

				Student Grades				revised 2010-10-13
Field Number	Start Position	End Position	Max Length	FIELD NAME from eScholar template (DATA ELEMENT NAME) as used by NYSED, if different from eScholar template name * = Required for all students + = Required only for specified students	NYS or Local Purpose	Instructions or Rules	Format	Recommended Codes
1	1	8		*DISTRICT CODE (<i>DISTRICT OF RESPONSIBILITY CODE</i>)	NYS Reporting		alphanumeric	For NYSED BEDS codes: www.nysed.gov/admin/bedsdata.html For NYSED BEDS and Institution codes: http://portal.nysed.gov Click on "SEDREF Query" For schools/agencies other than public districts and charters that are required to report these data: http://www.emsc.nysed.gov/irts/SIRS/home.html
2	9	14		*LOCATION CODE (<i>BUILDING OF ENROLLMENT CODE</i>)	NYS Reporting		alphanumeric	See location code information at http://www.emsc.nysed.gov/irts/sirs/documentation/location-codes.html
3	15	24		*SCHOOL YEAR DATE (<i>SCHOOL YEAR</i>)	NYS Reporting	Use June 30 of the reported school year. Ex: For 2009–10, use 2010-06-30	date yyyy-06-30	
4	25	32		COURSE CODE		Leave blank		Use field # 25 - course code long
5	33	36		SECTION CODE		Leave blank		Use field # 26 - section code long
6	37	39		REQUEST SEQUENCE	Local use only			
7	40	51		*STAFF ID	NYS Reporting		alphanumeric	use local ID - must map to State ID
8	52	63		*STUDENT ID (<i>SCHOOL DISTRICT STUDENT ID</i>)	NYS Reporting	Unique identifier assigned by the Local Education Agency (LEA) in which the student is enrolled. Use 9 numeric characters, left padded with zeros. Ex. For 51972, use 000051972	alphanumeric nnnnnnnnn	
9	64	66		*MARKING PERIOD NUMBER	NYS Reporting	use code from marking period table	numeric	see marking period table
10	67	72		*NUMERIC GRADE	NYS Reporting		numeric	if grade type code is "FG," enter a numeric value between 0 and 100, or leave blank if grade is not yet known. All other grade types, local use.
11	73	75		ALPHA GRADE	Local use only		alphanumeric	
12	76	76		*PASS/FAIL	NYS Reporting		alphanumeric	"P" = Pass or "F" = Fail
13	77	79		ABSENCES	Local use only		alphanumeric	
14	80	82		EXCUSED ABSENCES	Local use only		alphanumeric	
15	83	85		UNEXCUSED ABSENCES	Local use only		alphanumeric	
16	86	88		TARDIES	Local use only		alphanumeric	
17	89	91		EXCUSED TARDIES	Local use only		alphanumeric	
18	92	94		UNEXCUSED TARDIES	Local use only		alphanumeric	
19	95	97		GPA INDICATOR	Local use only		YES NO Code	"Y" or "N"
20	98	127		+STUDENT GRADES COMMENT	NYS Reporting		alphanumeric	"R" if Regent exam grade in factored into the course grade, otherwise leave blank
21	128	129		*GRADE TYPE CODE	NYS Reporting	Use code from reserved set	alphanumeric	MP=MARKING PERIOD, MT=MIDTERM, FG=FINAL GRADE, QZ=QUIZ, EX=EXAM, FE=FINAL EXAM, HW=HOMEWORK, OA=OTHER ASSIGNMENT
22	130	131		*SEMESTER	NYS Reporting	use "NA" unless needed for local use.	alphanumeric	
23	132	138		CREDITS ATTEMPTED	Local use only		alphanumeric	
24	139	145		STUDENT CREDITS EARNED	Local use only		alphanumeric	
25	146	152		POINTS ADD-ON	Local use only		alphanumeric	
26	153	164		*COURSE CODE LONG	NYS Reporting		alphanumeric	local course code - must map to State course code
27	165	189		*SECTION CODE LONG	NYS Reporting		alphanumeric	local code
28	190	195		CONDUCT GRADE	Local use only		alphanumeric	
29	196	205		COURSE INSTRUCTOR SNAPSHOT DATE		Leave blank		