Entry 1 School Information and Cover Page (New schools that were not open for instruction for the 2018-19 school year are not required to complete or submit an annual report this year).

Created: 07/15/2019 • Last updated: 08/27/2019

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2019)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME (Select name from the drop down menu)	GENESEE COMMUNITY CHARTER SCHOOL
a1. Popular School Name (Optional)	(No response)
b. CHARTER AUTHORIZER (As of June 30th, 2019) Please select the correct authorizer as of June 30, 2019 or you may not be assigned the correct tasks.	Regents Authorized Charter School
c. DISTRICT / CSD OF LOCATION	Rochester
d. DATE OF INITIAL CHARTER	07/2000
e. DATE FIRST OPENED FOR INSTRUCTION	08/2001

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The Genesee Community Charter School provides a rich educational experience that values intellectual rigor, respect for diversity, and community responsibility. Our local history based and globally connected program immerses our diverse population of children in investigation and discovery, extensively using the cultural and natural resources of our community. We nurture children's natural abilities to be reflective questioners, articulate communicators, critical thinkers, and skilled problem solvers, enabling them to reach exemplary standards.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief heading followed by a description of each Key Design Elements (KDE). KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	EL Education (formerly Expeditionary Learning) GCCS's philosophy continues to be grounded in the Expeditionary Learning (EL) school design, a comprehensive school reform model for grades Kindergarten through twelve. At the heart of the design is the "learning expedition." Learning expeditions are long term in depth investigations of a topic that engage students in the world through authentic projects, fieldwork, and service.
Variable 2	GCCS Curricular Framework The GCCS Curriculum is an interdisciplinary program with social studies, science, mathematics, literacy and language arts integrated through the study of local history. Students at all levels investigate the natural, social, political and economic history of our community. We structure the curriculum in this way to provide opportunities for deeper learning and a framework on which children can build their understandings year after year. All expeditions involve intensive research, reading, writing, scientific exploration and real world application. The Expedition Framework offers challenging, interesting content for all students, regardless of their age and ability levels and is fully implemented at each grade level.

Variable 3	Learning Expeditions Learning expeditions begin with clear goals and a plan where teachers fully integrate the New York State Next Generation Learning standards in meaningful ways. Students become strategic problem solvers and critical thinkers and gain essential academic and lifelong skills as well as build their character and habits of work.
Variable 4	Arts Integration GCCS also continues our dedication to interdisciplinary teaching, in particular, our methods of integrating the arts into learning expeditions. Classroom and arts teachers work together to plan and implement in depth curriculum that allows children to use music, visual art, and dance as another language with which to experience, understand, and express what they are learning. Our program includes three types of integration: literal, historical/cultural, and conceptual. Literal connections are directly connected to the topic of study. For example, a class studying butterflies may learn songs about butterflies, or a class investigating Rochester’s nursery industry may do botanical drawings of sunflowers. An historical/cultural connection is made when the arts are related to the historic time period or culture being studied. Students studying Rochester’s early settlers may learn period dances. When researching the American Revolution, students may examine how music of the era expressed political attachments of colonists. Conceptual connections are made when the arts relate to the big ideas of the expedition. During an expedition on slavery and oppression, students may explore how music can make you “free.” Students studying the origins of the universe may choreograph dances that highlight gravity, revolution, and rotation. Providing a variety of approaches deepens and enriches our curriculum by offering opportunities for all children to succeed according to their personal learning style. An integral component of our program, and one which exemplifies the integration of the arts, is the creation of a final product during each learning expedition. Many final products feature the melding of art, music and movement with the natural and social sciences. A fourth grade class performed the Broadway musical 1776. This arts integrated final product included not only drama, music, and dance, but also the creation of an architecturally accurate backdrop during visual art as well as an in depth study of historical figures and events. Another example is during a study of prehistory, students represented their understanding of river formation by choreographing a movement piece with a musical accompaniment and by illustrating geological content in an acrylic painting. Our schedule is arranged so

	that classroom teachers participate in arts classes, rather than using these time slots as planning periods. This enhances teachers' understanding of the role of arts, and facilitates the integration of the arts into content areas and the content areas into the arts. Our school calendar is designed to give teachers sufficient time for planning expeditions, including time for classroom teachers and arts specialist to meet and plan. Teaching and learning at GCCS is inclusive of all subject areas and learning styles.
Variable 5	Fieldwork and Guest Experts Our curriculum dovetails well with the philosophy of place based education. Place based education can be defined as "a holistic approach to education, conservation and community development that uses the local community as an integrating context for learning at all ages. It fosters vibrant partnerships between schools and communities to both boost student achievement and improve community health and vitality environmental, social and economic. Project focused and inherently tailored by local people to local realities, place based education is relevant to anyone, anywhere" (Promise of Place, 2009). The use of fieldwork and guest experts drives instruction, provides context, and reinforces learning, and is an integral part of our program. Our students have opportunities to participate in local fieldwork, for example, collecting data on birds in a local park, in extended day field work, such as working with experts at universities and museums in other cities, and in overnight field work, such as the seminal, multi day trip to study the local geology of the Genesee River, from its source to its mouth. The hands on, collaborative, and reflective learning that takes place during these excursions and interactions with guest experts make students active participants in the shared construction of knowledge. The visceral experiences we provide through fieldwork cannot be found in textbooks and on the internet.
Variable 6	Final Products Each expedition culminates in an authentic, ambitious final product. Each day, students engage in lessons, activities, project work and/or fieldwork that prepare them to produce a long range, significant product. Each expedition final product requires students to develop the literacy, communication, research, analytical, artistic, technical, interpersonal, and other life skills valued by our society. Artistic aspects of project work are given significant attention, special support and quality materials. Ongoing assessment that is linked to the Common Core Learning Standards is woven throughout the expeditions, pushing students to higher levels of performance in pursuit of academic excellence.

Variable 7	Responsive Classroom and Character Development Because we do not view academic success in isolation from character development, GCCS focuses on helping students develop the social and emotional skills they need to achieve. A strong school culture fosters character growth, high expectations, and equity by clearly defining and modeling courteous, respectful, and compassionate behavior, enforcing boundaries when necessary, and having high expectations for academic achievement. GCCS will continue to use the Responsive Classroom approach which provides research based structures and routines for building positive classroom and school community. The approach is a comprehensive one providing tools and strategies for teacher use as well as for student and class use as well. The Expeditionary Learning design also provides strategies, like community circles, mentor groups, community service, and team building activities, that help teach our students accepted norms of behavior. Expeditionary Learning's professional development also teaches our staff strategies that build students' social skills. For instance, critique sessions show them how to respond constructively to peers; practice sessions and role playing help prepare them for work in the community; service cultivates a sense of empowerment and compassion; and group projects teach them how to work collaboratively. The EL adage, "We are crew, not passengers," comes from the work of Kurt Hahn and his students at Gordonstoun School in Scotland. The concept of crew epitomizes the shared risk and shared responsibility of living and working together. It applies equally to the collaborative learning that is the foundation of EL classrooms, including those at GCCS. Crew work provides a forum for character education, portfolio work, adventure, and literacy. Crews, as well as their individual members, are held accountable for goals and reflect on their success and failure. Collaborative learning requires teachers to know their students and challenges students to know their classmates and know themselves, too.
Variable 8	Professional Development Each year, the staff reviews multiple data sources and identifies the school's "focus areas." Focus areas are selected to improve student character and academic performance. The staff determines measurable goals, actions, and evaluation strategies for each focus area. We commit 313 hours of whole staff professional development to addressing these focus areas. Teachers conduct peer observations three to four times per year. Peer observations help us to improve our practices by seeing good teaching models and receiving feedback from colleagues who have

	intimate knowledge of the work we do. In addition, each teacher participates in a peer coaching cycle called "TDAP" (Teacher Development Accountability Process) at least once per year for at least 6 weeks. Peer and Instructional coaching provides teachers with individualized professional development based on personal professional goals. Professional development is fully implemented at GCCS.
Variable 9	Parent and Family Involvement Parents and family members continue to be a integral part of the school. A founding principle of the Genesee Community Charter School is the importance of family support and participation in children's education. The strength of our school and our students' educational performance depend on the continual commitment and involvement of every family. Parents are viewed as partners with school faculty and staff, working together to support and foster learning at home and in the school. We utilize the strengths of each family to involve them in the growth, development, and education of their children in a meaningful way. An active Family Association gives parents a voice in school governance and activities. A home school compact provides an outline of parental, student, and school responsibilities and parental service is welcome in the school and may be completed in a variety of ways.
Variable 10	Rochester Museum & Science Center GCCS also continues to have a foster a close working partnership with the RMSC, The Rochester Museum and Science Center, whose campus our school shares. Classes are able to access not only the expertise of museum staff but the wealth of artifacts and primary source documents the museum offers as well.

Need additional space for variables	No
h. SCHOOL WEB ADDRESS (URL)	www.gccschool.org
i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2018-19 SCHOOL YEAR (exclude Pre-K program enrollment)	225

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2019 (exclude Pre-K program enrollment) 220

k. GRADES SERVED IN SCHOOL YEAR 2018-19 (does not include Pre-K program students)

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5, 6

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION? No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2019-20?

	No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K 5, 6 9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	657 East Avenue Rochester, NY 14607	585 697 1960	Rochester	K 6	No

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Shannon Hillman	[redacted]	[redacted]	[redacted]
Operational Leader	Maureen Milke	[redacted]	[redacted]	[redacted]
Compliance Contact	Shannon Hillman	[redacted]	[redacted]	[redacted]
Complaint Contact	Shannon Hillman	[redacted]	[redacted]	[redacted]
DASA Coordinator	Lisa O'Malley	[redacted]	[redacted]	[redacted]
Phone Contact for After Hours Emergencies	Shannon Hillman	[redacted]		[redacted]

m1b. Is site 1 in public (co-located) space or in private space? Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Site 1 Certificate of Occupancy (COO)

https://nysed_cso_reports.fluidreview.com/resp/109471617/yFPTXS6fVy/

Site 1 Fire Inspection Report

https://nysed_cso_reports.fluidreview.com/resp/109471617/nBJtmqxAKU/

CHARTER REVISIONS DURING THE 2018-19 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2018-19 school year? (Please include approved or pending material and non-material charter revisions).

No

ATTESTATION

o. Individual Primarily Responsible for Submitting the Annual Report.

Name	Shannon Hillman
Position	School Leader
Phone/Extension	[redacted]
Email	

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).

Yes

Signature, Head of Charter School

Signature, President of the Board of Trustees

Date 2019/07/24

Thank you.

August 2014

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Office of Facilities Planning - Room 1060 Education Building Annex
Albany, New York 12234

COPY
mailed 10/9/18

NONPUBLIC SCHOOL BUILDING FIRE SAFETY REPORT

Genesee Community Charter School

All buildings which are owned, operated, or leased by nonpublic schools must be inspected annually for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the New York State Uniform Fire Prevention and Building Code (NYSUFPBC).

School Name

Genesee Community Charter

Facility/Building Name

Gannett Building

Street Address (NO PO Box Numbers)

657 East Ave

City/Town/Village **Zip Code**

Rochester NY 14607

Name of Municipality Responsible for Local Code Enforcement

Nonpublic School BEDS Code

261600860026

INSTRUCTIONS

- Read the "*Manual for New York State Nonpublic School Facility Fire Safety Inspections*" prior to inspecting the facility.
- A separate report must be completed for each building and location.
- **Part I:** General Information. School officials must complete this section annually.
- **Part II-B Regulations of the Commissioner 155.25:** This section must be completed for schools with electrically operated partitions (Question 8, Non-Conformance Report Sheet) pursuant to the Fire Code and Property Maintenance Code of New York State.

  Questions 9-26 on the Non-Conformance Report Sheet must be completed for all schools.
- **Part III Certifications.** To be completed by individuals as indicated.
- This form must be kept on file at the school for three years and must be available for public review.
- **Submitting the Report:** The final submission package includes a total of five pages. After the inspection, sign the Certifications page (Part III, p.5), staple the pages together, and mail to the address above.

Part I: General Information and Fire/Life Safety History (to be completed annually)

1. Indicate the primary use of this facility: (check one box)

a) Student Instruction	X	b) Other Student Use (dormitory, dining hall, physical education building, etc.)	

2. Is there a fire sprinkler system in this facility? Yes X No____

   If yes, is the sprinkler alarm connected with the building alarm? Yes X No____

3. Is there a fire hydrant system for facility protection? Yes X No____
   If yes, indicate ownership of the system.

   Public Owned X School Owned____ Other_____ (specify)

4. Indicate the ownership of this facility.

   Leased X Owned____ Other_____ (specify)

5. What is the current gross square footage of this facility? (to the nearest whole ten feet) [ ][ ][ ][ ][ ][ ][ ][ ]

6. If this facility is used for instruction, complete (a) – (d); otherwise go to question #7.

   a) Fire drills were held in accordance with Section 807 of State Education Law and Sections F405 and F408 of the New York State Fire Code. Yes X No____

   b) Average time to evacuate this facility: [0][3] Minutes [0][0] Seconds

   c) Arson and fire prevention instruction was provided in accordance with Section 808 of State Education Law; which requires every school in New York State to provide a minimum of 45 minutes of instructions in arson, fire prevention, injury prevention, and life safety during each month that school is in session. Yes____ No X

   d) Employee fire prevention, evacuation, and fire safety training was provided and Records maintained in accordance with Section F406 of the New York State Fire Code. Yes X No____

7. If the fire alarm was activated since the last annual fire inspection, was the fire department immediately notified? Yes X No____

8. Have there been any fires in this facility since the last annual fire inspection? Yes_____ No_X_

If yes, indicate:

a) Number of fires [ ][ ]

b) Total number of injuries [ ][ ]

c) Total cost of property damage $ [ ][ ][ ][ ][ ][ ][ ][ ][ ]

Part II: Nonpublic School Fire Safety Non-Conformance Report Sheet

School Name Genesee Community Charter School Building Name Grennett Building

Part II-B			Part II-B			Part II-B		
Item #	Non-Conformance	Date Corrected	Item #	Non-Conformance	Date Corrected	Item #	Non-Conformance	Date Corrected
08A-2			12O-2			19E-1		
08B-2			13A-2			19F-1		
08C-2			13B-2			19G-1		
08D-2			14A-2			19H-2		
08E-2			14B-2			20A-1		
09A-2			14C-2			20B-1		
09B-2			14D-1			20C-1		
09C-1			14E-1			21A-3		
09D-1			15A-2			22A-3		
09F-2			15B-1			22B-3		
09G-2			15C-2			22C-3		
10A-2			15D-2			23A-1		
10B-2			16A-2			23B-1		
			16B-2					
10C-1			16 C-2			23C-1		
10D-1			17A-3			23D-2		
11A-2			17B-2			24A-3		
11B-1			17C-2			25A-3		
11C-2			17D-2					
11D-2			17E-1					
11E-1			17F-3					
12A-1			17G-1					
12B-3			17H-2					
12C-2			17I-2					
12D-2			17J-1					
12E-1			17K-1					
12F-1			17L-1					
12G-1			18A-2					
12H-1			18B-2					
12I-1			18C-2					
12J-1			18D-2					
12K-1			19A-3					
12L-1			19B-2					
12M-1			19C-1					
12N-1			19D-1					

If any additional non-conformances are observed, check item 25A-3 and list the Code section below.

_____

_____

_____

_____

Inspector

The inspector has been provided with a copy of the previous year's school fire safety report:

Yes_____ **No**_____

- did not ask for one

All schools complete Section 8 only of the building has electrically-operated folding partitions.

Inspection:

Fire Safety Inspector: Name Thomas Thumbs

Date 9/27/18

Registry # [redacted]

Part III: Nonpublic School Certifications

Section III-A. Fire Inspector

The individual noted below inspected this building on 9/27/18 (date) and the information in this Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 434.5(a)(2).

Name: Thomas Thumb

Title: Inspector

Telephone #: [redacted]

Registry # [redacted]
(as designated by the NYS Fire Administrator)

Signature:

Section III-B. Building Administrator or Designee

The individual noted below certifies that this building was inspected as indicated in Section III-A above.

Name: Maureen Mike

Title: Coordinator of School operations

Telephone #: [redacted]

Section III-C. School Administrator, Director, or Headmaster

I hereby submit this fire inspection report on behalf of the Board of Trustees and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Nonpublic Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. For any uncorrected nonconformances that appear on this report, the Board of Trustees, at the meeting held pursuant to Section 807-a of New York State Education Law, adopted a written plan of correction for those nonconformances, and such plan is available for public inspection.

Name: Shannon Hillman

Title: School Leader

Telephone #: [redacted]

Signature Shannon M Hillman

Section III-D. Local Municipal Code Enforcement Official

The nonpublic school official shall enter the name and telephone number of the local municipal code enforcement official having jurisdiction over this facility, and the name of the municipality where this nonpublic school facility is sited.

Name: Gary Kirkmire Telephone #: [redacted]

City/Town/Village: City of Rochester, NY

CITY OF ROCHESTER

CERTIFICATE NO.: 83901
DATE ISSUED: AUGUST 11, 2014
EXPIRATION: NOT APPLICABLE
LEGAL USE: SCHOOL

[redacted]

CERTIFICATE OF OCCUPANCY
(PARTIAL)

PROPERTY LOCATION: 0014-22 S GOODMAN ST

This is to certify that the above property may be legally occupied in the following manner:

BRICK 2 STORIES
CERTIFICATE FOR ADDITION OF EAST SIDE OF THE CHARTER SCHOOL (2,250 SQUARE FEET)

This Certificate is issued and based on the application made by:

ROCH MUSEUM & SCIENCE CEN, (OWNER), ON AUGUST 8, 2013

The Certificate of Occupancy remains in effect from the date of issuance until the expiration date noted above, unless sooner terminated by the occurrence of any of the events enumerated in Section 90-16A(2) of the City Code and must be renewed, if applicable, no later than the expiration date of this Certificate.

This is to certify that the above property conforms to issued building permits and substantially conforms with the requirements of the following codes of the City of Rochester: Zoning Ordinance, Building Code, Property Code, and, where applicable, the N.Y.S Multiple Residency Law.

CODE COMPLIANCE COORDINATOR

NOTICE AND DISCLAIMER

PROPERTY INSPECTIONS ARE VISUAL AND NON-DESTRUCTIVE ONLY AND ARE NOT INTENDED TO PROVIDE INFORMATION CONCERNING POSSIBLE HIDDEN DEFECTS WITHIN OR BEHIND WALLS,CEILINGS,PARTITIONS OR FLOORS. IN ADDITION, THE CITY MAKES NO REPRESENTATION,CERTIFICATION OR GUARANTEE TO ANY PERSON OR ENTITY, AND ASSUMES NO LIABILITY FOR REAL OR CLAIMED FAILURE TO OBSERVE OR CITE ANY DEFECTS, WHETHER HIDDEN OR OBVIOUS, IN CONJUNCTION WITH ANY INSPECTION REQUISITE FOR ISSUANCE OF A CERTIFICATE OF OCCUPANCY. PROPERTY INSPECTIONS MAY RESULT IN CERTAIN DEFICIENCES BEING NOTED BUT NOT CITED AS VIOLATIONS BASED ON THEIR CATEGORIZATION AS MINOR IN NATURE. CITY INSPECTIONS ARE DONE TO PROMOTE THE HEALTH, SAFETY AND WELFARE OF THE PUBLIC AS A WHOLE. BY ENHANCING THE CITY'S HOUSING STOCK AND RESIDENTIAL NEIGHBORHOODS.

LENDERS AND PURCHASERS ARE STRONGLY ENCOURAGED TO CONSULT INDEPENDENT INSPECTORS.

EEO Employer/Handicapped

CITY OF ROCHESTER

CERTIFICATE NO.: [redacted]
DATE ISSUED: AUGUST 10, 2001
EXPIRATION: NOT APPLICABLE
LEGAL USE: CHARTER SCHOOL

AUG 20 2001

CASE NO.: C-21

CERTIFICATE OF OCCUPANCY

PROPERTY LOCATION: 0014-22 S GOODMAN ST

This is to certify that the above property may be legally occupied in the following manner:

TYPE 2B 2 STORIES C5.5
BASEMENT, FIRST AND SECOND FLOOR - CHARTER SCHOOL
(GENESEE COMMUNITY)
8,715 SQ. FT.

This Certificate is issued and based on the application made by
JOSEPH GRAVES, (OWNER'S AGENT), ON APRIL 18, 2001

The Certificate of Occupancy remains in effect for a period of five years from the date of issuance unless otherwise noted and must be renewed not later than the expiration date of this Certificate.

This is to certify that the above property conforms to issued building permits and substantially conforms with the requirements of the following codes of the City of Rochester: Zoning Ordinance, Building Code, Property Code, and, where applicable, the N.Y.S. Multiple Residency Law.

ADMINISTRATOR OF CODE COMPLIANCE

DEPUTY COMMISSIONER/
DIRECTOR OF BUILDINGS AND ZONING

NOTICE AND DISCLAIMER

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Entry 2 NYS School Report Card Link

Last updated: 07/23/2019

GENESEE COMMUNITY CHARTER SCHOOL

1. CHARTER AUTHORIZER (As of June 30th, 2019) (For technical reasons, please re select authorizer name from the drop down menu).	REGENTS Authorized Charter School
2. NEW YORK STATE REPORT CARD **Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See https://reportcards.nysed.gov/).** **(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided.)**	https://data.nysed.gov/essa.php?instid=800000050575&year=2018&createreport=1&OverallStatus=1&section_1003=1&EMindicators=1&EMcomposite=1&EMgrowth=1&EMcompgrowth=1&EMelp=1&EMprogress=1&EMchronic=1&EMpart=1&staffqual=1&expend=1&38ELA=1&38MATH=1&48SCI=1&nyseslat=1&feddata=1

Entry 3 Progress Toward Goals

Created: 07/23/2019 • Last updated: 07/31/2019

PROGRESS TOWARD CHARTER GOALS

Board of Regents authorized and NYCDOE authorized charter schools only. Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals by November 1st.

1. ACADEMIC STUDENT PERFORMANCE GOALS

If performance data is not available by August 1st, please state this in the last column and update by November 1st.

2018-19 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal Met or Not Met	Indicate if data is not available. If/when available, Describe Efforts School Will Take If Goal Is Not Met
Academic Goal 1	90% of students will make at least a year's growth in reading each academic year.	Standardized assessments such as i Ready diagnostic benchmarking assessments, Reading A Z Assessment, Reading Foundations Skills Curriculum Benchmark Assessments, Developmental Reading Assessment, Wilson Assessment for Decoding and Encoding was administered at least twice per year. Kindergarten: 90% First Grade: 90% Second Grade: 84% Third Grade: 97% Fourth Grade: 84% Fifth Grade: 84% Sixth Grade: 100% Overall Average	Met	

		Percentage: 90%		
Academic Goal 2	90% of students will have mastered grade level basic math facts by the end of the academic year Because our original goal was unreasonable, we revised it for the 2017 2018 school year going forward: 80% of students will have mastered grade level basic math facts by the end of the academic year with 85% accuracy. While still	Timed school created assessment Kindergarten: Numeral Recognition (1 20) 80% First Grade: Addition to 10 26% Subtraction within 10 16% Second Grade: Addition to 20 22% Subtraction within 20 16% Third Grade: Addition and Subtraction to 20 72% Multiplication to 5x5 78% Fourth Grade: Multiplication within 100 58% Division within 100 26% Fifth Grade:	Not Met	This goal continues to be a difficult and unachievable target for students. Overall, there is a large discrepancy between the percentage of students who have mastered math facts by the end of the year and the percentage of students who have made a year's growth in math in a year. 89% of our students have made a year's growth in math this year and 74% are on grade level for Number Sense and Operations according to Spring i Ready diagnostic data verses 47% of students who have mastered their grade level math facts by the end of the 2018 2019 school year according to our school based assessments. According to a growing body of research, the definition of math fluency is more complicated than rote memorization. In fact, according to this article (https://www.youcubed.org/evidence/fluency without fear/), memorizing math facts can be stigmatizing and cause math anxiety in children. Using the EngageNY math

	ambitious, it is a goal that we believe is appropriate and attainable.	Multiplication within 144 74% Division within 144 52% Sixth Grade: Multiplication within 144 70% Division within 144 54% Overall Average Percentage: 47%		curriculum and Next Generation State Standards, teachers have been supporting students in math fluency strategies to build their number sense. Therefore, another assessment measure needs to be created that is a better match for the definition of "mastering grade level basic math facts". Nevertheless, teachers will continue to work on best practices for supporting children with their number fluency and math fact memorization. They will rely on additional online programs and supplemental materials to help students develop a strong growth mindset and be empowered to track their growth in Number Sense and Operations and math fact fluency.
Academic Goal 3	95% of sixth grade students will pass the written portion of the Passage Portfolio	Passage Portfolio Rubric 97% Passed the written portion of the Passage Portfolio	Met	
Academic Goal 4	95% of sixth grade students will pass the oral portion of the Passage Portfolio	Passage Presentation Rubric 100% Passed the Passage Presentation	Met	
Academic Goal 5				

Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add? No

3. Do have more academic goals to add? No

4. ORGANIZATIONAL GOALS

2018-19 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				

Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add? No

6. FINANCIAL GOALS

2018-19 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal Met or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1	GCCS will maintain a balanced budget	Financial Reports	Met	
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add? No

Thank you.

Entry 4 Expenditures per Child

Created: 08/01/2019 • Last updated: 08/27/2019

GENESEE COMMUNITY CHARTER SCHOOLSection Heading

Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate **'Total Expenditures per Child'** take total expenditures (from the unaudited 2018-19 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: The information on the Schedule of Functional Expenses on pages 41–43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: Audit Guide available within the portal or on the NYSED website at: http://www.p12.nysed.gov/psc/regentsoversightplan/otherdocuments/auditguide2018.pdf.

Line 1: Total Expenditures	3413093
Line 2: Year End FTE student enrollment	219
Line 3: Divide Line 1 by Line 2	15584

2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2018 19 Schedule of Functional Expenses)

2. Any contracted administrative/management fee paid to other organizations or corporations

3. Take the total from above and divide it by the year end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

Notes:
The information on the Schedule of Functional Expenses on pages 41–43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: http://www.p12.nysed.gov/psc/AuditGuide.html.
Employee benefit costs or expenditures should not be reported in the above calculations.

Line 1: Relevant Personnel Services Cost (Row)	349929
Line 2: Management and General Cost (Column)	310453
Line 3: Sum of Line 1 and Line 2	660382
Line 5: Divide Line 3 by the Year End FTE student enrollment	3015

Thank you.

GENESEE COMMUNITY CHARTER SCHOOL

FINANCIAL STATEMENTS

June 30, 2019

TABLE OF CONTENTS

	Page No.
INDEPENDENT AUDITORS' REPORT	1
FINANCIAL STATEMENTS	
Balance Sheets	3
Statements of Activities	4
Statement of Functional Expenses	5
Statements of Cash Flows	6
Notes to Financial Statements	8
SUPPLEMENTARY INFORMATION	
Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*	18

Heveron&Company

CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITORS' REPORT

To The Board of Trustees
Genesee Community Charter School
Rochester, New York

We have audited the accompanying financial statements of Genesee Community Charter School (a nonprofit organization), which comprise the balance sheets as of June 30, 2019 and 2018, the related statements of activities and cash flows for the years then ended, and the statement of functional expenses for the year ended June 30, 2019, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

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We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Genesee Community Charter School as of June 30, 2019 and 2018 and the changes in net assets and cash flows for the years then ended, and the functional expenses for the year ended June 30, 2019 in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited the Genesee Community Charter School's statement of functional expenses for the year ended June 30, 2018, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 10, 2018. In our opinion, the summarized comparative information presented herein, as of and for the year ended June 30, 2018 is consistent, in all material respects with the audited financial statements from which it has been derived.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 02, 2019 on our consideration of Genesee Community Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Genesee Community Charter School's internal control over financial reporting and compliance.

Heveron & Company

Heveron & Company CPAs

Rochester, New York
October 02, 2019

GENESEE COMMUNITY CHARTER SCHOOL
BALANCE SHEETS
June 30, 2019 and 2018

ASSETS

	2019	2018
Current Assets		
Cash and Cash Equivalents	$ 284,949	$ 85,381
Accounts Receivable	20,885	22,229
Grants Receivable	137,404	196,081
Prepaid Expenses	115,118	106,769
Total Current Assets	558,356	410,460
Fixed Assets		
Leasehold Improvements and Equipment, Net	821,943	956,750
Other Assets		
Investments	1,016,839	944,427
Restricted Cash - Escrow Account	75,887	75,826
Deposits	3,478	3,478
Total Other Assets	1,096,204	1,023,731
TOTAL ASSETS	2,476,503	2,390,941

LIABILITIES AND NET ASSETS

Current Liabilities		
Accounts Payable	13,742	77,715
Accrued Payroll	228,706	204,824
Accrued Liabilities	209,370	200,193
Deferred Revenue	8,548	-
Total Current Liabilities	460,366	482,732
Net Assets		
Net Assets Without Donor Restrictions:		
Undesignated	1,941,137	1,833,209
Designated by the Board	75,000	75,000
Total Net Assets Without Donor Restrictions	2,016,137	1,908,209
Total Net Assets	2,016,137	1,908,209
TOTAL LIABILITIES AND NET ASSETS	$ 2,476,503	$ 2,390,941

See Independent Auditors' Report and Notes to Financial Statements.

GENESEE COMMUNITY CHARTER SCHOOL
STATEMENTS OF ACTIVITIES
For The Years Ended June 30, 2019 and 2018

	2019	2018
Revenues, Gains and Other Support:		
Public School District:		
Resident Student Enrollment	$ 2,990,578	$ 2,853,023
Special Charter School Aid	60,052	-
Federal Grants	239,340	242,999
State Grants	18,519	18,575
Contributions	13,212	11,223
Food Service Fees	74,896	75,043
Field Study Fees	34,003	44,851
Other Income	11,469	18,128
Interest/Dividends Income	31,244	26,710
Net Investment Returns	41,272	27,091
Total Revenues and Other Support	3,514,585	3,317,643
Expenses:		
Program Services:		
Regular Education	2,729,036	2,708,178
Special Education	86,180	91,888
Food Services	84,956	81,940
Total Program Services Expense	2,900,172	2,882,006
Supporting Services:		
Management and General	506,485	505,144
Total Expenses	3,406,657	3,387,150
Change in Net Assets	107,928	(69,507)
Net Assets - Beginning of Year	1,908,209	1,977,716
Net Assets - End of Year	$ 2,016,137	$ 1,908,209

See Independent Auditors' Report and Notes to Financial Statements.

GENESEE COMMUNITY CHARTER SCHOOL
STATEMENT OF FUNCTIONAL EXPENSES
For The Year Ended June 30, 2019
(With Comparative Totals For The Year Ended June 30, 2018)

		Program Services				Totals	
	No. of Positions	Regular Education	Special Education	Food Services	Management and General	2019	2018
Personnel Services Costs							
Instructional Personnel	26	$ 1,491,815	$ -	$ -	$ -	$ 1,491,815	$ 1,525,582
Administrative Staff Personnel	7	78,889	57,035	-	237,686	373,610	305,734
Non-Instructional Personnel	2	22,402	-	6,319	-	28,721	13,764
Total Salaries	35	1,593,106	57,035	6,319	237,686	1,894,146	1,845,080
Employee Benefits and Payroll Taxes		338,781	4,716	483	68,823	412,803	417,516
Retirement Expense		159,613	5,460	-	26,732	191,805	183,700
Total Personnel Services		2,091,500	67,211	6,802	333,241	2,498,754	2,446,296
Rent		154,587	4,087	-	13,779	172,453	172,788
Depreciation and Amortization		138,146	4,273	-	-	142,419	149,026
Staff Development		94,555	8,836	-	1,538	104,929	110,879
Other Purchased Services		38,663	-	-	62,062	100,725	97,301
Student Services		95,368	-	-	-	95,368	122,747
Food Service		-	-	76,948	-	76,948	71,674
Office Expense		31,046	-	-	18,976	50,022	66,438
Supplies and Materials		40,899	-	-	-	40,899	41,637
Insurance		10,153	1,773	1,206	21,219	34,351	31,297
Technology		14,665	-	-	16,730	31,395	46,885
Accounting and Auditing Fees		-	-	-	29,348	29,348	23,013
Furniture		12,639	-	-	-	12,639	-
Legal		-	-	-	9,592	9,592	6,663
Repairs and Maintenance		6,815	-	-	-	6,815	506
Total Expenses		$ 2,729,036	$ 86,180	$ 84,956	$ 506,485	$ 3,406,657	$ 3,387,150

See Independent Auditors' Report and Notes to Financial Statements.

