



Entry 1 School Information and Cover Page

Created: 07/09/2018 • Last updated: 08/01/2018

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer (**as of June 30, 2018**) or you may not be assigned the correct tasks.

a. SCHOOL NAME BRONX ACAD OF PROMISE CS (NYC CHANCELLOR)

(Select name from the drop down menu)

b. CHARTER AUTHORIZER (As of June 30th, 2018) NYCDOE-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

c. DISTRICT / CSD OF LOCATION NYC CSD 9

d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	1349 Inwood Avenue Bronx, NY 10452			

d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Catherine Jackvony
Title	Principal
Emergency Phone Number (###-###-####)	

e. SCHOOL WEB ADDRESS (URL) www.bronxacademyofpromise.com

f. DATE OF INITIAL CHARTER 10/2007

g. DATE FIRST OPENED FOR INSTRUCTION 09/2008

h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The mission of the Bronx Academy of Promise Charter School is to educate each student to high learning standards using a curriculum that emphasizes information about the various career choices available to them. The school will prepare students to succeed in high school, make informed decisions about a direction for their careers, and become productive citizens. The school will provide a comprehensive academic curriculum with character and career education integrated into the subject areas. The curriculum will promote excellence in all areas: cognitive, social, emotional, and moral development. Students will experience learning gains each school year to attain learning proficiency, and the community, parents and staff will participate meaningfully in the school to continuously improve its potential for success.

h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief heading followed by a description of each Key Design Elements (KDE). KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	School Community as a Family Unit: It is our belief that all members of Bronx Academy of Promise- board, staff, students, parents/guardians are members of a family built on respect and collaboration creating an educational environment that supports the ""whole child."" Collaboration with open communication is a crucial element in our student's academic, emotional and social success.
Variable 2	Implementation of Data Teams: All instructional staff meets on a regular basis to collaborate and examine student formative assessment data, develop short cycle Data Team assessments, monitor data, analyze strengths and obstacles and establish learning goals. This important information supports the instruction on a daily basis.
Variable 3	Differentiation: Differentiating instruction at Bronx Academy of Promise means that we observe and understand the differences and similarities among students and use this information to plan instruction. Key principles include ongoing, formative assessments, the recognition of diverse learners, small group

	instruction, offering critical thinking and problem-solving activities and academic choice.
Variable 4	Continuous Common Core Curriculum Growth: Bronx Academy of Promise develops and reviews content area curriculum maps to provide rigorous Common Core Instruction to all students. The maps are revised according to research-based information, the academic needs of our students, a critical and granular evaluation of what works and what is important, as well as important cross-curricular connections.
Variable 5	Continuous Professional Growth: Teachers must continue to grow in their profession and it is our belief that it is the school's responsibility to support and facilitate that growth through various methods and activities throughout the school year.
Variable 6	Guidance/Home-School Partnerships: Today's children face unique and diverse challenges, both personally and developmentally, that have an impact on academic achievement. Our guidance program and home-school programs help to address those challenges and provide support for the home school connection, Throughout the year, our program provides for a school-wide guidance curriculum, academic planning, and responsive services which support the vision that every child is known by all.
Variable 7	Going Above and Beyond: At Bronx Academy of Promise, doing whatever it takes is a general understanding and commitment. We have the highest possible expectations for all who walk through our door, both child and adult.
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

i. TOTAL ENROLLMENT ON JUNE 30, 2018 596

j. GRADES SERVED IN SCHOOL YEAR 2017-18

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5, 6, 7, 8
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k1. DOES THE SCHOOL

No

**CONTRACT WITH A CHARTER OR
EDUCATIONAL MANAGEMENT
ORGANIZATION?****I1. FACILITIES**

Does the school maintain or operate multiple sites?

No, just one site.

I2. SCHOOL SITES

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site (K-5, 6-9, etc.)	Receives Rental Assistance	Rental Assistance for Which Grades (write N/A if applicable)
Site 1 (same as primary site)	1349 Inwood Ave Bronx, NY 10452		NYC CSD 9	K-8	No	N/A
Site 2						
Site 3						

I2a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Catherine Jackvony	[REDACTED]		[REDACTED]
Operational Leader	Celeste Wallace	[REDACTED]		[REDACTED]
Compliance Contact	Catherine Jackvony	[REDACTED]		[REDACTED]
Complaint Contact	Catherine Jackvony	[REDACTED]		[REDACTED]
DASA Coordinator	Catherine Jackvony	[REDACTED]		[REDACTED]

m1. Are any sites in co-located space? If yes, please proceed to the next question. No

IF LOCATED IN PRIVATE SPACE IN NYC OR DISTRICTS OUTSIDE NYC

m3. Upload a current Certificate of Occupancy (COO) for each school site that is located in private space in NYC or located outside of NYC. Except for schools in district space (co-location space), school must provide a copy of the annual fire inspection report.

Site 1 Certificate of Occupancy (COO)

<https://nysed-cso-reports.fluidreview.com/resp/17495816/yFPTXS6fVy/>

Site 1 Fire Inspection Report

(No response)

Site 2 Certificate of Occupancy

(No response)

Site 2 Fire Inspection Report

(No response)

Site 3 Certificate of Occupancy

(No response)

Site 3 Fire Inspection Report

(No response)

n1. Were there any revisions to the school's charter during the 2017-18 school year? (Please include approved or pending material and non-material charter revisions). No

o. Name and Position of Individual(s) Who Completed this Annual Report. Catherine Jackvony, Principal, Celeste Wallace, Operations, & Jen Pasek, Consultant

p. Our signatures (Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Yes

Signature, Head of Charter School

A handwritten signature in black ink, consisting of a stylized 'X' shape with a vertical line extending downwards from the center.

Signature, President of the Board of Trustees

A handwritten signature consisting of two intersecting diagonal lines forming an 'X' shape.

