



Entry 1 School Information and Cover Page

Created: 07/17/2018 • Last updated: 08/27/2018

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer (**as of June 30, 2018**) or you may not be assigned the correct tasks.

a. SCHOOL NAME HEALTH SCIENCES CS (REGENTS)

(Select name from the drop down menu)

b. CHARTER AUTHORIZER (As of June 30th, 2018) Regents-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

c. DISTRICT / CSD OF LOCATION Buffalo

d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	1140 Ellicott Street Buffalo, NY 14209			

d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Dr. Wendy Richards
Title	Head of School
Emergency Phone Number (###-###-####)	

e. SCHOOL WEB ADDRESS (URL) www.healthsciencescharterschool.org

f. DATE OF INITIAL CHARTER 09/2009

g. DATE FIRST OPENED FOR INSTRUCTION 10/2010

h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

To provide high-school age youth with an academically challenging learning environment that prepares them to communicate effectively, think and reason critically, value diversity, engage in service learning, pursue academic excellence, obtain sustainable and quality careers in the healthcare industry and become productive and valued members of the community.

h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief heading followed by a description of each Key Design Elements (KDE). KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	Mandatory Summer Enrichment (as evidenced by the instructional calendar): Regents prep, credit recovery, service learning, internships, electives, and college courses. Schedules are developed based on individual student needs.
Variable 2	Work Based Learning: Many students have been exposed to the latest industry best practices through experiences with partners such as ECMC, Roswell Park Comprehensive Cancer Center, Harmac Medical Devices, Buffalo Center for Arts & Technology (BCAT), UB Dental, UB MD, The Foundry, Buffalo Hearing & Speech, VA Hospital, Sisters Hospital and dozens of MASH Camps at Catholic Health/Mercy Hospital, Roswell Park Comprehensive Cancer Institute, BNMC, The Foundry, Hilbert College, Reinstein Woods, D'Youville College, SUNY at Buffalo, and ECC Dental School facilities.
Variable 3	Industry-specific curriculum: School-wide CPR Certification through the National Safety Council is offered bi-annually onsite at the school. The third year of the National Academy Foundation's school-wide Academy of Health Sciences was successfully completed.
Variable 4	Honors and Dual College Credit Courses: During this charter term, students completed college coursework at Bryant & Stratton, including Intro to Health Care, Medical Terminology, Intro to Psychology, and Principles of Sociology. The school continues to develop partnerships with local institutions of higher education in order to expose students to college level course work and obtain college credits while in high school, which reinforces students' understanding of the need for

	<p>rigor in high school, builds confidence in pursuing college post-graduation, as well as lessens the financial burden on them once in college. Health Sciences students participate in college visits during their junior and senior years.</p>
Variable 5	<p>Student Mentoring: Faculty/staff have committed to "adopt" an individual junior for those students deemed at-risk and have pledged to go the extra mile to ensure attendance, behavior, and academics are in good standing, resulting in graduation rate, exceeding the NYS standard with the graduating class. Students also receive mentoring services through the school's partnership with the Buffalo Urban League. Lastly, students participating in internships have the privilege of a career mentor relationship with an industry professional.</p>
Variable 6	<p>Service Learning: All cohorts of students have, or are engaging in, 100 hours of mandatory community service prior to graduation at local hospitals, businesses and healthcare facilities as well as neighborhood clean-ups around the school. Guidance tracks number of hours served. Site examples include donating glasses to the Buffalo Urban League's Gift of Sight program, caregiving, and much more.</p>
Variable 7	<p>Internships: Dozens of students each year have participated in paid/non-paid internships within the medical industry since the school's inception. More than 75% of the student body was exposed to career awareness and exploration activities inside and outside of the classroom. This year's sites have included ECMC, Roswell Park Comprehensive Cancer Center, Harmac Medical Devices, Buffalo Center for Arts & Technology (BCAT), UB Dental, UB MD, The Foundry, Buffalo Hearing & Speech, VA Hospital, Sisters Hospital.</p>
Variable 8	<p>Career Development Activities: Students participate in MASH Camps, internships, career events, college visits, and National Academy Foundation (NAF) programming in a manner that reinforces the need for academic achievement and exposes them to multiple career opportunities available in the health sciences industry. Since inception, over 450 students per year have participated in exploratory programs at 50 healthcare facilities and other partnerships. Kaleida Health, Independent Health, BlueCross/BlueShield, Roswell Park Cancer Institute, and SUNY at Buffalo (Doctor's Back to School, Young Doctors Club, and Young Dentists Club) have contributed staff time to provide teachers with in-class presentations relevant to ongoing coursework. As part of NAF, every student develops a college and career plan with the NAF teacher. Moving forward, a co-curricular transcript will be completed and updated annually by Guidance Counselors and NAF staff</p>
Variable 9	<p>The Wellness Committee has grown and moved forward with</p>

planning. 100% of the students participate in the free breakfast that is served every morning and lunch. The after-school cooking club has been a tremendous success this year, emphasizing fresh produce and healthy eating. The Buffalo Urban League also had a chef come in to show students healthy eating habits. Also, they provided the World AIDS Walk Event, which provided sex education and many of our students participated in. In addition to nutrition, the social and mental health of the students also remains a priority, and case managers from the Buffalo Urban League, Planned Parenthood of WNY, Gateway Longview, as well as support from Catholic Health and Baker Victory Services are available at the school to address student needs. Partnerships such as the Dentists Back to School, Young Doctors Club, and Nurses Club addresses both career opportunities as well as discuss the need for a healthy lifestyle, provide eye and dental exams, and work with school staff to link students to additional services when appropriate.

Variable 10	(No response)
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i. TOTAL ENROLLMENT ON JUNE 30, 2018 397

j. GRADES SERVED IN SCHOOL YEAR 2017-18

Check all that apply

Grades Served	9, 10, 11, 12
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k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION? No

l1. FACILITIES

Does the school maintain or operate multiple sites?

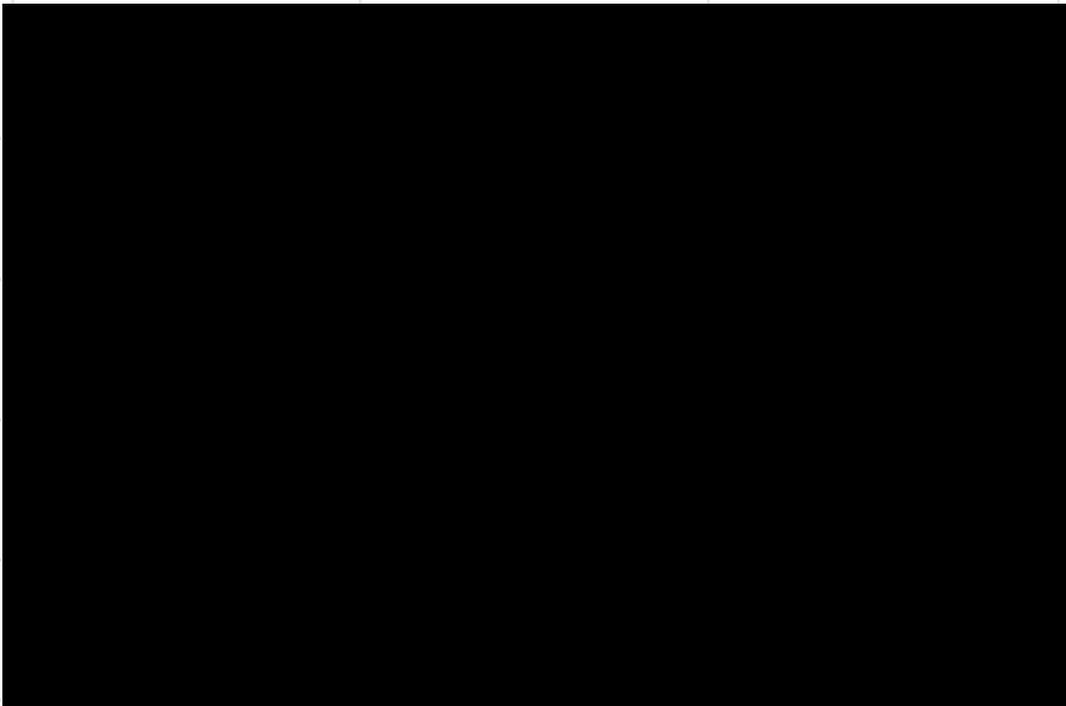
	No, just one site.
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12. SCHOOL SITES

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site (K-5, 6-9, etc.)	Receives Rental Assistance	Rental Assistance for Which Grades (write N/A if applicable)
Site 1 (same as primary site)	1140 Ellicott Street Buffalo, NY 14209		Buffalo	9-12	N/A	N/A
Site 2						
Site 3						

12a. Please provide the contact information for Site 1.

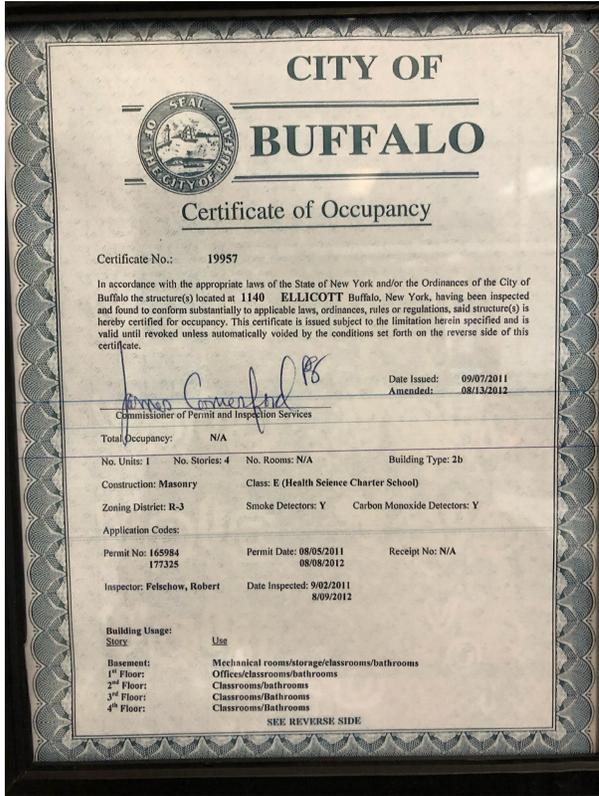
	Name	Work Phone	Alternate Phone	Email Address
School Leader	Dr. Wendy Richards			
Operational Leader	Annelise Giovannitti			
Compliance Contact	Dr. Wendy Richards			
Complaint Contact	Lisa Newell & Jaime Venning			
DASA Coordinator	Nichole Walls			

m1. Are any sites in co-located space? If yes, please proceed to the next question. No

IF LOCATED IN PRIVATE SPACE IN NYC OR DISTRICTS OUTSIDE NYC

m3. Upload a current Certificate of Occupancy (COO) for each school site that is located in private space in NYC or located outside of NYC. Except for schools in district space (co-location space), school must provide a copy of the annual fire inspection report.

Site 1 Certificate of Occupancy (COO)



Site 1 Fire Inspection Report

<https://nysed-cso-reports.fluidreview.com/resp/17669528/nBJtmqxAKU/>

Site 2 Certificate of Occupancy

(No response)

Site 2 Fire Inspection Report

<https://nysed-cso-reports.fluidreview.com/resp/17669528/PdADm5zTLD/>

Site 3 Certificate of Occupancy

(No response)

Site 3 Fire Inspection Report

(No response)

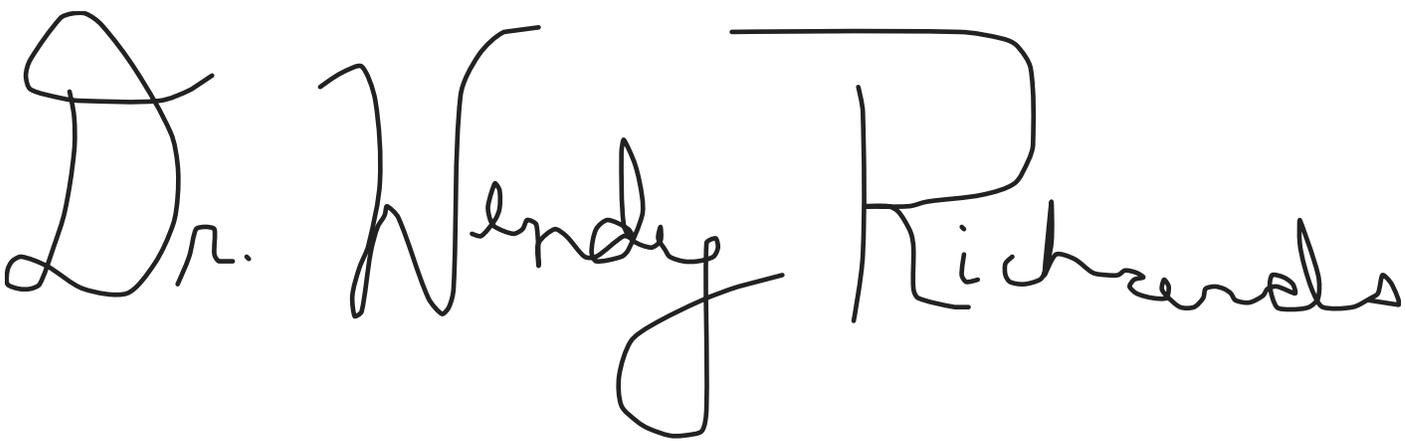
n1. Were there any revisions to the school's charter during the 2017-18 school year? (Please include approved or pending material and non-material charter revisions). No

o. Name and Position of Individual(s) Who Completed this Annual Report. Dr. Hank Stopinski, Principal; Robert Boccaccio, Director of Curriculum and Instruction; Lisa Newell, CIO; Gregory Altman, Director of Finance and Operations; Annelyse Giovannitti, Executive Assistant

p. Our signatures (Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).

Yes

Signature, Head of Charter School

A handwritten signature in black ink that reads "Dr. Wendy Richards". The signature is written in a cursive style with a large, looped "D" and "R".

