



Entry 1 School Information and Cover Page

Created: 07/26/2018 • Last updated: 08/01/2018

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer (**as of June 30, 2018**) or you may not be assigned the correct tasks.

a. SCHOOL NAME CHALLENGE PREP CS (NYC CHANCELLOR)

(Select name from the drop down menu)

b. CHARTER AUTHORIZER (As of June 30th, 2018) NYCDOE-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

c. DISTRICT / CSD OF LOCATION NYC CSD 27

d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	710 Hartman Lane Far Rockaway, NY 11691			

d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Dr. Les Mullings
Title	CEO
Emergency Phone Number (###-###-####)	

e. SCHOOL WEB ADDRESS (URL) challengeprepcharter.org & challengechartermiddleschool.org

f. DATE OF INITIAL CHARTER 02/2010

g. DATE FIRST OPENED FOR INSTRUCTION 08/2010

h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The mission of the Challenge Preparatory Charter School is to prepare students to excel academically and compete successfully for admission to high-performing public, private and parochial high schools in NYC. To accomplish its mission, Challenge Prep will offer a rigorous academic curriculum within a safe and supportive school environment. Challenge Prep will cultivate the intellectual, social, emotional and ethical development of its students and support them in achieving mastery of the 28 NYS Learning Standards and the Common Core Learning Standards.

h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief heading followed by a description of each Key Design Elements (KDE). KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	Challenge Prep employs a balance of teacher-centered and student-centered instruction, with both direct instruction and project-based instruction incorporating hands-on and student led activities and small student grouping and regrouping and, in the middle school, blended learning and flipped classroom instruction.
Variable 2	Challenge Prep has a school-wide data culture where student needs are identified based on analysis of student exam data and teacher-observations, to determine the appropriate balance between direct instruction and student-centered activities. The data culture supports differentiated instruction.
Variable 3	Challenge Prep differentiates instruction. Challenge Prep’s teachers—in coordination with administrators, parents and Special Education, ELL and counseling staff—assess each student’s instructional needs on a continual basis and administer appropriate instructional interventions at appropriate times.
Variable 4	Challenge Prep utilizes the workshop model to deliver balanced, Common Core State Standards (CCSS)-aligned curricula in all subjects in the elementary school. This model supports the School’s balanced educational approach and builds capacity in teachers to differentiate instruction in a classroom of heterogeneous learners. The model facilitates

	differentiated instruction at Challenge Prep.
Variable 5	In the middle school, Challenge Prep utilizes blended learning as the primary vehicle for delivering instruction in core content areas. Blended learning is a formal education program in which a student learns at least in part through online delivery of content and instruction with some element of student control over time, place, path or pace . While still attending a “brick-and-mortar” school structure, in this case Challenge Prep’s middle school, face-to-face classroom methods are combined with computer-mediated activities.
Variable 6	Challenge Preparatory Charter School (Challenge Prep) has an extended day (8AM-4:30 PM and extended year (190 days per year).
Variable 7	(No response)
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

i. TOTAL ENROLLMENT ON JUNE 30, 2018 792

j. GRADES SERVED IN SCHOOL YEAR 2017-18

Check all that apply

Grades Served	8
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k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION? No

l1. FACILITIES

Does the school maintain or operate multiple sites?

	Yes, 2 sites
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12. SCHOOL SITES

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site (K-5, 6-9, etc.)	Receives Rental Assistance	Rental Assistance for Which Grades (write N/A if applicable)
Site 1 (same as primary site)	710 Hartman Lane Far Rockaway, NY 11691	[REDACTED]	NYC CSD 27	K-5	No	N/A
Site 2	1526 Central Avenue Far Rockaway, NY 11691	[REDACTED]	NYC CSD 27	6-8	Yes	6-8
Site 3						

12a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Nicole Griffin	[REDACTED]	[REDACTED]	[REDACTED]
Operational Leader	Venessa T. Foster	[REDACTED]	[REDACTED]	[REDACTED]
Compliance Contact	Dr. Michael R. Estep	[REDACTED]	[REDACTED]	[REDACTED]
Complaint Contact	Dr. Les Mullings	[REDACTED]	[REDACTED]	[REDACTED]
DASA Coordinator	Nicole Griffin	[REDACTED]	[REDACTED]	[REDACTED]

13. Please provide the contact information for Site 2.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Mavgar Mondesir-Gordon			
Operational Leader	Venessa T. Foster			
Compliance Contact	Dr. Michael R. Estep			
Complaint Contact	Dr. Les Mullings			
DASA Coordinator	Mavgar Mondesir-Gordon			

m1. Are any sites in co-located space? If yes, please proceed to the next question. No

IF LOCATED IN PRIVATE SPACE IN NYC OR DISTRICTS OUTSIDE NYC

m3. Upload a current Certificate of Occupancy (COO) for each school site that is located in private space in NYC or located outside of NYC. Except for schools in district space (co-location space), school must provide a copy of the annual fire inspection report.

Site 1 Certificate of Occupancy (COO)

<https://nysed-cso-reports.fluidreview.com/resp/17886343/yFPTXS6fVy/>

Site 1 Fire Inspection Report

<https://nysed-cso-reports.fluidreview.com/resp/17886343/nBjtmqxAKU/>

Site 2 Certificate of Occupancy

<https://nysed-cso-reports.fluidreview.com/resp/17886343/v5TvJTPScU/>

Site 2 Fire Inspection Report

<https://nysed-cso-reports.fluidreview.com/resp/17886343/PdADm5zTLD/>

Site 3 Certificate of Occupancy

(No response)

Site 3 Fire Inspection Report

(No response)

n1. Were there any revisions to the school's charter during the 2017-18 school year? (Please include approved or pending material and non-material charter revisions).

No

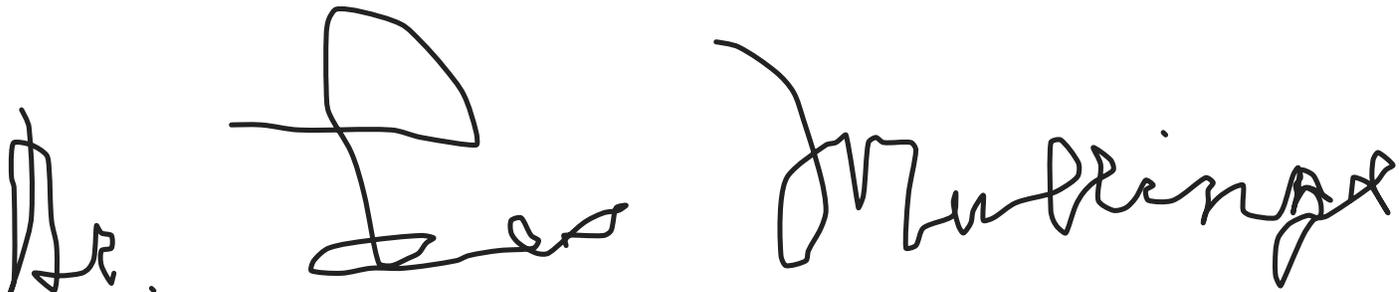
o. Name and Position of Individual(s) Who Completed this Annual Report.