Date

(No response)

Thank you.

Certificate of Occupancy

CO Number: 220150066F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	Borough: Bronx	Block Number: 02864	Certificate Type: Final
	Address: 1349 INWOOD AVENUE	Lot Number(s): 21	Effective Date: 09/03/2014
	Building Identification Number (BIN): 2008409	Building Type: Altered	
This building is subject to this Building Code: Prior to 1968 Code			
<i>For zoning lot metes & bounds, please see BISWeb.</i>			
B.	Construction classification:	1-B	(1968 Code designation)
	Building Occupancy Group classification:	S-2	(2008 Code)
	Multiple Dwelling Law Classification:	None	
	No. of stories: 2	Height in feet: 33	No. of dwelling units: 0
C.	Fire Protection Equipment: None associated with this filing.		
D.	Type and number of open spaces: None associated with this filing.		
E.	This Certificate is issued with the following legal limitations: None		
Borough Comments: None			



Borough Commissioner



Commissioner

Certificate of Occupancy

CO Number: **220150066F**

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL		OG	E		3A	BOILER ROOM_ELECTRICAL ROOM AND GAS METER ROOM
ME Z		100	S-2 E		6, 3A	LOCKER ROOMS, STORAGE
001 001 262		OG	E		3A	CLASS ROOMS, MISCELLANEOUS
002 002 411		100	E		3A	CLASS ROOMS, MISCELLANEOUS
RO F	400	100	E		3A	PLAYGROUND,BULKHEADS, ELECTRICAL ROOM_AND ELEVATOR MACHINE ROOM
END OF SECTION						



Borough Commissioner



Commissioner

END OF DOCUMENT



Entry 2 NYS School Report Card Link

Last updated: 07/09/2018

BRONX ACAD OF PROMISE CS (NYC CHANCELLOR)

1. CHARTER AUTHORIZER (As of June 30th, 2018) NYCDOE-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

2. NEW YORK STATE REPORT CARD

<https://data.nysed.gov/reportcard.php?year=2017&instid=800000061090>

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).



Entry 3 Progress Toward Goals

Created: 07/09/2018 • Last updated: 08/01/2018

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only. Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals by November 1st.

1. ACADEMIC STUDENT PERFORMANCE GOALS

If performance data is not available by August 1st, please state this in the last column and update by November 1st.

2017-18 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	Indicate if data is not available. If/when available, Describe Efforts School Will Take If Goal Is Not Met
Academic Goal 1	75% of NYS Tested students in at least their second year at BAPCS will score proficient with a score of a 3 or 4 on the NYS ELA exam.			
Academic Goal 2	Each grade-level cohort will reduce by one-half the gap between the percent at or above Level 3 on the previous year's exam and 75 percent at or above State ELA exam.			
Academic Goal 3	In grades two and three, each grade-level cohort will reduce by one-half the gap between prior year NCE group average in on the Reading Terra Nova and an NCE group average of 50.			

Academ ic Goal 4	The percent of all tested students who are enrolled in at least their second year and performing at or above Level 3 on the State ELA exam will be greater than that of all students in the same tested grades in local school district # 9.			
Academ ic Goal 5	75% of NYS Tested students in at least their second year at BAPCS will score proficient with a score of a 3 or 4 on the NYS math exam.			
Academ ic Goal 6	Each grade-level cohort will reduce by one-half the gap between the percent at or above Level 3 on the previous year's exam and 75 percent at or above State Math exam.			
Academ ic Goal 7	In grades two and three, each grade-level cohort, will reduce by one-half the gap between prior year NCE group average on the Math Terra Nova and an NCE group average of 50.			
Academ ic Goal 8	The percent of all tested students who are enrolled in at least their second year and performing at or above Level 3 on the State Math exam will be greater than that of all students in the same tested grades in local			

2. Do have more academic goals to add? Yes

2017-18 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 9	75% of NYS Tested students in at least their second year at BAPCS will be proficient with a score of a 3 on the NYS Science 4 exam.			
Academic Goal 10	The percent of all tested students who are enrolled in at least their second year and performing at or above Level 3 on the State science exam will be greater than that of all students in the same tested grades in local school district # 9.			
Academic Goal 11	Achieve C or greater on the Overall and Progress sections of the Progress Report in all years of the charter term.	Not Applicable Progress Report is No Longer Generated with Letter Grades		
Academic Goal 12				
Academic Goal 13				
Academic Goal 14				

Academic Goal 15				
Academic Goal 16				

3. Do we have more academic goals to add? No

4. ORGANIZATIONAL GOALS

2017-18 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1	Each year, the school will have a daily student attendance rate of at least 95 percent.	ATS attendance rate = 95.9%	Met	
Org Goal 2	At least 95% of the students will re-enroll at the school each year, not including any who might leave due to geographic reasons.	School Enrollment Records indicate 99% of students returned,	Met	
Org Goal 3	Each year, each child will successfully complete two career education projects that are developmentally appropriate to research a career category and define the impact those working in the category have on the community. One project will be a group project,	Career Project Portfolios	Met	

	and the other will be individually-based. The projects will become part of each child's "portfolio" that will "travel" with him or her through the grades.			
Org Goal 4	Achieve C or greater in Environment Section of the Progress Report in all years of the charter term.	Not Applicable		
Org Goal 5	Each year, the school will comply with all applicable laws, rules, regulations and contract terms applicable to charter schools including, but not limited to, the New York Charter Schools Act, the New York Freedom of Information Law, the New York Open Meetings Law, the federal Individuals with Disabilities Education Act, and federal Family Educational Rights and Privacy Act.	Board and School Records	Met	

