Entry 1 School Information

Created: 07/26/2016
Last updated: 07/30/2016

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer or you may not be assigned the correct tasks.

Page 1

a. SCHOOL NAME AND BEDS#

(Select name from the drop down menu)

CS OF EDUCATIONAL EXCELLENCE (REGENTS) 662300860862

b. CHARTER AUTHORIZER

(For technical reasons, please re-select authorizer name from the drop down menu).

Regents-Authorized Charter School

c. DISTRICT / CSD OF LOCATION

Yonkers

d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	260 Warburton Avenue, Yonkers, NY 10701	914-476-5070	914-476-3404	clopez@cseeschool.org

d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Cindy Lopez
Title	Principal

Emergency Phone Number (###-###-####)	[redacted]

e. SCHOOL WEB ADDRESS (URL)

http://www.charterschoolofeducationalexcellence.org/

f. DATE OF INITIAL CHARTER

01/2001

g. DATE FIRST OPENED FOR INSTRUCTION

09/2001

h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The mission of the Charter School of Educational Excellence (“CSEE”) is to produce students who meet or exceed all New York State common core learning standards (“CCLS”). CSEE will do this by creating a challenging learning environment with high expectations for every child with an emphasis on the basic subject areas of English Language Arts, mathematics, social studies, and science. The school will employ common core standards based and research proven curriculum, implement best educational practices, use a variety of assessments to measure on-going student progress in skills and content learning, and support teachers with professional development activities that are aligned to the instructional program. CSEE’s emphasis on basic subjects will give students a strong academic foundation that will allow them to become critical thinkers and life-long learners. The school will also expose students to a diverse curriculum that promotes appreciation of art, music, and cultural awareness. The Charter School of Educational Excellence will provide a safe and nurturing environment for all students and foster a strong partnership with families and the community.

h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief description)

Variable 1	Evidenced in teacher lesson plans, observed in class during instruction, small group instruction and with the use of computer related ELA, Math and Spanish programs.
Variable 2	Evidence of these approaches can be seen through the 100 minute ELA/Literacy block, through lesson development and during observations of whole group and small group literacy/ELA instruction.
Variable 3	On a daily basis teachers use the Journeys program as a map/guide and resource for ELA/Literacy instruction. This is one of the main components of our instructional approach in this area for the elementary school students. A leveled reading library is used for guided reading and small group instruction. Additional online ELA resources enable students to work on their own individualized plan.
Variable 4	On a daily basis teachers use the Prentice Hall Literature program as a resource for ELA/Literacy instruction. This is one of the main components of our instructional approach for the middle school students. A leveled reading library is used for guided reading/small group instruction during AIS. Additional online ELA resources enable students to work on their own individualized plan.
Variable 5	On a daily basis student receive 100 minutes of math; teachers provide direct instruction, practice of skills and hands on activates. Additional online math resources are available to enable student to work on an individualized math plan.
Variable 6	On a daily basis student receive 100 minutes of math; teachers provide direct instruction, practice of skills, and hands on activates. Additional online math resources enable student to work in an individualized math plan.
Variable 7	Increase confidence and creativity; can be seen in student lead performances and assemblies.
Variable 8	Teach the importance of life long fitness and wellness through team work.
Variable 9	Students are in school from 8am-4pm. From 4Pm -6pm, students in grades 4-8 participate in the SASF after school program. Early drop off program starts at 7am for students who want to eat breakfast or need to be dropped off early.
Variable 10	In Science K-8, student participate in a rich science program exploring concepts, participating in hands on activities, using online resources to further

	develop an understanding in science and to build a strong foundation.

i. TOTAL ENROLLMENT ON JUNE 30, 2016

687

j. GRADES SERVED IN SCHOOL YEAR 2015-16

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5, 6, 7, 8

k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

Page 2

l1. FACILITIES

Does the school maintain or operate multiple sites?

	No, just one site.

l2. SCHOOL SITES

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	260 Warburton Avenue, Yonkers, NY 10701	914-476-5070	YONKERS CITY SD	K-8	Yes	Rent/Lease
Site 2						

Site 3						

l2a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader				
Operational Leader				
Compliance Contact				
Complaint Contact				

m1. Is the school or are the school sites co-located?

No

Page 3

n1. Were there any revisions to the school's charter during the 2015-16 school year? (Please include approved or pending material and non-material charter revisions).

No

o. Name and Position of Individual(s) Who Completed the 2015-16 Annual Report.

Cindy Lopez, Principal

p. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).

Responses Selected:

Yes

Signature, Head of Charter School

Signature, President of the Board of Trustees

Date

2016/07/30

Thank you.

Entry 2 Link

Last updated: 07/26/2016

Page 1

1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See https://reportcards.nysed.gov/).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

https://data.nysed.gov/profile.php?instid=800000057455

Entry 4 Expenditures per Child

Last updated: 07/26/2016

Page 1

Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate **'Total Expenditures per Child'** take total expenditures (from the unaudited 2015-16 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: The information on the Schedule of Functional Expenses on pages 41–43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: http://www.p12.nysed.gov/psc/AuditGuide.html

Line 1: Total Expenditures	9260359
Line 2: Year End FTE student enrollment	659
Line 3: Divide Line 1 by Line 2	14042

2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2015-16 Schedule of Functional Expenses)

2. Any contracted administrative/management fee paid to other organizations or corporations

3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

Notes:
The information on the Schedule of Functional Expenses on pages 41–43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: http://www.p12.nysed.gov/psc/AuditGuide.html.
Employee benefit costs or expenditures should not be reported in the above calculations.

Line 1: Relevant Personnel Services Cost (Row)	711508
Line 2: Management and General Cost (Column)	214528
Line 3: Sum of Line 1 and Line 2	926036
Line 5: Divide Line 3 by the Year End FTE student enrollment	1404

Thank you.

Financial A

School Name:

Date:

School Fiscal Contact Name:
School Fiscal Contact Email:
School Fiscal Contact Phone:
District of Location:
Authorizer:
Years of Operation:
Facility:
Grades Currently Served:
Planned Grades at Full Capacity:
Enrollment:
Max Enrollment:
Year of Most Recent Data
School Fiscal Contact Phone:

School Audit Firm Name:
School Audit Contact Name:
School Audit Contact Email:
School Audit Contact Phone:

Latest Audit Period (through June 30):
Do Not Use this Box

Audit Supplemental Data Request Form

for Regents-Authorized Charter Schools

Charter School of Educational Excellence

August 1, 2015

Paul Augello
[redacted]
Yonkers
SED
Twelve
Private
K - 8th
K - 8th
659
690
2015
212-786-7913

Vargas and Rivera
Luis Rivera
[redacted]

2014
Charter School of Educational Excellence2014

FILL IN GRAY CELLS

Charter School of Educational Excellence

STATEMENTS OF FINANCIAL POSITION

FOR THE YEARS ENDED JUNE 30,

	2015	2014
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	$3,444,023	$2,196,972
Grants and contracts receivable	179,775	379,679
Accounts receivables	166,979	1,426,301
Inventory	52,773	47,397
Prepaid Expenses	-	-
Contributions and other receivables	-	-
Other	746,812	775,262
TOTAL CURRENT ASSETS	$4,590,362	$4,825,611
OTHER ASSETS		
Investments	$-	$-
Property, Plant and Equipment, Net	12,002,307	12,019,651
Restricted Cash	-	-
OTHER ASSETS	$12,002,307	$12,019,651
TOTAL ASSETS	$16,592,669	$16,845,262
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable and accrued expenses	$195,254	$581,047
Accrued payroll and benefits	582,387	1,094,856
Refundable Advances	-	-
Dreferred Revenue	866,591	44,796
Current maturities of long-term debt	-	-
Short Term Debt - Bonds, Notes Payable	-	51,686
Other	751,650	1,007,418
TOTAL CURRENT LIABILITIES	$2,395,882	$2,779,803
LONG-TERM DEBT, net current maturities	$11,925,000	$12,258,465
TOTAL LIABILITIES	$14,320,882	$15,038,268
NET ASSETS		
Unrestricted	$2,271,787	$1,806,994
Temporarily restricted	-	-
TOTAL NET ASSETS	$2,271,787	$1,806,994
TOTAL LIABILITIES AND NET ASSETS	$16,592,669	$16,845,262
Check	-	-

FILL IN GRAY CELLS

Charter School of Educational Excellence

STATEMENTS OF ACTIVITIES

FOR THE YEARS ENDED JUNE 30,

	2015			2014
	Unrestricted	Temporarily Restricted	Total	Total
REVENUE, GAINS AND OTHER SUPPORT				
State & Local Operating Revenue	$8,786,352	$-	$8,786,352	$9,468,686
Federal - Title and IDEA	-	237,739	237,739	331,660
Federal - Other	-	28,192	28,192	198,811
State and City Grants	58,194	-	58,194	-
Contributions and private grants	-	-	-	-
After school revenue	-	-	-	-
Other	-	-	-	-
Food Service/Child Nutrition Program	528,502	-	528,502	509,579
TOTAL REVENUE, GAINS AND OTHER SUPPORT	$9,373,048	$265,931	$9,638,979	$10,508,736
EXPENSES				
Program Services				
Regular Education	$7,697,978	$265,931	$7,963,909	$8,664,793
Special Education	$277,811	-	277,811	$302,260
Other Programs	-	-	-	-
Total Program Services	$7,975,789	$265,931	$8,241,720	$8,967,053
Supporting Services				
Management and general	$1,018,639	$-	$1,018,639	$1,108,288
Fundraising	-	-	-	-
TOTAL OPERATING EXPENSES	$8,994,428	$265,931	$9,260,359	$10,075,341
SURPLUS / (DEFICIT) FROM SCHOOL OPERATIONS	$378,620	$-	$378,620	$433,395
Contributions				
Foundations	$-	$-	$-	$-
Individuals	-	-	-	-
Corporations	-	-	-	-
Fundraising	84,661	-	84,661	70,360
Interest income	1,513	-	1,513	867
Miscellaneous income	-	-	-	-
Net assets released from restriction	-	-	-	-
TOTAL SUPPORT AND OTHER REVENUE	$86,174	$-	$86,174	$71,227
CHANGE IN NET ASSETS	$464,794	$-	$464,794	$504,622
NET ASSETS BEGINNING OF YEAR	$-	$-	$-	$-
PRIOR YEAR/PERIOD ADJUSTMENTS	-	-	-	-
NET ASSETS - END OF YEAR	$464,794	$-	$464,794	$504,622

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

2014-15 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the **GRAY** cells
3	Cells containing **RED** triangles in the upper right corner in columns B through G contain guidance on that particular item
4	Funding by School District information for all NYS School district is located on the State Aid website at https://stateaid.nysed.gov/charter/. Refer to this website for per-pupil tuition funding for all school districts. Rows may be inserted in the worksheet to accomodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Charter School of Educational Excellence

PROJECTED BUDGET FOR 2015-2016

July 1, 2014 to June 30, 2015

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	10,780,099	-	-	-	-	10,780,099
Total Expenses	9,227,022	446,943	-	-	1,223,079	10,897,044
Net Income	1,553,077	(446,943)	-	-	(1,223,079)	(116,945)
Actual Student Enrollment	676	-				-
Total Paid Student Enrollment	676	-				676

Assumptions

DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

		PROGRAM SERVICES			SUPPORT SERVICES		
		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
REVENUE							
REVENUES FROM STATE SOURCES							
Per Pupil Revenue	**CY** Per Pupil Rate						
Yonkers	*$14,873.00*	8,221,513	-	-	-	-	8,221,513
New York City	*$13,877.00*	1,294,579	-	-	-	-	1,294,579
Mount Vernon	*$17,144.00*	246,395	-	-	-	-	246,395
Greenburgh	*$22,693.00*	70,391	-	-	-	-	70,391
Others	-	90,908	-	-	-	-	90,908
		9,923,786					9,923,786
Special Education Revenue		-	-	-	-	-	-
Grants							
Stimulus		-	-	-	-	-	-
Other		-	-	-	-	-	-
Other State Revenue		-	-	-	-	-	-
TOTAL REVENUE FROM STATE SOURCES		9,923,786					9,923,786
REVENUE FROM FEDERAL FUNDING							
IDEA Special Needs		-	-	-	-	-	-
Title I		298,193	-	-	-	-	298,193
Title Funding - Other		16,056	-	-	-	-	16,056
School Food Service (Free Lunch)		460,000	-	-	-	-	460,000
Grants							
Charter School Program (CSP) Planning & Implementation		-	-	-	-	-	-
Other		-	-	-	-	-	-
Other Federal Revenue		-	-	-	-	-	-
TOTAL REVENUE FROM FEDERAL SOURCES		774,249					774,249
LOCAL and OTHER REVENUE							
Contributions and Donations, Fundraising		-	-	-	-	-	-
Erate Reimbursement		28,800	-	-	-	-	28,800
Interest Income, Earnings on Investments,		1,000	-	-	-	-	1,000
NYC-DYCD (Department of Youth and Community Developmt.)		-	-	-	-	-	-
Food Service (Income from meals)		1,000	-	-	-	-	1,000
Text Book		51,064	-	-	-	-	51,064
Other Local Revenue		200	-	-	-	-	200
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		82,064					82,064
TOTAL REVENUE		10,780,099					10,780,099
							List exact titles and staff FTE"s (Full time eqiuilivalent)
EXPENSES							
ADMINISTRATIVE STAFF PERSONNEL COSTS	No. of Positions						
Executive Management	-	-	-	-	-	-	-
Instructional Management	3.00	285,360	9,840	-	-	32,800	328,000
Deans, Directors & Coordinators	4.00	246,384	8,496	-	-	28,320	283,200
CFO / Director of Finance	-	-	-	-	-	-	-
Operation / Business Manager	1.00	-	-	-	-	107,100	107,100
Administrative Staff	4.00	143,754	4,957	-	-	16,524	165,235
TOTAL ADMINISTRATIVE STAFF	12	675,498	23,293			184,744	883,535
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	34.00	1,784,223	-	-	-	-	1,784,223
Teachers - SPED	2.00	-	110,080	-	-	-	110,080
Substitute Teachers	-	-	-	-	-	-	-
Teaching Assistants	14.00	421,470	26,003	-	-	-	447,473

Charter School of Educational Excellence

PROJECTED BUDGET FOR 2015-2016

July 1, 2014 to June 30, 2015

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	10,780,099	-	-	-	-	10,780,099
Total Expenses	9,227,022	446,943	-	-	1,223,079	10,897,044
Net Income	1,553,077	(446,943)	-	-	(1,223,079)	(116,945)
Actual Student Enrollment	676	-				-
Total Paid Student Enrollment	676	-				676

Assumptions

DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

		PROGRAM SERVICES			SUPPORT SERVICES			
		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Specialty Teachers	8.00	373,142	23,021	-	-	-	396,163	
Aides	9.00	-	-	-	-	142,400	142,400	
Therapists & Counselors	4.00	174,277	10,752	-	-	-	185,029	
Other	-	94,189	5,811	-	-	18,000	118,000	
TOTAL INSTRUCTIONAL	**71**	**2,847,300**	**175,668**			**160,400**	**3,183,368**	
NON-INSTRUCTIONAL PERSONNEL COSTS								
Nurse	-	-	-	-	-	-	-	
Librarian	-	-	-	-	-	-	-	
Custodian	5.00	-	-	-	-	148,463	148,463	
Security	-	-	-	-	-	-	-	
Other	1.00	-	-	-	-	35,700	35,700	
TOTAL NON-INSTRUCTIONAL	**6**					**184,163**	**184,163**	
SUBTOTAL PERSONNEL SERVICE COSTS	**89**	**3,522,799**	**198,961**			**529,307**	**4,251,066**	
PAYROLL TAXES AND BENEFITS								
Payroll Taxes		352,280	19,896	-	-	52,931	425,107	
Fringe / Employee Benefits		601,585	33,976	-	-	90,389	725,950	
Retirement / Pension		392,338	22,159	-	-	58,949	473,446	
TOTAL PAYROLL TAXES AND BENEFITS		**1,346,202**	**76,031**			**202,269**	**1,624,503**	
TOTAL PERSONNEL SERVICE COSTS		**4,869,001**	**274,992**			**731,576**	**5,875,569**	
CONTRACTED SERVICES								
Accounting / Audit		-	-	-	-	20,000	20,000	
Legal		8,700	300	-	-	1,000	10,000	
Management Company Fee		-	-	-	-	-	-	
Nurse Services		-	-	-	-	-	-	
Food Service / School Lunch		411,380	-	-	-	-	411,380	
Payroll Services		33,060	1,140	-	-	3,800	38,000	
Special Ed Services		-	50,000	-	-	-	50,000	
Titlement Services (i.e. Title I)		-	-	-	-	-	-	
Other Purchased / Professional / Consulting		581,893	19,307	-	-	64,356	665,555	
TOTAL CONTRACTED SERVICES		**1,035,033**	**70,747**			**89,156**	**1,194,935**	
SCHOOL OPERATIONS								
Board Expenses		-	-	-	-	20,000	20,000	
Classroom / Teaching Supplies & Materials		34,000	-	-	-	-	34,000	Teachers Discretionary and Classroom Supplies
Special Ed Supplies & Materials		-	-	-	-	-	-	
Textbooks / Workbooks		96,064	-	-	-	-	96,064	Text and Materials and NYSTL Text/Materials/Software
Supplies & Materials other		-	-	-	-	-	-	
Equipment / Furniture		5,220	180	-	-	600	6,000	
Telephone		25,230	870	-	-	2,900	29,000	
Technology		179,190	4,110	-	-	13,700	197,000	
Student Testing & Assessment		16,000	-	-	-	-	16,000	
Field Trips		10,000	-	-	-	-	10,000	
Transportation (student)		110,000	-	-	-	-	110,000	
Student Services - other		25,000	-	-	-	-	25,000	
Office Expense		126,150	4,350	-	-	14,500	145,000	Office Supplies, Postage, Printing, Copier Cost
Staff Development		141,810	4,890	-	-	16,300	163,000	
Staff Recruitment		9,000	-	-	-	-	9,000	
Student Recruitment / Marketing		-	-	-	-	-	-	
School Meals / Lunch		8,000	-	-	-	-	8,000	
Travel (Staff)		8,700	300	-	-	1,000	10,000	
Fundraising		-	-	-	-	-	-	

Charter School of Educational Excellence

PROJECTED BUDGET FOR 2015-2016

July 1, 2014 to June 30, 2015

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	10,780,099	-	-	-	-	10,780,099
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Net Income	1,553,077	(446,943)	-	-	(1,223,079)	(116,945)
Actual Student Enrollment	676	-				-
Total Paid Student Enrollment	676	-				676

Assumptions

DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Other	26,090	210	-	-	700	27,000	Other G&A, Staff Appreciation, and Other Direct Educational
TOTAL SCHOOL OPERATIONS	**820,454**	**14,910**			**69,700**	**905,064**	
FACILITY OPERATION & MAINTENANCE							
Insurance	107,880	3,720	-	-	12,400	124,000	
Janitorial	-	-	-	-	45,000	45,000	
Building and Land Rent / Lease	1,060,074	36,554	-	-	121,848	1,218,476	Rent, Temp Occupancy, Real Estate Taxes, Bond and Bond Origination
Repairs & Maintenance	65,250	2,250	-	-	7,500	75,000	
Equipment / Furniture	3,480	120	-	-	400	4,000	
Security	365,400	12,600	-	-	42,000	420,000	
Utilities	160,950	5,550	-	-	18,500	185,000	
TOTAL FACILITY OPERATION & MAINTENANCE	**1,763,034**	**60,794**			**247,648**	**2,071,476**	
DEPRECIATION & AMORTIZATION	739,500	25,500	-	-	85,000	850,000	
DISSOLUTION ESCROW & RESERVES / CONTIGENCY	-	-	-	-	-	-	
TOTAL EXPENSES	**9,227,022**	**446,943**			**1,223,079**	**10,897,044**	
NET INCOME	**1,553,077**	**(446,943)**	**-**	**-**	**(1,223,079)**	**(116,945)**	

ENROLLMENT - *School Districts Are Linked To Above Entries*	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
Yonkers	560		560
New York City	93		93
Mount Vernon	14		14
Greenburgh	3		3
Others	6		6
TOTAL ENROLLMENT	**676**		**676**
REVENUE PER PUPIL	15,947	-	-
EXPENSES PER PUPIL	13,649	-	-

Charter School of Educational Excellence

Financial Statements
and
Independent Auditors' Report

June 30, 2016

Charter School of Educational Excellence

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Independent Auditors' Report

To the Board of Trustees of
Charter School of Educational Excellence
Yonkers, New York

Report on the Financial Statements
We have audited the accompanying financial statements of Charter School of Educational Excellence (a nonprofit organization), which comprise the statement of financial position as of June 30, 2016, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements
Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility
Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion
In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Charter School of Educational Excellence as of June 30, 2016, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedule of functional expenses is presented for purposes of additional analysis and is not a required part of the financial statements. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirments for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Report on Summarized Comparative Information

We have previously audited the Charter School of Educational Excellence's 2015 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 22, 2015. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2015, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 28, 2016, on our consideration of Charter School of Educational Excellence's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Charter School of Educational Excellence's internal control over financial reporting and compliance.

