



# Entry 1 School Information and Cover Page (New schools that were not open for instruction for the 2018-19 school year are not required to complete or submit an annual report this year).

Last updated: 07/10/2019

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Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2019**) or you may not be assigned the correct tasks.

## BASIC INFORMATION

**a. SCHOOL NAME** BRONX CHARTER SCHOOL FOR CHILDREN

(Select name from the drop down menu)

**a1. Popular School Name  
(Optional)** (No response)

**b. CHARTER AUTHORIZER (As of  
June 30th, 2019)** Regents Authorized Charter School

Please select the correct authorizer as of  
June 30, 2019 or you may not be  
assigned the correct tasks.

**c. DISTRICT / CSD OF LOCATION** NYC CSD 7

**d. DATE OF INITIAL CHARTER** 09/2003

**e. DATE FIRST OPENED FOR  
INSTRUCTION** 09/2004

**f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

MISSION STATEMENT

The mission of TBCSC is to empower our children to achieve their greatest potential both as students and as members of their communities.

**g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Brief heading followed by a description of each Key Design Elements (KDE). KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	Fostering Academic Excellence
Variable 2	Nurturing the Whole Child
Variable 3	Ensuring a Safe Environment
Variable 4	Developing Critical Thinkers
Variable 5	Building Partnership
Variable 6	(No response)
Variable 7	(No response)
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

**Need additional space for variables** No

**h. SCHOOL WEB ADDRESS (URL)** [www.tbcsc.org](http://www.tbcsc.org)

**i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2018-19 SCHOOL YEAR (exclude Pre-K program enrollment)** 432

**j. TOTAL STUDENT ENROLLMENT** 419

**ON JUNE 30, 2019 (exclude Pre-K program enrollment)**

**k. GRADES SERVED IN SCHOOL YEAR 2018-19 (does not include Pre-K program students)**

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5
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**l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?** No

**FACILITIES INFORMATION**

**m. FACILITIES**

Does the school maintain or operate multiple sites?

	No, just one site.
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**School Site 1 (Primary)**

**m1. SCHOOL SITES**

Please provide the following information for site 1.

	Physical Address	Phone Number	District/CSD	Grades Served at Site (K 5, 6 9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	388 Willis Avenue Bronx, NY 10454	7184023300	NYC CSD 7	K 5	NO

**m1a. Please provide the contact information for Site 1.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Denise Alexander			
Operational Leader	Candice Manzano			
Compliance Contact	Jodyne Kim			
Complaint Contact	Suzanne Rivera			
DASA Coordinator	Carolyn Lashley			
Phone Contact for After Hours Emergencies	Candice Manzano			

**m1b. Is site 1 in public (co-located) space or in private space?**

Private Space

**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Site 1 Certificate of Occupancy (COO)**

<https://nysed.cso.reports.fluidreview.com/resp/107983128/yFPTXS6fVy/>

**Site 1 Fire Inspection Report**

<https://nysed.cso.reports.fluidreview.com/resp/107983128/nBJtmqxAKU/>

**CHARTER REVISIONS DURING THE 2018-19 SCHOOL YEAR**

n1. Were there any revisions to the school's charter during the 2018-19 school year? (Please include approved or pending material and non-material charter revisions). No

**ATTESTATION**

**o. Individual Primarily Responsible for Submitting the Annual Report.**

Name	Denise Alexander
Position	Head of School/Principal
Phone/Extension	
Email	

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Yes

**Signature, Head of Charter School**

**Signature, President of the Board of Trustees**

**Date** (No response)

**Thank you.**



**Part I: General Information and Fire/Life Safety History  
(to be completed annually)**

1. Indicate the primary use of this facility: (check one box)

a) Student Instruction	<input checked="" type="checkbox"/>	b) Other Student Use (dormitory, dining hall, physical education building, etc.)	
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2. Is there a fire sprinkler system in this facility? Yes  No

If yes, is the sprinkler alarm connected with the building alarm? Yes  No

3. Is there a fire hydrant system for facility protection? Yes  No   
If yes, indicate ownership of the system.

Public Owned  School Owned  Other \_\_\_\_\_ (specify)

4. Indicate the ownership of this facility.

Leased  Owned  Other \_\_\_\_\_ (specify)

5. What is the current gross square footage of this facility? (to the nearest whole ten feet)

						4	0	0	0

6. If this facility is used for instruction, complete (a) – (d); otherwise go to question #7.

a) Fire drills were held in accordance with Section 807 of State Education Law and Sections F405 and F408 of the New York State Fire Code. Yes  No

b) Average time to evacuate this facility:

0	3
---	---

Minutes

5	3
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Seconds

c) Arson and fire prevention instruction was provided in accordance with Section 808 of State Education Law; which requires every school in New York State to provide a minimum of 45 minutes of instructions in arson, fire prevention, injury prevention, and life safety during each month that school is in session.

Yes  No

d) Employee fire prevention, evacuation, and fire safety training was provided and Records maintained in accordance with Section F406 of the New York State Fire Code.

Yes  No

7. If the fire alarm was activated since the last annual fire inspection, was the fire department immediately notified?

Yes  No

8. Have there been any fires in this facility since the last annual fire inspection?

Yes \_\_\_\_\_ No X

If yes, indicate:

a) Number of fires

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b) Total number of injuries

--	--

c) Total cost of property damage

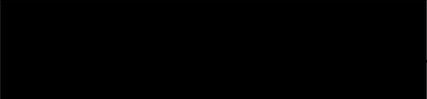
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**Part III: Nonpublic School Certifications**

**Section III-A. Fire Inspector**

The individual noted below inspected this building on 10/11/2018 (date) and the information in this Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 434.5(a)(2).

Name: SKYER BERAS Telephone #:   
Title: PBY Registry #:   
(as designated by the NYS Fire Administrator)  
Signature: SKYER BERAS

**Section III-B. Building Administrator or Designee**

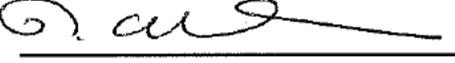
The individual noted below certifies that this building was inspected as indicated in Section III-A above.

Name: Candice Manzano Telephone #:   
Title: Director of Operations

**Section III-C. School Administrator, Director, or Headmaster**

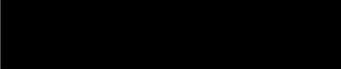
I hereby submit this fire inspection report on behalf of the Board of Trustees and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Nonpublic Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. For any uncorrected nonconformances that appear on this report, the Board of Trustees, at the meeting held pursuant to Section 807-a of New York State Education Law, adopted a written plan of correction for those nonconformances, and such plan is available for public inspection.

Name: Denise Alexander Telephone #:   
Title: Head of School Signature: 

**Section III-D. Local Municipal Code Enforcement Official**

The nonpublic school official shall enter the name and telephone number of the local municipal code enforcement official having jurisdiction over this facility, and the name of the municipality where this nonpublic school facility is sited.

Name: John Villegas Telephone #:   
City/Town/Village: Bronx



# FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

## BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: 11.05.2018.

### PREMISES

Bronx Charter School  
388 Willis Avenue  
Bronx NY 10454

Bronx Charter School  
388 Willis Avenue  
Bronx NY 10454

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **05.24.2048**.

~~XXX~~ The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

**Note: Re-inspection conducted on 10.11.2018 resulted in dismissal of violation order E550698 issued on 05.24.2018**

\_\_\_\_\_ The inspection resulted in issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

\_\_\_\_\_ As of XXXXXX documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

\_\_\_\_\_ The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises is free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies its finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

Examined by: \_\_\_\_\_  
Tomasz Korbas, Supervising Inspector, PBU

# Certificate of Occupancy

**CO Number:** [REDACTED]

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

<b>A.</b>	<b>Borough:</b> Bronx	<b>Block Number:</b> 02288	<b>Certificate Type:</b> Final
	<b>Address:</b> 388 WILLIS AVENUE	<b>Lot Number(s):</b> 7	<b>Effective Date:</b> 11/18/2010
	<b>Building Identification Number (BIN):</b> 2102176	<b>Building Type:</b> Altered	
<i>For zoning lot metes &amp; bounds, please see BISWeb.</i>			
<b>B.</b>	<b>Construction classification:</b>	1-C	(1968 Code)
	<b>Building Occupancy Group classification:</b>	G	(1968 Code)
	<b>Multiple Dwelling Law Classification:</b>	None	
	<b>No. of stories:</b> 4	<b>Height in feet:</b> 59	<b>No. of dwelling units:</b> 0
<b>C.</b>	<b>Fire Protection Equipment:</b> None associated with this filing.		
<b>D.</b>	<b>Type and number of open spaces:</b> None associated with this filing.		
<b>E.</b>	<b>This Certificate is issued with the following legal limitations:</b> None		
<b>Borough Comments:</b> None			



Borough Commissioner



Commissioner

*Certificate of Occupancy*

CO Number: [REDACTED]

Permissible Use and Occupancy						
All Building Code occupancy group designations are 1968 designations, except RES, COM, or PUB which are 1938 Building Code occupancy group designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL	105	OG	G		3	CLASSROOMS
CEL	27		G		3	LIBRARY
CEL	15		G		3	SCIENCE ROOM
CEL		OG	D-2		3	METERS ROOMS
CEL			D-2		3	ELEV. MACHINE ROOM
CEL	1		E		3	JAN. OFFICE
001	114	100	G		3	CLASSROOMS
001	10		E		3	ACC.OFFICES
001	155		F-4		3	LUNCHROOM
001	3		G		3	FOOD PREP
002	212	100	G		3	CLASSROOMS
002	8		E		3	ACC.OFFICES
002	24		G		3	TEACHER LOUNGE



Borough Commissioner



Commissioner

*Certificate of Occupancy*

CO Number: [REDACTED]

**Permissible Use and Occupancy**

All Building Code occupancy group designations are 1968 designations, except RES, COM, or PUB which are 1938 Building Code occupancy group designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
003	179	100	G		3	_CLASSROOMS
003	4		E		3	ACC.OFFICES
004	145	100	G		3	CLASSROOMS
004	70		G		3	GYM ROOM
ROF		100				MECH. EQUIP.

THIS IS ONE ZONING LOT COMPRISING 3 TAX LOTS, 5, 6 AND 7. EXHIBITS I & III FILED AND RECORDED UNDER CRFN# 2010000257807 AND 2010000257806

**END OF SECTION**



Borough Commissioner



Commissioner

**END OF DOCUMENT**



# Entry 2 NYS School Report Card Link

Last updated: 07/10/2019

## BRONX CHARTER SCHOOL FOR CHILDREN

**1. CHARTER AUTHORIZER (As of June 30th, 2019)** REGENTS Authorized Charter School

(For technical reasons, please re select authorizer name from the drop down menu).

## 2. NEW YORK STATE REPORT CARD

**Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).**

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided.)

[https://data.nysed.gov/essa.php?instid=800000056172&year=2018&createreport=1&OverallStatus=1&section\\_1003=1&EMindicators=1&EMcomposite=1&EMgrowth=1&EMcompgrowth=1&EMelp=1&EMprogress=1&EMchronic=1&EMpart=1&staffqual=1&expend=1&38ELA=1&38MATH=1&48SCI=1&nyseslat=1&nysaa=1&feddata=1](https://data.nysed.gov/essa.php?instid=800000056172&year=2018&createreport=1&OverallStatus=1&section_1003=1&EMindicators=1&EMcomposite=1&EMgrowth=1&EMcompgrowth=1&EMelp=1&EMprogress=1&EMchronic=1&EMpart=1&staffqual=1&expend=1&38ELA=1&38MATH=1&48SCI=1&nyseslat=1&nysaa=1&feddata=1)



# Entry 3 Progress Toward Goals

Created: 07/10/2019 • Last updated: 10/30/2019

## PROGRESS TOWARD CHARTER GOALS

Board of Regents authorized and NYCDOE authorized charter schools only. Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals by November 1st.

### 1. ACADEMIC STUDENT PERFORMANCE GOALS

If performance data is not available by August 1st, please state this in the last column and update by November 1st.

#### 2018-19 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal Met or Not Met	Indicate if data is not available. If/when available, Describe Efforts School Will Take If Goal Is Not Met
				<p>1. Align reading and writing topics and genres.</p> <p>2A. Review all 3rd 5th Cumulative (aligned to NYS ELA Assessment in context, content and format) Assessments to ensure they capture EOY expectations which include application of reading skills and strategies.</p> <p>2B. Re design/Update 5th grade Cumulative, and others if needed.</p> <p>3A. Scholars need additional time to develop writing expectations for the State Test. (2 and 4</p>

<p>Academic Goal 1</p>	<p>Each year the percent of students in 3rd 5th grades maintain at minimum a proficient testing level on the NYS ELA assessment compared to the previous year's performance</p>	<p>New York State ELA Assessment</p>	<p>Not Met</p>	<p>pt. responses). Add two additional constructed response units to writing scope and sequences in grades 3 5.</p> <p>3B. Provide on going training on how to score 2 and 4 pt written responses.</p> <p>4. Targeted professional development, including job embedded (instructional coaching model) that will develop teachers' ability to:</p> <p>I. Increase scholars' academic dialogue peer to peer</p> <p>II. Provide timely and explicit feedback to both reinforce and to extend learning.</p> <p>III. Implement scaffolds that enable scholars reading below grade level expectations to access and make sense of complex texts (i.e. graphic organizers, text summaries, and questioning techniques).</p>
				<p>1. Re design 3rd 5th lessons and/or extract/draw from already designed</p>

Academic Goal  
2

Each year the 5 of students in grades 3rd 5th maintain at minimum a proficient testing level on the NYS Mathematics assessment compared to the previous year's performance.

New York State  
Mathematics  
Assessment

lessons from EngageNY.

2A. Review Cumulative assessments (aligned to NYS Mathematics Assessment in context, content and format) to determine validity and ability to provide high level of predictability for scholar outcomes on state test.

2B. Re design/Update Cumulatives, if needed

3. Increase modeling and think alouds that highlight metacognition needed to access and solve complex problems. Explicitly written into lesson plans.

4. Facilitate targeted professional development, including job embedded (instructional coaching model) that will develop teachers' ability to:

1. Increase scholars' academic dialogue, peer to peer.

2. Provide timely, and explicit feedback to both reinforce and to extend learning.

3. Implement scaffolds that enable scholars' ability to access content being

				taught, and deepen content knowledge (i.e. graphic organizers, questioning strategies, and differentiated products to measure progress).
Academic Goal 3	Each year the percent of students who perform at or above Level 3 on the NYS ELA Assessment in each grade tested will be greater than that of CSD7 and the State proficiency average.	New York State ELA Assessment	Met	
Academic Goal 4	Each year the percent of students who perform at or above Level 3 on the NYS Mathematics Assessment in each grade tested will be greater than that of CSD7 and the State proficiency average.	New York State Mathematics Assessment	Not Met	In addition to the above instruction foci, the school will provide consistent training during Curriculum Planning Days, and external professional development opportunities that strengthens teachers' conceptual knowledge.
				<ol style="list-style-type: none"> <li>1. Ensure all SWD are appropriately placed in the ICT classroom at each grade level.</li> <li>2. Hire certified staff that receives direct support (curriculum planning, intervention strategies) from the school's Special Education Coordinator.</li> </ol>

<p>Academic Goal 5</p>	<p>Each year the percent of SWD who perform at or above Level 3 on the NYS ELA test will increase.</p>	<p>New York State ELA Assessment</p>	<p>Met</p>	<p>2. Enhance instructional staff's expertise in serving SWD. In particular, emphasizing the need deep knowledge of the academic content they are teaching along with a nuanced understanding of how to make that content accessible to students with special academic, linguistic, and/or behavioral needs.</p> <p>3. Provide interventions to SWDs, and other students with specialized learning needs using a tiered system of support framework, including frequent progress monitoring.</p> <p>4. Establish protected weekly time for grade level teachers/PLCs to collaborate in identifying student needs and progress, and to plan interventions and instruction.</p> <p>5. Restructure the WIN (What I Need) a daily (4x/weekly) instructional blocks of time for students to receive interventions and enrichment activities.</p>
	<p>Each year the percent of Multi Lingual Language</p>			

Academic Goal 6	Learners who perform at or above a Level 3 on the NYS ELA test will increase.	New York State ELA Assessment	Met	
Academic Goal 7	Each year the percent of SWD who perform at or above a Level 3 on the NYS Mathematics test will increase.	New York State Mathematics Assessment	Not Met	<p>1. Ensure all SWD are appropriately placed in the ICT classroom at each grade level.</p> <p>2. Hire certified staff that receives direct support (curriculum planning, intervention strategies) from the school's Special Education Coordinator.</p> <p>2. Enhance instructional staff's expertise in serving SWD. In particular, emphasizing the need deep knowledge of the academic content they are teaching along with a nuanced understanding of how to make that content accessible to students with special academic, linguistic, and/or behavioral needs.</p> <p>3. Provide interventions to SWDs, and other students with specialized learning needs using a tiered system of support framework, including frequent progress monitoring.</p> <p>4. Establish protected weekly time for grade level</p>

				<p>teachers/PLCs to collaborate in identifying student needs and progress, and to plan interventions and instruction.</p> <p>5. Restructure the WIN (What I Need) a daily (4x/weekly) instructional blocks of time for students to receive interventions and enrichment activities.</p>
<p>Academic Goal 8</p>	<p>Each year the percent of Multi Lingual Language Learners who perform at or above a Level 3 on the NYS Mathematics test will increase.</p>	<p>New York State Mathematics Assessment</p>	<p>Not Met</p>	<p>1. Enhance instructional staff's expertise in serving MLLs. In particular, emphasizing the need deep knowledge of the academic content they are teaching along with a nuanced understanding of how to make that content accessible to students with special academic, linguistic, and/or behavioral needs.</p> <p>2. Redesign all lessons to provide explicit teaching of academic language (Tier 3 words), and to increase student student discourse. Language standards used as anchors.</p> <p>2. Provide interventions to MLLs, and other students with specialized learning needs using a tiered system of support</p>

				<p>framework, including frequent progress monitoring.</p> <p>4. Establish protected weekly time for grade level teachers/PLCs to collaborate in identifying student needs and progress, and to plan interventions and instruction.</p> <p>5. Restructure the WIN (What I Need) a daily (4x/weekly) instructional blocks of time for students to receive interventions and enrichment activities.</p>
Academic Goal 9				
Academic Goal 10				

**2. Do you have more academic goals to add?** No

**3. Do you have more academic goals to add?** No

**4. ORGANIZATIONAL GOALS**

**2018-19 Progress Toward Attainment of Organizational Goals**

Organizational Goal	Measure Used to Evaluate Progress	Goal Met or Not Met	If Not Met, Describe Efforts School Will Take
Each year the school will achieve high rates of student			

Org Goal 1	attendance, enrollment and low levels of student attrition.	ATS Attendance Records	Met	
Org Goal 2	Each year TBCSC will achieve an enrollment rate (defined as full time equivalent, FTE) of at least 95% of students enrolled for the school year divided by the enrollment capacity for said school year.	DOE Reconciliation Report	Met	
Org Goal 3	Each year the school will achieve a student attrition rate of no more than 10%.	Enrollment records, Attendance records, ATS	Met	
Org Goal 4	Each year at least 80% of families will complete the annual TBCSC Parent/Guardian Survey.	Annual Parent/Guardian Survey	Not Met	
Org Goal 5	Each year at least 89% of families who complete the Annual Survey will express satisfaction with the school by indicating a positive response to each survey item related to satisfaction.	Annual Parent/Guardian Survey	Met	
Org Goal 6	Each year at least 90% of all parents/guardians will attend Parent Teacher Conferences (2x/yearly)	PTC Sign In Sheets	Met	
	Each year the school will comply with all applicable laws, rules, regulations and contract terms including but not			

Org Goal 7	limited to the NY Charter School Act, the NY Freedom Information Law, the Federal Individuals with Disabilities Education Act, ESSA, and The Federal Family Educational Rights and Privacy Act.		Met	
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

**5. Do have more organizational goals to add?** No

## 6. FINANCIAL GOALS

### 2018-19 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal Met or Not Met	If Not Met, Describe Efforts School Will Take
Financia I Goal 1	Each year the school will undergo an independent financial audit that will results in a qualified opinion and no major negligent findings.	Audited Financial Statements	Met	
Financia I Goal 2	Each year the school will operate on a balanced budget and maintain a stable financial condition.	Annual Reconciliation Report, Audited Financial Statements	Met	
Financia I Goal 3				
Financia I Goal 4				
Financia I Goal 5				

**7. Do have more financial goals to add?** No

**Thank you.**



# Entry 4 Expenditures per Child

Last updated: 07/22/2019

## BRONX CHARTER SCHOOL FOR CHILDREN Section Heading

### Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

### 1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2018-19 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

**Note:** *The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:* <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	8223836
Line 2: Year End FTE student enrollment	419
Line 3: Divide Line 1 by Line 2	19627

## 2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2018 19 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

**Notes:**  
***The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:***  
**<http://www.p12.nysed.gov/psc/AuditGuide.html>.**  
**Employee benefit costs or expenditures should not be reported in the above calculations.**

Line 1: Relevant Personnel Services Cost (Row)	403206
Line 2: Management and General Cost (Column)	255134
Line 3: Sum of Line 1 and Line 2	658340
Line 5: Divide Line 3 by the Year End FTE student enrollment	1571

***Thank you.***

**THE BRONX CHARTER SCHOOL FOR CHILDREN**

**FINANCIAL STATEMENTS**

**JUNE 30, 2019**

**(WITH SUMMARIZED COMPARATIVE TOTALS FOR JUNE 30, 2018)**

THE BRONX CHARTER SCHOOL FOR CHILDREN

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INDEPENDENT AUDITORS' REPORT

To The Board of Trustees  
The Bronx Charter School for Children  
Bronx, New York

**Report on the Financial Statements**

We have audited the accompanying financial statements of The Bronx Charter School for Children (the "School"), which comprise the statement of financial position as of June 30, 2019, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

**Management's Responsibility for the financial statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of The Bronx Charter School for Children as of June 30, 2019, and the changes in its net assets and their cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 31, 2019 on our consideration of The Bronx Charter School for Children's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of The Bronx Charter School for Children's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering The Bronx Charter School for Children's internal control over financial reporting and compliance.

