



Entry 1 School Information and Cover Page

Created: 06/27/2018 • Last updated: 11/01/2018

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer (**as of June 30, 2018**) or you may not be assigned the correct tasks.

a. SCHOOL NAME COMPASS CS (REGENTS)

(Select name from the drop down menu)

b. CHARTER AUTHORIZER (As of June 30th, 2018) Regents-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

c. DISTRICT / CSD OF LOCATION NYC CSD 13

d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	300 ADELPHI STREET, BROOKLYN, NY, 11205	[REDACTED]		

d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Todd Sutler
Title	CO-LEADER OF STRATEGIC DEVELOPMENT
Emergency Phone Number (###-###-####)	[REDACTED]

e. SCHOOL WEB ADDRESS (URL) www.brooklyncompass.org

f. DATE OF INITIAL CHARTER 12/2013

g. DATE FIRST OPENED FOR INSTRUCTION 09/2014

h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

Compass Charter School is a safe and nurturing educational environment that honors the individuality of each learner. By engaging in a process of inquiry, our graduates will be equipped with the necessary skills to lead fulfilling personal and professional lives, including a developed sense of self, the ability to think in innovative and flexible ways, and the inspiration to make a positive impact on their community.

h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief heading followed by a description of each Key Design Elements (KDE). KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	KDE 1. Inquiry: Inquiry is the base component of the natural learning process. Students at all grade levels will engage in meaningful inquiry-based interdisciplinary projects. All students will participate in a variety of research practices, including observations, question development, interviews, artifact collection, field visits, note taking and hands-on experiments.
Variable 2	KDE 2. Sustainability: Sustainability education and sustainable practices will be infused through the daily practices and curriculum of CCS. Our interdisciplinary units of study will give students opportunities to examine the concepts of environmental stewardship, resource management, social justice, and economic justice. We will incorporate sustainable practices like recycling, eating responsibly sourced food, and using energy efficient products in our school environment. We will also encourage students, families, and staff to adopt these practices in their lives outside of school.
Variable 3	KDE 3. The arts: CCS will value the arts as a form of communication and expression. Visual arts, music, and movement/dance will be incorporated into the CCS model. Arts specialists will design discipline-based courses as well as plan lessons and co-teach with classroom educators to fully integrate the arts into the core subjects.
Variable 4	KDE 4. Multi-faceted assessment practices: Multi-faceted assessment practices will gauge student academic achievement and growth. A range of formative and

	summative assessments will be utilized to supply CCS educators with a breadth of data that will inform daily instruction.
Variable 5	KDE 5. Integrated Co-Teaching (ICT): Integrated Co-Teaching will be implemented across all classrooms to promote an inclusive educational environment. Having two teachers in a classroom allows for a small student-to-teacher ratio and can offer a supportive least-restrictive environment for students with IEPs. A variety of ICT instructional models will be utilized to meet the needs for all students.
Variable 6	KDE 6. Looping: The practice of looping will be used to provide an opportunity for teachers to form strong personal relationships with their students as well as their families. Co-teaching teams will loop, or move up, with the same group of students for two years (K-1, 2-3, 4-5).
Variable 7	KDE 7. Extended school day: Our school day will run from 8am until 4pm four days each week and 8am until 1pm one day each week to accommodate early release time for staff professional development. With a longer school day four days a week, our students will have the equivalent of 14 additional school days each academic year. CCS will also provide or find a partner to provide an afterschool program within the first three years of its initial charter.
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

i. TOTAL ENROLLMENT ON JUNE 30, 2018 261

j. GRADES SERVED IN SCHOOL YEAR 2017-18

Check all that apply

Grades Served	K, 1, 2, 3, 4
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k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION? No

11. FACILITIES

Does the school maintain or operate multiple sites?

	No, just one site.
--	--------------------

12. SCHOOL SITES

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site (K-5, 6-9, etc.)	Receives Rental Assistance	Rental Assistance for Which Grades (write N/A if applicable)
Site 1 (same as primary site)	300 ADELPH STREET Fourth Floor BROOKLYN, NY 11205	[REDACTED]	NYC CSD 13	K-4	N/A	
Site 2						
Site 3						

12a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Brooke Peters	[REDACTED]	[REDACTED]	[REDACTED]
Operational Leader	Todd Sutler	[REDACTED]	[REDACTED]	[REDACTED]
Compliance Contact	Todd Sutler	[REDACTED]	[REDACTED]	[REDACTED]
Complaint Contact	Todd Sutler	[REDACTED]	[REDACTED]	[REDACTED]
DASA Coordinator	Todd Sutler	[REDACTED]	[REDACTED]	[REDACTED]

m1. Are any sites in co-located space? If yes, please proceed to the next question. Yes

m2. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1 (primary site)				No		No
Site 2						
Site 3						

n1. Were there any revisions to the school's charter during the 2017-18 school year? (Please include approved or pending material and non-material charter revisions). Yes

n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in admissions/enrollment policy	Revised the lottery preference to include out-of-district economically disadvantaged students.	March 2018	March 2018
2				
3				
4				
5				

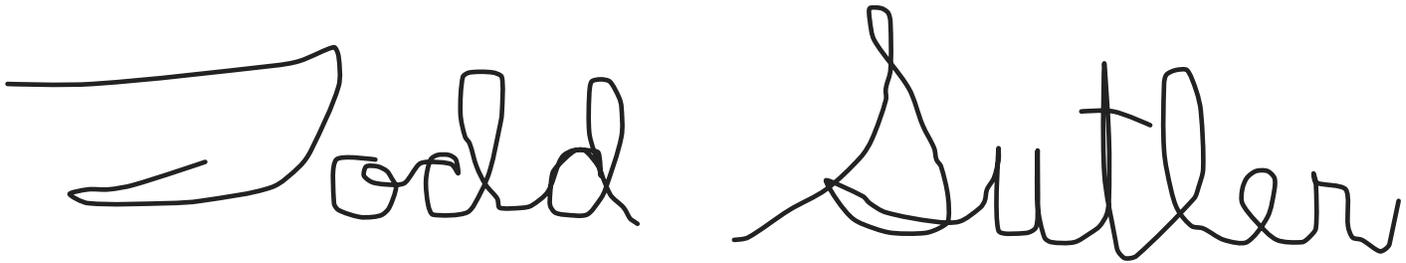
o. Name and Position of Individual(s) Who Completed this Annual Report.

Todd Sutler, Co-Leader and Jen Pasek, Consultant

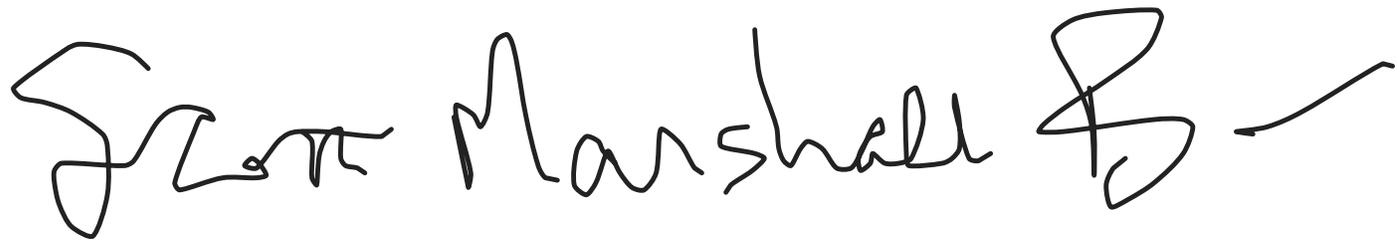
p. Our signatures (Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Yes

Signature, Head of Charter School

A handwritten signature in black ink that reads "Todd Sutler". The signature is written in a cursive style with a large, sweeping initial "T".

Signature, President of the Board of Trustees

A handwritten signature in black ink that reads "Jeff Marshall". The signature is written in a cursive style with a large, sweeping initial "J".

Date

2018/11/01

Thank you.



Entry 2 NYS School Report Card Link

Last updated: 06/27/2018

COMPASS CS (REGENTS)

1. CHARTER AUTHORIZER (As of June 30th, 2018) REGENTS-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

2. NEW YORK STATE REPORT CARD

<https://data.nysed.gov/reportcard.php?year=2017&instid=800000082487>

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).



Entry 3 Progress Toward Goals

Created: 07/27/2018 • Last updated: 11/01/2018

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only. Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals by November 1st.

1. ACADEMIC STUDENT PERFORMANCE GOALS

If performance data is not available by August 1st, please state this in the last column and update by November 1st.

2017-18 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	Indicate if data is not available. If/when available, Describe Efforts School Will Take If Goal Is Not Met
Academic Goal 1	Annually, a minimum of 75% of students in grades K-5 will score at grade level according to Fountas and Pinnell Benchmark Reading Assessment (See updated grade level correlation chart from 2012).	Fountas and Pinnell Benchmark Reading Assessment	Met	
Academic Goal 2	Annually, a minimum of 75% of students in grades K-2 will perform at grade level in phonemic awareness, phonics, and vocabulary, according to First Performances Fox In A Box Assessment (formerly known as ECLAS-2).	First Performances Fox In A Box Assessment Not Applicable: Assessment Discontinued		
	Using school-created writing rubrics for each grade level, a			

Academic Goal 3	minimum of 75% of students in grades K-5 will achieve a level 3 or 4 on independent writing assessments administered three times each school year.	Writing Assessments	Met	
Academic Goal 4	Annually, a minimum of 75% of students in grades K-2 who have been enrolled at Compass Charter School for at least one academic year will score proficient on the Terra Nova 3 Reading and Language Assessment.	Terra Nova 3 Reading and Language Assessment Not Applicable Test No Longer Administered		
Academic Goal 5	A minimum of 75% of students in grades 3-5 who have been enrolled at Compass Charter School for at least two academic years will achieve a score of 3 or 4 on the New York State ELA	New York State ELA Exam Compass 2 Year Cohort Grade % Proficient 3) 68% 4) 45%	Not Met	The strategies for addressing the areas identified for improvement in 2018-19 are: -An increased focus on Tier I instruction, aligned with CCS' shift to a Multi-Tiered Systems of Support (MTSS) model of intervention; -Continued focus on the use of positive behavior intervention and support to ensure learning-focused classrooms; -Adding a daily intervention period for all students; -A new leadership model, with one Co-Leader of Curriculum and Instruction K-5; -Professional development aligned to achievement goals; Introducing additional assessments to

	Exam each year.	All) 58%		measure student progress; -Increasing math focus, including a revised scope and sequence and a revised master schedule to allow for an uninterrupted 75-minute math block; -Continuing to Deepen the ELA Program; -Adding More Skill-focused Curricular Resources; -Departmentalizing 2018-19 Fifth Grade (2014 Cohort); and -Analyzing the Performance of ED Students
Academic Goal 6	Compass Charter School students will perform at least 10 points higher than other students in CSD 13 (18) on the New York State ELA Exam. * Goals were written when school planned to be geographically located in #18, but they are now in #13.	New York State ELA Exam Compass---NYC #13 3) 67% -----56% 4) 45% -----57% All) 57% ----57%	Not Met	
Academic Goal 7	Annually, a minimum of 75% of students in grades K-2 will perform at grade level in mathematics, according to First Performances Fox Adds Up Assessment.	First Performances Fox Adds Up Assessment Not Applicable Test No Longer Administered		
Academic Goal	Annually, a minimum of 75% of students in grades K-2 who have been enrolled at Compass Charter	Terra Nova 3 Math Assessment/ Fox in a Box		

