Entry 1 School Information and Cover Page (New schools that were not open for instruction for the 2018-19 school year are not required to complete or submit an annual report this year).

Created: 08/01/2019 • Last updated: 08/30/2019

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2019)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME (Select name from the drop down menu)	EXPLORATION ELEMENTARY CHARTER SCHOOL FOR SCIENCE AND TECHNOLOGY
a1. Popular School Name (Optional)	(No response)
b. CHARTER AUTHORIZER (As of June 30th, 2019) Please select the correct authorizer as of June 30, 2019 or you may not be assigned the correct tasks.	Regents Authorized Charter School
c. DISTRICT / CSD OF LOCATION	Rochester
d. DATE OF INITIAL CHARTER	08/2015
e. DATE FIRST OPENED FOR INSTRUCTION	08/2017

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The mission of Exploration Elementary Charter School for Science and Technology (Exploration) is to engage students, their families, and the community in the processes of scientific inquiry and the use of innovative technology to develop the social, emotional, and academic tools necessary to thrive in school and in today's interconnected world.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief heading followed by a description of each Key Design Elements (KDE). KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	Cross Cutting Curricular, Scientific Inquiry, and Lab Based Learning Opportunities: Exploration is committed to school and community learning experiences for students and families that will foster habits and dispositions known to be important in our global and 21st century world, such as critical thinking, constructing explanations, communicating information, planning, effective execution of tasks and experiments, and obtaining and evaluating information for application.
Variable 2	Balanced and Differentiated Instruction: Exploration recognizes the need to balance students' learning and therefore position students as active learners and emphasized deep learning/understanding through targeted intervention/enrichment.
Variable 3	Ongoing Professional Development and Learning: Exploration will employ teachers, instructors, and intervention specialists/special educators who possess the same dispositions we hope to foster in our students.
Variable 4	Data Driven Instruction and Accountability Aligned to Rigorous Academic Standards: Exploration is deeply committed to the academic success of enrolled students, and is, therefore, dedicated to ensuring that all students meet or exceed the expectations set forth by the New York State CCLS.
Variable 5	Community Connections and Partnerships: Exploration recognizes that a strong school community

	(culture and climate) is critical for academic and social successes (Durlak, 2007) and is, therefore, committed to a vibrant and safe school community, as well as strong connections to the surrounding community.
Variable 6	Serving the Diverse Needs of All Students: Key design elements summarize the educating of ALL students. Through rigorous and data driven instruction, scientific innovation including balanced and differentiated instruction, on going professional learning and strong community connections and partnerships, we expect that all students will go beyond meeting learning standards to also mastering the higher order thinking skills and competencies necessary to thrive in the 21st century.
Variable 7	(No response)
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

Need additional space for variables	No
h. SCHOOL WEB ADDRESS (URL)	https://www.explorationrochester.org/
i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2018-19 SCHOOL YEAR (exclude Pre-K program enrollment)	246
j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2019 (exclude Pre-K program enrollment)	185

k. GRADES SERVED IN SCHOOL YEAR 2018-19 (does not include Pre-K program students)

Check all that apply

Grades Served	K, 1, 2

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION? No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2019-20?

	No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K 5, 6 9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	1001 Lake Ave. Rochester, NY 14613	585 498 4700	Rochester	K 3	N/A

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Rachelle Simmons	[redacted]		[redacted]
Operational Leader	Casandra Vargas			
Compliance Contact	Casandra Vargas			
Complaint Contact	Rachelle Simmons			
DASA Coordinator	Casandra Vargas			
Phone Contact for After Hours Emergencies	Rachelle Simmons			

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Site 1 Certificate of Occupancy (COO)

https://nysed_cso_reports.fluidreview.com/resp/110400804/yFPTXS6fVy/

Site 1 Fire Inspection Report

https://nysed_cso_reports.fluidreview.com/resp/110400804/nBJtmqxAKU/

CHARTER REVISIONS DURING THE 2018-19 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2018-19 school year? (Please include approved or pending material and non-material charter revisions). Yes

n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in design or educational program	Measure of Student Achievement: The request indicates that this revision has already been implemented. The request is approved. However, the proposed change in student achievement measures (interim assessment vendor) should have been submitted to the Charter School Office for approval as a non material change before implementation.		1/24/2019
2				
3				
4				
5				

More revisions to add? (No response)

n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
6				
7				
8				
9				
10				

ATTESTATION

o. Individual Primarily Responsible for Submitting the Annual Report.

Name	Rachelle Simmons
Position	Principal
Phone/Extension	[redacted]
Email	

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).

Yes

Signature, Head of Charter School

Signature, President of the Board of Trustees

Date 2019/08/01

Thank you.

Updated 12-2016

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Office of Facilities Planning - Room 1060 Education Building Annex
Albany, New York 12234

PUBLIC SCHOOL BUILDING FIRE SAFETY REPORT

(THIS REPORT IS TO BE SUBMITTED ELECTRONICALLY – DO NOT MAIL THIS REPORT)

All buildings which are owned, operated, or leased by public school districts, Boards of Cooperative Educational Services (BOCES), and nonpublic schools must be inspected annually for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the NYS Uniform Fire Prevention and Building Code, NYS 2016 Uniform Code Supplement, 2015 International Fire Code, and 2015 International Property Maintenance Code.

District/School Name

EXPLORATION ELEMENTARY CS

Facility/Building Name

EXPLORATION ELEMENTARY

Street Address (NO PO Box Numbers)

1001 LAKE AVE

City/Town/Village **Zip Code**

ROCHESTER 14613

INSTRUCTIONS

- Read the "*Manual for Fire and Building Safety Inspections in Public Schools*" prior to inspecting the facility and complete a separate report for each facility.
- Part I: General Information. School officials must complete this section annually.
- Part II: This section to be completed by the inspector and non-conformances recorded on page 4, Fire Safety Non-Conformance Reporting Sheet.
- Part II-A Regulations of the Commissioner 155.7: This section must be completed for student occupied buildings only. (Questions 1-7, Nonconformance Reporting Sheet) Do not complete this section for school buildings located in the cities of Buffalo, Syracuse, Rochester, and Yonkers.
- Part II-B Regulations of the Commissioner 155.25: This part to be completed for all buildings with electrically operated partitions. (Question 8, Non-Conformance Reporting Sheet) International Fire Code and Property Maintenance Code. This part to be completed for all buildings. (Questions 9-26, Non-Conformance Reporting Sheet).
- Part III Certifications. To be completed by persons as indicated.
- A copy of this form must be kept on file at the school for three years and must be available for public review.
- Posting of Certificate of Occupancy: Any temporary, qualified, or annual Certificate of Occupancy must be posted in public view in a prominent location within this facility.

Part I: General Information and Fire/Life Safety History (to be completed annually)

The annual fire safety inspection for this building took place on:

Month	Day	year
10	18	18

1. Indicate the primary use of this facility: (check one box)

a) Student Instruction	✓	f) Bus Maintenance w/ or w/out storage	
b) Administration		g) Public Library	
c) Storage		h) Vacant	
d) Maintenance		i) Other (specify)	
e) Bus Storage Only			

2. Is there a fire sprinkler system in this facility? Yes_____ No ✓

   If yes, is the sprinkler alarm connected with the building alarm? Yes_____ No_____

3. Is there a fire hydrant system for facility protection? Yes ✓ No_____
   If yes, indicate ownership of the system.

   Public Owned_____ School Owned_____ Other_____ (specify)

4. Indicate the ownership of this facility.

   Leased ✓ Owned_____ Other_____ (specify)

5. What is the current gross square footage of this facility? (to the nearest whole ten feet) 102000

6. If this facility is used for instruction, complete (a) – (d); otherwise go to question #7.

   a) Fire drills were held in accordance with Section 807 of State Education Law and Section F405 of the 2015 International Fire Code and F403.5.4 of the NYS 2016 Uniform Code Supplement. Yes ✓ No_____

   b) Average time to evacuate this facility: 5 Minutes 39 Seconds

   c) Arson and fire prevention instruction was provided in accordance with Section 808 of State Education Law; which requires every school in New York State to provide a minimum of 45 minutes of instructions in arson, fire prevention, injury prevention, and life safety during each month that school is in session. Yes ✓ No_____

d) Employee fire prevention, evacuation, and fire safety training was provided and Records maintained in accordance with Section F406 of the 2015 International Fire Code.

Yes ✓ No____

7. If the fire alarm was activated since the last annual fire inspection, was the fire department immediately notified?

Yes ✓ No____

8. Have there been any fires in this facility since the last annual fire inspection?

Yes____ No ✓

If yes, indicate:

a) Number of fires [ ][ ]

b) Total number of injuries [ ][ ]

c) Total cost of property damage $ [ ][ ][ ][ ][ ][ ][ ][ ][ ]

Part II: Public School Fire Safety Non-Conformance Report Sheet

School District Exploration Elementary Building Name Exploration Elementary
Facility #

Part II-A (to be completed for public schools only – except "Big 4")			
Item #	Non-Conformance	Date Corrected	Date Reinspected
01A-2			
01B-1			
01C-1			
01D-1			
01E-1			
02A-2			
02B-1			
02C-3			
02D-1			
02E-2			
02F-3			
02G-2			
03A-3			
03B-1			
04A-2			
04B-2			
04C-1			
05A-3			
05B-2			
05C-2			
06A-1			
06B-1			
06C-1			
06D-2			
06E-3			
06F-1			
06G-1			
06H-2			
07A-3			
07B-2			
07C-2			

Part II-B			
Item #	Non-Conformance	Date Corrected	Date Reinspected
08A-2			
08B-2			
08C-2			
08D-2			
08E-2			
09A-2			
09B-2			
09C-1			
09D-1			
09F-2			
09G-2			
10A-2			
10B-2			
10C-1			
10D-1			
11A-2			
11B-1			
11C-2			
11D-2			
11E-1			
12A-1			
12B-3			
12C-2			
12D-2			
12E-1			
12F-1			
12G-1			
12H-1			
12I-1			
12J-1			
12K-1			
12L-1			
12M-1			
12N-1			

Part II-B			
Item #	Non-Conformance	Date Corrected	Date Reinspected
12O-2			
13A-2			
13B-2			
14A-2			
14B-2			
14C-2			
14D-1			
14E-1			
15A-2			
15B-1			
15C-2			
15D-2			
15E-1			
16A-2			
16B-2			
16C-2			
17A-3			
17B-2			
17C-2			
17D-2			
17E-1			
17F-3			
17G-1			
17H-2			
17I-2			
17J-1			
17K-1			
17L-1			
18A-2			
18B-2			
18C-2			
19A-3			
18D-2			
19B-2			
19C-1			

Part II-B			
Item #	Non-Conformance	Date Corrected	Date Reinspected
19D-1			
19E-1			
19F-1			
19G-1			
19H-2			
20A-1			
20B-1			
20C-1			
21A-3			
22A-3			
22B-3			
22C-3			
23A-1			
23B-1			
23C-1			
23D-2			
24A-3			
25A-3			

If any additional non-conformances are observed, check item 25A-3 and list the Code section below.

_____
_____
_____

Inspector
The inspector has been provided with a copy of the previous year's school fire safety report:

Yes ✓ **No** ____

All schools complete Section 8 only if the building has electrically-operated folding partitions.

Initial Inspection:
Fire Safety Inspector: Name Stephen J. Morgan

Date 10/18/18 Registry # [redacted] (26E-4)

Final Inspection (if required):
Fire Safety Inspector: Name _____

Date _____ Registry # _____ (26F-4)

Part III: Public School Certifications

Section III-A. Fire Inspector

The individual noted below inspected this building and the information in this Fire Safety Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 1208

Name: Stephen J. Morgan Telephone #: [redacted]

Title: Fire Marshal/Inspector Registry # [redacted]

(as designated by the NYS Secretary of State)

Section III-B. Building Administrator or Designee

The individual noted below certifies that this building was inspected on 10/18/18 (date) as indicated in Section III-A above.

Name: Jennifer Bulling Telephone #: [redacted]

Title: Director of Operations

Facilities Manager

DAN CONWAY [redacted]

Section III-C. School Superintendent

I hereby submit this fire inspection report on behalf of the Board of Education and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Public School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. For any uncorrected nonconformances that appear on this report, the Board of Education or Board of Trustees, at the meeting held pursuant to Section 807-a of the State Education Law, adopted a written plan of correction for those nonconformances, and such plan is available for public scrutiny.

Name: Heather Donnelly Telephone #: [redacted]

Title: Executive Director Electronic Signature **(via NYSED Portal)**

University of the State of New York
Education Department

CERTIFICATE OF OCCUPANCY

VALID FOR FACILITY:

NAZARETH ACADEMY BUILDING
1001 LAKE AVENUE
ROCHESTER, NEW YORK 14613

DISTRICT:

EXPLORATION ELE CS - SCIENCE-TECHNOL
RACHELLE SIMMONS
1001 LAKE AVE
ROCHESTER, NEW YORK 14613

Issuance Date: October 24, 2018

Effective Date: October 01, 2018

Expiration Date: October 01, 2019

Building ID: 261600918001

OBTAIN FIRE SAFETY REPORT FROM DISTRICT OFFICE

THIS CERTIFICATE VOIDS ANY PREVIOUSLY ISSUED

Entry 2 NYS School Report Card Link

Created: 08/01/2019 • Last updated: 08/29/2019

EXPLORATION ELEMENTARY CHARTER SCHOOL FOR SCIENCE AND TECHNOLOGY

1. CHARTER AUTHORIZER (As of June 30th, 2019) (For technical reasons, please re select authorizer name from the drop down menu).	REGENTS Authorized Charter School
2. NEW YORK STATE REPORT CARD **Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See https://reportcards.nysed.gov/).** **(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided.)**	https://data.nysed.gov/profile.php?instid=800000086905

Entry 3 Progress Toward Goals

Last updated: 08/01/2019

PROGRESS TOWARD CHARTER GOALS

Board of Regents authorized and NYCDOE authorized charter schools only. Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals by November 1st.

1. ACADEMIC STUDENT PERFORMANCE GOALS

If performance data is not available by August 1st, please state this in the last column and update by November 1st.

