



# Entry 1 School Information

Created: 07/16/2017 • Last updated: 07/28/2017

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer (**as of June 30, 2017**) or you may not be assigned the correct tasks.

**a. SCHOOL NAME AND BEDS#** BRONX ACADEMY OF PROMISE CS (NYC CHANCELLOR)

(Select name from the drop down menu)

**b. CHARTER AUTHORIZER** NYCDOE-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

**c. DISTRICT / CSD OF LOCATION** NYC CSD 9

## d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	1349 Inwood Avenue Bronx, NY 10452	[REDACTED]		

## d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Catherine Jackvony
Title	Principal
Emergency Phone Number (###-###-####)	[REDACTED]

**e. SCHOOL WEB ADDRESS (URL)** <http://www.bronxacademyofpromise.com>

**f. DATE OF INITIAL CHARTER** 10/2007

**g. DATE FIRST OPENED FOR INSTRUCTION** 07/2017

# **h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

## MISSION STATEMENT

The mission of BAPCS is as follows: “to educate each student to high learning standards by providing them with a comprehensive academic curriculum with character and career education integrated into all academic areas.”

# **h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Brief description of Key design elements are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	School Community as a Family Unit: It is our belief that all members of Bronx Academy of Promise- board, staff, students, parents/guardians are members of a family built on respect and collaboration creating an educational environment that supports the "whole child." Collaboration with open communication is a crucial element in our student's academic, emotional and social success.
Variable 2	Implementation of Data Teams: All instructional staff meets on a regular basis to collaborate and examine student formative assessment data, develop short cycle Data Team assessments, monitor data, analyze strengths and obstacles and establish learning goals. This important information supports the instruction on a daily basis.
Variable 3	Differentiation: Differentiating instruction at Bronx Academy of Promise means that we observe and understand the differences and similarities among students and use this information to plan instruction. Key principles include ongoing, formative assessments, the recognition of diverse learners, small group instruction, offering critical thinking and problem solving activities and academic choice.
Variable 4	Continuous Common Core Curriculum Growth: Bronx Academy of Promise develops and reviews content area curriculum maps to provide rigorous Common Core Instruction to all students. The maps are revised according to research based information, the academic needs of our students, a critical and granular evaluation of what works

	and what is important, as well as important cross-curricular connections.
Variable 5	Continuous Professional Growth: Teachers must continue to grow in their profession and it is our belief that it is the school's responsibility to support and facilitate that growth through various methods and activities throughout the school year.
Variable 6	Guidance/Home-School Partnerships: Today's children face unique and diverse challenges, both personally and developmentally, that have an impact on academic achievement. Our guidance program and home-school programs help to address those challenges and provide support for the home school connection, Throughout the year, our program provides for a school-wide guidance curriculum, academic planning, and responsive services which support the vision that every child is known by all.
Variable 7	Going Above and Beyond: At Bronx Academy of Promise, doing whatever it takes is a general understanding and commitment. We have the highest possible expectations for all who walk through our door, both child and adult.
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

**i. TOTAL ENROLLMENT ON JUNE 30, 2017** 611

**j. GRADES SERVED IN SCHOOL YEAR 2016-17**

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5, 6, 7, 8
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**k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?** No

## I1. FACILITIES

Does the school maintain or operate multiple sites?

No, just one site.

## I2. SCHOOL SITES

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	1349 Inwood Ave Bronx, NY 10452	[REDACTED]	CSD 9	K-8	Yes	Rent/Lease
Site 2						
Site 3						

### I2a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Catherine Jackvony	[REDACTED]	[REDACTED]	[REDACTED]
Operational Leader	Celeste Wallace	[REDACTED]	[REDACTED]	[REDACTED]
Compliance Contact	Catherine Jackvony	[REDACTED]	[REDACTED]	[REDACTED]
Complaint Contact	Catherine Jackvony	[REDACTED]	[REDACTED]	[REDACTED]

**m1. Is the school or are the school sites co-located?**

No

**n1. Were there any revisions to the school's charter during the 2016-17 school year? (Please include approved or pending material and non-material charter revisions).**

No

**o. Name and Position of Individual(s) Who Completed the 2016-17 Annual Report.**

Catherine Jackvony, Principal and Jen Pasek, Consultant

**p. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Yes

**Signature, Head of Charter School**



**Signature, President of the Board of Trustees**



**Date**

(No response)

**Thank you.**



# Entry 2 NYS School Report Card Link

Last updated: 07/16/2017

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## 1. NEW YORK STATE REPORT CARD

<https://data.nysed.gov/reportcard.php?year=2016&instid=800000061090>

**Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).**

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).



# Entry 3 Progress Toward Goals

Created: 07/16/2017 • Last updated: 07/28/2017

## PROGRESS TOWARD CHARTER GOALS

The following tables reflect formatting in the online portal required for Board of Regents-authorized charter schools and NYCDOE-authorized charter schools only. Schools should list Progress Toward Charter Goals by August 1, 2017. If the goals are based on student performance data that the school will not have access to before August 1, 2017 (e.g., the NYS Assessment results), please state this in the last column. The information can be updated when available. Please complete and submit no later than November 1, 2017.

### 1. ACADEMIC STUDENT PERFORMANCE GOALS

#### 2016-17 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 1	75% of NYS Tested students in at least their second year at BAPCS will score proficient with a score of a 3 or 4 on the NYS ELA exam.			
Academic Goal 2	Each grade-level cohort will reduce by one-half the gap between the percent at or above Level 3 on the previous year's exam and 75 percent at or above State ELA exam.			
Academic Goal 3	In grades two and three, each grade-level cohort will reduce by one-half the gap between prior year NCE group average in on the Reading Terra Nova and an NCE group average of 50.			