Vargas & Rivera, LLP

New City, New York
October 28, 2016

Charter School of Educational Excellence
Statement of Financial Position
June 30, 2016
(With summarized comparative information for the year ended June 30, 2015)

ASSETS	**2016**	**2015**
Current Assets		
Cash and Cash Equivalents	$ 2,635,077	$ 1,585,292
Due from Government Agencies (Note 3)	447,224	547,996
Prepaid Expenses	55,885	69,850
Total Current Assets	3,138,186	2,203,138
Fixed Assets, Net (Note 4)	11,406,447	12,015,468
Other Assets		
Restricted Cash and Escrow Reserves (Note 5)	1,825,178	1,882,882
Security Deposits	24,567	24,567
Deferred Financing Cost, Net (Note 6)	693,717	722,245
Total Other Assets	2,543,462	2,629,694
Total Assets	$ 17,088,095	$ 16,848,300
LIABILITIES AND NET ASSETS		
Current Liabilities		
Bonds Payable - Current Portion (Note 11)	$ 210,000	$ 180,000
Accounts Payable and Accrued Expenses	195,316	310,529
Accrued Payroll and Related Expenses	1,513,911	1,123,093
Unearned Revenue	-	13,777
Accrued Interest Bond Interest	134,061	156,861
Loan Payable, Current Portion (Note 10)	-	155,354
Total Current Liabilities	2,053,288	1,939,614
Long-Term Liabilities		
Loan Payable, Net of Current Portion (Note 10)	-	546,124
Bonds Payable, Less Current Portion (Note 11)	11,535,000	11,745,000
Total Long-Term Liabilities	11,535,000	12,291,124
Total Liabilities	13,588,288	14,230,738
Net Assets		
Unrestricted Net Assets	3,499,807	2,617,562
Total Net Assets	3,499,807	2,617,562
Total Liabilities and Net Assets	$ 17,088,095	$ 16,848,300

See accompanying notes and independent auditors' report.

Charter School of Educational Excellence
Statement of Activities
For the year ended June 30, 2016
(With summarized comparative information for the year ended June 30, 2015)

OPERATING:		Temporarily		
PUBLIC SUPPORT AND REVENUE	Unrestricted	Restricted	**2016**	**2015**
Resident Student Enrollment	$ 10,333,937	$ -	$ 10,333,937	$ 9,599,221
Food Service	-	540,083	540,083	528,502
Federal Funding	-	385,031	385,031	500,911
State Funding	-	202,746	202,746	107,588
Grant / Contributions	71,324	-	71,324	29,578
Special Events	42,330	-	42,330	61,300
Interest Income	1,340	-	1,340	1,513
Total Public Support and Revenue	10,448,931	1,127,860	11,576,791	10,828,613
Net Assets Released From Restrictions	1,127,860	(1,127,860)	-	-
Total Support and Revenue	11,576,791	-	11,576,791	10,828,613
EXPENSES				
Program Services				
Regular Education	9,424,917	-	9,424,917	8,514,236
Special Education	266,821	-	266,821	264,888
	9,691,738	-	9,691,738	8,779,124
Supporting Services				
Management and General	1,175,056	-	1,175,056	1,238,921
Total Expenses	10,866,794	-	10,866,794	10,018,045
Change in Net Assets before Non-Operating Item	709,997	-	709,997	810,568
NON-OPERATING:				
Forgiveness of Debt (Note 11)	172,248	-	172,248	-
Change in Net Assets	882,245	-	882,245	810,568
Net Assets, Beginning of Year	2,617,562	-	2,617,562	1,806,994
Net Assets, End of Year	$ 3,499,807	$ -	$ 3,499,807	$ 2,617,562

See accompanying notes and independent auditors' report.

Charter School of Educational Excellence
Statement of Cash Flows
For the year ended June 30, 2016
(With summarized comparative information for the year ended June 30, 2015)

	2016	2015
CASH FLOWS FROM OPERATING ACTIVITIES		
Receipts from Resident Student Enrollment	$ 10,427,278	$ 10,852,066
Receipts from Grants and Contributions	1,192,838	1,140,699
Receipts from Other Revenue	43,670	62,813
Payments to Employees	(5,494,860)	(5,189,110)
Payments to Vendors and Suppliers	(4,134,625)	(4,216,702)
Net Cash Provided by Operating Activities	2,034,301	2,649,766
CASH FLOWS FROM INVESTING ACTIVITIES		
Restricted Cash and Escrow Reserves	57,704	159,973
Purchases of Fixed Assets	(332,990)	(849,754)
Net Net Cash Used In Investing Activities	(275,286)	(689,781)
CASH FLOWS FROM FINANCING ACTIVITIES:		
Advances on Line of Credit	-	230,001
Payments of Line of Credit	-	(281,685)
Payments of Capital Lease Obligation	-	(138,465)
Payments of Bond Payable	(180,000)	(195,000)
Payments of Loans Payable	(529,230)	(143,662)
Net Cash Used In Financing Activities	(709,230)	(528,811)
NET INCREASE IN CASH	1,049,785	1,431,174
CASH - BEGINNING OF YEAR	1,585,292	154,118
CASH - END OF YEAR	$ 2,635,077	$ 1,585,292
Supplemental Disclosures:		
Cash paid during the year for interest	$ 554,277	$ 737,488

See accompanying notes and independent auditors' report.

Charter School of Educational Excellence
Statement of Cash Flows
For the year ended June 30, 2016
(With summarized comparative information for the year ended June 30, 2015)

	2016	2015
RECONCILIATION OF CHANGE IN NET ASSETS TO NET CASH PROVIDED BY OPERATING ACTIVITIES		
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in Net Assets	$ 882,245	$ 810,568
Adjustments to Reconcile Change in Net Assets to		
Net Cash Provided by Operating Activities:		
Depreciation and Amortization	970,539	882,386
Forgiveness of Debt	(172,248)	-
Changes in Assets and Liabilities		
(Increase) / Decrease in:		
Due from Government Agencies	100,772	1,257,984
Prepaid Expenses	13,965	(22,454)
Increase / (Decrease) in:		
Accounts Payable and Accrued Expenses	(115,213)	(283,735)
Accrued Payroll and Related Expenses	390,818	28,236
Unearned Revenue	(13,777)	(31,019)
Accrued Interest	(22,800)	7,800
Total Adjustments	1,152,056	1,839,198
Net Cash Provided by Operating Activities	$ 2,034,301	$ 2,649,766

See accompanying notes and independent auditors' report.

NOTE 1 – ORGANIZATION

Charter School of Educational Excellence (the "School") is a New York education corporation incorporated by the Board of Regents of the University of the State of New York (the "Board of Regents") under Article 56 of the New York Education Law. The School a non-profit corporation operating from 260 Warburton Avenue, in Yonkers, New York. The School educates children in a completely nondiscriminatory and secular basis. The founders and supporters of the School believe that access to a public education of high quality for all children is the foremost issue. The School was originally chartered during April 2004 and opened with students from Kindergarten through 4th graders and thereafter added a grade per year through 6th graders. In January 2013, the School successfully received a full five-year charter renewal from its charter authorizer, the New York State Education Department that expires in June 2018, with a maximum enrollment of 669 students in grades Kindergarten through 8th.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting
The financial statements have been prepared using the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. Revenues are recognized when earned and expenses are recognized when incurred.

Financial Statement Presentation
The net assets of the School and changes therein are classified and reported as follows:

Unrestricted Net Assets - Net assets that are not subject to donor imposed restrictions.

Temporarily Restricted Net Assets - Net assets subject to donor-imposed restrictions that may or will be met, either by actions of the School and/or the passage of time.

Use of Estimates in the Preparation of Financial Statements
The preparation of financial statements in conformity with accounting principles generally accepted in The United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Contributions
The School records contributions received as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence and/or nature of any donor restrictions. Support that is restricted by the donor is reported as an increase in unrestricted net assets if the restriction expires in the reporting period in which the support is recognized. All other donor restricted support is reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restriction. When a restriction expires, that is, when a stipulation time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. All contributions received in the year ended 2016 were unrestricted.

Recognition of Revenue
Government contract revenue is recognized as earned in the period services are provided and costs are incurred.

Cash and Cash Equivalents
For the purposes of the statement of cash flows, the School considers all highly liquid investments available for current use with an initial period of three months or less to be cash equivalents.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Restricted Cash and Escrow Reserves
Restricted cash and escrow reserves relate to required reserve and escrow accounts that are required to be maintained by the School in accordance with the bond indenture and charter requirements.

Tax Exempt Status
The School is a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code and applicable state regulations and, accordingly, is exempt from federal and state taxes on income. The School has filed for and received income tax exemptions in the jurisdictions where it is required to do so.

The School files the Form 990 in the U.S. federal jurisdiction. With few exceptions, as of June 30, 2016, the School is no longer subject to U.S. Federal income tax examinations by tax authorities for the years ended prior to June 30, 2013. The tax returns for the years ended June 30, 2013 through June 30, 2015 are still subject to potential audit by the IRS. Management of the School believes it has no material uncertain tax positions and, accordingly it has not recognized any liability for unrecognized tax benefits.

Fixed Assets
Fixed assets consist of building, leasehold improvements, furniture and equipment and are valued at cost less accumulated depreciation. Depreciation is computed on a straight line basis over the estimated useful lives of the related assets or the term of the lease agreement. Normal replacement and maintenance costs are charged to earnings as incurred, and major renewals and improvements are capitalized. Upon disposition, the cost and related accumulated depreciation is removed from the accounts and the resulting gain or loss for the period. The School capitalizes assets with cost of $500 and over. Depreciation is calculated based on the useful lives of the assets as follows: Building and Leasehold Improvements 20 Years, Equipment, Furniture and Fixtures 3 - 10 Years.

Functional Allocation of Expenses
Expenses relating to more than one function are allocated to program service and management and general based on employee time estimates or other appropriate usage factors.

Contributed Services
Contributed services that create or enhance nonfinancial assets, or that require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation, are recorded at fair value in the period received.

A number of volunteers have made a contribution of their time to the School to develop academic and other programs and to serve on the board of trustees. The value of this contributed time is not reflected in the financial statements as such services either do not require specialized skills or would not typically be purchased had they not been provided as donations.

NOTE 3 – PUPIL ENROLLMENT AND OTHER REVENUES FROM GOVERMENT

Under the School's Charter School Agreement and the Charter School Act, the School is entitled to receive funding from both State and Federal sources that are available to public schools. These funds include State pupil enrollment funds and Federal food subsidies and Title I, IIA, IID, IV and V funds. The calculation of the amounts to be paid to the School under these programs is determined by the State, and is based on complex laws and regulations, enrollment levels, and economic information related to the home school district of the children enrolled in the school. If these regulations, some of which are relatively new in the State of New York, were to change, or other factors included in the calculations were to change, the level of funding that the School receives could vary significantly.

Amount due from government agencies and included as revenues in the statement of activities, consist of the following as of June 30, 2016:

Resident Student Enrollment	$ 27,883
Federal Funding	367,109
State Funding	52,232
	$ 447,224

NOTE 4 – FIXED ASSETS

Fixed assets consist of the following:

Building	$ 11,635,875
Leasehold Improvements	3,457,345
Construction in Progress	120,219
Equipment, Furniture and Fixtures	1,380,884
	16,594,323
Less: Accumulated Depreciation	(5,187,876)
Total Fixed Assets	$ 11,406,447

NOTE 5 – RESTRICTED CASH AND ESCROW RESERVES

Restricted cash and escrow reserve accounts at June 30, 2016 consist of:

Restricted Cash - Other	$ 76,298
Restricted Cash - Held By Trustee	125,351
Interest Reserve	490,002
Debt Service	936,388
Repairs and Mainteance	197,139
	$ 1,825,178

NOTE 6 – DEFERRED FINANCING COST

The school incurred cost of $853,506 related to the Bond offering (See Note 11). The cost are amortized over the term of the related debt (30 Years) using a straight-line method. Accumulated amortization at June 30, 2016 was $159,789. Amortization expense costs charged to operations was $28,528 for 2016.

NOTE 7 – RETIREMENT PLANS

Retirement Savings Plan

The School offers a 401(k) plan (the "Plan") for substantially all of its employees. Employees are eligible for the plan immediately upon employment and participation in the Plan is voluntary. Employees may contribute up to 15% of their annual compensation to the Plan, limited to a maximum annual amount as set periodically by the Internal Revenue Service. The School matches the employee contribution 100% up to 4% of the employee's total annual compensation. The School's contribution recognized in the statement of activities was $10,545 for 2016. The Plan assets are held in a separate trust and are not included in the accompanying financial statements. All plan assets are held for the exclusive benefit of the Plan's participants and beneficiaries. The Plan assets are held in a separate trust and are not included in the accompanying financial statements. All plan assets are held for the exclusive benefit of the Plan's participants and beneficiaries. The Principal Financial Group administers the plan and is the acting custodian of the plan assets.

New York State Teachers' Retirement System

Employees of the School are eligible to participate in the New York State Teachers' Retirement System (NYSTRS). The NYSTRS is a defined benefit plan covering teachers in New York State, with pensions calculated based primarily on the member's years of service and final average salary. Contributions for the year ended June 30, 2016, was based on 13.26%, of participant salaries. The benefits provided to members of the plan are established by New York State Law and may be amended only by the State Legislature. Pension expense was $426,425 for the year ended June 30, 2016.

NOTE 8 – LINE OF CREDIT

The School has secured a revolving line of credit from a financial institution in the amount of $350,000. The interest rate is the financial institution's index rate plus 1% (4.250% as of June 30, 2014). There is no balance due as of June 30, 2016.

NOTE 9 – CAPITAL LEASES PAYABLE

On June 24, 2011 and November 8, 2011, the School entered into two capital lease agreements for certain equipment, furniture and fixtures. The lease payments relating to the equipment, furniture and fixtures have been capitalized and included as fixed assets on the accompanying financial statements. The leased assets have a cost of $468,791 and have a thirty-six month terms. The remaining balance was paid off in April 2015.

NOTE 10 – LOAN PAYABLE

In July 2007, the School converted the management fee payable, loan payable and the accrued interest to a term loan with Victory Schools, Inc. The loan was for $1,493,186 and had a term of 120 months, with interest payable monthly at 7.5% per annum and matures on June 2019.

On December 22, 2015, The School paid off it's indebtedness with Victory Schools, Inc. taking advantage of an early termination incentive, resulting in the forgiveness of $172,248 of the outstanding balance of $701,478.

NOTE 11 – BONDS PAYABLE

On November 1, 2010, The Yonkers Economic Development Corporation provided financing through the issuance of $11,735,000 Tax-Exempt Educational Revenue Bonds (Charter School of Educational Excellence Project) (the "Series 2010A Bonds"). The Series 2010A Bonds of $4,940,000 bear interest at 6.00% per annum and principal due at maturity on October 15, 2030. The balance of the Series 2010A Bonds of $6,795,000, bear interest at 6.25% per annum and principal due at maturity on October 15, 2040.

On November 1, 2010, The Yonkers Economic Development Corporation provided financing through the issuance of $710,000 in Taxable Educational Revenue Bonds (Charter School of Educational Excellence Project (the "Series 2010B Bonds"), bearing interest rate at 8.00% per annum and principal due at maturity on October 15, 2016.

The proceeds of the Series 2010 bonds are to be used for the following purposes:

1) the construction of educational facilities.
2) paying certain prior indebtedness (NCB Capital Impact Loans I and II)
3) paying certain capital expenditures and capitalized interest during construction.
4) paying Series 2010 Bond issuance costs.
5) fund of a Bond Fund Deposit and Reserve Fund Deposit.

Future minimum principal payments for the next five years are as follows:

Year Ending June 30,	Amount
2017	$ 210,000
2018	225,000
2019	240,000
2020	255,000
2021	270,000
Thereafter	10,335,000
	$ 11,535,000

NOTE 12 – COMMITMENTS

Occupancy Lease
The School has entered into a non-cancelable operating lease for its classroom facilities that expires on June 30, 2019.

The School has also entered into a non-cancelable operating lease for the elementary school annex that expires on June 30, 2018.

The combined future monthly minimum lease payments as of June 30 are as follows:

Year Ending June 30,	Amount
2017	$ 429,554
2018	441,032
2019	370,388
	$ 1,240,974

NOTE 13 – CONTINGENCY

The School participates in a number of Federal and State programs. These programs require the School comply with certain requirements of laws, regulations, contracts, and agreements applicable to the program in which it participates. All funds expended in connection with government grants and contracts are subject to audit by government agencies. While the ultimate liability, if any, from such audits of government and contracts by government agencies is presently not determinable, it should not, in the opinion of the management, have a material effect on the financial position or results of operations. Accordingly, no provision for such liability that may result has been made in the accompanying financial statements.

NOTE 14 – CONCENTRATIONS

Financial instruments that potentially subject the School to a concentration of credit risk include cash accounts at major financial institutions which, at times may exceed the Federal Deposit Insurance Corporation insured limit of $250,000 and Due from Government Agencies. Management believes that there is little risk in any losses and has not experiencd any losses in such accounts. Management also believes that credit risk with respect to Due from Government Agencies is limited since the amounts are due from government programs.

The School is dependent on various government agencies for funding, and is responsible for meeting the requirements of such agencies. If the school was to lose students or the related government funding, it could have a substantial effect on its ability to continue operations.

NOTE 15 – SUBSEQUENT EVENTS

The School evaluates events occurring after the date of the financial statements to consider whether or not the impact of such events needs to be reflected or disclosed in the financial statements. Such evaluation is performed through the date the financial statements are available for issuance, which was October 28, 2016, for these financial statements.

