



Entry 1 School Information

Created: 07/12/2017 • Last updated: 07/28/2017

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer (**as of June 30, 2017**) or you may not be assigned the correct tasks.

a. SCHOOL NAME AND BEDS# DISCOVERY CS (REGENTS)

(Select name from the drop down menu)

b. CHARTER AUTHORIZER Regents-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

c. DISTRICT / CSD OF LOCATION Greece

d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	133 Hoover Drive Rochester, NY 14615-2603	[REDACTED]		

d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Joseph Saia
Title	School Director
Emergency Phone Number (###-###-####)	[REDACTED]

e. SCHOOL WEB ADDRESS (URL) www.RochesterDiscovery.com

f. DATE OF INITIAL CHARTER 12/2010

g. DATE FIRST OPENED FOR INSTRUCTION 08/2011

h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

Discovery Charter School prepares students to meet the challenges of a rapidly changing world, providing children living in poverty “real skills for the real world.” Within a learning environment featuring a rigorous and highly enriched curriculum, EL Education (formerly Expeditionary Learning), assessment-guided instruction, a culture of inquiry and enthusiasm, and services designed to mitigate the major negative impacts of poverty, students achieve beyond their peers and become exceptionally well prepared to engage the world wherever their interests take them.

h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief description of Key design elements are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	Poverty preference
Variable 2	Rigorous and highly enriched curriculum
Variable 3	Assessment-guided instruction
Variable 4	Culture of inquiry and enthusiasm
Variable 5	Services designed to mitigate the major negative impacts of poverty
Variable 6	Students achieve beyond their peers
Variable 7	(No response)
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

i. TOTAL ENROLLMENT ON JUNE 30, 2017 280

j. GRADES SERVED IN SCHOOL YEAR 2016-17

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5, 6
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k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION? No

l1. FACILITIES

Does the school maintain or operate multiple sites?

No, just one site.

l2. SCHOOL SITES

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	133 Hoover Drive Rochester, NY 14617-2603		GREECE CSD	K-6	Yes	Rent/Lease
Site 2						
Site 3						

l2a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Joseph Saia			
Operational Leader	Laurie Corbett			
Compliance Contact	Joseph Saia			
Complaint Contact	Joseph Saia			

m1. Is the school or are the school sites co-located? No

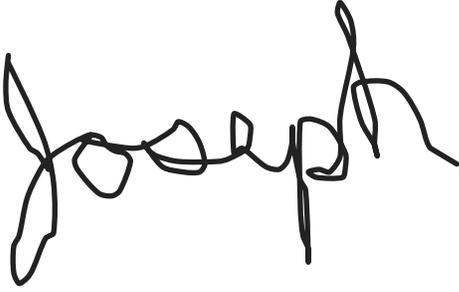
n1. Were there any revisions to the school’s charter during the 2016-17 school year? (Please include approved or pending material and non-material charter revisions). No

o. Name and Position of Individual(s) Who Completed the 2016-17 Annual Report. Joseph Saia, School Director & Sara Varhus, Board President

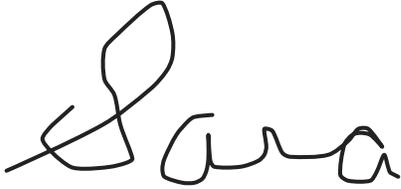
p. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).

Yes

Signature, Head of Charter School

Handwritten signature of Joseph in black ink.Handwritten signature of Soia in black ink.

Signature, President of the Board of Trustees

Handwritten signature of Sara in black ink.Handwritten signature of Varkhu in black ink.

Date

2017/07/12

Thank you.



Entry 2 NYS School Report Card Link

Last updated: 07/12/2017

1. NEW YORK STATE REPORT CARD

<http://data.nysed.gov/reportcard.php?year=2016&instid=800000070175>

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).



Entry 3 Progress Toward Goals

Last updated: 07/12/2017

PROGRESS TOWARD CHARTER GOALS

The following tables reflect formatting in the online portal required for Board of Regents-authorized charter schools and NYCDOE-authorized charter schools only. Schools should list Progress Toward Charter Goals by August 1, 2017. If the goals are based on student performance data that the school will not have access to before August 1, 2017 (e.g., the NYS Assessment results), please state this in the last column. The information can be updated when available. Please complete and submit no later than November 1, 2017.

1. ACADEMIC STUDENT PERFORMANCE GOALS

2016-17 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 1	DCS NYS ELA Proficiency Scores will continuously improve	NYS ELA Test Passing rates from 2015 to 2016: 3rd grade: 15% to 25% 4th grade: 9% to 21% 5th grade: 7% to 11% 6th grade: NA to 13% DCS: 10% to 18%	Met	
Academic Goal 2	DCS NYS Math Proficiency Scores will continuously improve	NYS Math Test Passing rates from 2015 to 2016: 3rd grade: 13% to 25% 4th grade: 7% to 23% 5th grade: 5% to 5% 6th grade: NA to 30% DCS: 8% to 21%	Met	
	DCS NYS 3-6 ELA	NYS ELA Test Expressed as a percentage of NYS		

Academic Goal 3	Proficiency Scores will increase steadily towards NYS average for 3-6	average: 2015: DCS @ 32% of NYS average 2016: DCS @ 47% of NYS average (internal goal of 38% exceeded)	Met	
Academic Goal 4	DCS NYS 3-6 Math Proficiency Scores will increase steadily towards NYS average for 3-6	NYS Math Test Expressed as a percentage of NYS average: 2015: DCS @ 21% of NYS average 2016: DCS @ 50% of NYS average (internal goal of 24% exceeded)	Not Met	
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				

