



# Entry 1 School Information

Created: 07/20/2017 • Last updated: 07/28/2017

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer (**as of June 30, 2017**) or you may not be assigned the correct tasks.

**a. SCHOOL NAME AND BEDS#** HARLEM CHILDREN'S ZONE PROMISE ACADEMY II CS (NYC CHANCELLOR)  
(Select name from the drop down menu)

**b. CHARTER AUTHORIZER** NYCDOE-Authorized Charter School  
(For technical reasons, please re-select authorizer name from the drop down menu).

**c. DISTRICT / CSD OF LOCATION** NYC CSD 5

## d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	35 East 125th Street, New York, NY, 10035	[REDACTED]		

## d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Dr. Achil Petit
Title	Superintendent
Emergency Phone Number (###-###-####)	[REDACTED]

**e. SCHOOL WEB ADDRESS (URL)** [www.hczpromise.org](http://www.hczpromise.org)

**f. DATE OF INITIAL CHARTER** 04/2005

**g. DATE FIRST OPENED FOR INSTRUCTION** 09/2005

## **h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

### MISSION STATEMENT

The mission of the Harlem Children’s Zone Promise Academy II Charter School (HCZ Promise Academy II) is to provide high quality, standards-based academic programs for students, grades K12, from underserved communities and underperforming school districts, and to provide students with the skills they need to be accepted by and succeed in college. HCZ Promise Academy II promotes high achievement in all subjects through a demanding curriculum, extensive supportive services and the use of data-driven teaching methods. HCZ Promise Academy II is committed to promoting academic accomplishment, positive character development, healthy lifestyles and leadership skills. In partnership with the Harlem Children’s Zone, HCZ Promise Academy II addresses the educational and developmental needs of each student.

## **h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Brief description of Key design elements are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	Data-Driven Instruction: The Promise Academy teaching philosophy is that all students have different instructional needs, and it is our job to find ways to identify and address those needs. Small-group instruction and tutoring offered in the After School program is an integral piece to achieving high academic outcomes. Promise also uses running records for assessing reading levels and identifying patterns of strategies that work
Variable 2	Professional Development: PAll has always focused on building a core of highly-qualified, driven teachers serving as beacons of experience to younger staff with great potential. PAll has expanded that focus by creating a Curriculum Office of ELA and math coaches, giving teachers opportunities to receive guided instruction. We are also attracting and training talented teachers through student/teacher apprenticeships and Relay/GSE. A more intense series of mandatory PDs will be offered to new teachers starting summer 2017.
Variable 3	College-Readiness: To ensure that students in Promise have the best chance for academic success, the school has consistently aligned itself with collaborative programs. The

	Bard Early College Program has been a useful tool in helping our children become college-ready. The academic skills that they are learning are giving them the skills they need to succeed in college. PAll students are also offered services from our College Success Office to help them with college applications and in making financial decisions.
Variable 4	Parent Engagement: Promise Academy II has a thriving program called Parents as Partners Association (PAPA) in which members are instrumental in maintaining strong ties between the school and the families of the students. PAll also benefits from HCZ's parent engagement team run by the Senior Manager of the Parent Center. The team offers professional development opportunities for the entire parent leadership, and advises them on appropriate ways to manage feedback from the community of Promise parents.
Variable 5	Alignment with Common Core: Promise has aligned our teaching strategies and interim assessment system to the Common Core State Standards. Promise Academy continues to improve in this practice and has strengthened how we use data to make decisions on a district, school, class and individual student level.
Variable 6	Recruitment: We focus our teacher recruitment on finding the best quality candidates around the country. Our Recruitment Manager works with our leadership team using the following strategies: attending and hosting teacher recruitment fairs and events at colleges/universities, internet job postings, advertisements, employee referrals, and partnering up with programs such as Teach for America. We also train student/teachers from reputable universities, who may be offered a position after they graduate.
Variable 7	Pipeline Services: The services we offer such as, healthy nutrition, access to social services, foster care prevention and the Promise After School program with additional instruction opportunities ensures that our students begin on the same playing field as children from more affluent communities. We also have a fully operational health center on the premises for all Promise students and partner with proven organizations so that our children get the services they need to develop as healthy students.
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

**i. TOTAL ENROLLMENT ON JUNE 30, 2017** 970

**j. GRADES SERVED IN SCHOOL YEAR 2016-17**

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12
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**k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?** No

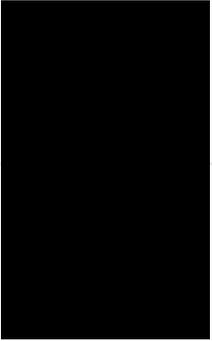
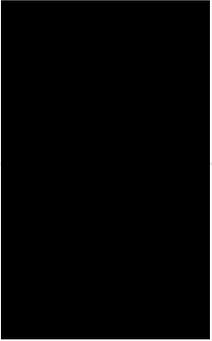
**l1. FACILITIES**

Does the school maintain or operate multiple sites?

Yes, 2 sites
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**l2. SCHOOL SITES**

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	35 East 125th Street, New York, NY 10035		CSD 5	6-12	Yes	Own
Site 2	2005 Madison Avenue, New York, NY 10035		CSD 5	K-5	Yes	DOE space
Site 3						

**I2a. Please provide the contact information for Site 1.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Dr. Achil Petit			
Operational Leader	Ari Browne			
Compliance Contact	Candice Ashby			
Complaint Contact	Candice Ashby			

**I3. Please provide the contact information for Site 2.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Sheryl Ragland			
Operational Leader	Ari Browne			
Compliance Contact	Candice Ashby			
Complaint Contact	Candice Ashby			

**m1. Is the school or are the school sites co-located?** Yes

**m2. Please list the terms of your current co-location.**

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1 (primary site)	N/A	No		No		Yes
Site 2	N/A	No		No		Yes
Site 3						

**n1. Were there any revisions to the school’s charter during the 2016-17 school year? (Please include approved or pending material and non-material charter revisions).** Yes

**n2. Summary of Charter Revisions**

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in design or educational program	The extended summer session was revised to focus on remediation for struggling students and to offer enrichment to students who are on track for promotion to the subsequent grade.		November 4, 2016
2				
3				
4				
5				