GENESEE COMMUNITY CHARTER SCHOOL
STATEMENTS OF CASH FLOWS
For The Years Ended June 30, 2019 and 2018

	2019	2018
Cash Flows From Operating Activities		
Receipts from School Districts	$ 3,033,717	$ 2,907,113
Other Sources	168,794	135,091
Contributions	13,212	11,223
Grants	298,017	201,963
Payments to Vendors for Goods and Services Rendered	(809,667)	(712,328)
Payments to Charter School Personnel for Services Rendered	(2,465,691)	(2,466,629)
Net Cash Flows Provided By Operating Activities	238,382	76,433
Cash Flows From Investing Activities		
Purchase of Fixed Assets	(7,612)	(40,889)
Purchase of Investments	(31,141)	(26,723)
Net Cash Flows Used By Investing Activities	(38,753)	(67,612)
Net Increase in Cash and Cash Equivalents	199,629	8,821
Cash and Cash Equivalents, and Restricted Cash - Beginning of Year	161,207	152,386
Cash and Cash Equivalents, and Restricted Cash - End of Year	$ 360,836	$ 161,207

GENESEE COMMUNITY CHARTER SCHOOL
STATEMENTS OF CASH FLOWS
For The Years Ended June 30, 2019 and 2018
(Continued)

	2019	2018
Reconciliation of Change in Net Assets to Net Cash Provided by Operating Activities		
Change in Net Assets	$ 107,928	$ (69,507)
Adjustments to Reconcile Change in Net Assets to Net Cash Provided by Operating Activities:		
Depreciation and Amortization	142,419	149,026
Net Investment Returns	(41,272)	(27,091)
(Increase)/Decrease In:		
Accounts Receivable	1,345	34,688
Grants Receivable	58,677	(41,035)
Deposits	-	(718)
Prepaid Expenses	(8,349)	8,161
Increase/(Decrease) In:		
Accounts Payable	(63,973)	63,105
Accrued Payroll	23,882	(5,091)
Accrued Liabilities	9,177	(15,243)
Deferred Revenue	8,548	(19,862)
Net Cash Flows Provided By Operating Activities	$ 238,382	$ 76,433

See Independent Auditors' Report and Notes to Financial Statements.

GENESEE COMMUNITY CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
June 30, 2019

NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Genesee Community Charter School (the School) is a nonprofit organization, that was formed to provide a rich educational experience that values intellectual rigor, respect for diversity, and community responsibility. The School's local history-based and globally-connected programs immerse the children in investigation and discovery, extensively using the cultural and natural resources of the Rochester, NY community. The School focuses on nurturing the children's natural abilities to be reflective questioners, articulate communicators, critical thinkers, and skilled problem solvers, enabling them to reach exemplary standards. The School's revenue is predominantly Charter School Basic Tuition from the Rochester City School District and a few other surrounding school districts.

The main programs of the School are as follows:

REGULAR EDUCATION: The School curriculum is organized around six historical time periods - Prehistory, Early People/Woodland Peoples, Indians/Explorers/Settlers, Village to City, City Grows, and Today and Tomorrow. The School integrates Math, Science, Social Studies, Language Arts, Art, Music, and Physical Education to provide a rich and challenging curriculum, while keeping in alignment with the New York State Learning Standards.

SPECIAL EDUCATION: The School is open to all children and does not discriminate on the basis of ethnicity, national origin, gender, disability, or any other grounds that would be unlawful or deny the civil rights of any individual. In accordance with the Individuals with Disabilities Education Act, the Rehabilitation Act, and Section 504, and the Americans with Disabilities Act, the School provides a free and appropriate education, in the least restrictive environment to students with disabilities. The primary service delivery for students with special needs is inclusion. For students requiring supplemental services, the School contracts with local individuals or agencies to provide the required services outlined in the student's Individual Education Plan or 504 Plan.

FOOD SERVICES: The School believes that healthy meals are an important part of a child's day. Breakfast and lunch are delivered and served "family style" every day, as the School does not have a cafeteria or kitchen facilities. The children eat and socialize with each other, parents, and teachers in their classrooms. All meals meet the required New York State Child Nutrition Standards, and the School subscribes to the New York State free and reduced priced meal program.

NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting. The significant accounting policies followed are described below to enhance the usefulness of the financial statements to the reader.

Net Assets

In accordance with accounting principles generally accepted in the United States of America, the School reports information regarding its financial position and activities according to the existence or absence of donor or grantor imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions – Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. The governing board has designated, from net assets without donor restrictions, net assets for an operating reserve.

Net Assets With Donor Restrictions – Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

Contributions restricted by donors are reported as increases in net assets without donor restrictions if the restrictions expire (that is, when a stipulated time restriction ends or purpose restriction is accomplished) in the reporting period in which the revenue is recognized. All other donor-restricted contributions are reported as increases in net assets with donor restrictions, based on the nature of the restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

There were no net assets with donor restrictions at June 30, 2019 and 2018.

NOTE 1 -ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Contributions
Contributions are recorded at the time of receipt or when evidence of a non-conditional promise to give has been received. Promises subject to conditions are not recorded as income until those conditions have been met. Contributions that are expected to be received in future years are recorded at their present value.

Use of Estimates in the Preparation of Financial Statements
Accounting principles generally accepted in the United States of America, require management to make estimates and assumptions that affect the amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the amounts of revenue and expenses. Actual results could differ from those estimates.

Accounts and Grants Receivable
Accounts and grants receivable are stated at the amount management expects to collect. Amounts that management believes to be uncollectible after collection efforts have been completed are written off. In addition, if necessary, management provides an allowance to reduce receivables to amounts management expects will be collected. Management determined that no allowances were necessary at June 30, 2019 and 2018.

Determining Fair Value of Financial Assets and Liabilities
Accounting principles generally accepted in the United States of America established a framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurements), and the lowest priority to unobservable inputs (level 3 measurements). The three levels of the fair value hierarchy are described below:

Level 1: Inputs to the valuation method are unadjusted quoted market prices in active markets for identical assets or liabilities.

Level 2: Inputs to the valuation method include:

- quoted prices for similar assets or liabilities in active markets;
- quoted prices for identical or similar assets or liabilities in inactive markets;
- inputs other than quoted prices that are observable for the asset or liability;
- inputs that are derived principally from or corroborated by observable market data by correlation or by other means.

Level 3: Inputs to the valuation method are unobservable and significant to the fair value measurement.

NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Determining Fair Value of Financial Assets and Liabilities (Continued:)
The asset or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used, need to maximize the use of observable inputs and minimize the use of unobservable inputs.

Income Taxes
The Internal Revenue Service has determined that the School is qualified as a charity exempt under Section 501(c)(3) of the Internal Revenue Code. As a result, no provision for federal or state income taxes has been made.

Deferred Revenue
Deferred revenue represents funds received related to the next school year.

Functional Expenses
The costs of providing the various program services have been summarized on a functional basis in the statement of functional expenses. Accordingly, certain costs have been allocated among the program, and management and general categories. An immaterial amount of fund raising costs for the years ended June 30, 2019 and 2018 are included in management and general expenses.

The financial statements report certain categories of expenses that are attributed to both program and supporting functions. Therefore, allocation on a reasonable basis that is consistently applied is required. The expenses that are allocated include occupancy, depreciation, and amortization, which are allocated on a square footage basis, as well as salaries and wages, benefits, payroll taxes, professional services, office expenses, information technology, insurance, and other expenses, which are allocated on the basis of estimates of time and effort for each category.

Comparative Financial Information
The financial statements include certain prior year summarized comparative information in total. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the School's financial statements for the year ended June 30, 2018 from which the summarized information was derived.

NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fixed Assets

Leasehold improvements and equipment are stated at cost, less accumulated depreciation and amortization. The School capitalizes property and equipment with a cost of over $1,000 and an estimated life of three or more years. The cost and accumulated depreciation of property items sold or retired are eliminated from the accounts. Minor expenditures for maintenance, repairs, and renewals are expensed. Donated assets are recorded at their estimated fair market value at the time of donation.

Fixed assets consisted of the following at June 30:

	2019	2018
Leasehold Improvements	$ 2,020,999	$ 2,020,999
Equipment	350,878	343,266
Less: Accumulated Depreciation and Amortization	(1,549,934)	(1,407,515)
Net Improvements and Equipment	$ 821,943	$ 956,750

Depreciation and amortization is computed on a straight-line basis over the estimated useful lives of assets. The ranges of estimated useful lives used in computing depreciation are as follows:

	Years
Leasehold Improvements	7-12
Equipment	3-10

Depreciation and amortization expense amounted to $142,419 and $149,026 for the years ended June 30, 2019 and 2018, respectively.

Recent Accounting Pronouncements

During 2018, the School adopted Accounting Standards Update (ASU) No. 2016-14, *Presentation of Financial Statements of Not-for-Profit Entities*. This guidance is intended to improve the net asset classifications and the information presented in the financial statements and notes about a not-for-profit entity's liquidity, financial performance, and cash flows. Main provisions of this guidance include, when applicable, the presentation of two classes of net assets versus the previously required three. The guidance also enhances disclosures for board designated amounts, composition of net assets with donor restrictions, liquidity, and expenses by both their natural and functional classification.

NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Recent Accounting Pronouncements (Continued)
A recap of the net asset reclassifications driven by the adoption of ASU No. 2016-14 as of June 30, 2018 follows.

Net Asset Classifications	Without Donor Restrictions	With Donor Restrictions	Total Net Assets
As Previously Presented:			
Unrestricted	$ 1,908,209	$ -	$ 1,908,209
Temporarily Restricted	-	-	-
Permanently Restricted	-	-	-
Net assets, as reclassified	$ 1,908,209	$ -	$ 1,908,209

NOTE 2 - LIQUIDITY AND AVAILABILITY

The School regularly monitors the availability of resources required to meet its operating needs and other contractual commitments, while also striving to maximize the investment of its available funds. For purposes of analyzing resources available to meet general expenditures over a 12-month period, the School considers all expenditures related to its ongoing activities as well as the conduct of services undertaken to support those activities to be general expenditures.

At June 30, 2019, the following financial assets could readily be made available within one year of the balance sheet date to meet general expenditures:

Cash and cash equivalents	$ 284,949
Accounts receivable	20,885
Grants receivable	137,404
	$ 443,238

Resident Student Enrollment fees are received throughout the school year to provide additional funds for general expenditures.

NOTE 3 - CASH AND CASH EQUIVALENTS, AND RESTRICTED CASH

For the purposes of the statements of cash flows, cash and cash equivalents include all cash on hand and in banks, which at times, may exceed federally insured limits. The School considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. The School has not experienced any losses in these accounts and does not believe it is exposed to any significant credit risk with respect to cash and cash equivalents.

The School maintains cash in an escrow account in accordance with the terms of their charter agreement. The escrow is restricted to fund legal and other costs related to the dissolution of the School.

Cash and cash equivalents, and restricted cash consisted of the following at June 30:

	2019	2018
Undeposited Funds	$ 127	$ 125
Checking	231,152	31,629
Money Market	53,670	53,627
Total Cash and Cash Equivalents	284,949	85,381
Restricted Cash - Escrow	75,887	75,826
Total Cash and Cash Equivalents, and Restricted Cash	$ 360,836	$ 161,207

NOTE 4 - COMMITMENTS

The School has entered into an operating lease for its facilities. The lease expires June 2021. Annual base rent during each year of the lease is $172,500, including utility costs and janitorial labor. This year, the School paid additional rent to cover any increase in the lessor's utility costs and janitorial labor. During the year ended June 30, 2017, the School advanced the cost for HVAC and window upgrades totaling $183,713. This cost will be recouped by the School in the form of an annual credit against the rent in an amount equal to 1/10 of 1/2 of the final expenditures. This discount will be applied beginning with the September 2016 payment. The School has the option to renew this lease for one additional five year term at a Consumer Price Index adjusted rent. Rent expense for the years ended June 30, 2019 and 2018 totaled $172,453 and $172,788, respectively.

Future minimum lease payments are as follows for the year ended June 30:

Year	Amount
2020	$ 172,500
2021	172,500

NOTE 5 - INVESTMENTS

Investments in equity securities with readily determinable fair values and all investments in debt securities are measured at fair market value. Unrealized gains or losses on securities result from differences between the cost and fair market value of securities on a specified valuation date.

Investment securities are exposed to various risks, such as interest rate, market, economic conditions, world affairs and credit risks. Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the values of investment securities will occur in the near term, and that such changes could materially affect the amounts reported in the accompanying financial statements.

A summary of investments at market value at June 30, is as follows:

	2019	2018
Mutual Funds - Equities	$ 364,410	$ 487,754
Mutual Funds - Bonds	652,429	456,673
Total	$ 1,016,839	$ 944,427

Mutual fund investments are based on Level 1 inputs in the hierarchy as described in Note 1.

There were no changes in the valuation techniques during the year.

NOTE 6 - SPECIAL EDUCATION AND OTHER SERVICES

The majority of special education services required by students of the School are provided by the Rochester City School District. The Rochester City School District also provided transportation. The School was unable to determine a value for these services, thus, these financial statements do not reflect revenue or expenses associated with those services.

Occasionally, the School does need to offer special education services that are not provided through the Rochester City School District. The School uses contracted services at these times; the revenue and expense for these services have been included in the financial statements.

The School also receives State Aid in the form of textbooks, computer hardware, computer software, and library materials through the Rochester City School District. The total aid received for the years ended June 30, 2019 and 2018 was $18,519 and $18,575, respectively.

NOTE 7 - PENSION EXPENSE

The School participates in the New York State Teachers' Retirement System (System), a cost-sharing, multiple-employer, defined benefit pension plan administered by the New York State Teachers' Retirement Board. The System provides retirement, disability, withdrawal, and death benefits to plan members and beneficiaries as authorized by the Education Law and the Retirement and Social Security Law of the State of New York.

Plan members who joined the System before July 27, 1976 are not required to make contributions. Those joining after July 27, 1976 and before January 1, 2010 with less than ten years of membership are required to contribute 3% of their annual salary. Those joining on or after January 1, 2010 and before April 1, 2012 are required to contribute 3.5% of their annual salary for their entire working career. Those joining after April 1, 2012 are required to contribute between 3% and 6%, dependent upon their salary, for their entire working career. Employers are required to contribute at an actuarially determined rate. Rates applicable to the fiscal years ended June 30, 2019 and 2018 were 10.62% and 9.80%, respectively.

The retirement contribution expense totaled $176,655 and $176,121 for the years ended June 30, 2019 and 2018, respectively.

The School also has a 403(b) annuity retirement plan for its employees. After one year of service, employees at least 21 years of age that work a minimum of 1,000 hours annually, may contribute a portion of their taxable salary not to exceed the statutory limits each year. Eligible employees may also receive discretionary amounts the School contributes. The Board of Trustees voted not to make a discretionary contribution for the years ended June 30, 2019 and 2018.

NOTE 8 - BOARD-DESIGNATED NET ASSETS

As of June 30, 2019 and 2018, the Board designated net assets consisted of $75,000 to be held in an escrow account in case of a future dissolution as required by the New York State Department of Education.

NOTE 9 - LINE OF CREDIT

The School has a line of credit with a maximum authorization of $200,000. Advances against this line bears interest at a rate of 1.5% above the current bank prime rate. There were no amounts outstanding at June 30, 2019 and 2018.

NOTE 10 - DONATED SERVICES AND GOODS

The School receives donated services that do not meet the criteria for recording as revenue and expense under accounting principles generally accepted in the United States of America. During the years ended June 30, 2019 and 2018, approximately 150 families provided 3,324 and 5,942 hours of service, respectively. There were also 13 and 14 board members who donated 280 and 342 hours during the years ended June 30, 2019 and 2018, respectively. Volunteers help with many tasks at the School such as serving meals, chaperoning field studies, preparing classroom materials, and serving on the board.

NOTE 11 - ACCOUNTING CHANGE

The School has adopted ASU 2016-18, Statement of Cash Flows (Topic 230): Restricted Cash. Management believes that the adoption of the new accounting standard provides a better presentation of cash flows to the user of its financial statements. Before the change, restricted cash and restricted cash and cash equivalents should not have been included with cash and cash equivalents when reconciling the beginning-of-period and end-of-period total amounts reported on the statement of cash flows, but now are since the adoption of the standard.

NOTE 12 - SUBSEQUENT EVENTS

Subsequent events have been evaluated through October 02, 2019, which is the date the statements were available for issuance.

GENESEE COMMUNITY CHARTER SCHOOL

SUPPLEMENTARY INFORMATION

For the Year Ended June 30, 2019

Heveron&Company

CERTIFIED PUBLIC ACCOUNTANTS

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Independent Auditors' Report

To the Board of Trustees
Genesee Community Charter School

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Genesee Community Charter School (a nonprofit organization), which comprise the balance sheet as of June 30, 2019, and the related statements of activities, cash flows, and functional expenses for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 02, 2019.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Genesee Community Charter School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Genesee Community Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of Genesee Community Charter School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency or a combination of deficiencies in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

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Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Genesee Community Charter School's financial statements are free of material misstatements, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Heveron & Company

Heveron & Company CPAs

Rochester, New York
October 02, 2019

NYSED.gov Annual Financial Statement Audit Report

School Name:	Genesee Community Charter School
Date (Report is due Nov. 1):	-
Primary District of Location (If NYC select NYC DOE):	-
If located in NYC DOE select CSD:	-
School Fiscal Contact Name:	Shannon Hillman
School Fiscal Contact Email:	[redacted]
School Fiscal Contact Phone:	[redacted]
School Audit Firm Name:	Heveron & Company CPAs
School Audit Contact Name:	Melinda Perez
School Audit Contact Email:	[redacted]
School Audit Contact Phone:	[redacted]
Audit Period:	2018-19
Prior Year:	2017-18

The following items are required to be included:

1.) The independent auditor's report on financial statements and notes.
2.) Excel template file containing the Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets.
3.) Reports on internal controls over financial reporting and on compliance.

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of $750,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Item	If not included, state the reason(s) below (if not applicable fill in N/A):
Management Letter	uploaded
Management Letter Response	NA
Federal Single Audit (A-133)	NA
Corrective Action Plan	NA

Genesee Community Charter School
Statement of Financial Position
as of June 30

	2019	2018
CURRENT ASSETS		
Cash and cash equivalents	$ 284,949	$ 85,381
Grants and contracts receivable	137,404	22,229
Accounts receivables	20,885	196,081
Prepaid Expenses	115,118	106,769
Contributions and other receivables	-	-
Other current assets	-	-
TOTAL CURRENT ASSETS	558,356	410,460
NON-CURRENT ASSETS		
Property, Building and Equipment, net	$ 821,943	$ 956,750
Restricted Cash	75,887	75,826
Security Deposits	3,478	3,478
Other Non-Current Assets	1,016,839	944,427
TOTAL NON-CURRENT	1,918,147	1,980,481
TOTAL ASSETS	**2,476,503**	**2,390,941**
CURRENT LIABILITIES		
Accounts payable and accrued expenses	$ 13,742	$ 77,715
Accrued payroll, payroll taxes and benefits	228,706	204,824
Current Portion of Loan Payable	-	-
Due to Related Parties	-	-
Refundable Advances	-	-
Deferred Revenue	8,548	-
Other Current Liabilities	209,370	200,193
TOTAL CURRENT	460,366	482,732
LONG-TERM LIABILITIES		
Loan Payable; Due in More than One Year	$ -	$ -
Deferred Rent	-	-
Due to Related Party	-	-
Other Long-Term Liabilities	-	-
TOTAL LONG-TERM	-	-
TOTAL LIABILITIES	460,366	482,732

NET ASSETS		
Unrestricted	$ 1,941,137	$ 1,833,209
Temporarily restricted	75,000	75,000
Permanently restricted	-	-
TOTAL NET ASSETS	2,016,137	1,908,209
TOTAL LIABILITIES AND NET ASSETS	**2,476,503**	**2,390,941**

Genesee Community Charter School
Statement of Activities
as of June 30

	2019			2018
	Unrestricted	Temporarily Restricted	Total	Total
OPERATING REVENUE				
State and Local Per Pupil Revenue - Reg. Ed	$ 2,990,578	$ -	$ 2,990,578	$ 2,853,023
State and Local Per Pupil Revenue - SPED	-	-	-	-
State and Local Per Pupil Facilities Revenue	-	-	-	-
Federal Grants	239,340	-	239,340	242,999
State and City Grants	18,519	-	18,519	18,575
Other Operating Income	60,052	-	60,052	-
Food Service/Child Nutrition Program	74,896	-	74,896	75,043
TOTAL OPERATING REVENUE	3,383,385	-	3,383,385	3,189,640
EXPENSES				
Program Services				
Regular Education	$ 2,729,036	$ -	$ 2,729,036	$ 2,708,178
Special Education	86,180	-	86,180	91,888
Other Programs	84,956	-	84,956	81,940
Total Program Services	2,900,172	-	2,900,172	2,882,006
Management and general	506,485	-	506,485	505,144
Fundraising	-	-	-	-
TOTAL EXPENSES	3,406,657	-	3,406,657	3,387,150
SURPLUS / (DEFICIT) FROM OPERATIONS	(23,272)	-	(23,272)	(197,510)
SUPPORT AND OTHER REVENUE				
Interest and Other Income	$ 31,244	$ -	$ 31,244	$ 26,710
Contributions and Grants	13,212	-	13,212	11,223
Fundraising Support	-	-	-	-
Investments	41,272	-	41,272	27,091
Donated Services	-	-	-	-
Other Support and Revenue	45,472	-	45,472	62,979
TOTAL SUPPORT AND OTHER REVENUE	131,200	-	131,200	128,003
Net Assets Released from Restrictions / Loss on Disposal	$ -	$ -	$ -	$ -
CHANGE IN NET ASSETS	107,928	-	107,928	(69,507)
NET ASSETS - BEGINNING OF YEAR	$ 1,908,209	$ -	$ 1,908,209	$ 1,977,716
PRIOR YEAR/PERIOD ADJUSTMENTS	-	-	-	-

NET ASSETS - END OF YEAR	$ 2,016,137	$ -	$ 2,016,137	$ 1,908,209

Genesee Community Charter School
Statement of Cash Flows
as of June 30

	2019	2018
CASH FLOWS - OPERATING ACTIVITIES		
Increase (decrease) in net assets	$ 107,928	$ (69,507)
Revenues from School Districts	-	-
Accounts Receivable	-	-
Due from School Districts	1,345	34,688
Depreciation	142,419	149,026
Grants Receivable	58,677	(41,035)
Due from NYS	-	-
Grant revenues	-	-
Prepaid Expenses	(8,349)	8,161
Accounts Payable	(63,973)	63,105
Accrued Expenses	23,882	(5,091)
Accrued Liabilities	$ 9,177	-15243
Contributions and fund-raising activities	-	-
Miscellaneous sources	-	-
Deferred Revenue	8,548	(19,862)
Interest payments	-	-
Other	(41,272)	(27,809)
Other	-	-
NET CASH PROVIDED FROM OPERATING ACTIVITIES	$ 238,382	$ 76,433
CASH FLOWS - INVESTING ACTIVITIES	$	$
Purchase of equipment	-	-
Other	(38,753)	(67,612)
NET CASH PROVIDED FROM INVESTING ACTIVITIES	$ (38,753)	$ (67,612)
CASH FLOWS - FINANCING ACTIVITIES	$	$
Principal payments on long-term debt	-	-
Other	-	-
NET CASH PROVIDED FROM FINANCING ACTIVITIES	$ -	$ -
NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS	$ 199,629	$ 8,821
Cash at beginning of year	161,207	152,386
CASH AND CASH EQUIVALENTS AT END OF YEAR	$ 360,836	$ 161,207

Genesee Community Charter School
Statement of Functional Expenses
as of June 30

		2019						
		Program Services				Supporting Services		
	No. of Positions	Regular Education	Special Education	Other Education	Total	Fundraising	Management and General	Total
Personnel Services Costs		$	$	$	$	$	$	$
Administrative Staff Personnel	26.00	1,491,815	57,035	-	1,548,850	-	237,686	237,686
Instructional Personnel	7.00	78,889	-	-	78,889	-	-	-
Non-Instructional Personnel	2.00	22,402	-	6,319	28,721	-	-	-
Total Salaries and Staff	35.00	1,593,106	57,035	6,319	1,656,460	-	237,686	237,686
Fringe Benefits & Payroll Taxes		338,781	4,716	483	343,980	-	68,823	68,823
Retirement		159,613	5,460	-	165,073	-	26,732	26,732
Management Company Fees		-	-	-	-	-	-	-
Legal Service		-	-	-	-	-	9,592	9,592
Accounting / Audit Services		-	-	-	-	-	29,348	29,348
Other Purchased / Professional / Consulting Services		38,663	-	-	38,663	-	62,062	62,062
Building and Land Rent / Lease		154,587	4,087	-	158,674	-	13,779	13,779
Repairs & Maintenance		6,815	-	-	6,815	-	-	-
Insurance		10,153	1,773	1,206	13,132	-	21,219	21,219
Utilities		-	-	-	-	-	-	-
Supplies / Materials		40,899	-	-	40,899	-	-	-
Equipment / Furnishings		12,639	-	-	12,639	-	-	-
Staff Development		94,555	8,836	-	103,391	-	1,538	1,538
Marketing / Recruitment		-	-	-	-	-	-	-
Technology		14,665	-	-	14,665	-	16,730	16,730
Food Service		-	-	76,948	76,948	-	-	-
Student Services		95,368	-	-	95,368	-	-	-
Office Expense		31,046	-	-	31,046	-	18,976	18,976
Depreciation		138,146	4,273	-	142,419	-	-	-
OTHER		-	-	-	-	-	-	-
Total Expenses		$ 2,729,036	$ 86,180	$ 84,956	$ 2,900,172	$ -	$ 506,485	$ 506,485

	2018
Total	
$	$
1,786,536	1,525,582
78,889	305,734
28,721	13,764
1,894,146	1,845,080
412,803	417,516
191,805	183,700
-	-
9,592	6,663
29,348	23,013
100,725	97,301
172,453	172,788
6,815	506
34,351	31,297
-	-
40,899	41,637
12,639	-
104,929	110,879
-	-
31,395	46,885
76,948	71,674
95,368	122,747
50,022	66,438
142,419	149,026
-	-
$ 3,406,657	$ 3,387,150

Entry 5c Additional Financial Docs

Last updated: 11/15/2019

The additional items listed below should be uploaded if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of $750,000; the corrective action plan will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Section Heading

1. Management Letter

https://nysed_cso_reports.fluidreview.com/resp/121030713/8mMIunnVv3/

Explanation for not uploading the Management Letter. (No response)

2. Form 990

https://nysed_cso_reports.fluidreview.com/resp/121030713/FlNDqRIBTE/

Explanation for not uploading the Form 990. (No response)

3. Federal Single Audit

Note: A copy of the Federal Single Audit must be filed with the Federal Audit Clearinghouse. Please refer to OMB Uniform Guidelines for the federal filing requirements.

(No response)

Explanation for not uploading the Federal Single Audit. NA

4. CSP Agreed Upon Procedure Report

(No response)

Explanation for not uploading the procedure report. NA

5. Evidence of Required Escrow Account

***Note:* For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is $100,000.**

https://nysed_cso_reports.fluidreview.com/resp/121030713/pN6H0Nalce/

Explanation for not uploading the Escrow evidence. (No response)

6. Corrective Action Plan

A **Corrective Action Plan** for Audit Findings and Management Letter Recommendations, which must include:

a. The person responsible
b. The date action was taken, or will be taken
c. Description of the action taken
d. Evidence of implementation (if available)

(No response)

Explanation for not uploading the Corrective Action Plan. NA

Heveron&Company
CERTIFIED PUBLIC ACCOUNTANTS

Auditors' Communications

September 13, 2019

To The Board of Trustees
Genesee Community Charter School
657 East Avenue
Rochester, New York 14607

Dear Board Members:

This letter is intended only for the board and those responsible for management and governance. Although we did review some of your internal controls, we did not perform an examination of them that would allow us to give an opinion on the adequacy of your controls.

Those charged with management and governance are responsible for:

- safeguarding your assets,
- ensuring that your resources are used as directed by funders, donors, and as required by charities laws and your own articles of incorporation,
- assuring that you are complying with laws, regulations, contracts and grants associated with your funding,
- properly recording and reporting results of operations and account balances, and
- proper business practices, operating procedures, documentation and controls.

Our audit was designed to help you with those responsibilities, and is also designed and intended to help you to benchmark your administrative operations to best practices.

Our Responsibilities to You

As part of our audit we are required to inform you of significant deficiencies and material weaknesses in your controls that we become aware of.

Controls are procedures, policies, and responsibilities that you put in place to make sure that appropriate transactions take place and are reported properly on your financial statements. Examples of controls are timely billing for services you perform, ensuring proper payments are received and recorded, and measures to prevent overpayment of payroll or vendors.

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Control deficiencies result when proper procedures are not in place to assure that appropriate transactions are carried out, recorded and reported properly.

Significant deficiencies are control deficiencies or combinations of control deficiencies that are less severe than material weaknesses, yet important enough to merit attention by those charged with governance.

Material weaknesses are significant deficiencies or combinations of significant deficiencies such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

The Role of Internal Controls

Internal controls are managements' standards to safeguard your assets. They include the following components:

- Setting expectations of integrity and ethical conduct, with actions such as proper hiring and training,
- Assessing risks based on your operations and your staffing,
- Establishing control activities, such as separation of responsibilities, to reduce risks,
- Communications from senior management to all involved staff about internal controls, and
- Monitoring - ongoing evaluation of whether controls are appropriate and are working.

General Observations

Our general observations are that:

- Recordkeeping appears to be done in a timely, complete and conscientious manner.
- Internal controls are good for an organization of your size and staffing.
- The attitude of management regarding the importance of proper systems and controls seems appropriate.
- We confirm that the significant accounting policies used by management, the significant estimates made by management (about areas such as useful life and collectibility), and the disclosures are appropriate for these financial statements.
- Management may disagree with auditors about areas needed to be accessed for audits or about conclusions that are reached with respect to amounts or disclosures. Management may explain their position and may also reach out to other CPAs or experts. We did not have any such disagreements or difficulties with management.
- We did not become aware of fraud or illegal acts, and we did not note any significant financial statement adjustments or unusual transactions.
- Whenever we become aware of adjustments or corrections that are not clearly trivial, we will discuss them with management. No material accounting adjustments were required to make your financial statements materially correct.

Our consideration of internal control was for the limited purpose described above and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this communication is solely to describe the scope of our testing of internal control over financial reporting and the results of that testing. This communication is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control over financial reporting. Accordingly, this communication is not suitable for any other purpose.

Sincerely,

Heveron & Company

Heveron & Company CPAs

Heveron&Company

CERTIFIED PUBLIC ACCOUNTANTS

November 7, 2019

Genesee Community Charter School
657 East Avenue
Rochester, NY 14607
Attention: Shannon Hillman, School Leader

Dear Shannon:

Enclosed is the organization's 2018 Exempt Organization return.

Specific filing instructions are as follows.

FORM 990 RETURN:

This return has qualified for electronic filing. After you have reviewed the return for completeness and accuracy, please sign, date and return Form 8879-EO to our office. We will transmit the return electronically to the IRS and no further action is required. Return Form 8879-EO to us by November 15, 2019.

The Form 990 includes a Schedule B with donor information that is not subject to public inspection. If you put a copy of your tax return on your website or if you mail, fax or otherwise provide it to persons requesting a copy of your return, you should remove the Schedule B information.

GuideStar will retrieve a copy of this return from IRS and post it to their website several weeks after you file. You should check with GuideStar (www.guidestar.org) periodically to make sure that your information is updated.

Please call me if you have any questions about this return or if we can help in any way.

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Your copies are attached to this letter.

Sincerely,

Jeanne Beutner

Form **990**

Department of the Treasury
Internal Revenue Service

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.

▶ Go to www.irs.gov/Form990 for instructions and the latest information.