8	School for at least one academic year will score proficient on the Terra Nova 3 Math Assessment.	Not Applicable Test No Longer Administered		
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2. Do have more academic goals to add? Yes

2017-18 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 9	A minimum of 75% of students in grades 3 to 5 who have been enrolled at Compass Charter School for at least two academic years will achieve a score of 3 or 4 on the New York State Math Exam each year.	New York State Math Exam Compass 2 Year Cohort Grade % Proficient 3) 49% 4) 34% All) 42%	Not Met	Please refer to the details listed above for CCS' plans for improvement in 2018-19.
Academic Goal 10	Compass Charter School students will perform at least 10 points higher than other students in CSD 13 on the New York State Math Exam.	New York State Math Exam Compass---NYC #13 3) 47% -----54% 4) 32% -----48% All) 41% ----51%	Not Met	
Academic Goal 11	Students in grades K-5 will present their learning through end-of-project culminations and a minimum of 75% of students will score a level 3 or 4 on teacher-created unit assessment rubrics each year.	End-of-project culminations	Met	
	A minimum of 75% of students in grade 4 who have been enrolled at Compass	New York State Science Exam		

Academic Goal 12	Charter School for at least two academic years will achieve a score of 3 or 4 on the New York State Science Exam each year.	76% of students in at least their second year scored at proficiency on the NYS Science 4 exam.	Met	
Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				

3. Do have more academic goals to add? No

4. ORGANIZATIONAL GOALS

2017-18 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1	Compass Charter School will retain 93% of its students from year to year.	School Retention Records 86 percent of students who were enrolled as of BEDS Day in Oct 2016 were also re-enrolled in Oct 2017 on BEDS Day.	Not Met	
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				

5. Do you have more organizational goals to add? No

6. FINANCIAL GOALS

2017-18 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				



Entry 4 Expenditures per Child

Created: 07/27/2018 • Last updated: 08/01/2018

COMPASS CS (REGENTS)Section Heading

Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2017-18 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: *The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:* <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	4710691
Line 2: Year End FTE student enrollment	261
Line 3: Divide Line 1 by Line 2	18075

2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2017-18 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

Notes:
The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:
<http://www.p12.nysed.gov/psc/AuditGuide.html>.
Employee benefit costs or expenditures should not be reported in the above calculations.

Line 1: Relevant Personnel Services Cost (Row)	355418
Line 2: Management and General Cost (Column)	81799
Line 3: Sum of Line 1 and Line 2	437217
Line 5: Divide Line 3 by the Year End FTE student enrollment	1678

Thank you.

COMPASS CHARTER SCHOOL

BROOKLYN, NEW YORK

AUDITED FINANCIAL STATEMENTS

REPORT REQUIRED BY
GOVERNMENT AUDITING STANDARDS

AND

INDEPENDENT AUDITOR'S REPORTS

JUNE 30, 2018

(With Comparative Totals for 2017)

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INDEPENDENT AUDITOR'S REPORT

Board of Trustees
Compass Charter School

Report on the Financial Statements

We have audited the accompanying financial statements of Compass Charter School, which comprise the statement of financial position as of June 30, 2018, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Compass Charter School as of June 30, 2018, and the changes in its net assets, its functional expenses, and its cash flows for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited Compass Charter School's June 30, 2017 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 18, 2017. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2017 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 17, 2018 on our consideration of Compass Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Compass Charter School's internal control over financial reporting and compliance.

Mengel, Metzger, Baw & Co. LLP

Rochester, New York
October 17, 2018

COMPASS CHARTER SCHOOL
STATEMENT OF FINANCIAL POSITION
JUNE 30, 2018
(With Comparative totals for 2017)

	June 30,	
<u>ASSETS</u>	2018	2017
<u>CURRENT ASSETS</u>		
Cash	\$ 463,119	\$ 404,845
Cash in escrow	75,082	75,045
Grants and other receivables	142,206	113,367
Prepaid expenses and other current assets	77,936	46,290
TOTAL CURRENT ASSETS	758,343	639,547
<u>PROPERTY AND EQUIPMENT, net</u>	170,071	160,773
TOTAL ASSETS	\$ 928,414	\$ 800,320
<u>LIABILITIES AND NET ASSETS</u>		
<u>CURRENT LIABILITIES</u>		
Accounts payable and accrued expenses	\$ 31,031	\$ 39,070
Accrued payroll and benefits	318,262	229,468
TOTAL CURRENT LIABILITIES	349,293	268,538
<u>NET ASSETS</u>		
Unrestricted	564,121	531,782
Temporarily restricted	15,000	-
TOTAL NET ASSETS	579,121	531,782
TOTAL LIABILITIES AND NET ASSETS	\$ 928,414	\$ 800,320

The accompanying notes are an integral part of the financial statements.

COMPASS CHARTER SCHOOL

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

YEAR ENDED JUNE 30, 2018
(With Comparative totals for 2017)

	Year ended June 30,			
	2018		2017	
	Unrestricted	Temporarily restricted	Total	Total
Operating revenue and support:				
State and local per pupil operating revenue	\$ 4,511,089	\$ -	\$ 4,511,089	\$ 3,457,326
Government grants	97,125	-	97,125	76,268
Private grants	29,097	25,490	54,587	12,905
Fundraising	61,473	-	61,473	94,004
Other income	35,175	-	35,175	39,381
Interest income	92	-	92	261
Net assets released from restriction	10,490	(10,490)	-	-
TOTAL OPERATING REVENUE AND SUPPORT	4,744,541	15,000	4,759,541	3,680,145
Expenses:				
Program:				
Regular education	2,751,653	-	2,751,653	2,305,271
Special education	1,647,622	-	1,647,622	988,501
Management and general	204,735	-	204,735	203,694
Fundraising and special events	108,192	-	108,192	97,902
TOTAL EXPENSES	4,712,202	-	4,712,202	3,595,368
CHANGE IN NET ASSETS	32,339	15,000	47,339	84,777
Net assets at beginning of year	531,782	-	531,782	447,005
NET ASSETS AT END OF YEAR	<u>\$ 564,121</u>	<u>\$ 15,000</u>	<u>\$ 579,121</u>	<u>\$ 531,782</u>

The accompanying notes are an integral part of the financial statements.

COMPASS CHARTER SCHOOL

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2018
(With Comparative totals for 2017)

	No. of Positions	Program Services			Supporting Services			Total	
		Regular Education	Special Education	Sub-total	Fundraising	Management and General	Sub-total	2018	2017
Personnel services costs:									
Administrative staff personnel		\$ 210,453	\$ 22,538	\$ 232,991	\$ 54,903	\$ 134,189	\$	\$ 422,083	\$ 437,296
Instructional personnel		1,301,452						2,441,924	
Non-instructional personnel		394,399						446,480	1,782,553
Total salaries and wages	7	1,906,304	1,140,472	2,441,924	54,903		189,092	3,310,487	
	32				-		189,092		
Fringe benefits and payroll taxes	5	344,788	52,081	446,480	12,520		43,121	652,349	199,407
Retirement	44	9,673	208,109	3,121,395		134,189	-	18,301	2,419,256
Legal service					351	-	-		
Accounting/Audit services		-	264,440	609,228	-	30,601	858	20,499	459,052
Other Purchased/Professional/Consulting Services		40,538	-	17,092	71,629			79,199	32,194
Repairs and maintenance		3,123	7,419		1,472		1,209		17,994
Insurance		14,145	10,850				20,499	5,908	4,142
Supplies/Materials		180,587	31,091	-	113	20,499	390	26,765	1,247
Equipment/Furnishings		4,478	2,395		514	6,098	7,570	209,399	95,824
Staff development		85,558		5,518			560	804,487	
Marketing/Recruitment		8,386	14,859	24,995	163	277			22,632
Technology		17,190		209,399	24,308	1,256	1,770	35,928	207,426
Food service		49,776	2,972	700,417	624	-	-	32,525	13,689
Student services		31,760	6,488		11,004	3,859	4,070	56,264	77,460
Office expense		24,572	418,844	11,358				46,900	38,529
Depreciation		30,775	23,605	30,375		262	2,150	46,488	43,606
Other				56,264	891	1,526		58,230	49,104
				35,896	1,118		11,004	19,105	
		\$ 2,751,653	\$ 1,647,622	\$ 4,399,275	\$ 108,192	\$ 204,735	\$ 312,927	\$ 4,712,202	\$ 3,595,368
				54,380	-	2,181	3,072	-	53,752
						2,732	3,850		
									665

The accompanying notes are an integral part of the financial statements.

COMPASS CHARTER SCHOOL
STATEMENT OF CASH FLOWS
YEAR ENDED JUNE 30, 2018
(With Comparative totals for 2017)

	Year ended June 30,	
	2018	2017
<u>CASH FLOWS - OPERATING ACTIVITIES</u>		
Change in net assets	\$ 47,339	\$ 84,777
Adjustments to reconcile change in net assets to net cash provided from operating activities:		
Depreciation	58,230	53,752
Changes in certain assets and liabilities affecting operations:		
Grants and other receivables	(28,839)	(68,665)
Prepaid expenses and other current assets	(31,646)	(8,390)
Accounts payable and accrued expenses	(8,039)	(62,290)
Accrued payroll and benefits	88,794	90,029
NET CASH PROVIDED FROM OPERATING ACTIVITIES	125,839	89,213
<u>CASH FLOWS - INVESTING ACTIVITIES</u>		
Purchases of property and equipment	(67,528)	(52,905)
Change in cash in escrow	(37)	(25,032)
NET CASH USED FOR INVESTING ACTIVITIES	(67,565)	(77,937)
NET INCREASE IN CASH	58,274	11,276
Cash at beginning of year	404,845	393,569
CASH AT END OF YEAR	\$ 463,119	\$ 404,845

The accompanying notes are an integral part of the financial statements.

COMPASS CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2018

(With Comparative totals for 2017)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Charter School

Compass Charter School (the “Charter School”) is an educational corporation that operates as a charter school in Brooklyn, New York. The Charter School engages its students in a process of inquiry. The students are equipped with the necessary skills to lead fulfilling personal and professional lives, including a developed sense of self, the ability to think in innovative and flexible ways, and the inspiration to make a positive impact on their community. On December 17, 2013 the Board of Regents of the University of the State of New York granted the Charter School a provisional charter valid for a term of five years and renewable upon expiration.

Financial Statement presentation

The financial statements of the Charter School have been prepared on the accrual basis of accounting in conformity with accounting principles generally accepted in the United States of America (GAAP). The Charter School reports information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets.

These classes of net assets are defined as follows:

Permanently restricted – Net assets resulting from contributions and other inflows of assets whose use by the Charter School is limited by donor-imposed stipulations that neither expire by passage of time nor can be fulfilled or otherwise removed by actions of the Charter School. The Charter School had no permanently restricted net assets at June 30, 2018 or 2017.