Academ ic Goal 4	The percent of all tested students who are enrolled in at least their second year and performing at or above Level 3 on the State ELA exam will be greater than that of all students in the same tested grades in local school district # 9.			
Academ ic Goal 5	75% of NYS Tested students in at least their second year at BAPCS will score proficient with a score of a 3 or 4 on the NYS math exam.			
Academ ic Goal 6	Each grade-level cohort will reduce by one-half the gap between the percent at or above Level 3 on the previous year's exam and 75 percent at or above State Math exam.			
Academ ic Goal 7	In grades two and three, each grade-level cohort, will reduce by one-half the gap between prior year NCE group average on the Math Terra Nova and an NCE group average of 50.			
Academ ic Goal 8	The percent of all tested students who are enrolled in at least their second year and performing at or above Level 3 on the State Math exam will be greater than that of all students in the same tested grades in local			

**2. Do have more academic goals to add?** Yes

**2016-17 Progress Toward Attainment of Academic Goals**

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 9	75% of NYS Tested students in at least their second year at BAPCS will be proficient with a score of a 3 on the NYS Science 4 exam.			
Academic Goal 10	The percent of all tested students who are enrolled in at least their second year and performing at or above Level 3 on the State science exam will be greater than that of all students in the same tested grades in local school district # 9.			
Academic Goal 11	Achieve C or greater on the Overall and Progress sections of the Progress Report in all years of the charter term.			
Academic Goal 12				
Academic Goal 13				
Academic Goal 14				

Academic Goal 15				
Academic Goal 16				

**3. Do have more academic goals to add?** No

**4. ORGANIZATIONAL GOALS**

**2016-17 Progress Toward Attainment of Organizational Goals**

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1	Each year, the school will have a daily student attendance rate of at least 95 percent.	ATS and School records		
Org Goal 2	At least 95% of the students will re-enroll at the school each year, not including any who might leave due to geographic reasons.			
Org Goal 3	Each year, each child will successfully complete two career education projects that are developmentally appropriate to research a career category and define the impact those working in the category have on the community. One project will be a group project,			

	and the other will be individually-based. The projects will become part of each child's "portfolio" that will "travel" with him or her through the grades.			
Org Goal 4	Achieve C or greater in Environment Section of the Progress Report in all years of the charter term.			
Org Goal 5	Each year, the school will comply with all applicable laws, rules, regulations and contract terms applicable to charter schools including, but not limited to, the New York Charter Schools Act, the New York Freedom of Information Law, the New York Open Meetings Law, the federal Individuals with Disabilities Education Act, and federal Family Educational Rights and Privacy Act.			

**5. Do you have more organizational goals to add?**

Yes

**2016-17 Progress Toward Attainment of Organizational Goals**

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 6	Will meet the comparable CSD targeted percentages for English Language Learners, Students with Disabilities, and Free and Reduced lunch students.			
Org Goal 7	Each year, student enrollment will be within 15% of full enrollment as defined in the school’s contract. This will be maintained on an ongoing basis and monitored bi-monthly.			
Org Goal 8	Achieve 80% satisfaction in the DOE Environmental survey in all years of the charter term.			
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				

**6. FINANCIAL GOALS**

## 2016-17 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1	Upon completion of the school's first year of operation and every year thereafter, the school will undergo an independent financial audit that will result in an unqualified opinion and no major findings.	Independent Audit to be Completed by Nov 1		
Financial Goal 2	Each year, the school will operate on a balanced budget and maintain a stable cash flow.	CSBM financial statements/audit	Met	
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				



# Entry 4 Expenditures per Child

Last updated: 07/28/2017

## Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

### 1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2016-17 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

**Note:** The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	8896046
Line 2: Year End FTE student enrollment	611
Line 3: Divide Line 1 by Line 2	14554

## 2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2016-17 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

### Notes:

***The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:***

***<http://www.p12.nysed.gov/psc/AuditGuide.html>.***

**Employee benefit costs or expenditures should not be reported in the above calculations.**

Line 1: Relevant Personnel Services Cost (Row)	270512
Line 2: Management and General Cost (Column)	1599561
Line 3: Sum of Line 1 and Line 2	1870073
Line 5: Divide Line 3 by the Year End FTE student enrollment	3060

***Thank you.***



# Entry 5d Financial Services Contact Information

Last updated: 07/28/2017

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

## 1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Candace Green	[REDACTED]	[REDACTED]

## 2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Inessa Babayeva, Loeb and Troper LLP	[REDACTED]	[REDACTED]	

## 3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years with Firm
	Charter School Business Management	Tia Murphy	[REDACTED]	[REDACTED]	[REDACTED]	

# New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the -  
Board of Regents -

## 2017-18 Budget & Cash Flow Template

### General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in <b>BLUE</b>
2	Enter information into the <b>GRAY</b> cells
3	Cells containing <b>RED</b> triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at <a href="https://stateaid.nysed.gov/charter/">https://stateaid.nysed.gov/charter/</a> . Rows may be inserted in the worksheet to accommodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**Bronx Academy of Promise Charter School -**

**PROJECTED BUDGET FOR 2017-2018 -**

**July 1, 2017 to June 30, 2018 -**

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	9,824,946	855,786	-	-	-	10,680,732
Total Expenses	6,979,650	1,599,024	-	16,940	2,050,310	10,645,924
Net Income	2,845,295	(743,237)	-	(16,940)	(2,050,310)	34,808
Actual Student Enrollment	569	41				-
Total Paid Student Enrollment	-	-				-