2. Do you have more academic goals to add? No

3. Do you have more academic goals to add? No

4. ORGANIZATIONAL GOALS

2016-17 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1	Maintain average enrollment of 280	2016-17 enrollment average	Met	
Org Goal 2	No less than 20% of program staff will represent a minority race or ethnicity	July 2017 staff assignments 20.4% of program staff represent a minority race or ethnicity	Met	
Org Goal 3	Increase student attendance rate from initial charter average of 94% to 96%	2016-17 attendance rate Attendance rate increased slightly to just below 95%, but did not reach 96%	Not Met	Dean, Assistant Operations Manager and Family Liaison tasked to create and implement a plan to incentivize/celebrate attendance and support families with chronically absent students
Org Goal 4	Reduce the number of students who miss 30+ days of school	2016-17 attendance rate Number of chronically absent students reduced from 2015-16 to 2016-17	Met	
Org Goal 5	Reduce discipline referrals to below 85% of initial charter average	2016-17 discipline referral review Reduced discipline referrals to 62% of initial charter average	Met	

5. Do you have more organizational goals to add?

Yes

2016-17 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 6	Reduce suspensions to below 75% of 2015-16 total	2016-17 suspension review Reduced suspensions to 55% of 2015-16 total	Met	
Org Goal 7	Increase family attendance at weekly celebration of learning ("Community Circle") above initial charter average	2016-17 Community Circle attendance review Increased attendance at Community Circle to 126% of initial charter average	Met	
Org Goal 8	Increase Family Survey return rate to above 76% of students represented	Family Survey return rate 78% of DCS students were represented by completed Family Surveys	Met	
Org Goal 9	Increase Family Survey responses (agree/strongly agree) to "Overall, I am happy with DCS" to greater than 94% of responders	Family Survey results 96% of responders "agreed" or "strongly agreed" with "Overall, I am happy with DCS"	Met	
Org Goal 10	Increase the percentage of students represented by a family member at their report card conferences to 80% of the student population	Report card conference attendance 80% of the student population was represented by a family member at her/his report card conference	Met	

Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				

6. FINANCIAL GOALS

2016-17 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1	Maintain healthy near term financial indicators	Budget/Audit	Met	
Financial Goal 2	Maintain healthy sustainability financial indicators	Budget/Audit	Met	
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				



Entry 4 Expenditures per Child

Created: 07/15/2017 • Last updated: 07/22/2017

Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2016-17 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	4736595
Line 2: Year End FTE student enrollment	280
Line 3: Divide Line 1 by Line 2	16916

2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2016-17 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

Notes:

The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:

<http://www.p12.nysed.gov/psc/AuditGuide.html>.

Employee benefit costs or expenditures should not be reported in the above calculations.

Line 1: Relevant Personnel Services Cost (Row)	328468
Line 2: Management and General Cost (Column)	283094
Line 3: Sum of Line 1 and Line 2	611562
Line 5: Divide Line 3 by the Year End FTE student enrollment	2184

Thank you.



Entry 5d Financial Services Contact Information

Last updated: 07/15/2017

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

1. School Based Fiscal Contact Information

School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
Joseph Saia	[REDACTED]	[REDACTED]

2. Audit Firm Contact Information

School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
Michelle Cain	[REDACTED]	[REDACTED]	5

3. If applicable, please provide contact information for the school's outsourced financial services firm.

Firm Name	Contact Person	Mailing Address	Email	Phone	Years with Firm
AIM Tax & Consulting	Anne Culver	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the -
Board of Regents -

2017-18 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing RED triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at https://stateaid.nysed.gov/charter/ . Rows may be inserted in the worksheet to accommodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Discovery Charter School -

PROJECTED BUDGET FOR 2017-2018 -

July 1, 2017 to June 30, 2018 -

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	4,235,850	500,636	-	-	-	4,736,486
Total Expenses	3,040,476	1,002,797	-	-	919,734	4,963,008
Net Income	1,195,374	(502,161)	-	-	(919,734)	(226,522)
Actual Student Enrollment	260	20				
Total Paid Student Enrollment	-	-				

PROGRAM SERVICES

SUPPORT SERVICES

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
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REVENUE

REVENUES FROM STATE SOURCES

Per Pupil Revenue

CY Per Pupil Rate

Greece Central School District	\$11,979.00
Rochester City School District	\$13,090.00
East Irondequoit Central School District	\$12,557.00
School District 4 (Enter Name)	
School District 5 (Enter Name)	

167,706	-	-	-	-	167,706
3,429,580	-	-	-	-	3,429,580
50,228	-	-	-	-	50,228
-	-	-	-	-	-
-	-	-	-	-	-
3,647,514					3,647,514

Special Education Revenue

-	475,000	-	-	-	475,000
---	---------	---	---	---	---------

Grants

Stimulus
Other

-	-	-	-	-	-
-	-	-	-	-	-

Other State Revenue

77,000	-	-	-	-	77,000
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TOTAL REVENUE FROM STATE SOURCES

3,724,514	475,000				4,199,514
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REVENUE FROM FEDERAL FUNDING

IDEA Special Needs

-	25,636	-	-	-	25,636
---	--------	---	---	---	--------

Title I

162,023	-	-	-	-	162,023
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Title Funding - Other

6,876	-	-	-	-	6,876
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School Food Service (Free Lunch)

290,637	-	-	-	-	290,637
---------	---	---	---	---	---------

Grants

Charter School Program (CSP) Planning & Implementation
Other

-	-	-	-	-	-
16,800	-	-	-	-	16,800

Other Federal Revenue

-	-	-	-	-	-
---	---	---	---	---	---

TOTAL REVENUE FROM FEDERAL SOURCES

476,336	25,636				501,972
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LOCAL and OTHER REVENUE

Contributions and Donations, Fundraising

35,000	-	-	-	-	35,000
--------	---	---	---	---	--------

Erate Reimbursement

-	-	-	-	-	-
---	---	---	---	---	---

Interest Income, Earnings on Investments,

-	-	-	-	-	-
---	---	---	---	---	---

NYC-DYCD (Department of Youth and Community Developmt.)