Signature, President of the Board of Trustees

Dr. Rick Hershberger

Date

2018/07/20

Thank you.

The University of the State of New York
 THE STATE EDUCATION DEPARTMENT
 Office of Facilities Planning - Room 1060 Education Building Annex
 Albany, New York 12234

PUBLIC SCHOOL BUILDING FIRE SAFETY REPORT

(THIS REPORT IS TO BE SUBMITTED ELECTRONICALLY – DO NOT MAIL THIS REPORT)

All buildings which are owned, operated, or leased by public school districts, Boards of Cooperative Educational Services (BOCES), and nonpublic schools must be inspected annually for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the NYS Uniform Fire Prevention and Building Code, NYS 2016 Uniform Code Supplement, 2015 International Fire Code, and 2015 International Property Maintenance Code.

District/School Name

HEALTH SCIENCES CHARTER

Facility/Building Name

HEALTH SCIENCES CHARTER

Street Address (NO PO Box Numbers)

1140 ELIICOT STREET

City/Town/Village

BUFFALO NEW YORK

Zip Code

14209

INSTRUCTIONS

- Read the "Manual for Fire and Building Safety Inspections in Public Schools" prior to inspecting the facility and complete a separate report for each facility.
- Part I: General Information. School officials must complete this section annually.
- Part II: This section to be completed by the inspector and non-conformances recorded on page 4, Fire Safety Non-Conformance Reporting Sheet.
- Part II-A Regulations of the Commissioner 155.7: This section must be completed for student occupied buildings only. (Questions 1-7, Nonconformance Reporting Sheet) Do not complete this section for school buildings located in the cities of Buffalo, Syracuse, Rochester, and Yonkers.
- Part II-B Regulations of the Commissioner 155.25: This part to be completed for all buildings with electrically operated partitions. (Question 8, Non-Conformance Reporting Sheet) International Fire Code and Property Maintenance Code. This part to be completed for all buildings. (Questions 9-26, Non-Conformance Reporting Sheet).
- Part III Certifications. To be completed by persons as indicated.
- A copy of this form must be kept on file at the school for three years and must be available for public review.
- Posting of Certificate of Occupancy: Any temporary, qualified, or annual Certificate of Occupancy must be posted in public view in a prominent location within this facility.

d) Employee fire prevention, evacuation, and fire safety training was provided and Records maintained in accordance with Section F406 of the 2015 International Fire Code.

Yes X No _____

7. If the fire alarm was activated since the last annual fire inspection, was the fire department immediately notified?

Yes X No _____

8. Have there been any fires in this facility since the last annual fire inspection?

Yes _____ No X

If yes, indicate:

a) Number of fires

	0
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b) Total number of injuries

	0
--	---

c) Total cost of property damage

\$

								0
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Part II: Public School Fire Safety Non-Conformance Report Sheet

School District Health Sciences Charter Building Name Health Sciences Charter
 Facility # _____

Part II-A (to be completed for public schools only - except "Big 4")					Part II-B					Part II-B					Part II-B					
Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		
01A-2					08A-2					120-2					19D-1					
01B-1					08B-2					13A-2					19E-1					
01C-1					08C-2					13B-2					19F-1					
01D-1					08D-2					14A-2					19G-1					
01E-1					08E-2					14B-2					19H-2					
02A-2					09A-2					14C-2					20A-1					
02B-1					09B-2					14D-1					20B-1					
02C-3					09C-1					14E-1					20C-1					
02D-1					09D-1					15A-2					21A-3					
02E-2					09F-2					15B-1					22A-3					
02F-3					09G-2					15C-2					22B-3					
02G-2					10A-2					15D-2					22C-3					
03A-3					10B-2					15E-1					23A-1					
03B-1					10C-1					16A-2					23B-1					
04A-2					10D-1					16B-2					23C-1					
04B-2					11A-2					16C-2					23D-2					
04C-1					11B-1					17A-3					24A-3					
05A-3					11C-2					17B-2					25A-3					
05B-2					11D-2					17C-2										
05C-2					11E-1					17D-2										
06A-1					12A-1					17E-1										
06B-1					12B-3					17F-3										
06C-1					12C-2					17G-1										
06D-2					12D-2					17H-2										
06E-3					12E-1					17I-2										
06F-1					12F-1					17J-1										
06G-1					12G-1					17K-1										
06H-2					12H-1					17L-1										
07A-3					12I-1					18A-2										
07B-2					12J-1					18B-2										
07C-2					12K-1					18C-2										
					12L-1					19A-3										
					12M-1					18D-2										
					12N-1					19B-2										
										19C-1										

If any additional non-conformances are observed, check item 25A-3 and list the Code sect below.

Inspector
 The inspector has been provided with a copy of the previous year's school fire safety report:
 Yes _____ No _____

All schools complete Section 8 only if the building has electrically-operated folding partitions.

Initial Inspection:
 Fire Safety Inspector: Name Lt. Brian Scanlon

Date 8/24/18

Registry # NY0045203 (26E-4)

Final Inspection (if required):
 Fire Safety Inspector: Name _____

Date _____

Registry # _____ (26F-4)

Part III: Public School Certifications

Section III-A. Fire Inspector

The individual noted below inspected this building and the information in this Fire Safety Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 1208

Name: Brian Scanlon Telephone #: [REDACTED]
Title: Lt. Registry # NY0045203
(as designated by the NYS Secretary of State)

Section III-B. Building Administrator or Designee

The individual noted below certifies that this building was inspected on 8-24-18 (date) as indicated in Section III-A above.

Name: [Signature] Telephone # [REDACTED]
Title: Facilities manager.

Section III-C. School Superintendent

I hereby submit this fire inspection report on behalf of the Board of Education and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Public School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. For any uncorrected nonconformances that appear on this report, the Board of Education or Board of Trustees, at the meeting held pursuant to Section 807-a of the State Education Law, adopted a written plan of correction for those nonconformances, and such plan is available for public scrutiny.

Name: Wendy Richards Telephone #: [REDACTED]
Title: Head of School Electronic Signature (via NYSED Portal)

MAIN

11/2017

All State Fire Equipment of WNY

400 Mineral Springs Rd Buffalo, NY 14224
office 716-783-9670 / fax 716-783-9718
www.allstatefirewny.com

Customer / Location
Health Science Charter School
1140 Ellicott
Buffalo, NY 14209

Phone: Main
Scheduling Note:
Monitored Y/N. Name/Ph#

Pre-Inspection Check

- 1. System Status Normal Trouble
- 2. Hazard unchanged since last inspection Yes No
- 3. System Type Local Alarm Remote Supervised
- 4. HVAC Equipment Shutdown Yes No
- 5. Notify Building Occupants of test Yes No
- 6. Notify Alarm Monitoring Company Yes No

Control Panel

- 1. Manufacturer: FIRE LITE
- 2. Model: MS-9600UDLS
- 3. Panel Location: BASEMENT ELECTR. RM.
- 4. Date Installed: _____
- 5. Primary Power
Panel No. DISCONNECT Location BASAMENT ELECTR. NEXT TO MAIN
Breaker No. _____ Voltage 120VAC
- 6. Control Panel & Breakers Tagged Yes No
- 7. Breaker locked in protected area Yes No
- 8. Secondary Power Supply Voltage 24VDC
Batteries 12 Volt 18 AH Qty. 2
Float Voltage _____ After Test
Charge Voltage 27.25
- 9. Date of Installation 9/16

- 9. Panel Supervision Tested Alarm Battery
 Notification Interlocks AC Power
- 10. No. of Alarm Zones ADDRESSABLE In Use
- 11. Lamps & LED Checked Yes No
- 12. Fuse Rating Checked Yes No
- 13. Communicator Type DAC Direct Connect
- 14. Firmware Version _____ Last Revision _____

- 15. Detector Sensitivity Test Date _____
- 16. Local Alarm Only Yes No
- 17. Supervising Station Name RAPID RESPONSE Tested Yes No

Fire Alarm System Maintenance Report

11/25/17

Date of Service _____ Time: 8:00 a.m./p.m.
Last inspection date: 11/11/16
Service Location: _____

Contact: _____
Frequency: Annual
OTG: _____
Hand Portables Due Date: _____ By: _____

General Check

- 1. Operations Instructions Posted Yes No
- 2. Envelope Holder Present Yes No
- 3. Report left on site Yes No
- 4. Supplemental Device Report on site Yes No
- 5. System Tagged Compliant Yes No
- If No, reason: _____
- 6. As built drawing on site Yes No
- 7. Technical Manual for panel Yes No

Post Inspection Check

- 1. System Reset Returned to Normal Yes No
 - 2. Portable Extinguishers on site Yes No
 - 3. Portable Extinguishers Inspected Yes No
- Quantity Serviced _____

System Notes

FAIL BATTERIES -
BATT #1 - 13.3V, 24A - PASS
BATT #2 - 13.10V, 26A PASS
POWER SUPPLY - FIRE LITE FCPS-24F56
(2) 12V 7AH CHARGING: 27.58V
BATT #1 - 12.79V, 5.8A - PASS
BATT #2 - 12.72V, 5.4A - PASS

System Deficiencies

ROOM 310 VISUAL-FAILED
ROOM 313 VISUAL-FAILED

Phone# _____

CALL: 962-3025

CUSTOMER: 

INSPECTOR:



Fire Alarm System Device Inventory

Service Location: Health Science Charter School 1140 Ellicott

Date 11/17

Type	Mfr	Model	Description	Location	Cleared Alarm	Trouble Zone	Sensitivity
HD	Fit	HD355	Above FAOP	BASMENT	P	019	✓
PSD	FireLite	SD355	HALL By G06	BASMENT	P	013	✓
PSD		SD355	HALL By G01	BASMENT	P	05	✓
HD		HD355	Rm G01	BASMENT	P	04	✓
HD		HD355	Rm G01	BASMENT	P	03	✓
MPS			HALL By G01	BASMENT	P	MO1	✓
HD		HD355	Rm G02	BASMENT	P	01	✓
HD		HD355	Rm G02	BASMENT	P	02	✓
STS			HALL By G01	BASMENT	P	019	
PSD		SD355	Rm G13	BASMENT	P	08	✓
PSD		SD355	Rm G13A	BASMENT	P	06	✓
PSD		SD355	HALL By G12	BASMENT	P	011	✓
HD		HD355	Rm G11	BASMENT	P	010	✓
STS			Rm G11	BASMENT	P	023	
STS			Rm G11	BASMENT	P	023	
SFS			Rm G11	BASMENT	P	023	
PSD		SD355	HALL By G10	BASMENT	P	012	✓
MPS			HALL By G10	BASMENT	P	MO2	✓
PSD		SD355	HALL TO ELEV.	BASMENT	P	018	✓
PSD		SD355	ELEV. LOBBY	BASMENT	P	017	✓
PSD		SD355	Rm. G08	BASMENT	P	016	✓
PSD		SD355	Rm. G06	BASMENT	P	014	✓
PSD		SD355	Rm. G06	BASMENT	P	015	✓
HD		HD355	Rm. G06 STORAGE	BASMENT	P	020	✓
HD		HD355	Rm. G06 MERCH	BASMENT	P	021	✓

SXL=Bell
MRS=Manual Release Station
S=Strobe
H=Horn
HS=Horn/Strobe
HDC=Heat Detector Rate Compensated
MPS=Manual Pull Station

PSD=Photo Smoke Detector
ISD=Ion Smoke Detector
SSD=Beam Smoke Detector
PDD=Photo Dust Detector
IDD=Ion Dust Detector
GDU=Graphic Display Unit
HDR=Rate of Rise Heat Detector

RR=Remote Relay
STS=Sprinkler Tamper Switch
CPS=Cylinder Pressure Switch
M=Maintenance Switch
MDH=Magnetic Door Holder
RAN=Remote Annunciator
FD=Flame Detector

SH=Smoke Hatch
AS=Abort Switch
UVIR=Flame Detector
SLA=Sprinkler Low Air
SWF=Sprinkler Water Flow Switch
HDF=Fixed Temp Heat Detector

Safety Notice: Non-compliant systems may fail to operate in a fire condition. See page #1 for system deficiencies, which require immediate attention. All State Fire Equipment of WNY assumes no responsibility for system performance if these conditions are not corrected and/or verified by an authorized agent of All State Fire Equipment of WNY.

