Entry 1 School Information and Cover Page

Created: 07/02/2018 • Last updated: 10/24/2018

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer **(as of June 30, 2018)** or you may not be assigned the correct tasks.

a. SCHOOL NAME

(Select name from the drop down menu)

CHS FOR LAW AND SOCIAL JUSTICE (REGENTS)

b. CHARTER AUTHORIZER (As of June 30th, 2018)

(For technical reasons, please re-select authorizer name from the drop down menu).

Regents-Authorized Charter School

c. DISTRICT / CSD OF LOCATION

NYC CSD 10

d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	1960 University Boulevard Bronx, NY 10453	[redacted]		

d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Arthur Mockabee
Title	Director of Operations
Emergency Phone Number (###-###-####)	[redacted]

e. SCHOOL WEB ADDRESS (URL)

http://www.chslsj.org/

f. DATE OF INITIAL CHARTER

12/2013

g. DATE FIRST OPENED FOR INSTRUCTION

09/2015

h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The Charter High School for Law and Social Justice will provide students from the Bronx with a comprehensive high school education and lay the academic and social groundwork for success in college and careers. Using a theme of law and social justice, the School will engage,inspire and empower and its students, and will equip them with the academic skills to earn a Regents diploma and gain admission to the college of their choice prepared for success. The School will create a pathway for its students to law school and careers as attorneys. The pathway will include mentoring opportunities with law students and attorneys and partnerships with institutions of higher learning. These institutions will offer college and law school experiences to our students and share with them the academic benchmarks and habits necessary to gain entrance to college and law school.

h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief heading followed by a description of each Key Design Elements (KDE). KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	A comprehensive high school curriculum that engages students and empowers them through the study of law and social justice
Variable 2	Individualized academic supports, remediation, and acceleration efforts to meet the needs of all students. These efforts include: - Identifying and addressing individual student learning strengths and weaknesses - More time for learning and structural supports - Engaging students in learning and development
Variable 3	Data-based decision-making and extended time for planning and professional development"
Variable 4	(No response)
Variable 5	(No response)
Variable 6	(No response)
Variable 7	(No response)
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

i. TOTAL ENROLLMENT ON JUNE 30, 2018 315

j. GRADES SERVED IN SCHOOL YEAR 2017-18

Check all that apply

Grades Served	9, 10, 11

k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?	No

l1. FACILITIES

Does the school maintain or operate multiple sites?

	No, just one site.

l2. SCHOOL SITES

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site (K-5, 6-9, etc.)	Receives Rental Assistance	Rental Assistance for Which Grades (write N/A if applicable)
Site 1 (same as primary site)	1960 University Boulevard, Bronx, NY 10453	[redacted]	NYC CSD 10	9-11	Yes	9-11
Site 2						
Site 3						

l2a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Courtney Crawford	[redacted]		
Operational Leader	Arthur Mockabee			
Compliance Contact	Gary Knight			
Complaint Contact	Courtney Crawford			
DASA Coordinator	Arthur Mockabee			

m1. Are any sites in co-located space? If yes, please proceed to the next question. No

IF LOCATED IN PRIVATE SPACE IN NYC OR DISTRICTS OUTSIDE NYC

m3. Upload a current Certificate of Occupancy (COO) for each school site that is located in private space in NYC or located outside of NYC. Except for schools in district space (co-location space), school must provide a copy of the annual fire inspection report.

Site 1 Certificate of Occupancy (COO)

https://nysed-cso-reports.fluidreview.com/resp/17377378/yFPTXS6fVy/

Site 1 Fire Inspection Report

https://nysed-cso-reports.fluidreview.com/resp/17377378/nBJtmqxAKU/

Site 2 Certificate of Occupancy

(No response)

Site 2 Fire Inspection Report

(No response)

Site 3 Certificate of Occupancy

(No response)

Site 3 Fire Inspection Report

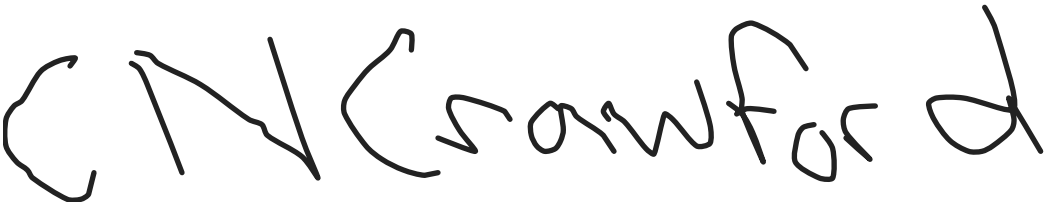
(No response)

n1. Were there any revisions to the school's charter during the 2017-18 school year? (Please include approved or pending material and non-material charter revisions).	No
o. Name and Position of Individual(s) Who Completed this Annual Report.	Arthur Mockabee, Founding Director of Operations

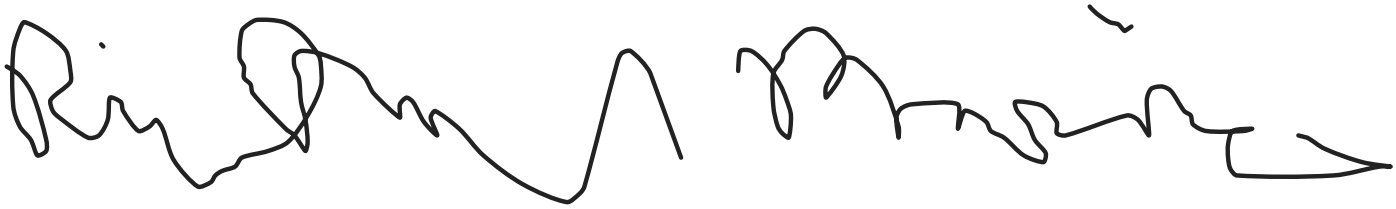
p. Our signatures (Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Date 2018/08/01

Thank you.

The City of New York

FIRE DEPARTMENT

BUREAU OF FIRE PREVENTION
9 METROTECH CENTER 3RD FLOOR - BROOKLYN, N.Y. 11201-3857

FIRE DEPARTMENT CITY OF NEW YORK

BLDGS DEPT APPL. NO:	220576473
ACCOUNT NUMBER:	37255742
DATE OF APPROVAL:	04/12/18
DATE OF INSPECTION:	08/30/17
INSPECTOR NAME:	H. NAZAR
PLAN NUMBER:	
FLOOR(S) INSPECTED:	FLS: C,1-5,RF

CHURCH OF HOLY SPIRIT
1942 DR MARTIN
LUTHER KING JR BLVD
BRONX, NY 104530000

PREMISES	*BOROUGH*
1960 UNIVERSITY AVE	BRONX

LETTER OF APPROVAL

THIS LETTER OF APPROVAL COVERS THE SYSTEM INDICATED BELOW. IT IS SUBJECT TO ADMINISTRATIVE REVIEW AND AUDIT.

APPROVAL OF THE SYSTEMS(S) IS GRANTED IN ACCORDANCE WITH:

☐ **SELF CERTIFICATION** ☒ **INSPECTION** ☐ **PROFESSIONAL CERTIFICATION**

GROUP E(EDU.,LO-RI,NON-SPK)FAS**********
MAN / SSC / COC**********29 NYC Admin. Code § FC 104.2
CO DETECTION SYSTEM**********
SFC, STATEN ISLAND/NY**********
****
****

Sincerely,

Chief of Fire Prevention
City of New York

37255742 4 04/12/18 50301.4

Certificate of Occupancy

CO Number: 220561434T005

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.

Borough: Bronx	**Block Number:** 02868	**Certificate Type:** Temporary
Address: 1960 UNIVERSITY AVENUE	**Lot Number(s):** 111	**Effective Date:** 07/13/2018
Building Identification Number (BIN): 2094544		**Expiration Date:** 10/11/2018
	Building Type: Altered	

This building is subject to this Building Code: 1968 Code

For zoning lot metes & bounds, please see BISWeb.

B.

Construction classification: 1-B (1968 Code designation)

Building Occupancy Group classification: E (2014/2008 Code)

Multiple Dwelling Law Classification: None

No. of stories: 5 **Height in feet:** 75 **No. of dwelling units:** 0

C.

Fire Protection Equipment:
Fire alarm system

D.

Type and number of open spaces:
None associated with this filing.

E.

This Certificate is issued with the following legal limitations:
None

Outstanding requirements for obtaining Final Certificate of Occupancy:

There are 9 outstanding requirements. Please refer to BISWeb for further detail.

Borough Comments:

OK TO RENEW TCO FOR 90 DAYS

Borough Commissioner

Commissioner

DOCUMENT CONTINUES ON NEXT PAGE

Certificate of Occupancy

CO Number: 220561434T005

Permissible Use and Occupancy

All Building Code occupancy group designations below are 2008 designations.

Floor From	To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL		1	OG	F-2		3B	MECH. EQUIPMENT ROOM
001	001	770	100	A-3		4A	HOUSE OF WORSHIP.
002	002	226	75	E B		3A	SCHOOL CLASS ROOMS, ADMINISTRATION OFFICES
003	003	223	75	E B		3A	SCHOOL CLASS ROOMS, ADMINISTRATION OFFICES
004	004	163	75	E B		3A	SCHOOL CLASS ROOMS OFFICES.
005	005	142	75	E B		3A	SCHOOL CLASS ROOMS, ADMINISTRATION OFFICES, LIBRARY ROOM

END OF SECTION

Borough Commissioner

Commissioner

END OF DOCUMENT

Entry 2 NYS School Report Card Link

Last updated: 07/23/2018

CHS FOR LAW AND SOCIAL JUSTICE (REGENTS)

1. CHARTER AUTHORIZER (As of June 30th, 2018) (For technical reasons, please re-select authorizer name from the drop down menu).	REGENTS-Authorized Charter School
2. NEW YORK STATE REPORT CARD **Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See https://reportcards.nysed.gov/).** **(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).**	https://data.nysed.gov/reportcard.php?instid=800000082485&year=2017&createreport=1&allchecked=1&enrollment=1&avgclasssize=1&freelunch=1&attendance=1&suspensions=1&teacherqual=1&teacherturnover=1&staffcounts=1&naep=1&regents=1&nyseslat=1&secondELA=1&secondMATH=1

Entry 3 Progress Toward Goals

Created: 07/27/2018 • Last updated: 11/01/2018

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only. Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals by November 1st.

1. ACADEMIC STUDENT PERFORMANCE GOALS

If performance data is not available by August 1st, please state this in the last column and update by November 1st.

2017-18 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	Indicate if data is not available. If/when available, Describe Efforts School Will Take If Goal Is Not Met
Academic Goal 1	Completion of graduation requirements: The School's philosophy and expectation is that each student will fulfill all NYSED graduation requirements and graduate in four years with a Regents diploma.	Absolute Measure: 75% of each high school accountability cohort will meet all graduation requirements by the end of the fourth year of study.		This goal cannot be addressed as 2017-18 was the third year of operation for the school, and only 9th -11th Grade students were enrolled.
Academic Goal 2	Completion of graduation requirements: The School's philosophy and expectation is that each student will fulfill all NYSED graduation requirements and graduate in four years with a Regents diploma.	Comparative Measure: Each year, the percentage of students graduating after four years of study will exceed that of the cohort from the local CSD.		This goal cannot be addressed as 2017-18 was the third year of operation for the school, and only 9th -11th Grade students were enrolled.
				Not all cohorts achieved this goal. In

				response, for 2018-19, the school completely realigned their Instructional Leadership Team. The school added an Assistant Principal of Student Services who will oversee IEPs, SWDs, 504s, Differentiated Instruction Models, and ICT/Co-Teaching Methods. Also, the school hired an Assistant Principal of Administration. The Assistant Principal of Administration will oversee School Culture and Climate, Parent/Family Engagement, Classroom Management Techniques, and coach elective teachers (Art, Yoga, Drama, Law, Spanish, and SAT Prep/Freshmen Seminar). And lastly, the school hired a New Assistant Principal of Instruction who will oversee Curriculum Mapping, Testing, Student Data Analysis, and Graduation Requirements. The school is also realigning the instructional programming to reflect its approved Charter Application. For the 2018-19 school year, the school will be implementing a Credit Recovery
Academic Goal 3	College and Career Readiness: Students will demonstrate mastery of content and skills as prescribed by the New York State and Common Core Learning Standards and New York State Regents examinations	Absolute Measures: 75% of each high school accountability cohort will pass the core academic subjects with a minimum grade of 75 by the end of August and be promoted to the next grade.	Not Met	

				Online Program and STAR Testing. STAR Testing will be used as a diagnostic and formative assessment tool to measure student growth over the 2018-2019 school year. Teachers will have an assigned Instructional Coach who will provide coaching aligned to Lesson Plans and Units. Instructional Coaches will assist teachers with their lesson plans. Teachers will also attend Department Meetings with Department Chairs to further dive into the curriculum. Furthermore, the Assistant Principal of Instruction will conduct informal and formal observations and provide teachers with feedback using the Charlotte Danielson Framework.
Academic Goal 4	College and Career Readiness: Students will demonstrate mastery of content and skills as prescribed by the New York State and Common Core Learning Standards and New York State Regents examinations	75% of each high school accountability cohort will score at least 65 on New York State Regents in core subject areas of ELA, math, global history, US history and science by the completion of 12th grade		This goal cannot be addressed as 2017-18 was the third year of operation for the school, and only 9th -11th Grade students were enrolled.
	College and Career Readiness: Students will demonstrate mastery of content			This goal cannot be addressed as 2017-

Academic Goal 5	and skills as prescribed by the New York State and Common Core Learning Standards and New York State Regents examinations	100% of each graduating class will be eligible for admission to college.		18 was the third year of operation for the school, and only 9th -11th Grade students were enrolled.
Academic Goal 6	College and Career Readiness: Students will demonstrate mastery of content and skills as prescribed by the New York State and Common Core Learning Standards and New York State Regents examinations	90% of each accountability cohort will enter college.		This goal cannot be addressed as 2017-18 was the third year of operation for the school, and only 9th -11th Grade students were enrolled.
Academic Goal 7	College and Career Readiness: Students will demonstrate mastery of content and skills as prescribed by the New York State and Common Core Learning Standards and New York State Regents examinations	Comparative Measures: For each accountability cohort, the four year graduation rate for students with disabilities will exceed that of the local CSD. For each accountability cohort, the four year graduation rate for ELLs will exceed that of the local CSD.		This goal cannot be addressed as 2017-18 was the third year of operation for the school, and only 9th -11th Grade students were enrolled.
Academic Goal 8	College and Career Readiness: Students will demonstrate mastery of content and skills as prescribed by the New York State and Common Core Learning Standards and New York State Regents examinations	Growth Measure: Every students will take the PSAT in 10th Grade and the SAT in 11th Grade and demonstrate an increase of 10 percentile points nationally.	Not Met	In response, the school plans to hire a full-time College and Career Counselor and a full-time SAT Prep/Freshmen Seminar Teacher. Although all 10th Grade students took the PSAT in October 2017, the school did not demonstrate an increase of 10 percentile points nationally.

2. Do have more academic goals to add? Yes

2017-18 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 9	Academic Achievement of At-Risk Populations	Absolute Measure: Each year, all students with disabilities will fulfill at least 90% of their annual IEP goals.	Not Met	For the 2018-19 school year, the school will have a fully staffed Instructional Support Team. Each core academic department will have one assigned and NY certified ICT Teachers. ICT Classrooms will have one Gen Ed Teacher and one SpEd Teacher using a co-teaching model. Additionally, the school hired an ENL Coordinator. The ENL Coordinator will do push-ins and pull-outs. The ENL Coordinator will collaborate with Gen Ed Teachers on an as needed basis. The Instructional Support Team will be supervised by the Assistant Principal of Student Services.
Academic Goal 10	Academic Achievement of At-Risk Populations	Comparative Measures: For each accountability cohort, the four year graduation rate for students with disabilities will exceed that of the local CSD. For each accountability cohort,		This goal cannot be addressed as 2017-18 was the third year of operation for the school, and only 9th -11th Grade students

		the four year graduation rate for ELLs will exceed that of the local CSD.		were enrolled.
Academic Goal 11	Adequate Yearly Progress: The School will make AYP	Absolute Measure: Under New York State's accountability system, the School's Accountability Status will be "Good Standing" each year.		Progress toward this goal cannot yet be measured as NYSED accountability determinations have not yet been made.
Academic Goal 12				
Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				

3. Do have more academic goals to add? No

4. ORGANIZATIONAL GOALS

2017-18 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
				To improve student retention in the 18-19 school year, the school leadership is reviewing all school satisfaction surveys taken by

Org Goal 1	Retention: At least 90% of each cohort will return each year.	Enrollment Records	Not Met	students and families to find trends and identify areas of improvement needed. In addition, we are continually consulting with the school’s Guidance Counselors and Deans to gauge ongoing levels of engagement in school programming and making programming changes and improvements as needed. The school is also offering afterschool programs and informative family programs in an effort to further engage students and families in the school community.
Org Goal 2	Attendance: The School will meet or exceed 90% average daily attendance	Attendance records	Not Met	To improve the school's attendance rate in 2018-19, we will make daily calls to the homes of absent children as well as send emails. In addition, after noticing that attendance was particularly light on Fridays when we had a shorter day of electives, we have revised our school schedule. Friday will now be a full day of academic classes.