[redacted]

2018

Open to Public Inspection

A For the 2018 calendar year, or tax year beginning JUL 1, 2018 and ending JUN 30, 2019

B Check if applicable: Address change; Name change; Initial return; Final return/terminated; Amended return; Application pending

C Name of organization: Genesee Community Charter School

Doing business as

Number and street (or P.O. box if mail is not delivered to street address): 657 East Avenue — Room/suite

City or town, state or province, country, and ZIP or foreign postal code: Rochester, NY 14607

D Employer identification number: [redacted]

E Telephone number: [redacted]

G Gross receipts $ 3,473,313.

F Name and address of principal officer: Shannon Hillman
same as C above

H(a) Is this a group return for subordinates? Yes X No

H(b) Are all subordinates included? Yes No
If "No," attach a list. (see instructions)

H(c) Group exemption number ▶

I Tax-exempt status: X 501(c)(3) 501(c) ( ) ◀ (insert no.) 4947(a)(1) or 527

J Website: ▶ www.gccschool.org

K Form of organization: X Corporation Trust Association Other ▶

L Year of formation: 2000 **M** State of legal domicile: NY

Part I Summary

Activities & Governance

1 Briefly describe the organization's mission or most significant activities: Providing an educational experience valuing intellectual rigor, diversity, & responsibility.

2 Check this box ▶ if the organization discontinued its operations or disposed of more than 25% of its net assets.

3	Number of voting members of the governing body (Part VI, line 1a)	3	10
4	Number of independent voting members of the governing body (Part VI, line 1b)	4	10
5	Total number of individuals employed in calendar year 2018 (Part V, line 2a)	5	56
6	Total number of volunteers (estimate if necessary)	6	163
7a	Total unrelated business revenue from Part VIII, column (C), line 12	7a	0.
b	Net unrelated business taxable income from Form 990-T, line 38	7b	0.

			Prior Year	Current Year
Revenue	8	Contributions and grants (Part VIII, line 1h)	272,797.	331,123.
	9	Program service revenue (Part VIII, line 2g)	2,972,917.	3,099,477.
	10	Investment income (Part VIII, column (A), lines 3, 4, and 7d)	26,710.	31,244.
	11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	18,128.	11,469.
	12	Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	3,290,552.	3,473,313.
Expenses	13	Grants and similar amounts paid (Part IX, column (A), lines 1-3)	0.	0.
	14	Benefits paid to or for members (Part IX, column (A), line 4)	0.	0.
	15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	2,446,296.	2,498,754.
	16a	Professional fundraising fees (Part IX, column (A), line 11e)	0.	0.
	b	Total fundraising expenses (Part IX, column (D), line 25) ▶ 0.		
	17	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	940,854.	907,903.
	18	Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	3,387,150.	3,406,657.
	19	Revenue less expenses. Subtract line 18 from line 12	-96,598.	66,656.

			Beginning of Current Year	End of Year
Net Assets or Fund Balances	20	Total assets (Part X, line 16)	2,390,941.	2,476,503.
	21	Total liabilities (Part X, line 26)	482,732.	460,366.
	22	Net assets or fund balances. Subtract line 21 from line 20	1,908,209.	2,016,137.

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here

▶ Signature of officer — Date

▶ Kevin Sutherland, Treasurer
Type or print name and title

Paid Preparer Use Only

Print/Type preparer's name	Preparer's signature	Date	Check if self-employed	PTIN
Jeanne Beutner	Jeanne Beutner	11/07/19		[redacted]

Firm's name ▶ Heveron & Company CPAs, PLLC — Firm's EIN ▶ [redacted]

Firm's address ▶ 260 Plymouth Avenue South
Rochester, NY 14608 — Phone no. [redacted]

May the IRS discuss this return with the preparer shown above? (see instructions) X Yes No

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III X

1 Briefly describe the organization's mission:
To provide a rich educational experience that values intellectual rigor, respect for diversity, and community responsibility.
(Continued on Schedule O)

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? ..... Yes X No
If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? ..... Yes X No
If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code: _____) (Expenses $ 2,729,036. including grants of $ _____) (Revenue $ 3,036,050.)
Genesee Community Charter School is located on the campus of the Rochester Museum & Science Center. Genesee Community Charter School enrolls approximately 220 students in kindergarten through sixth grades. As a charter school, Genesee Community Charter School is publicly funded and there is no tuition. Enrollment is open to all students who meet our age guidelines and a lottery is held in April of each year for incoming kindergarten students and for vacancies as they are available in first through fifth grades.

Continued on Schedule O

4b (Code: _____) (Expenses $ 84,956. including grants of $ _____) (Revenue $ 74,896.)
GCCS offers breakfast and lunch daily to all students. Meals are delivered fresh every day by Julia K Caters, and are served "family style" in the classrooms. GCCS participates in the U.S. Department of Agriculture's school meal program. At the start of each new school year, all students are sent an application for free and reduced meals and are encouraged to apply. Those students who qualify are offered meals at a reduced or no cost. Students that do not qualify for free or reduced meals have the option to pay full price, or may bring meals from home. GCCS will continue to encourage all families to participate in its meal program.

4c (Code: _____) (Expenses $ 86,180. including grants of $ _____) (Revenue $ _____)
GCCS has fully included our students with special needs. Speech/ language, occupational therapy, and counseling services are delivered both in and out of the classroom by professionals or staff from the child's district of residence. A special education teacher has been provided by the Rochester City School District for our students requiring resource room or consultant teacher services. GCCS has a special education coordinator who helps to maintain compliance with special education regulations. This person also works with teachers on academic intervention, and assists parents and staff through the CSE referral process. This person is also highly trained in the Wilson Language/Literacy Program, and works with small groups of students to enhance their reading levels.

4d Other program services (Describe in Schedule O.)
(Expenses $ including grants of $) (Revenue $)

4e Total program service expenses ▶ 2,900,172.

See Schedule O for Continuation(s)

Part IV Checklist of Required Schedules

			Yes	No
1	Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? *If "Yes," complete Schedule A*	1	X	
2	Is the organization required to complete *Schedule B, Schedule of Contributors*?	2	X	
3	Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? *If "Yes," complete Schedule C, Part I*	3		X
4	**Section 501(c)(3) organizations.** Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? *If "Yes," complete Schedule C, Part II*	4		X
5	Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? *If "Yes," complete Schedule C, Part III*	5		X
6	Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? *If "Yes," complete Schedule D, Part I*	6		X
7	Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? *If "Yes," complete Schedule D, Part II*	7		X
8	Did the organization maintain collections of works of art, historical treasures, or other similar assets? *If "Yes," complete Schedule D, Part III*	8		X
9	Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? *If "Yes," complete Schedule D, Part IV*	9		X
10	Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? *If "Yes," complete Schedule D, Part V*	10		X
11	If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.			
a	Did the organization report an amount for land, buildings, and equipment in Part X, line 10? *If "Yes," complete Schedule D, Part VI*	11a	X	
b	Did the organization report an amount for investments - other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? *If "Yes," complete Schedule D, Part VII*	11b		X
c	Did the organization report an amount for investments - program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? *If "Yes," complete Schedule D, Part VIII*	11c		X
d	Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? *If "Yes," complete Schedule D, Part IX*	11d		X
e	Did the organization report an amount for other liabilities in Part X, line 25? *If "Yes," complete Schedule D, Part X*	11e		X
f	Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? *If "Yes," complete Schedule D, Part X*	11f		X
12a	Did the organization obtain separate, independent audited financial statements for the tax year? *If "Yes," complete Schedule D, Parts XI and XII*	12a	X	
b	Was the organization included in consolidated, independent audited financial statements for the tax year? *If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional*	12b		X
13	Is the organization a school described in section 170(b)(1)(A)(ii)? *If "Yes," complete Schedule E*	13	X	
14a	Did the organization maintain an office, employees, or agents outside of the United States?	14a		X
b	Did the organization have aggregate revenues or expenses of more than $10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at $100,000 or more? *If "Yes," complete Schedule F, Parts I and IV*	14b		X
15	Did the organization report on Part IX, column (A), line 3, more than $5,000 of grants or other assistance to or for any foreign organization? *If "Yes," complete Schedule F, Parts II and IV*	15		X
16	Did the organization report on Part IX, column (A), line 3, more than $5,000 of aggregate grants or other assistance to or for foreign individuals? *If "Yes," complete Schedule F, Parts III and IV*	16		X
17	Did the organization report a total of more than $15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? *If "Yes," complete Schedule G, Part I*	17		X
18	Did the organization report more than $15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? *If "Yes," complete Schedule G, Part II*	18		X
19	Did the organization report more than $15,000 of gross income from gaming activities on Part VIII, line 9a? *If "Yes," complete Schedule G, Part III*	19		X
20a	Did the organization operate one or more hospital facilities? *If "Yes," complete Schedule H*	20a		X
b	If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?	20b		
21	Did the organization report more than $5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? *If "Yes," complete Schedule I, Parts I and II*	21		X

Part IV Checklist of Required Schedules *(continued)*

			Yes	No
22	Did the organization report more than $5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? *If "Yes," complete Schedule I, Parts I and III*	22		X
23	Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? *If "Yes," complete Schedule J*	23		X
24a	Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than $100,000 as of the last day of the year, that was issued after December 31, 2002? *If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a*	24a		X
b	Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?	24b		
c	Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?	24c		
d	Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?	24d		
25a	**Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations.** Did the organization engage in an excess benefit transaction with a disqualified person during the year? *If "Yes," complete Schedule L, Part I*	25a		X
b	Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? *If "Yes," complete Schedule L, Part I*	25b		X
26	Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? *If "Yes," complete Schedule L, Part II*	26		X
27	Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? *If "Yes," complete Schedule L, Part III*	27		X
28	Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):			
a	A current or former officer, director, trustee, or key employee? *If "Yes," complete Schedule L, Part IV*	28a		X
b	A family member of a current or former officer, director, trustee, or key employee? *If "Yes," complete Schedule L, Part IV*	28b		X
c	An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? *If "Yes," complete Schedule L, Part IV*	28c		X
29	Did the organization receive more than $25,000 in non-cash contributions? *If "Yes," complete Schedule M*	29		X
30	Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? *If "Yes," complete Schedule M*	30		X
31	Did the organization liquidate, terminate, or dissolve and cease operations? *If "Yes," complete Schedule N, Part I*	31		X
32	Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? *If "Yes," complete Schedule N, Part II*	32		X
33	Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? *If "Yes," complete Schedule R, Part I*	33		X
34	Was the organization related to any tax-exempt or taxable entity? *If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1*	34		X
35a	Did the organization have a controlled entity within the meaning of section 512(b)(13)?	35a		X
b	If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? *If "Yes," complete Schedule R, Part V, line 2*	35b		
36	**Section 501(c)(3) organizations.** Did the organization make any transfers to an exempt non-charitable related organization? *If "Yes," complete Schedule R, Part V, line 2*	36		X
37	Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? *If "Yes," complete Schedule R, Part VI*	37		X
38	Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? **Note.** All Form 990 filers are required to complete Schedule O	38	X	

Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V

				Yes	No
1a	Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable	1a	9		
b	Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable	1b	0		
c	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	1c		X	

Part V Statements Regarding Other IRS Filings and Tax Compliance *(continued)*

				Yes	No
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return	2a 56			
b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns?		2b	X	
	Note. If the sum of lines 1a and 2a is greater than 250, you may be required to *e-file* (see instructions)				
3a	Did the organization have unrelated business gross income of $1,000 or more during the year?		3a		X
b	If "Yes," has it filed a Form 990-T for this year? *If "No" to line 3b, provide an explanation in Schedule O*		3b		
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?		4a		X
b	If "Yes," enter the name of the foreign country: ▶ _____ See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).				
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?		5a		X
b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?		5b		X
c	If "Yes" to line 5a or 5b, did the organization file Form 8886-T?		5c		
6a	Does the organization have annual gross receipts that are normally greater than $100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?		6a		X
b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?		6b		
7	**Organizations that may receive deductible contributions under section 170(c).**				
a	Did the organization receive a payment in excess of $75 made partly as a contribution and partly for goods and services provided to the payor?		7a		X
b	If "Yes," did the organization notify the donor of the value of the goods or services provided?		7b		
c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?		7c		X
d	If "Yes," indicate the number of Forms 8282 filed during the year	7d			
e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?		7e		X
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?		7f		X
g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?		7g		
h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?		7h		
8	**Sponsoring organizations maintaining donor advised funds.** Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?		8		
9	**Sponsoring organizations maintaining donor advised funds.**				
a	Did the sponsoring organization make any taxable distributions under section 4966?		9a		
b	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?		9b		
10	**Section 501(c)(7) organizations.** Enter:				
a	Initiation fees and capital contributions included on Part VIII, line 12	10a			
b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities	10b			
11	**Section 501(c)(12) organizations.** Enter:				
a	Gross income from members or shareholders	11a			
b	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)	11b			
12a	**Section 4947(a)(1) non-exempt charitable trusts.** Is the organization filing Form 990 in lieu of Form 1041?		12a		
b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year	12b			
13	**Section 501(c)(29) qualified nonprofit health insurance issuers.**				
a	Is the organization licensed to issue qualified health plans in more than one state?		13a		
	Note. See the instructions for additional information the organization must report on Schedule O.				
b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans	13b			
c	Enter the amount of reserves on hand	13c			
14a	Did the organization receive any payments for indoor tanning services during the tax year?		14a		X
b	If "Yes," has it filed a Form 720 to report these payments? *If "No," provide an explanation in Schedule O*		14b		
15	Is the organization subject to the section 4960 tax on payment(s) of more than $1,000,000 in remuneration or excess parachute payment(s) during the year? If "Yes," see instructions and file Form 4720, Schedule N.		15		X
16	Is the organization an educational institution subject to the section 4968 excise tax on net investment income? If "Yes," complete Form 4720, Schedule O.		16		X

Part VI Governance, Management, and Disclosure *For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions.*

Check if Schedule O contains a response or note to any line in this Part VI X

Section A. Governing Body and Management

				Yes	No
1a	Enter the number of voting members of the governing body at the end of the tax year	1a	10		
	If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O.				
b	Enter the number of voting members included in line 1a, above, who are independent	1b	10		
2	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?	2			X
3	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, or trustees, or key employees to a management company or other person?	3			X
4	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?	4			X
5	Did the organization become aware during the year of a significant diversion of the organization's assets?	5			X
6	Did the organization have members or stockholders?	6			X
7a	Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?	7a			X
b	Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?	7b			X
8	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:				
a	The governing body?	8a		X	
b	Each committee with authority to act on behalf of the governing body?	8b		X	
9	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? *If "Yes," provide the names and addresses in Schedule O*	9			X

Section B. Policies *(This Section B requests information about policies not required by the Internal Revenue Code.)*

			Yes	No
10a	Did the organization have local chapters, branches, or affiliates?	10a		X
b	If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?	10b		
11a	Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	11a	X	
b	Describe in Schedule O the process, if any, used by the organization to review this Form 990.			
12a	Did the organization have a written conflict of interest policy? *If "No," go to line 13*	12a	X	
b	Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	12b	X	
c	Did the organization regularly and consistently monitor and enforce compliance with the policy? *If "Yes," describe in Schedule O how this was done*	12c	X	
13	Did the organization have a written whistleblower policy?	13	X	
14	Did the organization have a written document retention and destruction policy?	14	X	
15	Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?			
a	The organization's CEO, Executive Director, or top management official	15a	X	
b	Other officers or key employees of the organization	15b	X	
	If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions).			
16a	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?	16a		X
b	If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?	16b		

Section C. Disclosure

17 List the states with which a copy of this Form 990 is required to be filed ▶ NY

18 Section 6104 requires an organization to make its Forms 1023 (1024 or 1024-A if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.

Own website X Another's website X Upon request Other *(explain in Schedule O)*

19 Describe in Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.

20 State the name, address, and telephone number of the person who possesses the organization's books and records ▶

The Organization - 585-271-4320
657 East Avenue, Rochester, NY 14607

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII .....

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than $100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than $100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than $10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee): Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former	(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
(1) Mark Schiesser Community Representative	0.40	X						0.	0.	0.
(2) Michelle Burack Secretary	0.40	X		X				0.	0.	0.
(3) Nathan Hayes RMSC Representative	0.40	X						0.	0.	0.
(4) Marcia Joy Community Representative	0.40	X						0.	0.	0.
(5) Michele Hannagan Board President	0.40	X		X				0.	0.	0.
(6) Kevin Sutherland Treasurer	0.40	X		X				0.	0.	0.
(7) John Peltz Parent Representative	0.40	X						0.	0.	0.
(8) Sherita Traywick Community Representative	0.40	X						0.	0.	0.
(9) Jessica Nordquist Parent Representative	0.40	X						0.	0.	0.
(10) Annemarie Wess Vice President	0.40	X		X				0.	0.	0.
(11) Shannon Hillman School Leader	40.00			X				91,656.	0.	6,174.

Part VII **Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees** *(continued)*

(A) Name and title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee): Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former	(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
1b Sub-total ▶								91,656.	0.	6,174.
c Total from continuation sheets to Part VII, Section A ▶								0.	0.	0.
d Total (add lines 1b and 1c) ▶								91,656.	0.	6,174.

2 Total number of individuals (including but not limited to those listed above) who received more than $100,000 of reportable compensation from the organization ▶ 0

		Yes	No
3 Did the organization list any **former** officer, director, or trustee, key employee, or highest compensated employee on line 1a? *If "Yes," complete Schedule J for such individual*	3		X
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than $150,000? *If "Yes," complete Schedule J for such individual*	4		X
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? *If "Yes," complete Schedule J for such person*	5		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than $100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation
NONE		

2 Total number of independent contractors (including but not limited to those listed above) who received more than $100,000 of compensation from the organization ▶ 0

Part VIII **Statement of Revenue**

Check if Schedule O contains a response or note to any line in this Part VIII

				(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512 - 514
Contributions, Gifts, Grants and Other Similar Amounts	1 a Federated campaigns	1a					
	b Membership dues	1b					
	c Fundraising events	1c					
	d Related organizations	1d					
	e Government grants (contributions)	1e	317,911.				
	f All other contributions, gifts, grants, and similar amounts not included above	1f	13,212.				
	g Noncash contributions included in lines 1a-1f: $ 18,519.						
	h **Total.** Add lines 1a-1f ▶			331,123.			
			Business Code				
Program Service Revenue	2 a Resident Student Enrol		611110	2,990,578.	2,990,578.		
	b Food Service Fees		611710	74,896.	74,896.		
	c Field Study Fees		611110	34,003.	34,003.		
	d						
	e						
	f All other program service revenue						
	g **Total.** Add lines 2a-2f ▶			3,099,477.			
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts) ▶			31,244.			31,244.
	4 Income from investment of tax-exempt bond proceeds ▶						
	5 Royalties ▶						
		(i) Real	(ii) Personal				
	6 a Gross rents						
	b Less: rental expenses						
	c Rental income or (loss)						
	d Net rental income or (loss) ▶						
		(i) Securities	(ii) Other				
	7 a Gross amount from sales of assets other than inventory						
	b Less: cost or other basis and sales expenses						
	c Gain or (loss)						
	d Net gain or (loss) ▶						
	8 a Gross income from fundraising events (not including $ _____ of contributions reported on line 1c). See Part IV, line 18	a					
	b Less: direct expenses	b					
	c Net income or (loss) from fundraising events ▶						
	9 a Gross income from gaming activities. See Part IV, line 19	a					
	b Less: direct expenses	b					
	c Net income or (loss) from gaming activities ▶						
	10 a Gross sales of inventory, less returns and allowances	a					
	b Less: cost of goods sold	b					
	c Net income or (loss) from sales of inventory ▶						
	Miscellaneous Revenue		**Business Code**				
	11 a Site Seminar		611110	11,410.	11,410.		
	b Other Revenue - Relate		900099	59.	59.		
	c						
	d All other revenue						
	e **Total.** Add lines 11a-11d ▶			11,469.			
	12 **Total revenue.** See instructions ▶			3,473,313.	3,110,946.	0.	31,244.

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	106,485.		106,485.	
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	1,799,146.	1,656,460.	142,686.	
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)	180,320.	165,073.	15,247.	
9 Other employee benefits	273,612.	222,255.	51,357.	
10 Payroll taxes	139,191.	121,725.	17,466.	
11 Fees for services (non-employees):				
a Management				
b Legal	9,592.		9,592.	
c Accounting				
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Sch O.)	130,073.	38,663.	91,410.	
12 Advertising and promotion				
13 Office expenses	62,661.	43,685.	18,976.	
14 Information technology	31,395.	14,665.	16,730.	
15 Royalties				
16 Occupancy	179,268.	165,489.	13,779.	
17 Travel				
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	142,419.	142,419.		
23 Insurance	34,351.	13,132.	21,219.	
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a Staff Development	104,929.	103,391.	1,538.	
b Field Studies	85,510.	85,510.		
c Food Service	76,948.	76,948.		
d Curriculum and Classroo	40,899.	40,899.		
e All other expenses	9,858.	9,858.		
25 **Total functional expenses.** Add lines 1 through 24e	3,406,657.	2,900,172.	506,485.	0.
26 **Joint costs.** Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here ▶ if following SOP 98-2 (ASC 958-720)				

Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part X

				(A) Beginning of year		(B) End of year
Assets	1	Cash - non-interest-bearing		31,754.	1	231,279.
	2	Savings and temporary cash investments		129,453.	2	129,557.
	3	Pledges and grants receivable, net			3	
	4	Accounts receivable, net		218,310.	4	158,289.
	5	Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L			5	
	6	Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instr). Complete Part II of Sch L			6	
	7	Notes and loans receivable, net			7	
	8	Inventories for sale or use			8	
	9	Prepaid expenses and deferred charges		106,769.	9	115,118.
	10a	Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a 2,371,877.			
	b	Less: accumulated depreciation	10b 1,549,934.	956,750.	10c	821,943.
	11	Investments - publicly traded securities		944,427.	11	1,016,839.
	12	Investments - other securities. See Part IV, line 11			12	
	13	Investments - program-related. See Part IV, line 11			13	
	14	Intangible assets			14	
	15	Other assets. See Part IV, line 11		3,478.	15	3,478.
	16	**Total assets.** Add lines 1 through 15 (must equal line 34)		2,390,941.	16	2,476,503.
Liabilities	17	Accounts payable and accrued expenses		482,732.	17	460,366.
	18	Grants payable			18	
	19	Deferred revenue			19	
	20	Tax-exempt bond liabilities			20	
	21	Escrow or custodial account liability. Complete Part IV of Schedule D			21	
	22	Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L			22	
	23	Secured mortgages and notes payable to unrelated third parties			23	
	24	Unsecured notes and loans payable to unrelated third parties			24	
	25	Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D			25	
	26	**Total liabilities.** Add lines 17 through 25		482,732.	26	460,366.
Net Assets or Fund Balances		**Organizations that follow SFAS 117 (ASC 958), check here ▶ X and complete lines 27 through 29, and lines 33 and 34.**				
	27	Unrestricted net assets		1,908,209.	27	2,016,137.
	28	Temporarily restricted net assets			28	
	29	Permanently restricted net assets			29	
		Organizations that do not follow SFAS 117 (ASC 958), check here ▶ and complete lines 30 through 34.				
	30	Capital stock or trust principal, or current funds			30	
	31	Paid-in or capital surplus, or land, building, or equipment fund			31	
	32	Retained earnings, endowment, accumulated income, or other funds			32	
	33	Total net assets or fund balances		1,908,209.	33	2,016,137.
	34	Total liabilities and net assets/fund balances		2,390,941.	34	2,476,503.

Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI

1	Total revenue (must equal Part VIII, column (A), line 12)	1	3,473,313.
2	Total expenses (must equal Part IX, column (A), line 25)	2	3,406,657.
3	Revenue less expenses. Subtract line 2 from line 1	3	66,656.
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4	1,908,209.
5	Net unrealized gains (losses) on investments	5	41,272.
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain in Schedule O)	9	0.
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 33, column (B))	10	2,016,137.

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII

			Yes	No
1	Accounting method used to prepare the Form 990: Cash X Accrual Other _____			
	If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.			
2a	Were the organization's financial statements compiled or reviewed by an independent accountant?	2a		X
	If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both:			
	Separate basis Consolidated basis Both consolidated and separate basis			
b	Were the organization's financial statements audited by an independent accountant?	2b	X	
	If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both:			
	X Separate basis Consolidated basis Both consolidated and separate basis			
c	If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant?	2c	X	
	If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.			
3a	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?	3a		X
b	If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits	3b		

SCHEDULE A
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.
▶ Attach to Form 990 or Form 990-EZ.
▶ Go to www.irs.gov/Form990 for instructions and the latest information.

[redacted]
2018
Open to Public Inspection

Name of the organization Genesee Community Charter School

Employer identification number [redacted]

Part I **Reason for Public Charity Status** (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

1 A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i).**
2 X A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E (Form 990 or 990-EZ).)
3 A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii).**
4 A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii).** Enter the hospital's name, city, and state: _____
5 An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv).** (Complete Part II.)
6 A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v).**
7 An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi).** (Complete Part II.)
8 A community trust described in **section 170(b)(1)(A)(vi).** (Complete Part II.)
9 An agricultural research organization described in **section 170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university: _____
10 An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions - subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2).** (Complete Part III.)
11 An organization organized and operated exclusively to test for public safety. See **section 509(a)(4).**
12 An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2)**. See **section 509(a)(3).** Check the box in lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.

a **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**
b **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**
c **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**
d **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**
e Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.
f Enter the number of supported organizations .....
g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1-10 above (see instructions))	(iv) Is the organization listed in your governing document? Yes	No	(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
Total						

Part II **Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)**

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2014	(b) 2015	(c) 2016	(d) 2017	(e) 2018	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 **Total.** Add lines 1 through 3						
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 **Public support.** Subtract line 5 from line 4.						

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2014	(b) 2015	(c) 2016	(d) 2017	(e) 2018	(f) Total
7 Amounts from line 4						
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources						
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
11 **Total support.** Add lines 7 through 10						

12 Gross receipts from related activities, etc. (see instructions) 12

13 **First five years.** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here** ..... ▶

Section C. Computation of Public Support Percentage

14 Public support percentage for 2018 (line 6, column (f) divided by line 11, column (f)) ..... 14 %

15 Public support percentage from 2017 Schedule A, Part II, line 14 ..... 15 %

16a **33 1/3% support test - 2018.** If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and **stop here.** The organization qualifies as a publicly supported organization ..... ▶

b **33 1/3% support test - 2017.** If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and **stop here.** The organization qualifies as a publicly supported organization ..... ▶

17a **10% -facts-and-circumstances test - 2018.** If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and **stop here.** Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ..... ▶

b **10% -facts-and-circumstances test - 2017.** If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and **stop here.** Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ..... ▶

18 **Private foundation.** If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions ..... ▶

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2014	(b) 2015	(c) 2016	(d) 2017	(e) 2018	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 **Total.** Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of $5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 **Public support.** (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2014	(b) 2015	(c) 2016	(d) 2017	(e) 2018	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13 **Total support.** (Add lines 9, 10c, 11, and 12.)						

14 **First five years.** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here** ▶

Section C. Computation of Public Support Percentage

15 Public support percentage for 2018 (line 8, column (f), divided by line 13, column (f))	15	%
16 Public support percentage from 2017 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for **2018** (line 10c, column (f), divided by line 13, column (f))	17	%
18 Investment income percentage from **2017** Schedule A, Part III, line 17	18	%

19a **33 1/3% support tests - 2018.** If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization ▶

b **33 1/3% support tests - 2017.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization ▶

20 **Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ▶

Part IV Supporting Organizations

(Complete only if you checked a box in line 12 on Part I. If you checked 12a of Part I, complete Sections A and B. If you checked 12b of Part I, complete Sections A and C. If you checked 12c of Part I, complete Sections A, D, and E. If you checked 12d of Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

			Yes	No
1	Are all of the organization's supported organizations listed by name in the organization's governing documents? *If "No," describe in* **Part VI** *how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.*	1		
2	Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? *If "Yes," explain in* **Part VI** *how the organization determined that the supported organization was described in section 509(a)(1) or (2).*	2		
3a	Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? *If "Yes," answer (b) and (c) below.*	3a		
b	Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? *If "Yes," describe in* **Part VI** *when and how the organization made the determination.*	3b		
c	Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? *If "Yes," explain in* **Part VI** *what controls the organization put in place to ensure such use.*	3c		
4a	Was any supported organization not organized in the United States ("foreign supported organization")? *If "Yes," and if you checked 12a or 12b in Part I, answer (b) and (c) below.*	4a		
b	Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? *If "Yes," describe in* **Part VI** *how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.*	4b		
c	Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? *If "Yes," explain in* **Part VI** *what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.*	4c		
5a	Did the organization add, substitute, or remove any supported organizations during the tax year? *If "Yes," answer (b) and (c) below (if applicable). Also, provide detail in* **Part VI,** *including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).*	5a		
b	**Type I or Type II only.** Was any added or substituted supported organization part of a class already designated in the organization's organizing document?	5b		
c	**Substitutions only.** Was the substitution the result of an event beyond the organization's control?	5c		
6	Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? *If "Yes," provide detail in* **Part VI.**	6		
7	Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (as defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? *If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).*	7		
8	Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? *If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).*	8		
9a	Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? *If "Yes," provide detail in* **Part VI.**	9a		
b	Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? *If "Yes," provide detail in* **Part VI.**	9b		
c	Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? *If "Yes," provide detail in* **Part VI.**	9c		
10a	Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? *If "Yes," answer 10b below.*	10a		
b	Did the organization have any excess business holdings in the tax year? *(Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)*	10b		

Part IV **Supporting Organizations** *(continued)*

			Yes	No
11	Has the organization accepted a gift or contribution from any of the following persons?			
a	A person who directly or indirectly controls, either alone or together with persons described in (b) and (c) below, the governing body of a supported organization?	**11a**		
b	A family member of a person described in (a) above?	**11b**		
c	A 35% controlled entity of a person described in (a) or (b) above? *If "Yes" to a, b, or c, provide detail in* **Part VI.**	**11c**		

Section B. Type I Supporting Organizations

			Yes	No
1	Did the directors, trustees, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the tax year? *If "No," describe in* **Part VI** *how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.*	**1**		
2	Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? *If "Yes," explain in* **Part VI** *how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.*	**2**		

Section C. Type II Supporting Organizations

			Yes	No
1	Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? *If "No," describe in* **Part VI** *how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).*	**1**		

Section D. All Type III Supporting Organizations

			Yes	No
1	Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?	**1**		
2	Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? *If "No," explain in* **Part VI** *how the organization maintained a close and continuous working relationship with the supported organization(s).*	**2**		
3	By reason of the relationship described in (2), did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? *If "Yes," describe in* **Part VI** *the role the organization's supported organizations played in this regard.*	**3**		

Section E. Type III Functionally Integrated Supporting Organizations

1 *Check the box next to the method that the organization used to satisfy the Integral Part Test during the yea* **(see instructions).**

a The organization satisfied the Activities Test. *Complete* **line 2** *below.*

b The organization is the parent of each of its supported organizations. *Complete* **line 3** *below.*

c The organization supported a governmental entity. *Describe in* **Part VI** *how you supported a government entity (see instructions).*

			Yes	No
2	Activities Test. **Answer (a) and (b) below.**			
a	Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? *If "Yes," then in* **Part VI identify those supported organizations and explain** *how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.*	**2a**		
b	Did the activities described in (a) constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? *If "Yes," explain in* **Part VI** *the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.*	**2b**		
3	Parent of Supported Organizations. **Answer (a) and (b) below.**			
a	Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? *Provide details in* **Part VI.**	**3a**		
b	Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? *If "Yes," describe in* **Part VI** *the role played by the organization in this regard.*	**3b**		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

1 Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (explain in Part VI.) **See instructions.** All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income			(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1		
2	Recoveries of prior-year distributions	2		
3	Other gross income (see instructions)	3		
4	Add lines 1 through 3	4		
5	Depreciation and depletion	5		
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6		
7	Other expenses (see instructions)	7		
8	**Adjusted Net Income** (subtract lines 5, 6, and 7 from line 4)	8		

Section B - Minimum Asset Amount			(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):			
a	Average monthly value of securities	1a		
b	Average monthly cash balances	1b		
c	Fair market value of other non-exempt-use assets	1c		
d	**Total** (add lines 1a, 1b, and 1c)	1d		
e	**Discount** claimed for blockage or other factors (explain in detail in **Part VI**):			
2	Acquisition indebtedness applicable to non-exempt-use assets	2		
3	Subtract line 2 from line 1d	3		
4	Cash deemed held for exempt use. Enter 1-1/2% of line 3 (for greater amount, see instructions)	4		
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5		
6	Multiply line 5 by .035	6		
7	Recoveries of prior-year distributions	7		
8	**Minimum Asset Amount** (add line 7 to line 6)	8		

Section C - Distributable Amount				Current Year
1	Adjusted net income for prior year (from Section A, line 8, Column A)	1		
2	Enter 85% of line 1	2		
3	Minimum asset amount for prior year (from Section B, line 8, Column A)	3		
4	Enter greater of line 2 or line 3	4		
5	Income tax imposed in prior year	5		
6	**Distributable Amount.** Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions)	6		

7 Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).

