



Entry 1 School Information and Cover Page (New schools that were not open for instruction for the 2018-19 school year are not required to complete or submit an annual report this year).

Created: 07/11/2019 • Last updated: 07/30/2019

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2019**) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME HEALTH SCIENCES CHARTER SCHOOL

(Select name from the drop down menu)

**a1. Popular School Name
(Optional)** Health Sciences

**b. CHARTER AUTHORIZER (As of
June 30th, 2019)** Regents Authorized Charter School

Please select the correct authorizer as of
June 30, 2019 or you may not be
assigned the correct tasks.

c. DISTRICT / CSD OF LOCATION Buffalo

d. DATE OF INITIAL CHARTER 07/2009

**e. DATE FIRST OPENED FOR
INSTRUCTION** 08/2010

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

To provide high school age youth with an academically challenging learning environment that prepares them to communicate effectively, think and reason critically, value diversity, engage in service learning, pursue academic excellence, obtain sustainable and quality careers in the healthcare industry and become productive and valued members of the community.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief heading followed by a description of each Key Design Elements (KDE). KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	Year round instruction (as evidenced by the instructional calendar): Four week summer session, Regents prep, credit recovery, service learning, internships, electives, and college courses. Schedules are developed based on individual student needs.
Variable 2	State of the art laboratory instruction Many students have been exposed to the latest industry technology and laboratory techniques through internships with partners such as Roswell Park Cancer Institute and Hauptman Woodward Research Institute , tours of facilities such as John R. Oishei Children's Hospital, Jacobs Global Vascular Institute, University of Buffalo Medical School, internships, and MASH Camps at Catholic Health, ECMC, Kaleida Health facilities, and the UB Medical School.
Variable 3	Industry specific curriculum Industry partners work with administrators, teachers and the Work based Learning staff on a regular basis to infuse the latest terminology, career pathway opportunities, and basic skills required for specific professions.
Variable 4	Honors and dual college credit courses The school continues to develop partnerships with local institutions of higher education in order to expose students to college level coursework and obtain college credits while in high school, which reinforces students’ understanding of the need for rigor in high school, builds confidence in pursuing college post graduation, as well as lessens the financial burden on them once in college. All Health Sciences

	<p>students participate in college visits during their junior and senior years. Health Sciences is currently working with D'Youville College on an Early College Bridge Program beginning in the fall and programs with Medaille, SUNY Buffalo, Buffalo State College, and SUNY Erie.</p>
Variable 5	<p>Mentoring Faculty/staff have committed to 'adopt' an individual junior for those students deemed at risk and have pledged to go the extra mile to ensure attendance, behavior and academics are in good standing, resulting in a graduation rate, exceeding the NYS standard. Students also receive mentoring services through the school's partnership with the Buffalo Urban League. Lastly, students participating in internships have the privilege of a career mentor relationship with an industry professional.</p>
Variable 6	<p>Service learning All cohorts of students have, or are engaging in, 100 hours of mandatory community service prior to graduation at local hospitals, businesses and healthcare facilities as well as neighborhood clean ups around the school. Guidance tracks the number of hours served.</p>
Variable 7	<p>Internships Students participated in internships at Catholic Health sites, Community Health Center of Buffalo, Sheridan Animal Hospital, Roswell Park Cancer Institute, the Foundry, and Alan Core Funeral Home. Students also participate in a number of programs during the school year and summer through the Buffalo Urban League.</p>
Variable 8	<p>Work based Learning Students participated in career events, college visits, and career readiness programming that reinforced the need for academic achievement and exposed them to multiple career opportunities available in the health sciences industry. All students have participated in exploratory programs at local healthcare facilities and/or guest speakers and presentations at the school this year. Kaleida Health, Independent Health, BlueCross/BlueShield, Roswell Park Cancer Institute, Community Health Center of Buffalo, Catholic Health and SUNY at Buffalo (Doctors Back to School, Young Doctors Club and Young Dentists Club) have contributed staff time to provide teachers with in class presentations relevant to ongoing coursework. Every student develops a college and career plan and all 9th graders will complete an Introduction to Careers in class in partnership with D'Youville College this fall.</p>
Variable 9	<p>Health and wellness Nutrition and personal health programming continues to grow at the school in order to increase the personal health and wellness of our community's future healthcare</p>

