

Field Number	Start Position	End Position	Max Length	FIELD NAME from eScholar template ( <b>DATA ELEMENT NAME</b> ) as used by NYSED, if different from eScholar template name * = Required for all students + = Required only for specified students	NYS or Local Purpose	Instructions or Rules	Format	Recommended Codes or Reference to Data Source
1	1	8	8	*DISTRICT CODE ( <b>DISTRICT OF RESPONSIBILITY CODE</b> )	NYS Reporting	Public school districts: NYnnnnnn (NY followed by the first 6 digits of the BEDS code)  <b>Charter and nonpublic schools, State agencies, State-operated schools, AND child care institutions with schools:</b> 8nnnnnnn (8 followed by the last 7 digits of their Institution code)	alphanumeric	For NYSED BEDS codes: <a href="http://www.nysed.gov/admin/bedsdata.html">www.nysed.gov/admin/bedsdata.html</a> For NYSED BEDS and Institution codes: <a href="http://portal.nysed.gov">http://portal.nysed.gov</a> Click on "SEDREF Query" For schools/agencies other than public districts and charters that are required to report these data: <a href="http://www.emsc.nysed.gov/irts/sirs/">http://www.emsc.nysed.gov/irts/sirs/</a>
2	9	20	12	*LOCATION CODE ( <b>BUILDING OF ENROLLMENT CODE</b> )	NYS Reporting and NYSSIS	Building code used by the Data Warehouse, uniquely identifying the building in which a student is enrolled, typically assigned by the local student management system.	alphanumeric	See location code information at <a href="http://www.emsc.nysed.gov/irts/sirs/documentation/location-codes.html">http://www.emsc.nysed.gov/irts/sirs/docume ntation/location-codes.html</a>
3	21	30	10	*SCHOOL YEAR DATE ( <b>SCHOOL YEAR</b> )	NYS Reporting and NYSSIS	Use June 30 of the reported school year. Ex: For 2010–11, use 2011-06-30	date yyyy-06-30	
4	31	42	12	*STUDENT ID ( <b>SCHOOL DISTRICT STUDENT ID</b> )	NYS Reporting and NYSSIS	Unique identifier assigned by the Local Education Agency (LEA) in which the student is enrolled. Use 9 numeric characters, left padded with zeros. Ex. For 51972, use 000051972	alphanumeric nnnnnnnn	
5	43	52	10	*SCHOOL ENTRY DATE ( <b>ENROLLMENT ENTRY DATE</b> )	NYS Reporting	The date a student enrolls in a building or grade level.	date yyyy-mm-dd	
6	53	58	6	*SCHOOL ENTRY TYPE CODE ( <b>REASON FOR BEGINNING ENROLLMENT CODE</b> )	NYS Reporting	Code used on each enrollment record that indicates the reason the student's enrollment began. Populate with codes.	alphanumeric	See Appendix 7: Reason for Beginning Enrollment Codes.
7	59	98	40	SCHOOL ENTRY COMMENT	Local use only		alphanumeric	

8	99	100		*ENROLLMENT GRADE LEVEL <b>(GRADE LEVEL)</b>	NYS Reporting	Grade level at the time of the enrollment date. Populate with Grade Level Codes.	alphanumeric	See Appendix 2: Grade Level Codes and Descriptions for suggested Grade Level Codes.
9	101	112		RESIDENCE STATUS CODE		<i>Leave blank.</i>	alphanumeric	
10	113	124		ENROLL CHANGE CODE		<i>Leave blank.</i>	alphanumeric	
11	125	134		SCHOOL EXIT DATE <b>(ENROLLMENT EXIT DATE)</b>	NYS Reporting	The last date of enrollment in a building or grade level.	date yyyy-mm-dd	
12	135	140		SCHOOL EXIT TYPE CODE <b>(REASON FOR ENDING ENROLLMENT CODE)</b>	NYS Reporting	Code used on each enrollment record that indicates the reason the student's enrollment ended. Populate with codes.	alphanumeric	See Appendix 8: Reason for Ending Enrollment Codes.
13	141	180		SCHOOL EXIT COMMENT	Local use only		alphanumeric	
14	181	200		DISTRICT CODE OF RESIDENCE		<i>Leave blank.</i>	alphanumeric	