

**BASIC EDUCATIONAL DATA SYSTEM
PUBLIC SCHOOL DATA FORM
FALL 2016**

SCHOOL NAME AND CODE

This paper form should not be returned to SED.

This paper form must only be used for the local gathering of data. Data represented in this form are required to be submitted to SED via the BEDS On-line IMF Application. Your district's BEDS Coordinator or Superintendent will have details for entering data into the BEDS On-line IMF Application and your district's protocol for doing so.

PERSON COMPLETING THIS FORM

Name _____

Title _____

Phone _____
Area Code Number

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Information and Reporting Services
Albany, New York 12234

Records Retention and Disposition

Pursuant to Regulations of the Commissioner of Education (Appendix I: Records Retention and Disposition Schedule), school districts and Boards of Cooperative Educational Services must retain student attendance records (registers), including but not limited to each student's name, date of birth, names of parents or guardians, address, and daily attendance, absence or tardiness, for a minimum of six years. These records cannot be legally disposed of before that time.

1. SCHOOL IDENTIFICATION

a. BEDS CODE													
b. SCHOOL NAME													

2. SCHOOL TYPE

What is the primary focus or type of this school? (Check one)	
	Regular School
	Special Education School
	Vocational Education School
	Alternative Education School

3. ENROLLMENT IN THIS SCHOOL



Item 3 (**GRADE-BY-GRADE ENROLLMENT**) is no longer collected in BEDS. The October/BEDS enrollment began being derived from the Student Information Repository System (SIRS) in fall 2011.

4. STUDENTS SUSPENDED*

	American Indian or Alaska Native		Black or African American (not Hispanic origin)		Asian		Native Hawaiian or Other Pacific Islander		Hispanic or Latino		White (not Hispanic origin)		Multi-Racial (not Hispanic origin)		Total Students Suspended
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	
Number of Students															

*Report the number of students who were suspended from this school for at least one day during the 2015-16 school year. Suspension is the temporary exclusion of a student from school for disciplinary reasons for one full school day or longer. Count each student **once** regardless of the number of times he or she was suspended. Do not include in-school suspensions.

5. PROFESSIONAL STAFF ASSIGNED TO THIS SCHOOL*

Staff Category		American Indian or Alaska Native	Black or African American (not Hispanic origin)	Asian	Native Hawaiian or Other Pacific Islander	Hispanic or Latino	White (not Hispanic origin)	Multi-Racial (not Hispanic origin)	Total
Full-time	Principals								
	Assistant Principals								
	Teachers								
	Other Prof Staff								
Part-time	Principals								
	Assistant Principals								
	Teachers								
	Other Prof Staff								

*Do not include professional staff in this school who also work in other schools in this district or in the central office.

6. PREKINDERGARTEN TEACHERS

How many full- and part-time teachers reported in Item 5 teach exclusively at the prekindergarten level?

A. Full-time

B. Part-time

7. TECHNOLOGY FOR INSTRUCTION



Item 7 (**TECHNOLOGY FOR INSTRUCTION**) is no longer collected in BEDS. Comparable data began being derived from the Instructional Technology Plan Survey in fall 2015.

8. PUBLIC WELFARE



Item 8 (**PUBLIC WELFARE**) is no longer collected in BEDS. Comparable data began being derived from the Student Information Repository System (SIRS) in fall 2011.

9. MAGNET SCHOOL STATUS

Is this school a magnet school or does it have a magnet program within it..... YES NO

10. STUDENT STABILITY



Item 10 (**STUDENT STABILITY**) is no longer collected in BEDS. Comparable data may be derived from the Student Information Repository System (SIRS) in fall 2011.

11. ALTERNATIVE EDUCATION PROGRAMS

Alternative Education Programs are designed for students who wish to pursue individualized approaches to achieving academic standards. Report only Alternative Education Programs that meet Part 100 requirements of Commissioner’s Regulations for credit toward a local or Regents high school diploma.

