



# Entry 1 School Information and Cover Page (New schools that were not open for instruction for the 2018-19 school year are not required to complete or submit an annual report this year).

Created: 07/03/2019 • Last updated: 08/01/2019

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Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2019**) or you may not be assigned the correct tasks.

## BASIC INFORMATION

**a. SCHOOL NAME** AMBER CHARTER SCHOOL KINGSBRIDGE

(Select name from the drop down menu)

**a1. Popular School Name  
(Optional)** (No response)

**b. CHARTER AUTHORIZER (As of  
June 30th, 2019)** SUNY Authorized Charter School

Please select the correct authorizer as of  
June 30, 2019 or you may not be  
assigned the correct tasks.

**c. DISTRICT / CSD OF LOCATION** NYC CSD 12

**d. DATE OF INITIAL CHARTER** 07/2016

**e. DATE FIRST OPENED FOR  
INSTRUCTION** 09/2016

**h. SCHOOL WEB ADDRESS (URL)** [www.ambercharter.org](http://www.ambercharter.org)

**i. TOTAL MAX APPROVED** 345

**ENROLLMENT FOR THE 2018-19  
SCHOOL YEAR (exclude Pre-K  
program enrollment)**

**j. TOTAL STUDENT ENROLLMENT** 345

**ON JUNE 30, 2019 (exclude Pre-K  
program enrollment)**

**k. GRADES SERVED IN SCHOOL YEAR 2018-19 (does not include Pre-K program  
students)**

Check all that apply

Grades Served	K, 1, 2, 3
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**l. DOES THE SCHOOL CONTRACT** No  
**WITH A CHARTER OR  
EDUCATIONAL MANAGEMENT  
ORGANIZATION?**

**FACILITIES INFORMATION**

**m. FACILITIES**

Will the school maintain or operate multiple sites in 2019-20?

	No, just one site.
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**School Site 1 (Primary)**

**m1. SCHOOL SITES**

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K 5, 6 9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	3120 Corlear Avenue Bronx, NY 10463		NYC CSD 10	K 3	Yes, K 3

**m1a. Please provide the contact information for Site 1.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Veronica Almedina			
Operational Leader	Roselvi Castillo			
Compliance Contact	Dr. Vasthi Acosta			
Complaint Contact	Heidi Hamilton			
DASA Coordinator	Gina Mellusi			
Phone Contact for After Hours Emergencies	Dr. Vasthi Acosta			

**m1b. Is site 1 in public (co-located) space or in private space?**

Private Space

**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Site 1 Certificate of Occupancy (COO)**

<https://nysed.cso.reports.fluidreview.com/resp/94175394/yFPTXS6fVy/>

**Site 1 Fire Inspection Report**

<https://nysed.cso.reports.fluidreview.com/resp/94175394/nBjtmqxAKU/>

**CHARTER REVISIONS DURING THE 2018-19 SCHOOL YEAR**

**n1. Were there any revisions to the school’s charter during the 2018-19 school year? (Please include approved or pending material and non-material charter revisions).** No

**ATTESTATION**

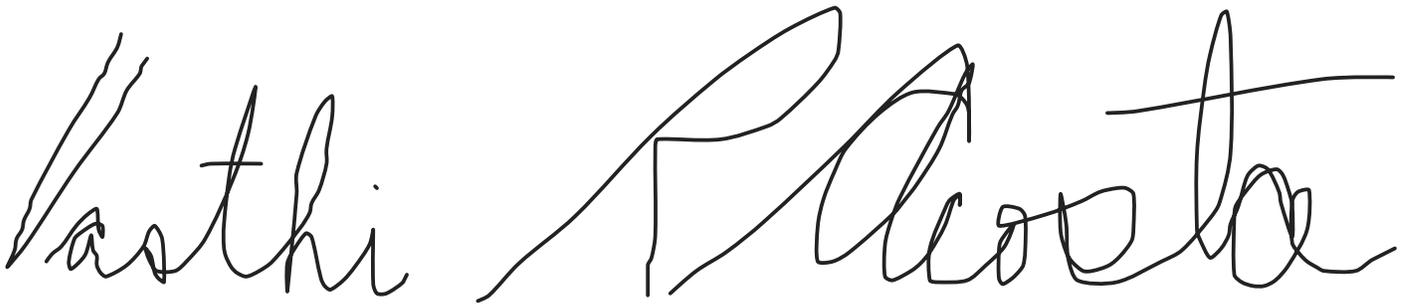
**o. Individual Primarily Responsible for Submitting the Annual Report.**

Name	Kirsys Gomez
Position	Controller
Phone/Extension	
Email	

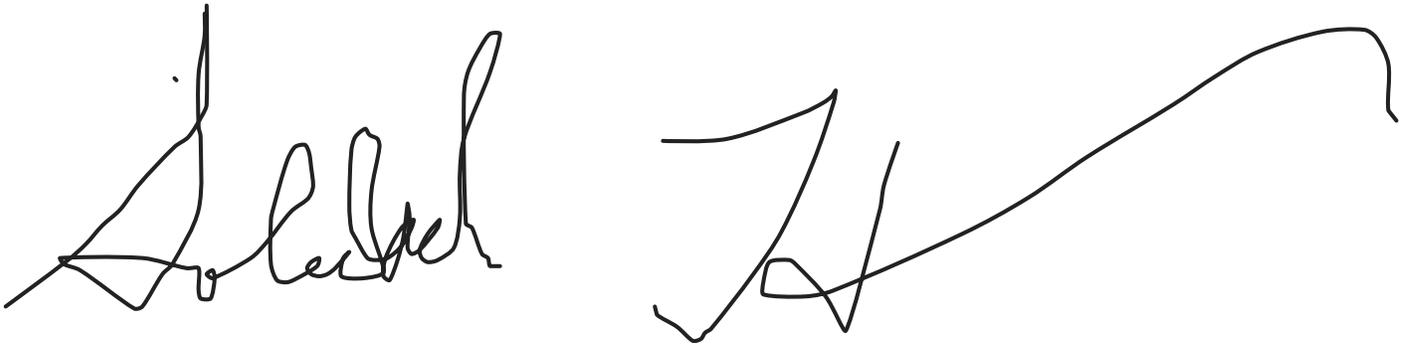
**p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Yes

**Signature, Head of Charter School**

A handwritten signature in black ink, appearing to read "Kathi R. Rosta". The signature is fluid and cursive, with a long horizontal stroke at the end.

**Signature, President of the Board of Trustees**

A handwritten signature in black ink, appearing to read "D. Rosta". The signature is fluid and cursive, with a long horizontal stroke at the end.

**Date**

2019/08/01

**Thank you.**

# Certificate of Occupancy

**CO Number: 220384849T009**

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

<b>A.</b>	<b>Borough:</b> Bronx <b>Address:</b> 3120 CORLEAR AVENUE <b>Building Identification Number (BIN):</b> 2122917	<b>Block Number:</b> 05708 <b>Lot Number(s):</b> 7501  <b>Building Type:</b> Altered	<b>Certificate Type:</b> Temporary <b>Effective Date:</b> 05/14/2019 <b>Expiration Date:</b> 08/12/2019
<b>This building is subject to this Building Code: 1968 Code</b>			
<i>For zoning lot metes &amp; bounds, please see BISWeb.</i>			
<b>B.</b>	<b>Construction classification:</b> 1-C (1968 Code designation) <b>Building Occupancy Group classification:</b> R-2 (2014/2008 Code) <b>Multiple Dwelling Law Classification:</b> HAEA		
	<b>No. of stories:</b> 10	<b>Height in feet:</b> 117	<b>No. of dwelling units:</b> 48
<b>C.</b>	<b>Fire Protection Equipment:</b> None associated with this filing.		
<b>D.</b>	<b>Type and number of open spaces:</b> Parking spaces (38), Parking (12355 square feet)		
<b>E.</b>	<b>This Certificate is issued with the following legal limitations:</b> Board of Standards and Appeals - Recording Info: 95-13-BZ		
<b>Outstanding requirements for obtaining Final Certificate of Occupancy:</b>			
There are 4 outstanding requirements. Please refer to BISWeb for further detail.			
<b>Borough Comments:</b>			
OK TO RENEW TCO FOR 90 DAYS			



Borough Commissioner



Acting

Commissioner



# Entry 2 NYS School Report Card Link

Last updated: 08/01/2019

## AMBER CHARTER SCHOOL KINGSBRIDGE

**1. CHARTER AUTHORIZER (As of June 30th, 2019)** SUNY Authorized Charter School

(For technical reasons, please re select authorizer name from the drop down menu).

## 2. NEW YORK STATE REPORT CARD

**Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).**

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided.)

[https://data.nysed.gov/essa.php?instid=800000084247&year=2018&createreport=1&allchecked=1&OverallStatus=1&section\\_1003=1&EMindicators=1&EMelp=1&EMchronic=1&staffqual=1&expend=1&nyseslat=1&feddata=1](https://data.nysed.gov/essa.php?instid=800000084247&year=2018&createreport=1&allchecked=1&OverallStatus=1&section_1003=1&EMindicators=1&EMelp=1&EMchronic=1&staffqual=1&expend=1&nyseslat=1&feddata=1)



# **Amber Kingsbridge Charter School**

## **2018-19 ACCOUNTABILITY PLAN PROGRESS REPORT**

Submitted to the SUNY Charter Schools Institute on:

September 16, 2019

By Dr. Vasthi R. Acosta

3120 Corlear Avenue  
Bronx, NY 10463

Dr. Vasthi R. Acosta, Executive Director, prepared this 2018-19 Accountability Progress Report on behalf of the school's board of trustees:

Trustee's Name	Board Position
Soledad Hiciano	Board Chair, Executive Committee and Ad hoc member of all board committees
Frank Aldridge	Treasurer, Executive and Finance Committee Chair
John Gutierrez	Executive Committee, Vice Chair, Education Committee
Amador Centeno	Executive Committee, Secretary, Facilities Committee Chair
Shawnte Lorick	Parent Representative, Development Committee
Elena Goldberg	Development Committee Chair
Beatriz Gonzalez	Member, Finance Committee [resigned May, 2019]
Kelly Combs	Member, Facilities Committee
Brian Quillin	Teacher representative, Education Committee
Jenna Pantel	Education Committee Chair, Development committee
Jazmine Landa	Parent Representative, Development Committee [resigned June, 2019]
Miguelina Germán	Member, Education Committee
Vasthi Acosta	Member, Ad hoc member of all board committees
Michael Stolper	General Counsel to the Board

Veronica Almedina has served as the school leader since 2016.

Founded in 2000, Amber’s mission reads:

*Our mission is to provide our students an academically rigorous and well-rounded education, along with strong character development, that will enable them to prosper in top middle schools and beyond.*

In 2016 Amber Kingsbridge opened in CSD 6, Washington Heights. In 2017, Amber Kingsbridge moved to its permanent location in the Kingsbridge neighborhood of the Bronx. During the third year of operation Amber Kingsbridge served over 340 students in grades kindergarten to third. Our students were approximately 15% African American, and 73% Latino, and 12% White/Asian/Multi-racial with 77% eligible for free and reduced lunch. There were 50% male and 50% female students.

In literacy the curriculum was *Journeys* from Houghton Mifflin Harcourt. In math the curriculum was *Go Math!* also from Houghton Mifflin Harcourt. Science and Social Studies instruction was provided using *Inspire Science* and Social Studies Core Curriculum from McGraw Hill for all grades. In addition, Amber Kingsbridge offered specialty classes in reading intervention, Spanish, music, and physical education.

For the second time Amber Kingsbridge offered a half-day summer school program for rising third graders. This intervention strategy is used to help prepare students for their first state testing grade.

#### School Enrollment by Grade Level and School Year

School Year	K	1	2	3	Total
2016-17	75	42	n/a	n/a	117
2017-18	101	103	50	n/a	254
2018-19	100	103	96	41	340

#### School Enrollment by Gender

	K	1	2	3	Total	%
Male	49	55	47	19	170	50
Female	51	48	49	22	170	50
Total	100	103	96	41	340	

## GOAL 1: ENGLISH LANGUAGE ARTS

**Goal 1: English Language Arts** All students at Amber Charter School II will be proficient readers and will make strong yearly progress toward mastery of English-language reading skills.

### BACKGROUND

Amber Kingsbridge uses *Journeys* from Houghton Mifflin Harcourt as the literacy curriculum. *Journey's*, has an excellent balance of non-fiction and fiction texts, a balance and diversity of text genres, as well as a text complexity analysis for the main texts. Guided reading books are incorporated that can be used for ELL support/differentiation/small group instruction and they address a range of complexity levels. In addition, a phonics curriculum aligned with the common core standards and geared towards ENL learners, *Super Kids*, was implemented. *Super Kids* was created just for Kindergarten –Second Grades and it provides systematic and explicit instruction in phonics. Finally, a literature initiative consisting of daily read-alouds using classic children's literature is conducted to encourage students' love of reading.

Professional development to the faculty was offered during Summer Institute as well as throughout the school year. During the summer, two full days of training was provided to the new faculty of Amber Kingsbridge. As the school grows it is necessary to ensure that the new faculty is adequately prepared in the curriculum, routines, philosophy, and procedures of the school. In addition, a professional development plan is designed every school year to address the individual needs of each faculty member and ensure their professional growth.

The NWEA Measure of Academic Progress assessment [MAP] was used to measure student performance. The MAP was conducted three times during the school year to measure student progress in literacy and math in all grades, K, 1,2 and 3. The data from this assessment was examined by the classroom teachers, instructional leadership, and the board. The data served to drive instructional practice and academic interventions. As a result of the MAP data, an after school tutoring program was initiated to support students who needed remediation.

### Goal 1: Absolute Measure

Each year, 75 percent of all tested students enrolled in at least their second year will perform at or above proficiency on the New York State English language arts examination for grades 3-8.

### METHOD

The school administered the New York State Testing Program English language arts ("ELA") assessment to students in 3rd grade in April 2019. Each student's raw score has been converted to a grade-specific scaled score and a performance level.

The table below summarizes participation information for this year's test administration. The table indicates total enrollment and total number of students tested. It also provides a detailed breakdown of those students excluded from the exam. Note that this table includes all students

according to grade level, even if they have not enrolled in at least their second year (defined as enrolled by BEDS day of the previous school year).

2018-19 State English Language Arts Exam  
Number of Students Tested and Not Tested

Grade	Total Tested	Not Tested <sup>1</sup>				Total Enrolled
		IEP	ELL	Absent	Refused	
3	39	0	0	0	2	41
All	39	0	0	0	2	41

## RESULTS AND EVALUATION

These results are the first for Amber Kingsbridge for their founding cohort of students. The overall percent of students in at least their second year that achieved proficiency was 68%. The school missed meeting the measure by only 7 percent.

Performance on 2018-19 State English Language Arts Exam  
By All Students and Students Enrolled in At Least Their Second Year

Grades	All Students		Enrolled in at least their Second Year	
	Percent Proficient	Number Tested	Percent Proficient	Number Tested
3	69	39	69	39
All	69	39	69	39

## ADDITIONAL EVIDENCE

Year-to-year trends during the current Accountability Period<sup>2</sup> cannot be discussed because these are the first scores for Amber Kingsbridge.

ELA Performance by Grade Level and Year

Grade	Percent of Students Enrolled in At Least Their Second Year Achieving Proficiency					
	2016-17		2017-18		2018-19	
	Percent	Number Tested	Percent	Number Tested	Percent	Number Tested
3	n/a	n/a	n/a	n/a	69	39
4	n/a	n/a	n/a	n/a	n/a	n/a
5	n/a	n/a	n/a	n/a	n/a	n/a
All	n/a	n/a	n/a	n/a	69	39

<sup>1</sup> Students exempted from this exam according to their Individualized Education Program (IEP), because of English Language Learners (ELL) status, or absence for at least some part of the exam.

<sup>2</sup> A school's Accountability Period includes the final year of the previous charter term through the penultimate year of the current charter term. For schools in their initial charter, the Accountability Period includes the first year of operation through the fourth year of the charter term.

### Goal 1: Absolute Measure

Each year, the school's aggregate Performance Index ("PI") on the State English language arts exam will meet that year's state Measure of Interim Progress ("MIP") set forth in the state's ESSA accountability system.

### METHOD

In New York State, ESSA school performance goals are met by showing that an absolute proportion of a school's students who have taken the English language arts test have scored at the partially proficient, or proficient and advanced performance levels (Levels 2 or 3 & 4). The percentage of students at each of these three levels is used to calculate a PI and determine if the school has met the MIP set each year by the state's ESSA accountability system. To achieve this measure, all tested students must have a PI value that equals or exceeds the state's 2018-19 English language arts MIP for all students of 105. The PI is the sum of the percent of students in all tested grades combined scoring at Level 2, plus two times the percent of students scoring at Level 3, plus two-and-a-half times the percent of students scoring at Level 4. Thus, the highest possible PI is 250.

### RESULTS AND EVALUATION

In level 3 and 4 a total of 70% of Amber students tested at performance level. In Level 2 a total of 31% of Amber students scored and none scored at level 1. Amber Kingsbridge PI is 171.5 which exceeds the state's 2018-19 English language arts MIP of 105 by 66.5%.

English Language Arts 2018-19 Performance Index

Number in Cohort	Percent of Students at Each Performance Level			
	Level 1	Level 2	Level 3	Level 4
39	0	12	26	1

$$\begin{array}{rclclclclcl} 0 & = & 31 & + & 67 & + & 3 & = & 101 \\ & & & & 67 & + & 3 & = & 171 \\ & & & & & + & (.5)*0.5 & = & 171.5 \\ & & & & & & \text{PI} & = & 171.5 \end{array}$$

### Goal 1: Comparative Measure

Each year, the percent of all tested students who are enrolled in at least their second year and performing at proficiency on the state English language arts exam will be greater than that of all students in the same tested grades in the school district of comparison.

### METHOD

A school compares tested students enrolled in at least their second year to all tested students in the public school district of comparison. Comparisons are between the results for each grade in which

the school had tested students in at least their second year at the school and the total result for all students at the corresponding grades in the school district.<sup>3</sup>

## RESULTS AND EVALUATION

Amber Kingsbridge students outperformed CSD 10 students in third grade by 30 %. In CSD 10 38 % of third graders were proficient while 68% of Amber students were proficient.

2018-19 State English Language Arts Exam  
Charter School and District Performance by Grade Level

Grade	Percent of Students at or Above Proficiency			
	Charter School Students In At Least 2 <sup>nd</sup> Year		All District Students	
	Percent	Number Tested	Percent	Number Tested
3	69	39	38	3,833
All	69	39	38	3,833

## ADDITIONAL EVIDENCE

Amber Kingsbridge students outperformed CSD 10 students in third grade by 30 %. In CSD 10 38 % of third graders were proficient while 68% of Amber students were proficient.

English Language Arts Performance of Charter School and Local District  
by Grade Level and School Year

Grade	Percent of Students Enrolled in at Least their Second Year Scoring at or Above Proficiency Compared to District Students					
	2016-17		2017-18		2018-19	
	Charter School	District	Charter School	District	Charter School	District
3	n/a	n/a	n/a	n/a	69	38
4	n/a	n/a	n/a	n/a	n/a	n/a
5	n/a	n/a	n/a	n/a	n/a	n/a
All	n/a	n/a	n/a	n/a	69	38

### Goal 1: Comparative Measure

Each year, the school will exceed its predicted level of performance on the state English language arts exam by an effect size of 0.3 or above (performing higher than expected to a meaningful degree) according to a regression analysis controlling for economically disadvantaged students among all public schools in New York State.

<sup>3</sup> Schools can acquire these data when the New York State Education Department releases its database containing grade level ELA and math test results for all schools and districts statewide. The NYSED announces the release of the data on its [News Release webpage](#).

## METHOD

The SUNY Charter Schools Institute (“Institute”) conducts a comparative performance analysis, which compares the school’s performance to that of demographically similar public schools statewide. The Institute uses a regression analysis to control for the percentage of economically disadvantaged students among all public schools in New York State. The Institute compares the school’s actual performance to the predicted performance of public schools with a similar concentration of economically disadvantaged students. The difference between the school’s actual and predicted performance, relative to other schools with similar economically disadvantaged statistics, produces an Effect Size. An Effect Size of 0.3, or performing higher than expected to a meaningful degree, is the requirement for achieving this measure.

Given the timing of the state’s release of economically disadvantaged data and the demands of the data analysis, the 2018-19 analysis is not yet available. This report contains 2017-18 results, the most recent Comparative Performance Analysis available.

## RESULTS AND EVALUATION

Amber Kingsbridge did not have any students eligible to take the New York State English language arts [ELA] examination during SY 2017-18 therefore, this comparative measure is not possible.

### 2017-18 English Language Arts Comparative Performance by Grade Level

Grade	Percent Economically Disadvantaged	Number Tested	Percent of Students at Levels 3&4		Difference between Actual and Predicted	Effect Size
			Actual	Predicted		
3	n/a	n/a	n/a	n/a	n/a	n/a
All	n/a	n/a	n/a	n/a	n/a	n/a

### School’s Overall Comparative Performance:

Not applicable for 2017-2018

### English Language Arts Comparative Performance by School Year

School Year	Grades	Percent Economically Disadvantaged	Number Tested	Actual	Predicted	Effect Size
2015-16	n/a	n/a	n/a	n/a	n/a	n/a
2016-17	n/a	n/a	n/a	n/a	n/a	n/a
2017-18	n/a	n/a	n/a	n/a	n/a	n/a

### Goal 1: Growth Measure<sup>4</sup>

Each year, under the state’s Growth Model, the school’s mean unadjusted growth percentile in English language arts for all tested students in grades 4-8 will be above the target of 50.

<sup>4</sup> See Guidelines for [Creating a SUNY Accountability Plan](#) for an explanation.

## METHOD

This measure examines the change in performance of the same group of students from one year to the next and the progress they are making in comparison to other students with the same score in the previous year. The analysis only includes students who took the state exam in 2017-18 and also have a state exam score from 2016-17 including students who were retained in the same grade. Students with the same 2016-17 score are ranked by their 2017-18 score and assigned a percentile based on their relative growth in performance (student growth percentile). Students' growth percentiles are aggregated school-wide to yield a school's mean growth percentile. In order for a school to perform above the target for this measure, it must have a mean growth percentile greater than 50.

Given the timing of the state's release of Growth Model data, the 2018-19 analysis is not yet available. This report contains 2017-18 results, the most recent Growth Model data available.<sup>5</sup>

## RESULTS AND EVALUATION

Amber Kingsbridge did not have any students eligible to take the New York State English language arts [ELA] examination during SY 2017-18 therefore, this comparative measure is not possible.

### 2017-18 English Language Arts Mean Growth Percentile by Grade Level

Grade	Mean Growth Percentile	
	School	Target
4	n/a	50.0
All	<u>n/a</u>	50.0

## ADDITIONAL EVIDENCE

Amber Kingsbridge did not have any students eligible to take the New York State English language arts [ELA] examination during SY 2017-18 therefore, this comparative measure is not possible.

### English Language Arts Mean Growth Percentile by Grade Level and School Year

Grade	Mean Growth Percentile			
	2015-16	2016-17	2017-18	Target
4	n/a	n/a	n/a	50.0
5	n/a	n/a	n/a	50.0
All	n/a	n/a	n/a	50.0

**Goal 1: Optional Measure:** Each year, grade level cohorts of students will reduce by one-half the gap between their average NCE in the previous Spring on the Terra Nova, a nationally-normed English language arts test, and an NCE of 50 (i.e. grade level) in the current Spring. If a grade level cohort exceeds an NCE of 50 in the previous year, the cohort is expected to show at least an increase in the current year.

<sup>5</sup> Schools can acquire these data from the NYSED's Business Portal: [portal.nysed.gov](http://portal.nysed.gov).

## METHOD

This measure will examine the change in performance of the same group of students from one year to the next and the progress they made towards the desirable outcome of grade level or an NCE of 50. Each grade level cohort consists of those students who took the same norm-referenced exam in 2017-18 and 2018-19. It includes students who repeated the grade. In addition, the school examines the aggregate of all cohorts to determine the growth of all students who took the exam in both years.

The norm referenced Terra Nova test was administered to grades Kindergarten to third in May, 2019. This is the third year the Terra Nova has been taken at Amber Kingsbridge.

## RESULTS

Grade	Cohort Size	Percent Performing At or Above NCE of 50			Target Achieved
		2017-18	Target	2018-19	
K	101	*	50	59	YES
1	103	68	50	71	YES
2	95	69	50	62	YES
3	41	66	50	81	YES
All	340	68	50	66	YES

## EVALUATION

Goal met. Students in all grades scored above the target of 50 NCE.

## ADDITIONAL EVIDENCE

This is the third year students at Amber Kingsbridge have taken the Terra Nova. All cohorts met the target.

Cohort Performance on the Terra Nova (ELA) Test by school year

School Year	Cohort met target?
2016-17	YES
2017-18	YES
2018-19	YES

## SUMMARY OF THE ENGLISH LANGUAGE ARTS GOAL

Amber Kingsbridge just completed its third operational year therefore, this is the first English Language Arts testing results for the school. The founding cohort was only 6 percentage points shy of the absolute measure. Amber Kingsbridge students outperformed the local school district CSD 10 by almost 30 points meeting the comparative measure. Amber Kingsbridge also met the absolute measure of performance index as set forth in this year's state MIP. Finally, in the optional Terra Nova assessment all students scored above the target of NCE 50.

Type	Measure	Outcome
Absolute	Each year, 75 percent of all tested students who are enrolled in at least their second year will perform at proficiency on the New York State English language arts exam for grades 3-8.	Not Achieved
Absolute	Each year, the school's aggregate PI on the state's English language arts exam will meet that year's state MIP as set forth in the state's ESSA accountability system.	Achieved
Comparative	Each year, the percent of all tested students who are enrolled in at least their second year and performing at proficiency on the state English language arts exam will be greater than that of students in the same tested grades in the school district of comparison.	Not Applicable
Comparative	Each year, the school will exceed its predicted level of performance on the state English language arts exam by an effect size of 0.3 or above (performing higher than expected to a meaningful degree) according to a regression analysis controlling for economically disadvantaged students among all public schools in New York State. (Using 2017-18 results.)	Not Applicable
Growth	Each year, under the state's Growth Model the school's mean unadjusted growth percentile in English language arts for all tested students in grades 4-8 will be above the target of 50. (Using 2017-18 results.)	Not Applicable
Optional	Each year, on a national norm-referenced assessment, all grade-level cohorts of students (in grades K-3) will reduce by one half the gap between their average NCE in the previous year and an NCE of 50 in the current year. If a grade-level cohort exceeds an NCE of 50 in the previous year, the cohort is expected to show a positive gain in the current year.	Achieved

## ACTION PLAN

In the coming year Houghton Mifflin replaced *Journey's* with *Into Reading*. *HMH Into Reading™* is differentiated by design to offer a balanced approach to literacy instruction, support teachers in developing a culture of learning and growth, and help all learners believe in the power of "I can." A comprehensive library of trade books serves as a connection to each module topic and bridges reading and writing instruction. Culturally relevant and ethnically diverse text sets build cross-disciplinary knowledge and serve as a springboard for writing and discussion. Scaffolding in the program ensures students receive the initial support and practice that sets them on the best path to independence.

The Phonics curriculum is Super Kids from Zaner- Bloser for Kindergarten - 2nd grade. Super Kids provides phonetic elements through engaging decodable literacy and informational texts. This curriculum prepares students to master the linguistic understanding required to develop into a fully literate individual.

The NWEA Measure of Academic Progress assessment [MAP] will no longer be used. Instead the i-Ready assessments will be conducted three times during the school year to measure student progress in all grades, K-4. *i-Ready* integrates powerful assessments and rich insights with effective and engaging instruction in reading and mathematics to address students' individual needs; it empowers teachers every day to make more informed instructional decisions and motivates students with access to their own personalized path to growth. The data from this assessment will be examined by the classroom teachers, instructional leadership, and the board. The data will serve to drive instructional practice and academic interventions

both in and outside the classroom. Academic Intervention will continue to be provided through the SETSS teacher, Title 1 teacher, ENL teacher, classroom teachers and teacher assistants and After School Tutoring.

Additional academic interventions will include the following strategies: conducting weekly grades team meetings that will foster working together on planning and assessment data analysis; scheduling common preparation periods amongst grade teams and content areas; emphasize classroom questioning that challenges students to demonstrate Higher Order Thinking skills, check understanding, and communicate depth of knowledge.

Professional development to the faculty is offered during Summer institute as well as throughout the school year. A professional development plan is designed that addresses individual teacher professional growth. The staff developer provides on-going, real time feedback to teachers daily to improve their instructional delivery.

## GOAL 2: MATHEMATICS

**Goal 2: Mathematics** All students at Amber Charter School II will become proficient in math and will make strong yearly progress toward mastery of mathematical skills.

### BACKGROUND

*Go Math!* from Houghton Mifflin Harcourt is the curriculum implemented at Amber Charter II. This curriculum has a strong alignment to the common core standards. The materials and instructional pacing are focused, the overviews and lessons promote coherence and opportunities for both fluency and deeper understanding. The materials are also comprehensive and easy to use. They provide the appropriate level and type of scaffolding, differentiation, intervention and support for a broad range of learners. In addition, response to intervention is embedded in the program to support diverse learners.

Professional development to the faculty was offered during Summer Institute as well as throughout the school year. A professional development plan is designed every school year to address the individual needs of each faculty member and ensure their professional growth.

The NWEA Measure of Academic Progress assessment [MAP] was used to measure student performance. The MAP was conducted three times during the school year to measure student progress in Literacy and math in all grades, K to 3. The data from this assessment was examined by the classroom teachers, instructional leadership, and the board. The data served to drive instructional practice and academic interventions. As a result of the MAP data, an after school tutoring program was initiated to support students who needed remediation.

Academic Intervention was provided through the SETSS teacher, Title One Teacher, baseline tests and item analysis, and after school tutoring to provide targeted remediation.

**Goal 2: Absolute Measure**

Each year, 75 percent of all tested students enrolled in at least their second year will perform at proficiency on the New York State mathematics examination for grades 3-8.

## METHOD

The school administered the New York State Testing Program mathematics assessment to students in third grade in April 2019. Each student’s raw score has been converted to a grade-specific scaled score and a performance level.

The table below summarizes participation information for this year’s test administration. The table indicates total enrollment and total number of students tested. It also provides a detailed breakdown of those students excluded from the exam. Note that this table includes all students according to grade level, even if they have not enrolled in at least their second year.

2018-19 State Mathematics Exam  
Number of Students Tested and Not Tested

Grade	Total Tested	Not Tested <sup>6</sup>				Total Enrolled
		IEP	ELL	Absent	Refused	
3	39	0	0	0	2	41
All	39	0	0	0	2	41

## RESULTS AND EVALUATION

These results are the first for Amber Kingsbridge for their founding cohort of students. The overall percent of students in at least their second year that achieved proficiency was 97%. The school exceeded the target measure by 22%.