PROGRAM SERVICES

SUPPORT SERVICES

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
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**REVENUE**

**REVENUES FROM STATE SOURCES**

Per Pupil Revenue

CY Per Pupil Rate

District of Location

\$14,527.00

- School District 2 (Enter Name)
- School District 3 (Enter Name)
- School District 4 (Enter Name)
- School District 5 (Enter Name)

9,032,654	729,055	-	-	-	9,761,709
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
9,032,654	729,055				9,761,709

Special Education Revenue

-	-	-	-	-	-
---	---	---	---	---	---

Grants

Stimulus

-	-	-	-	-	-
---	---	---	---	---	---

Other

-	-	-	-	-	-
---	---	---	---	---	---

Other State Revenue

-	-	-	-	-	-
---	---	---	---	---	---

**TOTAL REVENUE FROM STATE SOURCES**

9,032,654	729,055				9,761,709
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**REVENUE FROM FEDERAL FUNDING**

IDEA Special Needs

-	67,150	-	-	-	67,150
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Title I

295,188	22,922	-	-	-	318,110
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Title Funding - Other

30,587	2,375	-	-	-	32,962
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School Food Service (Free Lunch)

368,989	28,653	-	-	-	397,642
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Grants

Charter School Program (CSP) Planning & Implementation

-	-	-	-	-	-
---	---	---	---	---	---

Other

-	-	-	-	-	-
---	---	---	---	---	---

Other Federal Revenue

-	-	-	-	-	-
---	---	---	---	---	---

**TOTAL REVENUE FROM FEDERAL SOURCES**

694,764	121,100				815,864
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**LOCAL and OTHER REVENUE**

Contributions and Donations, Fundraising

25,000		-	-	-	25,000
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Erate Reimbursement

24,961	1,938	-	-	-	26,899
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Interest Income, Earnings on Investments,

-	-	-	-	-	-
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NYC-DYCD (Department of Youth and Community Developmt.)

-	-	-	-	-	-
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Food Service (Income from meals)

-	-	-	-	-	-
---	---	---	---	---	---

Text Book

47,566	3,694	-	-	-	51,260
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Other Local Revenue

-	-	-	-	-	-
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**TOTAL REVENUE FROM LOCAL and OTHER SOURCES**

97,527	5,632				103,159
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**TOTAL REVENUE**

9,824,946	855,786				10,680,732
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**EXPENSES**

**ADMINISTRATIVE STAFF PERSONNEL COSTS** No. of Positions

Executive Management

1.00

148,341	7,417	-	3,179	52,979	211,916
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Instructional Management

-

-	-	-	-	-	-
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Deans, Directors & Coordinators

-

-	-	-	-	-	-
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**Bronx Academy of Promise Charter School**

**PROJECTED BUDGET FOR 2017-2018**

**July 1, 2017 to June 30, 2018**

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	9,824,946	855,786	-	-	-	10,680,732
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Net Income	2,845,295	(743,237)	-	(16,940)	(2,050,310)	34,808
Actual Student Enrollment	569	41	-	-	-	-
Total Paid Student Enrollment	-	-	-	-	-	-

		PROGRAM SERVICES			SUPPORT SERVICES		TOTAL
		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	
CFO / Director of Finance	-	-	-	-	-	-	-
Operation / Business Manager	-	-	-	-	-	-	-
Administrative Staff	10.00	64,230	57,807	-	6,423	513,836	642,295
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>11</b>	<b>212,571</b>	<b>65,224</b>		<b>9,602</b>	<b>566,815</b>	<b>854,211</b>
<b>INSTRUCTIONAL PERSONNEL COSTS</b>							
Teachers - Regular	27.00	1,543,704	119,871	-	-	-	1,663,575
Teachers - SPED	9.00	-	565,660	-	-	-	565,660
Substitute Teachers	-	-	-	-	-	-	-
Teaching Assistants	14.00	400,183	31,075	-	-	-	431,258
Specialty Teachers	17.00	1,065,920	82,770	-	-	-	1,148,690
Aides	-	-	-	-	-	-	-
Therapists & Counselors	2.00	101,255	7,863	-	-	-	109,118
Other	-	-	-	-	-	-	-
<b>TOTAL INSTRUCTIONAL</b>	<b>69</b>	<b>3,111,062</b>	<b>807,239</b>				<b>3,918,301</b>
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>							
Nurse	-	-	-	-	-	-	-
Librarian	-	-	-	-	-	-	-
Custodian	2.00	-	-	-	-	73,702	73,702
Security	-	-	-	-	-	-	-
Other	6.00	78,387	6,087	-	-	197,929	282,403
<b>TOTAL NON-INSTRUCTIONAL</b>	<b>8</b>	<b>78,387</b>	<b>6,087</b>			<b>271,631</b>	<b>356,105</b>
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	<b>88</b>	<b>3,402,020</b>	<b>878,549</b>		<b>9,602</b>	<b>838,446</b>	<b>5,128,617</b>
<b>PAYROLL TAXES AND BENEFITS</b>							
Payroll Taxes	-	4,354	1,124	-	12	1,073	6,564
Fringe / Employee Benefits	-	563,846	145,609	-	1,591	138,963	850,009
Retirement / Pension	-	87,998	22,725	-	248	21,688	132,659
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>		<b>656,198</b>	<b>169,458</b>		<b>1,851</b>	<b>161,724</b>	<b>989,232</b>
<b>TOTAL PERSONNEL SERVICE COSTS</b>		<b>4,058,218</b>	<b>1,048,008</b>		<b>11,453</b>	<b>1,000,170</b>	<b>6,117,849</b>
<b>CONTRACTED SERVICES</b>							
Accounting / Audit	-	-	-	-	-	58,853	58,853
Legal	-	-	-	-	-	82,688	82,688
Management Company Fee	-	-	-	-	-	-	-
Nurse Services	-	-	-	-	-	-	-
Food Service / School Lunch	-	-	-	-	-	-	-
Payroll Services	-	633,486	163,593	-	1,788	156,126	954,993
Special Ed Services	-	-	-	-	-	-	-
Titlment Services (i.e. Title I)	-	-	-	-	-	-	-
Other Purchased / Professional / Consulting	-	228,592	6,754	-	74	126,475	361,895
<b>TOTAL CONTRACTED SERVICES</b>		<b>862,078</b>	<b>170,348</b>		<b>1,862</b>	<b>424,142</b>	<b>1,458,429</b>