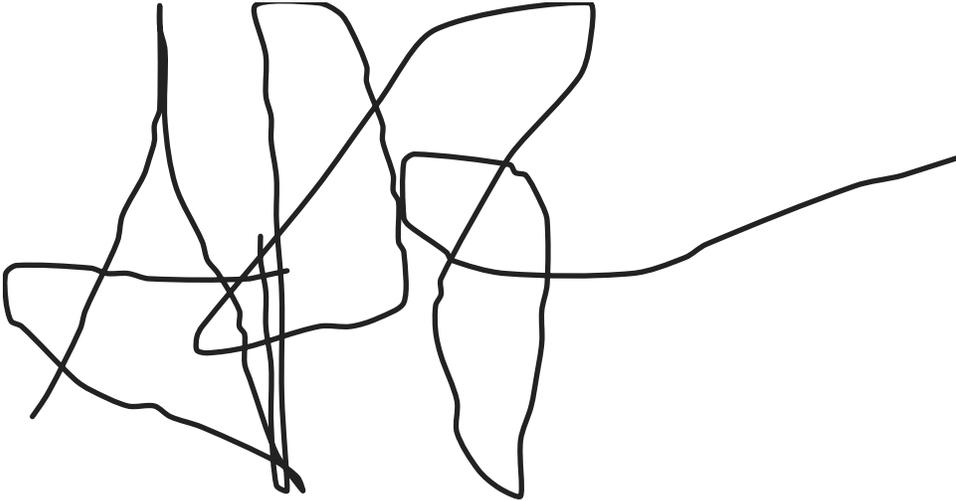
**o. Name and Position of Individual(s) Who Completed the 2016-17 Annual Report.**

Dr. Achil Petit (Superintendent), Candice Ashby (Director of Compliance and Reporting), Ari Browne (Director of Information Systems)

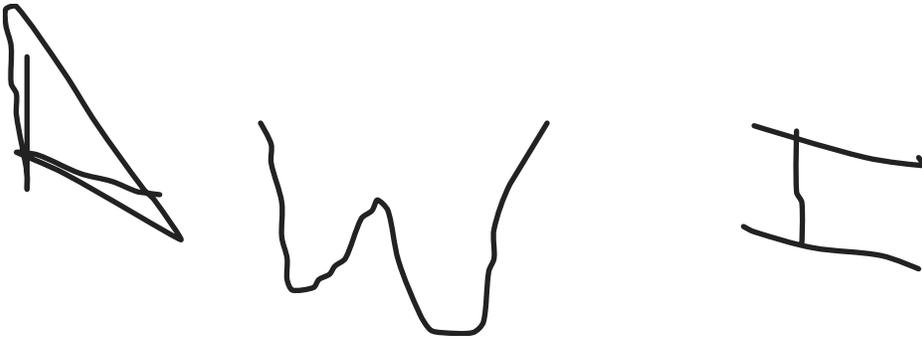
**p. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Yes

**Signature, Head of Charter School**

A large, stylized handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

**Signature, President of the Board of Trustees**

A handwritten signature in black ink, appearing to be the initials 'AWH' written in a stylized, blocky font.

**Date**

2017/07/28

**Thank you.**



# Entry 2 NYS School Report Card Link

Last updated: 07/30/2017

## 1. NEW YORK STATE REPORT CARD

**Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).**

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<https://data.nysed.gov/reportcard.php?instid=800000058981&year=2016&createreport=1&enrollments=1&avgclasssize=1&freelunch=1&attendance=1&suspensions=1&teacherqual=1&teacherturnover=1&staffcounts=1&38ELA=1&38MATH=1&48SCI=1&naep=1&regents=1&elemELA=1&elemMATH=1&elemSci=1&unweighted=1>



# Entry 3 Progress Toward Goals

Created: 07/30/2017 • Last updated: 08/01/2017

## PROGRESS TOWARD CHARTER GOALS

The following tables reflect formatting in the online portal required for Board of Regents-authorized charter schools and NYCDOE-authorized charter schools only. Schools should list Progress Toward Charter Goals by August 1, 2017. If the goals are based on student performance data that the school will not have access to before August 1, 2017 (e.g., the NYS Assessment results), please state this in the last column. The information can be updated when available. Please complete and submit no later than November 1, 2017.

### 1. ACADEMIC STUDENT PERFORMANCE GOALS

#### 2016-17 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 1	For each year of the school's next charter term, the school will show academic performance with a percent of students proficient at or above Level 3 that meets or exceeds the percent proficient of the Community School District (CSD) of location and also meets or exceeds the citywide percent proficient on the New York State ELA examination.	New York State ELA Exam		Not yet available. State test score results have not been released.
Academic Goal	For each year of the school's next charter term, the school will show academic performance with a percent of students proficient at or above Level 3 that meet or exceeds the percent proficient of the	New York State Math Exam		Not yet available. State test score results have not been

2	Community School District (CSD) of location and also meets or exceeds the citywide percent proficient on the New York State math examination.			released.
Academic Goal 3	Each year, at least 75 percent of students in the high school accountability cohort passing an English Regents exam will have a score of 75 percent of students in the high school accountability cohort passing a math Regents exam will have a score of 75 or above by the end of their fourth year.	English Regents Exams		Not yet available. Students have not yet taken the August Regents.
Academic Goal 4	Each year, at least 75 percent of students in the high school accountability cohort passing a math Regents exam will have a score of 75 or above by the end of their fourth year.	Math Regents Exams		Not yet available. Students have not yet taken the August Regents.
Academ	For each year of the school's next charter term, each grade-level cohort will demonstrate growth with a reduction by half the gap between the percent at or above Level 3 on the previous year's NYS ELA exam (baseline) and the CSD or citywide percent (whichever is higher) of students proficient at or above Level 3			Not yet available.

<p>ic Goal 5</p>	<p>on the current year's State ELA exam. For schools in which the number of students scoring above proficiency in a grade-level cohort exceeded the CSD or citywide percent proficient (whichever is higher) on the previous year's ELA exam, the school is expected to demonstrate growth comparable to the CSD in the current year.</p>	<p>New York State ELA Exam</p>		<p>State test score results have not been released.</p>
<p>Academ ic Goal 6</p>	<p>For each year of the school's next charter term, each grade-level cohort will demonstrate growth with a reduction by a half the gap between the percent at or above Level 3 on the previous year's NYS math exam (baseline) and the CSD or citywide percent (whichever is higher) of students proficient at or above Level 3 on the current year's State math exam. For schools in which the number of students scoring above proficiency in a grade-level cohort exceeded the CSD or citywide percent proficient (whichever is higher) on the previous year's math exam, the school is expected to demonstrate growth comparable to the CSD in the current</p>	<p>New York State Math Exam</p>		<p>Not yet available. State test score results have not been released.</p>

	year.			
Academic Goal 7	For each year of the next charter term, the school will perform at the 60th percentile or above compared with citywide averages for its 4-year graduation rate and in the 60th percentile or above compared with citywide averages for its 6-year graduation rate.	4-year and 6-year graduation rates	Met	Goal met: 100% of cohort S students graduated within four years. Promise Academy II did not have a cohort Q or R.
Academic Goal 8	For each year of the next charter term, the school will show progress towards having 75% of students enrolled in each grade 9-11 accumulate 10 or more credits towards graduation. The school will be accountable for all credits accumulated by students who were continuously enrolled in the school including students who have dropped out or enrolled in an accredited GED program, however, excluding the credits accumulated by students who have transferred from or to another school, were incarcerated, left the country, or died during the school year. The school will report this each September by submitting a report of student credit accumulation from the previous school	Credit accumulation		N/A: The NYC DOE progress report is not yet available.

year for purposes of the NYC DOE School Quality Reports.

