

MARKING PERIOD

revised 2011-2-2

Field Number	Start Position	End Position	Max Length	FIELD NAME from eScholar template (DATA ELEMENT NAME) as used by NYSED, if different from eScholar template name * = Required for all students + = Required only for specified students	NYS or Local Purpose	Instructions or Rules	Format	Recommended Codes
1	1	8	8	*DISTRICT CODE (<i>DISTRICT OF RESPONSIBILITY CODE</i>)	NYS Reporting	Public school districts: NYnnnnnn (NY followed by the first 6 digits of the BEDS code) Charter and nonpublic schools, State agencies, State-operated schools, AND child care institutions with schools: 8nnnnnnn (8 followed by the last 7 digits of their Institution code)	alphanumeric date	www.nysed.gov/admin/bedsdata.html For NYSED BEDS and Institution codes: http://portal.nysed.gov Click on "SEDREF Query" For schools/agencies other than public districts and charters that are required to report these data: http://www.emsc.nysed.gov/irts/SIRS/home.html
2	9	18	10	*MARKING PERIOD START DATE	NYS Reporting		yyyy-mm-dd	
3	19	28	10	*MARKING PERIOD END DATE	NYS Reporting		yyyy-mm-dd	
4	29	38	10	*MARKING PERIOD LEVEL	Local use only		alphanumeric	
5	39	48	10	NOT USED				
6	49	58	10	*SCHOOL YEAR DATE (<i>SCHOOL YEAR</i>)	NYS Reporting	Use June 30 of the reported school year. Ex: For 2009–10, use 2010-06-30	date yyyy-06-30	
7	59	66	8	MARKING PERIOD SHORT DESCRIPTION				
8	67	96	30	MARKING PERIOD DESCRIPTION				
9	97	99	3,0	*MARKING PERIOD NUMBER	NYS Reporting	Use codes from marking period number table. For full-year courses, please use codes that begin with "0". For 1st semester courses, use codes that begin with "1". For 2nd semester courses, use codes that begin with "2". For 3rd semester courses, use codes that begin with "3". For 4th semester courses, use codes that begin with "4". For summer school courses, use codes that begin with "9".	numeric	see marking period table
10	100	102	3	NOT USED				
11	103	105	3	NOT USED				
12	106	108	3	NOT USED				
13	109	111	3	NOT USED				
14	112	121	10	NOT USED				
15	122	131	10	NOT USED				
16	132	143	12	REPORT SCHOOL YEAR				
17	144	147	4,0	MARKING PERIOD SORT SEQUENCE				
18	148	159	12	MARKING PERIOD LEVEL CATEGORY				