Supplemental Information

Charter School of Educational Excellence
Schedule of Functional Expenses
For the year ended June 30, 2016
(With summarized comparative information for the year ended June 30, 2015)

	Regular Education	Special Education	Total Programs	Support Services	2016	2015
Personnel Service Costs						
Administrative Staff Personnel	$ 913,209	$ -	$ 913,209	$ -	$ 913,209	$ 711,508
Instructional Personnel	3,169,081	115,570	3,284,651	-	3,284,651	2,860,257
Non-Instructional Personnel	-	-	-	271,002	271,002	226,272
Total Personnel Costs	4,082,290	115,570	4,197,860	271,002	4,468,862	3,798,037
Fringe Benefits	548,486	15,528	564,014	36,411	600,425	503,513
Payroll Taxes	346,599	9,812	356,411	23,009	379,420	362,707
Retirement Benefits	399,171	11,301	410,472	26,499	436,971	553,089
Total Personnel and Related Expenses	5,376,546	152,211	5,528,757	356,921	5,885,678	5,217,346
Operating Expenses						
Contracted Financial and Administrative Services	-	-	-	397,000	397,000	560,000
Legal	-	-	-	12,235	12,235	-
Consultants	59,307	1,679	60,986	13,667	74,653	54,153
Student Services	417,857	11,830	429,687	27,739	457,426	419,544
Insurance	73,795	2,089	75,884	115,319	191,203	164,798
Supplies and Materials	144,597	4,094	148,691	9,599	158,290	244,760
Technology	85,741	2,427	88,168	5,692	93,860	32,176
Occupancy	439,691	12,448	452,139	29,186	481,325	453,125
Utilities	118,644	3,359	122,003	7,876	129,879	130,174
Staff Development	188,065	5,324	193,389	12,485	205,874	182,486
Marketing and Recruitment	9,131	258	9,389	606	9,995	8,622
Auditing Fees	-	-	-	20,000	20,000	19,000
Office Expenses	60,462	1,712	62,174	4,014	66,188	56,324
Maintenance and Repairs	479,188	13,566	492,754	31,811	524,565	466,221
Equipment and Furnishings	161,895	4,583	166,478	10,747	177,225	150,613
Transportation	144,177	4,082	148,259	9,571	157,830	107,888
Amortization	26,060	738	26,798	1,730	28,528	28,450
Depreciation	860,522	24,361	884,883	57,128	942,011	853,936
Interest Expense	659,442	18,669	678,111	43,777	721,888	737,488
Other Expenses	119,797	3,391	123,188	7,953	131,141	130,941
Total Operating Expenses	4,048,371	114,610	4,162,981	818,135	4,981,116	4,800,699
TOTAL EXPENSES	$ 9,424,917	$ 266,821	$ 9,691,738	$ 1,175,056	$ 10,866,794	$ 10,018,045

Charter School of Educational Excellence

Schedule of Expenditures of Federal Awards
and Accompanying Notes
For the year ended June 30, 2016

Charter School of Educational Excellence
Schedule of Expenditures of Federal Awards
For the year ended June 30, 2016

FEDERAL GRANTOR/ PASS-THROUGH GRANTOR/PROGRAM TITLE	FEDERAL CFDA NUMBER	FEDERAL EXPENDITURES
U.S. DEPARTMENT OF EDUCATION		
TITLE I GRANTS TO LOCAL EDUCATIONAL AGENCIES Pass - Through from the New York State Education Department	84.010	$ 259,571
CHARTER SCHOOLS Pass - Through from the New York State Education Department	84.282	110,231
IMPROVING TEACHER QUALITY STATE GRANTS Pass - Through from the New York State Education Department	84.367	15,229
TOTAL U.S. DEPARTMENT OF EDUCATION		385,031
U.S. DEPARTMENT OF AGRICULTURE (USDA)		
SCHOOL BREAKFAST PROGRAM Pass - Through from the New York State Education Department	10.553	120,526
NATIONAL SCHOOL LUNCH PROGRAM Pass - Through from the New York State Education Department	10.555	357,992
TOTAL U.S. DEPARTMENT OF AGRICULTURE (USDA)		478,518
TOTAL EXPENDITURES OF FEDERAL AWARDS		**$ 863,549**

See accompanying notes and independent auditors' report.

Charter School of Educational Excellence
Notes to Schedule of Expenditures of Federal Awards
For the year ended June 30, 2016

NOTE 1 – BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards includes the federal grant activity of Charter School of Educational Excellence, under programs of the federal government for the year ended June 30, 2016. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulation Part 200, *Uniform Administrative Requirments, Cost Principles, and Audit Requirments for Federal Awards* (Uniform Guidance). Because the schedule presents only a selected portion of the operations of Charter School of Educational Excellence, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the entity.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Pass-through entity identifying numbers are presented where available.

Note 3 – INDIRECT COST RATE

Charter School of Educational Excellence has elected to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

VARGAS & RIVERA, LLP
Certified Public Accountants and Consultants

586 Route 304, New City, NY 10956
845-638-3113 | 845-638-4817

445 Park Ave, 9th Fl, New York, NY 10022
212-734-0395 | 212-734-0954

Independent Auditors' Report on Internal Control Over Financial Reporting and On Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

To the Board of Trustees of
Charter School of Educational Excellence
Yonkers, New York

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Charter School of Educational Excellence (a nonprofit organization) which comprise the statement of financial position as of June 30, 2016 and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 28, 2016.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Charter School of Educational Excellence's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Charter School of Educational Excellence's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Charter School of Educational Excellence's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Vargas & Rivera, LLP

New City, New York
October 28, 2016

VARGAS & RIVERA, LLP
Certified Public Accountants and Consultants

586 Route 304, New City, NY 10956
845-638-3113 | 845-638-4817

445 Park Ave, 9th Fl, New York, NY 10022
212-734-0395 | 212-734-0954

Independent Auditors' Report on Compliance For Each Major Program and on Internal Control Over Compliance Required by Uniform Guidance

To the Board of Trustees of
Charter School of Educational Excellence
Yonkers, New York

Report on Compliance for Each Major Federal Program

We have audited Charter School of Educational Excellence's compliance with the types of compliance requirements described in the Uniform Guidance Compliance Supplement that could have a direct and material effect on each of Charter School of Educational Excellence's major federal programs for the year ended June 30, 2016. Charter School of Educational Excellence's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Charter School of Educational Excellence's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administative Requirements, Cost Priniciples, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Charter School of Educational Excellence's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Charter School of Educational Excellence's compliance.

Opinion on Each Major Federal Program

In our opinion, Charter School of Educational Excellence complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2016.

Report on Internal Control over Compliance

Management of Charter School of Educational Excellence is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Charter School of Educational Excellence's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Charter School of Educational Excellence's internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Vargas & Rivera, LLP

New City, New York
October 28, 2016

Charter School of Educational Excellence
Schedule of Findings and Questioned Costs
For the year ended June 30, 2016

Section I - Summary of Auditor's Results

Financial Statements

Type of auditor's report issued:	Unmodified			
Internal control over financial reporting:				
Material weakness(es) identified?	_____	Yes	✓	No
Significant deficiency(ies) identified?	_____	Yes	✓	None reported
Noncompliance material to financial statements noted?	_____	Yes	✓	No

Federal Awards

Internal control over major programs:				
Material weakness(es) identified?	_____	Yes	✓	No
Significant deficiency(ies) identified?	_____	Yes	✓	None reported
Type of auditor's report issued on compliance for major programs:	Unmodified			
Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?	_____	Yes	✓	No

Identification of major programs:

CFDA Number	Name of Federal Program or Cluster:
84.010	*Title I Grants to Local Educational Agencies*

Dollar threshold used to distinguish between type A and type B programs:	$750,000
Auditee qualified as low-risk auditee?	Yes

Section II - Financial Statement Findings

The audit revealed no findings nor questioned costs.

Section III - Federal Award Findings and Questioned Costs

The audit revealed no findings nor questioned costs.

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Eduardo La Guerre

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Charter School of Educational Excellence

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

   President

2. Is the trustee an employee of any school operated by the Education Corporation?

   ____**Yes** ✓ **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

   ____**Yes** ✓ **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None			

None	Please write "None" if applicable. Do not leave this space blank.		

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE	Please write "None" if applicable. Do not leave this space blank.			

Edward Kaufman July 28, 2016

Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be r

Business Telepho

Business Address

E-mail Address: _

Home Telephone:

Home Address: _

[redacted]

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Sobeida Cruz

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Charter School of Educational Excellence

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?
   ____**Yes** ✓**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
   ____**Yes** ✓**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None			

Please write "None" if applicable. Do not leave this space blank. None			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank. None				

Sofia Cruz July 28, 2016

Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____

Business Address: [redacted]

E-mail Address: [redacted]

Home Telephone [redacted]

Home Address: [redacted]

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:
___Nadine Burns-Lyons_____

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

_The Charter School of Educational Excellence _____

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

   Secretary

2. Is the trustee an employee of any school operated by the Education Corporation?
   ____Yes __X__No

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

   ____Yes __X__No

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.

	None		

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
	NONE			

Chudasi Burns-Lyons 7/28/16

Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Teleph[redacted]

Business Addres

E-mail Address:

Home Telephone

Home Address:

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Carlos M. Medina

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Charter School for Educational Excellence

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Member

2. Is the trustee an employee of any school operated by the Education Corporation?
   ____**Yes** ✓**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

   ____**Yes** ✓**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				

Signature _____ Date 7/28/16

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: [redacted]

Business Address: [redacted]

E-mail Address: [redacted]

Home Telephone: [redacted]

Home Address: [redacted]

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Jim Killoran

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Charter School of Educational Excellence

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

   Treasure

2. Is the trustee an employee of any school operated by the Education Corporation?
   ____**Yes** ✓**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

   ____**Yes** ✓**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.	None		

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank. None				

Signature _____ Date 7/28/16

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted

Business Telephone: [redacted]

Business Address: [redacted]

E-mail Address: [redacted]

Home Telephone: [redacted]

Home Address: _____

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Ismail Ibrahim

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Charter school of educational excellence

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

   PTO President

2. Is the trustee an employee of any school operated by the Education Corporation?
   ____**Yes** ____**No**
   X

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

   ____**Yes** ____**No**
   X

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
	None		

Please write "None" if applicable. Do not leave this space blank.	None		

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.	None			

Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be reda

Business Telephone [redacted]

Business Address: [redacted]

E-mail Address: [redacted]

Home Telephone: [redacted]

Home Address: [redacted]

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

JAMES F STENERSON

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

CHARTER SCHOOL OF EDUCATION EXCELLENCE

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?
   ____**Yes** ✓ **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
   ____**Yes** ✓ **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

NONE	NONE	NONE	NONE

Please write "None" if applicable. Do not leave this space blank.

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE	NONE	NONE	NONE	NONE

Please write "None" if applicable. Do not leave this space blank.

Signature 7/27/16 Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Act. Personal information provided below will be red

Business Telephone

Business Address:

E-mail Address:

Home Telephone:

Home Address:

[redacted]

Entry 9 BOT Table

Last updated: 07/29/2016

Page 1

1. Current Board Member Information

	Trustee Name	Email Address	Position on the Board	Committee Affiliations	Voting Member? (Y/N)	Area of Expertise, and/or Additional Role at School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)
1	Eduardo LaGuerre	[redacted]	Chair/Board President	Executive, Finance, Facilities, and Bylaw	Yes	Finance, Facitlities, and Compliance	3 terms, 5 years
2	Sobeida Cruz	[redacted]	Trustee/Member	Academic and Finance	Yes	Academic and Finance	3 terms, 5 years
3	Nadine Burns-Lyons	[redacted]	Secretary	Executive	Yes		3 terms, 5 years
4	Carlos Medina	[redacted]	Trustee/Member	Academic	Yes	Academic	2 terms, 5 years
5	Jim Killoran	[redacted]	Treasurer	Executive, Financial	Yes	Finance	2 terms, 5 years
6	Dr. James Stenerson	[redacted]	Trustee/Member	Technology	Yes	Technology	1 term, 5 years
7	Ismael Ibrahim	[redacted]	Trustee/Member	Parents	Yes	Parent	1 term, 5 years
8							
9							
10							

11							
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15							
16							
17							
18							
19							
20							

2. Total Number of Members on June 30, 2015

7

3. Total Number of Members Joining the Board 2015-16 School Year

1

4. Total Number of Members Departing the Board during the 2015-16 School Year

1

5. Number of Voting Members 2015-16, as set by the by-laws, resolution or minutes

7

6. Number of Board Meetings Conducted in the 2015-16 School Year

12

7. Number of Board Meetings Scheduled for the 2016-17 School Year

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12
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Thank you.

Charter School of Educational Excellence
260 Warburton Avenue, Yonkers, New York 10701
(914) 476-5070 • Fax (914) 476-2858

Board of Trustees Meeting
August 13, 2015
6:00 PM

Attendance: E. LaGuerre, S. Cruz, Nadine Lyons-Burns, Jim Killoran, Carlos Medina, Dr. James Stenerson, Diana Rosario
Absent:
Present Non-Board Member: C. Lopez, J. Jacaruso, Carmen Goldberg, Stephan Henriquez, Paul Augello, Danielle DeMasi

Call to Order: 6:25 PM

Welcome and Introductory Remarks- E. LaGuerre
E. LaGuerre welcomes and thanks everyone for attending this meeting. Nadine Burns-Lyons moves to modify tonight's meeting agenda and have executive session first.

Executive Session
Commenced-6:30pm
Ended-7:00pm

ACTION ITEMS

Resolution 1 2015-2016 Adoption of June 2015 Board of Trustee Meeting Minutes

RESOLVED: The Board of Trustees moves to adopt the Board of Trustee Meeting Minutes for the June 6, 2015 Board of Trustees meeting.

Motioned by: S. Cruz
Seconded by: J. Killoran
Discussions: None
Votes for and against: unanimously in favor

Resolution 2 2015-2016 Adoption of the 2015-2016 Schedule for the Charter School of Educational Excellence

RESOLVED: The Board of Trustees moves to adopt the Charter School of Educational Excellence schedule for the 2015-2016 school year establishing the school calendar, the Board of

Trustee meeting schedule, and the half-day professional development schedule for instructional staff.

Motioned by: S. Cruz
Seconded by: J. Killoran
Discussions: Cindy Lopez explains that the CSEE school calendar is not based on any other public schools calendar. This calendar is aligned to the days instruction takes place at CSEE and CSEE uses the Yonkers Public School buses, however it does not pertain to the professional development days.
Votes for and against: unanimously in favor

Resolution 3 2015-2016 Authorization to Submit Proposed By-Law Revisions to the New York State Department of Education

RESOLVED: The Board of Trustees moves to authorize the submission of By-Law revisions responsive to comments of New York State Department of Education representatives.

Motioned by: S. Cruz
Seconded by: C. Medina
Discussions: S. Henriquez explains the 3 changes that are being made to the By-Laws – a fixed 5 year term for Trustee members other than the PTO President, increase in the number of trustee members to a maximum of 11, a change to the board committee structure eliminating 3 committees and replacing them with new committees which these new committees will better help the functioning and management of the school.
Votes for and against: unanimously in favor

Resolution 4 2015-2016 Authorization to enter into Contract with Victory Education Partners

RESOLVED: The Board of Trustees moves to authorize the execution of a contract with Victory Education Partners for academic, operations, human resource, and fiscal support services, subject to the review and approval of the contract by the New York State Department of Education.

Motioned by: J. Killoran
Seconded by: N. Burns-Lyons
Discussions: CSEE has been required to eliminate the retroactive effectiveness of the agreement with Victory Education Partners. This will now be amended upon approval from the State Education Department.
Votes for and against: unanimously in favor

Resolution 5 2015-2016 Adoption of the Charter School of Educational Excellence 2015-2016 Fiscal Year Budget.

RESOLVED: The Board of Trustees moves to approve the 2015-2016 Fiscal Year Charter School of Educational Excellence as presented to the Board of Trustees.

Motioned by: J. Killoran
Seconded by: C. Medina
Discussions: P. Augello explains this budget is based on a paid billable enrollment of 676 students.
Votes for and against: unanimously in favor

Resolution 6 2015-2016 Authorization to renew contracts for Charter School of Educational Excellence operations

RESOLVED: The Board of Trustees moves to authorize the negotiation and execution of contract renewals with vendors that provided the Charter School of Educational Excellence with goods and services in the 2014-2015 fiscal year so long as such contract renewals are entered into at the same price, or at a price that does not to exceed 103% of contract price paid in the 2014-2015 fiscal year. The vendors with which renewal contracts may be executed for the 2015-2016 fiscal school year are:

Arrow Security
Benjamin Staff Development, LLC
Classico Building Maintenance, Inc.
D.P. Wolff, Inc.
Gary Bergman Consulting, Inc.
Jove Pest Control Co.
Regina Caterers, Inc.
Saint Joseph's Medical Center
Tur-Bus Transportation Corp

Motioned by: J. Killoran
Seconded by: D. Rosario
Discussions: S. Henriquez explains these are existing vendors that the Charter School of Educational Excellence uses and in which the school is satisfied with their services and are recommended for renewal for the 2015-2016 school year.
Votes for and against: unanimously in favor

Resolution 7 2015-2016 Authorization to dispose of folding tables/benches kept in the Charter School of Educational Excellence auditorium/gymnasium.

RESOLVED: The Board of Trustees moves to authorize the disposition of the folding tables/benches in the gymnasium by sale or donation. If the folding tables/benches are donated, they shall be donated to a tax-exempt organization.

Motioned by: J. Killoran
Seconded by: C. Medina
Discussions: E. LaGuerre explains that the tables require two people to lift up and down from the stage several times a day. This is causing harm to the stage other equipment. Mr. LaGuerre requests the tables be removed before the school year begins in order to use the stage.
Votes for and against: unanimously in favor

Resolution 8 2015-2016 Authorization to enter into contract for consulting and professional development services with Michael Kholheagan which services were accepted and used by the Charter School of Educational Excellence for the 2014-2015 fiscal school year in the amount of $50,000.

RESOLVED: The Board of Trustees hereby authorizes a contract for consulting and professional development services with Michael Kholheagan which services were accepted and used by the Charter School of Educational Excellence for the 2014-2015 fiscal school year in the amount of $50,000.

Motioned by: S. Cruz
Seconded by: J. Killoran
Discussions: Board members discuss how Mr. Kholheagan is working with them in regards to setting up committees, forming a foundation and helping with the written proposal for the high school.
Votes for and against: unanimously in favor (C. Medina abstaining on the motion)

INFORMATIONAL ITEMS

An Energy Efficiency Committee "The Green Committee" has been established at tonight's meeting. J. Killoran has been appointed chairperson of this committee with C. Medina and D. Rosario as members. Mr. LaGuerre requests that a teacher be part of this committee and also open it up to one of the upper grade students. Mr. LaGuerre requests a report for next meeting regarding this committee and that all committees that have been established continue to meet and have scheduled activities.

Update on High School from Mr. LaGuerre- the next meeting in regards to the high school will take place at 10:00am on 8/25 at Charter School of Educational Excellence all Board of Trustee members are encouraged to attend. The deadline date to submit the proposal for the high school to the Board of Regents is December 18th in order to be acknowledged for the 2016-2017 school year.

Principals Report- Cindy Lopez *(See Attached)*

Director of Operations Report- Stephan Henriquez *(See Attached)*

Victory Education Partners Report- Paul Augello *(See Attached)*

PTO Report- Diana Rosario
Will have a report for next Board of Trustees meeting.

Open Forum- Mr. LaGuerre provided opportunity for the public to address the board; there were no comments from the audience.

Motion to Adjourn - 8:39pm

Charter School of Educational Excellence
260 Warburton Avenue, Yonkers, New York 10701
(914) 476-5070 • Fax (914) 476-2858

Board of Trustees Meeting
September 10, 2015
6:00 PM

Attendance: E. LaGuerre, S. Cruz, Jim Killoran, Carlos Medina, Dr. James Stenerson, Diana Rosario
Absent: Nadine Lyons-Burns
Present Non-Board Member: C. Lopez, J. Jacaruso, Carmen Goldberg, Stephan Henriquez, Paul Augello, Danielle DeMasi

Call to Order: 6:15 PM

Welcome and Introductory Remarks- E. LaGuerre
E. LaGuerre welcomes and thanks everyone for attending this meeting. Nadine Burns-Lyons is excused for tonight's meeting. Mr. LaGuerre commends Mrs. Lopez and staff on what an enthusiastic and positive atmosphere it was at CSEE on the first day of school. Mr. LaGuerre also commends Mr. Henriquez and the maintenance team on how beautiful the school looks. He requests that students work should be displayed on bulletin boards and to refrain from stapling or taping on the walls.

