



# Entry 1 School Information and Cover Page (New schools that were not open for instruction for the 2018-19 school year are not required to complete or submit an annual report this year).

Created: 06/27/2019 • Last updated: 09/08/2019

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Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2019**) or you may not be assigned the correct tasks.

## BASIC INFORMATION

**a. SCHOOL NAME** GLOBAL COMMUNITY CHARTER SCHOOL

(Select name from the drop down menu)

**a1. Popular School Name  
(Optional)** GCCS

**b. CHARTER AUTHORIZER (As of  
June 30th, 2019)** Regents Authorized Charter School

Please select the correct authorizer as of  
June 30, 2019 or you may not be  
assigned the correct tasks.

**c. DISTRICT / CSD OF LOCATION** NYC CSD 5

**d. DATE OF INITIAL CHARTER** 09/2011

**e. DATE FIRST OPENED FOR  
INSTRUCTION** 09/2012

**f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

MISSION STATEMENT

Global Community Charter School (GCCS) serves the Harlem and surrounding community by providing students in grades K through 5 with an education that is rigorous, inquiry based, and teaches students and families to work together across differences in language, culture, economic background, age, and nationality. GCCS prepares students for admission to a challenging secondary education and to exhibit the courage and conviction to make a difference.

**g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Brief heading followed by a description of each Key Design Elements (KDE). KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	Multiple forms of evidence: Student progress is measured through multiple forms of evidence, including the assessments and through projects, portfolios, and written and oral tasks.
Variable 2	Two teachers in each classroom: GCCS’s Integrated Co Teaching (ICT) model provides two teachers in each classroom, at least one of which is Special Education Certified. The ICT model maximizes the potential for differentiated instruction by allowing for extensive use of small group instruction.
Variable 3	Visual and performing arts integration: All students attend art, dance, and music class. The arts are integrated throughout core classes as well, as part of the transdisciplinary and project based learning in place at the school.
Variable 4	Integrated program development: This KDE refers to the integration of subject areas in transdisciplinary studies. To achieve this, GCCS uses the framework of the IB PYP with additional curricular support from EngageNY, Bridges, Foss, Teachers College Reading and Writing Project, The History of Us, Competent Kids Caring Communities, and various authentic texts.
Variable 5	(No response)
Variable 6	(No response)
Variable 7	(No response)
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

**Need additional space for variables**

No

**h. SCHOOL WEB ADDRESS (URL)** [www.GlobalCommunityCS.org](http://www.GlobalCommunityCS.org)

**i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2018-19 SCHOOL YEAR (exclude Pre-K program enrollment)** 465

**j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2019 (exclude Pre-K program enrollment)** 409

**k. GRADES SERVED IN SCHOOL YEAR 2018-19 (does not include Pre-K program students)**

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5
---------------	------------------

**l. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?** No

### **FACILITIES INFORMATION**

**m. FACILITIES**

Will the school maintain or operate multiple sites in 2019-20?

	No, just one site.
--	--------------------

**School Site 1 (Primary)**

**m1. SCHOOL SITES**

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K 5, 6 9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	2350 5th Avenue New York, NY 10037	646 360 2363	NYC CSD 5	K 5	3 5

**m1a. Please provide the contact information for Site 1.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Bill Holmes			
Operational Leader	Marlene Lora			
Compliance Contact	Bill Holmes			
Complaint Contact	Bill Holmes			
DASA Coordinator	Jasmin Candelario, Assistant Chief Academic Officer of Support and Intervention			
Phone Contact for After Hours Emergencies	Bill Holmes			

**m1b. Is site 1 in public (co-located) space or in private space?**

Private Space

**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Site 1 Certificate of Occupancy (COO)**

<https://nysed.cso.reports.fluidreview.com/resp/90080943/yFPTXS6fVy/>

**Site 1 Fire Inspection Report**

<https://nysed.cso.reports.fluidreview.com/resp/90080943/nBjtmqxAKU/>

**CHARTER REVISIONS DURING THE 2018-19 SCHOOL YEAR**

**n1. Were there any revisions to the school’s charter during the 2018-19 school year? (Please include approved or pending material and non-material charter revisions).** No

**ATTESTATION**

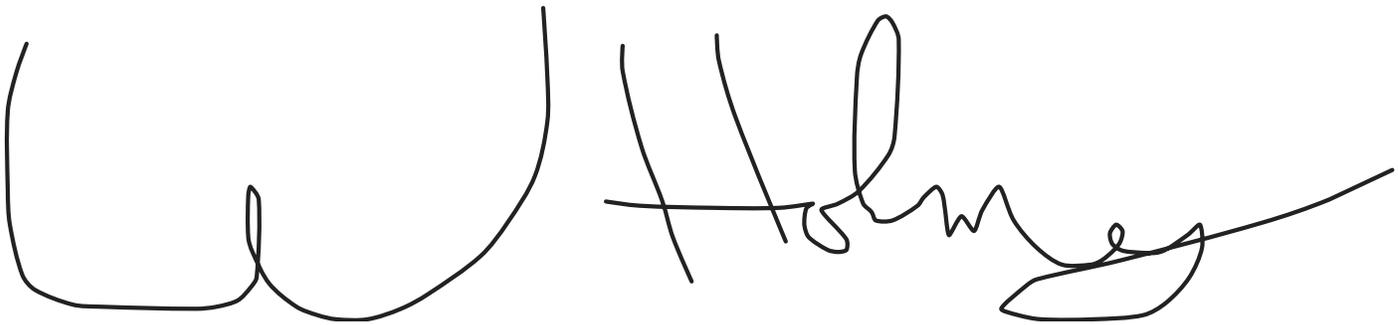
**o. Individual Primarily Responsible for Submitting the Annual Report.**

Name	Bill Holmes
Position	Chief Operating Officer
Phone/Extension	
Email	

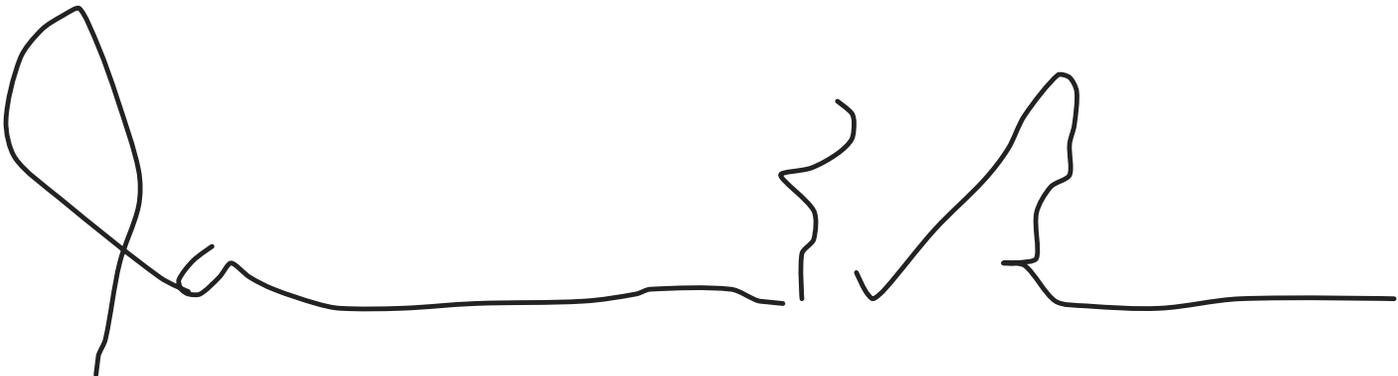
**p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Yes

**Signature, Head of Charter School**

A handwritten signature in black ink, consisting of a large, rounded initial 'W' followed by a cursive name that appears to be 'Helen'.

**Signature, President of the Board of Trustees**

A handwritten signature in black ink, featuring a large, stylized initial 'P' followed by a cursive name that appears to be 'P. ...'.

**Date**

2019/09/08

**Thank you.**



**FIRE DEPARTMENT**  
 9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857  
 BUREAU OF FIRE PREVENTION  
 Public Buildings Unit  
 DATE: August 13, 2018.

PREMISES  
 GLOBAL COMMUNITY CHARTER SCHOOL  
 2350 5<sup>TH</sup> AVENUE  
 MANHATTAN N.Y.

GLOBAL COMMUNITY CHARTER SCHOOL  
 2350 5<sup>TH</sup> AVENUE  
 MANHATTAN N.Y.

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **04.09.2018**.

~~XXX~~ The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

The inspection resulted in issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

As of XXXX documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises are free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies its finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

Examined by:

Breno Zimmerer  
 Deputy Chief Inspector, PBU



# Certificate of Occupancy

CO Number: [REDACTED]

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

<b>A.</b>	<b>Borough:</b> Manhattan	<b>Block Number:</b> 01739	<b>Certificate Type:</b> Final
	<b>Address:</b> 2350 5 AVENUE	<b>Lot Number(s):</b> 33	<b>Effective Date:</b> 05/30/2008
	<b>Building Identification Number (BIN):</b> 1053941	<b>Building Type:</b> Altered	
<i>For zoning lot metes &amp; bounds, please see BISWeb.</i>			
<b>B.</b>	<b>Construction classification:</b> 1-C	<b>Number of stories:</b> 3	
	<b>Building Occupancy Group classification:</b> G	<b>Height in feet:</b> 36	
	<b>Multiple Dwelling Law Classification:</b> None	<b>Number of dwelling units:</b> 0	
<b>C.</b>	<b>Fire Protection Equipment:</b> None associated with this filing.		
<b>D.</b>	<b>Type and number of open spaces:</b> None associated with this filing.		
<b>E.</b>	<b>This Certificate is issued with the following legal limitations:</b> None		
<b>Borough Comments:</b> None			

*Christopher M Santilli*  
Borough Commissioner

*[Signature]*  
Acting  
Commissioner

Borough Commissioner

Commissioner



# Certificate of Occupancy

CO Number: [REDACTED]

Permissible Use and Occupancy							
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code habitable rooms	Building Code occupancy group	Zoning dwelling or rooming units	Zoning use group	Description of use
001	800	OG		G	3	3	SCHOOL
001	137			F-3	3		GYM
001	250			F-4	3		CAFETERIA
001	20			E			OFFICE.
001	10	100		B-1		16D	STORAGE FACILITY
001	10	100		E		16D	ACCESSORY OFFICE
002	20	100		B-1		16D	STORAGE FACILITY
003	20	100		B-1		16D	STORAGE FACILITY
<b>END OF SECTION</b>							

*Christopher M Santilli*  
 Borough Commissioner

*[Signature]*  
 Acting  
 Commissioner

Borough Commissioner

Commissioner



# Entry 2 NYS School Report Card Link

Last updated: 07/26/2019

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## GLOBAL COMMUNITY CHARTER SCHOOL

**1. CHARTER AUTHORIZER (As of June 30th, 2019)** REGENTS Authorized Charter School

(For technical reasons, please re select authorizer name from the drop down menu).

## 2. NEW YORK STATE REPORT CARD

<https://data.nysed.gov/essa.php?instid=800000071075&year=2018&createreport=1&OverallStatus=1&EMprogress=1>

**Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).**

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided.)



# Entry 3 Progress Toward Goals

Created: 07/31/2019 • Last updated: 10/31/2019

## PROGRESS TOWARD CHARTER GOALS

Board of Regents authorized and NYCDOE authorized charter schools only. Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals by November 1st.

### 1. ACADEMIC STUDENT PERFORMANCE GOALS

If performance data is not available by August 1st, please state this in the last column and update by November 1st.

#### 2018-19 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal Met or Not Met	Indicate if data is not available. If/when available, Describe Efforts School Will Take If Goal Is Not Met
				<p>In all subjects in 2019 20, GCCS will use data analysis to make strategic plans for individual students who are not on grade level. This will be a key strategy for increasing proficiency.</p> <p>The gains in proficiency between 2018 and 2019 were due to high quality teaching, driven by an intentional data cycle throughout the school year. Teachers and leaders own their data and take the lead on analysis. The GCCS Curriculum Coordinator facilitates professional development to help</p>

Academic Goal 1

Each year 80% of students who have been enrolled on BEDS day for at least two consecutive years will perform at or above grade level (Levels 3&4) on the NYSED assessments.

NYS Exams  
Not Met  
(Except Science 4)  
NYS Assessments:  
ELA Proficient  
Gr. All | 2 Yr+  
3) 56% | 61%  
4) 53% | 53%  
5) 41% | 40%  
All) 51% | 52%  
  
Math Proficient  
Gr. All | 2 Yr+  
3) 59% | 63%  
4) 64% | 66%  
5) 50% | 51%  
All) 58% | 61%  
  
Science Proficient  
Gr. All | 2 Yr+  
4) 82% | 83%

Not Met

teachers analyze their data. In addition, in 2019 20 we are deepening the use of Mastery Connect, a cloud based system for storing and analyzing student data.

Further, our focus on close reading in 2018 19 was an additional lever for our performance on the 2019 state exams.

In 2019 20, GCCS will be focused on guided reading in ELA and math. This year we are refining it so that teachers have a stronger understanding of grade level expectations and what students need individually. Last year was focused on developing a clear structure for guided reading while this year will be focused on refining and deepening the practice. We will continue to participate in guided reading professional development from the Lavinia Group, as we also did in 2018 19.

