



# Entry 1 School Information and Cover Page

Created: 07/09/2018 • Last updated: 07/25/2018

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer (**as of June 30, 2018**) or you may not be assigned the correct tasks.

**a. SCHOOL NAME** BRONX CS FOR CHILDREN (THE) (REGENTS)

(Select name from the drop down menu)

**b. CHARTER AUTHORIZER (As of June 30th, 2018)** Regents-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

**c. DISTRICT / CSD OF LOCATION** NYC CSD 7

## d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	388 Willis Avenue Bronx, New York 10454			

## d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Denise Alexander
Title	Head of School
Emergency Phone Number (###-###-####)	

**e. SCHOOL WEB ADDRESS (URL)** [www.tbcs.org](http://www.tbcs.org)

**f. DATE OF INITIAL CHARTER** 09/2003

**g. DATE FIRST OPENED FOR INSTRUCTION** 09/2004

**h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

MISSION STATEMENT

The mission of The Bronx Charter School for Children is to empower out children to achieve their greatest potential both as students and as members of their communities.

**h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Brief heading followed by a description of each Key Design Elements (KDE). KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	Fostering academic excellence
Variable 2	Nurturing the whole child
Variable 3	Ensuring a safe environment
Variable 4	Developing critical thinkers
Variable 5	Building partnership
Variable 6	(No response)
Variable 7	(No response)
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

**i. TOTAL ENROLLMENT ON JUNE 30, 2018** 422

**j. GRADES SERVED IN SCHOOL YEAR 2017-18**

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5
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**k1. DOES THE SCHOOL  
CONTRACT WITH A CHARTER OR  
EDUCATIONAL MANAGEMENT  
ORGANIZATION?**

No

**I1. FACILITIES**

Does the school maintain or operate multiple sites?

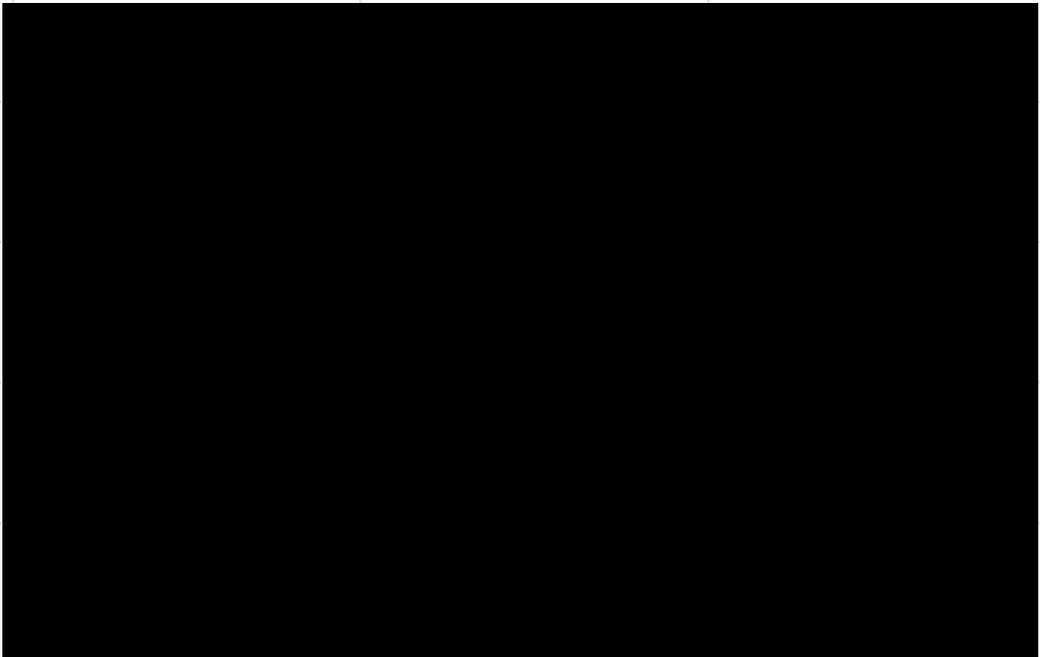
	No, just one site.
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**I2. SCHOOL SITES**

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site (K-5, 6-9, etc.)	Receives Rental Assistance	Rental Assistance for Which Grades (write N/A if applicable)
Site 1 (same as primary site)						
Site 2						
Site 3						

**I2a. Please provide the contact information for Site 1.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Denise Alexander			
Operational Leader	Candice Manzano			
Compliance Contact	Jodyne Kim			
Complaint Contact	Suzanne Rivera			
DASA Coordinator	Carolyn Lashley			

**m1. Are any sites in co-located space? If yes, please proceed to the next question.** No

**IF LOCATED IN PRIVATE SPACE IN NYC OR DISTRICTS OUTSIDE NYC**

**m3. Upload a current Certificate of Occupancy (COO) for each school site that is located in private space in NYC or located outside of NYC. Except for schools in district space (co-location space), school must provide a copy of the annual fire inspection report.**

**Site 1 Certificate of Occupancy (COO)**

<https://nysed-cso-reports.fluidreview.com/resp/17505686/yFPTXS6fVy/>

**Site 1 Fire Inspection Report**

<https://nysed-cso-reports.fluidreview.com/resp/17505686/nBjtmqxAKU/>

**Site 2 Certificate of Occupancy**

(No response)

## Site 2 Fire Inspection Report

(No response)

## Site 3 Certificate of Occupancy

(No response)

## Site 3 Fire Inspection Report

(No response)

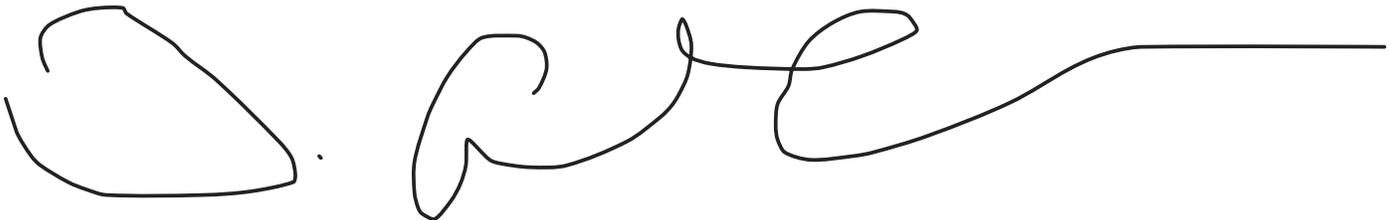
**n1. Were there any revisions to the school's charter during the 2017-18 school year? (Please include approved or pending material and non-material charter revisions).** No

**o. Name and Position of Individual(s) Who Completed the 2016-17 Annual Report.** Denise Alexander

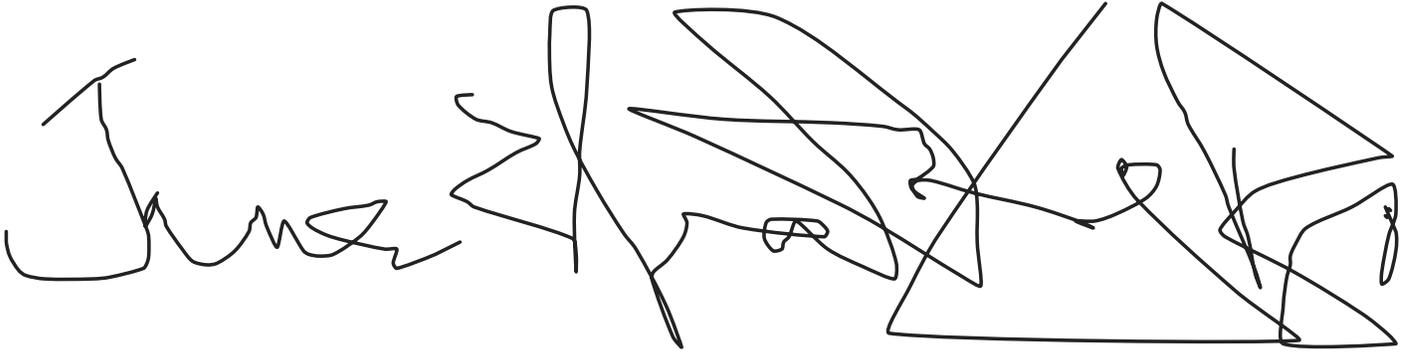
**p. Our signatures (Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Yes

**Signature, Head of Charter School**

A handwritten signature in black ink, appearing to read 'Denise Alexander', written on a white background.

**Signature, President of the Board of Trustees**

A handwritten signature in black ink, consisting of several overlapping loops and lines, appearing to be a stylized name.

**Date**

2018/07/25

**Thank you.**

NYC FIRE DEPARTMENT  
9 METROTECH CENTER  
ENFORCEMENT - ROOM 3S-73K  
BROOKLYN, NY 11201-3857

FF00137



Mailing date: 02/09/2018  
Respondent: BRONX CHARTER SCHOOL  
Summons #: [REDACTED]  
Installation:

BRONX CHARTER SCHOOL  
388 WILLIS AVE  
BRONX NY 10454-1303

2/452

RECEIVED  
2/15/18  
J.L.



FIRE DEPARTMENT OF NYC (PETITIONER)  
v  
BRONX CHARTER SCHOOL (RESPONDENT)

Hearing Date: 03/15/2018 Time: 10:30 A.M. Location: 3030 THIRD AVENUE FLOOR 2ND BRONX

Place of occurrence: 388 WILLIS AVENUE BRONX  
Observation made by: 1041264 LOPEZ, DAVID

Date of violation: 01/10/18

Please take notice that the premises cited above is in violation of the requirements of law. It is ordered by the Fire Commissioner that these violations be corrected and certified to be in compliance with the requirements of law within 35 days of the violation date. Certification must be made on the Certificate of Correction, a copy of which is enclosed.

The Certificate of Correction and all proof of compliance must be received by the Bureau of Fire Prevention, Enforcement Unit, 9 Metrotech Center, Brooklyn, New York, 11201-3857, (718) 999-2392, by no later than 35 days from the violation date above. First offenders who properly certify correction shall avoid a hearing and penalty. All other respondents must appear at the OATH ECB, at the location date and time indicated above. The hearing is your opportunity to answer the violations listed in this summons. Repeat offenders must appear at the hearing on the scheduled date.

VIOLATION(S) OF THE ADMINISTRATIVE CODE OR RULES AND REGULATIONS

Section	Description	Maximum Penalty
VC5.	RECORDKEEPING	\$1000.00
VC17.	CERTIFICATES OF FITNESS AND CERTIFICATES OF QUALIFICATION	\$1000.00

City of New York  
P.O. Box 2339  
Peck Slip Station  
New York NY 10272-2339



Mailing date of this order: 02/09/2018  
Respondent: BRONX CHARTER SCHOOL  
Summons # : [REDACTED]

BRONX CHARTER SCHOOL  
388 WILLIS AVE  
BRONX NY 10454-1303

2/454



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DECISION AND ORDER

On 01/10/2018 at 388 WILLIS AVENUE BRONX NY 10454, an agent from the FIRE DEPARTMENT OF NYC gave summons 011621676Z to BRONX CHARTER SCHOOL. The agent claimed that BRONX CHARTER SCHOOL violated sections VC5, VC17 of the Administrative Code or other law.

The case is now before the OATH Hearings Division. The issuing agency has stated that respondent:

- violated the law or allowed someone else to violate the law;
- fixed the problems shown on the summons; and
- told the agency that the problems were fixed.

The OATH Hearings Division finds:

- the respondent did violate or allow someone to violate the law;
- the respondent fixed the problems shown on the summons;
- the respondent has sworn to the issuing agency that the problems have been fixed; and
- the respondent does not have to pay a penalty.

Summons [redacted]  
(to be completed by Respondent)

CERTIFICATE OF CORRECTION

STATE OF NEW YORK )  
vs. )  
COUNTY OF )

I, Angel Torres, being duly sworn, depose and say that I am the respondent cited in the summons and that I admit the existence of the violation(s) described in the summons.

- I have corrected all said violations as ordered by the Commissioner  
- or -
- I have only corrected Rules Number(s) \_\_\_\_\_ and will attend the hearing on the scheduled date

(The respondent certifies that all violations have been corrected if the circle is checked.)  
I have attached legible copies of any and all bills, receipts and other proofs of correction to this certification as required.

[Signature]  
(Sign only before a Notary)

TO BE COMPLETED BY A NOTARY

County of Bronx

Sworn to before me this 10th day of February 2018 Notary Number [redacted] SEAL

Signature of Notary [Signature] Commission Expires 12-20-20

BRUNO MARCHAN  
NOTARY PUBLIC-STATE OF NEW YORK  
No. 06-11-11-00000  
Qualified in Queens County  
My Commission Expires 12-20-2020

The Fire Commissioner reserves the right to reject any Certificate of Correction that is not complete or false certification punishable by a fine of not less than \$1,000 nor more than \$5,000 and/or up to 6 months imprisonment pursuant to Administrative Code Section 15-220.1

CERTIFICATION INSTRUCTIONS

For first offenses:

1. All offenders must correct the violation(s) cited on the summons.
2. All offenders must complete the Certificate of Correction above and have it notarized. Attach this page to a copy of the summons.
3. Attach legible copies of any and all bills, receipts and/or other proofs of compliance to this Certificate of Correction and submit them along with this Certificate.
4. Return the completed Certificate of Correction with all appropriate documentation attached to the Bureau of Fire Prevention, Enforcement Unit, 9 MetroTech Center, Brooklyn, NY 11201-3857 by the close of business on the CURE date indicated on the front of this summons.
5. Respondents will be notified by mail if their Certificate of Correction has been disapproved and of the appropriate action to take to correct the summons.
6. If it is impossible to correct any or all violations within the time indicated, you may be eligible for a stipulation extending the time to correct. A request for a stipulation extending compliance time must be made at the hearing and is subject to the approval of the Fire Department and the OATH ECB.
7. If you properly certify that ALL violations have been corrected, and the Certificate of Correction is accepted by the Fire Department, you are excused from appearing at the scheduled OATH ECB hearing and no penalty will be imposed.
8. If you fail to comply with (7) above or if you are a repeat offender, you are required to attend the OATH ECB hearing designated on the summons and bring any and all proof of correction to the hearing.



**COMPOSITION BOOK**

*2017 Fire Alarm Panel*

*Inspection*

*B C S C*

100 Sheets / Feuilles  
9 3/4 x 7 1/2 in / 24.7 x 19.0 cm

11/1	Panel	Satisfactory	No trouble
11/2	Panel	Satisfactory	No Trouble
11/3	Panel	Satisfactory	No Trouble
11/6	Panel	Satisfactory	No Trouble
11/7	Panel	Satisfactory	No Trouble
11/8	Panel	Satisfactory	No trouble
11/9	Panel	Satisfactory	No Trouble
11/10	Panel	Satisfactory	No Trouble
11/13	Panel	Satisfactory	No Trouble
11/14	Panel	Satisfactory	No Trouble
11/15	Panel	Satisfactory	No Trouble
11/16	Panel	Satisfactory	No Trouble
11/17	Panel	Satisfactory	No Trouble
11/20	Panel	Satisfactory	No Trouble
11/21	Panel	Satisfactory	No Trouble
11/22	Panel	Satisfactory	No Trouble
11/27	Panel	Satisfactory	No Trouble
11/28	Panel	Satisfactory	No Trouble
11/29	Panel	Satisfactory	No Trouble
11/30	Panel	Satisfactory	No Trouble
12/1	Panel	Satisfactory	No Trouble
12/4	Panel	Satisfactory	No Trouble
12/5	Panel	Satisfactory	No Trouble

16 Panel Satisfactory NO Trouble  
 7 Panel Satisfactory NO Trouble  
 8 Panel Satisfactory NO Trouble  
 1 Panel Satisfactory NO Trouble  
 3 Panel Satisfactory NO Trouble  
 1 Panel Satisfactory NO Trouble  
 4 Panel Satisfactory NO Trouble  
 Panel Satisfactory NO Trouble  
 Panel Satisfactory NO Trouble  
 Panel Satisfactory NO Trouble  
 Panel Satisfactory NO Trouble

2018

Panel Satisfactory NO Trouble  
 Panel P# Line #1 NO Trouble  
 Panel Satisfactory NO Trouble  
 Panel Satisfactory NO Trouble  
 Panel Satisfactory NO Trouble  
 Panel Satisfactory NO Trouble

1124 Panel Satisfactory NO Trouble  
 1185 Panel Satisfactory NO Trouble  
 1126 Panel Satisfactory NO Trouble  
 1129 Panel Satisfactory NO Trouble  
 1190 Panel Satisfactory NO Trouble  
 1131 Panel Satisfactory NO Trouble

CERTIFICATE OF CORRECTION



STATE OF NEW YORK )
COUNTY OF Bronx )

SS.:

I Amel Torres, being duly sworn, depose and say that I am the respondent cited in the FDNY Summons and that I admit the existence of the violation(s) described in the FDNY Summons.

Check one [X] I have corrected all said violations as ordered by the Commissioner or [ ] I have only corrected the following violation(s) and will attend hearing on the scheduled date.

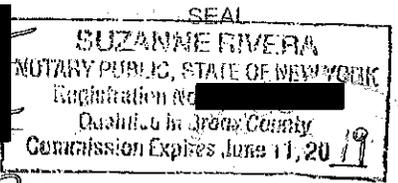
(The respondent certifies that all violations have been corrected if no box is checked.)
I have attached legible copies of any and all bills, receipts and other proofs of correction to this certification as required.

Signature (Sign only before a notary)

TO BE COMPLETED BY NOTARY

County of Bronx
Sworn to before me this 31st day of Jan 20 18
Signature of Notary Suzanne Rivera

Registration Number
Notary Number
Commission Expires June 11, 2019



The Fire Commissioner reserves the right to reject any Certificate of Correction that is incomplete. False certification is punishable by a fine of not less than \$1,000 nor more than \$5,000 and/or up to 6 months imprisonment pursuant to Administrative Code Section 15-220.1.

