

Field Number	Start Position	End Position	Max Length	FIELD NAME from eScholar template (DATA ELEMENT NAME) as used by NYSED, if different from eScholar template name * = Required for all students + = Required only for specified students	NYS or Local Purpose	Instructions or Rules	Format	Recommended Codes or Reference to Data Source
1	1	8	8	*DISTRICT CODE (DISTRICT OF RESPONSIBILITY CODE)	NYS Reporting	Public school districts: NYnnnnnn (NY followed by the first 6 digits of the BEDS code) Charter and nonpublic schools, State agencies, State-operated schools, AND child care institutions with schools: 8nnnnnnn (8 followed by the last 7 digits of their Institution code)	alphanumeric	For NYSED BEDS codes: www.nysed.gov/admin/bedsdata.html For NYSED BEDS and Institution codes: http://portal.nysed.gov Click on "SEDREF Query" For schools/agencies other than public districts and charters that are required to report these data: http://www.emsc.nysed.gov/irts/sirs/
2	9	20	12	*LOCATION CODE (BUILDING OF ENROLLMENT CODE)	NYS Reporting and NYSSIS	Building code used by the Data Warehouse, uniquely identifying the building in which a student is enrolled, typically assigned by the local student management system.	alphanumeric	See location code information at http://www.emsc.nysed.gov/irts/sirs/docume ntation/location-codes.html
3	21	30	10	*SCHOOL YEAR DATE (SCHOOL YEAR)	NYS Reporting and NYSSIS	Use June 30 of the reported school year. Ex: For 2010–11, use 2011-06-30	date yyyy-06-30	
4	31	42	12	*STUDENT ID (SCHOOL DISTRICT STUDENT ID)	NYS Reporting and NYSSIS	Unique identifier assigned by the Local Education Agency (LEA) in which the student is enrolled. Use 9 numeric characters, left padded with zeros. Ex. For 51972, use 000051972	alphanumeric nnnnnnnnn	
5	43	52	10	*SCHOOL ENTRY DATE (ENROLLMENT ENTRY DATE)	NYS Reporting	The date a student enrolls in a building or grade level.	date yyyy-mm-dd	
6	53	58	6	*SCHOOL ENTRY TYPE CODE (REASON FOR BEGINNING ENROLLMENT CODE)	NYS Reporting	Code used on each enrollment record that indicates the reason the student's enrollment began. Populate with codes.	alphanumeric	See Appendix 7: Reason for Beginning Enrollment Codes.
7	59	98	40	SCHOOL ENTRY COMMENT	Local use only		alphanumeric	

8	99	100		*ENROLLMENT GRADE LEVEL (GRADE LEVEL)	NYS Reporting	Grade level at the time of the enrollment date. Populate with Grade Level Codes.	alphanumeric	See Appendix 2: Grade Level Codes and Descriptions for suggested Grade Level Codes.
9	101	112		RESIDENCE STATUS CODE		<i>Leave blank.</i>	alphanumeric	
10	113	124		ENROLL CHANGE CODE		<i>Leave blank.</i>	alphanumeric	
11	125	134		SCHOOL EXIT DATE (ENROLLMENT EXIT DATE)	NYS Reporting	The last date of enrollment in a building or grade level.	date yyyy-mm-dd	
12	135	140		SCHOOL EXIT TYPE CODE (REASON FOR ENDING ENROLLMENT CODE)	NYS Reporting	Code used on each enrollment record that indicates the reason the student's enrollment ended. Populate with codes.	alphanumeric	See Appendix 8: Reason for Ending Enrollment Codes.
13	141	180		SCHOOL EXIT COMMENT	Local use only		alphanumeric	
14	181	200		DISTRICT CODE OF RESIDENCE		<i>Leave blank.</i>	alphanumeric	