Math: Starting in 2019 20, GCCS is using Into Math (Houghton Mifflin) instead of Bridges Math. Into Math gave GCCS everything,

				<p>including PD, for free as it is a pilot program. Into Math is being used as the primary math resource in 2019 20. In addition, starting in 2019 20, GCCS added the Do the Math intervention program and hired a FT Math Interventionist (half time intervention, half time coaching teachers in math).</p> <p>Science: Starting in 2019 20, GCCS is using Amplify Science instead of Foss. Amplify is fully aligned with our inquiry based philosophy and with state science standards.</p>
Academic Goal 2	Each school year 80% of students who are continuously enrolled from Aug/Sept at start of school year to the end of the school year in June will show growth on GMADE/GRADE over the course of the school year.	Not Applicable		
Academic Goal 3	Each school year 100% of students who are continuously enrolled from Aug/Sept at the start of school year to the end of the school year in June will participate in inquiry based learning units involving community action during each	Student Units and Projects	Met	

	academic year (4 for Kindergarten; 6 for Grades 1 5)			
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

**2. Do we have more academic goals to add?** No

**3. Do we have more academic goals to add?** No

#### 4. ORGANIZATIONAL GOALS

##### 2018-19 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1	GCCS will have an annual average student attendance of 95%.	Student Information System, reconciled with ATS	Not Met	The attendance rate in 2018 19 calculates to 95% Monday Thursday, and 92% overall including

Org Goal 2	For all parents/guardians whose children are enrolled annually from Aug/Sept to June, 80% will attend three or more school based events each year.	Event Sign In Attendance Sheets	Met	
Org Goal 3	More than 50% of surveyed parents will express satisfaction with the school as demonstrated on the NYCDOE Annual Parent Survey.	NYCDOE School Survey	Met	
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				

Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

**5. Do we have more organizational goals to add?** No

**6. FINANCIAL GOALS**

**2018-19 Progress Toward Attainment of Financial Goals**

	Financial Goals	Measure Used to Evaluate Progress	Goal Met or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1	The school will operate each year within the budget established annually by the Board of Trustees.	Financial records	Met	
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

**7. Do we have more financial goals to add?** No

**Thank you.**



# Entry 4 Expenditures per Child

Created: 07/25/2019 • Last updated: 08/26/2019

## GLOBAL COMMUNITY CHARTER SCHOOL Section Heading

### Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

### 1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2018-19 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

**Note:** *The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:* [Audit Guide](#) available within the portal or on the NYSED website

at: <http://www.p12.nysed.gov/psc/regentsoversightplan/otherdocuments/auditguide2018.pdf>.

Line 1: Total Expenditures	9380949
Line 2: Year End FTE student enrollment	409
Line 3: Divide Line 1 by Line 2	22936

## 2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2018 19 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

**Notes:**  
***The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:***  
**<http://www.p12.nysed.gov/psc/AuditGuide.html>.**  
**Employee benefit costs or expenditures should not be reported in the above calculations.**

Line 1: Relevant Personnel Services Cost (Row)	708744
Line 2: Management and General Cost (Column)	441732
Line 3: Sum of Line 1 and Line 2	1150476
Line 5: Divide Line 3 by the Year End FTE student enrollment	2733

***Thank you.***

**GLOBAL COMMUNITY CHARTER SCHOOL**

**NEW YORK, NEW YORK**

**AUDITED FINANCIAL STATEMENTS**

**REPORT REQUIRED BY  
GOVERNMENT AUDITING STANDARDS**

**AND**

**INDEPENDENT AUDITOR'S REPORTS**

**JUNE 30, 2019**  
**(With Comparative Totals for 2018)**

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## INDEPENDENT AUDITOR'S REPORT

Board of Trustees  
Global Community Charter School

### **Report on the Financial Statements**

We have audited the accompanying financial statements of Global Community Charter School, which comprise the statement of financial position as of June 30, 2019, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Global Community Charter School as of June 30, 2019, and the changes in its net assets and its cash flows for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

**Report on Summarized Comparative Information**

We have previously audited Global Community Charter School's June 30, 2018 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 15, 2018. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2018 is consistent, in all material respects, with the audited financial statements from which it has been derived.

**Other Report Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated October 25, 2019 on our consideration of Global Community Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Global Community Charter School's internal control over financial reporting and compliance.

*Mengel, Metzger, Baw & Co. LLP*

Rochester, New York  
October 25, 2019

GLOBAL COMMUNITY CHARTER SCHOOL

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2019

(With Comparative Totals for 2018)

<u>ASSETS</u>	<u>June 30,</u>	
	<u>2019</u>	<u>2018</u>
<u>CURRENT ASSETS</u>		
Cash	\$ 876,903	\$ 748,268
Grants and other receivables	175,305	273,335
Prepaid expenses and other current assets	<u>3,860</u>	<u>2,975</u>
TOTAL CURRENT ASSETS	1,056,068	1,024,578
<u>OTHER ASSETS</u>		
Property and equipment, net	359,810	378,957
Cash in escrow	100,042	101,786
Security deposit	<u>180,000</u>	<u>180,000</u>
	<u>639,852</u>	<u>660,743</u>
TOTAL ASSETS	<u>\$ 1,695,920</u>	<u>\$ 1,685,321</u>
<u>LIABILITIES AND NET ASSETS</u>		
<u>CURRENT LIABILITIES</u>		
Accounts payable and accrued expenses	\$ 253,460	\$ 306,964
Accrued payroll and benefits	298,574	275,422
Vacation accrual	51,945	54,048
Current portion of capital lease liability	36,988	27,137
Deferred revenue	<u>58,716</u>	<u>21,040</u>
TOTAL CURRENT LIABILITIES	699,683	684,611
<u>CAPITAL LEASE LIABILITY</u> , net of current portion	<u>80,042</u>	<u>31,322</u>
TOTAL LIABILITIES	779,725	715,933
<u>NET ASSETS</u> , without donor restrictions		
Undesignated	705,245	460,388
Board designated	<u>210,950</u>	<u>509,000</u>
TOTAL NET ASSETS	<u>916,195</u>	<u>969,388</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 1,695,920</u>	<u>\$ 1,685,321</u>

The accompanying notes are an integral part of the financial statements.

GLOBAL COMMUNITY CHARTER SCHOOL

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

YEAR ENDED JUNE 30, 2019  
(With Comparative Totals for 2018)

	<u>Year ended June 30,</u>	
	<u>2019</u>	<u>2018</u>
Operating revenue and support:		
State and local per pupil operating revenue	\$ 7,727,493	\$ 7,200,128
Government grants	1,637,977	1,655,164
Private grants	18,795	-
Interest income	6,937	7,043
Other income	66,118	23,545
TOTAL OPERATING REVENUE AND SUPPORT	<u>9,457,320</u>	<u>8,885,880</u>
Expenses:		
Program:		
Regular education	5,492,396	5,125,201
Special education	2,411,136	2,251,798
Management and general	1,515,070	1,504,323
Fundraising and special events	91,911	92,869
TOTAL EXPENSES	<u>9,510,513</u>	<u>8,974,191</u>
CHANGE IN NET ASSETS	(53,193)	(88,311)
Net assets at beginning of year	<u>969,388</u>	<u>1,057,699</u>
NET ASSETS AT END OF YEAR	<u>\$ 916,195</u>	<u>\$ 969,388</u>

The accompanying notes are an integral part of the financial statements.

GLOBAL COMMUNITY CHARTER SCHOOL

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2019  
(With Comparative Totals for 2018)

	Year ended June 30,							
	2019							2018
	No. of Positions	Program Services			Supporting Services			Total
Regular Education		Special Education	Sub-total	Management and general	Fundraising and special events	Sub-total		
Personnel services costs:								
Administrative staff personnel		\$ 109,700	\$ 564,176	\$ 617,712	\$ -	\$ 669,700	\$ 1,233,876	\$ 1,320,523
Instructional personnel	14	4,479,024	1,232,718	73,901	73,901	73,901	1,233,876	3,211,937
Non-instructional personnel	56	6,941	3,412,642	88,936	51,988	88,936	3,486,543	132,541
Total personnel services costs	72	2,666,138	1,349,359	780,549	51,988	832,537	4,848,034	4,665,001
Fringe benefits and payroll taxes								
Retirement			269,590	178,606	51,988	188,463	1,043,609	974,479
Legal service		585,556	855,146	4,461	9,857	4,461	51,289	60,817
Accounting / audit services		28,778	42,028	27,000		27,000		26,200
Other purchased/professional/consulting services			83,834	55,541		58,606	4,461	395,401
Building and Land Rent / Lease		-	326,754	216,306	-	228,760	27,000	1,227,803
Repairs and maintenance		182,090	17,942	11,684	3,065	12,937	324,530	56,506
Insurance		709,420	9,562	6,335	12,454	6,684	1,264,934	37,213
Utilities		38,624	37,809	25,049	1,253	26,432	69,503	120,473
Supplies and materials		20,769	69,132	45,800		48,328	37,015	171,056
Equipment / furnishings		82,122	16,277	10,784	349	11,379	267,615	36,233
Staff development		150,155	33,229	22,014	2,528	23,229	128,631	130,889
Marketing / recruitment		35,354	15,027	9,956		10,505	63,010	36,558
Technology		72,173	18,735	12,412	59,215	13,097		82,330
Food service		32,637	47,664				58,169	444,522
Student services		40,693	32,274	21,382	549	22,562	72,525	88,674
Office expense		520,735	61,659	40,850	685	43,104	520,735	204,234
Depreciation and amortization		70,097	54,030	35,793	1,180	37,768	124,933	207,728
Other		133,906	2,673	1,771	2,254	1,868	238,669	8,074
		\$ 117,353	\$ 2,411,136	\$ 171,383	\$ 1,515,070	\$ 1,606,981	\$ 209,151	\$ 8,974,191
		5,492,396	8,489,532	97,911			90,510,513	

The accompanying notes are an integral part of the financial statements.

GLOBAL COMMUNITY CHARTER SCHOOL

STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2019  
(With Comparative Totals for 2018)

	<u>Year ended June 30,</u>	
	<u>2019</u>	<u>2018</u>
<u>CASH FLOWS - OPERATING ACTIVITIES</u>		
Change in net assets	\$ (53,193)	\$ (88,311)
Adjustments to reconcile change in net assets to net cash provided from operating activities:		
Depreciation and amortization	209,151	207,728
Changes in certain assets and liabilities affecting operations:		
Grants and other receivables	98,030	(3,949)
Prepaid expenses and other current assets	(885)	4,706
Accounts payable and accrued expenses	(53,504)	4,635
Accrued payroll and benefits	23,152	(7,923)
Vacation accrual	(2,103)	(23,664)
Deferred revenue	37,676	(27,966)
Deferred lease liability	-	(12,000)
NET CASH PROVIDED FROM OPERATING ACTIVITIES	<u>258,324</u>	<u>53,256</u>
<u>CASH FLOWS - INVESTING ACTIVITIES</u>		
Change in cash in escrow	1,744	(508)
Purchases of property and equipment	<u>(84,512)</u>	<u>(90,954)</u>
NET CASH USED FOR INVESTING ACTIVITIES	<u>(82,768)</u>	<u>(91,462)</u>
<u>CASH FLOWS - FINANCING ACTIVITIES</u>		
Payments on capital leases	<u>(46,921)</u>	<u>(38,047)</u>
NET CASH USED FOR FINANCING ACTIVITIES	<u>(46,921)</u>	<u>(38,047)</u>
NET INCREASE (DECREASE) IN CASH	128,635	(76,253)
Cash at beginning of year	<u>748,268</u>	<u>824,521</u>
CASH AT END OF YEAR	<u>\$ 876,903</u>	<u>\$ 748,268</u>
<u>SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION</u>		
Cash paid for interest	<u>\$ 9,163</u>	<u>\$ 6,173</u>
<u>NON-CASH INVESTING AND FINANCING ACTIVITIES</u>		
Purchase of property and equipment through capital lease	<u>\$ 105,492</u>	<u>\$ -</u>

The accompanying notes are an integral part of the financial statements.

GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2019 AND 2018

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Charter School

Global Community Charter School (the “Charter School”) is an educational corporation that operates as a charter school in New York, New York. On September 13, 2011, the Board of Regents of the University of the State of New York granted the Charter School a provisional charter valid for a term of five years and renewable upon expiration. The Charter was renewed in January 2017 for a term of two years through June 30, 2019. The Charter received its second renewal on April 9, 2019 for a term of three years through June 30, 2022. The Charter School also received approval from the New York City Department of Education to operate a Pre-K program beginning in Fall 2019.

Basis of accounting

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America.

Classification of net assets

To ensure observance of limitations and restrictions placed on the use of resources available to the Charter School, the accounts of the Charter School are maintained in accordance with the principles of accounting for not-for-profit organizations. This is the procedure by which resources are classified for reporting purposes into net asset groups, established according to their nature and purpose. Accordingly, all financial transactions have been recorded and reported by net asset group.

The assets, liabilities, activities, and net assets are classified based on the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

*Net Assets With Donor Restrictions*

Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both. The Charter School had no net assets with donor restrictions at June 30, 2019 or 2018.

GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2019 AND 2018

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES,

Cont'd

Net Assets Without Donor Restrictions

Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. The Board of Trustees has discretionary control to use these in carrying on operations in accordance with the guidelines established by the Charter School. The Board may designate portions of the current net assets without donor restrictions for specific purposes, projects or investment. Board designated net assets are as follows:

	June 30,	
	2019	2018
General reserve	\$ 100,000	\$ 100,000
Staff retention	60,750	109,000
Media center	50,200	200,000
Leadership	-	100,000
	210,950	509,000
Undesignated	462,465	139,890
Invested in property and equipment, net	242,780	320,498
	<u>\$ 916,195</u>	<u>\$ 969,388</u>

Revenue and support recognition

Revenue from state and local governments resulting from the Charter School's charter status and based on the number of students enrolled is recorded when services are performed in accordance with the charter agreement.

Revenue from federal, state and local government grants and contracts are recorded by the Charter School when qualifying expenditures are incurred and billable.