professionals. It is emphasized throughout all facets of classroom instruction and extracurricular offerings. The after school Cooking Club has been a tremendous success this year, emphasizing fresh produce and healthy eating. In addition to nutrition, the social and mental health of the students also remains a priority, and Case Managers from the Buffalo Urban League and Gateway Longview, as well as support from Catholic Charities are available at the school to address student needs. Partnerships such as the University of Buffalo's Dentists/Doctors Back to School, and the Doctors and Nurses Clubs address both career opportunities as well as discuss the need for a healthy lifestyle. Eye and dental exams are provided and the young professionals work with school staff to link students to additional services when appropriate.

Variable 10

Health and wellness

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

www.healthsciencescharterschool.org

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2018-19 SCHOOL YEAR (exclude Pre-K program enrollment)

480

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2019 (exclude Pre-K program enrollment)

394

k. GRADES SERVED IN SCHOOL YEAR 2018-19 (does not include Pre-K program students)

Check all that apply

Grades Served

9, 10, 11, 12

I1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION? No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2019-20?

	No, just one site.
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School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K 5, 6 9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	1140 Ellicott Street Buffalo, NY 14209	7168884080	Buffalo	9 12	No

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Jaime Venning			
Operational Leader	Robert Baxter			
Compliance Contact	Lisa Newell			
Complaint Contact	Jaime Venning			
DASA Coordinator	Rick Mammoliti			
Phone Contact for After Hours Emergencies	Robert Baxter			

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Site 1 Certificate of Occupancy (COO)

<https://nysed csso reports.fluidreview.com/resp/109216392/yFPTXS6fVy/>

Site 1 Fire Inspection Report

<https://nysed csso reports.fluidreview.com/resp/109216392/nBJtmqxAKU/>

CHARTER REVISIONS DURING THE 2018-19 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2018-19 school year? (Please include approved or pending material and non-material charter revisions). No

ATTESTATION

o. Individual Primarily Responsible for Submitting the Annual Report.

Name	Jaime Venning
Position	Head of School
Phone/Extension	[REDACTED]
Email	[REDACTED]

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Date

2019/07/26

Thank you.

The University of the State of New York
 THE STATE EDUCATION DEPARTMENT
 Office of Facilities Planning - Room 1060 Education Building Annex
 Albany, New York 12234

PUBLIC SCHOOL BUILDING FIRE SAFETY REPORT

(THIS REPORT IS TO BE SUBMITTED ELECTRONICALLY – DO NOT MAIL THIS REPORT)

All buildings which are owned, operated, or leased by public school districts, Boards of Cooperative Educational Services (BOCES), and nonpublic schools must be inspected annually for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the NYS Uniform Fire Prevention and Building Code, NYS 2016 Uniform Code Supplement, 2015 International Fire Code, and 2015 International Property Maintenance Code.

District/School Name

H	E	A	L	T	H	S	C	I	E	N	C	E	S	C	H	A	R	T	E	R		
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Facility/Building Name

H	E	A	L	T	H	S	C	I	E	N	C	E	S	C	H	A	R	T	E	R		
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Street Address (NO PO Box Numbers)

1	1	4	0	E	L	I	C	O	T	S	T	R	E	E	T				
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City/Town/Village

Zip Code

B	U	F	F	A	L	O	N	E	W	Y	O	R	K						
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INSTRUCTIONS