## Report on Summarized Comparative Information

The financial statements as of June 30, 2018 and for the year then ended were audited by Lederer, Levine & Associates, LLC, which merged with Grassi & Co. as of January 1, 2019, and whose report dated October 18, 2018, expressed an unmodified opinion on those financial statements.

## Emphasis of Matter

As discussed in Note 2 to the financial statements, The Bronx Charter School for Children adopted Financial Accounting Standards Board ("FASB") Accounting Standards Update ("ASU") No. 2016-14. Our opinion is not modified with respect to this matter.

*Grassi & Co., CPAs, P.C.*

GRASSI & CO., CPAs, P.C.

White Plains, New York  
October 31, 2019

THE BRONX CHARTER SCHOOL FOR CHILDREN  
STATEMENT OF FINANCIAL POSITION  
JUNE 30, 2019  
(WITH SUMMARIZED COMPARATIVE TOTALS AT JUNE 30, 2018)

	<u>2019</u>	<u>2018</u>
<u>ASSETS</u>		
Cash and cash equivalents	\$ 2,744,357	\$ 2,582,056
Contributions receivable	993	20,736
Government grants and other receivables	36,050	59,212
Investments	2,726,473	2,700,555
Prepaid expenses and other	364,066	336,362
Property and equipment, net	76,607	114,598
Restricted deposit	75,110	75,067
	<u>\$ 6,023,656</u>	<u>\$ 5,888,586</u>
TOTAL ASSETS	<u>\$ 6,023,656</u>	<u>\$ 5,888,586</u>

LIABILITIES AND NET ASSETS

Liabilities:		
Accrued expenses and other payables	\$ 831,439	\$ 768,870
Deferred revenue	122,771	13,074
Deferred rent payable	-	5,603
	<u>954,210</u>	<u>787,547</u>
TOTAL LIABILITIES	<u>954,210</u>	<u>787,547</u>
Commitments and Contingencies		
Net Assets:		
Without donor restrictions		
Operating	2,118,815	2,031,628
Board designated	2,940,631	2,999,411
Total without donor restrictions	<u>5,059,446</u>	<u>5,031,039</u>
With donor restrictions	<u>10,000</u>	<u>70,000</u>
TOTAL NET ASSETS	<u>5,069,446</u>	<u>5,101,039</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 6,023,656</u>	<u>\$ 5,888,586</u>

The accompanying notes are an integral part of these financial statements.

THE BRONX CHARTER SCHOOL FOR CHILDREN  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2019  
(WITH SUMMARIZED COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 2018)

	2019		2018
	Without Donor Restrictions	With Donor Restrictions	
<b>SUPPORT AND REVENUE:</b>			
Revenue - student enrollment	\$ 6,637,679	\$ -	\$ 6,637,679
Revenue - students with disabilities	600,021	-	600,021
Government grants	392,799	-	392,799
Contributions	85,019	-	85,019
Special events, net of related expenses of \$13,643	6,892	-	6,892
In-kind contributions	443,354	-	443,354
Interest and other income	70,397	-	70,397
Net assets released from donor restrictions	60,000	(60,000)	-
<b>TOTAL SUPPORT AND REVENUE</b>	<b>8,296,161</b>	<b>(60,000)</b>	<b>8,236,161</b>
<b>EXPENSES:</b>			
Program services	7,492,264	-	7,492,264
Supporting services:			
Fundraising and development	114,975	-	114,975
Management and general	660,515	-	660,515
<b>TOTAL EXPENSES</b>	<b>8,267,754</b>	<b>-</b>	<b>8,267,754</b>
<b>CHANGE IN NET ASSETS</b>	<b>28,407</b>	<b>(60,000)</b>	<b>(31,593)</b>
<b>NET ASSETS, BEGINNING OF YEAR</b>	<b>5,031,039</b>	<b>70,000</b>	<b>5,101,039</b>
<b>NET ASSETS, END OF YEAR</b>	<b>\$ 5,059,446</b>	<b>\$ 10,000</b>	<b>\$ 5,069,446</b>
			<b>\$ 5,101,039</b>

The accompanying notes are an integral part of these financial statements.

THE BRONX CHARTER SCHOOL FOR CHILDREN  
STATEMENT OF FUNCTIONAL EXPENSES  
FOR THE YEAR ENDED JUNE 30, 2019  
(WITH SUMMARIZED COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 2018)

2019

	No. of Positions	Program Services			Supporting Services			2018 Total
		Regular Education	Special Education	Total Program	Fundraising and Development	Management and General	Total	
Personnel costs								
Administrative personnel	12	\$ 556,454	\$ 48,915	\$ 605,369	\$ 58,662	\$ 403,380	\$ 1,067,411	\$ 1,144,697
Instructional personnel	46	2,933,228	585,782	3,519,010	-	-	3,519,010	3,107,628
<b>Total Personnel</b>	<b>58</b>	<b>3,489,682</b>	<b>634,697</b>	<b>4,124,379</b>	<b>58,662</b>	<b>403,380</b>	<b>4,586,421</b>	<b>4,252,325</b>
Payroll taxes and employee benefits								
Retirement / pension		697,834	126,921	824,755	11,731	80,664	917,150	877,833
Legal		46,883	8,527	55,410	788	5,419	61,617	53,468
Accounting / Audit		-	-	-	-	6,509	6,509	7,624
Other purchases / professional / consulting		166,440	14,828	181,268	-	18,500	18,500	17,500
Building and land rent / lease		1,046,591	96,459	1,143,050	38,571	54,189	274,028	207,276
Repairs and maintenance		153,795	14,175	167,970	837	51,397	1,195,284	1,094,134
Insurance		51,161	9,305	60,466	123	7,553	175,646	172,672
Utilities		82,263	7,582	89,845	860	5,914	67,240	65,227
Supplies and materials		112,156	9,753	121,909	66	4,040	93,951	99,389
Equipment / furniture		37,666	6,851	44,517	-	-	121,909	134,695
Staff development		14,485	2,635	17,120	633	4,354	49,504	10,339
Marketing and recruiting expenses		4,136	752	4,888	244	1,675	19,039	71,193
Technology		40,814	7,423	48,237	70	478	5,436	17,700
Food services / school lunch		416,065	27,694	443,759	686	4,719	53,642	55,459
Student services		41,217	3,584	44,801	-	-	443,759	391,726
Office expense		60,180	10,944	71,124	1,010	6,954	44,801	40,985
Special event expenses		-	-	-	13,643	-	79,088	82,493
Depreciation and amortization		41,261	7,505	48,766	694	4,770	13,643	13,990
		6,502,629	989,635	7,492,264	128,618	660,515	8,281,397	7,733,311
Less: Expenses deducted directly from revenues on the statement of activities		-	-	-	(13,643)	-	(13,643)	(13,990)
Cost of direct benefits of special events		-	-	-	-	-	-	-
<b>Total Expenses</b>		<b>\$ 6,502,629</b>	<b>\$ 989,635</b>	<b>\$ 7,492,264</b>	<b>\$ 114,975</b>	<b>\$ 660,515</b>	<b>\$ 8,267,754</b>	<b>\$ 7,719,321</b>

Less: Expenses deducted directly from revenues on the statement of activities  
Cost of direct benefits of special events

Total Expenses

The accompanying notes are an integral part of these financial statements.

THE BRONX CHARTER SCHOOL FOR CHILDREN  
STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED JUNE 30, 2019  
(WITH SUMMARIZED COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 2018)

	<u>2019</u>	<u>2018</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>		
Change in net assets	\$ (31,593)	\$ 278,580
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation and amortization	54,230	67,283
Deferred rent payable	(5,603)	(76,513)
Changes in operating assets and liabilities:		
(Increase) Decrease in assets:		
Contributions receivable	19,743	(500)
Government grants and other receivables	23,162	(23,099)
Prepaid expenses and other	(27,704)	(23,756)
Increase (Decrease) in liabilities:		
Accrued expenses and other payables	62,569	52,737
Deferred revenue	109,697	4,167
Net Cash Provided by Operating Activities	<u>204,501</u>	<u>278,899</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>		
Purchase of investments	(25,918)	(2,475,542)
Increase in restricted deposit	(43)	(37)
Property and equipment acquisitions	(16,239)	-
Net Cash Used in Investing Activities	<u>(42,200)</u>	<u>(2,475,579)</u>
<b>NET CHANGE IN CASH AND CASH EQUIVALENTS</b>	<b>162,301</b>	<b>(2,196,680)</b>
<b>CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR</b>	<u><b>2,582,056</b></u>	<u><b>4,778,736</b></u>
<b>CASH AND CASH EQUIVALENTS, END OF YEAR</b>	<u><u><b>\$ 2,744,357</b></u></u>	<u><u><b>\$ 2,582,056</b></u></u>

The accompanying notes are an integral part of these financial statements.

THE BRONX CHARTER SCHOOL FOR CHILDREN  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019

Note 1 - School and Nature of Activities

The Bronx Charter School for Children (the "School") operates under a charter (the "Charter") granted by the Board of Regents of the State of New York (the "Regents") under the New York Charter Schools Act of 1998. Pursuant to the terms of its most recent renewal, the Charter is scheduled to expire in June 2024. The School is an education corporation exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. The School is located in the Bronx, New York and is primarily funded by revenue received under its Charter.

The Mission of The Bronx Charter School for Children is to empower our children to achieve their greatest potential both as students and as members of their communities.

In September 2004, the School was opened to serve 132 students in grades K through 1. Pursuant to the Charter, the School may serve up to 432 students in grades K through 5. For the year ended June 30, 2019, the School's total full-time equivalent ("FTE") student count was approximately 419. Included in the total FTE student count is approximately 52 FTE students that received special education services, of which the School received reimbursement for approximately 30 FTE students.

Note 2 - Summary of Significant Accounting Policies

Adoption of FASB ASU No. 2016-14 - *Not-for-Profit Entities (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities*

Effective July 1, 2018, the School adopted the provisions of Financial Accounting Standards Board ("FASB") Accounting Standards Update ("ASU") No. 2016-14. The ASU provides for changes in financial statement presentation that affect classification of net assets and presentation of expenses. It also provides for enhanced disclosures of methods used to allocate costs among functions and available resources and liquidity.

Basis of Accounting

The financial statements are prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America ("U.S. GAAP").

Use of Estimates

The preparation of financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

THE BRONX CHARTER SCHOOL FOR CHILDREN  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019

Note 2 - Summary of Significant Accounting Policies (cont'd.)

Fair Value of Financial Instruments

Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. To increase the comparability of fair value measurements, a three-tier fair value hierarchy, which prioritizes the inputs used in the valuation methodologies, is as follows:

Level 1 - Valuations based on quoted prices for identical assets and liabilities in active markets.

Level 2 - Valuations based on observable inputs other than quoted prices included in Level 1, such as quoted prices for similar assets or liabilities in active markets, quoted prices for identical or similar assets and liabilities in markets that are not active, or other inputs that are observable or can be corroborated by observable market data.

Level 3 - Valuations based on unobservable inputs reflecting the School's own assumptions, consistent with reasonably available assumptions made by other market participants. These valuations require significant judgment.

At June 30, 2019 and 2018, the fair value of the School's financial instruments, including cash and cash equivalents, contributions receivable, government grants and other receivables, restricted deposit, and accrued expenses and other payables, approximated book value due to the short maturity of these instruments.

Refer to Note 3 - Fair Value Measurements for assets measured at fair value.

Cash and Cash Equivalents

The School considers all highly liquid investments with an original maturity of three months or less to be cash equivalents, except for restricted deposits held by the School as required by the Charter Agreement.

Contributions Receivable

Contributions receivable due in one year are recorded at their net realizable value. Contributions receivable due in more than one year are recorded at the present value of their net realizable value, using risk free interest rates to discount the amounts applicable to the years in which the contributions are received, unless such discount is deemed to be immaterial. At June 30, 2019, all amounts are due within one year.

Government Grants and Other Receivables

The School records receivables and revenue when earned based on established rates. Government grants are recorded as revenues to the extent that expenses have been incurred for the purposes specified by the grantors.

THE BRONX CHARTER SCHOOL FOR CHILDREN  
 NOTES TO FINANCIAL STATEMENTS  
 JUNE 30, 2019

Note 2 - Summary of Significant Accounting Policies (cont'd.)

Allowance for Doubtful Accounts

The School determines whether an allowance for doubtful accounts should be provided for contributions and grants and other receivables. Such estimates are based on management's assessment of the aged basis of the receivables, current economic conditions and historical information. Receivables are written off against the allowance for doubtful accounts when all reasonable collection efforts have been exhausted. Interest is not charged on outstanding receivables. No allowance has been provided for contributions and grants and other receivables.

Investments

Investments in marketable securities with readily determinable fair values and all investments in debt securities are reported at their fair values.

Property and Equipment

Property and equipment is stated at cost, less accumulated depreciation and amortization. The School capitalizes property and equipment with a useful life of two years or more and a cost of \$1,000 or more. Depreciation is provided using the straight-line method in amounts sufficient to relate the cost of depreciable assets to operations over their estimated useful lives. Leasehold improvements are amortized over the shorter of their useful lives or the term of the lease.

	Estimated Useful Life
Leasehold improvements	5 to 10 years
Computer software and equipment	3 years
Furniture and equipment	3 to 5 years

Net Assets

Net assets without donor restrictions include funds having no restriction as to use or purpose imposed by donors. Net assets with donor restrictions are those whose use has been limited by donors to a specific time period or purpose, or those net assets whose principal may or may not be expended, the income from which is expendable to support general operations.

The School has established an operating reserve, which is set at an estimate of three months of general operating expenses. All net assets without donor restrictions in excess of the operating reserve are designated by the Board of Trustees for extended programs to enhance academic achievement, capital purchases, facilities procurement and other projects.

Enrollment Revenue

The School is reimbursed on a per-pupil basis, calculated on its FTE student enrollment for the year. The School receives periodic advances of funding from New York State based on its projected enrollment. Amounts received in excess of actual enrollment are recorded as deferred revenue.

THE BRONX CHARTER SCHOOL FOR CHILDREN  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019

Note 2 - Summary of Significant Accounting Policies (cont'd.)

Contributions

Unconditional contributions, including promises to give cash and other assets, are reported at fair value at the date the contribution is received. The gifts are reported with donor restrictions if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, net assets with donor restrictions are reclassified as net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

In-kind Contributions

In-kind contributions are recorded at their estimated fair value. Contributions of donated services that create or enhance non-financial assets or that require specialized skills and are provided by individuals possessing those skills and would typically need to be purchased if not provided by donation, are recorded at fair value in the period received. For the years ended June 30, 2019 and 2018, respectively, the School received \$443,354 and \$385,844 of donated food and related services (provided by the New York City Department of Education ("NYCDOE")), which is included as revenue and expenses in the accompanying financial statements.

The following services are not included as in-kind contributions: the NYCDOE provides bus service and certain special education services to the School at no charge. The NYCDOE also provides a nurse to the School at no charge.

Functional Expenses

The costs of providing the School's services have been summarized on a functional basis. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Program expenses are directly charged to program services. Expenses attributable to more than one functional expense category are allocated using a variety of cost allocation techniques such as square footage and time and effort.

Operating Leases

Rent expense has been recorded on the straight-line basis over the life of the lease. Deferred rent, if material, has been recorded for the difference between the fixed payment and rent expense.

Uncertainty in Income Taxes

The School applies the provisions pertaining to uncertain tax provisions FASB Accounting Standards Codification ("ASC") Topic 740) and has determined that there are no material uncertain tax positions that require recognition or disclosure in the financial statements.

THE BRONX CHARTER SCHOOL FOR CHILDREN  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019

Note 2 - Summary of Significant Accounting Policies (cont'd.)

New Accounting Pronouncements

ASU No. 2018-08

In June 2018, the FASB issued ASU No. 2018-08, *Clarifying the Scope and Accounting Guidance for Contributions Received and Contributions Made*, which will assist organizations in evaluating the transfer of assets and the nature of the related transaction. Organizations will be required to determine whether transactions should be accounted for as contributions (nonreciprocal transactions) or as exchange (reciprocal) transactions and if a contribution is conditional. The guidance in this ASU requires that organizations determine whether a contribution is conditional based on whether an agreement includes a barrier that must be overcome and either a right of return of assets transferred or a right of release of a promisor's obligation to transfer assets. The presence of both indicates that the recipient is not entitled to the transferred assets or a future transfer of assets until it has overcome any barriers in the agreement.

For nonpublic entities who are recipients, the amendments of ASU No. 2018-08 are effective for annual reporting periods beginning after December 15, 2018, and interim periods within annual periods beginning after December 15, 2019.

ASU No. 2016-18

In November 2016, the FASB issued ASU No. 2016-18, *Statement of Cash Flows (Topic 230): Restricted Cash (a consensus of the FASB Emerging Issues Task Force)*. This ASU requires that the statement of cash flows explain the change during the period in the total cash, cash equivalents, and restricted cash or restricted cash equivalents. Current guidance does not specify how to present restricted cash and restricted cash equivalents in the statement of cash flows, thus there is diversity in practice.

The amendments in ASU No. 2016-18 should be applied using a retrospective transition method to each period presented and are effective for nonpublic entities for fiscal years beginning after December 15, 2018, and interim periods within fiscal years beginning after December 15, 2019. Early adoption is permitted, including adoption in an interim period.

ASU No. 2016-02

In February 2016, the FASB issued ASU No. 2016-02, *Leases (Topic 842)*. This ASU is the result of a joint project of the FASB and the International Accounting Standards Board ("IASB") to increase transparency and comparability among Schools by recognizing lease assets and lease liabilities on the balance sheet and disclosing key information about leasing arrangements for U.S. GAAP and International Financial Reporting Standards ("IFRS"). The guidance in this ASU affects any entity that enters into a lease (as that term is defined in this ASU), with some specified scope exemptions. The guidance in this ASU will supersede FASB ASC Topic 840, *Leases*.

The ASU provides that lessees should recognize lease assets and lease liabilities on the balance sheet for leases previously classified as operating leases that exceed 12 months, including leases existing prior to the effective date of this ASU. It also calls for enhanced leasing arrangement disclosures.

For nonpublic entities, the amendments of ASU No. 2016-02 are effective for annual reporting periods beginning after December 15, 2020, and interim periods within annual periods beginning after December 15, 2021, based on the FASB's vote at its October 16, 2019 meeting to defer the implementation dates by one year. Early application is permitted for all entities.

THE BRONX CHARTER SCHOOL FOR CHILDREN  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019

Note 2 - Summary of Significant Accounting Policies (cont'd.)

New Accounting Pronouncements (cont'd.)