Temporarily restricted – Net assets resulting from contributions and other inflows of assets whose use by the Charter School is limited by donor-imposed stipulations that either expire by passage of time or can be fulfilled and removed by actions of the Charter School pursuant to those stipulations. The Charter School had \$15,000 of temporarily restricted net assets at June 30, 2018 which were restricted to use for professional development. As of June 30, 2017, the Charter School had no temporarily restricted assets.

Unrestricted – The net assets over which the Governing Board has discretionary control to use in carrying on the Charter School’s operations in accordance with the guidelines established by the Charter School. The Board may designate portions of the current unrestricted net assets for specific purposes, projects or investment.

Revenue and support recognition

Revenue from state and local governments resulting from the Charter School’s charter status and based on the number of students enrolled is recorded when services are performed in accordance with the charter agreement.

Revenue from federal, state and local government grants and contracts are recorded by the Charter School when qualifying expenditures are incurred and billable or the requirements of the grant are met.

COMPASS CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2018

(With Comparative totals for 2017)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES,

Cont'd

Contributions

Contributions received are recorded as unrestricted, temporarily or permanently restricted support depending on the existence of any donor restrictions. Contributions are recorded as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities and changes in net assets as net assets released from restrictions.

Cash

Cash balances are maintained at financial institutions located in New York and are insured by the Federal Deposit Insurance Corporation up to \$250,000 at each institution. In the normal course of business, the cash account balances at any given time may exceed insured limits. However, the Charter School has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash.

Cash in escrow

The Charter School maintains cash in an escrow account in accordance with the terms of its charter agreement.

Grants and other receivables

Grants and other receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts based on its assessment of the current status of individual receivables from grants, agencies and others. Balances that are still outstanding after management has used reasonable collection efforts are written off against the allowance for doubtful accounts. There was no allowance for doubtful accounts at June 30, 2018 and 2017.

Property and equipment

Property and equipment are recorded at cost. Depreciation is computed using the straight-line method on a basis considered adequate to depreciate the assets over their estimated useful lives, which range from three to seven years.

Contributed services

The Charter School is located in a New York City Department of Education facility and utilizes approximately 9,700 square feet at no charge. In addition the Charter School receives contributed services from volunteers to serve on the Board of Trustees. The Charter School received transportation services, security agents, custodial services, a nurse, paraprofessionals, speech therapist, occupational therapist, food supplies and services and certain office equipment from the local district. The Charter School was unable to determine a value for these services.

COMPASS CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2018

(With Comparative totals for 2017)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES,

Cont'd

Tax exempt status

The Charter School is a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code and applicable state regulations and, accordingly, is exempt from federal and state taxes on income.

The Charter School files Form 990 tax returns in the U.S. federal jurisdiction. The tax returns for the years ended June 30, 2015 through June 30, 2018 are still subject to potential audit by the IRS. Management of the Charter School believes it has no material uncertain tax positions and, accordingly it will not recognize any liability for unrecognized tax benefits.

Marketing costs

The Charter School expenses marketing costs as they are incurred. Total marketing and recruiting costs approximated \$35,900 and \$38,500 for the years ended June 30, 2018 and 2017, respectively.

Deferred revenue

The Charter School records grant revenue as deferred revenue until it is expended for the purpose of the grant, at which time it is recognized as revenue.

Use of estimates in the preparation of financial statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Comparatives for period ended June 30, 2017

The financial statements include certain prior year summarized comparative information in total but not by net asset class or functional classification. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Charter School's financial statements for the year ended June 30, 2017, from which the summarized information was derived.

Subsequent events

The Charter School has conducted an evaluation of potential subsequent events occurring after the statement of financial position date through October 17, 2018 which is the date the financial statements are available to be issued. Except as described in Note G, no subsequent events requiring disclosure were noted.

COMPASS CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2018

(With Comparative totals for 2017)

NOTE B: PROPERTY AND EQUIPMENT

Property and equipment consisted of the following:

	<u>June 30,</u>	
	<u>2018</u>	<u>2017</u>
Furniture and fixtures	\$ 224,457	\$ 177,203
Office equipment	71,138	66,824
Computers and equipment	<u>60,497</u>	<u>44,537</u>
	356,092	288,564
Less accumulated depreciation	<u>186,021</u>	<u>127,791</u>
	<u>\$ 170,071</u>	<u>\$ 160,773</u>

NOTE C: SCHOOL FACILITY

The Charter School has entered into a verbal agreement with the New York City Department of Education for dedicated and shared space at M.S. 113 Ronald Edmonds Learning Center, a New York City Public School located at 300 Adelphi Street, Brooklyn, New York. Pursuant to the terms of the Agreement, the Charter School shall not pay for the use of the shared facility.

NOTE D: CONTINGENCY

Certain grants and contracts may be subject to audit by funding sources. Such audits might result in disallowance of costs submitted for reimbursement by the Charter School. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

NOTE E: CONCENTRATIONS

At June 30, 2018 and 2017, approximately 68% and 81% of grants and other receivables are due from New York State relating to a certain grant.

For the years ended June 30, 2018 and 2017, approximately 95% and 94%, respectively, of total operating revenue and support came from per-pupil funding provided by New York State. The per-pupil rate is set annually by the State based on the school district in which the Charter School's students are located.

NOTE F: RETIREMENT PLAN

The Charter School sponsors a 401(k) retirement plan (the "Plan") for its employees. The Plan allows for the Charter School to make discretionary contributions to the Plan. The Charter School contributed approximately \$15,000 and \$14,000 to the Plan for the years ended June 30, 2018 and 2017, respectively.

COMPASS CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2018

(With Comparative totals for 2017)

NOTE G: SUBSEQUENT EVENT

In August 2018, the New York State Education Department (NYSED) notified the Charter School that it had over-allocated \$17,702 in Title IIA funding to the Charter School for the year ended June 30, 2018. NYSED will reduce the Charter School's future Title IIA funding for a period of up to five years to recoup the over-allocated funding. The Charter School has not accounted for this over-allocated funding as a liability as of June 30, 2018.

COMPASS CHARTER SCHOOL

REPORT REQUIRED BY GOVERNMENT AUDITING STANDARDS

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Trustees
Compass Charter School

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Compass Charter School, which comprise the statement of financial position as of June 30, 2018 and the related statements of activities and changes in net assets, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 17, 2018.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Compass Charter School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Compass Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of Compass Charter School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Compass Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain other matters that we have reported to management of Compass Charter School in a separate letter dated October 17, 2018.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Mengel, Metzger, Barw & Co. LLP

Rochester, New York
October 17, 2018

COMPASS CHARTER SCHOOL

REPORT TO THE FINANCE COMMITTEE

JUNE 30, 2018

October 17, 2018

Finance Committee
Compass Charter School

We have audited the financial statements of Compass Charter School as of and for the year ended June 30, 2018, and have issued our report thereon dated October 17, 2018. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated June 6, 2018, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of its respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of Compass Charter School solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

We have provided our comments regarding control deficiencies and other matters noted during our audit in a separate letter to you dated October 17, 2018.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, and our firm have complied with all relevant ethical requirements regarding independence.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by Compass Charter School is included in Note A to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during 2018. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements are the allocations of operating expenses to program expenses, management and general expenses, and fundraising expenses and the collectability of grants and other receivables. We evaluated the key factors and assumptions used to develop the estimates and determined that they are reasonable in relation to the basic financial statements taken as a whole.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting Compass Charter School's financial statements relate to revenue and support recognition, which is referred to in the notes of the financial statements.

Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole. Management has corrected all identified misstatements.

In addition, professional standards required us to communicate to you all material, corrected misstatements that were brought to the attention of management as a result of our audit procedures. None of the misstatements identified by us as a result of our audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to Compass Charter School's financial statements or the auditor's report. We are pleased to report no such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management, which are included in the management representation letter.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings or Issues

In the normal course of our professional association with Compass Charter School, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, business conditions affecting the entity, and business plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as Compass Charter School's auditors.

* * * * *

Should you desire further information concerning these matters, Jackie Lee or Kurt Button will be happy to meet with you at your convenience.

This report is intended solely for the information and use of the Board of Trustees, Finance Committee and management of Compass Charter School and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Mengel, Metzger, Barr & Co. LLP

MENGEL, METZGER, BARR & CO. LLP



Annual Financial Statement Audit Report

School Name:	Compass Charter School
Date (Report is due Nov. 1):	November 1, 2018
Primary District of Location (If NYC select NYC DOE):	New York City Department of Education
If located in NYC DOE select CSD:	NYCSD #1
School Fiscal Contact Name:	Martin Todd Sutler
School Fiscal Contact Email:	[REDACTED]
School Fiscal Contact Phone:	[REDACTED]
School Audit Firm Name:	Mengel, Metzger Barr & Co. LLP
School Audit Contact Name:	Jacqueline Lee
School Audit Contact Email:	[REDACTED]
School Audit Contact Phone:	[REDACTED]
Audit Period:	2017-18
Prior Year:	2016-17

The following items are required to be included:

- 1.) The independent auditor's report on financial statements and notes.
- 2.) Excel template file containing the Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets.
- 3.) Reports on internal controls over financial reporting and on compliance.

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Item	If not included, state the reason(s) below (if not applicable fill in N/A):
Management Letter	
Management Letter Response	
Federal Single Audit (A-133)	The school did not expend federal funds in excess of single audit threshold of \$750,000
Corrective Action Plan	

**Compass Charter School
Statement of Financial Position
as of June 30**

	<u>2018</u>	<u>2017</u>
<u>CURRENT ASSETS</u>		
Cash and cash equivalents	\$ 463,119	\$ 404,845
Grants and contracts receivable	131,091	109,460
Accounts receivables	11,115	3,907
Prepaid Expenses	77,936	46,290
Contributions and other receivables	-	-
Other current assets	-	-
TOTAL CURRENT ASSETS	683,261	564,502
<u>NON-CURRENT ASSETS</u>		
Property, Building and Equipment, net	\$ 170,071	\$ 160,773
Restricted Cash	75,082	75,045
Security Deposits	-	-
Other Non-Current Assets	-	-
TOTAL NON-CURRENT	245,153	235,818
TOTAL ASSETS	<u>928,414</u>	<u>800,320</u>
<u>CURRENT LIABILITIES</u>		
Accounts payable and accrued expenses	\$ 31,031	\$ 39,070
Accrued payroll, payroll taxes and benefits	318,262	221,590
Current Portion of Loan Payable	-	-
Due to Related Parties	-	-
Refundable Advances	-	-
Deferred Revenue	-	-
Other Current Liabilities	-	7,878
TOTAL CURRENT	349,293	268,538
<u>LONG-TERM LIABILITIES</u>		
Loan Payable; Due in More than One Year	\$ -	\$ -
Deferred Rent	-	-
Due to Related Party	-	-
Other Long-Term Liabilities	-	-
TOTAL LONG-TERM	-	-
TOTAL LIABILITIES	<u>349,293</u>	<u>268,538</u>

NET ASSETS

Unrestricted	\$ 564,121	\$ 531,782
Temporarily restricted	15,000	-
Permanently restricted	-	-
TOTAL NET ASSETS	<u>579,121</u>	<u>531,782</u>
TOTAL LIABILITIES AND NET ASSETS	<u><u>928,414</u></u>	<u><u>800,320</u></u>