A. Are Alternative Education Programs offered to students enrolled in this school? Yes No

B. If **YES**, enter the number of students enrolled in Alternative Education Programs operated by:

1. This school 2. Another school in this district* 3. BOCES* 4. Other*

**Students attending an Alternative Education Program on a full-time basis operated by another school, a BOCES or other educational entity should not be counted as enrolled in this school, and therefore should not be counted in this item.*

***Note:** If this school is an alternative school or contains an alternative program, report all or a portion of your enrolled students accordingly.*

12. GRADES OFFERED*. Check all grades offered in this school.

PK	K	1	2	3	4	5	6	UE
<input type="checkbox"/>								
		7	8	9	10	11	12	US
		<input type="checkbox"/>						

**Note: You may report students enrolled in grades not offered in this school.*

13. PERCENTAGE OF ATTENDANCE

Enter the percentage of attendance in this school for the 2015-16 school year.

(Express the percentage to the nearest tenth.) %

14. LUNCH, BREAKFAST AND MILK PROGRAMS

A. Do students in this school qualify for the federal free and/or reduced-priced-lunch program (NSLP)? Yes No

B. Does this school participate in the federal free and/or reduced-price-lunch program (NSLP)? Yes No

If Yes – what type of NSLP has this school implemented: (check only 1)

1. Provision 1 2. Provision 2

3. Provision 3 4. Community Eligibility Provision (CEP)

5. Participate Without using any Provision or CEP

C. Is the program available to half-day kindergarten students?..... Yes No

No half-day Program

 Item 14 (**LUNCH, BREAKFAST AND MILK PROGRAMS**) The counts are no longer collected in BEDS. Comparable data began being derived from the Student Information Repository System (SIRS) in fall 2013.

15. UNEXCUSED ABSENCES

How many students had **full-day** unexcused absences during the 2015-16 school year totaling in the following categories?

1-4 Unexcused absences 5-9 Unexcused absences 10 or More Unexcused absences

16. MIGRANT STUDENTS

 Item 16 (**MIGRANT STUDENTS**) is no longer collected in BEDS. Comparable data began being derived from the Student Information Repository System (SIRS) in fall 2011.

17. LEARNING STANDARDS AND PROFESSIONAL DEVELOPMENT

A. Do you have one or more staff persons in this school responsible for planning, coordination and/or delivery of professional development activities relating to the Common Core and NYS Learning Standards? Yes No

B. If Yes, which of the following most closely approximates the portion of a person's full-time duties that are devoted to these activities?

1. ¼ time or less 2. ½ time 3. ¾ time 4. Full time 5. More than full-time

18. COMPUTER RESOURCES



Item 18 (**COMPUTER RESOURCES**) is no longer collected in BEDS. Comparable data began being derived from the Instructional Technology Plan Survey in fall 2015.

19. INTERNET CONNECTIVITY



Item 19 (**INTERNET CONNECTIVITY**) is no longer collected in BEDS. Comparable data began being derived from the Instructional Technology Plan Survey in fall 2015.

20. DISTANCE LEARNING/ONLINE LEARNING

A. Does this school use distance learning/online learning..... **Yes** **No**

If you have answered **YES** to Part "A" above:

B. Which of the following does this school use for distance learning/online learning:

- 1. E-mail correspondence? **Yes** **No**
- 2. Internet content (e.g., connected University)? **Yes** **No**
- 3. One-to-one, real-time video conferencing (e.g., CUSeeMe, I-chat)?..... **Yes** **No**
- 4. Synchronous, multi-point (one to many or many to many) real-time video conferencing? **Yes** **No**
- 5. Online instruction?..... **Yes** **No**
- 6. Other: (please specify)_____

C. Approximately what percentage of total courses use distance learning/online learning? (Select one)

- None
- 1-9 Percent
- 10 to 25 Percent
- 26 to 50 Percent
- Over 50 Percent

D. Which Standard areas use distance learning/online learning to meet diploma/credit requirements? (Check all that apply)

- English Language Arts
- Math, Science & Technology (MST)
- Social Studies
- Languages Other than English (LOTE)
- Career Dev & Occupational Studies (CDOS)
- The Arts (Dance, Music, Theatre, Visual Arts)
- Health, Phys Ed, Family & Consumer Science
- Other

E. 1. Is credit offered for courses taken 100 percent online?.....Yes No

If **YES**,

- 2. How many credit bearing courses are currently offered 100 percent online?.....
- 3. How many students are currently enrolled in credit bearing courses offered 100 percent online?..
- 4. How many of the students indicated above are enrolled in:
 - a. One (1) course _____
 - b. Two (2) courses _____
 - c. Three (3) courses _____
 - d. More than three (3) courses _____

F. What is the aggregate number of minutes per week of instructional time for all distance learning/online learning courses?

