

Additional notes from the System Vendor Meeting (April 9, 2014)

Staff Snapshot:

- *a Staff Snapshot record is required for a staff person before any other Staff record type for that staff person can be reported (Staff Assignment, Staff Evaluation Rating, Staff Tenure, Staff Student Course)*
- *an LEA can report only one Staff Snapshot record per staff member per year*
- *each staff member should have only one local staff ID*
- *a staff member associated with only one building should have a location code for that building.*
- *a staff member should have the district code for a location code ONLY if the staff member is associated with more than one location in the LEA*

Daily Attendance

- *LEAs should have the ability to report multiple Daily Attendance codes on a given day. (Both a suspension and an absence/tardy should be able to be reported in the same day.) Although student systems may collect suspension and attendance information in different places, our data collection model requires both to be reported through the Student Daily Attendance template.*
- *The initial requirements for collecting absence, tardy, and suspension data are based on use in the EDP. We anticipate that dates absent and tardy will be part of the educator, parent, and student applications. Suspension is a component of the Early Warning Indicator metric.*
- *Attendance may be reported by any reporting entity that is required to take attendance, including the home school district.*

Assessment Fact

- *LEAs should have the ability to report Assessment Fact records for each NYSITELL measure code for 2013-14.*

Staff Evaluation Rating

- *Value-added subcomponent scores will not be used in 2013-14. We will continue to use the STATE20 - State sub-component score) and LOCAL20 Local achievement sub-component for 2013-14.*
- *Location*
- *Concept of loading early and priority for loading - i.e. staff snapshot*
- *best practice of sourcing staff snapshot info in HR systems*

Staff Student Course

- *The requirements haven't changed because of the multiple testing waiver. Extracts should contain math 6/7/8 Staff Student Course evaluation records for 6th, 7th or 8th graders taking a Regents math course.*
- *Overlapping start and end dates cause course duration/enroll linkage/attendance linkage/ to be summed by growth vendor causing students to be dropped from teacher's growth score (student won't be enrolled for 60% of course duration).*

Free and Reduced Price Lunch

- *For any FRPL vendors who do not keep a history of PS records - only the current status is provided. If a student is eligible for free lunch or reduced price lunch (according to the definitions in the SIRS Manual) at any time during the school year, a program service record for that student must be reported.*