Rev. Dr. Les Mullings, CEO/Nicole Griffin, K-5 Principal/Mavgar Mondesir-Gordon, 6-8 Principal, Donna Webster, Finance/Michael R. Estep, Senior Advisor/Melanie Joseph, Compliance Reporting Specialist

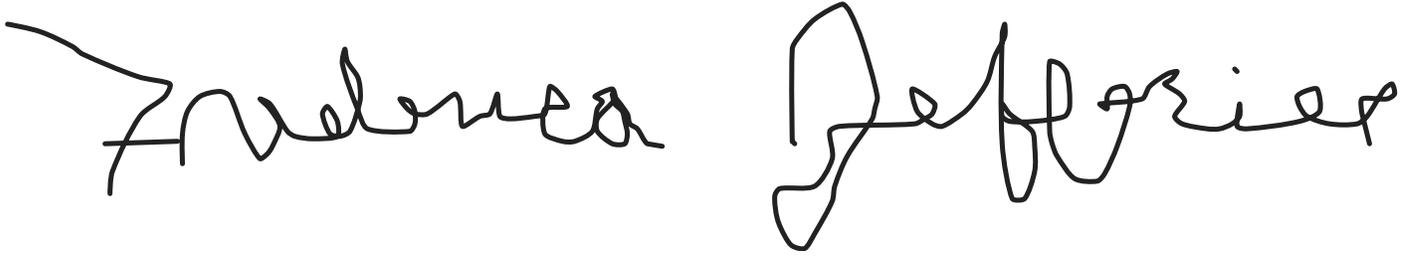
p. Our signatures (Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees

A handwritten signature in black ink, reading "Audrea Jefferson". The signature is written in a cursive style with a large initial "A" and "J".

Date

2018/08/01

Thank you.



FIRE DEPARTMENT

BUREAU OF FIRE PREVENTION
9 METROTECH CENTER 3RD FLOOR - BROOKLYN, N.Y. 11201-3857



1526 CENTRAL AVE LLC

15-26 CENTRAL AVE
QUEENS, NY 11691

BLDGS DEPT APPL. NO: 421174160

ACCOUNT NUMBER: 35298835

DATE OF APPROVAL: 12/15/15

DATE OF INSPECTION: 10/30/15

INSPECTOR NAME: A. ZINGER

PLAN NUMBER:

FLOOR(S) INSPECTED: FLS: C,1-3

PREMISES	BOROUGH
15-26 CENTRAL AVE	QUEENS

LETTER OF APPROVAL

THIS LETTER OF APPROVAL COVERS THE SYSTEM INDICATED BELOW. IT IS SUBJECT TO ADMINISTRATIVE REVIEW AND AUDIT.

APPROVAL OF THE SYSTEMS(S) IS GRANTED IN ACCORDANCE WITH:

SELF CERTIFICATION INSPECTION PROFESSIONAL CERTIFICATION

29 NYC Admin. Code § FC 104.2

GROUP E(EDU.,LO-RI,SPK)FAS*****

MAN / SSC / SPK / COC*****

CO DETECTION SYSTEM*****

CCA, FOREST HILLS/NY*****

Sincerely,

**Chief of Fire Prevention
City of New York**

FIRE DEPARTMENT, CITY OF NEW YORK - BUREAU OF FIRE PREVENTION



PERMIT IS NOT TRANSFERABLE
TO ANY OTHER PERSON, FIRM
OR CORPORATION AND MAY
BE REVOKED AT ANY
TIME BY THE FIRE COMMISSIONER

PERMIT SHALL BE
PROMINENTLY DISPLAYED
ALL TIMES ON PREMISES

FIRE DEPARTMENT, CITY OF NEW YORK

PERMIT

BUREAU OF FIRE PREVENTION

ACCOUNT NUMBER	TYPE	A.P.	D.O.	ADM. CO.	ISSUANCE DATE	PERMIT EXPIRES
04046256	10	P	13	E328	07/03/18	07/19

PREMISES ADDRESS	ACCOUNT NAME
1526 CENTRAL AVE 15-26 CENTRAL AVE QUEENS NY 11691	1526 CENTRAL AVE LLC.

ITEM CODE	DESCRIPTION	FLOOR NO.	FEE
616 00 15	AC/REFRIG>5HP AND/OR ROOF/CEIL		

received
7/20/19 *Kate*

PERMIT TYPE
1

- 1=REGULAR
- 2=SUPPLEMENTAL
- 3=DUPLICATE

1526 CENTRAL AVE LLC.
CHALLENGE CHARATER SCHOOL
1526 CENTRAL AVE
QUEENS NY 11691-4011

** NO FEE ** 0.00



2/YORKS 4-COMPS.EA.EUP.421177372.
2/JOHNSON-2COMP.EA.MITSUBISHI,
MITSUBISHI-2COMP.RF. MTD.

BY ORDER OF THE COMMISSIONER

DEPARTMENT OF BUILDINGS

BOROUGH OF Queens, THE CITY OF NEW YORK

Date 12/27/65

No. Q

CERTIFICATE OF OCCUPANCY

NO CHANGES OF USE OR OCCUPANCY NOT CONSISTENT WITH THIS CERTIFICATE SHALL BE MADE UNLESS FIRST APPROVED BY THE BOROUGH SUPERINTENDENT

This certificate supersedes C. O. No. Q162458T

THIS CERTIFIES that the ~~new~~-altered-~~existing~~ building—premises located at 15-26 Far Rockaway Blvd. Block 15537 Lot 137

That the zoning lot and premises above referred to are situated, bounded and described as follows:

BEGINNING at a point on the West side of Far Rockaway Blvd.
 distant 225 feet South from the corner formed by the intersection of
Bayport Place and Far Rockaway Blvd.
 running thence S. 227.17 feet; thence S. 50.75 feet;
 thence S. 253.20 feet; thence N. 50 feet;
 running thence _____ feet; thence _____ feet;

to the point or place of beginning, conforms substantially to the approved plans and specifications, and to the requirements of the Building Code, the Zoning Resolution and all other laws and ordinances, and of the rules of the Board of Standards and Appeals, applicable to a building of its class and kind at the time the permit was issued; and

CERTIFIES FURTHER that, any provisions of Section 646e of the New York Charter have been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent.

~~Alt.~~ Alt. No.— Alt. #2635/41 Construction classification— Non-Fireproof & Fire
 Occupancy classification— Public . Height 3 stories. feet.
 Date of completion— 12/7/65 . Located in Ch-2 Zoning District.
 at time of issuance of permit.

This certificate is issued subject to the limitations hereinafter specified and to the following resolutions of the Board of Standards and Appeals:
 and The City Planning Commission: (Calendar numbers to be inserted here)

PERMISSIBLE USE AND OCCUPANCY

Off-Street Parking Spaces _____
 Off-Street Loading Berths _____

STORY	LIVE LOADS Lbs. per Sq. Ft.	PERSONS ACCOMMODATED	USE
cellar	on gr.	74	Boiler room, mechanical equip., toilet, kitchen & lounge.
1	100	220	Sanctuary.
1 - rear	slab on gr.	300	Meeting Room.
2	60	100	Classrooms.
3	100	240	Community facilities, kitchen.