**Compass Charter School
Statement of Activities
as of June 30**

	2018			2017
	Unrestricted	Temporarily Restricted	Total	Total
OPERATING REVENUE				
State and Local Per Pupil Revenue - Reg. Ed	\$ 3,771,790	\$ -	\$ 3,771,790	\$ 2,902,888
State and Local Per Pupil Revenue - SPED	642,714	-	642,714	462,891
State and Local Per Pupil Facilities Revenue	-	-	-	-
Federal Grants	76,495	-	76,495	59,655
State and City Grants	117,215	-	117,215	108,160
Other Operating Income	-	-	-	-
Food Service/Child Nutrition Program	-	-	-	-
TOTAL OPERATING REVENUE	4,608,214	-	4,608,214	3,533,594
EXPENSES				
Program Services				
Regular Education	\$ 2,751,653	\$ -	\$ 2,751,653	\$ 2,305,271
Special Education	1,647,622	-	1,647,622	988,501
Other Programs	-	-	-	-
Total Program Services	4,399,275	-	4,399,275	3,293,772
Management and general	204,735	-	204,735	203,694
Fundraising	108,192	-	108,192	97,902
TOTAL EXPENSES	4,712,202	-	4,712,202	3,595,368
SURPLUS / (DEFICIT) FROM OPERATIONS	(103,988)	-	(103,988)	(61,774)
SUPPORT AND OTHER REVENUE				
Interest and Other Income	\$ 92	\$ -	\$ 92	\$ 261
Contributions and Grants	64,272	25,490	89,762	52,286
Fundraising Support	61,473	-	61,473	94,004
Investments	-	-	-	-
Donated Services	-	-	-	-
Other Support and Revenue	-	-	-	-
TOTAL SUPPORT AND OTHER REVENUE	125,837	25,490	151,327	146,551
Net Assets Released from Restrictions / Loss on Disposal	\$ 10,490	\$ (10,490)	\$ -	\$ -
CHANGE IN NET ASSETS	32,339	15,000	47,339	84,777
NET ASSETS - BEGINNING OF YEAR	\$ 531,782	\$ -	\$ 531,782	\$ 447,005
PRIOR YEAR/PERIOD ADJUSTMENTS	-	-	-	-

NET ASSETS - END OF YEAR

\$ 564,121 \$ 15,000 \$ 579,121 \$ 531,782

**Compass Charter School
Statement of Cash Flows**

as of June 30

	2018	2017
CASH FLOWS - OPERATING ACTIVITIES		
Increase (decrease) in net assets	\$ 47,339	\$ 84,777
Revenues from School Districts	-	-
Accounts Receivable	-	-
Due from School Districts	-	-
Depreciation	58,230	53,752
Grants Receivable	(28,839)	(68,665)
Due from NYS	-	-
Grant revenues	-	-
Prepaid Expenses	(31,646)	(8,390)
Accounts Payable	(8,039)	(62,290)
Accrued Expenses	88,794	90,029
Accrued Liabilities	-	-
Contributions and fund-raising activities	-	-
Miscellaneous sources	-	-
Deferred Revenue	-	-
Interest payments	-	-
Other	-	-
Other	-	-
NET CASH PROVIDED FROM OPERATING ACTIVITIES	\$ 125,839	\$ 89,213
CASH FLOWS - INVESTING ACTIVITIES	\$	\$
Purchase of equipment	(67,528)	(52,905)
Other	(37)	(25,032)
NET CASH PROVIDED FROM INVESTING ACTIVITIES	\$ (67,565)	\$ (77,937)
CASH FLOWS - FINANCING ACTIVITIES	\$	\$
Principal payments on long-term debt	-	-
Other	-	-
NET CASH PROVIDED FROM FINANCING ACTIVITIES	\$ -	\$ -
NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS	\$ 58,274	\$ 11,276
Cash at beginning of year	404,845	393,569
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$ 463,119	\$ 404,845

**Compass Charter School
Statement of Functional Expenses
as of June 30**

		2018						
		Program Services				Supporting Services		
	No. of Positions	Regular	Special	Other	Total	Fundraising	Management and General	Total
		Education	Education	Education		Education	Education	
Personnel Services Costs		\$	\$	\$	\$	\$	\$	\$
Administrative Staff Personnel	7.00	210,453	22,538	-	232,991	54,903	134,189	189,092
Instructional Personnel	32.00	1,301,452	1,140,472	-	2,441,924	-	-	-
Non-Instructional Personnel	5.00	394,399	52,081	-	446,480	-	-	-
Total Salaries and Staff	44.00	1,906,304	1,215,091	-	3,121,395	54,903	134,189	189,092
Fringe Benefits & Payroll Taxes		344,788	264,440	-	609,228	12,520	30,601	43,121
Retirement		9,673	7,419	-	17,092	351	858	1,209
Management Company Fees		-	-	-	-	-	-	-
Legal Service		-	-	-	-	-	-	-
Accounting / Audit Services		-	-	-	-	-	20,499	20,499
Other Purchased / Professional / Consulting Services		40,538	31,091	-	71,629	1,472	6,098	7,570
Building and Land Rent / Lease		-	-	-	-	-	-	-
Repairs & Maintenance		3,123	2,395	-	5,518	113	277	390
Insurance		14,145	10,850	-	24,995	514	1,256	1,770
Utilities		-	-	-	-	-	-	-
Supplies / Materials		180,587	28,812	-	209,399	-	-	-
Equipment / Furnishings		4,478	3,435	-	7,913	163	397	560
Staff Development		85,558	14,859	-	100,417	211	3,859	4,070
Marketing / Recruitment		8,386	2,972	-	11,358	24,308	262	24,570
Technology		17,190	13,185	-	30,375	624	1,526	2,150
Food Service		49,776	6,488	-	56,264	-	-	-
Student Services		31,760	4,136	-	35,896	11,004	-	11,004
Office Expense		24,572	18,844	-	43,416	891	2,181	3,072
Depreciation		30,775	23,605	-	54,380	1,118	2,732	3,850
OTHER		-	-	-	-	-	-	-
Total Expenses		\$ 2,751,653	\$ 1,647,622	\$ -	\$ 4,399,275	\$ 108,192	\$ 204,735	\$ 312,927

		2017
Total		
\$		\$
	422,083	437,296
	2,441,924	1,782,553
	446,480	199,407
	3,310,487	2,419,256
	652,349	459,052
	18,301	17,994
	-	-
	-	1,247
	20,499	32,194
	79,199	95,824
	-	-
	5,908	4,142
	26,765	22,632
	-	-
	209,399	207,426
	8,473	13,689
	104,487	77,460
	35,928	38,529
	32,525	43,606
	56,264	49,104
	46,900	19,105
	46,488	39,691
	58,230	53,752
	-	665
\$	4,712,202	\$ 3,595,368



Entry 5c Additional Financial Docs

Created: 06/27/2018 • Last updated: 10/31/2018

The additional items listed below should be uploaded if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the corrective action plan will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Section Heading

1. Management Letter

<https://nysed-cso-reports.fluidreview.com/resp/17256310/8mMlunnVv3/>

Explanation for not uploading the Management Letter. (No response)

2. Form 990

(No response)

Explanation for not uploading the Form 990. In Process

3. Federal Single Audit

Note: A copy of the Federal Single Audit must be filed with the Federal Audit Clearinghouse. Please refer to OMB Uniform Guidelines for the federal filing requirements.

(No response)

Explanation for not uploading the Federal Single Audit. NA

4. CSP Agreed Upon Procedure Report

(No response)

Explanation for not uploading the procedure report. NA

5. Evidence of Required Escrow Account

<https://nysed-cso-reports.fluidreview.com/resp/17256310/pN6H0Nalce/>

Explanation for not uploading the Escrow evidence. (No response)

6. Corrective Action Plan

A **Corrective Action Plan** for Audit Findings and Management Letter Recommendations, which must include:

- a. The person responsible
- b. The date action was taken, or will be taken
- c. Description of the action taken
- d. Evidence of implementation (if available)

(No response)

Explanation for not uploading the Corrective Action Plan. NA

COMPASS CHARTER SCHOOL

ADVISORY COMMENT LETTER

JUNE 30, 2018



MENGEL METZGER BARR & CO. LLP

Certified Public Accountants

October 17, 2018

Board of Trustees
Compass Charter School

In planning and performing our audit of the financial statements of Compass Charter School (the “Charter School”) as of and for the year ended June 30, 2018, in accordance with auditing standards generally accepted in the United States of America, we considered the Charter School’s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Charter School’s internal control. Accordingly, we do not express an opinion on the effectiveness of the Charter School’s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected, on a timely basis. A reasonable possibility exists when the likelihood of an event occurring is either reasonably possible or probable as defined as follows:

- *Reasonably possible.* The chance of the future event or events occurring is more than remote but less than likely.
- *Probable.* The future event or events are likely to occur.

Our consideration of internal control was for the limited purpose described in the first paragraph of this letter and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

During the course of our audit of the financial statements of Compass Charter School as of and for the year ended June 30, 2018, we observed the Charter School's significant accounting policies and certain business, financial and administrative practices. As a result of our observations, we noted the following, which we do not consider to be a significant deficiency or material weakness:

Student Files

During our audit, we reviewed student files and noted that one out of ten student files selected for testing did not contain the student's birth certificate, and a second file did not include proper proof of residency. We noted there was no other document included in the file to verify the student's date of birth, or place of residence.

Recommendation

We recommend the Charter School obtain all required student documentation, including birth certificates and proof of residency, during the admittance process and document any omissions on a contemporaneous basis. If the school is unable to obtain a birth certificate, the school should attempt to obtain another valid form of identification for the student such as a copy of the student's passport and include it in the student's file. If a student is not able to provide proof of residency, the School should consider whether the student is considered homeless and document the situation accordingly.

Management Response

We will obtain all required student documentation, including birth certificate and proof of residence during the admittance process and put in student file.

Status of matters included in our letter as of June 30, 2017, dated October 18, 2017:

Financial Policies and Procedures Manual

During our 2017 audit we noted that numerous policies stated in the Financial Policies and Procedures Manual (“FPPM”) were not being followed in practice. We have updated the status of our prior findings below:

2017 Finding	2018 Status
Transfers between bank accounts are not being approved or reviewed by the Board Treasurer.	The FPPM was updated to allow the Finance Manager to make transfers between bank accounts with the approval of the Director of Strategic Development instead of requiring approval by the Board Treasurer.
The Finance Manager is making deposits and recording all deposits into QuickBooks. These duties should be segregated.	The Director of Strategic Development is primarily making bank deposits now.
Packing slips are not retained and attached to the cash disbursement packets.	Packing slips are now properly attached to the cash disbursement packets.
Purchases paid through Bill.com are not being pre-approved.	Purchases through Bill.com had proper pre-approvals, with exception of one purchase of furniture above \$25,000 which did not have proper Board approval.
An Officer of the Board is not approving purchases over \$10,000.	The FPPM was updated to raise the threshold for purchases requiring Board approval to \$25,000.
Debit Card Statements are not being reviewed and signed off by the Board Treasurer.	We did not see evidence of the annual review of debit card statements by the Board Treasurer or Finance Committee designee as described in the FPPM.
The Board Chair or Treasurer is not signing checks over \$20,000.	The FPPM was updated to raise the threshold for payments requiring Board approval to \$30,000. The Board Chair or Treasurer is not signing checks over \$30,000 or approving payments on Bill.com over \$30,000.

