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To: Non-Public School Representatives

From: Ira Schwartz, Assistant Commissioner *Ira Schwartz*

Subject: Title II, Part A Equitable Participation of Non-Public Schools in State-Level Professional Development Activities

Date: March 2016

As you may know, under the Federal Title II Part A program, public school districts are required to offer professional development services to all nonprofit, nonpublic/private schools within their boundaries. Similarly, State Educational Agencies are required to offer professional development services to all nonprofit, nonpublic/private schools within their boundaries. The New York State Education Department (NYSED or “the Department”) will begin offering such services in the near future, but we will need your help.

The Department has created a short online survey to determine the most desired topics in professional development within the nonprofit, nonpublic/private school community. The survey will take less than five minutes to complete, but it will give nonpublic school administrators, principals, and teachers the opportunity to let NYSED know what your professional development needs are, when you prefer to participate in professional development services, and your preferred method of delivery.

We want your input to make this initiative successful. After you complete the survey and submit it, please forward this communication to the administration and teachers in your school, and ask them to complete it too. The participation of nonprofit, nonpublic/private school personnel from around the state is vital to ensuring that future professional development offerings are reflective of your students’ and communities and purposeful for all participants.

To take the survey, please click on this link: <http://goo.gl/forms/UMkGMWpi7S>. A detailed list of definitions for each professional development topic listed in the survey is available online at https://docs.google.com/document/d/1AJALCU2oRBOQN732oA8aBKZI28Cw9_-pUOrDI0mwcFA/edit?usp=sharing.

In order to begin the professional development offerings as soon as possible, **please complete the online survey no later than close of business (COB) April 8, 2016.**

If you have any questions or concerns concerning the information contained in this memo or about the survey, please feel free to contact Katherine Better at (518) 473-0295 or via email at Title2a@nysed.gov.

Thank you in advance for your help and participation.