2018-19 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal Met or Not Met	Indicate if data is not available. If/when available, Describe Efforts School Will Take If Goal Is Not Met
		Method 1 (Aggregate Growth): Each year, under the state's growth model, the school's mean unadjusted growth percentile in ELA for all tested students in grades 4 6 will meet or exceed the state's unadjusted median growth percentile (50%). Method 2 (Subgroup Growth): Each year, under the state's growth model, the school's mean unadjusted growth percentile in ELA, for all tested students with special needs in grades 4 8, will meet or exceed the state's		

		unadjusted median growth percentile. Method 3 (Performance Index: Aggregate Growth to Proficiency): Each year, the school's aggregate Performance Level Index (PLI) will meet the Annual Measurable Objective (AMO) as set forth in the NCLB accountability system. Method 4 (Performance Index: Subgroup Growth to Proficiency): Each year, the school's aggregate Performance Level Index (PLI), for students with special needs, will meet the AMO as set forth in the NCLB accountability system. Student Achievement (Attainment) Method 5 (Aggregate Proficiency): By year three of the charter term, 40% of students who have sustained enrollment in Exploration for at least two years will attain a level 3 or 4 on the New York State ELA exam. By year four of the charter term, 50% of students who have been enrolled in Exploration for at		Methods 1, 2, 5, 6, 7, 8, and 9 are too early to report out on. We either do not have students in those higher grades, do not have the historical information

Academic Goal 1	Exploration students will perform at or above grade level in ELA.	least two years will attain a level 3 or 4 on the New York State ELA exam. By year five of the charter term, 60% of students who have sustained enrollment in Exploration for at least two years will attain a level 3 or 4 on the New York State ELA assessment. Method 6 (Subgroup Proficiency): By year three of the charter term, 15% of students with special needs, who have sustained enrollment in Exploration for at least two years will attain a level 3 or 4 on the New York State ELA exam. By year four of the charter term, 25% of students with special needs who have been enrolled in Exploration for at least two years, will attain a level 3 or 4 on the New York State ELA exam. By year five of the charter term, 35% of students with special needs or ELL students who have sustained enrollment in Exploration for at least two years, will attain a level 3 or 4 on the New York State ELA assessment. Method 7 (Similar Schools Comparison):	Not Met	necessary to report out on, or do not have students in grades where standardized testing takes place Method 3: The performance levels for the 18/19 school year in Kindergarten Reading Assessments showed that 35 students on grade level, 34 students below grade level but showed progress and 7 students made no progress. First Grade Reading Assessments showed 20 students on grade level, 78 students below grade level but showed progress. Second grade Reading Assessments showed 23 students on grade level, 11 students below grade level but showed progress. Overall for the school this puts our RTI pyramid at 49% of students at Tier 1, 46% of students at Tier 2, and 5% of students at Tier 3. Method 4: The performance levels for the 18/19 school year in Reading Assessments showed that 4 SPED students in the building are on grade level, 3 are below grade level but making process and 2 have made no

		Each year, Exploration will exceed its predicted level of performance on the New York State ELA exam with by an effect size of at least 0.3 (performing higher than expected to a small degree), as measured by an annual comparative regression analysis, controlling for economically disadvantaged students among all public schools in New York State. Method 8 (District Comparison): Each year, students who have sustained enrollment in Exploration for at least two years will outperform their grade level counterparts in the RCSD by 10 percentage points in proficiency, as measured by the percentage of students at levels 3 and 4 on the New York State ELA assessment. Method 9 (District Comparison, Subgroups): Each year, students with disabilities and ELL students who have sustained enrollment in Exploration for at least two years will outperform their grade level counterparts in the RCSD by 10		progress. Of the ELL students in the building 2 of them are on grade level, 6 are below grade level but have made progress and 1 has made no progress. Method 10: 92% of the 18/19 K 2 students showed growth as measured by iReady.

		percentage points in proficiency, as measured by the percentage of students at levels 3 and 4 on the New York State ELA assessment. Charter Specific Growth Measures Method 10: (Growth): By the end of each year, 95% of students will have achieved their growth target in reading based on mean growth in the latest norming study for students who had a starting RIT score in the same 10 point block, as measured by performance on the Northwest Evaluation Association Measures of Academic Progress (NWEA MAP) assessment.		
		Method 1 (Aggregate Growth): Each year, under the state's growth model, the school's mean unadjusted growth percentile in mathematics for all tested students in grades 4 6 will meet or exceed the state's unadjusted median growth percentile (50%). Method 2 (Subgroup Growth): Each year, under the state's growth model, the		

		school’s mean unadjusted growth percentile in mathematics, for all tested students with special needs students in grades 4 6, will meet or exceed the state’s unadjusted median growth percentile Method 3 (Performance Index: Aggregate Growth to Proficiency): Each year, the school’s aggregate Performance Level Index (PLI) will meet the Annual Measurable Objective (AMO) as set forth in the NCLB accountability system. Method 4 (Performance Index: Subgroup Growth to Proficiency): Each year, the school’s aggregate Performance Level Index (PLI), for students with special needs will meet the AMO as set forth in the NCLB accountability system. Student Achievement (Attainment) Method 5 (Aggregate Proficiency): By year three of the charter term, 50% of students who have sustained enrollment in Exploration for at		

Academic Goal 2	Exploration students will perform at or above grade level in mathematics.	least two years will attain a level 3 or 4 on the New York State math exam. By year four of the charter term, 60% of students who have been enrolled in Exploration for at least two years will attain a level 3 or 4 on the New York State mathematics exam. By year five of the charter term, 75% of students who have sustained enrollment in Exploration for at least two years will attain a level 3 or 4 on the New York State mathematics assessment. Method 6 (Subgroup Proficiency): By year three of the charter term, 15% of students with special needs who have sustained enrollment in Exploration for at least two years will attain a level 3 or 4 on the New York State mathematics exam. By year four of the charter term, 25% of students with special needs who have been enrolled in Exploration for at least two years, will attain a level 3 or 4 on the New York State mathematics exam. By year five of the charter term, 35% of students with special needs who have sustained enrollment in	Not Met	Methods 1, 2, 5, 6, 7, 8, and 9 are too early to report out on. We either do not have students in those higher grades, do not have the historical information necessary to report out on, or do not have students in grades where standardized testing takes place. Methods 3 & 4: Based on iReady testing the school's RTI pyramid for Mathhas at 42% of students at Tier 1, 52% of students at Tier 2, and 6% of students at Tier 3. Method 10: 90% of the 18/19 K 2 students showed growth as measured by iReady.

Exploration for at least two years, will attain a level 3 or 4 on the New York State mathematics assessment.

Method 7 (Similar Schools Comparison): Each year, Exploration will exceed its predicted level of performance on the New York State mathematics exam with by an effect size of at least 0.3 (performing higher than expected to a small degree), as measured by an annual comparative regression analysis, controlling for economically disadvantaged students among all public schools in New York State.

Method 8 (District Comparison): Each year, students who have sustained enrollment in Exploration for at least two years will outperform their grade level counterparts in the RCSD by 10 percentage points in proficiency, as measured by the percentage of students at levels 3 and 4 on the New York State math assessment.

Method 9 (District Comparison, Subgroups): Each

		year, students with disabilities and ELL students who have sustained enrollment in Exploration for at least two years will outperform their grade level counterparts in the RCSD by 10 percentage points in proficiency, as measured by the percentage of students at levels 3 and 4 on the New York State mathematics assessment. Charter Specific Growth Measures Method 10: (Growth): By the end of each year, 95% of students will have achieved their growth target in mathematics based on mean growth in the latest norming study for students who had a starting RIT score in the same 10 point block, as measured by performance on the NWEA MAP assessment.		
		Method 1 (Absolute): Each year, 85% of students who have sustained enrollment in Exploration for at least two years will attain a level 3 or 4 on the New York State science assessment. Method 2		We have only been in operation for two years. There are currently no students

Academic Goal 3	Exploration students will perform at or above grade level in Science.	(Comparative): Each year, students who have sustained enrollment in Exploration for at least two years will outperform their grade level counterparts in the RCSD by 10 percentage points in proficiency, as measured by the percentage of students at levels 3 and 4 on the New York State science assessment.	Not Met	who have sustained enrollment in Exploration for at least two years at this time. Therefore we have no measurable data to report towards this goal.
Academic Goal 4	Exploration will achieve an Accountability Status of “In Good Standing” each year, as measured by the NCLB accountability system.	Method 1: Exploration will achieve an Accountability Status of “In Good Standing” each year, as measured by the NCLB accountability system.	Met	
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add? No

3. Do have more academic goals to add? No

4. ORGANIZATIONAL GOALS

2018-19 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1	The Board will meet no fewer than 10 times per year; all meetings will be properly noticed. A Board retreat will be held annually.	The Board posted and held no fewer than 10 meetings during the 18/19 SY. These meetings were posted and noted by meeting minutes. A board retreat was held on June 30, 2019.	Met	
Org Goal 2	The Board and Leadership Team will promote parental and staff involvement in School Governance	Board Members conducted check in meetings with staff to access staff input and ideas. Board members attended family nights and school functions.	Met	
Org Goal 3	The Board will consist of at least 6, but no more than 11 voting members, one will be a parent representative.	The Board consistently maintained 6 or more active Board members during the 18/19 School Year. A parent representative joined the Board as a voting member this past year.	Met	
		Exploration exceeded the number of lottery applications for the number of available seats for the 18/19		We have board approved admission, enrollment and attendance policies in

Org Goal 4	Admission, Enrollment, and Attendance policies will be in place and followed consistent with applicable laws and regulations.	school year. Proper documentation was provided to the district of residence to support the enrollment of each of our students. Attendance is kept and recorded daily. This information is reported out to NYSED, posted on our website and hard copy on file in our fiscal records.	Met	place and being followed during the 18/19 school year. We did dip below our required enrollment number this school year. CSO was aware and a Corrective Action Plan is in place to support recruiting and retaining students moving into the 19/20 school year.
Org Goal 5	Maintain transportation services, health services, and food services to support our students' daily academic programming.	Exploration continues to work with the Rochester City School District (RCSD) to maintain each of these services to support our students. Our school is staffed full time with a school nurse to support our students' medical needs. We continue to serve breakfast to our students daily, along with hot and cold lunch options and a daily snack. In addition to this three times per week a healthy snack is also provided to our students in the form of a seasonal fruit or vegetable.	Met	
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				

Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add? No

6. FINANCIAL GOALS

2018-19 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal Met or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1	Financial statements will be prepared monthly and presented to the Board including a Statement of Financial Position, Statement of Activities and Statement of Cash Flows.	Board meeting minutes showing presentation and review of monthly financial statements and meeting minutes documenting meetings of the finance committee.	Met	
Financial Goal 2	Exploration shall retain an independent CPA to perform an audit of the annual financial statements.	Exploration continues to retain the services of Mengel, Metzger, Barr to perform the annual audit by Nov. 1, 2019. This audit included financial review and reporting from the date of inception thru June 30, 2019, the end of the second operational year.	Met	
Financial Goal 3	Exploration shall prepare and provide to SED a copy of its annual budget and monthly cash flow projections for the fiscal year by Aug. 1st of that fiscal year.	Exploration submitted a board approved 19/20 budget and monthly cash flow projections.	Met	
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add? No

Thank you.

Entry 4 Expenditures per Child

Created: 08/01/2019 • Last updated: 08/29/2019

EXPLORATION ELEMENTARY CHARTER SCHOOL FOR SCIENCE AND TECHNOLOGYSection Heading

Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate **'Total Expenditures per Child'** take total expenditures (from the unaudited 2018-19 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: The information on the Schedule of Functional Expenses on pages 41–43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: Audit Guide available within the portal or on the NYSED website at: http://www.p12.nysed.gov/psc/regentsoversightplan/otherdocuments/auditguide2018.pdf.

Line 1: Total Expenditures	2817206
Line 2: Year End FTE student enrollment	185
Line 3: Divide Line 1 by Line 2	15228

2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2018 19 Schedule of Functional Expenses)

2. Any contracted administrative/management fee paid to other organizations or corporations

3. Take the total from above and divide it by the year end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

Notes:
The information on the Schedule of Functional Expenses on pages 41–43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: http://www.p12.nysed.gov/psc/AuditGuide.html.
Employee benefit costs or expenditures should not be reported in the above calculations.

Line 1: Relevant Personnel Services Cost (Row)	215976
Line 2: Management and General Cost (Column)	355345
Line 3: Sum of Line 1 and Line 2	571321
Line 5: Divide Line 3 by the Year End FTE student enrollment	3088

Thank you.

EXPLORATION ELEMENTARY CHARTER SCHOOL FOR SCIENCE AND TECHNOLOGY

ADVISORY COMMENT LETTER

JUNE 30, 2019

MMB

MENGEL METZGER BARR & CO. LLP

Certified Public Accountants

MMB
MENGEL METZGER BARR & CO. LLP
Certified Public Accountants

October 18, 2019

Board of Trustees
Exploration Elementary Charter School for Science and Technology

In planning and performing our audit of the financial statements of Exploration Elementary Charter School for Science and Technology (the "Charter School") as of and for the year ended June 30, 2019, in accordance with auditing standards generally accepted in the United States of America, we considered the Charter School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of the Charter School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A reasonable possibility exists when the likelihood of an event occurring is either reasonably possible or probable as defined as follows:

- *Reasonably possible.* The chance of the future event or events occurring is more than remote but less than likely.

- *Probable.* The future event or events are likely to occur.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal controls that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

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Status of a significant deficiency matter included in our letter as of June 30, 2018, dated October 4, 2018:

Material audit adjustment

During our audit, we noted rent expense was understated. According to accounting principles generally accepted in the United States of America, a rental lease agreement which includes escalation clauses should be recognized on a straight-line basis over the term of the agreement. Management had recorded rent expense in accordance with the lease agreement and did not take into account the need to straight line the escalating payments. This resulted in a material audit adjustment to record additional rent expense and a corresponding deferred lease liability of approximately $45,600.

Recommendation

We recommend the Charter School review all rental lease agreements and ensure that the expense is recorded in accordance with accounting principles generally accepted in the United States of America.

Status at June 30, 2019

During our current year audit, we noted that the rent expense is recorded in accordance with accounting principles generally accepted in the United States of America and no material adjusting journal entry was required.

* * * * *

This communication is intended solely for the information and use of Management, the Finance Committee and the Board of Trustees and is not intended to be and should not be used by anyone other than these specified parties.

We appreciate the outstanding cooperation from your staff that our personnel received during the audit of the Charter School's financial statements. Should you have any questions or comments, please contact Michelle Cain or Kate Welc.