Performance on 2018-19 State Mathematics Exam  
By All Students and Students Enrolled in At Least Their Second Year

Grades	All Students		Enrolled in at least their Second Year	
	Percent Proficient	Number Tested	Percent Proficient	Number Tested
3	97	39	97	39
All	97	39	97	39

### Goal 2: Absolute Measure

Each year, the school’s aggregate Performance Index (“PI”) on the state mathematics exam will meet that year’s state Measure of Interim Progress (“MIP”) set forth in the state’s ESSA accountability system.

<sup>6</sup> Students exempted from this exam according to their Individualized Education Program (IEP), because of English Language Learners (ELL) status, or absence for at least some part of the exam.

## METHOD

In New York State, ESSA school performance goals are met by showing that an absolute proportion of a school's students who have taken the mathematics test have scored at the partially proficient, or proficient and advanced performance levels (Levels 2 or 3 & 4). The percentage of students at each of these three levels is used to calculate a PI and determine if the school has met the MIP set each year by the state's ESSA accountability system. To achieve this measure, all tested students must have a PI value that equals or exceeds the state's 2018-19 mathematics MIP for all students of 107. The PI is the sum of the percent of students in all tested grades combined scoring at Level 2, plus two times the percent of students scoring at Level 3, plus two-and-a-half times the percent of students scoring at Level 4. Thus, the highest possible PI is 250.

## RESULTS AND EVALUATION

In level 3 and 4 a total of 98% of Amber students tested at performance level. In Level 2 a total of 3% of Amber students scored and none scored at level 1. Amber Kingsbridge PI is 230 which exceeds the state's 2018-19 Mathematics MIP of 107 by 123.

Mathematics 2017-18 Performance Level Index (PI)				
Number in Cohort	Percent of Students at Each Performance Level			
	Level 1	Level 2	Level 3	Level 4
	0	12	14	24

PI	=	3	+	36	+	62	=	101
				36	+	62	=	98
					+	(.5)*31	=	31
						PI	=	230

### Goal 2: Comparative Measure

Each year, the percent of all tested students who are enrolled in at least their second year and performing at proficiency on the state mathematics exam will be greater than that of all students in the same tested grades in the school district of comparison.

## METHOD

A school compares the performance of tested students enrolled in at least their second year to that of all tested students in the public school district of comparison. Comparisons are between the results for each grade in which the school had tested students in at least their second year at the school and the total result for all students at the corresponding grades in the school district.<sup>7</sup>

## RESULTS AND EVALUATION

Goal met. Amber Kingsbridge outperformed CSD 10 by 62% in third grade.

### 2018-19 State Mathematics Exam

<sup>7</sup> Schools can acquire these data when the New York State Education Department releases its database containing grade level ELA and math test results for all schools and districts statewide. The NYSED announces the release of the data on its [News Release webpage](#).

## Charter School and District Performance by Grade Level

Grade	Percent of Students at or Above Proficiency			
	Charter School Students In At Least 2 <sup>nd</sup> Year		All District Students	
	Percent	Number Tested	Percent	Number Tested
3	97	39	35	3,923
All	<b>97</b>	39	<b>35</b>	3,923

## ADDITIONAL EVIDENCE

### Mathematics Performance of Charter School and Local District by Grade Level and School Year

Grade	Percent of Students Enrolled in at Least their Second Year Who Are at Proficiency Compared to Local District Students					
	2016-17		2017-18		2018-19	
	Charter School	District	Charter School	District	Charter School	District
3	n/a	n/a	n/a	n/a	97	35
4	n/a	n/a	n/a	n/a	n/a	n/a
5	n/a	n/a	n/a	n/a	n/a	n/a
All	n/a	n/a	n/a	n/a	97	35

### Goal 2: Comparative Measure

Each year, the school will exceed its predicted level of performance on the state mathematics exam by an Effect Size of 0.3 or above (performing higher than expected to a meaningful degree) according to a regression analysis controlling for economically disadvantaged students among all public schools in New York State.

## METHOD

The Institute conducts a Comparative Performance Analysis, which compares the school's performance to that of demographically similar public schools statewide. The Institute uses a regression analysis to control for the percentage of economically disadvantaged students among all public schools in New York State. The Institute compares the school's actual performance to the predicted performance of public schools with a similar concentration of economically disadvantaged students. The difference between the school's actual and predicted performance, relative to other schools with similar economically disadvantaged statistics, produces an Effect Size. An Effect Size of 0.3, or performing higher than expected to a meaningful degree, is the requirement for achieving this measure.

Given the timing of the state's release of economically disadvantaged data and the demands of the data analysis, the 2017-18 analysis is not yet available. This report contains 2017-18 results, the most recent Comparative Performance Analysis available.

## RESULTS AND EVALUATION

Amber Kingsbridge did not have any students eligible to take the New York State Mathematics examination during SY 2017-18 therefore, this comparative measure is not possible.

### 2017-18 Mathematics Comparative Performance by Grade Level

Grade	Percent Economically Disadvantaged	Number Tested	Percent of Students at Levels 3&4		Difference between Actual and Predicted	Effect Size
			Actual	Predicted		
3						
4						
5						
6						
7						
8						
All						

#### School's Overall Comparative Performance:

Not Applicable

## ADDITIONAL EVIDENCE

Amber Kingsbridge did not have any students eligible to take the New York State Mathematics examination during SY 2017-18 therefore, this comparative measure is not possible.

### Mathematics Comparative Performance by School Year

School Year	Grades	Percent Economically Disadvantaged	Number Tested	Actual	Predicted	Effect Size
2015-16						n/a
2016-17						n/a
2017-18						n/a

### Goal 2: Growth Measure<sup>8</sup>

Each year, under the state's Growth Model, the school's mean unadjusted growth percentile in mathematics for all tested students in grades 4-8 will be above the target of 50.

## METHOD

This measure examines the change in performance of the same group of students from one year to the next and the progress they are making in comparison to other students with the same score in the previous year. The analysis only includes students who took the state exam in 2017-18 and also

<sup>8</sup> See Guidelines for [Creating a SUNY Accountability Plan](#) for an explanation.

have a state exam score in 2016-17 including students who were retained in the same grade. Students with the same 2016-17 scores are ranked by their 2017-18 scores and assigned a percentile based on their relative growth in performance (student growth percentile). Students' growth percentiles are aggregated school-wide to yield a school's mean growth percentile. In order for a school to meet the measure, the school would have to achieve a mean growth percentile above the target of 50.

Given the timing of the state's release of Growth Model data, the 2018-19 analysis is not yet available. This report contains 2017-18 results, the most recent Growth Model data available.<sup>9</sup>

## RESULTS AND EVALUATION

Amber Kingsbridge did not have any students eligible to take the New York State Mathematics examination during SY 2017-18 therefore, this comparative measure is not possible.

2017-18 Mathematics Mean Growth Percentile by Grade Level

Grade	Mean Growth Percentile	
	School	Target
4	n/a	50.0
5		50.0
6		50.0
7		50.0
8		50.0
All	<u>n/a</u>	50.0

**Goal 1: Optional Measure:** Each year, grade level cohorts of students will reduce by one-half the gap between their average NCE in the previous Spring on the Terra Nova, a nationally-normed English language arts test, and an NCE of 50 (i.e. grade level) in the current Spring. If a grade level cohort exceeds an NCE of 50 in the previous year, the cohort is expected to show at least an increase in the current year.

## METHOD

This measure examines the change in performance of the same group of students from one year to the next and the progress they made towards the desirable outcome of grade level or an NCE of 50. Each grade level cohort consists of those students who took the same norm-referenced exam in 2017-18 and 2018-19. It includes students who repeated the grade. In addition, the school examines the aggregate of all cohorts to determine the growth of all students who took the exam in both years.

## RESULTS

The norm referenced Terra Nova test was administered to grades Kindergarten through Third in May, 2019. This is the third cohort that has taken the Terra Nova for Amber Kingsbridge.

<sup>9</sup> Schools can acquire these data from the NYSED's business portal: [portal.nysed.gov](http://portal.nysed.gov).

Cohort Growth on Terra Nova (Math) Test from Spring 2018 to Spring 2019

Grade	Cohort Size	Percent Performing At or Above NCE of 50			Target Achieved
		2017-18	Target	2018-19	
K	101	*	50	59	YES
1	103	89	50	71	YES
2	95	69	50	62	YES
3	41	70	50	80	YES
All	340	77	50	68	YES

EVALUATION

All students in Kindergarten through third grade scored above the target of 50 NCE.

ADDITIONAL EVIDENCE

For the third year in row Amber Kingsbridge students in grades Kindergarten to third grades scored above the target on the Terra Nova exams.

Cohort Performance on the Terra Nova (Math) Test by School Year

School Year	Cohort met target?
2016-17	YES
2017-18	YES
2018-19	YES

SUMMARY OF THE MATHEMATICS GOAL

Amber Kingsbridge is in its third operational year therefore, it was the first testing year with the New York State Mathematics testing program. The third grade exceeded the absolute measure of 75 % of students at proficiency in mathematics. Amber Kingsbridge exceeded the absolute measure of the Performance Index. The comparative measure with the local district 10 was also achieved. The effect size measure could not be determined because there was no test scores last year for this measure. The optional measure with the Terra Nova was achieved with all students scoring above the target NCE.

Type	Measure	Outcome
Absolute	Each year, 75 percent of all tested students who are enrolled in at least their second year will perform at proficiency on the New York State mathematics exam for grades 3-8.	Achieved
Absolute	Each year, the school’s aggregate PI on the state’s English language arts exam will meet that year’s state MIP as set forth in the state’s ESSA accountability system.	Achieved
Comparative	Each year, the percent of all tested students who are enrolled in at least their second year and performing at proficiency on the state mathematics exam will be greater than that of students in the same tested grades in the school district of comparison.	Achieved
Comparative	Each year, the school will exceed its predicted level of performance on the state mathematics exam by an Effect Size of 0.3 or above (performing	Not Applicable

	higher than expected to a meaningful degree) according to a regression analysis controlling for economically disadvantaged students among all public schools in New York State. (Using 2017-18 results.)	
<b>Growth</b>	Each year, under the state’s Growth Model the school’s mean unadjusted growth percentile in mathematics for all tested students in grades 4-8 will be above the target of 50. (Using the 2017-18 results.)	<b>Not Applicable</b>
<b>Optional</b>	Each year, on a national norm-referenced assessment, all grade-level cohorts of students (in grades K-3) will reduce by one half the gap between their average NCE in the previous year and an NCE of 50 in the current year. If a grade-level cohort exceeds an NCE of 50 in the previous year, the cohort is expected to show a positive gain in the current year.	<b>Achieved</b>

**ACTION PLAN**

*Go Math!* from Houghton Mifflin Harcourt is the curriculum implemented at Amber Kingsbridge. In the coming year Houghton Mifflin is rolling out a new math curriculum titled, *Into Math*, which will replace *Go Math!* *Into Math* will be used in the coming year at Kingsbridge. This curriculum has a strong alignment to the common core standards. It is a K-8 math solution, HMH *Into Math* helps students to learn the why behind the how with mathematics. The materials and instructional pacing are focused, the overviews and lessons promote coherence and opportunities for both fluency and deeper understanding. They provide the appropriate level and type of scaffolding, differentiation, intervention and support for a broad range of learners. In addition, response to intervention is embedded in the program to support diverse learners.

Professional development to the faculty is offered during Summer institute as well as throughout the school year. A professional development plan is designed that addresses individual teacher professional growth.

The NWEA Measure of Academic Progress assessment [MAP] will not be used in the coming year. Instead i-Ready assessments will be used as the interim assessments. I-Ready will be conducted three times during the school year to measure student progress in all grades, K-2. The data from this assessment will be examined by the classroom teachers, instructional leadership, and the board. The data will serve to drive instructional practice and academic interventions both in and outside the classroom. Academic Intervention will continue to be provided through the SETTS teacher, ENL teacher, classroom teachers and teacher assistants and After School Tutoring.

Additional academic interventions will be the following strategies: conducting weekly grades team meetings that will foster working together on planning and assessment data analysis; scheduling common preparation periods amongst grade teams and content areas; emphasize classroom questioning that challenges students to demonstrate Higher Order Thinking skills, check understanding, and communicate depth of knowledge.

## GOAL 3: SCIENCE

**Goal 3: Science** All students at Amber Charter II will become proficient in science and will make strong yearly progress toward mastery of scientific skills.

### BACKGROUND

The science curriculum from McGraw Hill implemented at Amber Charter II, Inspire Science, is closely aligned with the New York State common core standards and the new NYS Science Standards. In Science students develop a foundational understanding of science at an early age through conceptual learning and hands-on activities/class experiments.

Inspire Science from McGraw Hill offers multiple inquiry activities and investigations at the module and lesson levels. Hands-on activities and performance tasks provide students the opportunity to expand content knowledge and demonstrate skills in science and engineering. Deeper conceptual understanding of science and engineering is also supported through digital simulations and game-based learning.

Inspire Science was designed to empower students to develop the critical thinking skills needed to address real-world problems. It addresses such current issues as next-generation smart-phone, breakthroughs in sustainable energy and advancing medical science. Through these issues students have practice in addressing challenges and developing solutions.

### Goal 3: Absolute Measure

Each year, 75 percent of all tested students enrolled in at least their second year will perform at or above proficiency on the New York State science examination.

### METHOD

The school did not administered the New York State Testing Program science assessment to students in 4<sup>th</sup> grade in spring 2019 because it does not have a 4<sup>th</sup> grade cohort yet. . The school converted each student's raw score to a performance level and a grade-specific scaled score. The criterion for success on this measure requires students enrolled in at least their second year to score at proficiency.

### RESULTS AND EVALUATION

Amber Kingsbridge did not have any students eligible to take the New York State Science examination during SY 2018-19 therefore, all NYS Science exam tables cannot be completed.

Charter School Performance on 2018-19 State Science Exam  
By All Students and Students Enrolled in At Least Their Second Year

Grade	Percent of Students at Proficiency of Students in At Least 2 <sup>nd</sup> Year	
	Percent Proficient	Number Tested
4		
8		
All	n/a	n/a

### Science Performance by Grade Level and School Year

Grade	Percent of Students Enrolled in At Least Their Second Year at Proficiency					
	2016-17		2017-18		2018-19	
	Percent Proficient	Number Tested	Percent	Number Tested	Percent Proficient	Number Tested
4						
8						
All	n/a	n/a	n/a	n/a	n/a	n/a

#### Goal 3: Comparative Measure

Each year, the percent of all tested students enrolled in at least their second year and performing at proficiency on the state science exam will be greater than that of all students in the same tested grades in the school district of comparison.

#### METHOD

The school compares tested students enrolled in at least their second year to all tested students in the public school district of comparison. Comparisons are between the results for each grade in which the school had tested students in at least their second year and the results for the respective grades in the school district of comparison. Given the timing of the state’s release of district science data, the 2018-19 comparative data may not yet be available. If not, schools should report comparison to the district’s **2017-18** data.

#### RESULTS AND EVALUATION

Amber Kingsbridge did not have any students eligible to take the New York State Science examination during SY 2018-19 therefore, all NYS Science exam tables cannot be completed.

### 2018-19 State Science Exam Charter School and District Performance by Grade Level

Grade	Percent of Students at Proficiency			
	Charter School Students In At Least 2 <sup>nd</sup> Year		All District Students <sup>10</sup>	
	Percent Proficient	Number Tested	Percent Proficient	Number Tested
4				
8				
All	n/a	n/a	n/a	n/a

<sup>10</sup> This table uses the prior year’s results as 2018-19 district science scores are not yet available.

## SUMMARY OF THE SCIENCE GOAL

Amber Kingsbridge did not have any students eligible to take the New York State Science examination during SY 2018-19 therefore, all NYS Science exam tables cannot be completed.

Type	Measure	Outcome
Absolute	Each year, 75 percent of all tested students enrolled in at least their second year will perform at or above proficiency on the New York State examination.	Not Applicable
Comparative	Each year, the percent of all tested students enrolled in at least their second year and performing at proficiency on the state exam will be greater than that of all students in the same tested grades in the school district of comparison.	Not Applicable

## ACTION PLAN

*Inspire Science* from McGraw Hill, is the curriculum used for science instruction at Amber Kingsbridge. *Inspire Science* is closely aligned with the New York State common core standards and the new NYS Science Standards. In science students develop a foundational understanding of science at an early age through conceptual learning and hands-on activities/class experiments.

Professional development to the faculty is offered during Summer Institute as well as throughout the school year. A professional development plan is designed that addresses individual teacher professional growth.

In the coming year, Amber Kingsbridge will have the first cohort of fourth graders who will take the New York State Science Exam. To prepare the students to take this test and perform well *Ready* materials will be used. Students will learn testing strategies, conduct experiments and practice testing tips

## GOAL 4: ESSA

Goal 4: ESSA Amber Kingsbridge will be found in good standing.

### Goal 4: Absolute Measure

Under the state’s ESSA accountability system, the school is in good standing: the state has not identified the school for comprehensive or targeted improvement.

### METHOD

Because *all* students are expected to meet the state's performance standards, the federal statute stipulates that various sub-populations and demographic categories of students among all tested students must meet the state standard in and of themselves aside from the overall school results. As New York State, like all states, is required to establish a specific system for making these determinations for its public schools, charter schools do not have latitude in establishing their own performance levels or criteria of success for meeting the ESSA accountability requirements. Each year, the state issues School Report Cards that indicate a school’s status under the state accountability system.

### RESULTS AND EVALUATION

Amber Kingsbridge is in good standing.

### ADDITIONAL EVIDENCE

Amber Kingsbridge has been in good standing throughout the school’s charter period.

Accountability Status by Year

Year	Status
2016-17	Good Standing
2017-18	Good Standing
2018-19	Good Standing

## APPENDIX A: OPTIONAL GOALS

The following section contains a Parent Satisfaction optional goal, as well as examples of possible optional measures.

### Goal S: Parent Satisfaction

Parent Satisfaction: **Amber will maintain strong enrollment and strong parent interest.**

### METHOD

In the spring of 2019 the NYC DOE learning environment survey was distributed to all parents at Amber.

### RESULTS

The response rate this year was 100%. The parent satisfaction on key survey items was very high.

#### 2017-18 Parent Satisfaction Survey Response Rate

Number of Responses	Number of Families	Response Rate
310	341	91%

#### 2017-18 Parent Satisfaction on Key Survey Results

Item	Rating 2018-19	Rating 2017-18	Rating 2016-17
Rigorous Instruction	3.28	4.18	4.11
Supportive Environment	*	3.98	4.67
Collaborative Teachers	3.90	4.33	4.87
Effective School Leadership	3.74	4.20	4.35
Strong Family- Community Ties	4.37	4.00	3.00
Trust	3.68	4.25	4.25

\*RATING WAS NOT PROVIDED FOR THIS CATEGORY.

### EVALUATION

Goal met. Every area was above 3.00 in parent satisfaction with the school. It is gratifying to see that the parents trust and are satisfied with the school. The results of the above table clearly indicate that over two-thirds of our parents are satisfied with the school.

The noticeable drop in parents' perception of rigorous instruction may indicate that the school has not adequately informed them of all the instructional strategies in place and the high

## 2018-19 ACCOUNTABILITY PLAN PROGRESS REPORT

expectations placed on the students. This will be addresses in the coming year by increasing opportunities to communicate with parents on these areas and receive any feedback.

### Goal S: Absolute Measure

Each year, 90 percent of all students enrolled during the course of the year return the following September.

### METHOD

The final enrollment number of the 2017-18 school year is taken and compared to the total number of students who returned in September, 2018 to determine the retention rate.

### RESULTS

The full enrollment for Amber Kingsbridge in its second operational year was 254 in September, 2018. Of these students, 215 were returning students resulting in a retention rate of 85%.

2018-19 Student Retention Rate

2017-18 Enrollment	Number of Students Who Graduated in 2017-18	Number of Students Who Returned in 2018-19	Retention Rate 2018-18 Re-enrollment ÷ (2017-18 Enrollment – Graduates)
254	0	215	85%

### EVALUATION

Goal not met. Yet, a retention rate of 85% is only 5% away from the goal of 90%. This is a strong indicator of parent satisfaction and interest since it is an increase of 8% from the previous year. This increase is a testament that Amber Kingsbridge has established strong ties with families and maintained parent engagement.

### ADDITIONAL EVIDENCE

Year	Retention Rate
2016-17	n/a
2017-18	77%
2018-19	85%

### Goal S: Absolute Measure

Each year the school will have a daily attendance rate of at least 95 percent.

### METHOD

Amber Kingsbridge uses PowerSchool student data management software to keep records of student attendance as well as other pertinent student demographics.

# 2018-19 ACCOUNTABILITY PLAN PROGRESS REPORT

## RESULTS

In the third year of operation, Amber Kingsbridge reached 95% attendance rate.

### 2018-19 Attendance

Grade	Average Daily Attendance Rate
K	94%
1	94%
2	95%
3	95%
Overall	<b>95%</b>

## EVALUATION

Amber Kingsbridge in its third year of operation met the goal of 95% attendance rate.

## ADDITIONAL EVIDENCE

Year	Average Daily Attendance Rate
2016-17	95%
2017-18	94%
2018-19	95%

### Legal Compliance

**Goal: Amber Kingsbridge will be in legal compliance**

#### **1. Measure:**

**Each year, the school will generally and substantially comply with all applicable laws, rules and regulations, including, but not limited to, the New York Charter Schools Act, the New York Freedom of Information Law, the New York Open Meetings Law, the federal Individuals with Disabilities Education Act, and federal Family Educational Rights and Privacy Act, and the provisions of its by-laws and charter.**

Amber Kingsbridge has complied with all federal, state, and municipal rules and regulations. Amber Kingsbridge has posted meeting dates, time, and location on its web site, in mailings to parents, and staff have participated in appropriate workshops (e.g., Individuals with Disability Education Act training) to ensure compliance with all applicable laws, rules, and regulations. We received two requests under the New York Freedom of Information Law (FOIL).

#### **Measure:**

**Each year, the school will have in place and maintain effective systems, policies, procedures and other controls for ensuring that legal and charter requirements are met.**

Amber Kingsbridge has established, and refined effective systems, policies, and procedures ensuring that all legal and charter requirements are met. Amber board members meet monthly, document all board meetings, and take an active role in creating and enforcing policies.

**Measure:**

**Each year the school will maintain a relationship with independent legal counsel that reviews relevant policies, documents, incidents and makes recommendations as needed, and in proportion to the legal expertise on the board of trustees, if any.**

Amber Kingsbridge has maintained a relationship with independent legal counsel Michael Stolper, Esq. Mr. Stolper and his firm have contributed many hours *pro bono* in reviewing relevant policies, documents, incidents and have designed and made recommendations as needed. Mr. Stolper serves as counsel to the board.

**Fiscal Soundness**

**Goal: Amber Kingsbridge will make sound decisions, effective, and responsible use of financial resources to maximize student learning.**

**Measure—Budgeting: Each year, the school will operate on a balanced budget meaning actual revenues will equal or exceed actual expenses.**

Monthly, Amber's fiscal office produces financial statements for the current fiscal year. The financial statements are reviewed by the board treasurer and additional members of the board who serve on the finance committee. The financial statements are filed quarterly with the Charter Schools Institute.

In the year ending June 30, 2019 representing the 2018-19 fiscal and school year, Amber Charter Schools Education Corporation demonstrates a balance between resources and expenses in their unaudited financial statements. Total revenue for 2018-2019 was \$15,819,181 with total expenses at \$13,899,873. The resulting \$1,919,308 was added to our net assets. Net assets include revenue that will support operations and expansion in the subsequent fiscal year.

Amber continues to abide by GAAP, engages an external auditing firm to review its books, materials, resources, and procedures. An audit was conducted, completed and approved in 2018. This audit was delivered to the Charter School Institute.

**Measure—Financial Condition:**

**Beginning with the school's first operating year, at the end of each fiscal year, unrestricted net assets will be equal to or exceed two percent of the school's operating budget for the upcoming year.**

Amber's unrestricted net assets were equal to two percent of the school's operating budget for the upcoming year.

**Measure—Internal Controls and Compliance**

**Each year the school will take corrective action, if needed, in a timely manner to address any internal control or compliance deficiencies identified by its external auditor, SED, or the Institute.**

No corrective actions were needed to address internal controls or compliance deficiency.





# Entry 4 Expenditures per Child

Created: 07/30/2019 • Last updated: 08/01/2019

## AMBER CHARTER SCHOOL KINGSBRIDGE Section Heading

### Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

### 1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2018-19 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

**Note:** *The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:* [Audit Guide](#) available within the portal or on the NYSED website

at: <http://www.p12.nysed.gov/psc/regentsoversightplan/otherdocuments/auditguide2018.pdf>.

Line 1: Total Expenditures	6103700
Line 2: Year End FTE student enrollment	348
Line 3: Divide Line 1 by Line 2	17556

## 2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2018 19 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

### Notes:

***The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:***

***<http://www.p12.nysed.gov/psc/AuditGuide.html>.***

**Employee benefit costs or expenditures should not be reported in the above calculations.**

Line 1: Relevant Personnel Services Cost (Row)	549389
Line 2: Management and General Cost (Column)	469738
Line 3: Sum of Line 1 and Line 2	1019126
Line 5: Divide Line 3 by the Year End FTE student enrollment	2931

***Thank you.***

**AMBER CHARTER SCHOOLS AND AFFILIATES**

**NEW YORK, NEW YORK**

**AUDITED CONSOLIDATED FINANCIAL STATEMENTS**

**OTHER FINANCIAL INFORMATION**

**AND**

**INDEPENDENT AUDITOR'S REPORTS**

**JUNE 30, 2019**

**(With Comparative Totals for 2018)**

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## INDEPENDENT AUDITOR'S REPORT

Board of Trustees  
Amber Charter Schools and Affiliates

### **Report on the Consolidated Financial Statements**

We have audited the accompanying consolidated financial statements of Amber Charter Schools and Affiliates, which comprise the consolidated statement of financial position as of June 30, 2019, and the related consolidated statements of activities and changes in net assets, functional expenses and cash flows for the year then ended, and the related notes to the consolidated financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Organization's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Opinion**

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of Amber Charter Schools and Affiliates as of June 30, 2019, and the changes in their net assets and their cash flows for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

**Report on Summarized Comparative Information**

We previously audited Amber Charter Schools and Affiliates' June 30, 2018 financial statements, and we expressed an unmodified opinion on those audited consolidated financial statements in our report dated October 24, 2018. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2018 is consistent, in all material respects, with the audited consolidated financial statements from which it has been derived.

**Other Report Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated October 22, 2019 on our consideration of Amber Charter Schools and Affiliates' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Amber Charter Schools and Affiliates' internal control over financial reporting and compliance.

*Mengel, Metzger, Barw & Co. LLP*

Rochester, New York  
October 22, 2019

AMBER CHARTER SCHOOLS AND AFFILIATES  
CONSOLIDATED STATEMENT OF FINANCIAL POSITION

JUNE 30, 2019  
(With Comparative Totals for 2018)

<u>ASSETS</u>	June 30,	
	2019	2018
<u>CURRENT ASSETS</u>		
Cash	\$ 7,387,027	\$ 4,593,499
Grants and contracts receivable	463,251	514,931
Other receivables	31,402	331,608
Prepaid expenses	93,596	24,618
TOTAL CURRENT ASSETS	7,975,276	5,464,656
<u>PROPERTY AND EQUIPMENT, net</u>	3,963,703	4,022,746
<u>OTHER ASSETS</u>		
Security deposits	72,878	73,608
Cash in escrow	152,046	-
	224,924	73,608
TOTAL ASSETS	\$ 12,163,903	\$ 9,561,010
<u>LIABILITIES AND NET ASSETS</u>		
<u>CURRENT LIABILITIES</u>		
Current maturities of long-term debt	\$ 70,081	\$ 65,983
Accounts payable and accrued expenses	217,328	203,747
Accrued payroll and benefits	1,155,562	1,075,598
Deferred revenue	7,653	8,353
TOTAL CURRENT LIABILITIES	1,450,624	1,353,681
<u>OTHER LIABILITIES</u>		
Long-term debt, net of unamortized debt issuance costs of \$75,859 and \$80,194, respectively	1,967,023	2,032,769
Deferred lease liability	548,460	301,178
	2,515,483	2,333,947
TOTAL LIABILITIES	3,966,107	3,687,628
<u>NET ASSETS, without donor restrictions</u>	8,197,796	5,873,382
TOTAL LIABILITIES AND NET ASSETS	\$ 12,163,903	\$ 9,561,010

The accompanying notes are an integral part of the consolidated financial statements.

AMBER CHARTER SCHOOLS AND AFFILIATES

CONSOLIDATED STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

YEAR ENDED JUNE 30, 2019  
 (With Comparative Totals for 2018)

	Year ended June 30,	
	2019	2018
Revenue, gains and other support:		
Public school district:		
Resident student enrollment	\$ 13,611,908	\$ 11,171,646
Students with disabilities	10,164	112,212
Grants and contracts:		
State and local	66,846	73,128
Federal - Title and IDEA	576,420	535,276
Federal - other	19,872	47,714
Food service / Child nutrition program	426,096	399,604
NYC DOE Rental Assistance	931,350	825,914
After school program	154,008	158,973
	<b>TOTAL REVENUE, GAINS AND OTHER SUPPORT</b>	<b>15,796,664</b>
Expenses:		
Program:		
Regular education	9,685,406	10,148,478
Special education	1,864,252	515,804
	<b>TOTAL PROGRAM EXPENSES</b>	<b>11,549,658</b>
Management and general	2,298,170	2,134,531
Fundraising and special events	117,386	44,784
	<b>TOTAL OPERATING EXPENSES</b>	<b>13,965,214</b>
	<b>SURPLUS FROM SCHOOL OPERATIONS</b>	<b>1,831,450</b>
Support and other revenue:		
Contributions		
Foundations	11,800	6,436
Individuals	25,178	11,358
Corporations	44,848	1,229
In-kind	49,541	60,000
Fundraising	313,509	169,582
Investment income	18,284	12,125
Rental income	-	11,400
Miscellaneous income	29,804	5,453
	<b>TOTAL SUPPORT AND OTHER REVENUE</b>	<b>492,964</b>
	<b>CHANGE IN NET ASSETS</b>	<b>2,324,414</b>
Net assets without donor restrictions at beginning of year	5,873,382	5,114,929
<b>NET ASSETS WITHOUT DONOR RESTRICTIONS AT END OF YEAR</b>	<b>\$ 8,197,796</b>	<b>\$ 5,873,382</b>

The accompanying notes are an integral part of the consolidated financial statements.