**2. Do have more academic goals to add?** Yes

**2016-17 Progress Toward Attainment of Academic Goals**

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 9	Each year, the percent of students performing at or above Level 3 on the State ELA exam in each tested grade will, in the majority of grades exceed the performance of Black and Latino students in New York City.	New York State ELA Exam		Not yet available. State test score results have not been released.
Academic Goal 10	Each year, the percent of students performing at or above Level 3 on the State Math exam in each tested grade will, in the majority of grades, exceed the performance of Black and Latino students in New York City.	New York State Math Exam		Not yet available. State test score results have not been released.
Academic Goal 11	80% of students enrolled in classes designed toward college accreditation will earn the minimum amount of college credits	College Credit Accumulation		Not yet available. Grades are not yet available for all college accreditation classes.
Academic Goal 12				
Academic Goal				

13				
Academ ic Goal 14				
Academ ic Goal 15				
Academ ic Goal 16				

**3. Do have more academic goals to add?** No

#### **4. ORGANIZATIONAL GOALS**

## 2016-17 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1	Each year, the school will have an average daily student attendance rate of at least 95 percent.	Attendance rate in ATS	Met	Goal Met: Average attendance was 95%.
Org Goal 2	Each year, 95 percent of all students enrolled on the last day of the school year will return the following school year.	Student enrollment and discharge information from ATS		Not yet available. It is not yet the following school year.
Org Goal 3	Each year, 90 percent of all instructional staff employed during the prior school year will return and/or be asked to return the following school year.	Human Resources Depart - Internal Systems and Records		Not yet available. It is not yet the following school year.
Org Goal 4				
Org Goal 5				

**5. Do you have more organizational goals to add?**

No

## 6. FINANCIAL GOALS

**2016-17 Progress Toward Attainment of Financial Goals**

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1	Each year, the school will operate on a balanced budget and maintain a stable cash flow.	Financial data.	Met	
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				



# Entry 4 Expenditures per Child

Created: 07/31/2017 • Last updated: 08/01/2017

## Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

### 1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2016-17 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

**Note:** The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	23117061
Line 2: Year End FTE student enrollment	980
Line 3: Divide Line 1 by Line 2	23589

## 2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2016-17 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

**Notes:**  
***The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:***  
**<http://www.p12.nysed.gov/psc/AuditGuide.html>.**  
**Employee benefit costs or expenditures should not be reported in the above calculations.**

Line 1: Relevant Personnel Services Cost (Row)	775934
Line 2: Management and General Cost (Column)	317944
Line 3: Sum of Line 1 and Line 2	1093878
Line 5: Divide Line 3 by the Year End FTE student enrollment	1116

***Thank you.***

# New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the -  
Board of Regents -

## 2017-18 Budget & Cash Flow Template

### General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in <b>BLUE</b>
2	Enter information into the <b>GRAY</b> cells
3	Cells containing <b>RED</b> triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at <a href="https://stateaid.nysed.gov/charter/">https://stateaid.nysed.gov/charter/</a> . Rows may be inserted in the worksheet to accommodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**Harlem Children's Zone Promise Academy II Charter School -**

**PROJECTED BUDGET FOR 2017-2018 -**

**July 1, 2017 to June 30, 2018 -**

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	19,470,577	-	-	-	-	19,470,577
Total Expenses	19,470,577	-	-	-	-	19,470,577
Net Income	0	-	-	-	-	0
Actual Student Enrollment	-	-	-	-	-	-
Total Paid Student Enrollment	-	-	-	-	-	-

PROGRAM SERVICES

SUPPORT SERVICES

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
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**REVENUE**

**REVENUES FROM STATE SOURCES**

Per Pupil Revenue

CY Per Pupil Rate

District of Location

\$14,527.00

School District 2 (Enter Name)  
School District 3 (Enter Name)  
School District 4 (Enter Name)  
School District 5 (Enter Name)

15,006,391	-	-	-	-	15,006,391
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
<b>15,006,391</b>					<b>15,006,391</b>

Special Education Revenue

748,080	-	-	-	-	748,080
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Grants

Stimulus

Other

-	-	-	-	-	-
-	-	-	-	-	-

Other State Revenue

-	-	-	-	-	-
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**TOTAL REVENUE FROM STATE SOURCES**

<b>15,754,471</b>					<b>15,754,471</b>
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**REVENUE FROM FEDERAL FUNDING**

IDEA Special Needs

155,273	-	-	-	-	155,273
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Title I

363,563	-	-	-	-	363,563
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Title Funding - Other

6,856	-	-	-	-	6,856
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School Food Service (Free Lunch)

690,526	-	-	-	-	690,526
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Grants

Charter School Program (CSP) Planning & Implementation

-	-	-	-	-	-
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Other

309,900	-	-	-	-	309,900
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Other Federal Revenue

-	-	-	-	-	-
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**TOTAL REVENUE FROM FEDERAL SOURCES**

<b>1,526,118</b>					<b>1,526,118</b>
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**LOCAL and OTHER REVENUE**

Contributions and Donations, Fundraising

1,515,790	-	-	-	-	1,515,790
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Erate Reimbursement

-	-	-	-	-	-
---	---	---	---	---	---

Interest Income, Earnings on Investments,

-	-	-	-	-	-
---	---	---	---	---	---

NYC-DYCD (Department of Youth and Community Developmt.)

-	-	-	-	-	-
---	---	---	---	---	---

Food Service (Income from meals)

-	-	-	-	-	-
---	---	---	---	---	---

Text Book

-	-	-	-	-	-
---	---	---	---	---	---

Other Local Revenue

674,198	-	-	-	-	674,198
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**TOTAL REVENUE FROM LOCAL and OTHER SOURCES**

<b>2,189,988</b>					<b>2,189,988</b>
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**TOTAL REVENUE**

<b>19,470,577</b>					<b>19,470,577</b>
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**EXPENSES**

**ADMINISTRATIVE STAFF PERSONNEL COSTS**

No. of Positions

Executive Management

5.00

323,950	-	-	-	-	323,950
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Instructional Management

16.00

64,740	-	-	-	-	64,740
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Deans, Directors & Coordinators

13.00

645,358	-	-	-	-	645,358
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**Harlem Children's Zone Promise Academy II Charter School**

**PROJECTED BUDGET FOR 2017-2018**

**July 1, 2017 to June 30, 2018**

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

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Total Expenses	19,470,577	-	-	-	-	19,470,577
Net Income	0	-	-	-	-	0
Actual Student Enrollment	-	-	-	-	-	-
Total Paid Student Enrollment	-	-	-	-	-	-

