



Entry 1 School Information and Cover Page

Created: 07/18/2018 • Last updated: 08/01/2018

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer (**as of June 30, 2018**) or you may not be assigned the correct tasks.

a. SCHOOL NAME THE EQUITY PROJECT CS (NYC CHANCELLOR)

(Select name from the drop down menu)

b. CHARTER AUTHORIZER (As of June 30th, 2018) NYCDOE-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

c. DISTRICT / CSD OF LOCATION NYC CSD 6

d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	5 9 Audubon Ave, T30, New York, NY 100 0			

d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Zeke Vanderhoek
Title	Principal
Emergency Phone Number (###-###-####)	

e. SCHOOL WEB ADDRESS (URL) <http://www.tepcharter.org>

f. DATE OF INITIAL CHARTER 01/2008

g. DATE FIRST OPENED FOR INSTRUCTION 09/2009

h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The school’s name – The Equity Project – emerges from the dual meaning of the word equity. Equity means the value of an investment. TEP is particularly interested in teacher equity, the value of teachers in student achievement. Equity also means fairness and equality. TEP is focused on providing students from low-income families with equal access to outstanding teachers as a means of achieving educational equity. Ultimately, TEP’s mission is a synthesis of these ideas:

Teacher Level: TEP aims to re-imagine the teaching profession as a place in which teachers prioritize their own growth – as pedagogical experts, content specialists, intellectual seekers, and community leaders.

Student Level: TEP aims to achieve educational equity for students from low-income families by utilizing world-class teachers to maximize every student’s academic and personal potential.

Societal Level: TEP aims to inspire others to effect positive systemic change by investing in teacher equity in the form of rigorous qualifications, redefined expectations, and revolutionary compensation.

h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief heading followed by a description of each Key Design Elements (KDE). KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	Using Master Teachers to serve at-risk students :- To attract master teachers, TEP uses a threepronged strategy that it terms the 3 R’s: Rigorous Qualifications, Redefined Expectations, & Revolutionary Compensation; all master teachers earn a \$125K annual salary.
Variable 2	To provide a comprehensive and motivating educational experience, TEP students take a full academic program as well as daily instruction in music and physical education. TEP has competitive music and arts clubs and over a dozen athletic teams.
Variable 3	For tested grades, Student Achievement Reports (SARs) are used by all teachers to measure individual student progress towards the 3 to most important learning outcomes for each subject and grade level. Assessment data is updated regularly & analyzed 3 times per year to drive instruction.

Variable	In the Early Childhood and Elementary grades, TEP utilizes the Core Knowledge Language Arts (CKLA) program, which incorporates the development of literacy skills in the content areas. In the Middle School, TEP students take daily periods focused on Common Core literacy standards: small group reading, small group writing, social studies, and science. The integration of literacy skills across content areas promotes shared accountability in this area.
Variable 5	Each cohort has one dedicated bilingual Social Worker; this structure enables the Social Worker to build long-lasting relationships with students and their families and to focus on students' social/emotional development.
Variable 6	Each teacher spends time each week observing in the classroom of a partner teacher, followed by weekly debriefs of those observations. All TEP staff attend 3 one-to-two week development institutes focused on data analysis and collaborative curricular planning.
Variable 7	(No response)
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

i. TOTAL ENROLLMENT ON JUNE 30, 2018 719

j. GRADES SERVED IN SCHOOL YEAR 2017-18

Check all that apply

Grades Served	K, 1, 5, 6, 7, 8
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k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION? No

l1. FACILITIES

Does the school maintain or operate multiple sites?

	Yes, 2 sites
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12. SCHOOL SITES

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site (K-5, 6-9, etc.)	Receives Rental Assistance	Rental Assistance for Which Grades (write N/A if applicable)
Site 1 (same as primary site)	5 9 Audubon Ave, T30 New York, NY 100 0	[REDACTED]	NYC CSD 6	5-8	No	
Site 2	280 Broadway, 2nd Fl New York, NY 10033		NYC CSD 6	K-2	Yes	K,1,2
Site 3						

12a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Zeke Vanderhoek	[REDACTED]	[REDACTED]	[REDACTED]
Operational Leader	Zeke Vanderhoek			
Compliance Contact	Zeke Vanderhoek			
Complaint Contact	Zeke Vanderhoek			
DASA Coordinator	Zeke Vanderhoek			

13. Please provide the contact information for Site 2.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Zeke Vanderhoek			
Operational Leader	Denise Munoz			
Compliance Contact	Zeke Vanderhoek			
Complaint Contact	Zeke Vanderhoek			
DASA Coordinator	Zeke Vanderhoek			

m1. Are any sites in co-located space? If yes, please proceed to the next question. Yes

m2. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1 (primary site)						
Site 2						
Site 3						

n1. Were there any revisions to the school's charter during the 2017-18 school year? (Please include approved or pending material and non-material charter revisions).

No

o. Name and Position of Individual(s) Who Completed this Annual Report.