[Signature]
 Borough Superintendent



Certificate of Occupancy

CO Number: 420316358F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. This document or a copy shall be available for inspection at the building at all reasonable times.

A.	Borough: Queens	Block Number: 15737	Certificate Type: Final
	Address: 710 HARTMAN LANE	Lot Number(s): 1	Effective Date: 02/15/2012
	Building Identification Number (BIN): 4300731	Building Type: Altered	
This building is subject to this Building Code: 2008 Code			
<i>For zoning lot metes & bounds, please see BISWeb.</i>			
B.	Construction classification: 1	(Prior to 1968 Code designation)	
	Building Occupancy Group classification: E	(2008 Code)	
	Multiple Dwelling Law Classification: None		
	No. of stories: 2	Height in feet: 28	No. of dwelling units: 0
C.	Fire Protection Equipment: Standpipe system, Fire alarm system, Sprinkler system, Fire Suppression system		
D.	Type and number of open spaces: None associated with this filing.		
E.	This Certificate is issued with the following legal limitations: None		
Borough Comments: None			

Borough Commissioner

Commissioner



Entry 2 NYS School Report Card Link

Last updated: 07/26/2018

CHALLENGE PREP CS (NYC CHANCELLOR)

1. CHARTER AUTHORIZER (As of June 30th, 2018) NYCDOE-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

2. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<https://data.nysed.gov/reportcard.php?instid=800000067496&year=2017&createreport=1&allchecked=1&enrollment=1&avgclasssize=1&freelunch=1&attendance=1&suspensions=1&teacherqual=1&teacherturnover=1&staffcounts=1&hsnoncompleters=1&38ELA=1&38MATH=1&48SCI=1&lep=1&naep=1&nyseslat=1&elemELA=1&elemMATH=1&elemSci=1&unweighted=1>



Entry 4 Expenditures per Child

Created: 07/26/2018 • Last updated: 07/30/2018

CHALLENGE PREP CS (NYC CHANCELLOR)Section Heading

Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2017-18 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: *The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:* <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	13975169
Line 2: Year End FTE student enrollment	763
Line 3: Divide Line 1 by Line 2	18307

2. Administrative Expenditures per Child

To calculate '**Administrative Expenditures per Child**' To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2017-18 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

Notes:

The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:

<http://www.p12.nysed.gov/psc/AuditGuide.html>.

Employee benefit costs or expenditures should not be reported in the above calculations.

Line 1: Relevant Personnel Services Cost (Row)	1314519
Line 2: Management and General Cost (Column)	1164655
Line 3: Sum of Line 1 and Line 2	2479174
Line 5: Divide Line 3 by the Year End FTE student enrollment	3248

Thank you.

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the -
Board of Regents -

2018-19 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing RED triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at https://stateaid.nysed.gov/charter/ . Rows may be inserted in the worksheet to accommodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Challenge Preparatory Charter School

PROJECTED BUDGET FOR 2018-2019

July 1, 2018 to June 30, 2019

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	13,499,763	1,801,906	28,964	-	-	15,330,634
Total Expenses	9,876,986	2,158,335	16,483	91,801	2,262,354	14,405,960
Net Income	3,622,777	(356,429)	12,481	(91,801)	(2,262,354)	924,674
Actual Student Enrollment	763	114				763
Total Paid Student Enrollment						-

PROGRAM SERVICES

SUPPORT SERVICES

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
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REVENUE

REVENUES FROM STATE SOURCES

Per Pupil Revenue	CY Per Pupil Rate
District of Location	\$15,308.00
School District 2 (Enter Name)	
School District 3 (Enter Name)	
School District 4 (Enter Name)	
School District 5 (Enter Name)	

11,686,020					11,686,020
					-
					-
					-
					-
11,686,020					11,686,020

Special Education Revenue

	1,302,507				1,302,507
--	-----------	--	--	--	-----------

Grants

Stimulus

					-
--	--	--	--	--	---

Other

344,290					344,290
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Other State Revenue

903,362	91,249				994,611
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TOTAL REVENUE FROM STATE SOURCES

12,933,672	1,393,755				14,327,428
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REVENUE FROM FEDERAL FUNDING

IDEA Special Needs

	69,985				69,985
--	--------	--	--	--	--------

Title I

	185,023	18,689			203,712
--	---------	--------	--	--	---------

Title Funding - Other

	101,725	10,275			112,000
--	---------	--------	--	--	---------

School Food Service (Free Lunch)

					-
--	--	--	--	--	---

Grants

Charter School Program (CSP) Planning & Implementation

					-
--	--	--	--	--	---

Other

					-
--	--	--	--	--	---

Other Federal Revenue

					-
--	--	--	--	--	---

TOTAL REVENUE FROM FEDERAL SOURCES

	356,733	28,964			385,697
--	---------	--------	--	--	---------

LOCAL and OTHER REVENUE

Contributions and Donations, Fundraising

					-
--	--	--	--	--	---

Erate Reimbursement

57,055					57,055
--------	--	--	--	--	--------

Interest Income, Earnings on Investments,

					-
--	--	--	--	--	---

NYC-DYCD (Department of Youth and Community Developmt.)

					-
--	--	--	--	--	---

Food Service (Income from meals)

					-
--	--	--	--	--	---

Text Book

54,908	5,546				60,454
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Other Local Revenue

454,128	45,872				500,000
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TOTAL REVENUE FROM LOCAL and OTHER SOURCES

566,091	51,418				617,509
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TOTAL REVENUE

13,499,763	1,801,906	28,964			15,330,634
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EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS

	No. of Positions
Executive Management	1.00
Instructional Management	4.00

174,382	21,798		4,360	17,438	217,978
431,679	53,960		10,792	43,168	539,599

Challenge Preparatory Charter School

PROJECTED BUDGET FOR 2018-2019

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Total Paid Student Enrollment						-