**PROGRAM SERVICES**

**SUPPORT SERVICES**

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
CFO / Director of Finance	-	-	-	-	-	-
Operation / Business Manager	4.00	170,166	-	-	-	170,166
Administrative Staff	4.00	208,655	-	-	-	208,655
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>42</b>	<b>1,412,869</b>				<b>1,412,869</b>
<b>INSTRUCTIONAL PERSONNEL COSTS</b>						
Teachers - Regular	81.00	7,135,563	-	-	-	7,135,563
Teachers - SPED	15.00	1,099,765	-	-	-	1,099,765
Substitute Teachers	-	-	-	-	-	-
Teaching Assistants	35.00	984,096	-	-	-	984,096
Specialty Teachers	35.00	1,798,670	-	-	-	1,798,670
Aides	-	-	-	-	-	-
Therapists & Counselors	7.00	408,713	-	-	-	408,713
Other	-	-	-	-	-	-
<b>TOTAL INSTRUCTIONAL</b>	<b>173</b>	<b>11,426,807</b>				<b>11,426,807</b>
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>						
Nurse	-	-	-	-	-	-
Librarian	-	-	-	-	-	-
Custodian	-	-	-	-	-	-
Security	-	-	-	-	-	-
Other	-	-	-	-	-	-
<b>TOTAL NON-INSTRUCTIONAL</b>						
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	<b>215</b>	<b>12,839,676</b>				<b>12,839,676</b>
<b>PAYROLL TAXES AND BENEFITS</b>						
Payroll Taxes	-	1,327,735	-	-	-	1,327,735
Fringe / Employee Benefits	-	2,551,880	-	-	-	2,551,880
Retirement / Pension	-	-	-	-	-	-
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>		<b>3,879,615</b>				<b>3,879,615</b>
<b>TOTAL PERSONNEL SERVICE COSTS</b>		<b>16,719,291</b>				<b>16,719,291</b>
<b>CONTRACTED SERVICES</b>						
Accounting / Audit	-	67,473	-	-	-	67,473
Legal	-	-	-	-	-	-
Management Company Fee	-	-	-	-	-	-
Nurse Services	-	-	-	-	-	-
Food Service / School Lunch	-	-	-	-	-	-
Payroll Services	-	-	-	-	-	-
Special Ed Services	-	-	-	-	-	-
Titliment Services (i.e. Title I)	-	-	-	-	-	-
Other Purchased / Professional / Consulting	-	339,704	-	-	-	339,704
<b>TOTAL CONTRACTED SERVICES</b>		<b>407,177</b>				<b>407,177</b>

**SCHOOL OPERATIONS**

**Harlem Children's Zone Promise Academy II Charter School**

**PROJECTED BUDGET FOR 2017-2018**

**July 1, 2017 to June 30, 2018**

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	19,470,577	-	-	-	-	19,470,577
Total Expenses	19,470,577	-	-	-	-	19,470,577
Net Income	0	-	-	-	-	0
Actual Student Enrollment	-	-	-	-	-	-
Total Paid Student Enrollment	-	-	-	-	-	-

**PROGRAM SERVICES**

**SUPPORT SERVICES**

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Board Expenses	-	-	-	-	-	-
Classroom / Teaching Supplies & Materials	8,550	-	-	-	-	8,550
Special Ed Supplies & Materials	-	-	-	-	-	-
Textbooks / Workbooks	-	-	-	-	-	-
Supplies & Materials other	166,900	-	-	-	-	166,900
Equipment / Furniture	-	-	-	-	-	-
Telephone	61,471	-	-	-	-	61,471
Technology	244,168	-	-	-	-	244,168
Student Testing & Assessment	-	-	-	-	-	-
Field Trips	69,300	-	-	-	-	69,300
Transportation (student)	131,864	-	-	-	-	131,864
Student Services - other	323,800	-	-	-	-	323,800
Office Expense	128,870	-	-	-	-	128,870
Staff Development	212,700	-	-	-	-	212,700
Staff Recruitment	-	-	-	-	-	-
Student Recruitment / Marketing	-	-	-	-	-	-
School Meals / Lunch	968,574	-	-	-	-	968,574
Travel (Staff)	27,912	-	-	-	-	27,912
Fundraising	-	-	-	-	-	-
Other	-	-	-	-	-	-
<b>TOTAL SCHOOL OPERATIONS</b>	<b>2,344,109</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,344,109</b>
<b>FACILITY OPERATION &amp; MAINTENANCE</b>						
Insurance	-	-	-	-	-	-
Janitorial	-	-	-	-	-	-
Building and Land Rent / Lease	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Equipment / Furniture	-	-	-	-	-	-
Security	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>DEPRECIATION &amp; AMORTIZATION</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>DISSOLUTION ESCROW &amp; RESERVES / CONTINGENCY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENSES</b>	<b>19,470,577</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>19,470,577</b>
<b>NET INCOME</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0</b>

**ENROLLMENT - \*School Districts Are Linked To Above Entries\***

	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
District of Location			-
School District 2 (Enter Name)			-
School District 3 (Enter Name)			-
School District 4 (Enter Name)			-

**Harlem Children's Zone Promise Academy II Charter School**

**PROJECTED BUDGET FOR 2017-2018**

**July 1, 2017 to June 30, 2018**

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	19,470,577	-	-	-	-	19,470,577
Total Expenses	19,470,577	-	-	-	-	19,470,577
Net Income	0	-	-	-	-	0
Actual Student Enrollment	-	-	-	-	-	-
Total Paid Student Enrollment	-	-	-	-	-	-

**PROGRAM SERVICES**

**SUPPORT SERVICES**

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
School District 5 (Enter Name)			-			
<b>TOTAL ENROLLMENT</b>						
<b>REVENUE PER PUPIL</b>	-	-	-			
<b>EXPENSES PER PUPIL</b>	-	-	-			









<b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b>
---

**Trustee Name:**

Alfonso Wyatt

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Harlem Children's Zone Promise Academy II Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Voting Trustee

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

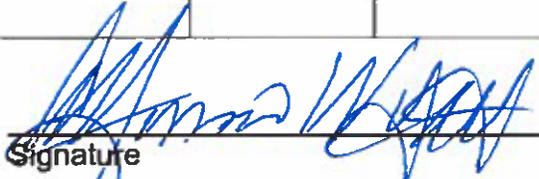
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>			

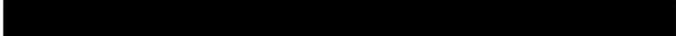
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 Signature Date

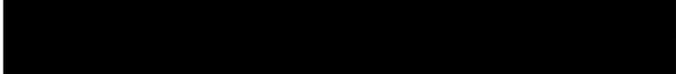
*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**E-mail Address:**  \_\_\_\_\_