- Read the "Manual for Fire and Building Safety Inspections in Public Schools" prior to inspecting the facility and complete a separate report for each facility.
- Part I: General Information. School officials must complete this section annually.
- Part II: This section to be completed by the inspector and non-conformances recorded on page 4, Fire Safety Non-Conformance Reporting Sheet.
- Part II-A Regulations of the Commissioner 155.7: This section must be completed for student occupied buildings only. (Questions 1-7, Nonconformance Reporting Sheet) Do not complete this section for school buildings located in the cities of Buffalo, Syracuse, Rochester, and Yonkers.
- Part II-B Regulations of the Commissioner 155.25: This part to be completed for all buildings with electrically operated partitions. (Question 8, Non-Conformance Reporting Sheet) International Fire Code and Property Maintenance Code. This part to be completed for all buildings. (Questions 9-26, Non-Conformance Reporting Sheet).
- Part III Certifications. To be completed by persons as indicated.
- A copy of this form must be kept on file at the school for three years and must be available for public review.
- Posting of Certificate of Occupancy: Any temporary, qualified, or annual Certificate of Occupancy must be posted in public view in a prominent location within this facility.

d) Employee fire prevention, evacuation, and fire safety training was provided and Records maintained in accordance with Section F406 of the 2015 International Fire Code.

Yes X No _____

7. If the fire alarm was activated since the last annual fire inspection, was the fire department immediately notified?

Yes X No _____

8. Have there been any fires in this facility since the last annual fire inspection?

Yes _____ No X

If yes, indicate:

a) Number of fires

	0
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b) Total number of injuries

	0
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c) Total cost of property damage

\$

								0
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Part II: Public School Fire Safety Non-Conformance Report Sheet

School District Health Sciences Charter Building Name Health Sciences Charter
 Facility # _____

Part II-A (to be completed for public schools only - except "Big 4")					Part II-B					Part II-B					Part II-B				
Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date	
01A-2					08A-2					120-2					19D-1				
01B-1					08B-2					13A-2					19E-1				
01C-1					08C-2					13B-2					19F-1				
01D-1					08D-2					14A-2					19G-1				
01E-1					08E-2					14B-2					19H-2				
02A-2					09A-2					14C-2					20A-1				
02B-1					09B-2					14D-1					20B-1				
02C-3					09C-1					14E-1					20C-1				
02D-1					09D-1					15A-2					21A-3				
02E-2					09F-2					15B-1					22A-3				
02F-3					09G-2					15C-2					22B-3				
02G-2					10A-2					15D-2					22C-3				
03A-3					10B-2					15E-1					23A-1				
03B-1					10C-1					16A-2					23B-1				
04A-2					10D-1					16B-2					23C-1				
04B-2					11A-2					16C-2					23D-2				
04C-1					11B-1					17A-3					24A-3				
05A-3					11C-2					17B-2					25A-3				
05B-2					11D-2					17C-2									
05C-2					11E-1					17D-2									
06A-1					12A-1					17E-1									
06B-1					12B-3					17F-3									
06C-1					12C-2					17G-1									
06D-2					12D-2					17H-2									
06E-3					12E-1					17I-2									
06F-1					12F-1					17J-1									
06G-1					12G-1					17K-1									
06H-2					12H-1					17L-1									
07A-3					12I-1					18A-2									
07B-2					12J-1					18B-2									
07C-2					12K-1					18C-2									
					12L-1					19A-3									
					12M-1					18D-2									
					12N-1					19B-2									
										19C-1									

If any additional non-conformances are observed, check item 25A-3 and list the Code sect below.

Inspector
 The inspector has been provided with a copy of the previous year's school fire safety report:
 Yes _____ No _____

All schools complete Section 8 only if the building has electrically-operated folding partitions.

Initial Inspection:
 Fire Safety Inspector: Name Lt. Brian Scanlon

Date 8/24/18

Registry #  (26E-4)

Final Inspection (if required):
 Fire Safety Inspector: Name _____

Date _____

Registry # _____ (26F-4)

Part III: Public School Certifications

Section III-A. Fire Inspector

The individual noted below inspected this building and the information in this Fire Safety Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 1208

Name: Brian Scanlon

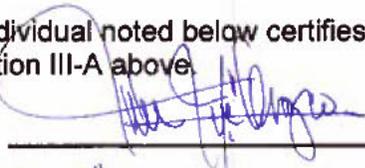
Telephone #: 

Title: Lt.

