



Office of P-12 Education  
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September 2023

**To:** Religious and Independent School Administrators

**From:** Ellen Martin

**Subject:** Religious and Independent Schools BEDS Data Collection – Fall 2023

An annual report from every school in New York State is required by the Commissioner of Education. The Basic Education Data System (BEDS) Religious and Independent School Data Form, Fall 2023 can be downloaded and printed from the [NYSED IRS BEDS home page](#). There are three documents you will need to complete this data collection process:

- BEDS Religious and Independent School Data Form
- Instructions – Religious and Independent School Data Form
- Public School Codes

We strongly encourage all Religious and Independent schools to submit their Fall 2023 BEDS using the **IRS Data Exchange (IDEx)** application available via the [NYSED Business portal](#). This reporting option is in keeping with the State Education Department's goal of using technology to share information and provide services more effectively.

The Online BEDS IMF application will provide the following benefits to users:

- Convenient access to past year's data
- Online edits that catch errors before forms are submitted
- Automatic calculation of totals; and
- The ability to amend or correct data online

To ensure security and confidentiality, BEDS On-line users must have a registered SED Delegated Account System (SEDDAS) username and password. Every principal or chief school officer of a Religious and Independent school appearing in the State Education Department's Reference File (SEDREF) has a username and password. The same account is used for examination ordering and completing mandated services forms. Other school staff can be assigned a username and password by their principal or chief school officer. Information on SEDDAS is located at the [NYSED SEDDAS page](#).

Submitting a completed Religious and Independent School BEDS form is necessary to maintain NYS Textbook Loan participation, to participate in the NYS testing program and to be eligible for funds from Mandated Services. ***Please note: BEDS Day is October 4, 2023, and you should report your enrollment as of that date.***