Org Goal 3	School Learning Environment: At least 80% of all respondents will provide a favorable response to the DOE's Learning Environment Survey each year.	NYC Department of Education's Learning Environment Survey	Not Met	To improve the positive response rate for the school learning survey in the 18-19 school year, the school leadership is reviewing all previous school satisfaction surveys taken by students, teachers and families to find trends and identify areas of improvement needed. In addition, we are continually consulting with the school’s Guidance Counselors and Deans to gauge ongoing levels of engagement in school programming and making programming changes and improvements as needed. The school is also offering afterschool programs and informative family programs in an effort to further engage students and families in the school community.
Org Goal 4	Mentorship Program: At least 85% of graduates will participate in the mentorship program the school will institute in the first year after	School records		This goal cannot be met as 2017-18 was the third year of operation for the school, and only 9th -11th Grade students were enrolled.

	graduation from the school.			
Org Goal 5	Legal Compliance: The School will comply with all federal and state laws, regulations and mandates, and the requirements set forth in the initial Charter.	School records	Not Met	The School is working with counsel and consultants to bring ourselves into compliance with all applicable federal, state, and local laws.

5. Do you have more organizational goals to add? Yes

2017-18 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 6	Charter School Achievement Framework: The Board and administration will use the Charter School Achievement Framework to inform planning and monitor compliance.	School records	Met	
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				

6. FINANCIAL GOALS

2017-18 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1	Annual audits of the School will demonstrate financial compliance, responsibility, and stability.	Results of Independent financial audit.	Met	This goal cannot yet be measured as the School's second audit report is not yet complete. We will update this goal in the November 1 submission.
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

Entry 4 Expenditures per Child

Created: 07/24/2018 • Last updated: 07/27/2018

CHS FOR LAW AND SOCIAL JUSTICE (REGENTS)Section Heading

Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate **'Total Expenditures per Child'** take total expenditures (from the unaudited 2017-18 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: The information on the Schedule of Functional Expenses on pages 41–43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: http://www.p12.nysed.gov/psc/AuditGuide.html

Line 1: Total Expenditures	5816446
Line 2: Year End FTE student enrollment	319
Line 3: Divide Line 1 by Line 2	18233

2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2017-18 Schedule of Functional Expenses)

2. Any contracted administrative/management fee paid to other organizations or corporations

3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

Notes:
The information on the Schedule of Functional Expenses on pages 41–43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: http://www.p12.nysed.gov/psc/AuditGuide.html.
Employee benefit costs or expenditures should not be reported in the above calculations.

Line 1: Relevant Personnel Services Cost (Row)	376618
Line 2: Management and General Cost (Column)	292381
Line 3: Sum of Line 1 and Line 2	668999
Line 5: Divide Line 3 by the Year End FTE student enrollment	2097

Thank you.

CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

BRONX, NEW YORK

AUDITED FINANCIAL STATEMENTS

REPORT REQUIRED BY GOVERNMENT AUDITING STANDARDS

AND

INDEPENDENT AUDITOR'S REPORTS

JUNE 30, 2018
(With Comparative Totals for 2017)

MENGEL METZGER BARR & CO. LLP

Certified Public Accountants

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INDEPENDENT AUDITOR'S REPORT

Board of Trustees
Charter High School for Law and Social Justice

Report on the Financial Statements

We have audited the accompanying financial statements of Charter High School for Law and Social Justice, which comprise the statement of financial position as of June 30, 2018, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Charter High School for Law and Social Justice as of June 30, 2018, and the changes in its net assets and its cash flows for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited Charter High School for Law and Social Justice's June 30, 2017 financial statements, and we expressed an unmodified audit opinion on those audited financial statement in our report dated October 18, 2017. In our opinion, the summarized comparative information presented herein as of June 30, 2017 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Report Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 11, 2018 on our consideration of Charter High School for Law and Social Justice's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Charter High School for Law and Social Justice's internal control over financial reporting and compliance.

Mengel, Metzger, Barr & Co. LLP

Rochester, New York
October 11, 2018

CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2018
(With Comparative Totals for 2017)

ASSETS	June 30, 2018	June 30, 2017
CURRENT ASSETS		
Cash	$ 1,139,671	$ 282,905
Cash in escrow	75,283	75,151
Grants and other receivables	300,377	434,908
Prepaid expenses and other current assets	151,910	164,613
TOTAL CURRENT ASSETS	1,667,241	957,577
PROPERTY AND EQUIPMENT, net	669,720	475,779
TOTAL ASSETS	$ 2,336,961	$ 1,433,356
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable and accrued expenses	$ 199,852	$ 50,597
Accrued payroll and benefits	293,079	73,655
Deferred revenue	325,950	114,949
TOTAL CURRENT LIABILITIES	818,881	239,201
NET ASSETS		
Unrestricted	1,518,080	1,170,155
Temporarily restricted	-	24,000
TOTAL NET ASSETS	1,518,080	1,194,155
TOTAL LIABILITIES AND NET ASSETS	$ 2,336,961	$ 1,433,356

The accompanying notes are an integral part of the financial statements.

CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

YEAR ENDED JUNE 30, 2018
(With Comparative Totals for 2017)

	Year ended June 30,			
	2018			2017
	Unrestricted	Temporarily restricted	Total	Total
Operating revenue and support:				
State and local per pupil operating revenue	$ 6,237,582	$ -	$ 6,237,582	$ 4,228,308
Government grants	310,720	-	310,720	253,876
Private grants	800	-	800	44,942
Contributed services	39,200	-	39,200	77,699
Interest income	133	-	133	89
Net assets released from restriction	24,000	(24,000)	-	-
TOTAL OPERATING REVENUE AND SUPPORT	6,612,435	(24,000)	6,588,435	4,604,914
Expenses:				
Program:				
Regular education	4,574,957	-	4,574,957	2,887,851
Special education	920,039	-	920,039	527,436
Management and general	703,905	-	703,905	678,225
Fundraising and special events	65,609	-	65,609	59,602
TOTAL EXPENSES	6,264,510	-	6,264,510	4,153,114
CHANGE IN NET ASSETS	347,925	(24,000)	323,925	451,800
Net assets at beginning of year	1,170,155	24,000	1,194,155	742,355
NET ASSETS AT END OF YEAR	$ 1,518,080	$ -	$ 1,518,080	$ 1,194,155

The accompanying notes are an integral part of the financial statements.

CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2018
(With Comparative Totals for 2017)

		Year ended June 30, 2018							
		Program Services			Supporting Services				
	No. of Positions	Regular Education	Special Education	Sub-total	Fundraising and Special Events	Management and General	Sub-total	Total	2017
Personnel services costs:									
Administrative staff personnel		$ 232,607	$ 165,417	$ 398,024	$ 36,621	$ 331,139	$ 367,760	$ 765,784	$ 690,239
Instructional personnel		2,052,536	306,964	2,359,500				2,359,500	1,343,919
Non-instructional personnel	12			1,436	-	2,667	2,667	4,103	26,821
Total salaries and wages	30	2,286,169	472,791	2,758,960	36,621	333,806	370,427	3,129,387	2,060,979
Fringe benefits and payroll taxes	1 43	444,011	92,091	536,102	7,116	64,862	71,978	608,080	373,910
Legal service		73,637	15,273	88,910	1,180	10,757	11,937	100,847	95,071
Accounting/audit services						101,090	101,090	101,090	175,615
Other purchased/professional/consulting services		113,445	17,394	130,839		5,688	5,788	136,627	23,777
Building and land rent/lease		760,358	157,704	918,062	12,186	111,076	123,262	1,041,324	625,484
Repairs and maintenance		143,171	29,695	172,866	2,295	20,915	23,210	196,076	146,586
Insurance		30,090	6,241	36,331		4,396	4,878	41,209	31,300
Utilities				9,319	482	1,128	1,252	10,571	10,921
Supplies/materials		112,719	18,226	130,945	124	3,310	3,673	134,618	92,096
Equipment/furnishings				9,779		505	560	10,339	16,777
Staff development		169,590	25,471	195,061	55			195,061	70,630
Marketing/recruitment				3,143		291	323	3,466	18,085
Technology		106,444	22,077	128,521	17,706	15,550	17,256	145,777	110,760
Food service									3,613
Student services		107,649	16,168	123,817				123,817	97,394
Office expense		54,910	11,389	66,299		8,021	8,901	75,200	62,946
Depreciation and amortization		152,388	31,606	183,994	2,442	22,261	24,703	208,697	127,142
Other		1,695	353	2,048		249	276	2,324	10,028
		$ 4,574,957	$ 920,039	$ 5,494,996	$ 67,609	$ 703,905	$ 769,514	$ 6,264,510	$ 4,153,114

The accompanying notes are an integral part of the financial statements.

CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2018
(With Comparative Totals for 2017)

	Year ended June 30,	
	2018	2017
CASH FLOWS - OPERATING ACTIVITIES		
Change in net assets	$ 323,925	$ 451,800
Adjustments to reconcile change in net assets to net cash provided from operating activities:		
Depreciation and amortization	208,697	127,142
Loss on disposal of property and equipment	-	3,085
Changes in certain assets and liabilities affecting operations:		
Grants and other receivables	134,531	(23,723)
Prepaid expenses and other current assets	12,703	(115,783)
Accounts payable and accrued expenses	149,255	(107,150)
Accrued payroll and benefits	219,424	50,923
Deferred revenue	211,001	97,718
NET CASH PROVIDED FROM OPERATING ACTIVITIES	1,259,536	484,012
CASH FLOWS - INVESTING ACTIVITIES		
Purchases of property and equipment	(402,638)	(301,469)
Proceeds from sale of property and equipment	-	4,859
Change in cash in escrow	(132)	(26,089)
NET CASH USED FOR INVESTING ACTIVITIES	(402,770)	(322,699)
NET INCREASE IN CASH	856,766	161,313
Cash at beginning of year	282,905	121,592
CASH AT END OF YEAR	$ 1,139,671	$ 282,905

The accompanying notes are an integral part of the financial statements.

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Charter School

Charter High School for Law and Social Justice (the "Charter School") is an educational corporation that operates as a charter school in Bronx, New York. The Charter School provides students from Southern Bronx with a comprehensive high school education and lays the academic and social groundwork for success in college and careers. Using the theme of law and social justice, the Charter School will engage, inspire and empower students, and will equip them with the academic skills to earn a regents diploma and gain admission to the college of their choice, prepared for success. On December 17, 2013 the Board of Regents of the University of the State of New York granted the Charter School a provisional charter valid for a term of five years and renewable upon expiration. In March 2014, the Board of Regents of the University of the State of New York approved a charter revision to the provisional charter, to use the year ended June 30, 2015 as a planning year; therefore, the charter term expires June 30, 2020.

Financial Statement presentation

The financial statements of the Charter School have been prepared on the accrual basis of accounting in conformity with accounting principles generally accepted in the United States of America (GAAP). The Charter School reports information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets.

These classes of net assets are defined as follows:

Permanently restricted – Net assets resulting from contributions and other inflows of assets whose use by the Charter School is limited by donor-imposed stipulations that neither expire by passage of time nor can be fulfilled or otherwise removed by actions of the Charter School. The Charter School had no permanently restricted net assets at June 30, 2018 or 2017.

Temporarily restricted – Net assets resulting from contributions and other inflows of assets whose use by the Charter School is limited by donor-imposed stipulations that either expire by passage of time or can be fulfilled and removed by actions of the Charter School pursuant to those stipulations. The Charter School had no temporarily restricted net assets at June 30, 2018 and $24,000 in temporarily restricted net assets restricted for summer bridge programs at June 30, 2017.

Unrestricted – The net assets over which the Governing Board has discretionary control to use in carrying on the Charter School's operations in accordance with the guidelines established by the Charter School. The Board may designate portions of the current unrestricted net assets for specific purposes, projects or investment.

Revenue and support recognition

Revenue from state and local governments resulting from the Charter School's charter status and based on the number of students enrolled is recorded when services are performed in accordance with the charter agreement.

Revenue from federal, state and local government grants and contracts are recorded by the Charter School when qualifying expenditures are incurred and billable or the requirements of the grant are met.

Contributions are recognized as revenue in the year the pledge is received and documented.

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Contributions

Contributions received are recorded as unrestricted, temporarily or permanently restricted support depending on the existence of any donor restrictions. A contribution that is received and expended in the same year for a specific purpose is classified as unrestricted revenue.

Contributions are recorded as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities and changes in net assets as net assets released from restrictions.

Cash

Cash balances are maintained at financial institutions located in New York and are insured by the Federal Deposit Insurance Corporation up to $250,000 at each institution. In the normal course of business, the cash account balances at any given time may exceed insured limits. However, the Charter School has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash.

Cash in escrow

The Charter School maintains cash in an escrow account in accordance with the terms of its charter agreement. The amount in escrow was $75,283 and $75,151 at June 30, 2018 and 2017, respectively.

Grants and other receivables

Grants and other receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts based on its assessment of the current status of individual receivables from grants, agencies and others. Balances that are still outstanding after management has used reasonable collection efforts are written off against the allowance for doubtful accounts. There was no allowance for doubtful accounts at June 30, 2018 or 2017.

Property and equipment

Property and equipment are recorded at cost. Depreciation and amortization are computed using the straight-line method on a basis considered adequate to depreciate the assets over their estimated useful lives, which range from three to twenty years.

Contributed services

The Charter School receives contributed services from volunteers to serve on the Board of Trustees. The Charter School received transportation services, speech therapist, occupational therapist and food supplies from the local district. The Charter School was unable to determine a value for these services.

The Charter School received no contributed legal expenses for the year ended June 30, 2018. The Charter School received contributed legal services which were valued at $35,549 for the year ended June 30, 2017. The Charter School also was provided with space at a local private college rent free, the estimated value of this contributed space was $39,200 and $42,150 for the years ended June 30, 2018 and 2017, respectively. These amounts are included in contributed services on the accompanying statement of activities and changes in net assets.

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

In kind contributions

Gifts and donations other than cash are recorded at fair market value at the date of contribution.

Tax exempt status

The Charter School is a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code and applicable state regulations and, accordingly, is exempt from federal and state taxes on income.

The Charter School files Form 990 tax returns in the U.S. federal jurisdiction. The tax returns for the years ended June 30, 2015 through June 30, 2018 are still subject to potential audit by the IRS. Management of the Charter School believes it has no material uncertain tax positions and, accordingly it will not recognize any liability for unrecognized tax benefits.

Marketing costs

The Charter School expenses marketing costs as they are incurred. Total marketing and recruiting costs approximated $3,500 and $18,000 for the years ended June 30, 2018 and 2017, respectively.

Deferred revenue

The Charter School records grant revenue as deferred revenue until it is expended for the purpose of the grant, at which time it is recognized as revenue.

Use of estimates in the preparation of financial statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Comparative for period ended June 30, 2017

The financial statements include certain prior year summarized comparative information in total but not by net asset class or functional classification. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Charter School's financial statements for the year ended June 30, 2017, from which the summarized information was derived.

Subsequent events

The Charter School has conducted an evaluation of potential subsequent events occurring after the statement of financial position date through October 11, 2018, which is the date the financial statements are available to be issued. No subsequent events requiring disclosure were noted, except as disclosed in Note H.

NOTE B: PROPERTY AND EQUIPMENT

Property and equipment consisted of the following:

	June 30,	
	2018	2017
Furniture and fixtures	$ 263,225	$ 130,363
Office equipment	369,829	202,978
Computers and equipment	172,197	131,173
Software	8,640	7,065
Leasehold improvements	229,052	160,907
Construction in progress	12,506	20,325
	1,055,449	652,811
Less accumulated depreciation and amortization	385,729	177,032
	$ 669,720	$ 475,779

At June 30, 2018, the Charter School had construction in progress of $12,506 related to the design of their new facility. No provision for depreciation will be made for these costs until the space is put into use.

NOTE C: SCHOOL FACILITY

The Charter School leased its facility from a third party commencing July 1, 2015 through June 2017. In August 2016, the Charter School signed a lease for a new facility which expires June 30, 2036. The Charter School, upon signing this new lease, terminated the existing lease. Total rent expense was approximately $1,002,000 and $583,000 for the years ended June 30, 2018 and 2017, respectively. The Charter School will be increasing the amount of space occupied at the facility over the first three years of the lease.

