



# Entry 1 School Information

Created: 06/15/2017 • Last updated: 07/31/2017

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer (**as of June 30, 2017**) or you may not be assigned the correct tasks.

**a. SCHOOL NAME AND BEDS#** CAMPA CS (REGENTS)

(Select name from the drop down menu)

**b. CHARTER AUTHORIZER** Regents-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

**c. DISTRICT / CSD OF LOCATION** NYC CSD 19

## d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	1962-84 Linden Boulevard, Brooklyn NY 11207	[REDACTED]		

## d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Larry Hughes
Title	Board Treasurer
Emergency Phone Number (###-###-####)	[REDACTED]

**e. SCHOOL WEB ADDRESS (URL)** <http://www.campacharter.org/>

**f. DATE OF INITIAL CHARTER** 12/2013

**g. DATE FIRST OPENED FOR INSTRUCTION** 09/2016

# **h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

## MISSION STATEMENT

The Collegiate Academy for Mathematics and Personal Awareness (CAMPAs) will ensure that our students achieve academic success and engage in practices that lead to self-confidence and physical and mental health. Our students will not only leave CAMPAs with a command of the skills necessary to perform at a high level in high school and college, but will also develop the social tools required to thrive in our ever-changing global society.

# **h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Brief description of Key design elements are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	High School Level Mathematics in Middle School: A study by the College Board, “Changing the Odds,” indicates that the two predictors for school success are mastery of Algebra and Geometry in high school and aspirations of attending college formed by the eighth grade. The mathematics course content in high school, more than any other subject, proves the most accurate predictor of college success. A student who takes a Calculus course in high school is eight times more likely to graduate from college than a student who completed Algebra I. Furthermore, every step up the math ladder (Algebra I, Geometry, Trigonometry, Algebra 2, Pre-Calculus, and Calculus), increases the likelihood of earning a Bachelor’s degree by roughly 50%. To set students on a course to complete high school Algebra in middle school, CAMPAs students will be offered a rigorous curriculum that fosters a love of mathematics, peer tutoring, and other necessary support networks.
Variable 2	Personal Awareness and Wellness: Core to CAMPAs’s mission to address middle school aged student development, CAMPAs will use the research-based Social Emotional Learning (SEL) programs developed by Morningside Center to address personal awareness, in particular the Reading, Writing, Respect & Resolution (4Rs Program), the Resolving Conflict Creatively Program (RCCP) and Peer Mediation. A study conducted by NYU in New York City public schools found that the 4Rs Program and the RCCP had a significant positive effect on children’s behavior, their social emotional competency, and the classroom climate for learning and

	improved the academic performance of at-risk students.
Variable 3	Partnering with the Community: CAMPA seeks to partner with students, parents and the community on its wellness programming."
Variable 4	More instructional time: CAMPA's calendar and daily schedule will provide for the equivalent of 200 instructional days per year, 20 more than the state minimum. Additionally, students will have an extended day with fifth and sixth grade students receiving 90 minutes more per day of instruction than at a typical New York City public school and seventh and eighth grade students receiving 135 instructional minutes more.
Variable 5	Co-planning instruction and co-teaching with high school in mind: CAMPA fifth grade classroom teachers and 6-eighth grade ELA and math teachers will partner with a content area specialist.
Variable 6	Social and emotional learning (SEL) to support student achievement: CAMPA will use Morningside Center's social and emotional programs such as the 4Rs Program which integrates literacy and SEL, conflict resolution and peer mediation programs.
Variable 7	Peer tutoring by high school students: 11th and 12th grade students from partner high schools will serve as peer tutors and mentors to CAMPA students. The peer tutors will have completed the Math Regents, having demonstrated exemplary work, and serve as academic role models.
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

**i. TOTAL ENROLLMENT ON JUNE 30, 2017** 56

**j. GRADES SERVED IN SCHOOL YEAR 2016-17**

Check all that apply

Grades Served	6
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**k1. DOES THE SCHOOL**

No

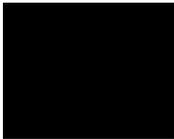
**CONTRACT WITH A CHARTER OR  
EDUCATIONAL MANAGEMENT  
ORGANIZATION?****I1. FACILITIES**

Does the school maintain or operate multiple sites?

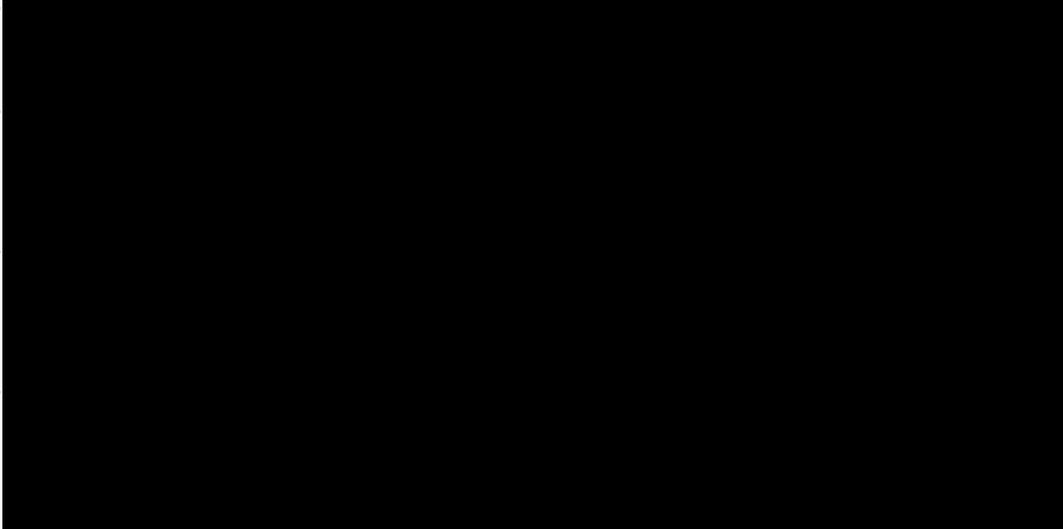
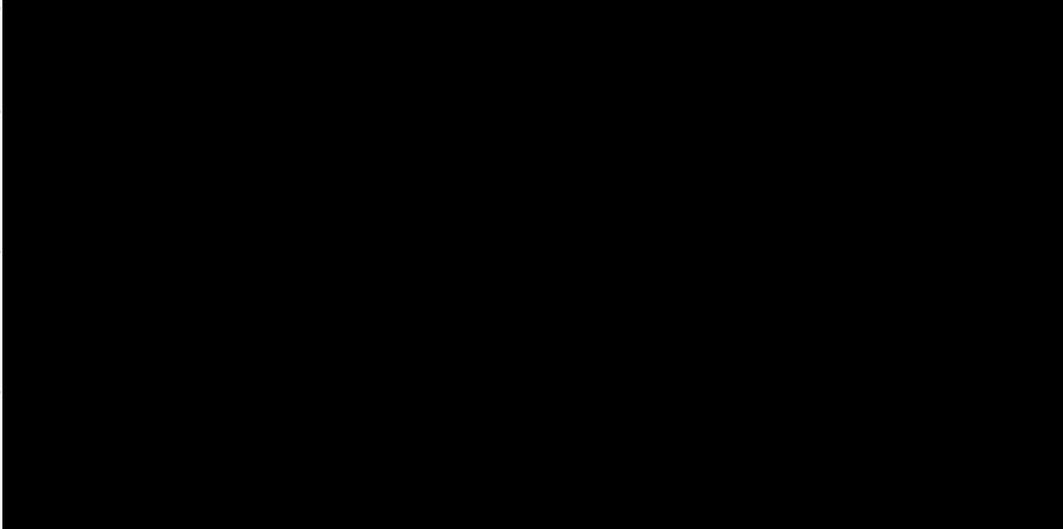
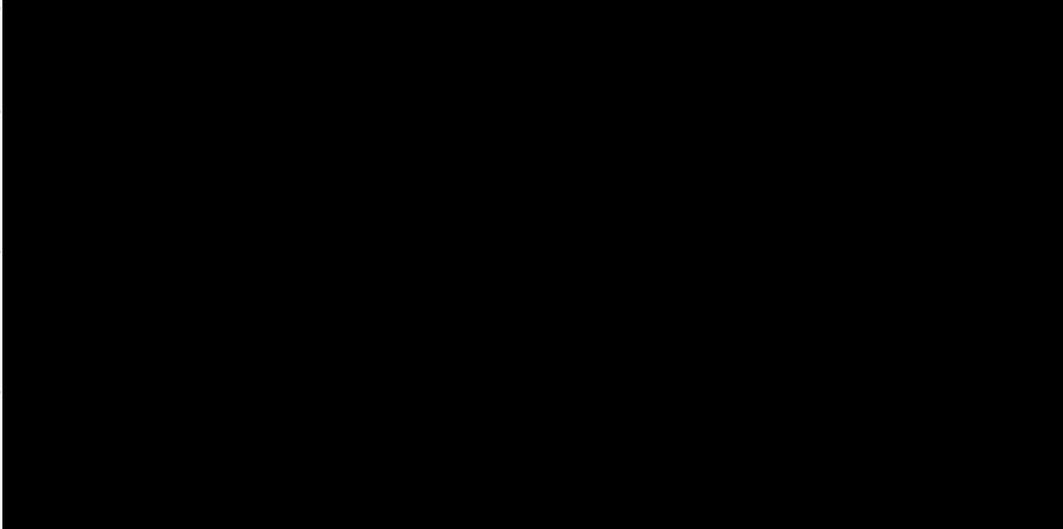
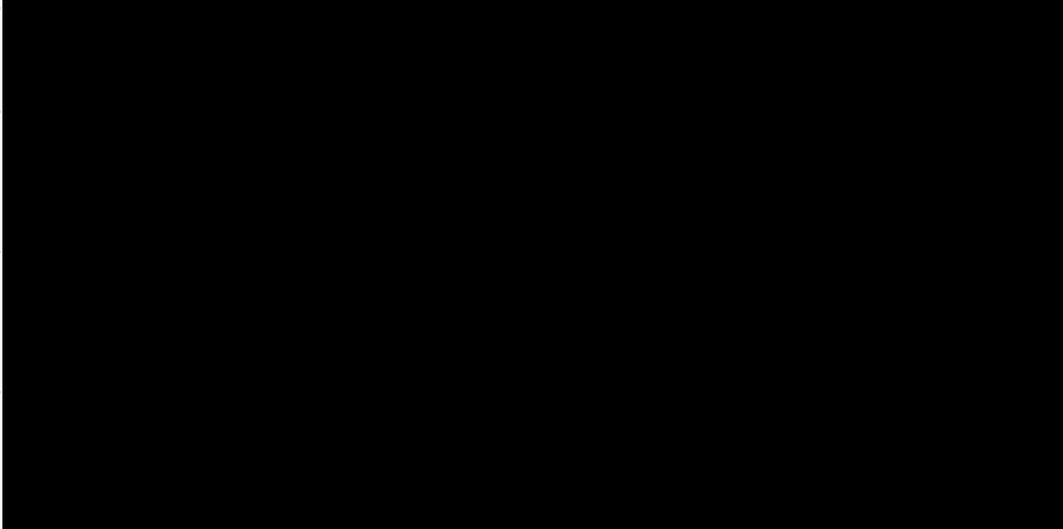
	No, just one site.
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**I2. SCHOOL SITES**