-	-	-	-	-	-
---	---	---	---	---	---

Food Service (Income from meals)

-	-	-	-	-	-
---	---	---	---	---	---

Text Book

-	-	-	-	-	-
---	---	---	---	---	---

Other Local Revenue

-	-	-	-	-	-
---	---	---	---	---	---

TOTAL REVENUE FROM LOCAL and OTHER SOURCES

35,000					35,000
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TOTAL REVENUE

4,235,850	500,636				4,736,486
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EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS

No. of Positions

Executive Management
Instructional Management

1.00
3.00

71,864	-	-	-	71,864	143,728
120,148	50,000	-	-	-	170,148

Discovery Charter School -

PROJECTED BUDGET FOR 2017-2018 -

July 1, 2017 to June 30, 2018 -

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Net Income	1,195,374	(502,161)	-	-	(919,734)	(226,522)
Actual Student Enrollment	260	20				
Total Paid Student Enrollment	-	-				

PROGRAM SERVICES

SUPPORT SERVICES

		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Deans, Directors & Coordinators	3.85	115,645	91,106	-	-	80,281	287,032
CFO / Director of Finance	-	-	-	-	-	-	-
Operation / Business Manager	1.00	-	-	-	-	76,960	76,960
Administrative Staff	2.00	-	-	-	-	89,149	89,149
TOTAL ADMINISTRATIVE STAFF	11	307,657	141,106			318,254	767,017
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	20.00	990,938	-	-	-	-	990,938
Teachers - SPED	12.00	-	557,752	-	-	-	557,752
Substitute Teachers	-	-	-	-	-	-	-
Teaching Assistants	1.00	26,000	-	-	-	-	26,000
Specialty Teachers	4.00	191,393	-	-	-	-	191,393
Aides	3.00	58,240	58,240	-	-	-	116,480
Therapists & Counselors	1.00	30,680	30,680	-	-	-	61,360
Other	-	-	-	-	-	-	-
TOTAL INSTRUCTIONAL	41	1,297,251	646,672				1,943,923
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	-	-	-	-	-	-	-
Librarian	-	-	-	-	-	-	-
Custodian	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-
Other	2.00	-	-	-	-	30,000	30,000
TOTAL NON-INSTRUCTIONAL	2					30,000	30,000
SUBTOTAL PERSONNEL SERVICE COSTS	54	1,604,908	787,778			348,254	2,740,940
PAYROLL TAXES AND BENEFITS							
Payroll Taxes		160,491	78,778	-	-	34,825	274,094
Fringe / Employee Benefits		201,081	39,389	-	-	17,413	257,883
Retirement / Pension		168,515	82,717	-	-	15,935	267,167
TOTAL PAYROLL TAXES AND BENEFITS		530,087	200,883			68,173	799,144
TOTAL PERSONNEL SERVICE COSTS		2,134,995	988,661			416,427	3,540,084
CONTRACTED SERVICES							
Accounting / Audit		-	-	-	-	26,000	26,000
Legal		-	-	-	-	15,000	15,000
Management Company Fee		-	-	-	-	-	-
Nurse Services		-	-	-	-	-	-
Food Service / School Lunch		-	-	-	-	291,237	291,237
Payroll Services		-	-	-	-	6,000	6,000
Special Ed Services		-	-	-	-	-	-
Titlment Services (i.e. Title I)		-	-	-	-	-	-
Other Purchased / Professional / Consulting		158,900	-	-	-	45,400	204,300
TOTAL CONTRACTED SERVICES		158,900				383,637	542,537

Discovery Charter School

PROJECTED BUDGET FOR 2017-2018

July 1, 2017 to June 30, 2018

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PROGRAM SERVICES

SUPPORT SERVICES

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
SCHOOL OPERATIONS						
Board Expenses	-	-	-	-	500	500
Classroom / Teaching Supplies & Materials	20,000	-	-	-	-	20,000
Special Ed Supplies & Materials	-	5,636	-	-	-	5,636
Textbooks / Workbooks	24,500	-	-	-	-	24,500
Supplies & Materials other	-	-	-	-	-	-
Equipment / Furniture	8,000	-	-	-	-	8,000
Telephone	8,000	-	-	-	8,000	16,000
Technology	25,000	5,000	-	-	5,000	35,000
Student Testing & Assessment	14,000	1,000	-	-	-	15,000
Field Trips	7,000	-	-	-	-	7,000
Transportation (student)	40,000	-	-	-	-	40,000
Student Services - other	500	-	-	-	-	500
Office Expense	-	-	-	-	26,000	26,000
Staff Development	18,000	2,000	-	-	-	20,000
Staff Recruitment	-	-	-	-	-	-
Student Recruitment / Marketing	5,000	-	-	-	-	5,000
School Meals / Lunch	-	-	-	-	-	-
Travel (Staff)	7,500	500	-	-	-	8,000
Fundraising	-	-	-	-	-	-
Other	8,500	-	-	-	2,450	10,950
TOTAL SCHOOL OPERATIONS	186,000	14,136			41,950	242,086
FACILITY OPERATION & MAINTENANCE						
Insurance	21,000	-	-	-	8,400	29,400
Janitorial	-	-	-	-	-	-
Building and Land Rent / Lease	401,581	-	-	-	44,620	446,201
Repairs & Maintenance	1,500	-	-	-	500	2,000
Equipment / Furniture	-	-	-	-	2,500	2,500
Security	-	-	-	-	-	-
Utilities	49,500	-	-	-	5,500	55,000
TOTAL FACILITY OPERATION & MAINTENANCE	473,581				61,520	535,101
DEPRECIATION & AMORTIZATION	67,000				16,200	83,200
DISSOLUTION ESCROW & RESERVES / CONTINGENCY	20,000					20,000
TOTAL EXPENSES	3,040,476	1,002,797			919,734	4,963,008
NET INCOME	1,195,374	(502,161)			(919,734)	(226,522)

ENROLLMENT - *School Districts Are Linked To Above Entries*

	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
Greece Central School District	14		14
Rochester City School District	242	20	262
East Irondequoit Central School District	4		4
School District 4 (Enter Name)			-

Discovery Charter School

PROJECTED BUDGET FOR 2017-2018

July 1, 2017 to June 30, 2018

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PROGRAM SERVICES

SUPPORT SERVICES

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
School District 5 (Enter Name)			-			
TOTAL ENROLLMENT	260	20	280			
REVENUE PER PUPIL	16,292	25,032	-			
EXPENSES PER PUPIL	11,694	50,140	-			