Shelly Gupta, Director of Finance

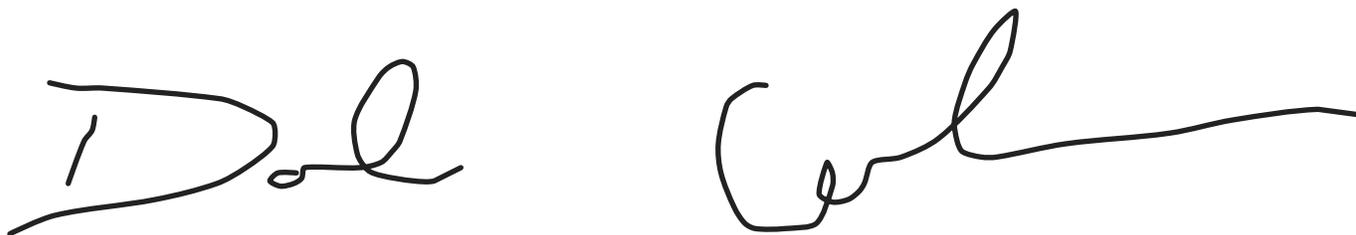
p. Our signatures (Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Yes

Signature, Head of Charter School

Handwritten signature of Jake Vanderhook in black ink.

Signature, President of the Board of Trustees

Handwritten signature of Dal in black ink.

Date

2018/07/17

Thank you.



Entry 2 NYS School Report Card Link

Last updated: 07/31/2018

THE EQUITY PROJECT CS (NYC CHANCELLOR)

1. CHARTER AUTHORIZER (As of June 30th, 2018)

NYCDOE-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

2. NEW YORK STATE REPORT CARD

<https://data.nysed.gov/profile.php?instid=800000061094>

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).



Entry 4 Expenditures per Child

Last updated: 07/26/2018

THE EQUITY PROJECT CS (NYC CHANCELLOR)Section Heading

Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2017-18 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: *The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:* <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	14965372
Line 2: Year End FTE student enrollment	717
Line 3: Divide Line 1 by Line 2	20872

2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2017-18 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

Notes:

The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:

<http://www.p12.nysed.gov/psc/AuditGuide.html>.

Employee benefit costs or expenditures should not be reported in the above calculations.

Line 1: Relevant Personnel Services Cost (Row)	1784420
Line 2: Management and General Cost (Column)	1141363
Line 3: Sum of Line 1 and Line 2	2925783
Line 5: Divide Line 3 by the Year End FTE student enrollment	4081

Thank you.

The Equity Project Charter School
BUDGET
July 2018 - June 2019

	Total	
Income		
4100 State Grants		
4101 Per Pupil Allocation	12,857,880	
4102 Per Pupil Allocation for SPED	2,909,300	
4103 NYSTL	60,513	
4105 NYSLIB	3,604	
4110 NYS Senate Grant	378,000	
4111 NYS Rental Assistance Program	907,664	
Total 4100 State Grants	\$ 17,116,961.19	
4200 Federal Grants		
4202 IDEA	128,542.17	
4203 Title I	413,266.00	
4204 Title IIA	117,612.00	
4207 E-Rate	117,795.00	
4208 Title IIIA	22,600.00	
Total 4200 Federal Grants	\$ 799,815.17	
4300 Contributions		
4310 Facility	250,000.00	
4311 Interest Earned on the Loan to TEPSCA	123,513.91	
Total 4300 Contributions	\$ 373,513.91	
4400 Miscellaneous Revenue		
4404 Interest Income	9,000.00	
4406 Senior Dues & Student Council Fundraise	25,000.00	
4407 PA Fundraisers	15,000.00	
Total 4400 Miscellaneous Revenue	\$ 49,000.00	
Total Income	\$ 18,339,290.27	
Gross Profit	\$ 18,339,290.27	
Expenses		
5000 Compensation		
5100 Instructional Staff		
5101 Principal	120,000.00	
5102 General Ed Teachers	6,872,862.00	
5103 Special Ed Teachers	1,317,115.00	
5105 Curriculum Directors	290,000.00	
5106 School Directors	275,700.00	
Total 5100 Instructional Staff	\$ 8,875,677.00	
5200 Non-Instructional Staff		
5212 Director of High School Placement	78,750.00	
5214 Alumni Coordinator	60,000.00	
5217 Special Assistant to Principal	63,750.00	
5217A Data Systems & Development Specialist	62,292.00	

5250 Social Workers		616,253.00
5251 Finance & HR		196,540.00
5252 Operations		411,667.00
5253 Facilities & Security		
5253A Facilities		252,400.00
5253B Security		106,720.00
5254 Staff Recruitment		163,000.00
5255 Development		
5256 Support Staff		232,642.00
5257 Kitchen Staff		68,750.00
5258 Interns & Fellows Dept.		40,800.00
Total 5200 Non-Instructional Staff	\$	2,353,564.00
5300 Incentives		
5301 Performance Based Bonus		510,000.00
Total 5300 Incentives	\$	510,000.00
Total 5000 Compensation	\$	11,739,241.00
5400 Benefits		
5402 Workers Compensation Expense		74,610.00
5403 NY State Disability		500.00
5404 Medicare EmployER		170,218.99
5406 Social Security EmployER		657,397.50
5408 SUTA		38,154.23
5409 Medical Insurance		463,625.55
5410 Dental Insurance		54,121.39
5411 Vision Insurance		13,164.41
5416 STD, LTD and Life Insurance		31,917.03
5418 403B Match		84,000.00
Total 5400 Benefits	\$	1,587,709.09
6100 Administrative Expenses		
6101 Office Supplies & Expenses		175,000.00
6102 Membership Fees & Subscriptions		12,600.00
6104 Postage, Mailing Service		9,840.00
6105 Janitorial Supplies		29,000.00
6108 Team Building/Staff Lunch & Appreciatio		36,400.00
6109 Staff Travel		11,000.00
6111 School Events		35,000.00
6113 Financial Transaction Fees		1,000.00
6114 TransitChek Fees		2,915.00
6115 Insurance - Liability, Umbrella, D&O		98,216.30
6116 Insurance - Property		15,723.00
6117 Insurance - ERISA		893.00
6118 Parent Association General Expenses		5,000.00
6119 Parent Association Fundraiser Expenses		7,500.00
Total 6100 Administrative Expenses	\$	440,087.30
6200 Professional Services		
6201 Audit/Tax Fees		25,000.00