(Do not include time spent on activities conducted outside the classroom).....

G. What is the highest number of students enrolled in a single distance learning/online learning course section?....

H. What is total enrollment of students in all distance learning/online learning courses?.....

21. LIBRARY/LIBRARY MEDIA CENTER (LMC)

A. Facility

1. Does this school have a school library/LMC or access to a shared school library/LMC in this building? **Yes** **No**
- If NO, skip to Item 22 on the next page.**
2. Does another school in this building share this school library? **Yes** **No**

B. Resources as of October 5, 2016

1. Total number of **books** in this school library/LMC (traditional paper copy).....
2. Total number of **electronic books** that are cataloged and available through this school library/LMC ...
3. Total number of **non-book materials** that are cataloged and processed in this school library/LMC.....
4. Total number of **database subscriptions**, including those provided by NOVEL (statewide) regional library council, School Library System, or other library consortia
5. Total **number** of computers with **Internet access** in this school library/LMC
6. a. Does the library have an **automated system** to access library resources? **Yes** **No**
- b. If yes, is this school's library catalog available on the Internet? **Yes** **No**
7. Is this school a participant in a School Library System (SLS)? **Yes** **No**
8. Does the library have a Web presence in the form of a Web page or Web Portal?..... **Yes** **No**
9. Does this library have the equipment needed to share multimedia presentations? **Yes** **No**

C. Staffing

1. Does this school have one or more **certified Library Media Specialists (LMS)**? **Yes** **No**
- If **Yes**, which most closely approximates the portion of a full-time position devoted to library functions? (Check one)
- a. 1/2 time or less LMS b. full-time LMS c. full-time plus 1/2 time LMS d. 2 full-time LMS e. More than 2 full-time LMS
2. How many professional staff **other than a certified LMS** are assigned to the library? (Enter 0 if none)
3. How many paid **Support Staff** are assigned to the library? (Enter 0 if none)

D. Program

1. How many hours is the library media center **staffed and open for student use**? (Check one)
- a. fewer than 10..... hours a week b. 10-20 hours a..... week c. open during all..... school hours d. open during all school..... hours and before and/or after school

2. Which of the following terms BEST describes the method used to schedule school library classes? (Select one.)

- a. Fixed/Block: classes scheduled at regularly specified times
- b. Flexible: open schedule, i.e., scheduled at varying times according to need
- c. Mixed: some classes block scheduled; some classes flexibly scheduled
- d. No classes are scheduled

3. Collaboration and integration

- a. Does the LMS **collaborate and plan** with classroom teachers for instruction? **Yes** **No**
- b. Do classroom teachers accompany students to the library for whole-class instruction? **Yes** **No**
- c. Are **library and information literacy skills** taught and **integrated** into core academic areas to meet the NYS Learning Standards? (Check all that apply)

English Language Arts

Career Dev & Occupational Studies (CDOS)

23. BUSINESS/EMPLOYER/COMMUNITY INVOLVEMENT (Complete this item if this school contains Grade 7 or above.)

A. For each of the following 2015-16 school year work-based learning experiences enter the number of participating employers and the number of participating students.