PROGRAM SERVICES

SUPPORT SERVICES

		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Deans, Directors & Coordinators	10.00	659,335	82,417	16,483	65,934		824,169
CFO / Director of Finance							-
Operation / Business Manager	1.00					65,000	65,000
Administrative Staff	10.00					556,718	556,718
TOTAL ADMINISTRATIVE STAFF	26	1,265,397	158,175	16,483	81,085	682,324	2,203,464
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	32.00	1,907,954	257,339				2,165,293
Teachers - SPED	7.00	51,628	464,649				516,277
Substitute Teachers							-
Teaching Assistants	26.00	894,157	120,601				1,014,758
Specialty Teachers	9.00	561,101	75,679				636,780
Aides	7.00	219,491	29,604				249,095
Therapists & Counselors	5.00	330,894	44,630				375,524
Other							-
TOTAL INSTRUCTIONAL	86	3,965,224	992,502				4,957,727
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	-						-
Librarian	-						-
Custodian	5.00					271,951	271,951
Security	-						-
Other	-						-
TOTAL NON-INSTRUCTIONAL	5					271,951	271,951
SUBTOTAL PERSONNEL SERVICE COSTS	117	5,230,621	1,150,677	16,483	81,085	954,275	7,433,141
PAYROLL TAXES AND BENEFITS							
Payroll Taxes		380,483	92,006		-	96,145	568,635
Fringe / Employee Benefits		573,255	138,621			144,858	856,735
Retirement / Pension		95,894	23,189			24,232	143,315
TOTAL PAYROLL TAXES AND BENEFITS		1,049,632	253,816			265,235	1,568,684
TOTAL PERSONNEL SERVICE COSTS		6,280,254	1,404,493	16,483	81,085	1,219,510	9,001,825
CONTRACTED SERVICES							
Accounting / Audit		-	-	-	-	26,008	26,008
Legal		-	-	-	-	24,506	24,506
Management Company Fee		-	-	-	-	-	-
Nurse Services		-	-	-	-	-	-
Food Service / School Lunch		-	-	-	-	-	-
Payroll Services		-	-	-	-	174,252	174,252
Special Ed Services		-	-	-	-	-	-
Titlement Services (i.e. Title I)		-	-	-	-	-	-

Challenge Preparatory Charter School

PROJECTED BUDGET FOR 2018-2019

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Total Paid Student Enrollment						-

PROGRAM SERVICES

SUPPORT SERVICES

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Other Purchased / Professional / Consulting	355,185	60,367	-	-	169,682	585,235
TOTAL CONTRACTED SERVICES	355,185	60,367			394,448	810,001

SCHOOL OPERATIONS

Board Expenses						-
Classroom / Teaching Supplies & Materials	151,116	22,244				173,360
Special Ed Supplies & Materials						-
Textbooks / Workbooks	54,908	5,546				60,454
Supplies & Materials other	88,751	11,970	-	-	-	100,721
Equipment / Furniture						-
Telephone	22,191	2,774		555	2,219	27,738
Technology	96,426	16,570	-	1,583	15,407	129,986
Student Testing & Assessment	10,905	1,471				12,376
Field Trips	18,317	2,471				20,787
Transportation (student)	1,718	232				1,950
Student Services - other	108,099	14,580	-	-	-	122,679
Office Expense	80,465	19,457	-	290	20,043	120,255
Staff Development	71,132	9,594			6,861	87,587
Staff Recruitment	31,906	4,303				36,210
Student Recruitment / Marketing	50,350	6,791				57,141
School Meals / Lunch						-
Travel (Staff)	-	-	-	-	3,206	3,206
Fundraising	-	-	-	-	-	-
Other	6,330	854	-	-	97	7,280
TOTAL SCHOOL OPERATIONS	792,612	118,857		2,428	47,833	961,730

FACILITY OPERATION & MAINTENANCE

Insurance	65,556	15,852	-	236	16,329	97,973
Janitorial	45,983	11,119		166	11,454	68,721
Building and Land Rent / Lease	1,743,007	421,484	-	6,284	434,164	2,604,939
Repairs & Maintenance	124,130	30,016	-	448	30,919	185,513
Equipment / Furniture	16,728	4,045	-	60	13,390	34,224
Security	209,167	50,580	-	754	52,101	312,603
Utilities	93,964	22,722	-	339	23,405	140,431
TOTAL FACILITY OPERATION & MAINTENANCE	2,298,535	555,818		8,287	581,763	3,444,404

DEPRECIATION & AMORTIZATION

	150,400	18,800	-	-	18,800	188,000
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DISSOLUTION ESCROW & RESERVES / CONTINGENCY

						-
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TOTAL EXPENSES

	9,876,986	2,158,335	16,483	91,801	2,262,354	14,405,960
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NET INCOME

	3,622,777	(356,429)	12,481	(91,801)	(2,262,354)	924,674
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ENROLLMENT - *School Districts Are Linked To Above Entries*

	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
District of Location	649	114	763

Challenge Preparatory Charter School

PROJECTED BUDGET FOR 2018-2019

July 1, 2018 to June 30, 2019

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	13,499,763	1,801,906	28,964	-	-	15,330,634
Total Expenses	9,876,986	2,158,335	16,483	91,801	2,262,354	14,405,960
Net Income	3,622,777	(356,429)	12,481	(91,801)	(2,262,354)	924,674
Actual Student Enrollment	763	114				763
Total Paid Student Enrollment						-

PROGRAM SERVICES

SUPPORT SERVICES

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
School District 2 (Enter Name)			-			
School District 3 (Enter Name)			-			
School District 4 (Enter Name)			-			
School District 5 (Enter Name)			-			
TOTAL ENROLLMENT	649	114	763			
REVENUE PER PUPIL	20,801	15,806	38			
EXPENSES PER PUPIL	15,219	18,933	22			

**Disclosure of Financial Interest by a Current or Proposed Charter School
Education Corporation Trustee**

Trustee Name: Federica Jefferies

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name): Challenge Preparatory Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Board Chair, Academic Committee, Executive Committee

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No
 If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No
 If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

NONE			
------	--	--	--

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				

Andrew James Equine
 Signature

July 25, 2018

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Tele

Business Add

E-mail Address

Home Telepho

Home Address



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name: Andrew Barnes III

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name): Challenge Preparatory Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Board Vice Chair, Finance Committee, Executive Committee

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

NONE			
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				

Andrew Barnes

07/20/2018

Signature

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

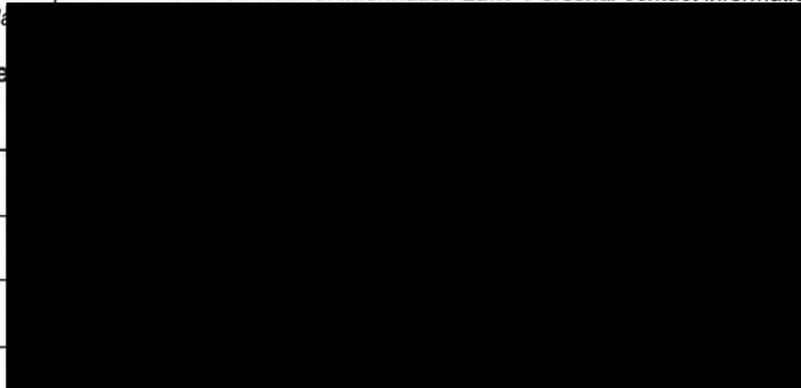
Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Ben Waxman

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Challenge Preparatory Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Board Secretary, Executive Committee member, Chair Academic Accountability Committee

2. Is the trustee an employee of any school operated by the Education Corporation?
 ___ **Yes** ___ **X** ___ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 ___ **Yes** ___ **X** ___ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
NONE			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				