Servicing Technician

Authorized Agent:

[Signature]
Signature

SHAWN STEMPER
Printed Name
FRANCISCO OROGO
Printed Name

Date 11/24/17

Date 11/24/17

11/24/17

ADDRESS

Page 3 Project

Date

Zone	Device Type	Model#	Location	Pass/Fail	Notes from Inspection	Sensitivity
	SMOKE	069	4th Floor to HALL TO WALK.	P	✓	
	SMOKE	068	4th FL. FLOOR LOBBY	P	✓	
	SMOKE	089	4th FL. HALL By 412	P	✓	
	MPS	MD14	4th FL. STAIR By Rm 415	P	✓	
	SMOKE	075	Elevator Penthouse	P	✓	
	Heat	076	" "	P	✓	
	SMOKE	071	TOP OF STAIR By Rm 415	P	✓	
	SFS	027	4th FL. STAIRWALL By 401	P	✓	
	STS	027	" "	P		
	Smoke	072	Top of Stairs by 401	P	✓	
	DH		4th FL STAIR By 415	P		
	DH		" "	P		
	DH		4th FL STAIR By 401	P		
	DH		" "	P		
	DH		3rd FL STAIR By 315	P		
	DH		" "	P		
	DH		3rd FL STAIR By 301	P		
	DH		" "	P		
	DH		2nd FL STAIR By 215	P		
	DH		" "	P		
	DH		2nd FL STAIR By 201	P		
	DH		" "	P		
	DH		1st FL STAIR By 115	P		
	DH		" "	P		
	DH		1st FL STAIR By 101	P		
	DH		" "	P		
	DH		STAIR By G01	P		
	DH		STAIR By G10	P		
	PSD	101	HEALTH CLASS	P	✓	
	PSD	100	HEALTH CLASS	P	✓	
	MPS	MD21	Gym ENTRANCE - By STAIRS	P	✓	
	PSD	099	Gym STAIRWAY TO Gym	P	✓	
	PSD	090	Gymnasium	P	✓	
	PSD	091		P	✓	
	PSD	092		P	✓	
	PSD	093		P	✓	
	PSD	094	OLD PROJECTION ROOM	P	✓	

11/24/17

2

Zone	Device Type	Model #	Location	Pass/Fail	Date	Notes from Inspection	Sensitivity
022	SMOKE		Rm. 606 MECH ROOM / BASEMENT	P			
024	HD		Rm. 606 MECH. RM / BASEMENT	P			
023	HD		Rm. 606 MECH. RM. / BASEMENT	P			
04	PSD		Rm 612 ARCHIVES	P			
081	PDD		1st Floor - Cafeteria 107	P			
024	SFS		1ST. FLOOR - MAIN STAIRS	P			
024	SFS		1ST. FLOOR - MAIN STAIRS	P			
025	PSD		1ST. FLOOR Rm. 101	P			
026	PSD		1ST. FLOOR HALL By 101	P			
027	PSD		1ST. FLOOR MAIN OFFICE	P			
005	MPS		1ST. FLOOR HALL By MAIN STAIR	P			
028	PSD		1ST. FLOOR MAIN VESTIBULE	P			
015	MPS		"	P			
022	PDD		1ST FLOOR HALL NEAR 107	P			
029	PSD		1ST. FLOOR HALL By TROPHY CASE	P			
006	MPS		1ST. FLOOR ENTRANCE By 107	P			
033	PSD		1ST. FLOOR CAFETERIA 107	P			
034	PSD		"	P			
035	PSD		"	P			
040	PSD		"	P			
037	PSD		1ST. FL. CAFETERIA NEAR EXIT HALL	P			
003	MPS		1ST. FL. CAFETERIA NEAR EXIT STAIR	P			
039	PSD		"	P			
036	HD		1ST. FL. KITCHEN JAN. CLOSET	P			
080	HD		1ST. FL. KITCH. SEWING LINE	P			
048	PSD		1ST. FL. KITCH. PREP. AREA	P			
030	PSD		1ST. FL. KITCH. MANAGERS OFFICE	P			
041	PSD		1ST. FL. HALL By 115	P			
004	MPS		1ST. FL. HALL NEAR 108	P			
042	PSD		1ST. FL. " "	P			
007	MPS		1ST. FL. ELEVATOR LOBBY	P			
031	PSD		1ST. FL. HALL By STAIR By 115	P			
032	PSD		1ST. FL. HALL By 111	P			
028	ANSUL		1ST. FL. Rm. 115	P			
038	PSD		1ST. FL. KITCHEN	P			
054	PSD		1st Fl Kitchen Above Cooler	P			
053	PSD		2nd. FLOOR HALL By 210	P			
052	PSD		2nd. FL. HALL TO G.L.H.V.	P			
051	PSD		2nd. FL. ELEV. LOBBY	P			
008	MPS		2nd. FL. Rm. 209	P			
060	PSD		2nd. FL. HALL STAIR By 214	P			
			2nd. FL. Rm. 214 By 214A	P			

CITY OF

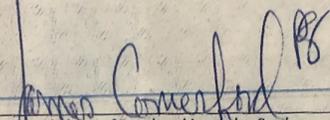


BUFFALO

Certificate of Occupancy

Certificate No.: 19957

In accordance with the appropriate laws of the State of New York and/or the Ordinances of the City of Buffalo the structure(s) located at 1140 ELLICOTT Buffalo, New York, having been inspected and found to conform substantially to applicable laws, ordinances, rules or regulations, said structure(s) is hereby certified for occupancy. This certificate is issued subject to the limitation herein specified and is valid until revoked unless automatically voided by the conditions set forth on the reverse side of this certificate.


Commissioner of Permit and Inspection Services

Date Issued: 09/07/2011
Amended: 08/13/2012

Total Occupancy: N/A

No. Units: 1 No. Stories: 4 No. Rooms: N/A Building Type: 2b

Construction: Masonry Class: E (Health Science Charter School)

Zoning District: R-3 Smoke Detectors: Y Carbon Monoxide Detectors: Y

Application Codes:

Permit No: 165984 Permit Date: 08/05/2011 Receipt No: N/A
177325 08/08/2012

Inspector: Felschow, Robert Date Inspected: 9/02/2011
8/09/2012

Building Usage:
Story Use

Basement:	Mechanical rooms/storage/classrooms/bathrooms
1 st Floor:	Offices/classrooms/bathrooms
2 nd Floor:	Classrooms/bathrooms
3 rd Floor:	Classrooms/Bathrooms
4 th Floor:	Classrooms/Bathrooms

SEE REVERSE SIDE



Entry 2 NYS School Report Card Link

Last updated: 07/17/2018

HEALTH SCIENCES CS (REGENTS)

1. CHARTER AUTHORIZER (As of June 30th, 2018) REGENTS-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

2. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<https://data.nysed.gov/reportcard.php?instid=800000065871&year=2017&createreport=1&enrollment=1&avgclasssize=1&freelunch=1&attendance=1&suspensions=1&teacherqual=1&teacherturnover=1&staffcounts=1&naep=1&cohort=1®ents=1&nyseslat=1>



Entry 3 Progress Toward Goals

Created: 07/23/2018 • Last updated: 07/27/2018

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only. Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals by November 1st.

1. ACADEMIC STUDENT PERFORMANCE GOALS

If performance data is not available by August 1st, please state this in the last column and update by November 1st.

2017-18 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	Indicate if data is not available. If/when available, Describe Efforts School Will Take If Goal Is Not Met
Academic Goal 1	2018 NYS Regents Algebra 1 examination scores will meet or exceed charter performance targets Target is 73%	NYSED Regents Exams. 41% of the HSCS student body scored above 65% on the 2018 Algebra 1 Regents Exams.	Not Met	New math interventions have been designed and additional PD in Common Core will be provided to teachers. The four-week summer session focused heavily on math and literacy remediation with incoming freshman as well.
Academic Goal 2	2018 NYS Regents Geometry CC examination scores will meet or exceed charter performance targets. Target is 70%	NYSED Regents Exams. 73% of the HSCS student body scored above 65% on the 2018 Geometry CC Regents Exams.	Met	
Academic Goal	2018 NYS Regents Living Environment examination scores will meet or exceed	NYSED Regents Exams. 25% of the HSCS student body scored above 65% on	Not Met	A foundational Living Environment class has been developed to complement literacy interventions, perform regular

3	charter performance targets. Target is 76%	the 2018 Living Environment Regents Exams.		assessments and identify greatest areas of need for intervention.
Academic Goal 4	2018 NYS Regents Transition In Global examination scores will meet or exceed charter performance targets. Target is 70%	NYSED Regents Exams. 51% of the HSCS student body scored above 65% on the 2018 Transition In Global Regents Exams.	Not Met	This is the first time the transitional exam has been given. Continued literacy interventions will be developed based on specific student needs. Additional Professional Development will be offered as well specifically focused on Global Studies. The bell schedule has also been adjusted to incorporate extra enrichment time for students.
Academic Goal 5	2018 NYS Regents Algebra II CC examination scores will meet or exceed charter performance targets. Target is 50%	NYSED Regents Exams. 29% of the HSCS student body scored above 65% on the 2018 Algebra II CC Regents Exams.	Not Met	New math interventions have been designed and additional PD in Common Core will be provided to teachers. The four-week summer session focused heavily on math remediation as well. The bell schedule has also been adjusted to incorporate extra enrichment time for the students.
Academic Goal 6	2018 NYS Regents U.S. History examination scores will meet or exceed charter performance targets. Target is 75%	NYSED Regents Exams. 71% of the HSCS student body scored above 65% on the 2018 U.S. History Regents Exams.	Not Met	Continued literacy interventions will be developed based on specific student needs. Additional Professional Development will be offered as well specifically focused on U.S. History. The bell schedule has also been adjusted to

				incorporate extra enrichment time for students.
Academic Goal 7	2018 NYS Regents Earth Science examination scores will meet or exceed charter performance targets. Target is N/A	NYSED Regents Exams. 19% of the HSCS student body scored above 65% on the 2018 Earth Science Regents Exams.	Not Met	
Academic Goal 8	2018 NYS Regents ELA CC examination scores will meet or exceed charter performance targets. Target is 78%	NYSED Regents Exams. 50% of the HSCS student body scored above 65% on the 2018 ELA CC Regents Exams.	Not Met	Comprehensive literacy interventions during four-week summer program. August results projected to be near/at goal. Additional PD will be offered focused on Common Core and literacy coordinator has been hired to focus on literacy interventions. The bell schedule has also been adjusted to incorporate extra enrichment time for the students.

2. Do have more academic goals to add? Yes

2017-18 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 9	2018 NYS Regents Chemistry examination scores will meet or exceed charter performance targets. Target is 50%	NYSED Regents Exams. 16% of the HSCS student body scored above 65% on the 2018 Chemistry Regents Exams.	Not Met	The bell schedule has been adjusted to add additional enrichment time for the students. Prerequisites for the class have been modified to better schedule the students.

Academic Goal 10	80% of students graduating will receive a Regents Diploma.	June and August 2018 graduation rate. As of June, the unofficial graduation rate is 72%, which is anticipated to increase to 80% in August.	Not Met	Comprehensive academic support during the summer session will result in additional seniors obtaining a Regents Diploma therefore increasing the 4 year graduation rate.
Academic Goal 11	Students will participate in at least four career events.	School Counselors and school college and career coordinator developed and monitored events. Well over four school day events were held including mock interviews, College Fairs, MASH Camps, Doctors Back to School Day, etc. In addition, students were exposed to over 100 professionals and dozens of health career professionals over the year.	Met	
Academic Goal 12	Students will complete 100 hours of service or more by the time they graduate.	Student service hours tracked by guidance secretary. All graduating seniors met service hour's goal.	Met	
Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				

3. Do have more academic goals to add? No

4. ORGANIZATIONAL GOALS

2017-18 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1	NYSED Charter Benchmarks: to have all benchmarks meeting or exceeding standards and 5 year renewal.	Our upcoming renewal and the benchmarks will be our metric.	Not Met	We have Board Committees in the areas of Finance, Personnel, Marketing, Technology, and Facilities as well as teams regarding Recruitment and Work-Based Learning.
Org Goal 2	Freshman Transition Academy: Improve freshman performance in regards to the ABC's	Due to excessive turnover, the academy was unsuccessful, failed to meet its goals, and was discontinued.	Not Met	We are doing targeted academic enrichment for all incoming freshmen in the areas of math and English. We have also developed a math and literacy plan that includes pre and post testing, academic progress tracking, push-in and pull-out services, and teacher support/professional development.
				For internships, we are bringing in additional staff, forging new relationships with business and community partners, reidentified our goals for WBL, and

Org Goal 3	Work-Based Learning: To clearly articulate and implement the Charter goal of College and Career Readiness.	Metrics: we have a Board goal of 90% of students attending an internship and 20% of students achieving post-secondary credit.	Not Met	we have mapped out pathways for students. We did increase the number of students successfully completing internships by 50%. For post-secondary credit, we are currently engaging in three new post-secondary partnerships, assessing co-teaching and different delivery models including distance learning, and we are currently in discussion with two post-secondary institutions to get two teachers certified as adjunct professors. We are also researching finance opportunities to create a stand-alone distance learning lab to facilitate more post-secondary partnerships and class offerings.
Org Goal 4				
Org Goal 5				

5. Do you have more organizational goals to add?

No

6. FINANCIAL GOALS

2017-18 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1	Consolidation of debt	Finance committee minutes and statements	Not Met	Due to turnover of the entire business office in the same month, these goals were put on hold and replaced with more imminent projects.
Financial Goal 2	Refinancing of debt	Finance committee minutes and statements	Not Met	Due to turnover of the entire business office in the same month, these goals were put on hold and replaced with more imminent projects.
Financial Goal 3	Targeted reserve funds to impact NYSED Benchmarks and future need	Finance committee minutes and statements	Not Met	Due to turnover of the entire business office in the same month, these goals were put on hold and replaced with more imminent projects.
Financial Goal 4	Capital Investment plan for new gym, roof, other...	Finance committee minutes and statements	Not Met	Due to turnover of the entire business office in the same month, these goals were put on hold and replaced with more imminent projects.
Financial Goal 5				



Entry 4 Expenditures per Child

Created: 07/19/2018 • Last updated: 08/01/2018

HEALTH SCIENCES CS (REGENTS)Section Heading

Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2017-18 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: *The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:* <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	6416522
Line 2: Year End FTE student enrollment	417
Line 3: Divide Line 1 by Line 2	15387

2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2017-18 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

Notes:
The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:
<http://www.p12.nysed.gov/psc/AuditGuide.html>.
Employee benefit costs or expenditures should not be reported in the above calculations.

Line 1: Relevant Personnel Services Cost (Row)	596654
Line 2: Management and General Cost (Column)	1492742
Line 3: Sum of Line 1 and Line 2	2089396
Line 5: Divide Line 3 by the Year End FTE student enrollment	5011

Thank you.

HEALTH SCIENCES CHARTER SCHOOL

FINANCIAL STATEMENTS

JUNE 30, 2018

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June 30, 2018

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Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

INDEPENDENT AUDITORS' REPORT

The Board of Trustees
Health Sciences Charter School

We have audited the accompanying balance sheets of Health Sciences Charter School (the School) as of June 30, 2018 and 2017 and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to a financial audit contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the School as of June 30, 2018 and 2017, and the changes in its net assets and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Additional Information

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenses is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 31, 2018 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.