Part V **Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations** *(continued)*

Section D - Distributions		**Current Year**
1	Amounts paid to supported organizations to accomplish exempt purposes	
2	Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	
3	Administrative expenses paid to accomplish exempt purposes of supported organizations	
4	Amounts paid to acquire exempt-use assets	
5	Qualified set-aside amounts (prior IRS approval required)	
6	Other distributions (describe in **Part VI**). See instructions.	
7	**Total annual distributions.** Add lines 1 through 6.	
8	Distributions to attentive supported organizations to which the organization is responsive (provide details in **Part VI**). See instructions.	
9	Distributable amount for 2018 from Section C, line 6	
10	Line 8 amount divided by line 9 amount	

	Section E - Distribution Allocations (see instructions)	**(i) Excess Distributions**	**(ii) Underdistributions Pre-2018**	**(iii) Distributable Amount for 2018**
1	Distributable amount for 2018 from Section C, line 6			
2	Underdistributions, if any, for years prior to 2018 (reasonable cause required- explain in **Part VI**). See instructions.			
3	Excess distributions carryover, if any, to 2018			
a	From 2013			
b	From 2014			
c	From 2015			
d	From 2016			
e	From 2017			
f	**Total** of lines 3a through e			
g	Applied to underdistributions of prior years			
h	Applied to 2018 distributable amount			
i	Carryover from 2013 not applied (see instructions)			
j	Remainder. Subtract lines 3g, 3h, and 3i from 3f.			
4	Distributions for 2018 from Section D, line 7: $			
a	Applied to underdistributions of prior years			
b	Applied to 2018 distributable amount			
c	Remainder. Subtract lines 4a and 4b from 4.			
5	Remaining underdistributions for years prior to 2018, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, explain in **Part VI.** See instructions.			
6	Remaining underdistributions for 2018. Subtract lines 3h and 4b from line 1. For result greater than zero, explain in **Part VI**. See instructions.			
7	**Excess distributions carryover to 2019.** Add lines 3j and 4c.			
8	Breakdown of line 7:			
a	Excess from 2014			
b	Excess from 2015			
c	Excess from 2016			
d	Excess from 2017			
e	Excess from 2018			

Part VI **Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

Schedule B
(Form 990, 990-EZ, or 990-PF)
Department of the Treasury
Internal Revenue Service

Schedule of Contributors

▶ **Attach to Form 990, Form 990-EZ, or Form 990-PF.**
▶ **Go to www.irs.gov/Form990 for the latest information.**

OMB No. 1545-0047

2018

Name of the organization

Genesee Community Charter School

Employer identification number

[redacted]

Organization type (check one):

Filers of:	**Section:**
Form 990 or 990-EZ	X 501(c)(3) (enter number) organization
	4947(a)(1) nonexempt charitable trust **not** treated as a private foundation
	527 political organization
Form 990-PF	501(c)(3) exempt private foundation
	4947(a)(1) nonexempt charitable trust treated as a private foundation
	501(c)(3) taxable private foundation

Check if your organization is covered by the **General Rule** or a **Special Rule.**
Note: Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.

General Rule

X For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling $5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.

Special Rules

For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33 1/3% support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990 or 990-EZ), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of **(1)** $5,000; or **(2)** 2% of the amount on (i) Form 990, Part VIII, line 1h; or (ii) Form 990-EZ, line 1. Complete Parts I and II.

For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than $1,000 *exclusively* for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I (entering "N/A" in column (b) instead of the contributor name and address), II, and III.

For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions *exclusively* for religious, charitable, etc., purposes, but no such contributions totaled more than $1,000. If this box is checked, enter here the total contributions that were received during the year for an *exclusively* religious, charitable, etc., purpose. Don't complete any of the parts unless the **General Rule** applies to this organization because it received *nonexclusively* religious, charitable, etc., contributions totaling $5,000 or more during the year ..... ▶ $ _____

Caution: An organization that isn't covered by the General Rule and/or the Special Rules doesn't file Schedule B (Form 990, 990-EZ, or 990-PF), but it **must** answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it doesn't meet the filing requirements of Schedule B (Form 990, 990-EZ, or 990-PF).

Name of organization: Genesee Community Charter School

Employer identification number: [redacted]

Part I **Contributors** (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1	New York State Education Department 89 Washington Avenue Albany , NY 12234	$ 18,519.	Person Payroll Noncash X (Complete Part II for noncash contributions.)
2	New York State Education Department 89 Washington Avenue Albany , NY 12234	$ 299,392.	Person X Payroll Noncash (Complete Part II for noncash contributions.)
3	EL Education 247 West 35th Street 8th Floor New York , NY 10001	$ 5,000.	Person X Payroll Noncash (Complete Part II for noncash contributions.)
		$	Person Payroll Noncash (Complete Part II for noncash contributions.)
		$	Person Payroll Noncash (Complete Part II for noncash contributions.)
		$	Person Payroll Noncash (Complete Part II for noncash contributions.)

Name of organization: Genesee Community Charter School

Employer identification number: [redacted]

Part II **Noncash Property** (see instructions). Use duplicate copies of Part II if additional space is needed.

(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (See instructions.)	(d) Date received
1	Textbooks, library books, technology	$ 18,519.	06/30/19

(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (See instructions.)	(d) Date received
		$	

(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (See instructions.)	(d) Date received
		$	

(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (See instructions.)	(d) Date received
		$	

(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (See instructions.)	(d) Date received
		$	

(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (See instructions.)	(d) Date received
		$	

Name of organization: Genesee Community Charter School

Employer identification number: [redacted]

Part III **Exclusively religious, charitable, etc., contributions to organizations described in section 501(c)(7), (8), or (10) that total more than $1,000 for the year from any one contributor.** Complete columns **(a)** through **(e) and** the following line entry. For organizations completing Part III, enter the total of exclusively religious, charitable, etc., contributions of **$1,000 or less** for the year. (Enter this info. once.) ▶ $

Use duplicate copies of Part III if additional space is needed.

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held

(e) Transfer of gift

Transferee's name, address, and ZIP + 4	Relationship of transferor to transferee

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held

(e) Transfer of gift

Transferee's name, address, and ZIP + 4	Relationship of transferor to transferee

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held

(e) Transfer of gift

Transferee's name, address, and ZIP + 4	Relationship of transferor to transferee

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held

(e) Transfer of gift

Transferee's name, address, and ZIP + 4	Relationship of transferor to transferee

SCHEDULE D
(Form 990)

Department of the Treasury
Internal Revenue Service

Supplemental Financial Statements

▶ Complete if the organization answered "Yes" on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.
▶ Attach to Form 990.
▶ Go to www.irs.gov/Form990 for instructions and the latest information.

2018
Open to Public Inspection

Name of the organization Genesee Community Charter School

Employer identification number

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.

Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

		(a) Donor advised funds	(b) Funds and other accounts
1	Total number at end of year		
2	Aggregate value of contributions to (during year)		
3	Aggregate value of grants from (during year)		
4	Aggregate value at end of year		

5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control? **Yes** **No**

6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit? **Yes** **No**

Part II Conservation Easements.

Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply).

Preservation of land for public use (e.g., recreation or education)
Preservation of a historically important land area
Protection of natural habitat
Preservation of a certified historic structure
Preservation of open space

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

			Held at the End of the Tax Year
a	Total number of conservation easements	2a	
b	Total acreage restricted by conservation easements	2b	
c	Number of conservation easements on a certified historic structure included in (a)	2c	
d	Number of conservation easements included in (c) acquired after 7/25/06, and not on a historic structure listed in the National Register	2d	

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ▶ _____

4 Number of states where property subject to conservation easement is located ▶ _____

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds? **Yes** **No**

6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ _____

7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ $ _____

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)? **Yes** **No**

9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

1a If the organization elected, as permitted under SFAS 116 (ASC 958), not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIII, the text of the footnote to its financial statements that describes these items.

b If the organization elected, as permitted under SFAS 116 (ASC 958), to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:

(i) Revenue included on Form 990, Part VIII, line 1 ▶ $ _____

(ii) Assets included in Form 990, Part X ▶ $ _____

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 (ASC 958) relating to these items:

a Revenue included on Form 990, Part VIII, line 1 ▶ $ _____

b Assets included in Form 990, Part X ▶ $ _____

Part III **Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets** *(continued)*

3 Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply):

a Public exhibition
b Scholarly research
c Preservation for future generations
d Loan or exchange programs
e Other _____

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? ..... **Yes** **No**

Part IV **Escrow and Custodial Arrangements.** Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? ..... **Yes** **No**

b If "Yes," explain the arrangement in Part XIII and complete the following table:

		Amount
c Beginning balance	1c	
d Additions during the year	1d	
e Distributions during the year	1e	
f Ending balance	1f	

2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? ..... **Yes** **No**

b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII .....

Part V **Endowment Funds.** Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:

a Board designated or quasi-endowment ▶ _____%
b Permanent endowment ▶ _____%
c Temporarily restricted endowment ▶ _____%
The percentages on lines 2a, 2b, and 2c should equal 100%.

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

		Yes	No
(i) unrelated organizations	3a(i)		
(ii) related organizations	3a(ii)		
b If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R?	3b		

4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI **Land, Buildings, and Equipment.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land				
b Buildings				
c Leasehold improvements		2,020,999.	1,419,583.	601,416.
d Equipment		350,878.	130,351.	220,527.
e Other				
Total. Add lines 1a through 1e. *(Column (d) must equal Form 990, Part X, column (B), line 10c.)* ▶				821,943.

Part VII Investments - Other Securities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely-held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. (Col. (b) must equal Form 990, Part X, col. (B) line 12.) ▶		

Part VIII Investments - Program Related.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. (Col. (b) must equal Form 990, Part X, col. (B) line 13.) ▶		

Part IX Other Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. *(Column (b) must equal Form 990, Part X, col. (B) line 15.)* ▶	

Part X Other Liabilities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. *(Column (b) must equal Form 990, Part X, col. (B) line 25.)* ▶	

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740). Check here if the text of the footnote has been provided in Part XIII

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements			1	3,514,585.
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:				
a	Net unrealized gains (losses) on investments	2a	41,272.		
b	Donated services and use of facilities	2b			
c	Recoveries of prior year grants	2c			
d	Other (Describe in Part XIII.)	2d			
e	Add lines **2a** through **2d**			2e	41,272.
3	Subtract line **2e** from line **1**			3	3,473,313.
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:				
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a			
b	Other (Describe in Part XIII.)	4b			
c	Add lines **4a** and **4b**			4c	0.
5	Total revenue. Add lines **3** and **4c.** *(This must equal Form 990, Part I, line 12.)*			5	3,473,313.

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements			1	3,406,657.
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:				
a	Donated services and use of facilities	2a			
b	Prior year adjustments	2b			
c	Other losses	2c			
d	Other (Describe in Part XIII.)	2d			
e	Add lines **2a** through **2d**			2e	0.
3	Subtract line **2e** from line **1**			3	3,406,657.
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:				
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a			
b	Other (Describe in Part XIII.)	4b			
c	Add lines **4a** and **4b**			4c	0.
5	Total expenses. Add lines **3** and **4c.** *(This must equal Form 990, Part I, line 18.)*			5	3,406,657.

Part XIII Supplemental Information.

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

SCHEDULE E
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Schools

▶ **Complete if the organization answered "Yes" on Form 990, Part IV, line 13, or Form 990-EZ, Part VI, line 48.**
▶ **Attach to Form 990 or Form 990-EZ.**
▶ **Go to www.irs.gov/Form990 for the latest information.**

[redacted]
2018
Open to Public Inspection

Name of the organization: Genesee Community Charter School

Employer identification number [redacted]

Part I

			YES	NO
1	Does the organization have a racially nondiscriminatory policy toward students by statement in its charter, bylaws, other governing instrument, or in a resolution of its governing body?	1	X	
2	Does the organization include a statement of its racially nondiscriminatory policy toward students in all its brochures, catalogues, and other written communications with the public dealing with student admissions, programs, and scholarships?	2	X	
3	Has the organization publicized its racially nondiscriminatory policy through newspaper or broadcast media during the period of solicitation for students, or during the registration period if it has no solicitation program, in a way that makes the policy known to all parts of the general community it serves? If "Yes," please describe. If "No," please explain. If you need more space, use Part II	3	X	
	Statement is published on all brochures and any public documents. It is also published on the GCCS website.			
4	Does the organization maintain the following?			
a	Records indicating the racial composition of the student body, faculty, and administrative staff?	4a	X	
b	Records documenting that scholarships and other financial assistance are awarded on a racially nondiscriminatory basis?	4b	X	
c	Copies of all catalogues, brochures, announcements, and other written communications to the public dealing with student admissions, programs, and scholarships?	4c	X	
d	Copies of all material used by the organization or on its behalf to solicit contributions?	4d	X	
	If you answered "No" to any of the above, please explain. If you need more space, use Part II.			
5	Does the organization discriminate by race in any way with respect to:			
a	Students' rights or privileges?	5a		X
b	Admissions policies?	5b		X
c	Employment of faculty or administrative staff?	5c		X
d	Scholarships or other financial assistance?	5d		X
e	Educational policies?	5e		X
f	Use of facilities?	5f		X
g	Athletic programs?	5g		X
h	Other extracurricular activities?	5h		X
	If you answered "Yes" to any of the above, please explain. If you need more space, use Part II.			
6a	Does the organization receive any financial aid or assistance from a governmental agency?	6a	X	
b	Has the organization's right to such aid ever been revoked or suspended?	6b		X
	If you answered "Yes" on either line 6a or line 6b, explain on Part II.			
7	Does the organization certify that it has complied with the applicable requirements of sections 4.01 through 4.05 of Rev. Proc. 75-50, 1975-2 C.B. 587, covering racial nondiscrimination? If "No," explain on Part II	7	X	

LHA **For Paperwork Reduction Act Notice, see the Instructions for Form 990 or Form 990-EZ.**

Schedule E (Form 990 or 990-EZ) 2018

832061 10-15-18

Part II **Supplemental Information.** Provide the explanations required by Part I, lines 3, 4d, 5h, 6b, and 7, as applicable. Also provide any other additional information.

Line 6 - Explanation of Government Financial Aid:

The organization received basic charter school tuition, special additional charter school funding from NY State, and aid for library, textbooks, and technology from the NYS Department of Education.

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on Form 990 or 990-EZ or to provide any additional information.
▶ Attach to Form 990 or 990-EZ.
▶ Go to www.irs.gov/Form990 for the latest information.

[redacted]
2018
Open to Public Inspection

Name of the organization: Genesee Community Charter School

Employer identification number: [redacted]

Form 990, Part III, Line 1, Description of Organization Mission:

Our local history-based and globally-connected program immerses children in investigation and discovery, extensively using the cultural and natural resources of our community. We nurture children's natural abilities to be reflective questioners, articulate communicators, critical thinkers, and skilled problem solvers enabling them to reach exemplary standards.

Form 990, Part III, Line 4a, Program Service Accomplishments:

Genesee Community Charter School's curriculum focuses on local history and the natural world and-as an Expeditionary Learning school-students are immersed in three interdisciplinary learning expeditions each year. Classes frequently venture into the community for purposeful and rigorous field studies integral to their ongoing learning experiences. Music, visual arts, dance, and creative movement are integrated into the academic and social life at Genesee Community Charter School. The school is nationally recognized for its implementation of the Expeditionary Learning model and its approach to arts integration. Since it was founded in 2001, Genesee Community Charter School has been one of the most successful K-6 schools in New York as measured by the New York State Education Department's School Performance Index.

Form 990, Part VI, Section B, line 11b:

The GCCS Finance Committee reviewed the Form 990 and presented it to the Board of Trustees for approval prior to filing. Each Trustee received a full copy of the return prior to filing.

Name of the organization: Genesee Community Charter School

Employer identification number: [redacted]

Form 990, Part VI, Section B, Line 12c:

The Organization has all board members sign a conflict of interest policy annually. The statements are updated for any changes during the year. Any conflicts are recognized and board members abstain from voting as appropriate.

Form 990, Part VI, Section B, Line 15:

The GCCS Personnel Committee does a complete evaluation with the school leader. The evaluation is then discussed with the full Board of Trustees. Compensation was benchmarked by the Personnel Committee and approved by full Board of Trustees. Annual increases are approved by the Board as part of the budget process. There are no other compensated officers.

Form 990, Part VI, Section C, Line 19:

The Organization's governing documents, conflict of interest policy and financial statements are all available upon request.

M&T Bank

Checking Account Statement

FOR INQUIRIES CALL: EAST WINTON OFFICE
(585) 442-1821

00 0 00169M NM 017

P

000004996 FIDS1548D01710311910 05 000000

GENESEE COMMUNITY CHARTER SCHO
THE DISSOLUTION ACCOUNT
657 EAST AVE
ROCHESTER NY 14607

ACCOUNT TYPE
COMMERCIAL MONEY MARKET SAVINGS

ACCOUNT NUMBER	STATEMENT PERIOD
[redacted]	OCT.01-OCT.31,2019

BEGINNING BALANCE	$75,902.27
DEPOSITS & CREDITS	0.00
LESS CHECKS & DEBITS	0.00
INTEREST	5.16
LESS SERVICE CHARGES	0.00
ENDING BALANCE	$75,907.43

11/13/19

INTEREST PAID YEAR TO DATE $50.56

ACCOUNT ACTIVITY

POSTING DATE	TRANSACTION DESCRIPTION	DEPOSITS & OTHER CREDITS (+)	WITHDRAWALS & OTHER DEBITS (-)	DAILY BALANCE
10/01/2019	BEGINNING BALANCE			$75,902.27
10/31/2019	INTEREST PAYMENT	$5.16		75,907.43
	ENDING BALANCE			$75,907.43

INTEREST RATE HISTORY

INTEREST RATE	BEGINNING DATE	ENDING DATE
0.08%	09/30/2019	10/31/2019

11/15/19
mm

MANUFACTURERS AND TRADERS TRUST COMPANY
PO BOX 22900 - 255 EAST AVENUE ROCHESTER NY 14692-9964

Genesee Community Charter School
Reconciliation Summary
ESCROW ACCOUNT, Period Ending 10/31/2019

	Oct 31, 19		
Beginning Balance			75,902.27
Cleared Transactions			
Deposits and Credits - 1 item	5.16		
Total Cleared Transactions		5.16	
Cleared Balance			**75,907.43**
Register Balance as of 10/31/2019			75,907.43
New Transactions			
Deposits and Credits - 1 item	24,092.57		
Total New Transactions		24,092.57	
Ending Balance			**100,000.00**

Genesee Community Charter School
Reconciliation Detail
ESCROW ACCOUNT, Period Ending 10/31/2019

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						75,902.27
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	10/31/2019			X	5.16	5.16
Total Deposits and Credits					5.16	5.16
Total Cleared Transactions					5.16	5.16
Cleared Balance					5.16	75,907.43
Register Balance as of 10/31/2019					5.16	75,907.43
New Transactions						
Deposits and Credits - 1 item						
General Journal	11/05/2019	mam			24,092.57	24,092.57
Total Deposits and Credits					24,092.57	24,092.57
Total New Transactions					24,092.57	24,092.57
Ending Balance					**24,097.73**	**100,000.00**

Entry 5d Financial Services Contact Information

Last updated: 11/15/2019

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

GENESEE COMMUNITY CHARTER SCHOOLSection Heading

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Kevin Sutherland	[redacted]	

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Melinda Perez	[redacted]		19

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years with Firm
	Heveron&Company	Melinda Perez	[redacted]			19

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

2018-19 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing **RED** triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at https://stateaid.nysed.gov/charter/. Rows may be inserted in the worksheet to accomodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Genesee Community Charter School

PROJECTED BUDGET FOR 2019-2020

July 1, 2019 to June 30, 2020

Please Note The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	3,245,268	-	25,000	-	-	3,270,268
Total Expenses	2,549,282	82,635	130,876	-	507,475	3,270,268
Net Income	695,986	(82,635)	(105,876)	-	(507,475)	(0)
Actual Student Enrollment	200	15				-
Total Paid Student Enrollment	-	-				-

		PROGRAM SERVICES			SUPPORT SERVICES		
		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
REVENUE							
REVENUES FROM STATE SOURCES							
Per Pupil Revenue	**CY** Per Pupil Rate						
Rochester City School District	*$14,095.00*	3,030,425	-	-	-	-	3,030,425
School District 2 (Enter Name)		-	-	-	-	-	-
School District 3 (Enter Name)		-	-	-	-	-	-
School District 4 (Enter Name)		-	-	-	-	-	-
School District 5 (Enter Name)		-	-	-	-	-	-
		3,030,425					3,030,425
Special Education Revenue		-	-	-	-	-	-
Grants							
Stimulus		-	-	-	-	-	-
Other		54,241	-	25,000	-	-	79,241
Other State Revenue		-	-	-	-	-	-
TOTAL REVENUE FROM STATE SOURCES		3,084,666		25,000			3,109,666
REVENUE FROM FEDERAL FUNDING							
IDEA Special Needs		-	-	-	-	-	-
Title I		50,000	-	-	-	-	50,000
Title Funding - Other		-	-	-	-	-	-
School Food Service (Free Lunch)		70,602	-	-	-	-	70,602
Grants							
Charter School Program (CSP) Planning & Implementation		-	-	-	-	-	-
Other		-	-	-	-	-	-
Other Federal Revenue		-	-	-	-	-	-
TOTAL REVENUE FROM FEDERAL SOURCES		120,602					120,602
LOCAL and OTHER REVENUE							
Contributions and Donations, Fundraising		-	-	-	-	-	-
Erate Reimbursement		-	-	-	-	-	-
Interest Income, Earnings on Investments,		40,000	-	-	-	-	40,000
NYC-DYCD (Department of Youth and Community Developmt.)		-	-	-	-	-	-
Food Service (Income from meals)		-	-	-	-	-	-
Text Book		-	-	-	-	-	-
Other Local Revenue		-	-	-	-	-	-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		40,000					40,000
TOTAL REVENUE		3,245,268		25,000			3,270,268
EXPENSES							
ADMINISTRATIVE STAFF PERSONNEL COSTS	No. of Positions						
Executive Management	1.00	-	-	-	-	97,850	97,850
Instructional Management	1.00	-	-	-	-	81,255	81,255
Deans, Directors & Coordinators	-	-	-	-	-	-	-
CFO / Director of Finance	-	-	-	-	-	-	-

Genesee Community Charter School

PROJECTED BUDGET FOR 2019-2020

July 1, 2019 to June 30, 2020

Please Note The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

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Net Income	695,986	(82,635)	(105,876)	-	(507,475)	(0)
Actual Student Enrollment	200	15				-
Total Paid Student Enrollment	-	-				-

		PROGRAM SERVICES			SUPPORT SERVICES		
		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Operation / Business Manager	1.00	-	-	-	-	66,438	66,438
Administrative Staff	1.00	-	-	-	-	48,257	48,257
TOTAL ADMINISTRATIVE STAFF	4					293,800	293,800
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	14.00	913,134	-	-	-	-	913,134
Teachers - SPED	0.25	16,256	-	-	-	-	16,256
Substitute Teachers	na	57,448	-	-	-	-	57,448
Teaching Assistants	7.00	252,833	-	-	-	-	252,833
Specialty Teachers	4.00	203,379	59,031	-	-	-	262,410
Aides	-	-	-	-	-	-	-
Therapists & Counselors	0.75	-	-	43,718	-	-	43,718
Other	1.50	83,038	-	9,091	-	-	92,129
TOTAL INSTRUCTIONAL	28	1,526,088	59,031	52,809			1,637,928
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	-	-	-	-	-	-	-
Librarian	-	-	-	-	-	-	-
Custodian	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-
Other	1.00	-	-	-	-	20,049	20,049
TOTAL NON-INSTRUCTIONAL	1					20,049	20,049
SUBTOTAL PERSONNEL SERVICE COSTS	33	1,526,088	59,031	52,809		313,849	1,951,777
PAYROLL TAXES AND BENEFITS							
Payroll Taxes		107,948	9,674	7,465	-	40,800	165,888
Fringe / Employee Benefits		247,425	8,700	-	-	25,605	281,730
Retirement / Pension		130,764	5,230	-	-	36,514	172,508
TOTAL PAYROLL TAXES AND BENEFITS		486,138	23,604	7,465		102,919	620,126
TOTAL PERSONNEL SERVICE COSTS		2,012,226	82,635	60,274		416,768	2,571,903
CONTRACTED SERVICES							
Accounting / Audit		-	-	-	-	11,255	11,255
Legal		-	-	-	-	8,742	8,742
Management Company Fee		-	-	-	-	-	-
Nurse Services		-	-	-	-	-	-
Food Service / School Lunch		-	-	70,602	-	-	70,602
Payroll Services		-	-	-	-	-	-
Special Ed Services		-	-	-	-	-	-
Titlement Services (i e. Title I)		-	-	-	-	-	-
Other Purchased / Professional / Consulting		-	-	-	-	46,092	46,092
TOTAL CONTRACTED SERVICES				70,602		66,089	136,691
SCHOOL OPERATIONS							
Board Expenses		-	-	-	-	-	-
Classroom / Teaching Supplies & Materials		7,803	-	-	-		7,803

Genesee Community Charter School

PROJECTED BUDGET FOR 2019-2020

July 1, 2019 to June 30, 2020

Please Note The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

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Net Income	695,986	(82,635)	(105,876)	-	(507,475)	(0)
Actual Student Enrollment	200	15				-
Total Paid Student Enrollment	-	-				-

	PROGRAM SERVICES			SUPPORT SERVICES		
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Special Ed Supplies & Materials	-	-	-	-	-	-
Textbooks / Workbooks	796	-	-	-	-	796
Supplies & Materials other	-	-	-	-	-	-
Equipment / Furniture	-	-	-	-	-	-
Telephone	4,310	-	-	-	-	4,310
Technology	23,000	-	-	-	-	23,000
Student Testing & Assessment	19,096	-	-	-	-	19,096
Field Trips	84,333	-	-	-	-	84,333
Transportation (student)	-	-	-	-	-	-
Student Services - other	-	-	-	-	-	-
Office Expense	32,113	-	-	-	24,618	56,731
Staff Development	147,560	-	-	-	-	147,560
Staff Recruitment	-	-	-	-	-	-
Student Recruitment / Marketing	12,360	-	-	-	-	12,360
School Meals / Lunch	-	-	-	-	-	-
Travel (Staff)	-	-	-	-	-	-
Fundraising	-	-	-	-	-	-
Other		-	-	-	-	-
TOTAL SCHOOL OPERATIONS	331,371				24,618	355,989
FACILITY OPERATION & MAINTENANCE						
Insurance	27,317	-	-	-	-	27,317
Janitorial	21,035	-	-	-	-	21,035
Building and Land Rent / Lease	157,333	-	-	-	-	157,333
Repairs & Maintenance	-	-	-	-	-	-
Equipment / Furniture	-	-	-	-	-	-
Security	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
TOTAL FACILITY OPERATION & MAINTENANCE	205,685					205,685
DEPRECIATION & AMORTIZATION	-	-	-	-	-	-
DISSOLUTION ESCROW & RESERVES / CONTIGENCY	-	-	-	-	-	-
TOTAL EXPENSES	2,549,282	82,635	130,876		507,475	3,270,268
NET INCOME	695,986	(82,635)	(105,876)	-	(507,475)	(0)

ENROLLMENT - *School Districts Are Linked To Above Entries*	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
Rochester City School District	200	15	215
School District 2 (Enter Name)			-
School District 3 (Enter Name)			-
School District 4 (Enter Name)			-
School District 5 (Enter Name)			-
TOTAL ENROLLMENT	200	15	215
REVENUE PER PUPIL	16,226	-	116

Genesee Community Charter School

PROJECTED BUDGET FOR 2019-2020

July 1, 2019 to June 30, 2020

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Net Income	695,986	(82,635)	(105,876)	-	(507,475)	(0)
Actual Student Enrollment	200	15				-
Total Paid Student Enrollment	-	-				-

	PROGRAM SERVICES			SUPPORT SERVICES		
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
EXPENSES PER PUPIL	12,746	5,509	609			

Assumptions
DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Student Field Studies & EL Education
Draw from Reserves
List exact titles and staff FTE"s (Full time eqiuilivalent)
School Leader 1.0
Curriculum Specialist 1.0

Assumptions
DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Coordinator of School Operations 1 0
Two Part time Admin Assts. Equaling 1.00
14 1.0 Teachers
ESOL Teacher .25
Substitutes as needed
7 1.0 Teaching Assistants
3 Speciality Teachers (art, music, & dance) and 1 Coordinator of Sp. Ed.
Social Worker .75
5 Food Service Worker & 1.0 TOSA
IT Support

Assumptions
DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Classoom Consumables and Office/Management Materials

Assumptions
DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name:

Michelle Burack

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Genesee Community Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

2. Are you an employee of any school operated by the education corporation?
   ____**Yes** ✓ **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

   ____**Yes** ✓ **No**

   If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None *Please write "None" if applicable. Do not leave this space blank.*			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Please write "None" if applicable. Do not leave this space blank. None				

Shannon Hillman, School Leader for Michelle Brack
Signature Date 8/1/2019

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

[redacted]

last revised 08/21/2018

* Board Member not available to complete/sign Disclosure

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name:
Michele Hannagan

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

_____Genesee Community Charter School_____

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

   Board President

2. Are you an employee of any school operated by the education corporation?
   ____Yes __x__No

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

   ____Yes __x__No

   If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/ transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/ or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE				
Please write "None" if applicable. Do not leave this space blank.				

Signature

6-18-19
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

[redacted]

last revised 08/21/2018

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name:

NATHAN HAYES

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

GENESEE COMMUNITY CHARTER SCHOOL

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

   MUSEUM REPRESENTATIVE

2. Are you an employee of any school operated by the education corporation?

   ____ **Yes** _X_ **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

   _X_ **Yes** ____ **No**

   If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

   ROCHESTER MUSEUM & SCIENCE CENTER RENTS SPACE TO GCCS. I AM EMPLOYED BY THE MUSEUM.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE				

Signature 6/19/19 Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

[redacted]

last revised 08/21/2018

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name:

Marcia S. Joy

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Genesee Community Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

   Community Member
   Personnel Committee Member

2. Are you an employee of any school operated by the education corporation?
   ____**Yes** ✓ **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

   ____**Yes** ✓ **No**

   If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write "None" if applicable. Do not leave this space blank. None			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Please write "None" if applicable. Do not leave this space blank. None				

Signature 6/25/19 Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

[redacted]

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name:

Nolica Murray

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Genesee Community Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

   Community Representative

2. Are you an employee of any school operated by the education corporation?
   ____**Yes** __X__**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.
   N/A

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

   ____**Yes** __X__**No**

   If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

   N/A

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

NONE

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE				

Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

[redacted]

last revised 08/21/2018

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name: Jessica Nordquist

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):
Genesee Community Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

   Parent representative

2. Are you an employee of any school operated by the education corporation?
   ____**Yes** X **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

   ____**Yes** X **No**

   If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write "None" if applicable. Do not leave this space blank. None			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Please write "None" if applicable. Do not leave this space blank. None				

Signature 6/24/19 Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

[redacted]

last revised 08/21/2018

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name:

Jack Peltz

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Genesee Community Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

   "Board, parent representative

2. Are you an employee of any school operated by the education corporation?
   ____**Yes** ✓ **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

   ____**Yes** ✓ **No**

   If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. **Identify each interest/transaction** (and provide the requested information) **that** you or any of your immediate family members or any persons **who live with** you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write "None" if applicable. Do not leave this space blank. None			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Please write "None" if applicable. Do not leave this space blank. None				

Signature 6/18/19 Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

[redacted]

last revised 08/21/2018

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name: Mark Schiesser

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

   Community member

2. Are you an employee of any school operated by the education corporation?
   ____**Yes** __X__**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

   ____**Yes** __X__**No**

   If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	None		
Please write "None" if applicable. Do not leave this space blank.			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Please write "None" if applicable. Do not leave this space blank. None				

Signature

6/29/2019
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

[redacted]

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Allison Shultes

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Genesee Community Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Member - RMSC Representative
Safety Committee

2. Are you an employee of any school operated by the education corporation?

____**Yes** X **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

____**Yes** X **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None.	None.	None.	None.

Please write "None" if applicable. Do not leave this space blank.

