAN/HIGH NEEDS
2017-18	SUFFOLK	580901020000	REMSENBURG	155	6	LOW NEEDS
2017-18	CHAUTAUQUA	062401040000	RIPLEY	146	4	RURAL HIGH NEEDS
2017-18	HAMILTON	200901040000	WELLS	146	5	AVERAGE NEEDS
2017-18	WESTCHESTER	660806020000	MT PLSNT-BLYTHEDLE	123	5	AVERAGE NEEDS
2017-18	FULTON	170301020000	WHEELERVILLE	122	5	AVERAGE NEEDS
2017-18	HAMILTON	200401040000	INDIAN LAKE	122	5	AVERAGE NEEDS
2017-18	WESTCHESTER	660410020000	GREENBURGH-GRAHAM	121	5	AVERAGE NEEDS
2017-18	WYOMING	671002040000	WYOMING	115	5	AVERAGE NEEDS
2017-18	SUFFOLK	580903020000	QUOGUE	105	6	LOW NEEDS
2017-18	ESSEX	150801040000	MINERVA	102	5	AVERAGE NEEDS
2017-18	WESTCHESTER	660411020000	GREENBURGH 11	102	5	AVERAGE NEEDS
2017-18	SUFFOLK	580603020000	LITTLE FLOWER	95	5	AVERAGE NEEDS
2017-18	SUFFOLK	580303020000	AMAGANSETT	93	6	LOW NEEDS

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2017-18	SUFFOLK	581002020000	OYSTERPONDS	88	6	LOW NEEDS
2017-18	HAMILTON	200601040000	LAKE PLEASANT	86	5	AVERAGE NEEDS
2017-18	COLUMBIA	100308020000	BERKSHIRE	83	5	AVERAGE NEEDS
2017-18	DELAWARE	120102040000	ANDES	82	5	AVERAGE NEEDS
2017-18	SARATOGA	520601080000	EDINBURG COMMON SD	80	5	AVERAGE NEEDS
2017-18	ESSEX	151001040000	NEWCOMB	77	6	LOW NEEDS
2017-18	SUFFOLK	581004020000	FISHERS ISLAND	69	6	LOW NEEDS
2017-18	HAMILTON	200701040000	LONG LAKE	67	6	LOW NEEDS
2017-18	SUFFOLK	580302080000	WAINSCOTT	29	5	AVERAGE NEEDS
2017-18	SUFFOLK	580514020000	FIRE ISLAND	29	6	LOW NEEDS
2017-18	WASHINGTON	641401040000	PUTNAM	21	4	RURAL HIGH NEEDS
2017-18	HAMILTON	200501080000	INLET	20	5	AVERAGE NEEDS
2017-18	RENSSELAER	490801080000	NO GREENBUSH COM	20	5	AVERAGE NEEDS
2017-18	SUFFOLK	581015080000	NEW SUFFOLK	15	5	AVERAGE NEEDS
2017-18	SUFFOLK	580910080000	SAGAPONACK	9	5	AVERAGE NEEDS