5. Do you have more organizational goals to add? Yes

2017-18 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 6	Will meet the comparable CSD targeted percentages for English Language Learners, Students with Disabilities, and Free and Reduced lunch students.	Enrollment Records BAPCS vs NYC #9 ED 88% --91% SWD 17% --23% ELL 22% --22%	Not Met	
Org Goal 7	Each year, student enrollment will be within 15% of full enrollment as defined in the school's contract. This will be maintained on an ongoing basis and monitored bi-monthly.	Enrollment Records	Met	
Org Goal 8	Achieve 80% satisfaction in the DOE Environmental survey in all years of the charter term.	2017-18 results are not yet public.		
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				

6. FINANCIAL GOALS

2017-18 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1	Upon completion of the school's first year of operation and every year thereafter, the school will undergo an independent financial audit that will result in an unqualified opinion and no major findings.	Audit to be completed by November 1		
Financial Goal 2	Each year, the school will operate on a balanced budget and maintain a stable cash flow.		Met	
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				



Entry 4 Expenditures per Child

Last updated: 07/24/2018

BRONX ACAD OF PROMISE CS (NYC CHANCELLOR)Section Heading

Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2017-18 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: *The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:* <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	9385436
Line 2: Year End FTE student enrollment	596
Line 3: Divide Line 1 by Line 2	15753

2. Administrative Expenditures per Child

To calculate '**Administrative Expenditures per Child**' To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2017-18 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

Notes:
The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:
<http://www.p12.nysed.gov/psc/AuditGuide.html>.
Employee benefit costs or expenditures should not be reported in the above calculations.

Line 1: Relevant Personnel Services Cost (Row)	998126
Line 2: Management and General Cost (Column)	645546
Line 3: Sum of Line 1 and Line 2	1643672
Line 5: Divide Line 3 by the Year End FTE student enrollment	2759

Thank you.



Entry 5d Financial Services Contact Information

Last updated: 07/25/2018

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

BRONX ACAD OF PROMISE CS (NYC CHANCELLOR)Section Heading

1. School Based Fiscal Contact Information

School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
Candace Greene	[REDACTED]	[REDACTED]

2. Audit Firm Contact Information

School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
"Inessa Babayeva, Loeb and Troper LLP"	[REDACTED]	[REDACTED]	

3. If applicable, please provide contact information for the school's outsourced financial services firm.

Firm Name	Contact Person	Mailing Address	Email	Phone	Years with Firm
Charter School Business Management	Tia Murphy	[REDACTED]	[REDACTED]	[REDACTED]	

NEW YORK STATE EDUCATION DEPARTMENT
Request for Proposals to Establish Charter Schools Authorized by the -
Board of Regents -

2018-19 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing RED triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at https://stateaid.nysed.gov/charter/ . Rows may be inserted in the worksheet to accommodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Bronx Academy of Promise Charter School -

PROJECTED BUDGET FOR 2018-2019 -

July 1, 2018 to June 30, 2019 -

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR	SPECIAL	OTHER	FUNDRAISING	MANAGEMENT &	TOTAL
Total Revenue	10,296,716	854,403	-	25,000	-	11,176,119
Total Expenses	7,811,275	1,346,635	-	20,066	1,827,211	11,005,188
Net Income	2,485,441	(492,232)	-	4,934	(1,827,211)	170,931
Actual Student Enrollment	569	41				-
Total Paid Student Enrollment	-	-				-

PROGRAM SERVICES

SUPPORT SERVICES

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
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REVENUE

REVENUES FROM STATE SOURCES

Per Pupil Revenue	CY Per Pupil Rate	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
District of Location	\$15,307.00	9,593,470	729,055	-	-	-	10,322,525
School District 2 (Enter Name)		-	-	-	-	-	-
School District 3 (Enter Name)		-	-	-	-	-	-
School District 4 (Enter Name)		-	-	-	-	-	-
School District 5 (Enter Name)		-	-	-	-	-	-
		9,593,470	729,055				10,322,525
Special Education Revenue		-	-	-	-	-	-
Grants							
Stimulus		-	-	-	-	-	-
Other		-	-	-	-	-	-
Other State Revenue		-	-	-	-	-	-
TOTAL REVENUE FROM STATE SOURCES		9,593,470	729,055				10,322,525

REVENUE FROM FEDERAL FUNDING

IDEA Special Needs			71,100	-	-	-	71,100
Title I		298,140	23,151	-	-	-	321,291
Title Funding - Other		30,893	2,399	-	-	-	33,292
School Food Service (Free Lunch)		296,390	23,015	-	-	-	319,405
Grants							
Charter School Program (CSP) Planning & Implementation		-	-	-	-	-	-
Other		-	-	-	-	-	-
Other Federal Revenue		-	-	-	-	-	-
TOTAL REVENUE FROM FEDERAL SOURCES		625,423	119,665				745,088

LOCAL and OTHER REVENUE

Contributions and Donations, Fundraising		-	-	-	25,000	-	25,000
Erate Reimbursement		25,637	1,991	-	-	-	27,628
Interest Income, Earnings on Investments,		1,138	-	-	-	-	1,138
NYC-DYCD (Department of Youth and Community Developmt.)		-	-	-	-	-	-
Food Service (Income from meals)		3,500	-	-	-	-	3,500
Text Book		-	-	-	-	-	-
Other Local Revenue		47,548	3,692	-	-	-	51,240
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		77,823	5,683		25,000		108,506
TOTAL REVENUE		10,296,716	854,403		25,000		11,176,119

EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS

	No. of Positions	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Executive Management	2.00	226,204	11,310	-	4,847	80,787	323,148
Instructional Management	-	-	-	-	-	-	-
Deans, Directors & Coordinators	-	-	-	-	-	-	-
CFO / Director of Finance	-	-	-	-	-	-	-