AMBER CHARTER SCHOOLS AND AFFILIATES

CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2019  
(With Comparative Totals for 2018)

	Year ended June 30,								
	2019							2018	
	No. of Positions	Program Services			Supporting Services			Total	Total
Regular Education		Special Education	Sub-total	Management and general	Fundraising and special events	Sub-total			
Personnel Services Costs:									
Administrative staff personnel	24	\$ 289,133	\$ 44,504	\$ 333,637	\$ 1,334,549	\$ -	\$ 1,334,549	\$ 1,668,186	\$ 1,438,786
Instructional personnel	81	3,816,429	876,748	4,693,177	-	-	-	4,693,177	4,125,689
Non-instructional personnel	6	734,324	110,488	844,812	-	-	-	844,812	878,706
Total salaries and staff	111	4,839,886	1,031,740	5,871,626	1,334,549	-	1,334,549	7,206,175	6,443,181
Fringe benefits and payroll taxes		1,378,220	293,893	1,672,113	380,032	-	380,032	2,052,145	1,954,145
Retirement		159,763	34,592	194,355	44,064	-	44,064	238,419	219,116
Professional development		117,703	18,349	136,052	-	-	-	136,052	110,903
Legal services		-	-	-	12,104	-	12,104	12,104	15,732
Accounting / Audit		-	-	-	36,115	-	36,115	36,115	33,106
Professional services		755,121	150,484	905,605	146,352	58,841	205,193	1,110,798	728,142
Student and staff recruitment		46,510	9,560	56,070	9,065	-	9,065	65,135	49,357
Supplies / Materials		258,904	41,837	300,741	-	-	-	300,741	199,326
Office expenses		20,115	3,113	23,228	92,914	1,332	94,246	117,474	129,039
Food service		367,531	37,661	405,192	-	-	-	405,192	395,674
Student services		50,669	5,328	55,997	-	-	-	55,997	46,041
Insurance		67,888	14,976	82,864	19,464	-	19,464	102,328	80,797
Building and Land Rent / Lease		968,310	105,814	1,074,124	119,347	-	119,347	1,193,471	1,311,473
Utilities		130,849	26,982	157,831	36,061	-	36,061	193,892	211,965
Non-capitalized equipment and furnishings		2,860	465	3,325	370	-	370	3,695	1,622
Technology		41,935	6,642	48,577	5,397	-	5,397	53,974	101,218
Repairs and maintenance		87,264	15,173	102,437	11,382	-	11,382	113,819	78,355
Depreciation and amortization		197,879	32,586	230,465	25,607	-	25,607	256,072	420,419
Interest expense		101,494	19,229	120,723	13,414	-	13,414	134,137	137,995
Other		92,505	15,828	108,333	12,033	57,113	69,146	177,479	175,991
		<u>\$ 9,685,406</u>	<u>\$ 1,864,252</u>	<u>\$ 11,549,658</u>	<u>\$ 2,298,270</u>	<u>\$ 117,286</u>	<u>\$ 2,415,556</u>	<u>\$ 13,965,214</u>	<u>\$ 12,843,597</u>

The accompanying notes are an integral part of the consolidated financial statements.

AMBER CHARTER SCHOOLS AND AFFILIATES

CONSOLIDATED STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2019  
(With Comparative Totals for 2018)

	<u>Year ended June 30,</u>	
	<u>2019</u>	<u>2018</u>
<u>CASH FLOWS - OPERATING ACTIVITIES</u>		
Change in net assets	\$ 2,324,414	\$ 758,453
Adjustments to reconcile change in net assets to net cash provided from operating activities:		
Depreciation and amortization	256,072	420,419
Amortization of debt issuance costs included in interest expense	4,335	4,335
Write-off of loan closing costs	-	72,145
Bad debt expense	53,703	13,270
Changes in certain assets and liabilities affecting operations:		
Grants and contracts receivable	51,680	1,305
Other receivables	246,503	(43,412)
Prepaid expenses	(68,978)	(1,016)
Security deposits	730	26,840
Accounts payable and accrued expenses	13,581	(161,520)
Accrued payroll and benefits	79,964	142,925
Deferred revenue	(700)	(1,942)
Deferred lease liability	<u>247,282</u>	<u>301,178</u>
NET CASH PROVIDED FROM OPERATING ACTIVITIES	3,208,586	1,532,980
<u>CASH FLOWS - INVESTING ACTIVITIES</u>		
Additions to property and equipment	(197,029)	(244,099)
Change in cash in escrow	<u>(152,046)</u>	<u>-</u>
NET CASH USED FOR INVESTING ACTIVITIES	(349,075)	(244,099)
<u>CASH FLOWS - FINANCING ACTIVITIES</u>		
Repayment of long-term debt	<u>(65,983)</u>	<u>(62,126)</u>
NET CASH USED FOR FINANCING ACTIVITIES	<u>(65,983)</u>	<u>(62,126)</u>
NET INCREASE IN CASH	2,793,528	1,226,755
Cash at beginning of year	<u>4,593,499</u>	<u>3,366,744</u>
CASH AT END OF YEAR	<u>\$ 7,387,027</u>	<u>\$ 4,593,499</u>

AMBER CHARTER SCHOOLS AND AFFILIATES  
CONSOLIDATED STATEMENT OF CASH FLOWS, Cont'd

YEAR ENDED JUNE 30, 2019  
(With Comparative Totals for 2018)

<u>SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION</u>	<u>Year ended June 30,</u>	
	<u>2019</u>	<u>2018</u>
Interest paid	<u>\$ 129,802</u>	<u>\$ 133,660</u>

The accompanying notes are an integral part of the consolidated financial statements.

## AMBER CHARTER SCHOOLS AND AFFILIATES

### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

JUNE 30, 2019

(With Comparative Totals for 2018)

#### NOTE A: THE ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

##### The Organization

Amber Charter Schools is an education corporation that has authority to operate the Charter Schools as described below. Founded by Community Association of Progressive Dominicans/Asociación Comunal de Dominicanos Progresistas, Amber was the first charter school in New York City created by a community-based organization. Amber's mission is to provide its students with an academically rigorous and well-rounded education, along with strong character development, that will enable them to prosper in future endeavors. To fulfill this mission, Amber provides students with the ability to demonstrate proficiency and/or distinction in all New York State Learning Standards. Amber's funding is primarily from per-student funding provided by New York City; additionally, Amber receives government grants and contracts and private contributions. In June 2019, Amber Charter School changed its name to Amber Charter Schools.

Amber East Harlem ("East Harlem") operates in the borough of Manhattan, New York. On April 4, 2000, the Board of Regents of the University of the State of New York granted East Harlem a provisional charter valid for a term of five years and renewable upon expiration. East Harlem obtained a renewal through June 30, 2025.

Amber Kingsbridge ("Kingsbridge") operates in the borough of Bronx, New York. In August 2014, the Board of Regents of the University of the State of New York granted Kingsbridge a provisional charter, which expires July 31, 2020.

On June 6, 2019, the SUNY Board of Trustees' Charter School Committee approved the initial five year charter for Amber III Charter School which will open in July 2020. The charter term will expire July 31, 2025.

Amber Schools Foundation, Inc. ("Foundation") was organized under the laws of the State of New York as a not-for-profit under subparagraph (c)(3) of Section 501 of the Not-For-Profit Corporation law in March 2014. The Foundation is established to support the functions of, and to assist in carrying out the educational and charitable purposes of, Amber East Harlem, Amber Kingsbridge, and Amber III.

Amber Charter Schools is the sole member of 652 West 187<sup>th</sup> Street, LLC ("652 West"), 3120 Corlear Avenue, LLC ("3120 Corlear") and 220 East 106<sup>th</sup> Street, LLC ("220 East") (collectively, the "LLC's"), all limited liability companies established under the laws of the state of New York. 652 West and 3120 Corlear were established to hold lease agreements with unrelated parties for the property in which Amber Kingsbridge operates. Such properties were subsequently sublet to Amber Kingsbridge. 220 East is a co-borrower with Amber East Harlem on the mortgage payable and line of credit arrangement with Raza Development Fund, Inc. ("Raza").

##### Principles of consolidation

The accompanying consolidated financial statements include the accounts of East Harlem, Kingsbridge, Foundation, 652 West, 3120 Corlear and 220 East, (collectively referred to as the "Organization"). Amber Charter Schools maintains an economic interest and control in the Foundation through common board membership and the ability to elect the Foundation's board members. The only activity in the LLC's during 2019 and 2018 was rental income from Amber Charter Schools and rent expense to an unrelated party as disclosed in Note C. All intercompany balances and transactions have been eliminated in the accompanying consolidated financial statements.

AMBER CHARTER SCHOOLS AND AFFILIATES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2019

(With Comparative Totals for 2018)

NOTE A: THE ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Classification of net assets

To ensure observance of limitations and restrictions placed on the use of resources available to the Organization, the accounts of the Organization are maintained in accordance with the principles of accounting for not-for-profit organizations. This is the procedure by which resources are classified for reporting purposes into net asset groups, established according to their nature and purpose. Accordingly, all financial transactions have been recorded and reported by net asset group.

The assets, liabilities, activities, and net assets are classified based on the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

*Net Assets Without Donor Restrictions*

Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. The Board of Trustees has discretionary control to use these in carrying on operations in accordance with the guidelines established by the Organization.

*Net Assets With Donor Restrictions*

Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both. The Organization had no net assets with donor restrictions at June 30, 2019 or 2018.

Revenue and support recognition

Revenue from state and local governments resulting from the Organization's charter status and based on the number of students enrolled is recorded when services are performed in accordance with the charter agreement.

Revenue from federal, state and local government grants and contracts are recorded by the Organization when qualifying expenditures are incurred and billable or requirements of the grant are met.

Contributions are recognized as revenue in the year the pledge is received and documented.

Contributions

Contributions are recorded as with or without donor restrictions depending on the existence of any donor restrictions. A contribution that is received and expended in the same year for a specific purpose is classified as without donor restrictions.

All donor-restricted contributions are reported as increases in net assets with donor restrictions depending on the nature of the restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities and changes in net assets as net assets released from restrictions.

AMBER CHARTER SCHOOLS AND AFFILIATES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2019

(With Comparative Totals for 2018)

NOTE A: THE ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Cash

Cash balances are maintained at certain financial institutions located in New York and are insured by the FDIC up to \$250,000 at each institution. In the normal course of business, the cash account balances at any given time may exceed insured limits. However, the Organization has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash.

Cash in escrow

The Organization maintains cash in an escrow account in accordance with the terms of its charter agreements. The amount in escrow was \$152,046 at June 30, 2019.

Grants and contracts receivable and other receivables

Receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts based on its assessment of the current status of individual receivables from grants, agencies and others. Balances that are still outstanding after management has used reasonable collection efforts are written off against the allowance for doubtful accounts. There was no allowance for doubtful accounts at June 30, 2019 or 2018.

Property and equipment

Property and equipment are recorded at cost. Depreciation and amortization are computed using the straight-line method on a basis considered adequate to depreciate the assets over their estimated useful lives, which range from three to thirty-five years. Leasehold improvements are amortized over the lesser of the lease term or useful life.

Deferred lease liability

The Organization leases a facility. The lease contains pre-determined fixed escalation of the base rent. In accordance with GAAP, the Organization recognizes the related rent expense on a straight-line basis over the lease term and records the difference between the recognized rental expense and the amounts payable under the lease as a deferred lease liability. The amount of additional rent expense recognized in excess of the amounts paid under the lease was approximately \$247,300 and \$301,000 for the years ended June 30, 2019 and June 30, 2018, respectively.

Deferred revenue

The Organization records grant revenue as deferred revenue until it is expended for the purpose of the grant, at which time it is recognized as revenue.

Tax exempt status

Amber Charter Schools and the Foundation are tax-exempt organizations under Section 501(c)(3) of the Internal Revenue Code and applicable state regulations and, accordingly, are exempt from federal and state taxes on income. Amber Charter Schools and the Foundation file Form 990 tax returns in the U.S. federal jurisdiction. In addition, the Foundation files a CHAR 500 in New York State. The LLCs are single member LLCs and are disregarded for tax purposes. The tax returns for the years ended June 30, 2016 through June 30, 2019 are still subject to potential audit by the IRS. Management of Amber Charter Schools and the Foundation believes it has no material uncertain tax positions and, accordingly it will not recognize any liability for unrecognized tax benefits.

AMBER CHARTER SCHOOLS AND AFFILIATES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2019

(With Comparative Totals for 2018)

NOTE A: THE ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Contributed services

The Organization receives contributed services from volunteers to develop its academic program and to serve on the Board of Trustees. In addition, the Organization received transportation services, metro cards, special education services and physical, occupational, and speech therapy for students from the local district. The Organization was unable to determine a value for these services.

The Organization received contributed property and equipment which was valued at \$60,000 for the year ended June 30, 2018. The Organization received consulting services valued at \$49,541 to support fundraising for the year ended June 30, 2019. These amounts are included in in-kind revenue in the accompanying consolidated statement of activities and changes in net assets.

In-kind contributions

Gifts and donations other than cash are recorded at fair market value at the date of contribution.

Marketing and recruiting costs

The Organization expenses marketing and recruiting costs as they are incurred. Total marketing and recruiting costs approximated \$65,100 and \$49,400 for the years ended June 30, 2019 and 2018, respectively.

Use of estimates in the preparation of financial statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Reclassifications

Certain prior year amounts have been reclassified to conform with the current year presentation.

Comparative information for the year ended June 30, 2018

The consolidated financial statements include certain prior year summarized comparative information in total but not by functional classification. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Organization's financial statements for the year ended June 30, 2018 from which the summarized information was derived.

Change in accounting principle

During August 2016 FASB issued Accounting Standards Update No. 2016-14 "*Not-for-Profit Entities (Topic 958) Presentation of Financial Statements of Not-for-Profit Entities*". The main provisions of ASU 2016-14 require a Not-For-Profit (NFP) to:

- 1) Present on the face of the statement of financial position amounts for two classes of net assets at the end of the period, rather than three classes. That is, an NFP will report amounts for *net assets with donor restrictions* and *net assets without donor restrictions*, as well as the currently required amount for total net assets.

AMBER CHARTER SCHOOLS AND AFFILIATES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2019

(With Comparative Totals for 2018)

NOTE A: THE ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

- 2) Present on the face of the statement of activities the amount of the change in each of the two classes of net assets (noted in item 1) rather than that of the required three classes as in prior years. An NFP would continue to report the currently required amount of the change in total net assets for the period.
- 3) Continue to present on the face of the statement of cash flows the net amount for operating cash flows using either the direct or indirect method of reporting but no longer require the presentation or disclosure of the indirect method (reconciliation) if using the direct method.
- 4) Provide enhanced disclosures about:
  - a) Composition of net assets with donor restrictions at the end of the period and how the restrictions affect the use of resources.
  - b) Qualitative information that communicates how a NFP manages its liquid resources available to meet cash needs for general expenditures within one year of the statement of financial position date.
  - c) Quantitative information, and additional qualitative information, that communicates the availability of an NFP's financial assets at the statement of financial position date to meet cash needs for general expenditures within one year of the statement of financial position date. Availability of a financial asset may be affected by (1) its nature, (2) external limits imposed by donors, grantors, laws, and contracts with others, and (3) internal limits imposed by Board of Trustee decisions.
  - d) Amounts of expenses by both their natural classification and their functional classification. That analysis of expenses is to be provided in one location.
  - e) Method(s) used to allocate costs among program and support functions.

ASU 2016-14 is effective for financial statements beginning after December 15, 2017 and was applied retrospectively except for disclosures regarding liquidity and availability of resources, which are presented only for the current year. There was no effect on total assets or changes in net assets. The Organization has adopted the amendments effective July 1, 2018.

New accounting pronouncements

Revenue from contracts with customers

In May 2014, the Financial Accounting Standards Board ("FASB") issued a new standard related to revenue recognition. Under the standard, revenue is recognized when a customer obtains control of promised goods or services in an amount that reflects the consideration the entity expects to receive in exchange for those goods or services. For nonpublic entities, the guidance in this new standard is effective for annual reporting periods beginning after December 15, 2018, and interim reporting periods within annual reporting periods beginning after December 15, 2019. The Organization is currently evaluating the provisions of this standard to determine the impact the new standard will have on the Organization's financial position or results of operations.

AMBER CHARTER SCHOOLS AND AFFILIATES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2019

(With Comparative Totals for 2018)

NOTE A: THE ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Leases

In February 2016, the FASB issued a new standard related to leases to increase transparency and comparability among entities by requiring the recognition of right-of-use (“ROU”) assets and lease liabilities on the balance sheet. Most prominent among the changes in the standard is the recognition of ROU assets and lease liabilities by lessees for those leases classified as operating leases under current U.S. GAAP. For nonpublic entities, the guidance in this new standard is effective for fiscal years beginning after December 15, 2019, and interim periods within fiscal years beginning after December 15, 2020. There has been an exposure draft proposed that would delay this ASU from the initial timetable and, if passed, will take effect for fiscal years beginning after December 15, 2020 and for interim periods with fiscal years beginning after December 15, 2021. The Organization is currently evaluating the provisions of this standard to determine the impact the new standard will have on the Organization’s financial position or results of operations.

Subsequent events

The Organization has conducted an evaluation of potential subsequent events occurring after the statement of financial position date through October 22, 2019, which is the date the financial statements are available to be issued except as noted in Notes C, I, and P.

NOTE B: LIQUIDITY AND AVAILABILITY

The Organization regularly monitors liquidity required to meet its operating needs and other contractual commitments. The Organization’s main source of liquidity is its cash accounts.

For purposes of analyzing resources available to meet general expenditures over a 12-month period, the Organization considers all expenditures related to its ongoing activities of teaching, and public service as well as the conduct of services undertaken to support those activities to be general expenditures.

In addition to financial assets available to meet general expenditures over the next 12 months, the Organization operates with a surplus budget and anticipates collecting sufficient revenue to cover general expenditures not covered by donor-restricted resources. Refer to the statement of cash flows which identifies the sources and uses of the Organization’s cash and shows positive cash generated by operations for fiscal year 2019.

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date, comprise the following at June 30, 2019:

	<u>Amount</u>
Cash	\$ 7,387,027
Grants and contracts receivable and other receivables	<u>494,653</u>
Total financial assets available to management for general expenditures within one year	<u>\$ 7,881,680</u>

AMBER CHARTER SCHOOLS AND AFFILIATES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2019

(With Comparative Totals for 2018)

NOTE B: LIQUIDITY AND AVAILABILITY, Cont'd

The Organization has a \$2,000,000 line of credit that could be drawn upon in the event of unanticipated liquidity needs. At June 30, 2019, there were no amounts outstanding on this line.

NOTE C: SCHOOL FACILITIES

The Organization leases the facility for the Kingsbridge location. On April 15, 2016, 652 West entered into a non-cancelable operating lease agreement with an unrelated third party for facility space originally expiring in June 2018. This property was sublet to Kingsbridge. However, Kingsbridge vacated the premises in September 2017, at which time the sublease with 652 West was terminated. In December 2017, 652 West reached a settlement agreement with the landlord and the lease was terminated. Rent expense incurred under this lease was approximately \$76,600 for the year ended June 30, 2018.

In May 2017, 3120 Corlear entered into a 35-year non-cancelable operating lease agreement with an unrelated third party for facility space, commencing in August 2017 and expiring in July 2052. The property was sublet to Kingsbridge in an agreement that commences in August 2017 and expired in July 2019. In July 2019, a new sublease was signed that commenced July 2019 and expires June 2021. This sublease has an option to renew every two years for thirty-five years. Total rental expense under the third party lease was approximately \$1,067,000 and \$978,000 for the years ended June 30, 2019 and 2018, respectively. In conjunction with this facility lease, 3120 Corlear paid a security deposit of \$61,573 which is included in security deposits on the accompanying consolidated statement of financial position at June 30, 2019 and 2018. The remaining \$11,305 and \$12,035 of security deposits at June 30, 2019 and 2018, respectively, represent deposits on electric meters.

Future expected minimum payments of this lease are approximately as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2020	\$ 881,700
2021	940,800
2022	972,900
2023	975,300
2024	975,300
Thereafter	<u>31,116,700</u>
	<u>\$ 35,862,700</u>

AMBER CHARTER SCHOOLS AND AFFILIATES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2019

(With Comparative Totals for 2018)

NOTE D: PROPERTY AND EQUIPMENT

Property and equipment consists of the following:

	June 30,	
	<u>2019</u>	<u>2018</u>
Land	\$ 335,000	\$ 335,000
Building	4,884,954	4,821,399
Furniture and fixtures	490,555	427,443
Computers and equipment	1,318,890	1,271,879
Software	55,860	55,860
Leasehold improvements	<u>112,145</u>	<u>412,690</u>
	7,197,404	7,324,271
Less accumulated depreciation and amortization	<u>3,233,701</u>	<u>3,301,525</u>
	<u>\$ 3,963,703</u>	<u>\$ 4,022,746</u>

Depreciation expense for the years ended June 30, 2019 and 2018 was approximately \$256,100 and \$420,400, respectively.

NOTE E: LONG-TERM DEBT

Amber Charter Schools had a mortgage payable to a bank dated September 29, 2011, which was collateralized by East Harlem's real estate in the city of New York. The loan was payable in monthly installments of \$17,316, including interest at 7% per annum, with a balloon payment of approximately \$2,235,000 due at maturity on October 1, 2016. In October 2016, East Harlem entered into a loan modification agreement with the bank extending the loan's maturity to December 28, 2016 under the same terms. On December 30, 2016, Amber Charter Schools, with 220 East as a co-borrower, refinanced the mortgage with the bank by entering into an amended and restated loan and security agreement.

Long-term debt is summarized as follows:

	June 30,	
	<u>2019</u>	<u>2018</u>
Note payable, due in monthly installments of \$16,315, including interest at 6.04%, through December 2036. The note is collateralized by real property.	\$ 2,112,963	\$ 2,178,946
Less unamortized debt issuance costs	(75,859)	(80,194)
Less current portion of long-term debt	<u>(70,081)</u>	<u>(65,983)</u>
	<u>\$ 1,967,023</u>	<u>\$ 2,032,769</u>

AMBER CHARTER SCHOOLS AND AFFILIATES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2019

(With Comparative Totals for 2018)

NOTE E: LONG-TERM DEBT, Cont'd

Future maturities of long term debt are summarized as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2020	\$ 70,081
2021	74,433
2022	79,055
2023	83,964
2024	89,179
Thereafter	<u>1,716,251</u>
	<u>\$ 2,112,963</u>

NOTE F: NET ASSETS

Net assets without donor restrictions are as follows:

	<u>June 30,</u>	
	<u>2019</u>	<u>2018</u>
Undesignated net assets	\$ 6,271,197	\$ 3,949,388
Invested in property and equipment, net of related debt	<u>1,926,599</u>	<u>1,923,994</u>
	<u>\$ 8,197,796</u>	<u>\$ 5,873,382</u>

NOTE G: LINE OF CREDIT

Amber Charter Schools also has a secured \$2,000,000 line of credit with a bank with interest at 5.625% per annum, collateralized by the Amber Charter Schools' assets. There was no balance outstanding as of June 30, 2019 and 2018.

Borrowings under the line of credit and note payable described in Note E are subject to a certain financial covenant and reporting requirements. As of June 30, 2019, the Organization was in compliance with all covenants.

AMBER CHARTER SCHOOLS AND AFFILIATES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2019

(With Comparative Totals for 2018)

NOTE H: OPERATING RESERVE

During the year ended June 30, 2013, Amber Charter Schools' board of trustees adopted an operating reserve policy to ensure the stability of Amber Charter Schools' mission. The policy requires Amber Charter Schools to establish an operating reserve fund with a minimum of \$250,000. Such funds shall be segregated from Amber Charter Schools' operating cash and shall not be used for normal operations. As of June 30, 2019, Amber Charter Schools had not yet established the operating reserve fund. However, management believes that Amber Charter Schools has adequate liquidity available, and that the segregation and restriction of such funds will not have an adverse effect on the operations of the schools.

NOTE I: OPERATING LEASES AND COMMITMENTS

The Organization leases office equipment under non-cancelable lease agreements, expiring at various dates through September 2032. In September 2019, the Organization signed several additional lease agreements for office equipment.

The future minimum payments on these agreements are approximately as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2020	\$ 128,900
2021	135,000
2022	129,200
2023	54,200
2024	39,500
Thereafter	48,300
	<u>\$ 535,100</u>

NOTE J: RETIREMENT PLAN

The Organization sponsors a defined contribution 403(b) plan covering all eligible employees. The Organization contributes a percentage of compensation based on job classification, 4% for administration staff and 3% for instructional staff. Contributions on behalf of union employees are in accordance with the union agreement, which specified a 5% contribution for the years ended June 30, 2019 and 2018. The Organization made contributions of approximately \$238,400 and \$219,000 for the years ended June 30, 2019 and 2018, respectively.

NOTE K: UNION AGREEMENT

At June 30, 2019, the Organization had 111 employees, of which 41 are represented by a union. The union agreement covering these employees expired on August 31, 2018. In March 2018, the Organization entered a collective bargaining agreement with the employee union. This agreement went into effect during September 2018 and expires August 31, 2022.

AMBER CHARTER SCHOOLS AND AFFILIATES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2019

(With Comparative Totals for 2018)

NOTE L: CONTINGENCY

Certain grants and contracts may be subject to audit by funding sources. Such audits might result in disallowance of costs submitted for reimbursement by the Organization. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying consolidated financial statements. Accordingly, no amounts have been provided in the accompanying consolidated financial statements for such potential claims.

NOTE M: CONCENTRATIONS

At June 30, 2019 and 2018, approximately 86% and 44%, respectively of grants and contracts receivable are due from New York State relating to certain grants. At June 30, 2018, approximately 49% of grants and contracts receivable are due from the Federal government relating to certain grants.

During the years ended June 30, 2019 and 2018, 86% and 85% respectively of total operating revenue and support came from per-pupil funding provided by New York State. The per-pupil rate is set annually by the State based on the school district in which the Charter Schools' students are located.

NOTE N: RENEWAL PROCESS

Amber Kingsbridge is currently in the process of renewing its charter as granted by the New York State Board of Regents. The Charter currently expires July 31, 2020. The renewal process includes review by the State University of New York Charter Schools Institute (CSI) of various operational and governance aspects, including fiscal health and internal controls, board governance, and academic performance. Amber Kingsbridge has submitted its application for renewal. Upon review of the application and results, CSI will determine if the charter should be renewed and if so, for how long. Successful charter renewals can range from one to five years. At this time, management of Amber Kingsbridge expects the charter to be renewed.

NOTE O: FUNCTIONAL EXPENSES

The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. All expenses that are allocated to more than one program or supporting function are allocated on the basis of estimates of time and effort.

NOTE P: SUBSEQUENT EVENT

In July 2019, the Organization entered into an agreement with a contractor for renovations to be made at the Kingsbridge location. The expected costs total to approximately \$169,000. Total renovations are expected to be completed during fiscal year ending June 30, 2020.

**AMBER CHARTER SCHOOLS AND AFFILIATES**

**OTHER FINANCIAL INFORMATION**

INDEPENDENT AUDITOR'S REPORT ON OTHER FINANCIAL INFORMATION

Board of Trustees  
Amber Charter Schools and Affiliates

We have audited the consolidated financial statements of Amber Charter Schools and Affiliates as of and for the year ended June 30, 2019, and have issued our report thereon dated October 22, 2019, which contained an unmodified opinion on those consolidated financial statements. Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The financial information hereinafter is presented for purposes of additional analysis and is not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the consolidated financial statements for the year ended June 30, 2019, as a whole.