July 26, 2018

Signature

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

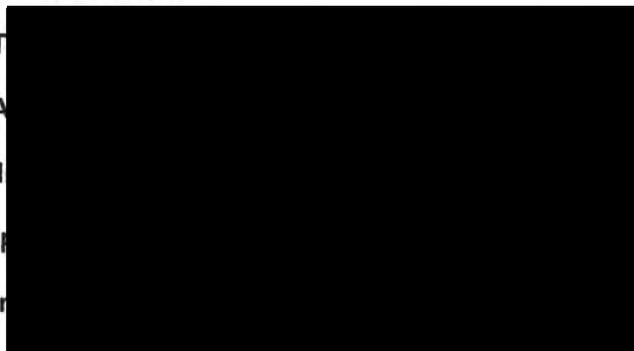
Business T

Business A

E-mail Add

Home Telep

Home Addr



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name: Jeremiah C. Gaffney

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name): Challenge Preparatory Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Board Treasurer, Finance Committee, Executive Committee

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

NONE			
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				

Jenemiah C. Haffney

July 19, 2018

Signature

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Karen McFarlane

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Challenge Preparatory Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Academic Committee

Is the trustee an employee of any school operated by the Education Corporation?
 ___ Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

2. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

___ Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
NONE			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				

Karen K. McFarlane

July 23, 2018

Signature

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

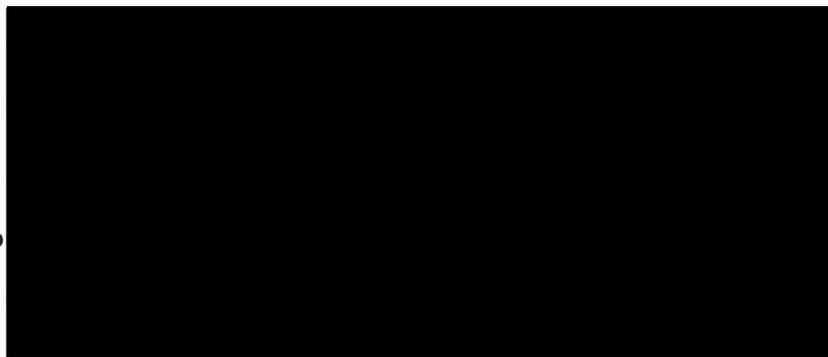
Business Tele

Business Add

E-mail Address

Home Telepho

Home Address



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Gertrudis Hernandez

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Challenge Preparatory Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Regular Member/Academic Accountability Committee

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
NONE			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				


 Signature

July 19, 2018
 Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

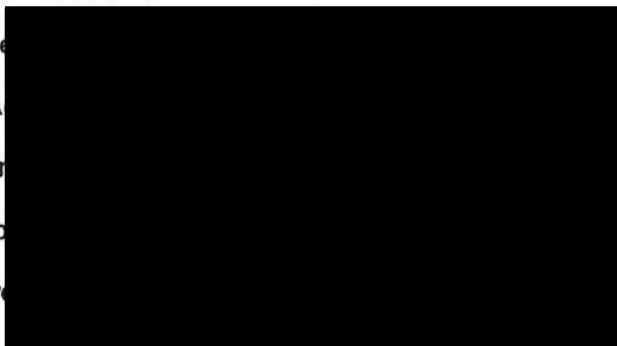
Business Telephone

Business Address

E-mail Address

Home Telephone

Home Address



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Lana Small

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Challenge Preparatory Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Parent Trustee, Academic Accountability Committee

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
NONE			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				

Lana D. Small

July 30, 2018

Signature

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone

Business Address

E-mail Address

Home Telephone

Home Address





Entry 8 BOT Table

Created: 07/30/2018 • Last updated: 08/01/2018

1. Current Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2017-18
1	Federica Jefferies [Redacted]	Chair	Executive, Finance	Yes	3	07/01/2018	06/30/2020	9
2	Andrew L. Barnes III [Redacted]	Vice Chair	Executive, Finance	Yes	3	07/01/2016	06/30/2019	6
3	Ben Waxman [Redacted]	Secretary	Executive, Academic Accountability	Yes	5	07/01/2018	06/30/2019	10
4	Jeremiah C. Gaffney [Redacted]	Treasurer	Executive, Finance	Yes	3	07/01/2017	06/30/2020	9
5	Karon McFarlane [Redacted]	Trustee/Member	Academic Accountability	Yes	3	07/01/2018	06/30/2020	8
6	Gertrudis Hernandez [Redacted]	Trustee/Member	Academic Accountability	Yes	2	07/01/2016	06/30/2019	7

7	Lana P. Small [REDACTED]	Parent Rep	Academic Accountability	Yes	2	07/01/2017	06/30/2018	8
8								
9								

1a. Are there more than 9 members of the Board of Trustees? No

2. Total number of members on June 30, 2018 7

3. Total number of members joining the Board during the 2017-18 school year 0

4. Total number of members departing the Board during the 2017-18 school year 0

5. Number of voting members in 2017-18, as set by the by-laws, resolution or minutes 5-11

6. Number of Board meetings conducted during the 2017-18 School Year 10

7. Number of Board meetings scheduled for the coming 2018-19 school year 10

Thank you.



Entry 9 - Board Meeting Minutes

Last updated: 08/01/2018

[Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2017--June 2018, which should match the number of meetings held during the 2017-18 school year.

CHALLENGE PREP CS (NYC CHANCELLOR)

Are all monthly BOT meeting minutes posted, which should match the number of meetings held during 2017-18 school year, on the charter school's website?

Yes

the charter school's website.

A. Provide if posted on the charter school's website a URL link to the Monthly Board Meeting Minutes, which should match the number of meetings held during the 2017-18 school year.

<https://challengeprepcharter.org/charter-annual-reports-audits-minutes>



Entry 10 Enrollment and Retention of Special Populations

Created: 07/27/2018 • Last updated: 08/01/2018

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2017-18 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2018-19.

CHALLENGE PREP CS (NYC CHANCELLOR)Section Heading

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2017-18	Describe Recruitment Plans in 2018-19)
Economically Disadvantaged	<p>To ensure we meet our target of enrolling students that are economically disadvantaged, Challenge Charter Schools did the following:</p> <ul style="list-style-type: none"> • Visited feeder schools in Far Rockaway and daycare centers • Conducted Family Nights throughout the Spring of 2017. Parents were able to meet the Principal and hear about our school’s academic program • Our recruitment team attended community events to market to economically disadvantaged students • Challenge Prep advertised in free local publications such as the Brooklyn Family and The Wave • We conducted school tours throughout the Spring semester 	<p>To ensure we meet our target of enrolling students that are economically disadvantaged, Challenge Charter Schools do be doing the following:</p> <ul style="list-style-type: none"> • Visit feeder schools in Far Rockaway and daycare centers • Conduct Family Nights throughout the school year of 2018-19. Parents will be able to meet the Principal and hear about our school’s academic program • Our recruitment team will attend community events to market to economically disadvantaged students • Challenge Prep will advertise in free local publications such as the Queens Family and The Wave. • We will conduct school tours throughout the school year
	<p>To ensure we meet our target of enrolling students that are English Language Learners, Challenge Charter Schools did the following:</p> <ul style="list-style-type: none"> • Visited feeder schools in Far Rockaway and daycare centers • Conducted Family Nights throughout the 	<p>To ensure we meet our target of enrolling students that are English Language Learners, Challenge Charter Schools will continue the following efforts:</p> <ul style="list-style-type: none"> • Visit feeder schools in Far Rockaway and daycare centers • Conduct Family Nights throughout the