Very truly yours,

Mengel, Metzger, Barr & Co. LLP

MENGEL, METZGER, BARR & CO. LLP

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EXPLORATION ELEMENTARY CHARTER SCHOOL FOR SCIENCE AND TECHNOLOGY

ROCHESTER, NEW YORK

AUDITED FINANCIAL STATEMENTS

OTHER FINANCIAL INFORMATION

REPORT REQUIRED BY GOVERNMENT AUDITING STANDARDS

AND

INDEPENDENT AUDITOR'S REPORTS

JUNE 30, 2019
(With comparative totals for 2018)

MMB

MENGEL METZGER BARR & CO. LLP

Certified Public Accountants

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MMB
MENGEL METZGER BARR & CO. LLP
Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT

Board of Trustees
Exploration Elementary Charter School for Science and Technology

Report on the Financial Statements

We have audited the accompanying financial statements of Exploration Elementary Charter School for Science and Technology, which comprise the statement of financial position as of June 30, 2019, and the related statements of activities and changes in net deficiency, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

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We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Exploration Elementary Charter School for Science and Technology as of June 30, 2019, and the changes in its net deficiency and its cash flows for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited Exploration Elementary Charter School for Science and Technology's June 30, 2018 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 4, 2018. In our opinion, the summarized comparative information presented herein as of June 30, 2018 and for the period from November 17, 2015 (date of inception) to June 30, 2018 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Report Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 18, 2019 on our consideration of Exploration Elementary Charter School for Science and Technology's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Exploration Elementary Charter School for Science and Technology's internal control over financial reporting and compliance.

Mengel, Metzger, Barr & Co. LLP

Rochester, New York
October 18, 2019

WE VALUE YOUR FUTURE

EXPLORATION ELEMENTARY CHARTER SCHOOL FOR SCIENCE AND TECHNOLOGY

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2019
(With Comparative Totals for 2018)

	June 30,	
ASSETS	2019	2018
CURRENT ASSETS		
Cash	$ 9,352	$ 14,840
Grants and other receivables	144,188	240,834
Prepaid expenses and other current assets	687	22,936
TOTAL CURRENT ASSETS	154,227	278,610
PROPERTY AND EQUIPMENT, net	121,920	155,468
OTHER ASSETS		
Security deposit	26,555	25,215
Cash in escrow	50,000	25,075
	76,555	50,290
TOTAL ASSETS	$ 352,702	$ 484,368
LIABILITIES AND NET DEFICIENCY		
CURRENT LIABILITIES		
Accounts payable and accrued expenses	$ 37,630	$ 142,117
Accrued payroll and benefits	159,543	136,666
Line of credit	145,000	292,300
TOTAL CURRENT LIABILITIES	342,173	571,083
DEFERRED LEASE LIABILITY	140,999	45,612
TOTAL LIABILITIES	483,172	616,695
NET DEFICIENCY, without donor restrictions	(130,470)	(132,327)
TOTAL LIABILITIES AND NET DEFICIENCY	$ 352,702	$ 484,368

The accompanying notes are an integral part of the financial statements.

EXPLORATION ELEMENTARY CHARTER SCHOOL FOR SCIENCE AND TECHNOLOGY

STATEMENT OF ACTIVITIES AND CHANGES IN NET DEFICIENCY

YEAR ENDED JUNE 30, 2019
(With Comparative Totals for 2018)

	Year ended June 30, 2019	Period from November 17, 2015 (date of inception) to June 30, 2018
Operating revenue and support:		
State and local per pupil operating revenue	$ 2,678,724	$ 1,903,956
Students with disabilities	20,900	25,151
Government grants	132,564	836,475
Private grants	4,795	6,480
Contributed services	183,414	97,249
Miscellaneous income	632	-
TOTAL OPERATING REVENUE AND SUPPORT	3,021,029	2,869,311
Expenses:		
Program:		
Regular education	2,125,924	1,944,248
Special education	393,272	325,886
Management and general	499,976	731,504
TOTAL EXPENSES	3,019,172	3,001,638
CHANGE IN NET DEFICIENCY	1,857	(132,327)
Net deficiency without donor restrictions at beginning of year	(132,327)	-
NET DEFICIENCY WITHOUT DONOR RESTRICTIONS AT END OF YEAR	$ (130,470)	$ (132,327)

The accompanying notes are an integral part of the financial statements.

EXPLORATION ELEMENTARY CHARTER SCHOOL FOR SCIENCE AND TECHNOLOGY

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2019
(With Comparative Totals for 2018)

		Year ended June 30, 2019					Period from November 17, 2015 (date of inception) to June 30, 2018
		Program Services			Supporting Services		
	No. of Positions	Regular Education	Special Education	Sub-total	Management and General	Total	
Personnel services costs:							
Administrative staff personnel	8	$ 195,795	$ 123,811	$ 319,606	$ 219,469	$ 539,075	$ 553,604
Instructional personnel	29	891,955	164,122	1,056,077	-	1,056,077	826,575
Non-instructional personnel	2	-	-	-	4,479	4,479	3,369
Total salaries and costs	39	1,087,750	287,933	1,375,683	223,948	1,599,631	1,383,548
Fringe benefits and payroll taxes		168,256	44,538	212,794	34,641	247,435	244,401
Retirement		80,448	24,927	105,375	7,931	113,306	88,041
Legal service		-	-	-	26,735	26,735	70,568
Accounting / audit services		-	-	-	27,186	27,186	12,133
Other purchased / professional / consulting services		240,122	15,008	255,130	45,023	300,153	417,673
Building and land rent / lease		294,866	-	294,866	78,383	373,249	324,652
Repairs and maintenance		2,713	-	2,713	721	3,434	8,547
Insurance		23,696	-	23,696	3,858	27,554	24,178
Utilities		26,583	-	26,583	4,328	30,911	31,995
Supplies / materials		44,164	5,031	49,195	-	49,195	141,484
Equipment / furnishings		13,242	3,506	16,748	3,450	20,198	14,806
Staff development		12,199	-	12,199	1,986	14,185	20,589
Marketing / recruitment		9,400	-	9,400	11,219	20,619	28,031
Technology		29,393	3,162	32,555	4,427	36,982	41,242
Food service		-	-	-	-	-	2,094
Student services		40,500	3,128	43,628	-	43,628	57,264
Office expense		23,427	-	23,427	3,814	27,241	30,005
Depreciation and amortization		22,812	6,039	28,851	4,697	33,548	30,440
Other		6,353	-	6,353	17,629	23,982	29,947
		$ 2,125,924	$ 393,272	$ 2,519,196	$ 499,976	$ 3,019,172	$ 3,001,638

The accompanying notes are an integral part of the financial statements.

EXPLORATION ELEMENTARY CHARTER SCHOOL FOR SCIENCE AND TECHNOLOGY

STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2019
(With Comparative Totals for 2018)

	Year ended June 30, 2019	Period from November 17, 2015 (date of inception) to June 30, 2018
CASH FLOWS - OPERATING ACTIVITIES		
Change in net deficiency	$ 1,857	$ (132,327)
Adjustments to reconcile change in net deficiency to net cash provided from (used for) operating activities:		
Depreciation and amortization	33,548	30,440
Changes in certain assets and liabilities affecting operations:		
Grants and other receivables	96,646	(240,834)
Prepaid expenses and other current assets	22,249	(22,936)
Accounts payable and accrued expenses	(104,487)	142,117
Accrued payroll and benefits	22,877	136,666
Deferred lease liability	95,387	45,612
NET CASH PROVIDED FROM (USED FOR) OPERATING ACTIVITIES	168,077	(41,262)
CASH FLOWS - INVESTING ACTIVITIES		
Purchases of property and equipment	-	(185,908)
Change in cash in escrow	(24,925)	(25,075)
Security deposit	(1,340)	(25,215)
NET CASH USED FOR INVESTING ACTIVITIES	(26,265)	(236,198)
CASH FLOWS - FINANCING ACTIVITIES		
Borrowings on line of credit	1,081,000	300,000
Repayments on line of credit	(1,228,300)	(7,700)
NET CASH (USED FOR) PROVIDED FROM FINANCING ACTIVITIES	(147,300)	292,300
NET (DECREASE) INCREASE IN CASH	(5,488)	14,840
Cash at beginning of year	14,840	-
CASH AT END OF YEAR	$ 9,352	$ 14,840
SUPPLEMENTAL CASH FLOW INFORMATION:		
Interest expense paid during the year	$ 6,958	$ 376

The accompanying notes are an integral part of the financial statements.

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Charter School

Exploration Elementary Charter School for Science and Technology (the "Charter School") is an educational corporation that operates as a charter school in Rochester, New York. The Charter School promotes student excellence through an emphasis on science and technology skills for elementary aged students in a supportive and responsive learning environment. The Charter School's students will be prepared for success in further schooling, with a positive sense of self, ready to design and realize their futures in college, community and career. On November 17, 2015 the Board of Regents of the University of the State of New York granted the Charter School a provisional charter valid for a term of five years and renewable upon expiration. The term expires June 30, 2021.

Financial Statement presentation

The financial statements of the Charter School have been prepared on the accrual basis of accounting in conformity with accounting principles generally accepted in the United States of America (GAAP). The Charter School reports information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions.

These classes of net assets are defined as follows:

Net Assets With Donor Restrictions – Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

Net Assets Without Donor Restrictions – The net assets over which the Board of Trustees has discretionary control to use in carrying on the Charter School's operations in accordance with the guidelines established by the Charter School. The Board may designate portions of the current net assets without donor restrictions for specific purposes, projects or investment.

Revenue and support recognition

Revenue from state and local governments resulting from the Charter School's charter status and based on the number of students enrolled is recorded when services are performed in accordance with the charter agreement.

Revenue from federal, state and local government grants and contracts are recorded by the Charter School when qualifying expenditures are incurred and billable.

Contributions are recognized as revenue in the year the pledge is received and documented.

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Contributions

Contributions received are recorded in the appropriate class of net assets depending on the existence of any donor restrictions. A contribution that is received and expended in the same year for a specific purpose is classified as revenue without donor restrictions.

Contributions are recorded as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities and changes in net assets as net assets released from restrictions.

Cash

Cash balances are maintained at a financial institution located in New York and are insured by the Federal Deposit Insurance Corporation up to $250,000. In the normal course of business, the cash account balances at any given time may exceed insured limits. However, the Charter School has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash.

Cash in escrow

The Charter School maintains cash in an escrow account in accordance with the terms of its charter agreement. The amount in escrow was $50,000 and $25,075 at June 30, 2019 and 2018, respectively.

Grants and other receivables

Grants and other receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts based on its assessment of the current status of individual receivables from grants, agencies and others. Balances that are still outstanding after management has used reasonable collection efforts are written off against the allowance for doubtful accounts. There was no allowance for doubtful accounts at June 30, 2019 and 2018.

Property and equipment

Property and equipment are recorded at cost. Depreciation and amortization are computed using the straight-line method on a basis considered adequate to depreciate the assets over their estimated useful lives, which range from five to ten years.

Contributed services

The Charter School received donated transportation services that were provided for the students from the local district. The Charter School was unable to determine a value for these services.

The Charter School received contributed reading services and professional developmental services which were valued at $183,414 and $97,249 for the year ended June 30, 2019 and for the period from November 17, 2015 (date of inception) to June 30, 2018, respectively. These amounts are included in contributed services in the accompanying statement of activities and changes in net deficiency.

The Charter School received contributed services from volunteers to serve on the Board of Trustees. These services are not valued in the financial statements.

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

In-kind contributions

Gifts and donations other than cash are recorded at fair market value at the date of contribution.

Tax exempt status

The Charter School is a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code and applicable state regulations and, accordingly, is exempt from federal and state taxes on income.

The Charter School files Form 990 tax returns in the U.S. federal jurisdiction. The tax returns for the years ended June 30, 2016 through June 30, 2019 are still subject to potential audit by the IRS. Management of the Charter School believes it has no material uncertain tax positions and, accordingly it has not recognized any liability for unrecognized tax benefits.

Marketing costs

The Charter School expenses marketing costs as they are incurred. Total marketing and recruiting costs approximated $20,600 and $28,000 for the year ended June 30, 2019 and for the period from November 17, 2015 (date of inception) to June 30, 2018, respectively.

Deferred lease liability

The Charter School leases its facility. The lease contains significant pre-determined fixed escalations of the base rent. In accordance with GAAP, the Charter School recognizes the related rent expense on a straight-line basis and records the difference between the recognized rental expense and the amounts paid under the lease as a deferred lease liability. The amount of additional rent expense recognized in excess of the amounts paid under the lease was $95,387 and $45,612 for the year ended June 30, 2019 and for the period from November 17, 2015 (date of inception) to June 30, 2018, respectively.

Use of estimates in the preparation of financial statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Comparatives for the period ended June 30, 2018

The financial statements include certain prior year summarized comparative information in total but not by functional classification. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with Charter School's financial statements for the period ended June 30, 2018, from which the summarized information was derived.

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Change in accounting principle

During August 2016 FASB issued Accounting Standards Update No. 2016-14 "*Not-for-Profit Entities (Topic 958) Presentation of Financial Statements of Not-for-Profit Entities*". The main provisions of ASU 2016-14 require a Not-For-Profit (NFP) to:

1) Present on the face of the statement of financial position amounts for two classes of net assets at the end of the period, rather than three classes. That is, an NFP will report amounts for *net assets with donor restrictions* and *net assets without donor restrictions,* as well as the currently required amount for total net assets.

2) Present on the face of the statement of activities the amount of the change in each of the two classes of net assets (noted in item 1) rather than that of the required three classes as in prior years. An NFP would continue to report the currently required amount of the change in total net assets for the period.

3) Continue to present on the face of the statement of cash flows the net amount for operating cash flows using either the direct or indirect method of reporting but no longer require the presentation or disclosure of the indirect method (reconciliation) if using the direct method.

4) Provide enhanced disclosures about:

   a) Composition of net assets with donor restrictions at the end of the period and how the restrictions affect the use of resources.

   b) Qualitative information that communicates how a NFP manages its liquid resources available to meet cash needs for general expenditures within one year of the statement of financial position date.

   c) Quantitative information, and additional qualitative information, that communicates the availability of an NFP's financial assets at the statement of financial position date to meet cash needs for general expenditures within one year of the statement of financial position date. Availability of a financial asset may be affected by (1) its nature, (2) external limits imposed by donors, grantors, laws, and contracts with others, and (3) internal limits imposed by Board of Trustee decisions.

   d) Amounts of expenses by both their natural classification and their functional classification. That analysis of expenses is to be provided in one location.

   e) Method(s) used to allocate costs among program and support functions.

ASU 2016-14 is effective for financial statements beginning after December 15, 2017 and was applied retrospectively except for disclosures regarding liquidity and availability of resources, which are presented only for the current year. There was no effect on total assets or changes in net assets. The Charter School has adopted the amendments effective July 1, 2018.