Registry # 
(as designated by the NYS Secretary of State)

Section III-B. Building Administrator or Designee

The individual noted below certifies that this building was inspected on 8-24-18 (date) as indicated in Section III-A above.

Name: 

Telephone #: 

Title: Facilities manager.

Section III-C. School Superintendent

I hereby submit this fire inspection report on behalf of the Board of Education and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Public School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. For any uncorrected nonconformances that appear on this report, the Board of Education or Board of Trustees, at the meeting held pursuant to Section 807-a of the State Education Law, adopted a written plan of correction for those nonconformances, and such plan is available for public scrutiny.

Name: Wendy Richards

Telephone #: 

Title: Head of School

Electronic Signature (via NYSED Portal)



Entry 2 NYS School Report Card Link

Created: 07/11/2019 • Last updated: 07/23/2019

HEALTH SCIENCES CHARTER SCHOOL

1. CHARTER AUTHORIZER (As of June 30th, 2019) REGENTS Authorized Charter School

(For technical reasons, please re select authorizer name from the drop down menu).

2. NEW YORK STATE REPORT CARD

<https://data.nysed.gov/profile.php?instid=800000065871>

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided.)



Entry 3 Progress Toward Goals

Created: 07/12/2019 • Last updated: 07/30/2019

PROGRESS TOWARD CHARTER GOALS

Board of Regents authorized and NYCDOE authorized charter schools only. Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals by November 1st.

1. ACADEMIC STUDENT PERFORMANCE GOALS

If performance data is not available by August 1st, please state this in the last column and update by November 1st.

2018-19 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal Met or Not Met	Indicate if data is not available. If/when available, Describe Efforts School Will Take If Goal Is Not Met
Academic Goal 1	80% of students graduating will receive a NYS Regents Diploma	The June Regents diploma graduation rate is 86%. The anticipated August graduation rate will increase this figure.	Met	August graduation rate will be available November 1st.
Academic Goal 2	Increase student growth by 10% on the 2019 NYS Regents ELA exam	NYSED Regents Exam. The student pass rate increased by 15% from 2018. The school's new Literacy Program had a significant impact on students this year, including increased access to AIS for under performing students, pre testing all incoming freshmen, small group instruction, and new additional teacher supports.	Met	

Academic Goal 3	Increase student growth by 10% on the 2019 NYS Living Environment exam	<p>NYSED Regents Exam.</p> <p>The student pass rate increased by almost 10% from 2018. The school adopted a nationally recognized curriculum mid year and will increase instructional support through six days of science specific curriculum building and instructional coaching, science literacy training with BOCES, participation in regional science consortium with BOCES, and training with two IHE partners.</p>	Met	
Academic Goal 4	Increase student growth by 10% on the 2019 NYS Regents Chemistry exam	<p>NYSED Regents Exam.</p> <p>The student pass rate increased by 34% from 2018. Continued supports for both students and teachers will ensure additional student growth in 2020.</p>	Met	
Academic Goal 5	Increase student growth by 10% on the 2019 NYS Regents Earth Science Exam	NYSED Regents Exam.	Not Met	Multiple student and teacher supports have been put into place to ensure student growth next year including instructional coaching from TOSA, BOCES PD specific to Earth Science, increased lab time in the master schedule, and support during the 4 week summer session. The school is

				actively recruiting for this position as turnover was also a contributing factor this year.
Academic Goal 6	Increase student growth by 10% on the 2019 NYS Regents Algebra 1 exam	NYSED Regents Exam.	Not Met	Significant supports have been developed and implemented to ensure student growth next year. teachers will be provided instructional coaching from BOCES, TOSA, and participation in regional math workshops will support the continued implementation of STAR Math and new curriculum. All incoming freshmen will be pre tested and participate in a daily Algebra literacy lab, and during the 4 week summer session if applicable. An AIS model has been adopted to ensure all under performing students' needs are met on an individual basis. In addition, a SPED teacher and TOSA have been assigned to the Math PLC. After school tutoring will be mandatory for under performing students.
Academic Goal	Increase student growth by 10% on the 2019 NYS	NYSED Regents Exam. Student pass rate increased by 11% from 2018. A Math focused instructional coach will be	Met	