6205 Interpretation Sevices	50,000.00
6206 Payroll Expenses	7,370.58
6207 403B Fees	1,250.00
6208 Nurse Services (Contracted)	4,284.00
6209 Janitorial Services (Contracted)	165,600.00
6210 Security (Contracted)	20,000.00
6210A HVAC Maintenance (Contracted)	45,000.00
6210B Elevator Maintenance (Contracted)	8,000.00
6213 Office Staff (Contracted)	25,000.00
6216 Curriculum Developer	0.00
6216-A PreK Launch Consulting	61,070.00
6217 PD Expenses for Staff	35,000.00
6217A Social Work Department Trainings	18,000.00
6218 Accounting Services	22,000.00
6219 State Exam Scoring	16,000.00
6220 Certification Costs	5,300.00
Total 6200 Professional Services	\$ 376,804.58
6300 Marketing and Staff/Student Recruitment	
6301 Recruitment Ads-Teachers/Staff	40,000.00
6302 Recruitment Ads for Students	45,000.00
6303 Travel Expense Reimbursements	2,500.00
Total 6300 Marketing and Staff/Student Recruitm\$	87,500.00
7100 Curriculum, Classroom & Student Related Expenses	
7102 Textbooks/Equipment/Materials/Supplies	204,166.67
7103 FieldTrips/Assemblies	56,000.00
7105 P10 Clubs	7,583.33
7106 Student Transportation (School Bus and	59,500.00
7107 Student Uniforms	64,351.67
7108 Student Food	12,474.44
7109 Social Worker Materials/Supplies	10,500.00
7111 Student Incentives	29,000.00
7112 NYSTL	60,513
7114 NYSLIB	3,604
7115 Student Programs - External Providers	56,000.00
7116 High School Placement Expenses	3,000.00
7117 Student Council & Senior Trip/Graduation	40,000.00
7118 Special Groups	25,000.00
7120 Alumni Expenses	15,000.00
Total 7100 Curriculum, Classroom & Student Rela\$	646,693.11
8100 Facilities	
8101 Monthly Rent	907,664
8102 Other Rental Fees & Charges	14,000.00
8103 Utilities	125,000.00
8105 Building Permits & Fees	6,250.00
8106 Maintainance Supplies	15,000.00
8107A MEP Repairs	8,000.00

8107B Non-MEP Repairs		10,000.00
8110 Facility Development Expense		24,750.00
Total 8100 Facilities	\$	1,092,664.19
8200 Technology/Communication Expense		
8201 Phone/Fax Charges		7,164.00
8202 Internet Connectivity Charges		109,620.00
8203 Web Services		11,000.00
8205 Technology Maintenance & Support Service		120,000.00
8209 Copier/Printer Lease		35,063.00
8210 Website Development		0.00
Total 8200 Technology/Communication Expense	\$	282,847.00
8300 Facilities - Permanent Facility Development Costs		
8310 Fundraising Expenses		2,000.00
8320 Contribution to TEPSCA for Capital Proj		490,287.00
Total 8300 Facilities - Permanent Facility Deve	\$	492,287.00
Total Expenses	\$	16,745,833.27
Net Operating Income	\$	1,343,456.99
Net Income	\$	1,343,456.99

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

ANDREW BUTLER

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

THE EQUITY PROJECT (TEP)

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				

[Handwritten Signature]

07/23/10

Signature

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be

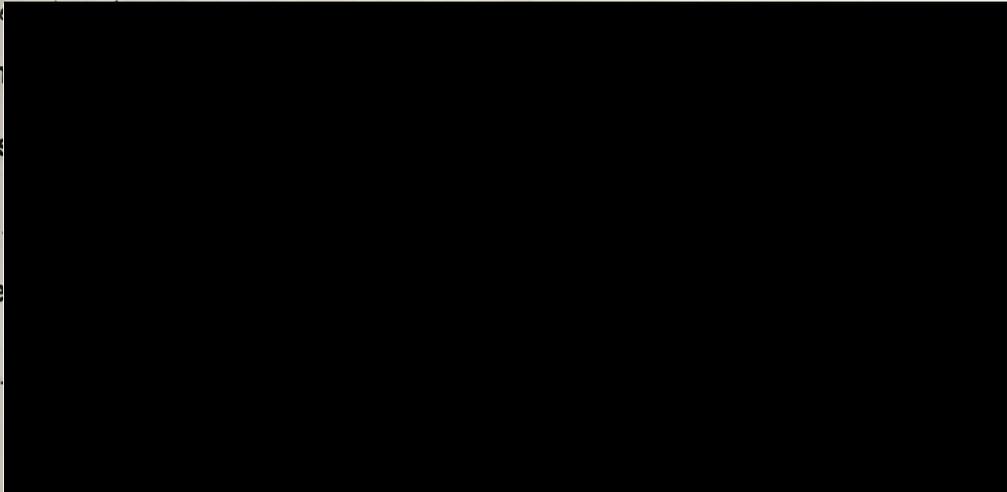
Business Telephone

Business Address

E-mail Address:

Home Telephone

Home Address:



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Brooks Clark

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

TEP

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). None

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

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Please write "None" if applicable. Do not leave this space blank.	None		
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
	None			


 Signature _____ Date 07/26/18

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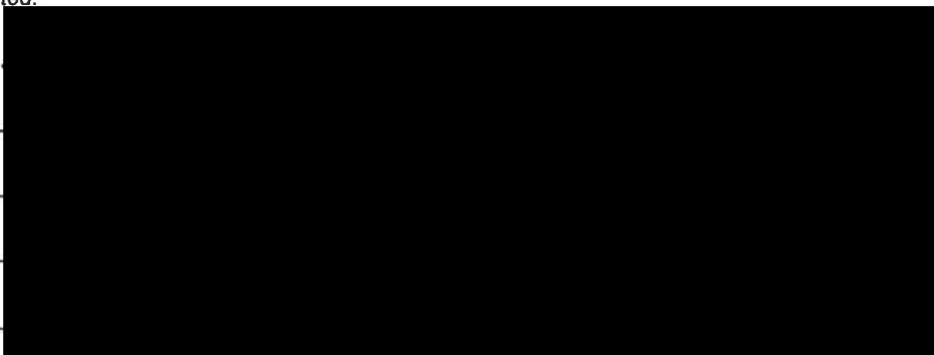
Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

DAVID Coleman

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

The Equity Project Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

President - Board of Trustees

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

<i>Please write "None" if applicable. Do not leave this space blank.</i>			
None	none	none	none

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
none	_____			



 Signature

7 | 20 | 2018

 Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Crystal Harman Reichman

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

TEP Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Secretary

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

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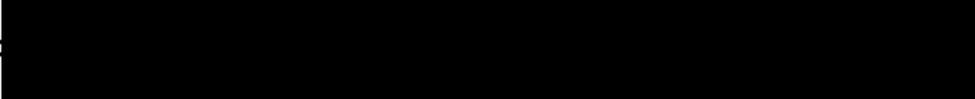
None

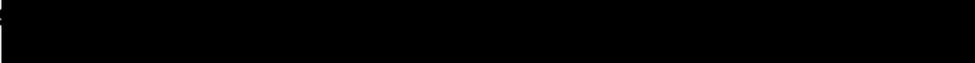
5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

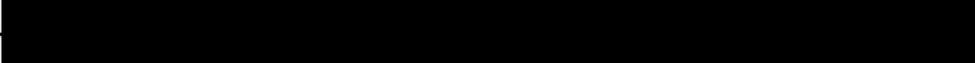
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p><i>None</i></p>				

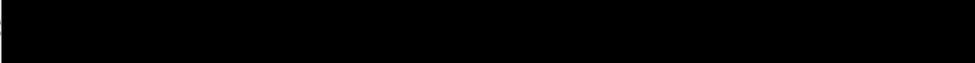
[Signature] _____ Date 7-25-18

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: 

Business Address: 

E-mail Address: 

Home Telephone: 

Home Address: S/R

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name: Laura Tavormina

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Vice President, Treasurer

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.
 NONE

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
West Side Federation for Senior and Supportive Housing, Inc. (WSFSSH)	WSFSSH is the NFP developer of the middle school facility	WSFSSH has not received any fees from the school during the reporting period	Laura Tavormina: I am employed by WSFSSH. I have no financial interest in WSFSSH which is a NYS not-for-profit organization.	Will recuse herself from any votes regarding transactions between TEP and WSFSSH.

Laura Tavormina

July 18, 2018

Signature

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Nicole R. Leach

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

The Equity Project Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.

None

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p>None</p>				



Signature

7.17.18

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

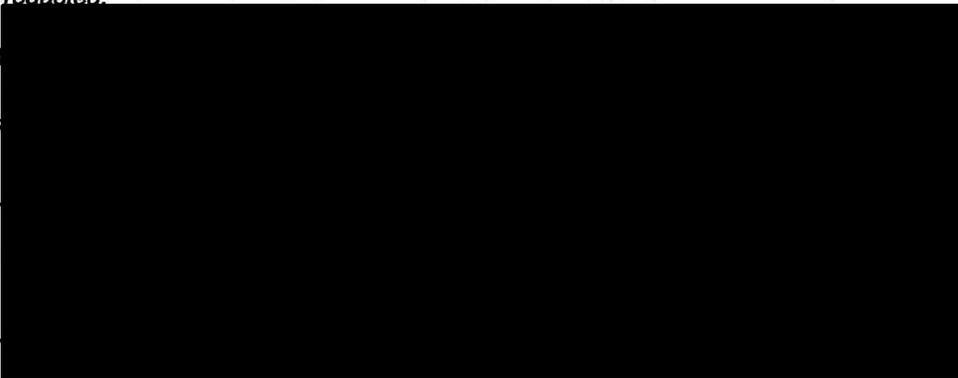
Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Wen-Hsiang (Sean) Juan