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

New accounting pronouncements

Revenue from contracts with customers

In May 2014, the Financial Accounting Standards Board ("FASB") issued a new standard related to revenue recognition. Under the standard, revenue is recognized when a customer obtains control of promised goods or services in an amount that reflects the consideration the entity expects to receive in exchange for those goods or services. For nonpublic entities, the guidance in this new standard is effective for annual reporting periods beginning after December 15, 2018, and interim reporting periods within annual reporting periods beginning after December 15, 2019. The Charter School is currently evaluating the provisions of this standard to determine the impact the new standard will have on the Charter School's financial position or results of operations.

Leases

In February 2016, the FASB issued a new standard related to leases to increase transparency and comparability among entities by requiring the recognition of right-of-use ("ROU") assets and lease liabilities on the statement of financial position. Most prominent among the changes in the standard is the recognition of ROU assets and lease liabilities by lessees for those leases classified as operating leases under current U.S. GAAP. For nonpublic entities, the guidance in this new standard is effective for fiscal years beginning after December 15, 2019, and interim periods within fiscal years beginning after December 15, 2020. There has been an exposure draft proposed that would delay this ASU from the initial timetable and, if passed, will take effect for fiscal years beginning after December 15, 2020 and for interim periods with fiscal years beginning after December 15, 2021. The Charter School is currently evaluating the provisions of this standard to determine the impact the new standard will have on the Charter School's financial position or results of operations.

Subsequent events

The Charter School has conducted an evaluation of potential subsequent events occurring after the statement of financial position date through October 18, 2019, which is the date the financial statements are available to be issued. No subsequent events requiring disclosure were noted.

NOTE B: LIQUIDITY AND AVAILABILITY

The Charter School regularly monitors liquidity required to meet its operating needs and other contractual commitments. The Charter School's main source of liquidity is its cash accounts and grants and other receivables.

For purposes of analyzing resources available to meet general expenditures over a 12-month period, the Charter School considers all expenditures related to its ongoing activities of teaching, and public service as well as the conduct of services undertaken to support those activities to be general expenditures.

In addition to financial assets available to meet general expenditures over the next 12 months, the Charter School operates with a balanced budget and anticipates collecting sufficient revenue to cover general expenditures not covered by donor-restricted resources. Refer to the statement of cash flows which identifies the sources and uses of the Charter School's cash and shows positive cash generated by operations for fiscal year 2019.

NOTE B: LIQUIDITY AND AVAILABILITY, Cont'd

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date, comprise the following at June 30, 2019:

	Amount
Cash	$ 9,352
Grants and other receivables	144,188
Total financial assets available to management for general expenditures within one year	$ 153,540

The Charter School has a $300,000 line of credit that they could draw upon in the event of unanticipated liquidity needs. At June 30, 2019 there was $145,000 outstanding on this line.

NOTE C: PROPERTY AND EQUIPMENT

Property and equipment consisted of the following:

	June 30,	
	2019	2018
Office equipment	$ 16,650	$ 16,650
Classroom furniture and equipment	89,576	89,576
Computer equipment	43,354	43,354
Leasehold improvements	36,328	36,328
	185,908	185,908
Less accumulated depreciation and amortization	63,988	30,440
	$ 121,920	$ 155,468

Total depreciation and amortization expense was $33,548 and $30,440 for the year ended June 30, 2019 and for the period from November 15, 2015 (date of inception) to June 30, 2018, respectively.

NOTE D: SCHOOL FACILITY

The Charter School signed a lease for its facility with a third party commencing July 1, 2017 through June 30, 2022. The Charter School signed a fourth lease amendment in May 2019. The terms of the fourth amendment include base rent of $326,116, with a temporary rent reduction of $50,000, for a base rent of $276,116 for fiscal 2019. Base rent is increasing each subsequent year as additional square footage is added to accommodate the growth of the school. Total rental expense was approximately $371,500 and $323,000 for the year ended June 30, 2019 and for the period from November 17, 2015 (date of inception) to June 30, 2018, respectively. A security deposit of $25,215 was paid by the Charter School relative to this lease.

The approximate future minimum payments on this agreement are as follows:

Year ending June 30,	Amount
2020	$ 450,000
2021	550,000
2022	601,000
Total	$ 1,601,000

NOTE E: LINE OF CREDIT

The Charter School has a $300,000 line of credit due to a bank upon demand. Amounts borrowed bear interest at prime plus 1.5% (effective rate of 7.0% at June 30, 2019) and are secured by substantially all of the business assets of the School. There was $145,000 and $292,300 outstanding under this arrangement at June 30, 2019 and 2018, respectively.

NOTE F: CONTINGENCY

Certain grants and contracts may be subject to audit by funding sources. Such audits might result in disallowance of costs submitted for reimbursement by the Charter School. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

NOTE G: CONCENTRATIONS

At June 30, 2019 and 2018, approximately 72% and 99%, respectively, of grants and other receivables are due from a New York State agency related to certain grants.

During the year ended June 30, 2019 and the period from November 17, 2015 (date of inception) to June 30, 2018, approximately 89% and 67%, respectively, of total operating revenue and support came from per-pupil funding provided by New York State. The per-pupil rate is set annually by the State based on the school district in which the Charter School's students are located.

NOTE H: MAJOR GRANTOR

One federal start-up grant accounted for over 26% of total operating revenue and support for the period from November 17, 2015 (date of inception) to June 30, 2018. There was no major grantor for the year ended June 30, 2019.

NOTE I: RETIREMENT PLANS

The Charter School participates in the New York State Teachers' Retirement System (NYSTRS). This System is a cost sharing multiple employer public employee retirement system. The System offers a wide range of plans and benefits which are related to years of service and final average salary, vesting of retirement benefits, death and disability.

The New York State Teachers' Retirement Board administers NYSTRS. The System provides benefits to plan members and beneficiaries as authorized by the Education Law and the Retirement and Social Security Law of the State of New York. NYSTRS issues a publicly available financial report that contains financial statements and required supplementary information for the System. The report may be obtained by writing to NYSTRS, 10 Corporate Woods, Albany, NY 12211-2395.

The System is noncontributory for the employee, except for those who joined the System after July 27, 1976 and before January 1, 2010 with less than ten years membership, who contribute 3% of their salary. Those joining on or after January 1, 2010 are required to contribute 3.5% of their annual salary for their entire career. Pursuant to Article 11 of the Education Law, the New York State Teachers' Retirement Board establishes rates annually for NYSTRS.

The Charter School is required to contribute at an actuarially determined rate, currently 10.62% of the annual covered payroll for the fiscal year ended June 30, 2019. The rate applicable for the fiscal period ended June 30, 2018 was 9.8%. The Charter School's contributions made to the system was equal to 100% of the contributions required for each year. The required contributions for the year ended June 30, 2019 and for the period from November 17, 2015 (date of inception) to June 30, 2018 was $113,306 and $88,041, respectively.

Effective January 2017, the School established an Employee Retirement 401(k) Plan for all employees. The Charter School may make a discretionary contribution to the Plan. There were no discretionary contributions made by the Charter School for the year ended June 30, 2019 and for the period from November 17, 2015 (date of inception) to June 30, 2018.

NOTE J: COMMITMENTS

The Charter School entered into a technology maintenance and service agreement requiring monthly payments of $3,283 through August 2022. The Charter School also leases computer equipment under a non-cancelable lease requiring monthly payments of $1,340 through November 2021. A security deposit of $1,340 was paid by the Charter School relative to this lease. The approximate future minimum payments under these agreements are as follows:

Year ending June 30,	Amount
2020	$ 55,500
2021	55,500
2022	44,800
2023	3,300
Total	$ 159,100

NOTE K: FUNCTIONAL EXPENSES

The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. All expenses that are allocated to more than one program or supporting function are allocated on the basis of estimates of time and effort.

NOTE L: NET DEFICIENCY

Net deficiency without donor restrictions are as follows:

	June 30,	
	2019	2018
Undesignated	$ (252,390)	$ (287,795)
Invested in property and equipment	121,920	155,468
	$ (130,470)	$ (132,327)

NOTE M: MANAGEMENT'S PLANS

At June 30, 2019 and 2018, the Charter School had a net deficiency of $130,470 and $132,327, respectively. In addition, current liabilities exceeded current assets by $187,946 and $292,473, respectively. The accompanying financial statements have been prepared assuming the Charter School will continue as a going concern. During the 2017-2018 school year, the Charter School experienced a decline in student enrollment which led to a year end net deficit in line with the loss of student revenue. As a result, leadership of the Charter School created a strategic plan to support 2018-2019 student enrollment targets which supported a positive net income at the end of fiscal year 2019. At the end of fiscal year 2019, the Charter School experienced positive net income of $1,857 which includes depreciation and amortization expense as well as the adjustment for the deferred lease liability which totaled $128,935. Without these non-cash expenses, the change in net deficiency would have been a positive $130,792. The 2019-2020 budget in place is a balanced budget and cash projections show positive trends and increased enrollment. The Charter School has a line of credit to assist in any operational cash needs that arise during the year. The strategic plan outlines measurable milestones throughout the school year in areas to support enrollment including: curriculum and instruction, school culture, family engagement, and financial management. The Charter School's leadership in conjunction with the Board of Trustees are progress monitoring this monthly and believes that the Charter School will remain viable during the next fiscal year and beyond.

EXPLORATION ELEMENTARY CHARTER SCHOOL FOR SCIENCE AND TECHNOLOGY

OTHER FINANCIAL INFORMATION

MMB
MENGEL METZGER BARR & CO. LLP
Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT ON OTHER FINANCIAL INFORMATION

Board of Trustees
Exploration Elementary Charter School for Science and Technology

We have audited the financial statements of Exploration Elementary Charter School for Science and Technology as of June 30, 2019, and have issued our report thereon dated October 18, 2019, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The 2019 financial information hereinafter is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements for the year ended June 30, 2019, as a whole.

We have also audited the financial statements of Exploration Elementary Charter School for Science and Technology as of June 30, 2018 and for the period from November 17, 2015 (date of inception) to June 30, 2018, and our report thereon dated October 4, 2018, expressed an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the 2018 financial statements as a whole. The 2018 supplemental financial information was presented for purposes of additional analysis and was not a required part of the 2018 financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the 2018 financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the 2018 financial statements or to the 2018 financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. Our report as of the same date, on the 2018 supplemental financial information stated that, in our opinion, such information was fairly stated in all material respects in relation to the financial statements for the period November 17, 2015 (date of inception) to June 30, 2018.

Mengel, Metzger, Barr & Co. LLP

Rochester, New York
October 18, 2019

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EXPLORATION ELEMENTARY CHARTER SCHOOL FOR SCIENCE AND TECHNOLOGY

SCHEDULE OF ACTIVITIES

YEARS ENDED JUNE 30, 2019 AND 2018,
THE PERIOD FROM NOVEMBER 17, 2015 (DATE OF INCEPTION) TO JUNE 30, 2017, AND
THE PERIOD FROM NOVEMBER 17, 2015 (DATE OF INCEPTION) TO JUNE 30, 2018

	Year ended June 30,		Period from November 17, 2015 (date of inception) to June 30, 2017	Period from November 17, 2015 (date of inception) to June 30, 2018
	2019	2018		
Operating revenue and support:				
State and local per pupil operating revenue	$ 2,678,724	$ 1,903,956	$ -	$ 1,903,956
Students with disabilities	20,900	25,151	-	25,151
Government grants	132,564	473,316	363,159	836,475
Private grants	4,795	6,255	225	6,480
Contributed services	183,414	97,249	-	97,249
Miscellaneous income	632	-	-	-
TOTAL OPERATING REVENUE AND SUPPORT	3,021,029	2,505,927	363,384	2,869,311
Personnel services costs:				
Administrative staff personnel	539,075	413,224	140,380	553,604
Instructional personnel	1,056,077	826,575	-	826,575
Non-instructional personnel	4,479	3,369	-	3,369
Total salaries and costs	1,599,631	1,243,168	140,380	1,383,548
Fringe benefits and payroll taxes	247,435	225,662	18,739	244,401
Retirement	113,306	76,151	11,890	88,041
Legal service	26,735	45,907	24,661	70,568
Accounting / audit services	27,186	9,803	2,330	12,133
Other purchased / professional / consulting services	300,153	398,418	19,255	417,673
Building and land rent / lease	373,249	324,652	-	324,652
Repairs and maintenance	3,434	8,473	74	8,547
Insurance	27,554	22,847	1,331	24,178
Utilities	30,911	30,550	1,445	31,995
Supplies / materials	49,195	110,923	30,561	141,484
Equipment / furnishings	20,198	14,806	-	14,806
Staff development	14,185	17,592	2,997	20,589
Marketing / recruitment	20,619	12,284	15,747	28,031
Technology	36,982	32,774	8,468	41,242
Food service	-	2,094	-	2,094
Student services	43,628	57,264	-	57,264
Office expense	27,241	18,888	11,117	30,005
Depreciation and amortization	33,548	30,440	-	30,440
Other	23,982	29,096	851	29,947
TOTAL EXPENSES	3,019,172	2,711,792	289,846	3,001,638
CHANGE IN NET DEFICIENCY	$ 1,857	$ (205,865)	$ 73,538	$ (132,327)

EXPLORATION ELEMENTARY CHARTER SCHOOL FOR SCIENCE AND TECHNOLOGY

REPORT REQUIRED BY GOVERNMENT AUDITING STANDARDS

MMB
MENGEL METZGER BARR & CO. LLP
Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Trustees
Exploration Elementary Charter School for Science and Technology

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Exploration Elementary Charter School for Science and Technology, which comprise the statement of financial position as of June 30, 2019 and the related statements of activities and changes in net deficiency, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 18, 2019.

Internal Control over Financial Reporting

Management of Exploration Elementary Charter School for Science and Technology is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit of the financial statements, we considered Exploration Elementary Charter School for Science and Technology's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Exploration Elementary Charter School for Science and Technology's internal control. Accordingly, we do not express an opinion on the effectiveness of Exploration Elementary Charter School for Science and Technology's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

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Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Exploration Elementary Charter School for Science and Technology's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Mengel, Metzger, Barr & Co. LLP

Rochester, New York
October 18, 2019

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SCHEDULE OF PRIOR YEAR FINDINGS AND RESPONSES

Finding 2018-001

Statement of condition
During our audit, we noted rent expense was understated. According to accounting principles generally accepted in the United States of America, a rental lease agreement which includes escalation clauses should be recognized on a straight-line basis over the term of the agreement. Management had recorded rent expense in accordance with the lease agreement and did not take into account the need to straight line the escalating payments. This resulted in a material audit adjustment to record additional rent expense and a corresponding deferred lease liability of approximately $45,600.