October 31, 2018

HEALTH SCIENCES CHARTER SCHOOL

Balance Sheets

June 30,	2018	2017
Assets		
Current assets:		
Cash	\$ 1,536,852	\$ 1,224,004
Receivables, net (Note 2)	349,603	542,763
Prepaid expenses	28,226	49,718
	<u>1,914,681</u>	1,816,485
Receivables - noncurrent (Note 2)	13,322	21,300
Property and equipment, net (Note 3)	7,019,741	7,321,665
Deposits and other assets	12,001	19,577
	<u>\$ 8,959,745</u>	<u>\$ 9,179,027</u>
Liabilities and Net Assets		
Current liabilities:		
Current portion of long-term debt (Note 5)	\$ 1,883,804	\$ 202,887
Accounts payable and accrued expenses	474,048	644,974
Deferred revenue	-	5,335
	<u>2,357,852</u>	853,196
Long-term debt (Note 5)	5,981,520	7,863,531
Net assets:		
Unrestricted	599,444	435,900
Temporarily restricted	20,929	26,400
	<u>620,373</u>	462,300
	<u>\$ 8,959,745</u>	<u>\$ 9,179,027</u>

See accompanying notes.

HEALTH SCIENCES CHARTER SCHOOL

Statements of Activities

For the years ended June 30,	2018	2017
Changes in unrestricted net assets:		
Support and revenue:		
Enrollment fees:		
Revenue-resident student enrollment	\$ 5,388,479	\$ 5,435,240
Revenue-students with disabilities	498,440	606,275
Revenue-additional state aid	-	193,739
Federal grants	282,872	221,737
State and other grants	8,835	205,889
Food service	206,315	217,436
Contributions	22,112	39,063
Other income	174,447	122,671
Net assets released from restrictions	5,471	24,962
Total unrestricted support and revenue	6,586,971	7,067,012
Expenses:		
Program expenses:		
Regular education	4,090,161	3,219,898
Special education	347,978	465,883
Other programs	552,930	875,919
Total program expenses	4,991,069	4,561,700
Supporting services:		
Management and general	1,432,358	1,841,811
Total expenses	6,423,427	6,403,511
Change in unrestricted net assets	163,544	663,501
Changes in temporarily restricted net assets:		
Contributions	-	3,300
Net assets reclassified from restrictions	(5,471)	(24,962)
Change in temporarily restricted net assets	(5,471)	(21,662)
Change in net assets	158,073	641,839
Net assets - beginning	462,300	(179,539)
Net assets - ending	\$ 620,373	\$ 462,300

See accompanying notes.

HEALTH SCIENCES CHARTER SCHOOL

Statements of Cash Flows

For the years ended June 30,	2018	2017
Operating activities:		
Cash received from public school districts	\$ 6,059,935	\$ 6,118,714
Cash received from federal, state and other grants	512,207	519,121
Cash received from other sources	205,161	132,859
Payments to employees for services and benefits	(3,893,550)	(3,929,405)
Payments to vendors and suppliers	(1,617,537)	(1,172,694)
Interest paid	(664,254)	(619,396)
Net operating activities	601,962	1,049,199
Investing activities:		
Property and equipment expenditures	(88,020)	(279,387)
Financing activities:		
Principal payments on long-term debt	(201,094)	(181,132)
Net change in cash	312,848	588,680
Cash - beginning	1,224,004	635,324
Cash - ending	\$ 1,536,852	\$ 1,224,004
Reconciliation of change in net assets to net cash flows from operating activities:		
Change in net assets	\$ 158,073	\$ 641,839
Adjustments to reconcile change in net assets to net cash flows from operating activities:		
Depreciation	389,944	453,708
Bad debts	-	51,280
Changes in operating assets and liabilities:		
Receivables	201,138	(253,064)
Prepaid expenses, deposits and other assets	29,068	2,331
Accounts payable and accrued expenses	(170,926)	154,647
Deferred revenue	(5,335)	(1,542)
Net operating activities	\$ 601,962	\$ 1,049,199

Notes to Financial Statements

1. Summary of Significant Accounting Policies:

Organization and Purpose:

Health Sciences Charter School (the School) was established in 2009 to operate a charter school in the City of Buffalo, New York (the City) pursuant to its Charter Agreement with the Board of Regents of the University of the State of New York. The School is chartered through 2020, at which time it must apply to renew its charter. The School is governed by a 13-member, uncompensated Board of Trustees and had 420 students in the 2017-18 year and 435 students in the 2016-17 year in grades 9 through 12.

Basis of Presentation:

The School reports information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

Temporarily restricted net assets are those whose use has been limited by donors to a specific time period or purpose. Temporarily restricted net assets on the accompanying balance sheets represent contributions receivable available for future periods.

Permanently restricted net assets are restricted by donors to be maintained in perpetuity, the earnings from which can be used for unrestricted or specified purposes. There were no permanently restricted net assets as of June 30, 2018 and 2017.

Cash:

Cash in financial institutions potentially subjects the School to concentrations of credit risk since it may exceed insured limits at various times throughout the year. The School complies with a requirement to hold no less than \$75,000 in an escrow account to pay for legal and audit expenses that would be associated with dissolution should it occur.

Receivables:

Receivables are stated at the amounts management expects to collect from outstanding balances. Management provides for probable uncollectible amounts through a charge to bad debts expense and a credit to the allowance for doubtful accounts based on its assessment of the current status of individual accounts and historical trends. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to the allowance and a credit to receivables.

Property and Equipment:

Property and equipment is stated at cost net of accumulated depreciation. Depreciation is provided using the straight-line method over estimated useful asset lives. Maintenance and repairs are charged to operations as incurred; significant improvements are capitalized.

Enrollment Fees:

The School is reimbursed based on the approved operating expense per pupil of the public school district in which the student resides. The amount received each year from the resident district is the product of the approved operating expense per pupil and the full-time equivalent enrollment of the students in the School residing in the district. The School's enrollment fees are received primarily from the Board of Education for the City of Buffalo School District.

Grants:

The School is the recipient of awards and reimbursements from federal, state and local sources. The awards and reimbursements are subject to compliance and financial audits by the funding sources. Management believes no significant adjustments are necessary to recognized amounts.

Contributions:

Contributions, including unconditional promises to give, are reported at fair value at the date received. Contributions are recorded as restricted support if they are received with donor stipulations that limit their use. When a donor restriction expires, that is, when a stipulated time restriction ends, or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. Contributions received with donor-imposed restrictions that are met in the same reporting period as received are shown as unrestricted revenue.

Contributed Services:

Donated services are recognized as contributions if the services create or enhance non-financial assets or require specialized skills, are performed by people with those skills, and would otherwise have been purchased by the School. During 2017, the value of services recognized as revenue and expense approximated \$20,000. There were no donated services recognized in 2018.

Income Taxes:

The School is a 501(c)(3) corporation exempt from taxation under §501(a) of the Internal Revenue Code.

Subsequent Events:

Management has evaluated events and transactions for potential recognition or disclosure through October 31, 2018, the date the financial statements were available to be issued.

Use of Estimates:

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

Cost Allocation:

The School's costs of providing its various programs and activities have been summarized on a functional basis in the statements of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Reclassification:

The 2017 financial statements have been reclassified to conform to the presentation adopted for 2018.

2. Receivables:

	2018	2017
Enrollment fees	\$ 67,163	\$ 242,032
Grants	167,737	200,821
Food service	43,816	30,252
Contributions	20,929	26,400
Other	74,280	75,558
	<u>373,925</u>	<u>575,063</u>
Less allowance for doubtful accounts	11,000	11,000
	<u>\$ 362,925</u>	<u>\$ 564,063</u>
Current	\$ 349,603	\$ 542,763
Noncurrent	13,322	21,300
Total receivables	<u>\$ 362,925</u>	<u>\$ 564,063</u>

In July 2017, all New York State charter schools serving students in the fiscal 2017 school year received additional state aid. The additional aid received by each school was based on the number of students served and was paid directly from the New York State Education Department. Additional aid totaling \$193,739 is included as enrollment fees receivable on the accompanying balance sheet as of June 30, 2017. No additional state aid was received for the year ended June 30, 2018.

3. Property and Equipment:

	2018	2017
Land	\$ 152,520	\$ 152,520
Buildings and improvements	8,998,960	8,986,671
Equipment	1,269,474	1,193,743
	<u>10,420,954</u>	<u>10,332,934</u>
Less accumulated depreciation	3,401,213	3,011,269
	<u>\$ 7,019,741</u>	<u>\$ 7,321,665</u>

Included in land and buildings is property acquired in November 2013 for \$1,525,000. The School intends to use the building for future expansion and will begin depreciation when placed in service.

4. Short-Term Borrowings:

The School has available a \$450,000 bank demand line of credit for working capital financing. The line requires monthly interest payments at prime plus 1.0%. The line is secured by certain assets, is subject to the usual terms and conditions applied by the bank for working capital financing and is annually reviewed and renewed. There were no amounts outstanding at June 30, 2018 and 2017.

5. Long-Term Debt:

	2018	2017
Capital lease obligation, monthly payments ranging from \$20,000 to \$64,850 including imputed interest at 9.00%, due July 2037 (see Note 7).	\$ 6,057,203	\$ 6,126,397
Mortgage note payable, monthly payments of \$6,090 including interest at prime plus 2.75%, estimated balloon payment of \$644,000 due December 2018, secured by related assets.	671,591	696,509
Mortgage note payable, monthly payments of \$7,771 including interest at prime plus 2.75%, estimated balloon payment of \$408,000 due December 2018, secured by related assets.	437,417	503,044
Bank note payable, monthly payments of \$6,771, including interest at prime plus 1%, estimated balloon payment of \$668,000 due November 2018, secured by related assets.	699,113	740,468
	7,865,324	8,066,418
Less current portion	1,883,804	202,887
	\$ 5,981,520	\$ 7,863,531

Aggregate maturities of long-term debt subsequent to June 30, 2018 are:

2019	\$ 1,883,804
2020	82,783
2021	90,548
2022	146,078
2023	164,252
Thereafter	5,497,859
	\$ 7,865,324

Management is negotiating to refinance and extend the repayment terms of notes payable.

Interest expense for the years ended June 30, 2018 and 2017 was \$664,224 and \$672,216.

6. Retirement Plan:

The School has a tax-deferred annuity plan qualified under Section 403(b) of the Internal Revenue Code covering essentially all employees (as defined). The plan requires certain minimum employer contributions based on salaries and employee deferrals. Expenses related to the plan for the years ended June 30, 2018 and 2017 were \$72,897 and \$100,214.

7. Lease Obligation:

In 2011, the School entered into a series of purchase, lease, and sublease contracts with a developer to acquire and renovate the School, and currently subleases the premises from the developer under an absolute triple net lease. The lease obligations and related assets have been capitalized for financial reporting purposes. Consequently, land, building and improvements include capitalized leased assets totaling \$5,942,832. Amortization of leased assets included in depreciation expense was \$237,713 in 2018 and 2017, and net book value of leased assets was \$4,278,842 and \$4,516,555 at June 30, 2018 and 2017.

The capital lease term extends through July 2036, with four successive five-year renewal options and a fifth renewal period of three years and seven months. The agreement contains a buyout provision whereby the School may terminate the lease any time after July 31, 2016 in consideration of payment of the remaining balance on the mortgage note payable and any other amounts due the landlord, plus a buyout provision. The buyout provision is based on a fixed schedule starting at \$1,860,931, with an annual escalation clause of 2.5%.

Future minimum annual rentals to be paid for the capital lease are:

2019	\$	617,760
2020		617,760
2021		617,760
2022		617,760
2023		617,760
Thereafter		<u>9,645,598</u>
		<u>12,734,398</u>

Amounts representing interest		<u>6,677,195</u>
Net liability (see Note 5)	\$	<u>6,057,203</u>

8. Related Party Transactions:

The School's health insurance is administered through a professional employer organization (PEO). A board member of the School is an executive of the PEO's underlying health insurance carrier. The School made health insurance payments to the PEO of \$289,325 and \$250,561 for the years ended June 30, 2018 and 2017.

HEALTH SCIENCES CHARTER SCHOOL

Additional Information
Schedule of Expenses

For the year ended June 30, 2018 (with comparative totals for 2017)

	Number of positions	2018				2017	
		Regular Education	Special Education	Other Programs	Management and General	Total	Total
Administrative personnel	12.0	\$ -	\$ -	\$ -	\$ 691,616	\$ 691,616	\$ 577,422
Instructional personnel	42.0	2,029,430	216,398	-	-	2,245,828	2,231,403
Non-instructional personnel	6.0	-	-	120,646	-	120,646	336,128
Total salaries	60.0	2,029,430	216,398	120,646	691,616	3,058,090	3,144,953
Salaries		2,029,430	216,398	120,646	691,616	3,058,090	3,144,953
Employee benefits and taxes		434,027	46,033	26,305	151,251	657,616	646,162
Retirement		48,112	5,103	2,916	16,766	72,897	100,214
Supplies and materials		59,208	-	-	-	59,208	92,819
Transportation		-	-	19,398	-	19,398	23,109
Food service		-	-	213,038	-	213,038	199,986
Staff development		21,262	-	-	-	21,262	50,047
Student services		24,538	-	19,531	-	44,069	60,910
Occupancy		230,429	14,402	14,402	28,802	288,035	178,453
Utilities		62,179	3,886	3,886	7,773	77,724	69,296
Repairs and maintenance		67,728	4,233	4,233	8,466	84,660	87,119
Professional fees		-	-	-	205,374	205,374	109,526
Recruitment		31,712	-	-	-	31,712	18,353
Data and communications		136,032	-	-	-	136,032	171,257
Office expense		-	-	-	75,544	75,544	85,673
Contracted services		82,200	5,215	-	50,477	137,892	44,590
Insurance		-	-	-	32,223	32,223	32,229
Summer school		-	-	22,553	-	22,553	11,991
Athletics		-	-	44,891	-	44,891	61,764
Uniforms		19,970	-	-	-	19,970	18,371
Interest		531,379	33,211	33,211	66,423	664,224	672,216
Scholarships		-	-	8,423	-	8,423	8,417
Bad debts		-	-	-	-	-	51,280
Other expenses		-	-	-	58,648	58,648	11,068
		3,778,206	328,481	533,433	1,393,363	6,033,483	5,949,803
Depreciation		311,955	19,497	19,497	38,995	389,944	453,708
Total		\$ 4,090,161	\$ 347,978	\$ 552,930	\$ 1,432,358	\$ 6,423,427	\$ 6,403,511

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Board of Trustees
Health Sciences Charter School

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Health Sciences Charter School (the School), which comprise the balance sheet as of June 30, 2018, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 31, 2018.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Handwritten signature in blue ink that reads "Lumsden & McCormick, LLP".