ASU No. 2014-09

In May 2014, the FASB issued ASU No. 2014-09, *Revenue from Contracts with Customers (Topic 606)*. This ASU is the result of a joint project of the FASB and the IASB to clarify the principles for recognizing revenue and to develop a common revenue standard for U.S. GAAP and IFRS. The guidance in this ASU affects any entity that either enters into contracts with customers to transfer goods or services or enters into contracts for the transfer of nonfinancial assets unless those contracts are within the scope of other standards.

The ASU provides that an entity should recognize revenue to depict the transfer of promised goods or services to customers in an amount that reflects the consideration to which the entity expects to be entitled in exchange for those goods or services. An entity should apply the following five-step process to recognize revenue:

- Step 1: Identify the contract with a customer.
- Step 2: Identify the performance obligations in the contract.
- Step 3: Determine the transaction price.
- Step 4: Allocate the transaction price to the performance obligations in the contract.
- Step 5: Recognize revenue when (or as) the entity satisfies a performance obligation.

For nonpublic entities, the amendments of ASU No. 2014-09 are effective for annual reporting periods beginning after December 15, 2018, and interim periods within annual periods beginning after December 15, 2019.

The School has not yet determined if these ASUs will have a material effect on its financial statements.

Note 3 - Fair Value Measurements

The School measures its investments at fair value. Fair value is an exit price, representing the amount that would be received on the sale of an asset or that would be paid to transfer a liability in an orderly transaction between market participants. As a basis for considering such assumptions, a three-tier fair value hierarchy is used which prioritizes the inputs in the valuation methodologies in measuring fair value.

Fair Value Hierarchy

The methodology for measuring fair value specifies a hierarchy of valuation techniques based upon whether the inputs to those valuation techniques reflect assumptions other market participants would use based upon market data obtained from independent sources (observable inputs) or reflect the School's own assumptions of market participant valuation (unobservable inputs).

The School's direct investments in certificates of deposit and corporate and government agency bonds are classified as Level 2 investments based upon trading frequency.

THE BRONX CHARTER SCHOOL FOR CHILDREN  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019

Note 3 - Fair Value Measurements (cont'd.)

Items Measured at Fair Value on a Recurring Basis

Fair values of assets measured on a recurring basis at June 30, 2019 and 2018 are as follows:

	2019			
	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Total</u>
Investments				
Fixed income securities - US Treasury Bills	\$ -	\$ 2,486,533	\$ -	\$ 2,486,533
Certificates of deposit	-	239,940	-	239,940
	\$ -	\$ 2,726,473	\$ -	\$ 2,726,473
	2018			
	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Total</u>
Investments				
Fixed income securities - US Treasury Bills	\$ -	\$ 2,235,615	\$ -	\$ 2,235,615
Certificates of deposit	-	464,940	-	464,940
	\$ -	\$ 2,700,555	\$ -	\$ 2,700,555

Note 4 - Restricted Deposit

Pursuant to its most recent Charter renewal, the School is required to maintain a separate escrow account of not less than \$75,000 to pay for certain administrative expenses in the event that the School undergoes a dissolution.

Note 5 - Property and Equipment

Property and equipment, net consisted of the following at December 31:

	<u>2019</u>	<u>2018</u>
Leasehold improvements	\$ 154,768	\$ 396,934
Computer software and equipment	324,122	389,167
Furniture and equipment	124,307	122,508
	603,197	908,609
Less: Accumulated depreciation and amortization	526,590	794,011
	\$ 76,607	\$ 114,598

Depreciation and amortization expense amounted to \$54,230 and \$67,283 for the years ended June 30, 2019 and 2018, respectively.

THE BRONX CHARTER SCHOOL FOR CHILDREN  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019

Note 6 - Retirement Plan Costs

The School maintains a 401(k) defined contribution retirement plan (the "Plan") covering all employees. Contributions to the Plan are made at the discretion of the School. Contributions made by the School under this plan vest evenly over a three-year period. Retirement plan expense amounted to \$61,617 and \$53,468 for the years ended June 30, 2019 and 2018, respectively. Contributions made by the Plan participants vest immediately.

Note 7 - Concentrations

The School maintains cash balances in several financial institutions, which are insured by the Federal Deposit Insurance Corporation ("FDIC") for up to \$250,000 per institution. From time to time, the School's balances may exceed these limits.

Note 8 - Commitments and Contingencies

The School leases a building to house the School. The lease was renewed January 2018 for ten years expiring July 31, 2028. The annual rent is subject to annual cost of living adjustment escalators up to 3% over the prior year's rent. In addition, the School has entered into various equipment lease agreements, which expire by September 2021.

Approximate future minimum annual rental commitments under noncancellable lease obligations are as follows:

<u>Years Ending June 30:</u>	<u>Building Rent</u>	<u>Equipment Rent</u>	<u>Total</u>
2020	\$ 1,180,716	\$ 25,056	\$ 1,205,772
2021	1,180,716	25,056	1,205,772
2022	1,180,716	6,264	1,186,980
2023	1,180,716	-	1,180,716
2024	1,180,716	-	1,180,716
Thereafter	4,722,864	-	4,722,864
	<u>\$ 10,626,444</u>	<u>\$ 56,376</u>	<u>\$ 10,682,820</u>

The School records rent expense on the straight-line basis as required by U.S. GAAP. Rent expense amounted to approximately \$1,173,000 for the year ended June 30, 2019.

A substantial amount of the School's revenues is from government sources. Revenue and related expenses are subject to audit verification by the funding agencies. Accordingly, any amounts which are determined to be excessive or non-program related would require repayment to such agency. In the opinion of management, any actual disallowance would be immaterial.

Note 9 - Donor Restricted Net Assets

Donor restricted net assets are restricted as follows as of June 30:

	<u>2019</u>	<u>2018</u>
Technology program	\$ 10,000	\$ 20,000
Counseling services	-	50,000
	<u>\$ 10,000</u>	<u>\$ 70,000</u>

THE BRONX CHARTER SCHOOL FOR CHILDREN  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019

Note 9 - Donor Restricted Net Assets (cont'd.)

Donor restricted net assets were released from restrictions by incurring expenses satisfying the following:

	<u>2019</u>	<u>2018</u>
Technology program	\$ 10,000	\$ -
Counseling services	50,000	50,000
	<u>\$ 60,000</u>	<u>\$ 50,000</u>

Note 10 - Available Resources and Liquidity

The following reflects the School's financial assets as of the statement of financial position date, reduced by amounts not available for general use within one year of the statement of financial position date because of contractual or donor-imposed restrictions or internal designations.

Cash and cash equivalents	\$ 2,744,357
Contributions receivable	993
Government grants and other receivables	36,050
Investments	<u>2,726,473</u>
 Total financial assets	 5,507,873
 Less: Contractual or donor-imposed restrictions	
Donor restrictions	<u>(10,000)</u>
 Financial assets available to meet cash needs for general expenditures within one year	 <u>\$ 5,497,873</u>

The School regularly monitors liquidity required to meet its operating needs and other contractual commitments, while also striving to maximize the investment of its available funds. The School has various sources of liquidity at its disposal, including cash and cash equivalents and marketable debt securities. The School's tuition revenue is advanced throughout the year, providing a consistent stream of revenue.

Note 11 - Subsequent Events

Management has evaluated all events or transactions that occurred after June 30, 2019 through October 31, 2019, the date that the financial statements were available to be issued. During this period, there were no material subsequent events requiring disclosure.



INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON  
AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To The Board of Trustees  
The Bronx Charter School for Children  
Bronx, New York

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of The Bronx Charter School for Children (the "School") which comprise the statement of financial position as of June 30, 2019 and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 31, 2019.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control is for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Grassi & Co., CPAs, P.C.

GRASSI & CO., CPAs, P.C.

White Plains, New York  
October 31, 2019

**THE BRONX CHARTER SCHOOL FOR CHILDREN  
MANAGEMENT LETTER  
FOR THE YEAR ENDED JUNE 30, 2019**



To The Board of Trustees  
The Bronx Charter School for Children  
Bronx, New York

In planning and performing our audit of the financial statements of The Bronx Charter School for Children (the "School") at and for the year ended June 30, 2019, in accordance with auditing standards generally accepted in the United States of America, we considered The Bronx Charter School for Children's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

We wish to make the following comments and recommendations to management.

**1. Invoice Coding**

Observation: During our test of controls over cash disbursements, we noted that 11 out of 40 invoices did not contain account coding.

Effect: Expenses may be classified incorrectly in the general ledger.

Recommendation: We recommend that all invoices contain account coding to minimize the likelihood of classification errors in the general ledger.

**2. Conflict of Interest Disclosures**

Observation: During our audit, management was unable to provide us with a signed conflict of interest form for one of the members of the Board of Trustees.

Potential Effect: Existing conflicts may go undisclosed.

Recommendation: We recommend that the School collect signed conflict of interest disclosure forms on an annual basis prior to the start of the fiscal year. The disclosure form should be signed by all members of the board, as well as, executive management. We also recommend that prospective board members sign a conflict of interest disclosure form prior to being admitted to the board.

This communication is intended solely for the information and use of management, the Board of Trustees, and others within The Bronx Charter School for Children and is not intended to be, and should not be, used by anyone other than these specified parties.

*Grassi & Co, CPAs, P.C.*

GRASSI & CO., CPAs, P.C.

White Plains, New York  
October 31, 2019



<b>School Name:</b>
Date (Report is due Nov. 1):
Primary District of Location (If NYC select NYC DOE):
If located in NYC DOE select CSD:
School Fiscal Contact Name:
School Fiscal Contact Email:
School Fiscal Contact Phone:
School Audit Firm Name:
School Audit Contact Name:
School Audit Contact Email:
School Audit Contact Phone:
Audit Period:
Prior Year:

**The following items are required:**

- 1.) The independent auditor’s report
- 2.) Excel template file containing Functional Expenses worksheets.
- 3.) Reports on internal controls over financial reporting

The additional items listed below should be submitted if applicable. If the items are not included, Example 1 and Example 2 will be used. If the school did not expend federal Title I funds, a management letter response will be required. The management letter response will be due 10 business days from the submission of the report.

Item
Management Letter
Management Letter Response
Federal Single Audit (A-133)
Corrective Action Plan



# Annual Financial Statement Audit

<b>The Bronx Charter School For Children</b>
November 1, 2019
New York City Department of Education
NYCSD #7
Jodyne Kim
Grassi & Co.
Derek Flanagan
2018-19
2017-18

**ed to be included:**

ort on financial statements and notes.  
 the Financial Position, Statement of Activities, Cash Flow and  
 ver financial reporting and on compliance.

ould be included if applicable. Please explain the reason(s) if  
 les might include: a written management letter was not issued;  
 funds in excess of the Single Audit Threshold of \$750,000; the  
 e submitted by the following date (should be no later than 30  
 port); etc.

If not included, state the reason(s) below (if not applicable fill in N/A)
attached
Will follow the recommendations
N/A
N/A



**The Bronx Charter School For Children**  
**Statement of Financial Position**  
**as of June 30**

	<b>2019</b>
<b><u>CURRENT ASSETS</u></b>	
Cash and cash equivalents	\$ 2,744,357
Grants and contracts receivable	36,050
Accounts receivables	-
Prepaid Expenses	264,316
Contributions and other receivables	993
Other current assets	2,726,473
<b>TOTAL CURRENT ASSETS</b>	5,772,189
<b><u>NON-CURRENT ASSETS</u></b>	
Property, Building and Equipment, net	\$ 76,607
Restricted Cash	75,110
Security Deposits	99,750
Other Non-Current Assets	-
<b>TOTAL NON-CURRENT ASSETS</b>	251,467
<b>TOTAL ASSETS</b>	<b>6,023,656</b>
<b><u>CURRENT LIABILITIES</u></b>	
Accounts payable and accrued expenses	\$ 159,114
Accrued payroll, payroll taxes and benefits	672,325
Current Portion of Loan Payable	-
Due to Related Parties	-
Refundable Advances	-
Deferred Revenue	122,771
Other Current Liabilities	-
<b>TOTAL CURRENT LIABILITIES</b>	954,210
<b><u>LONG-TERM LIABILITIES</u></b>	
Loan Payable; Due in More than One Year	\$ -
Deferred Rent	-
Due to Related Party	-
Other Long-Term Liabilities	-
<b>TOTAL LONG-TERM LIABILITIES</b>	-
<b>TOTAL LIABILITIES</b>	954,210

**NET ASSETS**

Unrestricted	\$	5,059,446
Temporarily restricted		10,000
Permanently restricted		<u>-</u>

**TOTAL NET ASSETS**

5,069,446

**TOTAL LIABILITIES AND NET ASSETS**

6,023,656

**The Bronx Charter School For  
Statement of Financial Po  
as of June 30**

	<b>2018</b>
<b><u>CURRENT ASSETS</u></b>	
Cash and cash equivalents	\$ 2,582,056
Grants and contracts receivable	59,212
Accounts receivables	-
Prepaid Expenses	236,848
Contributions and other receivables	20,500
Other current assets	2,700,555
<b>TOTAL CURRENT ASSETS</b>	5,599,171
<b><u>NON-CURRENT ASSETS</u></b>	
Property, Building and Equipment, net	\$ 114,598
Restricted Cash	75,067
Security Deposits	99,750
Other Non-Current Assets	-
<b>TOTAL NON-CURRENT ASSETS</b>	289,415
<b>TOTAL ASSETS</b>	<b>5,888,586</b>
 <b><u>CURRENT LIABILITIES</u></b>	
Accounts payable and accrued expenses	\$ 140,437
Accrued payroll, payroll taxes and benefits	628,433
Current Portion of Loan Payable	-
Due to Related Parties	-
Refundable Advances	-
Deferred Revenue	13,074
Other Current Liabilities	-
<b>TOTAL CURRENT LIABILITIES</b>	781,944
<b><u>LONG-TERM LIABILITIES</u></b>	
Loan Payable; Due in More than One Year	\$ -
Deferred Rent	5,603
Due to Related Party	-
Other Long-Term Liabilities	-
<b>TOTAL LONG-TERM LIABILITIES</b>	5,603
<b>TOTAL LIABILITIES</b>	<b>787,547</b>

**NET ASSETS**

Unrestricted	\$	5,031,039
Temporarily restricted		70,000
Permanently restricted		-
<b>TOTAL NET ASSETS</b>		<u>5,101,039</u>
<b>TOTAL LIABILITIES AND NET ASSETS</b>		<u><u>5,888,586</u></u>

# The Bronx Charter School For Children

## Statement of Activities

### as of June 30

	2019	
	Unrestricted	Temporarily Restricted
<b>OPERATING REVENUE</b>		
State and Local Per Pupil Revenue - Reg. Ed	\$ 6,637,679	\$ -
State and Local Per Pupil Revenue - SPED	600,021	-
State and Local Per Pupil Facilities Revenue	-	-
Federal Grants	360,477	-
State and City Grants	32,322	-
Other Operating Income	60,000	(60,000)
Food Service/Child Nutrition Program	443,354	-
<b>TOTAL OPERATING REVENUE</b>	<b>8,133,853</b>	<b>(60,000)</b>
<b>EXPENSES</b>		
Program Services		
Regular Education	\$ 6,502,629	\$ -
Special Education	989,635	-
Other Programs	-	-
<b>Total Program Services</b>	<b>7,492,264</b>	<b>-</b>
Management and general	660,515	-
Fundraising	114,975	-
<b>TOTAL EXPENSES</b>	<b>8,267,754</b>	<b>-</b>
<b>SURPLUS / (DEFICIT) FROM OPERATIONS</b>	<b>(133,901)</b>	<b>(60,000)</b>
<b>SUPPORT AND OTHER REVENUE</b>		
Interest and Other Income	\$ 70,397	\$ -
Contributions and Grants	85,019	-
Fundraising Support	6,892	-
Investments	-	-
Donated Services	-	-
Other Support and Revenue	-	-
<b>TOTAL SUPPORT AND OTHER REVENUE</b>	<b>162,308</b>	<b>-</b>
<b>Net Assets Released from Restrictions / Loss on</b>	<b>\$ -</b>	<b>\$ -</b>
<b>CHANGE IN NET ASSETS</b>	<b>28,407</b>	<b>(60,000)</b>
<b>NET ASSETS - BEGINNING OF YEAR</b>	<b>\$ 5,031,039</b>	<b>\$ 70,000</b>

**PRIOR YEAR/PERIOD ADJUSTMENTS**

\_\_\_\_\_ - \_\_\_\_\_ -

**NET ASSETS - END OF YEAR**

\$ 5,059,446    \$ 10,000

en

		<b>2018</b>	
<b>Total</b>		<b>Total</b>	
\$	6,637,679	\$	6,334,678
	600,021		657,608
			-
	360,477		403,052
	32,322		31,821
			-
	443,354		385,844
	<u>8,073,853</u>		<u>7,813,003</u>
\$	6,502,629	\$	6,071,900
	989,635		905,619
			-
	<u>7,492,264</u>		<u>6,977,519</u>
	660,515		661,775
	114,975		80,027
	<u>8,267,754</u>		<u>7,719,321</u>
	(193,901)		93,682
\$	70,397	\$	31,510
			138,635
	85,019		14,753
	6,892		-
			-
			-
	<u>162,308</u>		<u>184,898</u>
\$	-	\$	-
	(31,593)		278,580
\$	5,101,039	\$	4,822,459

		-	-
\$	5,069,446	\$	5,101,039

# The Bronx Charter School For Children Statement of Cash Flows

as of Ju

		2019
<b>CASH FLOWS - OPERATING ACTIVITIES</b>		
Increase (decrease) in net assets	\$	(31,593)
Revenues from School Districts		-
Accounts Receivable		-
Due from School Districts		-
Depreciation		54,230
Grants Receivable		19,743
Due from NYS		23,162
Grant revenues		-
Prepaid Expenses		(27,704)
Accounts Payable		-
Accrued Expenses		62,569
Accrued Liabilities		-
Contributions and fund-raising activities		-
Miscellaneous sources		-
Deferred Revenue		109,697
Interest payments		-
Deferred Rent Payable		(5,603)
Other		-
<b>NET CASH PROVIDED FROM OPERATING ACTIVITIES</b>	<b>\$</b>	<b>204,501</b>
<b>CASH FLOWS - INVESTING ACTIVITIES</b>		
Purchase of equipment	\$	-
Other		(42,200)
<b>NET CASH PROVIDED FROM INVESTING ACTIVITIES</b>	<b>\$</b>	<b>(42,200)</b>
<b>CASH FLOWS - FINANCING ACTIVITIES</b>		
Principal payments on long-term debt	\$	-
Other		-
<b>NET CASH PROVIDED FROM FINANCING ACTIVITIES</b>	<b>\$</b>	<b>-</b>
<b>NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS</b>	<b>\$</b>	<b>162,301</b>
Cash at beginning of year		2,582,056
<b>CASH AND CASH EQUIVALENTS AT END OF YEAR</b>	<b>\$</b>	<b>2,744,357</b>

## ine 30

<u>2018</u>	
\$	278,580
	-
	-
	67,283
	(500)
	(23,099)
	(23,756)
	-
	52,737
	-
	-
	-
	4,167
	-
	(76,513)
	-
\$	<u>278,899</u>
\$	-
	-
	(2,475,579)
\$	<u>(2,475,579)</u>
\$	-
	-
\$	<u>-</u>
\$	(2,196,680)
	4,778,736
\$	<u><u>2,582,056</u></u>

**The Bronx Charter School For Children  
Statement of Functional Expenses  
as of June 30**

		<b>2019</b>				
		<b>Program Services</b>			<b>Total</b>	<b>Supp</b>
	No. of Positions	<b>Regular Education</b>	<b>Special Education</b>	<b>Other Education</b>		<b>Fundraising</b>
		\$	\$	\$	\$	\$
Personnel Services Costs						
Administrative Staff Personnel	12.00	556,454	48,915		- 605,369	58,662
Instructional Personnel	46.00	2,933,228	585,782		3,519,010	-
Non-Instructional Personnel		-	-		-	-
Total Salaries and Staff	58.00	3,489,682	634,697		4,124,379	58,662
Fringe Benefits & Payroll Taxes		697,834	126,921		- 824,755	11,731
Retirement		46,883	8,527		- 55,410	788
Management Company Fees		-	-		-	-
Legal Service		-	-		-	-
Accounting / Audit Services		-	-		-	-
Other Purchased / Professional / Consulting Services		166,440	14,828		- 181,268	38,571
Building and Land Rent / Lease		1,046,591	96,459		-1,143,050	837
Repairs & Maintenance		153,795	14,175		- 167,970	123
Insurance		51,161	9,305		- 60,466	860
Utilities		82,263	7,552		- 89,815	66
Supplies / Materials		112,156	9,753		- 121,909	
Equipment / Furnishings		37,666	6,851		- 44,517	633
Staff Development		14,485	2,635		- 17,120	244
Marketing / Recruitment		4,136	752		- 4,888	70
Technology		40,814	7,423		- 48,237	686
Food Service		416,065	27,694		- 443,759	-
Student Services		41,217	3,584		- 44,801	-
Office Expense		60,180	10,944		- 71,124	1,010

Depreciation

OTHER

**Total Expenses**

	41,261	7,505		-	48,766	694
	-	-		-	-	-
	<u>\$ 6,502,629</u>	<u>\$ 989,605</u>	<u>\$ -</u>	<u>\$ 7,492,234</u>	<u>\$ 114,975</u>	

			<b>2018</b>	
<b>Supporting Services</b>				
<b>Management and General</b>	<b>Total</b>	<b>Total</b>		
\$	\$	\$	\$	
403,380		462,042	1,067,411	1,095,054
-			-3,519,010	3,157,271
-			-	-
403,380		462,042	4,586,421	4,252,325
80,664		92,395	917,150	877,833
5,419		6,207	61,617	53,468
-			-	-
6,509		6,509	6,509	7,624
18,500		18,500	18,500	17,500
		92,760	274,028	
54,189				207,276
51,397		52,234	1,195,284	1,094,134
7,553		7,676	175,646	172,672
5,914		6,774	67,240	65,227
4,040		4,106	93,921	99,389
-			- 121,909	134,695
4,354		4,987	49,504	10,339
1,675		1,919	19,039	71,193
478		548	5,436	17,700
4,719		5,405	53,642	55,459
-			- 443,759	391,726
-			- 44,801	40,985
6,954		7,964	79,088	82,493

	4,770		5,464		54,230		67,283	
	-		-		-		-	
<u>\$</u>	<u>660,515</u>	<u>\$</u>	<u>775,490</u>	<u>\$</u>	<u>8,267,724</u>	<u>\$</u>	<u>7,719,321</u>	



# Entry 5c Additional Financial Docs

Last updated: 10/31/2019

The additional items listed below should be uploaded if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the corrective action plan will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

## Section Heading

### 1. Management Letter

<https://nysed.cso.reports.fluidreview.com/resp/119067179/8mMlunnVv3/>

**Explanation for not uploading the Management Letter.** (No response)

### 2. Form 990

(No response)

**Explanation for not uploading the Form 990.** We have filed an extension to February 15th 2020

### 3. Federal Single Audit

Note: A copy of the Federal Single Audit must be filed with the Federal Audit Clearinghouse. Please refer to OMB Uniform Guidelines for the federal filing requirements.