CERTIFICATION INSTRUCTIONS

For first offenses:

- 1. All respondents must correct the violation(s) cited on the FDNY Summons.
2. To certify correction of a violation a respondent must complete the Certificate of Correction above and have it notarized. Attach this page to a copy of the FDNY Summons.
3. Attach legible copies of any and all bills, receipts and/or other proof of compliance to the Certificate of Correction and submit them along with this Certificate of Correction.
4. Return the complete Certificate of Correction with all appropriate documentation, to the Bureau of Legal Affairs, Administrative Enforcement Unit, 9 MetroTech Center, Brooklyn, New York 11201-3857 on or before the compliance date specified on the FDNY Summons.
5. Respondents will be notified by mail if their Certificate of Correction has been disapproved and of the appropriate action to take to correct the FDNY Summons.
6. If it is impossible to correct any or all violations within the time indicated, you may be eligible for a stipulation extending the time to correct. A request for a stipulation extending compliance time must be made at the hearing and is subject to the approval of the Fire Department and the OATH.
7. If you properly certify that all violations have been corrected, and the Certificate of Correction is accepted by the Fire Department, you will be excused from appearing at the scheduled OATH hearing and no penalty will be imposed.
8. If you fail to comply with 7 above, or if you are a repeat offender, you will be required to attend an OATH hearing on the date specified on the FDNY Summons and bring any and all proof of correction to the hearing.



# Approved Fire Prevention Corp.

LICENSED FIRE SUPPRESSION SERVICES

380 W MAIN ST • BABYLON, NY 11702  
 54-15 46<sup>TH</sup> STREET • MASPEH, NY 11378  
 PH: 800-497-2959 • FAX: 631-422-6706  
 WWW.APPROVEDFIREPREVENTION.COM

FOR 24 HOUR EMERGENCY SERVICE CALL 1-800-497-2959

NYC Master Fire Suppression License # 455-B  
 Nassau County License #2000SPL000210  
 Huntington #LP00501 / Islip #PSS-075 / Babylon #1794

Location: **BRONX CHARTER SCHOOL**  
**388 WILLIS AVE, BRONX**

AFP# 1150

## RISER CARD Monthly Sprinkler

1. Confirm valves are open. If valves are locked, note "yes" in this block. If any are not locked, relock and note "relocked" in this block.
2. Inspect alarm valves to assure no leakage from retard chamber or alarm drains and no physical damage. Confirm that trim valves are in appropriate closed or open.
3. Assure there is proper number and type of spare sprinklers and a sprinkler wrench.
4. Check for physical damage and that electrical connections are secure. Check panel for any trouble/supervisory signals.
5. Record supply and system pressure readings in psi. A loss of more than 10% supply pressure should be investigated.
6. Are FDC connections properly color coded with signage? Are swivels and gaskets operational? Is proper indicating signage in place?
7. Record any notes about the system that the inspector believes to be significant. Place a number in this block and number in the corresponding note at the end of the form.

Y = Satisfactory

N = Unsatisfactory (explain below)

Date	Inspector	(1) Control Valves	(2) Alarm Valves	(3) Spare Sprinklers	(4) Alarm Devices	(5) Water Pressure	(6) FDC	(7) Notes
1/25/18	JP	Y	<del>Y</del> Y	Y	Y	53/ SB	N/A	MONTHLY
						— / —		
						— / —		
						— / —		
						— / —		
						— / —		
						— / —		
						— / —		
						— / —		
						— / —		
						— / —		

Notes

DO NOT REMOVE

# Certificate of Occupancy

**CO Number: 201127011F**

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

<b>A.</b>	<b>Borough:</b> Bronx	<b>Block Number:</b> 02288	<b>Certificate Type:</b> Final
	<b>Address:</b> 388 WILLIS AVENUE	<b>Lot Number(s):</b> 7	<b>Effective Date:</b> 11/18/2010
	<b>Building Identification Number (BIN):</b> 2102176	<b>Building Type:</b> Altered	
<i>For zoning lot metes &amp; bounds, please see BISWeb.</i>			
<b>B.</b>	<b>Construction classification:</b> 1-C	(1968 Code)	
	<b>Building Occupancy Group classification:</b> G	(1968 Code)	
	<b>Multiple Dwelling Law Classification:</b> None		
	<b>No. of stories:</b> 4	<b>Height in feet:</b> 59	<b>No. of dwelling units:</b> 0
<b>C.</b>	<b>Fire Protection Equipment:</b> None associated with this filing.		
<b>D.</b>	<b>Type and number of open spaces:</b> None associated with this filing.		
<b>E.</b>	<b>This Certificate is issued with the following legal limitations:</b> None		
<b>Borough Comments:</b> None			



Borough Commissioner



Commissioner

*Certificate of Occupancy*

**CO Number: 201127011F**

Permissible Use and Occupancy						
All Building Code occupancy group designations are 1968 designations, except RES, COM, or PUB which are 1938 Building Code occupancy group designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL	105	OG	G		3	CLASSROOMS
CEL	27		G		3	LIBRARY
CEL	15		G		3	SCIENCE ROOM
CEL		OG	D-2		3	METERS ROOMS
CEL			D-2		3	ELEV. MACHINE ROOM
CEL	1		E		3	JAN. OFFICE
001	114	100	G		3	CLASSROOMS
001	10		E		3	ACC.OFFICES
001	155		F-4		3	LUNCHROOM
001	3		G		3	FOOD PREP
002	212	100	G		3	CLASSROOMS
002	8		E		3	ACC.OFFICES
002	24		G		3	TEACHER LOUNGE



Borough Commissioner



Commissioner

# Certificate of Occupancy

CO Number: 201127011F

Permissible Use and Occupancy						
All Building Code occupancy group designations are 1968 designations, except RES, COM, or PUB which are 1938 Building Code occupancy group designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
003	179	100	G		3	_CLASSROOMS
003	4		E		3	ACC.OFFICES
004	145	100	G		3	CLASSROOMS
004	70		G		3	GYM ROOM
ROF		100				MECH. EQUIP.
THIS IS ONE ZONING LOT COMPRISING 3 TAX LOTS, 5, 6 AND 7. EXHIBITS I & III FILED AND RECORDED UNDER CRFN# 2010000257807 AND 2010000257806						
<b>END OF SECTION</b>						



Borough Commissioner



Commissioner



# Entry 2 NYS School Report Card Link

Last updated: 07/09/2018

## BRONX CS FOR CHILDREN (THE) (REGENTS)

**1. CHARTER AUTHORIZER (As of June 30th, 2018)** REGENTS-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

## 2. NEW YORK STATE REPORT CARD

**Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).**

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<https://data.nysed.gov/reportcard.php?instid=800000056172&year=2017&createreport=1&enrollment=1&avgclasssize=1&freelunch=1&attendance=1&suspensions=1&teacherqual=1&teacherturnover=1&staffcounts=1&38ELA=1&38MATH=1&48SCI=1&naep=1&nysaa=1&nyseslat=1&elemELA=1&elemMATH=1&elemSci=1&unweighted=1>



# Entry 3 Progress Toward Goals

Created: 10/31/2018 • Last updated: 11/01/2018

## PROGRESS TOWARD CHARTER GOALS

**Board of Regents-authorized and NYCDOE-authorized charter schools only.** Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals by November 1st.

### 1. ACADEMIC STUDENT PERFORMANCE GOALS

If performance data is not available by August 1st, please state this in the last column and update by November 1st.

#### 2017-18 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	Indicate if data is not available. If/when available, Describe Efforts School Will Take If Goal Is Not Met
Academic Goal 1	Each year the percent of students in 3rd-5th grades maintain at minimum a proficient testing level on the NYS ELA assessment compared to the previous year's performance.	New York State ELA Assessment	Met	
Academic Goal 2	Each year the % of students in grades 3rd-5th maintain at minimum a proficient testing level on the NYS Mathematics assessment compared to the previous year's performance.	NYS State Mathematics Assessment	Met	
Academic Goal	Each year the percent of students who perform at or above Level 3 on the NYS ELA assessment in each tested grade	NYS ELA Assessment	Met	

3	will be greater than that of CSD7 and the State proficiency average.			
Academic Goal 4	Each year the percent of students who perform at or above Level 3 on the NYS Mathematics assessment in each tested grade will be greater than that of CSD7 and the State proficiency average.	NYS Mathematics Assessment	Met	
Academic Goal 5	Each year the percent of SWD who perform at or above Level 3 on the NYS ELA assessment will increase.	NYS ELA Assessment	Met	
Academic Goal 6	Each year the percent of English Language Learners who perform at or above a Level 3 on the NYS ELA assessment will increase.	NYS ELA Assessment	Met	
Academic Goal 7	Each year the percent of SWD who perform at or above a Level 3 on the NYS Mathematics Assessment will increase.	NYS Mathematics Assessment	Met	
Academic Goal 8	Each year the percent of English Language Learners who perform at or above a Level 3 on the NYS Mathematics Assessment will increase.	NYS Mathematics Assessment	Met	

**2. Do have more academic goals to add?** No

**3. Do have more academic goals to add?** No

**4. ORGANIZATIONAL GOALS**

**2017-18 Progress Toward Attainment of Organizational Goals**

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1	Each year the school will achieve high rates of student attendance, enrollment and low levels of student attrition.	ATS Attendance Records	Met	
Org Goal 2	Each year TBCSC will achieve an enrollment rate (defined as full-time equivalent, FTE) of at least 95% of students enrolled for the school year divided by the enrollment capacity for said school year.	DOE Reconciliation Report	Met	
Org Goal 3	Each year the school will achieve a student attrition rate of no more than 10%	Enrollment records, Attendance records, ATS	Met	
Org Goal 4	Each year at least 80% of families will complete the annual TBCSC	Annual Parent/Guardian Survey	Not Met	<p>Only 43% of families completed the Survey.</p> <p>-We will adjust the time the survey is disseminated to provide additional time for families to complete.</p> <p>-We will increase</p>

	Parent/Guardian Survey			communication about the importance of the survey, an its due date through school-wide notices and communication logs.
Org Goal 5	Each year at least 89% of families who complete the Annual Survey will express satisfaction with the school by indicating a positive response to each survey item related to satisfaction.	Annual Parent/Guardian Survey	Met	

**5. Do you have more**

Yes

**organizational goals to add?**

## 2017-18 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 6	Each year at least 90% of all parents/guardian will attend Parent-Teacher Conferences (2x/yearly)	PTC Sign-In Sheets	Met	
Org Goal 7	Each year the school will comply with all applicable laws, rules, regulations, and contract terms including but not limited to the NY Charter School Act, the NY Freedom of Information Law, the Federal Individuals with Disabilities Education Act, and the Federal Family Educational Rights and Privacy Act.	Annual School Visit Report Annual Attorney Review	Met	
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				

## 6. FINANCIAL GOALS

**2017-18 Progress Toward Attainment of Financial Goals**

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1	Each year the school will undergo an independent financial audit that will result in a qualified opinion and no major negligent findings	Audited Financial Statements	Met	
Financial Goal 2	Each year the school will operate on a balanced budget and maintain a stable financial condition	Annual Reconciliation Report Audited Financial Statements	Met	
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				



# Entry 4 Expenditures per Child

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## BRONX CS FOR CHILDREN (THE) (REGENTS)Section Heading

### Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

### 1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2017-18 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

**Note:** *The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:* <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	7707217
Line 2: Year End FTE student enrollment	423
Line 3: Divide Line 1 by Line 2	18220

## 2. Administrative Expenditures per Child

To calculate '**Administrative Expenditures per Child**' To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2017-18 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

**Notes:**  
***The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:***  
**<http://www.p12.nysed.gov/psc/AuditGuide.html>.**  
**Employee benefit costs or expenditures should not be reported in the above calculations.**

Line 1: Relevant Personnel Services Cost (Row)	411981
Line 2: Management and General Cost (Column)	263634
Line 3: Sum of Line 1 and Line 2	675615
Line 5: Divide Line 3 by the Year End FTE student enrollment	1597

***Thank you.***

**THE BRONX CHARTER SCHOOL FOR CHILDREN  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2018  
(With Comparative Totals for 2017)**

**THE BRONX CHARTER SCHOOL FOR CHILDREN  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2018  
(With Comparative Totals for 2017)**

TABLE OF CONTENTS

	<u>Page Number</u>
Independent Auditor's Report	1 - 2
Statement of Financial Position	3
Statement of Activities	4
Statement of Functional Expenses	5
Statement of Cash Flows	6
Notes to Financial Statements	7 - 11
Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based On An Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	12

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**INDEPENDENT AUDITOR'S REPORT**

The Board of Trustees  
The Bronx Charter School for Children

We have audited the accompanying financial statements of The Bronx Charter School for Children (the "School") which comprise the statement of financial position as of June 30, 2018, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Opinion**

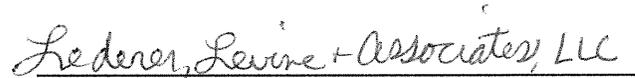
In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of The Bronx Charter School for Children as of June 30, 2018, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Report on Summarized Comparative Information**

We have previously audited The Bronx Charter School for Children's 2017 financial statements, and our report dated October 17, 2017, expressed an unmodified opinion on those audited financial statements. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2017, is consistent, in all material respects, with the audited financial statements from which it has been derived.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 18, 2018, on our consideration of The Bronx Charter School for Children's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering The Bronx Charter School for Children's internal control over financial reporting and compliance.

  
Lederer, Levine & Associates, LLC  
Lederer, Levine & Associates, LLC

Lyndhurst, NJ  
October 18, 2018

**THE BRONX CHARTER SCHOOL FOR CHILDREN**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE YEAR ENDED JUNE 30, 2018**  
**(With Comparative Totals for 2017)**

	<u>2018</u>	<u>2017</u>
<b>ASSETS</b>		
Cash and cash equivalents (Notes B and G)	\$ 2,582,056	\$ 4,778,736
Contributions receivable (Notes B and C)	20,500	20,000
Government grants and other receivables	59,212	36,113
Investments (Notes B and D)	2,700,555	225,013
Prepaid expenses and other	336,598	312,842
Property and equipment, net (Notes B and F)	114,598	181,881
Restricted deposit (Note E)	<u>75,067</u>	<u>75,030</u>
<b>TOTAL ASSETS</b>	<b>\$ <u>5,888,586</u></b>	<b>\$ <u>5,629,615</u></b>
 <b>LIABILITIES</b>		
Accrued expenses and other payables	\$ 768,870	\$ 716,133
Deferred revenue (Note B)	13,074	8,907
Deferred rent payable (Note I)	<u>5,603</u>	<u>82,116</u>
<b>TOTAL LIABILITIES</b>	<b><u>787,547</u></b>	<b><u>807,156</u></b>
 <b>COMMITMENTS AND CONTINGENCIES (Note H)</b>		
 <b>NET ASSETS</b>		
Unrestricted (Note K)	5,031,039	4,752,459
Temporarily restricted (Note K)	<u>70,000</u>	<u>70,000</u>
<b>TOTAL NET ASSETS</b>	<b><u>5,101,039</u></b>	<b><u>4,822,459</u></b>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>\$ <u>5,888,586</u></b>	<b>\$ <u>5,629,615</u></b>

The accompanying notes are an integral part of these financial statements.

**THE BRONX CHARTER SCHOOL FOR CHILDREN**  
**STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED JUNE 30, 2018**  
**(With Comparative Totals for 2017)**

	2018			2017
	Unrestricted	Temporarily Restricted	Total	Total
<b>SUPPORT AND REVENUE:</b>				
Revenue - student enrollment	\$ 6,334,678	\$	\$ 6,334,678	\$ 6,105,144
Revenue - students with disabilities	657,608		657,608	638,011
Government grants (Note I)	434,873		434,873	298,077
Contributions	88,635	50,000	138,635	147,419
Special events, (net of related expenses of \$13,990)	14,753		14,753	11,373
In kind contributions (Note J)	385,844		385,844	379,378
Interest and other income	31,510		31,510	12,040
Net assets released from restrictions	50,000	(50,000)		
<b>TOTAL SUPPORT AND REVENUE</b>	<u>7,997,901</u>		<u>7,997,901</u>	<u>7,591,442</u>
<b>EXPENSES:</b>				
Program services	6,977,519		6,977,519	6,782,752
Management and general	661,775		661,775	640,489
Fundraising and development	80,027		80,027	82,784
<b>TOTAL EXPENSES</b>	<u>7,719,321</u>		<u>7,719,321</u>	<u>7,506,025</u>
<b>Change in net assets</b>	278,580		278,580	85,417
<b>Net Assets - Beginning of Year</b>	<u>4,752,459</u>	<u>70,000</u>	<u>4,822,459</u>	<u>4,737,042</u>
<b>NET ASSETS - END OF YEAR</b>	<u>\$ 5,031,039</u>	<u>\$ 70,000</u>	<u>\$ 5,101,039</u>	<u>\$ 4,822,459</u>

The accompanying notes are an integral part of these financial statements.