October 31, 2018



Annual Financial Statement Audit Report

School Name:	Charter School Name
Date (Report is due Nov. 1):	November 1, 2018
Primary District of Location (If NYC select NYC DOE):	Buffalo City School District
If located in NYC DOE select CSD:	-
School Fiscal Contact Name:	Lisa M. Kirisits, CPA
School Fiscal Contact Email:	lisak@kirisitscpa.com
School Fiscal Contact Phone:	716.881.0089 x. 302
School Audit Firm Name:	Lumsden McCormick, LLP
School Audit Contact Name:	Donna Gonser, CPA
School Audit Contact Email:	dgonser@lumsdencpa.com
School Audit Contact Phone:	716.856.3300
Audit Period:	2017-18
Prior Year:	2016-17

The following items are required to be included:

- 1.) The independent auditor's report on financial statements and notes.
- 2.) Excel template file containing the Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets.
- 3.) Reports on internal controls over financial reporting and on compliance.

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Item	If not included, state the reason(s) below (if not applicable fill in N/A):
Management Letter	N/A
Management Letter Response	N/A
Federal Single Audit (A-133)	N/A
Corrective Action Plan	N/A

Charter School Name
Statement of Financial Position
as of June 30

	<u>2018</u>	<u>2017</u>
CURRENT ASSETS		
Cash and cash equivalents	\$ 1,536,852	\$ 1,224,004
Grants and contracts receivable	167,737	200,821
Accounts receivables	99,979	261,284
Prepaid Expenses	28,226	49,718
Contributions and other receivables	95,209	101,958
Other current assets	-	-
TOTAL CURRENT ASSETS	1,928,003	1,837,785
NON-CURRENT ASSETS		
Property, Building and Equipment, net	\$ 7,019,741	\$ 7,321,665
Restricted Cash	-	-
Security Deposits	-	-
Other Non-Current Assets	12,001	19,577
TOTAL NON-CURRENT	7,031,742	7,341,242
TOTAL ASSETS	<u>8,959,745</u>	<u>9,179,027</u>
CURRENT LIABILITIES		
Accounts payable and accrued expenses	\$ 226,474	\$ 644,974
Accrued payroll, payroll taxes and benefits	247,574	-
Current Portion of Loan Payable	1,883,804	202,887
Due to Related Parties	-	-
Refundable Advances	-	-
Deferred Revenue	-	5,335
Other Current Liabilities	-	-
TOTAL CURRENT	2,357,852	853,196
LONG-TERM LIABILITIES		
Loan Payable; Due in More than One Year	\$ 5,981,520	\$ 7,863,531
Deferred Rent	-	-
Due to Related Party	-	-
Other Long-Term Liabilities	-	-
TOTAL LONG-TERM	5,981,520	7,863,531
TOTAL LIABILITIES	<u>8,339,372</u>	<u>8,716,727</u>
NET ASSETS		

Unrestricted	\$ 599,444	\$ 435,900
Temporarily restricted	20,929	26,400
Permanently restricted	-	-
TOTAL NET ASSETS	<u>620,373</u>	<u>462,300</u>
TOTAL LIABILITIES AND NET ASSETS	<u>8,959,745</u>	<u>9,179,027</u>

Charter School Name
Statement of Activities
as of June 30

	2018			2017
	Unrestricted	Temporarily Restricted	Total	Total
OPERATING REVENUE				
State and Local Per Pupil Revenue - Reg. Ed	\$ 5,388,479	\$ -	\$ 5,388,479	\$ 5,628,979
State and Local Per Pupil Revenue - SPED	498,440	-	498,440	606,275
State and Local Per Pupil Facilities Revenue	-	-	-	-
Federal Grants	282,872	-	282,872	221,737
State and City Grants	8,835	-	8,835	205,889
Other Operating Income	-	-	-	-
Food Service/Child Nutrition Program	206,315	-	206,315	217,436
TOTAL OPERATING REVENUE	6,384,941	-	6,384,941	6,880,316
EXPENSES				
Program Services				
Regular Education	\$ 4,090,161	\$ -	\$ 4,090,161	\$ 3,219,898
Special Education	347,978	-	347,978	465,883
Other Programs	552,930	-	552,930	875,919
Total Program Services	4,991,069	-	4,991,069	4,561,700
Management and general	1,432,358	-	1,432,358	1,841,811
Fundraising	-	-	-	-
TOTAL EXPENSES	6,423,427	-	6,423,427	6,403,511
SURPLUS / (DEFICIT) FROM OPERATIONS	(38,486)	-	(38,486)	476,805
SUPPORT AND OTHER REVENUE				
Interest and Other Income	\$ -	\$ -	\$ -	\$ -
Contributions and Grants	22,112	-	22,112	42,363
Fundraising Support	-	-	-	-
Investments	-	-	-	-
Donated Services	-	-	-	-
Other Support and Revenue	174,447	-	174,447	122,671
TOTAL SUPPORT AND OTHER REVENUE	196,559	-	196,559	165,034
Net Assets Released from Restrictions / Loss on Disposal	\$ 5,471	\$ (5,471)	\$ -	\$ -
CHANGE IN NET ASSETS	163,544	(5,471)	158,073	641,839
NET ASSETS - BEGINNING OF YEAR	\$ 435,900	\$ 26,400	\$ 462,300	\$ (179,539)
PRIOR YEAR/PERIOD ADJUSTMENTS	-	-	-	-

NET ASSETS - END OF YEAR

\$ 599,444 \$ 20,929 \$ 620,373 \$ 462,300

Charter School Name
Statement of Cash Flows

as of June 30

	<u>2018</u>	<u>2017</u>
CASH FLOWS - OPERATING ACTIVITIES		
Increase (decrease) in net assets	\$ 158,073	\$ 641,839
Revenues from School Districts	-	-
Accounts Receivable	168,054	(253,064)
Due from School Districts	-	-
Depreciation	389,944	453,708
Grants Receivable	33,084	-
Due from NYS	-	-
Grant revenues	-	-
Prepaid Expenses	29,068	2,331
Accounts Payable	(170,926)	154,647
Accrued Expenses	-	-
Accrued Liabilities	-	-
Contributions and fund-raising activities	-	-
Miscellaneous sources	-	-
Deferred Revenue	(5,335)	(1,542)
Interest payments	-	-
Bad Debts	-	51,280
Other	-	-
NET CASH PROVIDED FROM OPERATING ACTIVITIES	\$ 601,962	\$ 1,049,199
CASH FLOWS - INVESTING ACTIVITIES	\$	\$
Purchase of equipment	(88,020)	(279,387)
Other	-	-
NET CASH PROVIDED FROM INVESTING ACTIVITIES	\$ (88,020)	\$ (279,387)
CASH FLOWS - FINANCING ACTIVITIES	\$	\$
Principal payments on long-term debt	(201,094)	(181,132)
Other	-	-
NET CASH PROVIDED FROM FINANCING ACTIVITIES	\$ (201,094)	\$ (181,132)
NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS	\$ 312,848	\$ 588,680
Cash at beginning of year	1,224,004	635,324
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$ 1,536,852	\$ 1,224,004

Charter School Name
Statement of Functional Expenses
as of June 30

		2018							
		Program Services				Supporting Services			
	No. of Positions	Regular	Special	Other	Total	Fundraising	Management	Total	Total
		Education	Education	Education			and General		
		\$	\$	\$	\$	\$	\$	\$	\$
Personnel Services Costs									
Administrative Staff Personnel	12.00	-	-	-	-	-	691,616	691,616	691,616
Instructional Personnel	42.00	2,029,430	216,398	-	2,245,828	-	-	-	2,245,828
Non-Instructional Personnel	6.00	-	-	120,646	120,646	-	-	-	120,646
Total Salaries and Staff	60.00	2,029,430	216,398	120,646	2,366,474	-	691,616	691,616	3,058,090
Fringe Benefits & Payroll Taxes		434,027	46,033	26,305	506,365	-	151,251	151,251	657,616
Retirement		48,112	5,103	2,916	56,131	-	16,766	16,766	72,897
Management Company Fees		-	-	-	-	-	-	-	-
Legal Service		-	-	-	-	-	31,086	31,086	31,086
Accounting / Audit Services		-	-	-	-	-	98,340	98,340	98,340
Other Purchased / Professional / Consulting Services		82,200	5,215	-	87,415	-	126,425	126,425	213,840
Building and Land Rent / Lease		230,429	14,402	14,402	259,233	-	28,802	28,802	288,035
Repairs & Maintenance		67,728	4,233	4,233	76,194	-	8,466	8,466	84,660
Insurance		-	-	-	-	-	32,223	32,223	32,223
Utilities		62,179	3,886	3,886	69,951	-	7,773	7,773	77,724
Supplies / Materials		59,208	-	-	59,208	-	-	-	59,208
Equipment / Furnishings		-	-	-	-	-	-	-	-
Staff Development		21,262	-	-	21,262	-	-	-	21,262
Marketing / Recruitment		31,712	-	-	31,712	-	-	-	31,712
Technology		136,032	-	-	136,032	-	-	-	136,032
Food Service		-	-	213,038	213,038	-	-	-	213,038
Student Services		44,508	-	106,373	150,881	-	-	-	150,881
Office Expense		-	-	-	-	-	75,544	75,544	75,544
Depreciation		311,955	19,497	19,497	350,949	-	38,995	38,995	389,944
OTHER		531,379	33,211	41,634	606,224	-	125,071	125,071	731,295
Total Expenses		\$ 4,090,161	\$ 347,978	\$ 552,930	\$ 4,991,069	\$ -	\$ 1,432,358	\$ 1,432,358	\$ 6,423,427

2017

\$	
	577,422
	2,231,403
	336,128
	3,144,953
	646,162
	100,214
	154,116
	178,453
	87,119
	32,229
	69,296
	92,819
	50,047
	18,353
	171,257
	199,986
	176,145
	85,673
	453,708
	742,981
\$	<u>6,403,511</u>



Entry 5c Additional Financial Docs

Last updated: 11/01/2018

The additional items listed below should be uploaded if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the corrective action plan will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Section Heading

1. Management Letter

(No response)

Explanation for not uploading the Management Letter. No Management Letter given.

2. Form 990

(No response)

Explanation for not uploading the Form 990. Extension filed.

3. Federal Single Audit

Note: A copy of the Federal Single Audit must be filed with the Federal Audit Clearinghouse. Please refer to OMB Uniform Guidelines for the federal filing requirements.

(No response)

Explanation for not uploading the Federal Single Audit. N/A

4. CSP Agreed Upon Procedure Report

(No response)

Explanation for not uploading the procedure report. N/A

5. Evidence of Required Escrow Account

(No response)

Explanation for not uploading the Escrow evidence. In Notes to Financial Statements - Note 1.

6. Corrective Action Plan

A **Corrective Action Plan** for Audit Findings and Management Letter Recommendations, which must include:

- a. The person responsible
- b. The date action was taken, or will be taken
- c. Description of the action taken
- d. Evidence of implementation (if available)

(No response)

Explanation for not uploading the Corrective Action Plan. N/A



Entry 5d Financial Services Contact Information

Last updated: 11/01/2018

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

HEALTH SCIENCES CS (REGENTS)Section Heading

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Lindsay Cardella	[REDACTED]	[REDACTED]

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Sarah Hopkins	[REDACTED]	[REDACTED]	[REDACTED]

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years with Firm
	Kirisits & Associates	Lisa Kirisits	[REDACTED]	[REDACTED]	[REDACTED]	1

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the -
Board of Regents -

2018-19 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing RED triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at https://stateaid.nysed.gov/charter/ . Rows may be inserted in the worksheet to accommodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Health Sciences Charter School -

PROJECTED BUDGET FOR 2018-2019 -

July 1, 2018 to June 30, 2019 -

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	6,203,950	504,100	-	-	-	6,708,050
Total Expenses	4,485,720	382,660	806,675	-	1,004,447	6,679,502
Net Income	1,718,230	121,440	(806,675)	-	(1,004,447)	28,548
Actual Student Enrollment	404	41				-
Total Paid Student Enrollment	404	41				445

PROGRAM SERVICES

SUPPORT SERVICES

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
----------------------	----------------------	-------	-------------	-------------------------	-------

REVENUE

REVENUES FROM STATE SOURCES

Per Pupil Revenue

CY Per Pupil Rate

Buffalo Public Schools	\$13,350.00
Various districts	\$11,680.00
School District 3 (Enter Name)	
School District 4 (Enter Name)	
School District 5 (Enter Name)	

5,406,750	-	-	-	-	5,406,750
233,600	-	-	-	-	233,600
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
5,640,350					5,640,350

Special Education Revenue

-	504,100	-	-	-	504,100
---	---------	---	---	---	---------

Grants

Stimulus

Other

-	-	-	-	-	-
-	-	-	-	-	-

Other State Revenue

-	-	-	-	-	-
---	---	---	---	---	---

TOTAL REVENUE FROM STATE SOURCES

5,640,350	504,100				6,144,450
------------------	----------------	--	--	--	------------------

REVENUE FROM FEDERAL FUNDING

IDEA Special Needs

Title I

Title Funding - Other

School Food Service (Free Lunch)

Grants

Charter School Program (CSP) Planning & Implementation

Other

Other Federal Revenue

-	-	-	-	-	-
250,000	-	-	-	-	250,000
75,000	-	-	-	-	75,000
-	-	-	-	-	-

-	-	-	-	-	-
-	-	-	-	-	-

TOTAL REVENUE FROM FEDERAL SOURCES

325,000					325,000
----------------	--	--	--	--	----------------

LOCAL and OTHER REVENUE

Contributions and Donations, Fundraising

Erate Reimbursement

Interest Income, Earnings on Investments,

NYC-DYCD (Department of Youth and Community Developmt.)