**SCHOOL OPERATIONS**

**Bronx Academy of Promise Charter School**

**PROJECTED BUDGET FOR 2017-2018**

**July 1, 2017 to June 30, 2018**

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Actual Student Enrollment	569	41				-
Total Paid Student Enrollment	-	-				-

	PROGRAM SERVICES			SUPPORT SERVICES		TOTAL
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	
Board Expenses	-	-	-	-	15,300	15,300
Classroom / Teaching Supplies & Materials	91,631	7,115	-	-	-	98,746
Special Ed Supplies & Materials	-	4,617	-	-	-	4,617
Textbooks / Workbooks	21,718	1,686	-	-	-	23,404
Supplies & Materials other	-	-	-	-	-	-
Equipment / Furniture	3,544	915	-	10	873	5,342
Telephone	23,035	5,949	-	65	5,677	34,726
Technology	-	-	-	-	-	-
Student Testing & Assessment	33,495	2,601	-	-	-	36,096
Field Trips	47,325	3,675	-	-	-	51,000
Transportation (student)	4,895	380	-	-	-	5,275
Student Services - other	13,435	1,043	-	-	-	14,478
Office Expense	68,582	17,711	-	194	16,902	103,389
Staff Development	28,395	2,205	-	-	15,300	45,900
Staff Recruitment	4,149	-	-	-	-	4,149
Student Recruitment / Marketing	46,500	-	-	-	-	46,500
School Meals / Lunch	331,509	25,742	-	-	-	357,251
Travel (Staff)	18,436	4,761	-	52	4,544	27,793
Fundraising	87,030	-	-	-	-	87,030
Other	-	-	-	-	500	500
<b>TOTAL SCHOOL OPERATIONS</b>	<b>823,678</b>	<b>78,401</b>		<b>321</b>	<b>59,096</b>	<b>961,496</b>
<b>FACILITY OPERATION &amp; MAINTENANCE</b>						
Insurance	40,407	10,435	-	114	9,959	60,915
Janitorial	77,467	20,005	-	219	19,092	116,783
Building and Land Rent / Lease	953,351	246,197	-	2,691	234,958	1,437,197
Repairs & Maintenance	28,150	7,269	-	79	6,938	42,436
Equipment / Furniture	-	-	-	-	-	-
Security	65,199	-	-	-	3,432	68,630
Utilities	71,103	18,362	-	201	17,524	107,190
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>1,235,676</b>	<b>302,268</b>		<b>3,304</b>	<b>291,903</b>	<b>1,833,150</b>
<b>DEPRECIATION &amp; AMORTIZATION</b>						
	-	-	-	-	275,000	275,000
<b>DISSOLUTION ESCROW &amp; RESERVES / CONTINGENCY</b>						
	-	-	-	-	-	-
<b>TOTAL EXPENSES</b>	<b>6,979,650</b>	<b>1,599,024</b>		<b>16,940</b>	<b>2,050,310</b>	<b>10,645,924</b>
<b>NET INCOME</b>	<b>2,845,295</b>	<b>(743,237)</b>		<b>(16,940)</b>	<b>(2,050,310)</b>	<b>34,808</b>

**ENROLLMENT - \*School Districts Are Linked To Above Entries\***

	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
District of Location	569	41	610
School District 2 (Enter Name)			-
School District 3 (Enter Name)			-
School District 4 (Enter Name)			-
School District 5 (Enter Name)			-

**Bronx Academy of Promise Charter School**

**PROJECTED BUDGET FOR 2017-2018**

**July 1, 2017 to June 30, 2018**

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	9,824,946	855,786	-	-	-	10,680,732
Total Expenses	6,979,650	1,599,024	-	16,940	2,050,310	10,645,924
Net Income	2,845,295	(743,237)	-	(16,940)	(2,050,310)	34,808
Actual Student Enrollment	569	41				-
Total Paid Student Enrollment	-	-				-

	PROGRAM SERVICES			SUPPORT SERVICES		
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
<b>TOTAL ENROLLMENT</b>	569	41	610			
<b>REVENUE PER PUPIL</b>	17,267	20,873	-			
<b>EXPENSES PER PUPIL</b>	12,267	39,001	-			









**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

Carlbi Rojas

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Bronx Academy of Promise Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Parent at Large

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<u>None</u>	<u>None</u>	<u>None</u>	<u>None</u>