Operation / Business Manager	-	-	-	-	-	-
Administrative Staff	10.00	68,758	61,882	-	6,876	550,066
TOTAL ADMINISTRATIVE STAFF	12	294,962	73,193		11,723	630,853
INSTRUCTIONAL PERSONNEL COSTS						
Teachers - Regular	31.00	2,044,327	-	-	-	2,044,327
Teachers - SPED	8.00	-	548,097	-	-	548,097
Substitute Teachers	-	-	-	-	-	-
Teaching Assistants	15.00	433,927	33,695	-	-	467,622
Specialty Teachers	13.00	898,307	69,755	-	-	968,062
Aides	-	-	-	-	-	-
Therapists & Counselors	2.00	114,358	8,880	-	-	123,238
Other	-	-	-	-	-	-
TOTAL INSTRUCTIONAL	69	3,490,919	660,427			4,151,346
NON-INSTRUCTIONAL PERSONNEL COSTS						
Nurse	-	-	-	-	-	-
Librarian	-	-	-	-	-	-
Custodian	2.00	-	-	-	78,057	78,057
Security	-	-	-	-	-	-
Other	7.00	301,749	23,431	-	-	325,180
TOTAL NON-INSTRUCTIONAL	9	301,749	23,431		78,057	403,237
SUBTOTAL PERSONNEL SERVICE COSTS	90	4,087,630	757,050		11,723	708,910
PAYROLL TAXES AND BENEFITS						
Payroll Taxes	-	5,096	944	-	14	884
Fringe / Employee Benefits	-	646,865	119,803	-	1,855	112,184
Retirement / Pension	-	103,282	19,128	-	296	17,912
TOTAL PAYROLL TAXES AND BENEFITS		755,243	139,875		2,165	130,980
TOTAL PERSONNEL SERVICE COSTS		4,842,873	896,926		13,888	839,890
CONTRACTED SERVICES						
Accounting / Audit	-	-	-	-	135,030	135,030
Legal	-	-	-	-	28,088	28,088
Management Company Fee	-	-	-	-	-	-
Nurse Services	-	-	-	-	-	-
Food Service / School Lunch	-	-	-	-	-	-
Payroll Services	-	641,711	118,848	-	1,840	111,291
Special Ed Services	-	-	-	-	-	-
Titlement Services (i.e. Title I)	-	-	-	-	-	-
Other Purchased / Professional / Consulting	-	198,668	5,675	-	-	45,314
TOTAL CONTRACTED SERVICES		840,379	124,523		1,840	319,723
SCHOOL OPERATIONS						
Board Expenses	-	-	-	-	15,606	15,606
Classroom / Teaching Supplies & Materials	-	98,585	7,655	-	-	106,240
Special Ed Supplies & Materials	-	-	-	-	-	-
Textbooks / Workbooks	-	22,152	1,720	-	-	23,872
Supplies & Materials other	-	-	-	-	-	-
Equipment / Furniture	-	11,348	2,102	-	33	1,968
Telephone	-	29,679	5,497	-	85	5,147
Technology	-	28,959	5,363	-	83	5,022
Student Testing & Assessment	-	34,165	2,653	-	-	-
Field Trips	-	48,272	3,748	-	-	-
Transportation (student)	-	-	-	-	-	-
Student Services - other	-	13,704	1,064	-	-	-
Office Expense	-	50,108	9,280	-	144	8,690
Staff Development	-	22,361	1,736	-	-	10,000
Staff Recruitment	-	4,273	-	-	-	-
Student Recruitment / Marketing	-	10,696	-	-	-	-
School Meals / Lunch	-	341,416	26,505	-	-	-
Travel (Staff)	-	-	-	-	-	-
Fundraising	-	20,000	-	-	-	-

Other	52,530	9,729	-	151	13,810	76,220
TOTAL SCHOOL OPERATIONS	788,248	77,052		496	60,243	926,039
FACILITY OPERATION & MAINTENANCE						
Insurance	49,258	9,123	-	141	8,543	67,065
Janitorial	119,699	22,169	-	343	20,759	162,970
Building and Land Rent / Lease	1,004,850	186,104	-	2,882	274,269	1,468,105
Repairs & Maintenance	55,404	10,261	-	159	9,609	75,433
Equipment / Furniture	-	-	-	-	-	-
Security	-	-	-	-	-	-
Utilities	110,564	20,477	-	317	19,175	150,533
TOTAL FACILITY OPERATION & MAINTENANCE	1,339,775	248,134		3,842	332,355	1,924,106
DEPRECIATION & AMORTIZATION	-	-	-	-	275,000	275,000
DISSOLUTION ESCROW & RESERVES / CONTIGENCY	-	-	-	-	-	-
TOTAL EXPENSES	7,811,275	1,346,635		20,066	1,827,211	11,005,188
NET INCOME	2,485,441	(492,232)	-	4,934	(1,827,211)	170,931

ENROLLMENT - *School Districts Are Linked To Above Entries*

	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
District of Location	569	41	610
School District 2 (Enter Name)			-
School District 3 (Enter Name)			-
School District 4 (Enter Name)			-
School District 5 (Enter Name)			-
TOTAL ENROLLMENT	569	41	610
REVENUE PER PUPIL	18,096	20,839	-
EXPENSES PER PUPIL	13,728	32,845	-

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Agatha Akyere

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Bronx Academy of Promise Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Trustee

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

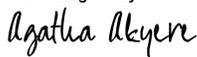
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
07/12/2018	<i>Please write "None" if applicable. Do not leave this space blank.</i>		

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>None</p> <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				