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

The Equity Project

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Board Trustee + Secretary

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p style="text-align: center;">None</p>				


7/19/18

 Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____
Business Address: _____
E-mail Address: _____
Home Telephone: _____
Home Address: _____



Entry 8 BOT Table

Created: 07/18/2018 • Last updated: 07/31/2018

1. Current Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2017-18
1	David Coleman	Chair	n/a	Yes	10	07/01/2017	06/30/2018	8
2	Laura Tavormina	Vice Chair	Finance & Board Treasurer	Yes	10	07/01/2017	06/30/2018	10
3	Sean Juan	Secretary	n/a	Yes	2	07/01/2017	06/30/2018	10
4	Andrew Buher	Trustee/Member	n/a	Yes	2	07/01/2017	06/30/2018	10
5	Brooks Clark	Trustee/Member	n/a	Yes	6	07/01/2017	06/30/2018	8
6	Nicole Leach	Trustee/Member	n/a	Yes	5	07/01/2017	3/16/2018	5 or less
7	Crystal Harmon	Trustee/Member	n/a	Yes	7	07/01/2017	07/24/2017	5 or less
8								
9								

1a. Are there more than 9 members of the Board of Trustees? No

2. Total number of members on June 30, 2018 5

- | | |
|---|----|
| 3. Total number of members joining the Board during the 2017-18 school year | 0 |
| 4. Total number of members departing the Board during the 2017-18 school year | 2 |
| 5. Number of voting members in 2017-18, as set by the by-laws, resolution or minutes | 5 |
| 6. Number of Board meetings conducted during the 2017-18 School Year | 11 |
| 7. Number of Board meetings scheduled for the coming 2018-19 school year | 11 |

Thank you.



Entry 9 - Board Meeting Minutes

Last updated: 07/31/2018

[Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2017--June 2018, which should match the number of meetings held during the 2017-18 school year.

THE EQUITY PROJECT CS (NYC CHANCELLOR)

Are all monthly BOT meeting minutes posted, which should match the number of meetings held during 2017-18 school year, on the charter school's website?

Yes

the charter school's website.

A. Provide if posted on the charter school's website a URL link to the Monthly Board Meeting Minutes, which should match the number of meetings held during the 2017-18 school year.

<http://www.tepcharter.org/PastBoTMeetings.php>



Entry 10 Enrollment and Retention of Special Populations

Last updated: 07/30/2018

[Instructions for Reporting Enrollment and Retention Strategies](#)

Describe the efforts the charter school has made in 2017-18 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2018-19.

THE EQUITY PROJECT CS (NYC CHANCELLOR)Section Heading

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2017-18	Describe Recruitment Plans in 2018-19)
Economically Disadvantaged	<p>As of October 31, 2017, 90% of students enrolled at TEP qualified for free and reduced price lunch. This rate was higher than that of TEP’s district NYC CSD #6 (83%), and significantly higher than the citywide enrollment rate (69%).</p> <p>Source: p31 of NYC Department of Education Renewal Report for The Equity Project Charter School, 2017-18 School Year.</p>	<p>TEP will maintain its current practices.</p> <p>TEP operates within NYC Community School District #6, in the Washington Heights neighborhood in Upper Manhattan. As of October 31, 2017, 83% of the student population of CSD6 qualified for free and reduced priced lunch, a standard indicator of economic need. Given the high percentage of economically disadvantaged students within its own neighborhood, TEP does not preference FRPL criteria in its admissions processes. Instead, TEP applies a lottery preference for in-district (CSD #6) students. In this way, TEP consistently enrolls comparable and higher rates of economically disadvantaged students as compared to its CSD #6 peers schools.</p> <p>Source: p31 of NYC Department of Education Renewal Report for The Equity Project Charter School, 2017-18 School Year.</p>
		<p>TEP will maintain its current practices. Given TEP’s increasing numbers of ELL students in the incoming grades, TEP will continually increase its set-aside percentages as needed to meet enrollment targets.</p>

As of October 31, 2017, 28% of students enrolled at TEP were classified as ELLs. This rate is slightly lower than that of TEP's Community School District #6 (35%), but significantly higher than the city-wide enrollment rate (17%).

However, TEP's youngest incoming cohort (Kindergarten) in 2017-18 had approximately 44% ELL students, which is higher than the enrollment rate of CSD #6. As TEP students progress through the grades, a significant number of students test out of ELL status. As our students are declassified, our overall ELL enrollment ratio declines.

Each year, TEP's Admissions process explicitly preferences students classified as English Language Learners for every cohort at all grade levels (except incoming Kindergarteners since students have not yet been classified as ELLs). With every new cohort that TEP enrolls, a percentage of the open seats are reserved for ELL students. This ensures that TEP enrolls comparable ratios of ELL students, as compared to its Community School District. For TEP's 2018 Admissions Lottery, TEP had 2 entering cohorts - students entering 5th grade and Kindergarten in the Fall of 2018. TEP reserved at least 30% of its 5th grade seats for ELL students. TEP does not employ a set aside percentage for the Kindergarten cohort, as most NYS students begin formal ELL assessment and classification in the Kindergarten year.