(No response)

**Explanation for not uploading the Federal Single Audit.** We are not required to file A133

### 4. CSP Agreed Upon Procedure Report

(No response)

**Explanation for not uploading the procedure report.** N/A

## 5. Evidence of Required Escrow Account

**Note:** For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

<https://nysed.cso.reports.fluidreview.com/resp/119067179/pN6H0Nalce/>

**Explanation for not uploading the Escrow evidence.** (No response)

## 6. Corrective Action Plan

A **Corrective Action Plan** for Audit Findings and Management Letter Recommendations, which must include:

- a. The person responsible
- b. The date action was taken, or will be taken
- c. Description of the action taken
- d. Evidence of implementation (if available)

(No response)

**Explanation for not uploading the Corrective Action Plan.** We will follow the recommendations by the auditors

**THE BRONX CHARTER SCHOOL FOR CHILDREN**  
**MANAGEMENT LETTER**  
**FOR THE YEAR ENDED JUNE 30, 2019**



To The Board of Trustees  
The Bronx Charter School for Children  
Bronx, New York

In planning and performing our audit of the financial statements of The Bronx Charter School for Children (the "School") at and for the year ended June 30, 2019, in accordance with auditing standards generally accepted in the United States of America, we considered The Bronx Charter School for Children's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

We wish to make the following comments and recommendations to management.

### 1. Invoice Coding

Observation: During our test of controls over cash disbursements, we noted that 11 out of 40 invoices did not contain account coding.

Effect: Expenses may be classified incorrectly in the general ledger.

Recommendation: We recommend that all invoices contain account coding to minimize the likelihood of classification errors in the general ledger.

### 2. Conflict of Interest Disclosures

Observation: During our audit, management was unable to provide us with a signed conflict of interest form for one of the members of the Board of Trustees.

Potential Effect: Existing conflicts may go undisclosed.

Recommendation: We recommend that the School collect signed conflict of interest disclosure forms on an annual basis prior to the start of the fiscal year. The disclosure form should be signed by all members of the board, as well as, executive management. We also recommend that prospective board members sign a conflict of interest disclosure form prior to being admitted to the board.

This communication is intended solely for the information and use of management, the Board of Trustees, and others within The Bronx Charter School for Children and is not intended to be, and should not be, used by anyone other than these specified parties.

*Grassi & Co., CPAs, P.C.*

GRASSI & CO., CPAs, P.C.

White Plains, New York  
October 31, 2019



# Entry 5d Financial Services Contact Information

Last updated: 10/31/2019

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

## BRONX CHARTER SCHOOL FOR CHILDREN Section Heading

### 1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Jodyne Kim		

### 2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Derek Flanagan			14

### 3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years with Firm

# New York State Education Department

## Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

### 2019-20 Budget & Cash Flow Template

#### General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in <b>BLUE</b>
2	Enter information into the <b>GRAY</b> cells
3	Cells containing <b>RED</b> triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at <a href="https://stateaid.nysed.gov/charter/">https://stateaid.nysed.gov/charter/</a> . Rows may be inserted in the worksheet to accommodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

The Bronx Charter School for Children

PROJECTED BUDGET FOR 2018-2019

July 1, 2019 to June 30, 2020

Please Note The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	7,912,800	660,257	-	28,000	92,750	8,693,807
Total Expenses	6,868,322	1,100,460	-	225,239	721,147	8,915,168
Net Income	1,044,478	(440,204)	-	(197,239)	(628,397)	(221,361)
Actual Student Enrollment	420	51				-
Total Paid Student Enrollment	420	30				450

PROGRAM SERVICES

SUPPORT SERVICES

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
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REVENUE

REVENUES FROM STATE SOURCES

Per Pupil Revenue

CY Per Pupil Rate

District of Location	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
<i>\$16,152.00</i>	6,783,840	-	-	-	-	6,783,840
School District 2 (Enter Name)	-	-	-	-	-	-
School District 3 (Enter Name)	-	-	-	-	-	-
School District 4 (Enter Name)	-	-	-	-	-	-
School District 5 (Enter Name)	-	-	-	-	-	-
	6,783,840					6,783,840

Special Education Revenue

Grants

Stimulus

Other

Other State Revenue

		552,421	-	-	-	552,421
	189,000	-	-	-	-	189,000
	-	-	-	-	-	-
	-	-	-	-	-	-
<b>TOTAL REVENUE FROM STATE SOURCES</b>	<b>6,972,840</b>	<b>552,421</b>				<b>7,525,261</b>

REVENUE FROM FEDERAL FUNDING

IDEA Special Needs

Title I

Title Funding - Other

School Food Service (Free Lunch)

Grants

Charter School Program (CSP) Planning & Implementation

Other

Other Federal Revenue

		26,100	-	-	-	26,100
	257,568	22,397	-	-	-	279,965
	62,210	5,410	-	-	-	67,620
	323,405	28,122	-	-	-	351,527
	266,066	23,136	-	-	-	289,202
	-	-	-	-	-	-
	-	-	-	-	-	-
<b>TOTAL REVENUE FROM FEDERAL SOURCES</b>	<b>909,249</b>	<b>105,165</b>				<b>1,014,414</b>

LOCAL and OTHER REVENUE

Contributions and Donations, Fundraising

Erate Reimbursement

Interest Income, Earnings on Investments,

NYC-DYCD (Department of Youth and Community Developmt.)

Food Service (Income from meals)

FAMIS

Other Local Revenue

		-	-	28,000	32,000	60,000
	-	-	-	-	-	-
	-	-	-	-	60,750	60,750
	-	-	-	-	-	-
	-	-	-	-	-	-
	30,711	2,671	-	-	-	33,382
	-	-	-	-	-	-
<b>TOTAL REVENUE FROM LOCAL and OTHER SOURCES</b>	<b>30,711</b>	<b>2,671</b>		<b>28,000</b>	<b>92,750</b>	<b>154,132</b>

TOTAL REVENUE

	7,912,800	660,257		28,000	92,750	8,693,807
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EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS

No. of Positions

Executive Management	1.00	94,200	8,564	-	17,127	51,382	171,272
Instructional Management	1.00	100,041	8,699	-	-	-	108,740
Deans, Directors & Coordinators	5.00	380,840	33,116	-	-	-	413,956

The Bronx Charter School for Children

PROJECTED BUDGET FOR 2018-2019

July 1, 2019 to June 30, 2020

Please Note The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
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Net Income	1,044,478	(440,204)	-	(197,239)	(628,397)	(221,361)
Actual Student Enrollment	420	51				-
Total Paid Student Enrollment	420	30				450

PROGRAM SERVICES

SUPPORT SERVICES

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
CFO / Director of Finance	1.00	-	-	-	111,893	111,893
Director of Operations/Development	2.00	-	-	143,074	64,612	207,686
Administrative Staff	3.20	-	-	-	168,977	168,977
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>13</b>	<b>575,080</b>	<b>50,379</b>	<b>160,202</b>	<b>396,863</b>	<b>1,182,524</b>
<b>INSTRUCTIONAL PERSONNEL COSTS</b>						
Teachers - Regular	19.00	1,476,148	-	-	-	1,476,148
Teachers - SPED	6.00	-	518,360	-	-	518,360
Substitute Teachers	-	55,200	4,800	-	-	60,000
Interventionists	10.00	733,877	63,815	-	-	797,692
Specialty Teachers	9.00	650,865	56,597	-	-	707,462
Aides	-	-	-	-	-	-
Therapists & Counselors	2.00	128,292	11,156	-	-	139,448
Summer Camp/After School/Stipends/Bonuses	-	214,986	18,694	-	-	233,680
<b>TOTAL INSTRUCTIONAL</b>	<b>46</b>	<b>3,259,367</b>	<b>673,423</b>			<b>3,932,790</b>
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>						
Nurse	-	-	-	-	-	-
Librarian	-	-	-	-	-	-
Custodian	-	-	-	-	-	-
Security	-	-	-	-	-	-
Other	-	-	-	-	-	-
<b>TOTAL NON-INSTRUCTIONAL</b>						
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	<b>59</b>	<b>3,834,447</b>	<b>723,802</b>	<b>160,202</b>	<b>396,863</b>	<b>5,115,314</b>
		0.75	0.14	0.03	0.08	
<b>PAYROLL TAXES AND BENEFITS</b>						
Payroll Taxes		297,886	56,230	-	12,446	397,392
Fringe / Employee Benefits		465,169	87,807	-	19,435	620,555
Retirement / Pension		47,462	8,959	-	1,983	63,316
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>		<b>810,516</b>	<b>152,996</b>		<b>33,863</b>	<b>1,081,263</b>
<b>TOTAL PERSONNEL SERVICE COSTS</b>		<b>4,644,964</b>	<b>876,797</b>	<b>194,065</b>	<b>480,751</b>	<b>6,196,577</b>
<b>CONTRACTED SERVICES</b>						
Accounting / Audit		-	-	-	17,500	17,500
Legal		-	-	-	20,000	20,000
Management Company Fee		-	-	-	-	-
Nurse Services		-	-	-	-	-
Food Service / School Lunch		-	-	-	-	-
Payroll Services		-	-	-	8,651	8,651
Special Ed Services		-	-	-	-	-
Titlement Services (i.e. Title I)		-	-	-	-	-
Other Purchased / Professional / Consulting		-	-	-	7,400	7,400
<b>TOTAL CONTRACTED SERVICES</b>				<b>7,400</b>	<b>46,151</b>	<b>53,551</b>
<b>SCHOOL OPERATIONS</b>						

The Bronx Charter School for Children

PROJECTED BUDGET FOR 2018-2019

July 1, 2019 to June 30, 2020

Please Note The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	7,912,800	660,257	-	28,000	92,750	8,693,807
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Net Income	1,044,478	(440,204)	-	(197,239)	(628,397)	(221,361)
Actual Student Enrollment	420	51				-
Total Paid Student Enrollment	420	30				450

	PROGRAM SERVICES			SUPPORT SERVICES		TOTAL
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	
Board Expenses	-	-	-	-	20,000	20,000
Classroom / Teaching Supplies & Materials	38,576	3,354	-	-	-	41,930
Special Ed Supplies & Materials	-	21,726	-	-	-	21,726
Textbooks / Workbooks	96,065	8,353	-	-	-	104,418
Supplies & Materials other	44,299	4,027	-	252	1,762	50,340
Equipment / Furniture	53,991	4,908	-	307	2,147	61,353
Telephone	16,328	1,484	-	93	649	18,554
Technology	47,473	4,316	-	270	1,888	53,947
Student Testing & Assessment	20,443	1,858	-	116	813	23,231
Field Trips	4,003	348	-	-	-	4,351
Transportation (student)	-	-	-	-	-	-
Student Services - other	27,230	2,368	-	-	-	29,598
Office Expense	18,981	2,920	-	365	2,068	24,334
Staff Development	18,860	1,640	-	-	-	20,500
Staff Recruitment	18,400	1,600	-	-	-	20,000
Student Recruitment / Marketing	9,200	800	-	-	-	10,000
School Meals / Lunch	323,405	28,122	-	-	-	351,527
Travel (Staff)	11,700	1,800	-	225	1,275	15,000
Fundraising	-	-	-	13,770	-	13,770
Other	-	-	-	-	-	-
<b>TOTAL SCHOOL OPERATIONS</b>	<b>748,953</b>	<b>89,626</b>		<b>15,397</b>	<b>30,603</b>	<b>884,579</b>
<b>FACILITY OPERATION &amp; MAINTENANCE</b>						
Insurance	60,306	5,482	-	343	2,399	68,529
Janitorial	127,956	11,632	-	727	5,089	145,404
Building and Land Rent / Lease	1,090,074	99,098	-	6,194	43,355	1,238,721
Repairs & Maintenance	41,482	3,771	-	236	1,650	47,139
Equipment / Furniture	-	-	-	-	-	-
Security	70,825	6,439	-	402	2,817	80,483
Utilities	83,763	7,615	-	476	3,331	95,185
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>1,474,406</b>	<b>134,037</b>		<b>8,377</b>	<b>58,641</b>	<b>1,675,461</b>
<b>DEPRECIATION &amp; AMORTIZATION</b>						
	-	-	-	-	55,000	55,000
<b>DISSOLUTION ESCROW &amp; RESERVES / CONTINGENCY</b>						
	-	-	-	-	50,000	50,000
<b>TOTAL EXPENSES</b>	<b>6,868,322</b>	<b>1,100,460</b>		<b>225,239</b>	<b>721,147</b>	<b>8,915,168</b>
<b>NET INCOME</b>	<b>1,044,478</b>	<b>(440,204)</b>		<b>(197,239)</b>	<b>(628,397)</b>	<b>(221,361)</b>

ENROLLMENT - \*School Districts Are Linked To Above Entries\*

	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
District 7	420	51	471
School District 2 (Enter Name)			-
School District 3 (Enter Name)			-
School District 4 (Enter Name)			-
School District 5 (Enter Name)			-

The Bronx Charter School for Children

PROJECTED BUDGET FOR 2018-2019

July 1, 2019 to June 30, 2020

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Actual Student Enrollment	420	51				-
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PROGRAM SERVICES

SUPPORT SERVICES

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
TOTAL ENROLLMENT	420	51	471			
REVENUE PER PUPIL	18,840	12,946	-			
EXPENSES PER PUPIL	16,353	21,578	-			









**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools**

Name:

SUELYN P SCULL

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

THE BRONX CHARTER SCHOOL FOR CHILDREN

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

BOARD MEMBER  
CHAIR OF DEVELOPMENT COMMITTEE  
CHAIR OF GOVERNANCE COMMITTEE

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

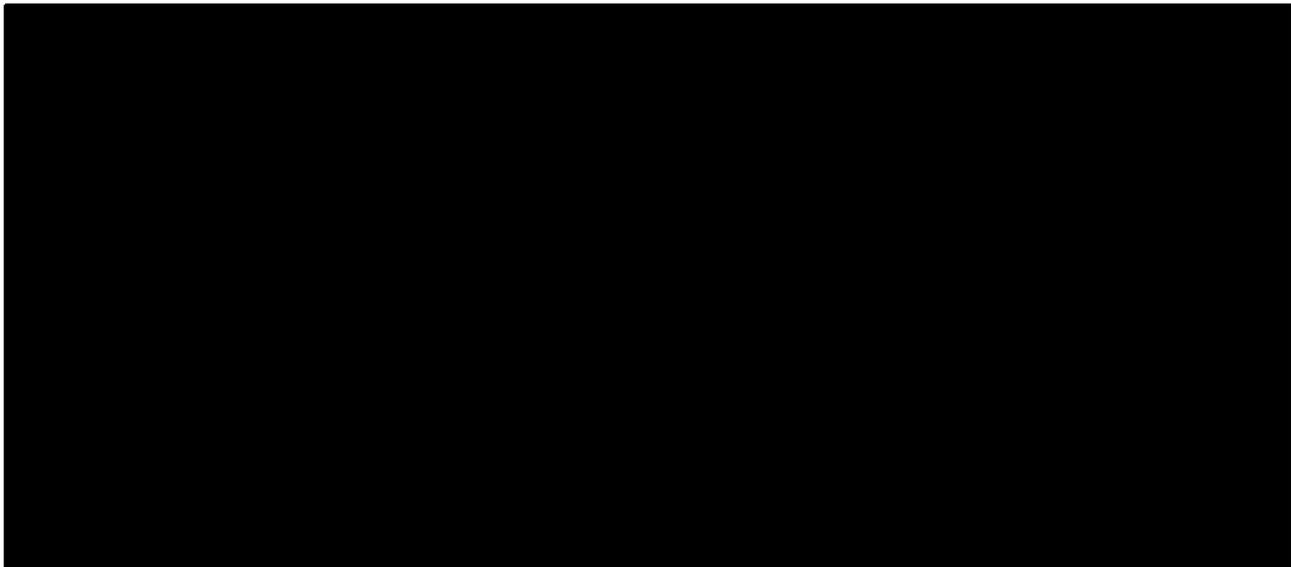
Yes  No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p style="text-align: center;"><i>None</i></p>				

Anallyn P. Null  
 Signature \_\_\_\_\_ Date 6/25/19

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="text-align: center;"><b>NONE</b></p>			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools**

Name:

Joanne Corris

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

The Bronx Charter School for Children

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Academic Committee Member  
Development Committee Member

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.



4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i> <i>None</i>	<i>None</i>	<i>None</i>	<i>None</i>

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

*None*

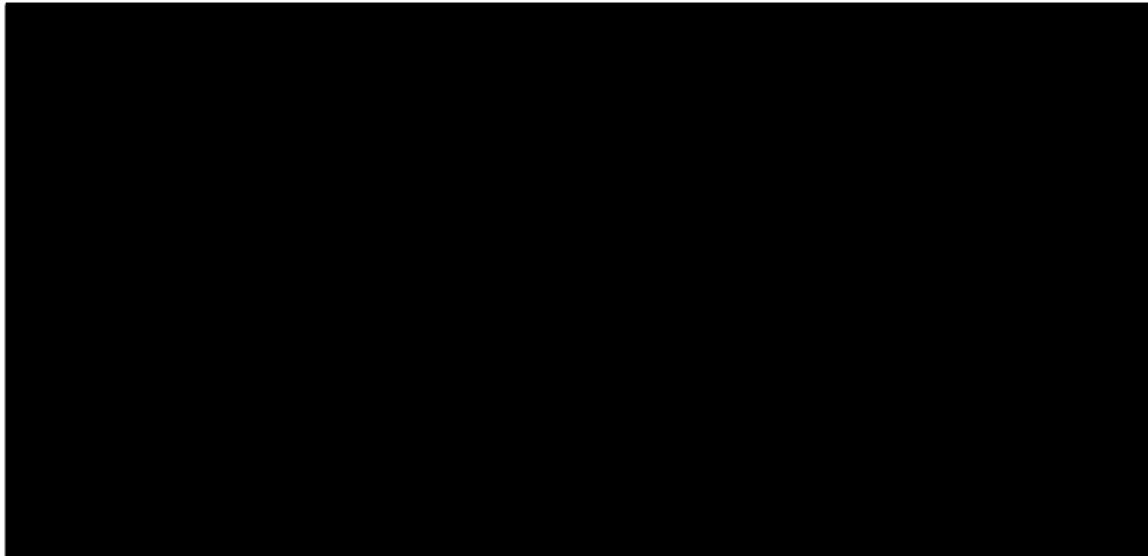


Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	None	None	None	None

*Please write "None" if applicable. Do not leave this space blank.*

*Joanne Cairns*
*6/19/19*  
 Signature Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*





**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools**

**Name:** SYDNEY BLAIR

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

BRONX CHARTER SCHOOL FOR CHILDREN

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

TRUSTEE

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.