Future expected minimum payments for this lease is approximately as follows:

Year ending June 30,	Amount
2019	$ 1,346,000
2020	1,346,000
2021	1,346,000
2022	1,460,410
2023	1,460,410
Thereafter	20,900,110
	$ 27,858,930

NOTE D: OPERATING LEASE

The Charter School entered into non-cancelable lease agreements for office equipment expiring at various dates through September 2021. Lease expense was approximately $14,400 and $7,200 for the years ended June 30, 2018 and 2017, respectively. Future expected minimum payments for these leases are approximately as follows:

Year ending June 30,	Amount
2019	$ 14,400
2020	14,400
2021	8,100
2022	1,800
	$ 38,700

NOTE E: CONTINGENCY

Certain grants and contracts may be subject to audit by funding sources. Such audits might result in disallowance of costs submitted for reimbursement by the Charter School. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

NOTE F: CONCENTRATIONS

Grants and other receivables due from the federal government approximated 20% and 16% for the years ended June 30, 2018 and 2017, respectively. At June 30, 2018, approximately 79% of grants and other receivables are due from New York State related to per pupil funding. At June 30, 2017, approximately 83% of grants and other receivables are due from a New York State agency related to a certain grant.

Approximately 95% and 92% of total operating revenue and support came from per-pupil funding provided by New York State for the years ended June 30, 2018 and 2017, respectively. The per-pupil rate is set annually by the State based on the school district in which the Charter School's students are located.

NOTE G: RETIREMENT PLAN

The Charter School began to sponsor a 401(k) retirement plan (the "Plan") for its employees, effective January 1, 2018. The Plan allows for the Charter School to make discretionary contributions to the Plan. The Charter School contributed approximately $2,000 and $800, respectively, for the employee match and administrative fees to the Plan for the year ended June 30, 2018.

NOTE H: SUBSEQUENT EVENT

In August 2018, the New York State Education Department (NYSED) notified the Charter School that it had over-allocated approximately $16,275 in Title IIA funding to the Charter School for the year ended June 30, 2018. NYSED will reduce the Charter School's Title IIA funding for a period of up to five years to recoup the over-allocated funding. The Charter School has not accounted for this over-allocated funding as a liability as of June 30, 2018.

CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

REPORT REQUIRED BY GOVERNMENT AUDITING STANDARDS

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Trustees
Charter High School for Law and Social Justice

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Charter High School for Law and Social Justice, which comprise the statement of financial position as of June 30, 2018 and the related statements of activities and changes in net assets, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 11, 2018**.**

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Charter High School for Law and Social Justice's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Charter High School for Law and Social Justice's internal control. Accordingly, we do not express an opinion on the effectiveness of Charter High School for Law and Social Justice's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Charter High School for Law and Social Justice's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we have reported to management of Charter High School for Law and Social Justice in a separate letter dated October 11, 2018.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Mengel, Metzger, Barr & Co. LLP

Rochester, New York
October 11, 2018

CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

REPORT TO THE FINANCE COMMITTEE

JUNE 30, 2018

October 11, 2018

Finance Committee
Charter High School for Law and Social Justice

We have audited the financial statements of Charter High School for Law and Social Justice as of and for the year ended June 30, 2018, and have issued our report thereon dated October 11, 2018. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated May 24, 2018, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of its respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of Charter High School for Law and Social Justice solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

We have provided our comments regarding control deficiencies and other matters noted during our audit in a separate letter to you dated October 11, 2018.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, and our firm have complied with all relevant ethical requirements regarding independence.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by Charter High School for Law and Social Justice is included in Note A to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during the year June 30, 2018. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements are the allocations of operating expenses to program expenses, management and general expenses, and fundraising expenses and the collectability of grants receivable and estimated lives of property and equipment. We evaluated the key factors and assumptions used to develop the estimates and determined that they are reasonable in relation to the basic financial statements taken as a whole.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting Charter High School for Law and Social Justice's financial statements relate to revenue and support recognition, which is referred to in the notes of the financial statements.

Significant Difficulties Encountered during the Audit

We are pleased to report we encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of our audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to Charter High School for Law and Social Justice's financial statements or the auditor's report. We are pleased to report no such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management, which are included in the management representation letter.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings or Issues

In the normal course of our professional association with Charter High School for Law and Social Justice, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, business conditions affecting the entity, and business plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as Charter High School for Law and Social Justice's auditors.

* * * * *

Should you desire further information concerning these matters, Michelle Cain or Kate Welc will be happy to meet with you at your convenience.

This report is intended solely for the information and use of the Board of Trustees, Finance Committee and management of Charter High School for Law and Social Justice and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Mengel, Metzger, Barr & Co. LLP

MENGEL, METZGER, BARR & CO. LLP

CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

ADVISORY COMMENT LETTER

JUNE 30, 2018

October 11, 2018

Board of Trustees
Charter High School for Law and Social Justice

In planning and performing our audit of the financial statements of Charter High School for Law and Social Justice (the "Charter School") as of and for the year ended June 30, 2018, in accordance with auditing standards generally accepted in the United States of America, we considered the Charter School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of the Charter School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

- *Reasonably possible*. The chance of the future event or events occurring is more than remote but less than likely.

- *Probable*. The future event or events are likely to occur.

Our consideration of internal control was for the limited purpose described in the first paragraph of this letter and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Our audit was also not designed to identify deficiencies in internal control that might be significant deficiencies. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We do not consider the following matter to be a significant deficiency or material weakness.

Petty cash account
During our 2018 audit, it was noted that a petty cash fund of approximately $6,000 was present but not recorded in the Charter School's general ledger. The Charter School's Financial Policies and Procedures Manual ("FPPM") states petty cash funds should not be utilized. A log was kept, recording receipts and expenses for the petty cash fund; however, all expenses do not appear to be accounted for. There is no significant or material effect to the financial statements relative to the petty cash fund.

Recommendation
We recommend the Charter School adhere to their FPPM and not utilize a petty cash fund or form a set of policies and controls surrounding the use of the petty cash fund and document these policies and controls in the FPPM.

Status of matters included in our letters as of June 30, 2017 and 2016, dated October 18, 2017 and October 19, 2016

Debit Card Receipts
During our 2017 audit, we noted two debit card transactions that were missing a receipt, one of which did not have proper approval, as required by the FPPM.

Recommendation
We recommend the cardholder be required to maintain original receipts, invoices, purchase documents and correspondence related to all purchases made using the Charter School's debit card.

Status of as June 30, 2018
During our 2018 audit, we noted all transaction tested had proper support.

Financial Policies and Procedures
During our 2016 audit, we noted certain financial policies and procedures which were designed to ensure timely identification of material errors and accurate reporting were not always followed. Our audit of the Charter School revealed the following:

- We noted the closing of a Charter School's cash account was not approved by the Board of Trustees.

- The FPPM states purchases over $10,000 require signatures from the Principal and Board President, or designated Board Officer in his/her absence. MMB noted there was no approval by the Board President or designated Board Officer for one purchase over $10,000 selected for testing. There was also no mention of this approval in the Board minutes.

Recommendation
The Charter School has extensive policies and procedures which are formally documented in the FPPM and has hired an outside financial consultant to assist with these controls. We recommend the Charter School continue to implement these internal controls as documented in the FPPM. If revisions to these policies or procedures are required to reflect changes, they should be documented and disseminated to all affected personnel.

WE VALUE YOUR FUTURE

Status of as June 30, 2018

During our 2018 audit, we noted purchases tested above $10,000 were approved by the Board President. We also noted no cash accounts were closed in the current year. However, we noted a bank transfer occurred on October 11, 2017 and was approved by the Charter School's Principal, with no signature of the positions listed in the FPPM: Director of Operations, Board Chair, or Board Treasurer. This is not in accordance with the FPPM.

* * * * *

This communication is intended solely for the information and use of Management and the Board of Trustees and is not intended to be and should not be used by anyone other than these specified parties.

We appreciate the outstanding cooperation from your staff that our personnel received during the audit of the Charter School's financial statements. Should you have any questions or comments, please contact Michelle Cain or Kate Welc.

Very truly yours,

Mengel, Metzger, Barr & Co. LLP

MENGEL, METZGER, BARR & CO. LLP

WE VALUE YOUR FUTURE

THE CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

MS. COURTNEY CRAWFORD, M.ED., PRINCIPAL

1960 UNIVERSITY AVENUE
BRONX, NY 10453
(T) 347-696-0042
(F) 718-744-2007

Mengel, Metzger, Barr & Co. LLP
Certified Public Accountants
100 Chestnut Street, Suite 1200
Rochester, New York 14604

This representation letter is provided in connection with your audits of the financial statements of Charter High School for Law and Social Justice, which comprise the statement of financial position as of June 30, 2018 and 2017, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements, for the purpose of expressing an opinion on whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in the light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm that to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves as of the date of this letter.

Financial Statements

- We have fulfilled our responsibilities, as set out in the terms of the audit engagement dated May 24, 2018, for the preparation and fair presentation of the financial statements in accordance with U.S. GAAP.

- We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

- We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.

- Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.

- Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP.

- All events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed.

- The effects of all known actual or possible litigation and claims have been accounted for and disclosed in accordance with U.S. GAAP.

- We have complied with all contractual agreements, grants, and donor restrictions.

- We have maintained an appropriate composition of assets in amounts needed to comply with all donor restrictions.

- We have accurately presented the entity's position regarding taxation and tax-exempt status.

- The bases used for allocation of functional expenses are reasonable and appropriate.

- We have included in the financial statements all assets and liabilities under the entity's control.

- We have designed, implemented, and maintained adequate internal controls over the receipt and recording of contributions.

- Methods and significant assumptions used by management to determine fair values, their consistency in application, and the completeness and adequacy of fair value information for financial statement measurement and disclosure purposes are appropriate.

- We have reviewed the Organization's draft financial statements prepared by you based upon financial information we provided to you. We have reviewed all supporting schedules and accept full responsibility for the Organization's financial statements prepared in accordance with U.S. GAAP.

- We have considered the accounting and reporting requirements of FASB ASC 740-10. We believe there are no material liabilities (or reduction in amounts refundable) required for unrecognized tax benefits related to our tax positions, as defined and described in FASB ASC 740-10-20.

Information Provided

- We have provided you with:
  - Access to all information, of which we are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters;
  - Minutes of the meetings of the Board of Trustees and other committees, or summaries of actions of recent meetings for which minutes may have not yet been prepared;
  - Additional information that you have requested from us for the purpose of the audits; and
  - Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.

- All transactions have been recorded in the accounting records and are reflected in the financial statements.

- We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.

- We have no knowledge of any fraud or suspected fraud that affects the entity and involves:
  - Management;
  - Employees who have significant roles in internal control; or
  - Others when the fraud could have a material effect on the financial statements.

- We have no knowledge of any allegations of fraud, or suspected fraud, affecting the entity's financial statements communicated by employees, former employees, analysts, regulators, or others.

- We have disclosed to you all known instances of noncompliance or suspected noncompliance with laws and regulations whose effects should be considered when preparing financial statements.

- We are not aware of any pending or threatened litigation and claims whose effects should be considered when preparing the financial statements.

- We have disclosed to you the identity of the entity's related parties and all the related party relationships and transactions of which we are aware.

Very truly yours,

CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

Courtney Crawford
Principal

Linnet Tse
Board Treasurer

Annual Financial Statement Audit Report

School Name:	The Charter High School for Law & Social Justice
Date (Report is due Nov. 1):	November 1, 2018
Primary District of Location (If NYC select NYC DOE):	New York City Department of Education
If located in NYC DOE select CSD:	NYCSD #10
School Fiscal Contact Name:	Gary Knight
School Fiscal Contact Email:	[redacted]
School Fiscal Contact Phone:	
School Audit Firm Name:	Mengel Metzger Barr & Co. LLP
School Audit Contact Name:	Michelle Cain
School Audit Contact Email:	[redacted]
School Audit Contact Phone:	
Audit Period:	2017-18
Prior Year:	2016-17

The following items are required to be included:

1.) The independent auditor's report on financial statements and notes.
2.) Excel template file containing the Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets.
3.) Reports on internal controls over financial reporting and on compliance.

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of $750,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Item	If not included, state the reason(s) below (if not applicable fill in N/A):
Management Letter	Included
Management Letter Response	n/a
Federal Single Audit (A-133)	n/a
Corrective Action Plan	n/a

The Charter High School for Law & Social Justice
Statement of Financial Position
as of June 30

	2018	2017
CURRENT ASSETS		
Cash and cash equivalents	$ 1,214,954	$ 358,056
Grants and contracts receivable	296,379	429,747
Accounts receivables	3,998	5,161
Prepaid Expenses	151,910	164,613
Contributions and other receivables	-	-
Other current assets	-	-
TOTAL CURRENT ASSETS	1,667,241	957,577
NON-CURRENT ASSETS		
Property, Building and Equipment, net	$ 669,720	$ 475,779
Restricted Cash	-	-
Security Deposits	-	-
Other Non-Current Assets	-	-
TOTAL NON-CURRENT	669,720	475,779
TOTAL ASSETS	**2,336,961**	**1,433,356**
CURRENT LIABILITIES		
Accounts payable and accrued expenses	$ 199,852	$ 50,597
Accrued payroll, payroll taxes and benefits	293,079	73,655
Current Portion of Loan Payable	-	-
Due to Related Parties	-	-
Refundable Advances	-	-
Deferred Revenue	325,950	114,949
Other Current Liabilities	-	-
TOTAL CURRENT	818,881	239,201
LONG-TERM LIABILITIES		
Loan Payable; Due in More than One Year	$ -	$ -
Deferred Rent	-	-
Due to Related Party	-	-
Other Long-Term Liabilities	-	-
TOTAL LONG-TERM	-	-
TOTAL LIABILITIES	818,881	239,201

NET ASSETS		
Unrestricted	$ 1,518,080	$ 1,170,155
Temporarily restricted	-	24,000
Permanently restricted	-	-
TOTAL NET ASSETS	1,518,080	1,194,155
TOTAL LIABILITIES AND NET ASSETS	**2,336,961**	**1,433,356**

The Charter High School for Law & Social Justice
Statement of Activities
as of June 30

	2018			2017
	Unrestricted	Temporarily Restricted	Total	Total
OPERATING REVENUE				
State and Local Per Pupil Revenue - Reg. Ed	$ 4,768,789	$ -	$ 4,768,789	$ 3,421,773
State and Local Per Pupil Revenue - SPED	341,072	-	341,072	117,604
State and Local Per Pupil Facilities Revenue	1,002,125	-	1,002,125	583,333
Federal Grants	286,141	-	286,141	234,477
State and City Grants	150,175	-	150,175	124,996
Other Operating Income	-	-	-	-
Food Service/Child Nutrition Program	-	-	-	-
TOTAL OPERATING REVENUE	6,548,302	-	6,548,302	4,482,184
EXPENSES				
Program Services				
Regular Education	$ 4,574,957	$ -	$ 4,574,957	$ 2,887,851
Special Education	920,039	-	920,039	527,436
Other Programs	-	-	-	-
Total Program Services	5,494,996	-	5,494,996	3,415,287
Management and general	703,905	-	703,905	678,225
Fundraising	65,609	-	65,609	59,602
TOTAL EXPENSES	6,264,510	-	6,264,510	4,153,114
SURPLUS / (DEFICIT) FROM OPERATIONS	283,792	-	283,792	329,070
SUPPORT AND OTHER REVENUE				
Interest and Other Income	$ 133	$ -	$ 133	$ 89
Contributions and Grants	800	-	800	44,942
Fundraising Support	-	-	-	-
Investments	-	-	-	-
Donated Services	39,200	-	39,200	77,699
Other Support and Revenue	-	-	-	-
TOTAL SUPPORT AND OTHER REVENUE	40,133	-	40,133	122,730
Net Assets Released from Restrictions / Loss on Disposal	$ 24,000	$ (24,000)	$ -	$ -
CHANGE IN NET ASSETS	347,925	(24,000)	323,925	451,800
NET ASSETS - BEGINNING OF YEAR	$ 1,170,155	$ 24,000	$ 1,194,155	$ 742,355
PRIOR YEAR/PERIOD ADJUSTMENTS	-	-	-	-

NET ASSETS - END OF YEAR	$ 1,518,080	$ -	$ 1,518,080	$ 1,194,155

The Charter High School for Law & Social Justice
Statement of Cash Flows
as of June 30