Contributions

Contributions, including unconditional promises to give, are recognized as revenues in the period received. All donor-restricted contributions are reported as increases in net assets with donor restrictions depending on the nature of the restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities and changes in net assets as net assets released from restrictions.

Cash

Cash balances are maintained at financial institutions located in New York and are insured by the FDIC up to \$250,000 at each institution. In the normal course of business, the cash account balances at any given time may exceed insured limits. However, the Charter School has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash.

Cash in escrow

The Charter School maintains cash in an escrow account in accordance with the terms of its charter agreement. Cash in escrow was \$100,042 and \$101,786 at June 30, 2019 and 2018, respectively.

GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2019 AND 2018

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES,

Cont'd

Grants and other receivables

Grants and other receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts based on its assessment of the current status of individual receivables from grants, agencies and others. Balances that are still outstanding after management has used reasonable collection efforts are written off against the allowance for doubtful accounts. There was no allowance for doubtful accounts at June 30, 2019 and 2018.

Property and equipment

Property and equipment are recorded at cost. Depreciation and amortization are computed using the straight-line method on a basis considered adequate to depreciate the assets over their estimated useful lives, which range from two to seven years. Leasehold improvements are being amortized with a useful life that is the same as the term of the building lease.

Contributed services

The Charter School receives contributed services from volunteers to serve on the Board of Trustees. The Charter School received transportation services, nursing services, speech and language consulting and certain office equipment from the local district. The Charter School was unable to determine a value for these services.

Tax exempt status

The Charter School is a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code and applicable state regulations and, accordingly, is exempt from federal and state taxes on income.

The Charter School files Form 990 tax returns in the U.S. federal jurisdiction. The tax returns for the years ended June 30, 2016 through June 30, 2019 are still subject to potential audit by the IRS. Management of the Charter School believes it has no material uncertain tax positions and, accordingly, it has not recognized any liability for unrecognized tax benefits.

Marketing costs

The Charter School expenses marketing costs as they are incurred. Total marketing and recruiting costs approximated \$58,000 and \$37,000 for the years ended June 30, 2019 and 2018, respectively.

Deferred revenue

The Charter School records grant revenue as deferred revenue until it is expended for the purpose of the grant, at which time it is recognized as revenue.

Use of estimates in the preparation of financial statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2019 AND 2018

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES,  
Cont'd

Comparatives for the year ended June 30, 2018

The financial statements include certain prior year summarized comparative information in total but not by functional classification. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Charter School's financial statements for the year ended June 30, 2018, from which the summarized information was derived.

Change in accounting principle

During August 2016 FASB issued Accounting Standards Update No. 2016-14 "*Not-for-Profit Entities (Topic 958) Presentation of Financial Statements of Not-for-Profit Entities*". The main provisions of ASU 2016-14 require a Not-For-Profit (NFP) to:

- 1) Present on the face of the statement of financial position amounts for two classes of net assets at the end of the period, rather than three classes. That is, an NFP will report amounts for *net assets with donor restrictions* and *net assets without donor restrictions*, as well as the currently required amount for total net assets.
- 2) Present on the face of the statement of activities the amount of the change in each of the two classes of net assets (noted in item 1) rather than that of the required three classes as in prior years. An NFP would continue to report the currently required amount of the change in total net assets for the period.
- 3) Continue to present on the face of the statement of cash flows the net amount for operating cash flows using either the direct or indirect method of reporting but no longer require the presentation or disclosure of the indirect method (reconciliation) if using the direct method.
- 4) Provide enhanced disclosures about:
  - a) Composition of net assets with donor restrictions at the end of the period and how the restrictions affect the use of resources.
  - b) Qualitative information that communicates how a NFP manages its liquid resources available to meet cash needs for general expenditures within one year of the statement of financial position date.
  - c) Quantitative information, and additional qualitative information, that communicates the availability of an NFP's financial assets at the statement of financial position date to meet cash needs for general expenditures within one year of the statement of financial position date. Availability of a financial asset may be affected by (1) its nature, (2) external limits imposed by donors, grantors, laws, and contracts with others, and (3) internal limits imposed by Board of Trustee decisions.
  - d) Amounts of expenses by both their natural classification and their functional classification. That analysis of expenses is to be provided in one location.
  - e) Method(s) used to allocate costs among program and support functions.

GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2019 AND 2018

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES,  
Cont'd

ASU 2016-14 is effective for financial statements beginning after December 15, 2017 and was applied retrospectively except for disclosures regarding liquidity and availability of resources, which are presented only for the current year. There was no effect on total assets or changes in net assets. The Charter School has adopted the amendments effective July 1, 2018.

New accounting pronouncements

Revenue from contracts with customers

In May 2014, the Financial Accounting Standards Board (“FASB”) issued a new standard related to revenue recognition. Under the standard, revenue is recognized when a customer obtains control of promised goods or services in an amount that reflects the consideration the entity expects to receive in exchange for those goods or services. For nonpublic entities, the guidance in this new standard is effective for annual reporting periods beginning after December 15, 2018, and interim reporting periods within annual reporting periods beginning after December 15, 2019. The Charter School is currently evaluating the provisions of this standard to determine the impact the new standard will have on the Charter School’s financial position or results of operations.

Leases

In February 2016, the FASB issued a new standard related to leases to increase transparency and comparability among entities by requiring the recognition of right-of-use (“ROU”) assets and lease liabilities on the statement of financial position. Most prominent among the changes in the standard is the recognition of ROU assets and lease liabilities by lessees for those leases classified as operating leases under current U.S. GAAP. For nonpublic entities, the guidance in this new standard is effective for fiscal years beginning after December 15, 2019, and interim periods within fiscal years beginning after December 15, 2020. Recently an exposure draft was issued which would delay the effective date by one year. The Charter School is currently evaluating the provisions of this standard to determine the impact the new standard will have on the Charter School’s financial position or results of operations.

Subsequent events

The Charter School has conducted an evaluation of potential subsequent events occurring after the statement of financial position date through October 25, 2019, which is the date the financial statements are available to be issued. Except as described in Note E, no subsequent events requiring disclosure were noted.

GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2019 AND 2018

NOTE B: LIQUIDITY AND AVAILABILITY

The Charter School regularly monitors liquidity required to meet its operating needs and other contractual commitments. The Charter School's main source of liquidity is its cash accounts.

For purposes of analyzing resources available to meet general expenditures over a 12-month period, the Charter School considers all expenditures related to its ongoing activities of education and public service as well as the conduct of services undertaken to support those activities to be general expenditures.

In addition to financial assets available to meet general expenditures over the next 12 months, the Charter School operates with a balanced budget and anticipates collecting sufficient revenue to cover general expenditures not covered by donor-restricted resources. Refer to the statement of cash flows which identifies the sources and uses of the Charter School's cash and shows positive cash generated by operations for fiscal year 2019.

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date, comprise the following at June 30, 2019:

	<u>Amount</u>
Cash	\$ 876,903
Grants and other receivables	<u>175,305</u>
Total financial assets available within one year	1,052,208
Less:	
Amounts unavailable to management without Board approval:	
Board designated for general reserve	(100,000)
Board designated for staff retention	(60,750)
Board designated for media center	<u>(50,200)</u>
Total amounts unavailable to management without Board approval	<u>(210,950)</u>
Total financial assets available to management for general expenditures within one year	<u>\$ 841,258</u>

GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2019 AND 2018

NOTE C: PROPERTY AND EQUIPMENT

Property and equipment consist of the following:

	<u>June 30,</u>	
	<u>2019</u>	<u>2018</u>
Furniture and fixtures	\$ 389,658	\$ 283,401
Computers and equipment	391,639	351,422
Leasehold improvements	<u>437,026</u>	<u>393,496</u>
	1,218,323	1,028,319
Less accumulated depreciation and amortization	<u>858,513</u>	<u>649,362</u>
	<u>\$ 359,810</u>	<u>\$ 378,957</u>

Total depreciation and amortization expense was \$209,151 and \$207,728 for the years ended June 30, 2019 and 2018, respectively.

NOTE D: SCHOOL FACILITY

The Charter School leases its facilities located at 2350 Fifth Avenue. The original lease term was from February 1, 2015 through July 31, 2017 with two options to renew, each for an additional five years. During the year ended June 30, 2017, the Charter School exercised the first option to renew their lease through July 2022. Monthly rental payments are \$90,000 through July 2022. The Charter School was required to deposit \$180,000 with the landlord to be held as a security deposit as part of the renewal option. The Charter School is required to maintain general liability insurance in case of an incident that causes the demise of the premises. The Charter School will also pay additional expenses for utilities, maintenance, improvements, and real estate taxes.

The future minimum payments on this agreement for base rent are as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2020	\$ 1,080,000
2021	1,080,000
2022	1,080,000
2023	<u>90,000</u>
	<u>\$ 3,330,000</u>

Rent expense for the years ended June 30, 2019 and 2018 was \$1,264,934 and \$1,227,803, respectively.

GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2019 AND 2018

NOTE E: LEASES AND COMMITMENTS

The Charter School entered into non-cancelable lease agreements for office equipment and furniture expiring at various dates through July 2023.

During January 2016 the Charter School leased furniture under a separate lease agreement, which is classified as a capital lease under GAAP. The capital lease required monthly payments of \$2,335 through December 2018, including interest at 9.3%. The furniture under capital lease is included in property and equipment on the accompanying statement of financial position with no net book value at June 30, 2019 and a net book value of \$10,135 at June 30, 2018. Amortization of capital leases is included in depreciation and amortization expense. There was no balance of the capital lease payable at June 30, 2019 and a balance of \$13,639 at June 30, 2018. The lease payments continued on a month-to-month basis through August 2019. In September 2019, this lease was renewed through August 2020 requiring monthly payments of \$2,062.

During August 2016 the Charter School entered into an additional capital lease for furniture and computer equipment. The lease requires monthly payments of \$1,350 through July 2021, with interest at 7%. The furniture and computer equipment under capital lease is included in property and equipment on the accompanying statement of financial position with a net book value of \$28,596 and \$42,295 at June 30, 2019 and 2018. Amortization of capital leases is included in depreciation and amortization expense. The balance of the capital lease payable at June 30, 2019 and 2018 was \$31,323 and \$44,820, respectively.

In July 2018 the Charter School entered into two additional capital leases, one for furniture and the other for computer equipment. The leases require monthly payments of \$1,663 through July 2023, with interest at 8.2%, and monthly payments of \$723 through July 2021, with interest at 7.5%, respectively. The furniture and computer equipment under capital lease is included in property and equipment on the accompanying statement of financial position with a net book value of \$87,593 at June 30, 2019.

In August 2018 the Charter School entered into an operating lease for equipment. The lease requires monthly payments of \$3,398 through August 2021.

In September 2019 the Charter School entered into an additional operating lease for equipment. The lease requires monthly payments of \$2,181 through August 2020.

GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2019 AND 2018

NOTE E: LEASES AND COMMITMENTS, Cont'd

Annual estimated future minimum rental payments required under the aforementioned operating and capital leases for the next five years are as follows:

<u>Year ending June 30,</u>	<u>Capital leases</u>	<u>Operating leases</u>
2020	\$ 44,833	\$ 83,210
2021	44,833	49,263
2022	22,029	3,398
2023	19,956	-
2024	<u>1,663</u>	<u>-</u>
		135,871
Net minimum lease payments	133,314	
Less amount representing interest	<u>16,284</u>	
Present value of net minimum lease payments included in capital lease liability	117,030	
Less current maturities of capital lease obligations included in current portion of capital lease liability	<u>36,988</u>	
Long-term capital lease obligations	<u>\$ 80,042</u>	

Additionally, in July 2019 the Charter School entered into a contract for minor leasehold improvements to be completed in the summer of 2019 at a total project cost of \$82,000.

NOTE F: CONTINGENCY

Certain grants and contracts may be subject to audit by funding sources. Such audits might result in disallowance of costs submitted for reimbursement by the Charter School. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2019 AND 2018

NOTE G: CONCENTRATIONS

At June 30, 2019 and 2018, approximately 99% and 67%, respectively, of grants and other receivables are due from the New York State Department of Education relating to certain grants.

During the years ended June 30, 2019 and 2018 approximately 82% and 81%, respectively, of total operating revenue and support came from per-pupil funding provided by New York State. The per-pupil rate is set annually by the State based on the school district in which the Charter School's students reside.

NOTE H: RETIREMENT PLAN

The Charter School has established a 403(b) retirement plan for employees. The Plan began operations effective September 15, 2016. All full time employees are automatically enrolled at a base contribution of 2% of compensation unless they make an alternative election. The Plan also provides for a discretionary employer match. The employer match for the years ended June 30, 2019 and 2018 was approximately \$51,290 and \$60,820, respectively.

NOTE I: FUNCTIONAL EXPENSES

The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. Expenses (including but not limited to salaries, benefits, payroll taxes, purchased services, occupancy costs, and supplies and materials) which are allocated to more than one program or supporting function are allocated on the basis of estimates of time, effort, and usage.

**GLOBAL COMMUNITY CHARTER SCHOOL**

**REPORT REQUIRED BY GOVERNMENT AUDITING STANDARDS**

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND  
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Trustees  
Global Community Charter School

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Global Community Charter School, which comprise the statement of financial position as of June 30, 2019, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements and have issued our report thereon dated October 25, 2019.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Global Community Charter School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Global Community Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of Global Community Charter School's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify a certain deficiency in internal control, finding number 2019-001 described in the accompanying Schedule of Findings and Responses, that we consider to be a significant deficiency.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Global Community Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we have reported to management of Global Community Charter School in a separate letter dated October 25, 2019.