4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE			
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

NONE



Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE				
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

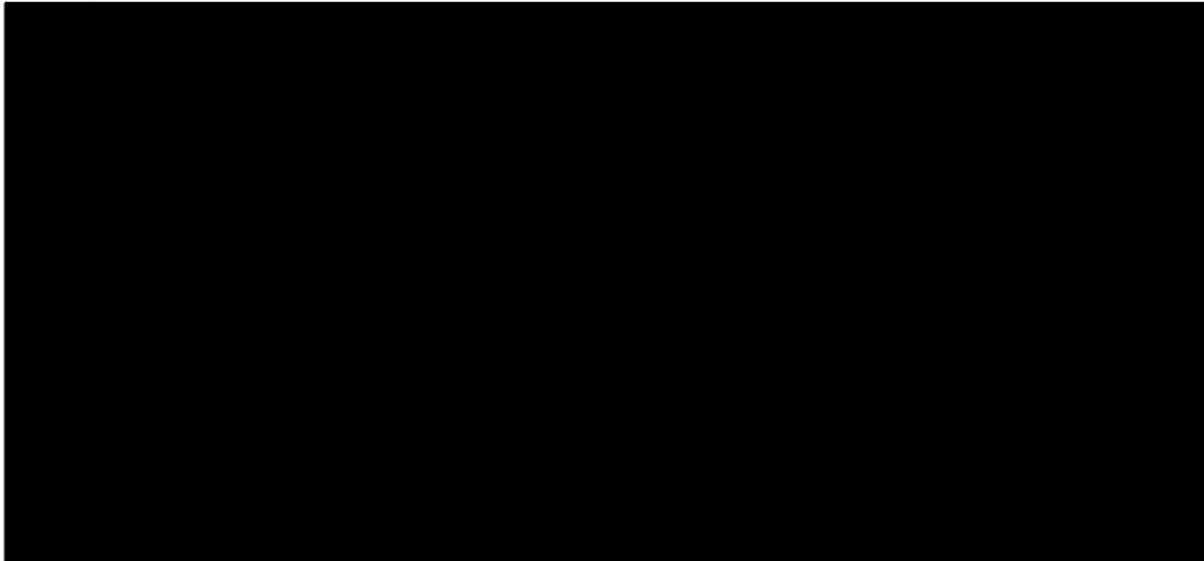
*Sydney Klein*

Signature

7/10/19

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*





**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools**

Name:

JANE SZTRUBERG ROSEN

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

THE BRONX CHARTER SCHOOL FOR CHILDREN

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

SECRETARY, PRESIDENT

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

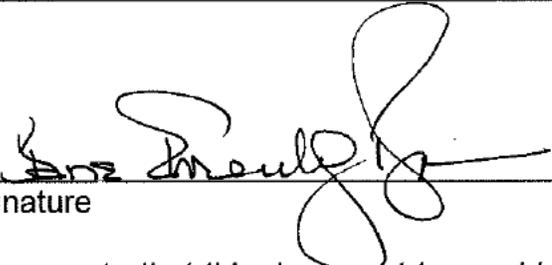
If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

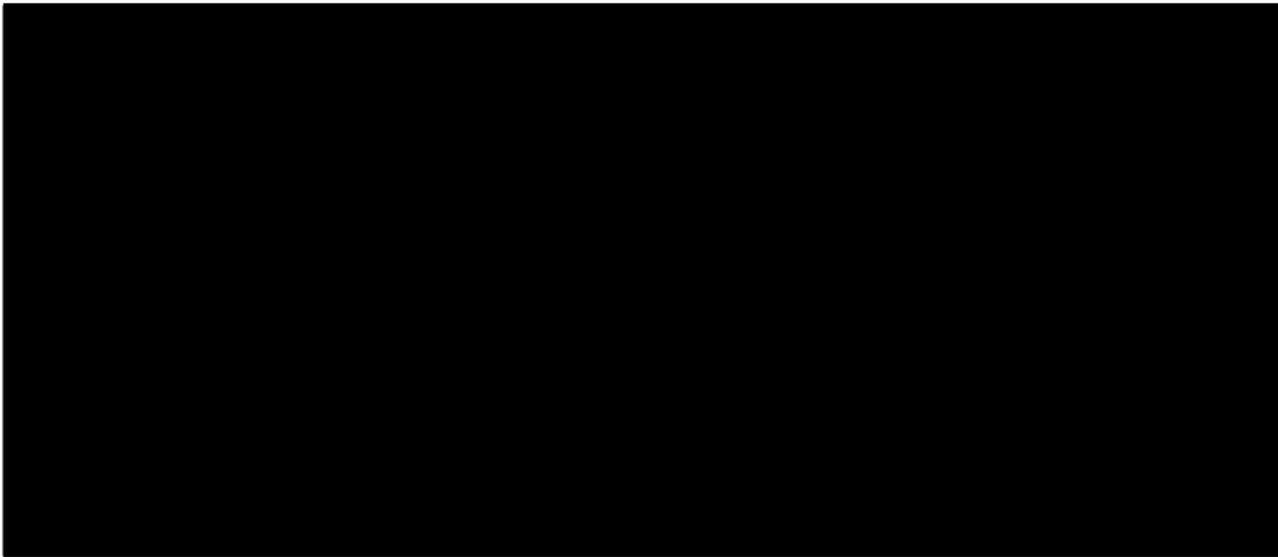
Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p><b>NONE</b></p>			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p><b>NONE</b></p>				


6-19-19  
 \_\_\_\_\_  
 Signature Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*





**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools**

Name:

BRIGITTE BENTELE

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

The Bronx Charter School for Children

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

*Secretary*

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

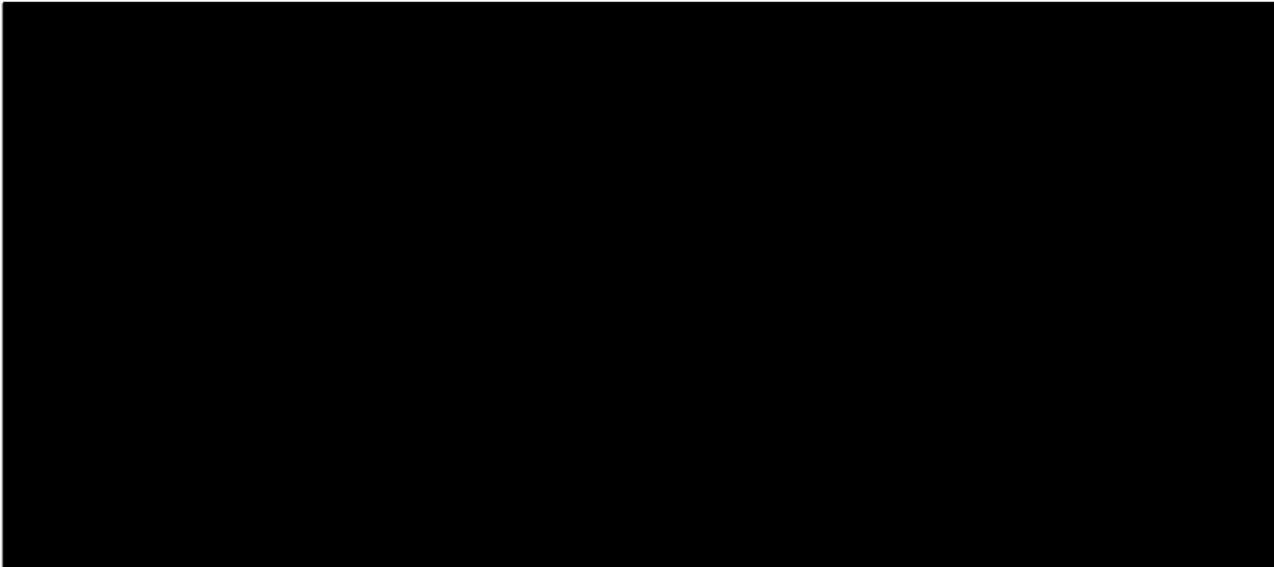
Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p>Please write "None" if applicable. Do not leave this space blank.</p>				

Bridette Beatele
6/21/19  
 Signature Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*





**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools**

Name:

Bruce M. Greenwald

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

\_\_\_\_\_

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

BO MEMBER  
TREASURER

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.



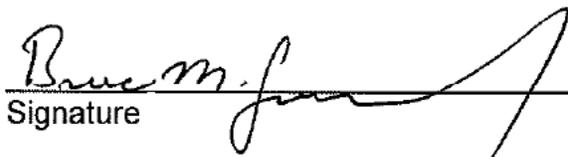
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p><i>NONE</i></p>			

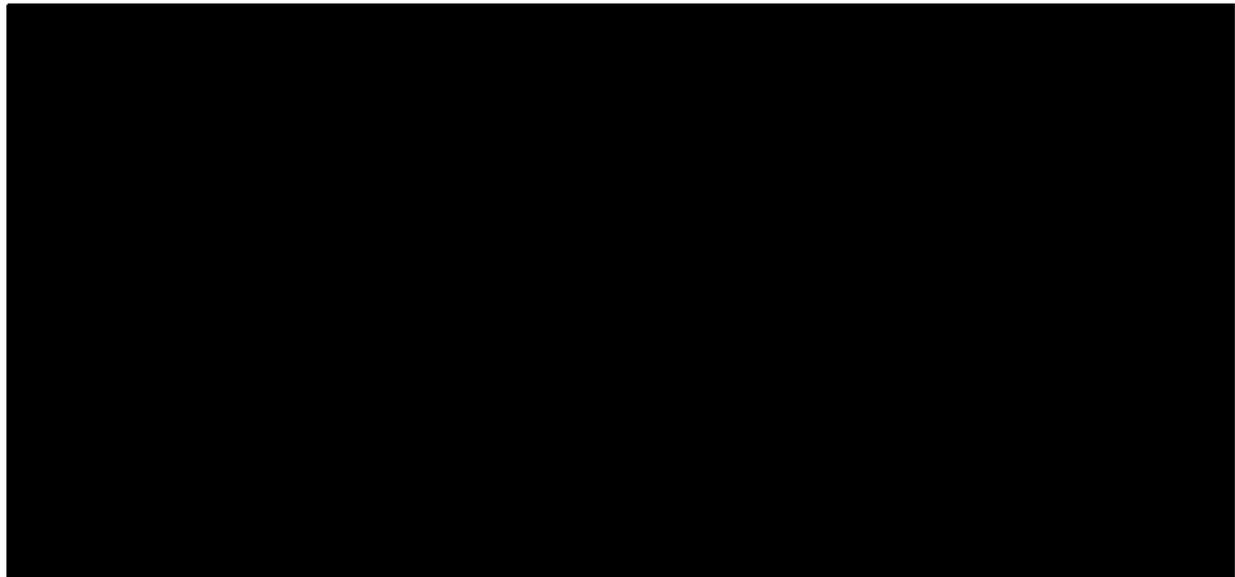
5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."



Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p style="text-align: center;"><i>None</i></p>				


6/19/19  
 \_\_\_\_\_  
 Signature Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*





**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools**

Name:

**LAURENCE SLOUS**

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Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

**BRONX CHARTER SCHOOL FOR CHILDREN**

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**VICE PRESIDENT**

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.



4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

**NONE**



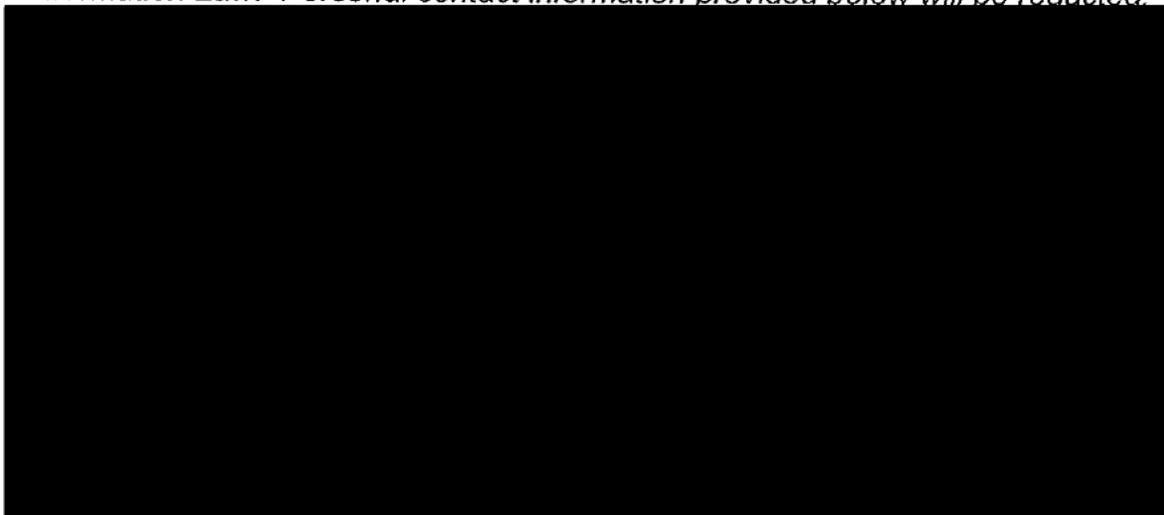
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE				

*Laverne Sloan*

Signature

Date: June 20, 2019

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



*last revised 08/21/2018*





# Entry 8 BOT Table

Created: 07/10/2019 • Last updated: 08/01/2019

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1. SUNY AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE AUTHORIZED charter schools are required to provide information for all VOTING and NON VOTING trustees.

## 1. Current Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2018-19
1	Jane Rosen	Chair	Academic, Development, Governance, Executive	Yes	6	07/01/2017	07/01/2020	11
2	Larry Slous	Vice Chair	Facilities, Finance, Executive	Yes	3	07/01/2015	07/01/2020	9
3	Brigitte Bentele	Secretary	Academic, Executive	Yes	2	07/01/2019	07/01/2022	10
4	Bruce Greenwald	Treasurer	Finance, Facilities, Executive	Yes	4	07/01/2019	07/01/2022	9
5	Suellyn Scull	Trustee/Member	Development, Governance	Yes	1	07/01/2019	07/01/2022	12
6	Joanne Carris	Trustee/Member	Academic, Development	Yes	1	07/01/2018	07/01/2021	11
7	Sydney Blair	Trustee/Member	Academic, Facilities	Yes	1	07/01/2019	07/01/2022	10
8	Nichole Schmidt		Finance, Development	Yes	1	07/01/2019	07/01/2022	7
9								

**1a. Are there more than 9 members of the Board of Trustees?** No

**2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES**

- 1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
- 2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2019	8
b.Total Number of Members Added During 2018 19	2
c. Total Number of Members who Departed during 2018 19	0
d.Total Number of members in 2018 19, as set by in Bylaws, Resolution or Minutes	5

**3. Number of Board meetings held during 2018-19** 11

**4. Number of Board meetings scheduled for 2019-20** 12

**Thank you.**



# Entry 9 - Board Meeting Minutes

Last updated: 08/01/2019

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## [Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2018 June 2019, which should match the number of meetings held during the 2018 19 school year.

### **BRONX CHARTER SCHOOL FOR CHILDREN**

**Are all monthly BOT meeting minutes posted, which should match the number of meetings held during 2018-19 school year, on the charter school's website?**                      No

**B. Upload all monthly Board meeting minutes, which should match the number of meetings held during the 2018-19 school year.**

Combine all monthly meeting minutes into one .PDF file.

<https://nysed.cso.reports.fluidreview.com/resp/110392437/wNFCVDEEJA/>

## **MINUTES: Board Meeting on June 21, 2018**

**The monthly meeting of the Board of Trustees of The Bronx Charter School for Children was held on June 21, 2018 at 388 Willis Avenue, Bronx, NY 10454.**

Present: Denise Alexander (Ex-Officio), Brigitte Bentele, Joanne Carris, Bruce Greenwald, Jane Ehrenberg Rosen, Suelllyn Scull, Larry Slous

Guests: Sara Hess, Special Education Coordinator; Jo Kim, Financial Director; Valerie Kokelaar, Director of Curriculum and Instruction - English/Language Arts; Candice Manzano, Director of Operations and Development; Kristen Silfies, Director of Curriculum & Instruction – Math

Jane Ehrenberg Rosen called the meeting to order at 4:34pm. The minutes of the May 17, 2018, meeting were approved.

### Governance (Suelllyn Scull)

The Board made comments and suggestions to Benchmark 8 prepared by Jamal L. Young of Benjamin & Young, LLC and reviewed by the Governance Committee. For Benchmark 9 there is concern about the school's ability to meet the percentages of Special Education, Children of Poverty, and English Language Learners that the charter committee would like. Since the last charter, the school has adopted a new lottery policy, but the ICT program that we offer will not allow for more than 13% of the student body to fit into the category of Special Education. Sara Hess explained the process by which students receive an IEP and expressed frustration that the Committee on Special Education (CSE) is understaffed and has not yet processed 75 evaluations that were sent to them during the school year. In writing the report for Benchmark 9 about enrollment, Denise will be forthcoming about what the school is doing to meet the requirements and how the supports that we offer help students to overcome the classification of Special Education.

### After School Program Debrief (Candice Manzano)

Candice distributed a summary about the After School program (attached). 29/92 parents responded to a survey. A lottery was used to determine who would be invited to participate. The majority of the students were in the 4<sup>th</sup> and 5<sup>th</sup> grades, with priority given to siblings. It was suggested that in the future priority be given to those who had not been able to participate.

### Academic (Brigitte Bentele)

The NYSED Assessment results have not been sent and the scores for the end-of-year tests are still being processed. The State posted the released test questions.

### Finance (Bruce Greenwald)

Jo Kim distributed the Financial Report (attached) and predicts an end-of-year surplus of \$250,000. She also distributed the budget for the renewal of the school's commercial insurance with Austin & Co, Inc (attached). The Board approved the insurance with unanimous consent. Bruce reported that the Finance Committee authorized the roll-over of investments as they became due.

Governance (Suellyn Scull)

Two potential candidates for Board membership have visited the school and met with Denise and Jane. They are invited to come to the board meeting on July 19 for an interview with the Board. Due to the extensive amount of work that Denise has done for the renewal application, Suellyn has postponed her annual review and hopes to accomplish the task by the end of July. She also reported that we are on task for the renewal application and working towards a completion date for end of July. Thanks to Denise and Jane who have worked tirelessly with Jamal on this important project.

The meeting was adjourned at 6:13 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Brigitte Bentele".

Brigitte Bentele

MINUTES: Board Meeting on June 21, 2018  
ANNUAL MEETING

The Annual Meeting of the Board of Trustees of The Bronx Charter School for Children was held on June 21, 2018, at The Bronx Charter School for Children, 388 Willis Avenue, Bronx, NY

Present: Denise Alexander (Ex-Officio), Brigitte Bentele, Joanne Carris, Bruce Greenwald, Jane Ehrenberg Rosen, Larry Slous

Absent: Suellyn Scull

Jane Ehrenberg Rosen called the meeting to order at 6:14. (Meeting agenda attached).  
The minutes of the Annual Meeting of 2017 were approved as written.

The following Elections/Approval of Trustees and Officers and Committees were approved.