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Please write "None" if applicable. Do not leave this space blank. None.	None.	None.	None.	None.

Signature

8/26/2019
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

[redacted]

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name:

MOLLY SNELL-LARCH

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

GENESEE COMMUNITY CHARTER SCHOOL

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

   Board Member

2. Are you an employee of any school operated by the education corporation?

   ____**Yes** X **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

   ____**Yes** X **No**

   If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Signature Date 8/1/19

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

[redacted]

last revised 08/21/2018

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name: Kevin Sutherland

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Genesee Community Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

   Treasurer

2. Are you an employee of any school operated by the education corporation?
   ____**Yes** ✓ **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

   ____**Yes** ✓ **No**

   If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

None

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write "None" if applicable. Do not leave this space blank.			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Please write "None" if applicable. Do not leave this space blank.				

Signature 6/20/19 Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

[redacted]

last revised 08/21/2018

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name:

Sherita Sherrell Traynick

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Genessee Community Charter Schoo

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

   Community Representative

2. Are you an employee of any school operated by the education corporation?
   ____**Yes** ✓ **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

   ____**Yes** ✓ **No**

   If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
"None"	—		
Please write "None" if applicable. Do not leave this space blank.	"None"	—	—

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

"None"

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Please write "None" if applicable. Do not leave this space blank.		"None"		

Sherita A. Haywick 6/25/19

Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

[redacted]

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name: Annemarie Wess

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Genesee Community Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

   Vice-President / Community member

2. Are you an employee of any school operated by the education corporation?
   ____**Yes** _✓_**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

   ____**Yes** _✓_**No**

   If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write "None" if applicable. Do not leave this blank. None	None	None	None

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Please write "None" if applicable. Do not leave this space blank.				
None	None	None	None	None

Signature: [signature] Date: 1/24/19

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

[redacted]

last revised 08/21/2018

Entry 8 BOT Table

Last updated: 07/31/2019

1. SUNY AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE AUTHORIZED charter schools are required to provide information for all VOTING and NON VOTING trustees.

1. Current Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2018 19
1	Michelle Hannagan [redacted]	Chair	Executive Committee Personnel Committee	Yes	3	07/01/2018	06/30/2021	12
2	Annemarie Wess [redacted]	Vice Chair	Nominating Committee Personnel Committee	Yes	1	08/15/2018	06/30/2019	12
3	Kevin Sutherland [redacted]	Treasurer	Executive Committee Finance Committee	Yes	2	07/01/2018	06/30/2021	10
4	Michelle Burack [redacted]	Secretary	Personnel Committee	Yes	1	11/14/2018	06/30/2021	8
5	Mark Schiesser [redacted]	Trustee/Member	Advocacy Committee	Yes	3	07/01/2016	06/30/2019	10
	Nolica Murray							

6	Fields [redacted]	Trustee/Member	Discipline Committee	Yes	1	03/19/2019	06/30/2021	5 or less
7	Marcia Joy [redacted]	Trustee/Member	Personnel Committee	Yes	8	07/01/2017	06/30/2020	11
8	Nathan Hayes [redacted]	Trustee/Member	Executive Committee Finance Committee	Yes	2	07/01/2018	06/30/2021	11
9	Allison Schultes [redacted]	Trustee/Member	To Be Determined	No	1	04/01/2019	06/30/2021	5 or less

1a. Are there more than 9 members of the Board of Trustees? Yes

1b. Current Board Member Information

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2018 19
10	Sherita Traywick, JD [redacted]	Trustee/Member	Executive Committee Discipline Committee	Yes	1	01/10/2018	06/20/2020	11
11	John “Jack” Peltz [redacted]	Parent Rep	Executive Committee Nominating Committee Personnel Committee	No	1	07/01/2016	06/30/2019	12
12	Jessica Nordquist [redacted]	Parent Rep	Discipline Committee Nominating Committee	Yes	1	07/01/2017	06/30/2020	11
13								
14								
15								

1c. Are there more that 15 members of the Board of Trustees? No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2019	12
b.Total Number of Members Added During 2018 19	2
c. Total Number of Members who Departed during 2018 19	3
d.Total Number of members in 2018 19, as set by in Bylaws, Resolution or Minutes	14

3. Number of Board meetings held during 2018-19 13

4. Number of Board meetings scheduled for 2019-20 11

Thank you.

Entry 9 - Board Meeting Minutes

Last updated: 07/29/2019

Instructions for submitting minutes of the BOT monthly meetings

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2018 June 2019, which should match the number of meetings held during the 2018 19 school year.

GENESEE COMMUNITY CHARTER SCHOOL

Are all monthly BOT meeting minutes posted, which should match the number of meetings held during 2018-19 school year, on the charter school's website?	No

B. Upload all monthly Board meeting minutes, which should match the number of meetings held during the 2018-19 school year.

Combine all monthly meeting minutes into one .PDF file.

https://nysed_cso_reports.fluidreview.com/resp/110170740/wNFCVDEEJA/

The Genesee Community Charter School
Board of Trustees
Education Governance Council
Meeting Minutes
Wednesday, August 15, 2018
Held at Triline Automation, 1100 University Ave

Members Present: Christopher Dolgos, Jennifer Elahi, Michele Hannagan (left at 6:30 p.m.), Nathan Hayes, Shannon Hillman, Mark Schiesser, Kevin Sutherland, Sherita Traywick, Annemarie Wess

Members Absent: Michelle Burack, Larry Coley, Marcia Joy, Jessica Nordquist, Jack Peltz, Molly Snell-Larch, Tracy Walker

Legal Counsel Present: George DesMarteau

Invited Guests Present: Maureen Milke

Meeting called to order by Mark Schiesser at 5:30 p.m.

Board Business
Mark Schiesser announced that long-time BoT Member, Tracy Walker, has resigned his position as Secretary and Board Member for personal obligations. Tracy was one of the founding members of Genesee Community Charter School (GCCS), and has served on the Board in many capacities for 17+ years. In addition, Tracy has been a steady volunteer in school; helping with technology, and producing student created materials. Tracy's valuable contributions will be missed by the GCCS community. Until his position is filled, other BoT Members will assume his Secretary duties.

Minutes
Approval of the June 13, 2018 Minutes was tabled until the September meeting. This will allow time for the absent BoT members to review them and offer any edits.

Education Governance Council (EGC)
Motion 180815.1_BoT
Upon motion of Mark Schiesser, and duly seconded by Nathan Hayes, RESOLVED, that Christopher Dolgos and Jennifer Elahi be appointed to the Education Governance Council of GCCS.
Voting in the affirmative: Michele Hannagan, Nathan Hayes, Mark Schiesser, Kevin Sutherland, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 180815.1_BoT passed 6 to 0
EGC vote not applicable

Food Service Contract for 2018-2019
Shannon Hillman presented to the Board *Julia K Caters* proposal for services for 2018-2019. Julia K has provided very good service since 2014, and there has been a marked increase in students participating in the breakfast and lunch programs at GCCS. Julia K proposed a 5-6% increase for the 2018-2019 school year. Her reasoning for such a large increase for 2018-2019 is that 3 out of 4 previous years have been below cost of living, averaging out to be 3.3%:

1st year: 1.3%
2nd year: 3.5%
3rd year: 2.5%
4th year: 5.4%

The Board approved the contract, but has asked Shannon to re-negotiate with Julia K for a lower increase, but no higher than 5.3%. It was also recommended that GCCS perform due diligence and plan to go out to bid to other vendors sometime in January for the 2019-2020 school year.

Motion 180815.2_EGC
Upon motion of Michele Hannagan, and duly seconded Sherita Traywick, RESOLVED, that the Julia K Caters food service contract for 2018-2019 be approved, with authorization for Shannon Hillman to continue negotiating with Julia K for a lower increase.
Voting in the affirmative: Christopher Dolgos, Jennifer Elahi, Michele Hannagan, Nathan Hayes, Shannon Hillman, Mark Schiesser, Kevin Sutherland, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 180815.2_EGC passed 9-0

Motion 180815.2_BoT
Upon motion of Michele Hannagan, and duly seconded Sherita Traywick, RESOLVED, that the Julia K Caters food service contract for 2018-2019 be approved, with authorization for Shannon Hillman to continue negotiating with Julia K for a lower increase.
Voting in the affirmative: Michele Hannagan, Nathan Hayes, Mark Schiesser, Kevin Sutherland, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 180815.2_BoT passed 6-0

EL Education Corporation Agreement 9/1/2018-8/31/2019
Shannon Hillman presented to the Board the EL Education Corporation Agreement for 2018-2019. The total cost for this year is $37,625.00, which includes 23 School Designer direct service days, Mentor School Base Package, Leadership Induction Institute for Shannon Hillman as new School Leader, and National Conference participant slots.
Motion 180815.3_EGC
Upon motion by Mark Schiesser, and duly seconded by Annemarie Wess, RESOLVED, that the EL Education Corporation Agreement for 2018-2019 is approved.
Voting in the affirmative: Christopher Dolgos, Jennifer Elahi, Michele Hannagan, Nathan Hayes, Shannon Hillman, Mark Schiesser, Kevin Sutherland, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 180815.3_EGC passed 9-0

Motion 180815.3_BoT
Upon motion by Mark Schiesser, and duly seconded by Annemarie Wess, RESOLVED, that the EL Education Corporation Agreement for 2018-2019 is approved.

Voting in the affirmative: Michele Hannagan, Nathan Hayes, Mark Schiesser, Kevin Sutherland, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 180815.3_BoT passed 6-0

GCCS Shaming Policy
As required by the New York State Education Department, GCCS has developed its *Meal Charge and Prohibition Against Meal Shaming* Policy. The language used in the policy has been approved by the NYSED Child Nutrition Unit, and once approved by the GCCS BoT, the policy should be posted publically on the GCCS website.
Motion 180815.4_EGC
Upon motion by Mark Schiesser, and duly seconded by Sherita Traywick, RESOLVED, that the *Meal Charge and Prohibition Against Meal Shaming* policy is approved.
Voting in the affirmative: Christopher Dolgos, Jennifer Elahi, Michele Hannagan, Nathan Hayes, Shannon Hillman, Mark Schiesser, Kevin Sutherland, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 180815.4_EGC passed 9-0

Motion 180815.4_BoT
Upon motion by Mark Schiesser, and duly seconded by Sherita Traywick, RESOLVED, that the *Meal Charge and Prohibition Against Meal Shaming* policy is approved.
Voting in the affirmative: Michele Hannagan, Nathan Hayes, Mark Schiesser, Kevin Sutherland, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 180815.4_BoT passed 6-0

GCCS Staff Member Handbook
Shannon Hillman presented to the Board the 2018-2019 GCCS Staff Handbook. GCCS contracted with *driven HR,* a company that specializes in employer policies and compliance. The Handbook was also reviewed by the GCCS Transition Team and the Personnel Committee. The Board focused on some of the major points, such as, Use of School Technology, Employee Complaint Procedure, Protection against Retaliation, Staff Member Classifications, and Staff Attendance, Time Off and Leaves of Absence. *Driven HR* will be rolling out the new handbook to all staff later in August. There were a few suggestions to change some of the language, but the Board agreed to approve the Staff Member Handbook. It was also requested by the Board that the Handbook for **2019-2020** be available to the Board for review in March or April of 2019, so that it is ready for staff upon their return in August.
Motion 180815.5_EGC
Upon motion by Michele Hannagan, and duly seconded by Kevin Sutherland, RESOLVED, that the GCCS Staff Member Handbook for 2018-2019, as presented, is approved.
Voting in the affirmative: Christopher Dolgos, Jennifer Elahi, Michele Hannagan, Nathan Hayes, Shannon Hillman, Mark Schiesser, Kevin Sutherland, Sharita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 180815.5_EGC passed 9-0

Motion 180815.5_BoT
Upon motion by Michele Hannagan, and duly seconded by Kevin Sutherland, RESOLVED, that the GCCS Staff Member Handbook for 2018-2019, as presented, is approved.
Voting in the affirmative: Michele Hannagan, Nathan Hayes, Mark Schiesser, Kevin Sutherland, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 180815.5_BoT passed 6-0

School Leader Report and Other Board Business

- Shannon presented to the Board the rational for a Laptop Stipend for teachers. Classroom and Arts teachers are expected to utilize technology for planning, instruction, and product development. Oftentimes teachers use their own personal laptops for such work. Rather than a stipend, the Board had a discussion on the possibility of allocating funds to purchase laptops for all staff. This would ensure uniformity and data security. The Board has asked Shannon to send around a "wish list" to teachers to gauge their wants and needs.
- The Nominating Committee has been asked to look at our current BoT Roster to determine who is on what committee, and confirm what BoT positions are open and the remaining terms.
- A reminder that GCCS is having two audits at the same time: Our yearly financial audit by Herveon & Company, and a safety procedure audit by the NYS Comptroller's office.
- Shannon mentioned that during curriculum planning this year, the staff will be focusing on GCCS' Mission Statement, and the values of EL vs. our own evolution.
- Quick mention on the topic of this years' Board Retreat: "Big Picture" planning.

Adjourn
Upon motion of Mark Schiesser, and duly seconded by Annemarie Wess, RESOLVED, that the meeting of the Education Governance Council be adjourned.
Motion 180815.6_EGC
Voting in the affirmative: Christopher Dolgos, Jennifer Elahi, Michele Hannagan, Nathan Hayes, Shannon Hillman, Mark Schiesser, Kevin Sutherland, Sharita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 180815.6_EGC passed 9-0

Motion 180815.6_BoT
Upon motion of Mark Schiesser, and duly seconded by Annemarie Wess, RESOLVED, that the meeting of the Board of Trustees be adjourned.
Voting in the affirmative: Michele Hannagan, Nathan Hayes, Mark Schiesser, Kevin Sutherland, Sharita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 180815.6_BoT passed 6-0

Respectfully Submitted,
Maureen Milke
Coordinator of School Operations/GCCS
August 15, 2018 GCCS Meeting Minutes

The Genesee Community Charter School
Board of Trustees
Education Governance Council
Approved Meeting Minutes
Wednesday, September 12, 2018
Held at Triline Automation, 1100 University Ave

Members Present: Michelle Burack, Larry Coley, Jennifer Elahi, Michele Hannagan, Nathan Hayes, **Shannon Hillman**, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Kevin Sutherland, Sherita Traywick, Annemarie Wess
Bold/BOT non-voting

Members Absent: Christopher Dolgos

Legal Counsel Present: George DesMarteau

Invited Guests Present: Maureen Milke, Robin Blew not in attendance

Meeting called to order by Mark Schiesser at 5:40 p.m.

Board Business
Mark Schiesser welcomed the entire Board back for the 2018-2019 school year, and each member introduced themselves to the newest members, Michelle Burack, Christopher Dolgos and Jennifer Elahi. Mark briefly reviewed the role of the Board:

- To ensure the fiduciary success of the School
- Focus on the current students enrolled in the School
- To support the School Leader and staff
- To follow and be true to the Charter as it is written
- To uphold the School's mission
- The Board must live up to the School's expectations

Minutes
Motion 180912.1_EGC
Upon motion of Michele Hannagan, and duly seconded by Mark Schiesser, RESOLVED, that the minutes of the June 13, 2018 be approved.
Voting in the affirmative: Michelle Burack, Larry Coley, Jennifer Elahi, Michele Hannagan, Nathan Hayes, Shannon Hillman, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Kevin Sutherland, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 180912.1_ECG passed 14 to 0

Motion 180912.1_BoT
Upon motion of Michele Hannagan, and duly seconded by Mark Schiesser, RESOLVED, that the minutes of the June 13, 2018 be approved.
Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Kevin Sutherland, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 180912.1_BoT passed 10 to 0

Motion 180912.2_EGC
Upon motion of Michele Hannagan, and duly seconded by Mark Schiesser, RESOLVED, that the minutes of the August 15, 2018 be approved.
Voting in the affirmative: Michelle Burack, Larry Coley, Jennifer Elahi, Michele Hannagan, Nathan Hayes, Shannon Hillman, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Kevin Sutherland, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 180912.2_ECG passed 14 to 0

Motion 180912.2_BoT
Upon motion of Michele Hannagan, and duly seconded by Mark Schiesser, RESOLVED, that the minutes of the August 15, 2018 be approved.
Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Kevin Sutherland, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 180912.2_BoT passed 10 to 0

Election of Officers
The positions of President, Vice President, Secretary, and Treasurer are open.
President: Marcia Joy nominated Mark Scheisser for another term, and Jack Peltz nominated Michele Hannagan, who in turn declined. Sherita Traywick then nominated Jack Peltz. There was a call for a vote, and a showing of hands determined that it was a 50/50 split. Out of 10 voting BoT Members, 5 hands were for Mark, and 5 for Jack.
There was open discussion about the Powers and Duties of the BoT President, and what attributes each candidate would bring to the Board if elected. The discussion of President was paused while other Board business could be attended to.
Vice President: Sherita Traywick and Annmarie Wess nominated **Michele Hannagan** for Vice President. This nomination was accepted by all 10 voting BoT members.
Secretary: Michele Hannagan nominated **Michelle Burack** for Secretary. This nomination was accepted by all 10 voting BoT members.
Treasurer: Michele Hannagan nominated **Kevin Sutherland** for another term as Treasurer. This nomination was accepted by all 10 voting BoT members.

Committee Assignments

Motion 180912.3_BoT

Upon motion of Nathan Hayes, and duly seconded by Annmarie Wess, RESOLVED, that the following BoT Members be assigned to the **Discipline Committee**: Jessica Nordquist (Chair), Larry Coley, Sherita Traywick, Molly Snell-Larch.

Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Kevin Sutherland, Sherita Traywick, Annemarie Wess

Voting in the negative: None

Abstaining: None

Motion 180912.3_BoT passed 10 to 0

(No EGC vote required)

Motion 180912.4_BoT

Upon motion of Nathan Hayes, and duly seconded by Molly Snell-Larch, RESOLVED, that the following BoT Members be assigned to the **Personnel Committee**: Michele Hannagan (Chair), Annmarie Wess, Jack Peltz, Michelle Burack, Marcia joy, Jennifer Elahi.

Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Kevin Sutherland, Sherita Traywick, Annemarie Wess

Voting in the negative: None

Abstaining: None

Motion 180912.4_BoT passed 10 to 0

(No EGC vote required)

Motion 180912.5_BoT

Upon motion of Jack Peltz, and duly seconded by Marcia Joy, RESOLVED, that the following BoT Members be assigned to the **Nominating Committee**: Annmarie Wess (Chair), Jessica Nordquist, Mark Scheisser, Jack Peltz.

Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Kevin Sutherland, Sherita Traywick, Annemarie Wess

Voting in the negative: None

Abstaining: None

Motion 180912.5_BoT passed 10 to 0

(No EGC vote required)

Motion 180912.6_BoT

Upon motion of Molly Snell-Larch, and duly seconded by Nathan Hayes, RESOLVED, that the following BoT Members be assigned to the **Finance Committee**: Kevin Sutherland (Chair), Nathan Hayes, Robin Blew.

Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Kevin Sutherland, Sherita Traywick, Annemarie Wess

Voting in the negative: None

Abstaining: None

Motion 180912.6_BoT passed 10 to 0

(No EGC vote required)

Please note:

*It is assumed that the current President and the current School Leader are members of all committees.

Committees awaiting assignees: **Advocacy

Emergency Plan Summary
Shannon Hillman presented to the Board the Genesee Community Charter School (GCCS) Emergency Plan *Summary*. Based on a recent audit by the NYS Comptroller's Office, updates to the existing plan were needed to ensure compliance with NYS Education Department Regulations. Shannon has been working with local officials to make sure there is proper representation on the Emergency Plan Committee, updating off-site evacuation locations, and to make sure the Plan is available for public comment. Shannon will submit the plans for approval at the October 10, 2018 meeting.

Motion 180912.7_EGC
Upon motion of Michele Hannagan, and duly seconded by Sherita Traywick, RESOLVED, that the GCCS Emergency Plan be accepted for pubic comment.
Voting in the affirmative: Michelle Burack, Larry Coley, Jennifer Elahi, Michele Hannagan, Nathan Hayes, Shannon Hillman, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Kevin Sutherland, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 180912.7_ECG passed 14 to 0

Motion 180912.7_BoT
Upon motion of Michele Hannagan, and duly seconded by Sherita Traywick, RESOLVED, that the GCCS Emergency Plan be accepted for public comment.
Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Kevin Sutherland, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 180912.7_BoT passed 10 to 0

GCCS Website
GCCS received word from its current website/host provider, EagleDream, that they wanted to drop us as a client, as the "language" used is out of date and is subject to hackers. This felt like an opportune time to update the website by possibly adding:

Class web pages
A more user-friendly Admissions page to recruit new students
More documents to keep the GCCS community better informed
Identifying GCCS as a "public face" for the Expeditionary Learning (EL) network by adding related links

Shannon Hillman, Ken Haslip, Kate Olson and Lisa O'Malley interviewed and received quotes from:
Eagledream (current provider)
Mason Digital (does RMSC website)
Sukhenko

The team is leaning towards Sukhenko, as their location is close by, the provided quote was reasonable, and Sukhenko will design *and* host the website. The Board has asked Shannon to get references for Sukhenko.

Motion 180912.8_EGC
Upon motion of Mark Scheisser, and duly seconded by Annmarie Wess, RESOLVED, that the Board has approved an expenditure of $17,000.00 for new website design and hosting.
Voting in the affirmative: Michelle Burack, Larry Coley, Jennifer Elahi, Michele Hannagan, Nathan Hayes, Shannon Hillman, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Kevin Sutherland, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 180912.8_ECG passed 14 to 0

Motion 180912.8_BoT
Upon motion of Mark Scheisser, and duly seconded by Annmarie Wess, RESOLVED, that the Board has approved an expenditure of $17,000.00 for new website design and hosting.
Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Kevin Sutherland, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 180912.8_BoT passed 10 to 0

Student Accident Insurance
Shannon presented to the Board an option to purchase Student Accident Insurance for minor injuries. Our broker, Tammy Pillsbury (Paris-Karwin) has quoted $25,000.00 worth of coverage, at a cost of $470.00 per year for GCCS. In addition to our existing Liability Coverage, the Board felt that having additional Student Accident Insurance added to our policy was a good idea, especially with the type of field work (field studies) our students are engaged in.

Motion 180912.9_EGC
Upon motion of Jack Peltz, and duly seconded by Jessica Nordquist, RESOLVED, that the Board has authorized the addition of Student Accident Insurance to our policy.
Voting in the affirmative: Michelle Burack, Larry Coley, Jennifer Elahi, Michele Hannagan, Nathan Hayes, Shannon Hillman, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Kevin Sutherland, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 180912.9_ECG passed 14 to 0

Motion 180912.9_BoT
Upon motion of Jack Peltz, and duly seconded by Jessica Nordquist, RESOLVED, that the Board has authorized the addition of Student Accident Insurance to our policy.
Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Kevin Sutherland, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 180912.9_BoT passed 10 to 0

Other Board Business

- George DesMarteau provided the definition and purpose of the Education Governance Council to the new members.
- Nathan Hayes shared that Larry Coley was nominated Employee of the Year by the Rochester Museum & Science Center (RMSC.) Larry has been with the RMSC for 38 years.
- Shannon Hillman shared that she was able to re-negotiate a lower increase of 4% for the Food Service/Julia K Contract.
- Continued discussion of the laptop benefit for GCCS faculty. It was decided that it is better for the school to own and maintain the laptops. GCCS must make sure there is enough IT support. In addition, it was suggested that GCCS seek out educational discounts, better pricing by purchasing in bulk, and the possibility of having some purchasing power by being and EL Mentor School. The Board asked that quotes be available for review at the October 10th meeting.

Listening Circle

Jessica Nordquist touched briefly on the *Listen Circles* held in the spring and fall for parents and staff. The idea behind the Listening Circles was to allow for open dialogue about Shannon's transition to School Leader, and how it will affect GCCS going forward. The Board felt that having their own Listening Circle would be beneficial.

Motion 180912.10_EGC

Upon motion of Michele Hannagan, and duly seconded by Nathan Hayes, RESOLVED, that the Board add the following meeting to its calendar, and Public Notice be sent out.
Date: Monday, October 1, 2018
Time: 5:30 p.m.
Location: Triline Automation
Voting in the affirmative: Michelle Burack, Larry Coley, Jennifer Elahi, Michele Hannagan, Nathan Hayes, Shannon Hillman, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Kevin Sutherland, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 180912.10_ECG passed 14 to 0

Motion 180912.10_BoT

Upon motion of Michele Hannagan, and duly seconded by Nathan Hayes, RESOLVED, that the Board add the following meeting to its calendar, and Public Notice be sent out.
Date: Monday, October 1, 2018
Time: 5:30 p.m.
Location: Triline Automation
Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Kevin Sutherland, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 180912.10_BoT passed 10 to 0

Executive Session

Motion 180912.11_BoT

Upon motion of Jack Peltz, and duly seconded by Kevin Sutherland, RESOLVED, that the Board move into Executive Session to discuss a personnel matter.

Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick, Annemarie Wess

Voting in the negative: None

Abstaining: None

Motion 180912.11_BoT passed 9 to 0

***Please note that Jenny Elahi and Molly Snell-Larch excused themselves for the remainder of the meeting.**

Adjourn From Executive Session

Motion 180912.12_BoT

Upon motion of Jack Peltz, and duly seconded by Marcia Joy, RESOLVED, that the Board adjourn from Executive Session and move back into open meeting.

Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick, Annemarie Wess

Voting in the negative: None

Abstaining: None

Motion 180912.12_BoT passed 9 to 0

***Please note that Jenny Elahi and Molly Snell-Larch excused themselves for the remainder of the meeting.**

Personnel

Motion 180912.13_BoT

Upon motion of Jessica Nordquist, and duly seconded by Mark Schiesser, RESOLVED, that the Board ratify the action of Shannon Hillman regarding the personnel matter discussed in Executive Session.

Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick, Annemarie Wess

Voting in the negative: None

Abstaining: None

Motion 180912.13_BoT passed 9 to 0

(No EGC vote required)

****Please note that Jenny Elahi and Molly Snell-Larch excused themselves for the remainder of the meeting.**

Motion 180912.14_BoT

Upon motion of Mark Scheisser, and duly seconded by Nathan Hayes, RESOLVED, that 1099 contract with David Stapf for AV support be approved.

Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick, Annemarie Wess

Voting in the negative: None

Abstaining: None

Motion 180912.14_BoT passed 9 to 0
(No EGC vote required)
****Please note that Jenny Elahi and Molly Snell-Larch excused themselves for the remainder of the meeting**

<u>Adjournment</u>
Motion 180912.15_EGC
Upon motion of Annmarie Wess, and duly seconded by Jack Peltz, RESOLVED, that the September 12, 2018 meeting be adjourned.
Voting in the affirmative: Michelle Burack, Larry Coley, Michele Hannagan, Nathan Hayes, Shannon Hillman, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 180912.15_ECG passed 12 to 0
***Please note that Jenny Elahi and Molly Snell-Larch excused themselves for the remainder of the meeting.**

Motion 180912.15_BoT
Upon motion of Annmarie Wess, and duly seconded by Jack Peltz, RESOLVED, that the September 12, 2018 meeting be adjourned.
Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 180912.15_BoT passed 9 to 0
(No EGC vote required)
****Please note that Jenny Elahi and Molly Snell-Larch excused themselves for the remainder of the meeting**

Respectfully Submitted,
Maureen Milke
Coordinator of School Operations/GCCS
GCCS Board Minutes/September 12, 2018

The Genesee Community Charter School
Board of Trustees
Education Governance Council
Meeting Minutes
October 1, 2018
Held at Triline Automation, 1000 University Ave

Members Present: Michelle Burack, Christopher Dolgos, Michele Hannagan, Nathan Hayes, **Shannon Hillman**, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Sherita Traywick, Annemarie Wess
Bold/BOT non-voting

Members Absent: Larry Coley, Jennifer Elahi, Molly Snell-Larch, Kevin Sutherland

Legal Counsel Present: George DesMarteau

Invited Guests Present: Maureen Milke

Meeting called to order by Mark Schiesser at 5:35PM

Board Business
Mark reviewed the proposed agenda for the meeting, namely to elaborate the issues underlying the split vote for Board President, discuss how these disagreements may have arisen, elaborate on the concerns that Jack Peltz and Mark had expressed regarding the others' candidacy for presidency, and engage in solutions-oriented dialog as a group to delineate next steps. He proposed deferring a vote for the President role until the October 10, 2018 meeting.

Motion 181001.1_EGC
Upon motion of Jessica Nordquist, and duly seconded by Michelle Burack, RESOLVED, that the group discussion be open to public input.
Voting in the affirmative: Michelle Burack, Christopher Dolgos, Michele Hannagan, Nathan Hayes, Shannon Hillman, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 181001.1_ECG passed 11 to 0

Motion 181001.1_BoT
Upon motion of Jessica Nordquist, and duly seconded by Michelle Burack, RESOLVED, that the group discussion be open to public input.
Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 181001.1_BoT passed 8 to 0

Sherita explained that her motivation for nominating Jack as president stemmed from interest in having a school parent in a leadership role, rather than concerns about Mark's performance in the role. Some

board members expressed that some decisions felt rushed, with outcomes seeming to be pre-determined, which created an undercurrent of tension and feelings of imbalance of power. The need to balance time constraints (especially for urgent matters or tasks with deadlines) with the need for due diligence was acknowledged. Opportunities for board development were highlighted, including operational concerns (scope of board role, delegating detail work to committees, with reporting back to the full board) as well as board climate (process of decision-making, how different viewpoints are engaged, impact of privilege on considerations impacting everyone at the school). Tensions arising from specific decisions that arose in the context of Dr. Wing's retirement were discussed at length. An onboarding process for new Board members was discussed, as well as preliminary discussions of a Board retreat. Legal Counsel provided suggestions, including operationalizing elements of the agenda process to improve board member engagement as well as timely sharing of meeting materials in advance of the meeting for board member review. Shifting elections to spring could also help de-compress the fall meetings in which a number of required items are typically slated annually.

Executive Session

Motion 181001.2_EGC

Upon motion of Jack Peltz, and duly seconded by Sherita Traywick, RESOLVED, that the Board move into Executive Session to discuss a topic pertaining to contract negotiation.

Voting in the affirmative: Michelle Burack, Christopher Dolgos, Michele Hannagan, Nathan Hayes, Shannon Hillman, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Sherita Traywick, Annemarie Wess

Voting in the negative: None

Abstaining: None

Motion 181001.2_ECG passed 11 to 0

Motion 181001.2_BoT

Upon motion of Jack Peltz, and duly seconded by Sherita Traywick, RESOLVED, that the Board move into Executive Session to discuss a topic pertaining to contract negotiation.

Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Sherita Traywick, Annemarie Wess

Voting in the negative: None

Abstaining: None

Motion 181001.2_BoT passed 8 to 0

Adjourn from Executive Session

Motion 181001.3_EGC

Upon motion of Michele Hannagan, and duly seconded by Sherita Traywick, RESOLVED, that the Board adjourn from Executive Session and return to open meeting.

Voting in the affirmative: Michelle Burack, Christopher Dolgos, Michele Hannagan, Nathan Hayes, Shannon Hillman, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Sherita Traywick, Annemarie Wess

Voting in the negative: None

Abstaining: None

Motion 181001.3_ECG passed 11 to 0

Motion 181001.3_BoT
Upon motion of Michele Hannagan, and duly seconded by Sherita Traywick, RESOLVED, that the Board adjourn from Executive Session and return to open meeting.
Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 181001.3_BoT passed 8 to 0

Group input on actions going forward (to be discussed in greater detail at future meetings) included: development of an agenda for Board retreat, researching a facilitator for board development activities, possible ad hoc committee focused on board development, additional standardization of the agenda, election of President deferred to the meeting scheduled for October 10th.

