



L2RPT

SIRS-321 Student Class Grade Verification Report

Courses for students enrolled in public schools, charter schools and public school district placed students in BOCES programs or other placements must be reported in SIRS via the Student Class Grade Detail Template. A Student Class Grade Detail record must be submitted for all students in K-12 courses who have a Staff Student Course record in SIRS, unless all of the following are true:

1. No grade or other outcome is awarded for the class;
2. No credit is earned for the class; and
3. The linkage is not reflected on the student's report card or transcript.

All reported courses must include a course outcome ("P" for "pass," "F" for "fail," or "N" for "not complete" (for any reason)). Final grades (alpha or numeric) and credits attempted/earned are required to be reported for all secondary-level courses (Grades 7–12 and ungraded secondary). See <http://www.p12.nysed.gov/irs/courseCatalog/home.html> for course codes.

Students who earned credit through a make-up credit program (i.e., by re-taking the course, attending summer school, taking the course online, etc.) must be reported as such in the Credit Recovery Code field. The record must indicate whether or not a Regents exam score was included in the final course grade calculation.

Description of Reports

SIRS-313 Report by Location of Enrollment and Student Subgroup

This report presents district or school-level counts of students by course location and description/code, section and term. The terms reflected in the report are those that your district or charter school defined in the location marking period table. grade (pre-kindergarten to grades 12, ungraded elementary and secondary) for All Students and for the student subgroups of gender, race/ethnicity, disability status, English proficiency status, and economic status.

Data in the District BEDS Total will be recognized as official BEDS grade-by-grade enrollment for all districts. This total is arrived at by adding the comparable cells for each school in the district plus the Universal Pre-kindergarten (UPK) students who are in Community-based Settings (CBOs) and who have been reported with a Location Code ending in "0666".

Note: BEDS enrollment does not include preschool (PS) students, AHSEP enrolled students (GD), homebound students (Location Code ending in "0777"), home schooled students (Location Code ending in "0888"), or out-of-district placement students.

SIRS-314 Report by District of Residence

This report presents counts of enrolled students by grade and by their District of Residence. The District of Residence is the district that a school-age child is entitled to attend based on the location of the child's residence. District of Residence is used in calculations for textbook and transportation aid. It also provides insight about the districts where charter school students reside.

In this report, if all enrolled students are residents of the district in which they are enrolled, then the report will show one summary row with all enrolled students appearing as residents of that district. However, if students are from multiple districts of residence, the report will show multiple rows displaying counts of students for each district of residence. The sum of counts displayed in all rows of the District of Residence report and the "BEDS Enrollment Verification Report by Location of Enrollment and Student Subgroup" will be the same. The report by District of Residence is available for both individual schools as well as for the District BEDS Total.

District of Residence is used to determine which students should be counted in the following general categories that appear with more specificity in the "BEDS Enrollment Verification Report of Supplemental Counts for State Aid Calculations:"

- Resident students enrolled outside of the district and for whom the district is paying or could be charged tuition
- Non-resident students enrolled in the district and for whom tuition is or could be charged

SIRS-319 BEDS Day Enrollment in Public and Charter Schools by Resident District

This report presents counts of resident students by grade and by their charter school or school district of enrollment. Schools in the District of Residence as well as schools outside of that district where a particular student is enrolled are counted. *This report is provided as an informational report as charter school and non resident student enrollment counts have financial implications for resident district student aid distribution. Questions about the accuracy of these counts should be directed to the charter school where the students are enrolled, or to the district with reporting responsibility.*

In this report, if no resident students are enrolled in charter schools or school districts other than the district of residence, then the report will be blank. However, if resident students are enrolled in charter schools, the report will show multiple rows displaying counts of students and the enrollment by grade for each charter school.

SIRS-316 Report for District Pre-K

This report presents district totals for pre-kindergarten and will differentiate half- and full-day pre-kindergarten as well as Universal Pre-K (UPK) versus Other Pre-K students. Data in this report are used to monitor Universal Pre-kindergarten programs and for “maintenance of effort” and other funding considerations. This report does not apply to charter schools.

The district total for pre-kindergarten will be a sum of pre-kindergarten students reported as enrolled in any school in the district (district UPK plus other PK that is not UPK funded) plus the Universal Pre-kindergarten (UPK) students who are in Community-based Settings (CBOs) and who have been reported with a Location Code ending in “0666”.

The district’s UPK grant coordinator should be consulted by district staff who enter information into the district’s Student Management System (SMS) to ensure that the correct students are reported as UPK using the summary of reporting requirements that follow.

It is important for funding received under a State Universal Pre-K grant that Pre-K students are reported with a correct Program Type and UPK Provider Type, if the Program Type is UPK:

- Pre-K students who are supported by Universal Pre-K funds and located in district-operated classrooms must be reported with a Pre-K Program Type of 902 and a UPK Provider Type of 1309.
- Pre-K students who are supported by Universal Pre-K funds and located in classrooms operated by Community-based Organizations (CBO) must be reported with a Pre-K Program Type of 902 and ONE of the UPK Provider Types of 1320 through 1419.
- If the program type is not UPK, Pre-K students who are not supported by Universal Pre-K funds should be reported with a Pre-K Program Type of 990 and NO UPK Provider Type.