Assumptions

DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

Curriculum Coordinator 1.0 FTE, Assistant Director 1.0 FTE, Special Education Coordinator .85 FTE, Dean 1.0 FTE

Operations Manager 1.0 FTE

Asst Operations Manager FTE 1.0, Administrative Assistant 1.0 FTE

Intervention 3.0 FTE, SPED Teachers 9.0 FTE

1.0 FTE

Art 1.0 FTE, Music, 1.0 FTE, PE 2.0 FTE

Social Emotional Support Specialist 3.0 FTE

Counselor/Social Worker 1.0 FTE

Cafeteria Staff 1.85 FTE

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

DAVID VIGREN

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

DISCOVERY CHARTER SCHOOL

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

BOARD CHAIR

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p><u>NONE</u> <i>Please write "None" if applicable. Do not leave this space blank.</i></p>			

Disclosure of Financial Interest - Item #5
Discovery Charter School
David Vigren, Board Chair

Organization conducting business with the school:

Education Success Network (ESN)
Nazareth College (Naz)

Nature of business conducted and approximate value:

ESN:

- Landlord. \$413,000 rent and \$50,000 utilities annually.
- After-school program. \$62,000 annually.
- HR and IT services. \$74,000 annually.
- Summer learning program. \$25,000 annually.
- Speech pathologist services. No cost to the school.
- Grant writing. No cost to the school.

Naz:

- Student teachers. No cost to the school.
- Graduate student field placement. No cost to the school.
- Teaching fellow. No cost to the school.
- Student tutors and mentors. No cost to the school.
- Course work on site. No cost to the school.
- Summer learning on campus. No cost to the school.

Name of trustee and/or family member of household holding an interest in the organization conducting business with the school and the nature of the interest.

ESN: David Vigren is a volunteer, non-compensated member of the ESN board. I have no financial interest in ESN, have no other ties with the organization, nor do I provide any services to the organization as either an employee or independent contractor.

Naz: David Vigren is a volunteer, non-compensated member of the Nazareth College board. I have no financial interest in the college, have no other ties with the organization, nor do I provide any services to the organization as either an employee or independent contractor.

Steps taken to avoid conflict of interest.

During ESN and Naz board meetings, I recuse myself from discussions and votes taken on matters pertaining to Discovery Charter School.

**Disclosure of Financial Interest by a Current or Proposed Charter School
Education Corporation Trustee**

Trustee Name:

Olivia West

Name of Charter School Education Corporation (for an unmerged school, if different from the Charter School Name):

Discovery Charter School

1. List all positions held on the education corporation board (e.g., president, parent representative).

General Board member

2. Is the trustee an employee of any school operated by the Education Corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or partner of the charter school(s) governed by the Education Corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in the same household have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to questions 2 and 3 above, you need not disclose again your employment status, salary, etc.

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps to A Conf Inte
	NONE			

Clayton West

7/24/17

Signature

Date

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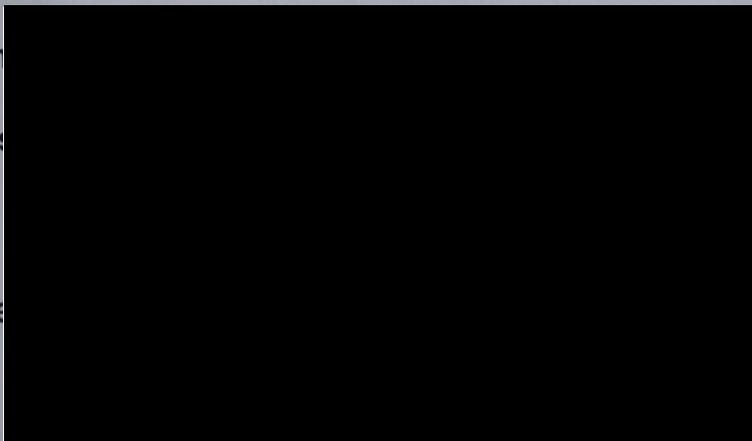
Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

SCOTT M. ADAIR

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

DISCOVERY CHARTER SCHOOL

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

TREASURER

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>None</i> Please write "None" if applicable. Do not leave this space blank.			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
NONE				

S.M.A.

7/20/2017

Signature

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

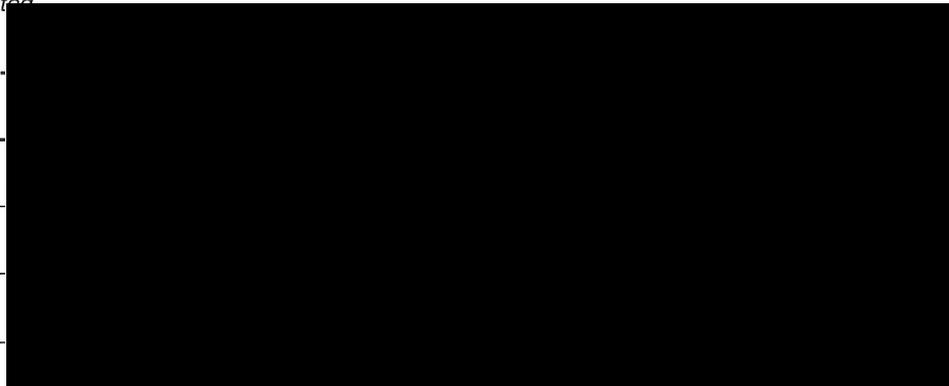
Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Sarah Armignacco

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Discovery Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Board member

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
<i>*Please refer to back of page for response.</i>				

Sarah Armignacco
 Signature

7/13/17
 Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____

* I have been and am currently a paid employee of Wegmans Food Markets, Inc. (Wegmans). Through my employment with Wegmans, I am an "on-loan" executive to Education Success Network (ESN) as its Chief Educational Initiatives Officer through 2019, at which time I will return to my position with Wegmans. As an "on-loan" executive my salary and benefits continue to be paid by Wegmans. I receive no salary and/or benefits from ESN. I have no financial interest whatsoever in ESN. However, due to the on-loan relationship I recuse myself from any Discovery Charter School board discussion and/or vote that involves the school's relationship w/ESN.