**Home Telephone:**  \_\_\_\_\_

**Home Address:**  \_\_\_\_\_

**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

**Trustee Name:**

Anne Williams-Isom

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Harlem Children's Zone Promise Academy<sup>II</sup> Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

President/Chief Executive Officer

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

CEO of the Harlem Children's Zone, non-profit institutional partner. [REDACTED] Started: 7/1/2014

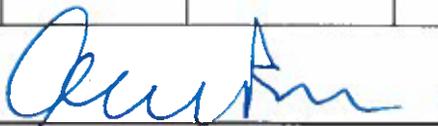
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

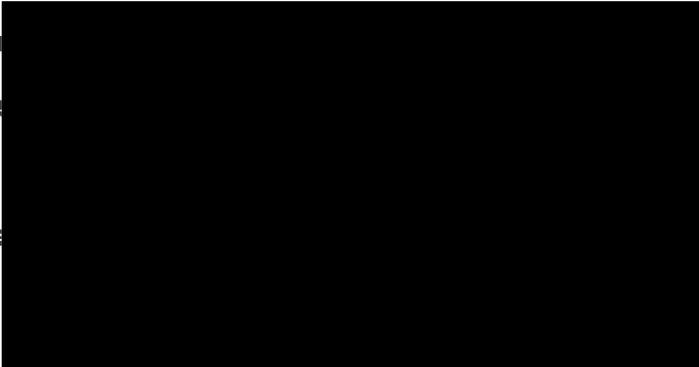
None			
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None				

Signature  Date 6-21-2017

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:  \_\_\_\_\_

Business Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Home Address: \_\_\_\_\_

<b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b>
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**Trustee Name:**

Denise Fuller

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**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Harlem Children's Zone Promise Academy II Charter School

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1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Trustee

2. Is the trustee an employee of any school operated by the Education Corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

**Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

<b>Organization conducting business with the school(s)</b>	<b>Nature of business conducted</b>	<b>Approximate value of the business conducted</b>	<b>Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest</b>	<b>Steps Taken to Avoid Conflict of Interest</b>
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>			

\_\_\_\_\_  
Signature Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

<b>Business Telep</b>		_____
<b>Business Addre</b>		_____
<b>E-mail Address:</b>		_____
<b>Home Telephon</b>		_____
<b>Home Address:</b>		_____

**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

**Trustee Name:**

Geoffrey Canada

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Harlem Children's Zone Promise Academy II Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Chairman

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

President of the Harlem Children's Zone, non-profit institutional partner [redacted] Started: 7/1/2014

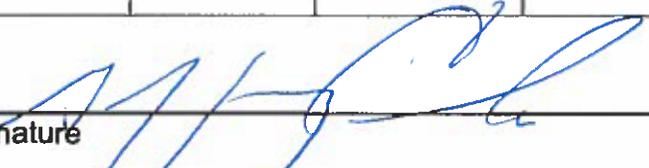
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Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None <i>Please write "None" if applicable. Do not leave this space blank.</i>				

Signature  Date \_\_\_\_\_

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Business Telephone: \_\_\_\_\_  
 Business Address: \_\_\_\_\_  
 E-mail Address: \_\_\_\_\_  
 Home Telephone: \_\_\_\_\_  
 Home Address: \_\_\_\_\_

**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

**Trustee Name:**

Kenneth Langone

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Harlem Children's Zone Promise Academy II Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Chairman Emeritus

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		
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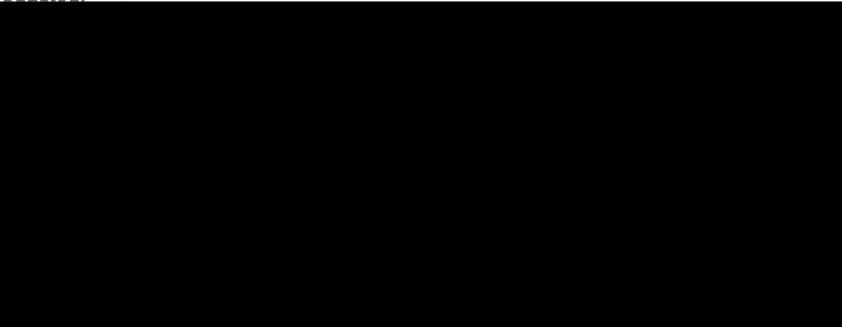
5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

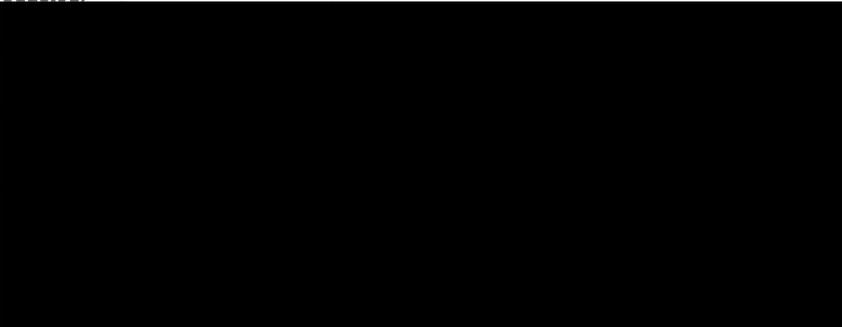
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>			

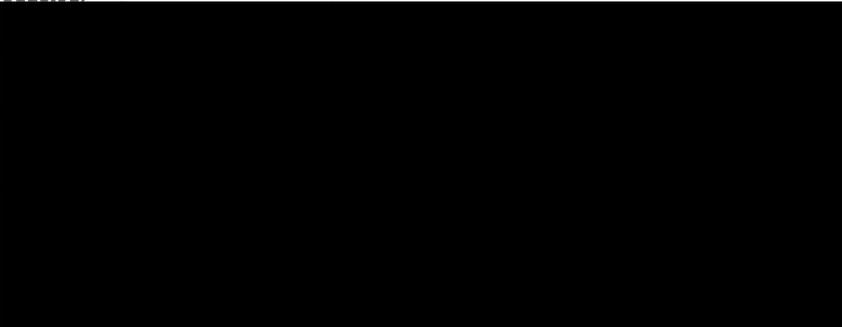
*[Handwritten Signature]*  
 Signature

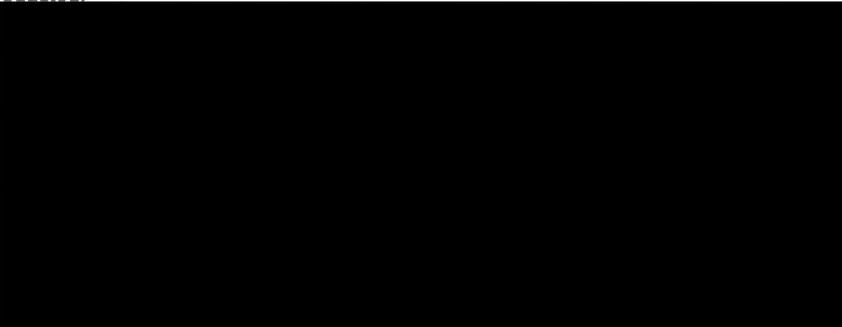
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 Date