**THE BRONX CHARTER SCHOOL FOR CHILDREN  
STATEMENT OF FUNCTIONAL EXPENSES  
FOR THE YEAR ENDED JUNE 30, 2018  
(With Comparative Totals for 2017)**

	2018				2017				
	Program Services		Supporting Services		Program Services		Supporting Services		
	Regular Education	Special Education	Total Program	Fundraising and Development	Management and General	Total	Total	Total	
<b>Personnel costs</b>									
Administrative personnel	\$ 575,364	\$ 50,584	\$ 625,948	\$ 57,125	\$ 411,981	\$ 1,095,054	\$ 1,057,819		
Instructional personnel	2,643,255	514,016	3,157,271			3,157,271	3,047,153		
	No. of Positions								
	13								
	46								
	59								
<b>Total Personnel</b>	<u>3,218,619</u>	<u>564,600</u>	<u>3,783,219</u>	<u>57,125</u>	<u>411,981</u>	<u>4,252,325</u>	<u>4,104,972</u>		
Payroll taxes and employee benefits									
Retirement / pension (Note H)	664,438	116,554	780,992	11,793	85,048	877,833	846,346		
Legal	40,471	7,099	47,570	718	5,180	53,468	46,632		
Accounting / audit					7,624	7,624	17,129		
Other purchased / professional / consulting	158,987	14,159	173,146	4,622	17,500	17,500	17,000		
Building and land rent /lease (Note I)	958,023	88,297	1,046,320	766	29,508	207,276	190,261		
Repairs and maintenance	151,191	13,935	165,126	121	47,048	1,094,134	1,068,756		
Insurance	40,682	7,136	47,818	722	7,425	172,672	142,714		
Utilities	87,024	8,021	95,045	70	16,687	65,227	62,007		
Supplies and materials	123,919	10,776	134,695		4,274	99,389	91,937		
Equipment / furniture	7,825	1,373	9,198	139	1,002	134,695	188,405		
Staff development	53,886	9,453	63,339	956	6,898	10,339	22,557		
Marketing and recruiting expenses	13,397	2,350	15,747	238	1,715	71,193	69,398		
Technology	41,977	7,363	49,340	745	1,715	17,700	2,357		
Food services / school lunch (Note J)	360,388	31,338	391,726		5,374	55,459	50,225		
Student services	37,706	3,279	40,985			391,726	387,002		
Office expense	62,440	10,953	73,393	1,108	7,992	40,985	30,910		
Depreciation and amortization	50,927	8,933	59,860	904	6,519	82,493	95,973		
<b>Total Expenses</b>	<u>\$ 6,071,900</u>	<u>\$ 905,619</u>	<u>\$ 6,977,519</u>	<u>\$ 80,027</u>	<u>\$ 661,775</u>	<u>\$ 7,719,321</u>	<u>\$ 7,506,025</u>		

The accompanying notes are an integral part of these financial statements.

**THE BRONX CHARTER SCHOOL FOR CHILDREN**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED JUNE 30, 2018**  
**(With Comparative Totals for 2017)**

	<u>2018</u>	<u>2017</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>		
Change in net assets	\$ 278,580	\$ 85,417
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation and amortization	67,283	71,444
Changes in operating assets and liabilities:		
(Increase) Decrease in assets:		
Contributions receivable	(500)	10,000
Government grants and per pupil receivables	(23,099)	29,638
Prepaid expenses and other	(23,756)	14,170
Increase (Decrease) in liabilities:		
Accrued expenses and other payables	52,737	15,584
Deferred revenue	4,167	8,907
Deferred rent payable	<u>(76,513)</u>	<u>(77,607)</u>
<b>Net Cash Provided by Operating Activities</b>	<u>278,899</u>	<u>157,553</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>		
Purchase of investments	(2,475,542)	(25,786)
Increase in restricted deposit	(37)	(47,431)
Property and equipment acquisitions	<u>(67,932)</u>	<u>(67,932)</u>
<b>Net Cash Used by Investing Activities</b>	<u>(2,475,579)</u>	<u>(141,149)</u>
<b>NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS</b>	(2,196,680)	16,404
<b>Cash and cash equivalents - beginning of year</b>	<u>4,778,736</u>	<u>4,762,332</u>
<b>CASH AND CASH EQUIVALENTS - END OF YEAR</b>	<u>\$ 2,582,056</u>	<u>\$ 4,778,736</u>
<b>Supplementary Disclosure of Cash Flow Information:</b>		
Cash paid during the year for interest	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes are an integral part of these financial statements.

**THE BRONX CHARTER SCHOOL FOR CHILDREN**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2018**

**Note A – Organization and Nature of Activities**

The Bronx Charter School for Children (the “School”) operates under a charter (the “Charter”) granted by the Board of Regents of the State of New York (the “Regents”) under the New York Charter Schools Act of 1998. Pursuant to the terms of its most recent renewal, the Charter is scheduled to expire in June, 2019. The School is an education corporation exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. The School is located in the Bronx, New York and is primarily funded by revenue received under its Charter.

The Mission of The Bronx Charter School for Children is to empower our children to achieve their greatest potential both as students and as members of their communities.

In September 2004, the School was opened to serve 132 students in grades K through 1. Pursuant to the Charter, the School may serve up to 432 students in grades K through 5. For the year ended June 30, 2018, the School’s total FTE student count was approximately 423. Included in the total FTE student count is approximately 54 FTE students that received special education services, of which the School received reimbursement for approximately 33 FTE students.

**Note B – Summary of Significant Accounting Policies**

**Basis of Accounting**

The School follows accounting principles generally accepted in the United States of America (“US GAAP”).

**Subsequent Events Evaluation by Management**

Management has evaluated subsequent events for disclosure and/or recognition in the financial statements through the date that the financial statements were available to be issued, which date is October 18, 2018.

**Accounting for Uncertainty in Income Taxes**

The School has adopted the provisions of the Financial Accounting Standards Board’s (“FASB”) ASC Topic 740, *Income Taxes*, relating to accounting and reporting for uncertainty in income taxes. Management has determined that there are no material uncertain tax provisions that require recognition or disclosure in the financial statements.

**Cash and Cash Equivalents**

The School considers all highly liquid investments with an original maturity of three months or less to be cash equivalents, except for the restricted deposit account established in accordance with the Charter (see Note D).

**Contributions**

Contributions are recognized when the donor makes a promise to give to the School that is, in substance, unconditional. Unconditional promises to give that are expected to be collected in future years have not been discounted to present value as the discount amount is not material to these financial statements. Contributions that are restricted by the donor are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets.

**Contributions Receivable**

Contributions receivable due in one year are recorded at their net realizable value. Contributions receivable due in more than one year are recorded at the present value of their net realizable value, using risk free interest rates to discount the amounts applicable to the years in which the contributions are received, unless such discount is deemed to be immaterial.

**Allowance for Doubtful Accounts**

The School considers all government grants and contributions receivable to be fully collectible; accordingly, no allowance for doubtful accounts is required. Such estimate is based on management’s estimates of the creditworthiness of its customers, donors, current economic conditions and historical information.

**THE BRONX CHARTER SCHOOL FOR CHILDREN**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2018**  
**(Continued)**

**Note B – Summary of Significant Accounting Policies (continued)**

**Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**Investments**

Investments in marketable securities with readily determinable fair values and all investments in debt securities are reported at their fair values.

**Fair Value Measurements**

Fair value measurements are based on the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date.

US GAAP has established a fair value hierarchy organized into three levels based upon the "input" assumptions used in pricing assets. Level 1 inputs relate to assets with quoted prices in active markets. Level 2 inputs relate to assets with other than quoted prices that are observable either directly or indirectly with fair value being determined through the use of models or other valuation methodologies. Level 3 inputs are unobservable inputs and are used to the extent that observable inputs do not exist.

In certain cases, the inputs used to measure fair value may fall into different levels of the fair value hierarchy. In such cases, an investment's level within the fair value hierarchy is based on the lowest level of input that is significant to the fair value measurement. All of the School's investments are valued at Level 1.

**Property and Equipment**

Property and equipment are stated at cost (or approximate fair value if donated), less accumulated depreciation and amortization. Depreciation and amortization are provided on a straight-line basis over estimated useful lives of the asset. The School capitalizes property and equipment with a useful life of two years or more and a cost or fair value of \$1,000 or more.

**Revenue Recognition**

The School is reimbursed on a per-pupil basis, calculated on its full time equivalent ("FTE") student enrollment for the year. The School receives periodic advances of funding from New York State based on its projected enrollment. Amounts received in excess of actual enrollment are recorded as deferred revenue.

**Comparative Totals**

The financial statements include certain prior-year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the School's financial statements for the year ended June 30, 2016, from which the summarized information was derived.

**THE BRONX CHARTER SCHOOL FOR CHILDREN**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2018**  
**(Continued)**

**Note C – Contributions Receivable**

Contributions receivable were due as follows at June 30:

	<u>2018</u>	<u>2017</u>
Within one year:	\$ 20,500	\$ 10,000
From one to five years:		<u>10,000</u>
	<u>\$ 20,500</u>	<u>\$ 20,000</u>

**Note D – Investments**

Investments consist of the following at June 30:

	<u>2018</u>	<u>2017</u>
Fixed income securities – US Treasury Bills	\$ 2,235,615	\$
Certificates of deposit	<u>464,940</u>	<u>225,013</u>
	<u>\$ 2,700,555</u>	<u>\$ 225,013</u>

Investment income consisted of interest income in the amount of \$28,810 and \$12,002 for the years ended June 30, 2018 and June 30, 2017 respectively.

**Note E – Restricted Deposit**

Pursuant to its most recent Charter renewal, the School is required to maintain a separate escrow account of not less than \$75,000 to pay for certain administrative expenses in the event that the School undergoes a dissolution.

**Note F – Property and Equipment**

Property and equipment consist of the following at June 30:

	<u>Estimated Useful Life</u>	<u>2018</u>	<u>2017</u>
Leasehold improvements	5 -10 years	\$ 396,934	\$ 396,934
Computer software and equipment	3 years	389,167	389,167
Furniture and equipment	3 - 5 years	<u>122,508</u>	<u>122,508</u>
		908,609	908,609
Less: accumulated depreciation and amortization		<u>(794,011)</u>	<u>(726,728)</u>
		<u>\$ 114,598</u>	<u>\$ 181,881</u>

Depreciation and amortization expense for the years ended June 30, 2018 and 2017 amounted to \$67,283 and \$71,444, respectively.

**Note G – Concentrations**

The School maintains several bank accounts at banks which are institutions insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000 per depositor at June 30, 2018 and June 30, 2017, the total uninsured cash balance approximated \$2,542,000 and \$4,301,000, respectively. Management believes that credit risk related to these accounts is minimal.

**THE BRONX CHARTER SCHOOL FOR CHILDREN**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2018**  
**(Continued)**

**Note H – Retirement Plan**

The School maintains a 401k defined contribution retirement plan (the “Plan”) covering all employees. Contributions to the Plan are made at the discretion of the School. Contributions made by the School under this plan vest evenly over a three year period. Retirement plan expense amounted to \$53,468 and \$46,632 for the years ended June 30, 2018 and June 30, 2017, respectively. Contributions made by the Plan participants vest immediately.

**Note I – Commitments and Contingencies**

1. The School leases a building to house the School. The lease was renewed January, 2018 for 10 years expiring on July 31, 2028. The annual rent is subject to annual cost of living adjustment escalators up to 3% over the prior year’s rent. In addition, the School has entered into various equipment lease agreements.

Approximate future minimum annual rental commitments under noncancelable lease obligations are as follows:

	Building Rent	Equipment Rent	Totals
For the years ended June 30, 2019	\$ 1,180,716	\$ 25,056	\$ 1,205,772
2020	1,180,716	25,056	1,205,772
2021	1,180,716	25,056	1,205,772
2022	1,180,716	6,264	1,186,980
2023	1,180,716		1,180,716
Thereafter	5,903,580		5,903,580
	\$11,807,160	\$ 81,432	\$11,888,592

The School records rent expense on the straight line basis as required under accounting principles generally accepted in the United States of America. Rent expense amounted to approximately \$1,071,000 for the year ended June 30, 2018.

2. A substantial amount of the School’s revenues are from government sources. Revenue and related expenses are subject to audit verification by the funding agencies. Accordingly, any amounts which are determined to be excessive or non-program related would require repayment to such agency. In the opinion of management, any actual disallowance would be immaterial.

**Note J – In Kind Contributions**

Contributions of donated non-cash assets are recorded at fair value in the period received. Contributions of donated services that create or enhance non-financial assets or that require specialized skills and are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation, are recorded at fair value in the period received. For the years ending June 30, 2018 and June 30, 2017, respectively, the School received approximately \$386,000 and \$379,000 of donated food and related services (provided by the New York City Department of Education (“NYCDOE”), which is included as revenue and expenses in the accompanying financial statements.

The following services are not included as in kind contributions: the NYCDOE provides bus service and certain special education services to the School at no charge. The NCDOE also provides a nurse to the School at no charge.

THE BRONX CHARTER SCHOOL FOR CHILDREN  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2018  
(Continued)

**Note K – Net Assets**

Unrestricted Net Assets

The School has established an operating reserve, which is set at an estimate of three months of general operating expenses. All unrestricted net assets in excess of the operating reserve are designated by the Board of Trustees for extended programs to enhance academic achievement, capital purchases, facilities procurement and other projects.

At June 30, 2018 and 2017, unrestricted net assets consisted of the following:

	<u>2018</u>	<u>2017</u>
Available for operations	\$ 2,031,628	\$ 1,961,658
Board designated	<u>2,999,411</u>	<u>2,790,801</u>
	<u>\$ 5,031,039</u>	<u>\$ 4,752,459</u>

Temporarily restricted net assets at June 30, 2018 and 2017 consisted of the following:

	<u>2018</u>	<u>2017</u>
Technology Program (a)	\$ 20,000	\$ 20,000
Counseling services	<u>50,000</u>	<u>50,000</u>
	<u>\$ 70,000</u>	<u>\$ 70,000</u>

(a) Includes \$20,000 which is also subject to time restrictions as of June 30, 2018 and 2017, respectively.

**LEDERER, LEVINE & ASSOCIATES, LLC**  
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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Board of Trustees  
The Bronx Charter School for Children

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of The Bronx Charter School for Children (the "School") which comprise the statement of financial position as of June 30, 2018 and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 18, 2018.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered The Bronx Charter School for Children's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of The Bronx Charter School for Children's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether The Bronx Charter School for Children's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

  
Lederer, Levine & Associates, LLC

Lyndhurst, NJ  
October 18, 2018



## Annual Financial Statement Audit Report

<b>School Name:</b>	<b>The Bronx Charter School For Children</b>
Date (Report is due Nov. 1):	November 1, 2017
Primary District of Location (If NYC select NYC DOE):	New York City Department of Education
If located in NYC DOE select CSD:	NYCSD #7
School Fiscal Contact Name:	Jodyne Kim
School Fiscal Contact Email:	[REDACTED]
School Fiscal Contact Phone:	[REDACTED]
School Audit Firm Name:	Lederer, Levine and Associates, LLC
School Audit Contact Name:	Derek Flanagan
School Audit Contact Email:	[REDACTED]
School Audit Contact Phone:	[REDACTED]
Audit Period:	2017-18
Prior Year:	2016-17

**The following items are required to be included:**

- 1.) The independent auditor's report on financial statements and notes.
- 2.) Excel template file containing the Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets.
- 3.) Reports on internal controls over financial reporting and on compliance.

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Item	If not included, state the reason(s) below (if not applicable fill in N/A):
Management Letter	Attached
Management Letter Response	Will follow the recommendation as per the management letter
Federal Single Audit (A-133)	N/A
Corrective Action Plan	N/A



**The Bronx Charter School For Children  
Statement of Financial Position  
as of June 30**

	<u>2018</u>	<u>2017</u>
<b><u>CURRENT ASSETS</u></b>		
Cash and cash equivalents	\$ 2,582,056	\$ 4,778,736
Grants and contracts receivable	59,212	36,113
Accounts receivables	-	-
Prepaid Expenses	236,848	213,092
Contributions and other receivables	20,500	20,000
Other current assets	<u>2,700,555</u>	<u>225,013</u>
<b>TOTAL CURRENT ASSETS</b>	5,599,171	5,272,954
<b><u>NON-CURRENT ASSETS</u></b>		
Property, Building and Equipment, net	\$ 114,598	\$ 181,881
Restricted Cash	75,067	75,030
Security Deposits	99,750	99,750
Other Non-Current Assets	-	-
<b>TOTAL NON-CURRENT</b>	289,415	356,661
<b>TOTAL ASSETS</b>	<u><u>5,888,586</u></u>	<u><u>5,629,615</u></u>
<b><u>CURRENT LIABILITIES</u></b>		
Accounts payable and accrued expenses	\$ 140,437	\$ 141,938
Accrued payroll, payroll taxes and benefits	628,433	574,195
Current Portion of Loan Payable	-	-
Due to Related Parties	-	-
Refundable Advances	-	-
Deferred Revenue	13,074	8,907
Other Current Liabilities	-	-
<b>TOTAL CURRENT</b>	781,944	725,040
<b><u>LONG-TERM LIABILITIES</u></b>		
Loan Payable; Due in More than One Year	\$ -	\$ -
Deferred Rent	5,603	82,116
Due to Related Party	-	-
Other Long-Term Liabilities	-	-
<b>TOTAL LONG-TERM</b>	5,603	82,116
<b>TOTAL LIABILITIES</b>	<u>787,547</u>	<u>807,156</u>

**NET ASSETS**

Unrestricted	\$ 5,031,039	\$ 4,752,459
Temporarily restricted	70,000	70,000
Permanently restricted	-	-
<b>TOTAL NET ASSETS</b>	<u>5,101,039</u>	<u>4,822,459</u>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<u><u>5,888,586</u></u>	<u><u>5,629,615</u></u>