**Disclosure of Financial Interest by a Current or Proposed Charter School
Education Corporation Trustee**

Trustee Name:
Leslie Berkowitz

**Name of Charter School Education Corporation (for an unmerged school, this is
the Charter School Name):**
Discovery Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>None</i>			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>None</i>				

[Handwritten Signature]

 Signature

[Handwritten Date]

 Date

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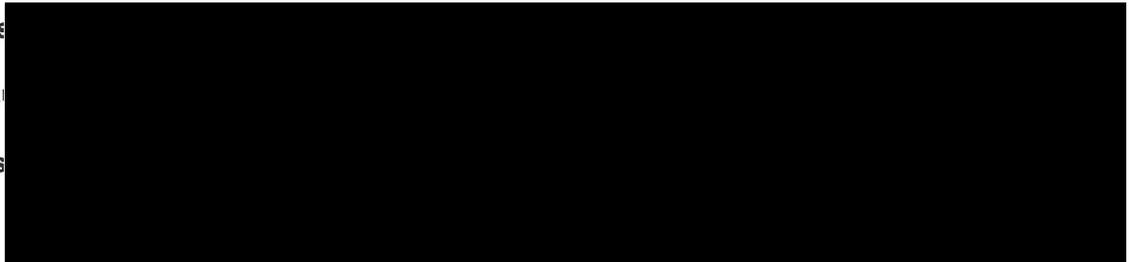
Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:
Donna M. Dedee Doyle

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):
Rochester Discovery Charter School

- List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Trustee; member of Nominating and HR Committees
- Is the trustee an employee of any school operated by the Education Corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

- Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

- Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>NONE</i>			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>NONE</i>				

Donna M. Dedee

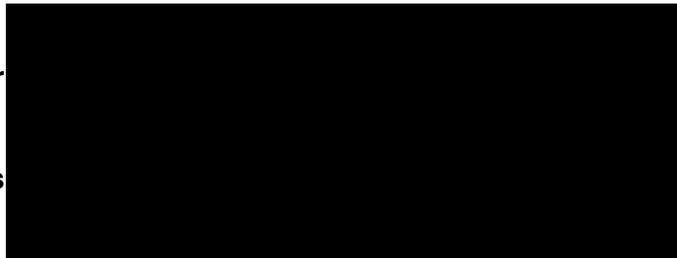
July 7, 2017

Signature

Date

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Business Tele
Business Addr
E-mail Address
Home Telepho
Home Address



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name: Lisa Lewis

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name): Discovery Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Trustee

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

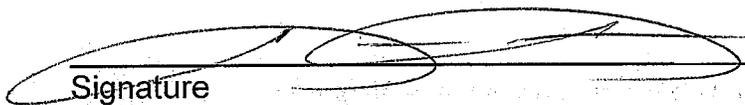
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people

doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

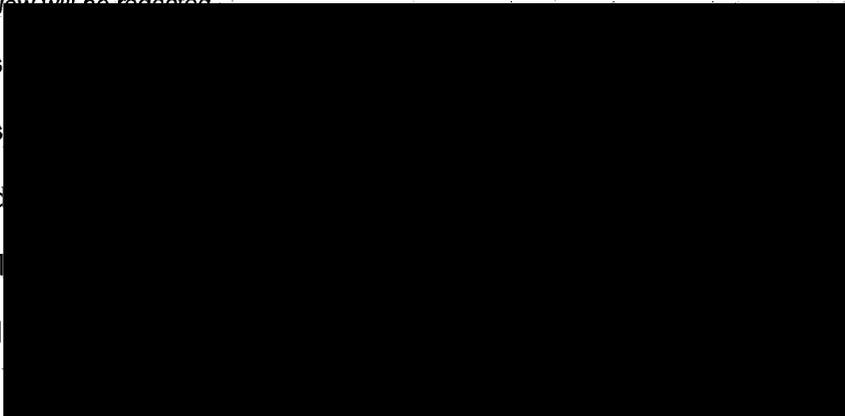
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
			<i>None</i>	


Signature

7/13/2017
Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business
Business
E-mail Ac
Home Tel
Home Ad



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Robert Stiles

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Discovery Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Secretary; Member of Nominating Committee

2. Is the trustee an employee of any school operated by the Education Corporation?

Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
	<i>None</i>			

Signature Robert B. Stiles Date 7-10, -2017

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

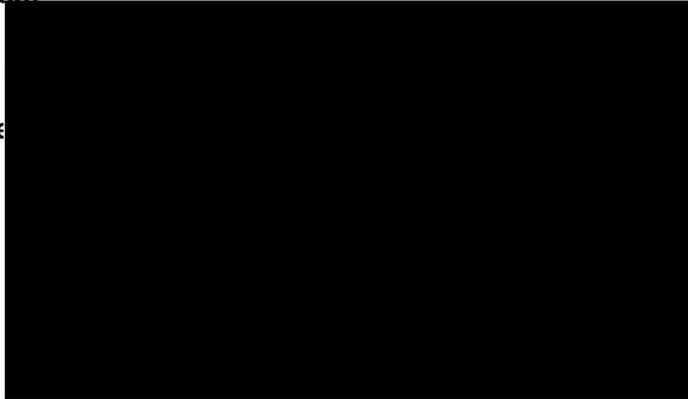
Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name: Sara Varhus

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name): Discovery Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Vice Chairperson

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None	None	None	None

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None	None	None	None	None

Sara Urbus

Signature

Date July 14, 2017

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____



**Disclosure of Financial Interest by a Current or Proposed Charter School
Education Corporation Trustee**

Trustee Name:

Shanna Jamanis

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Discovery Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in	Name of person holding interest or engaging in transaction and
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
		None		