	2018	2017
CASH FLOWS - OPERATING ACTIVITIES		
Increase (decrease) in net assets	$ 323,925	$ 451,800
Revenues from School Districts	-	-
Accounts Receivable	-	-
Due from School Districts	-	-
Depreciation	208,697	127,142
Grants Receivable	134,531	(23,723)
Due from NYS	-	-
Grant revenues	-	-
Prepaid Expenses	12,703	(115,783)
Accounts Payable	148,524	(105,450)
Accrued Expenses	220,156	49,223
Accrued Liabilities	-	-
Contributions and fund-raising activities	-	-
Miscellaneous sources	-	-
Deferred Revenue	211,001	97,718
Interest payments	-	-
Other	-	3,085
Other	-	-
NET CASH PROVIDED FROM OPERATING ACTIVITIES	$ 1,259,536	$ 484,012
CASH FLOWS - INVESTING ACTIVITIES	$	$
Purchase of equipment	(402,638)	(296,610)
Other	(132)	(26,089)
NET CASH PROVIDED FROM INVESTING ACTIVITIES	$ (402,770)	$ (322,699)
CASH FLOWS - FINANCING ACTIVITIES	$	$
Principal payments on long-term debt	-	-
Other	-	-
NET CASH PROVIDED FROM FINANCING ACTIVITIES	$ -	$ -
NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS	$ 856,766	$ 161,313
Cash at beginning of year	282,905	121,592
CASH AND CASH EQUIVALENTS AT END OF YEAR	$ 1,139,671	$ 282,905

The Charter High School for Law & Social Justice
Statement of Functional Expenses
as of June 30

		2018						
		Program Services				Supporting Services		
	No. of Positions	Regular Education	Special Education	Other Education	Total	Fundraising	Management and General	Total
Personnel Services Costs		$	$	$	$	$	$	$
Administrative Staff Personnel	12.00	232,607	165,417	-	398,024	36,621	331,139	367,760
Instructional Personnel	30.00	2,052,536	306,964	-	2,359,500	-	-	-
Non-Instructional Personnel	1.00	1,026	410	-	1,436	-	2,667	2,667
Total Salaries and Staff	43.00	2,286,169	472,791	-	2,758,960	36,621	333,806	370,427
Fringe Benefits & Payroll Taxes		444,011	92,091	-	536,102	7,116	64,862	71,978
Retirement		-	-	-	-	-	-	-
Management Company Fees		-	-	-	-	-	-	-
Legal Service		73,637	15,273	-	88,910	1,180	10,757	11,937
Accounting / Audit Services		-	-	-	-	-	101,090	101,090
Other Purchased / Professional / Consulting Services		113,445	17,394	-	130,839	99	5,688	5,787
Building and Land Rent / Lease		760,358	157,704	-	918,063	12,186	111,076	123,262
Repairs & Maintenance		143,171	29,695	-	172,866	2,295	20,915	23,210
Insurance		30,090	6,241	-	36,331	482	4,396	4,878
Utilities		7,718	1,601	-	9,319	124	1,128	1,251
Supplies / Materials		112,719	18,226	-	130,945	363	3,310	3,673
Equipment / Furnishings		8,330	1,449	-	9,779	55	505	560
Staff Development		169,590	25,471	-	195,061	-	-	-
Marketing / Recruitment		2,633	510	-	3,143	32	291	323
Technology		106,444	22,077	-	128,521	1,706	15,550	17,256
Food Service		-	-	-	-	-	-	-
Student Services		107,649	16,168	-	123,817	-	-	-
Office Expense		54,910	11,389	-	66,298	880	8,021	8,901
Depreciation		152,388	31,606	-	183,994	2,442	22,261	24,704
OTHER		1,695	353	-	2,048	27	249	276
Total Expenses		$ 4,574,957	$ 920,039	$ -	$ 5,494,996	$ 65,609	$ 703,905	$ 769,514

	2017
Total	
$	$
765,784	817,582
2,359,500	1,216,576
4,103	26,821
3,129,387	2,060,979
608,080	373,911
-	-
-	-
100,847	95,071
101,090	175,615
136,626	23,777
1,041,325	625,483
196,075	146,587
41,209	31,300
10,570	10,921
134,618	92,096
10,339	16,777
195,061	70,630
3,466	18,084
145,777	110,761
-	3,613
123,817	97,394
75,200	62,947
208,698	127,142
2,324	10,027
$ 6,264,509	$ 4,153,114

Entry 5c Additional Financial Docs

Created: 07/24/2018 • Last updated: 11/01/2018

The additional items listed below should be uploaded if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of $750,000; the corrective action plan will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Section Heading

1. Management Letter

https://nysed-cso-reports.fluidreview.com/resp/17832884/8mMIunnVv3/

Explanation for not uploading the Management Letter.	(No response)

2. Form 990

https://nysed-cso-reports.fluidreview.com/resp/17832884/FINDqRIBTE/

Explanation for not uploading the Form 990.	The 990 is not yet available as an extension was granted.

3. Federal Single Audit

Note: A copy of the Federal Single Audit must be filed with the Federal Audit Clearinghouse. Please refer to OMB Uniform Guidelines for the federal filing requirements.

(No response)

Explanation for not uploading the Federal Single Audit.	The school did not spend federal funds in excess of the $750,000 threshold.

4. CSP Agreed Upon Procedure Report

(No response)

Explanation for not uploading the procedure report.	The school did not receive or spend any CSP funds in FY18.

5. Evidence of Required Escrow Account

https://nysed-cso-reports.fluidreview.com/resp/17832884/pN6H0Nalce/

Explanation for not uploading the Escrow evidence.	(No response)

6. Corrective Action Plan

A **Corrective Action Plan** for Audit Findings and Management Letter Recommendations, which must include:

a. The person responsible
b. The date action was taken, or will be taken
c. Description of the action taken
d. Evidence of implementation (if available)

(No response)

Explanation for not uploading the Corrective Action Plan.	Corrective Action Plan was not required.

CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

REPORT TO THE FINANCE COMMITTEE

JUNE 30, 2018

MENGEL METZGER BARR & CO. LLP

Certified Public Accountants

October 11, 2018

Finance Committee
Charter High School for Law and Social Justice

We have audited the financial statements of Charter High School for Law and Social Justice as of and for the year ended June 30, 2018, and have issued our report thereon dated October 11, 2018. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated May 24, 2018, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of its respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of Charter High School for Law and Social Justice solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

We have provided our comments regarding control deficiencies and other matters noted during our audit in a separate letter to you dated October 11, 2018.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, and our firm have complied with all relevant ethical requirements regarding independence.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by Charter High School for Law and Social Justice is included in Note A to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during the year June 30, 2018. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements are the allocations of operating expenses to program expenses, management and general expenses, and fundraising expenses and the collectability of grants receivable and estimated lives of property and equipment. We evaluated the key factors and assumptions used to develop the estimates and determined that they are reasonable in relation to the basic financial statements taken as a whole.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting Charter High School for Law and Social Justice's financial statements relate to revenue and support recognition, which is referred to in the notes of the financial statements.

Significant Difficulties Encountered during the Audit

We are pleased to report we encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of our audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to Charter High School for Law and Social Justice's financial statements or the auditor's report. We are pleased to report no such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management, which are included in the management representation letter.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings or Issues

In the normal course of our professional association with Charter High School for Law and Social Justice, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, business conditions affecting the entity, and business plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as Charter High School for Law and Social Justice's auditors.

* * * * *

Should you desire further information concerning these matters, Michelle Cain or Kate Welc will be happy to meet with you at your convenience.

This report is intended solely for the information and use of the Board of Trustees, Finance Committee and management of Charter High School for Law and Social Justice and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Mengel, Metzger, Barr & Co. LLP

MENGEL, METZGER, BARR & CO. LLP

CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

ADVISORY COMMENT LETTER

JUNE 30, 2018

October 11, 2018

Board of Trustees
Charter High School for Law and Social Justice

In planning and performing our audit of the financial statements of Charter High School for Law and Social Justice (the "Charter School") as of and for the year ended June 30, 2018, in accordance with auditing standards generally accepted in the United States of America, we considered the Charter School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of the Charter School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

- *Reasonably possible*. The chance of the future event or events occurring is more than remote but less than likely.

- *Probable*. The future event or events are likely to occur.

Our consideration of internal control was for the limited purpose described in the first paragraph of this letter and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Our audit was also not designed to identify deficiencies in internal control that might be significant deficiencies. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We do not consider the following matter to be a significant deficiency or material weakness.

Petty cash account
During our 2018 audit, it was noted that a petty cash fund of approximately $6,000 was present but not recorded in the Charter School's general ledger. The Charter School's Financial Policies and Procedures Manual ("FPPM") states petty cash funds should not be utilized. A log was kept, recording receipts and expenses for the petty cash fund; however, all expenses do not appear to be accounted for. There is no significant or material effect to the financial statements relative to the petty cash fund.

Recommendation
We recommend the Charter School adhere to their FPPM and not utilize a petty cash fund or form a set of policies and controls surrounding the use of the petty cash fund and document these policies and controls in the FPPM.

Status of matters included in our letters as of June 30, 2017 and 2016, dated October 18, 2017 and October 19, 2016

Debit Card Receipts
During our 2017 audit, we noted two debit card transactions that were missing a receipt, one of which did not have proper approval, as required by the FPPM.

Recommendation
We recommend the cardholder be required to maintain original receipts, invoices, purchase documents and correspondence related to all purchases made using the Charter School's debit card.

Status of as June 30, 2018
During our 2018 audit, we noted all transaction tested had proper support.

Financial Policies and Procedures
During our 2016 audit, we noted certain financial policies and procedures which were designed to ensure timely identification of material errors and accurate reporting were not always followed. Our audit of the Charter School revealed the following:

- We noted the closing of a Charter School's cash account was not approved by the Board of Trustees.

- The FPPM states purchases over $10,000 require signatures from the Principal and Board President, or designated Board Officer in his/her absence. MMB noted there was no approval by the Board President or designated Board Officer for one purchase over $10,000 selected for testing. There was also no mention of this approval in the Board minutes.

Recommendation
The Charter School has extensive policies and procedures which are formally documented in the FPPM and has hired an outside financial consultant to assist with these controls. We recommend the Charter School continue to implement these internal controls as documented in the FPPM. If revisions to these policies or procedures are required to reflect changes, they should be documented and disseminated to all affected personnel.

WE VALUE YOUR FUTURE

Status of as June 30, 2018

During our 2018 audit, we noted purchases tested above $10,000 were approved by the Board President. We also noted no cash accounts were closed in the current year. However, we noted a bank transfer occurred on October 11, 2017 and was approved by the Charter School's Principal, with no signature of the positions listed in the FPPM: Director of Operations, Board Chair, or Board Treasurer. This is not in accordance with the FPPM.

* * * * *

This communication is intended solely for the information and use of Management and the Board of Trustees and is not intended to be and should not be used by anyone other than these specified parties.

We appreciate the outstanding cooperation from your staff that our personnel received during the audit of the Charter School's financial statements. Should you have any questions or comments, please contact Michelle Cain or Kate Welc.

Very truly yours,

Mengel, Metzger, Barr & Co. LLP

MENGEL, METZGER, BARR & CO. LLP

WE VALUE YOUR FUTURE

EXTENSION FILING INSTRUCTIONS

FORM 8868 FOR FORM 990

FOR THE YEAR ENDING

JUNE 30, 2018

Prepared for	CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE 1960 UNIVERSITY AVENUE BRONX, NY 10453
Prepared by	MENGEL, METZGER, BARR & CO. LLP [redacted]
Amount due	NOT APPLICABLE
Make check payable to	NOT APPLICABLE
Mail extension and check (if applicable) to	NOT APPLICABLE
Extension must be mailed on or before	NOT APPLICABLE
Special Instructions	THE EXTENSION FOR FORM 990 HAS QUALIFIED FOR ELECTRONIC FILING. FORM 8868 EXTENDS THE DUE DATE OF THE ORGANIZATION'S FORM 990 RETURN UNTIL MAY 15, 2019. THE EXTENSION HAS BEEN TRANSMITTED ELECTRONICALLY TO THE IRS AND NO FURTHER ACTION IS REQUIRED. FOR YOUR CONVENIENCE, PLEASE USE THE ENCLOSED ENVELOPE TO RETURN THE SIGNED COPY OF FORM 8879-EO OR PREFERABLY FAX IT TO [redacted] BY NOVEMBER 15, 2018.

Form **8868**
(Rev. January 2017)

Department of the Treasury
Internal Revenue Service

Application for Automatic Extension of Time To File an Exempt Organization Return

▶ **File a separate application for each return.**

▶ **Information about Form 8868 and its instructions is at *www.irs.gov/form8868* .**

OMB No. 1545-1709

Electronic filing *(e-file).* You can electronically file Form 8868 to request a 6-month automatic extension of time to file any of the forms listed below with the exception of Form 8870, Information Return for Transfers Associated With Certain Personal Benefit Contracts, for which an extension request must be sent to the IRS in paper format (see instructions). For more details on the electronic filing of this form, visit *www.irs.gov/efile*, click on Charities & Non-Profits, and click on *e-file* for *Charities and Non-Profits.*

Automatic 6-Month Extension of Time. Only submit original (no copies needed).

All corporations required to file an income tax return other than Form 990-T (including 1120-C filers), partnerships, REMICs, and trusts must use Form 7004 to request an extension of time to file income tax returns.

Enter filer's identifying number

Type or print	Name of exempt organization or other filer, see instructions. CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE	Employer identification number (EIN) or [redacted]
File by the due date for filing your return. See instructions.	Number, street, and room or suite no. If a P.O. box, see instructions. 1960 UNIVERSITY AVENUE	Social security number (SSN)
	City, town or post office, state, and ZIP code. For a foreign address, see instructions. BRONX, NY 10453	

Enter the Return Code for the return that this application is for (file a separate application for each return) 0 1

Application Is For	Return Code	Application Is For	Return Code
Form 990 or Form 990-EZ	01	Form 990-T (corporation)	07
Form 990-BL	02	Form 1041-A	08
Form 4720 (individual)	03	Form 4720 (other than individual)	09
Form 990-PF	04	Form 5227	10
Form 990-T (sec. 401(a) or 408(a) trust)	05	Form 6069	11
Form 990-T (trust other than above)	06	Form 8870	12

- The books are in the care of ▶ COURTNEY CRAWFORD 1960 UNIVERSITY AVENUE - BRONX, NY 10453
  Telephone No. ▶ [redacted] Fax No. ▶
- If the organization does not have an office or place of business in the United States, check this box ..... ▶ ☐
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) _____ . If this is for the whole group, check this box ▶ ☐ . If it is for part of the group, check this box ▶ ☐ and attach a list with the names and EINs of all members the extension is for.

1 I request an automatic 6-month extension of time until MAY 15, 2019 , to file the exempt organization return for the organization named above. The extension is for the organization's return for:

▶ ☐ calendar year _____ or
▶ ☒ tax year beginning JUL 1, 2017 , and ending JUN 30, 2018 .

2 If the tax year entered in line 1 is for less than 12 months, check reason: ☐ Initial return ☐ Final return ☐ Change in accounting period

3a	If this application is for Forms 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	**3a**	$ 0.
b	If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit.	**3b**	$ 0.
c	**Balance due.** Subtract line 3b from line 3a. Include your payment with this form, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.	**3c**	$ 0.

Caution: If you are going to make an electronic funds withdrawal (direct debit) with this Form 8868, see Form 8453-EO and Form 8879-EO for payment instructions.

LHA **For Privacy Act and Paperwork Reduction Act Notice, see instructions.** Form **8868**(Rev. 1-2017)

723841 04-01-17

Citibank CBO Services 174
P.O. Box 6201
Sioux Falls, SD 57117-6201

000
CITIBANK, N. A.
Account
[redacted]
Statement Period
Jun 1 - Jun 30, 2018
Relationship Manager
Citibusiness Service Center
(877) 528-0990

THE CHARTER HIGH SCHOOL FOR LAW
AND SOCIAL JUSTICE
1960 UNIVERSITY AVE
BRONX NY 10453

CitiBusiness® ACCOUNT AS OF JUNE 30, 2018

Relationship Summary:

Checking	**-----**
Savings	**$75,283.37**
Checking Plus	**-----**

SERVICE CHARGE SUMMARY FROM MAY 1, 2018 THRU MAY 31, 2018

Type of Charge	No./Units	Price/Unit	Amount
CITIBUSINESS IMMA # [redacted]			
Average Daily Collected Balance			$75,252.43
Total Charges for Services			**$0.00**
Net Service Charge			**$0.00**

SAVINGS ACTIVITY

CitiBusiness IMMA

[redacted]

Beginning Balance: $75,267.90
Ending Balance: $75,283.37

Date	Description	Debits	Credits	Balance
06/29	INTEREST EARNED		15.47	75,283.37

Interest earned year to date $75.76

Your CitiBusiness IMMA Account Rates

For Balances of	$0 to $24,999	$25,000 to $49,999	$50,000 to $99,999	$100,000 to $499,999	$500,000 to $999,999	$1,000,000 to $9,999,999	$10,000,000 and over
6/01 - 6/30	0.100%	0.250%	0.250%	0.350%	0.350%	0.350%	0.350%

CUSTOMER SERVICE INFORMATION

IF YOU HAVE QUESTIONS ON:	YOU CAN CALL:	YOU CAN WRITE:
Insured Money Market	877-528-0990 (For Speech and Hearing Impaired Customers Only TDD: 800-945-0258)	CitiBusiness 100 Citibank Drive San Antonio, TX 78245-9966

For change in address, call your account officer or visit your branch.