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	1962-84 Linden Boulevard, Brooklyn, NY 11207		CSD 19	6th and 7th	No	Rent/Lease
Site 2						
Site 3						

**I2a. Please provide the contact information for Site 1.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Larry Hughes			
Operational Leader	Larry Hughes			
Compliance Contact	Larry Hughes			
Complaint Contact	Larry Hughes			

**m1. Is the school or are the school sites co-located?** No

**n1. Were there any revisions to the school's charter during the 2016-17 school year? (Please include approved or pending material and non-material charter revisions).** Yes

**n2. Summary of Charter Revisions**

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in Maximum Approved Enrollment	The school submitted a material change to reduce the enrollment of 6th Graders for 2016-17 from 125 to 60.	12/13/2016	12/27/16
2				
3				
4				
5				

**o. Name and Position of Individual(s) Who Completed the 2016-17 Annual Report.** Larry Hughes, Treasurer

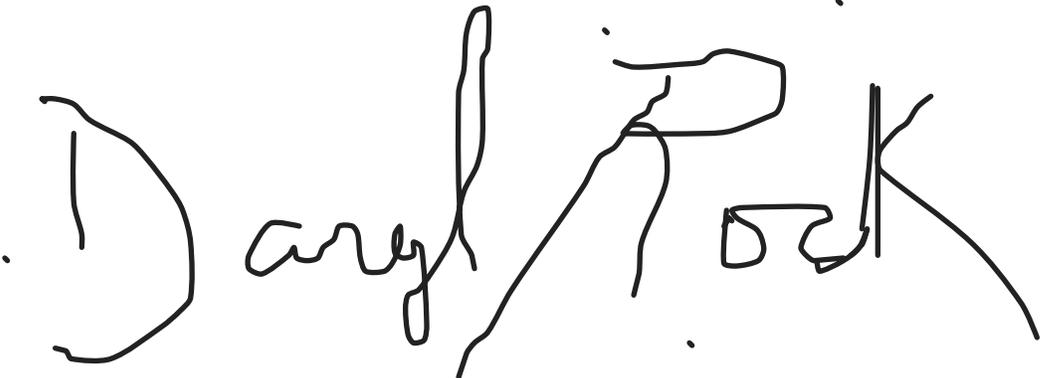
**p. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Yes

**Signature, Head of Charter School**

A handwritten signature in black ink, appearing to read "Laurie Hughes". The signature is fluid and cursive, with a large initial 'L' and 'H'.

**Signature, President of the Board of Trustees**

A handwritten signature in black ink, appearing to read "Daryl Cook". The signature is cursive, with a large initial 'D' and 'C'.

**Date** 2017/06/15

**Thank you.**



# Entry 2 NYS School Report Card Link

Created: 07/05/2017 • Last updated: 07/20/2017

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## 1. NEW YORK STATE REPORT CARD

URL is not available

**Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).**

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).



# Entry 3 Progress Toward Goals

Created: 06/21/2017 • Last updated: 07/27/2017

## PROGRESS TOWARD CHARTER GOALS

The following tables reflect formatting in the online portal required for Board of Regents-authorized charter schools and NYCDOE-authorized charter schools only. Schools should list Progress Toward Charter Goals by August 1, 2017. If the goals are based on student performance data that the school will not have access to before August 1, 2017 (e.g., the NYS Assessment results), please state this in the last column. The information can be updated when available. Please complete and submit no later than November 1, 2017.

## 1. ACADEMIC STUDENT PERFORMANCE GOALS

### 2016-17 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 1	Each year, 75 percent of all tested students who are enrolled in at least their second year will perform at or above Level 3 on the New York State ELA and Math exams.	NYS ELA and Math exam scores  2016-17 was only CAMPA's first year of operation, so no students have been enrolled for at least two years.		
Academic Goal 2	Each year, the percent of all tested students who are enrolled in at least their second year and performing at or above Level 3 on the New York State ELA and Math exams will be greater than that of students in the same tested grades in the local school district.	NYS ELA and Math exam scores  2016-17 was only CAMPA's first year of operation, so no students have been enrolled for at least two years.		
	Each year, all grade-level cohorts of students will reduce by one-half the gap			

Academic Goal 3	between the percent at or above Level 3 on the previous year's New York State ELA and Math exams and 75 percent at or above Level 3 on the current year's state English language arts exam. If a grade-level cohort exceeds 75 percent at or above Level 3 in the previous year, the cohort is expected to show a positive gain in the current year.	NYS ELA and Math exam scores  2016-17 was only CAMPA's first year of operation, so no students have been enrolled for at least two years.		
Academic Goal 4	75 percent of CAMPA eighth grade students will score a Level 3 or 4 on the New York State Science Exams.	NYS Science exam scores  CAMPA will not enroll 8th Grade students until the 2018-19 school year.		
Academic Goal 5	In 7th and 8th grade, 90 percent of students will annually be promoted to the next grade after passing all courses.	Student Promotions  Only 6th Grade students were enrolled in 2016-17.		
Academic Goal 6	75 percent of CAMPA eighth grade students will take and pass the Algebra I Regents exam.	NYS Algebra I Regents exams  CAMPA will not enroll 8th Grade students until the 2018-19 school year.		
Academic Goal 7	75 percent of CAMPA middle-school English Language Learner students who have been continuously enrolled for two or more years will score proficient or better on the NYSESLAT exam and no longer be designated as English Language	NYSESLAT exam scores  2016-17 was only CAMPA's first year of operation, so no ELL students have been enrolled for at least two years.		

	Learners by the time they are promoted to the ninth grade.			
Academic Goal 8				

**2. Do you have more academic goals to add?** No

**3. Do you have more academic goals to add?** No

#### 4. ORGANIZATIONAL GOALS

##### 2016-17 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1	CAMPA will receive an "A" or "B" on its NYC DOE Citywide Progress Report.	NYC DOE Citywide Progress Reports  Please note: The NYC DOE has revised the format of the Progress Reports, and letter grades are no longer assigned.		
Org Goal 2	Under the state's accountability system, the school's Accountability Status will be "Good Standing" each year.	NYSED determination	Met	
Org Goal 3	CAMPA will annually meet state and federal accountability goals under applicable laws.	School records	Met	
				In our first year of

Org Goal 4	80 percent of CAMPA 6th grade parents/families will keep a food diary to record the number of calories, sodium and carbohydrates found in their diet in order to promote healthy foods.	School records	Not Met	<p>operation, CAMPA Charter School was not able to implement this goal as planned. As part of the science and health curricula, the students did study calorie, sodium, sugar and cholesterol content in foods, but families were not asked to keep food diaries.</p> <p>Moving forward, the school's new Principal has been asked to make this goal a priority within the school's parent engagement programming. In addition, we plan to survey parents about the resources they need to meet this goal, provide greater incentives, and report on our progress during PTA meetings.</p>
Org Goal 5	80 percent of CAMPA parents/families will participate in a fall and spring family night of physical fitness.	School records	Not Met	To ensure that this goal is met in the upcoming school year, we have already developed partnerships with Man-Up Inc. and the Police Athletic League. The Principal will work closely with the PTA to set a date for this event early in the school year and plan the program.

**5. Do you have more** No  
**organizational goals to add?**

**6. FINANCIAL GOALS**

**2016-17 Progress Toward Attainment of Financial Goals**

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1	N/A			
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				



# Entry 4 Expenditures per Child

Created: 07/19/2017 • Last updated: 07/20/2017

## Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

### 1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2016-17 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

**Note:** The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	1386199
Line 2: Year End FTE student enrollment	56
Line 3: Divide Line 1 by Line 2	24551

## 2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2016-17 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

### Notes:

**The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:**

**<http://www.p12.nysed.gov/psc/AuditGuide.html>.**

**Employee benefit costs or expenditures should not be reported in the above calculations.**

Line 1: Relevant Personnel Services Cost (Row)	35467
Line 2: Management and General Cost (Column)	113106
Line 3: Sum of Line 1 and Line 2	148573
Line 5: Divide Line 3 by the Year End FTE student enrollment	2631

**Thank you.**



# Entry 6d Additional Financial Docs

Created: 07/05/2017 • Last updated: 07/24/2017

The additional items listed below should be uploaded if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the corrective action plan will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

## 1. Management Letter

(No response)

**Explanation for not uploading the Management Letter.**

Management Letter will be available with Audited Financials

## 2. Form 990

(No response)

**Explanation for not uploading the Form 990.**

Form 990 will be completed/ filed after Nov 2017

## 3. Federal Single Audit

Note: A copy of the Federal Single Audit must be filed with the Federal Audit Clearinghouse. Please refer to OMB Uniform Guidelines for the federal filing requirements.

(No response)

**Explanation for not uploading the Federal Single Audit.**

N/A - The school did expend more than \$750,000 of federal funding in FY16-17.