*Mengel, Metzger, Baw & Co. LLP*

Rochester, New York  
October 22, 2019

AMBER CHARTER SCHOOLS

CONSOLIDATING STATEMENT OF FINANCIAL POSITION

JUNE 30, 2019

<u>ASSETS</u>	<u>Amber Charter Schools</u>			<u>Amber Schools Foundation Inc.</u>	<u>Eliminations</u>	<u>Consolidated Total</u>
	<u>Amber East Harlem</u>	<u>Amber Kingsbridge</u>	<u>Total</u>			
<u>CURRENT ASSETS</u>						
Cash	\$ 4,077,581	\$ 1,149,032	\$ 5,226,613	\$ 2,160,414	\$ -	\$ 7,387,027
Grants and contracts receivable	266,530	196,721	463,251	-	-	463,251
Other receivables	31,061	341	31,402	-	-	31,402
Prepaid expenses	27,940	65,656	93,596	-	-	93,596
Related party receivables (payables)	1,586,479	(28,587)	1,557,892	(1,557,892)	-	-
<b>TOTAL CURRENT ASSETS</b>	<b>5,989,591</b>	<b>1,383,163</b>	<b>7,372,754</b>	<b>602,522</b>	<b>-</b>	<b>7,975,276</b>
 <u>PROPERTY AND EQUIPMENT, net</u>	 3,618,548	 345,155	 3,963,703	 -	 -	 3,963,703
 <u>OTHER ASSETS</u>						
Security deposits	-	72,878	72,878	-	-	72,878
Cash in escrow	152,046	-	152,046	-	-	152,046
	<u>152,046</u>	<u>72,878</u>	<u>224,924</u>	<u>-</u>	<u>-</u>	<u>224,924</u>
<b>TOTAL ASSETS</b>	<b>\$ 9,760,185</b>	<b>\$ 1,801,196</b>	<b>\$ 11,561,381</b>	<b>\$ 602,522</b>	<b>\$ -</b>	<b>\$ 12,163,903</b>
 <u>LIABILITIES AND NET ASSETS</u>						
 <u>CURRENT LIABILITIES</u>						
Current maturities of long-term debt	\$ 70,081	\$ -	\$ 70,081	\$ -	\$ -	\$ 70,081
Accounts payable and accrued expenses	133,343	83,985	217,328	-	-	217,328
Accrued payroll and benefits	734,783	420,779	1,155,562	-	-	1,155,562
Deferred revenue	3,061	4,592	7,653	-	-	7,653
<b>TOTAL CURRENT LIABILITIES</b>	<b>941,268</b>	<b>509,356</b>	<b>1,450,624</b>	<b>-</b>	<b>-</b>	<b>1,450,624</b>
 <u>OTHER LIABILITIES</u>						
Long-term debt, net of unamortized debt issuance costs of \$75,859	1,967,023	-	1,967,023	-	-	1,967,023
Deferred lease liability	-	548,460	548,460	-	-	548,460
	<u>1,967,023</u>	<u>548,460</u>	<u>2,515,483</u>	<u>-</u>	<u>-</u>	<u>2,515,483</u>
<b>TOTAL LIABILITIES</b>	<b>2,908,291</b>	<b>1,057,816</b>	<b>3,966,107</b>	<b>-</b>	<b>-</b>	<b>3,966,107</b>
 <u>NET ASSETS, without donor restrictions</u>	 6,851,894	 743,380	 7,595,274	 602,522	 -	 8,197,796
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>\$ 9,760,185</b>	<b>\$ 1,801,196</b>	<b>\$ 11,561,381</b>	<b>\$ 602,522</b>	<b>\$ -</b>	<b>\$ 12,163,903</b>

AMBER CHARTER SCHOOLS

CONSOLIDATING STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

YEAR ENDED JUNE 30, 2019

	Amber Charter Schools			Amber Schools Foundation Inc.	Eliminations	Consolidated Total
	Amber East Harlem	Amber Kingsbridge	Total			
Revenue, gains and other support:						
Public school district:						
Resident student enrollment	\$ 8,125,364	\$ 5,486,544	\$ 13,611,908	\$ -	\$ -	\$ 13,611,908
Students with disabilities	-	10,164	10,164	-	-	10,164
Grants and contracts:						
State and local	41,680	25,166	66,846	-	-	66,846
Federal - Title and IDEA	331,990	244,430	576,420	-	-	576,420
Federal - other	6,372	13,500	19,872	-	-	19,872
Food service / Child nutrition program	289,746	136,350	426,096	-	-	426,096
NYC DOE Rental Assistance	-	931,350	931,350	-	-	931,350
After school program	154,008	-	154,008	-	-	154,008
<b>TOTAL REVENUE, GAINS AND OTHER SUPPORT</b>	<b>8,949,160</b>	<b>6,847,504</b>	<b>15,796,664</b>	<b>-</b>	<b>-</b>	<b>15,796,664</b>
Expenses:						
Program:						
Regular education	5,137,885	4,547,521	9,685,406	-	-	9,685,406
Special education	1,259,038	605,214	1,864,252	-	-	1,864,252
<b>TOTAL PROGRAM EXPENSES</b>	<b>6,396,923</b>	<b>5,152,735</b>	<b>11,549,658</b>	<b>-</b>	<b>-</b>	<b>11,549,658</b>
Management and general	1,273,493	1,023,943	2,297,436	734	-	2,298,170
Fundraising and special events	177	37	214	117,172	-	117,386
<b>TOTAL OPERATING EXPENSES</b>	<b>7,670,593</b>	<b>6,176,715</b>	<b>13,847,308</b>	<b>117,906</b>	<b>-</b>	<b>13,965,214</b>
<b>SURPLUS (DEFICIT) FROM SCHOOL OPERATIONS</b>	<b>1,278,567</b>	<b>670,789</b>	<b>1,949,356</b>	<b>(117,906)</b>	<b>-</b>	<b>1,831,450</b>
Support and other revenue:						
Contributions						
Foundations	2,800	1,000	3,800	8,000	-	11,800
Individuals	844	-	844	24,334	-	25,178
Corporations	1,564	284	1,848	43,000	-	44,848
In-kind	-	-	-	49,541	-	49,541
Fundraising	-	-	-	313,509	-	313,509
Investment income	-	-	-	18,284	-	18,284
Miscellaneous income	27,899	1,905	29,804	-	-	29,804
<b>TOTAL SUPPORT AND OTHER REVENUE</b>	<b>33,107</b>	<b>3,189</b>	<b>36,296</b>	<b>456,668</b>	<b>-</b>	<b>492,964</b>
<b>CHANGE IN NET ASSETS</b>	<b>1,311,674</b>	<b>673,978</b>	<b>1,985,652</b>	<b>338,762</b>	<b>-</b>	<b>2,324,414</b>
Net assets at beginning of year	5,540,220	69,402	5,609,622	263,760	-	5,873,382
<b>NET ASSETS AT END OF YEAR</b>	<b>\$ 6,851,894</b>	<b>\$ 743,380</b>	<b>\$ 7,595,274</b>	<b>\$ 602,522</b>	<b>\$ -</b>	<b>\$ 8,197,796</b>

AMBER EAST HARLEM

STATEMENT OF FUNCTIONAL EXPENSES BY CHARTER

YEAR ENDED JUNE 30, 2019

	<u>No. of Positions</u>	<u>Regular Education</u>	<u>Special Education</u>	<u>Sub-total</u>	<u>Management and general</u>	<u>Fundraising and special events</u>	<u>Sub-total</u>	<u>Total</u>
Personnel Services Costs:								
Administrative staff personnel	13	\$ 160,994	\$ 30,501	\$ 191,495	\$ 765,981	\$ -	\$ 765,981	\$ 957,476
Instructional personnel	50	2,229,893	615,396	2,845,289	-	-	-	2,845,289
Non-instructional personnel	<u>3</u>	<u>377,195</u>	<u>71,462</u>	<u>448,657</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>448,657</u>
Total salaries and staff	66	2,768,082	717,359	3,485,441	765,981	-	765,981	4,251,422
Fringe benefits and payroll taxes		789,107	204,500	993,607	218,361	-	218,361	1,211,968
Retirement		96,352	24,970	121,322	26,662	-	26,662	147,984
Professional development		68,427	12,964	81,391	-	-	-	81,391
Legal services		-	-	-	12,104	-	12,104	12,104
Accounting / Audit		-	-	-	19,170	-	19,170	19,170
Professional services		460,707	109,016	569,723	86,283	-	86,283	656,006
Student and staff recruitment		30,641	7,407	38,048	6,361	-	6,361	44,409
Supplies / Materials		168,933	32,005	200,938	-	-	-	200,938
Office expenses		11,418	2,163	13,581	54,323	177	54,500	68,081
Food service		198,785	37,661	236,446	-	-	-	236,446
Student services		28,121	5,328	33,449	-	-	-	33,449
Insurance		43,517	11,278	54,795	12,042	-	12,042	66,837
Utilities		66,341	17,193	83,534	18,358	-	18,358	101,892
Non-capitalized equipment and furnishings		1,913	362	2,275	253	-	253	2,528
Technology		25,684	4,866	30,550	3,394	-	3,394	33,944
Repairs and maintenance		70,308	13,320	83,628	9,292	-	9,292	92,920
Depreciation and amortization		136,723	25,903	162,626	18,069	-	18,069	180,695
Interest expense		101,494	19,229	120,723	13,414	-	13,414	134,137
Other		<u>71,332</u>	<u>13,514</u>	<u>84,846</u>	<u>9,426</u>	<u>-</u>	<u>9,426</u>	<u>94,272</u>
		<u>\$ 5,137,885</u>	<u>\$ 1,259,038</u>	<u>\$ 6,396,923</u>	<u>\$ 1,273,493</u>	<u>\$ 177</u>	<u>\$ 1,273,670</u>	<u>\$ 7,670,593</u>

AMBER KINGSBRIDGE

STATEMENT OF FUNCTIONAL EXPENSES BY CHARTER

YEAR ENDED JUNE 30, 2019

	No. of Positions	Program Services			Supporting Services			Total
		Regular Education	Special Education	Sub-total	Management and general	Fundraising and special events	Sub-total	
Personnel Services Costs:								
Administrative staff personnel	11	\$ 128,139	\$ 14,003	\$ 142,142	\$ 568,568	\$ -	\$ 568,568	\$ 710,710
Instructional personnel	31	1,586,536	261,352	1,847,888	-	-	-	1,847,888
Non-instructional personnel	3	357,129	39,026	396,155	-	-	-	396,155
Total salaries and staff	45	2,071,804	314,381	2,386,185	568,568	-	568,568	2,954,753
Fringe benefits and payroll taxes		589,113	89,393	678,506	161,671	-	161,671	840,177
Retirement		63,411	9,622	73,033	17,402	-	17,402	90,435
Professional development		49,276	5,385	54,661	-	-	-	54,661
Accounting / Audit		-	-	-	16,845	-	16,845	16,845
Professional services		294,414	41,468	335,882	60,069	-	60,069	395,951
Student and staff recruitment		15,869	2,153	18,022	2,704	-	2,704	20,726
Supplies / Materials		89,971	9,832	99,803	-	-	-	99,803
Office expenses		8,697	950	9,647	38,591	37	38,628	48,275
Food service		168,746	-	168,746	-	-	-	168,746
Student services		22,548	-	22,548	-	-	-	22,548
Insurance		24,371	3,698	28,069	6,688	-	6,688	34,757
Building and Land Rent / Lease		968,310	105,814	1,074,124	119,347	-	119,347	1,193,471
Utilities		64,508	9,789	74,297	17,703	-	17,703	92,000
Non-capitalized equipment and furnishings		947	103	1,050	117	-	117	1,167
Technology		16,251	1,776	18,027	2,003	-	2,003	20,030
Repairs and maintenance		16,956	1,853	18,809	2,090	-	2,090	20,899
Depreciation and amortization		61,156	6,683	67,839	7,538	-	7,538	75,377
Other		21,173	2,314	23,487	2,607	-	2,607	26,094
		\$ 4,547,521	\$ 605,214	\$ 5,152,735	\$ 1,023,943	\$ 37	\$ 1,023,980	\$ 6,176,715

**AMBER CHARTER SCHOOLS AND AFFILIATES**

**NEW YORK, NEW YORK**

**SCHEDULES REQUIRED BY GOVERNMENT  
AUDITING STANDARDS AND THE UNIFORM  
GUIDANCE**

**AND**

**INDEPENDENT AUDITOR'S REPORTS**

**JUNE 30, 2019**

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Board of Trustees  
Amber Charter Schools and Affiliates

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the consolidated financial statements of Amber Charter Schools and Affiliates which comprise the consolidated statement of financial position as of June 30, 2019 and the related consolidated statements of activities and changes in net assets, functional expenses and cash flows for the year then ended, and the related notes to the consolidated financial statements, and have issued our report thereon dated October 22, 2019.

**Internal Control over Financial Reporting**

In planning and performing our audit of the consolidated financial statements, we considered Amber Charter Schools and Affiliates' internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the consolidated financial statements, but not for the purpose of expressing an opinion on the effectiveness of Amber Charter Schools and Affiliates' internal control. Accordingly, we do not express an opinion on the effectiveness of Amber Charter Schools and Affiliates' internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Organization's consolidated financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Amber Charter Schools and Affiliates' consolidated financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Mengel, Metzger, Baw & Co. LLP*

Rochester, New York  
October 22, 2019

INDEPENDENT AUDITOR’S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM;  
REPORT ON INTERNAL CONTROL OVER COMPLIANCE;  
AND REPORT ON THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
IN ACCORDANCE WITH THE UNIFORM GUIDANCE

Board of Trustees  
Amber Charter Schools and Affiliates

**Report on Compliance for Each Major Federal Program**

We have audited Amber Charter Schools and Affiliates’ compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on Amber Charter Schools and Affiliates’ major federal programs for the year ended June 30, 2019. Amber Charter Schools and Affiliates’ major federal programs are identified in the summary of auditor’s results section of the accompanying schedule of findings and questioned costs.

**Management’s Responsibility**

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

**Auditor’s Responsibility**

Our responsibility is to express an opinion on compliance for Amber Charter Schools and Affiliates’ major federal programs based on our audit of the types of compliance requirements referred to above.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 *U.S. Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Amber Charter Schools and Affiliates’ compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for the major federal program. However, our audit does not provide a legal determination on Amber Charter Schools and Affiliates' compliance.

### **Opinion on Each Major Program**

In our opinion, Amber Charter Schools and Affiliates complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal programs for the year ended June 30, 2019.

### **Report on Internal Control over Compliance**

Management of Amber Charter Schools and Affiliates is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Amber Charter Schools and Affiliates' internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for the major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Amber Charter Schools and Affiliates' internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing on internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

**Report on Schedule of Expenditures of Federal Awards in Accordance with the Uniform Guidance**

We have audited the consolidated financial statements of Amber Charter Schools and Affiliates as of and for the year ended June 30, 2019, and have issued our report thereon dated October 22, 2019, which contained an unmodified opinion on those consolidated financial statements. Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the consolidated financial statements as a whole.

*Mengel, Metzger, Baw & Co. LLP*

Rochester, New York  
October 22, 2019

AMBER CHARTER SCHOOLS AND AFFILIATES  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
YEAR ENDED JUNE 30, 2019

	Federal CFDA Number	Pass-through Grantor's Number	Total Federal Expenditures
U.S. Department of Education:			
<u>Passed through NYS Department of Education</u>			
Title I - Grants to Local Educational Agencies	84.010	0021	\$ 444,180
Title IIA - Improving Teacher Quality	84.367	0147	52,863
Title IV - Student Support and Academic Enrichment	84.424	0204	27,514
TOTAL DEPARTMENT OF EDUCATION			524,557
U.S. Department of Agriculture:			
<u>Passed through NYS Department of Education</u>			
<i>Child Nutrition Cluster</i>			
School Breakfast Program	10.553	1000001406	104,854
National School Lunch Program	10.555	1000001406	310,951
TOTAL DEPARTMENT OF AGRICULTURE			415,805
TOTAL ALL PROGRAMS			\$ 940,362

NOTE A: BASIS OF PRESENTATION

The accompanying schedule of federal awards (the “schedule”) includes the federal grant activity of Amber Charter Schools and Affiliates and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic consolidated financial statements.

NOTE B: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following, as applicable, the cost principles contained in Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

Amber Charter Schools and Affiliates has elected not to use the 10 percent de minimis indirect cost rate allowed under the Uniform Guidance.

AMBER CHARTER SCHOOLS AND AFFILIATES  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
YEAR ENDED JUNE 30, 2019

SUMMARY OF AUDITOR'S RESULTS

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Financial Statements

Type of auditor's report issued:	Unmodified		
Internal control over financial reporting:			
• Material weakness (es) identified?	_____	yes	_____ <u>x</u> _____ no
• Significant deficiency(ies) identified that are not considered to be material weaknesses?	_____	yes	_____ <u>x</u> _____ none reported
Noncompliance material to financial statements noted?	_____	yes	_____ <u>x</u> _____ no

Federal Awards

Internal control over major programs:			
• Material weakness (es) identified?	_____	yes	_____ <u>x</u> _____ no
• Significant deficiency(ies) identified that are not considered to be material weaknesses?	_____	yes	_____ <u>x</u> _____ none reported
Type of auditor's report issued on compliance for major programs:	Unmodified		
Any audit findings disclosed that are required to be reported in accordance with section 2 CFR 200.516(a)?	_____	yes	_____ <u>x</u> _____ no

Identification of major program:

*CFDA Number:*

84.010

*Name of Federal Program or Cluster:*

Title I - Grants to Local Educational Agencies

Dollar threshold used to distinguish between type A and type B programs:

\_\_\_\_\_ \$750,000 \_\_\_\_\_

Auditee qualified as low-risk auditee?	_____	yes	_____ <u>x</u> _____ no
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AMBER CHARTER SCHOOLS AND AFFILIATES

SCHEDULE OF FINDINGS AND QUESTIONED COSTS, Cont'd

YEAR ENDED JUNE 30, 2019

FINDINGS – FINANCIAL STATEMENT AUDIT

None.

FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARDS PROGRAM

None.

SCHEDULE OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS

**Finding 2018-001**

*Statement of condition*

During our audit, we noted rent expense was understated. According to accounting principles generally accepted in the United States of America, a rental lease agreement which includes escalation clauses should be recognized on a straight-line basis over the term of the agreement. Management had recorded rent expense in accordance with the lease agreement and did not take into account the need to straight line the escalating payments. This resulted in a material audit adjustment to record additional rent expense and a corresponding deferred lease liability of approximately \$301,000. In addition, we noted debt issuance costs relating to an expired mortgage payable of approximately \$72,000 were not written off at the time of refinancing. This resulted in a significant audit adjustment.

*Criteria and effect of conditions*

According to accounting principles generally accepted in the United States of America, the Organization should recognize rent expense on a straight-line basis and record the difference between the recognized rental expense and the amounts paid under the lease as a deferred lease liability. In addition, debt issuance costs relating debt which has expired should be written off to expense.

*Recommendation*

We recommend the Organization review all rental lease agreements and ensure that the expense is recorded in accordance with accounting principles generally accepted in the United States of America. Further, we recommend the Organization review all accounts to ensure they are recorded accurately.

*Management response*

Management agrees with the lease liability and debt issuance costs adjustments. Management will ensure the lease agreements are reviewed and accounted for appropriately. We will make sure the lease liability entries are accounted for before the closing of the fiscal year.

*Status at June 30, 2019*

During our current year audit, we noted the rent expense and the deferred lease liability were recorded in accordance with accounting principles generally accepted in the United States of America and no significant audit adjustment was required.

AMBER CHARTER SCHOOLS AND AFFILIATES  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS, Cont'd  
YEAR ENDED JUNE 30, 2019

SCHEDULE OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS, Cont'd

**Finding 2018-002**

Statement of condition

During our audit, we noted the Organization did not adhere to the terms of their charter agreement, requiring an escrow account for the purposes of school closure and/or dissolution.

Criteria and effect of conditions

During our audit, we noted the charter agreement states annual installments of \$25,000 are required to be deposited to the Organization's escrow account for each school for the first three years of operation. We noted these accounts have not yet been established.

Recommendation

We recommend the Organization adhere to the charter agreements in establishing segregated escrow accounts and make the required deposits.

Management response

Management understood the School was exempt from the dissolution reserve fund requirement due to the charter's tenure of four renewals. After communicating with SUNY Charter Schools Institute, it is clear this account is a new requirement. The dissolution reserve fund account has been opened and funded as of October 24, 2018 with a balance of \$150,000 to meet this requirement.

Status at June 30, 2019

During our current year audit, we noted the escrow account was opened and properly funded.



**Transmittal Form**  
**Annual Financial Statement Audit Report**  
*for SUNY Authorized Charter Schools*

<b>Charter School Name:</b>	Amber Charter School Kingsbridge
<b>Audit Period:</b>	2018-19
<b>Prior Period:</b>	2017-18
<b>Report Due Date:</b>	Friday, November 01, 2019
<b>Date Submitted:</b>	Wednesday, October 30, 2019
<b>School Fiscal Contact Name:</b>	Kirsys Gomez
<b>School Fiscal Contact Email:</b>	
<b>School Fiscal Contact Phone:</b>	
<b>School Audit Firm Name:</b>	Mengel, Metzger, Barr & Co. LLP
<b>School Audit Contact Name:</b>	Michelle Cain
<b>School Audit Contact Email:</b>	
<b>School Audit Contact Phone:</b>	

**Please submit the Annual Financial Statement and other associated documents  
to BOTH  
SUNY Charter Schools Institute  
AND  
New York State Education Department**

**SUNY CHARTER SCHOOLS INSTITUTE - Reporting Requirements:**

Online Portal: <https://my.epicenternow.org/home.aspx>

**Required 8 Items:**

- 1) The independent auditor's report on financial statements and notes;
- 2) Excel template file with appropriate sheets completed: Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets; and
- 3) Reports on internal controls over financial reporting and on compliance.

**And, if applicable:**

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included.

Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc. If not applicable enter "N/A."

	<i>If not included, state the reason(s) below. Or, if not applicable fill in "N/A":</i>
4) Management Letter	N/A
5) Management Letter Response	N/A
6) Form 990; or Extension Form 8868	Extension Form 8868
7) Federal Single Audit Uniform Guidelines in 2 CFR Part 200	Included

7) Guidance in 2 CFR Part 200, Subpart F	
8) Corrective Action Plan	N/A

**NEW YORK STATE EDUCATION DEPARTMENT - Reporting Requirements:**

Online Portal: <https://nysed-cso-reports.myreviewroom.com/>

**Required Items:**

- 1) This transmittal form (a copy of the Excel file containing the four schedules Does NOT need to be included);
- 2) Audited Financial Report;

**And, if applicable:**

- 3) Management Letter and Response;
- 4) Federal Single Audit/Uniform Guidance in 2 CFR Part 200, Subpart F.

**AMBER CHARTER SCHOOL KINGSBRIDGE**  
**Statement of Financial Position**  
**as of June 30, 2019**

<u>ASSETS</u>	<u>2018-19</u>	<u>2017-18</u>
<b><u>CURRENT ASSETS</u></b>		
Cash and cash equivalents	\$ -	\$ -
Grants and contracts receivable	-	-
Accounts receivables	-	-
Prepaid expenses	-	-
Contributions and other receivables	-	-
<b>TOTAL CURRENT ASSETS</b>	-	-
<b><u>PROPERTY, BUILDING AND EQUIPMENT, net</u></b>	-	-
<b><u>OTHER ASSETS</u></b>	-	-
<b>TOTAL ASSETS</b>	-	-
<b><u>LIABILITIES AND NET ASSETS</u></b>		
<b><u>CURRENT LIABILITIES</u></b>		
Accounts payable and accrued expenses	\$ -	\$ -
Accrued payroll and benefits	-	-
Deferred Revenue	-	-
Current maturities of long-term debt	-	-
Short Term Debt - Bonds, Notes Payable	-	-
Other	-	-
<b>TOTAL CURRENT</b>	-	-
<b><u>LONG-TERM LIABILITIES</u></b>		
Deferred Rent	-	-
All other long-term debt and notes payable, net current maturities	-	-
<b>LIABILITIES</b>	-	-
<b>TOTAL LIABILITIES</b>	-	-
<b><u>NET ASSETS</u></b>		
Unrestricted	-	-
Temporarily restricted	-	-
<b>TOTAL NET ASSETS</b>	-	-

**TOTAL LIABILITIES AND  
NET ASSETS**

-	-
---	---

CK - Should be zero

-

-

**AMBER CHARTER SCHOOL KINGSBRIDGE**

**Statement of Activities**

**as of June 30, 2019**

	2018-19			2017-18
	Unrestricted	Temporarily Restricted	Total	Total
<b>REVENUE, GAINS AND OTHER SUPPORT</b>				
Public School District				
Resident Student Enrollment	\$ 5,486,544	\$ -	\$ 5,486,544	\$ 3,907,706
Students with disabilities	10,164	-	10,164	20,780
Grants and Contracts				
State and local	25,166	-	25,166	17,918
Federal - Title and IDEA	244,430	-	244,430	170,205
Federal - Other	13,500	-	13,500	18,926
Other	-	-	-	-
NYC DoE Rental Assistance	931,350	-	931,350	825,914
Food Service/Child Nutrition Program	136,350	-	136,350	138,844
<b>TOTAL REVENUE, GAINS AND OTHER SUPPORT</b>	6,847,504	-	6,847,504	5,100,293
<b>EXPENSES</b>				
Program Services				
Regular Education	\$ 4,547,521	\$ -	\$ 4,547,521	\$ 3,999,894
Special Education	605,214	-	605,214	129,614
Other Programs	-	-	-	-
Total Program Services	5,152,735	-	5,152,735	4,129,508
Management and general	1,023,943	-	1,023,943	844,265
Fundraising	37	-	37	-
<b>TOTAL OPERATING EXPENSES</b>	6,176,715	-	6,176,715	4,973,773
<b>SURPLUS / (DEFICIT) FROM SCHOOL OPERATIONS</b>	670,789	-	670,789	126,520
<b>SUPPORT AND OTHER REVENUE</b>				
Contributions				
Foundations	\$ 1,000	\$ -	\$ 1,000	\$ 500
Individuals	-	-	-	100
Corporations	284	-	284	-
Fundraising	-	-	-	-
Interest income	-	-	-	-
Miscellaneous income	1,905	-	1,905	2,680
Net assets released from restriction	-	-	-	-
<b>TOTAL SUPPORT AND OTHER REVENUE</b>	3,189	-	3,189	3,280

<b>CHANGE IN NET ASSETS</b>	673,978	-	673,978	129,800
NET ASSETS BEGINNING OF YEAR	69,402	-	69,402	(60,398)
PRIOR YEAR/PERIOD ADJUSTMENTS	-	-	-	-
<b>NET ASSETS END OF YEAR</b>	<u>\$ 743,380</u>	<u>\$ -</u>	<u>\$ 743,380</u>	<u>\$ 69,402</u>

**AMBER CHARTER SCHOOL KINGSBRIDGE**  
**Statement of Cash Flows**  
**as of June 30, 2019**

	<u>2018-19</u>	<u>2017-18</u>
<b>CASH FLOWS - OPERATING ACTIVITIES</b>		
Increase (decrease) in net assets	\$ -	\$ -
Revenues from School Districts	-	-
Accounts Receivable	-	-
Due from School Districts	-	-
Depreciation	-	-
Grants Receivable	-	-
Due from NYS	-	-
Grant revenues	-	-
Prepaid Expenses	-	-
Accounts Payable	-	-
Accrued Expenses	-	-
Accrued Liabilities	-	-
Contributions and fund-raising activities	-	-
Miscellaneous sources	-	-
Deferred Revenue	-	-
Interest payments	-	-
Other	-	-
Other	-	-
<b>NET CASH PROVIDED FROM OPERATING ACTIVITIES</b>	<b>\$ -</b>	<b>\$ -</b>
<b>CASH FLOWS - INVESTING ACTIVITIES</b>		
Purchase of equipment	-	-
Other	-	-
<b>NET CASH PROVIDED FROM INVESTING ACTIVITIES</b>	<b>\$ -</b>	<b>\$ -</b>
<b>CASH FLOWS - FINANCING ACTIVITIES</b>		
Principal payments on long-term debt	-	-
Other	-	-
<b>NET CASH PROVIDED FROM FINANCING ACTIVITIES</b>	<b>\$ -</b>	<b>\$ -</b>
<b>NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS</b>	<b>\$ -</b>	<b>\$ -</b>
Cash at beginning of year	-	-
<b>CASH AND CASH EQUIVALENTS AT END OF YEAR</b>	<b>\$ -</b>	<b>\$ -</b>

**AMBER CHARTER SCHOOL KINGSBRIDGE**

**Statement of Functional Expenses  
as of June 30, 2019**

		2018-19						
		Program Services				Supporting Services		
	No. of Positions	Regular	Special	Other	Total	Fund-raising	Management	Total
		Education	Education	Education			and General	
		\$	\$	\$	\$	\$	\$	\$
Personnel Services Costs								
Administrative Staff Personnel	11.00	128,139	14,003	-	142,142	-	568,568	568,568
Instructional Personnel	31.00	1,586,536	261,352	-	1,847,888	-	-	-
Non-Instructional Personnel	3.00	357,129	39,026	-	396,155	-	-	-
Total Salaries and Staff	45.00	2,071,804	314,381	-	2,386,185	-	568,568	568,568
Fringe Benefits & Payroll Taxes		589,113	89,393	-	678,506	-	161,671	161,671
Retirement		63,411	9,622	-	73,033	-	17,402	17,402
Management Company Fees		-	-	-	-	-	-	-
Legal Service		-	-	-	-	-	-	-
Accounting / Audit Services		-	-	-	-	-	16,845	16,845
Other Purchased / Professional / Consulting Services		294,414	41,468	-	335,882	-	60,069	60,069
Building and Land Rent / Lease / Facility Finance Interes		968,310	105,814	-	1,074,124	-	119,347	119,347
Repairs & Maintenance		16,956	1,853	-	18,809	-	2,090	2,090
Insurance		24,371	3,698	-	28,069	-	6,688	6,688
Utilities		64,508	9,789	-	74,297	-	17,703	17,703
Supplies / Materials		89,971	9,832	-	99,803	-	-	-
Equipment / Furnishings		947	103	-	1,050	-	117	117
Staff Development		49,276	5,385	-	54,661	-	-	-
Marketing / Recruitment		15,869	2,153	-	18,022	-	2,704	2,704
Technology		16,251	1,776	-	18,027	-	2,003	2,003
Food Service		168,746	-	-	168,746	-	-	-
Student Services		22,548	-	-	22,548	-	-	-
Office Expense		8,697	950	-	9,647	37	38,591	38,628
Depreciation		61,156	6,683	-	67,839	-	7,538	7,538
OTHER		21,173	2,314	-	23,487	-	2,607	2,607
<b>Total Expenses</b>		<b>\$ 4,547,521</b>	<b>\$ 605,214</b>	<b>\$ -</b>	<b>\$ 5,152,735</b>	<b>\$ 37</b>	<b>\$ 1,023,943</b>	<b>\$ 1,023,980</b>

		<b>2017-18</b>	
<b>Total</b>			
\$		\$	
	710,710		531,967
	1,847,888		1,293,065
	396,155		304,886
	2,954,753		2,129,918
	840,177		544,402
	90,435		54,347
	-		-
	-		15,732
	16,845		8,580
	395,951		229,578
	1,193,471		1,311,473
	20,899		28,228
	34,757		2,339
	92,000		75,258
	99,803		81,551
	1,167		923
	54,661		9,875
	20,726		15,671
	20,030		11,569
	168,746		151,295
	22,548		11,522
	48,275		59,189
	75,377		218,937
	26,094		13,386
\$	6,176,715	\$	4,973,773



**GENERAL INSTRUCTIONS FOR  
ANNUAL BUDGET/QUARTERLY REPORT**

**TEMPLATE TABS**

**1- GRAY tab contains the Instructions**

<a href="#">Instructions</a>	Provides description of tabs and input requirements.
<a href="#">Funding by District</a>	Charter School Tuition Rates

**2- BLUE tabs require input of information**

<a href="#">1.) Name of School</a>	>Select school name from list. >Enter contact information.
<a href="#">2.) Enrollment</a>	Enter enrollment information for Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Enrollment by Grade >Enrollment by District
<a href="#">3.) Staffing Plan</a>	Enter staffing plan information for Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Full Time Equivalent (FTE), by Position Category, By Quarter >" <b>Prior Year</b> " column may <i>initially</i> be completed based upon preliminary data, and <i>subsequently</i> adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted.
<a href="#">4.) Yearly Budget</a>	Enter Yearly Budget information. Includes: >" <b>Prior Year</b> " column may <i>initially</i> be completed based upon preliminary data, and <i>subsequently</i> adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted. (Note: Quarterly Revenue allocation may be set) >Budgeted Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Budgeted FTE for current year is populated based upon input on tab "3.) Staffing Plan." >All other sources of revenue >All expenses >Budget Revisions, as necessary and <i>approved</i> by the school's Board of Directors, should be submitted when submitting Quarterly Actuals.
<a href="#">5.) Balance Sheet</a>	Enter Balance Sheet information for EdCorps. Separate schools merged into a primary EdCorp should NOT use this tab. >" <b>Prior Year</b> " column may be <i>initially</i> completed based upon preliminary data, and <i>subsequently</i> adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted.

<a href="#">6.) Quarterly Report</a>	Enter Actual Quarterly Report information . Includes: >Actual Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Actual FTE for current year is populated based upon input on tab "3.) Staffing Plan." >All other sources of revenue >All expenses
<a href="#">7.) Annual Report Requirement</a>	Complete when submitting Actual Quarter 4.

**CELL COLORS & GUIDANCE COMMENTS**

-  = Enter information into the light BLUE shaded cells.
-  = Cells labeled in ORANGE containe guidance regarding the input of information.
-  = Cells containing RED triangles in the upper right corner contain "guidance comments" on that particular line item. Please "mouse-over" the triangle to reveal each comment.

**Charter Funding Alphabetical By NYS School District  
\* (Sum of Charter School Basic Tuition and Supplemental Basic Tuition)**



**ANNUAL BUDGET & QUARTERLY REPORT TEMPLATE**

**Amber Charter School Kingsbridge**

**SCHOOL**

<b>Name:</b>	Amber Charter School Kingsbridge
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**CONTACT INFORMATION**

<b>Contact Name:</b>	Kirsys Gomez
<b>Contact Title:</b>	Controller
<b>Contact Email:</b>	
<b>Contact Phone:</b>	

**REPORT PERIOD**

<b>Current Academic Year:</b>	2019-20
<b>Prior Academic Year:</b>	2018-19









**AMBER CHARTER SCHOOL KINGSBRIDGE  
2019-20**

**STAFFING PLAN - FULL TIME EQUIVALENT ("FTE")**

**\*NOTE:** Enter the number of FTE positions in the "blue" cells.

**\*NOTE:** If there are NO budget revisions at the time of quarterly submittal leave the 'REVISED' Column(s) COMPLETELY BLANK.