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Entry 5d Financial Services Contact Information

Last updated: 07/24/2018

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

CHS FOR LAW AND SOCIAL JUSTICE (REGENTS)Section Heading

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Gary Knight	[redacted]	

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Michelle Cain: Mengel, Metzger Bar & Co. LLP	[redacted]		4

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years with Firm
	Charter School Business Management	Heather Blumberg	[redacted]			5

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the - Board of Regents -

2018-19 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing **RED** triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at https://stateaid.nysed.gov/charter/. Rows may be inserted in the worksheet to accomodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

The Charter High School for Law & Social Justice -

PROJECTED BUDGET FOR 2018-2019 -

July 1, 2018 to June 30, 2019 -

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	**8,139,958**	**637,029**	**-**	**-**	**100**	**8,777,087**
Total Expenses	**6,401,818**	**1,028,292**	**-**	**168,472**	**1,104,419**	**8,703,000**
Net Income	**1,738,140**	**(391,262)**	**-**	**(168,472)**	**(1,104,319)**	**74,087**
Actual Student Enrollment	**428**	**47**				**-**
Total Paid Student Enrollment	**-**	**-**				**-**

		PROGRAM SERVICES			SUPPORT SERVICES		
		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
REVENUE							
REVENUES FROM STATE SOURCES							
Per Pupil Revenue	**CY** Per Pupil Rate						
District of Location	*$15,307.00*	6,436,594	-	-	-	-	6,436,594
School District 2 (Enter Name)	*$17,794.00*	88,970	-	-	-	-	88,970
School District 3 (Enter Name)	*$15,023.00*	30,046	-	-	-	-	30,046
School District 4 (Enter Name)		-	-	-	-	-	-
School District 5 (Enter Name)		-	-	-	-	-	-
		6,555,610					**6,555,610**
Special Education Revenue		-	441,585	-	-	-	441,585
Grants							
Stimulus		-	-	-	-	-	-
Other		-	-	-	-	-	-
Other State Revenue		1,369,822	168,981	-	-	-	1,538,803
TOTAL REVENUE FROM STATE SOURCES		**7,925,432**	**610,566**				**8,535,998**
REVENUE FROM FEDERAL FUNDING							
IDEA Special Needs		24,035	2,965	-	-	-	27,000
Title I		153,150	18,893	-	-	-	172,043
Title Funding - Other		5,897	727	-	-	-	6,624
School Food Service (Free Lunch)		-	-	-	-	-	-
Grants							
Charter School Program (CSP) Planning & Implementation		-	-	-	-	-	-
Other		-	-	-	-	-	-
Other Federal Revenue		-	-	-	-	-	-
TOTAL REVENUE FROM FEDERAL SOURCES		**183,082**	**22,585**				**205,667**
LOCAL and OTHER REVENUE							
Contributions and Donations, Fundraising		-	-	-	-	-	-
Erate Reimbursement		-	-	-	-	-	-
Interest Income, Earnings on Investments,		-	-	-	-	100	100
NYC-DYCD (Department of Youth and Community Developmt.)		-	-	-	-	-	-
Food Service (Income from meals)		-	-	-	-	-	-
Text Book		31,443	3,879	-	-	-	35,322
Other Local Revenue		-	-	-	-	-	-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		**31,443**	**3,879**			**100**	**35,422**
TOTAL REVENUE		**8,139,958**	**637,029**			**100**	**8,777,087**
EXPENSES							
ADMINISTRATIVE STAFF PERSONNEL COSTS	No. of Positions						
Executive Management	-	-	-		-	-	-
Instructional Management	4.00	204,800	102,400		25,600	179,200	512,000
Deans, Directors & Coordinators	5.00	304,764	37,596		-	-	342,360

The Charter High School for Law & Social Justice

PROJECTED BUDGET FOR 2018-2019

July 1, 2018 to June 30, 2019

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	8,139,958	637,029	-	-	100	8,777,087
Total Expenses	6,401,818	1,028,292	-	168,472	1,104,419	8,703,000
Net Income	1,738,140	(391,262)	-	(168,472)	(1,104,319)	74,087
Actual Student Enrollment	428	47				-
Total Paid Student Enrollment	-	-				-

		PROGRAM SERVICES			SUPPORT SERVICES		
		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
CFO / Director of Finance	1.00	4,500	4,500		4,500	76,500	90,000
Operation / Business Manager	6.00	42,290	42,290		61,550	276,770	422,900
Administrative Staff	2.00	41,160	16,464		-	24,696	82,320
TOTAL ADMINISTRATIVE STAFF	**18**	**597,514**	**203,250**		**91,650**	**557,166**	**1,449,580**
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	21.00	1,462,970	180,471		-	-	1,643,441
Teachers - SPED	5.00	361,354	44,577		-	-	405,931
Substitute Teachers	-	-	-		-	-	-
Teaching Assistants	-	-	-		-	-	-
Specialty Teachers	8.00	573,954	70,803		-	-	644,757
Aides	-	-	-		-	-	-
Therapists & Counselors	3.00	206,735	25,503		-	-	232,238
Other	-	131,744	16,252		-	-	147,996
TOTAL INSTRUCTIONAL	**37**	**2,736,758**	**337,605**				**3,074,363**
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	-	-	-	-	-	-	-
Librarian	-	-	-	-	-	-	-
Custodian	-	-	-	-	-	-	-
Security	1.00	22,050	8,820	-	-	13,230	44,100
Other	-	-	-	-	-	-	-
TOTAL NON-INSTRUCTIONAL	**1**	**22,050**	**8,820**			**13,230**	**44,100**
SUBTOTAL PERSONNEL SERVICE COSTS	**56**	**3,356,322**	**549,675**		**91,650**	**570,396**	**4,568,043**
PAYROLL TAXES AND BENEFITS							
Payroll Taxes		297,024	48,645	-	8,111	50,478	404,258
Fringe / Employee Benefits		316,126	51,773	-	8,632	53,725	430,256
Retirement / Pension		80,566	13,195	-	2,200	13,692	109,653
TOTAL PAYROLL TAXES AND BENEFITS		**693,717**	**113,612**		**18,943**	**117,895**	**944,167**
TOTAL PERSONNEL SERVICE COSTS		**4,050,039**	**663,287**		**110,593**	**688,291**	**5,512,210**
CONTRACTED SERVICES							
Accounting / Audit		-	-	-	-	100,000	100,000
Legal		63,188	10,348	-	1,725	10,739	86,000
Management Company Fee		-	-	-	-	-	-
Nurse Services		-	-	-	-	-	-
Food Service / School Lunch		-	-	-	-	-	-
Payroll Services		-	-	-	-	7,188	7,188
Special Ed Services		-	-	-	-	-	-
Titlement Services (i.e. Title I)		-	-	-	-	-	-
Other Purchased / Professional / Consulting		23,590	2,910	-	-	-	26,500
TOTAL CONTRACTED SERVICES		**86,778**	**13,258**		**1,725**	**117,927**	**219,688**
SCHOOL OPERATIONS							

The Charter High School for Law & Social Justice

PROJECTED BUDGET FOR 2018-2019

July 1, 2018 to June 30, 2019

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	**8,139,958**	**637,029**	**-**	**-**	**100**	**8,777,087**
Total Expenses	**6,401,818**	**1,028,292**	**-**	**168,472**	**1,104,419**	**8,703,000**
Net Income	**1,738,140**	**(391,262)**	**-**	**(168,472)**	**(1,104,319)**	**74,087**
Actual Student Enrollment	**428**	**47**				**-**
Total Paid Student Enrollment	**-**	**-**				**-**

	PROGRAM SERVICES			SUPPORT SERVICES		
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Board Expenses	-	-	-	-	1,000	1,000
Classroom / Teaching Supplies & Materials	99,632	13,953	-	-	-	113,585
Special Ed Supplies & Materials	-	-	-	-	-	-
Textbooks / Workbooks	31,443	3,879	-	-	-	35,322
Supplies & Materials other	-	-	-	-	-	-
Equipment / Furniture	40,416	6,259	-	861	5,356	52,892
Telephone	9,686	1,586	-	264	1,646	13,183
Technology	79,782	13,066	-	2,179	13,559	108,586
Student Testing & Assessment	7,055	870	-	-	-	7,925
Field Trips	48,960	6,040	-	-	-	55,000
Transportation (student)	13,353	1,647	-	-	-	15,000
Student Services - other	127,868	15,774	-	-	-	143,642
Office Expense	42,820	7,013	-	1,169	7,277	58,279
Staff Development	163,864	20,214	-	-	-	184,078
Staff Recruitment	33,063	5,415	-	903	5,619	45,000
Student Recruitment / Marketing	7,390	1,030	-	80	499	9,000
School Meals / Lunch	8,902	1,098	-	-	-	10,000
Travel (Staff)	1,469	241	-	40	250	2,000
Fundraising	-	-	-	8,400	-	8,400
Other	21,398	3,432	-	536	3,334	28,700
TOTAL SCHOOL OPERATIONS	**737,103**	**101,518**		**14,432**	**38,540**	**891,592**
FACILITY OPERATION & MAINTENANCE						
Insurance	47,538	7,785	-	1,298	8,079	64,700
Janitorial	93,312	15,282	-	2,548	15,858	127,000
Building and Land Rent / Lease	1,137,170	186,238	-	31,052	193,258	1,547,718
Repairs & Maintenance	47,207	7,731	-	1,289	8,023	64,250
Equipment / Furniture	-	-	-	-	-	-
Security	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
TOTAL FACILITY OPERATION & MAINTENANCE	**1,325,226**	**217,036**		**36,188**	**225,218**	**1,803,668**
DEPRECIATION & AMORTIZATION	202,672	33,192	-	5,534	34,443	275,842
DISSOLUTION ESCROW & RESERVES / CONTIGENCY	-	-	-	-	-	-
TOTAL EXPENSES	**6,401,818**	**1,028,292**		**168,472**	**1,104,419**	**8,703,000**
NET INCOME	**1,738,140**	**(391,262)**	**-**	**(168,472)**	**(1,104,319)**	**74,087**

ENROLLMENT - *School Districts Are Linked To Above Entries*	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
District of Location	421	47	468
School District 2 (Enter Name)	5		5
School District 3 (Enter Name)	2		2
School District 4 (Enter Name)			-
School District 5 (Enter Name)			-

The Charter High School for Law & Social Justice

PROJECTED BUDGET FOR 2018-2019

July 1, 2018 to June 30, 2019

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	8,139,958	637,029	-	-	100	8,777,087
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Net Income	1,738,140	(391,262)	-	(168,472)	(1,104,319)	74,087
Actual Student Enrollment	428	47				-
Total Paid Student Enrollment	-	-				-

	PROGRAM SERVICES			SUPPORT SERVICES		
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
TOTAL ENROLLMENT	428	47	475			
REVENUE PER PUPIL	19,019	13,554	-			
EXPENSES PER PUPIL	14,958	21,879	-			

Assumptions
DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

Assumptions
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Assumptions
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Assumptions
DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name: Rick Marsico

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

The Charter High School for Law and Social Justice

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Board Chair

2. Is the trustee an employee of any school operated by the Education Corporation?
   ____**Yes** ✓**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
   ____**Yes** ✓**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
Please write "None" if applicable. Do not leave this space blank.			

2014	Lent $ for insurance	did not vote, interest-free loan	Self

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Mayerson & Associates	Legal	$12,500	Rick Marsico's spouse, Jean Marie Bresciani is an employee (lawyer) at Mayerson & Assn.	Board review and vote

Please write "None" if applicable. Do not leave this space blank.

[signature] 7/26/18

Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Tel[redacted]

Business Add[redacted]

E-mail Addres[redacted]

Home Teleph[redacted]

Home Addres[redacted]

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

JOHN M. CALLAHAN

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

The Charter High School for Law and Social Justice

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

   VICE PRESIDENT

2. Is the trustee an employee of any school operated by the Education Corporation?

   ____**Yes** X **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

   ____**Yes** X **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
	NONE		

Please write "None" if applicable. Do not leave this space blank.

	NONE		

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE	write "None" if applicable.		Do not leave this space	blank.

Signature 7/26/10 Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be

Business Teleph

Business Addres

E-mail Address:

Home Telephone

Home Address:

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Jennifer LaMarsh

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

The Charter High School for Law and Social Justice

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

   Vice-chair, trustee

2. Is the trustee an employee of any school operated by the Education Corporation?
   ____**Yes** _X_**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

   ____**Yes** _X_**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
NONE			

Please write "None" if applicable. Do not leave this space blank.

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.		NONE		

Signature 7/26/18 Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Tele

Business Add

E-mail Addres

Home Telepho

Home Addres

[redacted]

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name: Linnet Tse

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

The Charter High School for Law and Social Justice

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).
   Treasurer

2. Is the trustee an employee of any school operated by the Education Corporation?
   ____**Yes** ✓ **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
   ____**Yes** ✓ **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None	None	None	None

Please write "None" if applicable. Do not leave this space blank.

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
none	none	none	none	

Please write "None" if applicable. Do not leave this space blank.

Signature: [signature] Date: 26 July 2018

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____

Business Address: [redacted]

E-mail Address: [redacted]

Home Telephone: [redacted]

Home Address: [redacted]

CONFLICT OF INTEREST POLICY ACKNOWLEDGEMENT

I, Janine Azriliant, the undersigned director, officer, trustee, key employee, or committee member with Board of Directors-delegated powers of the Corporation, affirm that:

1. I have received a copy of the Corporation's Conflict of Interest Policy (the "Policy").

2. I have read and understand the Policy.

3. I agree to comply with the Policy.

4. I understand that the Corporation is a charitable organization and in order to maintain its federal tax exemption, it must engage primarily in activities that accomplish one or more of its tax-exempt purposes.

Janine Azriliant

Signature

Janine Azriliant

Name (print)

Board member

Title

6/20/18

Date

ANNUAL CONFLICT OF INTEREST DISCLOSURE FORM

All terms are as defined in the CORPORATION's Conflict of Interest Policy.

Choose one:

☒ My Interests and relationships have not changed since my last disclosure of interests. [Proceed to signature block below. Do not complete the sections below.]

☐ I hereby disclose or update my interests and relationships that could give rise to a Conflict of Interest. [Complete the sections below. Use additional pages as needed.]

Please complete all sections below.

1. Are you aware of any relationship or transaction with the CORPORATION, (the "Corporation") that involves or could ultimately harm or benefit financially:

a. Yourself	☐ Yes	☒ No
b. Any Family Member	☐ Yes	☒ No
c. Any organization in which you or a Family Member is a director, trustee, officer, member, partner, key employee, or owns more than 10 percent of the total (combined) voting power? (Volunteer service on the board of another not-for-profit need not be disclosed.	☐ Yes	☒ No

If you answered yes to any of the above questions please list all such relationships or transactions, including specific information concerning the essential financial terms of any contract or transaction (description of services, duration, consideration, or price) and whether approval of the transaction has been obtained from the Board of Directors.

2. All other not-for-profit institutions of which I am a trustee, director or officer or key employee, that have a substantial likelihood of being harmed or benefited by any action or policy of the Corporation: (if not applicable, indicate "none")

Entity	Position
N/A	

3. All trusts of which I am a trustee or which benefit me or any Family Member that have a substantial likelihood of being harmed or benefitted by any action or policy of the Corporation: (if not applicable, indicate "none")

Entity	Trustee or Beneficiary	Self or Family Member
N/A		

I have read and understand the Conflict of Interest Policy adopted by the Corporation, and the foregoing information is true and complete to the best of my knowledge. I also understand that, with respect to the application of certain provisions of the Internal Revenue Code, liability for Insider transactions may arise for a certain number of years after my service to the Corporation has ended. I am not aware of any interest involving me, or a relative who could present a conflict of interest, which I have not disclosed either above or in a previous disclosure statement.

Janine Azrilight

Signature

Janine Azrilight

Name (print)

Board member

Title

6/20/18

Date

CONFLICT OF INTEREST POLICY ACKNOWLEDGEMENT

I, LARRY GROSBERG, the undersigned director, officer, trustee, key employee, or committee member with Board of Directors-delegated powers of the Corporation, affirm that:

✓ 1. I have received a copy of the Corporation's Conflict of Interest Policy (the "Policy").

✓ 2. I have read and understand the Policy.

✓ 3. I agree to comply with the Policy.

✓ 4. I understand that the Corporation is a charitable organization and in order to maintain its federal tax exemption, it must engage primarily in activities that accomplish one or more of its tax-exempt purposes.

Larry Grosberg

Signature

LARRY GROSBERG

Name (print) (LAWRENCE)

BD Member

Title

6/20/18

Date

ANNUAL CONFLICT OF INTEREST DISCLOSURE FORM

All terms are as defined in the CORPORATION's Conflict of Interest Policy.

Choose one:

□ My Interests and relationships have not changed since my last disclosure of interests. [Proceed to signature block below. Do not complete the sections below.]