Food Service (Income from meals)

Text Book

Other Local Revenue

10,000	-	-	-	-	10,000
-	-	-	-	-	-
100	-	-	-	-	100
-	-	-	-	-	-
200,000	-	-	-	-	200,000
-	-	-	-	-	-
28,500	-	-	-	-	28,500

TOTAL REVENUE FROM LOCAL and OTHER SOURCES

238,600					238,600
----------------	--	--	--	--	----------------

TOTAL REVENUE

6,203,950	504,100				6,708,050
------------------	----------------	--	--	--	------------------

EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS

No. of Positions

Executive Management	1.00
Instructional Management	3.00
Deans, Directors & Coordinators	4.00

-	-	-	-	110,000	110,000
216,910	-	-	-	-	216,910
263,180	-	-	-	-	263,180

Health Sciences Charter School

PROJECTED BUDGET FOR 2018-2019

July 1, 2018 to June 30, 2019

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	6,203,950	504,100	-	-	-	6,708,050
Total Expenses	4,485,720	382,660	806,675	-	1,004,447	6,679,502
Net Income	1,718,230	121,440	(806,675)	-	(1,004,447)	28,548
Actual Student Enrollment	404	41				-
Total Paid Student Enrollment	404	41				445

PROGRAM SERVICES

SUPPORT SERVICES

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
CFO / Director of Finance	-	-	-	-	-	-
Operation / Business Manager	1.00	-	-	-	43,990	43,990
Administrative Staff	3.00	-	-	-	141,570	141,570
TOTAL ADMINISTRATIVE STAFF	12	480,090			295,560	775,650
INSTRUCTIONAL PERSONNEL COSTS						
Teachers - Regular	25.00	1,198,460	-	-	-	1,198,460
Teachers - SPED	5.00	-	230,260	-	-	230,260
Substitute Teachers	2.00	72,450	-	-	-	72,450
Teaching Assistants	-	-	-	-	-	-
Specialty Teachers	9.00	411,840	-	-	-	411,840
Aides	-	-	-	-	-	-
Therapists & Counselors	1.00	-	44,800	-	-	44,800
Other	4.50	-	252,830	-	-	252,830
TOTAL INSTRUCTIONAL	47	1,682,750	230,260	297,630		2,210,640
NON-INSTRUCTIONAL PERSONNEL COSTS						
Nurse	-	-	-	-	-	-
Librarian	-	-	-	-	-	-
Custodian	1.00	-	-	-	65,040	65,040
Security	3.00	-	-	-	101,840	101,840
Other	-	-	-	-	-	-
TOTAL NON-INSTRUCTIONAL	4				166,880	166,880
SUBTOTAL PERSONNEL SERVICE COSTS	63	2,162,840	230,260	297,630	462,440	3,153,170
PAYROLL TAXES AND BENEFITS						
Payroll Taxes		246,590	24,180	31,250	29,080	331,100
Fringe / Employee Benefits		279,020	27,360	35,360	32,900	374,640
Retirement / Pension		129,140	12,660	16,370	15,230	173,400
TOTAL PAYROLL TAXES AND BENEFITS		654,750	64,200	82,980	77,210	879,140
TOTAL PERSONNEL SERVICE COSTS		2,817,590	294,460	380,610	539,650	4,032,310
CONTRACTED SERVICES						
Accounting / Audit		-	-	-	127,720	127,720
Legal		-	-	-	25,000	25,000
Management Company Fee		-	-	-	-	-
Nurse Services		-	-	-	-	-
Food Service / School Lunch		-	-	210,000	-	210,000
Payroll Services		-	-	-	51,000	51,000
Special Ed Services		-	-	-	-	-
Titlment Services (i.e. Title I)		-	-	-	-	-
Other Purchased / Professional / Consulting		16,000	4,000	-	79,560	99,560
TOTAL CONTRACTED SERVICES		16,000	4,000	210,000	283,280	513,280

SCHOOL OPERATIONS

Health Sciences Charter School

PROJECTED BUDGET FOR 2018-2019

July 1, 2018 to June 30, 2019

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	6,203,950	504,100	-	-	-	6,708,050
Total Expenses	4,485,720	382,660	806,675	-	1,004,447	6,679,502
Net Income	1,718,230	121,440	(806,675)	-	(1,004,447)	28,548
Actual Student Enrollment	404	41				-
Total Paid Student Enrollment	404	41				445

PROGRAM SERVICES

SUPPORT SERVICES

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Board Expenses	1,000	-	-	-	-	1,000
Classroom / Teaching Supplies & Materials	70,000	-	-	-	-	70,000
Special Ed Supplies & Materials	-	-	-	-	-	-
Textbooks / Workbooks	12,270	-	-	-	-	12,270
Supplies & Materials other	-	-	-	-	-	-
Equipment / Furniture	-	-	-	-	-	-
Telephone	19,200	1,200	1,200	-	2,400	24,000
Technology	123,120	-	-	-	-	123,120
Student Testing & Assessment	2,000	-	-	-	-	2,000
Field Trips	26,180	-	-	-	-	26,180
Transportation (student)	5,000	-	-	-	-	5,000
Student Services - other	-	-	95,315	-	-	95,315
Office Expense	58,700	3,670	3,670	-	7,340	73,380
Staff Development	65,460	-	-	-	-	65,460
Staff Recruitment	-	-	-	-	-	-
Student Recruitment / Marketing	-	-	36,550	-	-	36,550
School Meals / Lunch	-	-	-	-	-	-
Travel (Staff)	-	-	-	-	-	-
Fundraising	-	-	-	-	-	-
Other	504,890	31,560	31,560	-	76,237	644,247
TOTAL SCHOOL OPERATIONS	887,820	36,430	168,295		85,977	1,178,522

FACILITY OPERATION & MAINTENANCE

Insurance	59,440	3,720	3,720	-	7,420	74,300
Janitorial	170,060	10,630	10,630	-	21,260	212,580
Building and Land Rent / Lease	-	-	-	-	-	-
Repairs & Maintenance	74,330	4,640	4,640	-	9,300	92,910
Equipment / Furniture	-	-	-	-	-	-
Security	-	-	-	-	-	-
Utilities	76,480	4,780	4,780	-	9,560	95,600
TOTAL FACILITY OPERATION & MAINTENANCE	380,310	23,770	23,770		47,540	475,390

DEPRECIATION & AMORTIZATION

DISSOLUTION ESCROW & RESERVES / CONTINGENCY

DEPRECIATION & AMORTIZATION	384,000	24,000	24,000	-	48,000	480,000
DISSOLUTION ESCROW & RESERVES / CONTINGENCY	-	-	-	-	-	-
TOTAL EXPENSES	4,485,720	382,660	806,675		1,004,447	6,679,502
NET INCOME	1,718,230	121,440	(806,675)		(1,004,447)	28,548

ENROLLMENT - *School Districts Are Linked To Above Entries*

	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
Buffalo Public Schools	384	41	425
Various districts	20		20
School District 3 (Enter Name)			-
School District 4 (Enter Name)			-
School District 5 (Enter Name)			-

Health Sciences Charter School

PROJECTED BUDGET FOR 2018-2019

July 1, 2018 to June 30, 2019

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	6,203,950	504,100	-	-	-	6,708,050
Total Expenses	4,485,720	382,660	806,675	-	1,004,447	6,679,502
Net Income	1,718,230	121,440	(806,675)	-	(1,004,447)	28,548
Actual Student Enrollment	404	41				-
Total Paid Student Enrollment	404	41				445

PROGRAM SERVICES

SUPPORT SERVICES

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
TOTAL ENROLLMENT	404	41	445			
REVENUE PER PUPIL	15,356	12,295	-			
EXPENSES PER PUPIL	11,103	9,333	1,813			

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

PRATIBHA BANSAL

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Health Sciences Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?
 ___ Yes ___ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

___ Yes ___ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

<i>Please write "None" if applicable. Do not leave this space blank.</i>			
	<i>none</i>		

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
		<i>none</i>		

Signature *Franklin K. L.* Date *7/14/17*

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

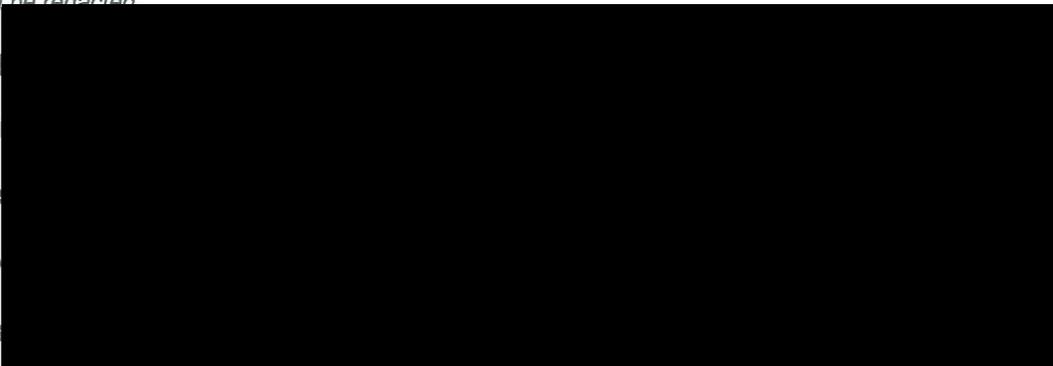
Business Tele

Business Add

E-mail Address

Home Telepho

Home Address



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Donna M. Brown

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Health Sciences Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.

None

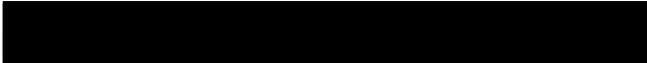
5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

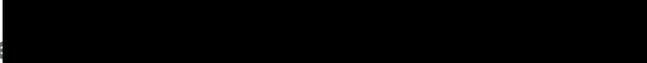
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
	<i>None</i>			

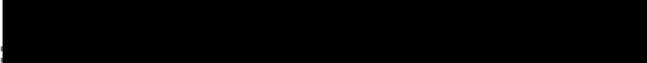
Dennis M. Brewer
Signature

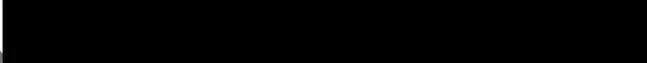
7/13/17
Date

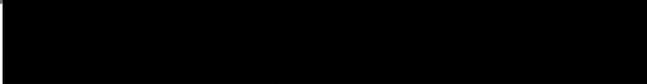
Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:  _____

Business Address:  _____

E-mail Address:  _____

Home Telephone:  _____

Home Address:  _____

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Michael Faso

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Health Sciences Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

None

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

2016-2017	Please write "None" if applicable. Do not leave this space blank.	I do not participate or vote on this process	Corporate
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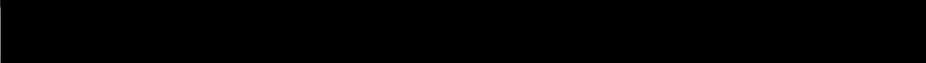
5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

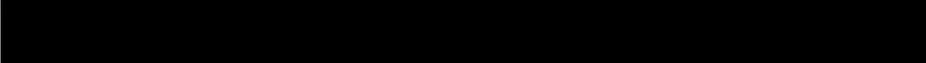
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
IHA	Health insurance provider	unknown	Michael Fero Board Member	I do not participate in this process nor do I vote

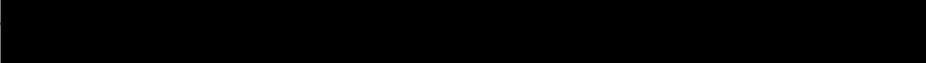
Signature [Handwritten Signature] Date 7/11/17

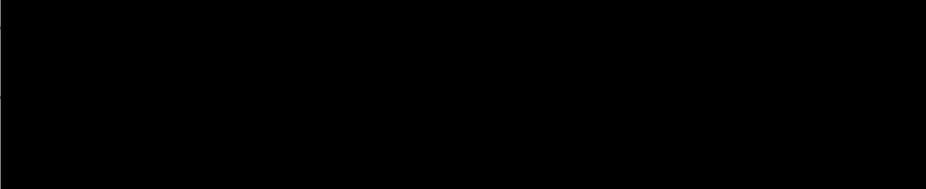
Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: 

Business Address: 

E-mail Address: 

Home Telephone: 

Home Address: 

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

_____ John Hennessey _____

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Health Sciences Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Technology Committee Chair

2. Is the trustee an employee of any school operated by the Education Corporation?
 ___ Yes ___ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

___ Yes ___ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

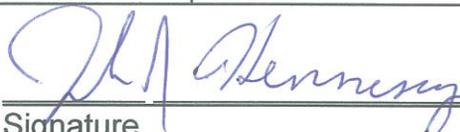
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Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

None			
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None				


 Signature _____ Date 7/11/17

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

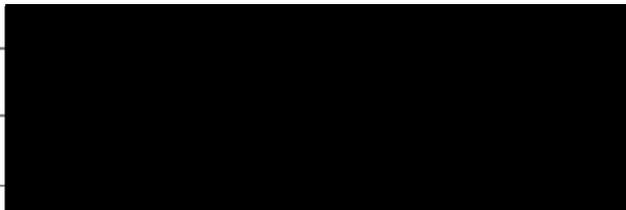
Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Richard P. Hershberger PhD MBA

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Health Sciences Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Academic Committee Chair

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>None</i>			

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name: Jeffrey Holt

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Health Sciences Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). N/A

2. Is the trustee an employee of any school operated by the Education Corporation? Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation? Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
---------	--	--	---

NONE	Please write "None" if applicable. Do not leave this space blank.		
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE	Please write "None" if applicable. Do not leave this space blank.			