**\*NOTE:** Each quarter, the actual FTE should be reported.

ADMINISTRATIVE PERSONNEL FTE	PRIOR YEAR
	2018-19
	ACTUAL
Executive Management	
Instructional Management	
Deans, Directors & Coordinators	
CFO / Director of Finance	
Operation / Business Manager	
Administrative Staff	
<b>TOTAL ADMINISTRATIVE STAFF</b>	0.0

ANNUAL BUDGETED FTE							
Q1		Q2		Q3		Q4	
Original	Revised	Original	Revised	Original	Revised	Original	Revised
0.5		0.5		0.5		0.5	
2.0		2.0		2.0		2.0	
5.3		5.3		5.3		5.3	
0.9		0.9		0.9		0.9	
1.9		1.9		1.9		1.9	
5.6		5.6		5.6		5.6	
16.2	0.0	16.2	0.0	16.2	0.0	16.2	0.0

ACTUAL QUARTERLY FTE		
Q1	Q2	Q3
Actual	Actual	Actual
0.0	0.0	0.0

INSTRUCTIONAL PERSONNEL FTE	PRIOR YEAR
	2018-19
	ACTUAL
Teachers - Regular	
Teachers - SPED	
Substitute Teachers	
Teaching Assistants	
Specialty Teachers	
Aides	
Therapists & Counselors	
Other	
<b>TOTAL INSTRUCTIONAL</b>	0.0

ANNUAL BUDGETED FTE							
Q1		Q2		Q3		Q4	
Original	Revised	Original	Revised	Original	Revised	Original	Revised
17.0		17.0		17.0		17.0	
1.0		1.0		1.0		1.0	
12.0		12.0		12.0		12.0	
5.0		5.0		5.0		5.0	
1.0		1.0		1.0		1.0	
5.0		5.0		5.0		5.0	
41.0	0.0	41.0	0.0	41.0	0.0	41.0	0.0

ACTUAL QUARTERLY FTE		
Q1	Q2	Q3
Actual	Actual	Actual
0.0	0.0	0.0

NON-INSTRUCTIONAL PERSONNEL FTE	PRIOR YEAR
	2018-19
	ACTUAL
Nurse	
Librarian	
Custodian	
Security	
Other	
<b>TOTAL NON-INSTRUCTIONAL</b>	0.0

ANNUAL BUDGETED FTE							
Q1		Q2		Q3		Q4	
Original	Revised	Original	Revised	Original	Revised	Original	Revised
1.0		1.0		1.0		1.0	
5.0		5.0		5.0		5.0	
6.0	0.0	6.0	0.0	6.0	0.0	6.0	0.0

ACTUAL QUARTERLY FTE		
Q1	Q2	Q3
Actual	Actual	Actual
0.0	0.0	0.0

**AMBER CHARTER SCHOOL KINGSBRIDGE**

<b>TOTAL PERSONNEL SERVICE FTE</b>	0.0	63.2	0.0	63.2	0.0	63.2	0.0	63.2	0.0	0.0	0.0	0.0
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**R CHARTER SCHOOL KINGSI  
2019-20**

**PLAN - FULL TIME EQUIVALI**

**\*NOTE:** Enter the number of FTE positions in the "blue" cells. *Id be input.*

**\*NOTE:** State the assumptions that are being made for personnel FTE levels.

ADMINISTRATIVE PERSONNEL FTE	Q4 Actual
Executive Management	
Instructional Management	
Deans, Directors & Coordinators	
CFO / Director of Finance	
Operation / Business Manager	
Administrative Staff	
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>0.0</b>

Description of Assumptions
Executive Director (SST 45%)
Principal & Asst. Principal
Dean of Students, Staff Developer (2), Data & Assessment Manager, Chief Communications Officer (45%), Chief Academic Officer (45%), Chief Strategy Officer (45%)
Controller (45%) & Finance Associate (45%)
Director of Operations, Chief Operationg Officer (45%), Director of Technology (45%)
Operations Associate (2), Family & School Coordinator, Executive Assistant (55%), Director of Human Resources (55%), Director of Student Recruitment (55%), IT Associate (55%)

INSTRUCTIONAL PERSONNEL FTE	Q4 Actual
Teachers - Regular	
Teachers - SPED	
Substitute Teachers	
Teaching Assistants	
Specialty Teachers	
Aides	
Therapists & Counselors	
Other	
<b>TOTAL INSTRUCTIONAL</b>	<b>0.0</b>

Description of Assumptions
Teachers Grades K - 4
SETSS Teacher
Use Temp Agency
Teacher Assistants Graders K-2
Title I Teacher, Art Teacher, Phys Ed Teacher,
School Counselor
Academic Tutors Grandes 3-4

NON-INSTRUCTIONAL PERSONNEL FTE	Q4 Actual
Nurse	
Librarian	
Custodian	
Security	
Other	
<b>TOTAL NON-INSTRUCTIONAL</b>	<b>0.0</b>

Description of Assumptions
School Safety
Building Manager, Meals Attendant & Bus

**R CHARTER SCHOOL KINGSI**

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TOTAL PERSONNEL SERVICE FTE	0.0	
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**AMBER CHARTER SCHOOL KINGSBRIDGE**  
**Budget / Operating Plan**  
**2019-20**

<b>Total Revenue</b>	-	2,063,291	-	-	2,063,291	-	-	2,063,291
<b>Total Expenses</b>	-	1,945,873	-	-	1,945,873	-	-	1,945,873
<b>Net Income</b>	-	117,418	-	-	117,418	-	-	117,418
<b>Actual Student Enrollment</b>	-	410	-	-	410	-	-	410
	<b>Prior Year Actual</b>	<b>1st Quarter - 7/1 - 9/30</b>			<b>2nd Quarter - 10/1 - 12/31</b>			<b>3rd Q</b>
	<b>2018-19</b>	<b>Original</b>	<b>Revised</b>		<b>Original</b>	<b>Revised</b>		<b>Original</b>
	<b>Revenue Per</b>	<b>Budget</b>	<b>Budget</b>	<b>Variance</b>	<b>Budget</b>	<b>Budget</b>	<b>Variance</b>	<b>Budget</b>
	<b>Pupil</b>							
Charter School Program (CSP) Planning & Implementation				-			-	
Other				-			-	
Other				-			-	
<b>TOTAL REVENUE FROM FEDERAL SOURCES</b>	-	123,714	-	-	123,714	-	-	123,714
<b>LOCAL and OTHER REVENUE</b>								
Contributions and Donations				-			-	
Fundraising				-			-	
Erate Reimbursement				-			-	
Earnings on Investments				-			-	
Interest Income				-			-	
Food Service (Income from meals)				-			-	
Text Book		7,987		-	7,987		-	7,987
OTHER				-			-	
<b>TOTAL REVENUE FROM LOCAL and OTHER SOURCES</b>	-	7,987	-	-	7,987	-	-	7,987
<b>TOTAL REVENUE</b>	-	<b>2,063,291</b>	-	-	<b>2,063,291</b>	-	-	<b>2,063,291</b>

**AMBER CHARTER SCHOOL KINGSBRIDGE**  
**Budget / Operating Plan**  
**2019-20**

<b>Total Revenue</b>	-	2,063,291	-	-	2,063,291	-	-	2,063,291
<b>Total Expenses</b>	-	1,945,873	-	-	1,945,873	-	-	1,945,873
<b>Net Income</b>	-	117,418	-	-	117,418	-	-	117,418
<b>Actual Student Enrollment</b>	-	410	-	-	410	-	-	410
	<b>Prior Year Actual</b>	<b>1st Quarter - 7/1 - 9/30</b>			<b>2nd Quarter - 10/1 - 12/31</b>			<b>3rd Q</b>
	<b>2018-19</b>	<b>Original</b>	<b>Revised</b>		<b>Original</b>	<b>Revised</b>		<b>Original</b>
	<b>Revenue Per</b>	<b>Budget</b>	<b>Budget</b>	<b>Variance</b>	<b>Budget</b>	<b>Budget</b>	<b>Variance</b>	<b>Budget</b>
	<b>Pupil</b>							

**EXPENSES**

<b>ADMINISTRATIVE STAFF PERSONNEL COSTS</b>	Avg. No. of Positions							
Executive Management	0.45	24,446		-	24,446		-	24,446
Instructional Management	2.00	57,250		-	57,250		-	57,250
Deans, Directors & Coordinators	5.35	133,500		-	133,500		-	133,500
CFO / Director of Finance	0.90	18,709		-	18,709		-	18,709
Operation / Business Manager	1.90	48,390		-	48,390		-	48,390
Administrative Staff	5.60	70,501		-	70,501		-	70,501
<b>TOTAL ADMINISTRATIVE STAFF</b>	16.20	352,796	-	-	352,796	-	-	352,796
<b>INSTRUCTIONAL PERSONNEL COSTS</b>								
Teachers - Regular	17.00	323,600		-	323,600		-	323,600
Teachers - SPED	1.00	23,560		-	23,560		-	23,560
Substitute Teachers	-	22,785		-	22,785		-	22,785
Teaching Assistants	12.00	132,111		-	132,111		-	132,111
Specialty Teachers	5.00	94,675		-	94,675		-	94,675
Aides	-			-			-	
Therapists & Counselors	1.00	22,970		-	22,970		-	22,970
Other	5.00	22,148		-	22,148		-	22,148
<b>TOTAL INSTRUCTIONAL</b>	41.00	641,849	-	-	641,849	-	-	641,849
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>								
Nurse	-			-			-	
Librarian	-			-			-	
Custodian	-			-			-	
Security	1.00	9,641		-	9,641		-	9,641
Other	5.00	25,750		-	25,750		-	25,750
<b>TOTAL NON-INSTRUCTIONAL</b>	6.00	35,391	-	-	35,391	-	-	35,391
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	63.20	1,030,036	-	-	1,030,036	-	-	1,030,036
<b>PAYROLL TAXES AND BENEFITS</b>								
Payroll Taxes		80,479		-	80,479		-	80,479
Fringe / Employee Benefits		220,156		-	220,156		-	220,156

		AMBER CHARTER SCHOOL KINGSBRIDGE Budget / Operating Plan 2019-20							
<b>Total Revenue</b>		-	2,063,291	-	-	2,063,291	-	-	2,063,291
<b>Total Expenses</b>		-	1,945,873	-	-	1,945,873	-	-	1,945,873
<b>Net Income</b>		-	117,418	-	-	117,418	-	-	117,418
<b>Actual Student Enrollment</b>		-	410	-	-	410	-	-	410
		<b>Prior Year Actual</b>	<b>1st Quarter - 7/1 - 9/30</b>			<b>2nd Quarter - 10/1 - 12/31</b>			<b>3rd Quarter</b>
		<b>2018-19 Revenue Per Pupil</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Variance</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Variance</b>	<b>Original Budget</b>
Retirement / Pension			41,310		-	41,310		-	41,310
TOTAL PAYROLL TAXES AND BENEFITS		-	341,946	-	-	341,946	-	-	341,946
<b>TOTAL PERSONNEL SERVICE COSTS</b>			1,371,982		-	1,371,982		-	1,371,982
<b>CONTRACTED SERVICES</b>									
Accounting / Audit			3,296		-	3,296		-	3,296
Legal			875		-	875		-	875
Management Company Fee					-			-	
Nurse Services					-			-	
Food Service / School Lunch			51,237		-	51,237		-	51,237
Payroll Services			19,134		-	19,134		-	19,134
Special Ed Services					-			-	
Titlement Services (i.e. Title I)					-			-	
Other Purchased / Professional / Consulting			36,784		-	36,784		-	36,784
<b>TOTAL CONTRACTED SERVICES</b>		-	111,327	-	-	111,327	-	-	111,327

63.20

**AMBER CHARTER SCHOOL KINGSBRIDGE**  
**Budget / Operating Plan**  
**2019-20**

<b>Total Revenue</b>	-	<b>2,063,291</b>	-	-	<b>2,063,291</b>	-	-	<b>2,063,291</b>
<b>Total Expenses</b>	-	<b>1,945,873</b>	-	-	<b>1,945,873</b>	-	-	<b>1,945,873</b>
<b>Net Income</b>	-	<b>117,418</b>	-	-	<b>117,418</b>	-	-	<b>117,418</b>
<b>Actual Student Enrollment</b>	-	<b>410</b>	-	-	<b>410</b>	-	-	<b>410</b>

	Prior Year Actual 2018-19 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Q
		Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget

<b>SCHOOL OPERATIONS</b>								
Board Expenses		2,474		-	2,474		-	2,474
Classroom / Teaching Supplies & Materials		5,288		-	5,288		-	5,288
Special Ed Supplies & Materials				-			-	
Textbooks / Workbooks		25,545		-	25,545		-	25,545
Supplies & Materials other				-			-	
Equipment / Furniture		8,522		-	8,522		-	8,522
Telephone		4,164		-	4,164		-	4,164
Technology		20,854		-	20,854		-	20,854
Student Testing & Assessment		7,295		-	7,295		-	7,295
Field Trips		3,075		-	3,075		-	3,075
Transportation (student)				-			-	
Student Services - other		3,363		-	3,363		-	3,363
Office Expense		5,998		-	5,998		-	5,998
Staff Development		5,194		-	5,194		-	5,194
Staff Recruitment		2,033		-	2,033		-	2,033
Student Recruitment / Marketing		5,707		-	5,707		-	5,707
School Meals / Lunch		1,288		-	1,288		-	1,288
Travel (Staff)		2,325		-	2,325		-	2,325
Fundraising				-			-	
Other		<u>6,902</u>		-	<u>6,902</u>		-	<u>6,902</u>
<b>TOTAL SCHOOL OPERATIONS</b>	-	<b>110,025</b>	-	-	<b>110,025</b>	-	-	<b>110,025</b>

<b>FACILITY OPERATION &amp; MAINTENANCE</b>								
Insurance		11,253		-	11,253		-	11,253
Janitorial		3,405		-	3,405		-	3,405
Building and Land Rent / Lease / Facility Finance Interest		255,000.00		-	255,000		-	255,000
Repairs & Maintenance		4,300		-	4,300		-	4,300
Equipment / Furniture				-			-	
Security				-			-	
Utilities		<u>21,350</u>		-	<u>21,350</u>		-	<u>21,350</u>
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	-	<b>295,308</b>	-	-	<b>295,308</b>	-	-	<b>295,308</b>

<b>DEPRECIATION &amp; AMORTIZATION</b>		57,232		-	57,232		-	57,232
<b>RESERVES / CONTINGENCY</b>				-			-	
<b>DEFERRED RENT</b>				-			-	

**AMBER CHARTER SCHOOL KINGSBRIDGE**  
**Budget / Operating Plan**  
**2019-20**

<b>Total Revenue</b>	-	2,063,291	-	-	2,063,291	-	-	2,063,291
<b>Total Expenses</b>	-	1,945,873	-	-	1,945,873	-	-	1,945,873
<b>Net Income</b>	-	117,418	-	-	117,418	-	-	117,418
<b>Actual Student Enrollment</b>	-	410	-	-	410	-	-	410
	<b>Prior Year Actual</b>	<b>1st Quarter - 7/1 - 9/30</b>			<b>2nd Quarter - 10/1 - 12/31</b>			<b>3rd C</b>
	<b>2018-19</b>	<b>Original</b>	<b>Revised</b>		<b>Original</b>	<b>Revised</b>		<b>Original</b>
	<b>Revenue Per</b>	<b>Budget</b>	<b>Budget</b>	<b>Variance</b>	<b>Budget</b>	<b>Budget</b>	<b>Variance</b>	<b>Budget</b>
	<b>Pupil</b>							
<b>TOTAL EXPENSES</b>	-	<u>1,945,873</u>	-	-	<u>1,945,873</u>	-	-	<u>1,945,873</u>
<b>NET INCOME</b>	-	<u>117,418</u>	-	-	<u>117,418</u>	-	-	<u>117,418</u>

		AMBER CHARTER SCHOOL KINGSBRIDGE Budget / Operating Plan 2019-20							
Total Revenue	-	2,063,291	-	-	2,063,291	-	-	2,063,291	-
Total Expenses	-	1,945,873	-	-	1,945,873	-	-	1,945,873	-
Net Income	-	117,418	-	-	117,418	-	-	117,418	-
Actual Student Enrollment	-	410	-	-	410	-	-	410	-
	Prior Year Actual 2018-19 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Q	
		Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	
<b>ENROLLMENT - *School Districts Are Linked To Above Entries*</b>									
Number of Districts:	-	1	-	-	1	-	-	1	-
NYC CHANCELLOR'S OFFICE	-	410	-	-	410	-	-	410	-
-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-
ALL OTHER School Districts: ( Weighted Avg )	-	-	-	-	-	-	-	-	-
<b>TOTAL ENROLLMENT</b>	-	<b>410</b>	-	-	<b>410</b>	-	-	<b>410</b>	-
<b>REVENUE PER PUPIL</b>	-	<b>5,032</b>	-	-	<b>5,032</b>	-	-	<b>5,032</b>	-
<b>EXPENSES PER PUPIL</b>	-	<b>4,746</b>	-	-	<b>4,746</b>	-	-	<b>4,746</b>	-



<b>Total Revenue</b>	-	-	<b>2,063,291</b>	-	-
<b>Total Expenses</b>	-	-	<b>1,945,873</b>	-	-
<b>Net Income</b>	-	-	<b>117,418</b>	-	-
<b>Actual Student Enrollment</b>	-	-	<b>410</b>	-	-
	<b>Quarter - 1/1 - 3/31</b>		<b>4th Quarter - 4/1 - 6/30</b>		
	<b>Revised Budget</b>	<b>Variance</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Variance</b>
Charter School Program (CSP) Planning & Implementation		-			-
Other		-			-
Other		=			=
<b>TOTAL REVENUE FROM FEDERAL SOURCES</b>	-	-	123,714	-	-
<b>LOCAL and OTHER REVENUE</b>					
Contributions and Donations		-			-
Fundraising		-			-
Erate Reimbursement		-			-
Earnings on Investments		-			-
Interest Income		-			-
Food Service (Income from meals)		-			-
Text Book		-	7,987		-
OTHER		=			=
<b>TOTAL REVENUE FROM LOCAL and OTHER SOURCES</b>	-	-	7,987	-	-
<b>TOTAL REVENUE</b>	-	-	<b>2,063,291</b>	-	-

<b>Total Revenue</b>		-	-	<b>2,063,291</b>	-
<b>Total Expenses</b>		-	-	<b>1,945,873</b>	-
<b>Net Income</b>		-	-	<b>117,418</b>	-
<b>Actual Student Enrollment</b>		-	-	<b>410</b>	-
		<b>Quarter - 1/1 - 3/31</b>		<b>4th Quarter - 4/1 - 6/30</b>	
		<b>Revised</b>		<b>Original</b>	<b>Revised</b>
		<b>Budget</b>	<b>Variance</b>	<b>Budget</b>	<b>Budget</b>
					<b>Variance</b>
<b>EXPENSES</b>					
<b>ADMINISTRATIVE STAFF PERSONNEL COSTS</b>		Avg. No. of Positions			
Executive Management	0.45		-	24,446	-
Instructional Management	2.00		-	57,250	-
Deans, Directors & Coordinators	5.35		-	133,500	-
CFO / Director of Finance	0.90		-	18,709	-
Operation / Business Manager	1.90		-	48,390	-
Administrative Staff	5.60		-	70,501	-
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>16.20</b>	-	-	<b>352,796</b>	-
<b>INSTRUCTIONAL PERSONNEL COSTS</b>					
Teachers - Regular	17.00		-	323,600	-
Teachers - SPED	1.00		-	23,560	-
Substitute Teachers	-		-	22,785	-
Teaching Assistants	12.00		-	132,111	-
Specialty Teachers	5.00		-	94,675	-
Aides	-		-		-
Therapists & Counselors	1.00		-	22,970	-
Other	5.00		-	22,148	-
<b>TOTAL INSTRUCTIONAL</b>	<b>41.00</b>	-	-	<b>641,849</b>	-
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>					
Nurse	-		-		-
Librarian	-		-		-
Custodian	-		-		-
Security	1.00		-	9,641	-
Other	5.00		-	25,750	-
<b>TOTAL NON-INSTRUCTIONAL</b>	<b>6.00</b>	-	-	<b>35,391</b>	-
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>		-	-	<b>1,030,036</b>	-
<b>PAYROLL TAXES AND BENEFITS</b>					
Payroll Taxes			-	80,479	-
Fringe / Employee Benefits			-	220,156	-

<b>Total Revenue</b>		-	-	<b>2,063,291</b>	-	-
<b>Total Expenses</b>		-	-	<b>1,945,873</b>	-	-
<b>Net Income</b>		-	-	<b>117,418</b>	-	-
<b>Actual Student Enrollment</b>		-	-	<b>410</b>	-	-
		<b>Quarter - 1/1 - 3/31</b>			<b>4th Quarter - 4/1 - 6/30</b>	
		<b>Revised Budget</b>	<b>Variance</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Variance</b>
Retirement / Pension			-	<u>41,310</u>		-
TOTAL PAYROLL TAXES AND BENEFITS		-	-	341,946	-	-
<b>TOTAL PERSONNEL SERVICE COSTS</b>						
	63.20	-	-	1,371,982	-	-
<b>CONTRACTED SERVICES</b>						
Accounting / Audit			-	3,296		-
Legal			-	875		-
Management Company Fee			-			-
Nurse Services			-			-
Food Service / School Lunch			-	51,237		-
Payroll Services			-	19,134		-
Special Ed Services			-			-
Titlement Services (i.e. Title I)			-			-
Other Purchased / Professional / Consulting			-	<u>36,784</u>		-
<b>TOTAL CONTRACTED SERVICES</b>		-	-	111,327	-	-

<b>Total Revenue</b>	-	-	<b>2,063,291</b>	-	-
<b>Total Expenses</b>	-	-	<b>1,945,873</b>	-	-
<b>Net Income</b>	-	-	<b>117,418</b>	-	-
<b>Actual Student Enrollment</b>	-	-	<b>410</b>	-	-
	<b>Quarter - 1/1 - 3/31</b>		<b>4th Quarter - 4/1 - 6/30</b>		
	<b>Revised Budget</b>	<b>Variance</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Variance</b>
<b>SCHOOL OPERATIONS</b>					
Board Expenses		-	2,474		-
Classroom / Teaching Supplies & Materials		-	5,288		-
Special Ed Supplies & Materials		-			-
Textbooks / Workbooks		-	25,545		-
Supplies & Materials other		-			-
Equipment / Furniture		-	8,522		-
Telephone		-	4,164		-
Technology		-	20,854		-
Student Testing & Assessment		-	7,295		-
Field Trips		-	3,075		-
Transportation (student)		-			-
Student Services - other		-	3,363		-
Office Expense		-	5,998		-
Staff Development		-	5,194		-
Staff Recruitment		-	2,033		-
Student Recruitment / Marketing		-	5,707		-
School Meals / Lunch		-	1,288		-
Travel (Staff)		-	2,325		-
Fundraising		-			-
Other		-	<u>6,902</u>		-
<b>TOTAL SCHOOL OPERATIONS</b>	-	-	<b>110,025</b>	-	-
<b>FACILITY OPERATION &amp; MAINTENANCE</b>					
Insurance		-	11,253		-
Janitorial		-	3,405		-
Building and Land Rent / Lease / Facility Finance Interest		-	255,000		-
Repairs & Maintenance		-	4,300		-
Equipment / Furniture		-			-
Security		-			-
Utilities		-	<u>21,350</u>		-
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	-	-	<b>295,308</b>	-	-
<b>DEPRECIATION &amp; AMORTIZATION</b>		-	<b>57,232</b>		-
<b>RESERVES / CONTINGENCY</b>		-			-
<b>DEFERRED RENT</b>		-			-

<b>Total Revenue</b>	-	-	<b>2,063,291</b>	-	-
<b>Total Expenses</b>	-	-	<b>1,945,873</b>	-	-
<b>Net Income</b>	-	-	<b>117,418</b>	-	-
<b>Actual Student Enrollment</b>	-	-	<b>410</b>	-	-
	<b>Quarter - 1/1 - 3/31</b>		<b>4th Quarter - 4/1 - 6/30</b>		
	<b>Revised Budget</b>	<b>Variance</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Variance</b>
<b>TOTAL EXPENSES</b>	-	-	<u><b>1,945,873</b></u>	-	-
<b>NET INCOME</b>	-	-	<u><b>117,418</b></u>	-	-





**AMBER CHARTER SCHOOL KINGSBRIDGE**  
**Budget / Operating Plan**

2019-20

<b>Total Revenue</b>	<b>8,253,165</b>	<b>8,253,165</b>	<b>-</b>	<b>8,253,165</b>	<b>8,253,165</b>
<b>Total Expenses</b>	<b>7,783,493</b>	<b>7,783,493</b>	<b>-</b>	<b>(7,783,493)</b>	<b>(7,783,493)</b>
<b>Net Income</b>	<b>469,673</b>	<b>469,673</b>	<b>-</b>	<b>469,673</b>	<b>469,673</b>
<b>Actual Student Enrollment</b>					
	<b>Total Year</b>			<b>VARIANCE</b>	
	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Variance</b>	<b>Original Budget vs. PY Budget</b>	<b>Revised Budget vs. PY Budget</b>
Charter School Program (CSP) Planning & Implementation	-	-	-	-	-
Other	-	-	-	-	-
Other	-	-	-	-	-
<b>TOTAL REVENUE FROM FEDERAL SOURCES</b>	<b>494,855</b>	<b>494,855</b>	<b>-</b>	<b>494,855</b>	<b>494,855</b>
<b>LOCAL and OTHER REVENUE</b>					
Contributions and Donations	-	-	-	-	-
Fundraising	-	-	-	-	-
Erate Reimbursement	-	-	-	-	-
Earnings on Investments	-	-	-	-	-
Interest Income	-	-	-	-	-
Food Service (Income from meals)	-	-	-	-	-
Text Book	31,947	31,947	-	31,947	31,947
OTHER	-	-	-	-	-
<b>TOTAL REVENUE FROM LOCAL and OTHER SOURCES</b>	<b>31,947</b>	<b>31,947</b>	<b>-</b>	<b>31,947</b>	<b>31,947</b>
<b>TOTAL REVENUE</b>	<b>8,253,165</b>	<b>8,253,165</b>	<b>-</b>	<b>8,253,165</b>	<b>8,253,165</b>

**DESCRIPTION OF ASSUMPTIONS**

**AMBER CHARTER SCHOOL KINGSBRIDGE**  
**Budget / Operating Plan**  
**2019-20**

<b>Total Revenue</b>	<b>8,253,165</b>	<b>8,253,165</b>	<b>-</b>	<b>8,253,165</b>	<b>8,253,165</b>
<b>Total Expenses</b>	<b>7,783,493</b>	<b>7,783,493</b>	<b>-</b>	<b>(7,783,493)</b>	<b>(7,783,493)</b>
<b>Net Income</b>	<b>469,673</b>	<b>469,673</b>	<b>-</b>	<b>469,673</b>	<b>469,673</b>
<b>Actual Student Enrollment</b>					

Total Year			VARIANCE	
Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget

**DESCRIPTION OF ASSUMPTIONS**

**EXPENSES**

**ADMINISTRATIVE STAFF PERSONNEL COSTS**

Avg. No. of Positions

Executive Management	0.45	97,785	97,785	-	(97,785)	(97,785)
Instructional Management	2.00	229,000	229,000	-	(229,000)	(229,000)
Deans, Directors & Coordinators	5.35	534,000	534,000	-	(534,000)	(534,000)
CFO / Director of Finance	0.90	74,835	74,835	-	(74,835)	(74,835)
Operation / Business Manager	1.90	193,560	193,560	-	(193,560)	(193,560)
Administrative Staff	5.60	282,004	282,004	-	(282,004)	(282,004)
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>16.20</b>	<b>1,411,184</b>	<b>1,411,184</b>	<b>-</b>	<b>(1,411,184)</b>	<b>(1,411,184)</b>

**INSTRUCTIONAL PERSONNEL COSTS**

Teachers - Regular	17.00	1,294,401	1,294,401	-	(1,294,401)	(1,294,401)
Teachers - SPED	1.00	94,241	94,241	-	(94,241)	(94,241)
Substitute Teachers	-	91,140	91,140	-	(91,140)	(91,140)
Teaching Assistants	12.00	528,442	528,442	-	(528,442)	(528,442)
Specialty Teachers	5.00	378,699	378,699	-	(378,699)	(378,699)
Aides	-	-	-	-	-	-
Therapists & Counselors	1.00	91,878	91,878	-	(91,878)	(91,878)
Other	5.00	88,593	88,593	-	(88,593)	(88,593)
<b>TOTAL INSTRUCTIONAL</b>	<b>41.00</b>	<b>2,567,395</b>	<b>2,567,395</b>	<b>-</b>	<b>(2,567,395)</b>	<b>(2,567,395)</b>

**NON-INSTRUCTIONAL PERSONNEL COSTS**

Nurse	-	-	-	-	-	-
Librarian	-	-	-	-	-	-
Custodian	-	-	-	-	-	-
Security	1.00	38,565	38,565	-	(38,565)	(38,565)
Other	5.00	102,999	102,999	-	(102,999)	(102,999)
<b>TOTAL NON-INSTRUCTIONAL</b>	<b>6.00</b>	<b>141,564</b>	<b>141,564</b>	<b>-</b>	<b>(141,564)</b>	<b>(141,564)</b>

**SUBTOTAL PERSONNEL SERVICE COSTS**

63.20	4,120,143	4,120,143	-	(4,120,143)	(4,120,143)
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**PAYROLL TAXES AND BENEFITS**

Payroll Taxes		321,917	321,917	-	(321,917)	(321,917)
Fringe / Employee Benefits		880,625	880,625	-	(880,625)	(880,625)

**AMBER CHARTER SCHOOL KINGSBRIDGE**  
**Budget / Operating Plan**  
**2019-20**

	Total Year			VARIANCE	
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget
<b>Total Revenue</b>	<b>8,253,165</b>	<b>8,253,165</b>	<b>-</b>	<b>8,253,165</b>	<b>8,253,165</b>
<b>Total Expenses</b>	<b>7,783,493</b>	<b>7,783,493</b>	<b>-</b>	<b>(7,783,493)</b>	<b>(7,783,493)</b>
<b>Net Income</b>	<b>469,673</b>	<b>469,673</b>	<b>-</b>	<b>469,673</b>	<b>469,673</b>
<b>Actual Student Enrollment</b>					
Retirement / Pension	<u>165,241</u>	<u>165,241</u>	-	<u>(165,241)</u>	<u>(165,241)</u>
TOTAL PAYROLL TAXES AND BENEFITS	1,367,784	1,367,784	-	(1,367,784)	(1,367,784)
<b>TOTAL PERSONNEL SERVICE COSTS</b>	5,487,927	5,487,927	-	(5,487,927)	(5,487,927)
<b>CONTRACTED SERVICES</b>					
Accounting / Audit	13,185	13,185	-	(13,185)	(13,185)
Legal	3,500	3,500	-	(3,500)	(3,500)
Management Company Fee	-	-	-	-	-
Nurse Services	-	-	-	-	-
Food Service / School Lunch	204,949	204,949	-	(204,949)	(204,949)
Payroll Services	76,537	76,537	-	(76,537)	(76,537)
Special Ed Services	-	-	-	-	-
Titlement Services (i.e. Title I)	-	-	-	-	-
Other Purchased / Professional / Consulting	<u>147,137</u>	<u>147,137</u>	-	<u>(147,137)</u>	<u>(147,137)</u>
<b>TOTAL CONTRACTED SERVICES</b>	445,308	445,308	-	(445,308)	(445,308)