## 4. CSP Agreed Upon Procedure Report

(No response)

**Explanation for not uploading the procedure report.**

N/A - CSP Funding was not applicable in FY16-17

## 5. Evidence of Required Escrow Account

<https://nysed-cso-reports.fluidreview.com/resp/10745633/pN6H0Nalce/>

**Explanation for not uploading the Escrow evidence.** (No response)

**6. Corrective Action Plan**

A **Corrective Action Plan** for Audit Findings and Management Letter Recommendations, which must include:

- a. The person responsible
- b. The date action was taken, or will be taken
- c. Description of the action taken
- d. Evidence of implementation (if available)

(No response)

**Explanation for not uploading the Corrective Action Plan.** N/A - Corrective Action Plan not required



JPMorgan Chase Bank, N.A.  
 P O Box 659754  
 San Antonio, TX 78265-9754

June 29, 2017 through June 30, 2017  
 Account Number [REDACTED]

**CUSTOMER SERVICE INFORMATION**

Web site: **Chase.com**  
 Service Center: **1-800-242-7338**  
 Deaf and Hard of Hearing: **1-800-242-7383**  
 Para Espanol: **1-888-622-4273**  
 International Calls: **1-713-262-1679**

00097778 DRE 802 141 18217 NNNNNNNNNN T 1 000000000 64 0000  
 COLLEGIATE ACADEMY FOR MATHEMATICS AND  
 PERSONAL AWARENESS CHARTER SCHOOL. (CAMP  
 1962 LINDEN BLVD  
 BROOKLYN NY 11207-7000



**CHECKING SUMMARY**

Chase Total Business Checking

	INSTANCES	AMOUNT
<b>Beginning Balance</b>		<b>\$0.00</b>
Deposits and Additions	1	25,000.00
<b>Ending Balance</b>	<b>1</b>	<b>\$25,000.00</b>

**DEPOSITS AND ADDITIONS**

DATE	DESCRIPTION	AMOUNT
06/29	Transfer From Chk [REDACTED]	\$25,000.00
<b>Total Deposits and Additions</b>		<b>\$25,000.00</b>

**DAILY ENDING BALANCE**

DATE	AMOUNT
06/29	\$25,000.00

**SERVICE CHARGE SUMMARY**

TRANSACTIONS FOR SERVICE FEE CALCULATION		NUMBER OF TRANSACTIONS
Checks Paid / Debits		0
Deposits / Credits		1
Deposited Items		0
<b>Transaction Total</b>		<b>1</b>
SERVICE FEE CALCULATION		AMOUNT
Service Fee		\$0.00
Service Fee Credit		\$0.00
<b>Net Service Fee</b>		<b>\$0.00</b>
Excessive Transaction Fees (Above 200)		\$0.00
<b>Total Service Fees</b>		<b>\$0.00</b>



June 29, 2017 through June 30, 2017

Account Number [REDACTED]

**IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:** Call or write us at the phone number or address on the front of this statement (non-personal accounts contact Customer Service) if you think your statement or receipt is incorrect or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared. Be prepared to give us the following information:

- Your name and account number
- The dollar amount of the suspected error
- A description of the error or transfer you are unsure of, why you believe it is an error, or why you need more information.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days (or 20 business days for new accounts) to do this, we will credit your account for the amount you think is in error so that you will have use of the money during the time it takes us to complete our investigation.

**IN CASE OF ERRORS OR QUESTIONS ABOUT NON-ELECTRONIC TRANSACTIONS:** Contact the bank immediately if your statement is incorrect or if you need more information about any non-electronic transactions (checks or deposits) on this statement. If any such error appears, you must notify the bank in writing no later than 30 days after the statement was made available to you. For more complete details, see the Account Rules and Regulations or other applicable account agreement that governs your account.



JPMorgan Chase Bank, N.A. Member FDIC



# Entry 5d Financial Services Contact Information

Created: 07/05/2017 • Last updated: 07/20/2017

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

## 1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Larry Hughes	[REDACTED]	[REDACTED]

## 2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Joseph Blatt	[REDACTED]	[REDACTED]	1

## 3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years with Firm
	Charter School Business Managment	Heather Blumberg	[REDACTED]	[REDACTED]	[REDACTED]	1

# New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the -  
Board of Regents -

## 2017-18 Budget & Cash Flow Template

### General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in <b>BLUE</b>
2	Enter information into the <b>GRAY</b> cells
3	Cells containing <b>RED</b> triangles in the upper right corner in columns B through G contain guidance on that particular item
4	Funding by School District information for all NYS School district is located on the State Aid website at <a href="https://stateaid.nysed.gov/charter/">https://stateaid.nysed.gov/charter/</a> . Refer to this website for per-pupil tuition funding for all school districts. Rows may be inserted in the worksheet to accommodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**Collegiate Academy For Mathematics and Personal Awareness Charter School**

**PROJECTED BUDGET FOR 2017-2018**

**July 1, 2017 to June 30, 2018**

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	1,342,573	481,416	-	-	435,810	2,259,799
Total Expenses	1,248,287	391,253	-	-	360,576	2,000,116
Net Income	94,286	90,163	-	-	75,234	259,683
Actual Student Enrollment	120	30				120
Total Paid Student Enrollment	-	-				-

PROGRAM SERVICES

SUPPORT SERVICES

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
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**REVENUE**

**REVENUES FROM STATE SOURCES**

Per Pupil Revenue

CY Per Pupil Rate

District of Location

\$14,527.00

- School District 2 (Enter Name)
- School District 3 (Enter Name)
- School District 4 (Enter Name)
- School District 5 (Enter Name)

1,307,430				435,810	1,743,240
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
1,307,430				435,810	1,743,240

Special Education Revenue

	481,416				481,416
--	---------	--	--	--	---------

Grants

Stimulus

Other

					-
--	--	--	--	--	---

Other State Revenue

					-
--	--	--	--	--	---

**TOTAL REVENUE FROM STATE SOURCES**

1,307,430	481,416			435,810	2,224,656
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**REVENUE FROM FEDERAL FUNDING**

IDEA Special Needs

Title I

Title Funding - Other

School Food Service (Free Lunch)

Grants

Charter School Program (CSP) Planning & Implementation

Other

Other Federal Revenue

					-
28,599					28,599
6,544					6,544
					-

					-
					-

**TOTAL REVENUE FROM FEDERAL SOURCES**

35,143					35,143
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**LOCAL and OTHER REVENUE**

Contributions and Donations, Fundraising

Erate Reimbursement

Interest Income, Earnings on Investments,

NYC-DYCD (Department of Youth and Community Developmt.)

Food Service (Income from meals)

Text Book

Other Local Revenue

					-
					-
					-
					-
					-
					-

**TOTAL REVENUE FROM LOCAL and OTHER SOURCES**

					-
--	--	--	--	--	---

**TOTAL REVENUE**

1,342,573	481,416			435,810	2,259,799
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**EXPENSES**

**ADMINISTRATIVE STAFF PERSONNEL COSTS**

No. of Positions

Executive Management

Instructional Management

Deans, Directors & Coordinators

1.00
-
1.00

106,242	6,250			12,500	124,992
					-
45,000	15,000				60,000

**Collegiate Academy For Mathematics and Personal Awareness Charter School**

**PROJECTED BUDGET FOR 2017-2018**

**July 1, 2017 to June 30, 2018**

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

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Net Income	94,286	90,163	-	-	75,234	259,683
Actual Student Enrollment	120	30				120
Total Paid Student Enrollment	-	-				-

**PROGRAM SERVICES**

**SUPPORT SERVICES**

		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
CFO / Director of Finance	1.00					50,004	50,004
Operation / Business Manager	1.00					77,913	77,913
Administrative Staff	1.00					27,637	27,637
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>5</b>	<b>151,242</b>	<b>21,250</b>			<b>168,054</b>	<b>340,546</b>
<b>INSTRUCTIONAL PERSONNEL COSTS</b>							
Teachers - Regular	6.00	398,917	-				398,917
Teachers - SPED	2.00		142,128				142,128
Substitute Teachers	-	-	-				-
Teaching Assistants	1.00	49,219	16,406				65,625
Specialty Teachers	2.00	89,373	29,791				119,164
Aides			-				-
Therapists & Counselors	-	-	-				-
Other - Incentives	-	10,800	3,600				14,400
<b>TOTAL INSTRUCTIONAL</b>	<b>11</b>	<b>548,309</b>	<b>191,925</b>				<b>740,234</b>
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>							
Nurse							-
Librarian							-
Custodian							-
Security							-
Other							-
<b>TOTAL NON-INSTRUCTIONAL</b>							
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	<b>16</b>	<b>699,551</b>	<b>213,175</b>			<b>168,054</b>	<b>1,080,780</b>
<b>PAYROLL TAXES AND BENEFITS</b>							
Payroll Taxes		70,250	21,615			16,213	108,078
Fringe / Employee Benefits		30,641	9,428			7,071	47,140
Retirement / Pension		13,400	4,125			3,093	20,618
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>		<b>114,291</b>	<b>35,168</b>			<b>26,377</b>	<b>175,836</b>
<b>TOTAL PERSONNEL SERVICE COSTS</b>		<b>813,842</b>	<b>248,343</b>			<b>194,431</b>	<b>1,256,616</b>
<b>CONTRACTED SERVICES</b>							
Accounting / Audit						20,000	20,000
Legal						8,000	8,000
Management Company Fee						60,000	60,000
Nurse Services							-
Food Service / School Lunch		37,500	12,500				50,000
Payroll Services		3,120	960			720	4,800
Special Ed Services		-					-
Titlement Services (i.e. Title I)		7,500	2,500				10,000
Other Purchased / Professional / Consulting		15,000	5,000				20,000
<b>TOTAL CONTRACTED SERVICES</b>		<b>63,120</b>	<b>20,960</b>			<b>88,720</b>	<b>172,800</b>

**SCHOOL OPERATIONS**

**Collegiate Academy For Mathematics and Personal Awareness Charter School**

**PROJECTED BUDGET FOR 2017-2018**

**July 1, 2017 to June 30, 2018**

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	1,342,573	481,416	-	-	435,810	2,259,799
Total Expenses	1,248,287	391,253	-	-	360,576	2,000,116
Net Income	94,286	90,163	-	-	75,234	259,683
Actual Student Enrollment	120	30				120
Total Paid Student Enrollment	-	-				-