### **Response to Finding**

Global Community Charter School's response to the finding identified in our audit is described in the accompanying schedule of findings and responses. Global Community Charter School's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

### **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Mengel, Metzger, Baw & Co. LLP*

Rochester, New York  
October 25, 2019

GLOBAL COMMUNITY CHARTER SCHOOL

SCHEDULE OF FINDINGS AND RESPONSES

YEAR ENDED JUNE 30, 2019

**Finding 2019-001**

Statement of condition

During our audit testing we determined a significant adjustment was necessary to correctly state the Charter School's financial statements as of and for the year ended June 30, 2019.

Criteria and effect of conditions

During our audit, we noted property and equipment and corresponding long-term liabilities related to two capital leases entered into during July 2018 were not recorded, resulting in a significant auditor adjustment of approximately \$105,000 to record the asset and offsetting liability. Additional entries were necessary to record depreciation expense and properly apply lease payments made during the year to the resulting liability.

Recommendation

We recommend management review the terms of all lease agreements upon signing to ensure accurate reporting. Any leases with \$1 bargain purchase options meet the criteria to be recorded as capital leases.

Management's response

We have reviewed the terms of all leases and made appropriate changes to the balance sheet. In consultation with financial consultants and accounting standards, we will make appropriate adjustments to the financial statements for any new lease agreements going forward.



<b>School Name:</b>
Date (Report is due Nov. 1):
Primary District of Location (If NYC select NYC DOE):
If located in NYC DOE select CSD:
School Fiscal Contact Name:
School Fiscal Contact Email:
School Fiscal Contact Phone:
School Audit Firm Name:
School Audit Contact Name:
School Audit Contact Email:
School Audit Contact Phone:
Audit Period:
Prior Year:

**The following items are required:**

- 1.) The independent auditor’s report
- 2.) Excel template file containing Functional Expenses worksheets.
- 3.) Reports on internal controls over financial reporting

The additional items listed below should be submitted if applicable. If the items are not included, Example 1 and Example 2 will be used. If the school did not expend federal Title I funds, a management letter response will be required. The management letter response will be due 10 business days from the submission of the report.

Item
Management Letter
Management Letter Response
Federal Single Audit (A-133)
Corrective Action Plan



# Annual Financial Statement Audit

<b>Global Community Charter School</b>
November 1, 2019
New York City Department of Education
NYCSD #5
Bill Holmes
[REDACTED]
Mengel Metzger Barr & Co LLP
Jacqui Lee
[REDACTED]
2018-19
2017-18

**ed to be included:**

ort on financial statements and notes.  
 the Financial Position, Statement of Activities, Cash Flow and

ver financial reporting and on compliance.

ould be included if applicable. Please explain the reason(s) if  
 les might include: a written management letter was not issued;  
 funds in excess of the Single Audit Threshold of \$750,000; the  
 e submitted by the following date (should be no later than 30  
 port); etc.

If not included, state the reason(s) below (if not applicable fill in N/A)
[REDACTED]
n/a
n/a
n/a



**Global Community Charter School**  
**Statement of Financial Position**  
**as of June 30**

	<b>2019</b>
<b><u>CURRENT ASSETS</u></b>	
Cash and cash equivalents	\$ 876,903
Grants and contracts receivable	175,305
Accounts receivables	-
Prepaid Expenses	3,860
Contributions and other receivables	-
Other current assets	-
<b>TOTAL CURRENT ASSETS</b>	1,056,068
<b><u>NON-CURRENT ASSETS</u></b>	
Property, Building and Equipment, net	\$ 359,810
Restricted Cash	100,042
Security Deposits	180,000
Other Non-Current Assets	-
<b>TOTAL NON-CURRENT ASSETS</b>	639,852
<b>TOTAL ASSETS</b>	<b>1,695,920</b>
<b><u>CURRENT LIABILITIES</u></b>	
Accounts payable and accrued expenses	\$ 253,460
Accrued payroll, payroll taxes and benefits	350,519
Current Portion of Loan Payable	36,988
Due to Related Parties	-
Refundable Advances	-
Deferred Revenue	58,716
Other Current Liabilities	-
<b>TOTAL CURRENT LIABILITIES</b>	699,683
<b><u>LONG-TERM LIABILITIES</u></b>	
Loan Payable; Due in More than One Year	\$ 80,042
Deferred Rent	-
Due to Related Party	-
Other Long-Term Liabilities	-
<b>TOTAL LONG-TERM LIABILITIES</b>	80,042
<b>TOTAL LIABILITIES</b>	<b>779,725</b>

**NET ASSETS**

Unrestricted	\$	916,195
Temporarily restricted		-
Permanently restricted		-
<b>TOTAL NET ASSETS</b>		<u>916,195</u>

**TOTAL LIABILITIES AND NET ASSETS**

1,695,920

# Global Community Charter Statement of Financial Position as of June 30

	<b>2018</b>
<b><u>CURRENT ASSETS</u></b>	
Cash and cash equivalents	\$ 748,268
Grants and contracts receivable	273,335
Accounts receivables	-
Prepaid Expenses	2,975
Contributions and other receivables	-
Other current assets	-
<b>TOTAL CURRENT ASSETS</b>	1,024,578
<b><u>NON-CURRENT ASSETS</u></b>	
Property, Building and Equipment, net	\$ 378,957
Restricted Cash	101,786
Security Deposits	180,000
Other Non-Current Assets	-
<b>TOTAL NON-CURRENT ASSETS</b>	660,743
<b>TOTAL ASSETS</b>	<b>1,685,321</b>
<b><u>CURRENT LIABILITIES</u></b>	
Accounts payable and accrued expenses	\$ 306,964
Accrued payroll, payroll taxes and benefits	329,470
Current Portion of Loan Payable	27,137
Due to Related Parties	-
Refundable Advances	-
Deferred Revenue	21,040
Other Current Liabilities	-
<b>TOTAL CURRENT LIABILITIES</b>	684,611
<b><u>LONG-TERM LIABILITIES</u></b>	
Loan Payable; Due in More than One Year	\$ 31,322
Deferred Rent	-
Due to Related Party	-
Other Long-Term Liabilities	-
<b>TOTAL LONG-TERM LIABILITIES</b>	31,322
<b>TOTAL LIABILITIES</b>	<b>715,933</b>

**NET ASSETS**

Unrestricted	\$	969,388
Temporarily restricted		-
Permanently restricted		-
<b>TOTAL NET ASSETS</b>		<u>969,388</u>
<b>TOTAL LIABILITIES AND NET ASSETS</b>		<u><u>1,685,321</u></u>

# Global Community Charter School

## Statement of Activities

### as of June 30

	2019	
	Unrestricted	Temporarily Restricted
<b>OPERATING REVENUE</b>		
State and Local Per Pupil Revenue - Reg. Ed	\$ 6,339,548	\$ -
State and Local Per Pupil Revenue - SPED	1,193,277	
State and Local Per Pupil Facilities Revenue	794,247	
Federal Grants	298,504	
State and City Grants	194,668	
Other Operating Income	66,118	
Food Service/Child Nutrition Program	545,226	
<b>TOTAL OPERATING REVENUE</b>	9,431,588	
<b>EXPENSES</b>		
Program Services		
Regular Education	\$ 5,492,396	\$ -
Special Education	2,411,136	
Other Programs	-	
<b>Total Program Services</b>	7,903,532	
Management and general	1,515,070	
Fundraising	91,911	
<b>TOTAL EXPENSES</b>	9,510,513	
<b>SURPLUS / (DEFICIT) FROM OPERATIONS</b>		(78,925)
<b>SUPPORT AND OTHER REVENUE</b>		
Interest and Other Income	\$ 6,937	\$ -
Contributions and Grants	18,795	
Fundraising Support	-	
Investments	-	
Donated Services	-	
Other Support and Revenue	-	
<b>TOTAL SUPPORT AND OTHER REVENUE</b>	25,732	
<b>Net Assets Released from Restrictions / Loss on</b>	\$ -	\$ -
<b>CHANGE IN NET ASSETS</b>		(53,193)
<b>NET ASSETS - BEGINNING OF YEAR</b>	\$ 969,388	\$ -

**PRIOR YEAR/PERIOD ADJUSTMENTS**

- 

**NET ASSETS - END OF YEAR**

\$ 916,195 \$ -

	<b>Total</b>	<b>2018</b>	
	<b>Total</b>	<b>Total</b>	
\$	6,339,548	\$	5,946,991
	1,193,277		1,106,314
	794,247		823,244
	298,504		359,968
	194,668		146,823
	66,118		23,545
	545,226		471,952
	<u>9,431,588</u>		<u>8,878,837</u>

\$	5,492,396	\$	5,125,201
	2,411,136		2,251,798
	<u>7,903,532</u>		<u>7,376,999</u>
	1,515,070		1,504,323
	91,911		92,869
	<u>9,510,513</u>		<u>8,974,191</u>
	(78,925)		(95,354)

\$	6,937	\$	7,043
	18,795		-
	-		-
	-		-
	-		-
	<u>25,732</u>		<u>7,043</u>

\$	-	\$	-
	(53,193)		(88,311)

\$	969,388	\$	1,057,699
----	---------	----	-----------

		-	-
\$	916,195	\$	969,388

# Global Community Charter School Statement of Cash Flows

as of Ju

		2019
<b>CASH FLOWS - OPERATING ACTIVITIES</b>		
Increase (decrease) in net assets	\$	(53,193)
Revenues from School Districts		-
Accounts Receivable		-
Due from School Districts		-
Depreciation		209,151
Grants Receivable		98,030
Due from NYS		-
Grant revenues		-
Prepaid Expenses		(885)
Accounts Payable		(53,504)
Accrued Expenses		23,152
Accrued Liabilities		(2,103)
Contributions and fund-raising activities		-
Miscellaneous sources		-
Deferred Revenue		37,676
Interest payments		-
Other		-
Other		-
<b>NET CASH PROVIDED FROM OPERATING ACTIVITIES</b>	<b>\$</b>	<b>258,324</b>
<b>CASH FLOWS - INVESTING ACTIVITIES</b>		
Purchase of equipment	\$	(84,512)
Other		1,744
<b>NET CASH PROVIDED FROM INVESTING ACTIVITIES</b>	<b>\$</b>	<b>(82,768)</b>
<b>CASH FLOWS - FINANCING ACTIVITIES</b>		
Principal payments on long-term debt	\$	(46,921)
Other		-
<b>NET CASH PROVIDED FROM FINANCING ACTIVITIES</b>	<b>\$</b>	<b>(46,921)</b>
<b>NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS</b>	<b>\$</b>	<b>128,635</b>
Cash at beginning of year		748,268
<b>CASH AND CASH EQUIVALENTS AT END OF YEAR</b>	<b>\$</b>	<b>876,903</b>

## ine 30

**2018**

\$	(88,311)
	-
	-
	-
	207,728
	(3,949)
	-
	-
	4,706
	4,635
	(7,923)
	(23,664)
	-
	-
	(27,966)
	-
	(12,000)
	-
\$	53,256
\$	
	(90,954)
	(508)
\$	(91,462)
\$	
	(38,047)
	-
\$	(38,047)
\$	(76,253)
	824,521
\$	748,268

## Global Community Charter School Statement of Functional Expenses as of June 30

		<b>2019</b>				
		<b>Program Services</b>			<b>Total</b>	<b>Supp</b>
No. of Positions	<b>Regular Education</b>	<b>Special Education</b>	<b>Other Education</b>	<b>Fundraising</b>		
	\$	\$	\$	\$	\$	\$
Personnel Services Costs						
Administrative Staff Personnel	14.00	454,476	109,700		- 564,176	51,988
Instructional Personnel	56.00	2,179,924	1,232,718		3,412,642	-
Non-Instructional Personnel	2.00	31,738	6,941		- 38,679	-
Total Salaries and Staff	72.00	2,666,138	1,349,359		4,015,497	51,988
Fringe Benefits & Payroll Taxes		585,556	269,590		- 855,145	9,857
Retirement		28,778	13,250		- 42,027	484
Management Company Fees					-	-
Legal Service		-	-		-	-
Accounting / Audit Services		-	-		-	-
Other Purchased / Professional / Consulting Services		182,090	83,834		- 265,924	3,065
Building and Land Rent / Lease		709,420	326,754		-1,036,174	12,454
Repairs & Maintenance		38,624	17,942		- 56,566	1,253
Insurance		20,769	9,562		- 30,331	349
Utilities		82,122	37,809		- 119,931	1,383
Supplies / Materials		150,155	69,132		- 219,287	2,528
Equipment / Furnishings		35,354	16,277		- 51,631	595
Staff Development		72,173	33,229		- 105,402	1,215
Marketing / Recruitment		32,637	15,027		- 47,664	549
Technology		40,693	18,735		- 59,428	685
Food Service		520,735	-		- 520,735	-
Student Services		70,097	32,274		- 102,371	1,180
Office Expense		133,906	61,659		- 195,565	2,254

Depreciation	117,353	54,030		-	171,383	1,975
OTHER	<u>5,796</u>	<u>2,673</u>		-	<u>8,469</u>	<u>97</u>
<b>Total Expenses</b>	<b>\$ 5,492,395</b>	<b>\$ 2,411,135</b>	<b>\$ -</b>	<b>\$ 7,903,530</b>	<b>\$ 91,911</b>	

			<b>2018</b>	
<b>Supporting Services</b>				
<b>Management and General</b>	<b>Total</b>	<b>Total</b>		
\$	\$	\$	\$	
617,712	669,700	1,233,876	1,320,523	
73,901	73,901	3,486,543	3,211,937	
88,936	88,936	127,615	132,541	
780,549	832,537	4,848,034	4,665,001	
178,606	188,463	1,043,608	974,479	
8,777	9,261	51,288	60,817	
-	-	-	-	
4,461	4,461	4,461	-	
27,000	27,000	27,000	26,200	
	58,606	324,530		
55,541			395,401	
216,306	228,760	1,264,934	1,227,803	
11,684	12,937	69,503	56,506	
6,335	6,684	37,015	37,213	
25,049	26,432	146,363	120,473	
45,800	48,328	267,615	171,056	
10,784	11,379	63,010	36,233	
22,014	23,229	128,631	130,889	
9,956	10,505	58,169	36,558	
12,412	13,097	72,525	82,330	
-	-	- 520,735	444,522	
21,382	22,562	124,933	88,674	
40,850	43,104	238,669	204,234	

35,793	37,768	209,151	207,728
<u>1,771</u>	<u>1,868</u>	<u>10,337</u>	<u>8,074</u>
<u>\$ 1,515,070</u>	<u>\$ 1,606,981</u>	<u>\$ 9,510,511</u>	<u>\$ 8,974,191</u>



# Entry 5c Additional Financial Docs

Created: 10/11/2019 • Last updated: 10/31/2019

The additional items listed below should be uploaded if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the corrective action plan will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

## Section Heading

### 1. Management Letter

<https://nysed.cso.reports.fluidreview.com/resp/116993151/8mMlunnVv3/>

**Explanation for not uploading the Management Letter.** (No response)

### 2. Form 990

(No response)

**Explanation for not uploading the Form 990.** not filed yet

### 3. Federal Single Audit

Note: A copy of the Federal Single Audit must be filed with the Federal Audit Clearinghouse. Please refer to OMB Uniform Guidelines for the federal filing requirements.