ACTION ITEMS

Resolution 9 2015-2016 Adoption of August 2015 Board of Trustee Meeting Minutes

RESOLVED: The Board of Trustees moves to adopt the Board of Trustee Meeting Minutes for the August 13, 2015 Board of Trustees meeting.

Motioned by: J. Killoran
Seconded by: S. Cruz
Discussions: None
Votes for and against: unanimously in favor

Resolution 10 2015-2016 Authorization to contract with Janice Meyers Educational Consulting, LLC for Universal Service Fund E-rate program services

RESOLVED: The Board of Trustees moves to authorize a contract in the amount of $7,500.00 between the Charter School of Educational Excellence and Janice Meyers Educational

Consulting LLC for Universal Service Fund E-rate program services for the 2015-2016 fiscal year.

Motioned by: J. Killoran
Seconded by: C. Medina
Discussions: CSEE has been using this consulting service since the inception of the school. One of the many components this company services CSEE with is to improve the wireless capacity in the building.
Votes for and against: unanimously in favor

Resolution 11 2015-2016 Authorization to pay off loan balance due to Victory Education Partners

RESOLVED: The Board of Trustees moves to authorize the payment of $516,743.42, which is Seventy Five percent (75%) of the principal balance due as of August 1, 2015 on the loan payable to Victory Schools, Inc. d/b/a Victory Education Partners by the Charter School of Educational Excellence in full satisfaction of such loan.

Motioned by: J. Killoran
Seconded by: C. Medina
Discussions: Mr. Killoran (treasurer of the BOT) explains by paying this loan CSEE will alleviate the debt and interest which will allow the school to move ahead financially. Mr. LaGuerre explains that CSEE received a 25% reduction on this loan. The BOT would like to thank Victory Education Partners on the record for providing them with this loan. Mr. LaGuerre requests the BOT composes a formal thank you in writing to show CSEE's gratitude to Victory Education Partners.
Votes for and against: unanimously in favor

Resolution 12 2015-2016 Authorization to purchase computers and charging stations

RESOLVED: The Board of Trustees moves to authorize the purchase of 90 computers and 5 charging carts for a price not to exceed $33,000 pursuant to the receipt of bids.

Motioned by: J. Killoran
Seconded by: D. Rosario
Discussions: This will allow every student in grades kindergarten through 6th to have their own laptop. Grades 7th & 8th still have to share. Mr. LaGuerre sets a goal that CSEE needs to acquire before the end of this school year an additional 123 laptops through our fundraising initiative so that every child in the school can have a laptop. Mrs. Lopez requests that along with bringing in

the additional computers the Technology Committee is looking into other resources and items CSEE would need to better prepare the 8th graders for high school.
Votes for and against: unanimously in favor

Resolution 13 2015-2016 Authorization to allocate $30,000 to cover the costs associated with the performance of work and services required to secure a C.O. according to the City of Yonkers

RESOLVED: The Board of Trustees authorizes the allocation of $30,000 to cover the costs associated with the performance of work and services required to secure a C.O. according to the City of Yonkers

Motioned by: C. Medina
Seconded by: D. Rosario
Discussions: A request was made to reach out to the Landlord in regards to possible sharing the costs of these repairs with other lease holders on the property.
Votes for and against: unanimously in favor

INFORMATIONAL ITEMS

Finance Committee Report-Tabled

Fundraiser Committee Report- S. Cruz
The Bits and Bytes Fundraiser will be held in May of 2016 at CSEE. This year the approach will be to get people to come to the school and see where they are investing their money. The Foundation Committee is still in the process of being put together.

Technology Committee Report- J. Stenerson
The BOT will need to review the current contract with CSEE's I.T. provider in terms of services. The Technology Committee's next meeting is scheduled in October. The committee will be looking at the following 3 items:

- Expanding servers
- Broadening the range of CSEE's Wifi System
- Purchase of software to retain and store data and demographics

Facilities Report- E. LaGuerre
Many repairs accomplished to the school over the summer. HVAC system- still having issues needs to be regulated. Grounds look well.

Director of Operations Report- Stephan Henriquez *(See Attached)*
Engineering department came to do a walkthrough of CSEE. They requested sidewalk and curb replacements up through the north gate and replacement of grates to lockable grates.

Bus Report- C. Goldberg
68 students on Tur Bus; 25 Students on little bus; 10 students still not being picked up by bus. Mr. LaGuerre requests a letter to be drafted by the school advocating for bus monitors on all the Yonkers School buses as well as to ask parents to attend the next Yonkers Public School Board Meeting to speak up on this issue.

Principals Report- Cindy Lopez *(See Attached)*
Mr. LaGuerre advises to make it a priority to get 697 students registered in the building as quickly as possible.

Victory Education Partners Report- Paul Augello *(See Attached)*

PTO Report- Diana Rosario
First meeting scheduled for October. PTO email address set up, PTO will be setting up a table during Open House, currently working on website. Mr. LaGuerre states he would like to see more teachers involved in PTO this year.

Open Forum- Mr. LaGuerre provided opportunity for the public to address the board; there were no comments from the audience.

Executive Session
Commenced-7:52pm
Ended-8:30pm

Motion to Adjourn - 8:35pm

Charter School of Educational Excellence
260 Warburton Avenue, Yonkers, New York 10701
(914) 476-5070 • Fax (914) 476-2858

Board of Trustees Meeting
October 22, 2015
6:30 PM

Attendance: E. LaGuerre, S. Cruz, Jim Killoran, Dr. James Stenerson, Diana Rosario
Absent: Nadine Lyons-Burns, Carlos Medina
Present Non-Board Member: C. Lopez, J. Jacaruso, Carmen Goldberg, Stephan Henriquez, Danielle DeMasi

Call to Order: 6:30 PM

Welcome and Introductory Remarks- E. LaGuerre
E. LaGuerre welcomes and thanks everyone for attending this meeting especially all the parents. Nadine Burns-Lyons is excused for tonight's meeting.

ACTION ITEMS

Resolution 14 2015-2016 Adoption of September 10, 2015 Board of Trustee Meeting Minutes
RESOLVED: The Board of Trustees moves to adopt the Board of Trustee Meeting Minutes for the September 10, 2015 Board of Trustees meeting.

Motioned by: J. Killoran
Second by: J. Stenerson
Discussions: None
Votes for and against: unanimously in favor

Resolution 15 2015-2016 Authorization to enter into contract with Classico Building Maintenance, Inc.

RESOLVED: The Board of Trustees authorizes a modification to the existing agreement between CSEE and Classico Building Maintenance, Inc. to pay: an hourly rate of $19.50 for custodial workers, compared to the $18.75 paid presently; and an hourly rate of $25.50 for the shift supervisor, compared to the $23.25 paid presently.

Motioned by: S. Cruz
Second by: J. Killoran

Discussions: Mr. Henriquez advises Board members that CSEE is pleased with Classico's performance and quality of work. This would be Classico's first pay increase in 2 years. This will be a budget increase of $8,000.
Votes for and against: unanimously in favor

Resolution 16 2015-2016 Authorization to adopt the October 22, 2015 Finance Report submitted to the Board of Trustees by Paul Augello

RESOLVED: The Board of Trustees moves to adopt the October 22, 2015 Finance Report submitted to the Board of Trustees by Paul Augello.

Motioned by: J. Killoran
Second by: S. Cruz
Discussions: None
Votes for and against: unanimously in favor

Resolution 17 2015-2016 Authorization to adopt the October 22, 2015 Technology Report submitted to the Board of Trustees by Dr. Stenerson

RESOLVED: The Board of Trustees moves to adopt the October 22, 2015 Technology Report submitted to the Board of Trustees by Dr. Stenerson

Motioned by: S. Cruz
Second by: J. Killoran
Discussions: None
Votes for and against: unanimously in favor

INFORMATIONAL ITEMS

Executive Session-Tabled

Finance Committee Report- J. Killoran
Once the meeting was rescheduled Paul Auguello reached out to Mr. LaGuerre to let him know he could not make it for tonight's meeting. J. Killoran stated that it was good we prepaid the loan and paid out the debt. It was reported that the budget is running slightly ahead of projected revenues and slightly under budget in expenses currently.

Fundraising Committee Report- S. Cruz
Thanks parents for all their contributions towards the Bits & Bytes fundraiser last year. The school is considering raising money through a foundation. The Bits and Bytes Fundraiser will be

held in May of 2016 at CSEE. This year the approach will be to get people to come to the school and see where they are investing their money. Sponsorship letters have already been sent out to corporations. One idea has been to get corporations to sponsor a grade.

Technology Committee- Dr. Stenerson
Technology Committee met-*(see attached report)* IT contract needs to be reviewed.
School servers are outdated and need to be replaced. CSEE previously received a proposal for $30,000 which includes replacing servers, updating software, and engineering costs. Mr. LaGuerre requests for next meeting to be provided with a budget and costs for upgrades. Mr. Henriquez explains routers have been installed in the Annex section of the building and currently working on routers being installed in the gym. The problem with teachers accessing their emails on the Acer laptops has been resolved. This was due to a software issue. CSEE was approved for wiring and wireless infrastructure development of the school from the Federal E-Rate Program that was submitted last year. The school will be going through an upgrade in wireless capacity. CSEE's IT Manager Vinny Almonte requested for an additional person to be staffed at CSEE as a weekly employee with flexible hours at the rate of $21.80 per hour. Mr. LaGuerre stated that CSEE needs to bring on an additional tech person to support the school with its technology. He requests that a budget line be created for an IT position to join CSSE's Staff.

Facilities Report- E. LaGuerre
CSEE is currently looking for bids from vendors for work that needs to be completed on sidewalk in order to obtain C.O. Plumber came to CSEE to deal with odor issues. Mr. Henriquez will follow up on the recommendation to concrete the trench, and to properly seal 3 drainage connections. HVAC system update-a detailed inspection has been completed-Company proposed vent additions and relocations in the lobby and second floor of elementary school in order to reduce the noise that comes from the HVAC system. The HVAC Company recommends routing the air back up into the system or cutting down on the throttle speed in order to reduce the noise.

Principals Report- Cindy Lopez *(See Attached)*

Director of Operations Report- Stephan Henriquez *(See Attached)*

Victory Education Partners Report- submitted by Paul Augello *(See Attached)*

PTO Report-D. Rosario
Currently 38 members. PTO requests that teachers get involved in the PTO. A finance report is included. Currently $3,675.25 is in account. Vice President Ms. Josie Ramirez has submitted her resignation letter. PTO President Ms. Diana Rosario submitted her resignation letter effective immediately. An emergency PTO meeting will be held on Monday, November 2nd to vote in new

PTO President. All PTO documentation will be submitted back to the CSEE on Monday, November 2nd. J. Killoran thanks Ms. Rosario for all her work as PTO President.

Athletic Report-Mike DeSimone
CSEE is partners with the NFL in the Fuel Up to Play 60 Program.
3 Seasons of sports at CSEE- looking to add a girls softball team, girls basketball team, and a co-ed soccer team. Mr. LaGuerre requests that Mr. DeSimone submit an athletic budget. Student athletes must maintain an average of 80%. Daily and weekly Progress Reports are submitted by their teachers.

SASF Report- Jennifer Ortiz- Director
The program runs from Monday-Thursday 4:15-6:15pm grades 4-8. There are 169 students enrolled in the program. System put in place to track homework and work with students who need extra help. Students participate in enrichment programs such as art, dance, fitness and other sports. A parent advisory board will be set up where parents will meet once a month and discuss how the program is running and offer suggestions on programs to bring into the school.

Open Forum- Mr. LaGuerre provided opportunity for the public to address the board.
Ms. Sullivan thanks Ms. Rosario for all her help and support as the PTO President. She requests that a notice be sent home of any teacher changes at the school, a newsletter be sent home on a periodic basis, and an email address for the Board of Trustees be added to the schools website.
Parent requests more field trips to take place-primarily in the 3rd grade.
A suggestion was made in regards to making Rosette Stone Program enhancements-students are missing the fluency aspect of learning the language. They are just memorizing, maybe to have more one on one conversations or Spanish homework to be sent home.
Ms. Cruz explains to parents CSEE is currently working on the schools website in regards updating and managing the system.
Parents ask if CSEE will be uploading the schools annual report and back tracking the years that are missing. Mrs. Lopez stated that it will be updated.
Ms. Rosario asks for an explanation of the Student Lighthouse Committee. Mrs. Lopez and Mr. DeSimone explain that this program has to do with The Leader in Me and 7 habits of Highly Effective People. The Staff Lighthouse Committee is working with students and teaching the students to become leaders in the building and take leadership of their life.

Motion to Adjourn-8:12pm

Charter School of Educational Excellence
260 Warburton Avenue, Yonkers, New York 10701
(914) 476-5070 • Fax (914) 476-2858

Board of Trustees Meeting
November 12, 2015
6:30 PM

Attendance: E. LaGuerre, S. Cruz, Dr. James Stenerson, Nadine Lyons-Burns, Carlos Medina, Ismail Ibrahim
Absent: Jim Killoran
Present Non-Board Member: C. Lopez, J. Jacaruso, Carmen Goldberg, Stephan Henriquez, Danielle DeMasi

Call to Order: 6:48 PM

Welcome and Introductory Remarks- E. LaGuerre

E. LaGuerre welcomed and thanked everyone for attending the meeting. Mr. LaGuerre introduced the new PTO President Mr. Ibrahim and thanked him for taking on this responsibility and looks forward to working with him. Mr. Ibrahim stated that he looks forward to working with the parents and teachers at CSEE. Mr. LaGuerre suggests that PTO meetings be scheduled at a more convenient time in order to accommodate teachers and parents, possibly scheduling them around a Board of Trustee meeting or during Open House nights. Mr. LaGuerre stated that Mr. Ibrahim is not a voting member pending SED approval.

Mr. LaGuerre shared details about the trip to the NYS legislative task force conference with the Principal. The trip included visiting an elementary school where students are taught in English and Spanish. Their early childhood program includes infants. The government allocation to operate the school is $18,000. The parents and teachers donate supplies, and help offset other costs. The school has a strong partnership with the community. Mr. LaGuerre hopes in the near future that CSEE can take children at an early age with a possible Pre-K program. Ms. Cruz added that Assemblywoman Shelly Mayer Educational Chair of the New York State Assembly from Yonkers and also Educational Chair City Councilman Michael Sabatino visited the school as well.

ACTION ITEMS

Resolution 18 2015-2016 Adoption of October 22, 2015 Board of Trustee Meeting Minutes

RESOLVED: The Board of Trustees moves to adopt the Board of Trustee Meeting Minutes for the October 22, 2015 Board of Trustee Meeting.

Motioned by: Nadine Burns-Lyons
Seconded by: S. Cruz
Discussions: None
Votes for and against: All in favor with the exclusion of PTO President Mr. Ibrahim

Resolution 19 2015-2016 Authorization to enter into contract with FCR Builders Group, LLC to perform work necessary to obtain a Certificate of Occupancy.

RESOLVED: The Board of Trustees authorizes the execution of a contract with FCR Builders Group, LLC from one of the 3 bids received in the amount of $32,800.00 to perform construction services.

Motioned by: Nadine Burns-Lyons
Seconded by: S. Cruz
Discussions: Mr. Henriquez explains 3 bids were received and the bid that was recommended was not the lowest bid because the lowest bid was incomplete. Mr. LaGuerre recommends half of the cost for building the sidewalk for the south entrance is passed on to the laundry mat. Mrs. Lopez will send home a letter and text alert to the parents letting them know of the construction taking place on school grounds. Mr. LaGuerre recommends Carmen Goldberg to reach out to the local Precinct and traffic department and temporary No Parking signs be displayed in front so that the buses can park as close to the sidewalk as possible and there will be no cars there.
Votes for and against: All in favor. Mr. Ibrahim abstained.

Resolution 20 2015-2016 Authorization to enter into a contract with R Del Rio Landscaping in the amount of $5,640.00 to perform landscaping services required to obtain a Certificate of Occupancy for the Middle School.

RESOLVED: The Board of Trustees authorizes the execution of a contract with R Del Rio Landscaping in the amount of $5,640.00 to perform landscaping services required by the City of Yonkers Department of Engineering for CSEE to obtain a Certificate of Occupancy for the Middle School.

Motioned by: Nadine Burns-Lyons
Seconded by: C. Medina
Discussions: Mr. LaGuerre clarifies that this is additional landscaping beyond the scope of what was in the original contract with Kullman. Mr. Henriquez explains CSEE was directed to perform this work by the City of Yonkers because in their view it is necessary to stabilize the

slopes behind the retaining wall in the play area at the rear of the school where there is more than 45° slopes with 3 boulders, the boulders will be removed and ivy will be planted. Mr. LaGuerre suggests that the boulders be broken and removed so heavy equipment trucks do not come through the driveway and damage the asphalt.
Votes for and against: All in favor. Mr. Ibrahim abstained.

Resolution 21 2015-2016 Authorization to modify Services Agreement with Victory Education Partners

RESOLVED: The Board of Trustees authorizes a modification of the CSEE service agreement with Victory Education Partners, Inc. to reduce the annual fee payable under the agreement by $60,000.00. This modification is retroactive to September of 2015 and is made as an adjustment based on the fact that Mary Cordero no longer provides advisory services to the Principal and the CSEE Board of Trustees. The Board further authorizes the submission of the revised CSEE/VEP service agreement to the New York State Department of Education for approval, prior to the execution, as required by the CSEE charter

Motioned by: Nadine Burns-Lyons
Seconded by: C. Medina
Discussions: N. Burns-Lyons questions if anyone will be replacing Mary Cordero. Mr. LaGuerre advises the Board that Paul Augello will be presenting on behalf of Victory Education Partners not just the fiscal report, but will be bringing any other items from Victory Education Partners to the Board of Trustees.
Votes for and against: All in favor. Mr. Ibrahim abstained.

Resolution 22 2015-2016 Authorization to issue a copier/printer RFP

RESOLVED: The Board of Trustees authorizes the issuance of a Request for Proposals for copiers/printers according to needs and locations specified by the Principal of CSEE that requests a price for a buyout of the present printer/copier lease with TGI that expires on June 30, 2016.

Motioned by: N. Burns-Lyons
Seconded by: S. Cruz
Discussions: Mrs. Lopez explains that the current copiers/printers are over 3 years old and majority of the time are out of service. The new copiers/printers will have more capacity, will be able to scan, and copy/print more pages per minute. Mr. LaGuerre recommends that whatever the balance is of the cost associated with TGI be rolled over and financed through the new company. Mr. LaGuerre also requests that the printers be aligned to the computer system so that printing can take place from any office or classroom. These printers should also be able to fax, duplicate,

produce volume and have color features and that only senior administrators have access to the color feature.
Votes for and against: All in favor. Mr. Ibrahim obtained.

Resolution 23 2015-2016 Authorization to purchase and install servers

RESOLVED: The Board of Trustees authorizes the purchase and installation of servers, server software and server installation and testing services
Motioned by: N. Burns-Lyons
Seconded by: J. Stenerson
Discussions: Dr. Stenerson advises the Board of Trustees that 2 of the older servers will be replaced and the older servers will be reconditioned to do other things. Mr. Henriquez states that it has been discussed for the new server system to have disaster recovery capability for the school which it does not presently have. Mr. LaGuerre recommends that amperage capacity be checked and that there will be an increase in heat by adding additional servers-do we have the cooling in place? This add-on must be included in the bids. It was reported that this new server system will allow files to be transferred safely in and out of network.

AMMENDMENT TO RESOLUTION 23

Resolution 23 2015-2016 Authorization to purchase and install servers not to exceed the costs of $35,000.00 with the oversight of Dr. Stenerson.

RESOLVED: The Board of Trustees authorizes the purchase and installation of servers, server software and server installation and testing services not to exceed the cost of $35,000.00 with the oversight of Dr. Stenerson.

