

# SUMMARY OF VIOLENT AND DISRUPTIVE INCIDENTS

July 1, 2009 through June 30, 2010

**Do Not Send This Paper  
Form to SED**

**School Name:** \_\_\_\_\_

**BEDS Code (12 digits):** \_\_\_\_\_

**This paper form must be used only for the local gathering of data. Data represented in this form are required to be submitted to SED via the online BEDS IMF application. Your district's BEDS coordinator or superintendent will have details and protocol for entering data.**

Each incident must be reported in *only* one category. If the incident involves more than one category, report it in the category with the lowest category number. For example, if an incident involves a robbery (category 3) and an assault with physical injury (category 7), report the incident in category 3. Category definitions are summarized in this document and detailed in the *Glossary of Terms*. **Incidents in categories 1 through 8, 14, 15, 17, 18, and 19 must be reported regardless of whether or not the offender was disciplined or referred to law enforcement. Incidents in categories 9-13, 16, and 20 must be reported if a weapon was involved or if the consequences result in a disciplinary or referral action listed in columns (j) through (o).** When the offender is not known, such as in a bomb threat or false alarm, the incident still must be reported. Reports of alleged incidents of intimidation, harassment, menacing, or bullying that did not result in a disciplinary action must be reported in Item 2. For additional information refer to the instructions, Q&A document, and *Glossary* at <http://www.emsc.nysed.gov/irts/vadir/>. Schools reporting no incidents must report zero (0) in categories 1-20 column (a), Item 2, and Item 6. Questions must be answered in Item 7 and Item 8, and the superintendent certifications must be completed.

**1. Violent and Disruptive Incidents: Report duplicated counts of offenders and victims. That is to say, offenders and victims must be counted each time they were involved in an incident.**

Incident Category	Number of Incidents (a)	Number of Offenders (Duplicated count. Offenders must be counted more than once if they commit more than one offense.)			Number of Victims (Duplicated count. Victims must be counted more than once if they are victims of more than one offense.)			Number of Incidents		How many enrolled student offenders were assigned or referred to: (Report all consequences)					
		Students (b)	Staff (c)	Other (d)	Students (e)	Staff (f)	Other (g)	Involving Alcohol or Drugs (h)	On School Transportation (i)	Counseling or Treatment Programs (j)	Teacher Removal (Section 3214) (k)	Suspension From Class or Activities (l)	Out-of-School Suspension (m)	Transfer to Alternative Ed Program (n)	Law Enforcement or Juvenile Justice (o)
<b>Incidents Involving Physical Injury or the Threat of Injury.</b>															
<b>1. Homicide:</b> conduct resulting in the death of another person.															
With weapon(s)															
Without weapon(s)															
<b>2.1 Forcible Sex Offenses:</b> involving forcible compulsion.															
With weapon(s)															
Without weapon(s)															
<b>2.2 Other Sex Offenses:</b> involving inappropriate sexual contact (no forcible compulsion.)															
With weapon(s)															
Without weapon(s)															
<b>3. Robbery:</b> forcible stealing of property from a person by using or threatening the immediate use of physical force.															
With weapon(s)															
Without weapon(s)															
<b>4. Assault with Serious Physical Injury:</b> intentionally or recklessly causing physical injury that creates substantial risk of death or serious disfigurement, impairment of health, or loss or impairment of the function of any bodily organ.															
With weapon(s)															

Incident Category	Number of Incidents (a)	Number of Offenders (Duplicated count. Offenders must be counted more than once if they commit more than one offense.)			Number of Victims (Duplicated count. Victims must be counted more than once if they are victims of more than one offense.)			Number of Incidents		How many enrolled student offenders were assigned or referred to: (Report all consequences)						
		Students (b)	Staff (c)	Other (d)	Students (e)	Staff (f)	Other (g)	Involving Alcohol or Drugs (h)	On School Transportation (i)	Counseling or Treatment Programs (j)	Teacher Removal (Section 3214) (k)	Suspension From Class or Activities (l)	Out-of-School Suspension (m)	Transfer to Alternative Ed Program (n)	Law Enforcement or Juvenile Justice (o)	
Without weapon(s)																
<b>5. Arson:</b> deliberately starting a fire with intent to damage or destroy property.																
<b>6. Kidnapping:</b> to abduct a person or restrain a person with intent to prevent his or her liberation.																
With weapon(s)																
Without weapon(s)																
<b>7. Assault with Physical Injury:</b> intentional or reckless act causing impairment of physical condition or substantial pain.																
With weapon(s)																
Without weapon(s)																
<b>8. Reckless Endangerment:</b> subjecting individuals to danger by recklessly engaging in conduct that creates a grave risk of death or serious injury but no actual physical injury.																
With weapon(s)																
Without weapon(s)																
<b>Other Incidents: Report incidents that 1) involve weapons or 2) disrupt the educational process. (See instructions.)</b>																
<b>9. Minor Altercations:</b> involving physical contact and no physical injury.																
With weapon(s)																
Without weapon(s)																
<b>10. Intimidation, Harassment, Menacing, or Bullying:</b> no physical contact - intentionally placing another person in fear of imminent physical injury. Incidents that do not result in a consequence (j-o) should be reported in Item 2 page 3.																
With weapon(s)																
Without weapon(s)																
<b>11. Burglary:</b> entering or remaining unlawfully on school property with intent to commit a crime.																
With weapon(s)																
Without weapon(s)																
<b>12. Criminal Mischief:</b> intentional or reckless damaging of school property or the property of another person, including but not limited to, vandalism and the defacing of property with graffiti.																
With weapon(s)																
Without weapon(s)																
<b>13. Larceny and other Theft Offenses:</b> unlawful taking and carrying away of personal property with intent to deprive the rightful owner of property. Permanently or unlawfully withholding property from another.																
With weapon(s)																
Without weapon(s)																
<b>14. Bomb Threat:</b> a telephoned, written, or electronic message that a bomb, explosive, or chemical or biological weapon has been or will be placed on school property.																
<b>15. False Alarm:</b> falsely activating a fire alarm or other disaster alarm.																