Data Elements Unique to the SIRS-316 Report for District Pre-K

Field Name in Verification Report	Pre-K Program CD*	UPK Setting CD*
Total Pre-K Students	902 or 990	any or none
UPK Funded Students in District Operated Classrooms	902	1309
UPK Funded Students in CBO Operated Settings	902	one of: 1320, 1331, 1342, 1353, 1364, 1375, 1386, 1397, 1408, 1419, (see below)
Pre-K Students NOT Funded by UPK Money	990	none
Location of CBO-placed Students		
Day Care Center	902	1320
Head Start	902	1331
Family (including Group) Day Care	902	1342
Nursery School	902	1353
BOCES	902	1364
Special Ed 4410 Preschool	902	1375
Nonpublic School	902	1386
Museum	902	1397
Library	902	1408
Other	902	1419
UPK students who are not residents of this district and for whom tuition is or could be charged.	Any UPK (program code = 902) student for whom the district of enrollment location does not match the District of Residence.	

*Grade Level Code must also be either "PKH" or "PKF"

SIRS-312 Report for State Aid

This report presents district-level student counts that are used in State aid calculations. This report does not apply to charter schools. In general terms, the majority of state aid is reserved for students based on where they are enrolled; however, textbook and transportation aid is reserved for students based on their district of residence. For textbook and transportation aid, non-resident enrolled students are excluded, while resident students enrolled outside of the district are included. Additional information about State Aid is available on their website at:

<https://stateaid.nysed.gov/> .

The majority of students in this report fall into two general categories: 1) resident students who are enrolled outside of the district, and 2) non-resident students who are enrolled in the district.

General examples of such students are:

- Resident students placed outside of the district by staff in the district of residence, including special-education placements and students enrolled full-time at BOCES
- Resident students unable to attend school and served by the district in home or hospital settings
- Non-resident students who are enrolled in the district either by CSE or parental choice
- Incarcerated youth in correctional facilities served by the district.

The table below shows which district(s) will see which students SIRS in the “BEDS Enrollment Verification Report for State Aid Calculations and the criteria for selecting students from SIRS

Report Column	Column Description	Who Sees These Students	Criteria for Determining
a	Incarcerated Youth	The district where the correctional facility is located will solely see all such students.	Location of enrollment has a SEDREF Type of 10 (Government Agency) and SubType = 1 (Jail); student grade level is K, KH, KF, 01-12, 13, 14 or GD; entry code is “0011” or “5654”; incarcerated youth will appear in the report for the jail’s district of location.
b	Residents in AHSEP – District	The district where the student resides will solely see its own resident students.	Was not counted in “a” as an Incarcerated Youth; entry code = “5654”; location of enrollment is within the district of residence.
c	Residents in AHSEP – Other	The district where the student resides will solely see its own resident students.	Was not counted in “a” as an Incarcerated Youth; entry code = “5654”; location of enrollment is not within the district of residence.
d	Residents in Other Districts	The district where the student resides will see its own resident students in Column “d” as enrolled in some other district. The district where the student is enrolled will see the student in Column “i” as a non-resident student. Component districts of a Central High School district will not see their resident students who are attending a Central High School district in column (d).	Was not counted in “a” as an Incarcerated Youth; student grade level is K, KH, KF, 01-12, 13 or 14; entry code is in (“0011”, “5544”, “7000”, “7011”); location of enrollment is a public school district not equal to the district of residence.
e	Residents in BOCES	The district where the student resides will see its own resident students in Column “e” as enrolled in a BOCES. BOCES may see them later based on future BOCES reporting requirements for the Repository. Central High School component districts will see their secondary students in column (e) as applicable.	Was not counted in “a” as an Incarcerated Youth; student grade level is K, KH, KF, 01-12, 13 or 14; entry code is in (“0011”, “5544”, “7000”, “7011”); location of enrollment is a BOCES.
f	Residents in 4201, Special	The district where the student resides will see its own resident students in Column “f” as enrolled in a Special Act district, a nonpublic, or State-supported	Student grade level is K, KH, KF, 01-12, 13 or 14; students has a Type of Disability code <> “5786” and a Primary Setting code in