**PROGRAM SERVICES**

**SUPPORT SERVICES**

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Board Expenses	-					-
Classroom / Teaching Supplies & Materials	4,500	1,500				6,000
Special Ed Supplies & Materials		4,000				4,000
Textbooks / Workbooks	3,750	1,250				5,000
Supplies & Materials other	4,500	1,500				6,000
Equipment / Furniture	13,125	4,375				17,500
Telephone	2,025	675				2,700
Technology	5,700	1,900				7,600
Student Testing & Assessment	18,375	6,125				24,500
Field Trips						-
Transportation (student)	64,875	21,625				86,500
Student Services - other	-	-				-
Office Expense	4,800	1,600				6,400
Staff Development	7,500	2,500				10,000
Staff Recruitment	-	-				-
Student Recruitment / Marketing	15,000	5,000				20,000
School Meals / Lunch	-					-
Travel (Staff)	-					-
Fundraising	-					-
Other - School Operations	-					-
<b>TOTAL SCHOOL OPERATIONS</b>	<b>144,150</b>	<b>52,050</b>				<b>196,200</b>
<b>FACILITY OPERATION &amp; MAINTENANCE</b>						
Insurance	27,625	8,500			6,375	42,500
Janitorial	19,825	6,100			4,575	30,500
Building and Land Rent / Lease	117,000	36,000			27,000	180,000
Repairs & Maintenance	13,000	4,000			3,000	20,000
Equipment / Furniture	-	-			-	-
Security	20,475	6,300			4,725	31,500
Utilities	21,450	6,600			4,950	33,000
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>219,375</b>	<b>67,500</b>			<b>50,625</b>	<b>337,500</b>
<b>DEPRECIATION &amp; AMORTIZATION</b>	<b>7,800</b>	<b>2,400</b>			<b>1,800</b>	<b>12,000</b>
<b>DISSOLUTION ESCROW &amp; RESERVES / CONTIGENCY</b>					<b>25,000</b>	<b>25,000</b>
<b>TOTAL EXPENSES</b>	<b>1,248,287</b>	<b>391,253</b>			<b>360,576</b>	<b>2,000,116</b>
<b>NET INCOME</b>	<b>94,286</b>	<b>90,163</b>	<b>-</b>	<b>-</b>	<b>75,234</b>	<b>259,683</b>

**ENROLLMENT - \*School Districts Are Linked To Above Entries\***

	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
District of Location	120	30	120
School District 2 (Enter Name)			-
School District 3 (Enter Name)			-
School District 4 (Enter Name)			-
School District 5 (Enter Name)			-

**Collegiate Academy For Mathematics and Personal Awareness Charter School**

**PROJECTED BUDGET FOR 2017-2018**

**July 1, 2017 to June 30, 2018**

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	1,342,573	481,416	-	-	435,810	2,259,799
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Net Income	94,286	90,163	-	-	75,234	259,683
Actual Student Enrollment	120	30				120
Total Paid Student Enrollment	-	-				-

**PROGRAM SERVICES**

**SUPPORT SERVICES**

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
<b>TOTAL ENROLLMENT</b>	120	30	120			
<b>REVENUE PER PUPIL</b>	11,188	16,047	-			
<b>EXPENSES PER PUPIL</b>	10,402	13,042	-			

**Assumptions**

**DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable**

6 (20-60) + 22 (>60%)

NYSTL, NYLIB, NYSSL

*List exact titles and staff FTE"s ( Full time equiivalent)*

PRINCIPAL







**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

Viola Abbott

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Collegiate Academy for Mathematics & Personal Awareness

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Co-Chairman

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p><u>NA</u> Please write "None" if applicable. <u>NA</u> Do not leave this space blank. <u>NA</u></p>			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
NA	NA	NA	NA	NA

*Violas Chahal*

Signature

6-19-2017

Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

**Home Telephone:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

Jo Anne Challenger

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Collegiate Academy of Mathematics and Personal Awareness Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

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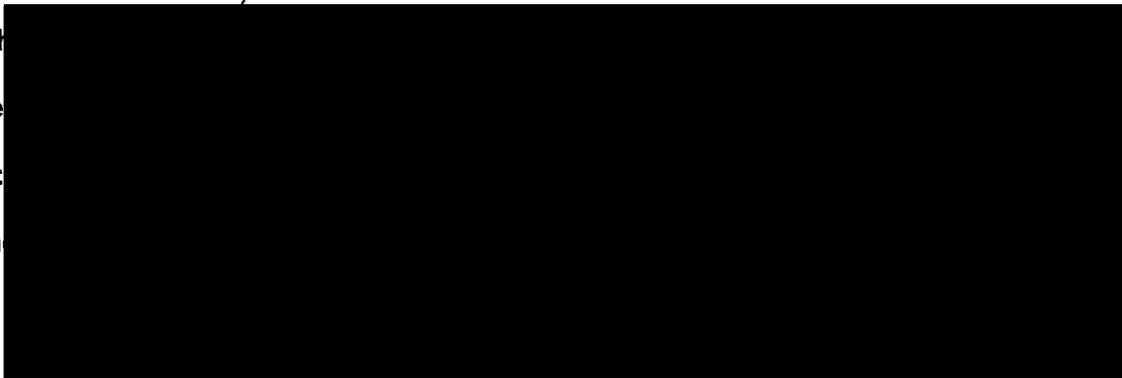
5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
	<i>none</i>	<i>none</i>		

*Jo Anne Challenge* \_\_\_\_\_ *7-11-17*  
 Signature Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:**  
**Business Address:**  
**E-mail Address:**  
**Home Telephone:**  
**Home Address:**



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

Larry Hughes

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Campa - Collegiate Academy for Mathematics + Personal Awareness

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Treasurer

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<u>NA</u>	<u>NA</u>	<u>NA</u>	<u>NA</u>

*Please write "None" if applicable. Do not leave this space blank.*

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
NA	NA	NA	NA	NA

Lang Hughes  
Signature

6-19-2017  
Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

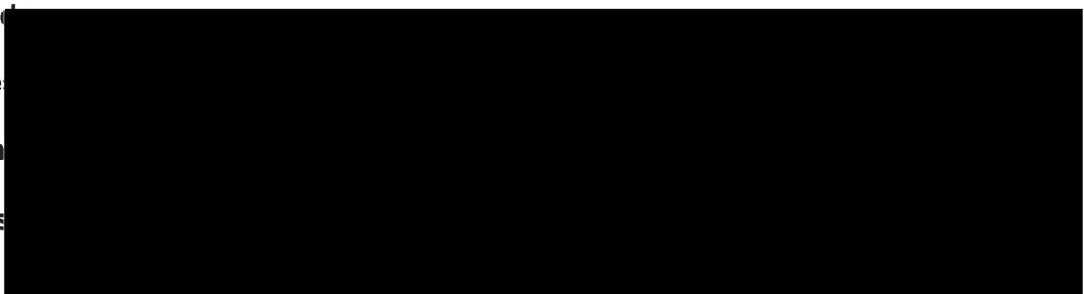
**Business Telephone:** \_\_\_\_\_

**Business Address:**

**E-mail Address:**

**Home Telephone:**

**Home Address:**



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

Deborah Knight

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Collegiate Academy for Mathematics + Personal Awareness

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Secretary

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
NA	NA	NA	NA	NA

Signature \_\_\_\_\_

Date \_\_\_\_\_

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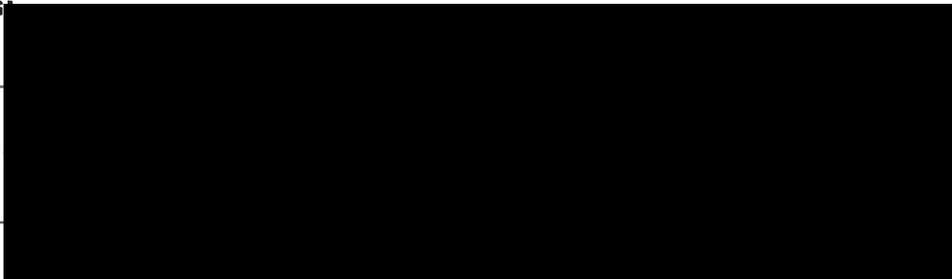
**Business Telephone:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

**Home Telephone:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

Julia McDonald

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Collegiate Academy for Mathematics + Personal Awareness

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p align="center"><i>NA</i> Please write <i>None</i> if applicable. Do not leave this space blank.</p>			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
NA	NA	NA	NA	NA


7-26-2017

Signature
Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

**Home Telephone:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_

**Disclosure of Financial Interest by a Current or Proposed Charter School  
Education Corporation Trustee**

Trustee Name:

Joan Ramsey

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Collegiate Academy for Mathematics  
and Personal Awareness Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Recruitment Committee

2. Is the trustee an employee of any school operated by the Education Corporation?

     Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

     Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p>← Please write "None" if applicable. Do not leave this space blank. →</p>			

--	--	--	--

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p style="text-align: center;"><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="text-align: center;">← <b>NONE</b> →</p>				

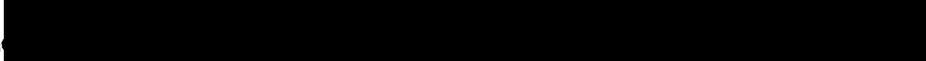
Jan Ramsey  
 Signature \_\_\_\_\_ Date 7/21/17

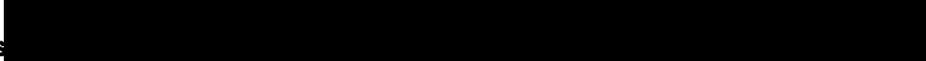
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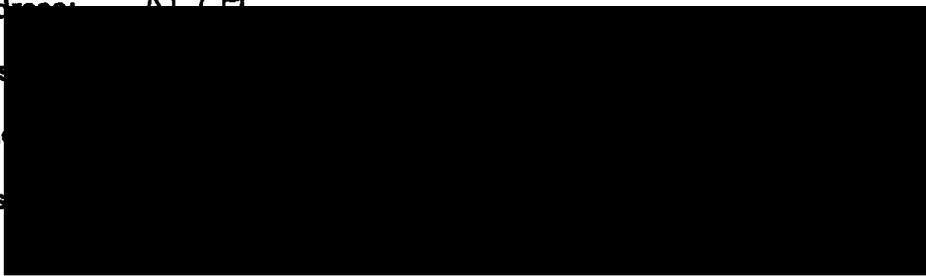
Business Telephone: N/A

Business Address: N/A

E-mail Address: 

Home Telephone: 

Home Address: 



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

Daryl Rock

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Collegiate Academy for Math and Personal Awareness  
CAMPA

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).  
Chairperson

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<u>None</u>	<u>None</u>	<u>None</u>	<u>None</u>

*Please write "None" if applicable. Do not leave this space blank.*

--	--	--	--

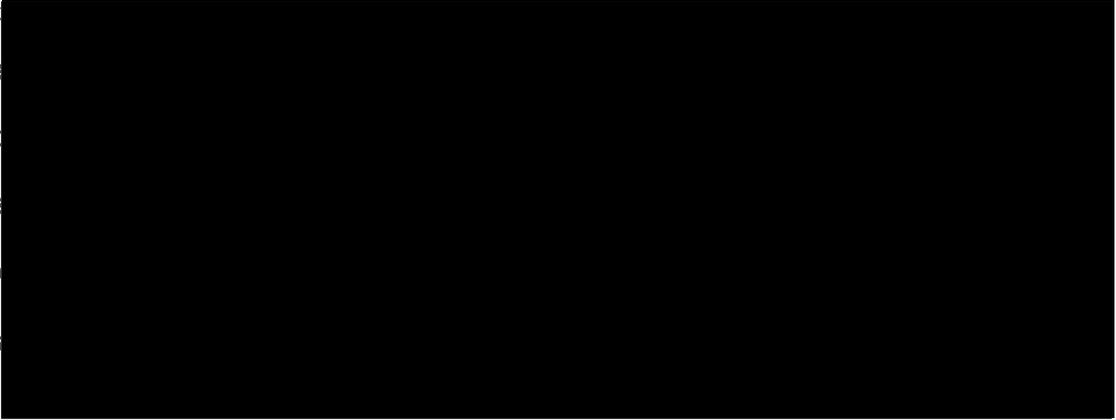
5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None	None	None	None	None


