



Announcement of Aid Application

To: Nonpublic School Administrators

From: Christina Coughlin, Coordinator *Christina E. Coughlin*
Educational Management Services

Date: September 2015

Application: Nonpublic School Aid – Mandated Services

The Application (MSA-1) and related information are available on the Internet at <http://www.P12.nysed.gov/nonpub/mandatedservices/forms/>.

Purpose: Costs of State mandated services are reimbursable by applying for Nonpublic School Aid. The guidelines and application covering the services provided during the 2014-2015 school year are now available.

Eligible Applicants: Nonpublic Schools (non-profit or not-for-profit schools only)

Due Date: The MSA-1 Form and Schedule A/Worksheet are due by January 15, 2016

General Information:

The online system will be available to enter claim data in late November or early December. No paper claim forms will be entered into the system until that time. Please watch the web site for an announcement about online system training and the date that the system will be available for school entry of claim forms.

These forms also include a certification statement for the Comprehensive Attendance Policy (CAP) mandate. However, reimbursement for CAP for the 2014-15 school year will not be made until such time funds become available at a later date (after April 2016).

Schools are encouraged to use the Mandated Services Aid online system to enter school year 2014-15 Mandated Services Aid claims. The system is designed to enhance the application process and expedite the issuance of the school's mandated services aid payment. Paper forms will still be accepted and will be entered into the computer system by Department staff. Schools that choose to use the paper forms will need to send a completed MSA-1 form (including explanations as needed for variation in Enrollment that is greater than 20% and increases in Pupil Attendance Recordkeeping and/or Total Aid that is greater than 20%) and the Schedule A/Worksheet.

If, based on the submissions received by January 15, 2016, funding is not sufficient to pay all claims, payments will be pro-rated based on available funding. The unpaid balance will be paid when additional funds are appropriated for this purpose.

An electronic payments option is offered by the NYS Office of the State Comptroller (OSC). The option may result in receiving your claim faster. Information about the program is available at www.sfs.ny.gov through the Vendor Portal. Participation is voluntary, with the option to withdraw at any time.

Changes for the 2014-15 School year:

- EIA - Mandate 2 parameters have been updated to reflect changes in time to administer and score exams and to allow time for Level 0 reporting.
- Regents Exams – Mandate 4 – Regents Common Core Geometry exam has been added. Parameters have been updated to allow time for Level 0 reporting
- NYSESLAT/NYSITELL-Mandate 18 – has been updated to reflect changes in time to administer and score NYSELAT as well as add NYSITELL for reimbursement.
- Mandate 12 has been updated to include NYSITELL
- The administration of Alternatively Developed Foreign Language exams will no longer be a reimbursable expense through mandated services. The “All Other Regents” section in Mandate 4 has been removed. Schools may continue to administer for purposes of assessing a student’s proficiency in foreign language curriculum, or to allow students to receive Regents credit in foreign language but aid will not be available.
- CAP parameters have been adjusted to remove the efficiency factor

Changes for the 2015-16 School year:

- Integrated Algebra has been replaced by Common Core Algebra
- Algebra 2/Trig Common Core Exam will be introduced in Year 2016
- The method used to collect High School graduate counts will change. Rather than the High School Graduation Report, nonpublic schools will report directly to SIRS.

Additional Assistance: If you have any questions or need additional information regarding nonpublic school aid, contact the Office of Grants Management at (518) 474-3936, or for assistance with other services available to nonpublic schools, contact the Office of Educational Management Services at (518) 474-6541.