Adjournment
Motion 181001.4_EGC
Upon motion of Sherita Traywick, and duly seconded by Annemarie Wess, RESOLVED, that the October 1, 2018 meeting be adjourned.
Voting in the affirmative: Michelle Burack, Christopher Dolgos, Michele Hannagan, Nathan Hayes, Shannon Hillman, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 181001.4_ECG passed 11 to 0

Motion 181001.4_BoT
Upon motion of Sherita Traywick, and duly seconded by Annemarie Wess, RESOLVED, that the October 1, 2018 meeting be adjourned
Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 181001.4_BoT passed 8 to 0

Respectfully Submitted,
Michelle Burack
Secretary of GCCS Board of Trustees
GCCS Board Minutes/ October 1, 2018

The Genesee Community Charter School
Board of Trustees
Education Governance Council
Meeting Minutes
October 10, 2018
Held at Triline Automation, 1000 University Ave

Members Present: Michelle Burack, Larry Coley, Christopher Dolgos, Jennifer Elahi, Michele Hannagan, Nathan Hayes, **Shannon Hillman**, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick, Annemarie Wess,
Bold/BOT non-voting

Members Absent: Molly Snell-Larch,

Legal Counsel Present: George DesMarteau

Invited Guests Present: Maureen Milke; Robin Blew; Laura Kraftschik and Dan Walpole (4th grade teachers); Jeanne Beutner, CPA and Melinda Perez, CPA (Heveron & Company)

Meeting called to order by Mark Schiesser at 5:35PM

Board Business
Presentation from fourth grade teachers Laura Kraftschik and Dan Walpole focused on activities undertaken to enhance growth mindset. Endeavor included a baseline assessment, with follow-up assessment planned. These efforts augment growth mindset framing already included in classroom culture and professional development activities, actively highlighting growth mindset during all aspects of work. An article about growth mindset was also sent home to families. Annemarie Wess inquired about post-graduation assessments which Shannon indicated could be included in ongoing plans to collect alumni outcomes data.

Review of Financial Audit (with Jeanne Beutner, CPA and Melinda Perez, CPA of Heveron & Company)
No material weaknesses or significant deficiencies were identified. An increase in federal grants (including Dissemination Grant as well as Title I and II funds), cuts in Charter School aid from NY state, and increased technology expense (new computer lab) were identified as items that most significantly impacted the 2017-2018 budget. Recommendations to optimize performance and minimize risk were provided, including guidance regarding compliance and recordkeeping, conflict of interest policies (compliant with the Nonprofit Revitalization Act), procurement policy compliant with Uniform Guidance for federal funds, periodic physical inventory of assets for insurance purposes, and a recommended increase in capitalization from $1000 to $5000.

Financial Report: (with Robin Blew)
The 2017-2018 budget was reviewed and significant changes from the prior year were discussed. Elements discussed included grant funding (Dissemination Grant & Title I /Title II), state testing costs, consulting costs (e.g. Shaun Dunwoody), paper expenses (driven largely by use of downloadable books), substitute and teaching expenses. A future agenda item was proposed to discuss goals for soliciting philanthropic donations from community benefactors.

Motion 181010.1_EGC
Upon motion of Michelle Burack, and duly seconded by Michele Hannagan, RESOLVED, that the financial audit be approved.
Voting in the affirmative: Michelle Burack, Larry Coley, Jennifer Elahi, Michele Hannagan, Nathan Hayes, Shannon Hillman, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick, Annemarie Wess, Christopher Dolgos
Voting in the negative: None
Abstaining: None
Motion 181010.1_EGC passed 14 to 0

Motion 181010.1_BoT
Upon motion of Michelle Burack, and duly seconded by Michele Hannagan, RESOLVED, that the financial audit be approved.
Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion YYMMDD.1_BoT passed 9 to 0

Review of 990 (with Robin Blew)
Kevin Sutherland queried whether the response to item regarding business relationships with board members (Nathan Hayes and Larry Coley both employees of RMSC and serving on the board) was indicated correctly; Robin Blew will request clarification from Heveron & Company. Note was made that Educational Governance Committee, created in the middle of FY 2017-2018, will impact who is listed in future 990 filings. Vote to approve was deferred until the November meeting once clarification is obtained regarding the business relationship item.

Minutes
Motion 181010.2_EGC
Upon motion of Michele Hannagan, and duly seconded by Nathan Hayes, RESOLVED, that the minutes of the September 12, 2018 meeting be approved.
Voting in the affirmative: Michelle Burack, Larry Coley, Jennifer Elahi, Michele Hannagan, Nathan Hayes, Shannon Hillman, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick, Annemarie Wess, Christopher Dolgos
Voting in the negative: None
Abstaining: None
Motion YYMMDD.2_EGC passed 14 to 0

Motion 180110.2_BoT
Upon motion of Michele Hannagan, and duly seconded by Nathan Hayes, RESOLVED, that the minutes of the September 12, 2018 meeting be approved.
Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 180912.2_BoT passed 9 to 0

Election of Board President
Mark Schiesser recapped the discussion from the October 1st meeting, with particular attention to fostering a board environment that people feel comfortable participating and speaking openly. He indicated his preference for someone else to spearhead board development efforts in the upcoming year, and withdrew his nomination for Board President. Mark proposed nomination of Michele Hannagan for President, and Annemarie Wess for the Vice President role vacated by Michele. Michele explained why she had previously declined to be nominated for President, and how the ensuing discussions influenced her willingness to reconsider. Marcia Joy endorsed Michele's candidacy, having worked with her on the personnel committee (on which Michele has served as chair). Nathan Hayes voiced concerns that a parent representative should be considered for one of these two leadership positions, although the typically shorter tenure of parent representatives makes continuity and succession planning more challenging. Shannon Hillman reviewed some highlights of the bylaws that speak to the relationship between Board President and School Leader. Multiple board members contributed to discussion about diversity of representation in leadership.

President: Michele Hannagan was nominated by Mark Schiesser. Jack Peltz indicated he wished to remain a candidate. Out of 9 voting BoT members, there were 9 votes for Michele, and 0 votes for Jack.

Vice President: Annemarie Wess was nominated by Mark Schiesser; Jessica Nordquist was nominated by Michelle Burack. Out of 9 voting BoT members, there were 6 votes for Annemarie, and 3 votes for Jess.

Mark Schiesser provided parting remarks as he handed over Presidency to Michele. The Board of Trustees and Educational Governance Council expressed gratitude to Mark for his service.

Advocacy Committee
The Advocacy Committee will include board members as well as parent representatives to proactively engage with political challenges to charter schools, particularly focused on communicating with elected officials, and participating in charter school lobby day.

Motion 181010.3_BoT
Upon motion of Jack Peltz, and duly seconded by Jessica Nordquist, RESOLVED, that the following board members bet assigned to the Advocacy Committee: Christopher Dolgos, Mark Schiesser.
Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 181010.3_BoT passed 9 to 0
(No EGC vote required)

Conflict of Interest Policy
Will be mailed prior to next meeting for review

Emergency Plan
Shannon Hillman has been working closely with the Preschool Director, Janet Finch-Levy to ensure the emergency procedures are harmonized between the two organizations.

Motion 181010.4_EGC

Upon motion of Marcia Joy, and duly seconded by Mark Schiesser, RESOLVED, that the Genesee Community Charter School Emergency Plan be approved.

Voting in the affirmative: Michelle Burack, Larry Coley, Jennifer Elahi, Michele Hannagan, Nathan Hayes, Shannon Hillman, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick, Annemarie Wess, Christopher Dolgos
Voting in the negative: None
Abstaining: None
Motion 181010.4_EGC passed 14 to 0

Motion 181010.4_BoT
Upon motion of Marcia Joy, and duly seconded by Mark Schiesser, RESOLVED, that the Genesee Community Charter School Emergency Plan be approved.

Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 181010.4_BoT passed 9 to 0

School Leader Update
Sukhenko was the vendor selected for the website re-design; the contract includes a non-profit discount and a support package. She will be meeting with them on October 18th.
Curriculum Night was well-attended, particularly in the younger grades. Shannon has been conducting a School Climate Survey with staff and students; she plans to share the data with the BoT at the November meeting.
Dr. Wing continues to be very accessible and has been a valuable resource to Shannon particularly with regards to state paperwork.
Jean Hurst's work under the Dissemination grant includes relationships with 2 other charter schools.
The entire staff will be attending the EL national conference in November; Shannon will report highlights at the November meeting.

Future Agenda Items/Public Comment
--Philanthropy efforts
--Board Retreat
--Listening Circle
--Personnel Committee report re: hiring practices (format, guidelines, processes)
--Conflict of Interest (November)
--School Leader update re: National conference, School Climate survey

Executive Session
Motion 181010.5_EGC
Upon motion of Michele Hannagan, and duly seconded by Annemarie Wess, RESOLVED, that the Board move into Executive Session to discuss a personnel matter.
Voting in the affirmative: Michelle Burack, Larry Coley, Jennifer Elahi Michele Hannagan, Nathan Hayes, Shannon Hillman, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick, Annemarie Wess, Christopher Dolgos

Voting in the negative: None
Abstaining: None
Motion 181010.5_EGC passed 14 to 0

Motion 181010.5_BoT
Upon motion of Michele Hannagan, and duly seconded by Annemarie Wess, RESOLVED, that the Board move into Executive Session to discuss a personnel matter.
Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 181010.5_BoT passed 9 to 0

Adjourn from Executive Session
Motion 181010.6_EGC
Upon motion of Michele Hannagan, and duly seconded by Annemarie Wess, RESOLVED, that the Board adjourn from Executive Session and return to open meeting.
Voting in the affirmative: Michelle Burack, Larry Coley, Christopher Dolgos, Jennifer Elahi, Michele Hannagan, Nathan Hayes, Shannon Hillman, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick, Annemarie Wess,
Voting in the negative: None
Abstaining: None
Motion 181010.6_EGC passed 14 to 0

Motion 181010.6_BoT
Upon motion of Michele Hannagan, and duly seconded by Annemarie Wess, RESOLVED, that the Board adjourn from Executive Session and return to open meeting.
Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 181010.6_BoT passed 9 to 0

Motion 181010.7_BoT
Upon motion of Michelle Burack, and duly seconded by Kevin Sutherland, RESOLVED, that the Board authorize the School Leader to exercise, at her discretion, the decision to terminate the employee discussed during Executive Session.
Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 181010.7_BoT passed 9 to 0
(No EGC vote required)

Adjournment

Motion 181010.8_EGC

Upon motion of Sherita Traywick, and duly seconded by Annemarie Wess, RESOLVED, that the October 10, 2018 meeting be adjourned.

Voting in the affirmative: Michelle Burack, Larry Coley, Christopher Dolgos, Jennifer Elahi, Michele Hannagan, Nathan Hayes, Shannon Hillman, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick, Annemarie Wess

Voting in the negative: None

Abstaining: None

Motion 181010.8_EGC passed 14 to 0

Motion 181010.8_BoT

Upon motion of Sherita Traywick, and duly seconded by Annemarie Wess, RESOLVED, that the October 10, 2018 meeting be adjourned.

Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick, Annemarie Wess

Voting in the negative: None

Abstaining: None

Motion 181010.8_BoT passed 9 to 0

Addendum: Summary of minutes to be shared with GCCS families

At the October 10, 2018 board meeting, the board reviewed the financial audit provided by Heveron & Company. No material concerns or significant deficiencies were identified. Tax documents for the 2017-2018 fiscal year were also reviewed. Overall the school's financial status is in excellent shape. Michele Hannagan was elected to serve as the Board's President and Annemarie Wess was elected as Vice President. An Advocacy Committee was formed that will engage with elected officials to proactively address challenges to charter school authorizations. Parent representatives from the school are also invited to participate in this committee—please contact Jessica Nordquist, Jack Peltz, or Michelle Burack if you are interested in participating.

Respectfully Submitted,
Michelle Burack
Secretary of GCCS Board of Trustees
GCCS Board Minutes/ October 10, 2018

The Genesee Community Charter School
Board of Trustees
Education Governance Council
Meeting Minutes
November 14, 2018
Held at Triline Automation, 1000 University Ave

Members Present: Michelle Burack, **Jennifer Elahi,** Michele Hannagan, **Shannon Hillman,** Marcia Joy, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Kevin Sutherland, Annemarie Wess
Members Absent: Larry Coley, Christopher Dolgos, Nathan Hayes, Jessica Nordquist, Sherita Traywick
Bold/BOT non-voting

Legal Counsel Present: George DesMarteau

Invited Guests Present: Maureen Milke, Robin Blew, Maggie Deutschbein, Keri Gonzales

Meeting called to order by Michele Hannagan at 5:30PM

Review of process for adding agenda items
No changes were recommended. George DesMarteau recommended making a folder of core documents for new board members. Maureen Milke inquired whether documents should be distributed electronically vs. in paper form. Michele Hannagan is working with Dave Stapf to see if we can share documents via google drive. Board members would have "Read" access for documents in a folder in the school's Google drive.

Kate Olson manages website and will upload minutes to website; Michelle Burack to email final approved minutes to Kate in addition to Maureen, Shannon & Michele.

Mark requested for future agendas to schedule teacher presentation first.

Action item: Michele H. to follow up with Dave Stapf re: process for document sharing via Google Drive.

Review of financials (with Robin Blew)
Revenues on track with expectations. Full enrollment explains the increased revenues compared to last year. River room benefits surplus thought to be due to the number of part-time employees who do not have benefits expenses.

Jack Peltz confirmed that business expenses related to Dr. Wing's retirement party had been reimbursed (per Robin Blew, they were reimbursed in August).

Minutes
Motion 181114.1_EGC
Upon motion of Molly Snell-Larch, and duly seconded by Kevin Sutherland, RESOLVED, that the minutes of Oct 1 be approved.
Voting in the affirmative: Michelle Burack, Jennifer Elahi, Michele Hannagan, Shannon Hillman, Marcia Joy, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Kevin Sutherland, Annemarie Wess
Voting in the negative: None

Abstaining: None
Motion 181114.1_EGC passed 10 to 0

Motion 181114.1_BoT
Upon motion of Molly Snell-Larch, and duly seconded by Kevin Sutherland, RESOLVED, that the minutes of Oct 1 be approved.
Voting in the affirmative: Michelle Burack, Michele Hannagan, Marcia Joy, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Kevin Sutherland, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 181114.2_BoT passed 8 to 0

Motion 181114.2_EGC
Upon motion of Mark, and duly seconded by Michelle, RESOLVED, that the minutes of October 10, 2018 be approved.
Voting in the affirmative: Michelle Burack, Jennifer Elahi, Michele Hannagan, Shannon Hillman, Marcia Joy, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Kevin Sutherland, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 181114.2_EGC passed 10 to 0

Motion 181114.2_BoT
Upon motion of Mark, and duly seconded by Michelle, RESOLVED, that the minutes of October 10, 2018 be approved.
Voting in the affirmative: Michelle Burack, Michele Hannagan, Marcia Joy, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Kevin Sutherland, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 181114.2_BoT passed 8 to 0

Teacher presentation—Maggie Deutschbein & Keri Gonzales (First grade)
Presentation centered on EL Core Practices, with learning goal of connecting teacher work to the 3 dimensions of student achievement (illustrated from EL workbook—Mastery of Knowledge & Skills, High-Quality Student Work, and Character). In a group exercise, board members matched statements printed on slips of paper to the different dimensions of student achievement.

The teachers highlighted first graders' contributions to the RMSC display on native peoples, incorporating information on currently living Haudenosaunee peoples.

990
Clarification re: item about the business relationship with RMSC that a question about response was raised during review at the October 10th meeting, confirmed that this item was checked "Yes" appropriately.

Motion 181114.3_BoT
Upon motion of Mark Scheisser, and duly seconded by Kevin Sutherland, RESOLVED, that the 990 be approved.

Voting in the affirmative: Michelle Burack, Michele Hannagan, Marcia Joy, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Kevin Sutherland, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 181114.3_BoT passed 8 to 0
EGC vote not needed

Laptop contract
Shannon researched additional options and has deemed a leasing option to be the best solution. She is awaiting the final quote for 20 laptops-- 17 teaching staff and 3 administrators--with Apple Care support service. (The quote provided was missing the 3 additional Apple Care subscriptions). These devices will be added to the inventory control that Dave Stapf has created for school equipment.

Motion 181114.4_EGC
Upon motion of Michelle Burack, and duly seconded by Michele Hannagan, RESOLVED, to approve an expenditure of $34,240 for a 3 year lease of 20 Apple laptops with Apple Care service.
Voting in the affirmative: Michelle Burack, Jennifer Elahi, Michele Hannagan, Shannon Hillman, Marcia Joy, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Kevin Sutherland, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 181114.4_EGC passed 10 to 0

Motion 181114.4_BoT
Upon motion of Michelle Burack, and duly seconded by Michele Hannagan, RESOLVED, to approve an expenditure of $34,240 for a 3 year lease of 20 Apple laptops with Apple Care service.
Voting in the affirmative: Michelle Burack, Michele Hannagan, Marcia Joy, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Kevin Sutherland, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 181114.4_BoT passed 8 to 0

Mark Scheisser excused himself for the remainder of the meeting.

School leader update
Reviewed School Work Plan (separate handout), which incorporates significant staff input. It is a four year plan, partitioned into the 3 dimensions of EL student achievement. Focus at this meeting on the Character dimension.

Reviewed the results of the Student school climate survey. Samples of text responses were shared, in addition to aggregate data. Shannon has not yet looked at responses by demographic. The instrument used came from EL and Shannon has been in communication with the person who developed it. A similar survey is planned for families.

Conflict of Interest / Code of Ethics
George Des Marteau drafted the version under review based on Statutory requirements, with particular attention to procedures to be followed when a conflict of interest is identified. (E.g. there may be times when a transaction involves an identified conflict of interest but is still deemed to be in the best interest of the school.) Process of documentation and alternatives were considered.

Action item: Final version to be voted on at the December meeting

Committee Updates

Nominating committee: Met November 1. They are updating the committee definitions. Developing/updating process for nominating & vetting candidates; creating a list of interview questions. 2 community seats are open, and one parent rep slot will open at the end of this year. Considering change to bylaw related to timely completion of state paperwork for approval as BOT member (failure to complete this results in a missing vote).

Personnel committee: Met November 2. They reviewed the scope of the committee's work including school leader annual review, hiring process, burnout prevention, teacher absence policy, and staff handbook review. Discussed the uncertainty about benefits belonging on personnel committee vs. finance committee—clarifying vendors for established benefits vs. consideration of new benefits.

Board retreat

Michele Hannagan attended the EL national conference in Philly and met with EL board leadership as well as the GCCS transition team. Michele highlighted the national recognition of our school that was evident during the conference, not well-recognized in our own community. (Planning further discussion of the EL conference at the December meeting.)

Proposed a full day retreat integrated with the school day (week day, possibly Tues Jan 8th, right before our Jan 9th board meeting), "professional development" format with business deferred to the subsequent public meeting.

Proposed activities include: team-building activities; student-led tour highlighting the unique aspects of the GCCS mission; a deep dive into the school mission, reviewing EL education in relation to how it is executed in school (similar to what staff did in in August to re-ground in EL principles); review bylaws and consider revisions; discuss a framework for board member roles and board vision going forward.

Discussed potential facilitators & "Subject Matter Experts". Given upcoming charter renewal and re-credentialing for EL both in the 18-19 school year, discussed inviting Bill Gargan (parent representative during the previous Charter renewal process). Also discussed having Lisa Wing talk about school's origin story.

Desired outcomes: Board orientation packet and learning targets for board members. Board member involvement in the school community (e.g. attending community circle, exhibition nights). A board work plan that mirrors the school plan.

Action items:

Shannon to confirm when the current charter expires. Michele H. to email / phone call BOT members absent from today's meeting re: retreat plan

Future Agenda Items/Public Comment

- Nominating committee bylaw change to be discussed at December meeting.
- Shannon will bring proposal for budget item – technology specialist is requesting purchase of new router to facilitate device management.

Next meeting: December 12

Adjournment

Motion 181114.5_EGC

Upon motion of Michele Hannagan, and duly seconded by Annemarie Wess, RESOLVED, that the November 14, 2018 meeting be adjourned.

Voting in the affirmative: Michelle Burack, Jennifer Elahi, Michele Hannagan, Shannon Hillman, Marcia Joy, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Kevin Sutherland, Annemarie Wess

Voting in the negative: None

Abstaining: None

Motion 181114.5_EGC passed 10 to 0

Motion 181114.5_BoT

Upon motion of Michele Hannagan, and duly seconded by Annemarie Wess, RESOLVED, that the November 14, 2018 meeting be adjourned.

Voting in the affirmative: Michelle Burack, Michele Hannagan, Marcia Joy, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Kevin Sutherland, Annemarie Wess

Voting in the negative: None

Abstaining: None

Motion 181114.5_BoT passed 8 to 0

Addendum: Summary of minutes to be shared with GCCS families

The board approved expense for leasing laptops for teachers. Topics related to board function were discussed including process for developing the monthly meeting agenda, and outlining content and scheduling for a board retreat. Board members learned about the dimensions of student achievement targeted by Expeditionary Learning Core Practices, and reviewed the results of the student school climate survey recently conducted by the school leader.

Respectfully Submitted,
Michelle Burack
Secretary of GCCS Board of Trustees
GCCS Board Minutes/ November 14, 2018

The Genesee Community Charter School
Board of Trustees
Education Governance Council
Meeting Minutes
December 12, 2018
Held at Triline Automation, 1000 University Ave

Members Present: Michelle Burack, *Christopher Dolgos, Jennifer Elahi*, Michele Hannagan, Nathan Hayes, *Shannon Hillman*, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Molly Snell- Larch, Sherita Traywick
Members Absent: Larry Coley, Kevin Sutherland, Annemarie Wess
(Italics: EGC; Bold: BOT non-voting)

Legal Counsel Present: George DesMarteau

Invited Guests Present: Maureen Milke, Robin Blew

Meeting called to order by Michele Hannagan at 5:35

Teacher Presentation
Lisa O'Malley: review of school's curriculum. Focus on protocols the teachers use as scaffold for students to construct / create meaning rather than teachers delivering content. Board members engaged in a quiz-quiz-trade protocol, reviewing materials related to school curriculum (paragraphs describing the school, a chart of annual expeditions by grade, and a detailed expedition plan) and describing to a partner. They then created a word map with key phrases derived from the exercise, which were then organized and linked back to the central idea of the school's curriculum.

Minutes
Motion 181212.1_EGC
Upon motion of Mark Scheisser, and duly seconded by Michele Hannagan, RESOLVED, that the minutes of November 14, 2018 be approved.
Voting in the affirmative: Michelle Burack, Christopher Dolgos, Jennifer Elahi, Michele Hannagan, Nathan Hayes, Shannon Hillman, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Sherita Traywick
Voting in the negative: None
Abstaining: None
Motion 181212.1_EGC passed 12 to 0

Motion 181212.1_BoT
Upon motion of Mark Scheisser, and duly seconded by Michele Hannagan, RESOLVED, that the minutes of November 14, 2018 be approved.
Voting in the affirmative: Michelle Burack, Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Sherita Traywick,
Voting in the negative: None
Abstaining: None
Motion 181212.1_BoT passed 9 to 0

Financial review
Discussed updating the River Room benefits forecast budget, typically greater than actual expe nse due to part time positions not requiring benefits expense. Also discussed consolidating technology costs into a single section (devices, leases, website maintenance, etc). Reviewed source of funds for purchase of a new router for the school, covered in part by by technology funds allocated in the RCSD budget; the remaining balance is less than $5000 (hence not requiring BOT vote).

Annual Board Calendar
A monthly calendar for annually recurring content for board meetings was presented, organized in three content areas: Teacher Presentation Focus, Data (e.g. test scores, attendance, student, parent, and staff surveys, etc), and items requiring annual review and approval (e.g. protocols and contracts). Additional elements requested by board members were: 1) a teacher update specifically addressing science and 2) an annual scheduled update from personnel committee re: progress on diversifying teacher workforce.

Board retreat
Structured to mirror the staff retreat held in August. (Detailed in separate handout). Emphasis on re-grounding in the School Mission, giving board members deeper understanding of the school's origin story, curriculum, and relationship to the BOT bylaws and committee work. Board members suggested explicit inclusion of content in the retreat agenda addressing equity and diversity. The board discussed ideas for how to incorporate the topic into the existing agenda, as well as a proposal for a follow-up up dedicated mini-retreat (held on a weekend to accommodate schedules of board members unable to attend the work day retreat).

School leader update
Graphs of various NYS achievement test scores were reviewed, with GCCS results compared to other districts, Monroe county, NY state as a whole, and a comparator charter school (True North). GCCS outperformed the Monroe County average in both math and ELA. Results were also reviewed by grade level, and by demographic categories including financial (free/reduced lunch), white/non-white, disability, and English-language learners. The disparities in proficiency for white vs non-white and FRL vs non-FRL were highlighted. The school leader briefly discussed the process of reviewing testing results with teaching staff, and their perceptions of barriers to learning; she also indicated that comparing growth data with cross-sectional (single year) data showed some differences, with growth scores being greater for non-white than white. More in-depth discussion of teacher comments about barriers to learning was requested, and was placed on a list of candidate topics for the proposed mini-retreat focused on equity and diversity. A teacher representative described some of the ways that targeted interventions are provided, and the trade-offs involved (e.g. small-group focused work on ELA skills while the rest of the class has Drop Everything And Read aka DEAR time). The school leader also explained engagement with parents for at-risk students, with detailed intervention plans, phone and/or email contact every 6 weeks, recommendations for activity at home, etc.

Committee updates
Advocacy committee: (Current members: Mark Schiesser, chair; Bill Gargan, Sarah Clark, Shannon Hillman. Shannon is working on a narrative about GCCS to use in dialog with the public and elected officials, highlighting our accomplishments. (We are a small school creating a big ripple.) EL has marketing resources we can tap as well. Michelle Burack expressed interest in joining this committee.

Nominating Committee: Current membership: Annemarie Wess, chair; Jessica Nordquist, Jack Peltz, Shannon Hillman. Jessica provided a brief update in Annemarie's absence. The committee is re-

vamping the onboarding & orientation process. They have been having preliminary meetings with candidate individuals. Planning a board recruitment day at school in January. A revision to the bylaws to ensure timely approval by state ed to become voting member was discussed, and ultimately deemed not warranted.

Conflict of Interest Policy

Motion 181212.2_EGC
Upon motion of Michelle Burack, and duly seconded by Molly Snell-Larch, RESOLVED, that the proposed Code of Ethics be adopted.
Voting in the affirmative: Michelle Burack, Christopher Dolgos, Jennifer Elahi, Michele Hannagan, Nathan Hayes, Shannon Hillman, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Sherita Traywick

Voting in the negative: None
Abstaining: None
Motion 181212.2_EGC passed 12 to 0

Motion 181212.2_BoT
Upon motion of Michelle Burack, and duly seconded by Molly Snell-Larch, RESOLVED, that the proposed Code of Ethics be adopted.

Voting in the affirmative: Michelle Burack, Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Sherita Traywick
Voting in the negative: None
Abstaining: None
Motion 181212.2_BoT passed 9 to 0

Future Agenda Items/Public Comment
Proposal to invite new CEO of RMSC, Hillary Olson (previously at Milwaukee Science Center) to future board meeting.
Plan to switch order of data review February & March (iReady Assessment Data in Feb, Parent School Climate Survey data in March). Enrollment data to be presented at January meeting.
Proposal for mini-retreat devoted to equity and diversity topics—board secretary to keep a running list of suggested content as topics arise during board discussions.

Adjournment
Motion 181212.3_EGC
Upon motion of Michele Hannagan, and duly seconded by Mark Scheisser, RESOLVED, that the December 12, 2018 meeting be adjourned.
Voting in the affirmative: Michelle Burack, Christopher Dolgos, Jennifer Elahi, Michele Hannagan, Nathan Hayes, Shannon Hillman, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Sherita Traywick,
Voting in the negative: None
Abstaining: None
Motion 181212.3_EGC passed 12 to 0

Motion 181212.3_BoT
Upon motion of Michele Hannagan, and duly seconded by Mark Scheisser, RESOLVED, that the December 12, 2018 meeting be adjourned.
Voting in the affirmative: Michelle Burack, Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Sherita Traywick,
Voting in the negative: None
Abstaining: None
Motion 181212.3_BoT passed 9 to 0

Addendum: Summary of minutes to be shared with GCCS families
We reviewed an annual schedule of recurring activities for future board meetings, and discussed the agenda for our upcoming retreat. We are making sure an advocacy committee has the necessary tools and resources to highlight the school's accomplishments with public officials as charter school legislation and funding pose periodic uncertainty about our future. We reviewed NY state proficiency test results, and discussed how the school works to support and engage all learners. An updated Code of Ethics, revised to include language that ensures compliance with regulatory policies, was adopted.

Respectfully Submitted,
Michelle Burack
Secretary of GCCS Board of Trustees
GCCS Board Minutes/ December 12, 2018

The Genesee Community Charter School
Board of Trustees
Education Governance Council
Meeting Minutes
January 9, 2019
Held at Triline Automation, 1000 University Ave

Members Present: Michelle Burack, *Christopher Dolgos*, *Jennifer Elahi*, Michele Hannagan, *Shannon Hillman*, Jessica Nordquist, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Sherita Traywick, Annemarie Wess
Members Absent: Larry Coley, Nathan Hayes, Marcia Joy, Kevin Sutherland,
(Italics: EGC; Bold: BOT non-voting)

Legal Counsel Present: George DesMarteau

Invited Guests Present: Maureen Milke, Robin Blew

Meeting called to order by Michele Hannagan at 5:35

Teacher Presentation
Chris Dolgos and Alexis Stubbe discussed co-teaching, which has been an element of the school's design since the beginning. Some teachers divide math & ELA (specialize topics), others alternate. Ongoing professional development work using a marriage counseling model to facilitate productive relationship. Board members reviewed a document from EL outlining different methods for co-teaching and shared reflections on the various pros and cons of the different styles, including how team teaching integrates with student-led instruction as well as interventions for at-risk students. Board members also heard from the school leader about resources and protocols that facilitate team functioning, and reviewed interventions typically followed when teams are not thriving.

Minutes
Motion 190109.1_EGC
Upon motion of Jack Peltz, and duly seconded by Mark Scheisser, RESOLVED, that the minutes of December 12, 2018 be approved.
Voting in the affirmative: Michelle Burack, Christopher Dolgos, Jennifer Elahi, Michele Hannagan, Shannon Hillman, Jessica Nordquist, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 190109.1_EGC passed 11 to 0

Motion 190109.1_BoT
Upon motion of Jack Peltz, and duly seconded by Mark Scheisser, RESOLVED, that the minutes of December 12, 2018 be approved.
Voting in the affirmative: Michelle Burack, Michele Hannagan, Jessica Nordquist, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None

Motion 190109.1_BoT passed 8 to 0

Financials review:
No new discrepancies between budget and actual expenditures were identified. (The board again discussed the anticipated adjustment to budget forecast for administrative and river room benefits that are not being utilized by the employees currently in those positions.)

Resolution to simplify logistics with EGC and BoT:
Motion 190109.2_EGC
Upon motion of Michelle Burack, and duly seconded by Michele Hannagan, RESOLVED, that the Educational Governance Council, for the purpose of facilitating the consideration and adoption of actions by the Board of Trustees, does hereby stipulate that it shall be deemed to consent to the adoption of any action proposed to the Board of Trustees unless any member of this Council shall, prior to the call for a vote thereon, raise a point of order and request a vote by the Council on the matter of its consent, and that this resolution shall remain in effect until it is revoked or otherwise modified by a superseding resolution of the Council.
Voting in the affirmative: Michelle Burack, Christopher Dolgos, Jennifer Elahi, Michele Hannagan, Shannon Hillman, Jessica Nordquist, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Sherita Traywick, Annemarie Wess

Voting in the negative: None
Abstaining: None
Motion 190109.2_EGC passed 11 to 0

Motion 190109.2_BoT
Upon motion of Michelle Burack, and duly seconded by Michele Hannagan, RESOLVED, that the Board of Trustees agrees to the Educational Governance Council's stipulation, for the purpose of facilitating the consideration and adoption of actions by the Board, that the Council shall be deemed to consent to the adoption of any action proposed to the Board of Trustees unless any member of this Council shall, prior to the call for a vote thereon, raise a point of order and request a vote by the Council on the matter of its consent, and that this resolution shall remain in effect until it is revoked or otherwise modified by a superseding resolution of the Council.

