

Notice to Nonpublic Schools  
November 26, 2016

As you may be aware, appropriation language included in the 2016-17 enacted budget allowed schools to “continue to receive aid based on either a 5.0/5.5 hour standard instructional day, or another work day as certified by the nonpublic school officials, in accordance with the methodology for computing salary and benefits.”

Some schools may have submitted claims for the 2012-13 school year that did not reflect this language. Because the program accepts claims for three school years, this language applies for claims going back through the 2012-13 school year. At this time, we are able to accept amended claims for the 2012-13 school year (only) that reflect this change. Thus, any school that wishes to amend their 2012-13 claim to use 5.0 hours (for elementary grades) and 5.5 hours (for secondary grades) per instructional day as the work year may do so now. Claims for 2013-14 and 2014-15 may be amended in the future, after the start of the new state fiscal year in April 2017.

Because our system must complete processing of the 2012-13 claims before opening for the newest claim year, 2015-16, we have a relatively short period in which to process any amendments. We apologize for the short notice, but we hope that this opportunity is of benefit to your school.

We must ask you to submit any amendments or new claims to reflect the new language by December 12, 2016.