Signature J. L. Smith Date 7/25/17

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone _____
 Business Address: _____
 E-mail Address: _____
 Home Telephone: _____
 Home Address: _____

Number of Terms (length of term, date and expiration of term): _____

Area of Expertise: Operations / Strategic Planning

Voting Member Per By-Laws (Y/N)? Y

Committee Affiliations: _____

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name: Michael J. Moley

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Health Sciences Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?
 ___ Yes ___ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 ___ Yes ___ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

N/A	<i>Please write "None" if applicable. Do not leave this space blank.</i>		
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
N/A	<i>Please write "None" if applicable. Do not leave this space blank.</i>			

Michael J. Muey
Signature

July 12, 2017

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____
 Business Address: _____
 E-mail Address: _____
 Home Telephone: _____
 Home Address: _____

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

David Palmer

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Health Sciences Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). President

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<hr/>			

<i>Please write "None" if applicable . Do not leave this space blank .</i>			
<i>None</i>			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable . Do not leave this space blank .</i>				
		<i>None</i>		

David A. Reed
Signature

7/13/17
Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

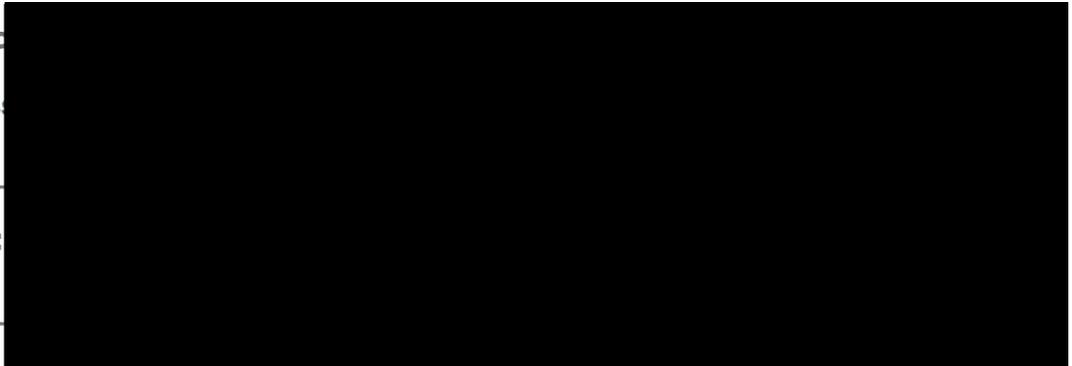
Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Brian Keith Patterson Sr.

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Health Sciences Charter School

- List all positions held on the education corporation board (e.g., president, treasurer, parent representative).
- Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

- Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

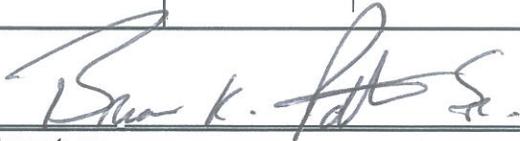
- Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

NONE	<i>Please write "None" if applicable. Do not leave this space blank.</i>		
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
NONE				


 Signature _____ Date 7/13/17

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

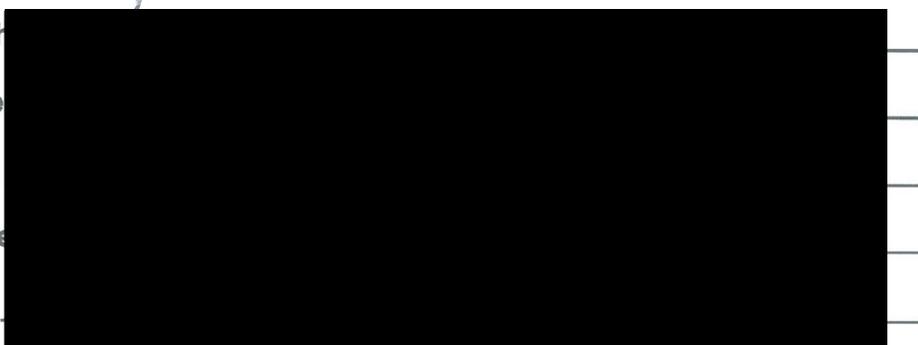
Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Robert Richardson

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Health Sciences Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Vice President

2. Is the trustee an employee of any school operated by the Education Corporation?
 ___ Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

___ Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

None	Please write "None" if applicable. Do not leave this space blank.	
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None	Please write "None" if applicable. Do not leave this space blank.			



 Signature _____ Date 7/25/17

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

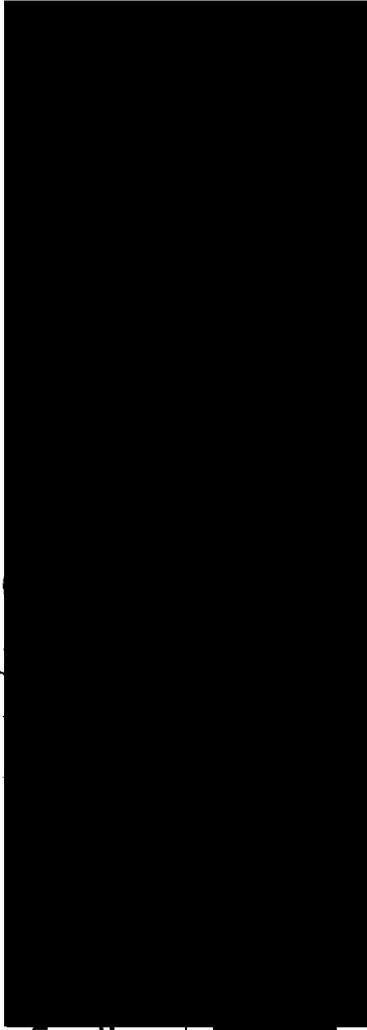
Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____



Committee Affiliations: Executive Nominating

Voting Member Per By-Laws (Y/N)?: Y

Area of Expertise: Finance

Number of Terms (length of term, date and expiration of term): _____

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

CYNTHIA SCHWARTZ

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Health Sciences Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Secretary

2. Is the trustee an employee of any school operated by the Education Corporation?

 Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

 Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				

Cynthia A. Schaefer

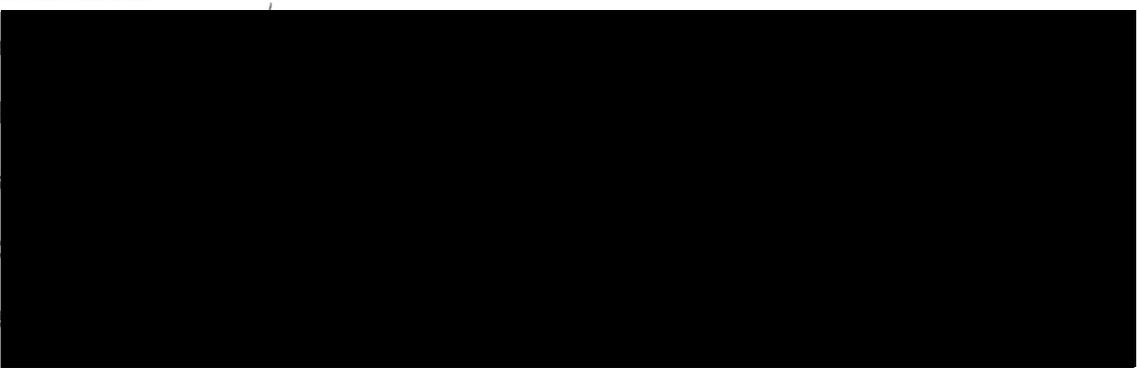
July 13, 2017

Signature

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone
 Business Address
 E-mail Address
 Home Telephone
 Home Address



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

PATRICK J. WHALEN

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Health Sciences Charter School

- List all positions held on the education corporation board (e.g., president, treasurer, parent representative).
- Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

- Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

- Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

<i>NONE</i>	<i>Please write "None" if applicable. Do not leave this space blank.</i>		
-------------	--	--	--

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
<i>NONE</i>				

[Handwritten Signature]

July 12, 2017

Signature

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

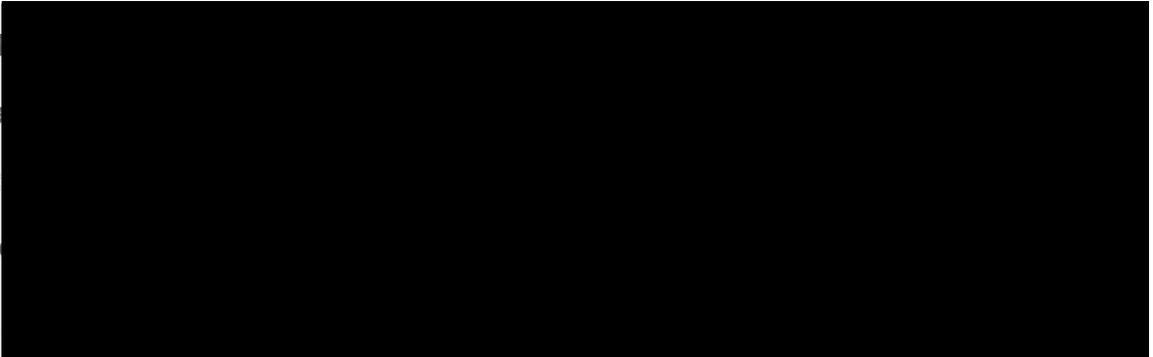
Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:





Entry 8 BOT Table

Last updated: 07/17/2018

1. Current Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2017-18
1	David Palmer	Chair	Finance, Personnel, Facilities	Yes	3	07/01/2017	06/30/2018	11
2	Robert Richardson	Vice Chair	Nominating	Yes	1	07/01/2017	06/30/2018	8
3	Cynthia Schwartz	Secretary	Facilities, Personnel, Marketing	Yes	2	07/01/2017	06/30/2018	10
4	Michael Faso	Treasurer	Finance	Yes	2	07/01/2017	06/30/2018	12
5	Pratibha Bansal	Trustee/Member	N/A	Yes	1	07/01/2017	06/30/2018	10
6	Donna Brown	Trustee/Member	Marketing	Yes	2	07/01/2017	06/30/2018	9
7	Lisa Coppola	Trustee/Member	Finance, Personnel	Yes	1	07/01/2017	06/30/2018	5 or less
8	Michael Edbauer	Trustee/Member	N/A	Yes	2	07/01/2017	06/30/2018	5 or less
9	John Hennessey	Trustee/Member	Technology	Yes	1	07/01/2017	06/30/2018	10

1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Current Board Member Information

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (DD/MM/YYYY)	End Date of Current Term (DD/MM/YYYY)	Board Meetings Attended During 2017-18
10	Jeffrey Holt	Trustee/Member	N/A	Yes	1	07/01/2017	30/06/2018	7
11	Dr. Rick Hershberger	Trustee/Member	Academic	Yes	1	07/01/2017	30/06/2018	10
12	Ekuu Mends-Aidoo	Trustee/Member	N/A	No	1	07/01/2017	30/06/2018	5 or less
13	Michael Moley	Trustee/Member	N/A	Yes	3	07/01/2017	30/06/2018	10
14	Brian Patterson	Trustee/Member	N/A	Yes	1	07/01/2017	30/06/2018	7
15	Dr. Lori Quigley	Trustee/Member	Academic	Yes	1	07/01/2017	30/06/2018	9

1c. Are there more than 15 members of the Board of Trustees?

Yes

1d. Current Board Member Information

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (DD/MM/YYYY)	End Date of Current Term (DD/MM/YYYY)	Board Meetings Attended During 2017-18
16	Melissa Tucker	Trustee/Member	Personnel	Yes	2	07/01/2017	30/06/2018	5 or less
17	Patrick Whalen	Trustee/Member	Nominating	Yes	1	07/01/2017	30/06/2018	7
18								
19								
20								
21								

2. Total number of members on June 30, 2018 13

3. Total number of members joining the Board during the 2017-18 school year 3

4. Total number of members departing the Board during the 2017-18 school year 13

5. Number of voting members in 2017-18, as set by the by-laws, resolution or minutes 12

6. Number of Board meetings conducted during the 2017-18 School Year 12

7. Number of Board meetings 12
scheduled for the coming 2018-
19 school year

Thank you.



Entry 9 - Board Meeting Minutes

Last updated: 07/23/2018

[Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2017--June 2018, which should match the number of meetings held during the 2017-18 school year.

HEALTH SCIENCES CS (REGENTS)

Are all monthly BOT meeting minutes posted, which should match the number of meetings held during 2017-18 school year, on the charter school's website?

Yes

the charter school's website.

A. Provide if posted on the charter school's website a URL link to the Monthly Board Meeting Minutes, which should match the number of meetings held during the 2017-18 school year.

<https://www.healthsciencescharterschool.org/apps/pages/boardmeetinginformation>



Entry 10 Enrollment and Retention of Special Populations

Created: 07/17/2018 • Last updated: 07/26/2018

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2017-18 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2018-19.