7/7/17  
 Signature Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone**  
**Business Address**  
**E-mail Address**  
**Home Telephone**  
**Home Address**









# Entry 9 BOT Table

Created: 07/05/2017 • Last updated: 07/27/2017

(tab across or use scroll bar at bottom of table)

## 1. Current Board Member Information

	Trustee Name	Email Addresses	Position on the Board	Committee Affiliations	Voting Member Per By-Laws? (Y/N)	Area of Expertise, and/or Additional Role at School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)	Number of Board Mtgs Attended during 2016-17?
1	Dr. Daryl Rock		Chair/ Board President	Executive, Finance	Yes	former educator	1 two year term (2015 / 2017)	8
2	Viola Abbott		Chair/ Board President	Executive, Education	Yes	former educator	1 two year term (2015 / 2017)	9
3	JoAnne Challenger		Trustee/Member	Education	Yes	former educator	1 two year term (2015 / 2017)	9
4	Larry Hughes		Trustee/Member	Executive, Finance	Yes	financial advisor	1 two year term (2015 / 2017)	6
5	Deborah Knight		Secretary	Executive, Education	Yes	former educator	1 two year term (2015 / 2017)	11

				ion			2017)	
6	Julia McDonald		Trustee/Member		Yes	banking	1 two year term (2015 / 2017)	10
7	Joan Ramsey		Trustee/Member	Education	Yes	former educator	1 two year term (2015 / 2017)	9
8	Michelle Weekes		Trustee/Member	Education	Yes	former educator	1 two year term (2015 / 2017)	11
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								

**2. Total Number of Members on June 30, 2016** 8

**3. Total Number of Members Joining the Board 2016-17 School Year** 0

- |  |    |
|--|----|
| <b>4. Total Number of Members<br/>Departing the Board during the<br/>2016-17 School Year</b>     | 0  |
| <b>5. Number of Voting Members<br/>2016-17, as set by the by-laws,<br/>resolution or minutes</b> | 8  |
| <b>6. Number of Board Meetings<br/>Conducted in the 2016-17 School<br/>Year</b>                  | 11 |
| <b>7. Number of Board Meetings<br/>Scheduled for the <a href="#">2017-18</a><br/>School Year</b> | 12 |

**Thank you.**



# Entry 10 - Board Meeting Minutes

Created: 07/17/2017 • Last updated: 07/18/2017

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## [Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2016--June 2017.

**A. Provide a URL link to the** (No response)

**Monthly Board Meeting Minutes  
which are posted on the School's  
web page.**

**OR**

**B. Upload All Monthly Board Meeting Minutes**

Combine into one .PDF file

<https://nysed-cso-reports.fluidreview.com/resp/10906437/wNFCVDEEJA/>

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For Mathematics And Personal Awareness Charter School

# CAMP A

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« [CAMP Meeting Minutes | June 9, 2016](#)  
[CAMP Meeting Minutes | September 13, 2016](#) »

## CAMP Meeting Minutes | July 14, 2016

Published December 19, 2016 | By [Latoya Massey](#)

**CAMP CHARTER SCHOOL**  
**1962-84 Linden Blvd.**  
**Brooklyn, New York 11207**  
[www.camp charter.org](http://www.camp charter.org)

### **Regular Board Meeting Minutes**

**July 14, 2016**

The Board of Trustees meeting for CAMP was held on Thursday, July 14, 2016. The meeting was called to order at 1:20 PM by the Chair, Dr. Rock.

The members present were:

Dr. Daryl Rock

JoAnne Challenger

Joan Ramsey

Michele Weekes

Julia McDonald

Deborah Knight

Latoya Massey (Recruitment Consultant)

Larry Hughes and Viola Abbott were excused absences.

The minutes were submitted in advance, so members could read them before the meeting. A motion was made by Joan Ramsey and seconded by Julia McDonald to accept the minutes.

The first half of the per pupil budget has been deposited in CAMP'S account. The second half of the money will arrive on September 1st, 2016. The money is based on 125 students.

Much of the business for this report can be found in the report submitted by Latoya Massey. That report is attached to these minutes.

A motion was made by Joan Ramsey and seconded by Julia McDonald to accept the Board Calendar for 2016-2017, with the second Tuesday at 5:30 PM, being the meeting day at the school, beginning, September 2016.

**Vote:** Unanimous

A motion was made by Michele Weekes and seconded by Julia McDonald to adjourn the meeting.

**Vote:** Unanimous

Meeting adjourned at 3:50 PM.

Attachment (1)

Respectfully submitted,

Deborah Knight

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## CAMP Meeting Minutes | September 13, 2016

Published January 16, 2017 | By [Latoya Massey](#)

**CAMP CHARTER SCHOOL**  
**1962-84 Linden Blvd.**  
**Brooklyn, New York 11207**  
[www.camp charter.org](http://www.camp charter.org)

### **Regular Board Meeting Minutes**

September 13, 2016

The Board of Trustees meeting for CAMP was held on Tuesday, September 13, 2016. The meeting was called to order at 5:45 PM by the Chair, Dr. Rock.

The members present were:

Dr. Daryl Rock

JoAnne Challenger



Concord Baptist Church denoted \$2,000 to CAMPA.

A motion was made by Viola Abbott and seconded by Joan Ramsey to buy a keyboard for the music program.

**VOTE:** Unanimous

The meeting was adjourned at 8:30 PM.

Respectfully submitted,

Deborah Knight

Secretary

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# CAMPA

COLLEGIATE ACADEMY FOR MATHEMATICS  
AND PERSONAL AWARENESS CHARTER SCHOOL

HARD WORK GENERATES UNLIMITED OPTIONS

1962-84 Linden Boulevard  
Brooklyn, NY 11207

(917) 745-5175

[www.campacharter.org](http://www.campacharter.org)

---

## Regular Board Meeting Minutes October 11, 2016

The Board of Trustees meeting for CAMPA was held on Tuesday, October 11, 2016. The meeting was called to order at 5:45 PM by the Chair, Dr. Rock.

The members present were:

Dr. Daryl Rock	JoAnne Challenger
Viola Abbott	Michele Weekes
Joan Ramsey	Deborah Knight
Latoya Massey (Principal)	

Larry Hughes and Julia McDonald were notified absences.

Visitors: Rene Jeffrey-Dumas, Guidance Counselor; Ms. Smith, School Aide

The minutes from the September meeting were approved. A motion to accept the minutes was made by JoAnne Challenger and seconded by Joan Ramsey.

**VOTE:** Unanimous

### **Principal's Report**

Enrollment as of October 11, 2016 is 63. One student has not attended school as yet because of a medical condition. There are 12 students with IEP's.

### **Schedule**

Dr. Rock said he would help Ms. Massey rework the school schedule to reflect three classes instead of four.

### **Physical Education**

Teacher, Mr. Shaw teaches the first two periods of the day (8-9; 9-10). He does advisory at 10. He handles the first lunch period and part of the second lunch period.

The Board has requested an invoice for the equipment needed for physical education.

### **Funding Opportunities**

CEI grant was not approved

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Adjustments are being made to DYCD grant  
CSBM is working on Title I funding application  
Walton Family Grant – 2<sup>nd</sup> round submission

A committee was set-up for grant writing from the Board  
Viola Abbott  
Daryl Rock  
Joan Ramsey

### **Transportation/Busing**

Review the State of NY website about the requirements for a school bus driver. Ms. Abbott will look into this further with Mr. Iserman at the Charter Center.

### **Website**

Nordia Messam will be asked to help CAMPA to update our website. Ms. Massey will work with Ms. Messam. Deborah Knight will also work with Ms. Messam to upload minutes.

### **Afterschool**

The Board will determine, if we can have afterschool based on our budget. If we don't have an afterschool program, we will have to inform the parents.

### **School Calendar**

No school 10/12/16

Student Government position nominations have started this week

Parent/Teacher Conferences on October 26<sup>th</sup> and 27<sup>th</sup>

Staff Meeting on Monday, October 17<sup>th</sup>

School visit from New York Charter Center October 20, 2016

School visit from CSE 5 was canceled for October 11, 2016

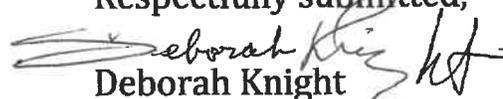
Bookcases and shelving may be available at MS1113. Ms. Abbott will check into this.

Open House has to be set-up for perspective parents for 2017.

A motion was made to adjourn by JoAnne Challenger and seconded by Michele Weekes.  
**VOTE: Unanimous**

Meeting adjourned at 8 PM.

Respectfully submitted,

  
Deborah Knight

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## Collegiate Academy

For Mathematics And Personal Awareness Charter School

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## CAMP A Meeting Minutes | November 15, 2016

Published January 16, 2017 | By [Nordia Messam](#)

**CAMP A CHARTER SCHOOL**  
**1962-84 Linden Blvd.**  
**Brooklyn, New York 11207**  
[www.camp charter.org](http://www.camp charter.org)

### **Regular Board Meeting Minutes**

November 15, 2016

The Board of Trustees meeting for CAMP A was held on Tuesday, November 15, 2016. The meeting was called to order at 5:45 PM by the Co-Chair, Viola Abbott.

The members present were:

Viola Abbott JoAnn Challenger

Michele Weekes Joan Ramsey

Larry Hughes Deborah Knight

Julia McDonald  
Latoya Massey, Principal

Daryl Rock was a notified absence.

The minutes from the October 11, 2016 meeting were approved with the necessary corrections. A motion to accept the minutes was made by Michele Weekes and seconded by Viola Abbott.