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Signature

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

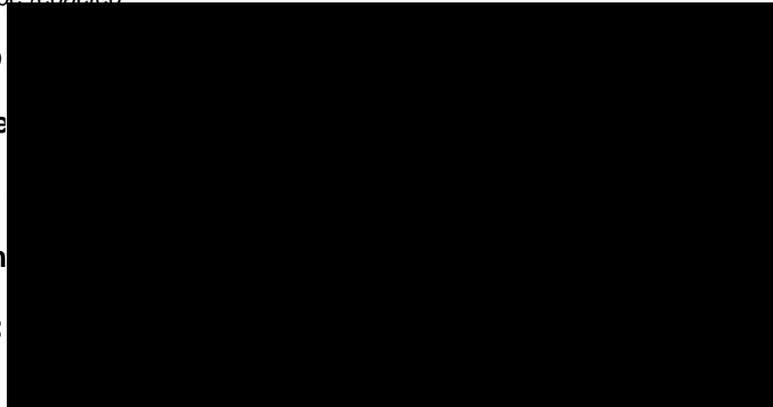
Business Telep

Business Adre

E-mail Address

Home Telephon

Home Address:



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

KEVIN KEARNS

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). TREASURER

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

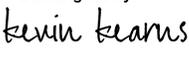
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p>NONE</p> <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>NONE</p> <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				

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Signature

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will

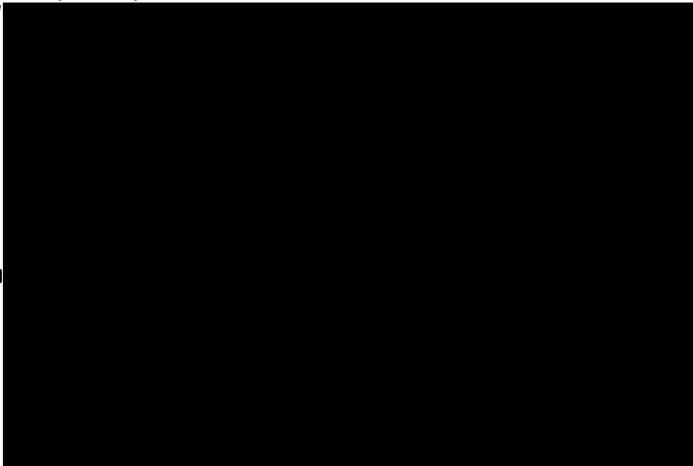
Business Tele

Business Add

E-mail Address

Home Telepho

Home Address



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name: Rev. Dr. Sixto M. Carrum

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):
Brown Academy of Promise

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Founder & Board Chair
2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

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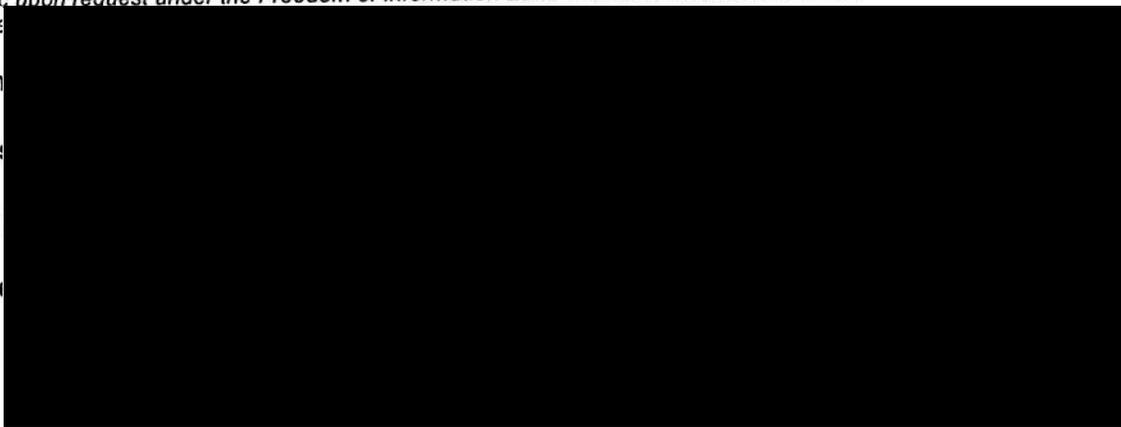
5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest

Ben Sullivan _____ Date 7/11/18

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be

Business Telephone:
 Business Address:
 E-mail Address:
 Home Telephone:
 Home Address:



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Carlivi Rojas

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Bronx Academy of Promise Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Parent Representative

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

N	O	N	e
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
N	O	N	E	


7/11/18
 Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will

Business Telep

Business Addr

E-mail Address

Home Telepho

Home Address



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Dennis Sze

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Bronx Academy of Promise

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

~~None~~ Trustee

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

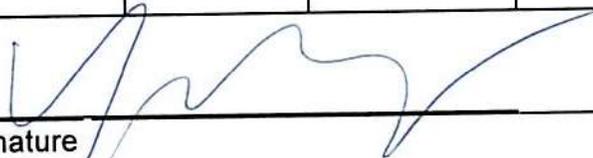
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

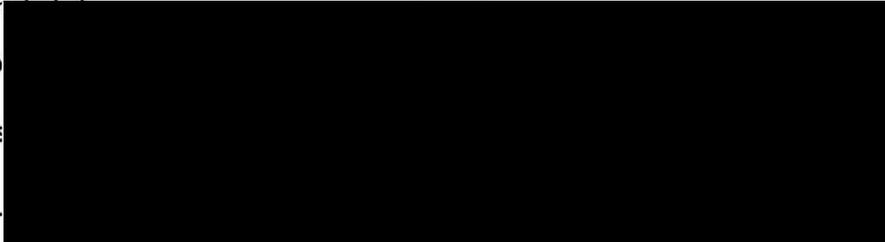
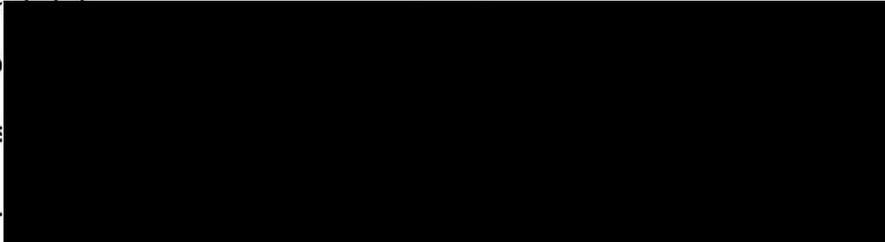
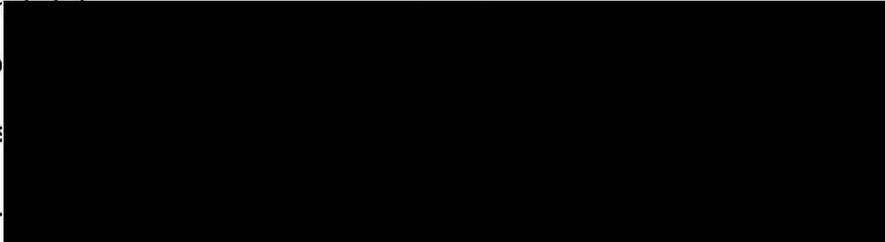
NONE			
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				