Work-Based Experience (see instructions)	Number of Participating Employers	Number of Participating Students						
		Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	*Students with Disabilities
Worksite tours								
Job shadowing								
School-year internships								
Summer internships								
Workplace mentors								
Youth apprenticeships								
Community service/learning	NA							
Cooperative CTE Work Experience Program (Co-op)								
Career Exploration Internship Program (CEIP)								
General Education Work Experience Program (GEWEP)								
Work Experience and Career Exploration Program (WECEP)								

**Any student identified as disabled by the district's Committee on Special Education. Some or all of these students may have been previously and properly reported in the Grade 7 through Grade 12 columns.*

B. 1. Does this school have a staff person or persons responsible for coordinating the work-based experiences indicated above? Yes No NA
(no program)

2. If **Yes**, which most closely approximates the portion of a full-time position that is devoted to these coordinating activities?

- a. ¼ time or less b. ½ time c. ¾ time d. Full-time e. More than full-time

C. Enter the total (unduplicated) number of employers who participated in the work-based experiences above

D. How many employers contributed to your school in the following ways:

1. Served on curriculum development committees
2. Served on shared-decision-making committees.....
3. Provided student internships or mentors

24. TITLE I INFORMATION FOR FEDERAL REPORTING

Did this school receive Title I funding in the 2015-16 school year?..... YES NO

A. If Yes, please indicate the type of Title I program that was implemented:

- Schoolwide Program
- Targeted Assistance Program

Does this school expect to receive Title I funding in the 2016-17 school year?..... YES NO

B. If Yes, please indicate the type of Title I program that is expected to be implemented:

- Schoolwide Program
- Targeted Assistance Program

]

25. SCHOOL YEAR MINUTES AND EXPANDED LEARNING TIME

A. Please indicate the 2015-16 accountability status of this school. (check only one)

- | | | | |
|----------------------------------|--------------------------|--------------------------------------|--------------------------|
| 1. Title I Priority | <input type="checkbox"/> | 5. Non-Title I Priority | <input type="checkbox"/> |
| 2. Title I Focus | <input type="checkbox"/> | 6. Non-Title I Focus | <input type="checkbox"/> |
| 3. Title I Local Assistance Plan | <input type="checkbox"/> | 7. Non-Title I Local Assistance Plan | <input type="checkbox"/> |
| 4. Title I Good Standing | <input type="checkbox"/> | 8. Non-Title I Good Standing | <input type="checkbox"/> |
| | | 9. New School for 2016-17 | <input type="checkbox"/> |

If Title I Priority Status, has this school received a School Improvement Grant (SIG) for 2015-16?
 Yes No

B. Enter the required number of minutes that each grade was required to be at school (regular school operating hours) during the 2015-16 school year. School year minutes are based on the total of all full and half school days.

Example: Regular school year includes 176 full days and 4 half days. The school is in an LEA where a full day is 390 minutes and a half day is 195 minutes. The total minutes is $(176 \times 390) + (4 \times 195) = 69,420$

GRADE	MINUTES	GRADE	MINUTES
PK HALF-DAY		GRADE 6	
PK FULL-DAY		UNGRADED ELEMENTARY	
K HALF-DAY		GRADE 7	
K FULL-DAY		GRADE 8	
GRADE 1		GRADE 9	
GRADE 2		GRADE 10	
GRADE 3		GRADE 11	
GRADE 4		GRADE 12	
GRADE 5		UNGRADED SECONDARY	

C. In addition to the required number of school year minutes reported in B, did this school offer expanded learning time for students during the 2015-16 school year?

Yes No

D. Enter the number of minutes of expanded learning time the school provided for each grade. Expanded learning time can include enrichment, academics, academic support, or structured mealtime. Expanded learning time is the number of days multiplied by number of minutes each day that expanded learning time was provided. Not every child in the grade must participate for the grade to get additional minutes.