Source: p31 of NYC Department of Education Renewal Report for The Equity Project Charter School, 2017-18 School Year.

Each year, TEP's Admissions Lottery process explicitly preferences students classified as English Language Learners. With every new cohort that TEP enrolls, a percentage of the open seats are reserved for ELL students. This ensures that TEP enrolls comparable ratios of ELL students, as compared to its Community School District. While TEP's grade-level expansion unfolds, TEP will have 2 entering cohorts in each Admissions Lottery - students entering 5th grade and Kindergarten in the Fall. Each year, TEP determines a percentage of 5th grade seats to reserve for ELL students (typically 30%). TEP does not employ a set aside percentage for the Kindergarten cohort, as NYS students begin formal ELL assessment and classification in the Kindergarten year.

TEP holds Open House events for prospective parents and families. From January through March of each year, TEP holds 3 Open House events for each incoming grade, which are publicized through postcard mailings to families of ALL rising 5th graders and rising Kindergarten students in Community School District 6. During each Open House event, a TEP school leader (e.g. Principal) gives a presentation (with a Spanish translator) in which s/he encourages parents of English Language Learner students to apply to the school, while specifically outlining the variety of supports TEP has in place for these students. Of note is that all of TEP's Social Workers and core office staff are bilingual; in addition, many TEP teachers are bilingual. These staff members are available to meet with parents of prospective ELL students who express interest in learning more about how TEP can meet the particular needs of their child.

To further support the enrollment process for ELL students and their families, all TEP application materials - including the student application, brochures, and letters—are in both English & Spanish and include a variety of information that emphasizes TEP's unique curricular focus on language development, aimed at attracting parents of English Language Learners. An application brochure is mailed to families of ALL rising 5th graders and rising Kindergarten students in

		<p>Community School District #6. In addition, parents of current TEP students assist TEP staff in posting recruitment fliers and distributing applications throughout the Washington Heights community.</p>
<p>Students with Disabilities</p>	<p>As of October 31, 2017, 21% of students enrolled at TEP had IEPs. This rate is comparable to that of TEP's Community School District #6 (22%) as well as the city-wide enrollment rate (22%).</p> <p>Each year, TEP's Admissions Lottery process explicitly preferences students with disabilities. With every new cohort that TEP enrolls, a percentage of the open seats are reserved for students with disabilities. This ensures that TEP enrolls comparable ratios of SPED students, as compared to its Community School District. For TEP's 2018 Admissions Lottery, TEP had 2 entering cohorts - students entering 5th grade and Kindergarten in the Fall of 2018. TEP reserved at least 15% of its 5th grade seats and at least 17.5% of its Kindergarten seats for students with IEPs.</p> <p>Source: p31 of NYC Department of Education Renewal Report for The Equity Project Charter School, 2017-18 School Year.</p>	<p>TEP will maintain its current practices.</p> <p>Each year, TEP's Admissions Lottery process explicitly preferences students with disabilities. With every new cohort that TEP enrolls, a percentage of the open seats are reserved for students with disabilities. This ensures that TEP enrolls comparable ratios of SPED students, as compared to its Community School District. While TEP's grade-level expansion unfolds, TEP will have 2 entering cohorts in each Admissions Lottery - for students entering 5th grade and Kindergarten in the Fall. Each year, TEP determines a percentage of open seats to reserve for students with IEPs (typically 15% for 5th grade and 17.5% for Kindergarten).</p> <p>Additionally, TEP holds Open House events for prospective parents and families. From January through March of each year, TEP holds 3 Open House events for each incoming grade, which are publicized through postcard mailings to families of ALL rising 5th graders and rising Kindergarten students in Community School District 6. During each Open House event, a TEP school leader (e.g. Principal) gives a presentation (with a Spanish translator) in which he encourages parents of Special Education students to apply to the school, while specifically outlining the variety of supports TEP has in place for these students. Beyond the Open House events, TEP's Social Workers and Special Education faculty are available to meet with parents of prospective SPED students who express interest in learning more about how TEP can meet the particular needs of their child. Lastly, TEP's Student Application form specifically encourages Special Education students to apply to TEP.</p>

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2017-18	Describe Retention Plans in 2018-19)
Economically Disadvantaged	<p>As of October 31, 2017, TEP retained 94% of students who qualified for free and reduced price lunch. This rate was significantly above that of TEP's CSD #6 (85%), as well as the citywide FRPL retention rate (86%).</p> <p>Source: p31 of NYC Department of Education Renewal Report for The Equity Project Charter School, 2017-18 School Year.</p>	TEP will maintain its current practices.
English Language Learners	<p>As of October 31, 2017, TEP retained 96% of ELL students. This rate was significantly above that of TEP's CSD #6 (84%), as well as the citywide ELL retention rate (84%).</p> <p>Source: p31 of NYC Department of Education Renewal Report for The Equity Project Charter School, 2017-18 School Year.</p>	TEP will maintain its current practices.
Students with Disabilities	<p>As of October 31, 2017, TEP retained 91% of SPED students. This rate was significantly above that of TEP's CSD #6 (84%), as well as the citywide ELL retention rate (85%).</p> <p>Source: p31 of NYC Department of Education Renewal Report for The Equity Project Charter School, 2017-18 School Year.</p>	TEP will maintain its current practices.