**DESCRIPTION OF ASSUMPTIONS**

63.20

**AMBER CHARTER SCHOOL KINGSBRIDGE**  
**Budget / Operating Plan**

2019-20

<b>Total Revenue</b>	<b>8,253,165</b>	<b>8,253,165</b>	<b>-</b>	<b>8,253,165</b>	<b>8,253,165</b>
<b>Total Expenses</b>	<b>7,783,493</b>	<b>7,783,493</b>	<b>-</b>	<b>(7,783,493)</b>	<b>(7,783,493)</b>
<b>Net Income</b>	<b>469,673</b>	<b>469,673</b>	<b>-</b>	<b>469,673</b>	<b>469,673</b>
<b>Actual Student Enrollment</b>					

	Total Year			VARIANCE	
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget

**DESCRIPTION OF ASSUMPTIONS**

**SCHOOL OPERATIONS**

Board Expenses	9,897	9,897	-	(9,897)	(9,897)
Classroom / Teaching Supplies & Materials	21,150	21,150	-	(21,150)	(21,150)
Special Ed Supplies & Materials	-	-	-	-	-
Textbooks / Workbooks	102,182	102,182	-	(102,182)	(102,182)
Supplies & Materials other	-	-	-	-	-
Equipment / Furniture	34,089	34,089	-	(34,089)	(34,089)
Telephone	16,656	16,656	-	(16,656)	(16,656)
Technology	83,415	83,415	-	(83,415)	(83,415)
Student Testing & Assessment	29,181	29,181	-	(29,181)	(29,181)
Field Trips	12,300	12,300	-	(12,300)	(12,300)
Transportation (student)	-	-	-	-	-
Student Services - other	13,450	13,450	-	(13,450)	(13,450)
Office Expense	23,990	23,990	-	(23,990)	(23,990)
Staff Development	20,775	20,775	-	(20,775)	(20,775)
Staff Recruitment	8,130	8,130	-	(8,130)	(8,130)
Student Recruitment / Marketing	22,828	22,828	-	(22,828)	(22,828)
School Meals / Lunch	5,150	5,150	-	(5,150)	(5,150)
Travel (Staff)	9,300	9,300	-	(9,300)	(9,300)
Fundraising	-	-	-	-	-
Other	27,609	27,609	-	(27,609)	(27,609)
<b>TOTAL SCHOOL OPERATIONS</b>	<b>440,101</b>	<b>440,101</b>	<b>-</b>	<b>(440,101)</b>	<b>(440,101)</b>

**FACILITY OPERATION & MAINTENANCE**

Insurance	45,012	45,012	-	(45,012)	(45,012)
Janitorial	13,620	13,620	-	(13,620)	(13,620)
Building and Land Rent / Lease / Facility Finance Interest	1,020,000	1,020,000	-	(1,020,000)	(1,020,000)
Repairs & Maintenance	17,200	17,200	-	(17,200)	(17,200)
Equipment / Furniture	-	-	-	-	-
Security	-	-	-	-	-
Utilities	85,400	85,400	-	(85,400)	(85,400)
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>1,181,232</b>	<b>1,181,232</b>	<b>-</b>	<b>(1,181,232)</b>	<b>(1,181,232)</b>

**DEPRECIATION & AMORTIZATION**

	228,926	228,926	-	(228,926)	(228,926)
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**RESERVES / CONTINGENCY**

	-	-	-	-	-
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**DEFERRED RENT**

	-	-	-	-	-
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**AMBER CHARTER SCHOOL KINGSBRIDGE**  
**Budget / Operating Plan**

2019-20

<b>Total Revenue</b>	8,253,165	8,253,165	-	8,253,165	8,253,165
<b>Total Expenses</b>	7,783,493	7,783,493	-	(7,783,493)	(7,783,493)
<b>Net Income</b>	469,673	469,673	-	469,673	469,673
<b>Actual Student Enrollment</b>					
	<b>Total Year</b>			<b>VARIANCE</b>	
	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Variance</b>	<b>Original Budget vs. PY Budget</b>	<b>Revised Budget vs. PY Budget</b>
<b>TOTAL EXPENSES</b>	<u>7,783,493</u>	<u>7,783,493</u>	-	<u>(7,783,493)</u>	<u>(7,783,493)</u>
<b>NET INCOME</b>	<u>469,673</u>	<u>469,673</u>	-	<u>469,673</u>	<u>469,673</u>

**DESCRIPTION OF ASSUMPTIONS**

**AMBER CHARTER SCHOOL KINGSBRIDGE**  
**Budget / Operating Plan**  
**2019-20**

<b>Total Revenue</b>	8,253,165	8,253,165	-	8,253,165	8,253,165
<b>Total Expenses</b>	7,783,493	7,783,493	-	(7,783,493)	(7,783,493)
<b>Net Income</b>	469,673	469,673	-	469,673	469,673
<b>Actual Student Enrollment</b>					
	<b>Total Year</b>			<b>VARIANCE</b>	
	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Variance</b>	<b>Original Budget vs. PY Budget</b>	<b>Revised Budget vs. PY Budget</b>

**DESCRIPTION OF ASSUMPTIONS**

**ENROLLMENT - \*School Districts Are Linked To Above Entries\***

**Number of Districts:**

NYC CHANCELLOR'S OFFICE

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ALL OTHER School Districts: ( Weighted Avg )

**TOTAL ENROLLMENT**

**REVENUE PER PUPIL**

**EXPENSES PER PUPIL**

		AMBER CHARTER SCHOOL KINGSBRIDGE Budget / Operating Plan 2019-20							
<b>Total Revenue</b>	-	2,063,291	-	-	2,063,291	-	-	2,063,291	
<b>Total Expenses</b>	-	1,945,873	-	-	1,945,873	-	-	1,945,873	
<b>Net Income</b>	-	117,418	-	-	117,418	-	-	117,418	
<b>Actual Student Enrollment</b>	-	410	-	-	410	-	-	410	
	<b>Prior Year Actual</b>	<b>1st Quarter - 7/1 - 9/30</b>			<b>2nd Quarter - 10/1 - 12/31</b>			<b>3rd Q</b>	
	<b>2018-19</b>	<b>Original</b>	<b>Revised</b>		<b>Original</b>	<b>Revised</b>		<b>Original</b>	
	<b>Revenue Per</b>	<b>Budget</b>	<b>Budget</b>	<b>Variance</b>	<b>Budget</b>	<b>Budget</b>	<b>Variance</b>	<b>Budget</b>	
	<b>Pupil</b>								
<b>CASH FLOW ADJUSTMENTS</b>									
OPERATING ACTIVITIES <i>{enter descriptions below}</i>									
Example - Add Back Depreciation	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	
Total Operating Activities	-	-	-	-	-	-	-	-	
INVESTMENT ACTIVITIES <i>{enter descriptions below}</i>									
Example - Subtract Property and Equipment Expenditures	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	
Total Investment Activities	-	-	-	-	-	-	-	-	
FINANCING ACTIVITIES <i>{enter descriptions below}</i>									
Example - Add Expected Proceeds from a Loan or Line of Credit	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	
Total Financing Activities	-	-	-	-	-	-	-	-	
<b>Total Cash Flow Adjustments</b>	-	-	-	-	-	-	-	-	
<b>NET INCOME</b>	-	117,418	-	-	117,418	-	-	117,418	
<b>Beginning Cash Balance</b>	-	-	-	-	117,418	-	-	234,836	
<b>ENDING CASH BALANCE</b>	-	117,418	-	-	234,836	-	-	352,254	

<b>Total Revenue</b>	-	-	<b>2,063,291</b>	-	-
<b>Total Expenses</b>	-	-	<b>1,945,873</b>	-	-
<b>Net Income</b>	-	-	<b>117,418</b>	-	-
<b>Actual Student Enrollment</b>	-	-	<b>410</b>	-	-
	<b>Quarter - 1/1 - 3/31</b>		<b>4th Quarter - 4/1 - 6/30</b>		
	<b>Revised</b>		<b>Original</b>	<b>Revised</b>	
	<b>Budget</b>	<b>Variance</b>	<b>Budget</b>	<b>Budget</b>	<b>Variance</b>
<b>CASH FLOW ADJUSTMENTS</b>					
OPERATING ACTIVITIES <i>{enter descriptions below}</i>					
Example - Add Back Depreciation	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Activities	-	-	-	-	-
INVESTMENT ACTIVITIES <i>{enter descriptions below}</i>					
Example - Subtract Property and Equipment Expenditures	-	-	-	-	-
Other	-	-	-	-	-
Total Investment Activities	-	-	-	-	-
FINANCING ACTIVITIES <i>{enter descriptions below}</i>					
Example - Add Expected Proceeds from a Loan or Line of Credit	-	-	-	-	-
Other	-	-	-	-	-
Total Financing Activities	-	-	-	-	-
<b>Total Cash Flow Adjustments</b>	-	-	-	-	-
<b>NET INCOME</b>	-	-	<b>117,418</b>	-	-
<b>Beginning Cash Balance</b>	-	-	<b>352,254</b>	-	-
<b>ENDING CASH BALANCE</b>	-	-	<b>469,673</b>	-	-

**AMBER CHARTER SCHOOL KINGSBRIDGE**  
**Budget / Operating Plan**

2019-20

<b>Total Revenue</b>	8,253,165	8,253,165	-	8,253,165	8,253,165
<b>Total Expenses</b>	7,783,493	7,783,493	-	(7,783,493)	(7,783,493)
<b>Net Income</b>	469,673	469,673	-	469,673	469,673
<b>Actual Student Enrollment</b>					

	Total Year			VARIANCE	
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget

**DESCRIPTION OF ASSUMPTIONS**

<b>CASH FLOW ADJUSTMENTS</b>					
OPERATING ACTIVITIES <i>{enter descriptions below}</i>					
Example - Add Back Depreciation	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Activities	-	-	-	-	-
INVESTMENT ACTIVITIES <i>{enter descriptions below}</i>					
Example - Subtract Property and Equipment Expenditures	-	-	-	-	-
Other	-	-	-	-	-
Total Investment Activities	-	-	-	-	-
FINANCING ACTIVITIES <i>{enter descriptions below}</i>					
Example - Add Expected Proceeds from a Loan or Line of Credit	-	-	-	-	-
Other	-	-	-	-	-
Total Financing Activities	-	-	-	-	-
<b>Total Cash Flow Adjustments</b>	-	-	-	-	-
<b>NET INCOME</b>	<b>469,673</b>	<b>469,673</b>	-	<b>469,673</b>	<b>469,673</b>
<b>Beginning Cash Balance</b>	-	-	-	-	-
<b>ENDING CASH BALANCE</b>	<b>469,673</b>	<b>469,673</b>	-	<b>469,673</b>	<b>469,673</b>

**AMBER CHARTER SCHOOL KINGSBRIDGE**

DO NOT ENTER BALANCE SHEET DATA ON THIS  
TEMPLATE

**ALANCE SHEET**

**2019-20**

Balance sheet data should for the Ed Corp:  
Amber Charter School (Combined)  
should be entered on the template for  
Amber Charter School East Harlem.

Prior Year	Q1	Q2	Q3	Q4
2018-19	As of 9/30	As of 12/31	As of 3/31	As of 6/30
<b>ASSETS</b>				
<b>CURRENT ASSETS</b>				
Cash and cash equivalents	-	-	-	-
Grants and contracts receivable	-	-	-	-
Accounts receivables	-	-	-	-
Prepaid Expenses	-	-	-	-
Contributions and other receivables	-	-	-	-
<b>TOTAL CURRENT ASSETS</b>	-	-	-	-
<b>PROPERTY, BUILDING AND EQUIPMENT, net</b>	-	-	-	-
<b>OTHER ASSETS</b>	-	-	-	-
<b>TOTAL ASSETS</b>	-	-	-	-
<b>LIABILITIES AND NET ASSETS</b>				
<b>CURRENT LIABILITIES</b>				
Accounts payable and accrued expenses	-	-	-	-
Accrued payroll and benefits	-	-	-	-
Deferred Revenue	-	-	-	-
Current maturities of long-term debt	-	-	-	-
Short Term Debt - Bonds, Notes Payable	-	-	-	-
Other	-	-	-	-
<b>TOTAL CURRENT LIABILITIES</b>	-	-	-	-
<b>LONG-TERM DEBT and NOTES PAYABLE, net current maturities</b>	-	-	-	-
<b>TOTAL LIABILITIES</b>	-	-	-	-
<b>NET ASSETS</b>				
Unrestricted	-	-	-	-
Temporarily restricted	-	-	-	-
<b>TOTAL NET ASSETS</b>	-	-	-	-
<b>TOTAL LIABILITIES AND NET ASSETS</b>	-	-	-	-



**AMBER CHARTER SCHOOL KING  
Budget / Operating Plan**

**2019-20**

<b>Total Revenue</b>	-	<b>2,063,291</b>	-	-	<b>2,063,291</b>	-	-
<b>Total Expenses</b>	-	<b>1,945,873</b>	-	-	<b>1,945,873</b>	-	-
<b>Net Income</b>	-	<b>117,418</b>	-	-	<b>117,418</b>	-	-
<b>Actual Student Enrollment</b>	-	<b>410</b>	-	-	<b>410</b>	-	-

	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Q
		Current Budget	Variance		Current Budget	Variance	Actual
	Actual			Actual			
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed							
Other		-	-		-	-	
TOTAL REVENUE FROM FEDERAL SOURCES	-	123,714	-	-	123,714	-	-
<b>LOCAL and OTHER REVENUE</b>							
Contributions and Donations		-	-		-	-	
Fundraising		-	-		-	-	
Erate Reimbursement		-	-		-	-	
Earnings on Investments		-	-		-	-	
Interest Income		-	-		-	-	
Food Service (Income from meals)		-	-		-	-	
Text Book		7,987	-		7,987	-	
OTHER		-	-		-	-	
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	-	7,987	-	-	7,987	-	-
<b>TOTAL REVENUE</b>	-	<b>2,063,291</b>	-	-	<b>2,063,291</b>	-	-

**AMBER CHARTER SCHOOL KING**  
**Budget / Operating Plan**

**2019-20**

<b>Total Revenue</b>	-	<b>2,063,291</b>	-	-	<b>2,063,291</b>	-	-
<b>Total Expenses</b>	-	<b>1,945,873</b>	-	-	<b>1,945,873</b>	-	-
<b>Net Income</b>	-	<b>117,418</b>	-	-	<b>117,418</b>	-	-
<b>Actual Student Enrollment</b>	-	<b>410</b>	-	-	<b>410</b>	-	-

<b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b>	<b>1st Quarter - 7/1 - 9/30</b>			<b>2nd Quarter - 10/1 - 12/31</b>			<b>3rd Quarter</b>
	<b>Actual</b>	<b>Current Budget</b>	<b>Variance</b>	<b>Actual</b>	<b>Current Budget</b>	<b>Variance</b>	<b>Actual</b>

<b>EXPENSES</b>	Quarter 0 No. of Positions							
		Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual
<b>ADMINISTRATIVE STAFF PERSONNEL COSTS</b>								
Executive Management	-		24,446	-		24,446	-	
Instructional Management	-		57,250	-		57,250	-	
Deans, Directors & Coordinators	-		133,500	-		133,500	-	
CFO / Director of Finance	-		18,709	-		18,709	-	
Operation / Business Manager	-		48,390	-		48,390	-	
Administrative Staff	-		<u>70,501</u>	-		<u>70,501</u>	-	
<b>TOTAL ADMINISTRATIVE STAFF</b>	-		- 352,796	-		- 352,796	-	
<b>INSTRUCTIONAL PERSONNEL COSTS</b>								
Teachers - Regular	-		323,600	-		323,600	-	
Teachers - SPED	-		23,560	-		23,560	-	
Substitute Teachers	-		22,785	-		22,785	-	
Teaching Assistants	-		132,111	-		132,111	-	
Specialty Teachers	-		94,675	-		94,675	-	
Aides	-		-	-		-	-	
Therapists & Counselors	-		22,970	-		22,970	-	
Other	-		<u>22,148</u>	-		<u>22,148</u>	-	
<b>TOTAL INSTRUCTIONAL</b>	-		- 641,849	-		- 641,849	-	
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>								
Nurse	-		-	-		-	-	
Librarian	-		-	-		-	-	
Custodian	-		-	-		-	-	
Security	-		9,641	-		9,641	-	
Other	-		<u>25,750</u>	-		<u>25,750</u>	-	
<b>TOTAL NON-INSTRUCTIONAL</b>	-		- 35,391	-		- 35,391	-	
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	-		- 1,030,036	-		- 1,030,036	-	
<b>PAYROLL TAXES AND BENEFITS</b>								
Payroll Taxes			80,479	-		80,479	-	
Fringe / Employee Benefits			220,156	-		220,156	-	
Retirement / Pension			<u>41,310</u>	-		<u>41,310</u>	-	
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>			- 341,946	-		- 341,946	-	
<b>TOTAL PERSONNEL SERVICE COSTS</b>	-		- 1,371,982	-		- 1,371,982	-	

**AMBER CHARTER SCHOOL KING  
Budget / Operating Plan**

**2019-20**

<b>Total Revenue</b>	-	2,063,291	-	-	2,063,291	-	-
<b>Total Expenses</b>	-	1,945,873	-	-	1,945,873	-	-
<b>Net Income</b>	-	117,418	-	-	117,418	-	-
<b>Actual Student Enrollment</b>	-	410	-	-	410	-	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Q
	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual
	<b>CONTRACTED SERVICES</b>						
Accounting / Audit		3,296	-		3,296	-	
Legal		875	-		875	-	
Management Company Fee		-	-		-	-	
Nurse Services		-	-		-	-	
Food Service / School Lunch		51,237	-		51,237	-	
Payroll Services		19,134	-		19,134	-	
Special Ed Services		-	-		-	-	
Titlement Services (i.e. Title I)		-	-		-	-	
Other Purchased / Professional / Consulting		36,784	-		36,784	-	
<b>TOTAL CONTRACTED SERVICES</b>	-	111,327	-	-	111,327	-	-

**AMBER CHARTER SCHOOL KING  
Budget / Operating Plan**

**2019-20**

<b>Total Revenue</b>	-	<b>2,063,291</b>	-	-	<b>2,063,291</b>	-	-
<b>Total Expenses</b>	-	<b>1,945,873</b>	-	-	<b>1,945,873</b>	-	-
<b>Net Income</b>	-	<b>117,418</b>	-	-	<b>117,418</b>	-	-
<b>Actual Student Enrollment</b>	-	<b>410</b>	-	-	<b>410</b>	-	-

<b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b>	<b>1st Quarter - 7/1 - 9/30</b>			<b>2nd Quarter - 10/1 - 12/31</b>			<b>3rd Quarter</b>
	<b>Actual</b>	<b>Current Budget</b>	<b>Variance</b>	<b>Actual</b>	<b>Current Budget</b>	<b>Variance</b>	<b>Actual</b>

**SCHOOL OPERATIONS**

Board Expenses		2,474	-		2,474	-	
Classroom / Teaching Supplies & Materials		5,288	-		5,288	-	
Special Ed Supplies & Materials		-	-		-	-	
Textbooks / Workbooks		25,545	-		25,545	-	
Supplies & Materials other		-	-		-	-	
Equipment / Furniture		8,522	-		8,522	-	
Telephone		4,164	-		4,164	-	
Technology		20,854	-		20,854	-	
Student Testing & Assessment		7,295	-		7,295	-	
Field Trips		3,075	-		3,075	-	
Transportation (student)		-	-		-	-	
Student Services - other		3,363	-		3,363	-	
Office Expense		5,998	-		5,998	-	
Staff Development		5,194	-		5,194	-	
Staff Recruitment		2,033	-		2,033	-	
Student Recruitment / Marketing		5,707	-		5,707	-	
School Meals / Lunch		1,288	-		1,288	-	
Travel (Staff)		2,325	-		2,325	-	
Fundraising		-	-		-	-	
Other		<u>6,902</u>	-		<u>6,902</u>	-	
<b>TOTAL SCHOOL OPERATIONS</b>	-	<b>110,025</b>	-	-	<b>110,025</b>	-	-

**FACILITY OPERATION & MAINTENANCE**

Insurance		11,253	-		11,253	-	
Janitorial		3,405	-		3,405	-	
Building and Land Rent / Lease / Facility Finance Interest		255,000	-		255,000	-	
Repairs & Maintenance		4,300	-		4,300	-	
Equipment / Furniture		-	-		-	-	
Security		-	-		-	-	
Utilities		<u>21,350</u>	-		<u>21,350</u>	-	
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	-	<b>295,308</b>	-	-	<b>295,308</b>	-	-

**DEPRECIATION & AMORTIZATION  
RESERVES / CONTINGENCY  
DEFERRED RENT**

		57,232	-		57,232	-	
		-	-		-	-	
		-	-		-	-	

**AMBER CHARTER SCHOOL KING  
Budget / Operating Plan**

**2019-20**

<b>Total Revenue</b>	-	<b>2,063,291</b>	-	-	<b>2,063,291</b>	-	-
<b>Total Expenses</b>	-	<b>1,945,873</b>	-	-	<b>1,945,873</b>	-	-
<b>Net Income</b>	-	<b>117,418</b>	-	-	<b>117,418</b>	-	-
<b>Actual Student Enrollment</b>	-	<b>410</b>	-	-	<b>410</b>	-	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Q
	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual
	<b>TOTAL EXPENSES</b>	-	<b>1,945,873</b>	-	-	<b>1,945,873</b>	-
<b>NET INCOME</b>	-	<b>117,418</b>	-	-	<b>117,418</b>	-	-

2019-20  
**AMBER CHARTER SCHOOL KING**  
**Budget / Operating Plan**

	2019-20					
	2019-20					
<b>Total Revenue</b>	-	2,063,291	-	-	2,063,291	-
<b>Total Expenses</b>	-	1,945,873	-	-	1,945,873	-
<b>Net Income</b>	-	117,418	-	-	117,418	-
<b>Actual Student Enrollment</b>	-	410	-	-	410	3rd C

	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd C
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed		<b>Current</b>			<b>Current</b>		
	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>	<b>Actual</b>

<b>ENROLLMENT - *School Districts Are Linked To Above Entries*</b>							
NYC CHANCELLOR'S OFFICE	-	410	-	-	410	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
ALL OTHER School Districts: ( Count = 0 )	-	-	-	-	-	-	-
<b>TOTAL ENROLLMENT</b>	-	<b>410</b>	-	-	<b>410</b>	-	-
<b>REVENUE PER PUPIL</b>	-	<b>5,032</b>	-	-	<b>5,032</b>	-	-
<b>EXPENSES PER PUPIL</b>	-	<b>4,746</b>	-	-	<b>4,746</b>	-	-



**GSBRIDGE**  
n

<b>Total Revenue</b>	<b>2,063,291</b>	-	-	<b>2,063,291</b>	-
<b>Total Expenses</b>	<b>1,945,873</b>	-	-	<b>1,945,873</b>	-
<b>Net Income</b>	<b>117,418</b>	-	-	<b>117,418</b>	-
<b>Actual Student Enrollment</b>	<b>410</b>	-	-	<b>410</b>	-
	<b>Quarter - 1/1 - 3/31</b>		<b>4th Quarter - 4/1 - 6/30</b>		
<b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b>	<b>Current</b>			<b>Current</b>	
	<b>Budget</b>	<b>Variance</b>	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>
Other	-	-		-	-
TOTAL REVENUE FROM FEDERAL SOURCES	123,714	-	-	123,714	-
<b>LOCAL and OTHER REVENUE</b>					
Contributions and Donations	-	-		-	-
Fundraising	-	-		-	-
Erate Reimbursement	-	-		-	-
Earnings on Investments	-	-		-	-
Interest Income	-	-		-	-
Food Service (Income from meals)	-	-		-	-
Text Book	7,987	-		7,987	-
OTHER	-	-		-	-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	7,987	-	-	7,987	-
<b>TOTAL REVENUE</b>	<b>2,063,291</b>	-	-	<b>2,063,291</b>	-

**GSBRIDGE**

n

<b>Total Revenue</b>	<b>2,063,291</b>	-	-	<b>2,063,291</b>	-
<b>Total Expenses</b>	<b>1,945,873</b>	-	-	<b>1,945,873</b>	-
<b>Net Income</b>	<b>117,418</b>	-	-	<b>117,418</b>	-
<b>Actual Student Enrollment</b>	<b>410</b>	-	-	<b>410</b>	-

<p><b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b></p>	<b>Quarter - 1/1 - 3/31</b>		<b>4th Quarter - 4/1 - 6/30</b>		
	<b>Current Budget</b>	<b>Variance</b>	<b>Actual</b>	<b>Current Budget</b>	<b>Variance</b>

**EXPENSES**

**ADMINISTRATIVE STAFF PERSONNEL COSTS**

	Quarter 0 No. of Positions					
Executive Management	-	24,446	-		24,446	-
Instructional Management	-	57,250	-		57,250	-
Deans, Directors & Coordinators	-	133,500	-		133,500	-
CFO / Director of Finance	-	18,709	-		18,709	-
Operation / Business Manager	-	48,390	-		48,390	-
Administrative Staff	-	<u>70,501</u>	-		<u>70,501</u>	-
<b>TOTAL ADMINISTRATIVE STAFF</b>	-	<b>352,796</b>	-	-	<b>352,796</b>	-

**INSTRUCTIONAL PERSONNEL COSTS**

Teachers - Regular	-	323,600	-		323,600	-
Teachers - SPED	-	23,560	-		23,560	-
Substitute Teachers	-	22,785	-		22,785	-
Teaching Assistants	-	132,111	-		132,111	-
Specialty Teachers	-	94,675	-		94,675	-
Aides	-	-	-		-	-
Therapists & Counselors	-	22,970	-		22,970	-
Other	-	<u>22,148</u>	-		<u>22,148</u>	-
<b>TOTAL INSTRUCTIONAL</b>	-	<b>641,849</b>	-	-	<b>641,849</b>	-

**NON-INSTRUCTIONAL PERSONNEL COSTS**

Nurse	-	-	-		-	-
Librarian	-	-	-		-	-
Custodian	-	-	-		-	-
Security	-	9,641	-		9,641	-
Other	-	<u>25,750</u>	-		<u>25,750</u>	-
<b>TOTAL NON-INSTRUCTIONAL</b>	-	<b>35,391</b>	-	-	<b>35,391</b>	-

**SUBTOTAL PERSONNEL SERVICE COSTS**

**PAYROLL TAXES AND BENEFITS**

Payroll Taxes		80,479	-		80,479	-
Fringe / Employee Benefits		220,156	-		220,156	-
Retirement / Pension		<u>41,310</u>	-		<u>41,310</u>	-
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>		<b>341,946</b>	-	-	<b>341,946</b>	-

**TOTAL PERSONNEL SERVICE COSTS**

	-	<b>1,371,982</b>	-	-	<b>1,371,982</b>	-
--	---	------------------	---	---	------------------	---

<b>GSBRIDGE</b>					
<b>n</b>					
<b>Total Revenue</b>	2,063,291	-	-	2,063,291	-
<b>Total Expenses</b>	1,945,873	-	-	1,945,873	-
<b>Net Income</b>	117,418	-	-	117,418	-
<b>Actual Student Enrollment</b>	410	-	-	410	-
		Quarter - 1/1 - 3/31	4th Quarter - 4/1 - 6/30		
<b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b>		<b>GSBRIDGE</b>			
		n	Current Budget	Variance	Actual
<b>CONTRACTED SERVICES</b>					
Accounting / Audit	3,296	-		3,296	-
Legal	875	-		875	-
Management Company Fee	-	-		-	-
Nurse Services	-	-		-	-
Food Service / School Lunch	51,237	-		51,237	-
Payroll Services	19,134	-		19,134	-
Special Ed Services	-	-		-	-
Titlement Services (i.e. Title I)	-	-		-	-
Other Purchased / Professional / Consulting	<u>36,784</u>	-		<u>36,784</u>	-
<b>TOTAL CONTRACTED SERVICES</b>	<u>111,327</u>	-	-	<u>111,327</u>	-

**GSBRIDGE**

n

<b>Total Revenue</b>	<b>2,063,291</b>	-	-	<b>2,063,291</b>	-
<b>Total Expenses</b>	<b>1,945,873</b>	-	-	<b>1,945,873</b>	-
<b>Net Income</b>	<b>117,418</b>	-	-	<b>117,418</b>	-
<b>Actual Student Enrollment</b>	<b>410</b>	-	-	<b>410</b>	-

<p><b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b></p>	<b>Quarter - 1/1 - 3/31</b>		<b>4th Quarter - 4/1 - 6/30</b>		
	<b>Current Budget</b>	<b>Variance</b>	<b>Actual</b>	<b>Current Budget</b>	<b>Variance</b>

**SCHOOL OPERATIONS**

Board Expenses	2,474	-		2,474	-
Classroom / Teaching Supplies & Materials	5,288	-		5,288	-
Special Ed Supplies & Materials	-	-		-	-
Textbooks / Workbooks	25,545	-		25,545	-
Supplies & Materials other	-	-		-	-
Equipment / Furniture	8,522	-		8,522	-
Telephone	4,164	-		4,164	-
Technology	20,854	-		20,854	-
Student Testing & Assessment	7,295	-		7,295	-
Field Trips	3,075	-		3,075	-
Transportation (student)	-	-		-	-
Student Services - other	3,363	-		3,363	-
Office Expense	5,998	-		5,998	-
Staff Development	5,194	-		5,194	-
Staff Recruitment	2,033	-		2,033	-
Student Recruitment / Marketing	5,707	-		5,707	-
School Meals / Lunch	1,288	-		1,288	-
Travel (Staff)	2,325	-		2,325	-
Fundraising	-	-		-	-
Other	<u>6,902</u>	-		<u>6,902</u>	-
<b>TOTAL SCHOOL OPERATIONS</b>	<b>110,025</b>	-	-	<b>110,025</b>	-