Management Response

The FPPM is in draft form and will be finalized soon. All expenses above \$25,000 were approved in the budget by the Board and did not need second approval. These expenses were furniture for classroom, medical insurance, property insurance, professional development. We will ensure that The Board Treasurer or a member of the Finance Committee reviews one-month statement.

Status of matters included in our letter as of June 30, 2016, dated October 19, 2016

Employee reimbursement forms of directors

During our 2016 audit, we noted an instance where a Director's expense reimbursement form was approved by another Director, rather than a Board Member in accordance with the Charter School's Financial Policies and Procedures Manual.

Recommendation

We recommend the Charter School adhere to their Financial Policies and Procedures Manual, which state that the Board Chair or Treasurer will approve the Directors' expense reimbursement forms. All Directors' expense reimbursement forms should be reviewed and approved by a Board Member.

Status as of June 30, 2017

No change noted through the transaction date tested in December 2016. Per the Finance Manager, the Treasurer has begun approving the Directors expense reimbursement forms beginning in January 2017.

Status as of June 30, 2018

Although we acknowledge the number of reimbursements to directors is minimal, MMB noted one instance where the Board Chair or Treasurer did not approve a director's expense reimbursement form.

Management Response

We will make sure the Board Treasurer approves all reimbursement for the Co-Leaders.

Temporarily Restricted Net Assets

We noted the Charter School does not have a formal process for tracking temporarily restricted net assets throughout the year. Most restricted contributions were segregated in separate general ledger accounts, but the related expenses were not tagged, and therefore it was not easily discernable that the restriction was properly released. By not tagging the expenses, there is also a risk that management has tagged these expenses to another grant or program.

Recommendation

We recommend the Charter School implement a tracking system for all restricted funds received and expended.

Management Response

All restricted contributions are typically spent within the same fiscal period, therefore, there were no restricted net assets at the end of the reporting period. On a prospective basis we will utilize features in our accounting system to better track the receipt and release of restrictions on contributions and fundraising monies.

Status as of June 30, 2016

No change noted.

Status as of June 30, 2017

There were no temporarily restricted net assets at June 30, 2017.

Status as of June 30, 2018

All restricted funds were properly tracked in the accounting system.

Policies and Procedures

We noted in the employee handbook that employees are eligible to accrue up to 40 hours of paid sick time per calendar year. Unused sick time may be carried over from year to year, but no more than 40 hours may be used during each calendar year. Based on discussions with management, it was not the intention of the school for employees to be able to carry over sick time for any particular fiscal year, and instead be forfeited at June 30th of each year similar to the Paid-Time Off policy.

Recommendation

We recommend the Charter School review these policies and ensure they capture the true intent and reality of practice.

Status as of June 30, 2016 and 2017

No changes were noted to the sick policy in the employee handbook.

Status as of June 30, 2018

The 2017-18 employee handbook no longer states that unused sick time may be carried over from year to year. The handbook states that salaried employees can receive 80 hours of PTO and hourly employees can receive 40 hours. Any unused PTO cannot be carried over from one year to the next and the employees' PTO balance will reset to zero on June 30 each year. The handbook also states that employees may not waive their PTO to receive pay in lieu of usage.

* * * * *

Compass Charter School's written response to the observations made in our audit has not been subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

This communication is intended solely for the information and use of Management and the Board of Trustees and is not intended to be and should not be used by anyone other than these specified parties.

We appreciate the outstanding cooperation from your staff that our personnel received during the audit of the Charter School's financial statements. Should you have any questions or comments, please contact Jackie Lee or Kurt Button.

Very truly yours,



MENGEL, METZGER, BARR & CO. LLP



June 01, 2018 through June 29, 2018

Primary Account: [REDACTED]

Total Card Deposits & Credits	\$0.00
Martin T Sutler Card 3993	
Total ATM Withdrawals & Debits	\$0.00
Total Card Purchases	\$2,850.15
Total Card Deposits & Credits	\$677.68
Michelle M Healy Card 5983	
Total ATM Withdrawals & Debits	\$0.00
Total Card Purchases	\$3,621.20
Total Card Deposits & Credits	\$0.00
ATM & Debit Card Totals	
Total ATM Withdrawals & Debits	\$0.00
Total Card Purchases	\$6,767.51
Total Card Deposits & Credits	\$677.68



The fees for this account are included in the fee information for account [REDACTED]

DAILY ENDING BALANCE

DATE	AMOUNT	DATE	AMOUNT	DATE	AMOUNT
06/01	\$54,260.43	06/12	50,124.88	06/22	50,163.22
06/04	53,967.21	06/13	50,104.11	06/25	50,099.19
06/05	54,004.64	06/18	49,975.99	06/26	49,891.17
06/06	53,977.52	06/19	49,856.01	06/27	49,580.09
06/07	53,925.72	06/20	49,725.16	06/28	48,445.37
06/08	51,009.72	06/21	50,217.66	06/29	48,405.54
06/11	50,177.38				

CHASE BUSINESS SELECT HIGH YIELD SAVINGS

COMPASS CHARTER SCHOOL Account Number [REDACTED]

SAVINGS SUMMARY

	INSTANCES	AMOUNT
Beginning Balance		\$75,079.21
Deposits and Additions	1	2.96
Ending Balance	1	\$75,082.17
Annual Percentage Yield Earned This Period		0.05%
Interest Paid This Period		\$2.96
Interest Paid Year-to-Date		\$18.59

Your monthly service fee was waived because you maintained an average savings balance of \$10,000 or more during the statement period.



June 01, 2018 through June 29, 2018

Primary Account: [REDACTED]

TRANSACTION DETAIL

DATE	DESCRIPTION	AMOUNT	BALANCE
	Beginning Balance		\$75,079.21
06/29	Interest Payment	2.96	75,082.17
	Ending Balance		\$75,082.17

You earned a higher interest rate on your Chase Business Select High Yield Savings account during this statement period because you had a qualifying Chase Performance Business Checking account.

30 deposited items are provided with your account each month. There is a \$0.20 fee for each additional deposited item.

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS: Call us at 1-866-564-2262 or write us at the address on the front of this statement (non-personal accounts contact Customer Service) immediately if you think your statement or receipt is incorrect or if you need more information about a transfer listed on the statement or receipt.

For personal accounts only: We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared. Be prepared to give us the following information:

- Your name and account number
- The dollar amount of the suspected error
- A description of the error or transfer you are unsure of, why you believe it is an error, or why you need more information.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days (or 20 business days for new accounts) to do this, we will credit your account for the amount you think is in error so that you will have use of the money during the time it takes us to complete our investigation.

IN CASE OF ERRORS OR QUESTIONS ABOUT NON-ELECTRONIC TRANSACTIONS: Contact the bank immediately if your statement is incorrect or if you need more information about any non-electronic transactions (checks or deposits) on this statement. If any such error appears, you must notify the bank in writing no later than 30 days after the statement was made available to you. For more complete details, see the Account Rules and Regulations or other applicable account agreement that governs your account. Deposit products and services are offered by JPMorgan Chase Bank, N.A. Member FDIC



JPMorgan Chase Bank, N.A. Member FDIC



Entry 5d Financial Services Contact Information

Created: 06/27/2018 • Last updated: 10/31/2018

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

COMPASS CS (REGENTS)Section Heading

1. School Based Fiscal Contact Information

School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
Martin T. Sutler	[REDACTED]	[REDACTED]

2. Audit Firm Contact Information

School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
Jacqueline Lee, Mengel, Metzger Barr & Co. LLP	[REDACTED]	[REDACTED]	[REDACTED]

3. If applicable, please provide contact information for the school's outsourced financial services firm.

Firm Name	Contact Person	Mailing Address	Email	Phone	Years with Firm

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the -
Board of Regents -

2018-19 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing RED triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at https://stateaid.nysed.gov/charter/ . Rows may be inserted in the worksheet to accommodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Compass Charter School -

PROJECTED BUDGET FOR 2018-2019 -

July 1, 2018 to June 30, 2019 -

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	4,761,901	886,576	-	73,000	30,200	5,751,677
Total Expenses	3,627,507	1,612,839	-	105,709	279,937	5,625,992
Net Income	1,134,394	(726,263)	-	(32,709)	(249,737)	125,685
Actual Student Enrollment	300	45				-
Total Paid Student Enrollment	299	41				340

PROGRAM SERVICES

SUPPORT SERVICES

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
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REVENUE

REVENUES FROM STATE SOURCES

Per Pupil Revenue

CY Per Pupil Rate

New York City	\$15,307.00
School District 2 (Enter Name)	
School District 3 (Enter Name)	
School District 4 (Enter Name)	
School District 5 (Enter Name)	

4,576,793	-	-	-	-	4,576,793
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
4,576,793					4,576,793

Special Education Revenue

-	801,789	-	-	-	801,789
---	---------	---	---	---	---------

Grants

Stimulus

134,849	-	-	-	-	134,849
---------	---	---	---	---	---------

Other

22,899	-	-	-	-	22,899
--------	---	---	---	---	--------

Other State Revenue

-	-	-	-	-	-
---	---	---	---	---	---

TOTAL REVENUE FROM STATE SOURCES

4,734,541	801,789				5,536,330
------------------	----------------	--	--	--	------------------

REVENUE FROM FEDERAL FUNDING

IDEA Special Needs

-	24,800	-	-	-	24,800
---	--------	---	---	---	--------

Title I

-	33,147	-	-	-	33,147
---	--------	---	---	---	--------

Title Funding - Other

-	20,000	-	-	-	20,000
---	--------	---	---	---	--------

School Food Service (Free Lunch)

-	-	-	-	-	-
---	---	---	---	---	---

Grants

Charter School Program (CSP) Planning & Implementation

-	-	-	-	-	-
---	---	---	---	---	---

Other

-	-	-	-	-	-
---	---	---	---	---	---

Other Federal Revenue

-	-	-	-	-	-
---	---	---	---	---	---

TOTAL REVENUE FROM FEDERAL SOURCES

	77,947				77,947
--	---------------	--	--	--	---------------

LOCAL and OTHER REVENUE

Contributions and Donations, Fundraising

-	-	-	73,000	30,000	103,000
---	---	---	--------	--------	---------

Erate Reimbursement

-	-	-	-	-	-
---	---	---	---	---	---

Interest Income, Earnings on Investments,

-	-	-	-	200	200
---	---	---	---	-----	-----

NYC-DYCD (Department of Youth and Community Developmt.)