English Language Learners	<p>Spring of 2018. Parents were able to meet the Principal and hear about our schools academic program. A Spanish Language Translator was present at every event to support ELL families as needed</p> <ul style="list-style-type: none"> • Our recruitment team attended community events geared toward market to ELL students • Challenge Prep advertised in local publications in Spanish • We conducted school tours throughout the Spring semester. A Spanish Language Translator was present. 	<p>Spring of 2019. Parents were able to meet the Principal and hear about our schools academic program. A Spanish Language Translator will be present at every event to support ELL families as needed</p> <ul style="list-style-type: none"> • Our recruitment team will attend community events geared toward market to ELL students. • Challenge Prep will advertise in local publications in Spanish • We will conduct school tours throughout the Spring semester. A Spanish Language Translator will be present.
Students with Disabilities	<p>To ensure we met our target of enrolling Students with Disabilities, Challenge Charter Schools did the following:</p> <ul style="list-style-type: none"> • Visited feeder schools in Far Rockaway and daycare centers • Conducted Family Nights throughout the Spring of 2018. Parents were able to meet the Principal and hear about our school’s academic program • Our recruitment team attended community events to market to Students with Disabilities • Challenge Prep advertised in free local publications such as the Queens Family and The Wave. 	<p>To ensure we met our target of enrolling Students with Disabilities, Challenge Charter Schools we will continue the following:</p> <ul style="list-style-type: none"> • Visit feeder schools in Far Rockaway and daycare centers • Conduct Family Nights throughout the Spring of 2019. Parents were able to meet the Principal and hear about our school’s academic program • Our recruitment team will attend community events to market to Students with Disabilities • Challenge Prep will advertise in free local publications such as the Queens Family and The Wave.

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2017-18	Describe Retention Plans in 2018-19)
Economically Disadvantaged	<p>To ensure we retain economically disadvantaged students during the 2017-2018 school year, Challenge Prep did the following:</p> <ul style="list-style-type: none"> • Conducted Back To School Family Nights to welcome families to our school and make them aware of all programs designed to foster students’ academic and social success • CPCS had employed a full a full time Social Worker and Guidance Counselor who provided counseling support to students and families where personal and family issues may impact student achievement • CPCS employed a Teacher Assistant in every 	<p>To ensure we retain economically disadvantaged students during the 2018-2019 school year, Challenge Prep will continue the following:</p> <ul style="list-style-type: none"> • Conduct Back To School Family Nights to welcome families to our school and make them aware of all programs designed to foster students’ academic and social success • CPCS continue employment of a full time Social Worker and Guidance Counselor who provided counseling support to students and families where personal and family issues may impact student achievement • CPCS continue employment a Teacher

	<p>classroom to support instruction</p> <ul style="list-style-type: none"> • Worked with families to ensure applying for Free and Reduced breakfast/lunch is seamless. 	<p>Assistant in every classroom to support instruction</p> <ul style="list-style-type: none"> • Work with families to ensure applying for Free and Reduced breakfast/lunch is seamless.
English Language Learners	<p>To ensure we retain ELL students during the 2017-2018 school year, Challenge Prep did the following:</p> <ul style="list-style-type: none"> • Conducted Back To School Family Nights to welcome families to our school and make them aware of all programs designed to foster students' academic and social success • Employed a full a time Social Worker and Guidance Counselor who provide counseling support to students and families where personal and family issues may impact student achievement • Employed a Teacher Assistant in every classroom to support instruction • Employed a Full Time ESL Teacher • Evaluated student's level of English Language proficiency so that our instruction meets students where they are academically • Supported each ELL student's language acquisition by focusing on building their academic vocabulary and providing meaningful opportunities for ELL students to communicate with their peers and larger school community. 	<p>To ensure we retain ELL students during the 2018-2019 school year, Challenge Prep will continue the following:</p> <ul style="list-style-type: none"> • Conduct Back To School Family Nights to welcome families to our school and make them aware of all programs designed to foster students' academic and social success • Employe a full a time Social Worker and Guidance Counselor who provide counseling support to students and families where personal and family issues may impact student achievement • Employe a Teacher Assistant in every classroom to support instruction • Employe a Full Time ESL Teacher • Evaluate student's level of English Language proficiency so that our instruction meets students where they are academically • Support each ELL student's language acquisition by focusing on building their academic vocabulary and providing meaningful opportunities for ELL students to communicate with their peers and larger school community.
Students with Disabilities	<p>To ensure we retained Students with Disabilities during the 2017-2018 school year, Challenge Prep will:</p> <ul style="list-style-type: none"> • Challenge Prep provided instruction to special education students in the most inclusive environment possible, subject in all instances to the requirements and restrictions included in each student's IEP. • The School provided support services to students to ensure that Individual Education Plan (IEP) mandates and measurable goals are met and does not place a student in a learning environment that is inconsistent with the IEP. • Challenge Prep's special education program, which includes an ICT classroom at every grade level, made it an attractive option for families. 	<p>To ensure we retain Students with Disabilities during the 2018-2019 school year, Challenge Prep will continue the following:</p> <ul style="list-style-type: none"> • Challenge Prep will provide instruction to special education students in the most inclusive environment possible, subject in all instances to the requirements and restrictions included in each student's IEP. • The School will provide support services to students to ensure that Individual Education Plan (IEP) mandates and measurable goals are met and does not place a student in a learning environment that is inconsistent with the IEP. • Challenge Prep's special education program, which includes an ICT classroom at every grade level, make it an attractive option for families.



Entry 11 Classroom Teacher and Administrator Attrition

Created: 07/27/2018 • Last updated: 08/01/2018

Report changes in teacher and administrator staffing.

Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the tables titled 2017-2018 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing during the 2017-2018 school year. Please provide the full time equivalent (FTE) of staff on June 30, 2017; the FTE for any departed staff from July 1, 2017 through June 30, 2018; the FTE for added staff from July 1, 2017 through June 30, 2018; and the FTE of staff added in newly created positions from July 1, 2017 through June 30, 2018 using the tables provided.

1. Classroom Teacher Attrition Table

FTE Classroom Teachers on 6/30/17	FTE Classroom Teachers Departed 7/1/17 - 6/30/18	FTE Classroom Teachers Filling Vacant Positions 7/1/17 - 6/30/18	FTE Classroom Teachers Added in New Positions 7/1/17 - 6/30/18	FTE of Classroom Teachers on 6/30/18
49	9	13	1	46

2. Administrator Position Attrition Table

FTE Administrative Positions on 6/30/17	FTE Administrators Departed 7/1/17 - 6/30/18	FTE Administrators Filling Vacant Positions 7/1/17 - 6/30/18	FTE Administrators Added in New Positions 7/1/17 - 6/30/18	FTE Administrative Positions on 6/30/18
6	1	1	0	6

3. Tell your school's story

Charter schools may provide additional information in this section of the Annual Report about their respective teacher and administrator attrition rates as some teacher or administrator departures do not reflect advancement or movement within the charter school networks. Schools may provide additional detail to reflect a teacher's advancement up the ladder to a leadership position within the network or an administrator's movement to lead a new network charter school.