Voting in the affirmative: Michelle Burack, Michele Hannagan, Jessica Nordquist, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 190109.2_BoT passed 8 to 0

Enrollment data
The board reviewed demographic data for GCCS enrollment including gender, race, need for educational support, district of residence, and Free and Reduced Lunch (FRL) eligibility. In future years, enrollment data will be presented in November.

The board discussed creating a task force to focus on enrollment demographics in greater detail, including review of research regarding successful blend of FRL and non-FRL students, racial and economic demographics of school-age children in Monroe county, for the purpose of informing

discussions regarding what changes, if any, to the GCCS lottery are warranted in the upcoming charter renewal.

Retreat debrief

Highlights from the retreat were presented for the benefit of those unable to attend. The list of agreements used at the retreat will carry forward for future meetings to facilitate an ongoing culture of collegial dialog.

Future agenda items arising from discussion at the retreat:
--Activities pertaining to the Charter Renewal (May is the call for renewal application; due in August).
--Mark, Shannon, Michele (with input from Bill Gargan) to start assembling info for the charter renewal "primer"
--Annemarie West will collate other items from the parking lot so that board can rank order for priority.

Committee updates

Committee "wish lists" were reviewed (see below). A board resolution spelling out details of Committees, including guidelines regarding membership and meeting frequency, was suggested. Committee meetings are subject to open meetings law. Methods of compliance were discussed (e.g. publishing meeting dates on school web calendar.) Record keeping for committee meetings was also discussed.

Wish lists:

Advocacy

We need to create GCCS' narrative that will be used as the main storyline as we sell our school to the Board of Regents for our charter renewal.
We need to plan an event (or several) to invite Regents Wade and Norwood to our school to promote our success and highlight our key charter elements. In addition, we may want to design a brochure that highlights our school's narrative that can be given to the Regents when they are at school.
We need to think of other ways to use the media to continue to positively promote our school to the community and elected officials in the area.

Discipline (Chair: Jessica Nordquist)

Review data from disciplinary action- check for equity and thresholds for intervention/support
Ongoing discussion around zero tolerance language in the charter to prepare for renewal
More concretely outline when the committee should become involved in disciplinary action in preparation for the renewal
Troubleshooting, supporting and collaborative problem solving around individual cases with Shannon

Personnel (Chair: Michele Hannagan)

Handbook and Absence Policy Review
Review the School Leader Evaluation and create a "First Year Review"
Strategic planning (anchored in Farash framework of Recruitment, Interview, and Retention Process -- slides 47&48)
Identify elements amenable to optimization, and prioritize 1-year, 2-year, and 3-year goals
Top 2 targets identified by School Leader:
1) Pipeline: getting a strong pool of diverse candidates to apply;
2) Retention: Ensuring hired teachers feel valued, and that their career development and growth are supported

Nominating (Chair: Annemarie Wess)
Revisit our running list of board members and determine a list of potential new members that support the GCCS mission and represent community stakeholders
Revise the recruitment and interview process for new board candidates
Create an on-boarding process to support new members
Discuss how the on-boarding process relates or differs from the new parent rep on-boarding process
Host recruitment day(s) for potential board members

Cross-cutting themes identified include: Equity; Advocacy (including meeting with legislators, highlighting school's strengths); Charter renewal items warranting committee review.

Executive Session
Motion 190109.3_BoT (and EGC)
Upon motion of Jack Peltz, and duly seconded by Annemarie Wess, RESOLVED, that the Board move into Executive Session to discuss a personnel matter.
Voting in the affirmative: Michelle Burack, *Christopher Dolgos*, *Jennifer Elahi*, Michele Hannagan, *Shannon Hillman*, Jessica Nordquist, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Sherita Traywick, Annemarie Wess

Voting in the negative: None
Abstaining: None
Motion 190109.3_BoT (and EGC) passed 8 (11) to 0

Adjourn from Executive Session
Motion 190109.4_BoT (and EGC)
Upon motion of Michelle Burack, and duly seconded by Annemarie Wess, RESOLVED, that the Board adjourn from Executive Session and return to open meeting.
Voting in the affirmative: Michelle Burack, *Christopher Dolgos*, *Jennifer Elahi*, Michele Hannagan, *Shannon Hillman*, Jessica Nordquist, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 190109.4_BoT (and EGC) passed 8 (11) to 0

Motion 190109.5_BoT
Upon motion of Michele Hannagan, and duly seconded by Molly Snell-Larch, RESOLVED, that the Board authorize the School Leader to hire Mark Sabia as Food Service Assistant.
Voting in the affirmative: Michelle Burack, Michele Hannagan, Jessica Nordquist, Jack Peltz, Molly Snell-Larch, Kevin Sutherland, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 190109.5_BoT passed 8 to 0

Adjournment

Motion 190109.6_BoT (and EGC)

Upon motion of Michele Hannagan, and duly seconded by Annemarie Wess, RESOLVED, that the January 9, 2019 meeting be adjourned.

Voting in the affirmative: Michelle Burack, *Christopher Dolgos*, *Jennifer Elahi*, Michele Hannagan, *Shannon Hillman*, Jessica Nordquist, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Sherita Traywick, Annemarie Wess

Voting in the negative: None

Abstaining: None

Motion 190109.6_EGC passed 8 (11) to 0

Addendum: Summary of minutes to be shared with GCCS families

The board met for a retreat on January 8 for a deep-dive into how the daily activities at the school carry out the mission as spelled out in the charter. At the board meeting, members discussed action items arising from their various committee meetings and from the retreat. A high priority is the upcoming charter renewal, making sure the board is effectively advocating for the school's unarguable success, while reviewing elements of the charter that could be tweaked to further carry the mission forward.

Respectfully Submitted,
Michelle Burack
Secretary of GCCS Board of Trustees
GCCS Board Minutes/ January 9, 2019

The Genesee Community Charter School
Board of Trustees
Education Governance Council
Meeting Minutes
February 13, 2019
Held at Triline Automation, 1000 University Ave

Members Present: Michelle Burack, *Christopher Dolgos*, *Jennifer Elahi*, Michele Hannagan, Nathan Hayes, *Shannon Hillman*, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Kevin Sutherland, Sherita Traywick, Annemarie Wess
(Italics: EGC; Bold: BOT non-voting)

Members Absent: Larry Coley

Legal Counsel Present: George DesMarteau

Invited Guests Present: Maureen Milke, Robin Blew, Maureen Lockner, Erica Barone, Sarah Johnson

Meeting called to order by Michele Hannagan at 5:37

Teacher presentation
Arts teachers discussed the resources used in the recent 4th & 5th grade expeditions focused on abolition, using music, dance, and visual arts to deepen human connection to the subject matter. This expedition made links across arts modalities, for example Indinkra patterns and polyrhythms in the music illuminating how repetition yields combinations to create new patterns. They highlighted other expeditions that also synergize across different arts modailities (e.g. water cycle)

Minutes
To be reviewed and approved at March meeting due to delays in dissemination.

Finance review
Title I, II, and IV funding has been approved. Some Title 1&II monies from last year that were not used last year were discovered; the school leader is submitting an addendum to be able to use these funds to increase the school counselor's hours (from 2 days to 3). Dissemination grant expenses in January were high; revenues for expenses reimbursed to the school are anticipated. Some January and February payments arrived in December, yielding a higher cash on hand compared to last year.

School Leader Update
The first round of student-led conferences were held today. School leader commented on the depth of students' comments about their growth as writers. Parent representatives on the board also shared comments about their childrens' experiences with student-led conferences.

The board reviewed iReady Data, and resources for supporting students were discussed. Supports include volunteers (including a retired reading specialist and her husband) who work 1:1 with students. The board discussed options for additional support, weighing pros and cons of in-school versus after-school opportunities. The possibility of having GCCS alumni serve as volunteer tutors for after-school help was discussed. Transportation logistics were highlighted as a possible barrier to access.

The school leader also reviewed recruitment efforts, including new initiatives to satisfy good faith efforts to diversify student enrollment. The school leader discussed the format of parent information sessions, which now includes a new option of a tour during the school day for parents to see the school in action. Tour guides stay for a student panel, with a condensed version of the information provided at the regular parent information sessions. The new GCCS Facebook page has launched. Targeted advertising efforts aimed at supporting the school's enrollment diversity goals include: RTS--ad panels above the seats on busses plus an ad on the digital display on the monitor in the main transit display; Radio and TV ads through venues used in previous years, but with a new updated script and images; direct visits by school leader and advocate at refugee centers.

Committee Updates

Discipline (Jessica Nordquist) The committee reviewed the zero tolerance policy, and are working on revisions to language to reflect actual practices (i.e. restorative practices).

Nominating (Annemarie Wess): Recruitment day was held at end of January, with 3 board candidates on site at the school; feedback was positive. Another board candidate is coming for a visit tomorrow tomorrow. Interview day for all of these candidates is planned in the next few weeks. There is a good breadth of candidates from different sectors of our community. School leader reached out to new RMSC president about RMSC representation on the board.

Charter renewal

The Transition Team has evolved into the Charter Renewal team. The team visited Elmwood Village Charter School in Buffalo to learn more about how they achieved diverse enrollment. They do not weight their lottery to achieve diversity targets; they recruit from the surrounding neighborhood.

The board was notified of receipt of a letter from NYSED requesting corrective action plan for insufficient enrollment of English Language Learners and economically disadvantaged students relative to expected targets. Elements of a response to the letter were discussed, including requesting an extension to allow board to review the full response at the next meeting.

The board also discussed different strategies for garnering support for county-based rather than city-based demographics, highlighting other charter schools that have been deliberately designed to be diverse and to mitigate concentrated poverty. The next advocacy committee meeting will discuss in detail. A plan to invite the Regents to visit the school is in progress, and the School Leader and Board Chair will talk to Charter School Authorizers David Frank and Susan Gibbons prior to the visit re: the scope of expected response to the letter.

Adjournment

Motion 190213.01_BOT (and EGC)

Upon motion of Jack Peltz, and duly seconded by Michelle Burack, RESOLVED, that the February 13, 2019 meeting be adjourned.

Voting in the affirmative: Michelle Burack, *Christopher Dolgos*, *Jennifer Elahi*, Michele Hannagan, Nathan Hayes, *Shannon Hillman*, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Molly Snell-Larch, Kevin Sutherland, Sherita Traywick, Annemarie Wess

Voting in the negative: None

Abstaining: None

Motion 190213.01_BOT (and EGC) passed 11 (14) to 0

Addendum: Summary of minutes to be shared with GCCS families

The board devoted the majority of February's meeting to discussing efforts to recruit a diverse population of students, as well as strategies for ensuring that the upcoming charter renewal process anticipates and addresses the differing expectations regarding enrollment diversity (county versus city demographics).

Respectfully Submitted,
Michelle Burack
Secretary of GCCS Board of Trustees
GCCS Board Minutes/ February 13, 2019

The Genesee Community Charter School
Board of Trustees
Education Governance Council
Meeting Minutes
March 13, 2019
Held at RMSC Cunningham House, 657 East Avenue

Board Members Present: Michelle Burack, Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Molly Snell-Larch, Kevin Sutherland, Sherita Traywick, Annemarie Wess
Members Absent: Larry Coley, Mark Schiesser (Bold: non-voting)

Educational Governance Council Members Present: Christopher Dolgos, Jennifer Elahi, Shannon Hillman

Invited Guests Present: Maureen Milke, Robin Blew, Melanie Bloodworth (Family Association), Jenny Cos (teacher)

Meeting called to order by Michele Hannagan at 5:31PM

Teacher presentation
Presentation from the Kindergarten teachers focused on strategies for engaging all children across the wide range of differences in cognitive, emotional, and behavioral development. Strategies are informed by Expeditionary Learning resources and Howard Gardner's multiple intelligences, highlighting 5 entry points that can be used to build understanding: narration (stories, reading, telling); logical/quantitative (mathematical, data); foundational (big questions, perspective/context); esthetics (sensory-oriented; focused on how bodies take in information); experimental (hands-on exploration with materials).
Ms. Cos provided examples of how multiple entry points are used for math, e.g. open-ended questions complemented with parallel tasks that provide students with choices. She read example answers to the question "What's special about the number 5", highlighting how students in the class can integrate different strategies when answers are shared out.

Ms. Elahi discussed her instructional work in ELA, focused on how foundational senses impact on higher learning. She uses movement to engage and organize the foundational senses to support all learners, including those who have experienced trauma. The framework is grounded in brain biology, and includes rhythm and repetition, cross-midline movement, and balancing movements. She is producing a guide that integrates movement with teaching practices, disseminating her innovative practices through EL's curriculum resources and through a grant with School #8. Ms. Elahi highlighted the importance of Charter school environment and school leader support in having the space for developing these innovative practices.

Family association (Melanie Bloodworth)
The role of the Family Association in community-building for the school was highlighted. FA-hosted events provide opportunities for families to come together and make connections to other families. Ms. Bloodworth requested board member donations of services or crafted items for the upcoming online auction, which is the FA's primary annual fundraiser.

Minutes

Motion 190313.1_BoT

Upon motion of Jessica Nordquist, and duly seconded by Nathan Hayes, RESOLVED, that the minutes of January 9, 2019 be approved.

Voting in the affirmative: Michelle Burack, Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Molly Snell-Larch, Kevin Sutherland, Sherita Traywick, Annemarie Wess

Voting in the negative: None

Abstaining: None

Motion 190313.1_BoT passed 10 to 0

Financial review:

No significant deviations were identified.

Robin is soliciting quotes from food service vendors (Foodlink, Madeline's, and current vendor Julia Kay).

School leader Update

The board reviewed data from the school climate survey that families completed after the recent Student-Led conferences. A total of 121 responses were received (out of a total of 166 families). The diversity committee has reviewed the results, as well as staff, and a list of follow-up actions was generated. School leader is considering forming a focus group that can look at all 3 school climate surveys (staff, student, and family) together to identify common themes and opportunities.

Committee updates

Advocacy (Shannon): School leader sent invitation to Regents Brown & Norwood to visit the school. Norwood's executive secretary has responded; requesting later dates than those that were offered. SL would like a board member to try to connect by phone with Regent Brown. Both regents were recently reappointed; a board member suggested sending a "congratulations" card that reiterates the invitation.

Discipline (Jessica): The committee reviewed discipline data for the year, by grade, by race & ethnicity (evaluating for disparities). They discussed mechanisms of support for teachers, and modes of communication with families. They hypothesized that the written discipline policy may be a source of mis-communication; the committee is continuing work on revising the language of the policy.

Nominating (Annemarie): The committee interviewed 4 candidates last Monday and ranked them. One of the top-ranked candidates (Don Pryor) subsequently declined board membership but may be interested in joining our Advocacy Committee. Nolica Murray-Fields is the other leading candidate, bringing expertise in supporting social and emotional health at several charter schools.

Motion 190313.2_BoT

Upon motion of Jessica Nordquist, and duly seconded by Jack Peltz, RESOLVED, that Nolica Murray-Fields be offered a position as a community representative on the BoT (pending approval by SED; appointed to the vacated seat that expires June 2021).

Voting in the affirmative: Michelle Burack, Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Molly Snell-Larch, Kevin Sutherland, Sherita Traywick, Annemarie Wess

Voting in the negative: None

Abstaining: None

Motion 190313.2_BoT passed 10 to 0

Parking lot

Board members were directed to review and prioritize items in the Parking Lot document on google drive.

Charter & credentialing renewal David Frank & Susan Gibbons invited GCCS to a charter information session being held later this month. (Annemarie & Michele in addition to members of the school charter renewal team are planning to attend.) The team is currently prioritizing getting EL Credentials renewed first, with subsequent focus on charter renewal. The EL credentialing renewal involves compiling a list of claims related to what the school does well, in alignment with EL education, and providing evidence to support those claims. School leader received feedback from several individuals from EL before submitting. It was constructed in such a way that it was aligned as much as possible with charter performance benchmarks so the documentation of evidence can serve dual function for the charter renewal in addition to the EL credentialing.

NYSED Charter Meeting
Board President and school leader attended a NYSED meeting targeting new charter applicants. David Frank presented details about what NYSED considers high-quality charter schools and walked through the application process. He highlighted the role of the board in successful schools. David acknowledged the current legal framework that poses challenges for attaining diverse student demographics. There are currently a total of 99 openings for Upstate NY, so the cap is not a particular concern.

Corrective Action Plan
An extension was granted to the end of this week. A phone call with Susan Gibbons clarified that this was an internal tool, and would not be shared publicly (e.g. with the media) unless we wanted it to be. The intention is to prompt thinking about challenges we may face with renewal and address proactively.

During the discussion about enrollment targets, the school leader was asked about supports for students from diverse backgrounds once they are enrolled at GCCS. The school leader has initiated discussions with Robin Blew about possible funds for increased social worker hours and availability of interpreters.

Michele Hannagan excused herself for the remainder of the meeting.

Motion 190313.3_BoT
Upon motion of Molly Snell-Larch, and duly seconded by Jessica Nordquist, RESOLVED, that the Corrective Action Plan be accepted for submission to NYSED.
Voting in the affirmative: Michelle Burack, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Molly Snell-Larch, Kevin Sutherland, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 190313.3_BoT passed 9 to 0

SED Site Visit
A routine site visit from Susan Gibbons is provisionally slated for April 10th; depending on the duration of the visit, discussion with one or two board members may be included in the visit.

Future Agenda item:
Revised resolution for streamlining EGC and BoT voting and documentation in the minutes.

Adjournment

Motion 190313.4_BoT

Upon motion of Michelle Burack, and duly seconded by Marcia Joy, RESOLVED, that the March 13, 2019 meeting be adjourned.

Voting in the affirmative: Michelle Burack, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Molly Snell-Larch, Kevin Sutherland, Sherita Traywick, Annemarie Wess

Voting in the negative: None

Abstaining: None

Motion 190313.4_BoT passed 9 to 0

Addendum: Summary of minutes to be shared with GCCS families

Kindergarten teachers shared with the board strategies that they use to engage all students across the wide range of differences in cognitive, emotional, and behavioral development. The President of the Family Association highlighted ways that the FA supports community-building for the school and promoted the upcoming fundraising auction. The board reviewed results from the school climate survey that families completed after Student-Led conferences. A new board member, Nolica Murray- Fields, was approved for membership. Ongoing work for EL credentialing and charter renewal was reviewed. The board approved a Corrective Action Plan for submission to NYSED regarding efforts to align enrollment demographics with state-mandated targets.

Respectfully Submitted,
Michelle Burack
Secretary of GCCS Board of Trustees
GCCS Board Minutes/ March 13, 2019

The Genesee Community Charter School
Board of Trustees
Education Governance Council
Meeting Minutes
April 10, 2019
Held at RMSC Cunningham House, 657 East Avenue

Board Members Present: Michelle Burack, Michele Hannagan, Nathan Hayes, Marcia Joy, **Nolica Murray-Fields**, Jessica Nordquist, Jack Peltz, Mark Schiesser, **Allison Shultes**, Kevin Sutherland, Sherita Traywick , Annemarie Wess
(Bold: non-voting)
Members Absent: Molly Snell-Larch

Educational Governance Council Members Present: Christopher Dolgos, Jennifer Elahi, Shannon Hillman

Invited Guests Present: Maureen Milke, Robin Blew, Daisy Spencer

Meeting called to order by Michele Hannagan at 5:32PM

Teacher Presentation
Daisy Spencer from second grade presented regarding Mindful lunch, linked to school mission elements of supporting diversity and the character trait of compassion. In a survey, students responded favorably to the implementation of this practice.

Minutes
Motion 190410.1_BoT
Upon motion of Jack Peltz, and duly seconded by Nathan Hayes, RESOLVED, that the minutes of February 13, 2019 be approved.
Voting in the affirmative: Michelle Burack, Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 190410.1_BoTpassed 10 to 0

Motion 190410.2_BoT
Upon motion of Jack Peltz, and duly seconded by Sherita Traywick, RESOLVED, that the minutes of March 13, 2019 be approved.
Voting in the affirmative: Michelle Burack, Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 190410.2_BoT passed 10 to 0

Financial Review
No unexpected variances were identified. New board members were oriented to the reporting format. Treasurer reported that investments were re-balanced to achieve the bonds and stocks percentages specified by policy.

Food service contracts

Four vendors were reviewed with respect to a checklist of school needs. Three of the vendors supplied tastings and quotes. Ratings for "Kid approved" were based on teaching assistants' opinions re: kids' likely preferences. A board member suggested including food service in future family and/or student surveys.

The board also discussed whether healthy snacks could also be included in the food service budget (in lieu of the current system where parents bring snack). In RCSD, snack is included for students with free & reduced lunch, but GCCS FRL percentage may not meet the cutoff needed for reimbursement. It is unclear how this would impact pricing for snack from Foodlink vs. Julia K. Voting on the food service contract was deferred until May to allow additional information to be obtained regarding cost for snack.

Chris Dolgos indicated that 6th graders are interested in developing a GCCS food policy. Shannon Hillman proposed having Michele Henry create a food service survey for families that includes questions about snack to inform future discussion.

School leader update

NYS testing

Overall testing day #1 went well. Day #2 (focused on written response questions) was more challenging. (Of note, last year was also challenging, particularly for 5th grade.) Opt out percentage was ~14%. Notably, none from 5th grade opted out. An article in the February issue of Currents highlighted the negative impact on the school of opting out.

A board member proposed expressing our concerns about testing, as a board, in writing to state legislators and NYSED.

Enrollment Lottery

For the incoming Kindergarten class, 15 slots were filled with younger siblings of current students, children of school staff, and 2 retained retained. Of these, 8 qualify for free/reduced lunch; 3 are siblings of current English-language learners. 13 new families were chosen through the lottery process, and includes some families who identified as ELL or economically disadvantaged. School leader estimates the incoming class will be ~43% FRL, and might be up to 20% ELL. The total number of applications increased from 91→100 for Kindergarten; there were 170 applicants overall, 12 from outside of RCSD. School Leader will put the data on google drive for board review, including final metrics for the current cohort, zipcode analysis, and evaluation of the yield from outreach via specific organizations that connect with target demographics.

These results were shared with Susan Gibbons (Charter authorizer from NYSED) who was at the school for a routine visit earlier today. Susan reviewed all the measures we are taking to enhance diverse enrollment.

E3

School Leader and Lisa O'Malley met with a representative from E3 organization, which supports a common application for Rochester City charter schools (active for the past 2 years). They shared results derived from analysis of their database as well as focus groups. They are able to track how parents are navigating their website, and provided concrete data that parents are not simply clicking all schools to

apply, but are carefully researching and typically choosing only 3 or 4 schools. The advantages of utilizing this organization's common app were discussed, including an automated lottery and automated letters back to families (saving days' worth of work by staff), access to analytic data, and marketing services (including mailing to every household, billboards, City Newspaper ads, etc.) The cost is $1000 startup and $1500 per year for the services. School Leader will be meeting with them tomorrow, with a plan to vote on a proposal at the May meeting.

Annemarie Wess excused herself for the rest of the meeting.

Charter authorizer visit
Susan Gibbons visited the school today. School leader reviewed with her much of the data that the board has reviewed throughout the year. They also reviewed professional development activities and walked through classrooms. Overall comments were favorable.

Committee updates
Advocacy (Shannon Hillman): Regent Norwood is coming June 5th, 10AM-12 noon. The committee will meet again in 2 weeks. David Frank and Susan Gibbons will also be there. She has not yet heard back from Regent Brown.

Discipline (Jessica Nordquist): The committee provided revised language for the Caring Community Commitment.

Motion 190410.3_BoT
Upon motion of Michele Hannagan, and duly seconded by Nathan Hayes RESOLVED, that revised language for the caring community commitment be approved.
Voting in the affirmative: Michelle Burack, Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick,
Voting in the negative: None
Abstaining: None
Motion 190410.3_BoT passed 9 to 0

Additional revisions for the Parent Handbook are ongoing, which the committee plans to submit for a vote in May.

Nominating (Jessica Nordquist): The committee is reviewing additional candidates and is planning an additional recruitment event in June. They are focusing on candidates with experience in early childhood education, connections to the refugee community and/or connections that could facilitate partnership with University of Rochester.

Motion 190410.4_BoT
Upon motion of Michelle Burack, and duly seconded by Mark Schiesser, RESOLVED, that the board acknowledges provisional appointment of Allison Shultes as RMSC representative on the board, pending NYSED approval.
Voting in the affirmative: Michelle Burack, Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick
Voting in the negative: None
Abstaining: None
Motion 190410.4_BoT passed 9 to 0

Allison Shultes excused herself for the remainder of the meeting.

Personnel (Michele Hannagan): Committee met to review possible revisions to the staff handbook and school leader evaluation. The committee will meet again before the May meeting to finalize changes for board approval at the May meeting.

Teacher recruitment was also discussed. Charters are not allowed to use Monroe BOCES database; There is preliminary discussion about a common teacher application for charter schools but this does not yet exist. No anticipated departures, but the school leader is planning to do some proactive screening interviews. The Diversity committee is compiling a list of organizations that can help cultivate a diverse teacher pool. (Per Farash Foundation teacher pipeline data, UR has highest diversity, and the school leader is exploring relationships with them. Advocacy committee may need to explore connections with the Warner school.

Board members were reminded that there is a BOT self-assessment on google drive, which should be completed by the end of the month.

Credentialing and Charter Renewal Team

The team reviewed the list of claims and evidence needed for EL credentialing renewal. They then reviewed the charter renewal application, cross-referencing what data can be dual-utilized for EL credentialing and charter renewal.

David Frank held a charter renewal meeting 2 weeks ago; Michele and Annmarie and 2 members of writing team for the renewal attended. Everything is being uploaded to a new database system, which is expected to be helpful for organizing the submission. Several sections are very easy to upload (e.g. financial audits; school calendars). There are also narrative attachments at the end that highlight unique aspects of the school. The primary focus is on: 1) teaching 2) school culture/climate and family engagement.

Any revisions must be approved by SED prior to being included in the renewal (e.g. the revised discipline policy). To aid timely decision on changes, an additional board meeting, devoted solely to the charter renewal was proposed for May 15th. The charter renewal team will attend as guests, and present recommendations for revisions.

New officer nominations

The nominating committee was tasked with proposing a slate of officers, with board vote planned for June. Time in May's agenda will be also allotted for other candidates to express interest in serving as a board officer. The school leader highlighted advantages of stability in leadership for relationship-building.

Adjournment

Motion 190410.5_BoT

Upon motion of Michele Hannagan, and duly seconded by Jack Peltz, RESOLVED, that the April 10, 2019 meeting be adjourned.

Voting in the affirmative: Michelle Burack, Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick

Voting in the negative: None

Abstaining: None
Motion 190410.4_BoT passed 9 to 0

Addendum: Summary of minutes to be shared with GCCS families
The board reviewed information from food service vendors; final selection was postponed pending additional information regarding the cost of adding snack. Lottery results were reviewed and the impact of new outreach efforts on diverse enrollment were discussed. The benefits and costs of utilizing E3, an organization that supports Rochester City charter schools, were discussed. Revised language for the Caring Community Commitment was approved. The school leader's ongoing work with the charter renewal team, working on both renewal of GCCS's Expeditionary Learning credentials and renewal of the state charter, were reviewed.

Respectfully Submitted,
Michelle Burack
Secretary of GCCS Board of Trustees
GCCS Board Minutes/ April 10, 2019

The Genesee Community Charter School
Board of Trustees
Education Governance Council
DRAFT Meeting Minutes
May 8, 2019
Held at RMSC Cunningham House, 657 East Avenue

Board Members Present: Michelle Burack, Michele Hannagan, Nathan Hayes, Marcia Joy, **Nolica Murray-Fields**, Jessica Nordquist, Jack Peltz, **Allison Shultes**, Kevin Sutherland, Annemarie Wess
(Bold: non-voting)
Board Members Absent: Mark Schiesser, Sherita Traywick, Molly Snell-Larch

Educational Guidance Council Members Present: Christopher Dolgos, Shannon Hillman
EGC members absent: Jennifer Elahi

Legal Counsel Present: George DesMarteau

Invited Guests Present: Maureen Milke, Robin Blew, Stacey Cicero, Lauren Jacobs

Meeting called to order by Michele Hannagan at 5:36PM

Announcements
Molly Snell-Larch has resigned her position from the board due to work travel requirements.

Teacher presentation
Stacey Cicero and Lauren Jacobs discussed service in EL education. Service is a design principle of EL, inspiring high quality final products. Third grade's current spring expedition was inspired by the class observing a bird in the parking lot, which ultimately led to a collaboration with Wild Wings at Mendon Pond Park. Final products include a supplies donation drive, an information brochure for new songbird aviary, building bluebird and kestrel nest boxes, and filming a PSA clarifying some misconceptions about helping birds.

Last fall's expedition focused on the Erie canal, simple machines, and Rochester's early growth. Responding to a request from staff of the Sam Patch boat, students generated an informational e-Book for the Sam Patch website.

Minutes
Motion 190508.1_BoT
Upon motion of Annemarie Wess, and duly seconded by Marcia Joy, RESOLVED, that the minutes of April 10, 2019 be approved.
Voting in the affirmative: Michelle Burack, Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Kevin Sutherland, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 190508.1_BoT passed 8 to 0

Financial review
No significant variances were identified.

Food service contract
School leader inquired further regarding possible reimbursement for snack, which unfortunately GCCS does not meet the requirements to receive (a minimum percent free/reduced lunch and wrapa round or extended day). She also investigated logistics of snack from the food service vendors. Julia K and Foodlink both serve snack. Foodlink requires 2 hour margin from meal; our classrooms can't necessarily meet this guideline. Julia K's snacks are similar to what parents are already providing (i.e. not fresher/healthier).

Foodlink came for a second visit, bringing three different lunches, and a cross-section of kids from different grades and demographic backgrounds were provided an opportunity to taste the samples. Students then completed a survey, comparing current food service provider to Foodlink's offerings. Overall students preferred the current Julia K over the Foodlink samples. Another consideration was that Foodlink does not do hot breakfast at all, versus Julia K does 3 hot breakfasts per week. Bag lunches from Foodlink were also less compatible with GCCS field study structure.

Motion 190508.2_BoT
Upon motion of Michelle Burack, and duly seconded by Michele Hannagan, RESOLVED, that the food service contract with Julia K be approved.
Voting in the affirmative: Michelle Burack, Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Kevin Sutherland, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 190508.2_BoT passed 8 to 0

Budget
Teacher sabbaticals
Two proposals were received from teachers for sabbatical; this impacts the budget to pay long-term subs while teachers are away. Both teachers would present to the board after completion of their sabbaticals.

Maureen Lockner is proposing to do a sabbatical in the fall. For the winter expedition on native people, she wants to focus on corn, beans, and squash through the lens of art, using this exploration for planning that particular arts expedition. The sabbatical includes art collecting and making, to build a bank of resources for the expedition.

Becky Mason is requesting a sabbatical for next winter focused on boosting her math skills and cultivating new ways to engage students with math and reduce their math anxiety. She plans to take college math classes at MCC, and build a bank of strong problem-based tasks inspired by information gleaned from a visit to Two Rivers in Washington DC, aligning these tasks to the curriculum and improving student engagement.

Job-share for a TA (Budget-neutral)
One of the TA's is near retirement; she inquired about a job-share to extend her ability to work additional time. One advantage is that we can use the job-share to phase in the full-time replacement. The school leader is currently collecting applications and conducting interviews. "Handshake" is a college job-posting tool that Shannon has signed up for, and is now on 14 different college sites.

General budget: highlights of significant changes

1. No dissemination grant next year (exploring other options but not including as a given).
2. Budgeted enrollment at 215 rather than 211 (typically enrollment is full at 220) to incorporating this more realistic income
3. Revised benefits calculations to better align with real utilization (e.g. reducing budget where benefits are not being utilized)
4. Conservative estimates for Title I and II grants were included (specific numbers were not available)
5. Salary support for Jean Hurst from EL education
6. Increased social work to 0.75 FTE (she did not want to go full time but was willing to increase her hours)
7. Technology and computer budget reflects current usage (website maintenance, teacher laptop lease)

The board discussed likely need for increased funding for substitute teaching staff to account for needs during teacher sabbaticals.

Motion 190508.3_BoT
Upon motion of Marcia Joy, and duly seconded by Annemarie Wess, RESOLVED, that the Fiscal Year 2019-2020 Budget be approved as presented except for revision of substitute teaching staff (expense) and investment income (revenue) increased by $15,000, for a total gross expenditure of $3,270,268.