*Please write "None" if applicable. Do not leave this space blank.*

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None	None	None	None	None

Signature \_\_\_\_\_

Date

7/26/17

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

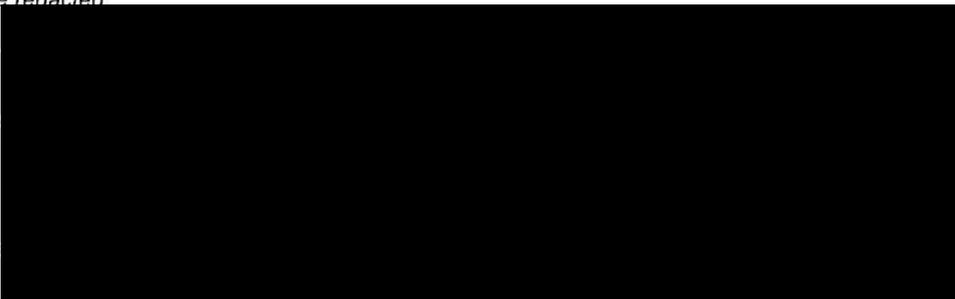
Business Telephone: \_\_\_\_\_

Business Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Home Address: \_\_\_\_\_



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

Dennis Sze

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Bronx Academy of Promise

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Chair of Education Subcommittee

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

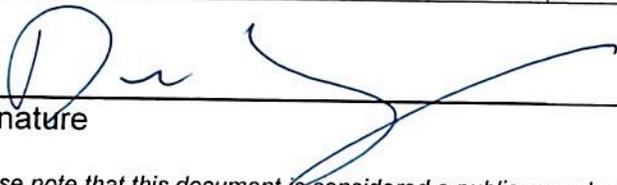
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p><i>None</i>                      Please write "None" if applicable. Do not leave this space blank.</p>			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None	None	None	None	


6/20/17  
 Signature \_\_\_\_\_ Date \_\_\_\_\_

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

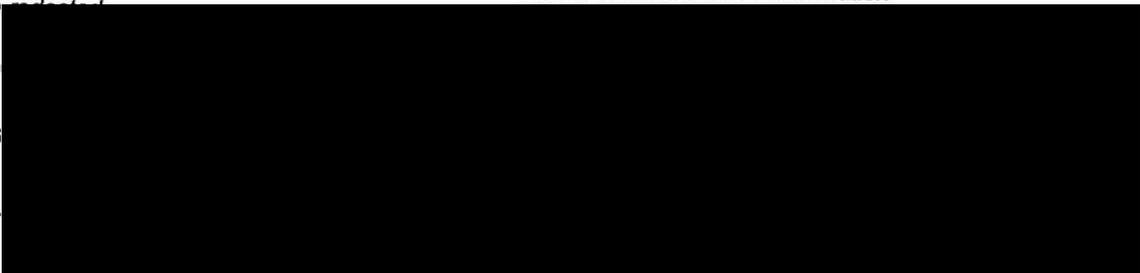
Business Telephone: \_\_\_\_\_

Business Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Home Address: \_\_\_\_\_



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

Rev. Dr. Michael Carrion

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Bronx Academy of Promise Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Board Chair/President

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

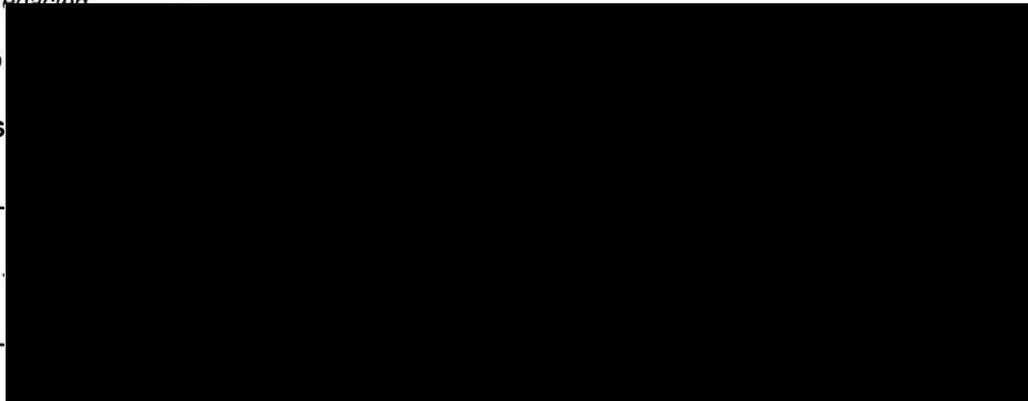
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
	<i>None</i>	<i>None</i>	<i>None</i>	<i>None</i>

*Rev. [Signature]*  
 \_\_\_\_\_  
 Signature

*June 20, 2017*  
 \_\_\_\_\_  
 Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** \_\_\_\_\_  
**Business Address:** \_\_\_\_\_  
**E-mail Address:** \_\_\_\_\_  
**Home Telephone:** \_\_\_\_\_  
**Home Address:** \_\_\_\_\_



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

Kevin Kearns

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Bony Academy of Promise Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Treasurer

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p align="center"><i>Please write "None" if applicable. Do not leave this space blank.</i></p>			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="font-size: 2em; font-family: cursive;">— NONE —</p>				

Signature  Date 6/20/17

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

Business Telephone: \_\_\_\_\_

Business Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Home Address: \_\_\_\_\_

**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

Agatha Akyere

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

BAOP

- List all positions held on the education corporation board (e.g., president, treasurer, parent representative).
- Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

- Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

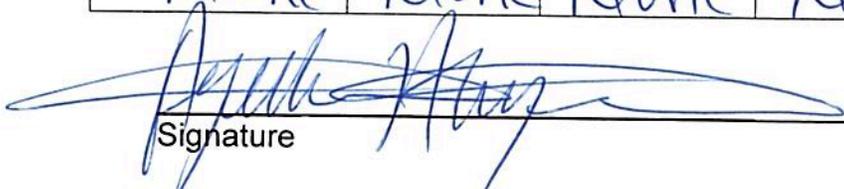
- Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None	None	None	None
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None	None	None	None	None