Challenge like other charter schools has experienced more teachers departing to return or to be employed by NYCDOE since the hiring portal at DOE opened up a couple of years ago. The shortage of speciality teachers in NYC continues to be an issue i.e. Spanish, 6-8 technology teachers, consumer science, etc. causes teachers to be in high demand resulting in fewer teachers being available.

Challenge has worked hard to promote from within when leadership positions open in our own school.

4. Charter schools must ensure that all prospective employees receive clearance through [the NYSED Office of School Personnel Review and Accountability \(OSPRA\)](#) prior to employment. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

Have all employees have been cleared through the NYSED TEACH system?

Yes

5. For perspective or current employees whose clearance has been denied, have you terminated their employment and removed them from the TEACH system?

	Yes
--	-----

Thank you



Entry 12 Uncertified Teachers

Last updated: 08/01/2018

**FTE Count of All Teachers 46
(Certified and Uncertified) as of
6/30/18**

**FTE Count of All Certified 43
Teachers as of 6/30/18**

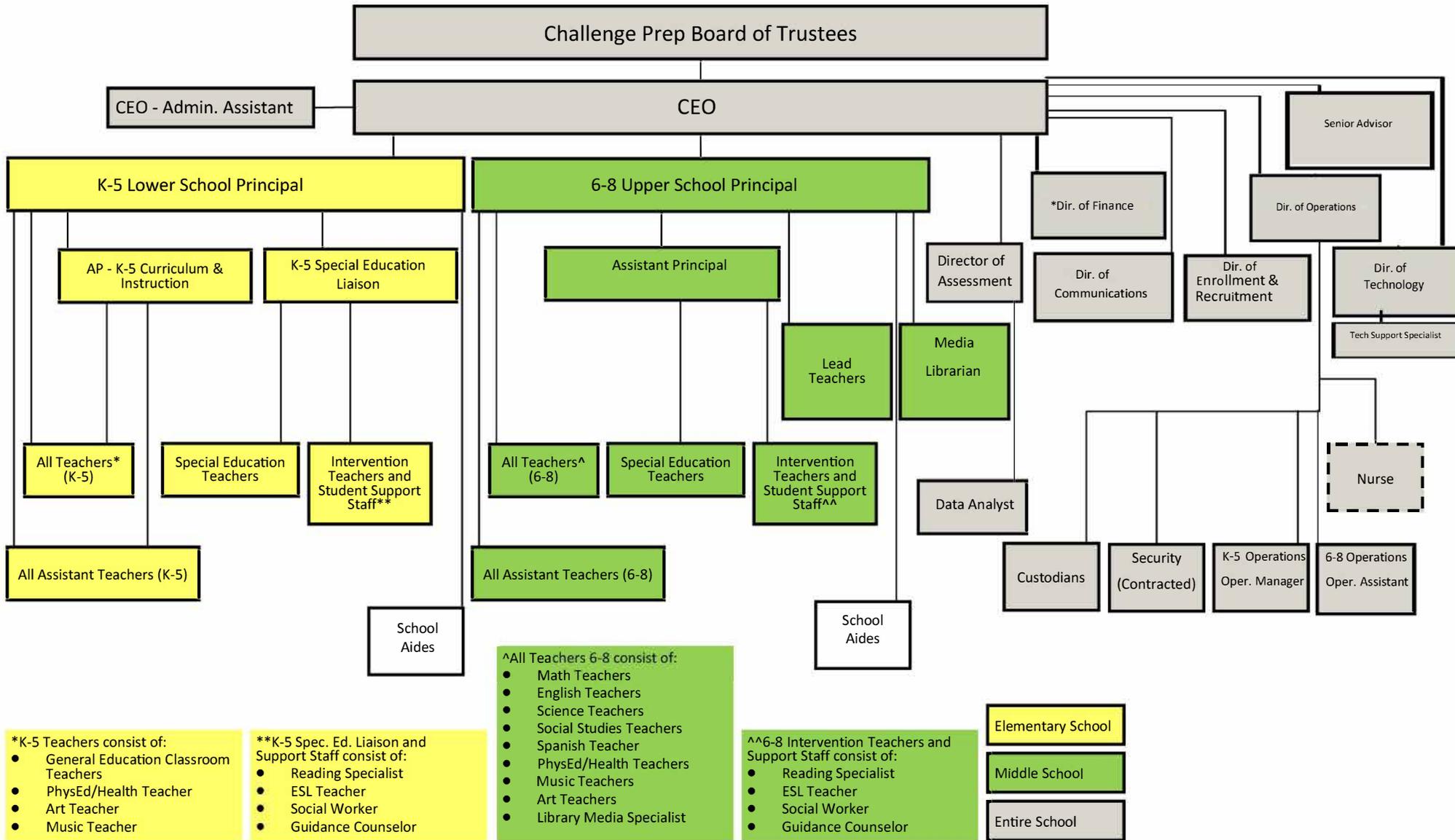
Instructions for Reporting Percent of Uncertified Teachers

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

FTE count of uncertified teachers on 6/30/18, and each uncertified teacher should be counted only once.

	FTE Count
1. Total FTE count of uncertified teachers (6-30-18)	3
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6-30-18)	
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-18)	
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-18)	
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-18)	3
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-18)	

Thank you.



* Senior Advisor/CSBM

2017-18 Edition



CHALLENGE PREPARATORY CHARTER SCHOOL K-5



ATTENDANCE CALENDAR 2018-2019

2018 2019 IMPORTANT DATES

AUGUST 5 School Days						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	24 [^]	24	25
26	27 [^]	28 [^]	29 [^]	30 [^]	31 [^]	

JANUARY 21 School Days						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SEPTEMBER 17 School Days						
S	M	T	W	T	F	S
						1
2	3	4 [^]	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	26	26	27	28	29

FEBRUARY 14 School Days						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

OCTOBER 22 School Days						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

MARCH 21 School Days						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

NOVEMBER 18 School Days						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

APRIL 16 School Days						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

DECEMBER 15 School Days						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
31	31					

MAY 22 School Days						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE 16 School Days						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

16 Days

- [^] No OPT School Bus Service
- school closed
- half day dismissal at 11:30
- NYS exam days
- Last Day of School 1/2 Day Dismissal