Criteria and effect of conditions
According to accounting principles generally accepted in the United States of America, the Charter School should recognize rent expense on a straight-line basis and record the difference between the recognized rental expense and the amounts paid under the lease as a deferred lease liability.

Recommendation
We recommend the Charter School review all rental lease agreements and ensure that the expense is recorded in accordance with accounting principles generally accepted in the United States of America.

Management response
Management acknowledges the deferred lease liability entry and will ensure, as part of the year-end close process, the rent recognition journal entry will be made in accordance with GAAP.

Current status
During the 2019 audit, we noted no material audit adjustments were necessary.

EXPLORATION ELEMENTARY CHARTER SCHOOL FOR SCIENCE AND TECHNOLOGY

REPORT TO THE BOARD OF TRUSTEES

JUNE 30, 2019

MMB

MENGEL METZGER BARR & CO. LLP

Certified Public Accountants

MMB
MENGEL METZGER BARR & CO. LLP
Certified Public Accountants

October 18, 2019

Board of Trustees
Exploration Elementary Charter School for Science and Technology

We have audited the financial statements of Exploration Elementary Charter School for Science and Technology as of and for the year ended June 30, 2019, and have issued our report thereon dated October 18, 2019. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated May 3, 2019, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of its respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of Exploration Elementary Charter School for Science and Technology solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

We have provided our comments regarding control deficiencies, material weaknesses, and other matters noted during our audit in a separate letter to you dated October 18, 2019.

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Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, and our firm have complied with all relevant ethical requirements regarding independence. Safeguards in place to eliminate or reduce threats to independence to an acceptable level include a skilled, knowledgeable and experienced outsourced finance consultant who reviews the draft financial statements prior to issuance and accepts responsibility for them.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies
Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by Exploration Elementary Charter School for Science and Technology is included in Note A to the financial statements. As disclosed in Note A to the financial statements, during the year, the Charter School adopted Financial Accounting Standards Board Accounting Standards update (ASU) 2016-14, *Presentation of Financial Statements of Not-for-Profit Entities.* No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates
Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements are the allocation of operating expenses for the statement of functional expenses as well as the collectability of grants and other receivables. We evaluated the key factors and assumptions used to develop the estimates and determined that they are reasonable in relation to the basic financial statements taken as a whole.

Financial Statement Disclosures
Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting Exploration Elementary Charter School for Science and Technology's financial statements relate to revenue and support recognition, which is referred to in the notes of the financial statements.

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Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the consolidated financial statements as a whole. No such misstatements were identified during our audit.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to Exploration Elementary Charter School for Science and Technology's financial statements or the auditor's report. We are pleased to report no such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management, which are included in the management representation letter.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings or Issues

In the normal course of our professional association with Exploration Elementary Charter School for Science and Technology, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, business conditions affecting the entity, and business plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as Exploration Elementary Charter School for Science and Technology's auditors.

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Other Matters

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

* * * * *

Should you desire further information concerning these matters, Michelle Cain or Kate Welc will be happy to meet with you at your convenience.

This report is intended solely for the information and use of the Board of Trustees, Finance Committee and management of Exploration Elementary Charter School for Science and Technology and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Mengel, Metzger, Barr & Co. LLP

MENGEL, METZGER, BARR & CO. LLP

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NYSED.gov Annual Financial Statement Audit Report

School Name:	Exploration Elementary Charter School for Science and T
Date (Report is due Nov. 1):	November 1, 2019
Primary District of Location (If NYC select NYC DOE):	Rochester City School District
If located in NYC DOE select CSD:	-
School Fiscal Contact Name:	Casandra Vargas
School Fiscal Contact Email:	[redacted]
School Fiscal Contact Phone:	
School Audit Firm Name:	Mengal Metzger Barr & CO
School Audit Contact Name:	Michelle Cain
School Audit Contact Email:	[redacted]
School Audit Contact Phone:	
Audit Period:	2018-19
Prior Year:	2017-18

The following items are required to be included:

1.) The independent auditor's report on financial statements and notes.
2.) Excel template file containing the Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets.
3.) Reports on internal controls over financial reporting and on compliance.

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of $750,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Item	If not included, state the reason(s) below (if not applicable fill in N/A):
Management Letter	Uploaded
Management Letter Response	Uploaded
Federal Single Audit (A-133)	The school did not expend federal funds in excess of the Single Audit Thr
Corrective Action Plan	Not applicaple

Exploration Elementary Charter School for Science and Technology
Statement of Financial Position
as of June 30

	2019	2018
CURRENT ASSETS		
Cash and cash equivalents	$ 9,352	$ 14,840
Grants and contracts receivable	144,188	240,834
Accounts receivables	-	-
Prepaid Expenses	687	22,936
Contributions and other receivables	-	-
Other current assets	-	-
TOTAL CURRENT ASSETS	154,227	278,610
NON-CURRENT ASSETS		
Property, Building and Equipment, net	$ 121,920	$ 155,468
Restricted Cash		-
Security Deposits	26,555	25,215
Other Non-Current Assets	50,000	25,075
TOTAL NON-CURRENT	198,475	205,758
TOTAL ASSETS	**352,702**	**484,368**
CURRENT LIABILITIES		
Accounts payable and accrued expenses	$ 37,630	$ 142,117
Accrued payroll, payroll taxes and benefits	159,543	136,666
Current Portion of Loan Payable	145,000	292,300
Due to Related Parties	-	-
Refundable Advances	-	-
Deferred Revenue	-	-
Other Current Liabilities	-	-
TOTAL CURRENT	342,173	571,083
LONG-TERM LIABILITIES		
Loan Payable; Due in More than One Year	$ -	$ -
Deferred Rent	140,999	45,612
Due to Related Party	-	-
Other Long-Term Liabilities	-	-
TOTAL LONG-TERM	140,999	45,612
TOTAL LIABILITIES	483,172	616,695

NET ASSETS		
Unrestricted	$ (130,470)	$ (132,327)
Temporarily restricted	-	-
Permanently restricted	-	-
TOTAL NET ASSETS	(130,470)	(132,327)
TOTAL LIABILITIES AND NET ASSETS	**352,702**	**484,368**

Exploration Elementary Charter School for Science and Technology
Statement of Activities
as of June 30

	2019			2018
	Unrestricted	Temporarily Restricted	Total	Total
OPERATING REVENUE				
State and Local Per Pupil Revenue - Reg. Ed	$ 2,678,724	$ -	$ 2,678,724	$ 1,903,956
State and Local Per Pupil Revenue - SPED	20,900	-	20,900	25,151
State and Local Per Pupil Facilities Revenue	-	-	-	-
Federal Grants	132,564	-	132,564	836,475
State and City Grants	4,795	-	4,795	6,480
Other Operating Income	184,046	-	184,046	97,249
Food Service/Child Nutrition Program	-	-	-	-
TOTAL OPERATING REVENUE	3,021,029	-	3,021,029	2,869,311
EXPENSES				
Program Services				
Regular Education	$ 2,125,924	$ -	$ 2,125,924	$ 1,944,248
Special Education	393,272	-	393,272	325,886
Other Programs	-	-	-	-
Total Program Services	2,519,196	-	2,519,196	2,270,134
Management and general	499,976	-	499,976	731,504
Fundraising	-	-	-	-
TOTAL EXPENSES	3,019,172	-	3,019,172	3,001,638
SURPLUS / (DEFICIT) FROM OPERATIONS	1,857	-	1,857	(132,327)
SUPPORT AND OTHER REVENUE				
Interest and Other Income	$ -	$ -	$ -	$ -
Contributions and Grants	-	-	-	-
Fundraising Support	-	-	-	-
Investments	-	-	-	-
Donated Services	-	-	-	-
Other Support and Revenue	-	-	-	-
TOTAL SUPPORT AND OTHER REVENUE	-	-	-	-
Net Assets Released from Restrictions / Loss on Disposal	$ -	$ -	$ -	$ -
CHANGE IN NET ASSETS	1,857	-	1,857	(132,327)
NET ASSETS - BEGINNING OF YEAR	$ (132,327)	$ -	$ (132,327)	$ -
PRIOR YEAR/PERIOD ADJUSTMENTS	-	-	-	-

NET ASSETS - END OF YEAR	$ (130,470)	$ -	$ (130,470)	$ (132,327)

Exploration Elementary Charter School for Science and Technology
Statement of Cash Flows
as of June 30

	2019	2018
CASH FLOWS - OPERATING ACTIVITIES		
Increase (decrease) in net assets	$ 1,857	$ (132,327)
Revenues from School Districts	-	-
Accounts Receivable	-	-
Due from School Districts	-	-
Depreciation	33,548	30,440
Grants Receivable	-	-
Due from NYS	-	-
Grant revenues	96,646	(240,834)
Prepaid Expenses	22,249	(22,936)
Accounts Payable	(104,487)	142,117
Accrued Expenses	22,877	136,666
Accrued Liabilities	-	-
Contributions and fund-raising activities	-	-
Miscellaneous sources	-	-
Deferred Revenue	95,387	45,612
Interest payments	-	-
Other	-	-
Other	-	-
NET CASH PROVIDED FROM OPERATING ACTIVITIES	$ 168,077	$ (41,262)
CASH FLOWS - INVESTING ACTIVITIES	$	$
Purchase of equipment	-	(185,908)
Other	(26,265)	(50,290)
NET CASH PROVIDED FROM INVESTING ACTIVITIES	$ (26,265)	$ (236,198)
CASH FLOWS - FINANCING ACTIVITIES	$	$
Principal payments on long-term debt	1,081,000	300,000
Other	(1,228,300)	(7,700)
NET CASH PROVIDED FROM FINANCING ACTIVITIES	$ (147,300)	$ 292,300
NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS	$ (5,488)	$ 14,840
Cash at beginning of year	14,840	-
CASH AND CASH EQUIVALENTS AT END OF YEAR	$ 9,352	$ 14,840

Exploration Elementary Charter School for Science and Technology
Statement of Functional Expenses
as of June 30

		2019						
		Program Services				Supporting Services		
	No. of Positions	Regular Education	Special Education	Other Education	Total	Fundraising	Management and General	Total
Personnel Services Costs		$	$	$	$	$	$	$
Administrative Staff Personnel	8.00	195,795	123,811	-	319,606	-	219,469	219,469
Instructional Personnel	29.00	891,955	164,122	-	1,056,077	-	-	-
Non-Instructional Personnel	2.00	-	-	-	-	-	4,479	4,479
Total Salaries and Staff	39.00	1,087,750	287,933	-	1,375,683	-	223,948	223,948
Fringe Benefits & Payroll Taxes		168,256	44,538	-	212,794	-	34,641	34,641
Retirement		80,448	24,927	-	105,375	-	7,931	7,931
Management Company Fees		-	-	-	-	-	-	-
Legal Service		-	-	-	-	-	26,735	26,735
Accounting / Audit Services		-	-	-	-	-	27,186	27,186
Other Purchased / Professional / Consulting Services		240,122	15,008	-	255,130	-	45,023	45,023
Building and Land Rent / Lease		294,866	-	-	294,866	-	78,383	78,383
Repairs & Maintenance		2,713	-	-	2,713	-	721	721
Insurance		23,696	-	-	23,696	-	3,858	3,858
Utilities		26,583	-	-	26,583	-	4,328	4,328
Supplies / Materials		44,164	5,031	-	49,195	-	-	-
Equipment / Furnishings		13,242	3,506	-	16,748	-	3,450	3,450
Staff Development		12,199	-	-	12,199	-	1,986	1,986
Marketing / Recruitment		9,400	3,162	-	12,562	-	11,219	11,219
Technology		29,393	-	-	29,393	-	4,427	4,427
Food Service		-	-	-	-	-	-	-
Student Services		40,500	3,128	-	43,628	-	-	-
Office Expense		23,427	-	-	23,427	-	3,814	3,814
Depreciation		22,812	6,039	-	28,851	-	4,697	4,697
OTHER		6,353	-	-	6,353	-	17,629	17,629
Total Expenses		$ 2,125,924	$ 393,272	$ -	$ 2,519,196	$ -	$ 499,976	$ 499,976

	2018
Total	
$	$
539,075	553,604
1,056,077	826,575
4,479	3,369
1,599,631	1,383,548
247,435	244,401
113,306	88,041
-	-
26,735	70,568
27,186	12,133
300,153	417,673
373,249	324,652
3,434	6,547
27,554	24,178
30,911	31,995
49,195	141,484
20,198	14,806
14,185	20,589
23,781	28,031
33,820	41,242
-	2,094
43,628	57,264
27,241	30,005
33,548	30,440
23,982	29,947
$ 3,019,172	$ 2,999,638

Entry 5c Additional Financial Docs

Created: 11/11/2019 • Last updated: 11/12/2019

The additional items listed below should be uploaded if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of $750,000; the corrective action plan will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Section Heading

1. Management Letter

https://nysed_cso_reports.fluidreview.com/resp/120268110/8mMIunnVv3/

Explanation for not uploading the Management Letter.	(No response)

2. Form 990

https://nysed_cso_reports.fluidreview.com/resp/120268110/FlNDqRIBTE/

Explanation for not uploading the Form 990.	Extension filled

3. Federal Single Audit

Note: A copy of the Federal Single Audit must be filed with the Federal Audit Clearinghouse. Please refer to OMB Uniform Guidelines for the federal filing requirements.

(No response)

Explanation for not uploading the Federal Single Audit.	Exploration did not expend federal funds in excess of the Single Audit Threshold of $750,000

4. CSP Agreed Upon Procedure Report

(No response)

Explanation for not uploading the procedure report.	Not Applicable

5. Evidence of Required Escrow Account

***Note:* For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is $100,000.**

https://nysed_cso_reports.fluidreview.com/resp/120268110/pN6H0Nalce/

Explanation for not uploading the Escrow evidence. (No response)

6. Corrective Action Plan

A **Corrective Action Plan** for Audit Findings and Management Letter Recommendations, which must include:

a. The person responsible
b. The date action was taken, or will be taken
c. Description of the action taken
d. Evidence of implementation (if available)

(No response)

Explanation for not uploading the Corrective Action Plan. Not Applicable

exploration
elementary charter school for science & technology

October 18, 2019

Mengel, Metzger, Barr & Co. LLP
Certified Public Accountants
100 Chestnut Street, Suite 1200
Rochester, New York 14604

This representation letter is provided in connection with your audits of the financial statements of Exploration Elementary Charter School for Science and Technology, which comprise the statements of financial position as of June 30, 2019 and 2018, and the related statements of activities and changes in net deficiency, functional expenses, and cash flows for the periods then ended, and the related notes to the financial statements, for the purpose of expressing an opinion on whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in the light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm that to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves as of the date of this letter:

Financial Statements

- We have fulfilled our responsibilities, as set out in the terms of the audit engagement dated May 3, 2019, for the preparation and fair presentation of the financial statements in accordance with U.S. GAAP.