Handwritten Signature

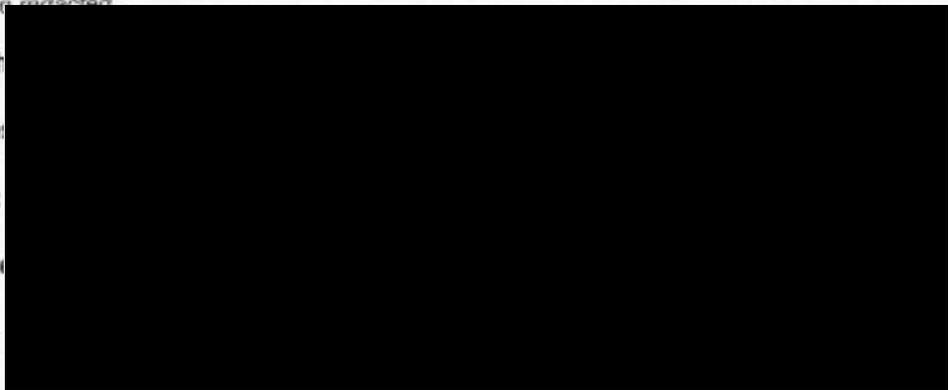
 Signature

7/11/17

 Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:
Business Address:
E-mail Address:
Home Telephone:
Home Address:



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Yoshida Blackman

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Discovery Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).
2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

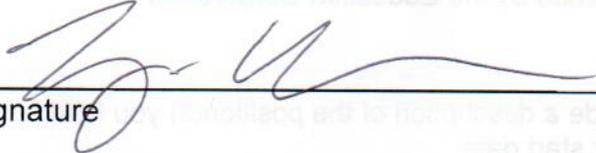
Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
"None"	"None"	"None"	"None"	"None"

Please write "None" if applicable. Do not leave this space blank.

Signature  Date 07/25/2017

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____





Entry 9 BOT Table

Created: 07/13/2017 • Last updated: 07/25/2017

(tab across or use scroll bar at bottom of table)

1. Current Board Member Information

	Trustee Name	Email Addresses	Position on the Board	Committee Affiliations	Voting Member Per By-Laws? (Y/N)	Area of Expertise, and/or Additional Role at School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)	Number of Board Mtgs Attended during 2016-17?
1	Scott M. Adair		Treasurer	Executive & Finance/Audit	Yes	CPA & CFO (no school role)	2; 7.16-7.19	11
2	Sarah Armignacco		Trustee/Member	Executive & Human Resources	Yes	HR Executive (no school role)	2; 6.14-7.18	8
3	Leslie Berkowitz		Trustee/Member		Yes	HR Executive & Org. Dev. (no school role)	1; 4.17-7.17	5 or less
4	Yoshida Blackman		Parent Representative	Compliance	Yes	Nursing Assistant & Parent	1; 6.14-7.17	7
				Human		School		

5	Donna Dedee Doyle	[REDACTED]	Trustee/Member	Resources & Nominating	Yes	CEO (no school role)	2; 9.12-7.18	10
6	Lisa M. Lewis	[REDACTED]	Trustee/Member	Finance/Audit & Compliance	Yes	Catholic Family Center VO (no school role)	1; 11.14-7.17	5 or less
7	Robert Stiles	[REDACTED]	Secretary	Nominating & Executive	Yes	Lawyer (no school role)	1; 7.15-7.18	11
8	Sara Varhus	[REDACTED]	Vice Chair/Vice President	Compliance, Executive & Nominating	Yes	College VP (no school role)	3; 9.11-7.19	10
9	David Vigren	[REDACTED]	Chair/Board President	Compliance, Executive, Finance/Audit & Nominating	Yes	Financial Executive (no school role)	3; 1.11-7.19	11
10	Olivia West	[REDACTED]	Trustee/Member	Finance/Audit	Yes	Business Entrepreneur	1; 9.14-7.17	7
11	Shanna Jamanis	[REDACTED]			Yes	Teacher Education (no school role)	1; -7.18	8
12								
13								
14								

15								
16								
17								
18								
19								
20								

2. Total Number of Members on June 30, 2016 9

3. Total Number of Members Joining the Board 2016-17 School Year 2

4. Total Number of Members Departing the Board during the 2016-17 School Year 0

5. Number of Voting Members 2016-17, as set by the by-laws, resolution or minutes 11

6. Number of Board Meetings Conducted in the 2016-17 School Year 12

7. Number of Board Meetings Scheduled for the [2017-18](#) School Year 12

Thank you.



Entry 10 - Board Meeting Minutes

Last updated: 07/13/2017

[Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2016--June 2017.

A. Provide a URL link to the <http://rochesterdiscovery.com> Monthly Board Meeting Minutes which are posted on the School's web page.

OR

B. Upload All Monthly Board Meeting Minutes

Combine into one .PDF file

(No response)



Entry 11 Enrollment and Retention of Special Populations

Created: 07/12/2017 • Last updated: 07/13/2017

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2016-2017 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2017-2018.

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Efforts Toward Meeting Recruitment Targets 2016-17)	Describe Plans Toward Meeting Recruitment Targets 2017-18)
Economically Disadvantaged	Students who are eligible applicants for the free and reduced price lunch program have been, and remain, the focus target group for Discovery Charter School (DCS). ED students have an admission preference at the lottery. Throughout its existence, the school has never fallen below a 96% poverty rate. The high poverty rate has allowed the school to easily exceed NYSED enrollment target for this demographic of students (i.e. Rochester City School District, where 95% of DCS live, was 91% for the most recent publically released data and Greece Central School District, where DCS is physically located, was 51%). Success with this group allows the school to focus more attention on attracting other traditionally underserved populations. Outreach will continue in the form of sending school brochures and applications to families who receive aid from county social service agencies. Increasingly, perhaps the best recruiting technique is word-of-mouth advertising from current families being served by the school. DCS makes itself an attractive option for families by providing a welcoming and safe school culture, a sound academic program that focusses on the whole child, and wrap around services.	Will continue with efforts and plans from 2016-17.
	Discovery Charter School (DCS) has prioritized recruiting ELL students. Its initial	