Motioned by: S. Cruz
Seconded by: C. Medina
Votes for and against: All in favor. Mr. Ibrahim obtained.

Resolution 24 2015-2016 Authorization to commence work on e-rate funded grant project to install wireless equipment

RESOLVED: The Board of Trustees authorizes the commencement of work to install wireless access points, routers and a network switch funded by the erate grant program, pursuant to which CSEE shall pay 15% of total project costs in the amount of $14,871.04 and the erate program shall pay 85% of total project costs in the amount of $84,269.20 pursuant to bids received.

Motioned by: N. Burns-Lyons

Seconded by: J. Stenerson
Discussions: None
Votes for and against: All in favor. Mr. Ibrahim obtained.

Resolution 25 2015-2016 Authorization to provide CSEE wage and unemployment insurance benefit information to the First Nonprofit Group to receive an unemployment benefits insurance payment proposal.

RESOLVED: The Board of Trustees authorizes the submission of an application form with CSEE wage and unemployment insurance benefit payment information for the years from 2013 through 2015 to the First Nonprofit Group in order to receive an unemployment insurance payment proposal to reduce CSEE unemployment insurance costs to consider and if appropriate, enter into an agreement for the 2016 calendar year.

Motioned by: N. Burns-Lyons
Seconded by: C. Medina
Discussions: Mr. Henriquez explains that the safeguard is they will not be getting any information specific to any employee. They are looking for aggregate cost information over the last 2 years. This company was recommended by Victory Education Partners and can deliver an actual savings in the range of 26% on the unemployment insurance. The reason to give them this information is to get a specific number on the savings that is possible through this program. This is done through a company that works with 17,000 other non for profits using this business model; they are rated triple A. Mr. Henriquez will verify that the New York State Insurance Department and the Department of Education has no problem accepting this. This will affect all employees of the school with the reduction of unemployment insurance costs.
Votes for and against: Roll call votes.
N. Burns-Lyons- vote in favor, S. Cruz-vote in favor, C. Medina-votes in favor, I. Ibrahim-obtained, J. Stenerson- obtained, E. LaGuerre- in favor. Resolution passes.

INFORMATIONAL ITEMS

Finance Report-TABLED

Fundraiser Report- S. Cruz

Bits & Bytes Fundraiser will be held on May 17, 2016 @ CSEE from 6-9pm. It will begin at the gym and different stations will be set up throughout the school. Currently we are recruiting restaurants to do tastings, looking for at least 10 restaurants to participate. Tickets will be $100.00. A committee will be set up with people outside of the school to come and support and help with the fundraiser. Parking may be a challenge, we are looking into a valet service

company that would come in for that evening and charge $1.75 per car. Mr. LaGuerre recommends CSEE reaches out to neighboring businesses for parking spaces. CSEE will be sending texts and letters to parents for their support of this event. The committee will also be reaching out to the company MusicWorks which is an organization where they perform concerts, proceeds would go to the school. The committee is also looking for help with finding a celebrity who would be willing to attend the event free of charge eg: Mary J. Blige, Mariano Rivera, or a retired athlete, etc.

Technology Report- J. Stenerson
It was reported that the majority of the outstanding items from last report has been met and the purchase for the new units will be submitted this evening.

Facilities Report- E. LaGuerre

Victory Education Partners Report- submitted by Paul Augello *(See Attached)*
691 billable students; operating within budget; no collection issues with other districts. An adjusted invoice will be issued to Victory Education Partners now that the service agreement has been modified. Auditors finished and submitted final report with no recommendations. Mr. LaGuerre encourages Board of Trustee members to come and meet with the auditors next time they are here.

Principals Report- Cindy Lopez *(See Attached)*
Mr. LaGuerre requests that the Board of Trustees biographies be updated with pictures for the schools website. New website will be live by next month. CSEE Newsletter was backpacked home with the students and mailed to the Board of Trustees members. Some feedback from parents during the parent workshops-getting out more information on the Common Core to the parents, and requesting there be workshops throughout the summer as well. The SASF grant will come to an end June 2016; an extension is being worked on to have the program run through 2017. Ms. DeMasi & Mr. Ibrahim will work together to find a place to donate the food collected from the CSEE annual Thanksgiving food drive.

Director of Operations Report- Stephan Henriquez *(See Attached)*

PTO Report- I. Ibrahim- Report Tabled
Mr. Ibrahim thanked the parents for voting for him, and stated it is an honor to be back here again and thanked the Board of Trustee and teachers for taking care of the children. Mr. Ibrahim asks if possible to identify a PTO Office space for him to work out of. Mr. LaGuerre asks Carmen Goldberg and Mr. Henriquez to work together to find space for Mr. Ibrahim to have access to phone, printing and to store materials. Mr. Ibrahim asks to review By-Laws and rules

on who to report too. Mr. Ibrahim thanks the parents who came to Board Meeting tonight. Mrs. Lynch PTO Treasurer provided Board members with a Treasurer Report which included the money from the Yankee Candle Fundraiser and this year's membership dues. Once per month the PTO meeting announcement will be backpacked.

Open Forum- Mr. LaGuerre provided opportunity for the public to address the board.
Ms. Sullivan suggests that she would investigate the ability of parents donating a yearly fee of $200.00 to go towards technology for the school. Ms. Sullivan also suggests incorporating a parent leader in each class.
Mrs. Lynch was concerned with the sidewalk work which is to commence the following week about the dust during the construction period. Mr. LaGuerre will request that the contractors be alerted of this and also have them spray water as they break the ground to minimize the level of dust.
Ms. Sullivan asks if it is possible to contact the City of Yonkers in regards to putting up the flashing lights slowdown 20 miles per hour sign during school hours. Mr. LaGuerre asks if we can put in a request to the mayor's office to put in camera on the street as well.
Nadine Burns-Lyons asks if the food from the CSEE Food Drive can be donated to the Sharing Community.

Motion to Adjourn-8:56pm

Charter School of Educational Excellence
260 Warburton Avenue, Yonkers, New York 10701
(914) 476-5070 • Fax (914) 476-2858

Board of Trustees Meeting
December 10, 2015
6:30 PM

Attendance: E. LaGuerre, S. Cruz, Dr. James Stenerson, Nadine Lyons-Burns, Carlos Medina, Ismail Ibrahim
Absent: Jim Killoran
Present Non-Board Member: C. Lopez, J. Jacaruso, Carmen Goldberg, Stephan Henriquez, Danielle DeMasi

Call to Order: 6:30 PM

Welcome and Introductory Remarks - E. LaGuerre

- E. LaGuerre welcomed and thanked everyone for attending the meeting, and was delighted to see many parents present. E. LaGuerre asked for the parents present to extend the word to other parents and encourage their participation at these meetings in order for them to see what the Board members do as Trustees of the school. Mr. LaGuerre discussed how parents, teachers, and students need to work collaboratively, support each other to grow.

Trophy Presentation to the Flag Football Team

- Mr. LaGuerre extended congratulations to the Flag Football team because they had an excellent season, worked collaboratively with one another, and ended on a high note. He congratulated the team leader Mr. DeSimone for his incredible work, and also for the leadership he has provided in order to make this into a victorious season.
- Mr. DeSimone recognized and commend CSEE's Flag Football Team. CSEE now has 6 sports and the school has just finished its first season. This is the first year CSEE has had a Flag Football Team. There are 14 players on the team. These students worked extremely hard in the classroom, on the field, and at practice. There are 3 coaches, Mr. Settler, Mr. Lopez and Mr. Callahan.
- Mr. DeSimone thanked the parents for the tremendous amount of support this season, and thanked Mrs. Montgomery for being a great resource for the team, helping with fundraising.
- CSEE is now looking forward to the winter season with Boys & Girls Basketball, and the spring season with Co-ed Soccer, Girls Softball and Boys Baseball. Mr. DeSimone introduced the 3 coaches who will be providing support with the athletics program, Mr. Settler, Mr. Lopez and Mr. Callahan. Presentation of trophies to Flag Football Players. Mr. DeSimone thanked the administration for all the support during the season Mrs. Lopez, Mrs. Jacaruso, and Ms. Spina. He thanked Mrs. Goldberg for working with the Yonkers Parks Department and arranging for the team to practice at Trevor Park, and he also thanked the SASF program Director Mr. Rigaud Noel and Mrs. Ortiz for helping with the coaching staff during the after school hours.
- Mr. LaGuerre requested that Mr. DeSimone put together an athletic budget which includes transportation, and to investigate the purchase of a bus or van that is suitable to provide transportation for the team. The proposal should not only include the cost of the bus, but the insurance and driver and other items directly related.
- Mr. DeSimone announced that CSEE & SASF will be hosting a middle school boys' basketball tournament over the holiday break on December 28th and 29th at CSEE. There are 6 schools entering the tournament; this will give the students an opportunity to exercise over the break, practice, meet new students and have positive interactions. Mr. LaGuerre asked that if Board of Trustee members are around to please come watch the games and support the students and thanked Mr. Ibrahim for extending his support to the team. Mr. LaGuerre stated how important it is to have parents attending their children's games especially at away games and if there is a need to provide transportation for the parents to attend the away games CSEE will begin planning that now as CSEE gets ready for the Basketball Season.

Mr. LaGuerre addressed the situation that occurred right outside the school pertaining to certain parents during the past week. Mr. LaGuerre stated that any parent that attacks any of CSEE teachers, or engages in a fight with another parent on school grounds that the Board of Trustees will move for termination of their children in the school. Due to the events that occurred two students are no longer in the school, and any parent who is involved in any deviant outburst or behavior will have to meet with the Board and the Board will move to remove the child from the school. Mr. LaGuerre explained CSEE's doors are always open; the school has a Parent Coordinator, and if there is a problem with someone's child, that parent's should bring it to administrations attention. Parents should not be confronting other parents over an incident that initiated with two children having miscommunication. This not only sets a bad example for the children but also creates a situation that is dangerous for the children and the staff. The PTO suggested that parents should sign a contract in the beginning of the school year and parents can and should be held accountable. Mr. LaGuerre agrees that CSEE should have a contract with parents that they cannot engage in physical altercations with other parents. Mr. LaGuerre asked Mr. Ibrahim to discuss this at the PTO meeting and bring some recommendations to the Board.

ACTION ITEMS

Resolution 26 2015-2016 Adoption of November 12, 2015 Board of Trustee Meeting Minutes.
RESOLVED: The Board of Trustees moves to adopt the Board of Trustee Meeting Minutes for the November 12, 2015 Board of Trustee Meeting.

Motioned by: S. Cruz
Seconded by: C. Medina
Discussions: None
Votes for and against: All in favor. Mr. Ibrahim abstained.

Resolution 27 2015-2016 School Athletic Activities Budget Authorization for the 2015-2016 Fiscal Year.
RESOLVED: The Board of Trustees moves to authorize a 2015-2016 fiscal year budget of $50,000 to pay the costs of transportation, coaching salaries, league fees, uniforms, and equipment required to field CSEE student teams for: Flag Football; Boys Basketball; Girls Basketball; Boys Baseball; Girls Softball; and Co-ed Soccer.

Motioned by: Nadine Burns-Lyons
Seconded by: C. Medina
Discussions: Dr. Stenerson asked if this was an increase from the previous fiscal year. Mr. LaGuerre explained that yes it is an increase because additional teams and sports have been added.
Votes for and against: All in favor. Mr. Ibrahim abstained.

Resolution 28 2015-2016 Selection of Ismail Ibrahim as a Member of the Charter School of Educational Excellence Board of Trustees.
RESOLVED: Inasmuch as Ismail Ibrahim has been elected as President of the Charter School of Educational Excellence (CSEE) Parent Teacher Organization, and the CSEE Board of Trustees has conducted a thorough background check via fingerprint scan as required and has discovered no state or federal criminal history, the CSEE Board of Trustees selects Ismail Ibrahim as a final candidate for membership on the CSEE Board of Trustees with a term expiring on June 30, 2016 pending approval by the New York State Department of Education. This resolution approving Ismail Ibrahim as a CSEE Board of Trustees member is effective upon the approval of the New York State Department of Education.

Motioned by: Nadine Burns-Lyons
Seconded by: S. Cruz
Discussions: Mr. LaGuerre inquired about the time period from May when a new PTO President is elected and the summer Board Meeting, Mrs. Goldberg stated that Mr. Ibrahim is PTO president until June, and that NYSED is given notice of whomever is elected as PTO President in May.
Votes for and against: All in favor. Mr. Ibrahim abstained.

Resolution 29 2015-2016 Authorization to hire an additional person through XclusivePC for CSEE IT work through the end of the 2015-2016 Fiscal Year.

RESOLVED: The Board of Trustees moves to authorize a contract with XclusivePC to pay for an additional person to perform IT work at the cost of $3,500 per month ($21.88 per hour) through the end of the 2015-2016 fiscal year. This person would work a 40 hour work week and be present at CSEE from 9 am to 5 pm.

AMENDMENT a work scope must be developed by the Principal the Operations Director, and the Chairman of the IT Committee and should this contract not meet to the expectations this contract can be terminated at will.

Motioned by: Nadine Burns-Lyons
Seconded by: J. Stenerson
Discussions: Mr. LaGuerre asked whether this person would be CSEE's employee or XclusivePC's employee. Mr. Henriquez explained that it is XclusivePC's employee and contract expenditure to the school through the end of June. Mr. LaGuerre stated that this is more of a consultant agreement. Dr. Stenerson asked if there was a job description for this person. Mr. Henriquez explained the scope of work would consist of helping to set up servers, networking the 700 laptops, copier support and coverage between 3 pm and 5 pm. This will be a performance based contract and it should include a clause in the contract that CSEE can terminate at will.
Votes for and against: All in favor. Mr. Ibrahim abstained.

Resolution 30 2015-2016 Authorization to pay CSEE New York State Unemployment Insurance Tax through the Bonded Service Program of the First Nonprofit Group.
RESOLVED: The Board of Trustees moves to authorize the execution of contracts and other documents by the Director of Operations, including a Power of Attorney for the National Employer's Council in respect to all unemployment insurance matters, in order to pay New York State unemployment insurance premiums through the First Nonprofit Insurance Company to lower CSEE unemployment insurance costs by reason of its status as a tax-exempt 501 (c) (3) organization. This contract is for a term of two years commencing on January 1, 2016 and ending on December 31, 2017. It provides for the payment of unemployment insurance premiums on a quarterly basis at a rate equivalent to 0.0145 percent of the gross annual wages paid by CSEE. In addition to the payment of unemployment premiums, these contracts will provide for CSEE to receive claims administration support including: hearing representation, audits of unemployment insurance tax charges, management reporting and on-site education and training.

Motioned by: N. Burns-Lyons
Seconded by: C. Medina
Discussions: Mr. LaGuerre explained that CSEE is moving to a new provider and that this provider will cost CSEE less money.
Votes for and against: All in favor. Mr. Ibrahim abstained.

Resolution 31 2015-2016 Authorization of Contract with Cappa Crucy & Company, Inc.
RESOLVED: The Charter School of Educational Excellence Board of Trustees moves to authorize a contract in the amount of $5,500 with Cappa Crucy & Company, Inc. to provide event planning services for the May 2016 Bits and Bytes fundraiser. In addition to the cost of services provided, the contract shall permit payment for disbursements approved by the Charter School of Educational Excellence for costs including photocopying, postage, and the production of event materials. The cost of this contract is to be paid with money in the Spiral Fundraising Account at Customers Bank.

Motioned by: N. Burns-Lyons
Seconded by: C. Medina
Discussions: Mr. LaGuerre explained we have engaged with services from this company for the past three years and they have done an incredible job.
Votes for and against: All in favor. Mr. Ibrahim abstained.

Resolution 32 2015-2016 Authorization to Contract for an Arbitrage Tax Certificate Required to maintain the tax-exempt status of bonds issued to build the Middle School.
RESOLVED: The Charter School of Educational Excellence Board of Trustees move to authorize a contract with an accounting firm having expertise in the calculation and preparation of Arbitrage Tax Certificates. The preparation of these certificates is required every five years for tax exempt bonds like those issued for the Middle School and is expected to cost in the range of $5,000.

Motioned by: N. Burns-Lyons
Seconded by: S. Cruz
Discussions: Mr. Henriquez explained that the issuers aren't permitted to invest the bond proceeds to make more money than they charge CSEE on the bond. They are required to prove this to the federal government.
Votes for and against: All in favor. Mr. Ibrahim abstained.

Executive Session-Tabled
Motioned by: S. Cruz
Seconded by: N. Burns-Lyons

Finance Report-Tabled

Fundraising Report- S. Cruz

Technology Report- J. Stenerson
Technology meeting was cancelled and rescheduled for January; servers were purchased and they are being installed; CSEE will be able to get a bulk license agreement for Windows 10 and Microsoft Office 2016 for $5,800. The funding for this will come from the savings from the servers. Mr. LaGuerre requests that a master list be developed of all software licenses. The RFP for the copier system was issued and looking for installation by December 31st; the wireless system has been updated and completed.

Facilities Report- E. LaGuerre
Mr. LaGuerre thanked Carmen Goldberg for getting the police to limit street parking by the school when it was required. Mr. Henriquez will communicate with the laundromat to advise them that their patrons will have to use North Gate while the South Gate is being repaired; CSEE will need more security during this time because people will be coming onto CSEE grounds to get to laundromat. Owner of laundromat refused to pay any costs associated with these repairs. Under the lease agreement the owner is not obligated to pay for any improvements made. Mr. LaGuerre requests Mr. Henriquez reach out to the Landlord in regards to this because that entrance is a shared entrance. There has been work done in the back of the school to build a shed to store supplies and materials. The ivy that was planted is already spreading and growing; still working with repairing the HVAC system, and reducing the noise.

Principals Report- Cindy Lopez *(See Attached)*
Mrs. Lopez thanks the team that has been helping with Formal Observations.

Director of Operations Report- Stephan Henriquez *(See Attached)*

PTO Report- I. Ibrahim-
Mr. Ibrahim thanks Ms. Lynch, Ms. Leslie Thomas, Ms. Sullivan and Ms. Gonzalez. Mr. Ibrahim has had several meetings with members and a meeting with Mrs. Lopez to discuss future events. Mr. DeSimone explains how the team is looking to run field day this year. Mr. DeSimone requested to have a K-4 Elementary School Field Day (age appropriate activities) and a 5th-8th grade Olympic Day with team building activities, keeping the budget within $4,000 for both days. Yankee Candle fundraiser is being distributed to parents. The next fundraiser will be selling chocolate bars. 100 boxes of chocolates will be delivered to school Tuesday, December 15th. Mr. Ibrahim is still requesting and waiting for his office space to become available. Mr. LaGuerre stated that PTO can use the schools 501(c)(3) number for tax exempt purposes, however he encourages PTO to get their own Federal ID# to keep track of accounts. Mr. LaGuerre requests that Mr. Ibrahim becomes an added signatory on the PTO account. Next PTO meeting December 17th, Mr. Ibrahim asked if Mr. LaGuerre could be there for that meeting.

Open Forum-

- Mrs. Thomas asked to have more Dress Down Days, as a way for PTO to fundraise. Mrs. Lopez explained that Dress Down Days become a very big distraction to the students which leads to additional incidents in the classroom. Mrs.

Jacaruso explained that CSEE has a Dress Down Day 1 Friday per month, however this year it is themed i.e. Pajama Day, Superhero Day.