Total Number of Days= 190

Important Dates for Parents & Guardians

2018	
August 27th - FIRST DAY OF SCHOOL	First day of school
August 27th - September 4th NO OPT BUS	No OPT bus
September 3rd - SCHOOL CLOSED	Labor Day
September 5th - FIRST DAY OF OPT BUS	First day of OPT bus service
September 10th & 11th - SCHOOL CLOSED	Rosh Hashanah
September 19th - SCHOOL CLOSED	Yom Kippur
October 3rd - HALF DAY	School half day @ 11:30am & Staff PD Day
October 8th - SCHOOL CLOSED	Columbus Day
November 6th - SCHOOL CLOSED	Election Day
November 7th - PARENT TEACHER CONF.	Parent Teacher Conference 5:30-7:30pm
November 8th - HALF DAY & PTC	Half day & Parent Conference 1-4pm
November 12th - SCHOOL CLOSED	Veterans Day
November 21st - HALF DAY	School half day @ 11:30am & Staff PD Day
November 22nd & 23rd - SCHOOL CLOSED	Thanksgiving Recess
December 21st - HALF DAY	School half day @ 11:30am & Staff PD Day
December 24th - Jan. 1st SCHOOL CLOSED	Winter Recess

2019	
January 21st - SCHOOL CLOSED	Martin Luther King, Jr. Day
January 16th - HALF DAY	School half day @ 11:30am & Staff PD Day
February 5th - SCHOOL CLOSED	Lunar New Year
February 18th-22nd - SCHOOL CLOSED	Midwinter Recess
March 20th - HALF DAY & PARENT CONF.	Half day & Parent Teacher Conf. 1-4pm
March 21st - PARENT TEACHER CONF.	Parent Teacher Conferences 5:30-7:30PM
April 2nd - 5th - NYS ELA	New York State ELA 3rd - 5th grade exams
April 19th-26th - (SCHOOL CLOSED)	Spring Recess
May 1st - 3rd - NYS MATH	New York State Math 3rd- 5th grade exams
May 22nd - 31st - SCIENCE PERFORMANCE	Science Performance 4th grade ONLY
May 24th - HALF DAY	School half day @ 11:30am & PD Day
May 27th - SCHOOL CLOSED	Memorial Day (SCHOOL CLOSED)
June 3rd - SCIENCE WRITTEN TEST	Science written test 4th grade ONLY
June 4th - SCHOOL CLOSED	Eid al-Fitr
June 6th - HALF DAY	School half day @ 11:30am & Staff PD Day
June 11th - SCHOOL CLOSED FOR SCHOLAR	Chancellor's Conference Day
June 27th - LAST DAY OF SCHOOL	School Half Day @ 11:30am & Last Day of School
NO OPT BUS JUNE 25th & June 26th	

- 3 Nov. 7th & 8th 2018 are Parent-Teacher Conference Days
- 4 Feb. 1, 2018 is the 100th Day of School
- 5 March 20th & 21st are Parent-Teacher Conference Days
- 6 Apr. 2nd -- 5th, 2019 are NYS ELA Testing Days for Grades 3-5
- 7 May 1-3, 2018 are NYS Math Testing Days for Grades 3-5
- 8 May 22nd - 31st & Jun. 3, 2018 are NYS Science Testing Days for Grade 4 only
- 9 Jun. 27, 2018 is the last day of school for the 2018-2019 school year and half day



CHALLENGE CHARTER MIDDLE SCHOOL

ATTENDANCE CALENDAR 2018-2019



2018

2019

IMPORTANT DATES

AUGUST						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	24 ¹	24	25
26	27 ^{1^}	28 [^]	29 [^]	30 [^]	31 [^]	

5 school days

SEPTEMBER						
S	M	T	W	T	F	S
						1
2	3	4 [^]	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20 ²	21	22
23	24	25	26	27	28	29
30						

16 school days

OCTOBER						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

22 school days

NOVEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7 ³	8 ³	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

18 school days

DECEMBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

15 school days

JANUARY						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

21 school days

FEBRUARY						
S	M	T	W	T	F	S
					1	2
3	4	5	6 ⁴	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

14 school days

MARCH						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19 ⁵	20 ⁵	21	22	23
24	25	26	27	28	29	30
31						

21 school days

APRIL						
S	M	T	W	T	F	S
	1	2 ⁵	3 ⁵	4 ⁵	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

16 school days

MAY						
S	M	T	W	T	F	S
			1 ⁶	2 ⁶	3 ⁶	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22 ⁸	23 ⁸	24	25
26	27	28 ⁸	29 ⁸	30 ⁸	31 ⁸	

22 school days

JUNE						
S	M	T	W	T	F	S
						1
2	3 ⁸	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27 ^{9^}	28	29
30						

17 school days

Student Holidays and Student Non-Attendance Days

2018	
September 3 - SCHOOL CLOSED	Labor Day
September 10-11 - SCHOOL CLOSED	Rosh Hashanah
September 19 - SCHOOL CLOSED	Yom Kippur
October 3 - HALF DAY	School Half Day
October 8 - SCHOOL CLOSED	Columbus Day
November 6 - SCHOOL CLOSED	Election Day
November 8 - HALF DAY	Parent Teacher Conferences
November 12 - SCHOOL CLOSED	Veteran's Day
November 21 - HALF DAY	School Half Day
November 22-23 - SCHOOL CLOSED	Thanksgiving Recess
December 21 - HALF DAY	School Half Day
December 24-January 1 - SCHOOL CLOSED	Winter Recess
2019	
January 16 - HALF DAY	School Half Day
January 21 - SCHOOL CLOSED	Martin Luther King, Jr. Day
February 5 - SCHOOL CLOSED	Lunar New Year
February 18-22 - SCHOOL CLOSED	Midwinter Recess
March 20 - HALF DAY	Parent Teacher Conferences
April 19 - 26 - SCHOOL CLOSED	Spring Recess
May 24 - HALF DAY	School Half Day
May 27 - School Closed	Memorial Day
June 4 - SCHOOL CLOSED	Eid al-Fitr
June 6 - HALF DAY	Chancellor's Anniversary Day
June 11 - SCHOOL CLOSED	Chancellor's Clerical Day
June 27 - HALF DAY	School Half Day & Last Day of School

Parent Association & Graduation Event Calendars
will be distributed in September 2018

KEY:

- [^] No OPT School Bus Service
- school closed
- half day dismissal at 11:30
- Saturday Academy 9am-12pm
- Wednesday Academy 4:30pm-6:30pm
- NYS exam days

- ¹ Aug. 27, 2018 is the 1st day of school
- ² Sep. 20, 2018 is Meet-the-Teacher Night @ 5:30pm
- ³ Nov. 7 & 8, 2018 are Parent-Teacher Conference Days
- ⁴ Feb. 6, 2019 is the 100th Day of School
- ⁵ Mar. 19 & 20, 2019 are Parent-Teacher Conference Days
- ⁶ Apr. 2-4, 2019 are NYS ELA Testing Days for Grades 6-8
- ⁷ May 1-3, 2019 are NYS Math Testing Days for Grades 6-8
- ⁸ May 23-31, & Jun. 3, 2019 are NYS Science Testing Days for Grade 8 only
- ⁹ Jun. 27, 2019 is the last day of school for the 2018-2019 school year and half day

Updated July 6, 2018

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