  
Signature

6-20-17  
Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

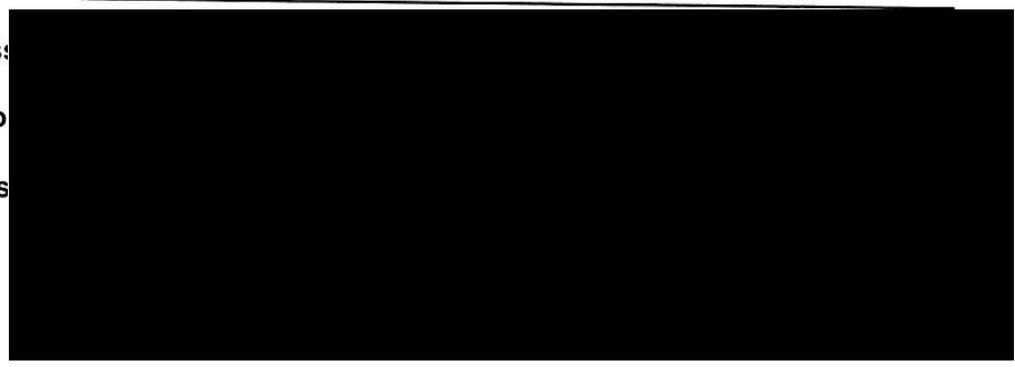
**Business Telephone:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**E-mail Address:**

**Home Telephone:**

**Home Address:**



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

Milca Meyer

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Bronx Academy of Promise Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

*Board Secretary*

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>None</i> Please write "None" if applicable. Do not leave this space blank.			

--	--	--	--

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None				

*Mildred Meyer*  
 \_\_\_\_\_  
 Signature

6-20-17  
 \_\_\_\_\_  
 Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

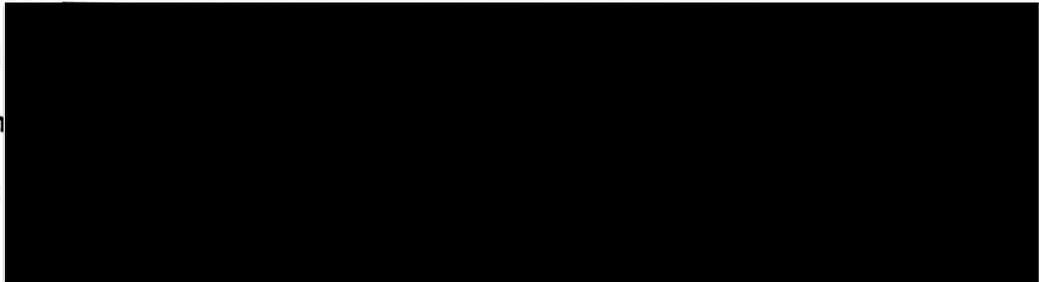
**Business Telephone:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**E-mail Address:**

**Home Telephone:**

**Home Address:**





# Entry 9 BOT Table

Last updated: 07/28/2017

(tab across or use scroll bar at bottom of table)

## 1. Current Board Member Information

	Trustee Name	Email Addresses	Position on the Board	Committee Affiliations	Voting Member Per By-Laws? (Y/N)	Area of Expertise, and/or Additional Role at School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)	Number of Board Mtgs Attended during 2016-17?
1	Rev. Dr. Michael Carrion		Chair/ Board President	All	Yes	Founder, Leadership	4 terms July 2008-July 2020	10
2	Agatha Akyere		Vice Chair/ Vice President	Executive, Academic	Yes	Past Parent,	4 terms July 2008-July 2020	11
3	Milca Meyer		Secretary	Executive, Financial	Yes	Technology, Financial	3 terms November 2010-July 2019	9
4	Kevin Kearns		Treasurer	Executive Chair of Financial	Yes	Financial	2 terms November 2013-	12

				Commi ttee			July 2019	
5	Dennis Sze		Trustee/Mem ber	Execut ive, Financi al, Chair of Acade mic Commi ttee	Yes	Financi al	2 terms Novem ber 2013- July 2019	8
6	Carlibi Rojas		Parent Repres entativ e	Acade mic	Yes	Parent- at- Large	2 terms July 2013- July 2019	10
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								

**2. Total Number of Members on June 30, 2016** 6

**3. Total Number of Members** 0  
**Joining the Board 2016-17 School Year**

**4. Total Number of Members** 0  
**Departing the Board during the 2016-17 School Year**

**5. Number of Voting Members** 4  
**2016-17, as set by the by-laws, resolution or minutes**

**6. Number of Board Meetings** 12  
**Conducted in the 2016-17 School Year**

**7. Number of Board Meetings** 12  
**Scheduled for the [2017-18](#) School Year**

**Thank you.**



# Entry 10 - Board Meeting Minutes

Last updated: 07/28/2017

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## [Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2016--June 2017.

**A. Provide a URL link to the Monthly Board Meeting Minutes which are posted on the School's web page.** [http://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC\\_ID=375894&type=d&pREC\\_ID=1165480](http://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=375894&type=d&pREC_ID=1165480)

**OR**

**B. Upload All Monthly Board Meeting Minutes**

Combine into one .PDF file

(No response)



# Entry 11 Enrollment and Retention of Special Populations

Last updated: 08/01/2017

## Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2016-2017 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2017-2018.

## Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Efforts Toward Meeting Recruitment Targets 2016-17)	Describe Plans Toward Meeting Recruitment Targets 2017-18)
Economically Disadvantaged	The school’s meal program is presented during all initial application interactions, especially during the yearly new Kindergarten Orientation Themed Event. Consistent support is offered to assist families in completing all necessary paperwork to ensure that all eligible students participate in the program.	The Parent Coordinator will reach out to new avenues throughout the neighborhood and in the local district to help support the school’s enrollment efforts.
English Language Learners	The school advertised in various places (radio, newspaper, and flyer) in languages other than English as well as made an attempt to reach immigrant communities with multi-lingual staff members. The School’s website references the English Language Learner program. In addition the school’s Parent Coordinator has the ability to speak and write in Spanish to create collaborative relationships in the community to help address the targeted audiences.	The school is in the process of updating their website, highlighting the targeted areas as well as the ability to provide accessibility for families to read and/or hear it in different languages other than English.
Students with Disabilities	The school advertisement mentions special needs and provides support for all students and families throughout the school year. For example, the school employs a Special Education Coordinator that meets with all new kindergarten families to help support all student needs.	The school website will include the various needs and classroom arrangements offered by the school for students with disabilities. An additional Special Education teacher will be employed to meet the needs of growing number of SETTS students.

## Retention Efforts Toward Meeting Targets

	Describe Efforts Toward Meeting Retention Targets 2016-17)	Describe Plans Toward Meeting Retention Targets 2017-18)
Economically Disadvantaged	The school's meal program is presented at the school's Open House each year, held in September. School brochures, mailings and applications mention that the school participates in the free/reduced lunch program. The school's website mentions the free/reduced lunch program and provides information for families.	During the Open House, school staff members trained in the process will be available, both in Spanish and English to provide families with additional individualized information.
English Language Learners	All advertising and school materials are translated and translators are available for families at all school community events, such as Parent-Teacher Conferences, School Board meetings and Parent Community Organization (PCO) meetings. The principal holds monthly "Breakfast Club" meetings with translation services and invites all members of the community to participate. The school provides additional academic support throughout the year, both during and after school for students and parents.	The Parent Coordinator will continue to build relationships with the community to help support the school's ELL Program. After school tutoring will be expanded to include specific academic interventions for our ELL students.
Students with Disabilities	The Special Education Coordinator is available during all school events, such as Parent-Teacher Conferences and Open House. Two Guidance Counselors are employed (one for Elementary and one for Middle School) to assist with students and families. The school has increased the number of Integrated Co-Teaching classrooms to continue to address academic needs and support their emotional development. Currently the school has one ICT classroom on each grade level. Planned presentations are held throughout the school year to help provide parental support for families. During the 2016-2017 school year, Special Education Coordinator began to organize a Special Education Parent Support Group.	This year the Special Education Coordinator will continue to build on the Special Education Parent Support Group, having monthly meetings throughout the school year. In addition, the Special Education Coordinator will continue to support the Special Education Teaching Staff to help build on their skills and knowledge of individual student need.



# Entry 12 Classroom Teacher and Administrator Attrition

Last updated: 07/28/2017

Report changes in teacher and administrator staffing.

## Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the two tables named 2016-2017 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing in 2016-2017. Please provide the full time equivalent (FTE) of staff on June 30, 2016; the FTE for any departed staff from July 1, 2016 through June 30, 2017; the FTE for added staff from July 1, 2016 through June 30, 2017; and the FTE of staff added in newly created positions from July 1, 2016 through June 30, 2017 using the two tables provided.

### Classroom Teacher Attrition Table

	FTE Classroom Teachers on June 30, 2016	FTE Classroom Teachers Departed 7/1/16 - 6/30/17	FTE Classroom Teachers Filling Vacant Positions 7/1/16 - 6/30/17	FTE Classroom Teachers Added in New Positions 7/1/16 - 6/30/17	FTE of Classroom Teachers on June 30, 2017
	37	8	14	0	32

### Administrator Position Attrition Table

	FTE Administrative Positions on June 30, 2016	FTE Administrators Departed 7/1/16 - 6/30/17	FTE Administrators Filling Vacant Positions 7/1/16 - 6/30/17	FTE Administrators Added in New Positions 7/1/16 - 6/30/17	FTE Administrative Positions on June 30, 2017
	1	0	0	0	1