- We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

- We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.

- Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.

- Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP.
- All events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed.
- The effects of all known actual or possible litigation and claims have been accounted for and disclosed in accordance with U.S. GAAP.
- We have complied with all contractual agreements, grants, and donor restrictions.
- We have maintained an appropriate composition of assets in amounts needed to comply with all donor restrictions.
- We have accurately presented the entity's position regarding taxation and tax-exempt status.
- The bases used for allocation of functional expenses are reasonable and appropriate.
- We have included in the financial statements all assets and liabilities under the entity's control.
- We have designed, implemented, and maintained adequate internal controls over the receipt and recording of contributions.
- Methods and significant assumptions used by management to determine fair values, their consistency in application, and the completeness and adequacy of fair value information for financial statement measurement and disclosure purposes are appropriate.
- We have reviewed the Organization's draft financial statements prepared by you based upon financial information we provided to you. We have reviewed all supporting schedules and accept full responsibility for the Organization's financial statements prepared in accordance with U.S. GAAP.

- At June 30, 2019 and 2018, the Charter School had a net deficiency of $130,470 and $132,327, respectively. In addition, current liabilities exceeded current assets by $187,946 and $292,473, respectively. The accompanying financial statements have been prepared assuming the Charter School will continue as a going concern. During the 2017-2018 school year, the Charter School experienced a decline in student enrollment which led to a year end net deficit in line with the loss of student revenue. As a result, leadership of the Charter School created a strategic plan to support 2018-2019 student enrollment targets which supported a positive net income at the end of fiscal year 2019. At the end of fiscal year 2019, the Charter School experienced positive net income of $1,857 which includes depreciation and amortization expense as well as the adjustment for the deferred lease liability which totaled $128,935. Without these non-cash expenses, the change in net deficiency would have been a positive $130,792. The 2019-2020 budget in place is a balanced budget and cash projections show positive trends and increased enrollment. The Charter School has a line of credit to assist in any operational cash needs that arise during the year. The strategic plan outlines measurable milestones throughout the school year in areas to support enrollment including: curriculum and instruction, school culture, family engagement, and financial management. The Charter School's leadership in conjunction with the Board of Trustees are progress monitoring this monthly and believes that the Charter School will remain viable during the next fiscal year and beyond.

Information Provided

- We have provided you with:
  - Access to all information, of which we are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters;
  - Additional information that you have requested from us for the purpose of the audit; and
  - Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.

- All transactions have been recorded in the accounting records and are reflected in the financial statements.

- We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.

- We have no knowledge of any fraud or suspected fraud that affects the entity and involves:
  - Management;
  - Employees who have significant roles in internal control; or
  - Others when the fraud could have a material effect on the financial statements.

- We have no knowledge of any allegations of fraud, or suspected fraud, affecting the entity's financial statements communicated by employees, former employees, analysts, regulators, or others.

- We have disclosed to you all known instances of noncompliance or suspected noncompliance with laws and regulations whose effects should be considered when preparing financial statements.

- We have disclosed to you all know or possible litigation and claims whose effects should be considered when preparing the financial statements.

- We have disclosed to you the identity of the entity's related parties and all the related party relationships and transactions of which we are aware.

Supplementary Information in Relation to the Financial Statements as a Whole

- With respect to the supplementary information accompanying the financial statements:
  - We acknowledge our responsibility for the presentation of the supplementary information in accordance with U.S. GAAP.
  - We believe the supplementary information, including its form and content, is fairly presented in accordance with U.S. GAAP.
  - We have disclosed to you any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Very truly yours,

EXPLORATION ELEMENTARY CHARTER SCHOOL FOR SCIENCE AND TECHNOLOGY

Carlos Cong
Board of Trustees, Chair

Casandra Vargas
Operations Manager

EXTENSION FILING INSTRUCTIONS

FORM 8868 FOR FORM 990

FOR THE YEAR ENDING

JUNE 30, 2019

Prepared for	EXPLORATION ELEMENTARY CHARTER SCHOOL FOR SCIENCE AND TECHNOLOGY 1001 LAKE AVENUE ROCHESTER, NY 14613
Prepared by	MENGEL, METZGER, BARR & CO. LLP 100 CHESTNUT STREET, SUITE 1200 ROCHESTER, NY 14604
Amount due	NOT APPLICABLE
Make check payable to	NOT APPLICABLE
Mail extension and check (if applicable) to	NOT APPLICABLE
Extension must be mailed on or before	NOT APPLICABLE
Special Instructions	THE EXTENSION FOR FORM 990 HAS QUALIFIED FOR ELECTRONIC FILING. FORM 8868 EXTENDS THE DUE DATE OF THE ORGANIZATION'S FORM 990 RETURN UNTIL MAY 15, 2020. THE EXTENSION HAS BEEN TRANSMITTED ELECTRONICALLY TO THE IRS AND NO FURTHER ACTION IS REQUIRED.

Form **8868**
(Rev. January 2019)

Department of the Treasury
Internal Revenue Service

Application for Automatic Extension of Time To File an Exempt Organization Return

[redacted]

▶ **File a separate application for each return.**
▶ **Go to www.irs.gov/Form8868 for the latest information.**

Electronic filing (e-file). You can electronically file Form 8868 to request a 6-month automatic extension of time to file any of the forms listed below with the exception of Form 8870, Information Return for Transfers Associated With Certain Personal Benefit Contracts, for which an extension request must be sent to the IRS in paper format (see instructions). For more details on the electronic filing of this form, visit *www.irs.gov/e-file-providers/e-file-for-charities-and-non-profits.*

Automatic 6-Month Extension of Time. Only submit original (no copies needed).

All corporations required to file an income tax return other than Form 990-T (including 1120-C filers), partnerships, REMICs, and trusts must use Form 7004 to request an extension of time to file income tax returns.

Enter filer's identifying number

Type or print	Name of exempt organization or other filer, see instructions. EXPLORATION ELEMENTARY CHARTER SCHOOL FOR SCIENCE AND TECHNOLOGY	Employer identification number (EIN) or [redacted]
File by the due date for filing your return. See instructions.	Number, street, and room or suite no. If a P.O. box, see instructions. 1001 LAKE AVENUE	Social security number (SSN)
	City, town or post office, state, and ZIP code. For a foreign address, see instructions. ROCHESTER, NY 14613	

Enter the Return Code for the return that this application is for (file a separate application for each return) 0 1

Application Is For	Return Code	Application Is For	Return Code
Form 990 or Form 990-EZ	01	Form 990-T (corporation)	07
Form 990-BL	02	Form 1041-A	08
Form 4720 (individual)	03	Form 4720 (other than individual)	09
Form 990-PF	04	Form 5227	10
Form 990-T (sec. 401(a) or 408(a) trust)	05	Form 6069	11
Form 990-T (trust other than above)	06	Form 8870	12

- The books are in the care of ▶ CASANDRA VARGAS 1001 LAKE AVENUE - ROCHESTER, NY 14613
  Telephone No. ▶ [redacted] Fax No. ▶
- If the organization does not have an office or place of business in the United States, check this box ..... ▶
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) _____. If this is for the whole group, check this box ▶ . If it is for part of the group, check this box ▶ and attach a list with the names and EINs of all members the extension is for.

1 I request an automatic 6-month extension of time until MAY 15, 2020, to file the exempt organization return for the organization named above. The extension is for the organization's return for:
▶ calendar year _____ or
▶ X tax year beginning JUL 1, 2018, and ending JUN 30, 2019.

2 If the tax year entered in line 1 is for less than 12 months, check reason: Initial return Final return
Change in accounting period

3a	If this application is for Forms 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	**3a**	$ 0.
b	If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit.	**3b**	$ 0.
c	**Balance due.** Subtract line 3b from line 3a. Include your payment with this form, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.	**3c**	$ 0.

Caution: If you are going to make an electronic funds withdrawal (direct debit) with this Form 8868, see Form 8453-EO and Form 8879-EO for payment instructions.

LHA **For Privacy Act and Paperwork Reduction Act Notice, see instructions.** Form **8868** (Rev. 1-2019)

823841 12-19-18

[redacted]

1.1
2018.05000 EXPLORATION ELEMENTARY CHAR EXP98652

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Contributions

Contributions received are recorded in the appropriate class of net assets depending on the existence of any donor restrictions. A contribution that is received and expended in the same year for a specific purpose is classified as revenue without donor restrictions.

Contributions are recorded as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities and changes in net assets as net assets released from restrictions.

Cash

Cash balances are maintained at a financial institution located in New York and are insured by the Federal Deposit Insurance Corporation up to $250,000. In the normal course of business, the cash account balances at any given time may exceed insured limits. However, the Charter School has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash.

Cash in escrow

The Charter School maintains cash in an escrow account in accordance with the terms of its charter agreement. The amount in escrow was $50,000 and $25,075 at June 30, 2019 and 2018, respectively.

Grants and other receivables

Grants and other receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts based on its assessment of the current status of individual receivables from grants, agencies and others. Balances that are still outstanding after management has used reasonable collection efforts are written off against the allowance for doubtful accounts. There was no allowance for doubtful accounts at June 30, 2019 and 2018.

Property and equipment

Property and equipment are recorded at cost. Depreciation and amortization are computed using the straight-line method on a basis considered adequate to depreciate the assets over their estimated useful lives, which range from five to ten years.

Contributed services

The Charter School received donated transportation services that were provided for the students from the local district. The Charter School was unable to determine a value for these services.

The Charter School received contributed reading services and professional developmental services which were valued at $183,414 and $97,249 for the year ended June 30, 2019 and for the period from November 17, 2015 (date of inception) to June 30, 2018, respectively. These amounts are included in contributed services in the accompanying statement of activities and changes in net deficiency.

The Charter School received contributed services from volunteers to serve on the Board of Trustees. These services are not valued in the financial statements.

Entry 5d Financial Services Contact Information

Last updated: 11/11/2019

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

EXPLORATION ELEMENTARY CHARTER SCHOOL FOR SCIENCE AND TECHNOLOGYSection Heading

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Casandra Vargas	[redacted]	

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Mengal Metzger Barr & CO	[redacted]		2.5

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years with Firm
	Premier Accounting	Anne Culver	[redacted]			3

Exploration Charter School

PROJECTED BUDGET / OPERATING PLAN FOR INITIAL CHARTER PERIOD

*NOTE: If a Planning Year is Taken in the Beginning of the Charter, the Charter Will Be Extended to Encompass Five Years of Operation.
Projected Five Year Budget on this Tab Should Be For the First Five Years of Actual Operations.

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 148. This will populate the data in row 10.

Total Expenses	2,505,668	2,812,219	3,929,186	5,089,537	6,101,568
Net Income (Before Cash Flow Adjustments)	(54,346)	(131,858)	328,877	120,132	163,680
Actual Student Enrollment	144	185	276	339	409
Total Paid Student Enrollment					

*Year 1 should tie to Totals for Year 1 on Tabs 4 and 5

	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021
REVENUE	Per Pupil Revenue Percentage Increase				
REVENUES FROM STATE SOURCES	Year 1	Year 2	Year 3	Year 4	Year 5
Per Pupil Revenue					
District of Location	1,884,960	2,531,725	3,862,620	4,744,305	5,723,955
Gates-Chili CSD	-	-		-	-
Greece CSD	-	-		-	-
School District 4 (Enter Name)	-	-	-	-	-
School District 5 (Enter Name)	-	-	-	-	-
	1,884,960	2,531,725	3,862,620	4,744,305	5,723,955
Special Education Revenue		23,868	100,340	123,243	148,692
Grants					
Konar Grant	-	-	-	-	-
Other	-	-		-	-
Other	-	-	100,000	100,000	100,000
TOTAL REVENUE FROM STATE SOURCES	1,884,960	2,555,593	4,062,960	4,967,548	5,972,647
REVENUE FROM FEDERAL FUNDING					
IDEA Special Needs		5,015	8,000	12,000	15,000
Title I	92,681	91,398	143,796	176,619	213,089
Title IIA	15,515	11,813	17,664	21,696	26,176
Title IV		10,000	14,904	18,306	22,086
School Food Service (Free Lunch)					
Grants					
Charter School Program (CSP) Planning & Implementation	377,416	-	-	-	-
Other	80,750	-	-	-	-
Other	-	-	-	-	-
TOTAL REVENUE FROM FEDERAL SOURCES	566,362	118,226	184,364	228,621	276,351
LOCAL and OTHER REVENUE					
Contributions and Donations, Fundraising	-	2,450	7,500	10,000	12,500
Erate Reimbursement	-	3,854	3,240	3,500	3,750
Interest Income, Earnings on Investments,	-	-	-	-	-
NYC-DYCD (Department of Youth and Community Developmt.)	-	-	-	-	-
Food Service (Income from meals)	-	-	-	-	-
Text Book	-	-	-	-	-
OTHER	-	238	-	-	-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	-	6,542	10,740	13,500	16,250
TOTAL REVENUE	2,451,322	2,680,361	4,258,064	5,209,669	6,265,248

	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021
EXPENSES					
ADMINISTRATIVE STAFF PERSONNEL COSTS					
Executive Management	-	-	-	-	-
Instructional Management	110,000	-	-	-	-
Deans, Directors & Coordinators	117,000	-	-	-	-
CFO / Director of Finance	48,500	-	-	-	-
Operation / Business Manager	48,500	-	-	-	-
Administra ive Staff	83,000	-	-	-	-
TOTAL ADMINISTRATIVE STAFF	407,000	470,066	436,000	602,440	626,538
INSTRUCTIONAL PERSONNEL COSTS					
Teachers - Regular	431,850	-	-	-	-
Teachers - SPED	126,227	-	-	-	-
Substitute Teachers	-	-	-	-	-
Teaching Assistants	-		-	-	-
Specialty Teachers	172,800	-	-	-	-
Aides	-	-	-	-	-
Therapists & Counselors	82,000	-	-	-	-
Other					
TOTAL INSTRUCTIONAL	812,877	1,170,447	1,701,853	2,204,679	2,743,042
NON-INSTRUCTIONAL PERSONNEL COSTS					
Nurse	-	-	-	-	-
Librarian	-	-	-	-	-
Custodian	-	-	-	-	-
Security	-	-	-	-	-
Other	5,040	-	6,000	7,500	9,000
TOTAL NON-INSTRUCTIONAL	5,040	-	6,000	7,500	9,000
SUBTOTAL PERSONNEL SERVICE COSTS	1,224,917	1,640,513	2,143,853	2,814,619	3,378,580
PAYROLL TAXES AND BENEFITS					
Payroll Taxes	110,243	125,499	164,005	215,318	258,461
Fringe / Employee Benefits	122,492	162,270	214,385	323,681	422,323
Retirement / Pension	107,793	108,000	150,784	242,515	301,735
TOTAL PAYROLL TAXES AND BENEFITS	340,527	395,769	529,174	781,514	982,519
TOTAL PERSONNEL SERVICE COSTS	1,565,444	2,036,282	2,673,027	3,596,134	4,361,099
CONTRACTED SERVICES					
Accounting / Audit	9,000	22,000	25,000	26,000	27,000
Legal	30,000	23,000	23,000	30,000	33,000
Management Company Fee	-	-	-	-	-
Nurse Services	-	-	-	-	-
Food Service / School Lunch	-	-	-	-	-
Payroll Services	19,000	18,600	30,000	34,000	37,000
Special Ed Services	-	-	-	-	-
Titlement Services (i.e. Ti le I)	-	-	-	2,500	2,500
Other Purchased / Professional / Consulting	200,000	67,300	48,500	90,000	104,500