-	-	-	-	-	-
---	---	---	---	---	---

Food Service (Income from meals)

27,360	6,840	-	-	-	34,200
--------	-------	---	---	---	--------

Text Book

-	-	-	-	-	-
---	---	---	---	---	---

Other Local Revenue

-	-	-	-	-	-
---	---	---	---	---	---

TOTAL REVENUE FROM LOCAL and OTHER SOURCES

27,360	6,840		73,000	30,200	137,400
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TOTAL REVENUE

4,761,901	886,576		73,000	30,200	5,751,677
------------------	----------------	--	---------------	---------------	------------------

EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS

No. of Positions

Executive Management	1.00	60,401	9,599	-	35,000	35,000	140,000
Instructional Management	1.25	161,071	25,596	-	-	-	186,667
Deans, Directors & Coordinators	2.00	222,759	35,400	-	-	-	258,159

Compass Charter School

PROJECTED BUDGET FOR 2018-2019

July 1, 2018 to June 30, 2019

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	4,761,901	886,576	-	73,000	30,200	5,751,677
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Net Income	1,134,394	(726,263)	-	(32,709)	(249,737)	125,685
Actual Student Enrollment	300	45				-
Total Paid Student Enrollment	299	41				340

PROGRAM SERVICES

SUPPORT SERVICES

		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
CFO / Director of Finance	1.00	28,420	-	-	24,500	45,080	98,000
Operation / Business Manager	3.00	70,778	11,248	-	-	82,026	164,052
Administrative Staff	-	-	-	-	-	-	-
TOTAL ADMINISTRATIVE STAFF	8	543,429	81,843		59,500	162,106	846,878
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	15.00	1,161,587	23,753	-	-	-	1,185,340
Teachers - SPED	11.00	-	801,985	-	-	-	801,985
Substitute Teachers	1.00	49,681	8,088	-	-	-	57,769
Teaching Assistants	-	-	-	-	-	-	-
Specialty Teachers	6.00	293,508	204,783	-	-	-	498,291
Aides	3.00	72,983	10,947	-	-	7,298	91,228
Therapists & Counselors	3.00	262,184	41,665	-	-	-	303,849
Other	-	85,266	1,234	-	-	-	86,500
TOTAL INSTRUCTIONAL	39	1,925,209	1,092,455			7,298	3,024,962
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	-	-	-	-	-	-	-
Librarian	-	-	-	-	-	-	-
Custodian	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL NON-INSTRUCTIONAL							
SUBTOTAL PERSONNEL SERVICE COSTS	47	2,468,638	1,174,298		59,500	169,404	3,871,840
PAYROLL TAXES AND BENEFITS							
Payroll Taxes		198,732	94,123	-	5,359	23,149	321,363
Fringe / Employee Benefits		318,243	150,727	-	8,582	37,070	514,622
Retirement / Pension		12,107	5,734	-	326	1,410	19,577
TOTAL PAYROLL TAXES AND BENEFITS		529,082	250,584		14,267	61,629	855,562
TOTAL PERSONNEL SERVICE COSTS		2,997,720	1,424,882		73,767	231,033	4,727,402
CONTRACTED SERVICES							
Accounting / Audit		-	-	-	-	20,580	20,580
Legal		-	-	-	-	-	-
Management Company Fee		-	-	-	-	-	-
Nurse Services		-	-	-	-	-	-
Food Service / School Lunch		-	-	-	-	-	-
Payroll Services		4,020	1,904	-	108	468	6,500
Special Ed Services		-	-	-	-	-	-
Titlment Services (i.e. Title I)		-	2,500	-	-	-	2,500
Other Purchased / Professional / Consulting		99,241	47,003	-	2,676	11,560	160,480
TOTAL CONTRACTED SERVICES		103,261	51,407		2,784	32,608	190,060

SCHOOL OPERATIONS

Compass Charter School

PROJECTED BUDGET FOR 2018-2019

July 1, 2018 to June 30, 2019

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

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Total Paid Student Enrollment	299	41				340

	PROGRAM SERVICES			SUPPORT SERVICES		TOTAL
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	
Board Expenses	-	-	-	-	-	-
Classroom / Teaching Supplies & Materials	165,241	26,259	-	-	-	191,500
Special Ed Supplies & Materials	-	10,000	-	-	-	10,000
Textbooks / Workbooks	-	-	-	-	-	-
Supplies & Materials other	-	-	-	-	-	-
Equipment / Furniture	19,370	6,051	-	255	1,100	26,776
Telephone	5,999	2,841	-	162	698	9,700
Technology	16,472	7,802	-	444	1,919	26,637
Student Testing & Assessment	30,129	4,871	-	-	-	35,000
Field Trips	19,271	3,129	-	-	-	22,400
Transportation (student)	2,157	343	-	-	-	2,500
Student Services - other	12,040	1,960	-	-	-	14,000
Office Expense	27,519	13,034	-	742	3,205	44,500
Staff Development	65,942	10,479	-	-	-	76,421
Staff Recruitment	2,783	1,318	-	75	324	4,500
Student Recruitment / Marketing	8,197	1,303	-	-	-	9,500
School Meals / Lunch	49,184	7,816	-	-	-	57,000
Travel (Staff)	-	-	-	-	-	-
Fundraising	-	-	-	25,500	-	25,500
Other	35,931	7,948	-	192	1,328	45,399
TOTAL SCHOOL OPERATIONS	460,235	105,154		27,370	8,574	601,333
FACILITY OPERATION & MAINTENANCE						
Insurance	18,859	8,932	-	509	2,197	30,497
Janitorial	-	-	-	-	-	-
Building and Land Rent / Lease	-	-	-	-	-	-
Repairs & Maintenance	7,545	3,573	-	203	879	12,200
Equipment / Furniture	-	-	-	-	-	-
Security	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
TOTAL FACILITY OPERATION & MAINTENANCE	26,404	12,505		712	3,076	42,697
DEPRECIATION & AMORTIZATION	39,887	18,891		1,076	4,646	64,500
DISSOLUTION ESCROW & RESERVES / CONTINGENCY	-	-		-	-	-
TOTAL EXPENSES	3,627,507	1,612,839		105,709	279,937	5,625,992
NET INCOME	1,134,394	(726,263)		(32,709)	(249,737)	125,685

ENROLLMENT - *School Districts Are Linked To Above Entries*	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
New York City	299	41	340
School District 2 (Enter Name)			-
School District 3 (Enter Name)			-
School District 4 (Enter Name)			-
School District 5 (Enter Name)			-

Compass Charter School

PROJECTED BUDGET FOR 2018-2019

July 1, 2018 to June 30, 2019

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PROGRAM SERVICES

SUPPORT SERVICES

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
TOTAL ENROLLMENT	300	41	340			
REVENUE PER PUPIL	15,873	21,624	-			
EXPENSES PER PUPIL	12,092	39,338	-			

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Alexandra Charters Zubko

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Compass

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). finance committee member

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
na	<i>Please write "None" if applicable. Do not leave this space blank.</i>		

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
na				
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

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Signature

Date

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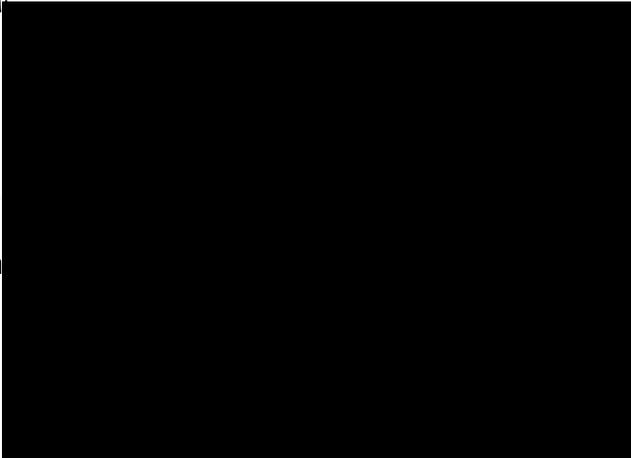
Business Telephone

Business Address

E-mail Address

Home Telephone

Home Address



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Dorian Muller

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Compass Charter

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). parent representative

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>None</p> <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				

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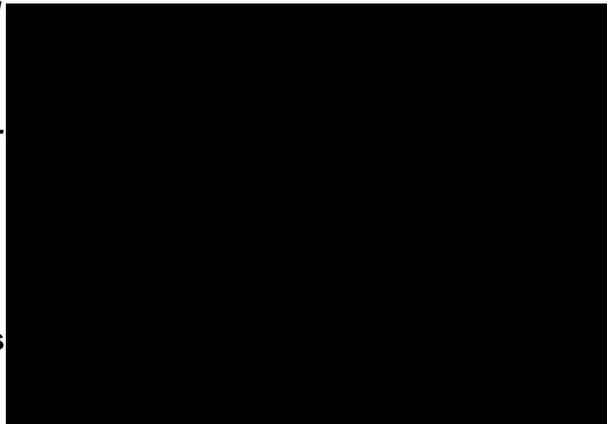
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Business Addr

E-mail Address

Home Telepho

Home Address



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Eric Gingold

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Compass Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Trustee

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i> <div style="font-size: 2em; font-weight: bold; margin: 10px 0;">None</div>				

E. W. Hill

 Signature 7/30/18
Date

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Business Tele

Business Add

E-mail Address

Home Telepho

Home Address



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Hannah Blitzer

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Compass Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Trustee

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

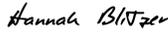
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>None</p> <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				

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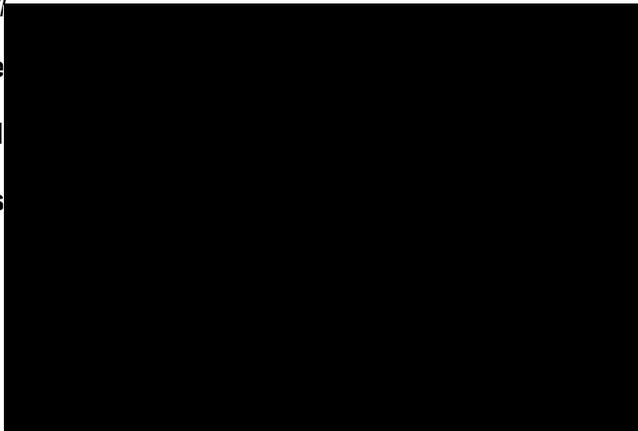
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E-mail Address

Home Teleph

Home Address



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Jamaal Lesane

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Compass Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Trustee

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>None</p> <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				

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Signature

Date

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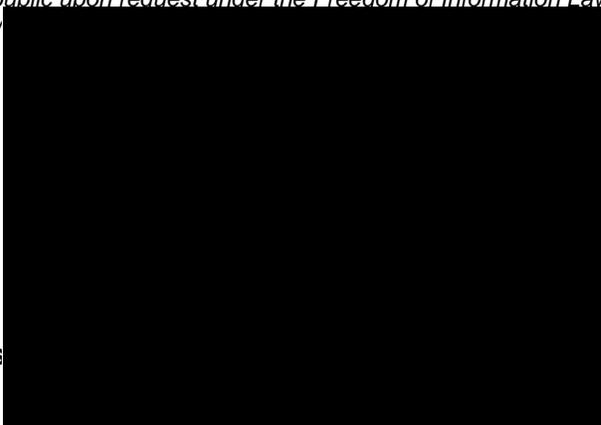
Business Telephone

Business Address

E-mail Address

Home Telephone

Home Address



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Jason K. Horowitz

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Compass Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Chairman, vice chairman

2. Is the trustee an employee of any school operated by the Education Corporation?
 ___ **Yes** **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 ___ **Yes** **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
N/A	<i>Please write "None" if applicable. Do not leave this space blank.</i>		

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>N/A</p> <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				