(No response)

**Explanation for not uploading the Federal Single Audit.** n/a

### 4. CSP Agreed Upon Procedure Report

(No response)

**Explanation for not uploading the procedure report.** n/a

## 5. Evidence of Required Escrow Account

**Note:** For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

Good evening, GLOBAL COMMUNITY CHARTER SCHOOL  
Today is Oct 31, 2019. | Last accessed: Oct 28, 2019 3:09 PM ET.

Deposits	Available Balance	Today's Beginning Balance	Pending Transactions
[REDACTED]			
[REDACTED]			
TD SMALL BUSINESS MMKT PLUS >	\$100,167.82	\$100,167.82	\$0.00
[REDACTED]			

**Explanation for not uploading the Escrow evidence.** (No response)

## 6. Corrective Action Plan

A **Corrective Action Plan** for Audit Findings and Management Letter Recommendations, which must include:

- a. The person responsible
- b. The date action was taken, or will be taken
- c. Description of the action taken
- d. Evidence of implementation (if available)

(No response)

**Explanation for not uploading the Corrective Action Plan.** n/a

**GLOBAL COMMUNITY CHARTER SCHOOL**

**ADVISORY COMMENT LETTER**

**JUNE 30, 2019**

October 25, 2019

To the Board of Trustees  
Global Community Charter School

In planning and performing our audit of the financial statements of Global Community Charter School (the "Charter School") as of and for the year ended June 30, 2019, in accordance with auditing standards generally accepted in the United States of America, we considered the Charter School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of the Charter School's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies, and, therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified a certain deficiency in internal control that we consider to be a significant deficiency.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Charter School's financial statements will not be prevented, or detected and corrected on a timely basis. A reasonable possibility exists when the likelihood of an event occurring is either reasonably possible or probable as defined as follows:

- *Reasonably possible.* The chance of the future event or events occurring is more than remote but less than likely.
- *Probable.* The future event or events are likely to occur.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the following deficiency in the entity's internal control to be a significant deficiency:

**Significant Auditor Adjustment**

During our audit, we noted property and equipment and corresponding long-term liabilities related to two capital leases entered during July 2018 were not recorded, resulting in a significant auditor adjustment of approximately \$105,000 to record the asset and offsetting liability. Additional entries were necessary to record depreciation expense and properly apply lease payments made during the year to the resulting liability.

**Recommendation**

We recommend management review the terms of all lease agreements upon signing to ensure accurate reporting. Any leases with \$1 bargain purchase options meet the criteria to be recorded as capital leases.

**Management's response**

We have reviewed the terms of all leases and made appropriate changes to the balance sheet. In consultation with financial consultants and accounting standards, we will make appropriate adjustments to the financial statements for any new lease agreements going forward.

Global Community Charter School's written response to the comment identified in our audit has not been subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

**Status of matters included in our letter as of June 30, 2018, dated October 15, 2018:**

**Finance Committee Minutes**

During our 2018 audit, we noted the Charter School held monthly finance committee meetings, however, only the meeting agendas were recorded and maintained.

**Recommendation**

We recommend the finance committee record and maintain minutes of their meetings.

**Status as of June 30, 2019**

During our 2019 audit, we noted finance committee minutes were maintained.

**Board Approval of Cash Disbursements**

During our 2018 audit, we noted the Charter School’s Financial Policies and Procedures Manual (“FPPM”) states that any payment in an amount greater than \$10,000 requires approval by the COO or CAO and the Board Chair or Treasurer. Additionally, any expense reimbursements to the COO or CAO are also to be approved by the Board Chair or Treasurer. Our testing found one instance of a payment made through Bill.com over \$10,000 that was approved by the COO, but not by the Board Chair or Treasurer. We also noted the one and only expense reimbursement to the COO was approved by the CAO, not the Board Chair or Treasurer.

**Recommendation**

We recommend proper approval procedures are followed as documented in the FPPM.

*Status as of June 30, 2019*

During our 2019 audit, we noted check approval procedures for disbursements over \$10,000 were performed according to the FPPM. However, we noted the CAO and COO each had one expense reimbursement which was approved by the other, rather than the Board Chair or Treasurer.

\* \* \* \* \*

We have already discussed these comments and suggestions with Charter School personnel and will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations.

This communication is intended solely for the information and use of Management, Finance Committee Members and Board Members and is not intended to be and should not be used by anyone other than these specified parties.

The purpose of this communication is solely to describe the scope of our testing of internal control over financial reporting and the results of that testing. This communication is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Global Community Charter School’s internal control over financial reporting. Accordingly, this communication is not suitable for any other purpose.

We appreciate the cooperation from your staff that our personnel received during the audit of the Charter School’s financial statements. Should you have any questions or comments, please contact Jackie Lee or Kurt Button.

Very truly yours,



MENGEL, METZGER, BARR & CO. LLP

Good evening, GLOBAL COMMUNITY CHARTER SCHOOL

Today is Oct 31, 2019. | Last accessed: Oct 28, 2019 3:09 PM ET.

Deposits	Available Balance	Today's Beginning Balance	Pending Transactions
[REDACTED]			
[REDACTED]			
TD SMALL BUSINESS MMKT PLUS >	\$100,167.82	\$100,167.82	\$0.00
[REDACTED]			



# Entry 5d Financial Services Contact Information

Created: 07/25/2019 • Last updated: 10/28/2019

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

## GLOBAL COMMUNITY CHARTER SCHOOL Section Heading

### 1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Bill Holmes		

### 2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	jackie lee			6

### 3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years with Firm

# New York State Education Department

## Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

### 2019-20 Budget & Cash Flow Template

#### General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in <b>BLUE</b>
2	Enter information into the <b>GRAY</b> cells
3	Cells containing <b>RED</b> triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at <a href="https://stateaid.nysed.gov/charter/">https://stateaid.nysed.gov/charter/</a> . Rows may be inserted in the worksheet to accommodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**Global Community Charter School**

**PROJECTED BUDGET FOR 2018-2019**

**July 1, 2019 to June 30, 2020**

Please Note The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	8,297,937	1,140,083	-	35,000	-	9,473,020
Total Expenses	6,112,507	1,840,631	294,954	46,041	1,177,189	9,471,322
Net Income	2,185,430	(700,548)	(294,954)	(11,041)	(1,177,189)	1,698
Actual Student Enrollment	349	60				-
Total Paid Student Enrollment						-

PROGRAM SERVICES

SUPPORT SERVICES

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
----------------------	----------------------	-------	-------------	-------------------------	-------

**REVENUE**

**REVENUES FROM STATE SOURCES**

Per Pupil Revenue

CY Per Pupil Rate

District of Location

\$16,150.00

- School District 2 (Enter Name)
- School District 3 (Enter Name)
- School District 4 (Enter Name)
- School District 5 (Enter Name)

6,602,928	-	-	-	-	6,602,928
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
<b>6,602,928</b>					<b>6,602,928</b>

Special Education Revenue

Grants

- Stimulus
- State Aid

Other State Revenue

	1,140,083	-	-	-	1,140,083
-	-	-	-	-	-
78,908	-	-	-	-	78,908
-	-	-	-	-	-

**TOTAL REVENUE FROM STATE SOURCES**

<b>6,681,836</b>	<b>1,140,083</b>				<b>7,821,919</b>
------------------	------------------	--	--	--	------------------

**REVENUE FROM FEDERAL FUNDING**

IDEA Special Needs

Title I

Title Funding - Other

School Food Service (Free Lunch)

Grants

- Charter School Program (CSP) Planning & Implementation
- Other

Other Federal Revenue

30,000	-	-	-	-	30,000
180,000	-	-	-	-	180,000
45,000	-	-	-	-	45,000
450,000	-	-	-	-	450,000
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-

**TOTAL REVENUE FROM FEDERAL SOURCES**

<b>705,000</b>					<b>705,000</b>
----------------	--	--	--	--	----------------

**LOCAL and OTHER REVENUE**

Contributions and Donations, Fundraising

Erate Reimbursement

Interest Income, Earnings on Investments,

NYC DOE PreK

Rental Assistance

Text Book

Other Local Revenue

	-	-	35,000	-	35,000
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
829,101	-	-	-	-	829,101
30,000	-	-	-	-	30,000
52,000	-	-	-	-	52,000

**TOTAL REVENUE FROM LOCAL and OTHER SOURCES**

<b>911,101</b>			<b>35,000</b>		<b>946,101</b>
----------------	--	--	---------------	--	----------------

**TOTAL REVENUE**

<b>8,297,937</b>	<b>1,140,083</b>		<b>35,000</b>		<b>9,473,020</b>
------------------	------------------	--	---------------	--	------------------

**EXPENSES**

**ADMINISTRATIVE STAFF PERSONNEL COSTS**

No. of Positions

- Executive Management
- Instructional Management
- Deans, Directors & Coordinators

2.00				
2.00				
9.00				

100,000	50,000	-	25,000	115,000	290,000
120,000	125,000	-	-	-	245,000
541,660	100,000	-	-	-	641,660

**Global Community Charter School**  
**PROJECTED BUDGET FOR 2018-2019**

**July 1, 2019 to June 30, 2020**

Please Note The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	8,297,937	1,140,083	-	35,000	-	9,473,020
Total Expenses	6,112,507	1,840,631	294,954	46,041	1,177,189	9,471,322
Net Income	2,185,430	(700,548)	(294,954)	(11,041)	(1,177,189)	1,698
Actual Student Enrollment	349	60				-
Total Paid Student Enrollment						-

**PROGRAM SERVICES**

**SUPPORT SERVICES**

		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
CFO / Director of Finance	-	-	-	-	-	-	-
Operation / Business Manager	1.00	-	-	-	-	82,800	82,800
Administrative Staff	4.00	111,857	-	-	-	111,857	223,714
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>18</b>	<b>873,517</b>	<b>275,000</b>		<b>25,000</b>	<b>309,657</b>	<b>1,483,174</b>
<b>INSTRUCTIONAL PERSONNEL COSTS</b>							
Teachers - Regular	21.00	1,045,315	-	-	-	-	1,045,315
Teachers - SPED	16.00	-	1,203,160	-	-	-	1,203,160
Substitute Teachers	1.00	36,771	-	-	-	-	36,771
Teaching Assistants	11.00	440,513	-	-	-	-	440,513
Specialty Teachers	7.00	463,500	-	-	-	-	463,500
Test prep Summer stipends	2.00	44,000	-	-	-	-	44,000
Therapists & Counselors	3.00	209,306	-	-	-	-	209,306
Pre-K		-	-	-	-	-	-
<b>TOTAL INSTRUCTIONAL</b>	<b>61</b>	<b>2,239,405</b>	<b>1,203,160</b>				<b>3,442,565</b>
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>							
Nurse	-	-	-	-	-	-	-
Librarian	-	-	-	-	-	-	-
Custodian	1.00	-	-	-	-	38,760	38,760
Security	1.00	-	-	-	-	38,250	38,250
Other	-	-	-	147,636	-	-	147,636
<b>TOTAL NON-INSTRUCTIONAL</b>	<b>2</b>			<b>147,636</b>		<b>77,010</b>	<b>224,646</b>
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	<b>81</b>	<b>3,112,922</b>	<b>1,478,160</b>	<b>147,636</b>	<b>25,000</b>	<b>386,667</b>	<b>5,150,385</b>
<b>PAYROLL TAXES AND BENEFITS</b>							
Payroll Taxes		290,628	137,379		2,323	46,333	476,663
Fringe / Employee Benefits		431,567	204,001		3,450	68,801	707,819
Retirement / Pension		33,406	15,791		267	5,326	54,790
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>		<b>755,601</b>	<b>357,171</b>		<b>6,041</b>	<b>120,460</b>	<b>1,239,272</b>
<b>TOTAL PERSONNEL SERVICE COSTS</b>		<b>3,868,523</b>	<b>1,835,331</b>	<b>147,636</b>	<b>31,041</b>	<b>507,127</b>	<b>6,389,657</b>
<b>CONTRACTED SERVICES</b>							
Accounting / Audit		-	-	-	-	30,000	30,000
Legal		-	-	-	-	5,000	5,000
Management Company Fee		-	-	-	-	-	-
Nurse Services		-	-	-	-	-	-
Food Service / School Lunch		430,000	-	-	-	-	430,000
Payroll Services		-	-	-	-	24,000	24,000
Special Ed Services		-	-	-	-	-	-
Titlment Services (i.e. Title I)		-	-	-	-	-	-
Other Purchased / Professional / Consulting		150,000	-	44,722	15,000	149,582	359,304
<b>TOTAL CONTRACTED SERVICES</b>		<b>580,000</b>		<b>44,722</b>	<b>15,000</b>	<b>208,582</b>	<b>848,304</b>