	Year 1 2017	Year 2 2018	Year 3 2019	Year 4 2020	Year 5 2021
TOTAL CONTRACTED SERVICES	258,000	130,900	126,500	182,500	204,000
SCHOOL OPERATIONS					
Board Expenses	1,500	-	2,500	2,500	2,500
Classroom / Teaching Supplies & Materials	16,500	13,400	18,000	22,000	26,000
Special Ed Supplies & Materials	4,500	2,500	6,900	8,475	10,225
Textbooks / Workbooks	30,000	33,500	41,400	50,850	61,350
Supplies & Materials other	35,000	5,500	27,600	33,900	40,900
Equipment / Furniture	32,000	21,000	61,600	61,600	61,600
Telephone	7,600	9,600	10,200	10,800	12,000
Technology	41,000	48,000	83,760	101,760	134,160
Student Testing & Assessment	16,500	21,662	33,120	40,680	49,080
Field Trips	6,750	9,250	16,560	22,035	28,630
Transportation (student)	35,754	13,567	20,240	24,860	29,993
Student Services - other	2,500	458	8,200	12,000	14,000
Office Expense	11,200	23,380	34,500	42,375	51,125
Staff Development	15,000	14,050	22,950	29,700	34,200
Staff Recruitment	3,000	10,000	11,250	11,250	11,250
Student Recruitment / Marketing	9,500	9,250	16,560	20,340	24,540
School Meals / Lunch	-	1,140	-	-	-
Travel (Staff)	2,500	560	3,315	4,290	4,940
Fundraising	-	-	2,000	3,000	3,000
Other	9,920	21,000	22,500	28,000	32,000
TOTAL SCHOOL OPERATIONS	280,724	257,817	443,155	530,415	631,493
FACILITY OPERATION & MAINTENANCE					
Insurance	19,000	27,554	38,680	43,680	48,680
Janitorial	2,000	2,500	83,000	88,825	92,378
Building and Land Rent / Lease	303,000	276,116	449,824	468,483	550,443
Repairs & Maintenance	2,300	800	5,500	12,750	17,500
Equipment / Furniture	200	750	1,500	20,000	25,000
Security	-	-		31,500	31,575
U ilities	15,000	21,000	28,000	40,250	44,400
TOTAL FACILITY OPERATION & MAINTENANCE	341,500	328,720	606,504	705,488	809,976
DEPRECIATION & AMORTIZATION	35,000	33,500	55,000	75,000	95,000
DISSOLUTION ESCROW & RESERVES / CONTIGENCY	25,000	25,000	25,000	-	-
TOTAL EXPENSES	2,505,668	2,812,219	3,929,186	5,089,537	6,101,568
NET INCOME	(54,346)	(131,858)	328,877	120,132	163,680
ENROLLMENT - *School Districts Are Linked To Above Entries*					
District of Location	144	185	276	339	409
TOTAL ENROLLMENT	144	185	276	339	409
REVENUE PER PUPIL	17,023	14,488	15,428	15,368	15,318
EXPENSES PER PUPIL	17,400	15,201	14,236	15,013	14,918

Assumptions

Student enrollment number reflects planned 15% attrition in Years 3-5

Assumes current (FY 2018-19) RCSD per pupil reimbursement rate ($13,685), increase to $13,995 in FY 2019-2020, stagnant in Yrs 4 & 5

Assumes 5.0% of population eligible for low-end support services ($7,271)

18-19 actual funding, remainder based on year 2 actual
Assumes current $521/per pupil reimbursement rate kept flat for all years

Based on current Yr 1 contract amount

Anticipate receiving Erate reimbursement for internet and small portion of phone

Head of School (0.0, 1.0, 1.0, 1.0, 1.0)

Assistant Principal (0.0, 0.0, 1.0, 1.0, 1.0)

Dean of Students (1.0, 1.0, 1.0, 1.0, 1.0); Science & Technology Curriculum Coordinator (0, 0, 1.0, 1.0, 1.0); Student Support & Services Coordinator (1.0, 1.0, 0.0, 0.0, 0.0); Curriculum & Instruction Coordinator (0.75, 0.0, 0.0, 0.0, 0.0) Director of Academic Programs (0.0, 0.0, 1.0, 1.0, 1.0) Manager of Partnerships and Engagement (0.0, 0.0, 1.0, 1.0, 1.0)

Director of Finance (0.5, 0.5, 0.0, 0.0, 0.0)

Operation Manager (0.5, 0.5, 1.0, 1.0, 1.0)

Data Coordinator (1.0, 1.0, 0.0, 1.0, 1.0); Administrative Assistant (1.0, 1.0, 1.0, 2.0, 2.0); Parent Liaison (1.0, 0.0, 0.0, 0.0, 0.0)

Classroom Teacher (7.0, 10.0, 14.0, 18.0, 22.0)

Special Ed Teacher (2.5,1.00, 1.5, 3.0, 4.0)

Building Substitute (0.0, 0.0, 1.0, 1.0, 1.0)

Specialty Teachers (7.0, 5.0, 9.0, 11.5, 15.5)

Teacher Aides (0.0, 11.0, 8.0, 11.0, 12.0)

Intervention Staff (3.0, 4.0, 7.0, 9.0, 11.0)

Food Service Worker (0.25, 0.0, 0.0,0.0, 0.0), Stipends YRs 2-5

7.65%

Health & Dental, Long & Short-term Disability, Flexible Spndg, Workers Comp

NYSTRS (8.86% projected for 19-20 FY), assuming 11% for 20-21 & 21-22 FY

Includes yearly audit and outsourced monthly accounting

Based on a slight reduction from Yr. 1 then increase as staff/student counts go up

Includes funding for Behavioral and Academic Intervention Support Services ($10K Yr 2, $15K Yr 3, $15K Yr 4, $17.5K Yr 5); management support services ($80K Yr 1); Substitute Teacher Services ($100K Yr 1, $45K Yr 2, $56.5K Yr 3, $30K Yr 4, $69.5K Yr 5); Other ($13.5K Yr 1, $12.3K Yr 2, $15K Yr 3, $17K Yr 4, $17.5K Yr 5)

Based on $1000/room x number of classrooms and specials

Based on 10% of FTE @ $250/student

Based on per pupil estimates ($150/ student)

Based on per pupil estimates ($100/student)

Based on $15,400/new classroom, furniture, smart board, laptops, projector, doc cameras, Toshiba 15K, PE supplies

Internet, VOIP phones - Increased for additional 100 laptops/year

Based on per pupil estimates ($120/ tudent) 18K iReady

Based on per pupil estimate; buses for transportation; $60/student yr 3; $65/student yr 4; $70/student yr 5

Based on only needing to provide up to 10 days of transportation that RCSD is not in session

Uniforms, family nights

Based on per pupil estimate ($125/student); paper, lamination sheets,misc.

Based on $450/employee

Assumes $350 per new employee per year (anticipating ~25 hires each year), plus addt'l $2500 each year

Based on current cost estimates for mailers, social media ads, radio ads, billboards, open house events, information pamphlets/handouts/give-away

Based pm $65/employee

subscription/memberships, interest on loan, staff meeting expense

Based on comparable school sizes

Taking over janitorial services in YR 3, projected at $1.66 per sqft plus 4% inflation in yr 4 & 5

Painting, carpeting, electrical

Includes equipment leases

Assumes 5% increase year to year

Based on utility expenses at comparable schools and available properties

On equipment and technology; assumes 5-year schedule

Per NYS requirement; first $25,000 escrowed in Pre-Op year

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name: Carlos Cong

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Exploration Charter for Science & Technology

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

   President, Chair

2. Are you an employee of any school operated by the education corporation?
   ____**Yes** X **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

   ____**Yes** X **No**

   If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write "None" if applicable. Do not leave this space blank.			
None	" "	None	" "

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Paychex	payroll for the staff	$17,000	myself	recused myself from any decisions or discussion involving Paychex services
Please write "None" if applicable. Do not leave this space blank.				

Signature 7-30-19 Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

[redacted]

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name: Brandon J. Banks

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Exploration Elementary Charter School for Science & Technology

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

   Parent representative

2. Are you an employee of any school operated by the education corporation?
   ____**Yes** _X_**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

   ____**Yes** _X_**No**

   If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None.** Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
N/A			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None.**"

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
N/A				

Brandy J. Bank 7-30-19

Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

[redacted]

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name:
Kevin W. Williams

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

_____Exploration Elementary Charter School for Science and Technology_____

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

   Chair, Vice Chair

2. Are you an employee of any school operated by the education corporation?
   ____**Yes** ___x_**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

   ____**Yes** __x__**No**

   If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None *Please write "None" if applicable. Do not leave this space blank.*				

Kevin W. Williams 7/11/19

Signature Date

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[redacted]

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name:

Lonette K. Merriman

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Exploration Elementary Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

   Trustee

2. Are you an employee of any school operated by the education corporation?
   ____**Yes** ✓ **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

   ____**Yes** ✓ **No**

   If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None ~~Please write~~ *"None" if applicable. Do not leave this space blank.*			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None *Please write "None" if applicable. Do not leave this space blank.*				

Signature 6/30/19 Date

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[redacted]

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name:

Naya Crane

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Exploration Elementary Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

2. Are you an employee of any school operated by the education corporation?
   ____**Yes** ✓**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

   ____**Yes** ✓**No**

   If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write "None" if applicable. Do not leave this space blank.			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Please write "None" if applicable. Do not leave this space blank. None				

Signature

6/30/19
Date

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[redacted]

last revised 08/21/2018

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name:

Kelley DeMonte

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Exploration Elementary Charter School for science & Technology

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

   Board member
   Treasurer

2. Are you an employee of any school operated by the education corporation?

   ____**Yes** X **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

   ____**Yes** X **No**

   If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write "None" if applicable. Do not leave this space blank.	None		

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Please write "None" if applicable. Do not leave this space blank. None				

Kelley DeMonte 7/30/19

Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

[redacted]

last revised 08/21/2018

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

___Kimberly LoMaglio_____

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Exploration Elementary Charter School for Science & Technology

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).
   a. Board Secretary
   b. Finance Committee Participant

2. Is the trustee an employee of any school operated by the Education Corporation?
   _____**Yes** _X__**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

   ____**Yes** _X___**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in	Name of person holding interest or engaging in transaction and

		discussion)	relationship to yourself
None			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Paychex Inc.	**Payroll Services**		**Kimberly LoMaglio (self) – employee of Paychex Inc.**	**I recuse myself from conversations and votes surrounding this service.**

Kimberly LoMaglio 7-30-19

Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

[redacted]

[redacted]

Entry 8 BOT Table

Last updated: 08/01/2019

1. SUNY AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE AUTHORIZED charter schools are required to provide information for all VOTING and NON VOTING trustees.

1. Current Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2018 19
1	Carlos Cong	Chair	Executive, Finance, Academic	Yes	1	01/01/2018	12/31/2020	11
2	Maya Crane	Vice Chair	Human Resources, Community Partnerships	Yes	1	09/03/2018	09/31/2021	5 or less
3	Kelley DeMonte	Treasurer	Finance	Yes	1	07/01/2018	12/31/2020	5 or less
4	Kim LoMaglio	Secretary	Audit/Finance	Yes	1	08/01/2018	08/01/2021	5 or less
5	Lonette Merriam	Trustee/Member	Governance	Yes	1	06/01/2018	06/01/2021	6
6	Kevin Williams, PhD	Trustee/Member	Executive, Human Resources	Yes	1	01/01/2018	12/31/2020	12
7	Brandon Banks	Parent Rep		No				
8				No				
9								

1a. Are there more than 9 members of the Board of Trustees? No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2019	7
b.Total Number of Members Added During 2018 19	(No response)
c. Total Number of Members who Departed during 2018 19	2
d.Total Number of members in 2018 19, as set by in Bylaws, Resolution or Minutes	(No response)

3. Number of Board meetings held during 2018-19 14

4. Number of Board meetings scheduled for 2019-20 12

Thank you.

Entry 9 - Board Meeting Minutes

Created: 08/01/2019 • Last updated: 08/29/2019

Instructions for submitting minutes of the BOT monthly meetings

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2018 June 2019, which should match the number of meetings held during the 2018 19 school year.

EXPLORATION ELEMENTARY CHARTER SCHOOL FOR SCIENCE AND TECHNOLOGY

Are all monthly BOT meeting minutes posted, which should match the number of meetings held during 2018-19 school year, on the charter school's website?	Yes
A. Provide if posted on the charter school's website a URL link to the Monthly Board Meeting Minutes, which should match the number of meetings held during the 2018-19 school year.	https://www.explorationrochester.org/

Entry 10 Enrollment and Retention of Special Populations

Last updated: 08/01/2019

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2018 19 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2019 20.