HEALTH SCIENCES CS (REGENTS)Section Heading

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2017-18	Describe Recruitment Plans in 2018-19)
Economically Disadvantaged	<p>Health Sciences has worked to meet or exceed the enrollment, recruitment and retention targets required by the 2010 amendments to the Charter Schools Act (Education Law §2851(4)(e) and §2852(9-b) that were approved by the Board of Regents at their July 2012 meeting. New charter enrollment and retention targets listed were calculated using the required NYSED data updated in September 2017 using the enrollment and retention calculator.</p> <p>The school maintains sufficient enrollment for the school to meet or come close to meeting the enrollment plan outlined in the charter. As of April 5, 2018 we did not have enough students to hold a lottery but 5 new students for the 2018/129 school year are siblings of enrolled students. We also have 14 applications from siblings; we are waiting for their enrollment packets.</p> <p>The 2017 BEDS enrollment data was 437 students, 89% qualified for FRLP. This number is most likely higher as a number of families choose to not turn in the required paperwork are therefore unclassified.</p> <p>The enrollment and retention targets set by</p>	<p>We plan to collect required paperwork for Economically disadvantaged eligibility much earlier this year. It has been included in their enrollment packets and sent home to current students this summer. We are also making home visits to those families that need help completing all paper work.</p>

	<p>the NYSED enrollment and retention calculator for priority populations in the new charter term are much higher than those originally proposed will require the school to conduct aggressive outreach and recruitment activities in order to approach these numbers. The school will develop outreach strategies that take into account current enrollment trends, focus areas, and performance status of nearby high schools, and how Health Sciences is set apart from each of those schools. In addition, the school will market itself based on a consistent message of college and career readiness and individualized supports to families regardless of classifications. Health Sciences is one of the few non-criteria schools in the City of Buffalo that serves predominantly African American youth living in poverty AND has a June graduation rate of 72% this year and an anticipated 80% for the August graduation.</p>	
English Language Learners	<p>Currently, there are five English Language Learners (ELL) enrolled which has remained the same from last year.</p>	<p>We plan to try and recruit 20 new ELL students which will bring our population to 4%. This is in line with retention targets set by the NYSED enrollment and retention calculator.</p>
Students with Disabilities	<p>12% of the student population is classified and receives special education services.</p>	<p>We plan to try and recruit 67 Students with disabilities which will bring our population to 14%. This is in line with retention targets set by the NYSED enrollment and retention calculator.</p>

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2017-18	Describe Retention Plans in 2018-19)
Economically Disadvantaged	<p>In addition to the aforementioned strategies, the school has implemented a systematic process for evaluating recruitment and outreach strategies and program services for each of the three categories of students, and makes strategic improvements as needed.</p> <p>The marketing committee annually reviews the student recruitment process. A student recruitment plan, as evidenced in meeting minutes, is updated annually to reach students, parents and influencers to ensure a full and diverse student enrollment. On a parallel path, the administration meets with</p>	<p>A student recruitment plan has been implemented for the 2018-2019 school year which will align with the mission and vision of our school , as evidenced in meeting minutes, this is updated annually to reach students, parents and influencers to ensure a full and diverse student enrollment. We also provided a medical bus for all students planning to attend or attending the school to ensure they had their physicals for the school year. This is continue to occur on a monthly</p>

student ambassadors, and various students/parents to seek advice on how to reach like-minded students (e.g. social media, open house, diversity dinner, athletic events etc. A new student-produced video and a general video depicting the strengths and characteristics of the school has been completed and is part of multiple ongoing outreach efforts.

basis as needed. On a parallel path, the administration meets with student ambassadors, and various students/parents to seek advice on how to reach like-minded students (e.g. social media, open house, diversity dinner, athletic events etc).

The school conducts outreach to community-based organizations via print/electronic media to target ELLs and students with disabilities. We have met with Journey's End, Westminster Economic Development Initiative, Catholic Charities Refugee Program, and Jericho Road. Applications are distributed in person to all these agencies in many different languages along with placing lawn signs. We have also reached out to community-based organizations and the court-system serving at-risk students and have provided them with applications.

The school is also a participant in the WNY Immigrant and Refugee Roundtable, hosted by the United Way. What we have learned via this relationship is that charters are really a choice and newly arrived clients. They have also stated that recently they are seeing less resettlement in this area. The case managers from the four resettlement agencies are working with refugees newly arrived to the U.S. and that resettlement is a 90-day relationship by definition, the federal government closes the cases after that. As such, they typically enroll all families in the Buffalo Public School district because the children are mandated to be in school. Refugees arrive all year so the timing isn't conducive to charter applications/lotteries, and the concept of a charter - a lottery, an application - is foreign.

That said, Health Sciences will conduct further outreach to these families once they have established their home in Buffalo for a period of time and have more capacity to understand their options.

The International Institute of Buffalo has agreed to assist the school in terms of: (1) language (translating documents, planning for and using interpreters), (2) outreach, to

A central part of our outreach to this population is to develop small relationships with the community, which includes the families of the current ELL students, because word of mouth and trust is very powerful to the families of foreign born students. We have begun this process by working with Journey's End Refugee Services to enroll students that are working with their agency. We will continue to build on these relationships throughout the 2018-2019 school year.

The International Institute of Buffalo has agreed to assist the school in terms of: (1) language (translating documents, planning for and using interpreters), (2) outreach, to introduce us to representatives of the communities (sometimes an organization, and sometimes individuals), (3) training staff and faculty to be culturally competent, and look at whether the school as a whole is culturally competent.

English
Language
Learners

introduce us to representatives of the communities (sometimes an organization, and sometimes individuals), (3) training staff and faculty to be culturally competent, and look at whether the school as a whole is culturally competent.

Students with Disabilities

A combination of extensive recruitment strategies and program services have been put in place to attract and retain students with disabilities, ELL, and students who are eligible for the FRLP. Strategies include, but are not limited to: outreach to parents and families in the surrounding communities, widely publicizing the lottery for such school, efforts to academically support these students, and enrollment policy revisions, such as employing a weighted lottery or enrollment preference, to increase the proportion of enrolled students from the three priority populations.

The administration/school counselors conduct tours, visit feeder schools, host speakers, and conduct outreach to block clubs, parent groups, churches, resettlement agencies, and community-based and healthcare organizations. Applications are available on-line, in hard copy and are also translated in Spanish. Student Ambassadors participate in speaking engagements, feeder-school visits and radio talk shows.

The administration/school counselors will continue to conduct tours, visit feeder schools, host speakers, and conduct outreach to block clubs, parent groups, churches, resettlement agencies, and community-based and healthcare organizations. Applications are available on-line, in hard copy and are also translated in Spanish. Student Ambassadors participate in speaking engagements, feeder-school visits and radio talk shows.



Entry 11 Classroom Teacher and Administrator Attrition

Created: 07/17/2018 • Last updated: 07/25/2018

Report changes in teacher and administrator staffing.

Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the tables titled 2017-2018 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing during the 2017-2018 school year. Please provide the full time equivalent (FTE) of staff on June 30, 2017; the FTE for any departed staff from July 1, 2017 through June 30, 2018; the FTE for added staff from July 1, 2017 through June 30, 2018; and the FTE of staff added in newly created positions from July 1, 2017 through June 30, 2018 using the tables provided.

1. Classroom Teacher Attrition Table

FTE Classroom Teachers on 6/30/17	FTE Classroom Teachers Departed 7/1/17 - 6/30/18	FTE Classroom Teachers Filling Vacant Positions 7/1/17 - 6/30/18	FTE Classroom Teachers Added in New Positions 7/1/17 - 6/30/18	FTE of Classroom Teachers on 6/30/18
33	14	14	4	37

2. Administrator Position Attrition Table

FTE Administrative Positions on 6/30/17	FTE Administrators Departed 7/1/17 - 6/30/18	FTE Administrators Filling Vacant Positions 7/1/17 - 6/30/18	FTE Administrators Added in New Positions 7/1/17 - 6/30/18	FTE Administrative Positions on 6/30/18
10	4	1	4	11

3. Tell your school's story

Charter schools may provide additional information in this section of the Annual Report about their respective teacher and administrator attrition rates as some teacher or administrator departures do not reflect advancement or movement within the charter school networks. Schools may provide additional detail to reflect a teacher's advancement up the ladder to a leadership position within the network or an administrator's movement to lead a new network charter school.

Similar to other urban schools, teacher turnover is relevant but the Health Sciences Charter School has worked tirelessly to create robust onboarding, mentoring, and professional development programs. These revamped programs began to be executed during the 2017-2018 school year and will continue to evolve/bear fruit. Along with these programs, we provide leadership opportunities within the network to help grow our educators.

With continued negotiations of benefits and changes in procedure and policy to create a unified environment and better serve students, we anticipate increased employee-satisfaction. Turnover is unavoidable, but having systems in place will minimize its impact on students.

4. Charter schools must ensure that all prospective employees receive clearance through [the NYSED Office of School Personnel Review and Accountability \(OSPRA\)](#) prior to employment. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

Have all employees have been cleared through the NYSED TEACH system?

Yes

5. For perspective or current employees whose clearance has been denied, have you terminated their employment and removed them from the TEACH system?

	Yes
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Thank you



Entry 12 Uncertified Teachers

Created: 07/23/2018 • Last updated: 07/24/2018

**FTE Count of All Teachers 37
(Certified and Uncertified) as of
6/30/18**

**FTE Count of All Certified 31
Teachers as of 6/30/18**

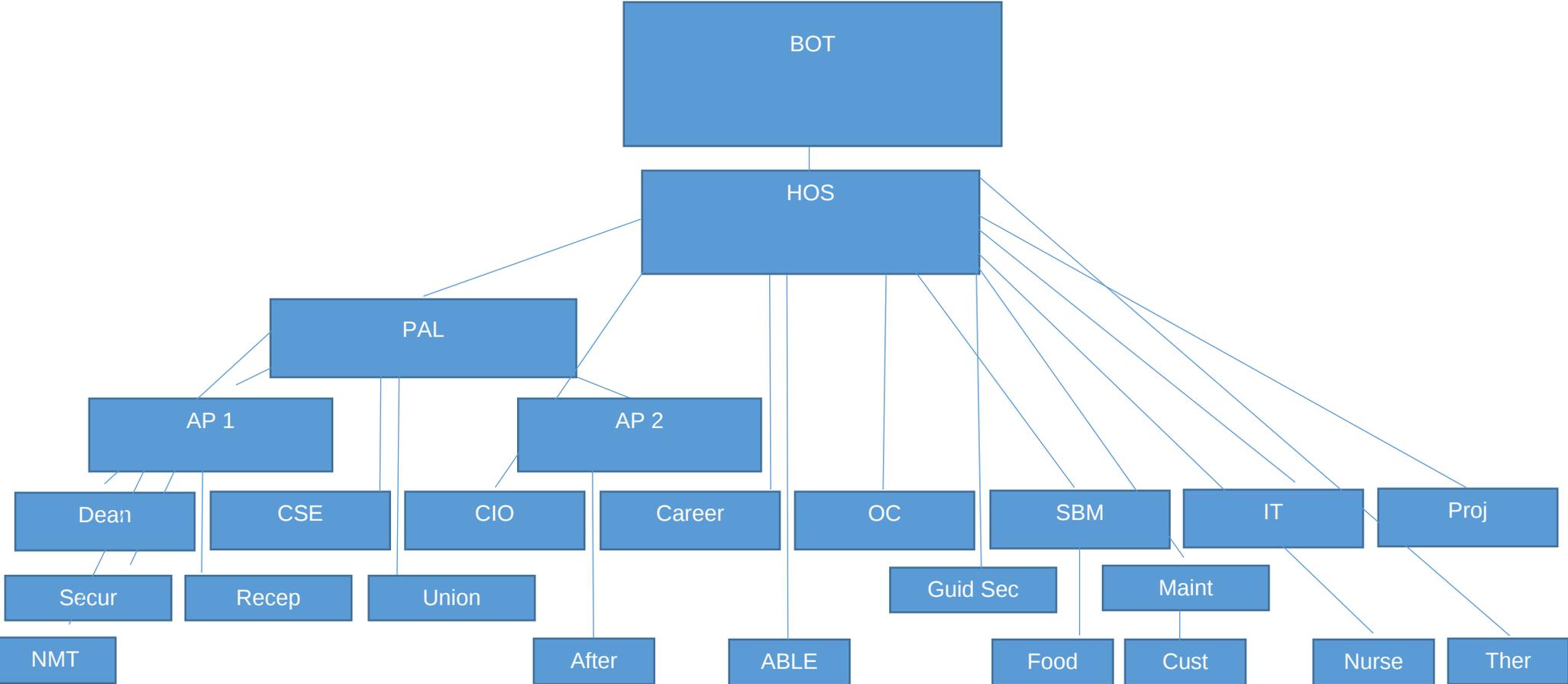
Instructions for Reporting Percent of Uncertified Teachers

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

FTE count of uncertified teachers on 6/30/18, and each uncertified teacher should be counted only once.

	FTE Count
1. Total FTE count of uncertified teachers (6-30-18)	6
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6-30-18)	3
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-18)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-18)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-18)	0
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-18)	3

Thank you.



BOT = Board of Trustees

HOS = Head of School

Programs/Athletics

PAL = Principal

AP 1 = Assistant Principal 1

AP 2 = Assistant Principal 2

CSE = Director of Special Education

CIO = Chief Information Officer

Services

Career = Career Coordinator

OC = Operations Coordinator

SBM = School Business Manager

IT = Technology Coordinator

Proj = Director of Special Projects

Secur = Security Monitors

Recep = Receptionist

Union = Teachers/Guidance Counselors/Social Worker

Guid Sec = Guidance Secretary

Maint = Maintenance Coordinator

NMT = No More Tears

After = After School

ABLE = ABLE Members

Food = Food Service

Cust = Custodial Service

Nurse = Nurse

Ther = Therapy

Organizational Chart

2018-2019 School Calendar

Health Sciences Charter School

1140 Ellicott Street
716-888-4080
Buffalo, NY 14209

August 2018						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September 2018						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October 2018						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November 2018						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2018						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

January 2019						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Aug 20-22	New Teacher Orientation
Aug 27-30	Professional Development Teachers
Sep 4	Students' First Day
Oct 5	Professional Development No School
Oct 8	Indigenous Peoples' Day No School
Nov 12	Veterans Day No School
Nov 21-23	Thanksgiving No School
Dec 24-Jan 1	Winter Break No School
Jan 21	M.L. King Jr. Day No School
Jan 21	Professional Development Day
Jan 22-24	Regents Week
Feb 18	Presidents' Day No School
Feb 19 -22	Mid-Winter Recess No School
Mar 22	Professional Development Day No School
Apr 19-26	Spring Break No School
May 27	Memorial Day No School
June 17	Last Day of School
June 3, 18-25	NYS Regents Testing
June 27	Last Day for Teachers

February 2019						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March 2019						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2019						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2019						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2019						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July 2019						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Category of Events

**THIS CALENDAR IS FOR REFERENCE ONLY
AND MAY BE SUBJECT TO CHANGE.**

Category of Events

Category of Events

Category of Events

- Teacher Staff Development
- No School
- Regents Testing
- New Teacher Orientation