**The Bronx Charter School For Children  
Statement of Activities  
as of June 30**

	2018			2017
	Unrestricted	Temporarily Restricted	Total	Total
<b>OPERATING REVENUE</b>				
State and Local Per Pupil Revenue - Reg. Ed	\$ 6,334,678	\$ -	\$ 6,334,678	\$ 6,105,144
State and Local Per Pupil Revenue - SPED	657,608	-	657,608	638,011
State and Local Per Pupil Facilities Revenue	-	-	-	-
Federal Grants	403,052	-	403,052	264,410
State and City Grants	31,821	-	31,821	33,667
Other Operating Income	50,000	(50,000)	-	-
Food Service/Child Nutrition Program	385,844	-	385,844	379,378
<b>TOTAL OPERATING REVENUE</b>	7,863,003	(50,000)	7,813,003	7,420,610
<b>EXPENSES</b>				
Program Services				
Regular Education	\$ 6,071,900	\$ -	\$ 6,071,900	\$ 5,872,085
Special Education	905,619	-	905,619	910,667
Other Programs	-	-	-	-
Total Program Services	6,977,519	-	6,977,519	6,782,752
Management and general	661,775	-	661,775	640,489
Fundraising	80,027	-	80,027	82,784
<b>TOTAL EXPENSES</b>	7,719,321	-	7,719,321	7,506,025
<b>SURPLUS / (DEFICIT) FROM OPERATIONS</b>	143,682	(50,000)	93,682	(85,415)
<b>SUPPORT AND OTHER REVENUE</b>				
Interest and Other Income	\$ 31,510	\$ -	\$ 31,510	\$ 12,040
Contributions and Grants	88,635	50,000	138,635	147,419
Fundraising Support	14,753	-	14,753	11,373
Investments	-	-	-	-
Donated Services	-	-	-	-
Other Support and Revenue	-	-	-	-
<b>TOTAL SUPPORT AND OTHER REVENUE</b>	134,898	50,000	184,898	170,832
<b>Net Assets Released from Restrictions / Loss on Disposal</b>	\$ -	\$ -	\$ -	\$ -
<b>CHANGE IN NET ASSETS</b>	278,580	-	278,580	85,417
<b>NET ASSETS - BEGINNING OF YEAR</b>	\$ 4,822,459	\$ -	\$ 4,822,459	\$ 4,737,042
<b>PRIOR YEAR/PERIOD ADJUSTMENTS</b>	-	-	-	-

**NET ASSETS - END OF YEAR**

\$ 5,101,039    \$ -    \$ 5,101,039    \$ 4,822,459

**The Bronx Charter School For Children  
Statement of Cash Flows**

as of June 30

	2018	2017
<b>CASH FLOWS - OPERATING ACTIVITIES</b>		
Increase (decrease) in net assets	\$ 278,580	\$ 85,417
Revenues from School Districts	-	-
Accounts Receivable	-	-
Due from School Districts	-	-
Depreciation	67,283	71,444
Grants Receivable	(500)	10,000
Due from NYS	(23,099)	29,638
Grant revenues	-	-
Prepaid Expenses	(23,756)	14,170
Accounts Payable	-	-
Accrued Expenses	52,737	15,584
Accrued Liabilities	-	-
Contributions and fund-raising activities	-	-
Miscellaneous sources	-	-
Deferred Revenue	4,167	8,907
Interest payments	-	-
Deferred Rent Payable	(76,513)	(77,607)
Other	-	-
<b>NET CASH PROVIDED FROM OPERATING ACTIVITIES</b>	<b>\$ 278,899</b>	<b>\$ 157,553</b>
<b>CASH FLOWS - INVESTING ACTIVITIES</b>	<b>\$</b>	<b>\$</b>
Purchase of equipment	-	(67,932)
Other	(2,475,579)	(73,217)
<b>NET CASH PROVIDED FROM INVESTING ACTIVITIES</b>	<b>\$ (2,475,579)</b>	<b>\$ (141,149)</b>
<b>CASH FLOWS - FINANCING ACTIVITIES</b>	<b>\$</b>	<b>\$</b>
Principal payments on long-term debt	-	-
Other	-	-
<b>NET CASH PROVIDED FROM FINANCING ACTIVITIES</b>	<b>\$ -</b>	<b>\$ -</b>
<b>NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS</b>	<b>\$ (2,196,680)</b>	<b>\$ 16,404</b>
Cash at beginning of year	4,778,736	4,762,332
<b>CASH AND CASH EQUIVALENTS AT END OF YEAR</b>	<b>\$ 2,582,056</b>	<b>\$ 4,778,736</b>

**The Bronx Charter School For Children  
Statement of Functional Expenses  
as of June 30**

		2018						
		Program Services				Supporting Services		
	No. of Positions	Regular Education	Special Education	Other Education	Total	Fundraising	Management and General	Total
		\$	\$	\$	\$	\$	\$	\$
Personnel Services Costs								
Administrative Staff Personnel	13.00	575,364	50,584	-	625,948	57,125	411,981	469,106
Instructional Personnel	46.00	2,643,255	514,016	-	3,157,271	-	-	-
Non-Instructional Personnel	-	-	-	-	-	-	-	-
Total Salaries and Staff	59.00	3,218,619	564,600	-	3,783,219	57,125	411,981	469,106
Fringe Benefits & Payroll Taxes		664,438	116,554	-	780,992	11,793	85,048	96,841
Retirement		40,471	7,099	-	47,570	718	5,180	5,898
Management Company Fees		-	-	-	-	-	-	-
Legal Service		-	-	-	-	-	7,624	7,624
Accounting / Audit Services		-	-	-	-	-	17,500	17,500
Other Purchased / Professional / Consulting Services		158,987	14,159	-	173,146	4,622	29,508	34,130
Building and Land Rent / Lease		958,023	88,297	-	1,046,320	766	47,048	47,814
Repairs & Maintenance		151,191	13,935	-	165,126	121	7,425	7,546
Insurance		40,682	7,136	-	47,818	722	16,687	17,409
Utilities		87,024	8,021	-	95,045	70	4,274	4,344
Supplies / Materials		123,919	10,776	-	134,695	-	-	-
Equipment / Furnishings		7,825	1,373	-	9,198	139	1,002	1,141
Staff Development		53,886	9,453	-	63,339	956	6,898	7,854
Marketing / Recruitment		13,397	2,350	-	15,747	238	1,715	1,953
Technology		41,977	7,363	-	49,340	745	5,374	6,119
Food Service		360,388	31,338	-	391,726	-	-	-
Student Services		37,706	3,279	-	40,985	-	-	-
Office Expense		62,440	10,953	-	73,393	1,108	7,992	9,100
Depreciation		50,927	8,933	-	59,860	904	6,519	7,423
OTHER		-	-	-	-	-	-	-
<b>Total Expenses</b>		<b>\$ 6,071,900</b>	<b>\$ 905,619</b>	<b>\$ -</b>	<b>\$ 6,977,519</b>	<b>\$ 80,027</b>	<b>\$ 661,775</b>	<b>\$ 741,802</b>

	2017
Total	
\$	\$
1,095,054	1,057,819
3,157,271	3,047,153
-	-
4,252,325	4,104,972
877,833	846,346
53,468	46,632
-	-
7,624	17,129
17,500	17,000
207,276	228,565
1,094,134	1,068,756
172,672	142,714
65,227	62,007
99,389	91,937
134,695	188,405
10,339	22,557
71,193	31,094
17,700	2,357
55,459	50,225
391,726	387,002
40,985	30,910
82,493	95,973
67,283	71,444
-	-
\$ 7,719,321	\$ 7,506,025



# Entry 5c Additional Financial Docs

Last updated: 10/31/2018

The additional items listed below should be uploaded if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the corrective action plan will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

## Section Heading

### 1. Management Letter

<https://nysed-cso-reports.fluidreview.com/resp/20237861/8mMlunnVv3/>

**Explanation for not uploading the Management Letter.** (No response)

### 2. Form 990

(No response)

**Explanation for not uploading the Form 990.** 990 will be filed by our CPA firm by February 15, 2018

### 3. Federal Single Audit

Note: A copy of the Federal Single Audit must be filed with the Federal Audit Clearinghouse. Please refer to OMB Uniform Guidelines for the federal filing requirements.

(No response)

**Explanation for not uploading the Federal Single Audit.** Our Federal funding is less than \$750,000

### 4. CSP Agreed Upon Procedure Report

(No response)

**Explanation for not uploading the procedure report.** Not Applicable

## 5. Evidence of Required Escrow Account

<https://nysed-cso-reports.fluidreview.com/resp/20237861/pN6H0Nalce/>

**Explanation for not uploading the Escrow evidence.** (No response)

## 6. Corrective Action Plan

A **Corrective Action Plan** for Audit Findings and Management Letter Recommendations, which must include:

- a. The person responsible
- b. The date action was taken, or will be taken
- c. Description of the action taken
- d. Evidence of implementation (if available)

(No response)

**Explanation for not uploading the Corrective Action Plan.**

We are already following the auditor's recommendations 1) We have hired a new Special Education Coordinator in September 2018 and has implemented document retention procedure 2) We will obtain 3 bids for purchases over \$10,000 as per our procurement policy.

**THE BRONX CHARTER SCHOOL FOR CHILDREN  
MANAGEMENT RECOMMENDATION LETTER  
FOR THE YEAR ENDED JUNE 30, 2018**

**LEDERER, LEVINE & ASSOCIATES, LLC**  
CERTIFIED PUBLIC ACCOUNTANTS

KENNETH J. LEDERER, CPA  
STEVEN J. LEVINE, CPA  
DEREK A. FLANAGAN, CPA

1099 WALL STREET WEST - SUITE 280  
LYNDHURST, NEW JERSEY 07071  
(201) 933-3780  
(201) 933-3575 FAX

20 EAST 35<sup>th</sup> STREET - SUITE 3M  
NEW YORK, NEW YORK 10016  
(800) 269-3457 (NYC)

October 18, 2018

The Board of Trustees  
The Bronx Charter School for Children

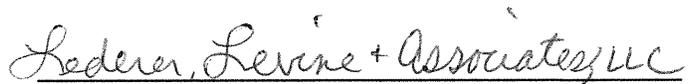
In planning and performing our audit of the financial statements of The Bronx Charter School for Children (the "School") as of and for the year ended June 30, 2018 in accordance with auditing standards generally accepted in the United States of America, we considered the School's internal control over financial reporting ("internal control") as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Institute's financial statements will not be prevented or detected and corrected on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph, and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control that we consider to be material weaknesses.

We did, however, note other matters involving internal control and its operation that is an opportunities for strengthening controls and for improving operating efficiency.

This communication is intended solely for the information and use of management, the Board of Trustees, and others within the School. It is not intended to be, and should not be, used by anyone other than these specified parties.

  
Lederer, Levine & Associates, LLC

**RECOMMENDATION 1:            Individual Education Program Documentation**

During our audit of Special Education (“SpEd”) services, we noted that certain Individualized Education Programs (“IEP”) were not available. This was due to the fact that the students were no longer enrolled in the School. We also noted in two instances in which SpEd students monthly progress notes indicated additional services that were not listed in the IEP.

We recommend that the School maintain hard copies or electronic copies of the student’s IEP in the student’s file. We also recommend that the teacher’s progress notes be reviewed by the Program Director periodically.

**RECOMMENDATION 2:            Purchasing Policies- Bids**

The School’s purchasing policies include a requirement to obtain three bids for purchases in excess of \$10,000. During the audit we noted that three bids were not obtained for an air-conditioning repair costing in excess of the threshold. We understand that the School did obtain Board approval of the expenditure, and that the repair was performed by the contractor that normally services the air-conditioning system.

We recommend that the School revise its policies to identify situations in which exceptions to the bidding policy may be permitted, and how those exceptions should be documented.



June 01, 2018 through June 29, 2018

Primary Account



# CHASE BUSINESS SELECT HIGH YIELD SAVINGS

BRONX CHARTER SCHOOL FOR CHILDREN

Account Number:



## SAVINGS SUMMARY

	INSTANCES	AMOUNT
<b>Beginning Balance</b>		<b>\$75,063.93</b>
Deposits and Additions	1	2.96
<b>Ending Balance</b>	<b>1</b>	<b>\$75,066.89</b>
Annual Percentage Yield Earned This Period		0.05%
Interest Paid This Period		\$2.96
Interest Paid Year-to-Date		\$18.57



1010012060500000066

## TRANSACTION DETAIL

DATE	DESCRIPTION	AMOUNT	BALANCE
	<b>Beginning Balance</b>		<b>\$75,063.93</b>
06/29	Interest Payment	2.96	75,066.89
	<b>Ending Balance</b>		<b>\$75,066.89</b>

You earned a higher interest rate on your Chase Business Select High Yield Savings account during this statement period because you had a qualifying Chase BusinessClassic account.

30 deposited items are provided with your account each month. There is a \$0.20 fee for each additional deposited item.

**IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:** Call us at 1-866-564-2262 or write us at the address on the front of this statement (non-personal accounts contact Customer Service) immediately if you think your statement or receipt is incorrect or if you need more information about a transfer listed on the statement or receipt.

For personal accounts only: We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared. Be prepared to give us the following information:

- Your name and account number
- The dollar amount of the suspected error
- A description of the error or transfer you are unsure of, why you believe it is an error, or why you need more information.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days (or 20 business days for new accounts) to do this, we will credit your account for the amount you think is in error so that you will have use of the money during the time it takes us to complete our investigation.

**IN CASE OF ERRORS OR QUESTIONS ABOUT NON-ELECTRONIC TRANSACTIONS:** Contact the bank immediately if your statement is incorrect or if you need more information about any non-electronic transactions (checks or deposits) on this statement. If any such error appears, you must notify the bank in writing no later than 30 days after the statement was made available to you. For more complete details, see the Account Rules and Regulations or other applicable account agreement that governs your account. Deposit products and services are offered by JPMorgan Chase Bank, N.A. Member FDIC



JPMorgan Chase Bank, N.A. Member FDIC



# Entry 5d Financial Services Contact Information

Last updated: 10/31/2018

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

## BRONX CS FOR CHILDREN (THE) (REGENTS)Section Heading

### 1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Jodyne Kim	[REDACTED]	[REDACTED]

### 2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Derek Flanagan			

### 3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years with Firm

# New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the -  
Board of Regents -

## 2018-19 Budget & Cash Flow Template

### General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in <b>BLUE</b>
2	Enter information into the <b>GRAY</b> cells
3	Cells containing <b>RED</b> triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at <a href="https://stateaid.nysed.gov/charter/">https://stateaid.nysed.gov/charter/</a> . Rows may be inserted in the worksheet to accommodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

The Bronx Charter School For Children -

PROJECTED BUDGET FOR 2018-2019 -

July 1, 2018 to June 30, 2019 -

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	7,475,823	621,519	-	-	-	8,097,342
Total Expenses	7,610,126	955,273	-	-	-	8,565,399
Net Income	(134,303)	(333,754)	-	-	-	(468,057)
Actual Student Enrollment	-	-	-	-	-	-
Total Paid Student Enrollment	-	-	-	-	-	-

PROGRAM SERVICES

SUPPORT SERVICES

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
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REVENUE

REVENUES FROM STATE SOURCES

Per Pupil Revenue

CY Per Pupil Rate

District 7

\$15,306.00

School District 2 (Enter Name)

School District 3 (Enter Name)

School District 4 (Enter Name)

School District 5 (Enter Name)

6,505,050	-	-	-	-	6,505,050
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
6,505,050	-	-	-	-	6,505,050

Special Education Revenue

Grants

Stimulus

Other

Other State Revenue

-	590,519	-	-	-	590,519
116,875	-	-	-	-	116,875
-	-	-	-	-	-
33,779	-	-	-	-	33,779

TOTAL REVENUE FROM STATE SOURCES

6,655,704	590,519	-	-	-	7,246,223
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REVENUE FROM FEDERAL FUNDING

IDEA Special Needs

Title I

Title Funding - Other

School Food Service (Free Lunch)

Grants

Charter School Program (CSP) Planning & Implementation

Other

Other Federal Revenue

-	31,000	-	-	-	31,000
274,859	-	-	-	-	274,859
68,293	-	-	-	-	68,293
355,712	-	-	-	-	355,712
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-

TOTAL REVENUE FROM FEDERAL SOURCES

698,864	31,000	-	-	-	729,864
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LOCAL and OTHER REVENUE

Contributions and Donations, Fundraising

Erate Reimbursement

Interest Income, Earnings on Investments,

NYC-DYCD (Department of Youth and Community Developmt.)