□ I hereby disclose or update my interests and relationships that could give rise to a Conflict of Interest. [Complete the sections below. Use additional pages as needed.]

Please complete all sections below.

1. Are you aware of any relationship or transaction with the CORPORATION, (the "Corporation") that involves or could ultimately harm or benefit financially:

a. Yourself	□ Yes	□ No
b. Any Family Member	□ Yes	□ No
c. Any organization in which you or a Family Member is a director, trustee, officer, member, partner, key employee, or owns more than 10 percent of the total (combined) voting power? (Volunteer service on the board of another not-for-profit need not be disclosed.	□ Yes	□ No

If you answered yes to any of the above questions please list all such relationships or transactions, including specific information concerning the essential financial terms of any contract or transaction (description of services, duration, consideration, or price) and whether approval of the transaction has been obtained from the Board of Directors.

2. All other not-for-profit institutions of which I am a trustee, director or officer or key employee, that have a substantial likelihood of being harmed or benefited by any action or policy of the Corporation: (if not applicable, indicate "none")

Entity	Position

3. All trusts of which I am a trustee or which benefit me or any Family Member that have a substantial likelihood of being harmed or benefitted by any action or policy of the Corporation: (if not applicable, indicate "none")

Entity	Trustee or Beneficiary	Self or Family Member

I have read and understand the Conflict of Interest Policy adopted by the Corporation, and the foregoing information is true and complete to the best of my knowledge. I also understand that, with respect to the application of certain provisions of the Internal Revenue Code, liability for Insider transactions may arise for a certain number of years after my service to the Corporation has ended. I am not aware of any interest involving me, or a relative who could present a conflict of interest, which I have not disclosed either above or in a previous disclosure statement.

_____

Signature

_____

Name (print)

_____

Title

_____

Date

CONFLICT OF INTEREST POLICY ACKNOWLEDGEMENT

I, Katherine Smelas, the undersigned director, officer, trustee, key employee, or committee member with Board of Directors-delegated powers of the Corporation, affirm that:

1. I have received a copy of the Corporation's Conflict of Interest Policy (the "Policy").

2. I have read and understand the Policy.

3. I agree to comply with the Policy.

4. I understand that the Corporation is a charitable organization and in order to maintain its federal tax exemption, it must engage primarily in activities that accomplish one or more of its tax-exempt purposes.

Signature

Katherine Smelas

Name (print)

Secretary / Board Member

Title

06/20/2018

Date

ANNUAL CONFLICT OF INTEREST DISCLOSURE FORM

All terms are as defined in the CORPORATION's Conflict of Interest Policy.

Choose one:

☒ My Interests and relationships have not changed since my last disclosure of interests. [Proceed to signature block below. Do not complete the sections below.]

□ I hereby disclose or update my interests and relationships that could give rise to a Conflict of Interest. [Complete the sections below. Use additional pages as needed.]

Please complete all sections below.

1. Are you aware of any relationship or transaction with the CORPORATION, (the "Corporation") that involves or could ultimately harm or benefit financially:

a. Yourself	□ Yes	□ No
b. Any Family Member	□ Yes	□ No
c. Any organization in which you or a Family Member is a director, trustee, officer, member, partner, key employee, or owns more than 10 percent of the total (combined) voting power? (Volunteer service on the board of another not-for-profit need not be disclosed.	□ Yes	□ No

If you answered yes to any of the above questions please list all such relationships or transactions, including specific information concerning the essential financial terms of any contract or transaction (description of services, duration, consideration, or price) and whether approval of the transaction has been obtained from the Board of Directors.

2. All other not-for-profit institutions of which I am a trustee, director or officer or key employee, that have a substantial likelihood of being harmed or benefited by any action or policy of the Corporation: (if not applicable, indicate "none")

Entity	Position

3. All trusts of which I am a trustee or which benefit me or any Family Member that have a substantial likelihood of being harmed or benefitted by any action or policy of the Corporation: (if not applicable, indicate "none")

Entity	Trustee or Beneficiary	Self or Family Member

I have read and understand the Conflict of Interest Policy adopted by the Corporation, and the foregoing information is true and complete to the best of my knowledge. I also understand that, with respect to the application of certain provisions of the Internal Revenue Code, liability for Insider transactions may arise for a certain number of years after my service to the Corporation has ended. I am not aware of any interest involving me, or a relative who could present a conflict of interest, which I have not disclosed either above or in a previous disclosure statement.

Signature

Katherine Smelas

Name (print)

Secretary / Board Member

Title

06/20/2018

Date

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

CHARLES L. FLYNN, JR.

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

The Charter High School for Law and Social Justice

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). BOARD

2. Is the trustee an employee of any school operated by the Education Corporation?
   ____**Yes** __X__**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

   ____**Yes** __X__**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.			
NONE			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
College of Mount Saint Vincent	Assistantships for Student Teachers	40K	NOT FOR PROFIT	Recusal
Please write "None" if applicable. Do not leave this space blank.				

[signature] 7/30/18

Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Tele[redacted]

Business Addr[redacted]

E-mail Address[redacted]

Home Telepho[redacted]

Home Address[redacted]

Entry 8 BOT Table

Created: 07/24/2018 • Last updated: 08/01/2018

1. Current Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2017-18
1	Janine Azriliant	Trustee/Member	Audit; Fundraising	Yes	2	7/1/2016	6/30/2019	9
2	Jack Callahan	Trustee/Member	Audit; Finance	Yes	1	10/1/2016	6/30/2019	10
3	Dr. Charles Flynn	Trustee/Member	Educational Accountability	Yes	1	7/1/2017	6/30/2020	5 or less
4	Jennifer LaMarsh	Vice Chair	Educational Accountability; Executive	Yes	2	7/1/2017	6/30/2018	5 or less
5	Richard Marscio	Chair	Audit; Executive; Finance	Yes	2	7/1/2017	6/30/2018	10
6	Katherine Smelas	Secretary	Executive; Fundraising	Yes	2	7/1/2017	6/30/2018	6
7	Linnet Tse	Treasurer	Executive; Finance	Yes	2	7/1/2017	6/30/2018	6
8				Yes				
9								

1a. Are there more that 9 members of the Board of Trustees? No

2. Total number of members on June 30, 2018	7
3. Total number of members joining the Board during the 2017-18 school year	0
4. Total number of members departing the Board during the 2017-18 school year	2
5. Number of voting members in 2017-18, as set by the by-laws, resolution or minutes	8
6. Number of Board meetings conducted during the 2017-18 School Year	10
7. Number of Board meetings scheduled for the coming 2018-19 school year	12

Thank you.

Entry 9 - Board Meeting Minutes

Last updated: 07/27/2018

Instructions for submitting minutes of the BOT monthly meetings

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2017--June 2018, which should match the number of meetings held during the 2017-18 school year.

CHS FOR LAW AND SOCIAL JUSTICE (REGENTS)

Are all monthly BOT meeting minutes posted, which should match the number of meetings held during 2017-18 school year, on the charter school's website?	No

the charter school's website.

B. Upload all monthly Board meeting minutes, which should match the number of meetings held during the 2017-18 school year.

Combine all monthly meeting minutes into one .PDF file.

https://nysed-cso-reports.fluidreview.com/resp/17909257/wNFCVDEEJA/

The Charter High School for Law and Social Justice
Board of Directors Meeting Minutes
July 19, 2017, 7:00pm
The Charter High School for Law and Social Justice
1960 University Avenue
Bronx, NY 10453

Present: Janine Azriliant, Jack Callahan, Dr. Charles Flynn, Jenn LaMarsh, Rick Marsico,

Absent: Larry Grosberg, Katie Smelas, Linnet Tse

1. Welcome and Call to Order

2. Consent Agenda (Items on the Consent Agenda are automatically approved unless a Board member removes an item from the consent agenda. In that event, the item will be removed from the Consent Agenda and subject to Board approval by majority vote.)

   A. Approval of the amended Minutes of the Board of Trustees meetings of June 21, 2017, and June 28, 2017(Exhibits 1 and 2)

3. Financial Report (Exhibits 5 and 6)

   Charter School Business Management provided an update.

4. Principal's Report

   Sean Harrell provided an update.

5. Chair's Report

   Rick Marsico provided an update. Arthur Mockabee provided an update on Facilities.

6. Committee Reports

   Fundraising Committee: Rick Marsico provided an update.

   There were no reports from other Committees this month.

7. New Business

   No new business.

8. Statements from Members of the Public

   No member of the public signed up to speak.

9. Executive Session

On motion by Jack Callahan and second by Jenn LaMarsh, the Board unanimously voted to go into executive session.

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the Board adjourn from Public Session to Executive Session to discuss the employment history of particular individuals and collective bargaining.

On motion by Janine Azriliant and second by Jack Callahan, the Board unanimously voted to return to public session.

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the Board adjourn the Executive Session and return to Public Session.

On motion by Jack Callahan and second by Janine Azriliant, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that Elishia Hinton be offered the position of Assistant Principal for Curriculum and Instruction at a salary to be based on the current salary matrix and finalized by the Finance Committee.

On motion by Jenn LaMarsh and second by Charles Flynn, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that Courtney Crawford continue to serve as the Assistant Principal at a salary to be based on the current salary matrix and finalized by the Finance Committee.

10. Next Meeting

The next Board meeting will be held on August 19, 2017, at 7:00pm at The Charter High School for Law and Social Justice.

11. Adjournment

Upon motion by Charles Flynn and second by Jenn LaMarsh, the Board of Trustees of The Charter High School for Law and Social Justice unanimously voted to adjourn the meeting.

The Charter High School for Law and Social Justice
Board of Directors Meeting Minutes
August 16, 2017, 7:00pm
The Charter High School for Law and Social Justice
1960 University Avenue
Bronx, NY 10453

Present: Jack Callahan, Dr. Charles Flynn, Larry Grosberg, Jenn LaMarsh, Rick Marsico, Katie Smelas

Absent: Janine Azriliant, Linnet Tse (telephone)

1. Welcome and Call to Order

2. Consent Agenda (Items on the Consent Agenda are automatically approved unless a Board member removes an item from the consent agenda. In that event, the item will be removed from the Consent Agenda and subject to Board approval by majority vote.)

A. Offer of Employment to Daisy Rosa as an English Teacher (Exhibits 2 and 3)
B. Offer of Employment to Jason Walcott as an English Teacher (Exhibits 4 and 5)
C. Offer of Employment to Adam Davis as a Security Guard (Exhibits 6 and 7)

3. Financial Report (Exhibit 8)

Charter School Business Management provided an update.

4. Principal's Report

Sean Harrell provided an update.

5. Chair's Report

Rick Marsico provided an update.

6. Committee Reports

Audit Committee: Heather Blumberg provided an update.

Finance Committee: Rick Marsico provided an update.

There were no reports from other Committees this month.

7. New Business

No new business.

8. Statements from Members of the Public

No member of the public signed up to speak.

9. Executive Session

On motion by Katie Smelas and second by Jack Callahan, the Board unanimously voted to go into executive session.

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the Board adjourn from Public Session to Executive Session to discuss the employment history of particular individuals and collective bargaining.

On motion by Jack Callahan and second by Jenn LaMarsh, the Board unanimously voted to return to public session.

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the Board adjourn the Executive Session and return to Public Session.

10. Next Meeting

The next Board meeting will be held on September 20, 2017, at 7:00pm at The Charter High School for Law and Social Justice.

11. Adjournment

Upon motion by Katie Smelas and second by Larry Grosberg, the Board of Trustees of The Charter High School for Law and Social Justice unanimously voted to adjourn the meeting.

The Charter High School for Law and Social Justice
Board of Directors Meeting Minutes
September 27, 2017, 7:00pm
The Charter High School for Law and Social Justice
1960 University Avenue
Bronx, NY 10453

Present: Janine Azriliant, Jack Callahan, Larry Grosberg, Jenn LaMarsh, Rick Marsico

Absent: Dr. Charles Flynn, Katie Smelas, Linnet Tse

1. Welcome and Call to Order

2. Consent Agenda (Items on the Consent Agenda are automatically approved unless a Board member removes an item from the consent agenda. In that event, the item will be removed from the Consent Agenda and subject to Board approval by majority vote.)

A. Approval of the Minutes of the Board of Trustees meeting of August 16, 2017 (Exhibit 1) – Removed.
B. Approval of PowerTools Teacher Effectiveness Proposal (Exhibit 2)
C. Approval of Head Heart Hands Consulting LLC – Teacher Effectiveness Proposal (Exhibit 3)
D. Offer of Employment to Rayon Archer as a Grade-Level Advisor (Exhibits 4 and 5)
E. Offer of Employment to Rany Hosny as a Math Teacher (Exhibits 6 and 7)
F. Offer of Employment to Aime Mabelo as a World Language Teacher (Exhibits 8 and 9)
G. Offer of Employment to Mason Branch as an Art Teacher (Exhibits 10 and 11)

On motion by Janine Azriliant and second by Larry Grosberg, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice (the "School") that the Agreements in Exhibits 2 and 3 are approved, subject to review and approval by the School's attorney and the Board Chair.

On motion by Jack Callahan and second by Janine Azriliant, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice (the "School") that the Settlement Agreement between the School and UFT, Local 2, AFT, AFL-CIO is approved for execution. It is further resolved that the Board authorizes the Board Chair to accept or make changes to the agreement as he deems necessary and/or appropriate prior to execution.

3. Financial Report (Exhibit 12)

Charter School Business Management provided an update.

4. Principal's Report

Sean Harrell provided an update.

5. Chair's Report

Rick Marsico provided an update.

6. Committee Reports

There were no Committee reports this month.

7. New Business

No new business.

8. Statements from Members of the Public

No member of the public signed up to speak.

9. Executive Session

On motion by Janine Azriliant and second by Jenn LaMarsh, the Board unanimously voted to go into executive session.

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the Board adjourn from Public Session to Executive Session to discuss the employment of particular individuals, litigation, and collective bargaining.

On motion by Jenn LaMarsh and second by Jack Callahan, the Board unanimously voted to return to public session.

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the Board adjourn the Executive Session and return to Public Session.

10. Next Meeting

The next Board meeting will be held on October 18, 2017, at 7:00pm at The Charter High School for Law and Social Justice.

11. Adjournment

Upon motion by Larry Grosberg and second by Rick Marisco, the Board of Trustees of The Charter High School for Law and Social Justice unanimously voted to adjourn the meeting.

The Charter High School for Law and Social Justice
Board of Directors Meeting Minutes
October 18, 2017, 7:15pm
The Charter High School for Law and Social Justice
1960 University Avenue
Bronx, NY 10453

Present: Janine Azriliant, Jack Callahan, Rick Marsico, Katie Smelas, Linnet Tse

Absent: Dr. Charles Flynn, Larry Grosberg, Jenn LaMarsh,

1. Welcome and Call to Order

2. Consent Agenda (Items on the Consent Agenda are automatically approved unless a Board member removes an item from the consent agenda. In that event, the item will be removed from the Consent Agenda and subject to Board approval by majority vote.)

A. Approval of PowerTools Teacher Effectiveness Proposal (Exhibit 1). **– Removed from Consent Agenda.**
B. Approval of Head Heart Hands Consulting LLC – Teacher Effectiveness Proposal (Exhibit 2) **– Removed from Consent Agenda.**
C. Approval of Charter School Incubator Memorandum of Understanding (Exhibit 3) **– Removed from Consent Agenda.**
D. Amendment to Offer of Employment to Courtney Crawford as Acting Principal (Exhibits 4 and 5)
E. Offer of Employment to John Hemingway as a Grade-Level Advisor (Exhibits 6 and 7) **– Removed from Consent Agenda.**
F. Offer of Employment to Angela Phillips as a Yoga/Movement Teacher (Exhibit 8) **– Removed from Consent Agenda.**

On motion by Katie Smelas and second by Jack Callahan, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice (the "Board") that the Board delegates authority to the Board Chair to approve and sign Exhibits 1, 2, 3, and 8, provided there are no substantial changes subject to the Board Chair's judgment as to whether they should be returned for further review.

3. Financial Report (Exhibit 12)

Charter School Business Management provided an update.

4. Principal's Report

Courtney Crawford provided an update in Executive Session.

5. Chair's Report

Rick Marsico provided an update.

6. Committee Reports

Audit Committee: Heather Blumberg and Jeanine Taylor from CSBM provided an update.

On motion by Jack Callahan and second by Janine Azriliant, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice accepts the 2016-2017 audited financial statements provided by Mengel, Metzger, and Barr.

There were no reports from other Committees this month.

7. New Business

No new business.

8. Statements from Members of the Public

No member of the public signed up to speak.

9. Executive Session

On motion by Katie Smelas and second by Janine Azriliant, the Board unanimously voted to go into executive session.

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the Board adjourn from Public Session to Executive Session to discuss the employment of particular individuals and collective bargaining.

On motion by Jack Callahan and second by Katie Smelas, the Board unanimously voted to return to public session.

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the Board adjourn the Executive Session and return to Public Session.