- Election of Trustees:  
Brigitte Bentele for a three year term  
Joanne Carris for a three-year term
  
- Non-election/Approval of Trustees:  
Jane Ehrenberg Rosen for the second year of a three-year term  
Suellyn Scull for the third year of a three-year term  
Larry Slous for the third year of a three-year term  
Bruce Greenwald for the third year of a three-year term
  
- Election of Officers:  
President—Jane Ehrenberg Rosen  
Vice President—Larry Slous  
Secretary—Brigitte Bentele  
Treasurer—Bruce Greenwald
  
- Approval of Standing Committees (\* = Chair)  
Academic: \*Bentele, Carris, Rosen, Scull; Alexander  
Development: Carris, Rosen; Manzano  
Executive: Bentele, Greenwald, \*Rosen, Slous  
Facilities: Greenwald, Rosen, \*Slous; Manzano  
Finance: \*Greenwald, Slous; Kim  
Governance: Rosen, \*Scull

The meeting was adjourned at 6:17.

Respectfully submitted,

Brigitte Bentele



## **MINUTES: Board Meeting on July 19, 2018**

**The monthly meeting of the Board of Trustees of The Bronx Charter School for Children was held on July 19, 2018 at 388 Willis Avenue, Bronx, NY 10454.**

Present: Denise Alexander (Ex-Officio), Brigitte Bentele, Joanne Carris, Bruce Greenwald, Jane Ehrenberg Rosen, Suellyn Scull, Larry Slous (on Skype)

Guests: Nicole Schmidt, Sydney Blair

Jane Ehrenberg Rosen called the meeting to order at 4:05pm. The minutes of the June 21, 2018, meeting were approved as emended.

### Governance (Suellyn Scull)

Suellyn introduced Nicole Schmidt and Sydney Blair and the Board interviewed them separately about their interest in board membership.

The Bronx Charter School for Children Board of Trustees, having conducted a thorough background check via a fingerprint scan as required and having discovered no State or federal criminal history, or having provided such history to SED if found, has voted to select Sydney Blair as a final candidate to its Board of Trustees, with a term expiring on June 30, 2019, pending approval by SED. The resolution is formally adopted upon SED's approval.

The Bronx Charter School for Children Board of Trustees, having conducted a thorough background check via a fingerprint scan as required and having discovered no State or federal criminal history, or having provided such history to SED if found, has voted to select Nicole Schmidt as a final candidate to its Board of Trustees, with a term expiring on June 30, 2019, pending approval by SED. The resolution is formally adopted upon SED's approval.

On July 10, the Board of Trustees was notified about a potential change in by-laws, Article III. B. Number of Trustees, to read: "The number of Trustees of the Corporation shall be not fewer than five (5) and shall not exceed fifteen (15). The Board shall fix the exact number of Trustees, within these limits, by Board resolution or amendment of these Bylaws." The Board unanimously approved this change.

TBCSC has enacted a Paid Family Leave Policy and our lawyer needs to confirm that what we are doing is consistent with state requirements. The PFL will be included in the Employee Handbook. TBCSC follows the Freedom of Information Law (FOIL) policy and does not need to include it in the Family Handbook.

### Finance (Bruce Greenwald)

Nothing to report.

### Charter Renewal (Suellyn Scull)

The Board discussed the Benchmarks 4, 5, 6, 8, 9, 10. With regard to B5, it was decided that there would be no change in the title of "Assistant to the Head," but that the reassignment of the role of the Assistant to the Head to others would be explained during the visit of the state. For B9 about Enrollment, Recruitment and Retention, a letter entitled "Increasing Special Education Enrollment" (attached) would be sent as a follow-up to a conversation with David Frank, Executive Director of the Charter School Office of the NYSED. The materials that will be sent

to the NYSED include a Table of Contents, a cover letter, and the Benchmark documentation and are limited to 45 pages. Plans are to send them by next week. Attachments include the By-laws and the Grievance, Enrollment, and Discipline Policies.

For Denise's evaluation, Suellyn asked Denise to write a self-evaluation of the goals that she gave in last year's evaluation and will complete the formal evaluation after renewal.

Middle School Update (Denise Alexander)

In terms of facilities, there is probably space available. Denise has been working with Kristen Silfies on academic, organizational, and structural issues and has been getting information from schools that have gone through the process of expansion. Data about our students would help to make a case for the expansion of TBCSC to include a Middle School. Denise is doing some active recruiting for a Middle School Expansion Project Manager (invitation to apply attached).

The meeting was adjourned at 6:19 pm.

Respectfully submitted,



Brigitte Bentele

## **MINUTES: Board Meeting on September 13, 2018**

**The monthly meeting of the Board of Trustees of The Bronx Charter School for Children was held on September 13, 2018 at 388 Willis Avenue, Bronx, NY 10454.**

Present: Denise Alexander (Ex-Officio), Brigitte Bentele, Sydney Blair, Joanne Carris, Bruce Greenwald, Jane Ehrenberg Rosen, Suellen Scull,

Absent: Nicole Schmidt, Larry Slous

Guests: Lauren D'Angelo, Director of Assessment; Jo Kim, Financial Director; Kristen Silfies, Interim Assistant Principal; Jamal L. Young, partner at Benjamin & Young, LLC

Jane Ehrenberg Rosen called the meeting to order at 4:53pm. The minutes of the July 19, 2018, meeting were approved as emended.

### Academic (Brigitte Bentele)

The Academic Committee reviewed the embargoed test results, which show a growth in proficiency since last year of 19% in ELA (43 to 62%) and 5% in Math (45% to 50%).

### Regents Renewal Process Overview

Jamal L. Young used a power point presentation to help the Board prepare for charter renewal. Renewal Application (Benchmarks 2-10) were submitted to the NYSED; Academic Performance Data (Benchmark 1) is due by October 23 when there is an open hearing; the renewal visit is scheduled for November 7-8; NYSED makes recommendation to the Board of Regents for renewal. The standards for renewal are academic success, viable and fiscally sound organization, faithfulness to the charter and adherence to applicable laws and regulations. NYSED will send questions for clarification. Academic success is revealed in Benchmark 1; organizational viability is measured by student/staff retention, enrollment demand, parent satisfaction, and school policies; fiscal soundness by fiscal policies, financial condition and reporting. Plans for the future include educational, governance, fiscal, and facility plans. Day 1 of the renewal site visit includes an introductory meeting and overview of the day, focus groups (parent, school leadership, teacher, specialist, Board of Trustees, though not all may be called for), and classroom observations. Jamal suggested that we get biographies of the visitors and that there be clarity about who is in each focus group, including deciding on who should speak while others listen. He also advised that a special education teacher be included in the teacher group if no special education focus group is meeting. Day 2 of the site visit includes follow-up interview with Denise, if necessary, parent focus group, classroom observations, follow-up of finance and operations, if necessary, and debrief. In setting the tone, Jamal encourages us to be authentic, prepared, and consistent. The Board of Trustees meets with NYSED for about an hour to determine its capacity to oversee its contract with the NYS Board of Regents. The topics are likely to be composition, implementation of mission, oversight, evaluation of leader and self-evaluation, strategic planning, community engagement and parental involvement. During this meeting we are encouraged to embed our core values in the conversations and take notes on anything that may need follow-up. In particular, we should be able to answer the question: why should BCSC be granted a 5-year renewal. After the site visit NYSED prepares a Renewal Recommendation Report and sends it to the school for comments and factual recommendations.

A final report is then sent to the Board of Regents and action by the Board of Regents is expected to be in May or June 2019.

Finance (Bruce Greenwald)

Jo Kim distributed the Financial Report (attached). As of September 17, the school is fully staffed with 60 positions. There are 419 students enrolled, with a Kindergarten class smaller than expected. The auditors were at BCSC during two weeks for two days each. The draft of the 2018 annual audited financial statements is expected by the end of September. The Parental Family Leave policy (attached) was approved unanimously by the Board and will be included in the Employee handbook.

Governance (Suellyn Scull)

For Denise's evaluation, Suellyn plans to circulate a draft by October 1, to be approved by the next board meeting. She suggested that the timing of her evaluation be adjusted in the future. Suellyn reported that the areas of growth that Jenny Gelber saw in her work with the Senior Leadership Team are: deeper understanding of roles and their interdependence, improved communication, greater trust which needs to continue to be fostered, and team members working across areas. Suellyn recommended that Denise continue to work with Jenny as a coach, for which a contract is needed.

Development (Suellyn Scull)

Suellyn will head this committee for a year and work with Nicole Schmidt. A job description for a Director of Development is being edited, with clear responsibilities defined. It was suggested that we contract grant writing as an interim approach.

Head of School (Denise Alexander)

Denise reported that she reviewed three platforms for a new website and decided on one of them. Who would keep it current? Denise expressed frustration with Committee on Special Education (CSE1) for not processing the evaluations that were sent to them and not initiating the process; there are a large number of students who are out of compliance. Her attempts at communication with the director of CSE1 have failed. The board suggested that she speak with Jamal and continue to try to follow up with the director.

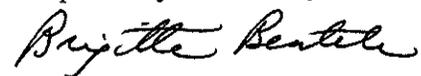
Facilities (Larry Slous)

Nothing to report

Jane announced that Bridget Murphy will be on the Advisory Commission for Charter Schools. Jane also showed us a blueprint of a possible playground on the roof that a student, Edgard, created as part of the 3<sup>rd</sup> grade Artworks project. Denise was interviewed for a program on BronxNet.

The meeting was adjourned at 7:08 pm.

Respectfully submitted,



Brigitte Bentele

## **MINUTES: Board Meeting on November 15, 2018**

**The monthly meeting of the Board of Trustees of The Bronx Charter School for Children was held on November 15, 2018 at 388 Willis Avenue, Bronx, NY 10454.**

Present: Denise Alexander (Ex-Officio), Jane Ehrenberg Rosen, Suellyn Scull

Absent: Brigitte Bentele, Bruce Greenwald

Via Telephone: Sydney Blair, Joanne Carris, Nicole Schmidt, Larry Slous

Jane Ehrenberg Rosen called the meeting to order at 4:33pm. The minutes of the October 18, 2018 meeting were approved as written.

### Academic Committee

Denise Alexander spoke to several issues in her Head of School report including Cumulative Testing and Enrollment. She asked that other questions or issues be sent to her via email.

### Finance Committee.

Denise indicated that there are no areas of concern in this month's financial report - a copy of the report will be sent to all Board members.

### Governance Committee

Denise summarized the SED visit on the 7 and 8 of November. The reviewers asked questions about the Renewal application, and wanted to know how the school had worked to make substantial gains. They visited classes and spoke with the Leadership Team, a group of teachers, the Student and Family Support Team and the Board. They did not look at any of the binders with prepared materials that they had requested prior to the visit. They indicated at the end of their visit that everything seems fine. We will receive a report of this visit, but it may be some time before the report is completed.

### Development Committee

Suellyn Scull discussed the position of Development Director and her work to begin to find the right person for this job. She recently met with Jessica Miranda and Bruno Marchan to get their help in finding community members who might be possible Board members. She will also consult with the Director of Development at Trinity School, a former colleague of hers, about sources/ways for finding a development professional.

Jane Ehrenberg Rosen noted that Candice Manzano has sent each Board member a draft of an Annual Appeal letter, and asked that we respond to Candice.

Denise noted that the chocolate sale is over and is likely to yield about \$5,000. Parents like this sale as they feel it is an opportunity for them to contribute to the school financially,

Facilities Committee

Larry Slous noted that recently a repair was necessary, but Candice has taken care of it. The Fire Department certification was received and passed to Paolo Giovine when he was at the school for the SED visit.

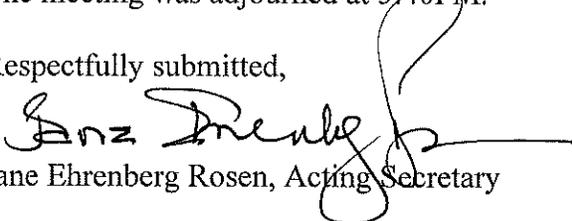
Middle School Expansion

Denise and Jane talked about middle school expansion in Bruce's absence. Jamal Young is working on a Market Study. He has submitted a second Proposal, this one for his team to prepare an application and outline a timetable and assignments for developing a Middle School.

Denise noted that at the SED visit we were given further encouragement to expand. The details of this will be discussed in Executive Session.

The meeting was adjourned at 5:40PM.

Respectfully submitted,

  
Jane Ehrenberg Rosen, Acting Secretary

## **MINUTES: Board Meeting on December 13, 2018**

**The monthly meeting of the Board of Trustees of The Bronx Charter School for Children was held on December 13, 2018 at 388 Willis Avenue, Bronx, NY 10454.**

Present: Denise Alexander (Ex-Officio), Brigitte Bentele, Sydney Blair, Bruce Greenwald, Jane Ehrenberg Rosen, Suellyn Scull,

By Phone: Joanne Carris, Nicole Schmidt, Larry Slous

Guests: Lauren D'Angelo, Director of Assessment; Jo Kim, Financial Director; Candice Manzano, Director of Operations and Development; Kristen Silfies, Interim Assistant Principal

Jane Ehrenberg Rosen called the meeting to order at 4:33pm. The minutes of the November 15, 2018 meeting were approved as emended.

### Head of School Report

In answer to questions related to the Head of School Report (attached), Denise reported that only 8 families of 5<sup>th</sup> grade students haven't yet initiated the Middle School application process.

### Academic Committee

The Cumulative Assessment II was given during the week of December 10; data will be analyzed this week. The Academic Committee will meet in January.

### Finance Committee

Jo Kim reported that there are no changes since last month's report. Enrollment of Special Ed students has increased by 3, and is now close to the 31 students that were budgeted. There are 417 students enrolled.

### Development Committee

Candice Manzano reported that \$7021 has been raised in the annual appeal. Board members are encouraged to donate and to give Candice a list of possible donors to whom a letter would be sent. The income to date from the Chocolate Drive is \$4881.

### Governance Committee

Suellyn and Jane met with an interested board member from the community and have invited her to come to the January board meeting. They also reached out to another potential board member and will follow up with him in January.

### Facilities Committee

Candice expressed frustration with getting a response from Oren with regard to a window that needs fixing.

### Strategic Planning

The following portion of the meeting was devoted to reviewing the school's plans to expand TBCSC to include middle school (grades 6-8) over a three year period beginning with the 20-21 school year. Denise handed out an overview of the proposed TBCSC Middle School model and led us through the document (attached). She and Jamal L. Young, partner at Benjamin & Young,

LLC, are preparing a red-line version to the 2016 Charter contract, (required when a material change to the existing charter is requested), indicating the changes to the charter that would allow expansion for Middle School. The mission and the key design elements of TBCSC would remain the same. The goal of the academic program would be for 8<sup>th</sup> grade students to be prepared to take the Regents in Science, Math, and Language as well as entrance exams for specialized high schools. The way the curriculum is developed would be the same in the core subjects as it is currently. Block schedule would be a change requiring staff training. Enrichment programs would expand to include travel, technology, and intermural or intermural athletics. Advisory would meet every day and be an important part of students' MS experience. Denise is pursuing a partnership with NYU for training and hiring new teachers.

Jamal Young then joined us on a conference call and summarized the Draft Middle School Market Study that he prepared for TBCSC (attached). The take-away is that the Bronx is poised for development of both market rate and affordable housing and there is an explosion of Middle Schools, with some MS underperforming. Jamal concluded that more than sufficient demand exists for the contemplated TBCSC Middle School model to meet the current and projected needs of the community. This conclusion is supported by a number of factors including: while 82% of students in the city like their middle school, in the Bronx the number is considerably smaller; the Family Support Team that is central to the work of our school is critically important to the success of our program and very highly valued by the TBCSC parents and is not being replicated by other middle schools in our district. Jamal was to finalize his report, including his recommendation.

Jo Kim handed out a budget for expansion (attached), based on the assumptions that the school would not be co-locating and that the increase of the number of students would be as proposed. The budget is conservative, but the expenditures cannot be sustained over the long term without a more significant commitment to development efforts.

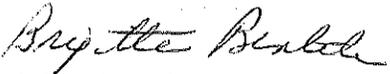
After robust discussion, careful consideration of the challenges, and the edits to the draft Board Resolution for Middle School Expansion (copied below) that was sent to the Board, the Board voted unanimously to approve the resolution.

The Board ratified contracts with Benjamin and Young for assistance with both the Middle School material change request and an application for a new charter to replicate the existing TBCSC. The Board also waived any requirement, given the critical timing of the work and the school's prior experience with Benjamin and Young, that multiple bids for the consulting engagement be sought.

A special meeting is planned for Monday, January 7, to review the Replication application before the deadline for submission on January 9.

The meeting was adjourned at 6:58 pm.

Respectfully submitted,

  
Brigitte Bentele

BOARD RESOLUTION FOR MIDDLE SCHOOL EXPANSION  
The Bronx Charter School for Children  
December 2018

WHEREAS, The Bronx Charter School for Children has as our mission, “to empower our children to achieve their greatest potential both as students and as members of their communities;” and

WHEREAS, the core values of The Bronx Charter School for Children are:

**Fostering Academic Excellence** by supporting skilled and dedicated teachers who maintain high academic standards, motivate our students and collaborate with our families; and

**Nurturing the Whole Child** by creating engaged learners, encouraging honesty and guiding social and emotional development; and

**Ensuring a Safe Environment** by promoting mutual respect in our diverse community of students, teachers and families; and

**Developing Critical Thinkers** by encouraging intellectual curiosity and rewarding independent and creative problem solvers; and

**Building Partnership** by welcoming our families, staff, and members of the wider community to participate in and celebrate the successes of our students; and

WHEREAS, students enrolled at TBCSC outperform their peers in CSD 7 and demonstrate academic proficiency in ELA and math; and

WHEREAS, the 15<sup>th</sup> Congressional District remains among the poorest in the nation; and our students and families face and overcome tremendous challenges that may hinder or interrupt their schooling;

WHEREAS, improved educational opportunities provide students with the best means for improving their life chances and outcomes,

WHEREAS, our School has the capacity and the opportunity to increase our educational and social impact within Community School District 7 and throughout the South Bronx;

THEREFORE, be it resolved that the Board of Trustees of The Bronx Charter School for Children approve the revision of the charter to expand our school to include grades 6 through 8, adding one grade level of 75 students per year, beginning in August 2020.



## **MINUTES: Board Meeting on January 17, 2019**

**The monthly meeting of the Board of Trustees of The Bronx Charter School for Children was held on January 17, 2019 at 388 Willis Avenue, Bronx, NY 10454.**

Present: Denise Alexander (Ex-Officio), Brigitte Bentele, Sydney Blair, Joanne Carris, Jane Ehrenberg Rosen, Nicole Schmidt (via phone), Suellyn Scull,

Absent: Bruce Greenwald, Larry Slous

Guests: Lauren D'Angelo, Director of Assessment; Jo Kim, Financial Director; Kristen Silfies, Interim Assistant Principal

Jane Ehrenberg Rosen called the meeting to order at 4:37pm.

### Charter Agreement

Jane will sign the charter agreement which has a few changes: dissolution plan requires \$100,000 to be on hand; more uncertified teachers are allowed. The expansion request will likely be folded into the charter approval, which is likely to come in April.

### Academic (Brigitte Bentele)

The Academic Committee reviewed the data of the two cumulative tests which showed similar levels to last year. The mathematics data in the HOS report is corrected and sent out (attached).

### Finance (Bruce Greenwald)

Jo Kim distributed the Financial Report (attached). The deficit is expected to be less than currently. There are 417 students enrolled and 58 staff, with no active search for further hiring. More interest is earned due to aggressive investment. The Monell Foundation, a connection established by Eleanor Sypher, renewed its grant for \$50,000.

### Governance (Suellyn Scull)

Suellyn continues to pursue new potential board members, with a candidate expected.

### Development (Suellyn Scull)

The annual appeal, currently at \$29,000, will remain open until the end of the fiscal year. Jane will send an appeal to staff by email. Suellyn met a development consultant who would come up with a plan for what is needed and send us a proposal to lead a search for a full-time development person.

### Facilities (Larry Slous)

Bruce is working with Lee Allen on a contract for services. More clarification is needed.