- Mrs. Thomas requested that the Board consider moving the Board of Trustees Meeting Agenda around to put the PTO Report and Community Open Forum toward the beginning of the agenda. Mr. LaGuerre agrees that those items will be moved for the next meeting.
- Mrs. Thomas discussed her concerns about the amount of homework students are given during holiday breaks. Mrs. Lopez explained that there is a team that reviews the homework packets to make sure it is appropriate for each grade level. Mrs. Jacaruso explained that the homework is a review of what has been learned in class. Ms. Gonzalez stated No Child Left Behind Act was signed today and if that will make a difference in CSEE's curriculum. Mrs. Lopez discussed that CSEE follows state standards, and that this Act means that every child is afforded a great education no matter where they are even if they are falling behind; students are just getting pushed on to the next grade and that is why high schools have students who are not able to read. CSEE tries to help the students as much as possible to meet the rigor they need to meet to leave here and move on to their next school.
- Mrs. Sullivan asked if homework can be differentiated. Mrs. Jacaruso explained how the students are put into small groups throughout the day based on their various learning levels. Ms. Spina described how CSEE follows the RTI Model and how the students work their way through the tiers with specific interventions that are developed during monthly PPC Meetings. The Committee meets to make sure the strategies are being met for each child. There is a ladder of support and scaffolding for these children. Even the advanced children are receiving the differentiated instruction in the classroom. Mrs. Lopez stated that unless it is really specific case teachers do not change the homework for individual students.

Victory Education Partners Report- Paul Augello *(See Attached)*
Have not received payments from New Rochelle School District they owe CSEE $27,000. Paul sent letter to them to follow up with payments.

Nadine Burn-Lyons thanks CSEE for their Thanksgiving contributions. The Board of Trustees wishes everyone a Happy Holidays.

Motion to Adjourn-8:25pm

Charter School of Educational Excellence
260 Warburton Avenue, Yonkers, New York 10701
(914) 476-5070 • Fax (914) 476-2858

Board of Trustees Meeting
January 14, 2016
6:15 PM

Attendance: E. LaGuerre, S. Cruz, Dr. James Stenerson, Nadine Lyons-Burns, Carlos Medina
Absent: Jim Killoran, Ismail Ibrahim
Present Non-Board Member: C. Lopez, J. Jacaruso, Carmen Goldberg, Stephan Henriquez, Danielle DeMasi

Call to Order: 6:15 PM

Welcome and Introductory Remarks - E. LaGuerre

E. LaGuerre welcomed and thanked everyone for attending the meeting. He proceeded to notify parents and staff in attendance that there was a change to the Board Meeting agenda and that the Executive Session took place prior to the meeting. Mrs. Goldberg informed attendees that Mr. Ibrahim's paperwork is still pending NY State Education approval.

Director of Operations Report- Stephan Henriquez *(See Attached)*

- Sidewalk work: Mr. LaGuerre explained that the current construction work was imposed on the school by the City of Yonkers Building Department as part of buildings CO requirement. He thanked Carmen Goldberg for all her work and time she committed in (1) reaching out to the buildings department to get permits extended, and (20 reaching out to the Yonkers Police Department to make sure everyone was safe during the sidewalk construction.
- Additional work still needs to be completed in the rear of the school building for CO; an engineer will have to conduct a study and assess the backyard area in order to write up a report and recommend what has to be done in order to ensure safety of the slope in the back playground area.

Open Forum-
Mr. LaGuerre authorizes that the Community Open Forum be moved to the beginning of the agenda so that parents can adhere to their parental responsibilities.

- Mrs. Thomas inquired about when CSEE would be completing Active Shooter Training because some of the Yonkers schools have already begun this type of training. Principal Lopez explained that the teachers already took the 1st part of the Active Shooter Training during their Half-Day Professional Development on January 12th, and follow up training workshops will continue with staff throughout the year before we begin doing drills with the children. Mrs. Lopez also informed parents that the school has the P.A. system and phone system that we would be able to use in an emergency situation to communicate within the school building. Dr. Stenerson also

recommended looking into updating the P.A. system and adding additional phones in certain areas and making sure there is an emergency procedure in place for each floor of the school.

- Ms. Sullivan asked if there was a way for the school to help parents understand the New York State testing process. Principal Lopez described how we prepare the students for testing. Ms. Spina explained how administration supports the teachers and students through grade team meetings, co-planning, and consultants.
- Ms. Williams requested if CSEE can follow up with more parent workshops to prepare and ease parents in regards to testing. Principal Lopez advised parents that there would be an upcoming workshop for parents of students in grades 3-8.

Mr. Medina stated that he values what the parents are doing and the issues they bring to the Board of Trustees attention. Mr. LaGuerre stated that something will be sent in writing about CSEE state test scores and how we are matched locally in the district, in the region and in the state.

ACTION ITEMS

Resolution 33 2015 2015 Adoption of December 10, 2015 Board of Trustee Meeting Minutes

RESOLVED: The Board of Trustees moves to adopt the Board of Trustee Meeting Minutes for the December 10, 2015 Board of Trustee Meeting.

Motioned by: N. Burns-Lyons
Seconded by: C. Medina
Discussions: None
Votes for and against: All in favor.

Resolution 34 2015 2016 Authorization to retain the original engineer in the amount of $6,000 who has already completed work on the back property of CSEE in order to assess and submit a written report to the Board of Trustees on the conditions of the slope at the rear of the school.

RESOLVED: The Board of Trustees authorizes to retain the original engineer in the amount of $6,000 who has already completed work on the back property of CSEE in order to assess and submit a written report to the Board of Trustees on the conditions of the slope at the rear of the school.

Motioned by: S. Cruz
Seconded by: C. Medina
Discussions: Mr. LaGuerre requests that this assessment be done immediately.
Votes for and against: All in favor.

Finance Report-Tabled

Fundraising Report- S. Cruz

- The Bits & Bytes fundraiser is May 17, 2016 at CSEE from 6-10pm, tickets on sale for $75.00.
- Committee is reaching out to restaurants to come in and provide tastings, there will be valet parking and items will be auctioned off as well; looking to get entertainment for that evening throughout the school.

- All the proceeds will go towards purchasing additional technology equipment and update existing equipment. CSEE is looking forward to parent support, just like the previous year.
- Holding event at school gives CSEE the opportunity to show off how the money raised is used, and what the money has gone towards from the previous fundraisers.

Technology Report- J. Stenerson

- Printers –CSEE is conducting a 2 week trial period using the printers from 3 different companies. Staff was assigned to use printers and provide feedback and recommendations from using the different systems/products. If feasible, a formal proposal will be submitted for next Board of Trustees meeting.
- The scope of work for second IT employee has been reviewed and is still being worked on.
- Server updates will be completed by February 1st; will provide an update on the servers for the next Board Meeting. Next Technology Committee meeting is scheduled for the morning of February 10th.

Principals Report- Cindy Lopez *(See Attached)*

- New York State visit scheduled for January 25th – 27th. NYSED team requested a large list of items to be submitted by January 11th via email, interviews with Board of Trustees, school leadership, and teachers were set up
- First round of formal observations for grades K-8 teaching staff was completed and submitted
- Mr. DeSimone described how well the 1st annual Basketball Holiday Tournament went, and how several students have been accepted Cardinal Hayes, and Mount St. Michael High School based on their academics and athletics. Mr. LaGuerre thanked Mr. DeSimone on how he mentors the students.

PTO Report- Tabled

Victory Education Partners Report- Paul Augello *(See Attached)*
Budget is to date through September - revenue is up. New Rochelle still has outstanding payments. Mr. LaGuerre requested to have an intercept letter and package prepared and sent to New York State for Direct Billing.

Ms. Cruz thanks the staff and Carmen Goldberg for keeping enrollment up and Principal Lopez for helping the school stay within budget. Mr. LaGuerre thanks Mr. DeSimone on his lead role in the Athletic Department and asks for a spring budget to be submitted.

Motion to Adjourn-7:30pm

Charter School of Educational Excellence
260 Warburton Avenue, Yonkers, New York 10701
(914) 476-5070 • Fax (914) 476-2858

Board of Trustees Meeting
February 11, 2016
6:30 PM

Attendance: E. LaGuerre, S. Cruz, Dr. James Stenerson, Nadine Lyons-Burns, Ismail Ibrahim
Absent: Jim Killoran, Carlos Medina
Present Non-Board Member: C. Lopez, J. Jacaruso, J. Spina, Carmen Goldberg, Stephan Henriquez, Danielle DeMasi

Call to Order: 6:40 PM

Welcome and Introductory Remarks - E. LaGuerre
E. LaGuerre welcomed and thanked everyone for attending the meeting. He proceeded to notify parents and staff in attendance that he has received notification from New York State Department of Education that Mr. Ibrahim, the PTO President, is officially a voting Trustee member. Mr. Killoran was excused from the Board of Trustees Meeting as he is helping with housing needs due to a fire.

Open Forum-

- Mr. LaGuerre requested that Mr. Ibrahim relay to the parents that the Community Open Forum which takes place during the monthly Board of Trustees Meetings has been moved to the beginning of the board meeting to accommodate parents.
- Mrs. Thomas asked if CSEE could offer any writing assistance program to students, like the way we have ELA and Math after School help. She asked if it would be possible to look into extra writing resources. Mrs. Lopez shared that CSEE is looking for extra writing resources that would provide teachers and students with immediate feedback on the students' writing, maybe an online program.
- Mr. LaGuerre thanked Ms. Solivan for volunteering during CSEE's Informational Session for incoming students and parents. Mr. LaGuerre also asked Ms. Solivan to work on opening up the lines of communication with Sarah Lawrence College to create a partnership with them and bring in their interns to support CSEE's students. Ms. Cruz asked if Ms. Solivan can reach out as a parent representative to the Dean at Sarah Lawrence College and Bob from the Science Barge to start communication about creating a partnership with them.
- Ms. Solivan asked if the Board of Trustees would approve to give parents a choice as to where they can purchase the CSEE uniform, whether it is from *Ludels, Lands End, French Toast*. Mr. LaGuerre asked Mr. Ibrahim to set up a Parent Committee and discuss with the parents uniform options. What would be most cost effective for the parents, and still make the students look presentable, and unified. Mr. LaGuerre recommends that Mrs. Lopez highlights concerns with current uniforms, share the concerns with the Chairperson of this Parent Committee and to come up with options for parents within the next two months so parents can order early and receive uniforms on time. Mr. LaGuerre requested to make sure that the school logo stands out and a donation bank is set up for students that outgrow their uniform so that someone else's child can have it.

ACTION ITEMS

Resolution 35 2015 2016 Adoption of January 14, 2016 Board of Trustee Meeting Minutes

RESOLVED: The Board of Trustees moves to adopt the Board of Trustee Meeting Minutes for the January 14, 2016 Board of Trustee Meeting.

Motioned by: J. Stenerson
Seconded by: S. Cruz
Discussions: None
Votes for and against: All in favor.

Resolution 36 2015 2016 Authorization to Submit a CSEE Proposal in Response to City of Yonkers Request for Proposals No. 322.

RESOLVED: The Board of Trustees moves to authorize the Charter School of Educational Excellence to submit a proposal in response to the "City of Yonkers Request for Proposals No. 322: Purchase and Redevelopment of the Downing Street Site" in accordance with terms briefed to the Board of Trustees at Executive Session providing for the purchase of the land and a bond financing of school design and construction at the site, should CSEE proposal be selected by the City of Yonkers.

Motioned by: N. Burns-Lyons
Seconded by: J. Stenerson
Discussions: This will allow CSEE to respond to an RFP from the City of Yonkers for possible construction of a high school project that CSEE is proposing.
Votes for and against: Unanimously Approved

Resolution 37 2015 2016 Authorization to take actions to amend the Charter of the Charter School of Educational Excellence to Expand Student Enrollment to Grades 9-12.

RESOLVED: The Board of Trustees moves to authorize actions necessary to propose the amendment of the charter of the Charter School of Educational Excellence to enable student enrollment in grades 9-12 to the New York State Department of Education Board of Regents. Such actions shall include the: identification of qualified experts to assist in school design and planning, and the development of information in support of a proposed Charter School of Educational Excellence charter amendment, as well as the identification and solicitation of potential partners to support the mission and activities of the school and its students.

Motioned by: N. Burns-Lyons
Seconded by: S. Cruz
Discussions: Mr. LaGuerre discussed that this item has been part of CSEE's vision for the past several years to continue to expand and provide the services to students that graduate from CSEE's 8th grade and to retain them in order to provide them with 9-12 grade courses. In order to do this CSEE needs a building suitable for that purpose. Part of this resolution is to formally inform the New York State Education Department and the public community that it is CSEE's intention to pursue this.
Votes for and against: Unanimously Approved

Resolution 38 2015 2016 Authorization that the Charter School of Educational Excellence create a high school development committee composed of Trustees from the Board which will be chaired by S. Cruz for the purpose of selecting an architect and determining the acquisition of value to be placed on the cite that CSEE seeks to purchase for the development of the Downing Street high school. The Charter School of Educational Excellence Board of Trustee members are to be kept informed and the committee must complete this work no later than February 18, 2016.

RESOLVED: The Board of Trustees moves to authorize the Charter School of Educational Excellence high school development committee composed of Trustees from the Board which will be chaired by S. Cruz for the purpose of selecting an architect and determining the acquisition of value to be placed on the cite that CSEE seeks to purchase for the

development of the Downing Street high school. The Charter School of Educational Excellence Board of Trustee members are to be kept informed and the committee must complete this work no later than February 18, 2016.

Motioned by: N. Burns-Lyons
Seconded by: J. Stenerson
Discussions: The High School Development Committee is to meet at CSEE at 1:00pm on Saturday, February 13th.
Votes for and against: Unanimously Approved

Resolution 39 2015 2016 Authorization to amend the proposed Board of Trustee meeting schedule by altering the March meeting date from March 10th to March 12th.

RESOLVED: The Board of Trustees moves to authorize the amendment of the existing Board of Trustee meeting schedule by altering the March meeting date from March 10th to March 12th.

Motioned by: S. Cruz
Seconded by: I. Ibrahim
Discussions: An outside facilitator will be brought in to assist with the Board of Trustees Retreat.
Votes for and against: Unanimously Approved

Executive Session-Tabled

Finance Report- Tabled

Fundraising Report- S. Cruz

- Bits & Bytes Fundraiser Update - Event is May 17th at Charter School of Educational Excellence from 6:00pm-9:00pm. Valet parking will be available.
- Several local restaurants have committed to doing food tastings at the event. A DJ and possibly other musicians will provide entertainment during the fundraiser. There will also be an auction.
- CSEE has already raised $25,000 from sponsors. Ms. Cruz requested that Board of Trustee members sell tickets to the event or bring in sponsors. Mr. LaGuerre committed himself to raise no less than $10,000 for this event.
- Mrs. Thomas asked if parents will have a reduced price this year. Ms. Cruz responded that a special parent and teacher invitation will be created with the reduced ticket price.

Technology Report- J. Stenerson

- Printing Contract - A proposal and contract will be prepared for next Board of Trustees meeting.
- IT Employee - Mr. V. Almonte will be selecting candidates for the interview and hiring process of a second IT Employee.
- Servers are in the school; software installation is not finished.
- Teachers received laptops, however it was not Wi-Fi connected.
- Building Emergency Procedure - teachers are asking for phones in their classrooms in case of emergency situation.
- Projectors needed - will come from CSEE's Scholastic Funds.
- Some laptops will need to be replaced for the next school year.
- Mr. DeSimone submitted a proposal to Technology Committee for Web-Streaming where all sporting events can be streamed live.

Facilities Report- E. LaGuerre

The school faced challenges from inclement weather during the completion of the outside cement construction work. Once weather gets warmer remainder of project will be completed; CSEE has entered into an agreement with company to complete work on the retaining wall in the back of school.

Principals Report- Cindy Lopez *(See Attached)*

- Mr. LaGuerre asked that staff identify students who have poor attendance and requested that incentives be offered to students to raise attendance rates. Board of Trustees will do something special for Best Attendance Contest, and asked that students who have best attendance records be acknowledge. Mrs. Lopez asked for Board to review the CSEE Attendance Policy.
- Mr. LaGuerre discussed that the teachers should know the NYS exams are not to grade their teaching performance, but to highlight the needs of the students/grade. Mr. LaGuerre requested that administration reach out to the parents of students who did not participate in last year's NYS exams. Parents need to be informed about how critical it is for students to take the tests.

Director of Operations Report- Stephan Henriquez *(See Attached)*

- TCO has been extended for 6 months.

Victory Education Partners Report- submitted by Paul Augello *(See Attached)*

- Finance Report and Balance sheet was accepted by the Board of Trustees.
- Mr. LaGuerre explained that the Charter School of Educational Excellence has reduced the level of services with Victory Educational Partners. VEP will still support the school fiscally and offer medical coverage.
- CSEE is reducing the level of academic assistance services from Victory and it will terminate the service at the end of this fiscal year. CSEE will be receiving academic services from independent consultants. The termination clause on the Victory contract will need to be reviewed and modified.

PTO Report- Ismail Ibrahim *(See Attached)*

- PTO developed Mission Statement.
- $6,000 was raised from Chocolate Sales.
- Mr. LaGuerre requested when events at the school take place that involve the students late in the evening to reach out to the local precinct or a formal letter be sent requesting additional patrols to the area; Mrs. Goldberg to send school schedule to be posted at local precinct, including weekend events (athletic tournaments, games).
- Mr. LaGuerre asked if PTO can include the Bits & Bytes Fundraiser date on the PTO Calendar so parents are aware of the event. PTO is planning a Teacher's Appreciation Luncheon.
- PTO asked to work more collaboratively with teachers. Mrs. Lopez suggests the PTO to consider scheduling a PTO meeting at 4:15 which would allow for teachers to come.

Additional Comments- S. Cruz suggests the Board of Trustees cancel the March 10th Board meeting and hold a Board of Trustees Retreat & Board of Trustee Meeting on Saturday, March 12th.
SASF Parent Advisory Committee will now meet during PTO meetings as a collaborative effort instead of having 2 different parent meetings take place. Ms. Cruz reminds Board of Trustee Members to be on the lookout for Self-Evaluations sent via email.

Motion to Adjourn- 8:58pm

Charter School of Educational Excellence
260 Warburton Avenue, Yonkers, New York 10701
(914) 476-5070 • Fax (914) 476-2858

Board of Trustees Meeting
March 12, 2016
2:00 PM

Attendance: E. LaGuerre, S. Cruz, Dr. James Stenerson, Nadine Lyons-Burns, Carlos Medina, Ismail Ibrahim
Absent: Jim Killoran
Present Non-Board Member: C. Lopez, J. Jacaruso, J. Spina, Carmen Goldberg, Stephan Henriquez

Call to Order: 2:05 PM

Welcome and Introductory Remarks - E. LaGuerre
E. LaGuerre notified people in attendance that an Executive Session took place prior to this meeting. Mr. Jim Killoran attended the executive session, however was unable to attend the Board of Trustees meeting.

Open Forum- Mr. LaGuerre provided opportunity for the public to address the board; there were no comments from the audience.

ACTION ITEMS

Resolution 40 2015 2016 Adoption of February 11, 2016 Board of Trustee Meeting Minutes

RESOLVED: The Board of Trustees moves to adopt the Board of Trustee Meeting Minutes for the February 11, 2016 Board of Trustee Meeting.

Motioned by: J. Stenerson
Seconded by: S. Cruz
Discussions: None
Votes for and against: All in favor.

Resolution 41 2015 2016 Authorization to submit a Charter School of Educational Excellence ("CSEE") proposal in response to the City of Yonkers RFP 322 for the Purchase and Redevelopment of the Downing Street site

RESOLVED: The Board of Trustees moves to authorize the Chairman of the CSEE Board of Trustees to take actions necessary to submit and follow-up on a CSEE proposal in response to the City of Yonkers RFP 322 offering to purchase the Downing Street Site for $2 million dollars ($2,000,000.00) and to construct a school approximately 70,000 square feet at an estimated cost of Forty Million dollars ($40,000,000.00) subject to two contingencies. The first contingency is the approval of a charter amendment to the existing CSEE charter by the New York State Board of Regents. The second

contingency is a financial closing on the issuance of tax-exempt bonds, the proceeds of which will be used to build a Downing Street CSEE school including grades 9 through 12. A proposal submission must be accompanied by a check in the amount of One Hundred Thousand dollars ($100,000.00 or Five percent (5%) of the purchase price). If CSEE is designated to enter into negotiations for the purchase and development of the Downing Street site, a check for an additional One Hundred Thousand dollars ($100,000.00) is required within 5 days of designation. If the site is transferred to CSEE, a check in the amount of Fifteen Thousand dollars ($15,000.00) must be submitted to cover legal fees of the City of Yonkers, which amount is subject to replenishment.