Food Service (Income from meals)

Text Book

Other Local Revenue

78,000	-	-	-	-	78,000
15,800	-	-	-	-	15,800
27,455	-	-	-	-	27,455
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-

TOTAL REVENUE FROM LOCAL and OTHER SOURCES

121,255	-	-	-	-	121,255
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TOTAL REVENUE

7,475,823	621,519	-	-	-	8,097,342
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EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS

No. of Positions

Executive Management

Instructional Management

Deans, Directors & Coordinators

1.00	2.00	6.00
------	------	------

-	-	-	-	-	-
157,967	8,314	-	-	-	166,281
199,800	22,135	-	-	-	221,935
384,609	78,400	-	-	-	463,009

The Bronx Charter School For Children

PROJECTED BUDGET FOR 2018-2019

July 1, 2018 to June 30, 2019

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	7,475,823	621,519	-	-	-	8,097,342
Total Expenses	7,610,126	955,273	-	-	-	8,565,399
Net Income	(134,303)	(333,754)	-	-	-	(468,057)
Actual Student Enrollment	-	-	-	-	-	-
Total Paid Student Enrollment	-	-	-	-	-	-

PROGRAM SERVICES

SUPPORT SERVICES

		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
CFO / Director of Finance	1.00	109,164	-	-	-	-	109,164
Operation / Business Manager	1.00	105,059	-	-	-	-	105,059
Administrative Staff	2.00	101,439	-	-	-	-	101,439
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>13</b>	<b>1,058,038</b>	<b>108,849</b>				<b>1,166,887</b>
<b>INSTRUCTIONAL PERSONNEL COSTS</b>							
Teachers - Regular	21.00	1,385,432	-	-	-	-	1,385,432
Teachers - SPED	6.00	-	415,089	-	-	-	415,089
Substitute Teachers	1.00	50,000	-	-	-	-	50,000
Teaching Assistants	-	-	-	-	-	-	-
Specialty Teachers	17.00	1,190,564	132,285	-	-	-	1,322,849
Aides	1.00	51,250	-	-	-	-	51,250
Therapists & Counselors	2.00	121,259	13,473	-	-	-	134,732
Summer, After School	-	137,680	-	-	-	-	137,680
<b>TOTAL INSTRUCTIONAL</b>	<b>48</b>	<b>2,936,185</b>	<b>560,847</b>				<b>3,497,032</b>
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>							
Nurse	-	-	-	-	-	-	-
Librarian	-	-	-	-	-	-	-
Custodian	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-
Bonus and Stipends	-	107,221	-	-	-	-	107,221
<b>TOTAL NON-INSTRUCTIONAL</b>		<b>107,221</b>					<b>107,221</b>
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	<b>61</b>	<b>4,101,444</b>	<b>669,696</b>				<b>4,771,140</b>
<b>PAYROLL TAXES AND BENEFITS</b>							
Payroll Taxes		292,096	66,970	-	-	-	359,066
Fringe / Employee Benefits		538,854	63,336	-	-	-	602,190
Retirement / Pension		48,131	10,883	-	-	-	59,014
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>		<b>879,082</b>	<b>141,188</b>				<b>1,020,270</b>
<b>TOTAL PERSONNEL SERVICE COSTS</b>		<b>4,980,526</b>	<b>810,884</b>				<b>5,791,410</b>
<b>CONTRACTED SERVICES</b>							
Accounting / Audit		17,000	-	-	-	-	17,000
Legal		20,000	-	-	-	-	20,000
Management Company Fee		-	-	-	-	-	-
Nurse Services		-	-	-	-	-	-
Food Service / School Lunch		320,141	35,571	-	-	-	355,712
Payroll Services		13,229	-	-	-	-	13,229
Special Ed Services		-	-	-	-	-	-
Titlement Services (i.e. Title I)		-	-	-	-	-	-
Other Purchased / Professional / Consulting		139,000	-	-	-	-	139,000
<b>TOTAL CONTRACTED SERVICES</b>		<b>509,370</b>	<b>35,571</b>				<b>544,941</b>

SCHOOL OPERATIONS

The Bronx Charter School For Children

PROJECTED BUDGET FOR 2018-2019

July 1, 2018 to June 30, 2019

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	7,475,823	621,519	-	-	-	8,097,342
Total Expenses	7,610,126	955,273	-	-	-	8,565,399
Net Income	(134,303)	(333,754)	-	-	-	(468,057)
Actual Student Enrollment	-	-	-	-	-	-
Total Paid Student Enrollment	-	-	-	-	-	-

PROGRAM SERVICES

SUPPORT SERVICES

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Board Expenses	-	-	-	-	-	-
Classroom / Teaching Supplies & Materials	91,532	-	-	-	-	91,532
Special Ed Supplies & Materials	-	6,107	-	-	-	6,107
Textbooks / Workbooks	63,774	3,800	-	-	-	67,574
Supplies & Materials other	54,978	4,781	-	-	-	59,759
Equipment / Furniture	25,271	2,197	-	-	-	27,468
Telephone	16,987	1,477	-	-	-	18,464
Technology	34,933	3,038	-	-	-	37,971
Student Testing & Assessment	19,596	1,704	-	-	-	21,300
Field Trips	5,488	477	-	-	-	5,965
Transportation (student)	-	-	-	-	-	-
Student Services - other	29,063	-	-	-	-	29,063
Office Expense	24,907	1,311	-	-	-	26,218
Staff Development	20,500	-	-	-	-	20,500
Staff Recruitment	20,000	-	-	-	-	20,000
Student Recruitment / Marketing	-	-	-	-	-	-
School Meals / Lunch	-	-	-	-	-	-
Travel (Staff)	16,000	-	-	-	-	16,000
Fundraising	23,500	-	-	-	-	23,500
Other	-	-	-	-	-	-
<b>TOTAL SCHOOL OPERATIONS</b>	<b>446,529</b>	<b>24,892</b>				<b>471,421</b>
<b>FACILITY OPERATION &amp; MAINTENANCE</b>						
Insurance	67,176	-	-	-	-	67,176
Janitorial	133,070	7,004	-	-	-	140,074
Building and Land Rent / Lease	1,140,682	60,036	-	-	-	1,200,718
Repairs & Maintenance	34,061	-	-	-	-	34,061
Equipment / Furniture	32,682	-	-	-	-	32,682
Security	71,421	7,483	-	-	-	78,904
Utilities	89,609	9,403	-	-	-	99,012
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>1,568,701</b>	<b>83,926</b>				<b>1,652,627</b>
<b>DEPRECIATION &amp; AMORTIZATION</b>	<b>55,000</b>	<b>-</b>				<b>55,000</b>
<b>DISSOLUTION ESCROW &amp; RESERVES / CONTIGENCY</b>	<b>50,000</b>	<b>-</b>				<b>50,000</b>
<b>TOTAL EXPENSES</b>	<b>7,610,126</b>	<b>955,273</b>				<b>8,565,399</b>
<b>NET INCOME</b>	<b>(134,303)</b>	<b>(333,754)</b>				<b>(468,057)</b>

ENROLLMENT - \*School Districts Are Linked To Above Entries\*

	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
District 7			-
School District 2 (Enter Name)			-
School District 3 (Enter Name)			-
School District 4 (Enter Name)			-
School District 5 (Enter Name)			-

The Bronx Charter School For Children

PROJECTED BUDGET FOR 2018-2019

July 1, 2018 to June 30, 2019

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

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Net Income	(134,303)	(333,754)	-	-	-	(468,057)
Actual Student Enrollment	-	-	-	-	-	-
Total Paid Student Enrollment	-	-	-	-	-	-

PROGRAM SERVICES

SUPPORT SERVICES

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
TOTAL ENROLLMENT						
REVENUE PER PUPIL	-	-	-	-	-	-
EXPENSES PER PUPIL	-	-	-	-	-	-









**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

JANE SHRENBURG ROSEN

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

THE BRONX CHARTER SCHOOL FOR CHILDREN

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

SECRETARY                      PRESIDENT

2. Is the trustee an employee of any school operated by the Education Corporation?

     Yes   X   No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

     Yes   X   No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

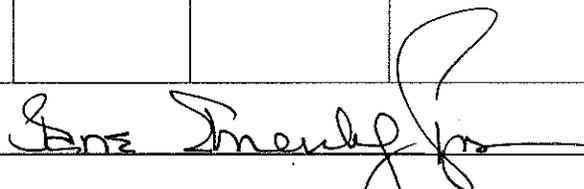
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>Please write</i>	<i>"None" if applica</i>	<i>ble. Do not leave t</i>	<i>his space blank.</i>

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this</i>	<i>None</i>	<i>None</i>	<i>None</i>	<i>None</i>

Signature



Date

7-19-18

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

Laurence Slou S

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Bronx Charter School for Children

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Vice President

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

NONE

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p style="text-align: center;">None</p>				

*Laurence Sloan*  
 Signature

7/19/18  
 Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

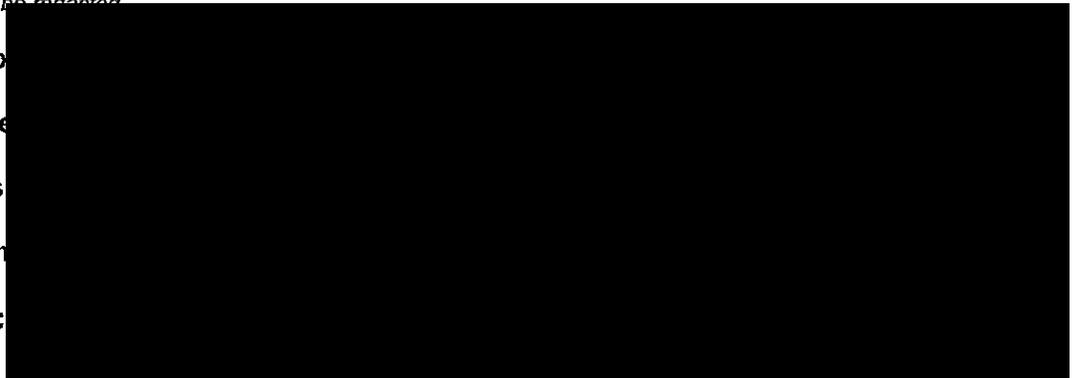
Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

Brigitte Bentele

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

The Bronx Charter School for Children

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Secretary

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

BRUCE M. GREENWALD

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

BRONX CHARTER SCHOOL FOR CHILDREN

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). TREASURER

CHAIR: FINANCE COMM

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<u>NONE</u>			



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

SUGLYN P SCULL

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

THE BRONX CHARTER SCHOOL FOR CHILDREN

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). CHAIR, GOVERNANCE COMMITTEE

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.	<b>NONE</b>		
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
<b>NONE</b>				


Date 7/19/18

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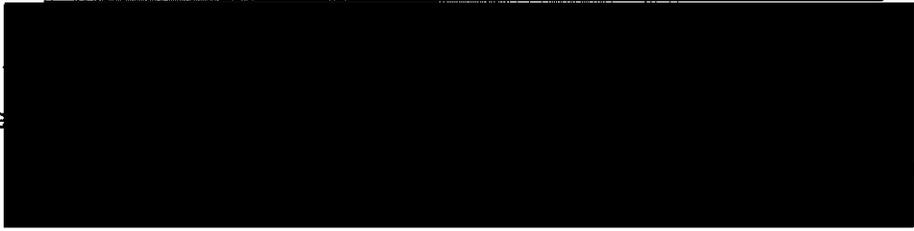
**Business Telephone:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

**Home Telephone:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

Joanne Carris

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

The Bronx Charter School for Children

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Academic Committee Member

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

<i>Please write "None" if applicable. Do not leave this space blank.</i>			
--	--	--	--

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None				

Joanne Caris  
 \_\_\_\_\_  
 Signature 7/15/18  
 Date

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**Business Telephone:** \_\_\_\_\_  
**Business Address:** \_\_\_\_\_  
**E-mail Address:** \_\_\_\_\_  
**Home Telephone:** \_\_\_\_\_  
**Home Address:** \_\_\_\_\_

**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

MARK BRAZIER

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

THE BRONX CHARTER SCHOOL FOR CHILDREN

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

N/A

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

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Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
Please write	None if applicable	Do not leave t	is space blank.
	NO N/A		

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this blank.</i>	<b>NO</b>			

Signature \_\_\_\_\_

Date \_\_\_\_\_

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

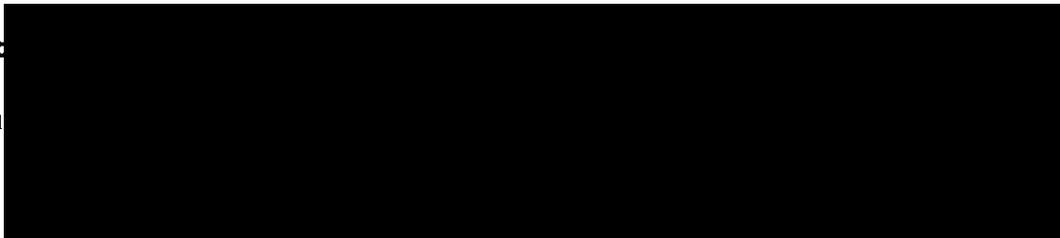
Business Telephone: \_\_\_\_\_

Business Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Home Address: \_\_\_\_\_



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

Kelly Rivera

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

The Bronx Charter School for Children

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
Please write	"None" if applicable. <u>None</u>	. Do not leave t	is space blank.

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this blank.</i>	<i>None</i>	<i>None</i>		<i>None</i>

Signature \_\_\_\_\_

Date \_\_\_\_\_

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

Business Telephone: \_\_\_\_\_

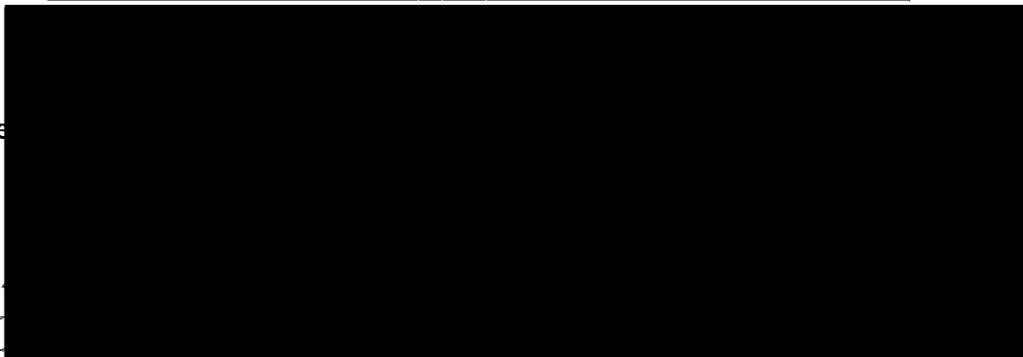
Business Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

*Previous* Home Address: \_\_\_\_\_

*\* moved*





# Entry 8 BOT Table

Created: 07/10/2018 • Last updated: 07/25/2018

## 1. Current Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2017-18
1	Jane Ehrenberg Rosen	Chair	Academic, Governance	Yes	1	07/01/2017	07/01/2020	12
2	Laurence Slous	Vice Chair	Finance, Facilities	Yes	4	07/01/2016	07/01/2019	10
3	Brigitte Bentele	Secretary	Academic	Yes	1	07/01/2015	07/01/2018	9
4	Bruce Greenwald	Treasurer	Finance, Facilities	Yes	4	07/01/2016	07/01/2019	11
5	Suellyn Scull	Trustee/Member	Academic, Governance	Yes	1	07/01/2016	07/01/2019	9
6	Joanne Carris	Trustee/Member	Academic	Yes		07/01/2018	07/01/2021	10
7	Kelly Rivera	Trustee/Member	Development	Yes		08/01/2017	12/23/2017	5 or less
8	Mark Brazier	Trustee/Member	Finance, Governance	Yes	2	07/01/2016	12/23/2017	5 or less
9								

**1a. Are there more than 9 members of the Board of Trustees?**

No

- |   |    |
|---|----|
| <b>2. Total number of members on June 30, 2018</b>  | 5  |
| <b>3. Total number of members joining the Board during the 2017-18 school year</b>          | 1  |
| <b>4. Total number of members departing the Board during the 2017-18 school year</b>        | 2  |
| <b>5. Number of voting members in 2017-18, as set by the by-laws, resolution or minutes</b> | 7  |
| <b>6. Number of Board meetings conducted during the 2017-18 School Year</b>                 | 11 |
| <b>7. Number of Board meetings scheduled for the coming 2018-19 school year</b>             | 12 |

**Thank you.**



# Entry 9 - Board Meeting Minutes

Last updated: 07/25/2018

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## [Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2017--June 2018, which should match the number of meetings held during the 2017-18 school year.

### **BRONX CS FOR CHILDREN (THE) (REGENTS)**

**Are all monthly BOT meeting minutes posted, which should match the number of meetings held during 2017-18 school year, on the charter school's website?**

No

the charter school's website.

**B. Upload all monthly Board meeting minutes, which should match the number of meetings held during the 2017-18 school year.**

Combine all monthly meeting minutes into one .PDF file.

<https://nysed-cso-reports.fluidreview.com/resp/17857202/wNFCVDEEJA/>

## **MINUTES: Board Meeting on May 17, 2018**

**The monthly meeting of the Board of Trustees of The Bronx Charter School for Children was held on May 17, 2018 at 388 Willis Avenue, Bronx, NY 10454.**

Present: Brigitte Bentele, Joanne Carris (by Skype), Bruce Greenwald, Jane Ehrenberg Rosen, Suellyn Scull (by Skype), Larry Slous

Absent: Denise Alexander (Ex-Officio)

Guests: Lauren D'Angelo, Director of Assessment; Jo Kim, Financial Director; Candice Manzano, Director of Operations and Development; Kristen Silfies, Director of Curriculum & Instruction – Math

Jane Ehrenberg Rosen called the meeting to order at 4:31pm. The minutes of the April 19, 2018, meeting were approved.

### Academic (Brigitte Bentele)

Kristen Silfies reported that she is confident about the Math results for grades 3 and 5 on the State test. A Science test will be given on June 4. End of year testing will take place during the week of May 29. Lauren D'Angelo will report on the results of the end-of-year tests at the next Academic Committee meeting. It was commented that we shouldn't lose sight of high-achieving students' needs, especially if we have a Middle School.

### Development (Candice Manzano)

Jo Kim reported that \$3,000 was raised by the sale of all 100 tickets for the Yankee fundraiser. The annual appeal will stay open until the end of June and is now at \$35,557. The van Ameringen Foundation paid \$50,000 for the second year to support two full-time counselors.

### Finance (Bruce Greenwald)

Jo Kim distributed the Financial Report (attached) and predicts an end-of-year surplus of \$150,000 due to unfilled positions. The budget was based on an enrollment of 420; there are currently 418 enrolled. We may want to review the mid-year enrollment policy. Jo will prepare a chart showing monthly enrollment by grade level.

Jo also distributed the budget for 2018-19 (attached) that is based on 425 students. Though there is 4% growth in allocation per scholar (\$779 more than last year), the expense budget grew by 8%. There is an increase in teaching staff due to structural changes. The budget is based on a staff of 60, if all positions are filled. The big variable is the number of SpEd students, which the budget conservatively estimated at 31.

The budget for 2018-19 was distributed at the April board meeting for review, discussed at today's meeting, and approved unanimously.

### Facilities (Larry Slous)

Candice reported that the HVAC (heating, ventilation, air conditioning) unit on the third floor needed repair, with 2 days to diagnose and 2 to repair, at a total cost of \$11,000. There are two new leaks that have been reported to Oren Sendowski. Summer maintenance includes painting, stripping, and waxing.

Governance (Jane Ehrenberg Rosen)

Jane and Denise will meet with Paolo ... on May 30 for a routine visit for charter renewal. The longer, more formal visits will be during two days in October or November 2018.

The Board retreat was productive. The minutes were approved.

We need a process for overseeing policies and creating new ones; a paragraph was added to the description of the Governance committee in the Board manual. It needs to be reviewed; this was deferred to the next meeting.