### Strategic Planning (Denise Alexander)

The Board authorized Jane, Bruce, and Denise to confer with Jamal L. Young about his fee for preparing board members for the interview with NYSED regarding replication. Jane thanked the members for doing good work in working together on expansion and replication efforts. There will be a public hearing about Middle School expansion, yet to be announced. Jane asked board members to let her know of interest on being on an ad hoc committee focusing on expansion. In

order for MS to open in September 2020, the portal for student application would need to be open by October 2019. It was noted that we first need to apply for space through the DOE (and for that request to be rejected) in order to qualify for a rent subsidy from the DOE. Thank you to Denise and the Senior Leadership Team for the work that they did on the application for expansion. A public hearing for replication will occur sometime following 45 days since submission of the application. In the meantime, board members will need to be fingerprinted and will be informed about the time and place.

The meeting was adjourned at 5:26 pm.

Respectfully submitted,



Brigitte Bentele

## **MINUTES: Board Meeting on February 28, 2019**

**The monthly meeting of the Board of Trustees of The Bronx Charter School for Children was held on February 28, 2019 at 388 Willis Avenue, Bronx, NY 10454.**

Present: Denise Alexander (Ex-Officio), Brigitte Bentele, Joanne Carris (via phone), Bruce Greenwald, Nicole Schmidt (via phone), Suellyn Scull, Larry Slous (presiding)

Absent: Sydney Blair, Jane Ehrenberg Rosen

Guests: Lauren D'Angelo, Director of Assessment; Jo Kim, Financial Director; Candice Manzano, Director of Operations and Development; Kristen Silfies, Interim Assistant Principal

Larry Slous called the meeting to order at 4:36pm. The minutes of the January meeting were approved as amended.

### Governance (Suellyn Scull)

Suellyn introduced Ms. Cruz Fuksman and we interviewed her about her interest in becoming a board member. Cruz, who works as a Community Liaison at New York Psychotherapy and Counseling Center in the South Bronx, expressed her strong interest in promoting education and already has been in partnership with BCSC through an art program. She works closely with our Family Support Team.

The Bronx Charter School for Children Board of Trustees, having conducted a thorough background check via a fingerprint scan as required and having discovered no State or federal criminal history, or having provided such history to SED if found, has voted unanimously to select Ms. Cruz Fuksman as a final candidate to its Board of Trustees, with a term expiring on ?, 2019, pending approval by SED. The resolution is formally adopted upon SED's approval.

### Development (Suellyn Scull)

Suellyn introduced Shirley Jenks, President of The Development Consulting Group (TDCG), and Hui Won Choi, development consultant of Ampersand Fundraising. They have extensive experience in education at all levels, but not yet with any charter schools. They discussed and answered questions about their development proposal (attached), which consists of three phases: I – assessment, strategy, and planning; II – interim consulting to establish and implement initial fundraising program; III – conduct a search for the development position. Comments made: there is a competitive charter school market; going through an assessment process may be appealing to candidates for development director; potential money may come primarily from foundations and government grants; we need to open board membership to others; donor circles could engage in special events, such as with Bette Midler; Board needs to be engaged in development by going to ask for donations; communication with donors needs to occur other than asking for money. The price within the proposal is based on time. They will have a better sense of what is realistic for BCSC after the assessment phase.

After the presenters left, the Board expressed positive reactions to the consultants and their proposal, but had some concerns about the cost of the proposal, suggesting that some of the cost of the first phase might be best applied to the next phase. It had consensus that we would ask the consultants to provide us with a contract to implement Phase I and that we would take stock of the other phases after completion of the assessment, strategy and planning phase.

Finance (Bruce Greenwald)

Jo Kim distributed the Financial Report (attached) and reported that nothing significant has changed since the last report. She distributed a new form (attached) that she would like to use in the future. It combines the financials of the BCSC I and II, if replication is approved, as well as those of the Middle School. Jo also reported that the auditors who submit the 990 Income Tax form have filed for a second extension until May 15. Next year's budget will be prepared and submitted to the Finance Committee before the March board meeting.

Strategic Planning (Denise Alexander)

Denise updated the Board on Middle School expansion. She, Bruce and Larry met with Lee Allen who is reasonably optimistic about our ability to find a space for Middle School expansion. Oren Sendowski who owns the current building is less optimistic about finding a place at a comparable price since land prices have gone up and suggested that we consider building on the garden and using the roof as a garden. Denise and Bruce also listened to a webinar on how to apply to the city for colocation. Denise will meet with the director of the NYU teacher placement program. Jane and Denise will meet about pre-operation. The Middle School expansion public hearing was well attended and parents, and one student, spoke enthusiastically about it. Regarding replication, since SUNY meets the day before the Regents, it's possible that all charters will be approved for them. The charters that result from a school not having their charter renewed do not become available for other schools, but it is possible to take over an underperforming school.

The meeting was adjourned at 6:01 pm.

Respectfully submitted,

Brigitte Bentele

## **MINUTES: Board Meeting on March 21, 2019**

**The monthly meeting of the Board of Trustees of The Bronx Charter School for Children was held on March 21, 2019 at 388 Willis Avenue, Bronx, NY 10454.**

Present: Denise Alexander (Ex-Officio), Brigitte Bentele, Sydney Blair, Joanne Carris, Bruce Greenwald, Jane Ehrenberg Rosen, Suellyn Scull,

Absent: Nicole Schmidt, Larry Slous

Guests: Lauren D'Angelo, Director of Assessment; Jo Kim, Financial Director; Candice Manzano, Director of Operations and Development; Kristen Silfies, Interim Assistant Principal

Jane called the meeting to order at 4:30pm. The minutes of the February meeting were approved as emended.

### Governance Committee (Suellyn Scull)

Suellyn introduced Christopher M. Berger and we interviewed him about his interest in becoming a board member. Christopher who has experienced diverse educational experiences in the US and UK expressed a strong interest in promoting education and would like to be a part of a wonderful school.

The Bronx Charter School for Children Board of Trustees, having conducted a thorough background check via a fingerprint scan as required and having discovered no State or federal criminal history, or having provided such history to SED if found, has voted unanimously to select Christopher M. Berger as a final candidate to its Board of Trustees, with a term expiring on June 30, 2019, pending approval by SED. The resolution is formally adopted upon SED's approval.

In view of time commitments at work, Ms. Cruz Fuksman has reconsidered and decided not to become a member of the Board.

There is another potential new member who is considering board membership.

The April 18 board retreat will be held at Bruce's apartment. There will be no board meeting in April. The May board meeting will be held on May 23 and the annual meeting on June 20.

The lottery for student enrollment on April 9 requires the presence of the board member. Bruce will attend.

### Academic Committee (Brigitte Bentele)

The Committee met on March 21 and reviewed the Mock III test scores. A summary of the scores was included in the Head of School report (attached) where concerns about the decline between Mock II and III in ELA were addressed. The Committee also began to discuss ways it can contribute to the development of the Middle School curriculum for which it has "oversight" responsibilities. The New Generation Learning Standards, available online, are different from the Common Core primarily in K and 1, where fundamental skills in reading show lower rigor and minor changes in math were made.

### Finance Committee (Bruce Greenwald)

Jo Kim distributed the Financial Report (attached) and reported that nothing significant has changed since the last report. The first draft of the 2019-2020 budget has been submitted to the Finance Committee. Since there is no April board meeting, the Board voted to give the Executive

Committee of the Board the authority to approve the compensation part of the budget by phone, should it be necessary.

Facilities Committee

Nothing to report regarding the current location.

Development Committee (Suellyn Scull)

Shirley Jenks, President of The Development Consulting Group (TDCG), and Hui Won Choi, development consultant of Ampersand Fundraising, are engaged in the first phase of their development proposal (assessment, strategy, and planning). They are conducting interviews with board members and have weekly calls with Denise, Jane and Suellyn.

Middle School Planning (Denise Alexander)

Denise and Jane had a lengthy meeting about Middle School expansion. They distributed an organization chart, a pre-opening document that includes start and projected end dates and lead, and a Middle School planning document that includes Board responsibilities (all attached). Each item of the Middle School planning document was discussed. Issues raised were the responsibilities of the Executive Director, the need to review the budget, the recruitment of non-BCSC students, the importance of making connections with local politicians and religious groups, and grant proposals for which the school can apply. Bruce reported that Lee Allen presented the Board with five possible sites of which three are feasible. There would be more and a decision of whether to pursue these sites needs to be made. Denise and Bruce met with the NY Charter School office to investigate the process of co-location, which is not viable as a one-year alternative and not our first choice but is necessary in order to qualify for rental support. It was suggested that the facilities committee reach out to Shirley Jenks and Nicole Schmidt.

Strategic Planning (Denise Alexander)

The goal of the April retreat is to think about the organization beyond this charter term and to develop action plans for the Middle School. We are asked to think four or more years ahead to do backwards mapping. Denise will send out materials and readings before the meeting.

The meeting was adjourned at 6:24 pm.

Respectfully submitted,



Brigitte Bentele

## **MINUTES: Board Meeting on May 23, 2019**

**The monthly meeting of the Board of Trustees of The Bronx Charter School for Children was held on May 23, 2019 at 388 Willis Avenue, Bronx, NY 10454.**

Present: Denise Alexander (Ex-Officio), Brigitte Bentele, Sydney Blair, Bruce Greenwald, Jane Ehrenberg Rosen, Nicole Schmidt, Suellen Scull, Larry Slous

Absent: Joanne Carris

Guests: Lauren D'Angelo, Director of Assessment; Jo Kim, Financial Director; Candice Manzano, Director of Operations and Development; Kristen Silfies, Interim Assistant Principal

Jane called the meeting to order at 4:35pm. The minutes of the March meeting were approved.

Lauren D'Angelo reminded Board members of the June 7 Celebrate the Bronx event. She passed out an invitation poster and showed a video about a t-shirt contest that Bronx Native clothing store is sponsoring, with BX designed by our students.

### Governance Committee

Shirley Jenks, President of The Development Consulting Group (TDCG), and Hui Won Choi, development consultant of Ampersand Fundraising, made a presentation of their fundraising and development assessment (attached). They reviewed past performance, leadership, and made recommendations in response to their key observations. There has been a decline in annual giving. They recommend asking twice a year. There needs to be more work done in getting foundation grants, with 50 prospects of which we might get 15-20. Nicole has a possible connection for a music fundraising event. Corporate support is likely tied to matching gifts, with the largest maybe in the Bronx. The Board needs to expand and everyone needs to be part of fundraising. Development committee needs to meet once a quarter. Communications need further work: marketing materials, newsletter, social media. We need to cultivate donors. Shirley and Hui Won hope to work with us through the fall with two additional phases, developing a roadmap for fundraising, looking at foundations who are supporting the Bronx, and hiring a development director. After Shirley and Hui Won left, the Board approved hiring them for Phases II and III, after clarification about timing and final review of their contract.

### Finance Committee

Jo Kim distributed the monthly Financial Report (attached). She also distributed the budget for next year (attached) and reported that the per pupil rate increased for next year. The budget will be voted on at the next meeting.

A resolution for the 990 is needed for the June meeting.

### Academic Committee

The Committee meets regularly to review the data that will inform academic planning for the Middle School grades. We begin by looking at the data of grade 8 standards required for various state tests and working backwards to grade 6.

### Facilities Committee

There is a loose pipe in one of the rooms that needs repair.

Development Committee

Candice thanked the Board members for their support of the Yankee game.  
Suellyn asked for some help in trying to reach her goal of 11 board members.

The meeting was adjourned at 5:48 pm.

Respectfully submitted,

Brigitte Bentele

## **MINUTES: Board Meeting on June 20, 2019**

**The monthly meeting of the Board of Trustees of The Bronx Charter School for Children was held on June 20, 2019 at 388 Willis Avenue, Bronx, NY 10454.**

Present: Denise Alexander (Ex-Officio), Brigitte Bentele, Sydney Blair, Joanne Carris (via phone), Bruce Greenwald, Jane Ehrenberg Rosen, Suellen Scull, Larry Slous

Absent: Nicole Schmidt

Guests: Jo Kim, Director of Finance; Candice Manzano, Director of Operations and Development

Jane called the meeting to order at 4:27pm. The minutes of the May meeting were approved as amended.

### Finance Committee

Jo Kim distributed the monthly Financial Report (attached). She reported that as of May 31, there is a deficit of \$150,000 and predicts that by year-end there will be a deficit between \$50,000 and \$100,000. There were no questions about the 2019-2020 budget that had been distributed at the May meeting. The Board unanimously approved it.

### Academic Committee

The Senior Leadership Team is undergoing action planning around the key design elements of the curriculum. It is reviewed every year, with lead planners for the ELA and Math curricula at each grade. They are trying to adopt a new curriculum for Social Studies and Science. All evaluations of faculty are completed. Two-week Summer School is enrichment, with trips to Alley Pond Park, Randall's Island, Museums, Bronx Zoo, Brooklyn Aquarium. 25 students are enrolled. There was a Summer School Fair for parents to inform them of other programs, such as Dream RBI. Denise agreed to send the Board a list of other programs that are all day. It was suggested that we could fundraise specifically for Summer School.

### Development Report

Jane signed the new contracts for Shirley Jenks, President of The Development Consulting Group (TDCG), and Hui Won Choi, development consultant of Ampersand Fundraising. Candice met with Eleanor Sypher and Denise. Eleanor will reach out to foundations. The annual fund closes on June 30 and is down from previous years. A letter announcing the Middle School will be signed by Jane and Denise and be sent to major donors. It also will be sent by email in English and Spanish to the school community and local organizations. Lauren D'Angelo and Denise are going to work on marketing materials that will include Middle School. It was also suggested that 4<sup>th</sup> graders write letters and that the BX t-shirt be sent to donors.

### Governance Committee

Suellen is overseeing the annual evaluations of policies. She reported on the recruitment of potential board members. She is beginning her evaluation of Denise.

### Facilities Committee

Larry will follow up with Candice about a leak and the replacement of the water heater.

Middle School Planning

With regard to finding a facility, Denise and Bruce are exploring spaces. We submitted a request for information to Civic Builders, a non-profit organization that facilitates financing and construction of school sites. Denise will follow up with Vicki and David about federal CSP funds.

End-of-year dates:

Last day for students and graduation, June 26

Last day for teachers, June 27

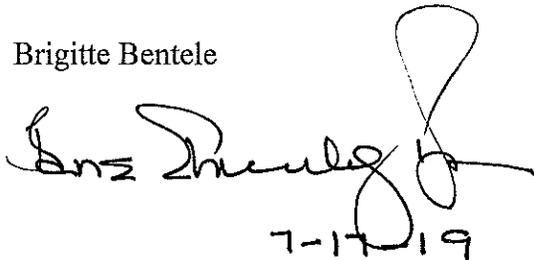
School closed, June 28 – July 5

Denise's vacation, July 21-28

The meeting was adjourned at 5:52 pm.

Respectfully submitted,

Brigitte Bentele



7-17-19

**Insurance Comparison**

**For: Bronx Charter School for Children**

**Date Prepared: 06/19/19**

Coverage	Expiring 07/01/18 to 07/01/19		Renewal 07/01/19 to 07/01/20	
	Limits	Premium	Limits	Premium
<b>1</b> Travelers  <u>Property – Choice Form</u> Blanket Building and Business Personal Property (BPP) including Improvements & Betterments, Computer Hardware & Software Replacement Cost & Agreed Value Earthquake & Flood  <i>Property Deductible:</i> 5,000 <i>Earthquake Deductible:</i> 50,000 <i>Flood Deductible:</i> 25,000  <u>Equipment Breakdown</u>  <u>Business Income with Extra Expense</u> Includes Loss of Rents No Coinsurance Provision  <u>Automobile</u> Hired & Non-Owned Liability Hired Physical Damage - \$500 deductible	10,348,720	\$17,244	10,348,720	\$18,171
	1,000,000		1,000,000	
	Included		Included	
	2,077,058		2,077,058	
	1,000,000 ACV	\$1,102	1,000,000 ACV	\$781
<b>2</b> Travelers  <u>Excess Crime</u> Employee Theft  <i>Retention:</i> 5,000 ERISA Computer Fraud  <i>Retention:</i> 5,000 Funds Transfer Fraud  <i>Retention:</i> 5,000 <u>Cyber Risk Coverage</u> Network and Information Security Regulatory Defense Expenses Computer Program & Data Restoration Expenses e-Commerce Extortion Security Breach Remediation & Expenses  <i>Retention:</i> Full Prior Acts Total Aggregate Limit	500,000	\$1,797	500,000	\$1,797
	500,000		500,000	
	500,000		500,000	
	500,000		500,000	
	500,000		500,000	
	500,000		500,000	
	NONE		NONE	
<b>3</b> Great American  <u>Directors &amp; Officers</u> Including Educators Legal Liability Internet Liability Workplace Violence Employment Practices Liability Third Party Liability  <i>*Retention:</i> 15,000 Fiduciary Liability  <i>*Retention:</i> 1,000  Defense Costs are Outside the Limits *Applies to both Indemnity & Defense Costs	2,000,000	\$12,168	2,000,000	\$12,290
	Included		Included	
	100,000 sublimit		100,000 sublimit	
	2,000,000		2,000,000	
	Included		Included	
	1,000,000		1,000,000	
	1,000		1,000	

*Client Declined Coverage*

For: **Bronx Charter School for Children**

Date Prepared: **06/19/19**

Coverage	Expiring 07/01/18 to 07/01/19		Renewal 07/01/19 to 07/01/20		
	Limits	Premium	Limits	Premium	
<b>4</b> United Educators  <u>General Liability</u> Any One Occurrence Annual Aggregate Abuse & Molestation Coverage Corporal Punishment Broadened Incidental Medical Professional Employee Benefits Liability <i>Enrollment:</i>	1,000,000	\$23,015	1,000,000	\$22,995	
	3,000,000		3,000,000		
	Included		Included		
	Included		Included		
N/A Included 425  <u>Umbrella Liability</u> Any One Occurrence Annual Aggregate Abuse & Molestation Coverage Corporal Punishment Foreign Hostilities <i>Retention:</i>	10,000,000	\$6,965	10,000,000	\$6,965	
	10,000,000		10,000,000		
	Included		Included		
	Included		Included		
5,000,000 10,000  <u>Excess Directors &amp; Officers / ELL</u> Including Educators Legal Liability Employment Practices Failure to Educate	10,000,000	\$3,407	10,000,000	\$3,407	
<u>Excess Fiduciary Liability</u> Annual Aggregate  Dividend Pending Approval	3,000,000	\$50	3,000,000	\$50	
<b>5</b> Philadelphia  <u>Student Accident</u> Accident Medical Expense Accident Dental Expense <i>Deductible (Per Accident):</i>  Type of Coverage	50,000	\$1,192	50,000	\$1,201	
	Included		Included		
	0		0		
<b>6</b> Philadelphia  <u>Catastrophic Student Accident</u> Accident Medical Expense Accident Dental Expense <i>Deductible:</i>  Type of Coverage	Full Excess		Full Excess		
	1,000,000	\$300	2,000,000	\$300	
	Included		Included		
50,000 Full Excess			50,000		
			Full Excess		
<u>Out of Country Medical Expense</u> Medical Accident or Illness Medical Expense Benefit Type Repatriation of Remains Emergency Medical Evacuation Accidental Death & Dismemberment	<i>No Coverage - Client Indicated no International Travel</i>				
<u>International Package</u> Commercial General Liability Hired & Non Owned Auto Liability Foreign Workers' Compensation and Employers Liability	<i>No Coverage - Client Indicated no International Travel</i>				
<b>Total Annual Estimated Premium</b>		<b>\$67,240</b>	<b>\$67,957</b>		



# Entry 10 Enrollment and Retention of Special Populations

Last updated: 08/01/2019

## Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2018 19 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2019 20.