10. Next Meeting

The next Board meeting will be held on November 15, 2017, at 7:00pm at The Charter High School for Law and Social Justice.

11. Adjournment

Upon motion by Janine Azriliant and second by Jack Callahan, the Board of Trustees of The Charter High School for Law and Social Justice unanimously voted to adjourn the meeting.

The Charter High School for Law and Social Justice
Board of Directors Meeting Minutes
November 15, 2017, 7:00pm
The Charter High School for Law and Social Justice
1960 University Avenue
Bronx, NY 10453

Present: Janine Azriliant, Jack Callahan, Rick Marsico, Larry Grossberg, Linnet Tse

Absent: Dr. Charles Flynn, Katie Smelas, Jenn LaMarsh,

1. Welcome and Call to Order

2. Consent Agenda (Items on the Consent Agenda are automatically approved unless a Board member removes an item from the consent agenda. In that event, the item will be removed from the Consent Agenda and subject to Board approval by majority vote.)

A. Approval of the Minutes of the Board of Trustees meetings of September 27, 2017 and October 18, 2017 (Exhibits 1 and 2)
B. Approval of PowerTools Independent Contractor Agreement (Exhibit 3)
C. Approval of Head Heart Hands Consulting LLC Independent Contractor Agreement (Exhibit 4)
D. Approval of Services Agreement with Great Schools Choices, Inc (Exhibit 5)
E. Approval of Tall Builders LLC Agreement (Exhibit 6)
F. Offer of Employment to Angela Phillips as Yoga/Movement Teacher (Exhibits 7 and 8)

3. Financial Report (Exhibit 9)

Charter School Business Management provided an update.

4. Approval of ADP Compensation and Fee Disclosure Statement (Exhibits 10 and 11)

Linnet Tse provided an overview.

On Motion by Larry Grossberg and second by Jack Callahan, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the ADP Compensation and Fee Disclosure Statement, attached as Exhibits 11 is approved.

5. Approval of Charter Revision Request (Exhibit 12)

On Motion by Jack Callahan and second by Janine Azriliant, the Board adopted the following resolution by unanimous vote:

It is hereby RESOVLED by the Board of Trustees of The Charter High School for Law and Social Justice that the material Charter Revision Request will be submitted to the Board of Regents of the University of the State of New York ("Board of Regents").

6. Principal's Report

Courtney Crawford provided an update.

7. President's Report

Rick Marsico provided an update.

8. Committee Reports

There were no committee reports this month.

9. New Business

No new business.

10. Statements from Members of the Public

No member of the public signed up to speak.

11. Executive Session

On motion by Jack Callahan and second by Linnet Tse, the Board unanimously voted to go into Executive Session.

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the Board adjourn from Public Session to Executive Session to discuss the employment of particular individuals.

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that retroactive to September 1, 2017, Veronica Polanco's salary is increased by $5,000.00 per year, John Hemingway's salary is increased by $14,000.00 per year, and that William Hargett shall receive a monthly stipend of $2,000.00 in addition to his current salary.

On motion by Jack Callaham and second by Linnet Tse, the Board unanimously voted to return to public session.

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the Board adjourn the Executive Session and return to Public Session.

12. Next Meeting

The next Board Meeting will be held on Wednesday, December 13, 2017 at 7:00pm at The Charter High School for Law and Social Justice.

13. Adjournment

Upon motion by Jack Callahan and second by Rick Marisco, the Board of Trustees of The Charter High School for Law and Social Justice unanimously voted to adjourn the meeting.

Exhibit 1 to April 17, 2018

The Charter High School for Law and Social Justice
Board of Directors Meeting Minutes
February 1, 2018, 7:00pm
The Charter High School for Law and Social Justice
1960 University Avenue
Bronx, NY 10453

Present: Janine Azriliant, Jack Callahan, Larry Grosberg, Jenn LaMarsh, Rick Marsico, Katie Smelas

Absent: Dr. Charles Flynn, Linnet Tse

1. Welcome and Call to Order

2. Consent Agenda (Items on the Consent Agenda are automatically approved unless a Board member removes an item from the consent agenda. In that event, the item will be removed from the Consent Agenda and subject to Board approval by majority vote.)

   A. Approval of the Minutes of the Board of Trustees meeting of November 15, 2017 (Exhibit 1).
   B. Approval of Stipend for Rayon Archer (Exhibit 2).

3. Regents Data Analysis

   Report provided and presented by Chole Muller and Elishia Hinton.

4. Financial Report (Exhibit 3)

   Rick Marsico provided an update.

5. Approval of Form 990 for FY 16-17 (Exhibit 4)

   On motion by Jenn LaMarsh and second by Jack Callahan, the Board adopted the following resolution by unanimous vote:

   It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice (the "Board") that the Board approves Form 990 for FY 16-17, as attached in Exhibit 4.

6. Approval of Work Authorization for Additional Services (Exhibit 5)

   On motion by Katie Smelas and second by Jack Callahan, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice (the "Board") that the Board approves the Work Authorization for Additional Services, attached as Exhibit 5.

7. Approval of Employer's Application for Voluntary Coverage (Exhibit 6)

On motion by Jenn LaMarsh and second by Katie Smelas, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice (the "Board") that the Board approves the Employer's Application for Voluntary Coverage, attached as Exhibit 6.

8. Approval of Retainer Agreement with Seyfarth Shaw (Exhibit 7)

WITHDRAWN

9. Principal's Report

Courtney Crawford provided an update.

10. Chair's Report

Rick Marsico provided an update.

11. Committee Appointment

On motion by Janine Azriliant and second by Katie Smelas, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice (the "Board") that the Board appoints Dr. Lynne Bongiovanni, Ph.D., as a member of the Educational Accountability Committee.

12. Committee Reports

There were no Committee reports this month.

13. New Business

No new business.

14. Statements from Members of the Public

No member of the public signed up to speak.

15. Executive Session

On motion by Jack Callahan and second by Jenn LaMarsh, the Board unanimously voted to go into executive session.

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the Board adjourn from Public Session to Executive Session to discuss the employment of particular individuals and collective bargaining.

On motion by Katie Smelas and second by Janine Azriliant, the Board unanimously voted to return to public session.

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the Board adjourn the Executive Session and return to Public Session.

16. Next Meeting

The next Board meeting will be held on February 13, 2018, at 7:00pm at The Charter High School for Law and Social Justice.

17. Adjournment

Upon motion by Jack Callahan and second by Jenn LaMarsh, the Board of Trustees of The Charter High School for Law and Social Justice unanimously voted to adjourn the meeting.

Exhibit 3 to April 17, 2018

The Charter High School for Law and Social Justice
Board of Directors Meeting Minutes
April 3, 2018, 7:00pm
The Charter High School for Law and Social Justice
1960 University Avenue
Bronx, NY 10453

Present: Janine Azriliant, Jack Callahan, Dr. Charles Flynn, Larry Grosberg, Rick Marsico, Katie Smelas, Linnet Tse

Absent: Jenn LaMarsh

1. Welcome and Call to Order

2. Executive Session

On motion by Linnet Tse and second by Jack Callahan, the Board unanimously voted to go into executive session.

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the Board adjourn from Public Session to Executive Session to discuss the employment of a particular individual.

On motion by Katie Smelas and second by Jack Callahan, the Board unanimously voted to return to public session.

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the Board adjourn the Executive Session and return to Public Session.

3. Approval of Employment Contract

On motion by Katie Smelas and second by Linnet Tse, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice (the "Board") that the Board approve the Employment Contract for Courtney Crawford, attached as Exhibit 1.

4. Approval of Salary Table

On motion by Jack Callahan and second by Charles Flynn, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice (the "Board") that the Board approve the salary proposals attached as Exhibit 2.

4. Next Meeting

The next Board meeting will be held on April 17, 2018, at 7:00pm at The Charter High School for Law and Social Justice.

5. Adjournment

Upon motion by Katie Smelas and second by Jack Callahan, the Board of Trustees of The Charter High School for Law and Social Justice unanimously voted to adjourn the meeting.

Exhibit 1 to May 16, 2018

The Charter High School for Law and Social Justice
Board of Directors Meeting Minutes
April 17, 2018, 7:00 pm
The Charter High School for Law and Social Justice
1960 University Avenue
Bronx, NY 10453

Present: Janine Azriliant, Jack Callahan, Larry Grosberg, Rick Marsico, and Linnet Tse

Absent: Dr. Charles Flynn, Jenn LaMarsh, and Katie Smelas

Staff and Consultants: Courtney Crawford, William Hargett, Gary Knight, Arthur Mockabee, and Jeanine Taylor

1. Welcome and Call to Order

2. Consent Agenda (Items on the Consent Agenda are automatically approved unless a Board member removes an item from the consent agenda. In that event, the item will be subject to Board approval by majority vote.)

A. Approval of the Minutes of the Board of Trustees meetings of February 1, 2018, March 1, 2018, and April 3, 2018 (Exhibits 1, 2, and 3)
B. Offer of Employment to Joseph Certa as Summer Bridge Legal Instructor (Exhibits 4 and 5)
C. Offer of Employment to Shannon Betancourt as Summer Bridge Legal Instructor (Exhibits 6 and7)

3. Resolution for Metal Detectors (Exhibit 8)

On motion by Jack Callahan and second by Larry Grosberg, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice (the "Board") that the Board approve the Resolution attached as Exhibit 8.

4. Resolution to Elect a New Board Member

WITHDRAWN

5. Financial Report (Exhibit 9)

Jeanine Taylor provided an update.

6. Principal's Report and Dashboard

Courtney Crawford and Arthur Mockabee provided an update.

7. President's Report

Rick Marsico provided an update.

8. Committee Reports

There were no Committee reports this month.

9. New Business

No new business.

10. Statements from Members of the Public

No member of the public signed up to speak.

11. Executive Session

On motion by Janine Azriliant and second by Jack Callahan, the Board unanimously voted to go into executive session.

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the Board adjourn from Public Session to Executive Session to discuss the employment of particular individuals and to discuss the resolution of potential litigation.

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the Board adjourn the Executive Session and return to Public Session.

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the release and letter regarding a former employee is approved.

On motion by Linnet Tse and second by Jack Callahan, the Board unanimously voted to return to public session.

12. Next Meeting

The next Board meeting will be held on May 15, 2018, at 7:00 pm at The Charter High School for Law and Social Justice.

13. Adjournment

Upon motion by Jack Callahan and second by Linnet Tse, the Board of Trustees of The Charter High School for Law and Social Justice unanimously voted to adjourn the meeting.

The Charter High School for Law and Social Justice
Board of Directors Meeting Minutes
May 15, 2018, 7:00pm
The Charter High School for Law and Social Justice
1960 University Avenue
Bronx, NY 10453

Present: Janine Azriliant, Jack Callahan, Dr. Charles Flynn, Rick Marsico, Katie Smelas, Linnet Tse

Absent: Larry Grosberg, Jenn LaMarsh

1. Welcome and Call to Order

2. Consent Agenda (Items on the Consent Agenda are automatically approved unless a Board member removes an item from the consent agenda. In that event, the item will be removed from the Consent Agenda and subject to Board approval by majority vote.)

   A. Approval of the Minutes of the Board of Trustees meeting of April 17, 2018 (Exhibit 1).
   B. Offer of Employment to Adam Davis as Security Guard (Exhibit 2).
   C. Offer of Employment to Kyle Duckett as Culture Associate (Exhibit 3).
   D. Offer of Employment to Janet Guyon as Summer Bridge Legal Instructor (Exhibits 4 and 5).
   E. Offer of Employment to Sherie Newell as Dean of Students (Exhibits 6 and 7).
   F. Offer of Employment to Cameron Swallen as History Teacher at Step BA 8 (Exhibits 8 and 9).
   G. Offer of Employment to Nancy Valentin Plaza as School Aide (Exhibit 10).
   H. Offer of Employment to Kenneth Washington as Facilities Assistant/Security Guard (Exhibit 11).
   I. Offer of Employment to Shavar Watson as Culture Associate (Exhibits 12 and 13).
   J. Offer of Employment to Andre Wright as Manager of Talent and Student Recruitment (Exhibit 14).

3. Approval of UFT Salary Table for 2018-2019 School Year (Exhibit 22)

   On motion by Jack Callahan and second by Katie Smelas, the Board adopted the following resolution by unanimous vote:

   It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice (the "Board") that the proposed UFT salary table for 2018-2019 school year, attached as Exhibit 22, is approved by the Board of Trustees.

4. Approval of Organizational Chart for 2018-2019 School Year (Exhibit 23)

On motion by Katie Smelas and second by Jack Callahan, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice (the "Board") that the proposed organizational chart for 2018-2019 school year, attached as Exhibit 23, is approved by the Board of Trustees.

5. Resolution to Elect a New Board Member

WITHDRAWN.

6. Discussion of Insurance Renewal

Gary Knight provided an update.

7. Financial Report (Exhibit 25)

Jeanine Taylor provided an update.

8. Principal's Report

Courtney Crawford and William Hargett provided an update.

9. Chair's Report

Rick Marsico provided an update.

10. Committee Reports

Fundraising Committee: Rick Marsico and Janine Azriliant provided an update.

There were no other Committee reports this month.

11. New Business

No new business.

12. Statements from Members of the Public

No member of the public signed up to speak.

13. Executive Session

On motion by Janine Azriliant and second by Jack Callahan, the Board unanimously voted to go into executive session.

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the Board adjourn from Public Session to Executive Session to discuss the employment of particular individuals, teacher certification, and organizational chart.

On motion by Jack Callahan and second by Linnet Tse, the Board unanimously voted to return to public session.

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the Board adjourn the Executive Session and return to Public Session.

14. Next Meeting

The next Board meeting will be held on June 20, 2018, at 7:00pm at The Charter High School for Law and Social Justice.

15. Adjournment

Upon motion by Katie Smelas and second by Linnet Tse, the Board of Trustees of The Charter High School for Law and Social Justice unanimously voted to adjourn the meeting.

Exhibit 1 to July 26, 2018

The Charter High School for Law and Social Justice
Board of Directors Meeting Minutes
June 20, 2018, 7:00pm
The Charter High School for Law and Social Justice
1960 University Avenue
Bronx, NY 10453

Present: Janine Azriliant, Jack Callahan, Larry Grosberg, Jenn LaMarsh Rick Marsico, Katie Smelas, Linnet Tse

Absent: Dr. Charles Flynn

1. Welcome and Call to Order

2. Consent Agenda (Items on the Consent Agenda are automatically approved unless a Board member removes an item from the consent agenda. In that event, the item will be removed from the Consent Agenda and subject to Board approval by majority vote.)

A. Approval of the Minutes of the Board of Trustees meeting of May 15, 2018 (Exhibit 1).
~~B. Approval of PowerTools Advisory and Leadership Development Proposal (Exhibit 2).~~
    a. Removed from Consent Agenda.
~~C. Approval of Head Heart Hands LLC Proposal (Exhibit 3).~~
    a. Removed from Consent Agenda.
~~D. Approval of Charter Technology Solutions Proposals (Exhibits 4 and 5).~~
    a. Removed from Consent Agenda.
~~E. Approval of Shield Cleaning Services Proposal (Exhibit 6).~~
    a. Removed from Consent Agenda.
F. Approval of the 2018-2019 School Calendar (Exhibit 7).
~~G. Approval of Academy Furniture and Supplies Proposal (Exhibit 8).~~
    a. Removed from Consent Agenda.
H. Approval of the 2018-2019 Board Meeting Dates (Exhibit 9).
I. Offer of Stipend Agreement to Tanesha Brown as 11th Grade Guidance Counselor (Exhibit 10).
J. Offer of Employment to Keziah Gonzales as Executive Assistant (Exhibits 11 and 12).
K. Offer of Employment to William Hargett as Chief of Staff/Board Liaison (Exhibit 13) – this offer letter replaces the contract the Board approved at its meeting on May 15, 2018.
L. Offer of Employment to James Linehan as ICT History Teacher (Exhibits 14 and 15).
M. Offer of Employment to Gary Knight as Director of Finance and Human Resources (Exhibit 16) - this offer letter replaces the contract the Board approved at its meeting on May 15, 2018.
N. Offer of Employment to Shonnell Mack as Dean of Students (Exhibits 17 and 18).

O. Offer of Employment to Alexandra Ramirez as Guidance Counselor (Exhibits 19 and 20).
P. Offer of Employment to Kimberlee Rodriguez as Academic Operations Associate (Exhibits 21 and 22).
Q. Offer of Employment to Jahshae Stewart as Operations Manager (Exhibits 23 and 24).
R. Offer of Employment to Lakiesha Speight as English Teacher (Exhibits 25 and 26).
S. Offer of Employment to Philip Verona as History Teacher (Exhibits 27 and 28).