outreach focus had been largely within the Hispanic community, the largest non-English speaking community locally. In order to reach target recruitment levels, that focus has broadened to include the local refugee community. Various agencies serving refugees have been cultivated to help recruit students, and the school is providing translators and other assistance to help families navigate the application process. A trustee joined the board bringing expertise and connections within the refugee population in Rochester. Our intensified efforts appear to be working since 9 incoming students for the 2017-18 school year have indicated that another language is spoken at home (the NYSED ELL identification assessment has not yet been administered to these students but we expect that ELL enrollment will increase to approximately 5%... Rochester City School District is at approximately 13% and Greece Central School District at approximately 3%). DCS's efforts to attract and retain ELL students include the following: 1.) Provide extensive supplemental instruction designed specifically to meet the language needs of ELL, delivered by TESOL certified teachers, according to proficiency-mandated minutes 2.) Create an inclusive school climate where diversity is embraced 3.) Provide wrap around services including after school and summer programming. 4.) Conduct open houses with bi-lingual staff available. 5.) Offer applications in Spanish and provide translations in other languages as needed. 6.) Advertise in local publications and media in languages other than English. 7.) Cultivate agencies serving the local refugee population, specifically Rochester Refugee Resettlement Agency, Mary's Place and Catholic Family Center. 8.) Translating the school's brochure into Spanish 9.) Actively encouraging word-of-mouth recruiting by current ELL families. 10.) Utilizing social media for outreach (i.e. Facebook) 11.) Advertising through public transportation displays on buses and in bus terminals. 11.) Advertising on billboards in strategic neighborhoods with a high density of non-native speakers of English 12.) Radio advertisements on WDKX. Increasingly, perhaps the best recruiting

Since this is the target population DCS has had the least success recruiting and enrolling in the past, in addition to continuing efforts and plans from 2016-17, DCS anticipates weighting ELL applicants differently stating at the April 2018 lottery to increase the likelihood that they will be selected.

technique is word-of-mouth advertising from current families being served by the school. DCS makes itself an attractive option for families by providing a welcoming and safe school culture, a sound academic program that focusses on the whole child, and wrap around services.

Students with Disabilities

Discovery Charter School (DCS) continues to embrace students with disabilities (SWD). The school recruits through those Head Start preschool programs that provide special education services and by offering a wide array of special education services. For example, integrated co-taught special education classes are part of the school's academic program in 6 of the 7 current grade levels. SWD enrollments has gone up from 5% to 12% to 14% over the past three years (the NYSED website SWD tab for Rochester City School District names 17.5% while the Greece Central School District lists 12%). Increasingly, perhaps the best recruiting technique is word-of-mouth advertising from current families being served by the school. DCS makes itself an attractive option for families by providing a welcoming and safe school culture, a sound academic program that focusses on the whole child, and wrap around services.

Will continue with efforts and plans from 2016-17.

Retention Efforts Toward Meeting Targets

	Describe Efforts Toward Meeting Retention Targets 2016-17)	Describe Plans Toward Meeting Retention Targets 2017-18)
Economically Disadvantaged	Discovery Charter School (DCS) has a very strong record of enrolling and retaining target population students. Retention rates for all three categories are consistently, and virtually in every case substantially, above NYSED targets. As a school, DCS' rate of returning students is 81%, while the Rochester City School District is 78% and Greece Central School District is 66%. DCS will continue with past efforts.	Will continue with efforts and plans from 2016-17.
English Language Learners	Discovery Charter School (DCS) has a very strong record of enrolling and retaining target population students. Retention rates for all three categories are consistently, and virtually in every case substantially, above NYSED targets. As a school, DCS' rate of returning students is 81%, while the Rochester City School District is 78% and Greece Central School District is 66%. The rate is even greater for ELL (100% for 2017-18), although that is partially due to such low ELL numbers. DCS will continue with past efforts.	Will continue with efforts and plans from 2016-17.
Students with Disabilities	Discovery Charter School (DCS) has a very strong record of enrolling and retaining target population students. Retention rates for all three categories are consistently, and virtually in every case substantially, above NYSED targets. As a school, DCS' rate of returning students is 81%, while the Rochester City School District is 78% and Greece Central School District is 66%. DCS will continue with past efforts.	Will continue with efforts and plans from 2016-17.



Entry 12 Classroom Teacher and Administrator Attrition

Last updated: 07/12/2017

Report changes in teacher and administrator staffing.

Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the two tables named 2016-2017 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing in 2016-2017. Please provide the full time equivalent (FTE) of staff on June 30, 2016; the FTE for any departed staff from July 1, 2016 through June 30, 2017; the FTE for added staff from July 1, 2016 through June 30, 2017; and the FTE of staff added in newly created positions from July 1, 2016 through June 30, 2017 using the two tables provided.

Classroom Teacher Attrition Table

	FTE Classroom Teachers on June 30, 2016	FTE Classroom Teachers Departed 7/1/16 - 6/30/17	FTE Classroom Teachers Filling Vacant Positions 7/1/16 - 6/30/17	FTE Classroom Teachers Added in New Positions 7/1/16 - 6/30/17	FTE of Classroom Teachers on June 30, 2017
	29	4	1	0	27

Administrator Position Attrition Table

	FTE Administrative Positions on June 30, 2016	FTE Administrators Departed 7/1/16 - 6/30/17	FTE Administrators Filling Vacant Positions 7/1/16 - 6/30/17	FTE Administrators Added in New Positions 7/1/16 - 6/30/17	FTE Administrative Positions on June 30, 2017
	4	0	0	0	4