Thank you



# Entry 13 Uncertified Teachers

Last updated: 08/01/2017

**FTE Count of All Teachers 32  
(Certified and Uncertified) as of  
June 30, 2017**

**FTE Count of All Certified 28  
Teachers as of June 30, 2017**

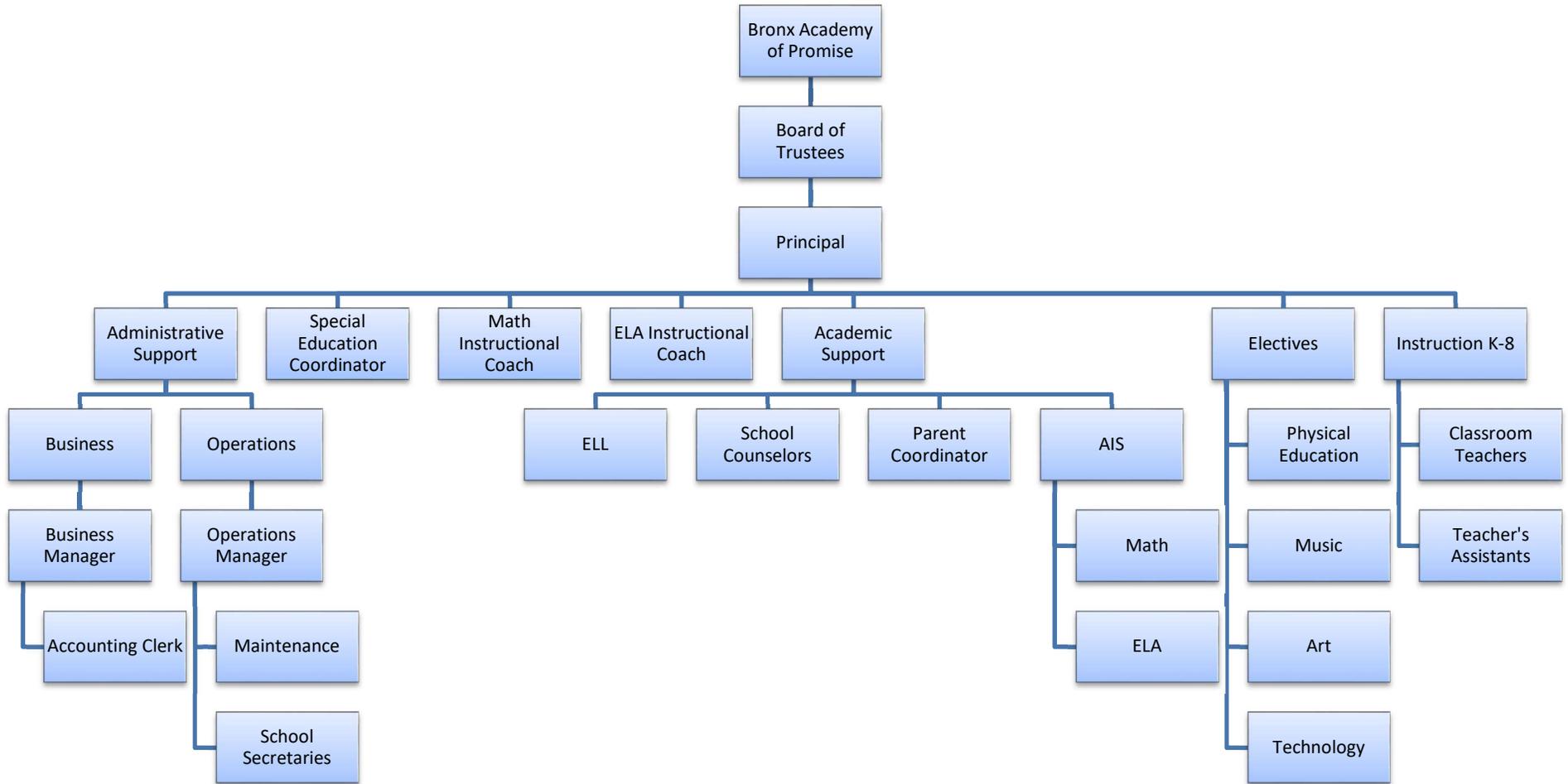
## Instructions for Reporting Percent of Uncertified Teachers

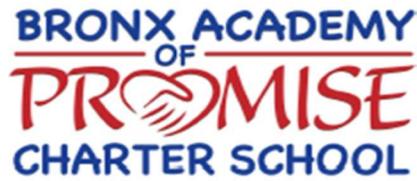
The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

**FTE count of uncertified teachers on June 30, 2017, and each uncertified teacher should be counted only once.**

1. Total FTE count of uncertified teachers (6-30-17)	4
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6-30-17)	2
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-17)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-17)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-17)	2
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-17)	0

**Thank you.**





## 2017-2018 SCHOOL YEAR

Thursday	September 7	First Day of School
Thurs. – Fri.	September 21-22	Rosh Hashanah—School Closed
Friday	October 6	11:30 Dismissal—Professional Development
Monday	October 9	Columbus Day—School Closed
Tuesday	October 31	11:30 a.m. Dismissal
Monday	November 6	11:30 a.m. Dismissal Parent/Teacher Conferences 1:00 p.m. – 7:00 p.m.
Tuesday	November 7	School Closed Parent/Teacher Conferences 8:30 a.m. - 1:00 p.m.
Wednesday	November 22	11:30 a.m. Dismissal
Thurs. – Fri.	November 23-24	Thanksgiving Recess—School Closed
Friday	December 22	11:30 a.m. Dismissal
Mon. – Mon.	Dec. 25– Jan. 1	Holiday Recess—School Closed
Tuesday	January 2	Back to School
Monday	January 15	Dr. Martin Luther King Jr. Day—School Closed
Friday	February 2	11:30 a.m. Dismissal Professional Development
Friday	February 16	Lunar New Year – School Closed
Mon. – Fri.	February 19-23	Mid-Winter Recess –School Closed
Monday	February 26	Back to School

## 2017-2018 SCHOOL YEAR

Thursday	March 29	11:30 Dismissal
Fri. – Fri.	March 30-April 6	Spring Recess—School Closed
Monday	April 9	Back to School
Wed. – Fri.	April 11- April 13	NYS ELA Assessments Grades 3-8
Tues. – Thurs.	May 1-3	NYS Math Assessments Grades 3-8
Friday	May 25	11:30 a.m. Dismissal
Monday	May 28	Memorial Day—School Closed
Friday	June 8	11:30 a.m. Dismissal— Professional Development
Monday	June 15	Eid al-Fitr—School Closed
Thursday	June 21	11:30 a.m. Dismissal
Friday	June 22	Last Day of School 11:30 a.m. Dismissal