### BRONX CHARTER SCHOOL FOR CHILDREN Section Heading

#### Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2018 19	Describe Recruitment Plans in 2019 20
Economically Disadvantaged	<p>TBCSC is committed to serving a high need, “at risk” student population. To support this commitment, each year TBCSC may determine set aside percentages for the following 3 target populations: (a) Students with Disabilities/Special Needs, (b) Multilingual Language Learners that require English as a New Language services, and (c) FRL students (those who qualify for federal free or reduced lunch program).</p> <p>The set asides underscore TBCSC’s commitment to serving these high need populations; the target percentages are designed to ensure TBCSC’s compliance with New York State charter law by ensuring the TBCSC’s student body includes percentages of these special student populations that are comparable to the percentages of these students enrolled in traditional public school in the Community School District (CSD 7) where TBCSC is located. On the lottery application, TBCSC will provide space for families to list information that will determine SWD, MLL and FRL eligibility/status. TBCSC has the authority to adjust these weights so that they best respond to CSD 7’s demographic fluctuations.</p>	<p>To further support TBCSC’s commitment to enrolling and retaining the aforementioned “at risk” subgroups TBCSC will employ the following strategies:</p> <ul style="list-style-type: none"> <li>• Target the five NYCHA public housing complexes (84 buildings) in the Mott Haven community. This coverage will reach over 15,000 residents every year;</li> <li>• Hold a series of Open Houses and school tours to introduce prospective families to the school, particularly outlining services offered to support students and families facing economic hardships; and</li> <li>• Create a Family Ambassador Team in which TBCSC families are trained to represent the school in the community. Ambassadors will be recruited to reflect diverse segments of the school population including, but not limited to Spanish speaking and African immigrant populations. Ambassadors will post fliers at local businesses, churches,</li> </ul>

	<p>The school's Family Support Team met with families at neighboring NYCHA housing complexes to provide information about the school and what it offers. The school strengthened partnership with Abraham House to support the enrollment of students in transitional housing and/or for those students who were displaced due to Hurricane Maria.</p>	<p>mosques and organizations to which they belong.</p>
<p>English Language Learners/Multilingual Learners</p>	<p>TBCSC is committed to serving a high need, "at risk" student population. To support this commitment, each year TBCSC may determine set aside percentages for the following 3 target populations: (a) Students with Disabilities/Special Needs, (b) Multilingual Language Learners that require English as a New Language services, and (c) FRL students (those who qualify for federal free or reduced lunch program).</p> <p>The set asides underscore TBCSC's commitment to serving these high need populations; the target percentages are designed to ensure TBCSC's compliance with New York State charter law by ensuring the TBCSC's student body includes percentages of these special student populations that are comparable to the percentages of these students enrolled in traditional public school in the Community School District (CSD 7) where TBCSC is located. On the lottery application, TBCSC will provide space for families to list information that will determine SWD, MLL and FRL eligibility/status. TBCSC has the authority to adjust these weights so that they best respond to CSD 7's demographic fluctuations.</p>	<p>To further support TBCSC's commitment to enrolling and retaining the aforementioned "at risk" subgroups TBCSC will employ the following strategies:</p> <ul style="list-style-type: none"> <li>• Present at and partner with Head Start/Pre Kindergarten programs;</li> <li>• Present at and partner with organizations that provide services to families that speak a first language other than English (i.e. Masa);</li> <li>• Hold a series of Open Houses and school tours to introduce prospective families to the school, particularly outlining services offered to support MLLS; and</li> <li>• Create a Family Ambassador Team in which TBCSC families are trained to represent the school in the community. Ambassadors will be recruited to reflect diverse segments of the school population including, but not limited to Spanish speaking and African immigrant populations. Ambassadors will post fliers at local businesses, churches, mosques and organizations to which they belong.</li> </ul>
	<p>TBCSC is committed to serving a high need, "at risk" student population. To support this commitment, each year TBCSC may determine set aside percentages for the following 3 target populations: (a) Students with Disabilities/Special Needs, (b) Multilingual Language Learners that require English as a New Language services, and (c) FRL students (those who qualify for federal free or reduced lunch program).</p> <p>The set asides underscore TBCSC's</p>	<p>To further support TBCSC's commitment to enrolling and retaining the aforementioned "at risk" subgroups TBCSC will employ the following strategies:</p> <ul style="list-style-type: none"> <li>• Present at and partner with Head Start/Pre Kindergarten programs that provide early intervention services;</li> <li>• Present at and partner with organizations that provide free development screenings to all CSD 7 families;</li> <li>• Target the five NYCHA public housing</li> </ul>

Students with Disabilities

commitment to serving these high need populations; the target percentages are designed to ensure TBCSC's compliance with New York State charter law by ensuring the TBCSC's student body includes percentages of these special student populations that are comparable to the percentages of these students enrolled in traditional public school in the Community School District (CSD 7) where TBCSC is located. On the lottery application, TBCSC will provide space for families to list information that will determine SWD, MLL and FRL eligibility/status. TBCSC has the authority to adjust these weights so that they best respond to CSD 7's demographic fluctuations.

complexes (84 buildings) in the Mott Haven community. This coverage will reach over 15,000 residents every year;

- Hold a series of Open Houses and school tours to introduce prospective families to the school, particularly outlining services offered to support students with special needs; and
- Create a Family Ambassador Team in which TBCSC families are trained to represent the school in the community. Ambassadors will be recruited to reflect diverse segments of the school population including, but not limited to Spanish speaking and African immigrant populations. Ambassadors will post fliers at local businesses, churches, mosques and organizations to which they belong.

## Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2018 19	Describe Retention Plans in 2019 20
Economically Disadvantaged	<p>(1) Returning students are automatically granted admission for the subsequent academic year.</p> <p>(2) Regularly scheduled meetings with community partnerships and families, supported school administration's ability to assess satisfaction and to gain insight on programming that could increase overall student achievement and social emotional development.</p> <p>(3) Providing to families financial support with uniforms, materials and other necessities. Family Liaison works directly with families to assess needs and to create an action plan based on the needs.</p>	<p>TBCSC will continue implementing it's current level of services, including wrap around services to families. The school will create additional partnerships with CBOs in efforts to increase opportunities to families.</p>
English Language Learners/Multilingual Learners	<p>(1) Returning students are automatically granted admission for the subsequent academic year.</p> <p>(2) Regularly scheduled meetings facilitated by ENL teachers with families, supported school administration's ability to assess satisfaction and to gain insight on programming that could increase overall student achievement and social emotional development.</p>	<p>TBCSC will continue implementing it's current level of services to support MLLs. The school also plans to provide more job embedded coaching opportunities to strengthen teachers ability to help MLLs access and comprehend (on par with Gen. Ed. students) grade level content.</p>
Students with Disabilities	<p>(1) Returning students are automatically granted admission for the subsequent academic year.</p> <p>(2) Hired 1 FTE Special Education Coordinator who has extensive background in teaching and learning, differentiation practices, and collaboration with the Committee for Special Education.</p> <p>(3) Ensured all related services providers were "trained" in the TBCSC way. Sped. Coordinator supervised hours and monitored overall student progress and progress toward the attainment of goals identified on each student's IEP.</p>	<p>TBCSC will continue implementing it's current level of services. The school's Special Education Coordinator will meet more frequently with groups of families in an effort to create a PLC amongst parents and to identify trends in needed supports.</p>



# Entry 11 Classroom Teacher and Administrator Attrition

Created: 07/11/2019 • Last updated: 07/31/2019

Report changes in teacher and administrator staffing.

## Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the tables titled 2018-2019 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing during the 2018-2019 school year. Please provide the full time equivalent (FTE) of staff on June 30, 2018; the FTE for any departed staff from July 1, 2018 through June 30, 2019; the FTE for added staff from July 1, 2018 through June 30, 2019; and the FTE of staff added in newly created positions from July 1, 2018 through June 30, 2019 using the tables provided.

### 1. Classroom Teacher Attrition Table

FTE Classroom Teachers on 6/30/18	FTE Classroom Teachers Departed 7/1/18 6/30/19	FTE Classroom Teachers Filling Vacant Positions 7/1/18 6/30/19	FTE Classroom Teachers Added in New Positions 7/1/18 6/30/19	FTE of Classroom Teachers on 6/30/19
28	9	10	0	29

### 2. Administrator Position Attrition Table

FTE Administrative Positions on 6/30/18	FTE Administrators Departed 7/1/18 6/30/19	FTE Administrators Filling Vacant Positions 7/1/18 6/30/19	FTE Administrators Added in New Positions 7/1/18 6/30/19	FTE Administrative Positions on 6/30/19
13	1	0	0	12

### 3. Tell your school's story

Charter schools may provide additional information in this section of the Annual Report about their respective teacher and administrator attrition rates as some teacher or administrator departures do not reflect advancement or movement within the charter school networks. Schools may provide additional detail to reflect a teacher's advancement up the ladder to a leadership position within the network or an administrator's movement to lead a new network charter school.

(No response)

4. Charter schools must ensure that all prospective employees receive clearance through [the NYSED Office of School Personnel Review and Accountability \(OSPRA\)](#) prior to employment. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

Have all employees have been cleared through the NYSED TEACH system?

Yes

5. For perspective or current employees whose clearance has been denied, have you terminated their employment and removed them from the TEACH system?

	Yes
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Thank you



# Entry 12 Uncertified Teachers

Created: 07/11/2019 • Last updated: 07/31/2019

## Instructions for Reporting Percent of Uncertified Teachers

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

FTE count of uncertified teachers on 6/30/18, and each uncertified teacher should be counted only once.

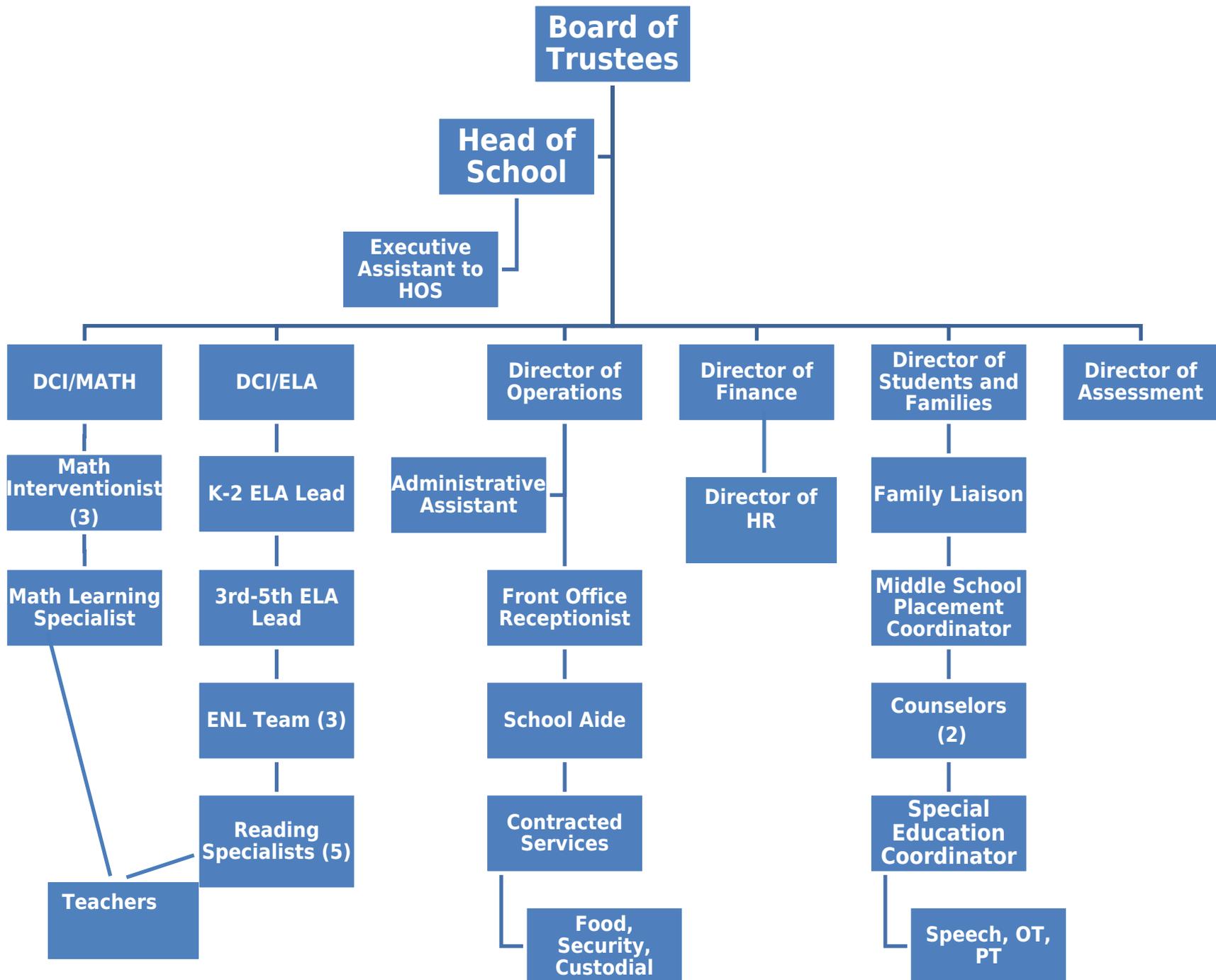
	FTE Count
1. Total FTE count of uncertified teachers (6 30 19)	6
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6 30 19)	6
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6 30 19)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6 30 19)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6 30 19)	0
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6 30 19)	0

**FTE Count of All Uncertified Teachers as of 6/30/19**                      6

**FTE Count of All Certified Teachers as of 6/30/19**                      23

**Thank you.**

**BRONX CHARTER SCHOOL FOR CHILDREN  
ORGANIZATION CHART 2018-2019**



## School Calendar 2019-2020

### Regular School Hours:

**Monday -Thursday 8:00am – 4:00pm**

**Fridays 8:00am – 2:00pm**

*Please refer to the calendar for any changes to this schedule.*

Date	Day	Description
August 26th, 2019	Monday	<ul style="list-style-type: none"> <li>First Day of School for ALL Scholars:               <ul style="list-style-type: none"> <li>Kindergarten scholars report at 9:00 am</li> <li>Grades 1-5 scholars report at 8:00 am</li> </ul> </li> <li>NOON Dismissal for ALL Scholars</li> <li>NO General Education Bus Service</li> <li>NO Special Education Bus Service</li> </ul>
August 27th – August 30th, 2019	Tuesday – Friday	<ul style="list-style-type: none"> <li>NOON Dismissal for ALL Scholars</li> <li>NO General Education Bus Service</li> <li>NO Special Education Bus Service</li> </ul>
September 2nd, 2019	Monday	Labor Day – School CLOSED
September 3rd – 6th, 2019	Tuesday - Friday	<ul style="list-style-type: none"> <li>NO General Education Bus Service</li> <li>Special Education Bus Service is Available</li> </ul>
September 9th, 2019	Monday	General Education Bus Service Begins
September 30th – October 1st, 2019	Monday – Tuesday	<ul style="list-style-type: none"> <li>Rosh Hashanah – School is OPEN</li> <li>NO General Education Bus Service</li> <li>Special Education Bus Service is Available</li> </ul>
October 9th, 2019	Wednesday	<ul style="list-style-type: none"> <li>Yom Kippur - School is OPEN</li> <li>NO General Education Bus Service</li> <li>Special Education Bus Service is Available</li> </ul>
October 14th, 2019	Monday	<ul style="list-style-type: none"> <li>Columbus Day</li> <li>School is NOT in session</li> <li>Parent/Teacher Conference Day (8:00 am – 6:00 pm)</li> </ul>
November 5th, 2019	Tuesday	<ul style="list-style-type: none"> <li>Election Day - School is OPEN</li> <li>Bus service is available</li> </ul>
November 11th, 2019	Monday	Veterans Day – School CLOSED
November 27th, 2019	Wednesday	NOON Dismissal for Scholars
November 28th – 29th, 2019	Thursday-Friday	Thanksgiving Recess – School CLOSED
December 20th, 2019	Friday	NOON Dismissal for Scholars
December 23rd, 2019	Monday – Friday	Winter Recess – School CLOSED
January 3rd, 2020		<i>School Resumes on Monday, January 6th, 2020</i>
January 20th, 2020	Monday	Martin Luther King Jr. Day – School CLOSED
February 14th, 2020	Friday	<ul style="list-style-type: none"> <li>School is NOT in session</li> <li>Parent/Teacher Conference Day (8:00 am – 6:00 pm)</li> </ul>
February 17th – 21st, 2020	Monday - Friday	Mid-Winter Recess – School CLOSED
April 9th, 2020	Thursday	<ul style="list-style-type: none"> <li>NO General Education Bus Service</li> <li>Special Education Bus Service is Available</li> </ul>
April 10th, 2020	Friday	Good Friday – School CLOSED
May 11th – May 15th, 2020	Monday - Friday	Spring Recess – School CLOSED
May 25th, 2020	Monday	Memorial Day – School CLOSED
June 22nd – June 26th, 2020	Monday - Friday	<ul style="list-style-type: none"> <li>NOON Dismissal for Scholars</li> <li>Bus Service is Available for Special and General Education</li> </ul> <p><b>June 26th is the LAST DAY of SCHOOL for Scholars</b></p>

## Calendario Escolar 2019-20

### Horario Regular de la Escuela:

**lunes - jueves 8:00am – 4:00pm**

**viernes 8:00am – 2:00pm**

*Vea el Calendario para cambios en el programa*

Fecha	Día	Descripción
26 de agosto de 2019	lunes	<ul style="list-style-type: none"> <li>Primer día TODOS los Estudiantes:               <ul style="list-style-type: none"> <li>Kindergarten estudiantes entran a las 9:00 am</li> <li>Grados 1-5 estudiantes entran a las 8:00 am</li> </ul> </li> <li>Salida al MEDIODIA para TODOS LOS ESTUDIANTES</li> <li>NO habrá servicio de Bus de Educación General</li> <li>NO habrá servicio de bus de Educación Especial</li> </ul>
27 –30 de agosto de 2019	martes – viernes	<ul style="list-style-type: none"> <li>Salida al MEDIODIA para TODOS LOS ESTUDIANTES</li> <li>NO habrá servicio de Bus de Educación General</li> <li>NO habrá servicio de bus de Educación Especial</li> </ul>
2 de septiembre de 2019	lunes	Día del Trabajo – Escuela CERRADA
3– 6 de septiembre de 2019	martes – martes	<ul style="list-style-type: none"> <li>NO habrá servicio de Bus de Educación General</li> <li>Servicio de bus de Educación Especial disponible</li> </ul>
9 de septiembre de 2019	lunes	Comienza servicio de Autobús de Educación General
30 septiembre– 1 octubre 2019	lunes – martes	<ul style="list-style-type: none"> <li>Rosh Hashanah – Escuela ABIERTA</li> <li>NO habrá servicio de Bus de Educación General</li> <li>Servicio de bus de Educación Especial disponible</li> </ul>
9 de octubre de 2019	miércoles	<ul style="list-style-type: none"> <li>Yom Kippur - Escuela ABIERTA</li> <li>NO habrá servicio de Bus de Educación General</li> <li>Servicio de bus de Educación Especial disponible</li> </ul>
14 de octubre de 2019	lunes	<ul style="list-style-type: none"> <li>Día de la Raza</li> <li>Escuela NO ESTA EN SESION</li> <li>Conferencias padres, madres/Maestro/a (8:00am – 6:00pm)</li> </ul>
5 de noviembre de 2019	martes	<ul style="list-style-type: none"> <li>Día de Elecciones-Escuela ABIERTA</li> <li>Servicio de Bus disponible</li> </ul>
11 de noviembre de 2019	lunes	Día del Veterano – Escuela CERRADA
27 de noviembre de 2019	miércoles	Salida al MEDIODIA para TODOS LOS ESTUDIANTES
28– 29 de noviembre de 2019	jueves – viernes	Receso Acción de Gracias – Escuela CERRADA
20 de diciembre de 2019	viernes	Salida al MEDIODIA para TODOS LOS ESTUDIANTES
23 de diciembre de 2019 – 3 de enero de 2020	lunes - viernes	Receso de Invierno – Escuela CERRADA <i>Escuela continua lunes, 6 de enero de 2020</i>
20 de enero de 2020	lunes	Día de Martin Luther King Jr.– Escuela CERRADA
14 de febrero de 2020	viernes	<ul style="list-style-type: none"> <li>Escuela NO ESTA EN SESION</li> <li>Conferencias padres, madres/Maestro/a (8:00am – 6:00pm)</li> </ul>
17– 21 de febrero de 2020	lunes – viernes	Receso Mediado de Invierno – Escuela CERRADA
9 de abril de 2020	jueves	<ul style="list-style-type: none"> <li>NO habrá servicio de Bus de Educación General</li> <li>NO habrá servicio de bus de Educación Especial</li> </ul>
10 de abril de 2020	viernes	Viernes Santo – Escuela CERRADA
11 - 15 de mayo de 2020	lunes - viernes	Receso de Primavera – Escuela CERRADA
25 de mayo de 2020	lunes	Día de la Recordación – Escuela CERRADA
22-26 de junio de 2020	lunes - viernes	Salida al MEDIODIA para TODOS LOS ESTUDIANTES

		<ul style="list-style-type: none"><li>• Habrá servicio de Bus de Educación Especial y General <b>26 de junio es el ÚLTIMO DÍA DE ESCUELA para los estudiantes</b></li></ul>
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