Thank you



Entry 13 Uncertified Teachers

Last updated: 07/12/2017

Instructions for Reporting Percent of Uncertified Teachers

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

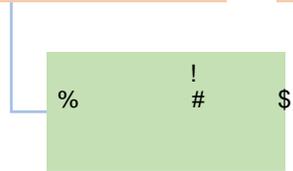
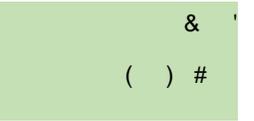
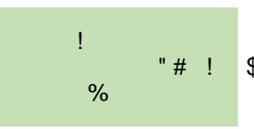
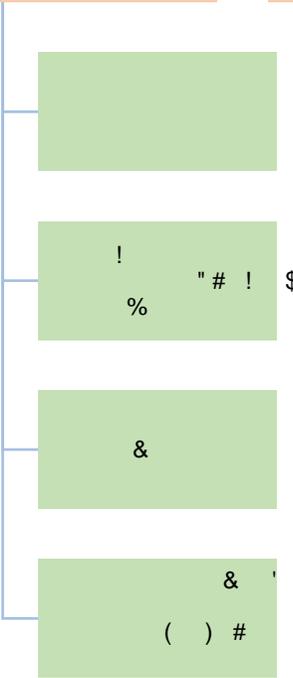
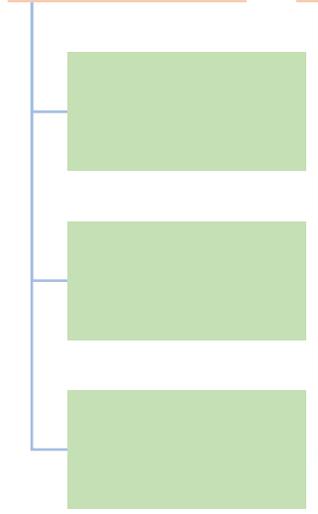
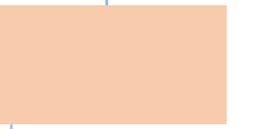
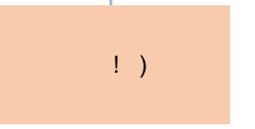
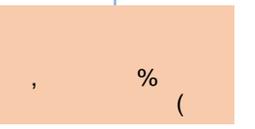
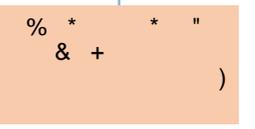
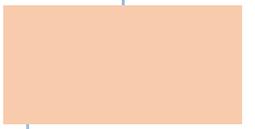
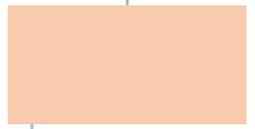
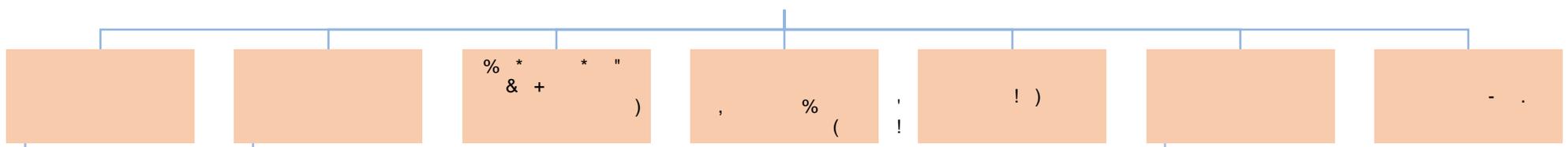
Staff Qualifications (June 30, 2017)

Note: Columns should sum to the FTE count of Teachers on June 30, 2017, and each teacher should be in only one column.

1. Total FTE Count of Uncertified Teachers (6-30-17)	0
2. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (6-30-17)	0
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-17)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-17)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-17)	0
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-17)	0

Thank you.

!



Discovery Charter School 2017-18 School Calendar

(5.18.17 adoption)

JULY 2017 (0 days)						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

AUGUST 2017 (9 days)						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SEPTEMBER 2017 (20 days)						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

OCTOBER 2017 (21 days)						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

NOVEMBER 2017 (18 days)						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

DECEMBER 2017 (16 days)						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

No School For Students
 1:30 Dismissal for Students
 NYS Tests (3rd-6th grades)

AUGUST

8.21-8.25 No School for Students (PD for Teachers)
8.28 FIRST DAY FOR STUDENTS!

8.28-9.1 DCS has school, RCSD does not (1:30 Dismissal)

SEPTEMBER

9.1 DCS has school, RCSD does not (1:30 Dismissal)

9.4 No School (Labor Day Holiday)

9.5 DCS has school, RCSD does not

OCTOBER

10.5 & 10.6 No School for Students (PD for Teachers)

10.9 No School (Columbus Day Holiday)

NOVEMBER

11.2 Report Card Conferences (1:30 Dismissal)

11.10 No School (Veterans' Day Holiday)

11.22-11.24 No School (Thanksgiving Recess)

DECEMBER

12.25-12.29 No School (Winter Recess)

JANUARY

1.1 No School (New Year's Day Holiday)

1.15 No School (Martin Luther King Day Holiday)

1.26 Second Report Card Sent Home

FEBRUARY

2.19-2.23 No School (Presidents' Week Recess)

MARCH

3.30 No School (Good Friday Recess)

APRIL

4.2-4.6 No School (Spring Recess)

4.11-4.13 NYS ELA Test (3rd-6th grades)

4.23 No School For Students (PD for Teachers)

4.24 Report Card Conferences (1:30 Dismissal)

MAY

5.1-5.3 NYS MATH Test (3rd-6th grades)

5.28 No School (Memorial Day Holiday)

JUNE

6.4 NYS SCIENCE Written Test (4th grade)

6.22-6.29 DCS has school, RCSD does not (1:30 Dismissal)

6.29 Fourth Report Card & Last Day for Students

School Hours:

7:30 am-3:30 pm on Monday-Thursday

7:30 am-1:30 pm on Fridays

School Days = 200 / Transportation Needed = 192

Q1: 8.21-10.31

Q2: 11.1-1.26

Q3: 1.29-4.24

Q4: 4.25-6.29

JANUARY 2018 (21 days)						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY 2018 (15 days)						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

MARCH 2018 (21 days)						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

APRIL 2018 (16 days)						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MAY 2018 (22 days)						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JUNE 2018 (21 days)						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DCS Phone #: 342-4032
 DCS Fax #: 342-4003