**SCHOOL OPERATIONS**

**Global Community Charter School**

**PROJECTED BUDGET FOR 2018-2019**

**July 1, 2019 to June 30, 2020**

Please Note The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	8,297,937	1,140,083	-	35,000	-	9,473,020
Total Expenses	6,112,507	1,840,631	294,954	46,041	1,177,189	9,471,322
Net Income	2,185,430	(700,548)	(294,954)	(11,041)	(1,177,189)	1,698
Actual Student Enrollment	349	60				-
Total Paid Student Enrollment						-

	PROGRAM SERVICES			SUPPORT SERVICES		TOTAL
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	
Board Expenses	-	-	-	-	-	-
Classroom / Teaching Supplies & Materials	165,000	5,300	27,000	-	102,700	300,000
Special Ed Supplies & Materials	-	-	-	-	-	-
Textbooks / Workbooks	10,000	-	36,000	-	-	46,000
Supplies & Materials other	12,900	-	2,400	-	-	15,300
Equipment / Furniture	44,335	-	-	-	-	44,335
Telephone	-	-	-	-	-	-
Technology	5,000	-	-	-	23,880	28,880
Student Testing & Assessment	5,000	-	-	-	-	5,000
Field Trips	34,200	-	3,750	-	-	37,950
Transportation (student)	6,750	-	-	-	-	6,750
Student Services - other	-	-	-	-	-	-
Office Expense	10,000	-	13,446	-	-	23,446
Staff Development	5,000	-	-	-	-	5,000
Staff Recruitment	5,000	-	-	-	-	5,000
Student Recruitment / Marketing	25,000	-	-	-	-	25,000
School Meals / Lunch	-	-	-	-	-	-
Travel (Staff)	-	-	-	-	-	-
Fundraising	20,000	-	-	-	-	20,000
Other	-	-	-	-	-	-
<b>TOTAL SCHOOL OPERATIONS</b>	<b>348,185</b>	<b>5,300</b>	<b>82,596</b>		<b>126,580</b>	<b>562,661</b>
<b>FACILITY OPERATION &amp; MAINTENANCE</b>						
Insurance	-	-	-	-	84,000	84,000
Janitorial	145,800	-	-	-	-	145,800
Building and Land Rent / Lease	1,080,000	-	20,000	-	-	1,100,000
Repairs & Maintenance	-	-	-	-	30,000	30,000
Equipment / Furniture	-	-	-	-	14,000	14,000
Security	-	-	-	-	-	-
Utilities	90,000	-	-	-	56,900	146,900
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>1,315,800</b>		<b>20,000</b>		<b>184,900</b>	<b>1,520,700</b>
<b>DEPRECIATION &amp; AMORTIZATION</b>					<b>150,000</b>	<b>150,000</b>
<b>DISSOLUTION ESCROW &amp; RESERVES / CONTINGENCY</b>						
<b>TOTAL EXPENSES</b>	<b>6,112,507</b>	<b>1,840,631</b>	<b>294,954</b>	<b>46,041</b>	<b>1,177,189</b>	<b>9,471,322</b>
<b>NET INCOME</b>	<b>2,185,430</b>	<b>(700,548)</b>	<b>(294,954)</b>	<b>(11,041)</b>	<b>(1,177,189)</b>	<b>1,698</b>

ENROLLMENT - *School Districts Are Linked To Above Entries*	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
District of Location	349	60	409
School District 2 (Enter Name)			-
School District 3 (Enter Name)			-
School District 4 (Enter Name)			-
School District 5 (Enter Name)			-

**Global Community Charter School**

**PROJECTED BUDGET FOR 2018-2019**

**July 1, 2019 to June 30, 2020**

Please Note The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	8,297,937	1,140,083	-	35,000	-	9,473,020
Total Expenses	6,112,507	1,840,631	294,954	46,041	1,177,189	9,471,322
Net Income	2,185,430	(700,548)	(294,954)	(11,041)	(1,177,189)	1,698
Actual Student Enrollment	349	60				-
Total Paid Student Enrollment		-				-

**PROGRAM SERVICES**

**SUPPORT SERVICES**

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
<b>TOTAL ENROLLMENT</b>	349	60	409			
<b>REVENUE PER PUPIL</b>	23,776	19,001	-			
<b>EXPENSES PER PUPIL</b>	17,514	30,677	721			



**Assumptions**

**DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable**

Operations manager





**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:** Mary Jilek

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Global Community Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Vice Chair

2. Are you an employee of any school operated by the education corporation?

     Yes   x   No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

     Yes   x   No

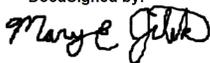
If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	NA	NA	NA

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None	NA	NA	NA	NA

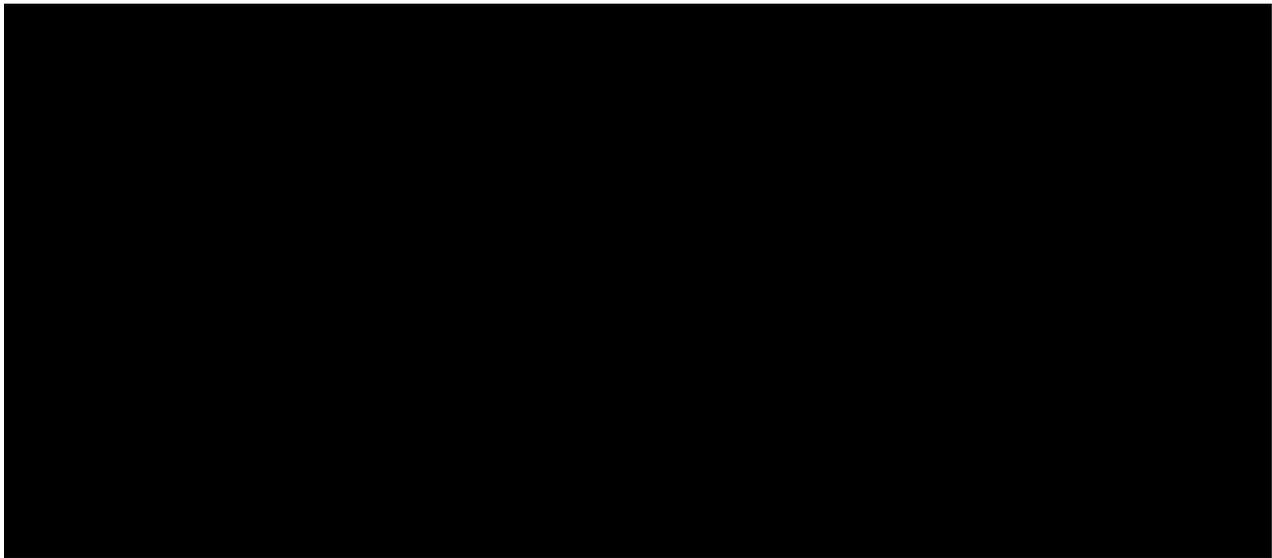
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7/23/2019

**Signature**

**Date**

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**           Tope Yusuf          

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

          Global community charter school          

**1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).**

          N/A          

**2. Are you an employee of any school operated by the education corporation?**

       **Yes**   x   **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

**3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?**

       **Yes**   x   **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None				

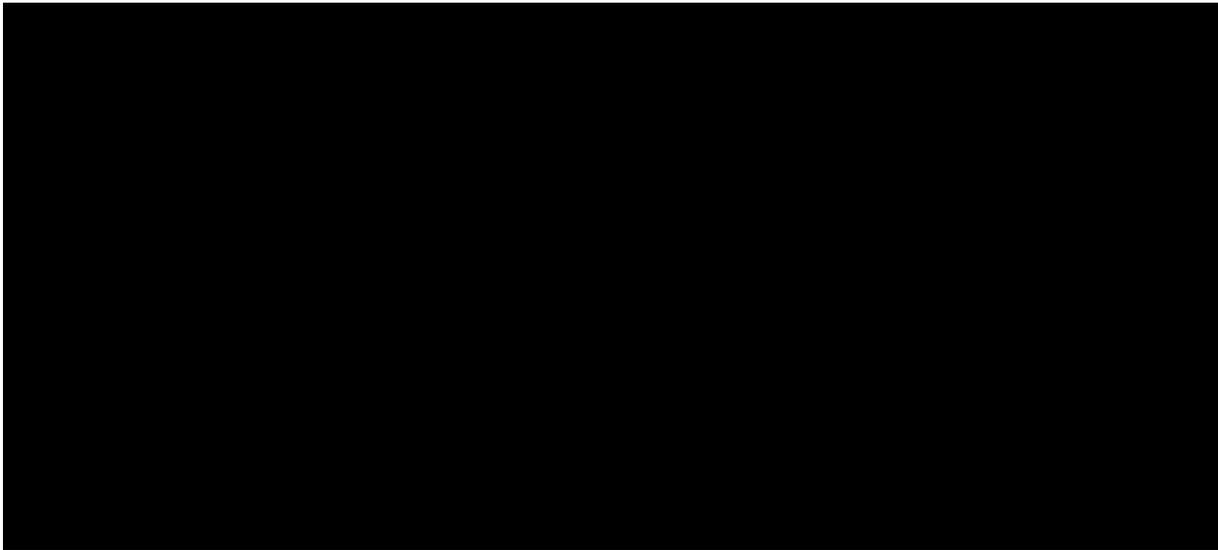
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7/29/2019

**Signature**

**Date**

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**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

Megan Eiss-Proctor

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Global Community Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Member

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

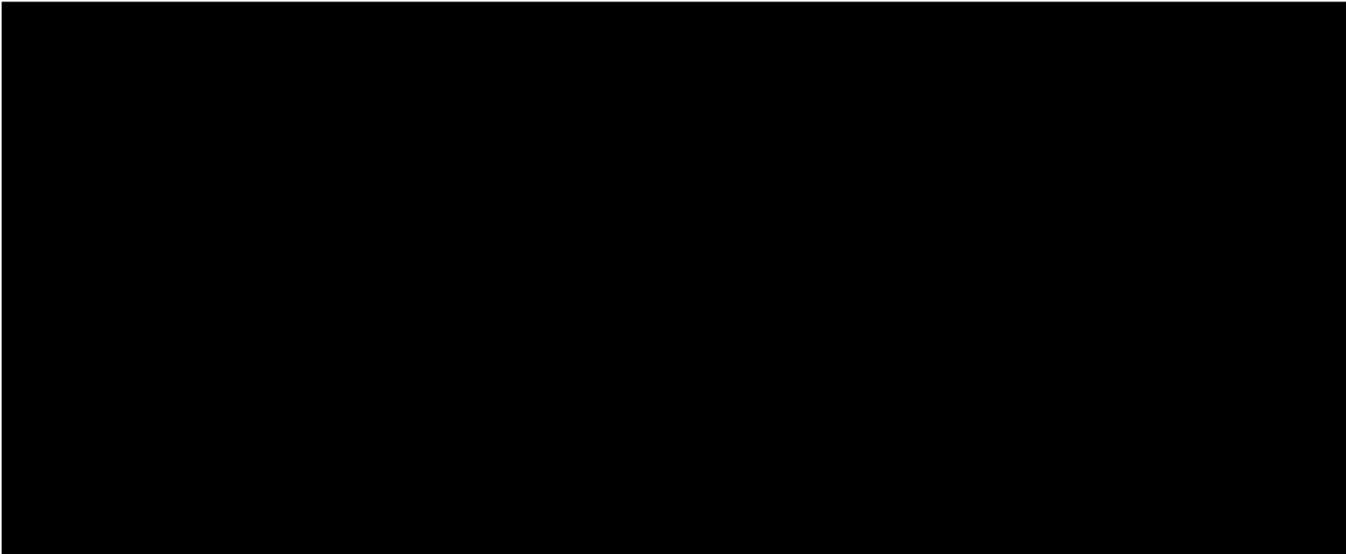
If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p><i>None.</i></p>			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

*None.*



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

Katherine (Kate) McGovern

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Global Community Charter School

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee, Chair - Fundraising Taskforce, Member – Renewal Task Force, Middle School Task Force, Education Accountability Committee

