
NONPUBLIC SCHOOL DATES TO REMEMBER FOR 2020-21

July

Early July 2020

Mathematics, Science, & Technology Teachers in Religious & Independent Schools Grant(MST)-Eligible schools should submit [MST](#) reimbursement forms by **August 3, 2020**.

August

Early August 2020

End of August: All data (K-12 Assessments, Enrollment, Demographic, Graduation Rate, etc.) data due in the Student Information Repository System (SIRS). Nonpublic schools must contract with a Regional Information Center (RIC) to report data in SIRS. Any data reported in SIRS will be used to populate the Comprehensive Information Report (CIR) and used for mandated services.(Please note that the 3-8 ELA/Math , 4 and 8 Science, and the NYSESLAT data will not be on the CIR as well as not being used for mandated services.)

August 31, 2020

2020-21 Written Affirmation of LEA Consultation with Private School Officials Form-2020-21 Consolidated Application for ESSA-Funded Programs-The deadline for LEAs to submit the form to NYSED for the 2020-21 school year is August 31, 2020.* The 2020-21 Consolidated Application for ESSA-Funded Programs can be found on the [Office of Accountability's](#) website. LEAs must provide private schools with opportunities for timely and meaningful consultation prior to completion of the form. Consultation must address all topics identified on the form. The form **MUST** be completed by the public school official in consultation with private school officials.

* It is important to note that individual LEAs will require private school officials to complete and return this form prior to August 31st since the LEAs must submit their applications to NYSED by this date.

September

September 2020

Review of Students' Immunizations-Student immunizations are to be reviewed at the beginning of each school year and for new entrants. Students who are not in compliance within the first 14 calendar days of the start of the school (which may be extended to 30 calendar days for new entrants coming from another state or country) are not allowed to continue to attend school until they meet the immunization requirements. See the [Department of Health chart on immunization requirements for the 2020-21 school year](#). Questions should be directed to NYSED's Office of Student Support Services at studentsupportservices@nysed.gov

Late September 2020

January Regents Examinations Requesting Memo is sent out in September/early October. This memo provides information on how to order and store Regents exams. It also provides information about the online requesting system deadlines. For more information on assessments, please go to the [Office of State Assessment's](#) website.

Upcoming Reminder

RISE Conference-The 2020 RISE conference is going virtual. Please see [RISE conference registration](#) for information and updates.

Annual Nonpublic School Building Fire Safety Report Education Law 807-A requires **annual** inspection of all schools located outside of New York City, with grades 1-12 with at least 25 students, and all nurseries and kindergartens with at least 6 students. Initial fire inspections performed **between** July 1st and December 1st can be used to meet this annual requirement. The annual fire safety inspection report is due by **December 16, 2020**.

October

October 2, 2020

BEDS IMF 2020-21-The 2020-21 Basic Educational Data System (BEDS) Institutional Master File (IMF) application for Public School Districts and Schools, Charter Schools, BOCES and Nonpublic Schools will be available on **Wednesday, October 7, 2020** and must be submitted by **November 20, 2020**. For additional information please visit [Office of Information and Reporting Services'](#) website.

Approximately Mid-October 2020

MSA/CAP-Guidelines, announcement of MSA/CAP grant and related forms for the 2019-20 school year will be made available around October, 2020. While paper claim forms are allowed, the most efficient way to submit a claim is utilizing the online system available through the New York State Education Department Business Portal at <https://eservices.nysed.gov/msa/>. Paper forms can be submitted utilizing one of the following methods:

- Email claims to emscmsa@mail.nysed.gov
- Fax claims to 518-474-4674

The 2019-20 school year MSA application will become available around November, 2020 with a due date for submission of claims usually by mid-late January, 2021. A full listing of the mandates and a brief explanation of each one can be found at <http://www.p12.nysed.gov/nonpub/mandatedservices/>.

Late October

Elementary/Intermediate Tests Requesting Memos are sent out in late October/ early November. These memos provide information on how to order test for Grades 3-8 spring assessments. They also provide information about the online requesting system deadlines. For more information as assessments, please go to the [Office of State Assessment's](#) website.

October 31, 2020

MSA Claiming -Last day to file claim for 2016-17 school year is **October 31, 2020**.

November

November 2020

RISE Con-ference- Annual Religious and Independent Schools Educators **Virtual** Conference is November 8-12, 2020. [RISE conference registration](#)

November 8, 2019

BEDS IMF-The due date for the BEDS IMF is **November 20, 2020**.

Mid-November 2020

MSA and CAP Online System is usually available **Mid-November** to submit MSA/CAP claims for the 2019-20 school year.

December

December 2020

December 16, 2020

Annual Nonpublic School Building Fire Safety Report -The deadline for the submission of the Fire Safety Inspections for 2020-21 is **December 16, 2020**.

Immunization Survey -The deadline for submission of the Immunization Survey is **December 15, 2020**

January

Early January 2021

January Regents Examinations Administration Memo is sent, containing essential information about the administration of the upcoming Regents examinations. For more information on assessments, please go to the [Office of State Assessment's](#) website.

Mid-January 2021

MSA and CAP claims deadline-The deadline for the submission of 2019-20 School Year MSA and Cap claims will be mid to late **January 2021**. A full listing of the mandates and a brief explanation of each one can be found at [Funding Opportunities](#)

February

Mid-February 2021

June Regents Examination Requesting Memo is sent out in February. This memo provides information on how to order and store Regents exams. It also provides information about the online requesting system deadlines. For more information on assessments, please go to the [Office of State Assessment's](#) website.