7	Regents Geometry exam	teaching a Geometry class next year and will provide hands on learning lab experiences to teachers in her classroom.		
Academic Goal 8	Increase student growth by 10% on the 2019 NYS Regents Algebra 2 exam	<p>NYSED Regents Exam.</p> <p>Student pass rate increased by 10% from 2018.</p>	Met	
Academic Goal 9	Increase student growth by 10% on the 2019 NYS Regents Transition Examination in Global History and Geography	NYSED Regents Exam.	Not Met	A new Global teacher will work with a BOCES instructional coach and TOSA, as well as an Administrator assigned to the PLC. After school tutoring will be mandatory for under performing students and support will also be offered during the 4 week summer session. The new Literacy Program includes supports specific to Global teachers as well.
Academic Goal 10	Increase student growth by 10% on the 2019 NYS Regents U.S. History exam	NYSED Regents Exam.	Not Met	The return of a proven veteran staff member who was out most of last school year, instructional coaching from BOCES, and literacy support pushing into the PLCs will contribute to improved scores in 2020. Additional student support will also be available during the 4 week summer session.

2. Do have more academic goals to add? Yes

2018-19 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal Met or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 11	Students will participate in at least four career events	<p>Career Coordinator tracks all career events and the Internship Coordinator tracks all student internship data.</p> <p>Students completed internships with Catholic Health, the Community Health Center of Buffalo, The Foundry, a local funeral home and veterinary hospital this year. Students also completed summer internships at local healthcare partners, the Buffalo Urban League and Mayor's summer youth. Career events included Doctors Back to School, Hand In Hand with WNY STEM, college fairs, guest speakers, a tour of the new Oishei Children's Hospital, and activities at the Jacobs Institute, Roswell Park Cancer Institute, etc.</p> <p>The addition of a new VISTA member to the Work based Learning Program will expand the number of</p>	Met	

		internships, industry partners, career activities, and volunteer opportunities for students next year.		
Academic Goal 12	Students will complete 100 hours of community service prior to graduation	Student service hours are tracked by the Guidance Secretary. All graduating seniors met the service goal.	Met	
Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

3. Do have more academic goals to add? No

4. ORGANIZATIONAL GOALS

2018-19 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1	To demonstrate continuous progress toward meeting or exceeding the NYSED Charter Benchmarks.	Benchmarks are monitored by both board and administration. Board committees and PLCs are linked to relevant benchmarks.	Met	The board, its committees and the administration measure progress at monthly and/or quarterly meetings.
Org Goal 2	To continue the development and implementation of a work based learning program in partnership with current and new partner organizations	A work based learning advisory board advanced 50+ opportunities for internships, shadowing, and new experiences with community based organizations.	Met	A work based learning coordinator was hired in 2018 and a community based committee has been established to ensure existing and new opportunities for students
Org Goal 3	To further develop a freshman summer ramp up program that assists students in bridging the gap in middle and high school.	A written program outline and plan, including curriculum, activities, testing etc. that aligns coursework and supports that smooth the transition to high school.	Met	Program launched in 2019.
Org Goal 4	To maintain and enlarge parent and student satisfaction with the school that leads to increased student success.	Parents and students completed formal satisfaction surveys	Met	A Board led Engagement Committee launched in 2019 to engage parents, families and community members in the education of students at the school.
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org				

Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do we have more organizational goals to add? No

6. FINANCIAL GOALS

2018-19 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal Met or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1	To provide appropriate board oversight of school finances.	Finance Committee provides a monthly report to the BOT detailing metrics for debt to asset ratio, debt service ratio, unrestricted days	Met	Format has been developed and utilized on a monthly basis.