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

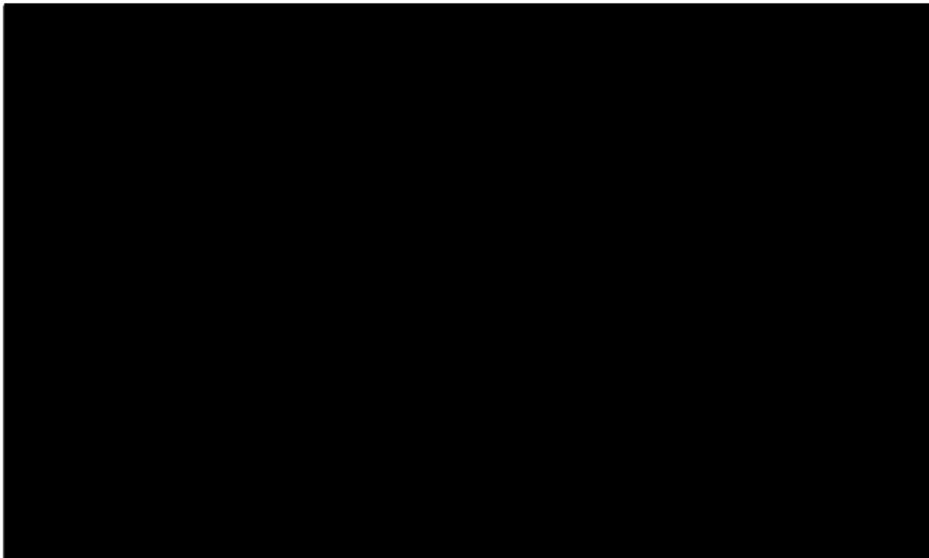
Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>NONE</i>			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE				


7/20/2019  
 Signature Date

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**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**                     Peter Kaufman                    

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

                    Global Community Charter School                    

**1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).**

                    Member, Chair of Education and Accountability Committee                    

**2. Are you an employee of any school operated by the education corporation?**

       **Yes**       <sup>x</sup> **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

**3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?**

      <sup>x</sup> **Yes**        **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

                    Relay GSE - General Counsel - May 2018

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	None	None	None

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
Relay GSE	Teacher training	potential agreement	in, general course	relayed knowledge in the de

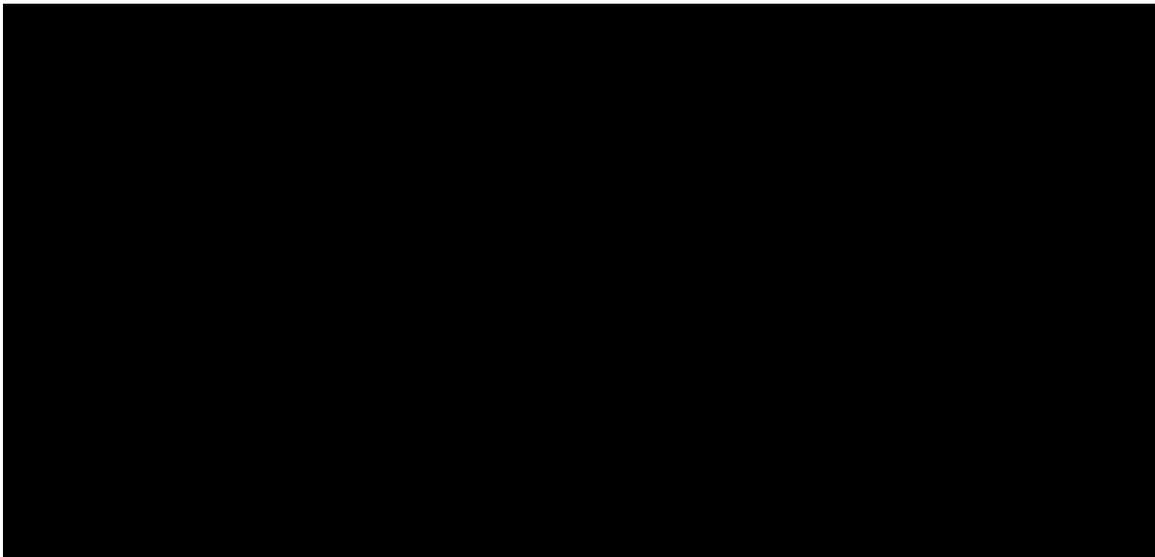
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7/23/2019

**Signature**

**Date**

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:** Robert Moser \_\_\_\_\_

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Global Community Charter Schools  
\_\_\_\_\_

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).  
Chair, Vice Chair, Treasurer  
\_\_\_\_\_

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.  
\_\_\_\_\_

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.  
\_\_\_\_\_

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	None	None	None

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None	None	None	None	None

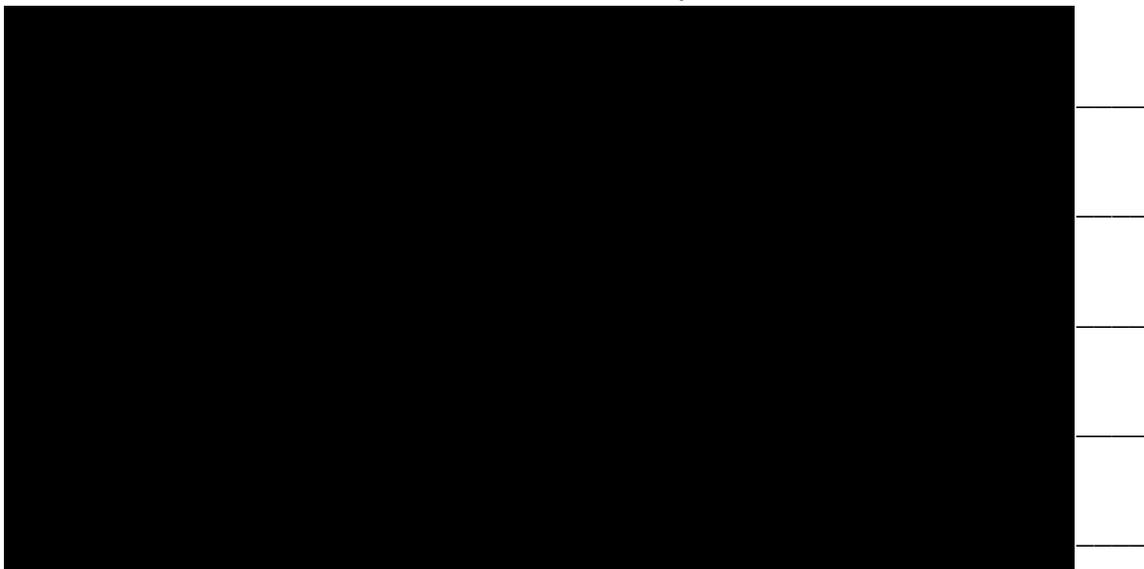
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7/24/2019

**Signature**

**Date**

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:** James Zika

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Global Community Chart School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).  
chair

2. Are you an employee of any school operated by the education corporation?  
     Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

     Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None				

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7/22/2019

**Signature**

**Date**

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:** Ibrahim Yusuf

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Global Community Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Treasurer

2. Are you an employee of any school operated by the education corporation?

     Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

     Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

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<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None				

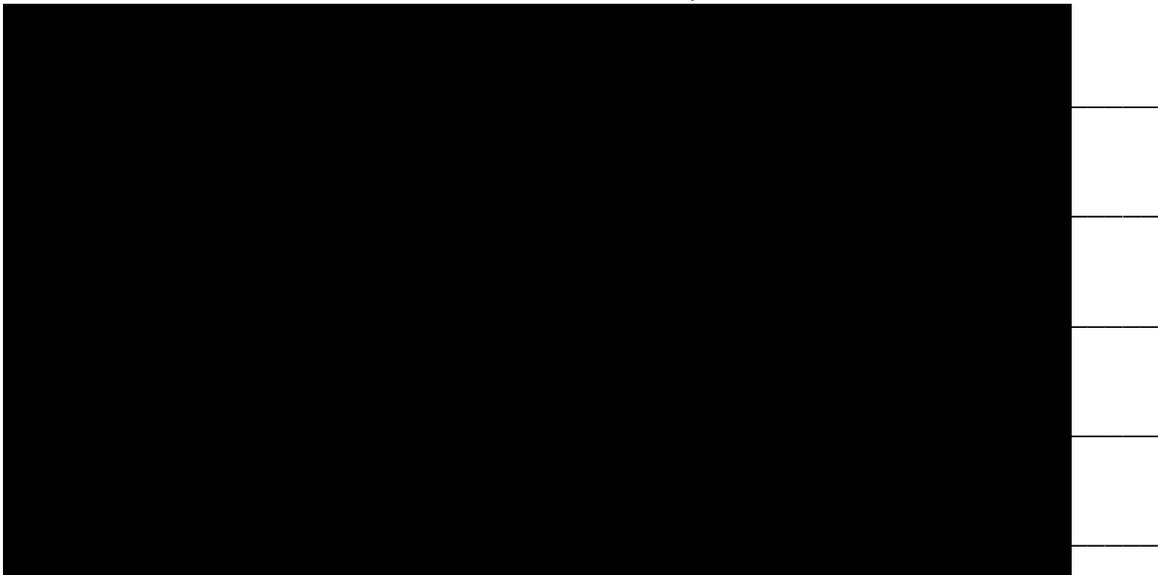
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7/26/2019

**Signature**

**Date**

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:** Chris Buffum

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Global Community Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Secretary

2. Are you an employee of any school operated by the education corporation?

     Yes   x   No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

     Yes   x   No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None				

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7/24/2019

**Signature**

**Date**

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*





# Entry 8 BOT Table

Created: 07/17/2019 • Last updated: 07/31/2019

1. SUNY AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE AUTHORIZED charter schools are required to provide information for all VOTING and NON VOTING trustees.

## 1. Current Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2018 19
1	Mary Jilek, [REDACTED]	Vice Chair	"Executive, Education and Accountability"	Yes	2	07/01/2017	06/30/2020	12
2	James Zika, [REDACTED]	Chair	Chair	Yes	1	11/01/2016	10/31/2019	12
3	Ibrahim Yusuf, [REDACTED]	Treasurer	Finance	Yes	1	10/01/2016	06/30/2019	9
4	Chris Buffum, [REDACTED]	Secretary	Executive	Yes	1	11/01/2016	10/31/2019	10
5	Kate McGovern, [REDACTED]	Trustee/Member	"Executive, Education and Accountability"	Yes	3	07/01/2016	06/30/2019	11
6	Peter Kaufman, [REDACTED]	Trustee/Member	"Executive, Education and Accountability"	Yes	1	07/01/2016	06/30/2019	11

			Accountability"					
7	Tope Yusuf, [REDACTED]	Trustee/Member		Yes	1	08/01/2016	07/31/2019	7
8	Robert Moser, [REDACTED]	Trustee/Member	Finance	Yes	2	07/01/2017	06/30/2020	8
9	Megan Eiss Proctor	Trustee/Member		Yes	1	09/01/2018	08/31/2021	6

**1a. Are there more than 9 members of the Board of Trustees?** Yes

**1b. Current Board Member Information**

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2018 19
10	Kenita Lloyd, [REDACTED]	Trustee/Member	Finance	Yes	1	04/01/2017	02/28/2020	5 or less
11								
12								
13								
14								
15								

**1c. Are there more than 15 members of the Board of Trustees?** No

**2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES**

- 1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
- 2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2019	10
b.Total Number of Members Added During 2018 19	1
c. Total Number of Members who Departed during 2018 19	0
d.Total Number of members in 2018 19, as set by in Bylaws, Resolution or Minutes	10

**3. Number of Board meetings held during 2018-19** 13

**4. Number of Board meetings scheduled for 2019-20** 12

**Thank you.**



# Entry 9 - Board Meeting Minutes

Last updated: 07/26/2019

## [Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2018 June 2019, which should match the number of meetings held during the 2018 19 school year.

### **GLOBAL COMMUNITY CHARTER SCHOOL**

**Are all monthly BOT meeting minutes posted, which should match the number of meetings held during 2018-19 school year, on the charter school's website?** Yes

**A. Provide if posted on the charter school's website a URL link to the Monthly Board Meeting Minutes, which should match the number of meetings held during the 2018-19 school year.**

[https://www.globalcommunitycs.org/board\\_of\\_trustees](https://www.globalcommunitycs.org/board_of_trustees)



# Entry 10 Enrollment and Retention of Special Populations

Created: 07/17/2019 • Last updated: 10/28/2019

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## [Instructions for Reporting Enrollment and Retention Strategies](#)

Describe the efforts the charter school has made in 2018 19 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2019 20.