2/14/18
 Signature _____ Date _____

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: 
 Business Address: 
 E-mail Address: 
 Home Telephone: _____
 Home Address: _____

7/11/18

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

STEPHEN J. MAYO

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

BROWN ACADEMY OF PROMISE

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

board member

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
NONE	N/A	N/A	N/A

NONE	N/A	N/A	N/A
------	-----	-----	-----

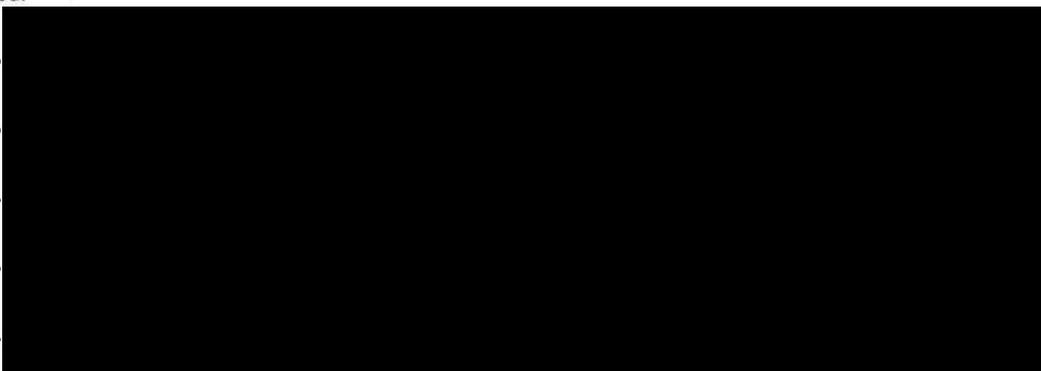
5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE	N/A	N/A	N/A	N/A

Signature John Mayo Date 7/11/18

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____
 Business Address: _____
 E-mail Address: _____
 Home Telephone: _____
 Home Address: _____



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Milca Meyer

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Bronx Academy of Promise

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Secretary

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself



Entry 8 BOT Table

Last updated: 07/25/2018

1. Current Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2017-18
1	Rev. Dr. Michael Carrion, [REDACTED]	Chair	Executive	Yes	4	7/1/2008	7/1/2020	11
2	Agatha Akyere, [REDACTED]	Vice Chair	Executive	Yes	4	7/1/2008	7/1/2020	10
3	Milca Meyer, [REDACTED]	Secretary	Executive /Financial	Yes	3	11/1/2010	7/1/2019	8
4	Kevin Kearns, [REDACTED]	Treasurer	Executive /Financial	Yes	2	11/1/2013	7/1/2019	12
5	Dennis Sze, [REDACTED]	Trustee/Member	Executive /Financial	Yes	2	11/1/2013	7/1/2019	6
6	Carlubi Rojas, [REDACTED]	Parent Rep	Academic	Yes	2	07/01/2013	7/1/2019	10
	Stephen Mayo,	Trustee/M				01/09/20		

7		ember		Yes		18	7/1/2021	5 or less
8								
9								

1a. Are there more than 9 members of the Board of Trustees? No

2. Total number of members on June 30, 2018 7

3. Total number of members joining the Board during the 2017-18 school year 1

4. Total number of members departing the Board during the 2017-18 school year 0

5. Number of voting members in 2017-18, as set by the by-laws, resolution or minutes 5

6. Number of Board meetings conducted during the 2017-18 School Year 11

7. Number of Board meetings scheduled for the coming 2018-19 school year 12

Thank you.



Entry 9 - Board Meeting Minutes

Last updated: 07/25/2018

[Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2017--June 2018, which should match the number of meetings held during the 2017-18 school year.

BRONX ACAD OF PROMISE CS (NYC CHANCELLOR)

Are all monthly BOT meeting minutes posted, which should match the number of meetings held during 2017-18 school year, on the charter school's website?

Yes

the charter school's website.

A. Provide if posted on the charter school's website a URL link to the Monthly Board Meeting Minutes, which should match the number of meetings held during the 2017-18 school year.

https://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=375894&type=d&pREC_ID=1278795



Entry 10 Enrollment and Retention of Special Populations

Created: 07/31/2018 • Last updated: 08/01/2018

[Instructions for Reporting Enrollment and Retention Strategies](#)

Describe the efforts the charter school has made in 2017-18 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2018-19.