Voting in the affirmative: Michelle Burack, Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Kevin Sutherland, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 190508.3_BoT passed 8 to 0

Motion 190508.4_BoT
Upon motion of Michele Hannagan, and duly seconded by Nathan Hayes, RESOLVED, to approve Maureen Lockner's sabbatical proposal.
Voting in the affirmative: Michelle Burack, Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Kevin Sutherland, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 190508.4_BoT passed 8 to 0

Motion 190508.5_BoT
Upon motion of Michele Hannagan, and duly seconded by Nathan Hayes, RESOLVED, to approve Becki Mason's sabbatical proposal.
Voting in the affirmative: Michelle Burack, Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Kevin Sutherland, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 190508.5_BoT passed 8 to 0

School leader update
NYS math exams

Overall math went much more smoothly than ELA, timing and content felt much more in line with teacher expectations. The opt-out rate was comparable to opt-outs for ELA testing.

Zipcode analysis of enrollment data
The board reviewed data that were presented to Susan Gibbons last month. There was a slight bump in enrollment from targeted higher-poverty districts, but less than hoped for.

Safety audit
In response to safety audit, an Updated safety plan will be drafted for review at the August public board meeting, with a preceding 30 day public comment period. Allison Shultes volunteered to be the board representative on the school safety committee.

The school leader is taking steps to address deficiencies identified, including an appeal to the comptroller regarding requirements for "building" versus "district".

Regent Norwood visit
The Regent's visit to the school is scheduled for June 5th. Two panel discussions will be held in the River Room, with the underlying theme focused on why having a diverse student body matters. The first panel will consist of parents, staff, board members; the second panel will consist of alumni and current students.

Committee updates
Discipline committee (Jessica Nordquist): Revised parent handbook language was reviewed with the diversity committee.

Motion 190508.6_BoT
Upon motion of Jessica Nordquist, and duly seconded by Nathan Hayes, RESOLVED, that revised language for Caring Community section for Parent handbook be approved
Voting in the affirmative: Michelle Burack, Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Kevin Sutherland, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 190508.6_BoT passed 8 to 0

Nominating committee (Annemarie Wess): With Molly Snell-Larch's resignation, there are two vacant seats the committee is working to fill. The committee proposed for current officers be nominated to retain their respective positions; no additional candidates expressed interest. Final vote for officers is planned for the June meeting.

Personnel committee (Michele Hannagan): Staff handbook revisions are ongoing, currently being reviewed by an HR consulting firm. The committee plans to present results from School Leader first year evaluation at the October meeting.

Charter renewal
The charter renewal team has been assembling materials for the EL credentialing renewal, and is keeping track of pieces that also align with charter renewal requirements. The charter renewal application was just received, and will be reviewed in detail with the board at the special meeting scheduled next week (May 15).

Board member self-assessment
Time was provided for board members to complete the self-assessment online.

School calendar
The draft school calendar, developed with RCSD calendar as a reference, was reviewed. A question was raised about whether November 5th is a required holiday. Counsel will investigate and report back to the school leader. The board also discussed the earlier start relative to RCSD and impact of lack of transportation and early dismissal on working families. The possibility of RMSC programming in the afternoon on those days was raised.

Future Agenda Items/Public Comment
No additional items were raised.

Adjournment
Motion 190508.7_BoT
Upon motion of Michele Hannagan, and duly seconded by Jack Peltz, RESOLVED, that the May 8, 2019 meeting be adjourned.
Voting in the affirmative: Michelle Burack, Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Kevin Sutherland, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 190508.7_BoT passed 8 to 0

Respectfully Submitted,
Michelle Burack
Secretary of GCCS Board of Trustees
GCCS Board Minutes/ May 8, 2019

The Genesee Community Charter School
Board of Trustees
Education Governance Council
DRAFT Meeting Minutes
May 15, 2019
Held at Eisenhart Ballroom, 657 East Avenue

Board Members Present: Michelle Burack, Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Kevin Sutherland, Sherita Traywick, Annemarie Wess

Board Members Absent: Nolica Murray-Fields, Mark Schiesser, Allison Shultes

Educational Governance Council Members Present: Christopher Dolgos, Shannon Hillman

Educational Governance Council Members Absent: Jennifer Elahi

Legal Counsel Present: George DesMarteau

Invited Guests Present: Maureen Milke, GCCS Charter renewal team: Jean Hurst, Becki Mason, Lisa O'Malley, Keri Gonzalez, Stacey Cicero

Meeting called to order by Michele Hannagan at 5:36PM

Overview of charter renewal:
Section highlights:

1. Performance benchmarks derived from NYS testing, looking at proficiency as well as movement toward proficiency. Narrative section can include iReady data to make up for missing data from students who opted out.
2. Organizational capacity: Lisa Wing to be involved in drafting this section.
3. Mission (critical thinkers, reflective questioners, problem solvers, articulate communicators)
4. Recruitment, Enrollment, & Retention—highlighting outreach efforts, and very strong retention statistics.
5. Charter revisions: No material changes planned. School leader will inquire with Susan Gibbons whether a formal revision is required to add a succinct vision statement that is easier to recite than the (lengthy) mission statement.

The board engaged in lengthy discussion about Benchmark 9 (Recruitment, enrollment, and retention): Revising charter language around enrollment demographics would necessitate changing the mission statement due to implications for diversity. School leader anticipates that enrollment and lottery data as well as new recruitment efforts (including plan to join E3) should support the "good faith" narrative. We can also highlight how the curriculum builds capacity in *all* kids to be culturally responsive.

The charter renewal document will be uploaded for board review by Monday July 22nd, followed by meeting August 7th for board vote to approve. Counsel will review rules for phone-in attendance for the meeting.

School year calendar
School leader ascertained that November 5th is not a mandated holiday and therefore no revisions to the proposed calendar were required.

Motion 190515.1_BoT
Upon motion of Michelle Burack, and duly seconded by Michele Hannagan, RESOLVED, that the proposed 2019-2020 calendar be approved.
Voting in the affirmative: Michelle Burack, Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Kevin Sutherland, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 190515.1_BoT passed 9 to 0

Board meeting dates
Second Wednesday of the month was reviewed as candidate date. Yom Kippur is a conflict for the 2nd Wednesday in October; October 2nd was proposed as the alternative date. April 8th conflict with April break; April 15 proposed as the alternative date.
Final dates chosen:
2019: Sept 11, Oct 2, Nov 13, Dec 11;
2020: Jan 8, Feb 12, March 11, April 15, May 13, June 10.

Staff handbook change
Vote deferred to June meeting due to awaiting additional edits from HR consultant.

Future Agenda Items/Public Comment
No additional items were raised.

Adjournment
Motion 190515.2_BoT
Upon motion of Annemarie Wess, and duly seconded by Michelle Burack, RESOLVED, that the May 15, 2019 meeting be adjourned.
Voting in the affirmative: Michelle Burack, Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Kevin Sutherland, Sherita Traywick, Annemarie Wess
Voting in the negative: None
Abstaining: None
Motion 190515.2_BoT passed 9 to 0

Respectfully Submitted,
Michelle Burack
Secretary of GCCS Board of Trustees
GCCS Board Minutes/ May 15, 2019

The Genesee Community Charter School
Board of Trustees
Education Governance Council
DRAFT Meeting Minutes
June 12, 2019
Held at RMSC Cunningham House, 657 East Avenue

Board Members Present: Michele Hannagan, Nathan Hayes, Marcia Joy, **Nolica Murray-Fields**, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick , Annemarie Wess
(Bold: non-voting)
Members Absent: Allison Shultes, Michelle Burack

Educational Governance Council Members Present: Christopher Dolgos, Shannon Hillman

Invited Guests Present: Maureen Milke, Robin Blew, George DesMarteau

Meeting called to order by Michele Hannagan at 5:00 PM

Year-End Board Report
Shannon Hillman presented the year-end board report. Highlights included growth in student achievement data, TDAP letters included in the report, and many opportunities for school partnerships within the community including the named success with School #8 through the Dissemination Grant.

Financial Review
Robin Blew presented the budget review (as of April 30, 2019). We are currently running a revenue surplus.

Committee Updates

Nominating Committee. Annemarie Wess presented considerations for new board members. Rebecca Boyle's candidacy was discussed. She directs RCSD's pre-K program and will provide expertise to the board regarding her depth of knowledge in early child development.

Motion 190612.1_BoT
Upon motion of Jess Norquist, and duly seconded by Michelle Hannagan, RESOLVED, that Rebecca Boyle be appointed to the board for a 2-year term (until 2021).
Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick
Voting in the negative: None
Abstaining: None
Motion 190612.1_BoT passed 8 to 0

Nominations for board leadership were considered. A vote was held to approve the following slate of officers (Michele Hannagan – President, Annemarie Wess – Vice-President, Michelle Burack – Secretary).

Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick
Voting in the negative: None

Abstaining: None

A vote for renewal of Board of Trustee positions for Anne-Marie Wess and Mark Scheisser for another 3-year term (7/1/2019 – 6/30/2022) as Community Members was conducted.

Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick
Voting in the negative: None
Abstaining: None

Approving the Letter of Intent for the E3Rochester Contract.

The School Leader reminded members of the discussions from previous meetings regarding contracting with E3Rochester. She explained that E3 will not have a contract drawn up until the fall of 2019, but E3 Rochester was able to provide the school with a Letter of Intent for us to sign. The board discussed the benefits of an online common application such as increasing the span of interested families through E3Rochester's marketing strategies. Additionally, the common application will provide families with a more accessible application that can be completed online and translated into many native languages.

Motion 190612.2_BoT
Upon motion of Annemarie Wess, and duly seconded by Michele Hannagan, RESOLVED, that the board will approve Shannon Hillman's signature on the Letter of Intent to contract with E3Rochester for the 2020-2021 Enrollment Lottery Application on GoodSchoolsRoc.org.
Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick
Voting in the negative: None
Abstaining: None
Motion 190410.2_BoT passed 8 to 0

Approving EL Education Scope of Services.

The School Leader explained the benefits of our continued collaboration with EL Education. She learned recently that the school was being invited to Mentor a new school in Flint, MI for the next two years. She explained that being a Mentor School provides professional and financial benefits to the staff and school. Additionally, some additional incentives were given to GCCS based on our level of investment with EL Education and therefore the Scope of Services was being offered at a reduced rate saving money in Professional Development expenditures for the 2019-2020 school year.

Motion 190612.3_BoT
Upon motion of Annemarie Wess, and duly seconded by Nathan Hayes, RESOLVED, that the board will approve the EL Education Scope of Services.
Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick
Voting in the negative: None
Abstaining: None
Motion 190612.3_BoT passed 8 to 0

Approving Staff Handbook for 2019-2020.

The Personnel Committee Chair reminded the Board Members that there was an error in the May 16, 2019 draft of the Staff Handbook which has now been rectified in the May 20, 2019 draft of the Staff Handbook. Most of the changes to the handbook were in response to the new Staff Attendance Policy based on feedback from the staff and analysis from the Personnel Committee.

Motion 190612.4_BoT
Upon motion of Michele Hannagan, and duly seconded by Marcia Joy, RESOLVED, that the board will approve the Staff Handbook for 2019-2020.
Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick
Voting in the negative: None
Abstaining: None
Motion 190612.4_BoT passed 8 to 0

Review of Regent Norwood's Visit
Michele Hannagan, Shannon Hillman, Sherita Traywick, Annemarie Wess, and Jack Peltz attended the meeting as BoT/EGC members.

Shannon Hillman reported on Regent Norwood's visit. He met with a group of current and former students in addition to meeting with current and former parents and GCCS staff. Overall, the visit was very positive, and Regent Norwood provided guidance on points to focus on in our charter renewal, which included emphasizing GCCS's story (i.e., going beyond the data) and working to bring more Regents and elected officials to the school.

Draft Resolution RE: Charter Renewal
Michele Hannagan and George DesMarteau explained a resolution allowing for board members to provide feedback on the charter renewal and to allow Shannon Hillman to submit the renewal application when it is due.

Motion 190612.5_BoT
Upon motion of Michele Hannagan, and duly seconded by Kevin Sutherland, RESOLVED, that the board will approve the resolution on charter renewal (see resolution in June 2019 BoT folder).
Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick
Voting in the negative: None
Abstaining: None
Motion 190612.5_BoT passed 8 to 0

Motion 190612.6_BoT
Upon motion of Annemarie Wess, and duly seconded by Marcia Joy, RESOLVED, that the board will go into executive session to discuss a personnel matter.
Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick
Voting in the negative: None
Abstaining: None
Motion 190612.6_BoT passed 8 to 0

Motion 190612.7_BoT
Upon motion of Michele Hannagan, and duly seconded by Jack Peltz, RESOLVED, that the board will go into executive session to discuss a personnel matter.
Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick
Voting in the negative: None
Abstaining: None
Motion 190612.7_BoT passed 8 to 0

Shannon Hillman presented a slate of new employees CONTINGENT ON LETTERS OF RESIGNATION

Audra Surman	First Grade Classroom Teacher	$52,353
Justin Fanizzi	Third Grade Teaching Assistant	$25,747
Marianne Williams	Second Grade Teaching Assistant (part-time)	$17,230
Jenna Morales	Third Grade Classroom Teacher	$55,106
Erika Dooley	ESOL Teacher (.25 FTE)	$40.64 per hour
Theresa Fitzpatrick	Long-term Substitute Art Teacher	$210 per diem

Motion 190612.8_BoT
Upon motion of Michele Hannagan, and duly seconded by Jack Peltz, RESOLVED, that the board will go into executive session to discuss a personnel matter.
Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick
Voting in the negative: None
Abstaining: None
Motion 190612.8_BoT passed 8 to 0

Adjournment

Motion 190612.9_BoT
Upon motion of Michele Hannagan, and duly seconded by Nathan Hayes, RESOLVED, that the board will approve the meeting's adjournment.
Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick
Voting in the negative: None
Abstaining: None
Motion 190612.9_BoT passed 8 to 0

Addendum: Summary of minutes to be shared with GCCS families
The board reviewed information from food service vendors; final selection was postponed pending additional information regarding the cost of adding snack. Lottery results were reviewed and the impact of new outreach efforts on diverse enrollment were discussed. The benefits and costs of utilizing E3, an

organization that supports Rochester City charter schools, were discussed. Revised language for the Caring Community Commitment was approved. The school leader's ongoing work with the charter renewal team, working on both renewal of GCCS's Expeditionary Learning credentials and renewal of the state charter, were reviewed.

Respectfully Submitted,
Jack Peltz
Substitute Secretary of GCCS Board of Trustees
GCCS Board Minutes/ June 12, 2019

The Genesee Community Charter School
Board of Trustees
Education Governance Council
DRAFT Executive Committee Meeting Minutes
July 11, 2019
Held at River Room, 657 East Avenue, Rochester, NY 14607

Members Present: Allison Shultes, Michele Hannagan, Nathan Hayes, Kevin Sutherland, Sherita Traywick
Bold: BOT non-voting

Members Absent: Annemarie Wess, Mark Schiesser, **Nolica Murray-Fields,** Michelle Burack, Marcia Joy, Jessica Nordquist

EGC Members Present: *Shannon Hillman*

EGC Members Absent: *Christopher Dolgos*

Legal Counsel Present: George DesMarteau (absent)

Invited Guests Present: None

Meeting called to order by Michele Hannagan at 5:06 p.m.

Discussion – Responsive Classroom Professional Development Contract

Shannon Hillman explained the purpose of this unexpected meeting was to discuss the merits of a Responsive Classroom Professional Development Contract that arrived earlier in the week and needs to be approved prior to the August 7th meeting. She explained that the staff has been asking for a "reboot" of Responsive Classroom and the Board of Trustees Discipline Committee and School Leader have discussed the importance of the staff continuing to analyze their implicit bias and language when responding to misbehavior. The Executive Committee expressed their support of the curriculum based on the fact that this has come from the staff as identified areas of growth. However, they have concerns about sustainability of large dollar requests and dipping into reserves and wondered about future capital expenses. The Committee suggests the School Leader has a conversation with the staff earlier about possible PD for the summer so it can be budgeted ahead of time. However, this large expense is off-set by the $8,500 reduction in the Cooperation Agreement from EL Education. The School Leader will consider selling open seats for the training to interested educators of Responsive Classroom approaches only for the benefit of reimbursing the cost of the training. Additionally, the trainer for these workshops is a GCCS employee and therefore she will be paid by Responsive Classroom during training and will not receive GCCS summer professional development stipend funding during this time.

Motion 190711.1_BOT
Upon motion of Michele Hannagan, and duly seconded by Nathan Hayes, RESOLVED, that the Responsive Classroom Professional Development Contract be approved.
Voting in the affirmative: Michele Hannagan, Nathan Hayes, Kevin Sutherland, Sherita Traywick
Voting in the negative: None

Abstaining: None
Motion 190711.1_BOT passed 4 to 0

Future Agenda Items/Public Comment
None

Adjournment
Motion 190711.2_BOT
Upon motion of Kevin Sutherland, and duly seconded by Sherita Traywick, RESOLVED, that the July 11, 2019 Executive Committee meeting be adjourned.
Voting in the affirmative: Michele Hannagan, Nathan Hayes, Kevin Sutherland, Sherita Traywick
Voting in the negative: None
Abstaining: None
Motion 190711.2_BOT passed 4 to 0

Respectfully Submitted,
Shannon Hillman
Substitute Secretary of GCCS Board of Trustees
GCCS Board Minutes/ ____

Entry 10 Enrollment and Retention of Special Populations

Created: 07/31/2019 • Last updated: 08/01/2019

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2018 19 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2019 20.

GENESEE COMMUNITY CHARTER SCHOOLSection Heading

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2018 19	Describe Recruitment Plans in 2019 20
Econom	•Conducted a zip code analysis of currently enrolled students and applicants to determine which zip codes are underrepresented and also areas of the city with higher poverty rates •Identified and participated in recruitment events or marketing in those identified zip code areas (i.e. Ibero Early Childhood Services School Choice Event, Rochester Transit System advertisements on buses within zip code routes and on the main monitor in the central bus station) •Continued relationships with three agencies serving refugee programs to enlist their assistance recruiting applicants •Distributed information about the school at the Public Market on weekends in the months preceding the lottery •Sent English and Spanish posters to urban neighborhood churches, bodegas, and convenience stores •Sent English and Spanish posters to all city libraries, social services offices, pediatric offices, YMCAs and YWCAs, music schools, museums •Continued our doubled advertising on local radio stations in English and Spanish, with an emphasis on stations that reach urban demographics	•Continue current efforts •Participate in off site information sessions with translators to meet perspective families and provide information about our school as well as support families in filling out the school application •Join E3Rochester's Common Application on GoodSchoolsRoc.org that includes all Rochester Charter Schools. This will provide easier access to the application and the online capability allows for the website and application to be translated into 20 different languages.

ically Disadva ntaged	•Advertised on PBS Kids during preschool age programming •Hosted open houses, school tours, and information sessions at GCCS on evenings, weekends, and during the school day preceding the lottery applications were offered to fill out on site and assistance in completing the application was offered if needed. •Advertised in the free City Newspaper and in the City Newspaper's Annual Manual •Boosted Facebook advertisements for information sessions and enrollment lottery to the entire Rochester region reaching 7,812 Facebook users between the ages of 18 and 38. •Sent information to all local media for Public Service Announcements •Encouraged all GCCS families to "spread the word" to recruit new families to our school through our school newsletter •Recruited and appointed new Board of Trustees Members who are connected with non profit organizations and support these demographic groups (ex. New Board of Trustees member who is a social worker for The Center for Youth in Rochester and another member who is the director of Pre Kindergarten for Rochester City School District)	•Form a stronger relationship with the charter schools in the Rochester area through Charter Advocacy groups and Foundations to share marketing and recruitment strategies and resources •Participate in charter school recruitment events and involve our School Social Worker in these events to discuss our program offerings with families •Participate on a Center City Community Coalition Panel to discuss educational opportunities and choices for families living in the city.
	•Continued relationships and visited with three agencies serving refugee programs to enlist their assistance recruiting applicants. Provided school and application information in English as well as five additional languages (Somali, Karen, Vietnamese, Spanish, Russian) •Formed a relationship with a local international school in order to introduce students and families to our school. Provided school and application information in the above languages to the school leader for distribution •Obtained access to language interpreters for information sessions or phone inquiries as needed •Translated the 2019 2020 lottery application in Spanish •Distributed information about the school at the Public Market on weekends in the months preceding the lottery	•Continue current efforts •Participate in off site information sessions

English Language Learners/Multilingual Learners	•Sent English and Spanish posters to urban neighborhood churches, bodegas, and convenience stores •Sent English and Spanish posters to all city libraries, social services offices, pediatric offices, YMCAs and YWCAs, music schools, museums •Continued our doubled advertising on local radio stations in English and Spanish, with an emphasis on stations that reach urban demographics •Advertised on PBS Kids during preschool age programming •Boosted Facebook advertisements for information sessions and enrollment lottery to the entire Rochester region reaching 7,812 Facebook users between the ages of 18 and 38. •Hosted open houses, school tours, and information sessions at GCCS on evenings, weekends, and during the school day preceding the lottery applications were offered to fill out on site and assistance in completing the application was offered if needed. •Advertised in the free City Newspaper and in the City Newspaper's Annual Manual •Sent information to all local media for Public Service Announcements •Encouraged all GCCS families to "spread the word" to recruit new families to our school through our school newsletter •Recruited and appointed new Board of Trustees Members who are connected with non profit organizations and support these demographic groups (ex. New Board of Trustees member who is a social worker for The Center for Youth in Rochester and another member who is the director of Pre Kindergarten for Rochester City School District)	with translators to meet perspective families and provide information about our school as well as support families in filling out the school application •Join E3Rochester's Common Application on GoodSchoolsRoc.org that includes all Rochester Charter Schools. This will provide easier access to the application and the online capability allows for the website and application to be translated into 20 different languages. •Form a stronger relationship with the charter schools in the Rochester area through Charter Advocacy groups and Foundations to share marketing and recruitment strategies and resources •Participate in charter school recruitment events and involve our School Social Worker in these events to discuss our program offerings with families
	•Conducted a zip code analysis of currently enrolled students and applicants to determine which zip codes are underrepresented and also areas of the city with higher poverty rates •Identified and participated in recruitment events or marketing in those identified zip code areas (i.e. Ibero Early Childhood Services School Choice Event, Rochester Transit System advertisements on buses within zip code routes and on the main	

Students with Disabilities	monitor in the central bus station) •Continued relationships with three agencies serving refugee programs to enlist their assistance recruiting applicants •Distributed information about the school at the Public Market on weekends in the months preceding the lottery •Sent English and Spanish posters to urban neighborhood churches, bodegas, and convenience stores •Sent English and Spanish posters to all city libraries, social services offices, pediatric offices, YMCAs and YWCAs, music schools, museums •Continued our doubled advertising on local radio stations in English and Spanish, with an emphasis on stations that reach urban demographics •Advertised on PBS Kids during preschool age programming •Boosted Facebook advertisements for information sessions and enrollment lottery to the entire Rochester region reaching 7,812 Facebook users between the ages of 18 and 38. •Hosted open houses, school tours, and information sessions at GCCS on evenings, weekends, and during the school day preceding the lottery applications were offered to fill out on site and assistance in completing the application was offered if needed. •Advertised in the free City Newspaper and in the City Newspaper's Annual Manual •Sent information to all local media for Public Service Announcements •Encouraged all GCCS families to "spread the word" to recruit new families to our school through our school newsletter •Recruited and appointed new Board of Trustees Members who are connected with non profit organizations and support these demographic groups (ex. New Board of Trustees member who is a social worker for The Center for Youth in Rochester and another member who is the director of Pre Kindergarten for Rochester City School District)	•Continue current efforts •Join E3Rochester's Common Application on GoodSchoolsRoc.org that includes all Rochester Charter Schools. This will provide easier access to the application. •Form a stronger relationship with the charter schools in the Rochester area through Charter Advocacy groups and Foundations to share marketing and recruitment strategies and resources •Participate in charter school recruitment events and involve our Special Education Coordinator and School Social Worker in these events to discuss our program offerings with families

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2018 19	Describe Retention Plans in 2019 20

Economically Disadvantaged	•Continued to fully implement a parent teacher Diversity Committee to increase involvement of, participation of, and support for families of color and ELL/MLL families in the life of the school •Ensured that families who move within the city or county receive information about transportation options •Maintained high level of parent satisfaction through excellent instructional program, communication, and parent involvement opportunities •Responded to parent concerns regarding misconceptions for behavior expectations by revising the Caring Community Plan and Discipline Policy found in the Family Handbook focused on adding Restorative Practices and adjusting zero tolerance policies •Continued professional development regarding culturally responsive teaching	•Continue current efforts •Provide workshops and trainings for teachers, students, and families regarding identity within the community •Utilize a Social Emotional Learning Grant to support restorative practices and social emotional learning for students and teachers •Increase our .4 FTE Social Worker to .75 FTE •Create a "Commitment to Culture Task Force" comprised of the Board Discipline Committee as well as key staff members to discuss ways to improve the Code of Conduct to be more inclusive and culturally responsive
English Language Learners/Multilingual Learners	•Continued to fully implement a parent teacher Diversity Committee to increase involvement of, participation of, and support for families of color and ELL/MLL families in the life of the school •Provided high quality ESOL services to students •Translated communication and/or provided support for non English speaking families •Worked with refugee sponsors to ensure transportation and communication was effective •Involved the School Social Worker in connecting ELL/MLL families with community resources •Continued professional development regarding culturally responsive teaching	•Continue current efforts •Provide workshops and trainings for teachers, students, and families regarding identity within the community •Utilize a Social Emotional Learning Grant to support restorative practices and social emotional learning for students and teachers •Increase our .4 FTE Social Worker to .75 FTE •Create a "Commitment to Culture Task Force" comprised of the Board Discipline Committee as well as key staff members to discuss ways to improve the Code of Conduct to be more inclusive and culturally responsive •Fill the vacant Board of Trustees position with a candidate who serves the refugee community to help the Board and School provide more resources for refugee families
Students with Disabilities	•Provided high quality special education and intervention services that allowed students to remain at GCCS •Formed an "Intervention Team" comprised of the Intervention Specialists, Social Worker, and Special Education Coordinator to meet weekly with classroom teachers to discuss intervention plans and data collection methods •Classroom teachers, and often members of the Intervention Team, involved families early and met regularly to address behavioral or academic concerns	•Continue current efforts •Formalize Intervention Team schedule to meet more regularly with each classroom team •Create a protocol for training parent advocates to support new families going through the CSE process •Meet with charter school leaders in Rochester to continue to brainstorm resources and strategies for working with the

	•Met with Special Education Team regularly to discuss student progress and/or concerns and discussed ways families were involved in the process •Offered parent advocate support as needed	Rochester City School District Special Education Department and how to support families with students with disabilities.

Entry 11 Classroom Teacher and Administrator Attrition

Created: 07/31/2019 • Last updated: 08/01/2019

Report changes in teacher and administrator staffing.

Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the tables titled 2018-2019 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing during the 2018-2019 school year. Please provide the full time equivalent (FTE) of staff on June 30, 2018; the FTE for any departed staff from July 1, 2018 through June 30, 2019; the FTE for added staff from July 1, 2018 through June 30, 2019; and the FTE of staff added in newly created positions from July 1, 2018 through June 30, 2019 using the tables provided.

1. Classroom Teacher Attrition Table

	FTE Classroom Teachers on 6/30/18	FTE Classroom Teachers Departed 7/1/18 6/30/19	FTE Classroom Teachers Filling Vacant Positions 7/1/18 6/30/19	FTE Classroom Teachers Added in New Positions 7/1/18 6/30/19	FTE of Classroom Teachers on 6/3019
	14	0	0	0	14

2. Administrator Position Attrition Table

	FTE Administrative Positions on 6/30/18	FTE Administrators Departed 7/1/18 6/30/19	FTE Administrators Filling Vacant Positions 7/1/18 6/30/19	FTE Administrators Added in New Positions 7/1/18 6/30/19	FTE Administrative Positions on 6/30/19
	1	0	0	0	1

3. Tell your school's story

Charter schools may provide additional information in this section of the Annual Report about their respective teacher and administrator attrition rates as some teacher or administrator departures do not reflect advancement or movement within the charter school networks. Schools may provide additional detail to reflect a teacher's advancement up the ladder to a leadership position within the network or an administrator's movement to lead a new network charter school.

(No response)

4. Charter schools must ensure that all prospective employees receive clearance through the NYSED Office of School Personnel Review and Accountability (OSPRA) prior to employment. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

Have all employees have been cleared through the NYSED TEACH system?

Yes

5. For perspective or current employees whose clearance has been denied, have you terminated their employment and removed them from the TEACH system?

	Not Applicable

Thank you

Entry 12 Uncertified Teachers

Last updated: 08/01/2019

Instructions for Reporting Percent of Uncertified Teachers

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

FTE count of uncertified teachers on 6/30/18, and each uncertified teacher should be counted only once.

	FTE Count
1. Total FTE count of uncertified teachers (6 30 19)	2
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6 30 19)	1
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6 30 19)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6 30 19)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6 30 19)	1
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6 30 19)	0

FTE Count of All Uncertified Teachers as of 6/30/19 2

FTE Count of All Certified Teachers as of 6/30/19 17

Thank you.

Genesee Community Charter School Organization Chart

GCCS Board of Trustees

School Leader

Curriculum Specialist

Coordinator of School Operations

Special Education Coordinator

Music Teacher

Visual Arts Teacher

P.E. Teacher

(.5) Clerical Assistant

(.5) Coord. of Data and Communications

(.75) Social Worker

Teacher on Special Assignment

(.4) Food Service Assistant

(.2) ESOL

2 Kindergarten Teachers

2 First Grade Teachers

2 Second Grade Teachers

2 Third Grade Teachers

2 Fourth Grade Teachers

2 Fifth Grade Teachers

2 Sixth Grade Teachers

Teaching Assistant

Teaching Assistant

Teaching Assistant

Teaching Assistant

Teaching Assistant

Teaching Assistant

Teaching Assistant

Other contracted positions:
(.2) Bookkeeper
(.25). Information Technology Specialist
(.25) Audio Visual/Media Specialist

Genesee Community Charter School
2019-2020 Calendar

Staff only/No students	School is Closed	~~Half Day for Conferences~~

August 2019				
M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28*	29*	30*

August:
Professional Development: 8/5-8/27
First Day for 1st-6th Grades: 8/28
1:00 Dismissal: 8/28-8/30

September 2019				
M	T	W	Th	F
2	3*	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

September:
Labor Day: 9/2
Half Day for Kindergarten: 9/3
First Full Day for Kindergarten: 9/4

October 2019				
M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

October:
Professional Development: 10/11
Columbus Day: 10/14

November 2019				
M	T	W	Th	F
				1
4	5*	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

November:
Veteran's Day: 11/1
Professional Development: 11/25-11/26
Thanksgiving Recess: 11/27-11/29

December 2019				
M	T	W	Th	F
2	3	4	5	6
9	~~10~~	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

December:
Conferences 11:30 Dismissal: 12/10
Winter Recess: 12/23-1/1

January 2020				
M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

January
Professional Development: 1/2-1/3
Professional Development: 1/20
Site Seminar 1/21-22

February 2020				
M	T	W	Th	F
3	4	5	6	7
10	11	12	13	~~14~~
17	18	19	20	21
24	25	26	27	28

February:
Student-led Conferences: 2/14
February Recess: 2/17 – 2/18
Professional Development: 2/19-2/21

March 2020				
M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	~~19~~	20
23	24	25	26	27
30	31			

March:
NYS ELA Testing 3/26-27
Conferences 11:30 Dismissal: 3/19

April 2020				
M	T	W	Th	F
		1	2	3
6	7	8	9	10
13*	14	15	16	17
20	21	22	23	24
27	28	29	30	

April:
Professional Development: 4/3
Spring Recess: 4/6-4/10
NYS Math Testing 4/22-23

May 2020				
M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

May:
Professional Development: 5/22
Memorial Day: 5/25

June 2020				
M	T	W	Th	F
1	2	3	~~4~~	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

June:
Conferences 11:30 Dismissal: 6/4
Last Day of School for Students: 6/17
Professional Development: 6/18-6/19

School Hours:
M, T, Th, F: 8:00 - 3:00
Every Wed.: 8:00 - 1:00

Number of Instructional Days:
182 (2 snow days included)

***No RCSD Busses**

Emergency Make-up Days:
4/3, 5/22