Vote: Unanimous

[Principal's Report](#), Submitted by Latoya S. Massey

School Enrollment, Recruitment, Open House

- 57 students enrolled
- Recruitment efforts are ongoing
- Open House planned for November 21st, from 5:30 pm to 8:00pm

Guidance Counselor's Leave

- Mrs. Dumas is slated to leave around December 17th. She will be out January and February and she will return March 1st. The state will pay for short term disability for Mrs. Dumas during her maternity leave.
- Mandated counseling – the Department of Education should provide the counseling.

Physical Education

- Most of the equipment has been delivered

Website

Howard Baltus has been contacted to make changes to CAMP's website

I. Images

II. Phone number

III. Updated Board meeting dates

IV. Updated enrollment forms/information

V. Picture of students

VI. School calendar

Teacher Evaluations

- Informal teacher evaluations have been done
- Met with staff during professional development 11/8/16

CAMP Updates

- a) Co-ed Flay Football Team – CAMP Cougars have made it to the finals
- b) Student government positions will be decided by 11/18/16
- c) New York Healthy School Initiative
- d) Art Supply Donation given to CAMP by Kimberly Johnson, OES
- e) Holiday Show ...CAMP students will perform with PS 5 for a day and evening performance at PS 5.

Nordia Messam will keep up with the monthly maintenance of our website once Mr. Baltus makes the changes cited in the Principal's report.

Wellness Council – New York City Healthy Schools...CAMP will be part of the program.

There was a lengthy discussion on looking at the Cohorts in a different way which was proposed by the principal and staff.

PE/Dance taught by Ms. Hunter  
Humanities (ELA & Social Studies) taught by Ms. Powell  
Math infused with technology and science taught by Mr. Siou  
Math taught by Ms. Karim  
Music/Art taught by Mr. Bryant

The discussion left off with rethinking how to make the move and when to make it.

JoAnn Challenger presented a mark-up on how the aluminum sign will look in front of the CAMP building. Ms. Challenger is paying for the sign.

Arrangements are being made for furniture pick-up from MS 113 by Ms. Abbott and Larry Hughes.

JoAnn Challenger made a motion to adjourn the meeting and it was seconded by Julia McDonald.

Vote: Unanimous

Meeting adjourned at 8:15 PM.

Respectfully submitted,

Deborah I. Knight

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## CAMP A Meeting Minutes | December 13, 2016

Published January 16, 2017 | By [Nordia Messam](#)

**CAMP A CHARTER SCHOOL**  
**1962-84 Linden Blvd.**  
**Brooklyn, New York 11207**  
[www.camp charter.org](http://www.camp charter.org)

### **Regular Board Meeting Minutes**

December 13, 2016

The Board of Trustees meeting for CAMP A was held on Tuesday, December 13, 2016. The meeting was called to order at 5:50 PM, by the Chair, Dr. Rock.

The members present were:

Dr. Daryl Rock JoAnne Challenger

Larry Hughes Michele Weekes

Joan Ramsey Deborah Knight

Julia McDonald  
Latoya Massey, Principal

Viola Abbott was a notified absence.

The minutes from November 15, 2016 were approved. A motion to accept the minutes with any necessary corrections was made by Michele Weekes and seconded by Julia McDonald.

Vote: Unanimous

Principal's Report is attached

The Guidance Counselor is on maternity leave. She will return to CAMPAs at the end of February 2017. Valerie Murray retired guidance counselor will fill in to cover mandated services for students.

Recruitment Committee

The Open Houses schedule was presented as follows;

December 15, 2016, Thursday 6 PM

January 10, 2017, Tuesday 6 PM

February 1, 2017, Wednesday 6PM

March 4, 2017, Saturday, 11 AM

March 14, 2017, TBD

Focus schools to recruit from for the 2017 – 2018 school year are:

Hyde Charter

Cultural Arts Elementary School

Imagine Me

PS 114

PS 224

PS 273

PS 290

PS 677

PS 5

These schools represent where many of our students came from last year and we have established a relationship with the school.

The Man-up Organization is will to help us with recruitment.

School Mint (Schoolmint.com) will handle everything around the lottery for a fee of \$450. A final decision to use them was tabled to the next meeting.

Financial Report

A detailed report will be sent before the next Board meeting in January.

A motion was made by Larry Hughes and seconded by JoAnne Challenger to amend the CAMPAs charter for school year 2016 -2017 to have enrollment of 60 students.

Vote: Unanimous

A discussion on keeping the present security service, Investigator Security System was tabled for the next meeting. The company wants to raise the hourly rate to be in compliance with the New York State minimum wage law taking effect in January, 2017.

Discussion followed by a motion from JoAnne Challenger and seconded Deborah Knight to have Lori Bennett be a mentor for Latoya Massey to the end of the school year.

Vote: 5 Yes  
1 No  
1 Abstained

A motion to adjourn the meeting at 7:45 PM was made by Joan Ramsey and seconded by JoAnne Challenger.

Vote: Unanimous

Respectfully Submitted,

Deborah Knight

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## CAMP Meeting Minutes | January 10, 2017

Published February 18, 2017 | By [Nordia Messam](#)

**CAMP CHARTER SCHOOL**  
**1962-84 Linden Blvd.**  
**Brooklyn, New York 11207**  
**[www.camp charter.org](http://www.camp charter.org)**

### **Regular Board Meeting Minutes**

January 10, 2017

The Board of Trustees meeting for CAMP was held on Tuesday, January 10, 2017.  
The meeting was called to order at 5:40 PM by Chair, Dr. Rock.

The members present were:

Dr. Daryl Rock  
Viola Abbott  
Joan Ramsey  
Julia McDonald  
Michele Weekes  
JoAnne Challenger  
Deborah Knight

Latoya Massey, Principal  
Larry Hughes was a notified absence.

The minutes from the December 13, 2016 Board were approved.

The Principal's report is attached.

#### Committee Reports

- a) Personnel (no report)
- b) Education (no report)
- c) Recruitment, 2017 Ms. Noraida, is being considered to help with recruitment of sixth grade students. The parent group will also be enlisted to help with recruitment.
- d) Facilities – The heating system should be stabilized by January 13th.

#### Treasurer's Report

The December expenses were \$85,000.

Outstanding invoices are:

\$30,000, AC Interiors

\$4,500 Cohen Schneider, Attorney

Excess furniture will be returned in order that the final bill can be paid.

#### Old Business

##### Security Company

It was agreed that Dr. Rock and JoAnne Challenger would interview Ms. Bostic, former security guard with the Department of Education before a decision is made to use an individual or continue with the company we are using.

##### Amendment to Our Charter

The amendment that was sent in December, 2016 was approved.

JoAnne Challenger presented the Board with a proposal for a fund raiser at the Brooklyn Academy of Music.

Tickets would be sold to see South African play, A Man of Good Hope, for \$65 per person on Thursday, February 16, 2017. One hundred tickets will be sold.

A motion was made and seconded by Joan Ramsey to have a fund raiser at the Brooklyn Academy of Music to see A Man of Good Hope, charging \$65 per person and all proceeds would be earmarked for student supplies and materials.

VOTE: Unanimous

A motion was made to adjourn the meeting by JoAnne Challenger and seconded by Deborah Knight.

VOTE: Unanimous

Meeting adjourned at 8:30 PM.

Respectfully submitted

Deborah Knight, Secretary

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## Regular Board Meeting Minutes February 14, 2017

The Board of Trustees meeting the CAMPA was held on Tuesday, February 14, 2017. The meeting was called to order at 4:45 PM, by the Chair, Dr. Rock.

The members present were:

Dr. Daryl Rock	Viola Abbott
Joan Ramsey	JoAnne Challenger
Julia McDonald	Michele Weekes
Deborah Knight	
Latoya Massey, Principal	

Larry Hughes was a notified absence.

A motion was made by JoAnne Challenger and seconded by Julia McDonald to accept the minutes from the January 10, 2017 meeting.

### **No reports.**

A good part of the meeting was spent on finalizing the fund raiser that will take place, on Thursday, February 16<sup>th</sup> at the Brooklyn Academy of Music.

There was a brief discussion on hiring Substitute teachers when any member of CAMPA's staff is absent. There was no definitive plan made at this time.

A motion was made to accept Letta Nereida contract to recruit students for CAMPA Charter for 2017 – 2018 for a flat rate of \$4,000. For each application for admission, Ms. Noreida will receive \$75 and each student that enrolls she will receive an additional \$75. The motion was made by Viola Abbott and seconded by Julia McDonald.

### **VOTE: Yes**

Joan Ramsey  
Julia McDonald  
Michele Weekes  
Viola Abbott  
Deborah Knight

### **No**

JoAnne Challenger

A motion to adjourn was made by Michele Weekes and seconded by Joan Ramsey.

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The meeting was adjourned at 6:45 PM.

Respectfully submitted,

Deborah Knight

*Hard Work Generates Unlimited Options!*

## Regular Board Meeting Minutes March 22, 2017

The Board of Trustees meeting for CAMPA was held on Tuesday, March 22, 2017. The meeting was called to order at 4:25 PM by the Chair, Dr. Rock.

The members present were:

Daryl Rock	Michele Weekes
Viola Abbott	Deborah Knight
Julia McDonald	Larry Hughes
Joan Ramsey	JoAnne Challenger
Latoya Massey, Principal	

A motion made by JoAnne Challenger and seconded by Michele Weekes to accept the minutes from February 14, 2017 meeting.

JoAnne Challenger made financial report on the fund raiser held in February. (See attached report)

### Staffing

The positions of ELA and Social Studies are going to be combined to humanities. -

Physical Education will include science/wellness. -

Ms. Massey was asked to look into the registry for substitute teachers for back-up when a teacher is - absent. -

### Principal Report

The report is attached to the minutes.

### Recruitment

There was a recruitment report presented by Letta Nereida. The report is attached. -

It was strongly suggested that we focus on the extracurricular activities that we will focus on next year. -

We need to look into the 500 Men mentoring program – **Moving Mountains**

It was also suggested that we reach out to Ohma Holloway for grant writing. Her email is - [osholloway@gmail.com](mailto:osholloway@gmail.com). Joan Ramsey said she would reach out before our next meeting. -

### Treasurer's Report: Larry Hughes, Treasurer

Monthly payroll expenses have decreased to approximately \$26,000 per month. At the end of March, we should have approximately \$140,000 after expenses. We should be receiving approximately \$86,000 in May based on our current enrollment of students.

Decreased payroll will be used to pay off outstanding debt. Monthly expenses are averaging \$64,000 per month. There will be sufficient funds to meet our monthly expenses.

A motion was made by Dr. Rock and seconded by Larry Hughes to hire the physical education teacher Ashur Longdon to serve out the remainder of the school year, provided his fingerprints have cleared.