**FACILITY OPERATION & MAINTENANCE**

Insurance	11,253	-		11,253	-
Janitorial	3,405	-		3,405	-
Building and Land Rent / Lease / Facility Finance Interest	255,000	-		255,000	-
Repairs & Maintenance	4,300	-		4,300	-
Equipment / Furniture	-	-		-	-
Security	-	-		-	-
Utilities	<u>21,350</u>	-		<u>21,350</u>	-
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>295,308</b>	-	-	<b>295,308</b>	-

**DEPRECIATION & AMORTIZATION**

**RESERVES / CONTINGENCY**

**DEFERRED RENT**

	57,232	-		57,232	-
	-	-		-	-
	-	-		-	-

<b>GSBRIDGE</b>					
n					
<b>GSBRIDGE</b>					
<b>Total Revenue</b>	2,063,291	-	-	2,063,291	-
<b>Total Expenses</b>	1,945,873	-	-	1,945,873	-
<b>Net Income</b>	117,418	-	-	117,418	-
<b>Actual Student Enrollment</b>	410	-	-	410	-
		Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30	
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed		Quarter - 1/1 - 3/31			
		Current	Budget	Actual	Current Budget
<b>TOTAL EXPENSES</b>	<u>1,945,873</u>	-	-	<u>1,945,873</u>	-
<b>NET INCOME</b>	<u>117,418</u>	-	-	<u>117,418</u>	-

**GSBRIDGE**  
n

Total Revenue	2,063,291	-	-	2,063,291	-
Total Expenses	1,945,873	-	-	1,945,873	-
Net Income	117,418	-	-	117,418	-
Actual Student Enrollment	Quarter - 410 - 3/31	-	-	410	-

<b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b>	Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
	Current Budget	Variance	Actual	Current Budget	Variance

<b>ENROLLMENT - *School Districts Are Linked To Above Entries*</b>					
NYC CHANCELLOR'S OFFICE	410	-	-	410	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
ALL OTHER School Districts: ( Count = 0 )	-	-	-	-	-
<b>TOTAL ENROLLMENT</b>	<b>410</b>	-	-	<b>410</b>	-
<b>REVENUE PER PUPIL</b>	<b>5,032</b>	-	-	<b>5,032</b>	-
<b>EXPENSES PER PUPIL</b>	<b>4,746</b>	-	-	<b>4,746</b>	-

**AMBER CHARTER SCHOOL KINGSBRIDGE**  
**Budget / Operating Plan**

2019-20

<b>Total Revenue</b>	-	-	-	8,253,165	(8,253,165)	-	-	8,253,165
<b>Total Expenses</b>	-	-	-	7,783,493	7,783,493	-	-	7,783,493
<b>Net Income</b>	-	-	-	469,673	(469,673)	-	-	469,673
<b>Actual Student Enrollment</b>	-	-	-			-	-	

**\*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**

**TOTALS AND VARIANCE ANALYSIS**

	Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Original Budget - TY
<b>REVENUE</b>								
<b>REVENUES FROM STATE SOURCES</b>								
Per Pupil Revenue								
2019-20 Per Pupil Rate								
NYC CHANCELLOR'S OFFICE	-	-	-	6,621,500	(6,621,500)	-	-	6,621,500
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
ALL OTHER School Districts: ( Count = 0 )	-	-	-	-	-	-	-	-
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	-	-	-	6,621,500	(6,621,500)	-	-	6,621,500
Special Education Revenue	-	-	-	-	-	-	-	-
Grants								
Stimulus	-	-	-	-	-	-	-	-
DYCD (Department of Youth and Community Development)	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
NYC DoE Rental Assistance	-	-	-	1,020,000	(1,020,000)	-	-	1,020,000
Other	-	-	-	84,864	(84,864)	-	-	84,864
<b>TOTAL REVENUE FROM STATE SOURCES</b>	-	-	-	7,726,364	(7,726,364)	-	-	7,726,364
<b>REVENUE FROM FEDERAL FUNDING</b>								
IDEA Special Needs	-	-	-	34,335	(34,335)	-	-	34,335
Title I	-	-	-	196,265	(196,265)	-	-	196,265
Title Funding - Other	-	-	-	39,352	(39,352)	-	-	39,352
School Food Service (Free Lunch)	-	-	-	224,904	(224,904)	-	-	224,904
Grants								
Charter School Program (CSP) Planning & Implementation	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-

**AMBER CHARTER SCHOOL KINGSBRIDGE**  
**Budget / Operating Plan**

**2019-20**

<b>Total Revenue</b>	-	-	-	8,253,165	(8,253,165)	-	-	8,253,165
<b>Total Expenses</b>	-	-	-	7,783,493	7,783,493	-	-	7,783,493
<b>Net Income</b>	-	-	-	469,673	(469,673)	-	-	469,673
<b>Actual Student Enrollment</b>	-	-	-			-	-	

**\*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**

**TOTALS AND VARIANCE ANALYSIS**

	<b>Actual</b>	<b>Current Budget (Current Quarter)</b>	<b>Actual vs. Current Budget</b>	<b>Current Budget - TY</b>	<b>Actual vs. Current Budget TY</b>	<b>Original Budget (Current Quarter)</b>	<b>Actual vs. Original Budget</b>	<b>Original Budget -</b>
Other	-	-	-	-	-	-	-	
TOTAL REVENUE FROM FEDERAL SOURCES	-	-	-	494,855	(494,855)	-	-	494,855
<b>LOCAL and OTHER REVENUE</b>								
Contributions and Donations	-	-	-	-	-	-	-	
Fundraising	-	-	-	-	-	-	-	
Erate Reimbursement	-	-	-	-	-	-	-	
Earnings on Investments	-	-	-	-	-	-	-	
Interest Income	-	-	-	-	-	-	-	
Food Service (Income from meals)	-	-	-	-	-	-	-	
Text Book	-	-	-	31,947	(31,947)	-	-	31,947
OTHER	-	-	-	-	-	-	-	
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	-	-	-	31,947	(31,947)	-	-	31,947
<b>TOTAL REVENUE</b>	-	-	-	<b>8,253,165</b>	<b>(8,253,165)</b>	-	-	<b>8,253,165</b>

**AMBER CHARTER SCHOOL KINGSBRIDGE**

**Budget / Operating Plan**

**2019-20**

<b>Total Revenue</b>	-	-	-	<b>8,253,165</b>	<b>(8,253,165)</b>	-	-	<b>8,253,165</b>
<b>Total Expenses</b>	-	-	-	<b>7,783,493</b>	<b>7,783,493</b>	-	-	<b>7,783,493</b>
<b>Net Income</b>	-	-	-	<b>469,673</b>	<b>(469,673)</b>	-	-	<b>469,673</b>
<b>Actual Student Enrollment</b>	-	-	-			-	-	

**\*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**

**TOTALS AND VARIANCE ANALYSIS**

<b>Actual</b>	<b>Current Budget (Current Quarter)</b>	<b>Actual vs. Current Budget</b>	<b>Current Budget - TY</b>	<b>Actual vs. Current Budget TY</b>	<b>Original Budget (Current Quarter)</b>	<b>Actual vs. Original Budget</b>	<b>Original Budget -</b>
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<b>EXPENSES</b>	<b>Quarter 0 No. of Positions</b>	<b>Actual</b>	<b>Current Budget (Current Quarter)</b>	<b>Actual vs. Current Budget</b>	<b>Current Budget - TY</b>	<b>Actual vs. Current Budget TY</b>	<b>Original Budget (Current Quarter)</b>	<b>Actual vs. Original Budget</b>	<b>Original Budget -</b>
<b>ADMINISTRATIVE STAFF PERSONNEL COSTS</b>									
Executive Management	-	-	-	-	97,785	97,785	-	-	97,785
Instructional Management	-	-	-	-	229,000	229,000	-	-	229,000
Deans, Directors & Coordinators	-	-	-	-	534,000	534,000	-	-	534,000
CFO / Director of Finance	-	-	-	-	74,835	74,835	-	-	74,835
Operation / Business Manager	-	-	-	-	193,560	193,560	-	-	193,560
Administrative Staff	-	-	-	-	282,004	282,004	-	-	282,004
<b>TOTAL ADMINISTRATIVE STAFF</b>	-	-	-	-	<b>1,411,184</b>	<b>1,411,184</b>	-	-	<b>1,411,184</b>
<b>INSTRUCTIONAL PERSONNEL COSTS</b>									
Teachers - Regular	-	-	-	-	1,294,401	1,294,401	-	-	1,294,401
Teachers - SPED	-	-	-	-	94,241	94,241	-	-	94,241
Substitute Teachers	-	-	-	-	91,140	91,140	-	-	91,140
Teaching Assistants	-	-	-	-	528,442	528,442	-	-	528,442
Specialty Teachers	-	-	-	-	378,699	378,699	-	-	378,699
Aides	-	-	-	-	-	-	-	-	-
Therapists & Counselors	-	-	-	-	91,878	91,878	-	-	91,878
Other	-	-	-	-	88,593	88,593	-	-	88,593
<b>TOTAL INSTRUCTIONAL</b>	-	-	-	-	<b>2,567,395</b>	<b>2,567,395</b>	-	-	<b>2,567,395</b>
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>									
Nurse	-	-	-	-	-	-	-	-	-
Librarian	-	-	-	-	-	-	-	-	-
Custodian	-	-	-	-	-	-	-	-	-
Security	-	-	-	-	38,565	38,565	-	-	38,565
Other	-	-	-	-	102,999	102,999	-	-	102,999
<b>TOTAL NON-INSTRUCTIONAL</b>	-	-	-	-	<b>141,564</b>	<b>141,564</b>	-	-	<b>141,564</b>
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	-	-	-	-	<b>4,120,143</b>	<b>4,120,143</b>	-	-	<b>4,120,143</b>
<b>PAYROLL TAXES AND BENEFITS</b>									
Payroll Taxes	-	-	-	-	321,917	321,917	-	-	321,917
Fringe / Employee Benefits	-	-	-	-	880,625	880,625	-	-	880,625
Retirement / Pension	-	-	-	-	165,241	165,241	-	-	165,241
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>	-	-	-	-	<b>1,367,784</b>	<b>1,367,784</b>	-	-	<b>1,367,784</b>
<b>TOTAL PERSONNEL SERVICE COSTS</b>	-	-	-	-	<b>5,487,927</b>	<b>5,487,927</b>	-	-	<b>5,487,927</b>

**AMBER CHARTER SCHOOL KINGSBRIDGE**  
**Budget / Operating Plan**

**2019-20**

<b>Total Revenue</b>	-	-	-	8,253,165	(8,253,165)	-	-	8,253,165
<b>Total Expenses</b>	-	-	-	7,783,493	7,783,493	-	-	7,783,493
<b>Net Income</b>	-	-	-	469,673	(469,673)	-	-	469,673
<b>Actual Student Enrollment</b>	-	-	-			-	-	

**TOTALS AND VARIANCE ANALYSIS**

**\*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**

	<b>Actual</b>	<b>Current Budget (Current Quarter)</b>	<b>Actual vs. Current Budget</b>	<b>Current Budget - TY</b>	<b>Actual vs. Current Budget TY</b>	<b>Original Budget (Current Quarter)</b>	<b>Actual vs. Original Budget</b>	<b>Original Budget -</b>
<b>CONTRACTED SERVICES</b>								
Accounting / Audit	-	-	-	13,185	13,185	-	-	13,185
Legal	-	-	-	3,500	3,500	-	-	3,500
Management Company Fee	-	-	-	-	-	-	-	-
Nurse Services	-	-	-	-	-	-	-	-
Food Service / School Lunch	-	-	-	204,949	204,949	-	-	204,949
Payroll Services	-	-	-	76,537	76,537	-	-	76,537
Special Ed Services	-	-	-	-	-	-	-	-
Titlement Services (i.e. Title I)	-	-	-	-	-	-	-	-
Other Purchased / Professional / Consulting	-	-	-	147,137	147,137	-	-	147,137
<b>TOTAL CONTRACTED SERVICES</b>	-	-	-	<u>445,308</u>	<u>445,308</u>	-	-	<u>445,308</u>

**AMBER CHARTER SCHOOL KINGSBRIDGE**

**Budget / Operating Plan**

**2019-20**

<b>Total Revenue</b>	-	-	-	8,253,165	(8,253,165)	-	-	8,253,165
<b>Total Expenses</b>	-	-	-	7,783,493	7,783,493	-	-	7,783,493
<b>Net Income</b>	-	-	-	469,673	(469,673)	-	-	469,673
<b>Actual Student Enrollment</b>	-	-	-			-	-	

**TOTALS AND VARIANCE ANALYSIS**

**\*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**

<b>Actual</b>	<b>Current Budget (Current Quarter)</b>	<b>Actual vs. Current Budget</b>	<b>Current Budget - TY</b>	<b>Actual vs. Current Budget TY</b>	<b>Original Budget (Current Quarter)</b>	<b>Actual vs. Original Budget</b>	<b>Original Budget -</b>
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**SCHOOL OPERATIONS**

Board Expenses	-	-	-	9,897	9,897	-	-	9,897
Classroom / Teaching Supplies & Materials	-	-	-	21,150	21,150	-	-	21,150
Special Ed Supplies & Materials	-	-	-	-	-	-	-	-
Textbooks / Workbooks	-	-	-	102,182	102,182	-	-	102,182
Supplies & Materials other	-	-	-	-	-	-	-	-
Equipment / Furniture	-	-	-	34,089	34,089	-	-	34,089
Telephone	-	-	-	16,656	16,656	-	-	16,656
Technology	-	-	-	83,415	83,415	-	-	83,415
Student Testing & Assessment	-	-	-	29,181	29,181	-	-	29,181
Field Trips	-	-	-	12,300	12,300	-	-	12,300
Transportation (student)	-	-	-	-	-	-	-	-
Student Services - other	-	-	-	13,450	13,450	-	-	13,450
Office Expense	-	-	-	23,990	23,990	-	-	23,990
Staff Development	-	-	-	20,775	20,775	-	-	20,775
Staff Recruitment	-	-	-	8,130	8,130	-	-	8,130
Student Recruitment / Marketing	-	-	-	22,828	22,828	-	-	22,828
School Meals / Lunch	-	-	-	5,150	5,150	-	-	5,150
Travel (Staff)	-	-	-	9,300	9,300	-	-	9,300
Fundraising	-	-	-	-	-	-	-	-
Other	-	-	-	27,609	27,609	-	-	27,609
<b>TOTAL SCHOOL OPERATIONS</b>	-	-	-	440,101	440,101	-	-	440,101

**FACILITY OPERATION & MAINTENANCE**

Insurance	-	-	-	45,012	45,012	-	-	45,012
Janitorial	-	-	-	13,620	13,620	-	-	13,620
Building and Land Rent / Lease / Facility Finance Interest	-	-	-	1,020,000	1,020,000	-	-	1,020,000
Repairs & Maintenance	-	-	-	17,200	17,200	-	-	17,200
Equipment / Furniture	-	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-	-
Utilities	-	-	-	85,400	85,400	-	-	85,400
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	-	-	-	1,181,232	1,181,232	-	-	1,181,232

**DEPRECIATION & AMORTIZATION**

<b>RESERVES / CONTINGENCY</b>	-	-	-	228,926	228,926	-	-	228,926
<b>DEFERRED RENT</b>	-	-	-	-	-	-	-	-

**AMBER CHARTER SCHOOL KINGSBRIDGE**  
**Budget / Operating Plan**

**2019-20**

<b>Total Revenue</b>	-	-	-	8,253,165	(8,253,165)	-	-	8,253,165
<b>Total Expenses</b>	-	-	-	7,783,493	7,783,493	-	-	7,783,493
<b>Net Income</b>	-	-	-	469,673	(469,673)	-	-	469,673
<b>Actual Student Enrollment</b>	-	-	-			-	-	

\*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed

**TOTALS AND VARIANCE ANALYSIS**

	Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Original Budget -
<b>TOTAL EXPENSES</b>	-	-	-	7,783,493	7,783,493	-	-	7,783,493
<b>NET INCOME</b>	-	-	-	469,673	(469,673)	-	-	469,673



<b>Total Revenue</b>	<b>(8,253,165)</b>	-	-
<b>Total Expenses</b>	<b>7,783,493</b>	-	-
<b>Net Income</b>	<b>(469,673)</b>	-	-
<b>Actual Student Enrollment</b>		-	-

**\*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**

<b>Actual vs. Original Budget TY</b>	<b>PY Actual (PY TY / No. of COMPLETED Actual CY</b>	<b>Actual CY vs. Actual PY</b>
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**REVENUE**

**REVENUES FROM STATE SOURCES**

Per Pupil Revenue

2019-20  
Per Pupil Rate

NYC CHANCELLOR'S OFFICE

16,150

(6,621,500)

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ALL OTHER School Districts: ( Count = 0 )

TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)

16,150

(6,621,500)

-

-

Special Education Revenue

-

-

-

Grants

Stimulus

-

-

-

DYCD (Department of Youth and Community Development)

-

-

-

Other

-

-

-

NYC DoE Rental Assistance

(1,020,000)

-

-

Other

(84,864)

-

-

TOTAL REVENUE FROM STATE SOURCES

(7,726,364)

-

-

**REVENUE FROM FEDERAL FUNDING**

IDEA Special Needs

(34,335)

-

-

Title I

(196,265)

-

-

Title Funding - Other

(39,352)

-

-

School Food Service (Free Lunch)

(224,904)

-

-

Grants

Charter School Program (CSP) Planning & Implementation

-

-

-

Other

-

-

-



<b>Total Revenue</b>	<b>(8,253,165)</b>	-	-
<b>Total Expenses</b>	<b>7,783,493</b>	-	-
<b>Net Income</b>	<b>(469,673)</b>	-	-
<b>Actual Student Enrollment</b>		-	-
<p><b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b></p>			
	<b>Actual vs. Original Budget TY</b>	<b>PY Actual (PY TY / No. of COMPLETED Actual CY</b>	<b>Actual CY vs. Actual PY</b>
Other	-	-	-
TOTAL REVENUE FROM FEDERAL SOURCES	(494,855)	-	-
<b>LOCAL and OTHER REVENUE</b>			
Contributions and Donations	-	-	-
Fundraising	-	-	-
Erate Reimbursement	-	-	-
Earnings on Investments	-	-	-
Interest Income	-	-	-
Food Service (Income from meals)	-	-	-
Text Book	(31,947)	-	-
OTHER	-	-	-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	(31,947)	-	-
<b>TOTAL REVENUE</b>	<b>(8,253,165)</b>	-	-

<b>Total Revenue</b>	<b>(8,253,165)</b>	-	-
<b>Total Expenses</b>	<b>7,783,493</b>	-	-
<b>Net Income</b>	<b>(469,673)</b>	-	-
<b>Actual Student Enrollment</b>		-	-

**\*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**

<b>Actual vs. Original Budget TY</b>	<b>PY Actual (PY TY / No. of COMPLETED Actual CY</b>	<b>Actual CY vs. Actual PY</b>
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**EXPENSES**

**ADMINISTRATIVE STAFF PERSONNEL COSTS**

	Quarter 0 No. of Positions			
Executive Management	-	97,785	-	-
Instructional Management	-	229,000	-	-
Deans, Directors & Coordinators	-	534,000	-	-
CFO / Director of Finance	-	74,835	-	-
Operation / Business Manager	-	193,560	-	-
Administrative Staff	-	282,004	-	-
<b>TOTAL ADMINISTRATIVE STAFF</b>	-	<b>1,411,184</b>	-	-

**INSTRUCTIONAL PERSONNEL COSTS**

Teachers - Regular	-	1,294,401	-	-
Teachers - SPED	-	94,241	-	-
Substitute Teachers	-	91,140	-	-
Teaching Assistants	-	528,442	-	-
Specialty Teachers	-	378,699	-	-
Aides	-	-	-	-
Therapists & Counselors	-	91,878	-	-
Other	-	88,593	-	-
<b>TOTAL INSTRUCTIONAL</b>	-	<b>2,567,395</b>	-	-

**NON-INSTRUCTIONAL PERSONNEL COSTS**

Nurse	-	-	-	-
Librarian	-	-	-	-
Custodian	-	-	-	-
Security	-	38,565	-	-
Other	-	102,999	-	-
<b>TOTAL NON-INSTRUCTIONAL</b>	-	<b>141,564</b>	-	-

**SUBTOTAL PERSONNEL SERVICE COSTS**

**PAYROLL TAXES AND BENEFITS**

Payroll Taxes		321,917	-	-
Fringe / Employee Benefits		880,625	-	-
Retirement / Pension		165,241	-	-
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>		<b>1,367,784</b>	-	-

**TOTAL PERSONNEL SERVICE COSTS**

	-	<b>5,487,927</b>	-	-
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<b>Total Revenue</b>	<b>(8,253,165)</b>	-	-
<b>Total Expenses</b>	<b>7,783,493</b>	-	-
<b>Net Income</b>	<b>(469,673)</b>	-	-
<b>Actual Student Enrollment</b>		-	-
<b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b>			
	<b>Actual vs. Original Budget TY</b>	<b>PY Actual (PY TY / No. of COMPLETED Actual CY</b>	<b>Actual CY vs. Actual PY</b>
<b>CONTRACTED SERVICES</b>			
Accounting / Audit	13,185	-	-
Legal	3,500	-	-
Management Company Fee	-	-	-
Nurse Services	-	-	-
Food Service / School Lunch	204,949	-	-
Payroll Services	76,537	-	-
Special Ed Services	-	-	-
Titlement Services (i.e. Title I)	-	-	-
Other Purchased / Professional / Consulting	147,137	-	-
<b>TOTAL CONTRACTED SERVICES</b>	<b>445,308</b>	-	-

<b>Total Revenue</b>	<b>(8,253,165)</b>	-	-
<b>Total Expenses</b>	<b>7,783,493</b>	-	-
<b>Net Income</b>	<b>(469,673)</b>	-	-
<b>Actual Student Enrollment</b>		-	-
<p><b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b></p>			
	<b>Actual vs. Original Budget TY</b>	<b>PY Actual (PY TY / No. of COMPLETED Actual CY</b>	<b>Actual CY vs. Actual PY</b>
<b>SCHOOL OPERATIONS</b>			
Board Expenses	9,897	-	-
Classroom / Teaching Supplies & Materials	21,150	-	-
Special Ed Supplies & Materials	-	-	-
Textbooks / Workbooks	102,182	-	-
Supplies & Materials other	-	-	-
Equipment / Furniture	34,089	-	-
Telephone	16,656	-	-
Technology	83,415	-	-
Student Testing & Assessment	29,181	-	-
Field Trips	12,300	-	-
Transportation (student)	-	-	-
Student Services - other	13,450	-	-
Office Expense	23,990	-	-
Staff Development	20,775	-	-
Staff Recruitment	8,130	-	-
Student Recruitment / Marketing	22,828	-	-
School Meals / Lunch	5,150	-	-
Travel (Staff)	9,300	-	-
Fundraising	-	-	-
Other	27,609	-	-
<b>TOTAL SCHOOL OPERATIONS</b>	<b>440,101</b>	-	-
<b>FACILITY OPERATION &amp; MAINTENANCE</b>			
Insurance	45,012	-	-
Janitorial	13,620	-	-
Building and Land Rent / Lease / Facility Finance Interest	1,020,000	-	-
Repairs & Maintenance	17,200	-	-
Equipment / Furniture	-	-	-
Security	-	-	-
Utilities	85,400	-	-
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>1,181,232</b>	-	-
<b>DEPRECIATION &amp; AMORTIZATION</b>	<b>228,926</b>	-	-
<b>RESERVES / CONTINGENCY</b>	-	-	-
<b>DEFERRED RENT</b>	-	-	-

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<b>Total Revenue</b>	<b>(8,253,165)</b>	-	-
<b>Total Expenses</b>	<b>7,783,493</b>	-	-
<b>Net Income</b>	<b>(469,673)</b>	-	-
<b>Actual Student Enrollment</b>		-	
<p><b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b></p>			
	<b>Actual vs. Original Budget TY</b>	<b>PY Actual (PY TY / No. of COMPLETED Actual CY</b>	<b>Actual CY vs. Actual PY</b>
<b>TOTAL EXPENSES</b>	<b>7,783,493</b>	-	-
<b>NET INCOME</b>	<b>(469,673)</b>	-	-

				-
<b>Total Revenue</b>	<b>(8,253,165)</b>	-	-	-
<b>Total Expenses</b>	<b>7,783,493</b>	-	-	-
<b>Net Income</b>	<b>(469,673)</b>	-	-	-
<b>Actual Student Enrollment</b>		-	-	-
<p><b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b></p>		<p><b>Actual vs. Original Budget TY</b></p>	<p><b>PY Actual (PY TY / No. of COMPLETED Actual CY</b></p>	<p><b>Actual CY vs. Actual PY</b></p>
<b>ENROLLMENT - *School Districts Are Linked To Above Entries*</b>				
NYC CHANCELLOR'S OFFICE		-	-	-
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ALL OTHER School Districts: ( Count = 0 )		-	-	-
<b>TOTAL ENROLLMENT</b>		-	-	-
<b>REVENUE PER PUPIL</b>		-	-	-
<b>EXPENSES PER PUPIL</b>		-	-	-



**Annual Report Requirement**  
*for SUNY Authorized Charter Schools*  
**AMBER CHARTER SCHOOL KINGSBRIDGE**  
**2019-20**

Administrative  
expenditures per pupil:

\$0.00

Per NYS Statute

Administrative expenditures per pupil: the sum of all general administration salaries and other general administration expenditures divided by the total number of enrolled students. Employee benefit costs or expenditures should not be reported here.

**\*NOTE: THIS TAB ONLY NEEDS TO BE COMPLETED FOR Q4**

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools**

**Name:** Frank S. Aldridge

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Amber Charter School

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Treasurer

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p><b>NONE</b></p>			

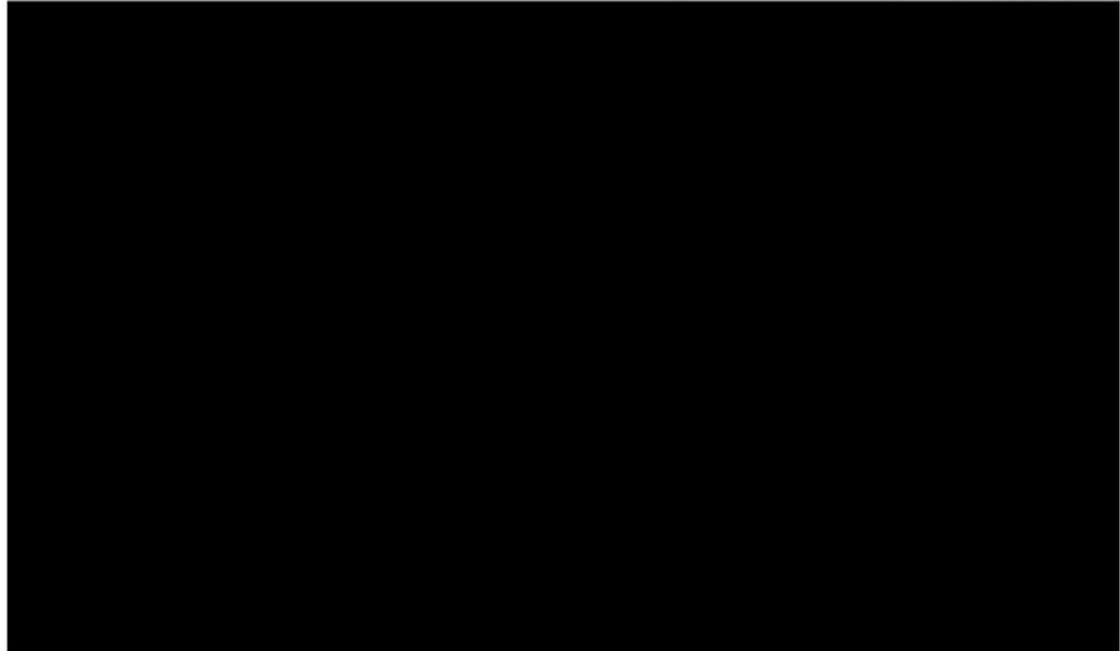
5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None.**"

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><b>NONE</b> <del>(a) Write "None" if applicable. Do not leave this space blank.</del></p>				

  
 \_\_\_\_\_  
 Signature

7/29/2019  
 \_\_\_\_\_  
 Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools**

Name:

Jenna Pantel

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Amber Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee, and Chair of Education Committee

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><b>NONE</b> <i>Please write "None" if applicable. Do not leave this space blank</i></p>			

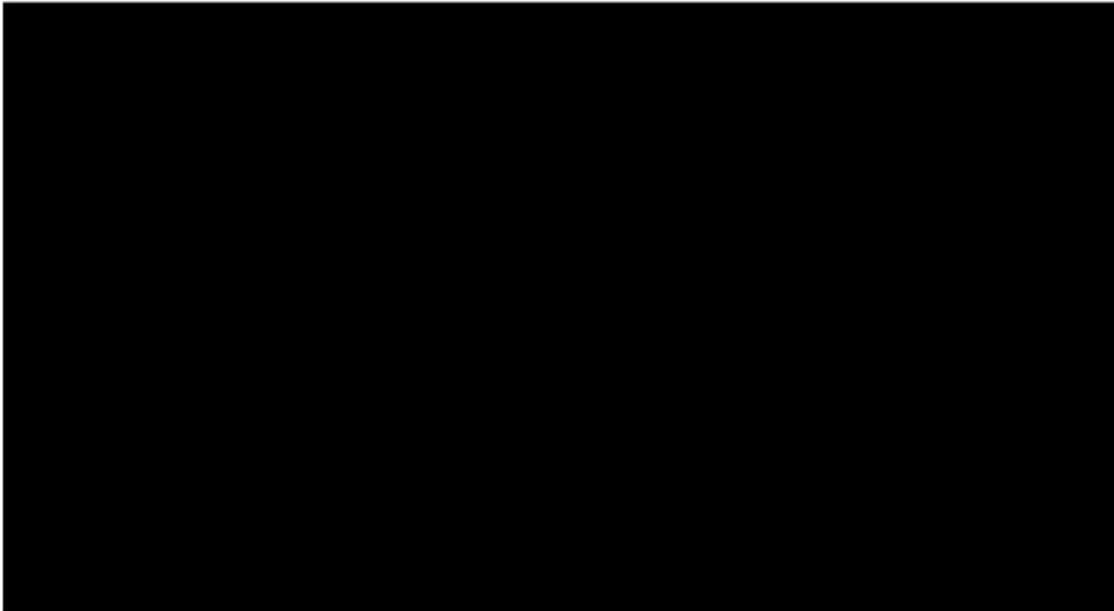
5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><b>NONE</b> <del>(a) Write "None" if applicable. Do not leave this space blank.</del></p>				

  
Signature

7/25/19  
Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools**

Name:

Bradley Olsen

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Amber Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><b>NONE</b> <i>Please note "None" if applicable. Do not leave this space blank</i></p>			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><del>NONE</del> <i>None</i> <del>"None" if applicable. Do not leave this open blank.</del></p>				

