



New York State Education Department

ADDENDUM TO THE PETITION

To Register a New School or Petition to Review the Accountability Status of an Existing School due to a School Closure, Split, Merger New Grade Configuration or the Approved Intervention Model

Date of Submission:	
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The accountability status should be modified as a result of the following:

(Check all that apply)

NEW SCHOOL

SCHOOL CLOSURE

MERGER

SPLIT

APPROVED INTERVENTION MODEL

NEW GRADE CONFIGURATION

District:
(NYC- COMMUNITY SCHOOL/
GEOGRAPHIC DISTRICT)

District Address:

Person Completing the Form:

Title:

Phone:

Fax:

E-mail:

Name of School:

School Address:

If this is a petition to change the accountability status of a current school, enter the current school's BEDS CODE:

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If this is an addendum to the petition to create a new school that must be issued a new BEDS code, check this box:

Based on the above school, enter below the number of students and grades to be served in the upcoming school year, and the total number of students that will be enrolled and all the grades that will occupy the school.

Grades to be Served:	New School Year	When at Full Capacity
Enrollment:		

Send to dataquest@mail.nysed.gov. Mail original signature page to the Office of Information and Reporting Services, State Education Department, Room 865 EBA, Albany, New York, 12234

SIGNATURES	Print	Signature
Community School District Superintendent (NYC-only)		
Superintendent of Schools		

1. Was the school building occupied by another school(s) in the previous school year?

- Yes
 No

If yes, please identify the school(s): Please give the full name and number.	BEDS code	Place an X in the box below if the building space was shared with any school in the current/previous school year.	Accountability Status
		<input type="checkbox"/>	
		<input type="checkbox"/>	
		<input type="checkbox"/>	

2. Will the school share the building with another school(s) in the next school year?

- Yes
 No

If yes, please identify the school(s): Please give the full name and number.	BEDS code	Place an X in the box below if the building space will be shared with the new school in the upcoming school year.	Accountability Status
		<input type="checkbox"/>	
		<input type="checkbox"/>	
		<input type="checkbox"/>	

3A. Is the new school the result of a school(s) split*? **If there are more than two schools splitting to make the new grade configuration** for the applying school, please add this information in an appendix in same format. If no, skip to four.

- Yes
 No

If yes, please provide the full name of the school(s) being split:	BEDS code	Accountability Status
1.		
2.		

*Split—The school is being separated from a currently registered public school.

3B. Use the corresponding rows below to identify the grades that were being served at the original school(s) and the grades that will be served at the newly configured school. **If there are more than two schools splitting to make the new grade configuration** for the applying school, please add this information in an appendix in same format.

Grade Configuration														BEDS Code	Accountability Status
School Name (1)	K	1	2	3	4	5	6	7	8	9	10	11	12		
	<input type="checkbox"/>														
School Name (2)	K	1	2	3	4	5	6	7	8	9	10	11	12		
	<input type="checkbox"/>														
New Grade Configuration	K	1	2	3	4	5	6	7	8	9	10	11	12		
	<input type="checkbox"/>														

Work horizontally, circle or check each box to identify grade configurations at each site.

4A. Is the new school the result of a merger* of schools? **If there are more than two schools merging to make the new grade configuration** for the applying school, please add this information in an appendix in same format. If no, skip to five.

- Yes
 No

If yes, please name the schools: Please give the full name and number.	BEDS code	Accountability Status
1.		
2.		

*Merger— Two or more currently registered schools uniting to form one distinct learning environment.

4B. For mergers, use the corresponding rows below to identify the grades to be served at the original school(s) and the newly merging school. **If there are more than two schools merging to make the new grade configuration** for the applying school, please add this information in an appendix in same format.

Grade Configuration													BEDS Code	Accountability Status	
School Name (1)	K	1	2	3	4	5	6	7	8	9	10	11	12		
	<input type="checkbox"/>														
School Name (2)	K	1	2	3	4	5	6	7	8	9	10	11	12		
	<input type="checkbox"/>														
New Grade Configuration	K	1	2	3	4	5	6	7	8	9	10	11	12		
	<input type="checkbox"/>														

Work horizontally, circle or check each box to identify grade configurations at each site.

5. Is this school to be a successor/replacement to a SURR/PLA school?

- Yes
 No

If yes, what is the:	Name of the School	BEDS Code	Intervention Model

6. Is this school a result of a phase-out or a closure?

- Yes
 No

If yes, what is the:	Name of the School	BEDS Code	Projected Closure Date

7. Please provide the name of the principal and attach a resume to indicate this school leader's most recent employment and academic history.

Principal's name: _____

8. Please identify the district schools from which the teaching staff will be selected. (Space is also provided to indicate the number of teachers who are selected from outside of the district and those that are first year teachers.)

School Please give the full name and number, if applicable.	BEDS code	Number of teachers	Accountability Status
First year teachers who are entering in the upcoming school year.			
Outside of the district that are entering in the upcoming school year.			

9. Please identify the source of the curriculum to be implemented in the school.

Curriculum	Components	Grades
<i>Example: Core Knowledge</i>	<i>Writing: Text types, responding to reading,</i>	<i>K-8</i>

10. Please indicate if the curriculum will be modeled on one that is currently being implemented in another school. Identify the school(s) and the component(s) that will be shared

School name Please give the full name and number.	BEDS code	Components	Accountability Status
<i>Example: North School</i>		<i>Math, social studies, technology</i>	

11. Please identify how students will be assigned to the school. (Circle all that apply.)

- ATTENDANCE ZONE *(See #13) SELECT MAGNET HIGH SCHOOL ENROLLMENT
 SPECIAL ADMISSIONS NEIGHBORHOOD SCHOOL *(See #13)
 CHOICE PROGRAM Other: _____

12. Please identify the schools that students will be coming from. (Space is also provided to indicate the number of students who have come from outside of the district.)

Full Name of School	BEDS code	Number of students	Accountability Status
Outside of the district that are entering in the upcoming school year.			

13. Will the school require any special admissions criteria or implement any admissions procedures? (For example: Will an application be required prior to enrollment; are there any particular admissions preferences? Are any groups of students excluded from admissions?) If so, please provide an explanation on a separate sheet. Yes No

14. Will the school serve English Language Learners (ELL) and students with disabilities (SWD)? Yes No

If yes, please indicate the intended enrollment in the chart below. In addition, **if this is a new school registration**, please provide an explanation on a separate sheet about how these groups will be served over time (until the school reaches its full capacity).

If no, please provide an explanation on a separate sheet about how these groups will be served by the district of location.

It is anticipated that the school will serve the following groups of students more, less or comparable than other schools in the district of location.	Higher Percentage	Lower Percentage	Comparable Percentage	Same Percentage as Previous Years
ELL	<input type="checkbox"/> Yes <input type="checkbox"/> No			
SWD	<input type="checkbox"/> Yes <input type="checkbox"/> No			

15. Is there any additional information that you would like the Commissioner to consider when determining the accountability status of the public school? Yes No

If yes, please attach a separate sheet and include with submission.