Entry 11 Classroom Teacher and Administrator Attrition

Created: 07/31/2018 • Last updated: 08/01/2018

Report changes in teacher and administrator staffing.

Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the tables titled 2017-2018 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing during the 2017-2018 school year. Please provide the full time equivalent (FTE) of staff on June 30, 2017; the FTE for any departed staff from July 1, 2017 through June 30, 2018; the FTE for added staff from July 1, 2017 through June 30, 2018; and the FTE of staff added in newly created positions from July 1, 2017 through June 30, 2018 using the tables provided.

1. Classroom Teacher Attrition Table

FTE Classroom Teachers on 6/30/17	FTE Classroom Teachers Departed 7/1/17 - 6/30/18	FTE Classroom Teachers Filling Vacant Positions 7/1/17 - 6/30/18	FTE Classroom Teachers Added in New Positions 7/1/17 - 6/30/18	FTE of Classroom Teachers on 6/30/18
44	9	7	14	56

2. Administrator Position Attrition Table

FTE Administrative Positions on 6/30/17	FTE Administrators Departed 7/1/17 - 6/30/18	FTE Administrators Filling Vacant Positions 7/1/17 - 6/30/18	FTE Administrators Added in New Positions 7/1/17 - 6/30/18	FTE Administrative Positions on 6/30/18
6	0	0	2	8

3. Tell your school's story

Charter schools may provide additional information in this section of the Annual Report about their respective teacher and administrator attrition rates as some teacher or administrator departures do not reflect advancement or movement within the charter school networks. Schools may provide additional detail to reflect a teacher's advancement up the ladder to a leadership position within the network or an administrator's movement to lead a new network charter school.

TEP introduced 2 new leadership positions for Director of Facilities and Director of Talent Acquisition.

4. Charter schools must ensure that all prospective employees receive clearance through [the NYSED Office of School Personnel Review and Accountability \(OSPRA\)](#) prior to employment. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

Have all employees have been cleared through the NYSED TEACH system?

Yes

5. For perspective or current employees whose clearance has been denied, have you terminated their employment and removed them from the TEACH system?

	Yes, Not Applicable
--	---------------------

Thank you



Entry 12 Uncertified Teachers

Last updated: 07/31/2018

**FTE Count of All Teachers 57
(Certified and Uncertified) as of
6/30/18**

**FTE Count of All Certified 46
Teachers as of 6/30/18**

Instructions for Reporting Percent of Uncertified Teachers

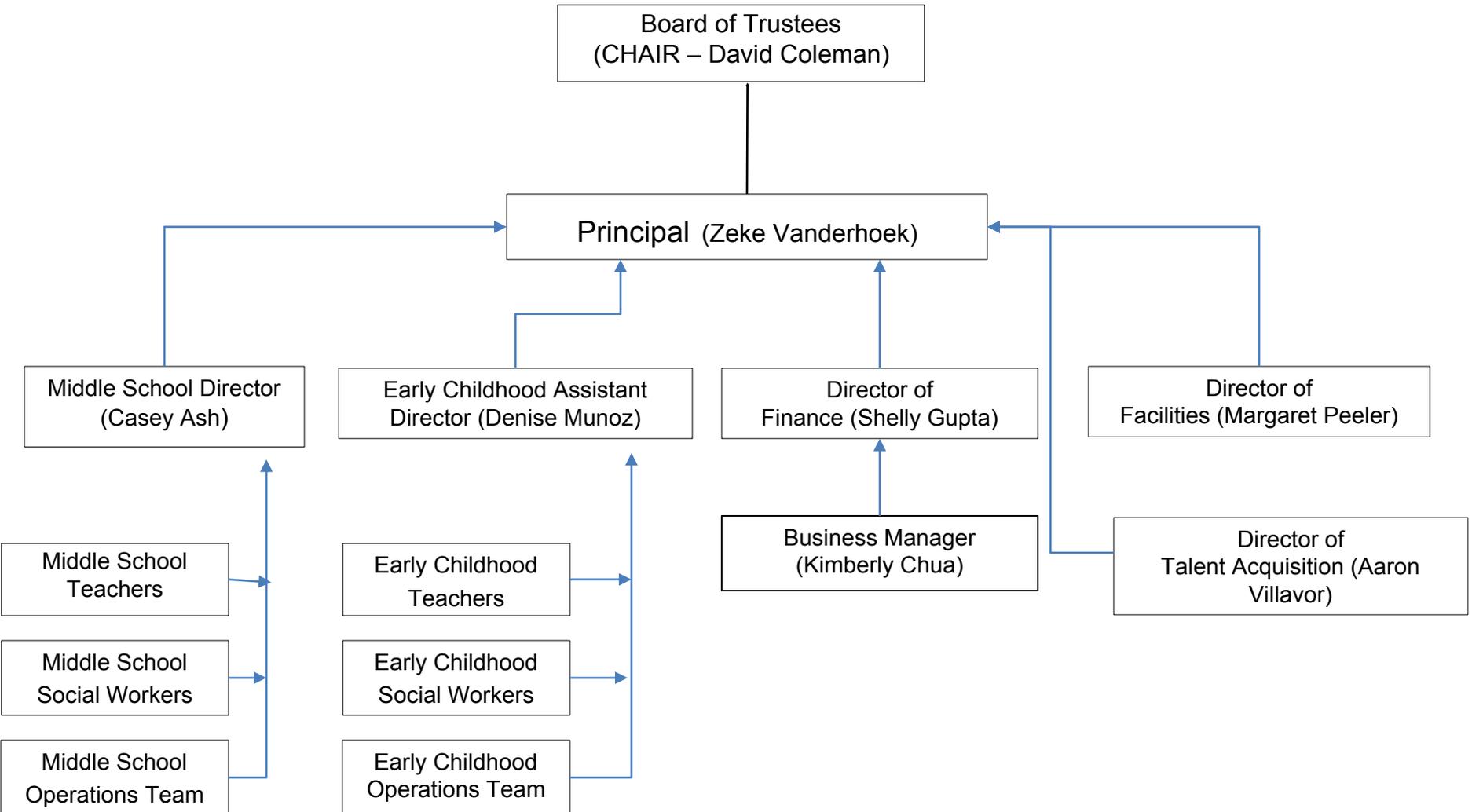
The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