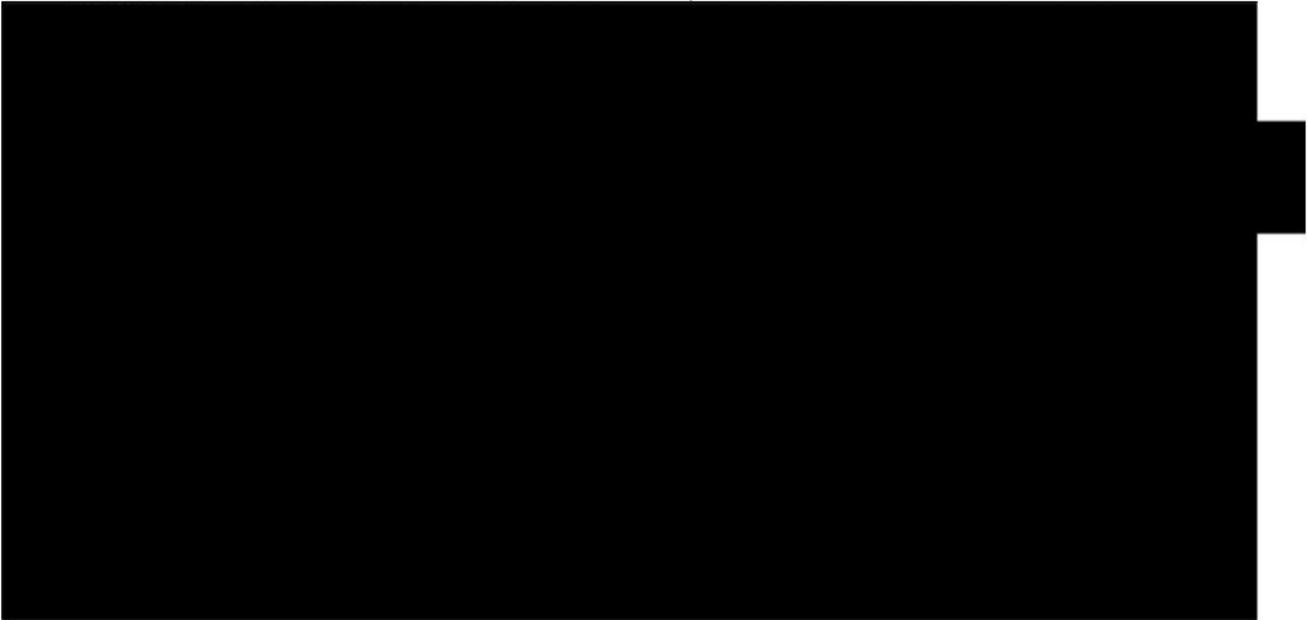
*[Handwritten Signature]*

*7-22-19*

Signature

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools**

Name:

Miguelina German

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Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Amber Charter School

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee and Education Committee Chair

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><b>NONE</b> <i>Please write "None" if applicable. Do not leave this space blank.</i></p>			

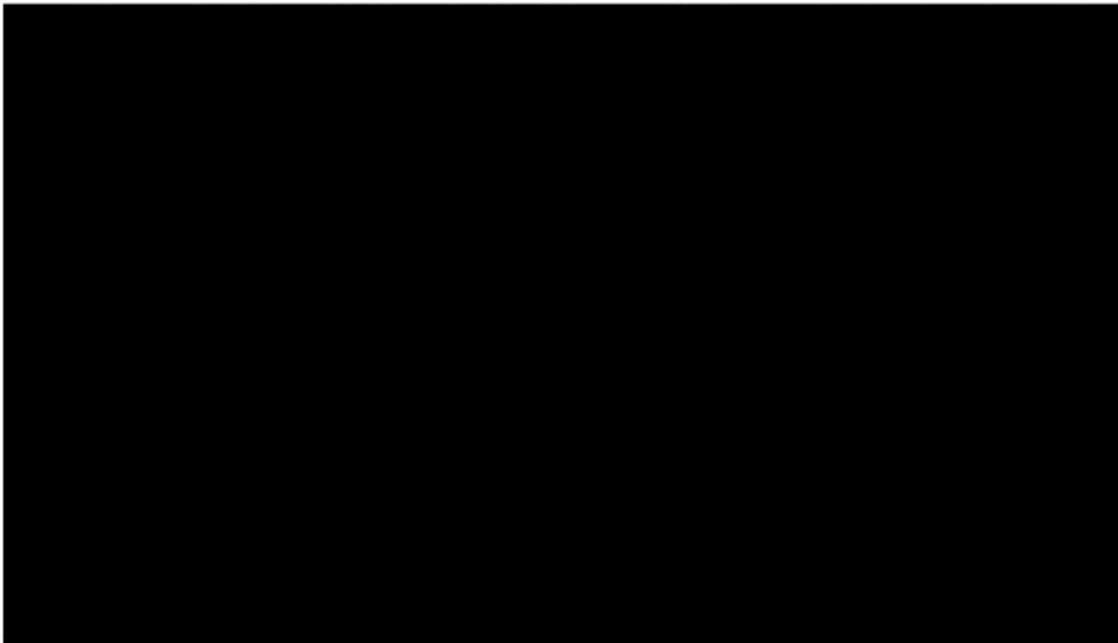
5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><b>NONE</b> <del>None if applicable. Do not leave this space blank.</del></p>				

*Miguelina German, PhD*  
 Signature

*7/22/19*  
 Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools**

Name:

Brian Quillin

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Amber Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee, and Teacher Representative

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Music Teacher at Amber Kingsbridge, Start Date: February 2013, Salary: \$65,000/yr

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write "None" if applicable. Do not leave this space blank</i></p> <p><b>NONE</b></p>			

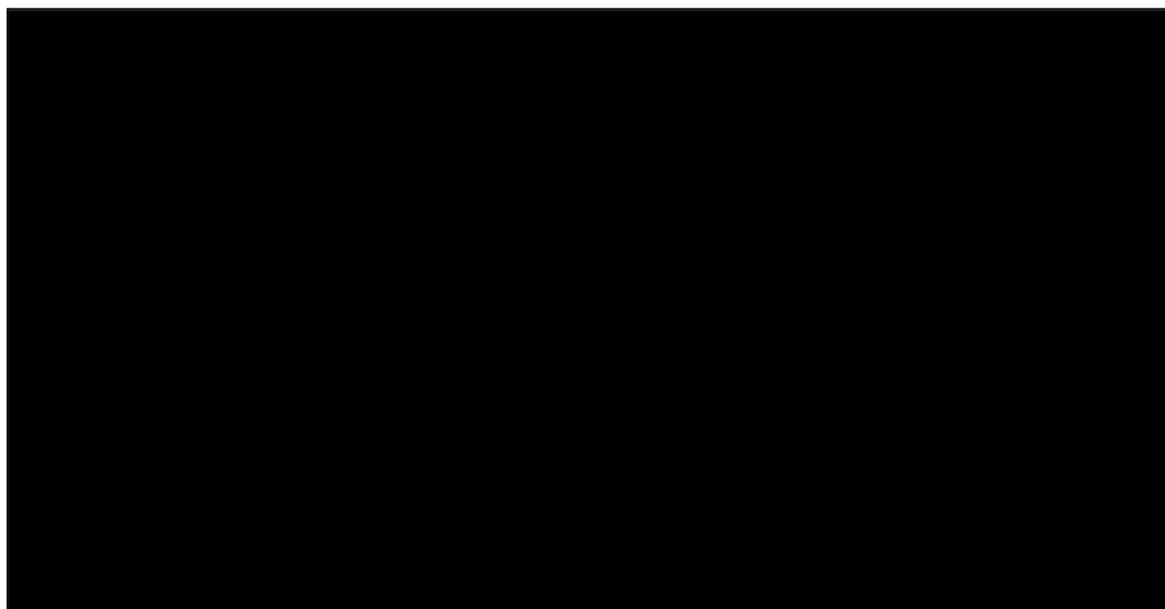
5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **"None."**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><b>NONE</b> <del>None if applicable. Do not leave this space blank.</del></p>				

  
 Signature

7/22/19  
 Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools**

**Name:**

Shawnte Lorick

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Amber Charter School

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee and Parent Representative in East Harlem

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><b>NONE</b> <del>Please write "None" if applicable. Do not leave this space blank.</del></p>			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><del>NONE</del> <small>Write "None" if applicable. Do not leave this space blank.</small></p>				

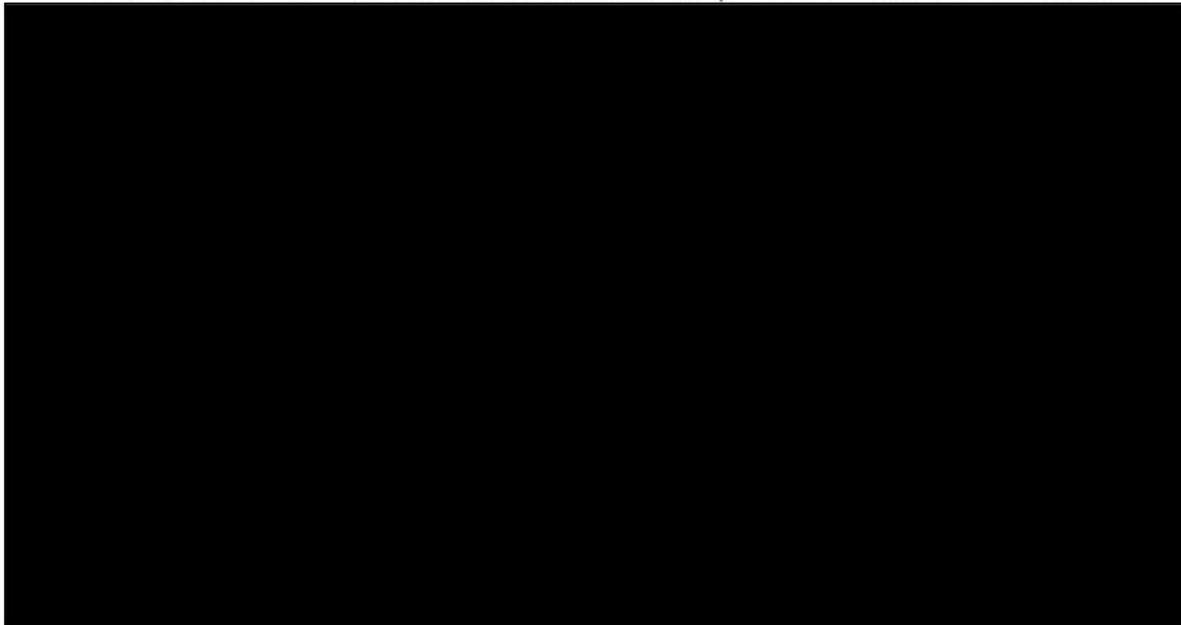


Signature

7/22/19

Date

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**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools**

**Name:**

Elena Goldberg Velazquez

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Amber Charter School

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee and Chair of Development Committee

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><b>NONE</b> <i>Please write "None" if applicable. Do not leave this space blank</i></p>			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **"None."**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><b>NONE</b> <del>None if applicable. Do not leave this space blank.</del></p>				

[Handwritten Signature]
7/22/19  
 \_\_\_\_\_  
 Signature Date

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**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools**

Name:

Soledad Hiciano

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Amber Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Chair and Development Committee, Education Committee, and Facilities Committee

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

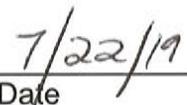
If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

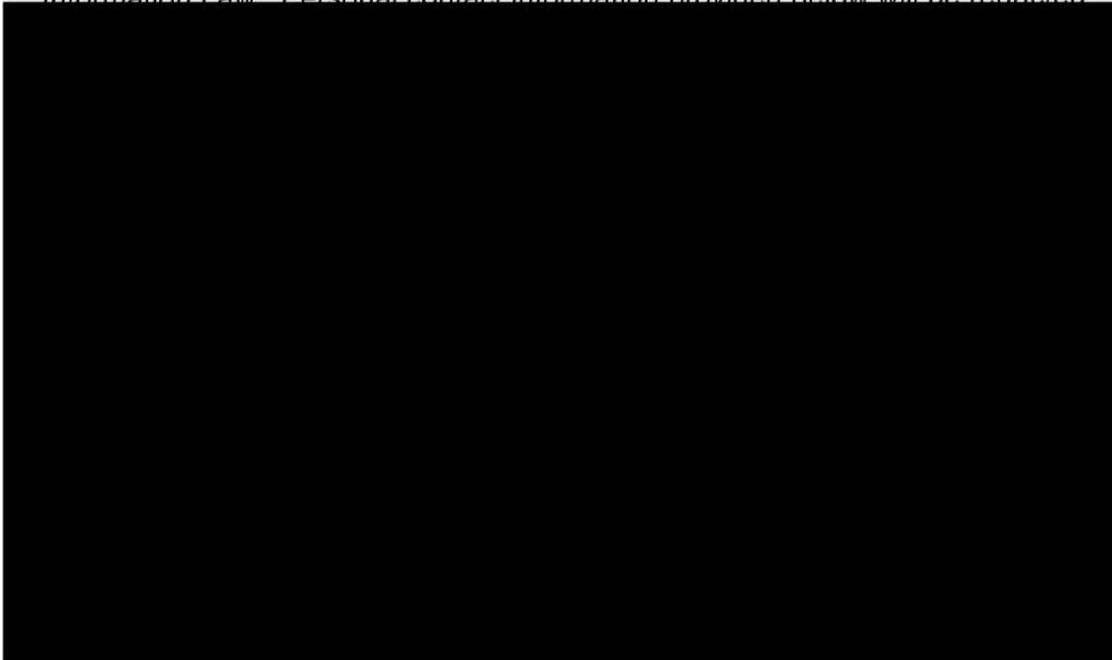
Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p><b>NONE</b></p>			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><b>NONE</b> <small>(a) Write "None" if applicable. Do not leave this space blank.</small></p>				

 \_\_\_\_\_
 
  
 Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools**

Name:

Kelly Combs Thomas

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Amber Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee and Facilities Committee Chair

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><b>NONE</b> <i>Please write "None" if applicable. Do not leave this space blank.</i></p>			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><b>NONE</b> <small>File "None" if applicable. Do not leave this space blank.</small></p>				

*[Handwritten Signature]*

07.22.19

Signature

Date

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**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools**

Name:

Amador Centeno

---

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Amber Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Secretary and Facilities Committee Chair

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><b>NONE</b> <del>Please write "None" if applicable. Do not leave this space blank.</del></p>			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None.**"

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><b>NONE</b> <del>Use "None" if applicable. Do not leave this space blank.</del></p>				


7/22/19  
 \_\_\_\_\_  
 Signature Date

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**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools**

Name:

John Gutierrez

---

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Amber Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Vice Chair

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

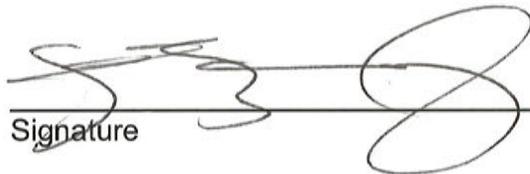
If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><del>Please write "None" if applicable. Do not leave this space blank.</del></p> <p><b>NONE</b></p>			

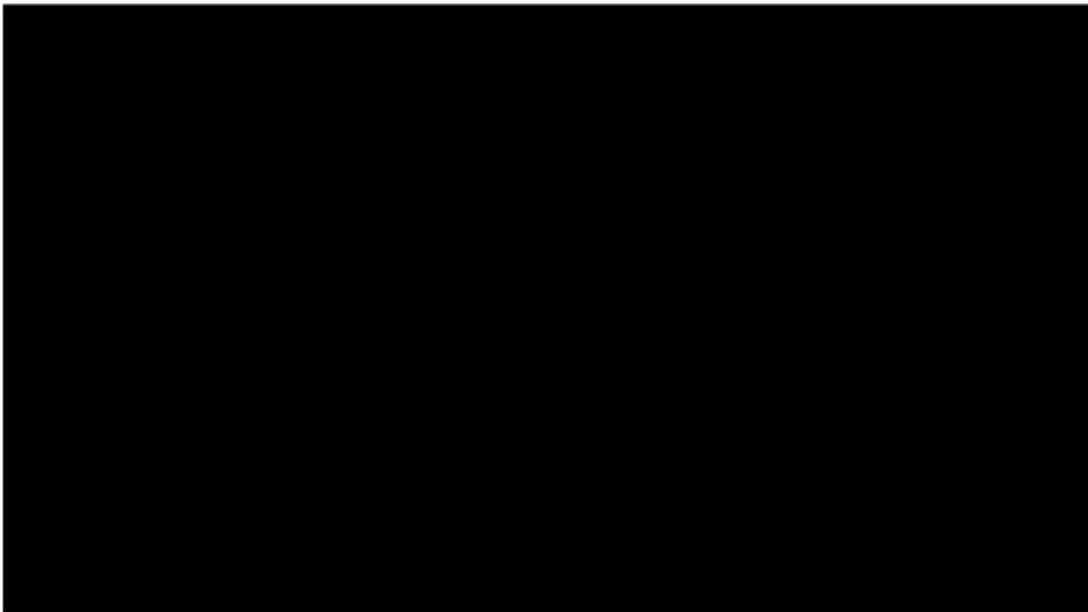
5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><b>NONE</b> <del>Write "None" if applicable. Do not leave this space blank.</del></p>				

  
 \_\_\_\_\_  
 Signature

7/22/2019  
 \_\_\_\_\_  
 Date

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**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools**

**Name:**

Vasthi Acosta

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Amber Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee

2. Are you an employee of any school operated by the education corporation?  
 **Yes**    **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Executive Director

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**Yes**    **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><b>NONE</b> <i>Please write "None" if applicable. Do not leave this space blank.</i></p>			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

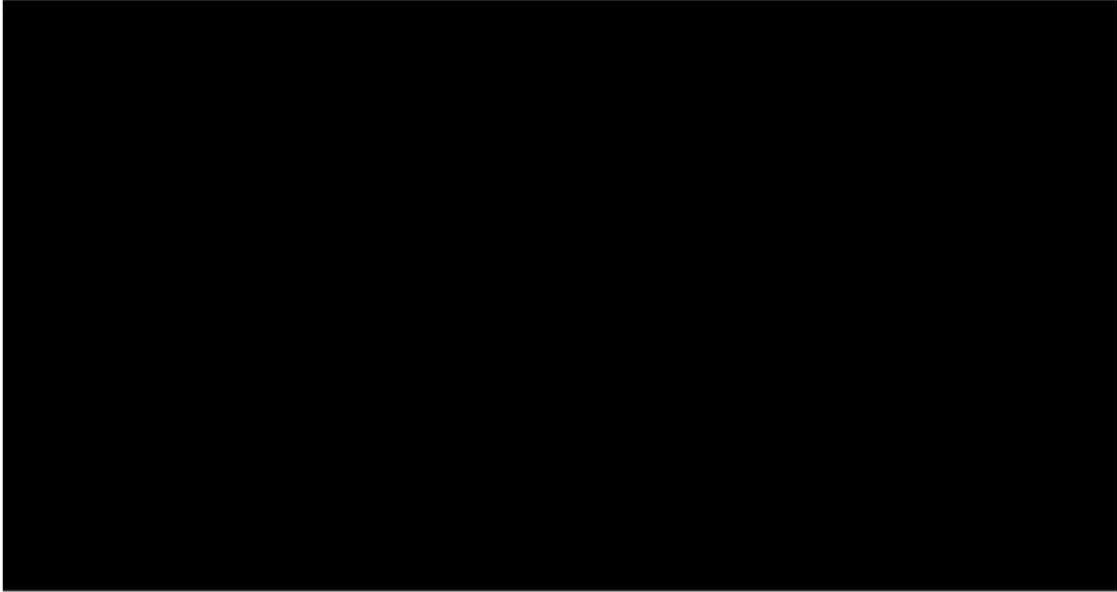
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><b>NONE</b> <del>File "None" if applicable. Do not leave this space blank.</del></p>				


7.22.19

---

Signature Date

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# Entry 8 BOT Table

Created: 07/03/2019 • Last updated: 07/10/2019

1. SUNY AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE AUTHORIZED charter schools are required to provide information for all VOTING and NON VOTING trustees.

## 1. Current Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2018 19
1	Soledad Hiciano,	Chair	Development Committee, Education Committee, Facilities Committee, Executive Committee	Yes	19	09/12/2018	09/12/2021	8
2	John Gutierrez	Vice Chair	Executive Committee, Education Committee	Yes	4	09/12/2018	09/12/2021	8
3	Frank Aldridge,	Treasurer	Executive Committee, Finance Committee	Yes	7	09/13/2017	09/13/2020	5 or less
4	Jenna Pantel,	Trustee/Member	Education Committee	Yes	7	12/15/2018	12/15/2021	10

5	Amador Centeno,	Secretary	Executive Committee, Facilities Committee	Yes	3	12/15/2018	12/15/2021	10
6	Elena Goldberg Velasque	Trustee/Member	Development Committee	Yes	3	1/15/2019	1/15/2022	7
7	Jazmine Landa,  (d June 2019)	Parent Rep	Development Committee	Yes	2	11/14/2017	06/11/2019	5 or less
8	Brian Quillin,	Trustee/Member	Education Committee	Yes	1	09/14/2017	09/14/2020	9
9	Shawnte Lorick,	Parent Rep	Development Committee	Yes	2	02/13/2018	02/15/2021	9

**1a. Are there more than 9 members of the Board of Trustees?** Yes

**1b. Current Board Member Information**

Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2018-19
Kelly Combs,		Facilities					

10		Trustee/Member	Committee	Yes	2	06/13/2018	06/15/2021	8
11	Brad Olsen,	Trustee/Member	Finance Committee	Yes	2	06/13/2018	06/15/2021	6
12	Miguelina German,	Trustee/Member	Education Committee	Yes	1	09/12/2018	09/12/2021	7
13	Beatriz Gonzalez (Resigned April 2019),	Trustee/Member	Finance Committee		3	12/12/2018	04/10/2019	6
14	Vasthi Acosta,	Trustee/Member	Executive Committee, Development Committee, Education Committee, Facilities Committee	No	5	09/12/2018	09/12/2018	10
15								

**1c. Are there more than 15 members of the Board of Trustees?**

No

**2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES**

- 1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
- 2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2019	12
b.Total Number of Members Added During 2018 19	1
c. Total Number of Members who Departed during 2018 19	2
d.Total Number of members in 2018 19, as set by in Bylaws, Resolution or Minutes	14

**3. Number of Board meetings held during 2018-19**                      11

**4. Number of Board meetings scheduled for 2019-20**                      11

**Thank you.**



# Entry 10 Enrollment and Retention of Special Populations

Last updated: 07/26/2019

## Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2018 19 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2019 20.

### AMBER CHARTER SCHOOL KINGSBRIDGE Section Heading

#### Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2018 19	Describe Recruitment Plans in 2019 20
Economically Disadvantaged	<p>Students eligible for free and reduced lunch:</p> <ul style="list-style-type: none"> <li>• Efforts taken in 2018 2019: Enrollment Student recruitment efforts were focused in Amber’s communities’ which include East Harlem and Washington Heights, both low socioeconomic areas. Therefore, the majority of Amber’s applications are from families that are indigent or from low economic standing.</li> </ul>	<p>Students eligible for free and reduced lunch:</p> <ul style="list-style-type: none"> <li>• Efforts to be taken for 2019 2020: Enrollment Student recruitment continues to be focused on the local communities of Washington Heights, Inwood and Kingsbridge.</li> </ul>
English Language Learners/Multilingual Learners	<p>English Language Learners:</p> <ul style="list-style-type: none"> <li>• Efforts taken in 2018 2019: Enrollment During student recruitment, the flyers and application were translated into Spanish to attract this population to Amber. Recruitment ads were placed in the local newspapers as well as in bus shelters in strategic locations. Posters in English and Spanish were distributed throughout the community to local businesses, churches, community offices, social media outlets, and day cares centers. An electronic mailing with recruitment materials and applications was sent out to over 200 head start centers and day cares centers in Manhattan and the Bronx. The local housing projects were papered with flyers in the two languages by a street team.</li> </ul>	<p>English Language Learners:</p> <ul style="list-style-type: none"> <li>• Efforts to be taken for 2019 2020: Enrollment During student recruitment the flyers and application were translated into Spanish to attract this population to Amber. Recruitment ads were in the local weekly newspapers as well as in bus shelters in strategic locations. Posters in English and Spanish were distributed throughout the community to local businesses, churches, community offices, social media outlets, and day cares centers. A mailing with recruitment materials and applications was sent out to over 200 head start centers and day cares centers in Manhattan and the Bronx. The local housing projects were papered with flyers in all three languages by a street team. Amber Kingsbridge participated in charter school</li> </ul>

		fairs to extend the reach to more families.
Students with Disabilities	<p>Students with Disabilities:</p> <ul style="list-style-type: none"> <li>• Efforts taken in 2018 2019: Enrollment</li> </ul> <p>As in past years, during student recruitment the services that Amber provides for students with disabilities are publicized. Students that apply to Amber Charter School for admission to kindergarten and first grade who self identify as having an Individualized Education Plan [IEP] are given the same opportunities for admittance as other students. Once these students are chosen in the lottery they are asked to register. Of the 117 students registered for the incoming kindergarten classes for Amber Kingsbridge, 10 were students with IEP's. Of the 14 students registered for first grade, one was a student with an IEP for Amber Kingsbridge. Of the eight students registered for second grade, none had an IEP for Amber Kingsbridge.</p>	<p>Students with Disabilities:</p> <ul style="list-style-type: none"> <li>• Efforts to be taken for 2019 2020: Enrollment</li> </ul> <p>During student recruitment the services and accommodations that Amber Charter School provides students with disabilities continue to be publicized for both schools, Amber East Harlem and Amber Kingsbridge. Of the 111 students registered for the incoming kindergarten classes for Amber Kingsbridge, 2 are students with IEP's, 2%. Of the 4 students registered for first grade, 0 are students with an IEP for Amber Kingsbridge, 0%. Of the 4 students registered for second grade, 0 were students with an IEP for Amber Kingsbridge, 0%.</p>

## Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2018 19	Describe Retention Plans in 2019 20
Economically Disadvantaged	With an 76% free and reduced lunch student population in 2018 19 for Amber Kingsbridge, it is clear that Amber retains this student population.	With 95% of the student population [not graduates] returning in 2019, we anticipate maintaining our retention of this population.
English Language Learners/Multilingual Learner	<p>In the student registration for 2018 2019, 63 students were identified from the Home Language Survey [HLS] as English Language Learners [ELLs]. Forty Four students were tested with New York State Identification Test for English Language Learners (NYSITELL). Of the 44 tested, 12 students passed the NYSITELL, therefore 32 students were identified as ELLs. Three new first graders registered were identified as ELLs.</p> <p>Amber Kingsbridge has 11% of its student population identified as ELL's, 38 students in grades kindergarten to third. One student moved and was discharged from the program. The breakdown per grades:</p> <p>Grade # ELL students</p> <p>KDG 31</p> <p>1st 6</p> <p>2nd 1</p> <p>3rd 0</p>	<p>In the student registration for 2019 20, 46 students were identified from the Home Language Survey [HLS] as possible ELLs for Amber Kingsbridge. These students will be tested in September to confirm if they are ELLs. The ELLs will be provided with pull out ENL instruction as well as other intervention services as needed. Their progress will be monitored through their performance on benchmark and formative assessments. All</p>

s	<p>Most Amber ELL students pass the NYSESLAT in second grade or before. There is a staff member assigned to oversee the assessment of ELLs and assignment to English as a New Language (ENL) instruction. Select faculty members are sent to outside professional development on teaching ELLs as part of the ELL Consortium. During every benchmark assessment the progress of ELLs is monitored by administration and teachers and reported to the Board. During State testing ELLs are given testing accommodations.</p>	<p>efforts made during 2018 19 will also be made in the new school year.</p>
Student s with Disabilit ies	<p>Amber Kingsbridge has 10% of its student population identified as students with disabilities, out of a total 340 students in grades kindergarten to third. During the school year, 17 students were referred for an evaluation; 9 are currently in process. The breakdown per grades: Grade # students with IEP's KDG 7 1st 12 2nd 9 3rd 6</p> <p>Amber Kingsbridge has a good history of retaining students with disabilities, as well as identifying new students that may need special services and accommodations and then acquiring those services. During the school year, for every benchmark assessment the progress of students with disabilities was monitored by administration, teachers and reported to the Board.</p>	<p>Amber will continue to serve all of its students with disabilities population and retain a high percentage. In addition, other students may be identified in need of special services and accommodations and these students and families will be ushered through the referral process by Amber staff.</p>



# Entry 11 Classroom Teacher and Administrator Attrition

Last updated: 08/01/2019

Report changes in teacher and administrator staffing.

## Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the tables titled 2018-2019 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing during the 2018-2019 school year. Please provide the full time equivalent (FTE) of staff on June 30, 2018; the FTE for any departed staff from July 1, 2018 through June 30, 2019; the FTE for added staff from July 1, 2018 through June 30, 2019; and the FTE of staff added in newly created positions from July 1, 2018 through June 30, 2019 using the tables provided.

### 1. Classroom Teacher Attrition Table

FTE Classroom Teachers on 6/30/18	FTE Classroom Teachers Departed 7/1/18 6/30/19	FTE Classroom Teachers Filling Vacant Positions 7/1/18 6/30/19	FTE Classroom Teachers Added in New Positions 7/1/18 6/30/19	FTE of Classroom Teachers on 6/30/19
10	2	2	4	14

### 2. Administrator Position Attrition Table

FTE Administrative Positions on 6/30/18	FTE Administrators Departed 7/1/18 6/30/19	FTE Administrators Filling Vacant Positions 7/1/18 6/30/19	FTE Administrators Added in New Positions 7/1/18 6/30/19	FTE Administrative Positions on 6/30/19
4	0	0	1	5

### 3. Tell your school's story

Charter schools may provide additional information in this section of the Annual Report about their respective teacher and administrator attrition rates as some teacher or administrator departures do not reflect advancement or movement within the charter school networks. Schools may provide additional detail to reflect a teacher's advancement up the ladder to a leadership position within the network or an administrator's movement to lead a new network charter school.

(No response)

4. Charter schools must ensure that all prospective employees receive clearance through [the NYSED Office of School Personnel Review and Accountability \(OSPRA\)](#) prior to employment. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

Have all employees have been cleared through the NYSED TEACH system?

Yes

5. For perspective or current employees whose clearance has been denied, have you terminated their employment and removed them from the TEACH system?

	Yes
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Thank you



## School Year Calendar 2019-2020

August 26-30	Summer Institute
September 3 30	<b>1<sup>st</sup> day of classes</b> Rosh Hashanah (No classes)
October 14	Columbus Day (No classes)
November 11 28 & 29	Veteran's Day (No classes) Thanksgiving Recess (No classes)
Dec. 23 – Jan. 1	Holiday Break (No classes)
<b>January 2020</b> 2 20	Students return MLK Jr. Day (No classes)
February 17 - 21	Winter Break (No classes)
April 10 – 17	Spring Break (No classes)
May 25	Memorial Day (No classes)
June 26	Last day of classes (½ day)