**VOTE:** Unanimous

A motion was made by Viola Abbott and seconded by Michele Weekes to terminate the music teacher once documentation is received from the principal.

**VOTE:** Unanimous

A motion was made by Joan Ramsey and seconded by Michele Weekes to adjourn the meeting at 7:59 PM.

Respectfully submitted

Deborah Knight  
Secretary

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# CAMP

COLLEGIATE ACADEMY FOR MATHEMATICS  
AND PERSONAL AWARENESS CHARTER SCHOOL  
HARD WORK GENERATES UNLIMITED OPTIONS

1962-84 Linden Boulevard  
Brooklyn, NY 11207

(917) 745-5175

[www.campacharter.org](http://www.campacharter.org)

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## Regular Board Meeting Minutes April 26, 2017

The Board of Trustees meeting the CAMPA was held Wednesday, April 26, 2017. The meeting was called to order at 4:45 PM by the Chair, Dr. Rock.

The members present were:

Dr. Daryl Rock	Viola Abbott
Michele Weekes	Julia McDonald
Deborah Knight	

Visitors: Mr. Smith, Mr. Smith and Dr. Afrah Richmond

Larry Hughes, Joan Ramsey and JoAnne Challenger were notified absences.

The March meeting minutes were tabled until May.

The principal's report is attached along with the recruitment report.

The meeting centered around a discussion on personnel, hiring, recruitment and the culture of the school.

The meeting was adjourned at 5:50 PM.

Respectfully submitted,

Deborah Knight

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## Regular Board Meeting Minutes May 9, 2017

The Board of Trustees meeting for CAMPA was held on Tuesday, May 9, 2017. The meeting was called to order at 4:15 PM by the Co-chair Viola Abbott.

The members present were:

Viola Abbott	Michele Weekes
Julia McDonald	JoAnne Challenger
Joan Ramsey	Larry Hughes
Deborah Knight	
Latoya Massey, Principal	

Visitors: Dr. Afrah Richmond, Linda Karim, Ashur Longdon, Tasia Smith and Mr. Smith

Dr. Daryl Rock was a notified absence. -

A motion was made by Michele Weekes and seconded by Julia McDonald to accept the minutes from the - March 22, 2017 and the April 26, 2017 meetings with necessary corrections. -

Correction: **Mr. Smith was changed to Mrs. Smith.**

### Principal's Report, Latoya Massey

Ms. Massey stated that the City-wide Math test went well. Students were focused and had ample time to complete the test.

Teachers Evaluations were not done from September to April, however, evaluations will be done from May to June.

Upcoming Trips:

Metropolitan Museum of Art May 26

Math Museum May 29 or June 2

Field Day June 15, rain date, June 16

Great Adventure June 23

It was suggested that certain things be in place before the field day and Great Adventure... lunches and a first-aid kit.

### Recruitment, Michele Weekes

Letters were sent to all parents to register their child for 2017 – 2018 -

Schedule for parents to register is Tuesday, Wednesday and Saturday of each week. -

## **Finance, Larry Hughes with CSBM**

CSBM (Charter School Business Management) Karen Daniels came to speak to the Board. They have been looking at our Finance report (needed for the audit) and our Annual report (needed to match the charter goals)

There are two main reports that are coming up... an August report will be testing validity of our numbers in the finance report, and the November report will concentrate on the test scores for Spring 2017.

Filing of the 990 (school financials filed with the federal government) is due on May 15

CSBM will be working with CAMPA to give us the right level of support, and work on checks and balances CSBM will serve as our budget manager until that position is filled and we have a seamless transition to the financial manager.

Auditors will come on June 20<sup>th</sup> and 22<sup>nd</sup> to test controls, to review student files and Human Resources files (hire letters and fingerprint procedures) and review how we are spending school funds and handling bank reconciliations.

**A motion was made by Larry Hughes and seconded by JoAnn Challenger that CAMPA Charter School will enroll 65 sixth graders for the 2017-2018 school year.**

**VOTE:** Unanimous

Meeting adjourned at 6:20 PM

Respectfully submitted,

Deborah Knight  
Secretary

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## Regular Board Meeting Minutes June 19, 2017

The Board of Trustees meeting for CAMPA was held on Tuesday, June 19, 2017. The meeting was called to order at 5:00 pm by the Co-chair Viola Abbott.

The members present were:

Viola Abbott  
Michele Weekes  
Larry Hughes  
Julia McDonald  
Deborah Knight  
Latoya Massey, Principal

Visitors: Viviana Torres, Rodney Siau, Linda Karim, Janet Frias, Rene Dumas, Tasia Smith, Ashur Longdon

Dr. Daryl Rock, JoAnne Challenger, and Joan Ramsey were notified absences.

A motion was made by Michele Weekes and seconded by Julia McDonald to approve the minutes from the May 9, 2017 meeting with any necessary corrections.

### Principal's Report

Ms. Massey announced that she will step down as principal for CAMPA at the end of the school year. Ms. Massey stated she would close out the school year, so it would be a seamless transition for the next principal. -

Board members present thanked Ms. Massey for her services for this first year as principal of CAMPA. Ms. Abbott will cover the building on Friday, June 23, 2017 when students and staff go on the final field trip for the school year. -

The preliminary **test results** were given to the Board: -

#### ELA

35 out of 56 passed 62.5 % -

#### Math

40 out of 56 71.4 % -

**Recruitment** - Michele Weekes -

There will be a Fair at PS 5 on Monday, June 27, 2017. We will have a table at the Fair to continue recruitment. -

**Treasurer Report** - Larry Hughes -

Audit review will take place on June 20<sup>th</sup> and 22<sup>nd</sup>. Final preparation is being handled at present. -

**CSBM** will be our finance manager for the school year 2017 -2018. -

A motion was made by Michele Weekes and seconded by Larry Hughes to adjourn the meeting. -  
The vote was unanimous. -  
Meeting was adjourned at 6:20 PM. -

Respectfully submitted,

Deborah Knight  
Recording Secretary

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# Entry 11 Enrollment and Retention of Special Populations

Created: 07/03/2017 • Last updated: 07/27/2017

## Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2016-2017 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2017-2018.

## Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Efforts Toward Meeting Recruitment Targets 2016-17)	Describe Plans Toward Meeting Recruitment Targets 2017-18)
Economically Disadvantaged	<p>In 2016-17, 82% of the total student body was considered to Economically Disadvantaged. To recruit these students, CAMPA implemented the following strategies in underserved neighborhoods:</p> <ul style="list-style-type: none"> <li>• Held information sessions and conducted school visits throughout the Community Board and Community Education Council (CEC 19). Outreach sessions were publicized using flyers, advertisements, social media, and contact with community organizations.</li> <li>• Cultivated relationships with Community Based Organizations that serve students who would be eligible to attend CAMPA, or their parents.</li> <li>• Conducted outreach at local community centers.</li> <li>• Distributed flyers at public housing complexes, shelters, free local health care providers and food banks, such as NYCHA housing communities in East New York, the Brownsville Recreation Center, and the Dr. Betty Shabazz Health Center. All of these organizations serve a comparable, if not higher, percentage of free or reduced price .lunch eligible students and families than the district average.</li> </ul>	<p>Given that 2016-17 was CAMPA's first year of operation, we feel that our enrollment of Economically Disadvantaged students was strong. Therefore, we will not be making substantial changes to the recruitment strategies for this subgroup of students in the coming year.</p>
	To recruit ELL students at a rate comparable to or greater than the number enrolled in	

English Language Learners	<p>CSD 19 schools, CAMPA made the following efforts:</p> <ul style="list-style-type: none"> <li>• Distributed promotional materials in applications in both English and Spanish</li> <li>• Advertised in non-English local newspapers</li> <li>• Developed a relationship with the Citywide Council on English Language Learners (CCELL) to share ideas and resources for recruitment;</li> <li>• Conducted outreach at community-based organizations that serve recent immigrants. These relationships informed our multi-lingual outreach efforts, the translation of materials and identification of individuals who work with or provide services to families whose children are classified as ELL students;</li> <li>• Conducted outreach to ELL coordinators and teachers of CSD 19 elementary schools.</li> </ul> <p>Utilizing these strategies, CAMPA enrolled three English Language Learners (5%) in its first year of operation.</p>	<p>A new school leader will be starting in August, and he has been tasked with reviewing and revising all recruitment strategies, particularly for recruitment of ELL students as this is an area in need of improvement. The new Principal's revised strategies will be implemented in the coming year for recruitment of students for the 2018-19 school year.</p>
Students with Disabilities	<p>To recruit Students with Disabilities at a rate comparable to the number enrolled in CSD 19 schools, CAMPA employed the following efforts:</p> <ul style="list-style-type: none"> <li>• Developed relationships with tenant's associations, community-based organizations, local public education leaders and community health centers that serve a comparable special education population.</li> <li>• Met with local elected officials to provide information and raise awareness</li> <li>• Held public meetings at local recreation center and other organizations throughout the community geared towards parents and families of special education students</li> <li>• Conducted neighborhood walks and letter campaigns, and</li> <li>• Distributed materials that describe CAMPA's special education program.</li> </ul> <p>Utilizing these strategies, CAMPA enrolled 12 Students with Disabilities (21%) in its first year of operation.</p>	<p>A new school leader will be starting in August, and he has been tasked with reviewing and revising all recruitment strategies. The new Principal's revised strategies will be implemented in the coming year for recruitment of students for the 2018-19 school year.</p>