Motioned by: C. Medina
Seconded by: S. Cruz
Discussions: None
Votes for and against: All in favor.

Resolution 42 2015 2016 Declaration of Official Intent and Authorization to reimburse the Charter School of Educational Excellence ("CSEE") with the proceeds of a lease purchase or a bond financing for certain capital expenditures undertaken or to be undertaken by CSEE; identifying said capital expenditures and providing for other matters in connection therewith

WHEREAS, the Charter School of Educational Excellence is a duly existing charter school under the laws of New York State; and

WHEREAS, the CSEE Board of Trustees as the governing body of CSEE has determined that it is in the best interest of CSEE to make certain capital expenditures relating to the acquisition, construction and improvement of the Downing Street site in the City of Yonkers, available pursuant to City of Yonkers RFP 322 for school use (the "Project"); and

WHEREAS, the CSEE Board of Trustees currently intends and reasonably expects in the future to participate in a tax-exempt lease purchase financing through a conduit issuer such as the City of Yonkers Industrial Development Agency including an amount which is currently estimated not to exceed 40 million dollars (the "Advanced Amount"), to reimburse CSEE for all or a portion of such capital expenditures incurred or to be incurred subsequent to a period commencing 60 days prior to the date hereof, and ending prior to the later of 18 months of the date of such capital expenditures or the placing in service of the Project (but in no event more than 3 years after the date of the original expenditure of such moneys); and

WHEREAS, the CSEE Board of Trustees hereby desires to declare its official intent, pursuant to 26 C.F.R § 1.150-2, to reimburse the CSEE for such capital expenditures with the proceeds of the lease-purchase financing through a conduit issuer,

NOW, THEREFORE BE IT RESOLVED THAT:

1. **Declaration of Official Intent.** The Charter School of Educational Excellence presently intends and reasonably expects to initially finance all or a portion of the Project with legally available funds.

2. **Dates of Capital Expenditure.** All of the capital expenditures coved by this Resolution were or will be made on and after the date which is 60 days prior to the effective date of this Resolution.

3. **Lease Purchase/Bond Financing.** The Charter School of Educational Excellence presently intends and reasonably expects to participate in a lease purchase or a bond financing within 18 months of the date of the expenditure of moneys on the Project or the date upon which the Project is placed in

service, whichever is later (but in no event more than 3 years after the date of the original expenditure of such moneys), and to allocate from said financing an amount not to exceed the Advanced Amount to reimburse CSEE for its expenditures in connection with the Project.

4. **Confirmation of Prior Acts.** All prior acts and doings of the officials, agents and employees of the Charter School of Educational Excellence which are in conformity with the purpose and intent of this Resolution, and in furtherance of the Project, shall be and the same hereby are in all respects ratified, approved and confirmed.

5. **Effective Date of Resolution.** Resolution 42 2015 2016 shall take effect immediately upon its passage.

Motioned by: Nadine Lyons-Burns
Seconded by: Carlos Medina
Discussions: None
Votes for and against: All in favor.

Resolution 43 2015 2016 Authorization to petition the New York State Board of Regents to amend the CSEE charter to permit the enrollment of students in grades 9 through 12 at an expansion facility site.

RESOLVED: The Board of Trustees moves to authorize CSEE to petition the New York State Board of Regents to authorize an amendment to the current CSEE charter permitting the enrollment of students in grades 9 through 12, and to take actions necessary to implement this CSEE charter amendment at a CSEE school expansion site.

Motioned by: Nadine Lyons-Burns
Seconded by: I. Ibrahim
Discussions: None
Votes for and against: All in favor.

Resolution 44 2015 2016 Authorization for CSEE to retain a consultant to develop a curriculum for a CSEE school with student enrollment in grades 9 through 12.

RESOLVED: The Board of Trustees moves to authorize the retention of a consultant to develop a curriculum for grades 9-12 meeting standards of the New York State Board of Regents for a compulsory education in New York State to be used in support of CSEE's petition to amend its charter adopted pursuant to Resolution 43 2015 2016.

Motioned by: Nadine Lyons-Burns
Seconded by: J. Stenerson
Discussions: E. LaGuerre explained that this motion states the Board of Trustees is trying to identify someone to assist with the development of the curriculum.
Votes for and against: All in favor.

Resolution 45 2015 2016 Authorization for CSEE to negotiate leave and service agreements with CANON, Inc. based upon proposals received in response to the CSEE RFP for multi-function printer/copiers.

RESOLVED: The Board of Trustees moves to authorize the selection of CANON, Inc. as the vendor with which to negotiate equipment lease and service agreements based upon the proposal provided in the

RFP with the cost of not exceeding $65,000.00 annually, after successful implementation of the agreement the Board of Trustees may be send a resolution about the DMS (document management system).

Motioned by: J. Stenerson
Seconded by: C. Medina
Discussions: This contract will be effective the next
Votes for and Against: All in favor.

Finance Report- Tabled

Fundraising Report- S. Cruz

- Currently have raised up to $25,000.00 for the Bits & Bytes fundraiser.
- Board members and PTO parents are looking for more restaurants to take part in the Bits and Bytes event.
- Mr. LaGuerre asked for a budget to be put together of what it will cost to rent equipment for seating areas, an anticipated guest list to be put together in order to make sure there is enough security guards working in the building.

Technology Report- J. Stenerson

- Laptops delivered to teachers
- 1 projector replaced.
- Expansion of server- the date has been extended to April 1, 2016. Mr. LaGuerre stated that there is a degree of dissatisfaction with the existing IT vendor because the company has failed to meet deadlines. Mr. Henriquez explained that the software vendor (Microsoft) submitted a volume license which could not be activated until 45 days after the order was placed.

Facilities Report- E. LaGuerre

- Mr. LaGuerre spoke with Mr. Rahoe in regards to violations that were incurred during the construction of sidewalk and fines must be paid immediately. The engineer report was supposed to be completed for the restraining wall in the back of the school as required by the TCO. Mr. LaGuerre reminded Mr. Rahoe about the permits needed for asphalt paving of the street.

Principals Report- Cindy Lopez *(See Attached)*

- Mrs. Lopez presented new website to the Board of Trustees.
- Ms. Cruz suggested we take professional pictures at the next Board of Trustees meeting for website. Mr. LaGuerre asked for all Board members to have a picture for the new website. Mr. LaGuerre requested all Board Members update their bio for new website immediately.
- Ms. Lyons-Burns suggested that someone does a presentation at the next PTO meeting so parents know and learn how to navigate/subscribe to new website.
- Board members reviewed new mission statement presented.

Director of Operations Report- Stephan Henriquez *(See Attached)*

Additional Comments- Mr. LaGuerre explained that CSEE is seeking partners within the City of Yonkers for the creation of the new high school that they provide us with a letter of support for this project. Mrs. Goldberg has acquired over 300 parent signatures that are in support of this project. Mr. LaGuerre asked for a revised letter of support and to gather about 600-1,000 signatures that can be submitted with the proposal to show the support from the community that this project has.

Victory Education Partners Report- submitted by Paul Augello *(See Attached)*

- February Finance Report and Balance sheet was accepted by the Board of Trustees.
- Mrs. Lopez requested a meeting with a committee in regards to teacher's salary.

PTO Report- Ismail Ibrahim *(See Attached)*

- Mr. Ibrahim thanks Mr. LaGuerre, Mrs. Lopez, Mrs. Goldberg and Staff for the collaborative efforts made to have a successful school year with PTO.
- Treasurer Report- $7,200 in PTO account.
- Parent Attendance at PTO meetings has gone up compared to previous years.

Motion to Adjourn- 3:30pm

Charter School of Educational Excellence
260 Warburton Avenue, Yonkers, New York 10701
(914) 476-5070 • Fax (914) 476-2858

Board of Trustees Meeting
April 21, 2016
2:00 PM

Attendance: E. LaGuerre, S. Cruz, Nadine Lyons-Burns, Carlos Medina, Jim Killoran, Ismail Ibrahim
Absent: Dr. James Stenerson
Present Non-Board Member: C. Lopez, J. Jacaruso, J. Spina, Carmen Goldberg, Stephan Henriquez

Call to Order: 6:35 PM

Welcome and Introductory Remarks - E. LaGuerre

- E. LaGuerre welcomes and thankes everyone for attending the meeting. The proposal for the high school was submitted and reviewed by the Office of the Mayor of Yonkers. Many of Yonkers City Council members have provided a letter of support to the project. CSEE has committed $2,000,000.00 to the site. The academic complex will house 700 students' grades 7-12 in September 2019. The committee is moving forward with designing the curriculum using an extremely successful model school in New York City. There will also be a STEM curriculum which will include an Arts component.
- Mr. LaGuerre states that the New York States Governor's office is allowing for a 1 time increase in budget of $57,000,000.00 for funding to the 287 Charter Schools in the state of New York. CSEE is working on a formula for once that money comes in and provide a 1 time bonus opportunity retainer for the good work teachers have done here. One problem charter schools are confronted with is the Teachers Union lobbying against this increase of funding and opposing the Governor.
- Only 4 parents opted their children out of New York State Assessments-E. LaGuerre asks if CSEE can communicate with the parents of students who did not take the New York State exams in order to reduce the number of Opt Outs for next year.
- Mr. LaGuerre thanks Rev. Whitney in chaperoning our students while at Trevor Park during sports practice. This prevents any of our students from getting harmed or in the middle of conflicts.

Open Forum

- Mr. DeSimone announces the Athletic Banquet June 8, 2016 at Castle Royale, two students on the CSEE Baseball team received full scholarship to Cardinal Hayes High School. Mr. DeSimone thanks Mrs. Lopez and Rev. Whitney for making sure the students are safe while practicing at Trevor Park.
- Rev. Whitney introduces himself-Public Safety Officer for 19 years in the community.

- Ms. Sullivan asked what resources the school can provide to parents on the topic of testing and why they should not opt their child out of NYS Testing. Mr. LaGuerre explains that exams are a part of going to school and testing taking is a skill to master because in every career you will have to take a test and it is in the best interest of the child to take the NYS Exams. Mr. Medina explains the exams are an assessment tool which helps the schools determine where we can give extra support to the students.
- Mrs. Oquendo asked if the parent opts the child out of NYS Exams is it confidential. Mrs. Lopez explained that schools (high schools) ask for the students state test scores to be sent to them.

ACTION ITEMS

Resolution 46 2015 2016 Adoption of March 12, 2016 Board of Trustee Meeting Minutes

RESOLVED: The Board of Trustees moves to adopt the Board of Trustee Meeting Minutes for the March 12, 2016 Meeting.

Motioned By: N. Burns-Lyons
Seconded by: S. Cruz
Discussions: None
Votes for and against: All in favor

Finance Report-J. Killoran

- On budget through March
- Planning for next year's budget

Fundraising Report- S. Cruz
Bits & Bytes Update

- Many donated items for Auction- (ex. Jacob Burns Film Center, New Balance)
- Parent/Teacher ticket price reduced to $50.00
- Currently have raised $28,800.00 dollars which includes an estimate of $1,300 donations from CSEE parents.
- Board of Trustee Members are asked to sell 5 tickets at $75.00.
- Local restaurants will be setting up stations for tastings.

Facilities Report- E. LaGuerre

- A structural engineer will be creating plans for the rear of the property as a precaution and to fix the restraining wall
- Students are helping to beautify the area with planting through the SASF After School Program
- Community Garden-Mr. LaGuerre requests that the PTO take the lead along with SASF in getting the Community Garden started for the season. Mrs. Lopez stated that classes will be going their soon to maintain the garden.

Technology Report-

- Mr. LaGuerre states that there is a great deal of concern of the capacity of the vendor we have currently managing the system. CSEE needs to increase the capacity of existing IT vendor, or put out new bids for IT vendors, there is a need to expand the responsibility of the vendor our existing contract is not suitable for CSEE's needs. CSEE will allow the current vendor to bid.

Principals Report- Cindy Lopez *(See Attached)*

- CSEE interested in discussing a possible trial with one 8th grade class to take Science Regents for next school year.
- Mr. LaGuerre requested a list be sent to BOT of what high schools 8th graders have been accepted too.

Director of Operations Report- Stephan Henriquez *(See Attached)*

Victory Education Partners Report- submitted by Paul Augello *(See Attached)*

- March Finance Report and Balance sheet was accepted by the Board of Trustees.

PTO Report- Ismail Ibrahim

- Election for new PTO Board Members will take place during the May PTO Meeting.
- PTO working with CSEE kitchen staff to provide lunches for students during Field Day.

Motion to Adjourn- 8:30pm

Charter School of Educational Excellence
260 Warburton Avenue, Yonkers, New York 10701
(914) 476-5070 • Fax (914) 476-2858

Board of Trustees Meeting
May 12, 2016
6:00 PM

Attendance: E. LaGuerre, S. Cruz, Carlos Medina, Jim Killoran, Dr. James Stenerson, Ismail Ibrahim
Absent: Nadine Lyons-Burns
Present Non-Board Member: C. Lopez, J. Jacaruso, J. Spina, Stephan Henriquez, P. Augello

Call to Order: 6:46 PM

Welcome and Introductory Remarks - E. LaGuerre
E. LaGuerre welcomes and thanks everyone for attending the meeting. Nadine Burns-Lyons is excused for this meeting.
Update on Perspective High School-The committee has met and is working on a curriculum for the expansion of a high school; waiting on a response from the City of Yonkers regarding the proposal that was submitted. A donation has been made for $50,000 to be used for the high school project.

Community Open Forum-Mr. LaGuerre provided opportunity for the public to address the board; there were no comments from the audience. Mr. LaGuerre thanked the PTO parents for attending this meeting.

ACTION ITEMS

Resolution 47 2015 2016 Adoption of April 21, 2016 Board of Trustee Meeting Minutes

RESOLVED: The Board of Trustees moves to adopt the Board of Trustee Meeting Minutes for the April 21, 2016 Meeting.

Motioned by: J. Stenerson
Seconded by: S. Cruz
Discussions: None
Votes for and against: All in favor

Resolution 48 2015 2016 Authorization to issue an IT Management Services Request for Proposal.

RESOLVED: The Board of Trustees authorizes the issuance of a request for proposals for IT Management Services which is required to meet the IT needs of CSEE upon the expiration of the current IT Management services contract.

Motioned by: S. Cruz
Seconded by: C. Medina
Discussions: J. Stenerson states the draft for RFP has been received, edits and suggestions will be made and a final proposal will be brought back to the Board of Trustees for the June meeting to seek approval for a new vendor or continue with current vendor if they submit a competitive bid. Mr. LaGuerre appoints

Dr. Stenerson as the Chairman of the Committee to review the proposals and come up with a recommendation to the Board of Trustees as to which vendor is best suited. Mr. LaGuerre requested that vendors be identified immediately.
Votes for and against: All in favor

Fundraising Report- S. Cruz
Bits & Bytes Update

- Currently have raised $40,000.00 which includes an estimate of $2,000 donations from CSEE parents.
- Parents can still donate beyond the date of the fundraiser.
- Many restaurants have committed to setting up stations for food tastings.
- Valet Parking-110 spots
- Trio band welcoming guests at front door-guests will walk to gym where there will be a DJ, special effect lighting, it will be set up for a party atmosphere.
- 3 tours around school (6:30, 7:30, 8:00)
- 140 rsvp that are coming
- Auction Items & Tricky Tray Raffle

Technology Report- J. Stenerson

- Need to meet with the Technology Committee and put together a list of needs for the next academic school year in terms of equipment and budget.
- Canon copiers have been installed-getting good feedback from staff; teachers had PD on how to use machines.

Principals Report- Cindy Lopez *(See Attached)*

- Career Day- 27 Presenters; great day, students had positive feedback; Mrs. Lopez thanks Mrs. Goldberg for bringing in many of the presenters.
- Mobile Dentist Visit-250 students saw the dentist this week; dentist will come back every 6 months and is here all day; space is becoming an issue.
- CEI Teacher Incentive Fund Grant- CEI is partnering with 7-8 schools and applying for a $10,000,000.00 grant which will be a 5 year grant, $2,000,000.00 per year which revolves around Professional Development for administrators (Principals, Assistant Principals, Directors) and teachers to help become proficient and they would get paid a specific amount for making improvements. All teachers would be included in this grant.

Athletic Report-Michael DeSimone

- Provided CSEE Spring Sports statistics
- Lots of parent support this year
- Athletic Banquet-June 8th @ Castle Royale- 200 guests

Director of Operations Report- Stephan Henriquez *(See Attached)*

- Meal reimbursements have received payment confirmation through April.
- Pulleys have been ordered for HVAC units to reduce noise in classrooms
- The grant from the NYS Dormitory Authority has been submitted.

- Mr. LaGuerre requested a schedule be created for the improvements and repairs that need to be completed during the summer months; get the vendors scheduled early.

Victory Education Partners Report & Finance Report- Paul Augello & J. Killoran *(See Attached)*

- Budget has been amended for this fiscal year which projects where CSEE will end up financially over the next two months.
- Finance Report and Balance sheet was accepted by the Board of Trustees.
- CSEE financially stable based on enrollment of 687.
- Will be meeting with Mrs. Lopez to discuss and draft 2016-2017 budget.

PTO Report- Ismail Ibrahim

- Talent Show-May 20th $5.00 for guests
- Next PTO Meeting- May 25th – elections will take place

Executive Session-8:00pm **Commenced-**8:45pm

Motion to Adjourn- 8:45pm

Charter School of Educational Excellence
260 Warburton Avenue, Yonkers, New York 10701
(914) 476-5070 • Fax (914) 476-2858

Board of Trustees Meeting
June 16, 2016
6:00 PM

Attendance: E. LaGuerre, Nadine Lyons-Burns, S. Cruz, Carlos Medina, Ismail Ibrahim
Absent: Jim Killoran, Dr. James Stenerson
Present Non-Board Member: C. Lopez, J. Jacaruso, J. Spina, Stephan Henriquez, Danielle DeMasi, P. Augello

Call to Order: 6:12 PM

Welcome and Introductory Remarks - E. LaGuerre
E. LaGuerre welcomes and thanks everyone for attending the meeting. Jim Killoran and Dr. Stenerson have been excused for this meeting.

ACTION ITEMS

Resolution 49 2015 2016 Adoption of May 2016 Board of Trustee Meeting Minutes

RESOLVED: The Board of Trustees moves to adopt the Board of Trustee Meeting Minutes for the May 12, 2016 Board of Trustees meeting.

Motioned by: S. Cruz
Seconded by: C. Medina
Discussions: None
Votes for and against: All in favor

Resolution 50 2015 2016 Authorization to renew contract with Arrow Security for the Charter School of Educational Excellence operations

RESOLVED: The Board of Trustees moves to authorize the negotiation and execution of contract renewal with Arrow Security that provided the Charter School of Educational Excellence with goods and services for the 2016-2017 Fiscal Year provided such contract renewals are entered into at the same price, or at a price that does not to exceed 103% of contract price paid in the 2015-2016 fiscal year.

Motioned by: N. Burns-Lyons
Seconded by: C. Medina
Discussions: None
Votes for and against: All in favor

Resolution 51 2015 2016 Authorization to renew contract with Classico Building Maintenance, Inc. for the Charter School of Educational Excellence operations

RESOLVED: The Board of Trustees moves to authorize the negotiation and execution of contract renewal with Classico Building Maintenance, Inc. that provided the Charter School of Educational Excellence with goods and services for the 2016-2017 Fiscal Year provided such contract renewals are entered into at the same price, or at a price that does not to exceed 103% of contract price paid in the 2015-2016 fiscal year.