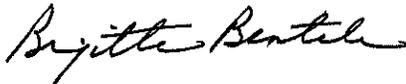
The Board reviewed Benchmarks 2 and 8 prepared by Jamal L. Young of Benjamin & Young, LLC, and determined that work needs to be done to these documents. The Board approved the core values listed in Benchmark 8. It was decided that the Senior Leadership team will speak with Jamal, explain deficiencies in the documents, ask him what he needs to prepare another draft, which will then be presented to the Board for review.

Head of School Report (Denise Alexander)

Denise will respond to questions about the HOS report by email (attached).

The meeting was adjourned at 5:59 pm.

Respectfully submitted,



Brigitte Bentele

## **MINUTES: Board Meeting on April 19, 2018**

**The monthly meeting of the Board of Trustees of The Bronx Charter School for Children was held on April 19, 2018 at 388 Willis Avenue, Bronx, NY 10454.**

Present: Denise Alexander (Ex-Officio), Brigitte Bentele, Bruce Greenwald, Jane Ehrenberg Rosen, Larry Slous

Absent: Joanne Carris, Suellyn Scull

Guests: Lauren D'Angelo, Director of Assessment; Jo Kim, Financial Director; Candice Manzano, Director of Operations and Development; Kristen Silfies, Director of Curriculum & Instruction – Math

Jane Ehrenberg Rosen called the meeting to order at 4:30pm. The minutes of the March 15, 2018, meeting were approved.

### Head of School Report (Denise Alexander)

Denise responded to questions about the HOS report by email (attached). The cycle II evaluations will begin next week. Denise stated the challenges of using Ballroom Basix and her decision not to invite them. Scheduling of students in the upper grades and space limitations during the day raise problems for the school. Furthermore, compared with other programs Ballroom Basix is expensive and they are not flexible in having the program offered as enrichment after school.

### Academic (Brigitte Bentele)

Kristen Silfies reported on the results of the Mock III Math testing (attached). There has been an average 11% growth from Mock II to Mock III, with Mock III 8% higher than last year. The action plan for the days before the grades 3-5 state testing is to increase the amount of time devoted to math. For grades K-1, students whose promotion is in doubt are being pulled out and given extra attention and for grade 2, students are given individual pathways by moving to different classrooms to become proficient. The state test structure has changed, but it is predicted that students will do as well or better on the test than last year. The math program is stronger than in the past. It's recommended that there be a policy for dealing with deficiencies and that we rebuild relationships with local legislators to create a voice to combat the unpredictable changes that the state makes.

### Development (Candice Manzano)

Candice reported that all 100 tickets for the Yankee fundraiser are sold. The annual appeal is still open, now at \$35,500.

### Facilities (Larry Slous)

Oren Sendowski cannot increase the space at 388 Willis by 2019, but may have space available for a 6<sup>th</sup> and 7<sup>th</sup> grade; Denise will look at these. She will also speak with the DOE about short-term use of space. Kristen and Denise are brainstorming about academic programs for Middle School, in view of requirements for high school.

### Governance (Jane Ehrenberg Rosen)

Jamal L. Young of Benjamin & Young, LLC will provide a draft for charter renewal by the next board meeting with the final draft by the June meeting. Denise is working on changes and additions to the key mission and design. Jane is working on coordinating the policies. Jenny Gelber is planning and will run the Board Retreat, May 12, 1:30pm-6pm at 300 Park Avenue. Bruce was present during the Lottery and it went well.

Finance (Bruce Greenwald)

Jo Kim distributed the Financial Report (attached) and predicts a small end-of-year surplus. She also distributed the budget for 2018-19 (attached). Changes: more interventionists including a math interventionist; no more resident teachers, but lead teachers; no more administrative assistant with duties distributed to others; funds for development consultant, academic consultant, and Middle School planning. Denise explained a new compensation plan, with three categories: teachers, directors, and managers & coordinators. Starting teacher salary will be 3% above the DOE with a 2.5% cost of living increase each year, and experience teacher salary will recognize up to 8 years of previous experience. Longevity bonuses are given at 5, 8, 10, 13, and 15 years at the school, and performance bonuses are given rarely.

The meeting was adjourned at 5:59 pm.

Respectfully submitted,

Brigitte Bentele

## **MINUTES: Board Meeting on March 15, 2018**

**The monthly meeting of the Board of Trustees of The Bronx Charter School for Children was held on March 15, 2018 at 388 Willis Avenue, Bronx, NY 10454.**

Present: Denise Alexander (Ex-Officio), Brigitte Bentele, Bruce Greenwald, Joanne Carris (via Skype), Jane Ehrenberg Rosen, Suellyn Scull

Absent: Larry Slous

Guests: Jo Kim, Financial Director; Valerie Kokelaar, Director of Curriculum & Instruction – ELA; Kristen Silfies, Director of Curriculum & Instruction – Math

Jane Ehrenberg Rosen called the meeting to order at 4:33PM. The minutes of the February, 2018, meeting were approved as emended.

### Head of School Report (Denise Alexander)

Denise will respond to questions about the HOS report (attached) by email.

### Academic (Brigitte Bentele)

Valerie Kokelaar reported on the results of the Mock III ELA testing. There has been some growth in grade 2, with a drop in the writing component, which teachers are addressing by asking students to show their understanding through writing. A fourth mock test for grade 2 will be given at the end of May. There has been nice growth in grade 4. A data day was held for each of grades 2-5 during which students were assigned to three groups depending on their needs for improvement. In grade 5, the drop was attributable to lack of emphasis to annotating texts that teachers are addressing. The growth goals are that two-thirds of the students will meet or exceed grade level proficiency. The state tests for ELA are on April 11-12; the Math tests on May 1-2.

### Finance (Bruce Greenwald)

Jo Kim distributed the Financial Report (attached) and predicts a small end-of-year surplus. However, expenses likely will go up at a higher rate than our income as we have benefited from a low inflation rate that determines our rent increase. We need to think about a long-term financial plan. Denise and Jo are working on the budget for personnel (70% of budget), will send their proposals to the Finance Committee next week, and make a presentation to the Board at the April meeting.

### Development (Jane Ehrenberg Rosen)

Lauren D'Angelo developed new marketing materials for soliciting teachers that were used at the Job Fair and have been distributed at some colleges and universities. The quality of resumes seems to be better this year than last, including an increase in applications from international teachers. There is a plan to work on the website during the summer. Part of the budget will be for hiring a person to do development for the school.

### Facilities (Bruce Greenwald)

There is nothing further to report regarding expansion. Denise prepared a "wish list" for long-term occupancy in the current building.

Governance (Suellen Scull)

Jamal L. Young of Benjamin & Young, LLC has not yet produced a draft for charter renewal, even though all materials were submitted. All manuals related to staff and parents will be sent to counsel for review. The Board approved the Board of Trustees Manual that has already been reviewed by counsel. Jane and Suellen spoke with Jenny Gelber about her work with the Leadership Team that is now in Phase 3 of her proposal. During the first two phases, Jenny developed a survey and based on the results conducted four workshops, using case studies from the practices of team members. The focus was on communication, accountability, and expectations. The team is now examining structures and sustainability, independent of particular personnel. The final phase will be evaluation. In an effort to recruit new board members, the Board voted to enlist Board Assist and to identify non-profit organizations in the area and the community who might be able to help. Also, the idea of having Young Advisory Board was discussed briefly.

The Board will hold a retreat on May 12, 2-7pm.

Jane informed us that the former Head of School, Dr. Doreen Land, died. The school sent flowers and expressed sympathy to the family.

The meeting was adjourned at 6:15 pm.

Respectfully submitted,



Brigitte Bentele

## **MINUTES: Board Meeting on February 15, 2018**

**The monthly meeting of the Board of Trustees of The Bronx Charter School for Children was held on February 15, 2018 at 388 Willis Avenue, Bronx, NY 10454.**

Present: Brigitte Bentele, Joanne Carris (via Skype), Jane Ehrenberg Rosen, Suellyn Scull  
Absent: Denise Alexander (Ex-Officio), Bruce Greenwald, Larry Slous  
Guests: Jo Kim, Financial Director; Candice Manzano, Director of Operations and Development

Jane Ehrenberg Rosen called the meeting to order at 4:33 PM. The minutes of the January 2018 meeting were approved.

### Head of School Report (Denise Alexander)

Jane asked that any further questions regarding the HOS report (attached) be addressed to Denise who will respond by email. She has already responded to Bruce's questions.

### Academic (Brigitte Bentele)

The committee will meet after the next Mock tests are given and the data has been gathered. Mid-year evaluations, with a deadline of February 15, have been completed and will be reviewed.

### Finance (Bruce Greenwald)

Jo Kim distributed the Financial Report (attached). There is a (temporary) favorable variance due to 4 unfilled positions and unexpected supplementary revenue. However, enrollment is down, with the loss of 3 students. Denise and Jo plan to begin the compensation schedule after break.

### Development (Candice Manzano)

Candice reported a \$50,000 unrestricted contribution from the Monell Foundation. Candice submitted a report to the van Ameringen Foundation for their review, in the hopes of renewal. The Yankee Game ticket fundraiser, with the aim of selling 100 tickets for a profit of \$30 each, will be for the game on May 4, 2018 (Yankees vs. Cleveland Indians). Candice submitted a Title IV grant for academic enrichment, with a focus on project-based learning using technology. The grant asks for funds for salary and technology equipment, and includes professional development. BCSC will host its first teacher recruitment for the school on March 3, 9-11am, and its third annual Charter School Fair for parents on the same day, from 12-2pm. The lottery for students for next year will begin on April 10, at 2:30pm.

### Facilities (Jane Ehrenberg Rosen)

The building lease has been signed. Larry and Bruce spoke with Oren about building expansion. Bruce and Denise visited a charter school that is expanding to grade 6 in 9/19. Jane distributed an email among the three of them with thoughts about future plans (attached).

### Governance (Suellyn Scull)

Suellyn and Jane met with Jamal L. Young of Benjamin & Young, LLC. The Board approved of Jamal's proposal (pricing option #1 for \$15,000, attached) to be the school's consultant for the Charter Renewal. Suellyn reiterated that the Board is in desperate need of new members. Jane

suggested using BoardAssist to help us find new Board members and distributed a document, entitled What Makes a Great Board... (both attached). It was discussed whether the charter could be altered to require a minimum of 5 board members, instead of 7, and whether the number of meetings could be reduced from the current 12.

In preparation for a retreat this spring, Jane asked Denise to submit an overview of the state of the school now and strategic planning for the future. The 4-page document (attached) looks at Academic Programming, Social-Economic Support for Children, Family Engagement, and Community Engagement/Support. The Board accepted Jenny Gelber's proposal to facilitate a retreat (attached), with a date yet to be determined.

The meeting was adjourned at 5:52 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Brigitte Bentele".

Brigitte Bentele

## **MINUTES: Board Meeting on January 18, 2018**

**The monthly meeting of the Board of Trustees of The Bronx Charter School for Children was held on January 18, 2018 at 388 Willis Avenue, Bronx, NY 10454.**

Present: Denise Alexander (Ex-Officio), Joanne Carris, Bruce Greenwald, Jane Ehrenberg Rosen, Larry Slous

Absent: Brigitte Bentele, Suellyn Scull

Guests: Jo Kim, Director of Finance; Candice Manzano, Director of Operations and Development; Kristen Silfies, Director of Curriculum and Instruction - Mathematics; Valerie Kokelaar, Director of Curriculum and Instruction - English/Language Arts, Lauren D'Angelo, Director of Assessment, Zach Marshall

Jane Ehrenberg Rosen called the meeting to order at 4:50PM.

The minutes of the December Board Meeting were approved with corrections.

Head of School Report. Lauren D'Angelo and Kristen Silfies reported out on the Mock II assessments. (Attached.) These results show two different groups of students, those who took the tests in 2016-17, and those who took the tests this school year, 2017-18 (December 2017). The recently administered assessments are more closely aligned with the standards. Our goal is to increase by 5% the number of students who reach proficiency in each core area in each grade.

Observation: Kindergarten and first grade students are clearly ahead of average. (Interestingly, these two grades have the most returning teachers.)

Question: How much value are we adding each year?

Denise indicated that she believes that we will show growth on standardized SED tests this spring in all grades - with the possible exception of grade 4 where we hope that we will hold at the same level.

The discussion evolved into the teaching of math; it is easier for the teachers to deliver the math program now than in earlier years as the curriculum is much improved.

There will be another MOCK testing in both ELA and math before the administration of the tests in April and May respectively.

Development Committee. Candice Manzano announced that the Yankee Fundraiser this year will be on May 4, a game with the Cleveland Indians. She will request 100 tickets, each to sell for \$60; we will pay \$30 for each ticket.

Jane reported that she and Denise had attended a development workshop at the Charter Center on January 16.

Finance Committee. Jo Kim reported the financials. We have 425 students presently enrolled.

Bruce Greenwald reported on the investments that the Finance Committee has authorized. These include: 3 month, 6 month, and 1 year Treasury bills, and a 3 month CD.

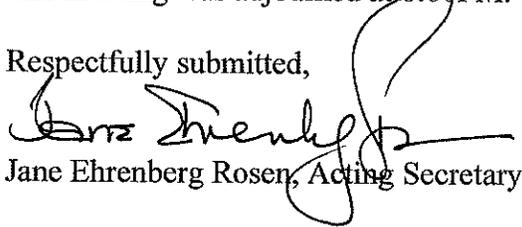
Governance Committee. Jane reported that she and Suellyn and Denise will meet with Jamal Young about the renewal process on January 24.

Facilities Committee. Larry Slous reported that he has given the lease to Oren Sendowski for him to sign. We will know by the next meeting if the new lease is satisfactory with him.

Strategic Planning. Bruce Greenwald reported that he and Denise are working on gaining information about planning for middle school expansion. They are inquiring with schools that have done this expansion already. It is not likely that we will have enough information to hold the February 10 Board Retreat.

The meeting was adjourned at 6:00PM.

Respectfully submitted,

  
Jane Ehrenberg Rosen, Acting Secretary

## **MINUTES: Board Meeting on December 19, 2017**

**The monthly meeting of the Board of Trustees of The Bronx Charter School for Children was held on December 19, 2017 at 388 Willis Avenue, Bronx, NY 10454.**

Present: Denise Alexander (Ex-Officio), Brigitte Bentele, Bruce Greenwald (via Skype), Jane Ehrenberg Rosen, Suellyn Scull (via Skype), Larry Slous

Absent: Joanne Carris, Kelly Rivera

Guests: Lauren D'Angelo, Director of Assessment; Jo Kim, Financial Director; Kristen Silfies, Director of Curriculum & Instruction – Math

Jane Ehrenberg Rosen called the meeting to order at 4:35 PM. The minutes of the November 2017 meeting were approved as emended.

### Head of School Report (Denise Alexander)

Denise will respond to questions regarding the HOS report by email.

### Academic (Brigitte Bentele)

ELA and Mathematic Mock assessments were given in December; results will be presented at the next meeting.

### Finance (Bruce Greenwald)

Jo Kim distributed the Financial Report. There is a (temporary) favorable variance due to a vacancy in math and SpEd over budget. The Board adopted the resolution (attached) to authorize and empower the Finance Committee to make investments in the name and on behalf of the school.

### Development (Candice Manzano)

Jo Kim reported on the Annual Appeal (\$22,261 to date) and the Chocolate Drive (\$17,173.45 with 95% return). The Yankee Game ticket fundraiser will be for the game on May 4, 2018 (Yankees vs. Cleveland Indians). The van Ameringen Foundation grant to support counselors is in its second year. Candice is working on two grant applications.

### Facilities (Larry Slous)

Larry reported that the lease extension, beginning on August 1, 2019, is signed by BCSC.

### Governance (Jane Ehrenberg Rosen)

Jane Ehrenberg Rosen led a discussion of whether to hire Jamal L. Young of Benjamin & Young, LLC, as consultant for the Charter Renewal or whether to ask for another proposal. Primarily for continuity and timing, the Board voted unanimously in favor of hiring Jamal. Matthew Delforte, BCSC lawyer, is working with us to ensure that what we say regarding confidentiality in the Board manual, the By-Laws, and the Charter Renewal are the same. Suellyn reiterated that the Board is in desperate need of new members.

### Middle School Proposal (Denise Alexander)

Brett Gallini, Executive Director-Neighborhood Charter Schools, was unable to come to the meeting to answer questions about creating a Middle School. Bruce, in leading the Strategic Planning with a focus on creating a Middle School, asked us to add to his list of the issues and questions that we need to consider. We need to identify consultants who have gone through the process and to form a team of people from among the board and the school who are willing to devote a lot of time to making plans. Suellyn emphasized that it is a huge undertaking to educate Middle School students and that we need to do it properly.

The meeting was adjourned at 5:41 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Brigitte Bentele".

Brigitte Bentele

## **MINUTES: Board Meeting on November 16, 2017**

**The monthly meeting of the Board of Trustees of The Bronx Charter School for Children was held on November 16, 2017 at 388 Willis Avenue, Bronx, NY 10454.**

Present: Denise Alexander (Ex-Officio), Brigitte Bentele, Joanne Carris, Bruce Greenwald, Jane Ehrenberg Rosen, Larry Slous

Absent: Kelly Rivera, Suellen Scull

Guests: Jo Kim, Financial Director; Candice Manzano, Director of Operations and Development Director

Jane Ehrenberg Rosen called the meeting to order at 4:36 PM. The minutes of the October 2017 meeting were approved as emended.

### Academic (Brigitte Bentele)

The Academic Committee met on October 26 and heard about the progress of the RfI (Response to Intervention) program for early morning math support. Students are grouped based on specific standards, not by grade, and regrouped after they have mastered them. Progress reports are made monthly. There is positive energy among adults and students.