		cash, enrollment stability, total margin and composite score.		
Financia I Goal 2	To use the best available techniques for budget development and management.	Monthly reports presented to the Finance Committee detailing budget shortfalls and overages to date with detailed descriptions and recommendation where appropriate for balance expense lines.	Met	Systems have been designed and implemented with separation of fiscal responsibilities for any unbudgeted expenses.
Financia I Goal 3	To continue to develop and implement internal controls for the protection of school assets.	Review and update all existing fiscal policies, while also developing any new ones that are deemed necessary for accounting, reporting, business, purchasing, payroll, payment of vendors and contractors, and all other areas of fiscal management.	Met	All financial policies are reviewed every three years and updated as necessary. In addition, new policies and procedures continue to be developed, reviewed and disseminated that will maximize the schools' ability to operate under strong fiscal guidelines.
Financia I Goal 4	To ensure the school will operate in an economically sustainable manner.	Annually complete and file an independent audit with the NYSED by November 1st of each year.	Met	School continuously receives clean audits.
Financia I Goal 5	To continue to develop a long term fiscal sustainability plan.	Establish a reserve fund; conservative use of the school's line of credit; and, continue to research and seek grant funding and community partnerships.	Met	School continues to seek additional philanthropy and non cash resources, other than student enrollment funds, that provide increased learning opportunities for students at no or minimal cost to the school.

7. Do have more financial goals to add? No

Thank you.



Entry 4 Expenditures per Child

Created: 07/11/2019 • Last updated: 07/30/2019

HEALTH SCIENCES CHARTER SCHOOL Section Heading

Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2018-19 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: *The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:*

Audit Guide available within the portal or on the NYSED website at: <http://www.p12.nysed.gov/psc/regentsoversightplan/otherdocuments/auditguide2018.pdf>.

Line 1: Total Expenditures	6307708
Line 2: Year End FTE student enrollment	421
Line 3: Divide Line 1 by Line 2	14983

2. Administrative Expenditures per Child

To calculate '**Administrative Expenditures per Child**' To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2018 19 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

Notes:
The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:
<http://www.p12.nysed.gov/psc/AuditGuide.html>.
Employee benefit costs or expenditures should not be reported in the above calculations.

Line 1: Relevant Personnel Services Cost (Row)	710186
Line 2: Management and General Cost (Column)	552831
Line 3: Sum of Line 1 and Line 2	1263017
Line 5: Divide Line 3 by the Year End FTE student enrollment	3000

Thank you.

HEALTH SCIENCES CHARTER SCHOOL

FINANCIAL STATEMENTS

JUNE 30, 2019

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INDEPENDENT AUDITORS' REPORT

The Board of Trustees
Health Sciences Charter School

We have audited the accompanying balance sheets of Health Sciences Charter School (the School) as of June 30, 2019 and 2018 and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to a financial audit contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the School as of June 30, 2019 and 2018, and the changes in its net assets and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 2, 2019 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

Lyndon & McCormick, LLP

October 2, 2019

HEALTH SCIENCES CHARTER SCHOOL

Balance Sheets

June 30,	2019	2018
Assets		
Current assets:		
Cash	\$ 2,222,448	\$ 1,536,852
Receivables, net (Note 2)	172,478	349,603
Prepaid expenses	15,618	28,226
	<u>2,410,544</u>	<u>1,914,681</u>
Receivables - noncurrent (Note 2)	2,900	13,322
Property and equipment, net (Note 3)	6,344,252	7,019,741
Deposits and other assets	8,845	12,001
	<u>\$ 8,766,541</u>	<u>\$ 8,959,745</u>
Liabilities and Net Assets		
Current liabilities:		
Current portion of long-term debt (Note 5)	\$ 225,732	\$ 1,883,804
Accounts payable and accrued expenses	366,674	474,048
Deferred revenue	3,381	-
	<u>595,787</u>	<u>2,357,852</u>
Long-term debt (Note 5)	7,407,184	5,981,520
Net assets:		
Without donor restrictions	756,528	599,444
With donor restrictions	7,042	20,929
	<u>763,570</u>	<u>620,373</u>
	<u>\$ 8,766,541</u>	<u>\$ 8,959,745</u>

See accompanying notes.