EXPLORATION ELEMENTARY CHARTER SCHOOL FOR SCIENCE AND TECHNOLOGYSection Heading

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2018 19	Describe Recruitment Plans in 2019 20
Economically Disadvantaged	Conducted Kindergarten screenings Postcard mailers Door to door visits Community Banners Attended Head Start Open Houses Attended Charter School Open Houses Direct mailings to RCSD pre K populations Brochures in school and community locations Billboards Radio advertisements Request for parent support (word of mouth) Increased family visits	Social Media blasts Attend Charter School Open Houses Direct mailings to RCSD pre K populations Brochures in school and community locations Billboards Radio advertisements Request for parent support (word of mouth)
English Language Learners/Multilingual Learners	Provided translation services for families TESOL Services Advertisement on the radio in Spanish	Social Media blasts Postcard mailers Door to door visits Community Banners Kindergarten screenings Attended Head Start Open Houses Attend Charter School Open Houses Direct mailings to RCSD pre K populations Brochures in school and community locations Billboards Radio advertisements Request for parent support (word of mouth)
Students with Disabilities	Reached out to families regarding special programming Increased family visits	Social Media blasts Postcard mailers Door to door visits Community Banners Kindergarten screenings Attended Head Start Open Houses Attend Charter School Open Houses Direct mailings to RCSD pre K populations Brochures in school and community locations Billboards Radio advertisements Request for parent support (word of mouth)

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2018 19	Describe Retention Plans in 2019 20
	Increased PBIS programming school wide, hosting events each Friday for all students	Positive social media campaigns Increased PBIS programming school wide, hosting events each Friday for all students Expo Closet Foodlink Backpack Programming

Economically Disadvantaged	Expo Closet Foodlink Backpack Programming Visits and supports for McKinney Vento students (family visit programming) Catholic Family Center counseling on site School wide use of Class Dojo to communicate with families Parent satisfaction survey Family Corner on Exploration website Education Success Foundation Navigation services for identified families Free monthly dinner at family night events Lollypop Farms bi monthly Pet Therapy	Visits and supports for McKinney Vento students (family visit programming) Catholic Family Center counseling on site School wide use of Class Dojo to communicate with families Parent satisfaction survey Family Corner on Exploration website Education Success Foundation Navigation services for identified families Monthly family night events Lollypop Farms Pet Therapy 4H programming Classroom yoga and mindfulness curriculum used daily Actively seeking partnerships and resources (grants/community resources) to support Economically Disadvantaged children
English Language Learners/Multilingual Learners	Provided translation services for families TESOL Services Advertisement on the radio in Spanish	Positive social media campaigns (multi lingual posts) Increased PBIS programming school wide, hosting events each Friday for all students Expo Closet Foodlink Backpack Programming Visits and supports for McKinney Vento students (family visit programming) Catholic Family Center counseling on site School wide use of Class Dojo to communicate with families Parent satisfaction survey Family Corner on Exploration website Education Success Foundation Navigation services for identified families Free monthly dinner at family night events Increasing Spanish speaking staff Actively seeking partnerships and resources (grants/community resources) to support ELL students and Multilingual Learners
		Positive social media campaigns Classroom accommodations and modifications for identified students Busing supports (monitors) Met with Dr. Heatly (U of R) to help implement additional students supports and best practices Safety plans Behavior plans Coordinated services with RCSD for IEP services Collaborated with families and connected them with resources

Students with Disabilities	Classroom accommodations and modifications for identified students Busing supports (monitors) Met with Dr. Heatly (UofR) to help implement additional students supports and best practices Safety plans Behavior plans Coordinated services with RCSD for IEP services Collaborated with families and connected them with resources	Expo Closet Foodlink Backpack Programming Visits and supports for McKinney Vento students (family visit programming) Catholic Family Center counseling on site School wide use of Class Dojo to communicate with families Parent satisfaction survey Family Corner on Exploration website Education Success Foundation Navigation services for identified families Free monthly dinner at family night events Lollypop Farms Pet Therapy 4H programming Classroom yoga and mindfulness curriculum used daily Establishing The Wellness Center Increasing number of Special Education Teachers Increasing RtI blocks for 3rd grade students Hired additional math/reading intervention teachers Actively seeking partnerships and resources (grants/community resources) to support students with disabilities

Entry 11 Classroom Teacher and Administrator Attrition

Created: 08/01/2019 • Last updated: 08/29/2019

Report changes in teacher and administrator staffing.

Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the tables titled 2018-2019 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing during the 2018-2019 school year. Please provide the full time equivalent (FTE) of staff on June 30, 2018; the FTE for any departed staff from July 1, 2018 through June 30, 2019; the FTE for added staff from July 1, 2018 through June 30, 2019; and the FTE of staff added in newly created positions from July 1, 2018 through June 30, 2019 using the tables provided.

1. Classroom Teacher Attrition Table

	FTE Classroom Teachers on 6/30/18	FTE Classroom Teachers Departed 7/1/18 6/30/19	FTE Classroom Teachers Filling Vacant Positions 7/1/18 6/30/19	FTE Classroom Teachers Added in New Positions 7/1/18 6/30/19	FTE of Classroom Teachers on 6/3019
	14	3	3	0	14

2. Administrator Position Attrition Table

	FTE Administrative Positions on 6/30/18	FTE Administrators Departed 7/1/18 6/30/19	FTE Administrators Filling Vacant Positions 7/1/18 6/30/19	FTE Administrators Added in New Positions 7/1/18 6/30/19	FTE Administrative Positions on 6/30/19
	4	2	2	1	5

3. Tell your school's story

Charter schools may provide additional information in this section of the Annual Report about their respective teacher and administrator attrition rates as some teacher or administrator departures do not reflect advancement or movement within the charter school networks. Schools may provide additional detail to reflect a teacher's advancement up the ladder to a leadership position within the network or an administrator's movement to lead a new network charter school.

(No response)

4. Charter schools must ensure that all prospective employees receive clearance through the NYSED Office of School Personnel Review and Accountability (OSPRA) prior to employment. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

Have all employees have been cleared through the NYSED TEACH system?

Yes

5. For perspective or current employees whose clearance has been denied, have you terminated their employment and removed them from the TEACH system?

	No

Thank you

Entry 12 Uncertified Teachers

Created: 08/01/2019 • Last updated: 08/29/2019

Instructions for Reporting Percent of Uncertified Teachers

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

FTE count of uncertified teachers on 6/30/18, and each uncertified teacher should be counted only once.

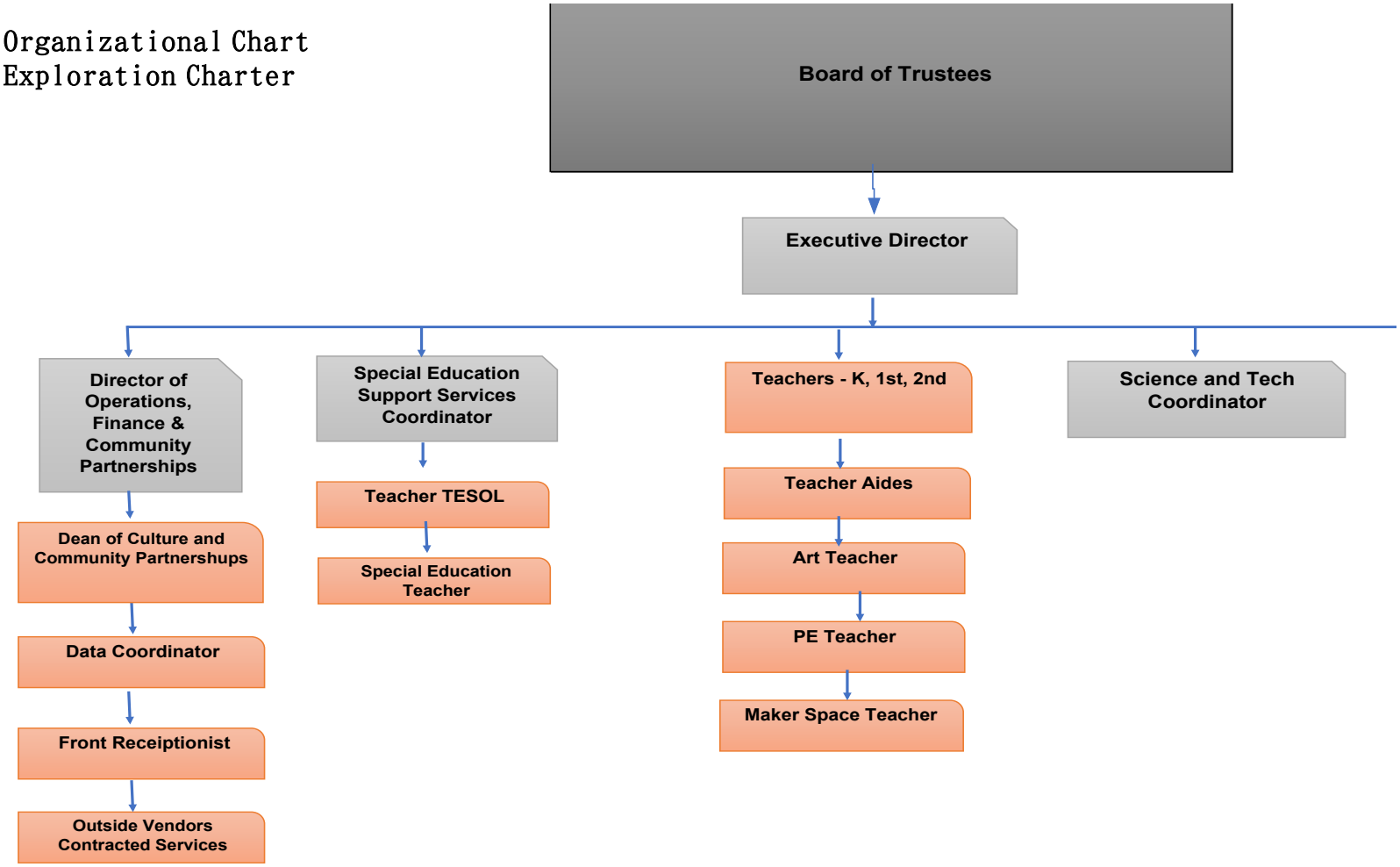
	FTE Count
1. Total FTE count of uncertified teachers (6 30 19)	4
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6 30 19)	2
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6 30 19)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6 30 19)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6 30 19)	2
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6 30 19)	0

FTE Count of All Uncertified Teachers as of 6/30/19 4

FTE Count of All Certified Teachers as of 6/30/19 10

Thank you.

Organizational Chart
Exploration Charter



Exploration Elementary Charter School
SCHOOL CALENDAR 2019-2020

School Hours: 9:00am - 4:00pm
Friday (half day dismissal): 9:00am - 12:30pm

July 2019 **(0)**

Mon	Tue	Wed	Thu	Fri
1	2	3	**4**	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

August 2019 **(6)**

Mon	Tue	Wed	Thu	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	**22**	**23**
26	27	28	29	**30**

September 2019 **(19)**

Mon	Tue	Wed	Thu	Fri
2	**3**	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	**27**
30				

October 2019 **(21)**

Mon	Tue	Wed	Thu	Fri
	1	2	3	4
7	8	9	10	**11**
14	15	16	17	18
21	22	23	24	**25**
28	29	30	31	

November 2019 **(17)**

Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	**8**
11	12	13	14	15
18	19	20	21	**22**
25	26	**27**	**28**	**29**

December 2019 **(15)**

Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	**20**
23	**24**	**25**	**26**	**27**
30	**31**			

July 4 4th of July **(NO SCHOOL)**
July 25 Family Night/Ice Cream Social

August 22, 23 Kindergarten Orientation **(KINDERGARTENERS ONLY/HALF DAY)**
August 26 First full day of school **(ALL GRADES)**
August 30 Labor Day **(NO SCHOOL)**

September 2 Labor Day **(NO SCHOOL)**
September 3 District Day **(NO SCHOOL FOR STUDENTS)**
September 27 Teacher Professional Development **(HALF DAY)**

October 10 School Picture Day
October 11 District Day **(NO SCHOOL FOR STUDENTS)**
October 14 Columbus Day **(NO SCHOOL)**
October 25 Teacher Professional Development **(HALF DAY)**

November 7 Parent Teacher Conferences 4:30-6:30pm
November 8 Parent Teacher Conferences 1:30-4:30pm **(HALF DAY)**
November 11 Veteran's Day **(NO SCHOOL)**
November 15 School Picture Make-up Day
November 22 Parent Teacher Conferences 1:30-4:30pm **(HALF DAY)**
November 27, 28, 29 Thanksgiving **(NO SCHOOL)**

December 20 Teacher Professional Development **(HALF DAY)**
December 21, 24, 25, 26, 27, 28, 31 Christmas **(NO SCHOOL)**

January 1, 2, 3 New Years **(NO SCHOOL)**
January 20 Martin Luther King Jr. Day **(NO SCHOOL)**
January 31 Teacher Professional Development **(HALF DAY)**

February 17, 18, 19, 20, 21 February Recess **(NO SCHOOL)**
Feburary 28 Teacher Professional Development **(HALF DAY)**

March 6 Parent Teacher Conferences 1:30-4:30pm **(HALF DAY)**
March 24, 25, 26, 27, 30, 31 3-8 NYS ELA Testing **(3rd GRADE STUDENTS)**
March 27 Parent Teacher Conferences 1:30-4:30pm **(HALF DAY)**

April 3 District Day **(NO SCHOOL FOR STUDENTS)**
April 6, 7, 8, 9, 10, 13 Spring Recess **(NO SCHOOL)**
April 20, 21, 22, 23, 24, 27 3-8 NYS Math Assessments **(3rd GRADE STUDENTS)**
April 24 Teacher Professional Development **(NO SCHOOL FOR STUDENTS)**

May 4 District Day **(NO SCHOOL FOR STUDENTS)**
May 22, 25 Memorial Day **(NO SCHOOL)**
May 29 Teacher Professional Development **(HALF DAY)**

June 19 Teacher Professional Development **(HALF DAY)**
June 24, 25 Teacher Professional Day **(HALF DAY)**

June 25, 2019 - Last Day of School for Students **(186 days)**
June 26, 2019 - Last Day of School for Teachers **(203 days)**

KINDERGARTEN ORIENTATION
SCHOOL IS CLOSED
3-8 ELA & Math Assessments
HALF DAY FRIDAY (Teacher Professional Development)
FAMILY NIGHTS AT EXPLORATION

January 2020 **(19)**

Mon	Tue	Wed	Thu	Fri
		1	**2**	**3**
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	**31**

February 2020 **(15)**

Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10	11	12	13	14
17	**18**	**19**	**20**	**21**
24	25	26	27	**28**

March 2020 **(22)**

Mon	Tue	Wed	Thu	Fri
2	3	4	5	**6**
9	10	11	12	13
16	17	18	19	20
23	24	25	26	**27**
30	31			

April 2020 **(15)**

Mon	Tue	Wed	Thu	Fri
		1	2	**3**
6	**7**	**8**	**9**	**10**
13	14	15	16	17
20	21	22	23	**24**
27	27	29	30	

May 2020 **(18)**

Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	**22**
25	26	27	28	**29**

June 2020 **(19)**

Mon	Tue	Wed	Thu	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	**19**
22	23	24	**25**	26
29	30			