### Finance (Bruce Greenwald)

Jo Kim distributed the Financial Report. There is a (temporary) favorable variance due to four vacancies and savings in insurance. We are required to offer Paid Family Leave, an eight-week benefit insurance as a payroll deduction (yet to be determine when it would begin). The Board plans to give authority for future financial investments to the Finance Committee. The Board will vote on a resolution at the next meeting.

### Development (Candice Manzano)

Candice reported that 76% of the goal of \$9000 has been collected from the Chocolate Drive. She encouraged board members to contribute to the annual appeal.

### Governance (Jane Ehrenberg Rosen)

Jane Ehrenberg Rosen and Denise met to discuss a schedule for Charter Renewal and Strategic Planning. Suellen Scull will oversee the Charter Renewal and Bruce Greenwald the Strategic Planning. A Board retreat is planned for February 10, 2018.

### Facilities (Larry Slous)

Larry reported that the lease extension is pending as there is a question about the start date of the new term. The Board adopted a resolution (below) for the Lease Extension.

### Middle School Proposal (Denise Alexander)

The board discussed Denise's proposal for creating a Middle School (attached). A separate facility would need to be found. Expansion of the current facility for pre-K or more restrictive Special Education is still under consideration. Questions were raised: would it be advantageous for the schools to be in the same building, are there existing charter Middle Schools with which we could merge, are there consultants who have gone through the process (Denise will speak

with Bronx Charter School for Excellence and Neighborhood Charter School). There was a consensus among the board members for our willingness to spend some time and money to acquire expertise and knowledge about the process. Further discussion is needed.

The meeting was adjourned at 6:32 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Brigitte Bentele".

Brigitte Bentele

**MINUTES: Board Meeting on October 19, 2017**

**The monthly meeting of the Board of Trustees of The Bronx Charter School for Children was held on October 19, 2017 at 388 Willis Avenue, Bronx, NY 10454.**

Present: Denise Alexander (Ex-Officio), Joanne Carris (via FaceTime), Bruce Greenwald, Jane Ehrenberg Rosen, Suellyn Scull, Larry Slous (via skype)

Absent: Brigitte Bentele, Mark Brazier, Kelly Rivera

Guests: Jo Kim, Director of Finance; Candice Manzano, Director of Operations and Development

Jane Ehrenberg Rosen called the meeting to order at 4:34PM.

The minutes of the September Board meeting were approved with minor corrections.

Jo Kim and Candice Manzano talked to the Board about the "I Have a Dream" Foundation and their recent trip to CO to visit a model school that partners with the foundation. This school, Ruby Hill Elementary, has robust wrap around services. The foundation is looking to create a partner in New York in the likeness of this school/model. The goal of the program is to prepare the students for college, to get them to go to college, and to pay for it. At present, there are two schools in New York (one in Queens and one in Harlem) that have "I Have a Dream" programs, but both of them have the cohort model. The wrap-around model will include family support services, Saturday programs, after-school programs, and more. The "I Have Dream Foundation" has twice visited our School and is interested in partnering with us.

A full discussion followed; several questions came forward: How does this fit with our priorities? Where do we want to be as a school? How do we get there? How does this complement our vision?

At the end of the discussion, we decided that we need to understand more about what this all means, how the implementation is done, how expenses are shared, how the money is raised, what facilities will be needed. Denise and Candice and Jo will invite the representatives of the foundation to prepare a more detailed plan, return to the school and meet with the Board.

Academic Committee. Jane Ehrenberg Rosen reported that this committee will meet on October 26. Denise commented briefly on the early testing statistics noted in her Head of School report.

Development Committee. Candice Manzano reported that the Candy Sale is in progress; it will last through November 10. She encouraged each Board member to buy at least one box of chocolate (\$60).

She also noted that earlier in the week she sent the Annual Appeal Letter and his or her contacts to each Board member.

Finance Committee. Jo Kim reported on the most recent financials. We have higher revenue than originally expected due to increased Title 1 funding and higher per pupil funding. We ended the last fiscal year with an \$85,000 surplus.

The Board discussed the proposed medical plan (to take effect on December 1). This will give the employees more flexibility with respect to cost. The plan will provide a larger network without needing referrals, but also larger deductions. We will pay the next \$1000 to each individual and the next \$2500 to each family after the individual/family reaches his/her/their deductible level.

The audit has been completed and there are no major questions. The auditors suggested tightening up some procedures in the Finance/Accounting Manual; this will be done. The Board approved the audit report.

Investor's Bank, where we had several accounts, recently let us know that their institution can no longer hold our funds as they are considered government funds. Our monies have been returned and are in Chase bank. Bruce Greenwald talked with Matthew Delaforte, our lawyer, about this matter, and Larry Slous will try to get further information and clarification for us. Bruce and the Finance Committee will confer about where to invest our monies previously held by Investor's Bank.

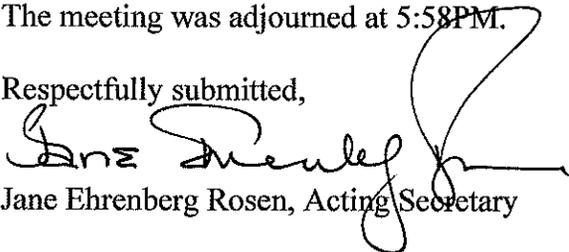
Governance Committee. Jane Ehrenberg Rosen reported that Mark Brazier resigned his position as trustee.

She also reported out on SED visiting and review. SED/ Paolo Giovine will visit in the spring (likely March 2018) – this will be an informal check-in meeting primarily with Denise. He and an SED committee will visit between September and December 2018 in advance of our renewal, 2019.

Facilities Committee. Bruce Greenwald reported that we have a draft of a new lease that will begin in August 2018. It reflects what we agreed upon.

The meeting was adjourned at 5:58PM.

Respectfully submitted,

  
Jane Ehrenberg Rosen, Acting Secretary

## **MINUTES: Board Meeting on September 14, 2017**

**The monthly meeting of the Board of Trustees of The Bronx Charter School for Children was held on September 14, 2017 at 388 Willis Avenue, Bronx, NY 10454.**

Present: Denise Alexander (Ex-Officio), Brigitte Bentele, Joanne Carris, Bruce Greenwald, Kelly Rivera (via Skype), Jane Ehrenberg Rosen, Suellyn Scull (via phone), Larry Slous (via FaceTime)

Absent: Mark Brazier

Guests: Lauren D'Angelo, Director of Assessment; Jenny Gelber, Gelber Leadership Associates; Sasha Guirindongo, Interventionist; Jo Kim, Financial Director; Valerie Kokelaar, Director of Curriculum & Instruction – ELA; Candice Manzano, Director of Operations and Development Director; Kristen Silfies, Director of Curriculum & Instruction – Math

Jane Ehrenberg Rosen called the meeting to order at 4:31PM. The minutes of the August 17, 2017 meeting were approved.

### Academic (Brigitte Bentele)

Denise asked for take-aways from the data about test scores that she sent us. The DCIs and Director of Assessment use the information to identify specific standards that individual students need to work on. Structures are in place to improve the work that is being done. Mock assessments are valid; in fact, they are more rigorous and give a more conservative estimate of performance on the state tests. Kristen Silfies distributed item analyses of what standards were accessed over a five-year period that is being used to make changes to the curriculum maps. The RtI (Response to Intervention) program for early morning math support is working.

### Finance (Bruce Greenwald)

Jo Kim distributed the Financial Report. We begin the year on a high note with more money from the state and a (temporary) favorable variance due to four vacancies. The audit report is due on November 1. The funds at the Investor's Bank have been consolidated to two accounts instead of four.

### Governance (Suellyn Scull)

Jane Ehrenberg Rosen noted that the Governance Committee plans to oversee the work of the Senior Leadership Team over the year. Denise and Jane will attend a Women's Initiative sponsored by Northwestern University to help identify possible new board members.

### Development (Candice Manzano)

Candice reported that the Chocolate Drive will occur on October 11 and reminded us that the annual appeal is coming up.

### Facilities (Larry Slous)

Larry sent a draft extension for a 10-year lease with no rent increase to Oren Sendowski and will report when he hears from him.

### Head of School (Denise Alexander)

Jane invited Jenny Gelber to speak about her work with Denise and the Senior Leadership Team (SLT). Jenny gave a brief overview of her credentials and her connection with BCSC. She has no pre-determined road map and has many ideas for working collaboratively with the team to promote their vision for the school. When asked to explain the difference between adaptive leadership and distributive leadership, she explained that distributive leadership is one approach to adaptive work where a top-down approach hasn't been a good model. Jenny is enthusiastic about her work with Denise and the SLT. She will judge the effectiveness of her work by beginning with a baseline, having a midcourse and end evaluation from the SLT. The retention of talent will also be a good indicator of success. The establishment of a framework for leadership can be evaluated, independent of the individuals involved.

The meeting was adjourned at 6:06 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Brigitte Bentele".

Brigitte Bentele

**MINUTES: Board Meeting on August 17, 2017**

The monthly meeting of the Board of Trustees of The Bronx Charter School for Children was held on August 17, 2017 at 388 Willis Avenue, Bronx, NY 10454

Present: Joanne Carris, Jane Ehrenberg Rosen, Suellyn Scull, Larry Slous, Denise Alexander (ex-officio)

Via Skype: Bruce Greenwald

Absent: Brigitte Bentele, Mark Brazier, Kelly Rivera

Guests: Jo Kim, Director of Finance; Candice Manzano, Director of Operations and Development; Lauren D'Angelo, Director of Assessment

Jane Ehrenberg Rosen called the meeting to order at 4:33PM.

The minutes of the meeting of June 22, 2017, were approved as written.

DashBoard. Lauren D'Angelo distributed the third DashBoard (attached) and explained it. During this discussion, questions were raised about the way targets (80%, 70%, 60%) were determined. Denise responded that our goals are lofty; we use best practices but we do not know state formulas. Lauren noted that we use other sources of information like the Rally Company to help prepare students. In addition, Kristen Silfies did considerable research trying to determine which math standards were tested most frequently. Lauren and Denise noted that fifth graders were homogeneously grouped, many came in well-below level when entering fifth grade. The Student Centered Learning Environment presents ways to track student and family behavior.

Next year, Lauren with the help of Denise and the Leadership Team will go into more depth with certain DashBoard data points. Also, there will be more presentations at Board meetings of the DashBoard.

Exit Interviews. Denise presented information about Exit Interviews (attached), questions asked and a graph that looks at reasons given for individuals' departures. She noted that Susie Rivera, Director of Human Resources, has had difficulty getting folks who were leaving to speak to her. They resisted interviews, did not want to participate in them. A survey form (perhaps a Survey Monkey instrument) will be used in the future to try to capture more information.

Academic Committee. There are no SED scores yet. The committee will meet in early September.

Finance Committee. Jo Kim gave the financial report (attached) and she noted that we ended the year with a small surplus – about \$85,000. We ended the year with 58 people, and we are beginning the new school year with 58 people. In 2017-18, we will receive a higher per student rate than budgeted. In addition, we received an increase of \$120,000 in Title 1 funds.

The auditors begin on Monday (August 21).

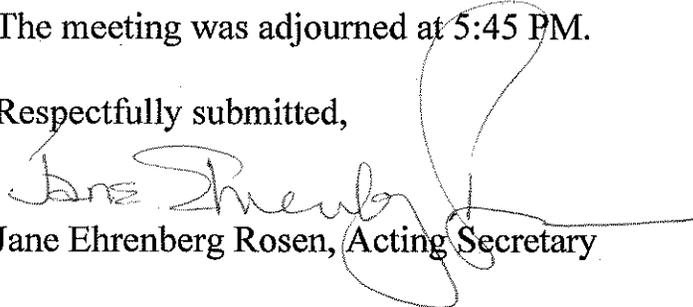
The Board authorized that we increase our Investor's Bank deposit by \$150,000 to take advantage of a promotional rate on the new deposit and a step up on our existing rate.

Governance Committee. Jane welcomed Joanne Carris to our Board; she becomes a full-fledged member as of this meeting. Suellyn Scull noted that the Board will consider the evaluation of the Head of School in Executive Session.

Facilities Committee. Larry Slous reported on conversations with Oren Sendowski about the new lease. In the last communication, Larry suggested that the lease be extended as is for another ten years utilizing the base rate with any CPI escalation. He has not heard back from Oren about this proposal.

The meeting was adjourned at 5:45 PM.

Respectfully submitted,

  
Jane Ehrenberg Rosen, Acting Secretary

## **MINUTES: Board Meeting on June 22, 2017**

**The monthly meeting of the Board of Trustees of The Bronx Charter School for Children was held on June 22, 2017 at 388 Willis Avenue, Bronx, NY 10454.**

Present: Denise Alexander (Ex-Officio), Brigitte Bentele, Mark Brazier, Bruce Greenwald, Kelly Rivera, Jane Ehrenberg Rosen, Suellyn Scull, Larry Slous (via FaceTime)

Absent: Molly Parkinson

Guests: Lauren D'Angelo, Director of Assessment; Jo Kim, Financial Director; Candice Manzano, Director of Operations and Development Director

Jane Ehrenberg Rosen called the meeting to order at 4:31PM. (Meeting Agenda attached.) The minutes of the April 27, 2017 and May 18, 2017 were approved as amended.

The resolution (attached) to purchase a Certificate of Deposit from Wells Fargo Bank in the amount of \$225,000.00 and to be held in BCSC's account at MLPF&S was voted on and approved by the Board with unanimous consent.

A summary of the budget for 2017-18 (attached) was voted on and approved by the Board with unanimous consent.

### Academic (Brigitte Bentele)

The plan for 2017-18 is to have an early start for intensive math intervention for students from grades 1-5 who scored deficient on an end-of-year math assessment (Multiple choice for grades 1-4, interview for K). 128 students who scored below 80% on the standards in their current year and were not proficient in standards from two previous years are invited for intensive math intervention. Kristen Silfies and Lauren d'Angelo will work together this summer to analyze the test results and to create homogenous groups by standard. These groups will change throughout the year. Siblings will also be invited. Parents can opt out of the early morning start and teachers will be trained in differentiation to help those who do not participate. Interventionists are assigned to a specific grade level.

### Finance (Bruce Greenwald)

Jo Kim distributed the Financial Report that shows a surplus of \$100,00 (attached). Bruce Greenwald asked the Board to think about ways to invest the school's excess cash. Jo distributed the document that shows the insurance comparison for July 2016-17 and July 2017-18 (attached). Student Accident Insurance has been added. The Board approved the insurance with unanimous consent.

### Governance (Suellyn Scull)

Molly Parkinson will resign from the Board, effective July 1, 2017. The Board recognizes and appreciates her .... years of invaluable service to the school.

On this date, June 22, 2017, the Board of Trustees voted in accordance with the Open Meeting Law to select Joanne Carris as a final candidate for its Board of Trustees, with a term ending in June 2018. This resolution approving Joanne Carris will be formally adopted upon SED approval.

Suellyn began the process of evaluating the Head of School. She met with Denise, discussed the rubric from last year to which Denise may add, and asked her for a self-evaluation and goals. Suellyn also met with the DCIs of ELA and Math and the Director of Assessment. She plans to reread the Head of School reports. She will review the evaluation with the Governance Committee before distributing it to the rest of the Board. She plans to give final document to Denise by August 15.

Head of School (Denise Alexander)

The Head of School report is attached. Denise distributed a Proposed Scope of Work from Gelber Leadership Associates (attached). The focus is on the development of the Leadership Team, of a growth mindset of the staff, and of teamwork with the Board. The Board proposed that Denise begin the planning work with Jenny Gelber now and that she include a section about her work with Jenny in each of her Head of School reports throughout year. Jane Ehrenberg Rosen will call Jenny to ask for a report about this years' work and will ask her for a commitment to attend the September Board meeting.

The meeting was adjourned at 5:44 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Brigitte Bentele".

Brigitte Bentele

MINUTES: Board Meeting on June 22, 2017  
ANNUAL MEETING

The Annual Meeting of the Board of Trustees of The Bronx Charter School for Children was held on June 22, 2017, at The Bronx Charter School for Children, 388 Willis Avenue, Bronx, NY

Present: Denise Alexander (Ex-Officio), Brigitte Bentele, Mark Brazier, Bruce Greenwald, Kelly Rivera, Jane Ehrenberg Rosen, Suellyn Scull

Jane Ehrenberg Rosen called the meeting to order at 5:46. (Meeting agenda attached).

The minutes of the Annual Meeting of 2016 were approved as written.

The Board approved the Election of trustees for the coming year:

Kelly Rivera for a three-year term

Jane Ehrenberg Rosen for a three-year term

Non-election of Trustees:

Mark Brazier for the second year of a three-year term

Suellyn Scull for the second year of a three-year term

Larry Slous for the second year of a three-year term

Brigitte Bentele for the third year of a three-year term

Bruce Greenwald for the second year of a three-year term

The Board approved the Election of Officers:

President—Jane Ehrenberg Rosen

Vice President—Larry Slous

Secretary—Brigitte Bentele

Treasurer—Bruce Greenwald

The Board approved the selection of Standing Committees (\* = Chair)

Academic: \*Bentele, Rosen, Scull; Alexander

Development: Rivera, Rosen; Manzano

Executive: Bentele, Greenwald, \*Rosen, Slous

Facilities: Greenwald, Rosen, \*Slous; Manzano

Finance: Brazier, \*Greenwald, Slous; Kim

Governance: Brazier, Rosen, Scull\*

The meeting was adjourned at 5:50.

Respectfully submitted,

Brigitte Bentele, Secretary





# Entry 10 Enrollment and Retention of Special Populations

Last updated: 07/16/2018

## Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2017-18 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2018-19.