HEALTH SCIENCES CHARTER SCHOOL

Statements of Activities

For the years ended June 30,	2019	2018
Changes in net assets without donor restrictions:		
Support and revenue:		
Enrollment fees:		
Revenue-resident student enrollment	\$ 5,591,171	\$ 5,388,479
Revenue-students with disabilities	526,199	498,440
Revenue-additional state aid	122,006	-
Federal grants	218,813	282,872
State and other grants	19,595	8,835
Food service	237,050	206,315
Contributions	-	22,112
Other income	52,836	174,447
Net assets released from restrictions	13,887	5,471
Total support and revenue	6,781,557	6,586,971
Expenses:		
Program expenses:		
Regular education	3,690,639	4,090,161
Special education	500,869	347,978
Other programs	656,550	552,930
Total program expenses	4,848,058	4,991,069
Supporting services:		
Management and general	1,456,246	1,432,358
Total expenses	6,304,304	6,423,427
Other items:		
Impairment loss (Note 3)	320,169	-
Change in net assets without donor restrictions	157,084	163,544
Changes in net assets with donor restrictions:		
Net assets released from restrictions	(13,887)	(5,471)
Change in net assets	143,197	158,073
Net assets - beginning	620,373	462,300
Net assets - ending	\$ 763,570	\$ 620,373

See accompanying notes.

HEALTH SCIENCES CHARTER SCHOOL

Statement of Functional Expenses

For the year ended June 30, 2019

	Number of positions	Regular Education	Special Education	Other Programs	Management and General	Total
Administrative personnel	13.5	\$ -	\$ -	\$ -	\$ 712,727	\$ 712,727
Instructional personnel	51.0	1,800,265	342,763	-	-	2,143,028
Non-instructional personnel	2.5	-	-	177,867	-	177,867
Total salaries	67.0	1,800,265	342,763	177,867	712,727	3,033,622
Salaries		1,800,265	342,763	177,867	712,727	3,033,622
Employee benefits and taxes		362,881	69,091	35,853	143,665	611,490
Retirement		57,630	10,972	5,694	22,816	97,112
Supplies and materials		78,854	-	-	-	78,854
Transportation		-	-	1,313	-	1,313
Food service		-	-	239,281	-	239,281
Staff development		46,235	-	-	-	46,235
Student services		15,868	-	38,078	-	53,946
Occupancy		194,389	12,149	12,149	24,299	242,986
Utilities		66,143	4,134	4,134	8,268	82,679
Repairs and maintenance		42,446	2,653	2,653	5,306	53,058
Professional fees		-	-	-	224,154	224,154
Recruitment		-	-	-	19,807	19,807
Data and communications		158,419	-	-	-	158,419
Office expense		-	-	-	64,943	64,943
Contracted services		14,500	7,549	-	57,246	79,295
Insurance		-	-	-	48,923	48,923
Summer school		-	-	6,018	-	6,018
Athletics		-	-	71,692	-	71,692
Uniforms		28,069	-	-	-	28,069
Interest		524,163	32,760	32,760	65,520	655,203
Scholarships		-	-	10,260	-	10,260
Other expenses		-	-	-	20,974	20,974
		3,389,862	482,071	637,752	1,418,648	5,928,333
Depreciation		300,777	18,798	18,798	37,598	375,971
Total		\$ 3,690,639	\$ 500,869	\$ 656,550	\$ 1,456,246	\$ 6,304,304

See accompanying notes.