## **GLOBAL COMMUNITY CHARTER SCHOOL**Section Heading

## Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2018 19	Describe Recruitment Plans in 2019 20
Economically Disadvantaged	<p>GCCS markets to families in public housing near the school. As there are several public housing complexes in a close radius to GCCS, this is the school's primary method for recruiting ED students.</p> <p>The school's marketing materials describe the supports offered by the school, including after school programming.</p> <p>Staff from GCCS visit daycares and prekindergarten providers within close proximity to the school.</p>	<p>Based on the NYCDOE Demographic Snapshot, our percentage of ED students in 2018 19 was 78.5% and our district was 81%. We will continue to implement the efforts described.</p>
English Language Learners/Multilingual Learners	<p>The school's recruitment presentation team includes the bilingual Family Coordinator.</p> <p>GCCS recruits at area preschools with high concentrations of bilingual students.</p> <p>The application is printed in English &amp; Spanish.</p> <p>Bilingual staff members deliver school tours and presentations.</p> <p>Marketing materials are available in different languages.</p> <p>Marketing materials describe the school's supports for ELL.</p>	<p>Based on the NYCDOE Demographic Snapshot, our percentage of ELL students in 2018 19 was 17.6% and our district was 8.2% . Going forward, we will continue our recruitment efforts amongst our communities, providing documentation in dual languages and hiring bilingual staff.</p>
Students with Disabilities	<p>The GCCS recruitment team visits preschools that serve SWD. In particular, GCCS focuses on recruitment at a nearby early life center that caters to students with disabilities. Marketing materials describe the school's ICT model and supports for SWD. In 2017 18, the enrollment of SWD at GCCS was within 6 points of CSD 5. Recognizing a need to increase recruitment efforts for this group of students, in the 2018 19 recruitment season, GCCS revised our marketing materials to ensure that all print and digital marketing for GCCS reflects diverse images of students, including SWD. To ensure that the enrollment of SWD continues to approach or meet the district, GCCS will continue to expand outreach to additional daycare and pre kindergarten providers who serve students with special needs.</p>	<p>Based on the NYCDOE Demographic Snapshot, our percentage of SWD students in 2018 19 was 16.3% and the district was 24%. We will continue to include references to welcoming ALL students in our marketing materials, will utilize our SpEd Coordinator in as many recruitment and "open house" events as possible. Our board is also considering adding a preference for SWD students who indicate as such on our application for next school year. Over a year or two we should be able to match district % for SWD population.</p>

## Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2018 19	Describe Retention Plans in 2019 20
Economically Disadvantaged	<p>The school schedule offers intervention periods.</p> <p>There is extended day, after school, and summer programming.</p> <p>The school offers workshops for parents on topics such as how to support student literacy at home. GCCS provides professional development for all teachers to support the academic, social, and emotional needs of students. In 2018 19, GCCS partnered with Operation Backpack to provide free backpacks filled with school supplies to all students.</p>	<p>Our retention rate for ED students was 83.5% between 2017 18 and 2018 19. Going forward, we will continue to focus on the surrounding communities of Harlem and the South Bronx.</p>
English Language Learners/Multilingual Learners	<p>GCCS offers Spanish specials for grades 2 5</p> <p>Hiring preference is given to teachers with multiple language competencies.</p> <p>The staff includes an ENL Coordinator GCCS provides professional development for all teachers to support the academic, social, and emotional needs of students.</p> <p>In 2018 19, GCCS expanded the staff capacity to serve ELLs, with the introduction of an additional role: ENL Specialist.</p> <p>GCCS' program expanded in 2018 19 to offer a Spanish special for all grades.</p>	<p>Our retention rate for ELLs was 77% between 2017 18 and 2018 19. Going forward, we will improve our bilingual outreach to surrounding communities. In addition to Spanish, this year we will begin offering french class to a portion of our student body, which will attract and ideally retain a larger portion of our French speaking families.</p>
Students with Disabilities	<p>GCCS provides an ICT model, with at least one SPED certified teacher in each ICT classroom.</p> <p>GCCS' staff includes a SPED Coordinator, Reading Specialist and three counselors. In addition, agency provided staff include two full time Speech and Language Therapists, one full time Occupational Therapist, one part time Physical Therapist,</p> <p>GCCS provides professional development for all teachers to support the academic, social, and emotional needs of students.</p>	<p>Our retention rate for SWD was 77% between 2017 18 and 2018 19. Going forward, we will improve communication in print and other media about our SWD services, make sure our SpEd Coordinator works closely with teachers and families to properly assess, communicate and provide service to students with IEPs and families considering an assessment for their child. Our process attempts to focus a parent on the additional services and supports that IEPs can provide in service of their child. We are hopeful these continued efforts will yield more substantive retention amongst our SWD population.</p>



# Entry 11 Classroom Teacher and Administrator Attrition

Created: 07/01/2019 • Last updated: 08/01/2019

Report changes in teacher and administrator staffing.

## Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the tables titled 2018-2019 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing during the 2018-2019 school year. Please provide the full time equivalent (FTE) of staff on June 30, 2018; the FTE for any departed staff from July 1, 2018 through June 30, 2019; the FTE for added staff from July 1, 2018 through June 30, 2019; and the FTE of staff added in newly created positions from July 1, 2018 through June 30, 2019 using the tables provided.

### 1. Classroom Teacher Attrition Table

FTE Classroom Teachers on 6/30/18	FTE Classroom Teachers Departed 7/1/18 6/30/19	FTE Classroom Teachers Filling Vacant Positions 7/1/18 6/30/19	FTE Classroom Teachers Added in New Positions 7/1/18 6/30/19	FTE of Classroom Teachers on 6/30/19
37	3	7	0	41

### 2. Administrator Position Attrition Table

FTE Administrative Positions on 6/30/18	FTE Administrators Departed 7/1/18 6/30/19	FTE Administrators Filling Vacant Positions 7/1/18 6/30/19	FTE Administrators Added in New Positions 7/1/18 6/30/19	FTE Administrative Positions on 6/30/19
13	3	0	2	12

### 3. Tell your school's story

Charter schools may provide additional information in this section of the Annual Report about their respective teacher and administrator attrition rates as some teacher or administrator departures do not reflect advancement or movement within the charter school networks. Schools may provide additional detail to reflect a teacher's advancement up the ladder to a leadership position within the network or an administrator's movement to lead a new network charter school.

(No response)

4. Charter schools must ensure that all prospective employees receive clearance through [the NYSED Office of School Personnel Review and Accountability \(OSPRA\)](#) prior to employment. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

Have all employees have been cleared through the NYSED TEACH system?

Yes

5. For perspective or current employees whose clearance has been denied, have you terminated their employment and removed them from the TEACH system?

	Not Applicable
--	----------------

Thank you



# Entry 12 Uncertified Teachers

Created: 07/26/2019 • Last updated: 08/01/2019

## Instructions for Reporting Percent of Uncertified Teachers

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

FTE count of uncertified teachers on 6/30/18, and each uncertified teacher should be counted only once.

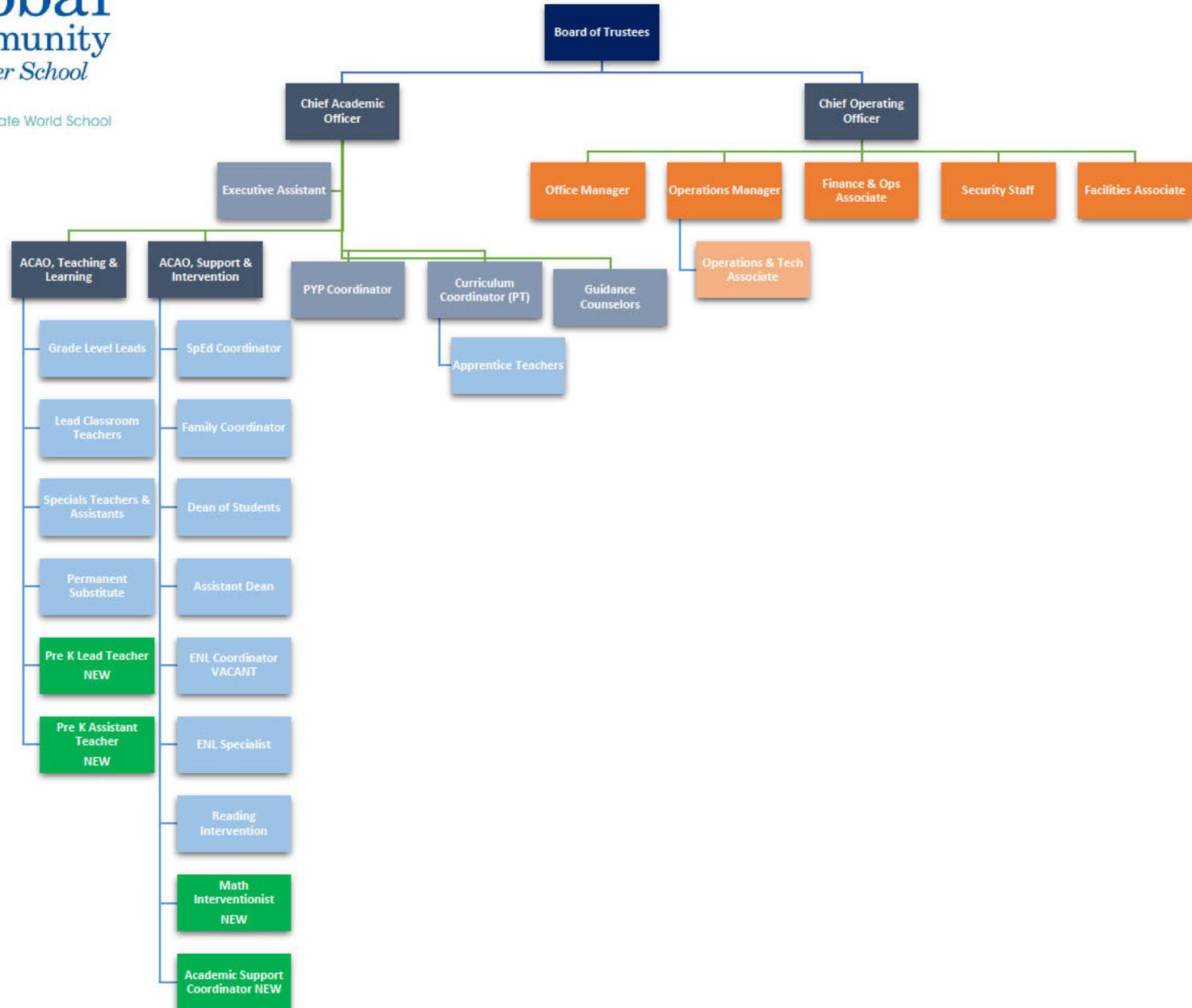
	FTE Count
1. Total FTE count of uncertified teachers (6 30 19)	12
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6 30 19)	7
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6 30 19)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6 30 19)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6 30 19)	2
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6 30 19)	3

**FTE Count of All Uncertified Teachers as of 6/30/19** 12

**FTE Count of All Certified Teachers as of 6/30/19** 26

**Thank you.**

# FY19-20 Organizational Chart



ACAO – Assistant Chief Academic Officer



SY19-20 GCCS School Calendar

	S	M	T	W	T	F	S
July 2019		1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
Aug 2019 (4)	28	29	30	31	1	2	3
	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	31
Sep 2019 (19)	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
Oct 2019 (22)	29	30	1	2	3	4	5
	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
Nov 2019 (19)	20	21	22	23	24	25	26
	27	28	29	30	31	1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
Dec 2019 (15)	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
Jan 2020 (18)	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31	1	2	3	4
	5	6	7	8	9	10	11
Feb 2020 (15)	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	1
Mar 2020 (22)	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
Apr 2020 (21)	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
May 2020 (15)	29	30	31	1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
June 2020 (20)	26	27	28	29	30	1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
July/Aug 2019	24	25	26	27	28	29	30
	31	1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
August 2019	21	22	23	24	25	26	27
	28	29	30				

**July/ August 2019**  
 First Day of Summer Program  
 Last day of Summer Program  
 Instructional: New/Returning Report  
**ONLY 5<sup>th</sup> Grade First Day of School**  
*Half day* Jump Start Academy (Kinder)  
*Half day* Jump Start Academy (Grades 1-5)  
 July 9, 2019  
 August 9, 2019  
 August 14/August 19, 2019  
**August 27, 2019**  
 August 28-30, 2019  
 August 29, 2019

**September 2019**  
 Labor Day (School Closed)  
**ONLY Staff Report: PD Day (School Closed)**  
**Kinder-4<sup>th</sup> Grade FIRST DAY OF SCHOOL**  
 Busing Begins  
**Pre-K First Day of School**  
 Back to School Night  
 Afterschool Begins  
 Sept 2, 2019  
**Sept 3, 2019**  
**Sept 4, 2019**  
 Sept 5, 2019  
**Sept 9, 2019**  
 Sept 19, 2019  
 Sept 30, 2019

**October 2019**  
**Indigenous People Day (School Closed)**  
 Progress Reports  
 Harvest Festival  
**Oct 14, 2019**  
 Oct 23, 2019  
 Oct 24, 2019

**November 2019**  
*Half day* Staff & Students  
 First Semester Ends  
 Thanksgiving Break (School Closed)  
 Nov 27, 2019  
 Nov 27, 2019  
 Nov 28-29, 2019

**December 2019**  
 Second Trimester Begins  
*Half day* Parent Teacher Conference Day  
*Half day* Staff & Students  
 Holiday Break (School Closed)  
 Dec 2, 2019  
 Dec 13, 2019  
 Dec 20, 2019  
 Dec 23, 2019- Jan 3, 2020

**January 2020**  
 New Year's Day (School Closed)  
**ONLY Staff Report: PD Day (School Closed)**  
 Students Return  
**Martin Luther King (School Closed)**  
 Progress Reports  
 Jan 1, 2020  
**Jan 6, 2020**  
 Jan 7, 2020  
**Jan 20, 2020**  
 Jan 29, 2020

**February 2020**  
 Mid-Winter Recess (School Closed)  
 Staff and Students Return  
 Feb 17, 2020- Feb 21, 2020  
 Feb 24, 2020

**March 2020**  
 Second Trimester Ends  
 Third Trimester Begins  
*Half Day* Parent Teacher Conference Day  
 ELA State Test  
 ELA Makeup Test  
 March 4, 2020  
 March 5, 2020  
 March 13, 2020  
 March 25-27, 2020  
 March 30, 2020

**April 2020**  
**Good Friday (School Closed)**  
 Math State Test  
 Math Makeup Test  
 Progress Report  
 NYSESLAT (Speaking ONLY)  
**April 10, 2020**  
 April 21-23, 2020  
 April 24-28, 2020  
 April 29, 2020  
 April 30, 2020

**May 2020**  
 Spring Break (School Closed)  
 Grade 4 Science Performance Test  
**Memorial Day (School Closed)**  
 May 4-May 8, 2020  
 May 18, 2020-June 1, 2020  
**May 25, 2020**

**June 2020**  
 Grade 4 Written Science State Test  
*Half Day* LAST DAY OF SCHOOL  
 June 1, 2020  
 June 26, 2020

**Major Religious Holidays:** As a Multicultural school, we would like to acknowledge the following days as special for some of our community members. Although these days are not part of our school calendar, you do reserve the right to use them for religious observation if it takes place during a school day. **Inform the school in advance.**  
 September 30-October 1, 2019 (Rosh Hashanah) October 9, 2019 (Yom Kippur)