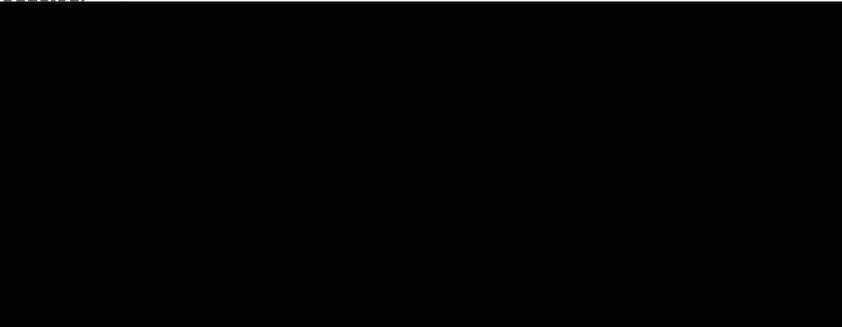
*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

Business Telephone: 

Business Address: 

E-mail Address: 

Home Telephone: 

Home Address: 

<b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b>
---

**Trustee Name:**

Mitch Kurz

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Harlem Children's Zone Promise Academy II Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Treasurer

2. Is the trustee an employee of any school operated by the Education Corporation?  
     Yes   X   No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

     Yes   X   No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

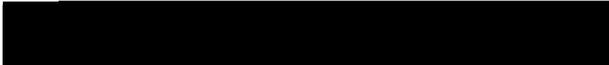
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>			

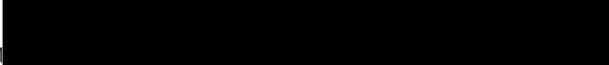

6/21/17  
 \_\_\_\_\_  
 Signature Date

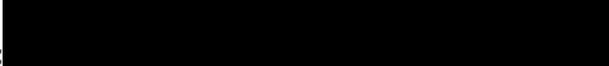
*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:**           N/A          

**Business Address:**           N/A          

**E-mail Address:**  \_\_\_\_\_

**Home Telephone:**  \_\_\_\_\_

**Home Address:**  \_\_\_\_\_

<b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b>
---

**Trustee Name:**

Stanley Druckenmiller

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Harlem Children's Zone Promise Academy II Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Voting Trustee

2. Is the trustee an employee of any school operated by the Education Corporation?  
     Yes   X   No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

     Yes   X   No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		
------	--	--	--

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>			

  
 \_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

Business Telephone: \_\_\_\_\_  
 Business Address: \_\_\_\_\_  
 E-mail Address: \_\_\_\_\_  
 Home Telephone: \_\_\_\_\_  
 Home Address: \_\_\_\_\_

<b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b>
---

**Trustee Name:**

Willie Mae Lewis

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Harlem Children's Zone Promise Academy II Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Voting Trustee

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		
------	--	--	--

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>			

*Willie M. Lewis*

Signature

*6/21/2017*

Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

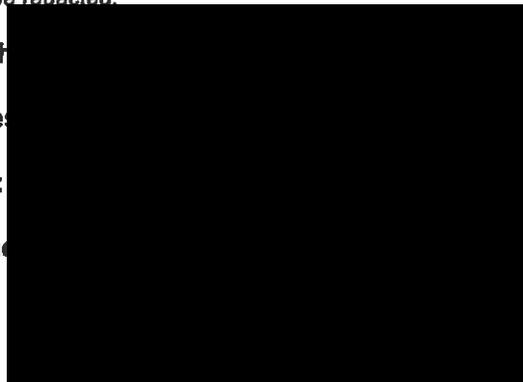
Business Telephone: \_\_\_\_\_

Business Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Home Address: \_\_\_\_\_





# Entry 9 BOT Table

Created: 07/21/2017 • Last updated: 07/30/2017

(tab across or use scroll bar at bottom of table)

## 1. Current Board Member Information

	Trustee Name	Email Addresses	Position on the Board	Committee Affiliations	Voting Member Per By-Laws? (Y/N)	Area of Expertise, and/or Additional Role at School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)	Number of Board Mtgs Attended during 2016-17?
1	Geoffrey Canada	[REDACTED]	Chair/Board President	Audit Committee	Yes	Founder of Harlem Children's Zone	6 terms (ending in June of 2007, 2009, 2011, 2013, 2014, 2016)	10
2	Anne Williams-Isom	[REDACTED]	Chair/Board President	Audit Committee	Yes	CEO of Harlem Children's Zone	2 terms (ending in 2015, 2017)	10
3	Mitch Kurz	[REDACTED]	Treasurer	Audit Committee	Yes	Academic Dean & Director for the Bronx	7 terms (ending in June of 2005, 2007,	9

						Center for Science & Mathematics	2009, 2011, 2013, 2015, 2017)	
4	Kenneth Lango ne		Other		Yes	Inven ed Associ ates, Inc.	6 terms (endin g in June of 2006, 2008, 2010, 2012, 2014, 2016)	5 or less
5	Stanle y Drucke nmiller		Truste e/Mem ber		Yes	Duque sne Family Office	6 terms (endin g in June of 2006, 2008, 2010, 2012, 2014, 2016)	8
6	Denise Fuller		Truste e/Mem ber		No	United Nation s	4 terms (endin g in June 2012, 2014, 2015, 2017)	5 or less
7	Alfons o Wyatt		Truste e/Mem ber		Yes	Fund for the City of New York	1 term ending in June 2016	6
8	Willie Mae Lewis		Truste e/Mem ber		Yes	St. Nichol as House s	3 terms (endin g in June 2014, 2015,	7

						2017)	
9	Fatime Cadoo		Parent Representative		No	Parent	2 terms ending in June 2016, 2017)
10	Ellanor (Bodie) Brizendine		Trustee/Member		No	The Spence School	Just began her first term in April 2017.
11							
12							
13							
14							
15							
16							
17							
18							
19							
20							

**2. Total Number of Members on June 30, 2016** 10

**3. Total Number of Members Joining the Board 2016-17 School Year** 1

**4. Total Number of Members Departing the Board during the 2016-17 School Year** 1

**5. Number of Voting Members** 7  
**2016-17, as set by the by-laws,  
resolution or minutes**

**6. Number of Board Meetings** 10  
**Conducted in the 2016-17 School  
Year**

**7. Number of Board Meetings** 12  
**Scheduled for the [2017-18](#)  
School Year**

**Thank you.**



# Entry 10 - Board Meeting Minutes

Last updated: 07/30/2017

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## [Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2016--June 2017.