BRONX ACAD OF PROMISE CS (NYC CHANCELLOR)Section Heading

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2017-18	Describe Recruitment Plans in 2018-19)
Economically Disadvantaged	<p>The school's meal program is presented during all initial application interactions, especially during the yearly new Kindergarten Orientation Themed Event. Consistent support is offered to assist families in completing all necessary paperwork to ensure that all eligible students participate in the program.</p> <p>The Parent Coordinator will reach out to new avenues throughout the neighborhood and in the local district to help support the school's enrollment efforts.</p>	Continue with current practices.
English Language Learners	<p>The school advertised in various places (radio, newspaper, and flyer) in languages other than English as well as made an attempt to reach immigrant communities with multi-lingual staff members. The School's website references the English Language Learner program. In addition, the school's Parent Coordinator has the ability to speak and write in Spanish to create collaborative relationships in the community to help address the targeted audiences. The school is in the process of updating their website, highlighting the targeted areas as well as the ability to provide accessibility for families to read and/or hear it in different languages other than English.</p>	Continue with current practices.
Students with Disabilities	<p>The school advertisement mentions special needs and provides support for all students and families throughout the school year. For example, the school employs a Special Education Coordinator that meets with all new kindergarten families to help support all student needs. The school website will include the various needs and classroom arrangements offered by the school for students with disabilities. An additional Special Education teacher was employed to meet the needs of growing number of SETTS students.</p>	Continue with current practices.

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2017-18	Describe Retention Plans in 2018-19)

Economically Disadvantaged	<p>The school's meal program is presented at the school's Open House each year, held in September. School brochures, mailings and applications mention that the school participates in the free/reduced lunch program. The school's website mentions the free/reduced lunch program and provides information for families. During the Open House, school staff members trained in the process are available, both in Spanish and English to provide families with additional individualized information.</p>	<p>The school will employ a new Public Relations Coordinator who will be responsible for reaching out to the community to increase our efforts towards meeting the targets for ED students, ELLs, and SWD.</p>
English Language Learners	<p>All advertising and school materials are translated and translators are available for families at all school community events, such as Parent-Teacher Conferences, School Board meetings and Parent Community Organization (PCO) meetings. The principal holds monthly "Breakfast Club" meetings with translation services and invites all members of the community to participate. The school provides additional academic support throughout the year, both during and after school for students and parents. The Parent Coordinator will continue to build relationships with the community to help support the school's ELL Program. After school tutoring will be expanded to include specific academic interventions for our ELL students.</p>	<p>The school developed a Bronx Academy of Promise app which helps to reach families in a multi-faceted approach. The app can be accessed in both English and Spanish, helping to bridge the gap between ELLs and their families. In addition, the school is planning to add a preference for ELLs in our 2018-2019 lottery and for future lotteries.</p>
Students with Disabilities	<p>The Special Education Coordinator is available during all school events, such as Parent-Teacher Conferences and Open House. Two Guidance Counselors are employed (one for Elementary and one for Middle School) to assist with students and families. The school has increased the number of Integrated Co-Teaching classrooms to continue to address academic needs and support their emotional development. Currently the school has one ICT classroom on each grade level. Planned presentations are held throughout the school year to help provide parental support for families. During the 2016-2017 school year, Special Education Coordinator began to organize a Special Education Parent Support Group. In 2017-18, the Special Education Coordinator will continue to build on the Special Education Parent Support Group,</p>	<p>Bronx Academy of Promise's Special Education Coordinator meets on a monthly basis with the recently formed Special Education Parent/Teacher Association to support the families of SWD. The goal of this organization is to work together in unison with our newly employed Public Relations Coordinator to attract other SWD. In addition, the school is planning to add a preference for SWD in our 2018-2019 lottery and for future lotteries.</p>

having monthly meetings throughout the school year. In addition, the Special Education Coordinator will continue to support the Special Education Teaching Staff to help build on their skills and knowledge of individual student need.



Entry 11 Classroom Teacher and Administrator Attrition

Last updated: 07/25/2018

Report changes in teacher and administrator staffing.

Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the tables titled 2017-2018 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing during the 2017-2018 school year. Please provide the full time equivalent (FTE) of staff on June 30, 2017; the FTE for any departed staff from July 1, 2017 through June 30, 2018; the FTE for added staff from July 1, 2017 through June 30, 2018; and the FTE of staff added in newly created positions from July 1, 2017 through June 30, 2018 using the tables provided.

1. Classroom Teacher Attrition Table

FTE Classroom Teachers on 6/30/17	FTE Classroom Teachers Departed 7/1/17 - 6/30/18	FTE Classroom Teachers Filling Vacant Positions 7/1/17 - 6/30/18	FTE Classroom Teachers Added in New Positions 7/1/17 - 6/30/18	FTE of Classroom Teachers on 6/30/18
32	4	4	4	36

2. Administrator Position Attrition Table

FTE Administrative Positions on 6/30/17	FTE Administrators Departed 7/1/17 - 6/30/18	FTE Administrators Filling Vacant Positions 7/1/17 - 6/30/18	FTE Administrators Added in New Positions 7/1/17 - 6/30/18	FTE Administrative Positions on 6/30/18
1	0	0	0	1

3. Tell your school's story

Charter schools may provide additional information in this section of the Annual Report about their respective teacher and administrator attrition rates as some teacher or administrator departures do not reflect advancement or movement within the charter school networks. Schools may provide additional detail to reflect a teacher's advancement up the ladder to a leadership position within the network or an administrator's movement to lead a new network charter school.

(No response)

4. Charter schools must ensure that all prospective employees receive clearance through [the NYSED Office of School Personnel Review and Accountability \(OSPRA\)](#) prior to employment. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

Have all employees have been cleared through the NYSED TEACH system?

Yes

5. For perspective or current employees whose clearance has been denied, have you terminated their employment and removed them from the TEACH system?