GRADE	ADDITIONAL MINUTES	GRADE	ADDITIONAL MINUTES
PK HALF-DAY		GRADE 6	
PK FULL-DAY		UNGRADED ELEMENTARY	
K HALF-DAY		GRADE 7	
K FULL-DAY		GRADE 8	
GRADE 1		GRADE 9	
GRADE 2		GRADE 10	
GRADE 3		GRADE 11	
GRADE 4		GRADE 12	
GRADE 5		UNGRADED SECONDARY	

E. Indicate the type of expanded learning time the school provided for each grade. (check all that apply)

GRADE	LONGER SCHOOL YEAR	LONGER SCHOOL DAY	BEFORE SCHOOL	AFTER SCHOOL	SUMMER SCHOOL	WEEKEND SCHOOL	OTHER
PK HALF-DAY							
PK FULL-DAY							
K HALF-DAY							
K FULL-DAY							
GRADE 1							
GRADE 2							
GRADE 3							
GRADE 4							
GRADE 5							
GRADE 6							
UNGRADED ELEMENTARY							
GRADE 7							
GRADE 8							
GRADE 9							
GRADE 10							
GRADE 11							
GRADE 12							
UNGRADED SECONDARY							

F. Indicate the targeted number of students for each type of expanded learning time by grade.

GRADE	LONGER SCHOOL YEAR	LONGER SCHOOL DAY	BEFORE SCHOOL	AFTER SCHOOL	SUMMER SCHOOL	WEEKEND SCHOOL	OTHER
PK HALF-DAY							
PK FULL-DAY							
K HALF-DAY							
K FULL-DAY							
GRADE 1							
GRADE 2							
GRADE 3							

GRADE 4							
GRADE 5							
GRADE 6							
UNGRADED ELEMENTARY							
GRADE 7							
GRADE 8							
GRADE 9							
GRADE 10							
GRADE 11							
GRADE 12							
UNGRADED SECONDARY							

G. Indicate the average daily attendance for each type of expanded learning time by grade.

GRADE	LONGER SCHOOL YEAR	LONGER SCHOOL DAY	BEFORE SCHOOL	AFTER SCHOOL	SUMMER SCHOOL	WEEKEND SCHOOL	OTHER
PK HALF-DAY							
PK FULL-DAY							
K HALF-DAY							
K FULL-DAY							
GRADE 1							
GRADE 2							
GRADE 3							
GRADE 4							
GRADE 5							
GRADE 6							
UNGRADED ELEMENTARY							
GRADE 7							
GRADE 8							
GRADE 9							
GRADE 10							
GRADE 11							
GRADE 12							
UNGRADED SECONDARY							

H. Indicate the number of community-based partners supporting each type of expanded learning time.

TYPE OF EXPANDED LEARNING TIME	NUMBER OF COMMUNITY-BASED PARTNERS
LONGER SCHOOL YEAR	
LONGER SCHOOL DAY	
BEFORE SCHOOL	
AFTER SCHOOL	
SUMMER SCHOOL	
WEEKEND SCHOOL	
OTHER	

I. Indicate the funding sources that are used to support each type of expanded learning time (check all that apply).
Do not enter actual funding amounts.

FUNDING SOURCE	LONGER SCHOOL YEAR	LONGER SCHOOL DAY	BEFORE SCHOOL	AFTER SCHOOL	SUMMER SCHOOL	WEEKEND SCHOOL	OTHER
TITLE I, PART A							
TITLE I SCHOOL IMPROVEMENT SECTION 1003(A) BASIC							
TITLE I SCHOOL IMPROVEMENT SECTION 1003(G)							
SCHOOL INNOVATION FUND (SIF) GRANT							
EXTENDED LEARNING TIME ELT GRANT							
21 ST COMMUNITY LEARNING CENTERS GRANT							
EXTENDED SCHOOL DAY/ SCHOOL VIOLENCE PREVENTION GRANT							
COMMUNITY SCHOOLS GRANT							
GENERAL FUND							
OTHER							

26. ADVANCED COURSEWORK AND DUAL ENROLLMENT

Advanced coursework refers to Advanced Placement, International Baccalaureate, or advanced mathematics courses. Include only students in grades 9, 10, 11, and 12. Report a student only once if he or she completed more than one advanced course or completed at least one course in a postsecondary institution. The reporting period is the 2015-16 school year plus Summer 2016 courses.