**A. Provide a URL link to the <http://www.hczpromise.org/community/board-meeting-documents> Monthly Board Meeting Minutes which are posted on the School's web page.**

**OR**

**B. Upload All Monthly Board Meeting Minutes**

Combine into one .PDF file

(No response)



# Entry 11 Enrollment and Retention of Special Populations

Created: 07/21/2017 • Last updated: 08/01/2017

## Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2016-2017 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2017-2018.

## Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Efforts Toward Meeting Recruitment Targets 2016-17)	Describe Plans Toward Meeting Recruitment Targets 2017-18)
Economically Disadvantaged	Promise Academy has incorporated specific lottery preferences In order to attract applicants who are economically disadvantaged. Third preference is given to students eligible to transfer under the No Child Left Behind choice program. Fourth preference is given to students living in CSD 5 in Central Harlem, who qualify for the federal free and reduced-price school lunch programs. Fifth preference is given to students living in Central Harlem who are low income and are zoned to attend a low-performing public school. In addition, Promise Academy Charter Schools under the guidance of its institutional partner Harlem Children's Zone, targets 97 blocks across Harlem, a community that is typically underserved.	For the 2017-2018 school year, Promise Academy II has already sent out almost 13,000 postcards to zip codes within "the zone" (97 blocks in Harlem), a historically underserved community. Our lottery takes places on August 2nd, with our aforementioned preferences which targets low income families. We are also putting more focus on making sure that we have more translators available for outreach in "the zone" to accommodate economically disadvantaged families whose first language is not English.
English Language Learners	The portion of students who are officially designated as English Language Learners (ELLs) has been consistently lower than that of the district as a whole. While we do target recruitment and enrollment efforts at families for who English is not the primary language (see below for details), we also intervene early (starting to work with our students when they are three years old). We believe this early intervention helps our young people develop the necessary English skills to pass the NYSITELL assessment at	(1) Distributing and maintaining information/documents in a variety of languages on hand at each site, so that interested parents who walk in for information can readily have access to it; and (2) Orientation explaining the process for ESL identification to our early childhood parents prior to their children transitioning to kindergarten at Promise Academy.

	Kindergarten entry, preventing them from ever being officially labeled as English Language Learners.	
Students with Disabilities	Our recruitment efforts this past school year included informing parents via the distribution of flyers and sharing information during the application process that we provide inclusion settings and special education services. Through our institutional partnership with Harlem Children's Zone, our staff inform parents of children living in Harlem that Promise Academy welcomes students with disabilities. Additionally, since some of our applicants have siblings who already attend our school, we have consistently provided information for our current Promise Academy parents about our special education services. We hosted a community event for parents about <a href="http://Understood.org">Understood.org</a> , which is an online resource for parents of children who learn differently.	As we move into the 2017-2018 school year, we plan to continue informing parents in the community about our inclusive environment and special education services. We inform parents during the enrollment process of the specific services we offer and support them during meetings and assessments with the Committee on Special Education. We plan to hold several community events for parents in which we will share information about special education processes and the support we offer.

## Retention Efforts Toward Meeting Targets

	Describe Efforts Toward Meeting Retention Targets 2016-17)	Describe Plans Toward Meeting Retention Targets 2017-18)
Economically Disadvantaged	All of our Promise Academy students are provided with free lunch every school day. This takes a great deal of pressure off of our low income families. Promise Academy also offers our students a free uniform and many other free services. For those children who are displaced, we have homeless liaisons in place and a social work team who ensures that students are receiving the additional help that they need. For the 16-17 school year, we encouraged parents to share their challenges with our social work team, reminding them that information would be kept confidential. Parents were supported in ways that helped them to lessen financial burdens. Additionally, our high school students are offered guidance by financial advisors, who help families with financial packages to be able to afford college.	For the 2017-2018 school year, PAII has already backfilled applicants from the wait list. Many applicants reside in "the zone" and come from large housing projects within the New York City Housing Authority. We will continue to reach out to the families of our students providing support and guidance. We will also continue to provide free lunch and free uniforms, along with other services, to take the burden off of economically disadvantaged families.
	In order to retain our current families, Promise Academy I offers the following to our families:  (1) family orientation in the beginning of the	

English Language Learners	<p>year to welcome parents who speak a variety of languages, with translators on hand. It is an opportunity to share the ELL identification process and answer any questions that may arise; (2) Free meals; (3) ELL support, including intervention; (4) professional development for ESL teachers on best practices; and (5) disaggregating data by student groups and looking for positive gains and reductions in classification, hiring staff with appropriate certification, having an inclusive school culture.</p>	<p>In order to retain our current families, Promise Academy will:</p> <p>(1) increase the number of parent workshops; (2) ensure that all relevant documents are translated in the most predominant languages found in the school.</p>
Students with Disabilities	<p>Promise Academy's special education rate has been similar to the district rate in recent years. While there is fluctuation, partially due to the time it takes for referrals to be completed by the Committee on Special Education and their approach to declassification and finding students ineligible, our long-term average does appear to be comparable to the local school district. In recent years, we have made a very conscious effort to partner with parents to identify any special needs of their children. While many parents are reluctant to have their children classified as special education, we have worked to demonstrate that there is no stigma to having an IEP and considerable benefit to having students' needs identified and providing them with the appropriate services. These efforts have helped us to be more informed about the needs of families whose children require special education services.</p>	<p>As we move into the 2017-2018 school year, we plan to continue our efforts to host events and draw in families within the Harlem community to share information about special education processes and the services we offer at our Promise Academy Charter Schools. Equipped with a dedicated special education teacher for every grade level at each of our schools, all of our teachers have access to the expertise of special education staff. This resource enhances all teachers' ability to reach their students and we plan to advertise this as part of our recruitment efforts in 2017-2018. We will also continue to offer intervention services for general education students who need additional support.</p>



# Entry 12 Classroom Teacher and Administrator Attrition

Created: 07/20/2017 • Last updated: 07/21/2017

Report changes in teacher and administrator staffing.

## Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the two tables named 2016-2017 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing in 2016-2017. Please provide the full time equivalent (FTE) of staff on June 30, 2016; the FTE for any departed staff from July 1, 2016 through June 30, 2017; the FTE for added staff from July 1, 2016 through June 30, 2017; and the FTE of staff added in newly created positions from July 1, 2016 through June 30, 2017 using the two tables provided.