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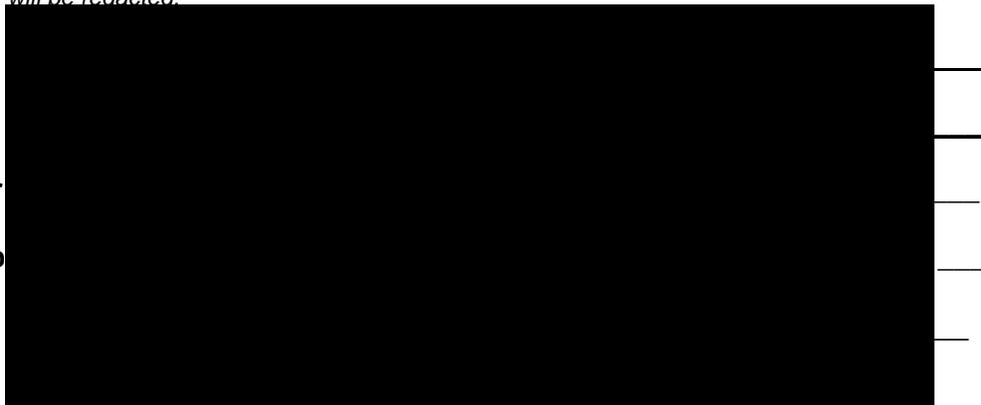
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Signature

Date

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Business T
Business A
E-mail Addr
Home Telep
Home Addr



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Josh Gordon

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Compass

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Secretary, Executive Committee Member, Board Member

2. Is the trustee an employee of any school operated by the Education Corporation?
 ___ Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 ___ Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
NONE <i>Please write "None" if applicable. Do not leave this space blank.</i>			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>NONE</p> <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				

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Signature

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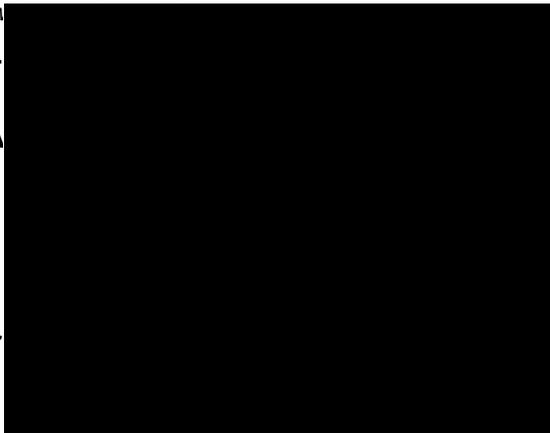
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Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Yvonne Tou

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Compass Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Finance Committee, General Board Member

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

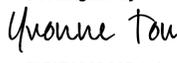
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>None</p> <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				

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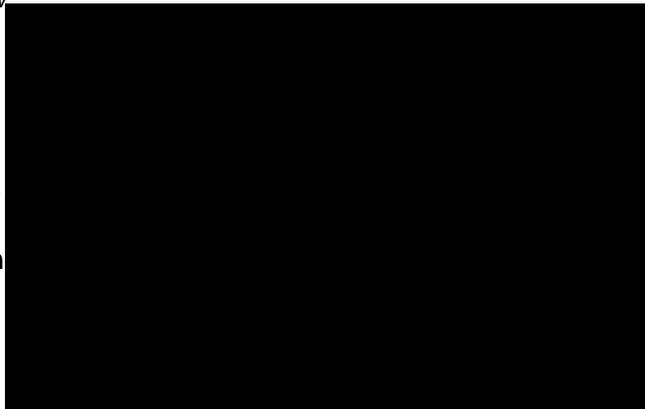
Business Tel

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Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Scott Marshall Brandon

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Compass Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). chairman

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>None</p> <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				

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Signature

Date

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Business

Business

E-mail Ad

Home Tele

Home Add

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Malini Nayar

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Compass Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Treasurer

2. Is the trustee an employee of any school operated by the Education Corporation?
 ___ Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 ___ Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

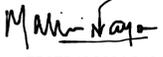
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
Na	<i>Please write "None" if applicable. Do not leave this space blank.</i>		

--	--	--	--

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Na				
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

DocuSigned by:

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7/11/2018 3:05:22 PM EDT

Signature

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below

Business

Business

E-mail Ad

Home Tel

Home Ad





Entry 8 BOT Table

Created: 06/27/2018 • Last updated: 08/01/2018

1. Current Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2017-18
1	Scott Marshall Brandon, [REDACTED]	Chair	Executive	Yes	2	07/25/2018	07/25/2020	6
2	Jason K. Horowitz, [REDACTED]	Vice Chair	Executive	Yes	2	07/25/2018	07/25/2020	7
3	Malini Nayar, [REDACTED]	Treasurer	Executive, Finance	Yes	2	07/25/2018	07/25/2020	6
4	Jamaal Lesane, [REDACTED]	Trustee/Member	Development	Yes	1	09/01/2016	09/01/2019	6
5	Eric Gingold, [REDACTED]	Trustee/Member	Development	Yes	2	07/25/2018	07/25/2020	7
6	Alexandra Charters Zubko, [REDACTED]	Trustee/Member	Finance	Yes	2	07/25/2018	07/25/2020	5 or less
	Hannah							

7	Blitzer, [REDACTED]	Trustee/Member	Finance	Yes	2	07/25/2018	07/25/2020	9
8	Josh Gordon, [REDACTED]	Secretary	Education, Executive	Yes	2	07/25/2018	07/25/2020	10
9	Dorian Muller, [REDACTED]	Trustee/Member	Development	Yes	2	07/25/2018	07/25/2020	5 or less

1a. Are there more than 9 members of the Board of Trustees? Yes

1b. Current Board Member Information

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2017-18
10	Yvonne Tou, [REDACTED]	Trustee/Member	Finance	Yes	1	04/13/2018	04/13/2020	5 or less
11				Yes				
12								
13								
14								
15								

1c. Are there more than 15 members of the Board of Trustees? No

- | | |
|---|----|
| 2. Total number of members on June 30, 2018 | 10 |
| 3. Total number of members joining the Board during the 2017-18 school year | 1 |
| 4. Total number of members departing the Board during the 2017-18 school year | 0 |
| 5. Number of voting members in 2017-18, as set by the by-laws, resolution or minutes | 5 |
| 6. Number of Board meetings conducted during the 2017-18 School Year | 11 |
| 7. Number of Board meetings scheduled for the coming 2018-19 school year | 12 |

Thank you.



Entry 9 - Board Meeting Minutes

Last updated: 07/27/2018

[Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2017--June 2018, which should match the number of meetings held during the 2017-18 school year.

COMPASS CS (REGENTS)

Are all monthly BOT meeting minutes posted, which should match the number of meetings held during 2017-18 school year, on the charter school's website?

Yes

the charter school's website.

A. Provide if posted on the charter school's website a URL link to the Monthly Board Meeting Minutes, which should match the number of meetings held during the 2017-18 school year.

<http://www.brooklyncompass.org/theboard/>



Entry 10 Enrollment and Retention of Special Populations

Last updated: 08/01/2018

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2017-18 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2018-19.

COMPASS CS (REGENTS)Section Heading

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2017-18	Describe Recruitment Plans in 2018-19)
	<p>The school conducted recruiting efforts at the following locations with concentrations of economically disadvantaged families:</p> <ul style="list-style-type: none"> Ingersoll Community Center Ingersoll Residents’ Association Lafayette Gardens Community Center Lafayette Gardens Residents’ Association Walt Whitman Residents’ Association Farragut Residents’ Association Goodwill Farragut Cornerstone Community Center Atlantic Terminal Residents’ Association Atlantic Terminal Community Center Wyckoff Gardens Residents’ Association Smiling Faces Christian Day Care Center Little Sun People Madison Square Boys and Girls Club, Navy Yard Billy Martin Child Development Center Brooklyn Community Housing and Services Church of the Open Door Co-Cathedral of St. Joseph Friends of Crown Heights Day Care Goodwill Beacon Community Center Hanover Place Child Care Hanson Place Child Development Helen Owen Carey Child Development Center (University Settlement) Imagine Early Learning Center 	<p>In addition to the continuing the recruitment strategies for SWD, ELLs, and ED students listed in the tables to the left, the school will add strategies to increase enrollment for ED</p>

Economically Disadvantaged

Little Maroons
Pratt Area Community council
Stuyvesant Heights Early Childhood Christian Center
The League Treatment Center
The Child Study Center of NY, Inc.
Five of the 12 sites within the Bedford Stuyvesant Early Childhood Development Center Community
5 Quincy
510 Quincy
275 Marcus Garvey
262 Lexington
260 Jefferson
Northside Center
Brooklyn Kindergarten Society
Duffield Children's Center
CCS' Co-Leader, Strategic Development, has participated in panel discussions with the following organizations (with concentrations of economically disadvantaged families) in order to support families with their school search and to increase visibility for CCS:
Mocha Moms, Inc.
Child Development Support Corporation
CCS offers tours of the school at a variety of times to accommodate the schedules of working families, including individual tours as needed.
The outreach events, website, and all promotional materials highlight the school's inclusivity and commitment to serving students from diverse socioeconomic backgrounds.

students and ELLs in the next term. The primary improvements will be broadened outreach to ED families, aligned to the school's new policy of allowing a lottery preference for out-of-district ED students. In addition, the school is working to determine whether to introduce additional translation to languages such as Creole, Chinese, or Hebrew, which have been identified as concentrations of languages spoken in Fort Greene.

English Language Learners

A Spanish-speaking Co-Leader translates during canvassing events, tours, and one-on-one communication.
The application is available in Spanish.
The outreach events, website, and all promotional materials highlight the school's inclusivity and commitment to serving all learners.
The school conducted recruiting efforts at the following communities that serve English language learners:
Co-Cathedral of St. Joseph, which has a very large Spanish speaking community in its congregation. While the Reverend Kieran Harrington expressed enthusiasm for CCS' program, he was up front about his

See above.

preference to encourage his congregation to attend the Catholic school in the area.
 Duffield Children’s Center (Chinese and Spanish)
 CCS’ Co-Leader, Strategic Development, has participated in panel discussions with the following organizations (with concentrations of ELLs) in order to support families with their school search and to increase visibility for CCS:
 Child Development Support Corporation

The school conducted recruiting efforts at the following schools that serve students with a range of needs:

- The League Treatment Center
- The Child Study Center of NY, Inc.
- Five of the 12 sites within the Bedford Stuyvesant Early Childhood Development Center Community
- 5 Quincy
- 510 Quincy
- 275 Marcus Garvey
- 262 Lexington
- 260 Jefferson
- Northside Center
- Brooklyn Kindergarten Society
- Duffield Children’s Center
- Hanover Place Child Care
- Helen Owen Carey Child Development Center (University Settlement)
- LAMM Preschool

CCS’ Co-Leader, Strategic Development, has participated in panel discussions with the following organizations (with concentrations of students with special needs) in order to support families with their school search and to increase visibility for CCS:

Child Development Support Corporation
 During tours, school leaders explain the school’s commitment to offering an inclusive learning community that welcomes a diversity of cultural backgrounds and perspectives, as well as a range of learning needs.
 The school’s paper marketing materials include details about the program’s inclusivity and on-site related services and highlights the school’s commitment to serving SWD.
 The CCS website prominently includes details about the program’s inclusivity and highlights the school’s commitment to

CCS will continue the current recruitment efforts, which have resulted in exceeding the district's SWD enrollment in 2017-18.

Students with Disabilities

serving SWD.
The CCS website prominently includes details about the program’s inclusivity and highlights the school’s commitment to serving SWD.