Incident Category	Number of Incidents (a)	Number of Offenders (Duplicated count. Offenders must be counted more than once if they commit more than one offense.)			Number of Victims (Duplicated count. Victims must be counted more than once if they are victims of more than one offense.)			Number of Incidents		How many enrolled student offenders were assigned or referred to: (Report all consequences)						
		Students (b)	Staff (c)	Other (d)	Students (e)	Staff (f)	Other (g)	Involving Alcohol or Drugs (h)	On School Transportation (i)	Counseling or Treatment Programs (j)	Teacher Removal (Section 3214) (k)	Suspension From Class or Activities (l)	Out-of-School Suspension (m)	Transfer to Alternative Ed Program (n)	Law Enforcement or Juvenile Justice (o)	

<b>16. Riot:</b> four or more persons simultaneously engaging in tumultuous and violent conduct and thereby intentionally or recklessly causing or creating a grave risk of physical injury or substantial property damage or causing public alarm.																
With weapon(s)																
Without weapon(s)																
<b>Incidents Involving the Possession of Weapons, Drugs, or Alcohol (not reported in Categories 1–16).</b>																
<b>17. Weapons Possession Only:</b> Report incidents where weapons were found through screening at the building entrance separately from other weapons possession incidents.																
17.1. Weapon(s) confiscated through entry screening																
17.2. Weapon(s) found under other circumstances																
18. Use, Possession, or Sale of Drugs																
19. Use, Possession, or Sale of Alcohol																
<b>20. Other Disruptive Incidents:</b> incidents involving disruption to the educational process serious enough to lead to consequence listed in (j-o). These incidents are in violation of the district code of conduct.																

**2. Other Information Regarding Intimidation, Harassment, Menacing, or Bullying (not reported in category 10)**

Enter number of reports of alleged incidents of intimidation, harassment, menacing, or bullying of students or staff reported to the school principal or other school administrator responsible for student discipline by any source, such as a staff member, student, parent, or other concerned citizen, that did <u>not</u> result in a disciplinary action listed in columns j-o of Item 1 of this form. Do not include incidents reported in category 10 .....	Number of Reports:
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**3. Incidents where the Offender is *Not* an Enrolled Student.**

Of the total number of incidents reported in categories 1–20, how many referrals involved: .....	The School of Enrollment	Law Enforcement or Criminal Justice	Other Disciplinary Action
<b>a. Staff</b> (any paid employee of this school or district).....			
<b>b. Other Offenders</b> (not enrolled in or employed by this district) .....			



**7. Police or Safety Officer in the School**

Is there a police officer or other safety officer present in your school on a regularly scheduled basis? .....	Yes	No
If Yes, did that officer provide information used to determine which incidents should be reported and in which categories they should be reported?		

**8. Unduplicated Offender Count for Serious Incidents**

How many different individuals were offenders in all of the serious incidents (any incident in categories 1-8 plus incidents in categories 9-17 that involved a weapon)? Count each individual only once even if he or she committed numerous offenses in one or more categories. Count unknown offenders as separate individuals. ....

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**9. Superintendent Certification**

I certify that the data reported here are complete and accurate to the best of my knowledge.

Superintendent Name: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Area Code \_\_\_\_\_ Number \_\_\_\_\_ Fax: \_\_\_\_\_ Area Code \_\_\_\_\_ Number \_\_\_\_\_

Date: \_\_\_\_\_

**Unsafe School Choice Certification:**

Is the following statement true?: “This school is in compliance with the unsafe school choice provisions of the No Child Left Behind Act.” (See instructions for a description of unsafe school choice provisions.) .....	Yes	No