	Act Districts, etc.	<p>school as a special education placement. Special Act districts will see these students in Column "i" as non-residents.</p> <p>Central High School component districts will see their secondary students in column (f) as applicable.</p>	("SA01", "SA02", "SA03", "SA04"); location of enrollment is "Other Schools Serving Students with Disabilities" or "Special Act".
g	Residents at Rome/Batavia	<p>The district where the student resides will see its own resident students in Column "g" as enrolled in the school for the Deaf or Blind; the school for the Blind or Deaf will see its students in Column "i" as non-residents.</p> <p>Central High School component districts will see their secondary students in column (g) as applicable.</p>	Student grade level is K, KH, KF, 01-12, 13 or 14; students has a Type of Disability code <> "5786"; and location of enrollment is "180300877197" or "411800877482".
h	Residents Home/Hospital	The district where the student resides will solely see its own resident students in Column "h" as home-bound or hospital-bound.	Student grade level is K, KH, KF, 01-12, 13 or 14; location of enrollment is "Homebound".
i	Non-residents – In - NYS	The district where the student is enrolled will see these students in Column "i" as non-residents. The district where the student resides will see its residents in Column "d" as resident students attending other public school districts. Central High School districts will not see students from component districts in column (i).	Student grade level is K, KH, KF, 01-12, 13 or 14; location of enrollment is "Homebound".
j	Non-residents – Out - NYS	The district where the student is enrolled will solely see these students in Column "j" as non-residents.	Student grade level is K, KH, KF, 01-12, 13 or 14; entry code is "0011"; Homeless Indicator = NO; location of enrollment <> district of residence; and district of residence is <> "80034366".
k	Inter-District Urban/Suburban Transfer	The district where the student is enrolled will see these students in Column "k" as non-residents. The district where the students reside (Rochester) will see these students in Column "d" as resident students attending other public school districts.	Student grade level is K, KH, KF, 01-12, 13 or 14; entry code is "0011"; location of enrollment <> district of residence; and has Program code = "2618".

SOURCES OF DATA IN VERIFICATION REPORTS

Data Elements Common to BEDS Verification Reports (SIRS 313, 312, 314, 316, 319)

Field Name in Verification Report	SIRS Report # Found In:	SIRS Template Found In:	Field in SIRS Template Found In:	Field # in SIRS Template	Codes/Notes
Grade	312 (detail) 313 316 314 319	School Entry /Exit	Enrollment Grade Level	8	See "Grade Level Codes and Descriptions" in "SIRS Codes and Descriptions" at http://www.p12.nysed.gov/irs/sirs/ . (All grade codes except for PS and GD)
Gender	312 313 314 316 319 (detail)	Student Lite	Gender Code	11	Male, Female
Ethnicity	312 313 314 316 319 (detail)	Student Lite	Hispanic Ethnicity Indicator	42	Y/N
		Student Lite	Race 1, 2, 3, 4, 5	12, 43-46	American Indian/Alaska Native; Asian; Pacific Islander; Black; White; Multiracial*
Disability Status ***	312 313 314 316 (detail)	Programs Fact	Program Code	5	See "Program Service Codes and Descriptions" in "SIRS Codes and Descriptions" at http://www.p12.nysed.gov/irs/sirs/ . Any code for Type of Disability except 5786.
Limited English Proficient ***	312 313 314 316 (detail)	Programs Fact	Program Code	5	0231
Formerly Limited English Proficient ***	312 313 314 316 (detail)	Programs Fact	Program Code	5	Determined at Level 2. Generated if the student was reported as 0231 in either of the two prior school years and is not LEP in the current year.**
Economically Disadvantaged ***	312 313 314 316 (detail)	Programs Fact	Program Code	5	0198
Migrant Status/ Migrant ***	312 313 314 316 (detail)	Student Lite	Migrant (Migrant Indicator)	48	0330
Homeless ***	312 (detail) 313 (detail) 314 (detail) 316 (detail) 319 (detail)	Student Lite	Homeless (Homeless Indicator)	47	Y/N
Student ID	312 (detail) 313 (detail) 314 (detail) 316 (detail) 319 (detail)	Student Lite	Student ID (School district Student ID)	4	Local Student ID

Field Name in Verification Report	SIRS Report # Found In:	SIRS Template Found In:	Field in SIRS Template Found In:	Field # in SIRS Template	Codes/Notes
NYSSIS ID	312 (detail) 313 (detail) 314 (detail) 316 (detail) 319 (detail)	Stud Ident	Student ID Alt	–	Unique State-assigned ID
Student	312 (detail) 313 (detail) 314 (detail) 316 (detail) 319 (detail)	Student Lite	Last Name Short	5	
			First Name Short	6	
			Middle Initial	7	
Location	312 313 314 316 319	School Entry/Exit	Location Code (Building of Enrollment Code)	2	e.g., 010100010034
District of Residence	312 314	Student Lite	District Code of Residence	41	e.g., "ny010100"

*Students are counted as **Hispanic or Latino** if Hispanic Ethnicity Indicator = YES regardless of race or races reported.

Students are counted as **Multiracial** if Hispanic Ethnicity Indicator = NO and two or more races are reported.

Students are counted as **Asian or Pacific Islander** if Hispanic Ethnicity Indicator = NO" and Asian or Hawaiian is reported.

Students are counted as **Formerly LEP if they achieve proficiency on both the Listening & Speaking and the Reading & Writing modalities of the New York State English as a Second Language Achievement Test (NYSESLAT) in either of the two previous school years.

*** Represents sensitive data and only visible to the district of responsibility. These cells are masked on detail reports for records reported by another LEA.