A. Number of high school students who completed advanced coursework, such as Advanced Placement, International Baccalaureate, or advanced mathematics courses, during the 2015-16 school year (including Summer 2016)	<input type="text"/>
B. Number of high school students who completed at least one class in a postsecondary institution during the 2015-16 school year (including Summer 2016)	<input type="text"/>
C. Number of high school students who completed advanced coursework AND completed at least one class in a postsecondary institution during the 2015-16 school year (including Summer 2016)	<input type="text"/>

27. TEACHER ATTENDANCE RATE

Teacher attendance rate = the number of full time equivalent (FTE) days teachers worked divided by the maximum number of FTE-teacher working days.

The reporting period is the 2015-16 school year plus Summer 2016, if applicable. Teacher attendance rate is based on full time equivalent (FTE) for both full-time and part-time teachers.

Example:

A school has 40 full-time (FTE 1.0) and 10 half-time teachers (FTE 0.5), or 45 full time equivalent (FTE) teachers. The number of teacher working days is 180. The 40 full-time teachers worked 7,120 days and the 10 half-time teachers worked 1,760 days. The school's teacher attendance rate is 98.77 percent, calculated as follows:

- The number of FTE teacher working days for full-time teachers is 7,120
(7,120 days worked multiplied by 1.0 FTE = 7,120)
- The number of FTE teacher working days for half-time teachers is 880
(1,760 days worked multiplied by .5 FTE = 880)
- The total number of FTE teacher working days for full- and half-time teachers is 8,000
(7,120 full-time plus 880 half-time teachers = 8,000)
- The maximum number of FTE teacher working days is 8,100
(180 days multiplied by 45 FTE (40 full-time FTE plus 5 half-time FTE) = 8,100)
- Teacher Attendance Rate is total FTE teacher working days divided by maximum number of FTE teacher working days
(8,000 divided by 8,100) multiplied by 100 = 98.77)
- Teacher Attendance Rate is 98.8% (rounded)

Indicate the teacher attendance rate for 2015-16
(Express percentage to the nearest tenth)

_____ %

28. TRANSITIONAL BILINGUAL EDUCATION PROGRAM

Is a Transitional Bilingual Education Program offered at your school Yes No

If Yes – please indicate the languages and grade levels at which this program is offered:
(Check all that apply)

	K	1	2	3	4	5	6	UE*	7	8	9	10	11	12	US*
Arabic															
Bengali															
Chinese															
French															
Haitian Creole															
Hebrew															
Italian															
Japanese															
Korean															
Nepali															
Polish															
Punjabi															
Russian															
Somali															
Spanish															
Turkish															
Urdu															
Uzbek															
Yiddish															
Other (Specify) _____															

*UE – Ungraded Elementary

*US – Ungraded Secondary

29. DUAL LANGUAGE BILINGUAL EDUCATION PROGRAM

A. Is a One-Way Dual Language Bilingual Education Program offered at your school Yes No

If Yes – please indicate the languages and grade levels at which this program is offered:
(Check all that apply)

	K	1	2	3	4	5	6	UE*	7	8	9	10	11	12	US*
Arabic															
Bengali															
Chinese															
French															
Haitian Creole															
Hebrew															
Italian															
Japanese															
Korean															
Nepali															
Polish															
Punjabi															
Russian															
Somali															
Spanish															
Turkish															
Urdu															

Uzbek															
Yiddish															
Other (Specify) _____															

*UE – Ungraded Elementary

*US – Ungraded Secondary

B. Is a Two-Way Dual Language Bilingual Education Program offered at your school Yes No

If Yes – please indicate the languages and grade levels at which this program is offered:
(Check all that apply)

	K	1	2	3	4	5	6	UE*	7	8	9	10	11	12	US*
Arabic															
Bengali															
Chinese															
French															
Haitian Creole															
Hebrew															
Italian															
Japanese															
Korean															
Nepali															
Polish															
Punjabi															
Russian															
Somali															
Spanish															
Turkish															
Urdu															
Uzbek															
Yiddish															
Other (Specify) _____															

*UE – Ungraded Elementary

*US – Ungraded Secondary

30. Principal Contact Information

Principal Name: _____

E-mail Address: _____

Phone: _____ Area Code _____ Number _____ Fax: _____ Area Code _____ Number _____

Date: _____