March

March 31, 2021

Nonpublic Safety Equipment (NPSE) Grant-Eligible schools should submit [Safety Equipment Grant](#) reimbursement forms by **March 31, 2021**.

Academic Intervention Services Grant (AIS)-Eligible schools should submit [AIS Grant](#) reimbursement forms by **March 31, 2021**.

Late March 2021

ELA and Math-Administration Memo is sent, containing essential information about the administration of the upcoming assessments. For more information on assessments, please go to the [Office of State Assessment's](#) website.

Upcoming Reminders

Transportation Requests- Requests for transportation to your child(ren) nonpublic school must be submitted to your home school district in writing by **April 1, 2021**.

Health Services- Education Law 912 requires school districts in New York State to provide resident students attending nonpublic schools with any/all of the same health and welfare services available to students attending schools in the district. It is strongly recommended that the nonpublic school principal communicate with the school district superintendent regarding the best time to submit the request for health services. This letter of request for health services should specify exactly what services are being requested. It recommended that such requests be reviewed annually.

For additional information regarding Health Services and what may be requested visit:
[Nonpublic Handbook-Health Services](#)

April

April 1, 2021

Transportation Requests: Reminder to contact your public school district prior to the **April 1, 2021** deadline.

Upcoming Reminders

Special Education Service Requests- Requests for special education services must be submitted by **June 1, 2021**

Occupational Education-In order to arrange for participation in an occupational education program, the parent of a nonpublic school pupil must file a written request with the board of education of the district in which the pupil resides by **June 1**. The administrator of a nonpublic school may receive and forward the requests for the parents to the board of education.

Gifted Education- A parent should apply for dual enrollment services to the district of residence. Requests for participation must be filed with the board of education of the district of residence on or before **June 1** preceding the school year for which the request is made.

Link to more information on the above can be found at [Nonpublic Handbook of Services](#)

Textbook Loan-Administrator prepares textbook requests for coming year and submits them to parents or district. The law allows a board of education to set a date by which the districts must receive requests for textbooks loans, but this date cannot be earlier than **June 1** of the year preceding that for which textbooks are requested.

Spring Deadlines as determined by public school districts:

Library Loan-While the law does not specify a date, the nonpublic school administrator is urged to assemble and submit requests to the public school district in the spring before the year in which the programs will be used.

Software Loan-While the law does not specify a date, the nonpublic school administrator is urged to assemble and submit requests to the public school district in the spring before the year in which the programs will be used.

Hardware Loan-While the law does not specify a date, the nonpublic school administrator is urged to assemble and submit requests to the public school district in the spring before the year in which the programs will be used.

For additional information about loan services visit: [Nonpublic Handbook-Loans](#)

Grades 3-8 English Language Arts: Schools administering the Paper-Based Tested of the 3-8 English Language Arts (ELA) assessments must submit their answer sheets to their Regional Information Center (RIC)/scanning center by **May 5, 2021**.

<http://www.p12.nysed.gov/assessment/schedules/schedule-ei.html>

<http://www.p12.nysed.gov/irs/sirs/home.html>

May

Late May 2021

June Regents Examinations Administration Memo- Memo is sent in late May/early June, containing essential information about the administration of the upcoming June Regents examinations. For more information on assessments, please go to the [Office of State Assessment's](#) website.

Grades 3-8 Mathematics: Schools administering the Paper-Based Tested of the 3-8 Mathematics assessments must submit their answer sheets to their Regional Information Center (RIC)/scanning center by **May 20, 2021**.

<http://www.p12.nysed.gov/assessment/schedules/schedule-ei.html>

<http://www.p12.nysed.gov/irs/sirs/home.html>

Grades K-12 NYSESLAT: Schools administering the New York State English as a Second Language Achievement Test (NYSESLAT) must submit their answer sheets to their Regional Information Center (RIC)/scanning center by **June 15, 2021**.

<http://www.p12.nysed.gov/assessment/schedules/schedule-ei.html>

<http://www.p12.nysed.gov/irs/sirs/home.html>

June

June 1, 2021

Special Education Service Requests must be submitted by June 1, 2021. For more information, please go to [Nonpublic Handbook - Special Education](#)

Occupational Education Requests must be submitted by June 1, 2021. For more information, please go to [Nonpublic Handbook - Occupational Education](#)

Gifted Education Requests must be submitted by June 1, 2021. For more information, please go to [Nonpublic Handbook - Gifted Education](#)

Textbook Loan Requests must be submitted by June 1, 2021. For more information, please go to [Nonpublic Handbook - Textbook Loans](#)

Grades 4 & 8 Science: Schools administering the grades 4 and/or 8 Science Assessments must submit their answer sheets to their Regional Information Center (RIC)/scanning center by June 13, 2021.

<http://www.p12.nysed.gov/assessment/schedules/2019/elitestschedule1819.pdf>

<http://www.p12.nysed.gov/irs/sirs/home.html>

Regents: Schools administering Regents Assessments must submit their answer sheets to their Regional Information Center (RIC)/scanning center. Contract your RIC for specific due dates.

<http://www.p12.nysed.gov/assessment/schedules/schedule-hs.html>

<http://www.p12.nysed.gov/irs/sirs/home.html>