Motioned by: N. Burns-Lyons
Seconded by: S. Cruz
Discussions: None
Votes for and against: All in favor

Resolution 52 2015 2016 Authorization to renew contract with D.P. Wolff, Inc. for the Charter School of Educational Excellence operations

RESOLVED: The Board of Trustees moves to authorize the negotiation and execution of contract renewal with D.P. Wolff, Inc. that provided the Charter School of Educational Excellence with goods and services for the 2016-2017 Fiscal Year provided such contract renewals are entered into at the same price, or at a price that does not to exceed 103% of contract price paid in the 2015-2016 fiscal year.

Motioned by: N. Burns-Lyons
Seconded by: S. Cruz
Discussions: Mrs. Lopez explains that this is the HVAC company who maintains both the elementary and middle school building.
Votes for and against: All in favor

Resolution 53 2015 2016 Authorization to renew contract with Gary Bergman Consulting, Inc. for the Charter School of Educational Excellence operations

RESOLVED: The Board of Trustees moves to authorize the negotiation and execution of contract renewal with Gary Bergman Consulting, Inc. that provided the Charter School of Educational Excellence with goods and services for the 2016-2017 Fiscal Year provided such contract renewals are entered into at the same price, or at a price that does not to exceed 103% of contract price paid in the 2015-2016 fiscal year.

Motioned by: N. Burns-Lyons
Seconded by: C. Medina
Discussions: Mrs. Lopez explains that Gary Bergman helps the school with anything that has to do with Powerschool, NY State reporting, school surveys, the lottery and any state requirements.
Votes for and against: All in favor

Resolution 54 2015 2016 Authorization to renew contract with Jove Pest Control Co. for the Charter School of Educational Excellence operations

RESOLVED: The Board of Trustees moves to authorize the negotiation and execution of contract renewal with Jove Pest Control Co. that provided the Charter School of Educational Excellence with goods and services for the 2016-2017 Fiscal Year provided such contract renewals are entered into at the same price, or at a price that does not to exceed 103% of contract price paid in the 2015-2016 fiscal year.

Motioned by: N. Burns-Lyons
Seconded by: S. Cruz
Discussions: None
Votes for and against: All in favor

Resolution 55 2015 2016 Authorization to renew contract with Regina Caterers, Inc. for the Charter School of Educational Excellence operations

RESOLVED: The Board of Trustees moves to authorize the negotiation and execution of contract renewal with Regina Caterers, Inc. that provided the Charter School of Educational Excellence with goods and services for the 2016-2017 Fiscal Year provided such contract renewals are entered into at the same price, or at a price that does not to exceed 103% of contract price paid in the 2015-2016 fiscal year.

Motioned by: N. Burns-Lyons
Seconded by: C. Medina
Discussions: Mr. Henriquez stated that all the equipment is in good working order. The school has an arrangement whereby it will own the ovens and freezers if the contract is renewed four times. This agreement is permitted by the state and will award the school approximately $50,000.
Votes for and against: All in favor

Resolution 56 2015 2016 Authorization to renew contract with Saint Joseph's Medical Center for the Charter School of Educational Excellence operations

RESOLVED: The Board of Trustees moves to authorize the negotiation and execution of contract renewal with Saint Joseph's Medical Center that provided the Charter School of Educational Excellence with goods and services for the 2016-2017 Fiscal Year provided such contract renewals are entered into at the same price, or at a price that does not to exceed 103% of contract price paid in the 2015-2016 fiscal year.

Motioned by: N. Burns-Lyons
Seconded by: I. Ibrahim
Discussions: Mrs. Lopez explained that Saint Joseph's Medical Center provides the school with therapists for the Special Education student population that need speech, physical, occupational, and vision therapy. Mr. LaGuerre requested CSEE puts one program together which will cover all the extra medical support services the school needs and to make sure the school has the proper insurance coverage for this.
Votes for and against: All in favor

Resolution 57 2015 2016 Authorization to renew contract with Tur-Bus Transportation Corp. for the Charter School of Educational Excellence operations

RESOLVED: The Board of Trustees moves to authorize the negotiation and execution of contract renewal with Tur-Bus Transportation Corp. that provided the Charter School of Educational Excellence with goods and services for the 2016-2017 Fiscal Year provided such contract renewals are entered into at the same price, or at a price that does not to exceed 103% of contract price paid in the 2015-2016 fiscal year.

Motioned by: N. Burns-Lyons
Seconded by: I. Ibrahim

Discussions: Mr. LaGuerre requested that the Principal put together a budget that details the need and use of transportation for Athletics and Field Trips, and that a line item in the budget is created for Athletic transportation.
Votes for and against: All in favor

Resolution 58 2015 2016 Authorization to renew contract with Richard Trauner for the Charter School of Educational Excellence operations

RESOLVED: The Board of Trustees moves to authorize the negotiation and execution of contract renewal with Richard Trauner that provided the Charter School of Educational Excellence with goods and services for the 2016-2017 Fiscal Year provided such contract renewals are entered into at the same price, or at a price that does not to exceed 103% of contract price paid in the 2015-2016 fiscal year.

Motioned by: N. Burns-Lyons
Seconded by: I. Ibrahim
Discussions: Mrs. Lopez explains that Mr. Trauner is CSEE's Special Education consultant who assists the school with state and building compliances.
Votes for and against: All in favor

Resolution 59 2015 2016 Authorization to renew contract with Dr. Meghan Marrero for the Charter School of Educational Excellence operations

RESOLVED: The Board of Trustees moves to authorize the negotiation and execution of contract renewal with Dr. Meghan Marrero that provided the Charter School of Educational Excellence with goods and services for the 2016-2017 Fiscal Year provided such contract renewals are entered into at the same price, or at a price that does not to exceed 103% of contract price paid in the 2015-2016 fiscal year.

Motioned by: N. Burns-Lyons
Seconded by: S. Cruz
Discussions: Mrs. Lopez explains that Dr. Marrero is the science consultant for grades K-8.
Votes for and against: All in favor

Resolution 60 2015 2016 Authorization to renew contract with Dr. Michael Kohlhagen for the Charter School of Educational Excellence operations

RESOLVED: The Board of Trustees moves to authorize the negotiation and execution of contract renewal with Dr. Michael Kohlhagen that provided the Charter School of Educational Excellence with goods and services for the 2016-2017 Fiscal Year provided such contract renewals are entered into at the same price, or at a price that does not to exceed 103% of contract price paid in the 2015-2016 fiscal year.

Motioned by: N. Burns-Lyons
Seconded by: S. Cruz
Discussions: Mr. LaGuerre explains that Dr. Michael Kohlhagen has been working with CSEE in the development of the curriculum for the high school, and assisting in strategic planning with the Board of Trustee Retreats.
Votes for and against: All in favor. C. Medina abstains from voting

Resolution 61 2015 2016 Adoption of the Charter School of Educational 2016-2017 Fiscal Year Budget.

RESOLVED: The Board of Trustees moves to approve the Charter School of Educational Excellence budget for the 2016-2017 Fiscal Year as presented to the Board of Trustees.

Motioned by: N. Burns-Lyons
Seconded by: S. Cruz
Discussions: P. Augello explains that this budget is based on 685 students. Per pupil funding from Yonkers decreased by $350.00 and per pupil funding from New York City students has increased by $150.00.
Votes for and against: All in favor.

Finance Report-Tabled

Technology Report-Tabled

Facilities Report- Tabled

Fundraising Report- S. Cruz-

- Bits & Bytes fundraiser was a successful event. More details to follow at the next Board Meeting.

Principals Report- Cindy Lopez *(See Attached)*

- All NYS exams have been completed
- Retention meetings completed
- All Formal Observations completed
- Finalizing all paperwork to close up school year on June 24, 2016

Director of Operations Report- Stephan Henriquez *(See Attached)*

- All federal and state meal reimbursements have been filed through May.
- Additional work to HVAC system will be completed in the Middle School and duct changing in the Principal's Office.
- Worked with county to have water tested for lead.

PTO Report- Ismail Ibrahim

- Mr. LaGuerre congratulates Mr. Ibrahim for his reelection as PTO President, and requests that State Education Department is advised that Mr. Ibrahim will remain on the Board of Trustees.
- Elementary Field Day very successful.
- Mr. Ibrahim thanks Mr. DeSimone and Mrs. Goldberg for all their help this year.
- The new PTO Board Members will be introduced at the next Board of Trustees meeting.

Other Information-Mr. LaGuerre would like to see Golf included as a sport in the school. There is a vendor who is willing to donate golf clubs to the school, and there are many golf courses in the local area that we can possibly work with in the upcoming years.

Motion to Adjourn- 7:16pm

Enrollment and Retention Efforts

The Charter School of Educational Excellence ("CSEE") utilizes basic approaches to meet and exceed enrollment and retention targets.

CSEE continues to pursue extensive outreach efforts in the local community and will not be selective in any way. A recruiting team composed of board members, local volunteers, and school staff focused exclusively on this effort. The goal of the outreach plan is to provide as much information as possible to families who may be interested in enrolling their child. To achieve this end, information kits, containing brochures, flyers, application forms, and vital school information are distributed throughout the community. These information kits, translated in English and Spanish are distributed in community based organizations, churches, local businesses, day care centers, social service agencies, any institution serving families with young children. In addition, the school advertised in the local newspaper, such as Yonkers Rising, Westchester Guardian, Pluma Libre and Westchester Hispano. CSEE also held a series of information sessions at the school and in the community, as well as hosted open houses and recruitment fairs.

CSEE's recruitment efforts, educational philosophy and its curriculum make it clear that ELL children and children with disabilities are welcome. It also subsidizes bus transportation from Bronx County in which there is a large African immigrant community.

CSEE offers an after-school program of activities to provide educational support and athletic activities for enrolled students. This program assists working parents by enabling children to stay at CSEE until 6 pm.

CSEE provides assistance where needed to parents of children with individual education plans to make sure CSEE has IEPs in house before or at the start of the school year.

CSEE Principal meets with the families of all children who are being retained, to explain the reasons for retention and encourages parents of those children to consider the importance and benefits of each student's capability to perform at grade level after retention.

Entry 12 Teacher and Administrator Attrition

Last updated: 07/26/2016

Report changes in teacher and administrator staffing.

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Instructions for completing the Teacher and Administrator Attrition Tables

The following tables reflect formatting in the online portal required for Regents authorized charter schools. Schools should provide, for teachers and administrators only, the full time equivalent (FTE) of staff on June 30, 2015; the FTE for added staff from July 1, 2015 through June 30, 2016; and the FTE for any departed staff from July 1, 2015 through June 30, 2016 using the two tables provided.

2015-16 Teacher Attrition Table

	FTE Teachers on June 30, 2015	FTE Teachers Departed 7/1/15 – 6/30/16	FTE Teachers Filling Vacant Positions 7/1/15 – 6/30/16	FTE Teachers Added in New Positions 7/1/15-6/30/16	FTE of Teachers on June 30, 2016
	43	3	7	0	41

2015-16 Administrator Position Attrition Table

	FTE Administrative Positions on June 30, 2015	FTE Administrators Departed 7/1/15 – 6/30/16	FTE Administrators Filling Vacant Positions 7/1/15 – 6/30/16	FTE Administrators Added in New Positions 7/1/15-6/30/16	FTE Administrative Positions on June 30, 2016
	3	0	0	0	0

Thank you

Entry 13 Uncertified Teachers

Last updated: 07/29/2016

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The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count.

Staff Qualifications (June 30, 2016)

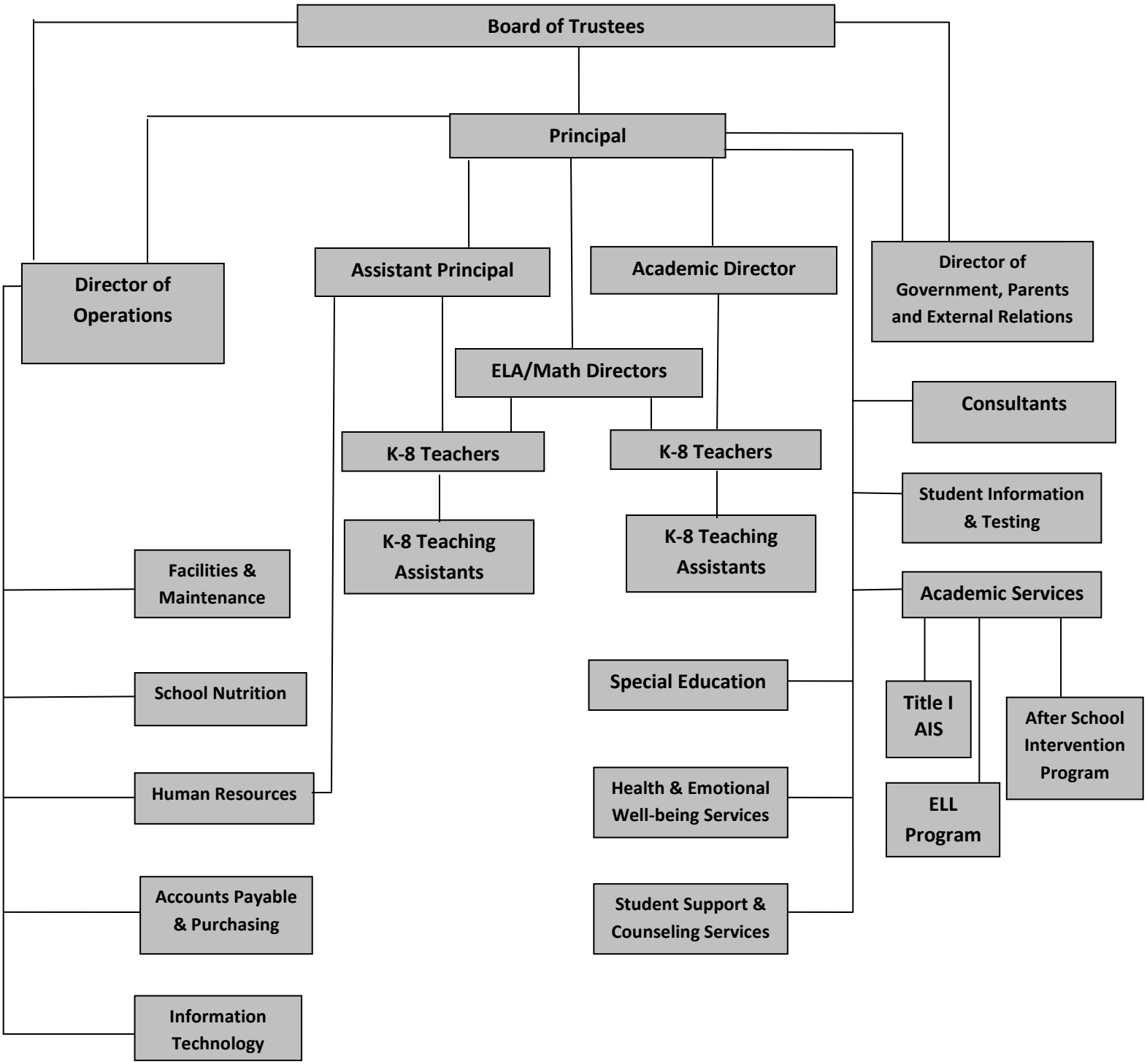
Note: Columns should sum to the FTE count of Teachers on June 30, 2016, and each teacher should be in only one column.

1. Total FTE Count of Uncertified Teachers (6-30-16)	5
2. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (6-30-16)	1
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-16)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-16)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-16)	2
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-16)	2

Thank you.

Charter School of Educational Excellence

Organization Chart 2015-2016



Charter School of Educational Excellence
2016-2017 School Calendar

SEPTEMBER 2016				
M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

September

6 First Day of School – ALL Students Report to School
8 Board of Trustees Meeting
22 **OPEN HOUSE FOR PARENTS 6:00-8:00 P.M.**

OCTOBER 2016				
M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

October

3-4 School Closed – ROSH HASHANAH
10 School Closed – COLUMBUS DAY
12 School Closed – YOM KIPPUR
18 Board of Trustees Meeting
25 HALF DAY OF SCHOOL: 12:00 p.m. Dismissal for Students; Professional Development for Teachers

NOVEMBER 2016				
M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

November

8 School Closed for Students – ELECTION DAY; Professional Development for Staff
11 School Closed – VETERANS' DAY
17 Board of Trustees Meeting
23-25 School Closed – THANKSGIVING RECESS

DECEMBER 2016				
M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

December

8 Board of Trustees Meeting
13 HALF DAY OF SCHOOL: 12:00 p.m. Dismissal for Students Professional Development for Teachers
21 Half-Day for Students – **PARENT CONFERENCES/REPORT CARDS**
26-30 School Closed – HOLIDAY RECESS

JANUARY 2017				
M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

January

2 School Closed – HOLIDAY RECESS
3 School Reopens – ALL Students Report to School
12 Board of Trustees Meeting
16 School Closed – M.L. KING DAY
24 HALF DAY OF SCHOOL: 12:00 p.m. Dismissal for Students Professional Development for Teachers

FEBRUARY 2017				
M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28			

February

7 HALF DAY OF SCHOOL: 12:00 p.m. Dismissal for Students Professional Development for Teachers
9 Board of Trustees Meeting
20-24 School Closed – WINTER RECESS
27 School Reopens – ALL Students Report to School

MARCH 2017					
	M	T	W	Th	F
			1	2	3
	6	7	8	9	10
	13	14	15	16	17
	20	21	22	23	24
	27	28	29	30	31

March

9 Board of Trustees Meeting
14 HALF DAY OF SCHOOL: 12:00 p.m. Dismissal for Students
Professional Development for Teachers
27-31 NYS ELA Exams: Grades 3-8

APRIL 2017					
	M	T	W	Th	F
	3	4	5	6	7
	10	11	12	13	14
	17	18	19	20	21
	24	25	26	27	28

April

6 Half-Day for Students – **PARENT CONFERENCES/REPORT CARDS**
10-14 School Closed – SPRING RECESS
17 School Reopens – ALL Students Report to School
18 HALF DAY OF SCHOOL: 12:00 p.m. Dismissal for Students
Professional Development for Teachers
20 Board of Trustees Meeting
30 PTO Meeting

MAY 2017					
	M	T	W	Th	F
	1	2	3	4	5
	8	9	10	11	12
	15	16	17	18	19
	22	23	24	25	26
	29	30	31		

May

1-5 NYS Math Exams: Grades 3-8
11 Board of Trustees Meeting
23 HALF DAY OF SCHOOL: 12:00 p.m. Dismissal for Students
Professional Development for Teachers
29 School Closed – MEMORIAL DAY

JUNE 2017					
	M	T	W	Th	F
				1	2
	5	6	7	8	9
	12	13	14	15	16
	19	20	21	22	23
	26	27	28	29	30

June

8 Board of Trustees Meeting
13 HALF DAY OF SCHOOL: 12:00 p.m. Dismissal for Students
Professional Development for Teachers
21 Kindergarten & 8th Grade graduation
22 Half Day for Students
23 Half Day/Last Day of School For Students
REPORT CARD DISTRIBUTION.
Last Day for Teaching Staff

JULY 2017						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Total Days School In Session = 182

MAKE-UP DAY CALENDAR

PLEASE DO NOT MAKE ANY PLANS FOR THE MAKE-UP DAYS LISTED

The first two emergency closing days are built into the calendar-no make-up
3 Emergency Closing Days Used – School will be open June 26
4 Emergency Closing Days Used – School will be open April 10
5 Emergency Closing Days Used – School will be open April 11
6 Emergency Closing Days Used – School will be open June 27