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2017-18	Describe Retention Plans in 2018-19)
Economically Disadvantaged	<p>All classrooms at Compass employ the Integrated Co-Teaching model, allowing for more teacher to student interaction.</p> <p>When hiring, CCS prioritizes teachers who bring experience working with children from ED backgrounds.</p> <p>Professional development is provided on the impact of poverty on students’ academic achievement and how to best support ED students in the classroom.</p> <p>CCS provides busing.</p> <p>CCS provides a free, daily snack for all students.</p> <p>Students are viewed as unique individuals and CCS staff work to get to know their unique strengths and challenges.</p> <p>Students learn through a variety of means including learning through collaborative structures (e.g. groups and pairs).</p> <p>The RTI structure provides academic and behavior intervention for students in need of intervention or enrichment.</p> <p>The curriculum is language-rich and builds background knowledge and domain specific vocabulary. This focus further supports children from ED backgrounds who disproportionately have a language and experience gap.</p> <p>Staff build strong relationships with families in order to create a strong home and school connection. Wraparound services are provided by the Mental Health team and connections to outside agencies are established as needed.</p> <p>The leadership team consistently assesses the program to track the attendance of ED students and their families at important events such as school celebrations, arrival, and dismissal. The team encourages ED students and their families to attend and actively works to reduce barriers to attendance at these events. For example, the school might provide transportation,</p>	<p>In the school’s next term, CCS will continue to provide professional development for teachers on how to serve all learners, and will include an increased focus on serving ELLs and ED students, as the school anticipates an increase in enrollment for those groups. Professional development goals for 2018-19 that will impact these subgroups include increasing math capacity, increasing coaching and support for implementing the core curriculum with fidelity, more focus on analyzing data for ED and ELL subgroups and developing student, class, or grade-level action plans, and developing a consultancy model for the Learning Specialists and mental health team.</p>

	<p>event child care, and meals to encourage attendance.</p> <p>The CCS social-emotional curriculum focuses on resiliency and executive functioning skills. Data is disaggregated to identify trends for ED students. Action plans are made for addressing specific lagging skills whether academic or social-emotional.</p> <p>The school offers financial assistance for its after-school program and free after-school academic sessions for students in the testing grades.</p>	
English Language Learners	<p>All classrooms at CCS employ the Integrated Co-Teaching model, which provides a lower student-to-teacher ratio.</p> <p>Teachers receive professional development on serving ELLs and the use of specific teaching strategies that are useful for ELLs such as the use of visual cues, artifacts, and objects, the use of co-teaching models to allow for smaller groupings, and instruction specifically designed to reach culturally and linguistically diverse learners.</p> <p>The hands on, inquiry-based curriculum builds background knowledge and domain-specific vocabulary, classrooms are language rich (print and spoken language), and students have many opportunities to engage in the language rich environment (aural/oral, visual, kinesthetic, etc.)</p> <p>Teachers preview specific content and/or vocabulary with ELL students.</p> <p>The integrated curriculum builds on student interest and background knowledge, which provides an anchor for ELLs.</p>	<p>One addition to the school’s communication strategies in 2018-19 will be the introduction of parent academic liaisons to the Family-School Collaborative board as a way to support family understanding of the CCS academic model and methods. This is intended to increase retention of ED families who may leave because they do not have a strong understanding of the CCS model.</p>
Students with Disabilities	<p>All classrooms use the Integrated Co-Teaching model.</p> <p>All related services for children with IEPs are provided on-site, including counseling, occupational, speech, hearing, and physical therapy, and special education teacher support services (SETSS).</p> <p>CCS has a well-developed Response to Intervention process to ensure that students receive the support they need to reach academic mastery.</p> <p>CCS uses evidence-based interventions for academic and social emotional needs including Leveled literacy intervention, reading recovery, PAF, Wilson reading</p>	<p>As noted above, the goal of developing a consultancy model for the Learning Specialists and mental health team will</p>

ies

program, Stern Math, Do the Math by Marilyn Burns, Superflex, and Zones of Regulation. The CCS Mental Health Coordinator, a certified school psychologist, oversees the provision of mandated counseling services and psychoeducational evaluations, and supports the implementation of the social-emotional curriculum. As part of the RTI program CCS offers social-emotional services such as counseling and topical groups. The Director of Learning Support oversees academic intervention and support.

support retention of SWD in 2018-19.



Entry 11 Classroom Teacher and Administrator Attrition

Created: 06/27/2018 • Last updated: 08/01/2018

Report changes in teacher and administrator staffing.

Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the tables titled 2017-2018 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing during the 2017-2018 school year. Please provide the full time equivalent (FTE) of staff on June 30, 2017; the FTE for any departed staff from July 1, 2017 through June 30, 2018; the FTE for added staff from July 1, 2017 through June 30, 2018; and the FTE of staff added in newly created positions from July 1, 2017 through June 30, 2018 using the tables provided.

1. Classroom Teacher Attrition Table

FTE Classroom Teachers on 6/30/17	FTE Classroom Teachers Departed 7/1/17 - 6/30/18	FTE Classroom Teachers Filling Vacant Positions 7/1/17 - 6/30/18	FTE Classroom Teachers Added in New Positions 7/1/17 - 6/30/18	FTE of Classroom Teachers on 6/30/18
22	7	6	4	23

2. Administrator Position Attrition Table

FTE Administrative Positions on 6/30/17	FTE Administrators Departed 7/1/17 - 6/30/18	FTE Administrators Filling Vacant Positions 7/1/17 - 6/30/18	FTE Administrators Added in New Positions 7/1/17 - 6/30/18	FTE Administrative Positions on 6/30/18
3	1	0	2	5

3. Tell your school's story

Charter schools may provide additional information in this section of the Annual Report about their respective teacher and administrator attrition rates as some teacher or administrator departures do not reflect advancement or movement within the charter school networks. Schools may provide additional detail to reflect a teacher's advancement up the ladder to a leadership position within the network or an administrator's movement to lead a new network charter school.

(No response)

4. Charter schools must ensure that all prospective employees receive clearance through [the NYSED Office of School Personnel Review and Accountability \(OSPRA\)](#) prior to employment. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

Have all employees have been cleared through the NYSED TEACH system?

Yes

5. For perspective or current employees whose clearance has been denied, have you terminated their employment and removed them from the TEACH system?

	Yes
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Thank you



Entry 12 Uncertified Teachers

Created: 06/27/2018 • Last updated: 07/27/2018

**FTE Count of All Teachers 29.2
(Certified and Uncertified) as of
6/30/18**

**FTE Count of All Certified 21.6
Teachers as of 6/30/18**

Instructions for Reporting Percent of Uncertified Teachers

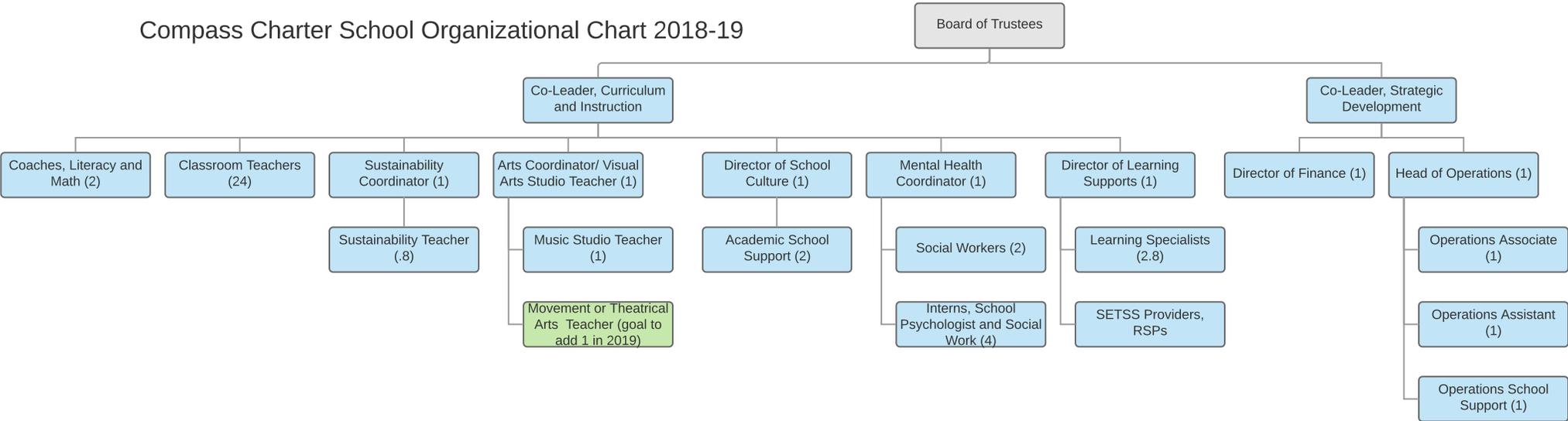
The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

FTE count of uncertified teachers on 6/30/18, and each uncertified teacher should be counted only once.

	FTE Count
1. Total FTE count of uncertified teachers (6-30-18)	7.6
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6-30-18)	7.6
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-18)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-18)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-18)	0
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-18)	0

Thank you.

Compass Charter School Organizational Chart 2018-19





2018-2019 School Calendar

Total Instructional Days = 180

Month	Instructional Days	Holidays, Vacations, Professional Development Days, Half Days
August	0 days	8/13-8/17: New Staff Orientation 8/20-8/31: Staff Summer Professional Development
September	15 days	9/3: Labor Day (School Closed) 9/4: Listening Conferences 9/5: First Day of School (1PM Dismissal for All Grades) 9/10 and 9/11: Rosh Hashanah (School Closed) 9/19: Yom Kippur (School Closed) 9/26: First Community Gathering of the School Year 9/27: Curriculum Night
October	23 days	10/8: Columbus Day (School Open for Students and Staff)
November	17 days	11/6 Election Day (No School For Students/Professional Development Day) 11/12 Veteran's Day (No School For Students/Professional Development Day) 11/21-11/23: Thanksgiving Recess (School Closed) 11/28: 1:00PM Dismissal, Family Conferences (2PM-8PM) 11/29: 12:00PM Dismissal, Family Conferences (1PM-6PM)
December	15 days	12/24-1/1: Winter Recess (School Closed)
January	21 days	1/21: Dr. Martin Luther King, Jr. Day (School Closed)
February	13 days	2/5 Lunar New Year (School Closed) 2/15: No School for Students (Professional Development Day) 2/16-2/22: Midwinter Recess (School Closed)
March	21 days	3/13: 1:00PM Dismissal, Family Conferences (2PM-8PM) 3/14: 12:00PM Dismissal, Family Conferences (1PM-6PM)
April	16 days	4/19-4/26: Spring Recess (School Closed) 4/3-4/4: New York State ELA Exam for Students in Grades 3-5 4/3: 4:00PM Dismissal for All Grades (No Wednesday Half Day Due to State ELA Exam)
May	22 days	5/2-5/3: New York State Math Exam for Students in Grades 3-5 5/27: Memorial Day (School Closed)
June	17 days	6/4: Eid al-Fitr (School Closed) 6/19: 1:00PM Dismissal, Family Conferences (2PM-8PM) 6/20: 12:00PM Dismissal, Family Conferences 1PM-6PM 6/26: Last Day of School (12:00PM Dismissal)