On motion by Jack Callahan and second by Katie Smelas, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice (the "Board") that the proposed contracts listed below are approved subject to attorney's approval:

PowerTools Advisory and Leadership Development Proposal (Exhibit 2);
Head Heart Hands LLC Proposal (Exhibit 3);
Charter Technology Solutions Proposals (Exhibits 4 and 5);
Shield Cleaning Services Proposal (Exhibit 6); and
Academy Furniture and Supplies Proposal (Exhibit 8).

3. Discussion of Summer Facilities Plan (Exhibit 29)

Arthur Mockabee provided an update.

4. Discussion of Executive Director Search (Exhibit 30)

Linnet Tse and Jack Callahan provided an update.

On motion by Janine Azriliant and second by Larry Grosberg, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the contract with Carney, Sandoe, and Associates is approved, contingent on attorney approval.

5. Adoption of 2018-2019 Budget (Exhibit 31)

On motion by Katie Smelas and second by Linnet Tse, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the budget for the 2018-19 academic year, attached as Exhibit 31, is approved.

Exhibit 1 to July 26, 2018

6. Financial Report (Exhibit 32

Jeanine Taylor provided an update.

7. Principal's Report

Courtney Crawford and the Leadership Team provided an update.

8. Chair's Report

Rick Marsico provided an update.

9. Committee Reports

Audit Committee: Rick Marsico provided an update.
There were no other Committee reports this month.

10. Election of Members of the Board of Trustees

On motion by Janine Azriliant and second by Jenn LaMarsh, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the following individuals are elected as members of the Board of Trustees of The Charter High School for Law and Social Justice for a term of three years, from July 1, 2018 – June 30, 2021:

Larry Grosberg

11. Appointment of Committee Members

On motion by Katie Smelas and second by Jack Callahan, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the following individuals are appointed as members of Committees of the Board of Trustees as follows for a term of one year, from July 1, 2018 – June 30, 2019:

1. **Audit Committee: Janine Azriliant; Jack Callahan; Rick Marsico**
2. **Educational Accountability Committee: Jenn LaMarsh, Charles Flynn, Larry Grosberg, Lynn Bongiovanni**
3. **Executive Committee (the Chair, Vice-Chair, Treasurer, and Secretary serve on the Executive Committee pursuant to the School's by-laws)**
4. **Finance Committee: Linnet Tse, Jack Callahan, Rick Marsico**

5. **Fundraising Committee: Katie Smelas, Janine Azriliant, Larry Grosberg**

12. Election of Executive Committee

On motion by Janine Azriliant and second by Jenn LaMarsh, the Board adopted the following resolution by unanimous vote:

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice (the "School") that the following individuals are elected as officers of the School for a term of one year, from July 1, 2018 – June 30, 2019:

Chair: Richard Marsico
Vice-Chair: Jack Callahan
Treasurer: Linnet Tse
Secretary: Katie Smelas

13. New Business

No new business.

14. Statements from Members of the Public

No member of the public signed up to speak.

15. Executive Session

On motion by Jenn LaMarsh and second by Katie Smelas, the Board unanimously voted to go into executive session.

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the Board adjourn from Public Session to Executive Session to discuss the employment of particular individuals, teacher certification, and organizational chart.

On motion by Katie Smelas and second by Jenn LaMarsh, the Board unanimously voted to return to public session.

It is hereby RESOLVED by the Board of Trustees of The Charter High School for Law and Social Justice that the Board adjourn the Executive Session and return to Public Session.

16. Next Meeting

The next Board meeting is to be determined at The Charter High School for Law and Social Justice.

17. Adjournment

Upon motion by Katie Smelas and second by Jenn LaMarsh the Board of Trustees of The Charter High School for Law and Social Justice unanimously voted to adjourn the meeting.

Entry 10 Enrollment and Retention of Special Populations

Created: 07/23/2018 • Last updated: 08/01/2018

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2017-18 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2018-19.

CHS FOR LAW AND SOCIAL JUSTICE (REGENTS)Section Heading

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2017-18	Describe Recruitment Plans in 2018-19)
Economically	Throughout the recruitment period leading up to the school's lottery in April, the school staff recruited Economically Disadvantaged students by focusing their efforts on high need neighborhoods in the Bronx. These efforts included: Publicity and Advertising: The School publicized its recruitment and application period through local charter school newspapers, an e-mail distribution list, NYC Common Application site, and posted neighborhood signage. Community Outreach: The School reached out to organizations that serve families of children within the community. These organizations included community-based organizations, public libraries, and middle schools. The School informed these organizations of our recruitment period and, when permitted, School representatives conducted presentations about the School, its academic programs, and its admissions procedures. Additionally, the School provided these organizations with School brochures and	As we met the enrollment target for Economically Disadvantaged students in 2017-18, we will continue to implement

Disadvantaged	applications so they could be made available to other potential applicants. School Tours: information sessions and tours were conducted throughout the recruitment period. They were held at varying times during the school day and in the evening to accommodate different schedules. Sessions were open to all interested families, and interested applicants were given the opportunity to complete applications while at the School Website: The School posted information regarding the recruitment period, admissions, and enrollment on the School's website, including a schedule of information sessions and tours, the student application, enrollment procedures, and the Admissions and Recruitment Policy. Using these strategies, we surpassed our enrollment target for Economically Disadvantaged students (80.5% vs. target of 77.3%).	these recruitment strategies in the coming year.
English Language Learners	To meet our specific enrollment targets for English Language Learners, we used all of the recruitment efforts listed above as opportunities to stress the many supports we have built into our educational program to ensure the success of students with diverse learning needs. Whenever possible, written materials regarding the registration period, student admissions, and the application were translated into Spanish. In addition, the school team accommodated multiple languages at recruitment events to the best of their ability. For 2017-18, we fell short of our enrollment targets for English Language Learners by 3.5 percentage points (14% vs. target of 17.5%)	In the coming year, school staff will increase efforts to develop relationships with community-based organizations that serve Spanish-speaking populations and to partner with the City Council to promote the school within the district. In addition, the school will place additional ads in local Spanish print and online media outlets. Finally, the school will invest in additional translation services for both print materials and information sessions.
	To recruit Students with Disabilities, we highlighted our special education services, supplemental supports, inclusive environment, and record of success in all recruitment opportunities. In addition, we	

Students with Disabilities	contacted middle schools in our targeted neighborhoods to share information about the services we provide for students with special needs. Using these strategies, we were less than one percentage point away from meeting our enrollment target for Students with Disabilities (13% vs. target of 13.7%).	As we virtually met the enrollment target for Student with Disabilities in 2017-18, we will continue to implement these recruitment strategies in the coming year.

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2017-18	Describe Retention Plans in 2018-19)
Economically Disadvantaged	To retain Economically Disadvantaged students, we offered support for families in completing lunch forms and ensured that all expenses for uniforms, college visits, program fees, etc. were covered for any student who was unable to pay.	Our retention rates for Economically Disadvantaged Students cannot be determined until students return to school in August. At this time, we do not anticipate making significant changes to our retention efforts, but program improvements will be developed and implemented in retention is less than expected.
English Language Learners	To retain English Language Learners, the school offers comprehensive programming to ELL students and their families to ensure that students are making significant strides and that the school community is accessible despite any language barriers. With high expectations and an experienced and effective faculty, we utilize a curriculum that stresses both academics and practical applications to create an exciting learning environment. Using data from ongoing assessments, we are able to monitor and record student achievement and to adjust teaching strategies and curricular resources to better meet student needs. Frequent assessments are conducted to help us develop and maintain individualized strategies for ELL students, and all English Language Learners are fully integrated into school programs. In addition, we utilize translators for all school events, conferences, and PTSA meetings.	Our retention rate for English Language Learners cannot be determined until students return to school in August. At this time, we do not anticipate making significant changes to our retention efforts, but program improvements will be developed and implemented in retention is less than expected.
	To retain Students with Disabilities, the School offers a comprehensive educational plan with a wide range of academic supports that we believe will ensure success for all learners. Using data from ongoing assessments, we are able to monitor and record student achievement and to adjust	Our retention rates for Students with

Students with Disabilities	teaching strategies and curricular resources to better meet student needs. Using the results of these assessments, we develop individualized early intervention strategies and implement them through flexible grouping and differentiated instruction in core academic classes, special education services and extended day programming. Students with Disabilities are fully integrated into school programs. Parents are encouraged to participate in the creation and monitoring of Individual Learners Plans for each student, and growth reports are frequently provided.	Disabilities cannot be determined until students return to school in August. At this time, we do not anticipate making significant changes to our retention efforts, but program improvements will be developed and implemented in retention is less than expected.

Entry 11 Classroom Teacher and Administrator Attrition

Created: 07/23/2018 • Last updated: 07/31/2018

Report changes in teacher and administrator staffing.

Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the tables titled 2017-2018 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing during the 2017-2018 school year. Please provide the full time equivalent (FTE) of staff on June 30, 2017; the FTE for any departed staff from July 1, 2017 through June 30, 2018; the FTE for added staff from July 1, 2017 through June 30, 2018; and the FTE of staff added in newly created positions from July 1, 2017 through June 30, 2018 using the tables provided.

1. Classroom Teacher Attrition Table

	FTE Classroom Teachers on 6/30/17	FTE Classroom Teachers Departed 7/1/17 – 6/30/18	FTE Classroom Teachers Filling Vacant Positions 7/1/17 – 6/30/18	FTE Classroom Teachers Added in New Positions 7/1/17 - 6/30/18	FTE of Classroom Teachers on 6/3018
	12	9	9	8	20

2. Administrator Position Attrition Table

	FTE Administrative Positions on 6/30/17	FTE Administrators Departed 7/1/17 – 6/30/18	FTE Administrators Filling Vacant Positions 7/1/17 – 6/30/18	FTE Administrators Added in New Positions 7/1/17 - 6/30/18	FTE Administrative Positions on 6/30/18
	11	6	3	8	14

3. Tell your school's story

Charter schools may provide additional information in this section of the Annual Report about their respective teacher and administrator attrition rates as some teacher or administrator departures do not reflect advancement or movement within the charter school networks. Schools may provide additional detail to reflect a teacher's advancement up the ladder to a leadership position within the network or an administrator's movement to lead a new network charter school.

(No response)

4. Charter schools must ensure that all prospective employees receive clearance through the NYSED Office of School Personnel Review and Accountability (OSPRA) prior to employment. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

Have all employees have been cleared through the NYSED TEACH system?

Yes

5. For perspective or current employees whose clearance has been denied, have you terminated their employment and removed them from the TEACH system?

	Not Applicable

Thank you

Entry 12 Uncertified Teachers

Created: 07/25/2018 • Last updated: 08/01/2018

FTE Count of All Teachers (Certified and Uncertified) as of 6/30/18	20
FTE Count of All Certified Teachers as of 6/30/18	3

Instructions for Reporting Percent of Uncertified Teachers

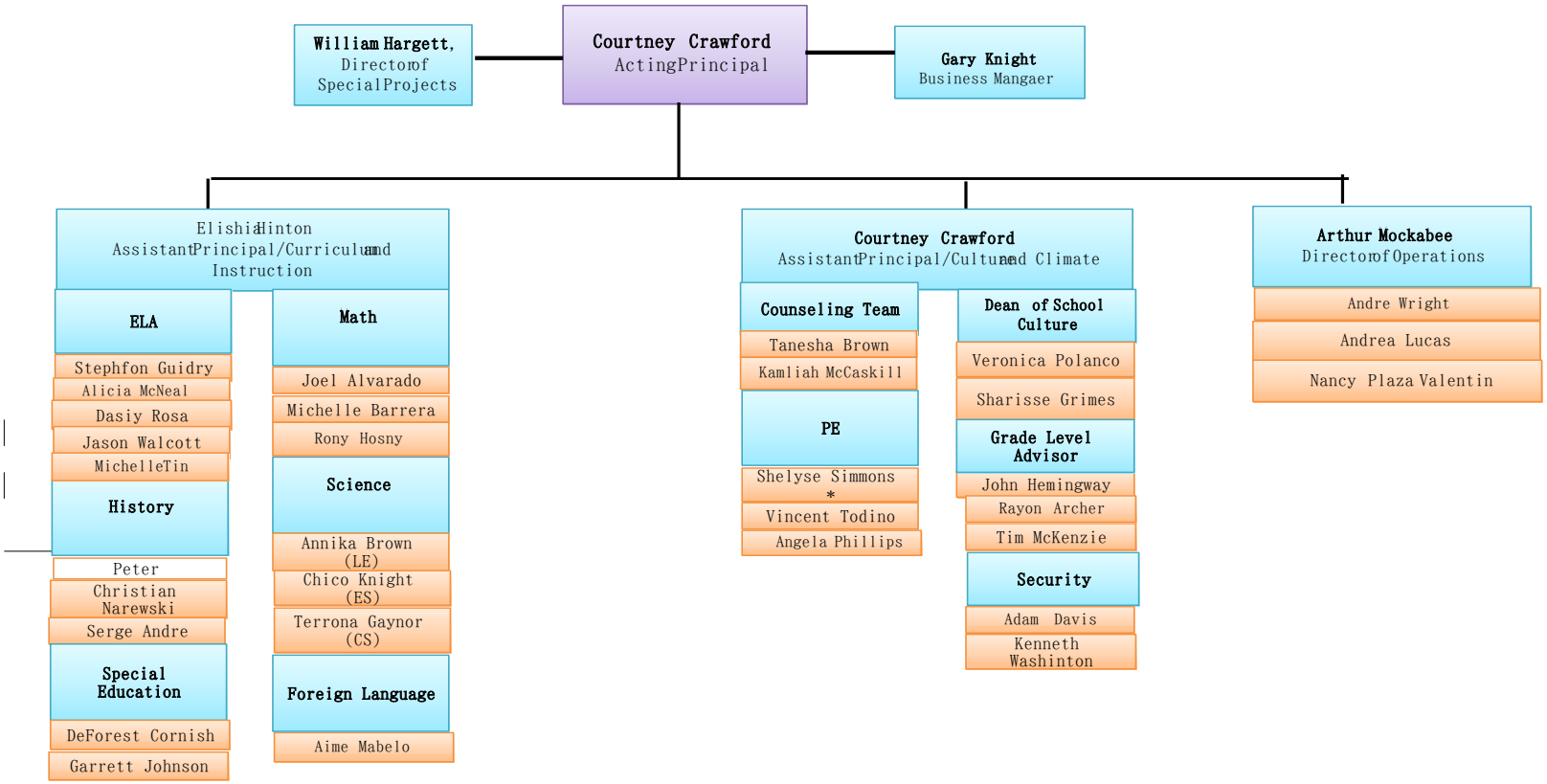
The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

FTE count of uncertified teachers on 6/30/18, and each uncertified teacher should be counted only once.

	FTE Count
1. Total FTE count of uncertified teachers (6-30-18)	17
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6-30-18)	6
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-18)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-18)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-18)	2
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-18)	9

Thank you.

Direct Report to Administration
Outside Vendor



THE CHARTER HIGH SCHOOL FOR LAW AND SOCIAL JUSTICE

School Year: 2018-2019 School Calendar

July 9 – July 26	Freshmen Summer Bridge Program (Only Incoming 9th Grade)
July 30 – August 9	Upperclassmen Summer Bridge Program (Only 10th, 11th, and 12th Grade)
September 5	Student Orientation (Only 9th and 10th Grade Report – 1 pm Dismissal)
September 6	Student Orientation (Only 11th and 12th Grade Report – 1 pm Dismissal)
September 7	ALL Students Report
September 10 -11	Rosh Hashanah (No School)
September 19	Yom Kippur (No School)
September 26	Back-to-School Night (6-7:30 pm)
October 8	Columbus Day Observed (No School)
October 10	PSAT Day
October 16	Open House at 6 pm
October 25	Open House at 6pm
November 6	Election Day (No Students)/Professional Development Day #1
November 12	Veterans Day Observed (No School)
November 22-23	Thanksgiving Recess (No School)
November 26	Classes Resume
November 27	Open House at 6 pm
December 1	Student Application Portal Opens
December 24 – January 1	Winter Recess (No School)
January 21	Dr. Martin Luther King Jr. Day (No School)
January 22 – 25	January Regents Testing
January 28	Professional Development Day # 2 (No Students)
January 29	Classes Resume
February 5	Lunar New Year (No School)
February 6	Classes Resume
February 7	Open House at 6 pm
February 18 – 22	Mid-Winter Recess (No School)
February 25	Classes Resume
February 26	Open House at 6 pm
March 12	Open House at 6 pm
March 28	Open House at 6 pm
April 1	Student Application Portal Close
April 10	Student Lottery
April 19 – 26	Spring Recess (No School)
April 29	Classes Resume
May 27	Memorial Day (No School)
May 28	Classes Resume
June 4	Eid al-Fitr (No School)
June 6	Professional Development Day #3 (No Students)
June 14	Senior Prom (TBD)
June 18 – 25	June Regents Testing
June 26	Last Day for Students – Dismiss at 1 pm
June 26	1st Annual Commencement (TBD)

Total Number of Instructional Days: 169