### BRONX CS FOR CHILDREN (THE) (REGENTS)Section Heading

#### Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2017-18	Describe Recruitment Plans in 2018-19)
Economically Disadvantaged	In 2016, the Enrollment Policy was adopted by TBCSC's Board of Trustees to include set-asides for economically disadvantaged students. The set-asides underscore TBCSC’s commitment to serving these high-need populations. Our family liaison bridged connections with local shelters and provided workshops to their families to inform them of our application process.	The school's Family Support Team will increase communication and connections to local shelters and community based organizations.
English Language Learners	TBCSC advertises its lottery by posting flyers in English/Spanish throughout the community and by mailing informational packets with lottery applications to local community organizations. The TBCSC also utilizes its website and social media platforms. In addition, the TBCSC participates in the Online Common Charter School Application managed by the New York City Charter School Center, which is available in English, Spanish and French.	TBCSC will increase recruitment efforts by hosting open houses specifically for families that speak a language other than English; groups will be small and facilitated by a member of the ENL team.
	In 2016, the school's Enrollment Policy was revised to include set-asides for SWD. The set-asides underscore TBCSC’s commitment to serving these high-need populations; the target percentages are designed to ensure TBCSC’s compliance with New York State charter law by ensuring the TBCSC’s student body includes percentages of these special	

Students with Disabilities

student populations that are comparable to the percentages of these students enrolled in traditional public school in the Community School District (CSD 7) where TBCSC is located.

In addition the Special Education Coordinator and the Director of Student Support Services increased community outreach efforts to better inform the community of BCSC's offerings for SWD. Outreach included Pre-K, Head Start and programs that service T5 meetings.

The school has also collected data on students that applied through the lottery but were not enrolled due to setting requirements; this data is being analyzed by school administrators and BOT to determine if the school will expand Special Education program settings.

The school will continue strengthen relationships with CBOs including Pre-K programs, and organizations that evaluate students before the age to 5. School administrators and the BOT will make a determination about expansion of the current program.

## Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2017-18	Describe Retention Plans in 2018-19)
Economically Disadvantaged	TBCSC allocates a significant amount of time for staff, including school administrators to discuss the implications class and poverty have on education. Understanding the hardships many of our families face we are committed to providing them an exemplar education in an environment that is free of bias and prejudice. The school does not charge for anything, including extra-curricular activities (i.e. Afterschool, enrichment activities). The school has structures in place that support open communication between families and the Family Support Team so that supplies and resources are provided to families in need; this includes purchasing school uniforms.	The school will increase the amount of time staff engages in the reading of research about how to support ED families, specifically by engaging in school-wide best practices that reinforce the home/school partnership.
English Language Learners	Over the past two years TBCSC has provided targeted training for ENL teachers, including membership in the ELL Collaborative. The school has increased meetings for families focused on consistent feedback about academic progress. The school purchases reading texts in the family's home language so that read-alouds can occur at home.	<ul style="list-style-type: none"> <li>• Ensure that students receive services by a qualified teacher.</li> <li>• Provide teachers with strategies to best support multi-lingual students.</li> <li>• Advocate for families and the needs of scholars.</li> <li>• Analyze grades and assessment data to determine how ELL's can better meet learning targets.</li> <li>• Regularly meet with grade-level teams to discuss strategies used, results and observations.</li> </ul>
Students with Disabilities	TBCSC offers Integrated Co-Teaching for students with disabilities. Our ICT classes pair general and special education teachers in a single classroom to deliver to special needs through our team of specialists and external providers as well. Consistent communication by the school's Special Education Coordinator students with their peers. We offer supplemental services and classrooms teachers has significantly supported families' understanding of its rights regarding their child's services.	TBCSC will continue providing ICT classrooms at all grade levels, as well as academic and behavioral specialists. Our Special Education Coordinator and school counselors will provided specially designed workshops for families that have a child with a disability, communicating legal rights and strategies to support academic and social-emotional development.



# Entry 11 Classroom Teacher and Administrator Attrition

Created: 07/09/2018 • Last updated: 07/19/2018

Report changes in teacher and administrator staffing.

## Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the tables titled 2017-2018 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing during the 2017-2018 school year. Please provide the full time equivalent (FTE) of staff on June 30, 2017; the FTE for any departed staff from July 1, 2017 through June 30, 2018; the FTE for added staff from July 1, 2017 through June 30, 2018; and the FTE of staff added in newly created positions from July 1, 2017 through June 30, 2018 using the tables provided.

### 1. Classroom Teacher Attrition Table

FTE Classroom Teachers on 6/30/17	FTE Classroom Teachers Departed 7/1/17 - 6/30/18	FTE Classroom Teachers Filling Vacant Positions 7/1/17 - 6/30/18	FTE Classroom Teachers Added in New Positions 7/1/17 - 6/30/18	FTE of Classroom Teachers on 6/30/18
26	1	1	1	28

### 2. Administrator Position Attrition Table

FTE Administrative Positions on 6/30/17	FTE Administrators Departed 7/1/17 - 6/30/18	FTE Administrators Filling Vacant Positions 7/1/17 - 6/30/18	FTE Administrators Added in New Positions 7/1/17 - 6/30/18	FTE Administrative Positions on 6/30/18
15	2	0	0	13

### 3. Tell your school's story

Charter schools may provide additional information in this section of the Annual Report about their respective teacher and administrator attrition rates as some teacher or administrator departures do not reflect advancement or movement within the charter school networks. Schools may provide additional detail to reflect a teacher's advancement up the ladder to a leadership position within the network or an administrator's movement to lead a new network charter school.

(No response)

4. Charter schools must ensure that all prospective employees receive clearance through [the NYSED Office of School Personnel Review and Accountability \(OSPRA\)](#) prior to employment. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

Have all employees have been cleared through the NYSED TEACH system?

Yes

5. For perspective or current employees whose clearance has been denied, have you terminated their employment and removed them from the TEACH system?

Yes

Thank you



# Entry 12 Uncertified Teachers

Last updated: 07/19/2018

**FTE Count of All Teachers 33  
(Certified and Uncertified) as of  
6/30/18**

**FTE Count of All Certified 25  
Teachers as of 6/30/18**

## Instructions for Reporting Percent of Uncertified Teachers

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

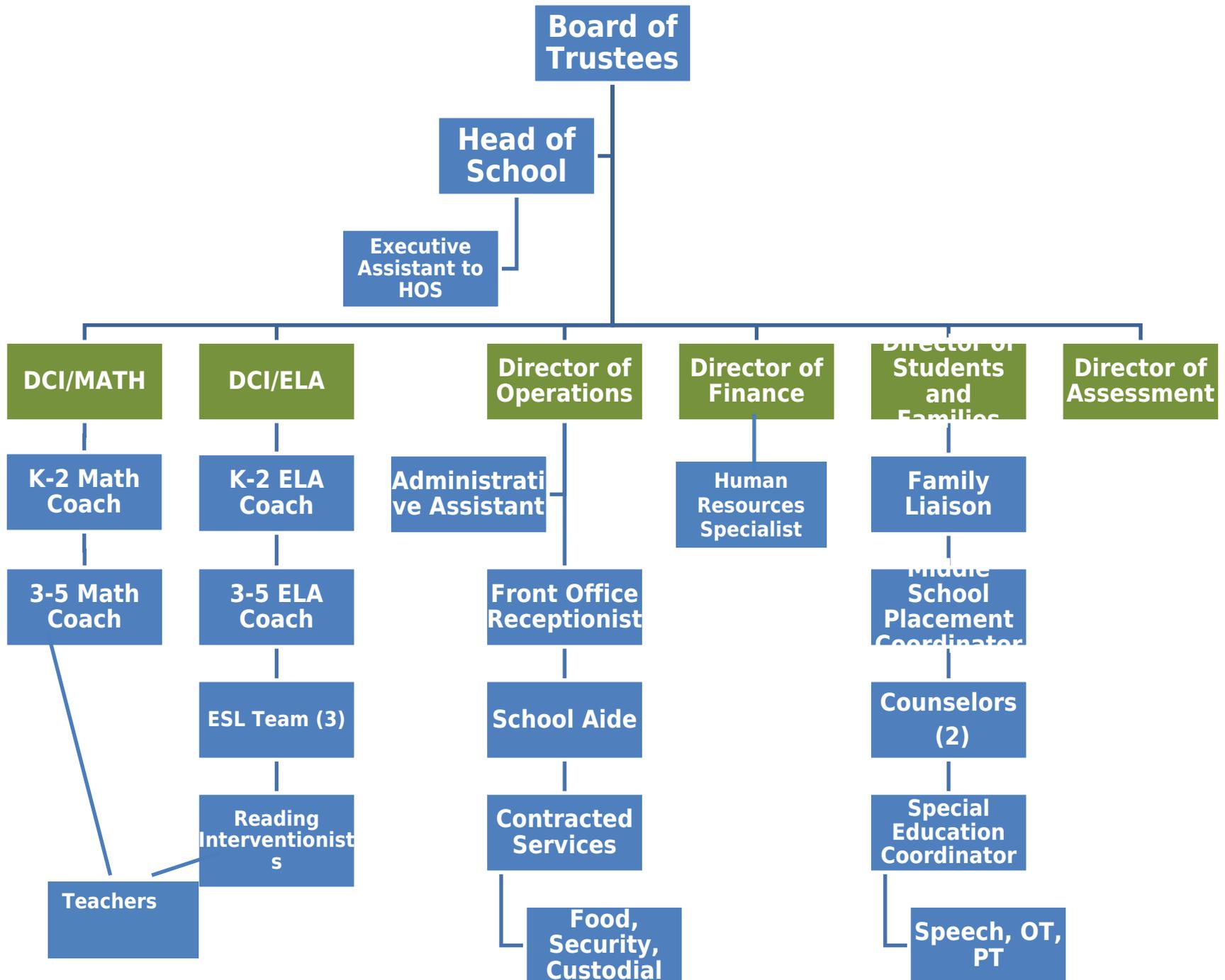
**FTE count of uncertified teachers on 6/30/18, and each uncertified teacher should be counted only once.**

	FTE Count
1. Total FTE count of uncertified teachers (6-30-18)	8
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6-30-18)	6
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-18)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-18)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-18)	1
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-18)	1

**Thank you.**



**BRONX CHARTER SCHOOL FOR CHILDREN  
ORGANIZATION CHART 2017-2018**



## School Calendar 2018-19

### Regular School Hours:

**Monday -Thursday 8:00am – 4:00pm**

**Fridays 8:00am – 2:00pm**

*Please refer to the calendar for any changes to this schedule.*

Date	Day	Description
August 27th, 2018	Monday	<ul style="list-style-type: none"> <li>• First Day of School for ALL Scholars:               <ul style="list-style-type: none"> <li>○ Kindergarten scholars report at 9:00 am</li> <li>○ Grades 1-5 scholars report at 8:00 am</li> </ul> </li> <li>• NOON Dismissal for ALL Scholars</li> <li>• NO Bus Service Available</li> </ul>
August 28th – August 31 <sup>st</sup> , 2018	Tuesday – Friday	NOON Dismissal for ALL Scholars NO Bus Service Available
September 3 <sup>rd</sup> , 2018	Monday	Labor Day – School CLOSED
September 4th – 11th, 2018	Tuesday – Tuesday	NO General Education Bus Service Available Special Education Bus Service is Available
September 12th, 2018	Wednesday	General Education Bus Service Begins
October 8 <sup>th</sup> , 2018	Monday	Columbus Day – School is OPEN NO Bus Service Available
October 10th, 2018	Wednesday	NOON Dismissal for Scholars Parent/Teacher Conferences (3:00 pm – 7:00 pm)
October 11th, 2018	Thursday	NOON Dismissal for Scholars Parent/Teacher Conferences (2:00 pm – 6:00 pm)
October 19 <sup>th</sup> , 2018	Friday	NOON Dismissal for Scholars <i>Staff Professional Development in the afternoon</i>
November 12 <sup>th</sup> , 2018	Monday	Veterans Day – School CLOSED
November 21 <sup>st</sup> , 2018	Wednesday	NOON Dismissal for Scholars
November 22 <sup>nd</sup> – 23 <sup>rd</sup> , 2018	Thursday-Friday	Thanksgiving Recess – School CLOSED
December 21 <sup>st</sup> , 2018	Friday	NOON Dismissal for Scholars
December 24 <sup>th</sup> , 2018 – January 2 <sup>nd</sup> , 2019	Monday – Wednesday	Winter Recess – School CLOSED <i>School Resumes on Thursday, January 3<sup>rd</sup></i>
January 21 <sup>st</sup> , 2019	Monday	Martin Luther King Jr. Day – School CLOSED
February 6 <sup>th</sup> , 2019	Wednesday	NOON Dismissal for Scholars Parent/Teacher Conferences (3:00 pm – 7:00 pm)
February 7 <sup>th</sup> , 2019	Thursday	NOON Dismissal for Scholars Parent/Teacher Conferences (2:00 pm – 6:00 pm)
February 18 <sup>th</sup> – 22 <sup>nd</sup> , 2019	Monday - Friday	Mid-Winter Recess – School CLOSED
March 8 <sup>th</sup> , 2019	Friday	NOON Dismissal for Scholars <i>Staff Professional Development in the afternoon</i>
April 19 <sup>th</sup> , 2019	Friday	Good Friday – School CLOSED
April 26 <sup>th</sup> , 2019	Friday	NO General Education Bus Service Available Special Education Bus Service is Available
May 13 <sup>th</sup> – May 17 <sup>th</sup> , 2019	Monday - Friday	Spring Recess – School CLOSED
May 27th, 2019	Monday	Memorial Day – School CLOSED
June 24 <sup>th</sup> – 25 <sup>th</sup> , 2019	Monday - Tuesday	NOON Dismissal for Scholars NO General Education Bus Service Available Special Education Bus Service is Available
June 26 <sup>th</sup> , 2019	Wednesday	<b>Last Day of School for ALL Scholars</b> NOON Dismissal for Scholars NO General Education Bus Service Available Special Education Bus Service is Available
June 27 <sup>th</sup> , 2019	Thursday	Last Day of School for Teachers

## Calendario Escolar 2018-19

### Horario Regular de la Escuela:

**lunes - jueves 8:00am – 4:00pm**

**viernes 8:00am – 2:00pm**

*Vea el Calendario para cambios en el programa*

Fecha	Día	Descripción
27 de agosto de 2018	lunes	<ul style="list-style-type: none"> <li>• Primer día TODOS los Estudiantes:               <ul style="list-style-type: none"> <li>○ Kindergarten estudiantes entran a las 9:00 am</li> <li>○ Grados 1-5 estudiantes entran a las 8:00 am</li> </ul> </li> <li>• Salida al MEDIODIA para TODOS LOS ESTUDIANTES</li> <li>• NO habrá servicio de Autobús</li> </ul>
28 –31 de agosto de 2018	martes – viernes	Salida al MEDIODIA para TODOS LOS ESTUDIANTES NO habrá servicio de Bus
3 de septiembre de 2018	lunes	Día del Trabajo – Escuela CERRADA
4– 11 de septiembre de 2018	martes – martes	NO habrá servicio de Autobús de Educación General Servicio de Autobús Puerta a-Puerta Disponible
12 de septiembre de 2018	miércoles	Comienza servicio de Autobús de Educación General
8 de octubre de 2018	lunes	Día de la Raza – Escuela ABIERTA NO habrá servicio de Bus
10 de octubre de 2018	miércoles	Salida al MEDIODIA para TODOS LOS ESTUDIANTES Conferencias padres, madres/Maestro/a (3:00 pm – 7:00 pm)
11 de octubre de 2018	jueves	Salida al MEDIODIA para TODOS LOS ESTUDIANTES Conferencias padres, madres/Maestro/a (2:00 pm – 6:00 pm)
19 de octubre de 2018	viernes	Salida al MEDIODIA para TODOS LOS ESTUDIANTES <i>Desarrollo Profesional para el personal en la tarde</i>
12 de noviembre de 2018	lunes	Día del Veterano – Escuela CERRADA
21 de noviembre de 2018	miércoles	Salida al MEDIODIA para TODOS LOS ESTUDIANTES
22– 23 de noviembre de 2018	jueves – viernes	Receso Acción de Gracias – Escuela CERRADA
21 de diciembre de 2018	viernes	Salida al MEDIODIA para TODOS LOS ESTUDIANTES
24 de diciembre de 2018 – 2 de enero de 2019	lunes - miércoles	Receso de Invierno – Escuela CERRADA <i>Escuela continua jueves, 3 de enero de 2019</i>
21 de enero de 2019	lunes	Día de Martin Luther King Jr.– Escuela CERRADA
6 de febrero de 2019	miércoles	Salida al MEDIODIA para TODOS LOS ESTUDIANTES Conferencias Padres, madres/Maestro/a (3:00 pm – 7:00 pm)
7 de febrero de 2019	jueves	Salida al MEDIODIA para TODOS LOS ESTUDIANTES Conferencias Padres, madres/Maestro/a (2:00 pm – 6:00 pm)
18– 22 de febrero de 2019	lunes – viernes	Receso Mediado de Invierno – Escuela CERRADA
8 de marzo de 2019	viernes	Salida al MEDIODIA para TODOS LOS ESTUDIANTES <i>Desarrollo profesional para el personal en la tarde</i>
19 de abril de 2019	viernes	Viernes Santo – Escuela CERRADA
26 de abril de 2019	viernes	NO habrá servicio de Autobús de Educación General Servicio de Autobús Puerta a-Puerta Disponible
13 - 17 de mayo de 2019	lunes - viernes	Receso de Primavera – Escuela CERRADA
27 de mayo de 2019	lunes	Día de la Recordación – Escuela CERRADA
24-25 de junio de 2019	lunes - martes	Salida al MEDIODIA para TODOS LOS ESTUDIANTES NO habrá servicio de Autobús de Educación General Servicio de Autobús Puerta a-Puerta Disponible
26 de junio de 2019	miércoles	<b>Ultimo día para TODOS los estudiantes</b> Salida al MEDIODIA para TODOS LOS ESTUDIANTES NO habrá servicio de Autobús de Educación General Servicio de Autobús Puerta a-Puerta Disponible
27 de junio de 2019	jueves	Ultimo día para los Maestros/as