FTE count of uncertified teachers on 6/30/18, and each uncertified teacher should be counted only once.

	FTE Count
1. Total FTE count of uncertified teachers (6-30-18)	11
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6-30-18)	11
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-18)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-18)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-18)	0
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-18)	0

Thank you.

TEP Organizational Chart SY17-18



2018-19 School Calendar FOR TEACHERS & SW

Vacation for Returning TEP Teachers: June 25 – July 13, 2018
New Teacher & New Social Worker Orientation: July 9 – 13, 2018 (9:30AM to 4:30PM)
Summer Development Institute: July 16 – 27, 2018 (7:30AM to 5PM)
Special Mini-Break (for teachers and SW only): July 30 – July 31, 2018
Total Number of School Days - 180

Wednesday, August 1, 2018 First Day of School	Thursday, June 20, 2019 Last Day of School	Friday, June 21, 2019 Last Day for Faculty
---	--	--

TRIMESTER 1: August 1 – October 19, 2018		
Monday, September 3, 2018	NO SCHOOL – Labor Day	
Monday, September 10 – Tuesday, September 11, 2018	NO SCHOOL – Rosh Hashanah (2 school days)	
Wednesday, September 19, 2018	NO SCHOOL – Yom Kippur	
Monday, October 8, 2018	NO SCHOOL - Columbus Day	
Monday, October 22 – Friday, November 2, 2018 Monday, November 5 – Friday, November 9, 2018	NO SCHOOL - FALL BREAK Staff Development (Staff/Teachers Only)	
TRIMESTER 2: November 12, 2018 – February 8, 2019		
Monday, November 12, 2018	First day of Trimester 2	
Tuesday, November 13, 2018	<u>MIDDLE SCHOOL:</u> HALF DAY for students Parent-Teacher Conferences	<u>EARLY CHILDHOOD:</u> FULL DAY for students
Wednesday, November 14, 2018	<u>MIDDLE SCHOOL:</u> FULL DAY for students	<u>EARLY CHILDHOOD:</u> HALF DAY for students Parent-Teacher Conferences
Thursday, November 22 – Friday November 23, 2018	NO SCHOOL – Thanksgiving Recess (2 School Days)	
Monday, Dec 24, 2018 – Tuesday, January 1, 2019	NO SCHOOL – Winter Recess (7 School Days)	
Monday, January 21, 2019	NO SCHOOL – Martin Luther King Jr. Day	
Monday, February 11 – Friday, February 22, 2019 Monday, February 25 – Friday, March 1, 2019	NO SCHOOL - FEBRUARY BREAK Staff Development (Staff/Teachers Only)	
TRIMESTER 3: March 4 – June 20, 2019		
Monday, March 4, 2019	First day of Trimester 3	
Tuesday, March 5, 2019	<u>MIDDLE SCHOOL:</u> HALF DAY for students Parent-Teacher Conferences	<u>EARLY CHILDHOOD:</u> FULL DAY for students
Wednesday, March 6, 2019	<u>MIDDLE SCHOOL:</u> FULL DAY for students	<u>EARLY CHILDHOOD:</u> HALF DAY for students Parent-Teacher Conferences
Friday, April 19 – Friday, April 26, 2019	NO SCHOOL – Spring Recess (6 School Days)	
TBD	NY STATE ELA EXAM for grades 5, 6, 7 8	
TBD	NY STATE MATH EXAM for grades 5, 6, 7 8	
Monday, May 27, 2019	NO SCHOOL – Memorial Day	
Friday, June 14, 2019	Tiger Paw Ceremonies	
Wednesday, June 19, 2019	<u>MIDDLE SCHOOL:</u> HALF DAY for students 8 th grade graduation	<u>EARLY CHILDHOOD:</u> FULL DAY for students
Thursday, June 20, 2019	HALF DAY for All Students Stepping Up Ceremony for Students in Grades 5 to 7 NO SCHOOL for 8 th grade students	