### Classroom Teacher Attrition Table

	FTE Classroom Teachers on June 30, 2016	FTE Classroom Teachers Departed 7/1/16 - 6/30/17	FTE Classroom Teachers Filling Vacant Positions 7/1/16 - 6/30/17	FTE Classroom Teachers Added in New Positions 7/1/16 - 6/30/17	FTE of Classroom Teachers on June 30, 2017
	80	25	27	0	82

### Administrator Position Attrition Table

	FTE Administrative Positions on June 30, 2016	FTE Administrators Departed 7/1/16 - 6/30/17	FTE Administrators Filling Vacant Positions 7/1/16 - 6/30/17	FTE Administrators Added in New Positions 7/1/16 - 6/30/17	FTE Administrative Positions on June 30, 2017
	11	3	1	0	8

Thank you



# Entry 13 Uncertified Teachers

Created: 07/21/2017 • Last updated: 07/30/2017

**FTE Count of All Teachers 82  
(Certified and Uncertified) as of  
June 30, 2017**

**FTE Count of All Certified 70  
Teachers as of June 30, 2017**

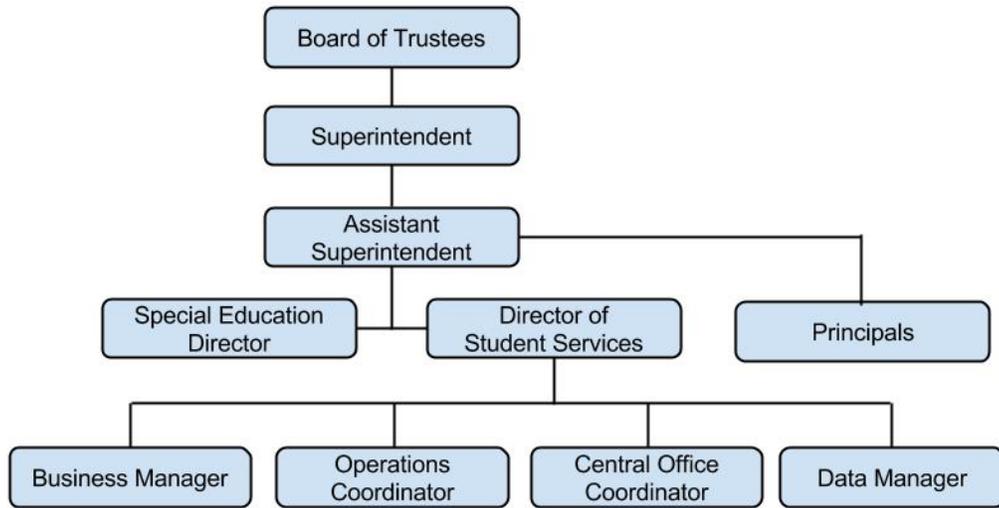
## Instructions for Reporting Percent of Uncertified Teachers

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

**FTE count of uncertified teachers on June 30, 2017, and each uncertified teacher should be counted only once.**

1. Total FTE count of uncertified teachers (6-30-17)	12
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6-30-17)	7
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-17)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-17)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-17)	0
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-17)	5

**Thank you.**





# 2017-2018

## K-8 Promise Academy Calendar DRAFT

Sep 2017						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Oct 2017						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Nov 2017						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Dec 2017						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Jan 2018						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Feb 2018						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

Mar 2018						
S	M	T	W	Th	F	S
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Apr 2018						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May 2018						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Jun 2018						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

This calendar is still in draft form until the State releases the updated testing dates. Please note that the Summer 2018 dates have not yet been finalized.

School closed for students, teachers & staff		
Sep 4		Labor Day
Oct 9		Columbus Day
Nov 23		Thanksgiving Day
Dec 25		Christmas Day
Jan 1		New Year's Day
Jan 15		Dr. Martin Luther Kings, Jr. Day
Feb 19		President's Day
May 28		Memorial Day
Jul 4		Independence Day

School closed for students and teachers only*		
Sep 1		Eid al-Adha
Sep 21 - 22		Rosh Hashanah
Nov 23 - 24		Thanksgiving Recess
Dec 24 - Jan 1		Winter Recess
Feb. 16 - 23		Midwinter Recess
Mar 25		Good Friday
Mar 30 - Apr 6		Spring Recess
Jun 15		Eid al-Fitr
Jun 27-Jul 3		Summer 2018 Intermission

School closed for students only*		
Aug 28 - 31, Sep 5 - 6		Staff return for orientation and PDs
Nov 7		Election Day
Jun 7		Chancellor's Conference Day
Jun 11		June Clerical Day (No school for K-8 on

Important date (school is open)		
Sep 7		17-18 School Year begins
Feb 12		100th day of school
Apr 11-13???		NYS 3-8 ELA Exam
May 1-3???		NYS 3-8 Math Exam
May 8		Teacher Appreciation Day
May 23 - Jun 1		Grades 4 & 8 Science Performance Tes
Jun 4		Grades 4 & 8 Science Written Exam
Jul 27		17-18 School Year ends

\*Teaching assistants should plan vacations around breaks when pos

### Notes

Sep 1 is Eid-al Adha. School is closed for teaching staff and students. -  
 First day of instruction is Sep 7 - last day is Jul 27. -  
 June Clerical Day is Jun 11 and closed for K-8 only -

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st



# 2017-2018

## High School Promise Academy Calendar

Sep 2017						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Oct 2017						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Nov 2017						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Dec 2017						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Jan 2018						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Feb 2018						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

Mar 2018						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Apr 2018						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May 2018						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Jun 2018						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Please note that the Summer 2018 dates have not yet been finalized.

**Notes**  
 Sep 1 is Eid-al Adha. School is closed for teaching staff and students.  
 First day of instruction is Sep 7 - last day is Jul 27 -  
 HS only is closed on Regents scoring days (1/26 & 6/22) -

School closed for students, teachers & staff		
Sep 4	Labor Day	
Oct 9	Columbus Day	
Nov 23	Thanksgiving Day	
Dec 25	Christmas Day	
Jan 1	New Year's Day	
Jan 15	Dr. Martin Luther Kings, Jr. Day	
Feb 19	President's Day	
May 28	Memorial Day	

School closed for students and teachers only*		
Sep 1	Eid al-Adha	
Sep 21 - 22	Rosh Hashanah	
Nov 11	Veteran's Day Observed	
Nov 23 - 24	Thanksgiving Recess	
Dec 24 - Jan 1	Winter Recess	
Feb. 16 - 20	Midwinter Recess	
Mar 25	Good Friday	
Mar 30 - Apr 6	Spring Recess	
Jun 15	Eid al-Fitr	
Jun 27-Jul 3	Summer 2018 Intermission	

School closed for students only*		
Aug 28 - 31, Sep 5 - 6	Staff return for orientation and PDs	
Nov 7	Election Day (professional development)	
Jan 26	Regents Scoring Day (closed for HS only)	
Jan 29	Chancellor's Conf Day (closed for HS only)	
Jun 7	Chancellor's Conference Day for PD	
Jun 22	Regents Scoring Day (closed for HS only)	

Important dates (school is open)		
Sep 7	17-18 School Year begins	
Jan 22-25	Regents Exams	
Feb 15	100th day of school	
May 8	Teacher Appreciation Day	
Jun 5, 12-22	Regents Exams	
Aug 16-17	August Regents Exams	

\*Teaching assistants should plan vacations around breaks when possible.

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