### Retention Efforts Toward Meeting Targets

	Describe Efforts Toward Meeting Retention Targets 2016-17)	Describe Plans Toward Meeting Retention Targets 2017-18)
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Economically Disadvantaged	<p>To retain Economically Disadvantaged students, the school provided all special programs free of charge and ensured that all students were given opportunity to participate in extracurricular activities. Uniforms and school supplies were provided, if needed, and parents were informed of the school's desire to be a resource for any families in need.</p>	<p>As CAMPA has only been in operation for one year, no substantial changes are currently planned. However, the new Principal is currently conducting a thorough assessment of programs and services and will implement programmatic improvements as needed.</p>
English Language Learners	<p>CAMPA strived to retain English Language Learners by providing supportive instruction so that they achieve proficiency in English and thrive educationally. The school ensured that ELL students were not be excluded from curricular and extracurricular activities based on an inability to speak and understand the language of instruction. Parents whose English proficiency is limited received notices and information from the school in their native language to encourage participation. The Principal provided overall coordination of the ELL program and used various instruments (such as performance in school, records from the student's middle school, and performance on standardized tests) to determine whether or not appropriate services were being provided. In creating IEPs for ELLs, attention was given to three primary issues affecting student success: the identified disability, the acquisition of English skills, and the cultural background of the child.</p>	<p>As CAMPA has only been in operation for one year, no substantial changes are currently planned. However, the new Principal is currently conducting a thorough assessment of the services for ELL students and will implement programmatic improvements as needed.</p>
Students with	<p>To retain Students with Disabilities, CAMPA ensured that all students who qualify under the Individuals with Disabilities Education Act ( IDEA) were appropriately evaluated; provided with an IEP; and afforded all necessary and mandated services. As research overwhelmingly demonstrates the benefits of inclusive education for all students, CAMPA provided special education students with the least restrictive environment appropriate for their needs. To the maximum extent appropriate, SWD's were educated in regular classrooms. Removal of SWDs from the regular educational environment, as appropriate, occurred only when the nature or severity of the disability was such that education in regular classes with the use of supplementary aids and services could not be achieved satisfactorily. Parents of SWDs</p>	<p>As CAMPA has only been in operation for one year, no substantial changes are currently planned. However, the new Principal is</p>

Disabilities

were informed of how their children were progressing on annual IEP goals and in the general curriculum on a frequent basis. The school hired sufficient special education teachers to provide the instruction required by students' IEPs, and special education staff gave support to classroom teachers, working in the general education classrooms with special education students individually and in small groups, and providing resource room or self-contained services as needed. Special education staff ensured that teachers were knowledgeable about the needs of SWD, informed about their responsibilities for particular students, and received the support they needed to support the implementation of IEPs. Over the course of the school year, CAMPA evaluated each student's progress, keeping families continually informed.

currently conducting a thorough assessment of Special Education and Intervention services and will implement programmatic improvements as needed.



# Entry 12 Classroom Teacher and Administrator Attrition

Created: 07/05/2017 • Last updated: 07/21/2017

Report changes in teacher and administrator staffing.

## Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the two tables named 2016-2017 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing in 2016-2017. Please provide the full time equivalent (FTE) of staff on June 30, 2016; the FTE for any departed staff from July 1, 2016 through June 30, 2017; the FTE for added staff from July 1, 2016 through June 30, 2017; and the FTE of staff added in newly created positions from July 1, 2016 through June 30, 2017 using the two tables provided.

### Classroom Teacher Attrition Table

	FTE Classroom Teachers on June 30, 2016	FTE Classroom Teachers Departed 7/1/16 - 6/30/17	FTE Classroom Teachers Filling Vacant Positions 7/1/16 - 6/30/17	FTE Classroom Teachers Added in New Positions 7/1/16 - 6/30/17	FTE of Classroom Teachers on June 30, 2017
	0	5	2	7	4

### Administrator Position Attrition Table

	FTE Administrative Positions on June 30, 2016	FTE Administrators Departed 7/1/16 - 6/30/17	FTE Administrators Filling Vacant Positions 7/1/16 - 6/30/17	FTE Administrators Added in New Positions 7/1/16 - 6/30/17	FTE Administrative Positions on June 30, 2017
	1	2	0	4	3

Thank you



# Entry 13 Uncertified Teachers

Created: 07/05/2017 • Last updated: 07/21/2017

**FTE Count of All Teachers (Certified and Uncertified) as of June 30, 2017** 4

**FTE Count of All Certified Teachers as of June 30, 2017** 1

## Instructions for Reporting Percent of Uncertified Teachers

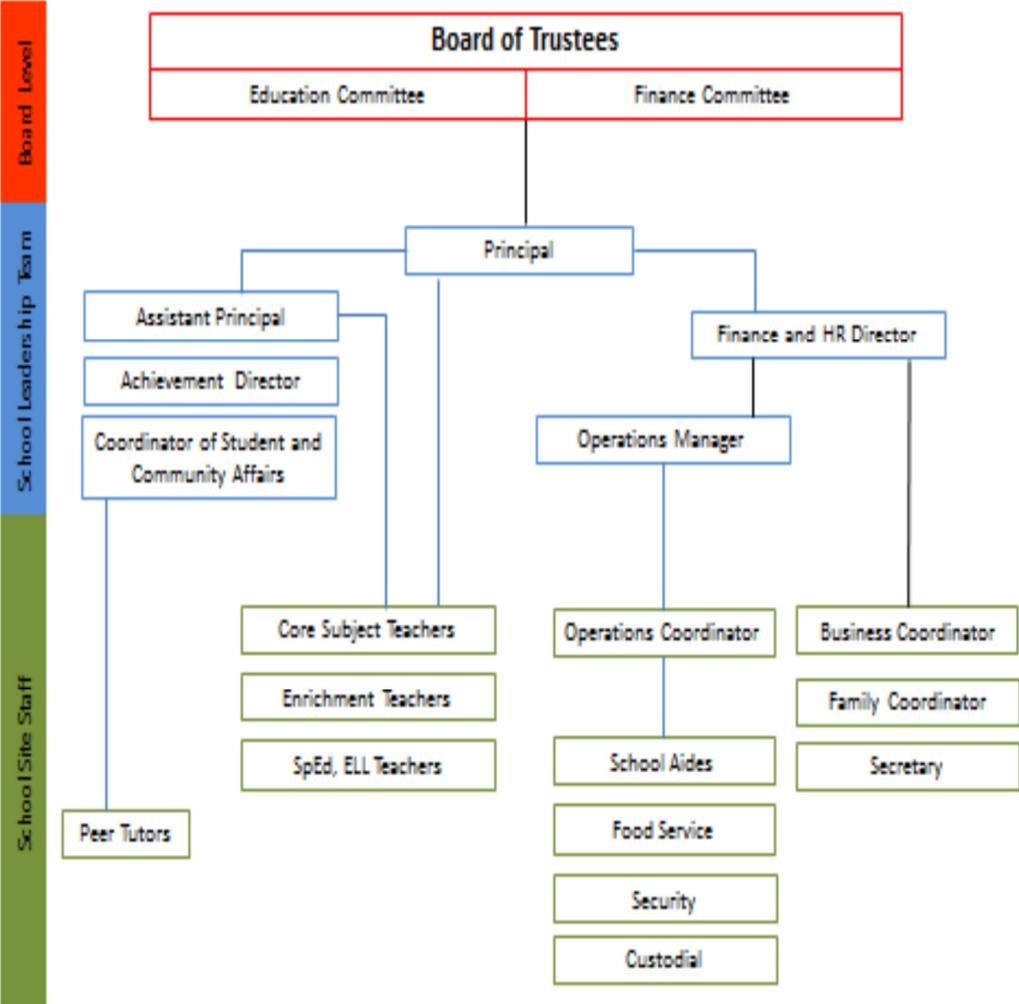
The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

**FTE count of uncertified teachers on June 30, 2017, and each uncertified teacher should be counted only once.**

1. Total FTE count of uncertified teachers (6-30-17)	3
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6-30-17)	0
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-17)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-17)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-17)	0
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-17)	3

**Thank you.**

Organization Chart for Collegiate Academy for Mathematics and Personal Awareness -



# School Calendar 2017–2018

<b>Sept 7</b>	<b>First Day of School</b> Early dismissal for non-District 75 kindergarten students only. Partial school time for pre-kindergarten public school students.
<b>Sept 8</b>	<b>First Full Day for Non-District 75 Kindergarten Students</b> Partial school time for pre-kindergarten public school students.
<b>Sept 13</b>	<b>Elementary School: Parent-Teacher Conferences*</b>
<b>Sept 21–22</b>	<b>Rosh Hashanah (schools closed)</b>
<b>Sept 26</b>	<b>Middle School: Parent-Teacher Conferences*</b>
<b>Sept 28</b>	<b>High School: Parent-Teacher Conferences*</b>
<b>Oct 9</b>	<b>Columbus Day Observed (schools closed)</b>
<b>Nov 7</b>	<b>Election Day</b> Students do not attend school. Chancellor's Conference Day for Staff Development.
<b>Nov 9–10</b>	<b>High School: Parent-Teacher Conferences*</b>
<b>Nov 13–14</b>	<b>District 75 School Programs: Parent-Teacher Conferences*</b>
<b>Nov 15–16</b>	<b>Elementary School: Parent-Teacher Conferences*</b>
<b>Nov 23–24</b>	<b>Thanksgiving Recess (schools closed)</b>
<b>Nov 29–30</b>	<b>Middle School: Parent-Teacher Conferences*</b>
<b>Dec 25–Jan 1</b>	<b>Winter Recess (schools closed)</b>
<b>Jan 15</b>	<b>Dr. Martin Luther King Jr. Day (schools closed)</b>
	<b>Regent Scoring Day</b>
<b>Jan 26</b>	<b>High School students do not attend school, except those enrolled at D75 school programs.</b>

	<b>Chancellor's Conference Day for High Schools</b>
<b>Jan 29</b>	<b>High School students do not attend school, except those enrolled at D75 school programs.</b>
<b>Jan 30</b>	<b>Spring Term Begins for High School Students</b>
<b>Feb 16–23</b>	<b>Lunar New Year and Midwinter Recess (schools closed)</b>
<b>Mar 6–7</b>	<b>Middle School: Parent-Teacher Conferences*</b>
<b>Mar 8–9</b>	<b>High School: Parent-Teacher Conferences*</b>
<b>Mar 12–13</b>	<b>District 75 School Programs: Parent-Teacher Conferences*</b>
<b>Mar 14–15</b>	<b>Elementary School: Parent-Teacher Conferences*</b>
<b>Mar 30–Apr 6</b>	<b>Spring Recess (schools closed)</b>
<b>May 3</b>	<b>High School: Parent-Teacher Conferences*</b>
<b>May 9</b>	<b>Middle School: Parent-Teacher Conferences*</b>
<b>May 23</b>	<b>Elementary School: Parent-Teacher Conferences*</b>
<b>May 28</b>	<b>Memorial Day (schools closed)</b>
<b>Jun 7</b>	<b>Anniversary Day</b> Students do not attend school. Chancellor's Conference Day for Staff Development.
	<b>June Clerical Day</b>
<b>Jun 11</b>	<b>Elementary school, middle school, and D75 students do not attend school.</b>
<b>Jun 15</b>	<b>Eid al-Fitr (schools closed)</b>
	<b>Regents Rating Day</b>
<b>Jun 22</b>	<b>High School students do not attend school, except those enrolled at D75 school programs.</b>
<b>Jun 26</b>	<b>Last Day For All Students</b> Early Dismissal.