	Yes
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Thank you



Entry 12 Uncertified Teachers

Last updated: 07/25/2018

**FTE Count of All Teachers 49
(Certified and Uncertified) as of
6/30/18**

**FTE Count of All Certified 43
Teachers as of 6/30/18**

Instructions for Reporting Percent of Uncertified Teachers

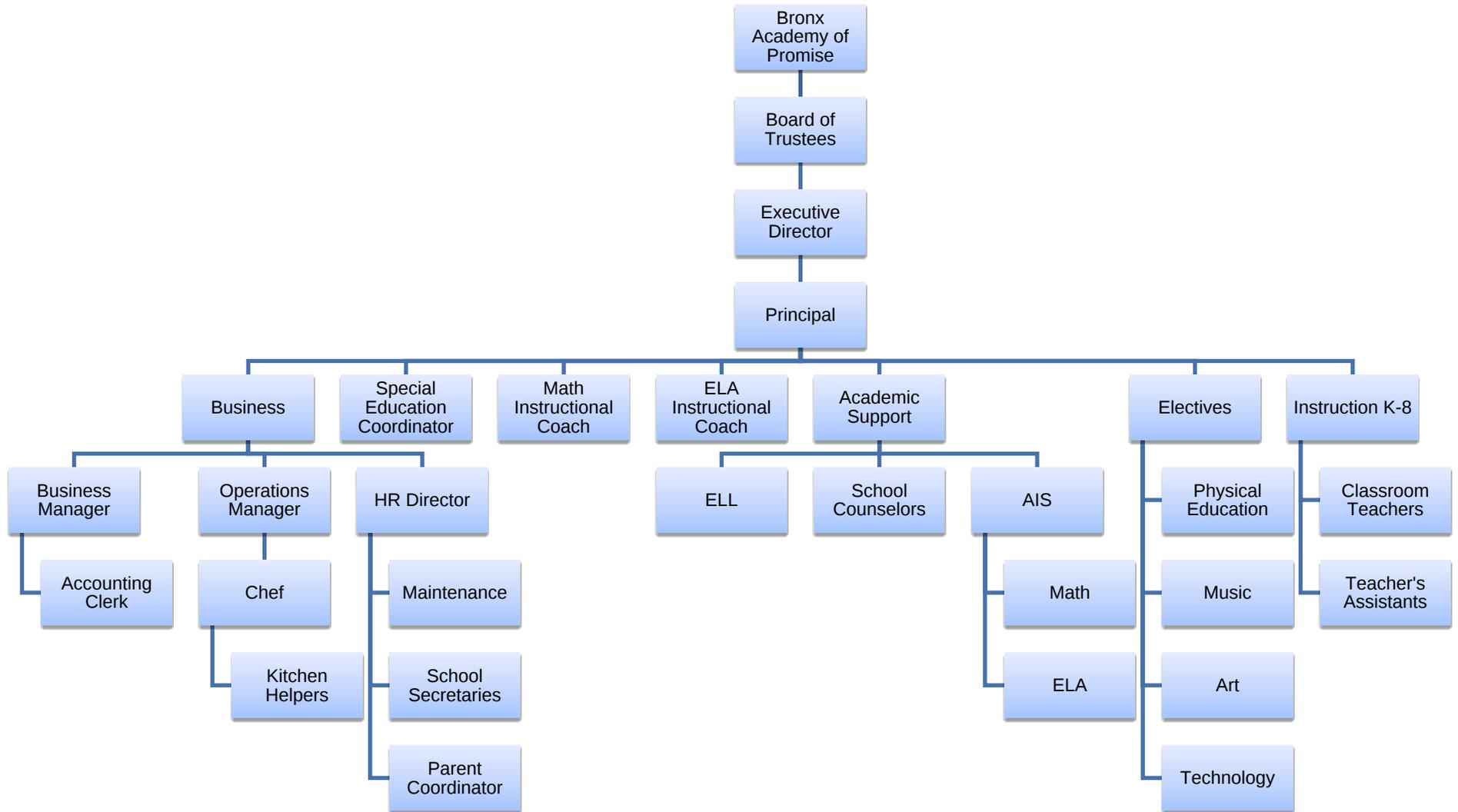
The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

FTE count of uncertified teachers on 6/30/18, and each uncertified teacher should be counted only once.

	FTE Count
1. Total FTE count of uncertified teachers (6-30-18)	6
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6-30-18)	2
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-18)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-18)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-18)	0
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-18)	4

Thank you.

Bronx Academy of Promise Charter School
2018-19 Organizational Chart





2018-2019 SCHOOL YEAR

Wednesday	September 5	First Day of School
Mon.–Tues.	September 10-11	Rosh Hashanah—School Closed
Friday	October 5	11:30 Dismissal—Professional Development
Monday	October 8	Columbus Day—School Closed
Wednesday	October 31	11:30 a.m. Dismissal
Monday	November 5	11:30 a.m. Dismissal Parent/Teacher Conferences 1:00 p.m. – 7: 00 p.m.
Tuesday	November 6	School Closed Parent/Teacher Conferences 8:30 a.m. - 1:00 p.m.
Wednesday	November 21	11:30 a.m. Dismissal
Thurs. – Fri.	November 22-23	Thanksgiving Recess—School Closed
Friday	December 21	11:30 a.m. Dismissal
Mon. – Tues.	Dec. 24– Jan. 1	Holiday Recess—School Closed
Wednesday	January 2	Back to School
Monday	January 21	Dr. Martin Luther King Jr. Day—School Closed
Friday	February 1	11:30 a.m. Dismissal Professional Development
Tuesday	February 5	Lunar New Year – School Closed
Mon. – Fri.	February 18-22	Mid-Winter Recess –School Closed
Monday	February 25	Back to School

2017-2018 SCHOOL YEAR

Tues. – Thurs.	April 2- April 4	NYS ELA Assessments Grades 3-8
Mon. – Fri.	April 22- April 26	Spring Recess—School Closed
Monday	April 29	Back to School
Wed. – Fri.	May 1-3	NYS Math Assessments Grades 3-8
Friday	May 24	11:30 a.m. Dismissal
Monday	May 27	Memorial Day—School Closed
Friday	June 7	11:30 a.m. Dismissal— Professional Development
Monday	June 24	11:30 a.m. Dismissal
Tuesday	June 25	Last Day of School 11:30 a.m. Dismissal