HEALTH SCIENCES CHARTER SCHOOL

Statement of Functional Expenses

For the year ended June 30, 2018

	Number of positions	Regular Education	Special Education	Other Programs	Management and General	Total
Administrative personnel	12.0	\$ -	\$ -	\$ -	\$ 691,616	\$ 691,616
Instructional personnel	42.0	2,029,430	216,398	-	-	2,245,828
Non-instructional personnel	6.0	-	-	120,646	-	120,646
Total salaries	60.0	2,029,430	216,398	120,646	691,616	3,058,090
Salaries		2,029,430	216,398	120,646	691,616	3,058,090
Employee benefits and taxes		434,027	46,033	26,305	151,251	657,616
Retirement		48,112	5,103	2,916	16,766	72,897
Supplies and materials		59,208	-	-	-	59,208
Transportation		-	-	19,398	-	19,398
Food service		-	-	213,038	-	213,038
Staff development		21,262	-	-	-	21,262
Student services		24,538	-	19,531	-	44,069
Occupancy		230,429	14,402	14,402	28,802	288,035
Utilities		62,179	3,886	3,886	7,773	77,724
Repairs and maintenance		67,728	4,233	4,233	8,466	84,660
Professional fees		-	-	-	205,374	205,374
Recruitment		31,712	-	-	-	31,712
Data and communications		136,032	-	-	-	136,032
Office expense		-	-	-	75,544	75,544
Contracted services		82,200	5,215	-	50,477	137,892
Insurance		-	-	-	32,223	32,223
Summer school		-	-	22,553	-	22,553
Athletics		-	-	44,891	-	44,891
Uniforms		19,970	-	-	-	19,970
Interest		531,379	33,211	33,211	66,423	664,224
Scholarships		-	-	8,423	-	8,423
Bad debts		-	-	-	-	-
Other expenses		-	-	-	58,648	58,648
		3,778,206	328,481	533,433	1,393,363	6,033,483
Depreciation		311,955	19,497	19,497	38,995	389,944
Total		\$ 4,090,161	\$ 347,978	\$ 552,930	\$ 1,432,358	\$ 6,423,427

HEALTH SCIENCES CHARTER SCHOOL

Statements of Cash Flows

For the years ended June 30,	2019	2018
Operating activities:		
Cash received from public school districts	\$ 6,293,578	\$ 6,059,935
Cash received from federal, state and other grants	598,297	512,207
Cash received from other sources	66,723	205,161
Payments to employees for services and benefits	(3,752,762)	(3,893,550)
Payments to vendors and suppliers	(1,559,187)	(1,617,537)
Interest paid	(707,994)	(664,254)
Net operating activities	938,655	601,962
Investing activities:		
Property and equipment expenditures	(20,651)	(88,020)
Financing activities:		
Principal payments on long-term debt	(232,408)	(201,094)
Net change in cash	685,596	312,848
Cash - beginning	1,536,852	1,224,004
Cash - ending	\$ 2,222,448	\$ 1,536,852

Notes to Financial Statements

1. Summary of Significant Accounting Policies:

Organization and Purpose:

Health Sciences Charter School (the School) was established in 2009 to operate a charter school in the City of Buffalo, New York (the City) pursuant to its Charter Agreement with the Board of Regents of the University of the State of New York. The School is chartered through 2020 and continued operations are contingent upon approval of its charter renewal. The School is governed by a 10-member, uncompensated Board of Trustees and had 422 students in the 2018-19 year and 420 students in the 2017-18 year in grades 9 through 12.

Basis of Presentation:

The School's financial position and activities are reported according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions. Net assets with donor restrictions are those whose use has been limited by donors to a specific time period, purpose, or to be maintained in perpetuity by the School. Net assets with donor restrictions on the accompanying balance sheets represent contributions receivable available for future periods.

Cash:

Cash in financial institutions potentially subjects the School to concentrations of credit risk since it may exceed insured limits at various times throughout the year. The School complies with a requirement to hold no less than \$75,000 in an escrow account to pay for legal and audit expenses that would be associated with dissolution should it occur.

Receivables:

Receivables are stated at the amounts management expects to collect from outstanding balances. Management provides for probable uncollectible amounts through a charge to bad debts expense and a credit to the allowance for doubtful accounts based on its assessment of the current status of individual accounts and historical trends. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to the allowance and a credit to receivables.

Property and Equipment:

Property and equipment is stated at cost net of accumulated depreciation. Depreciation is provided using the straight-line method over estimated useful asset lives. Maintenance and repairs are charged to operations as incurred; significant improvements are capitalized.

Enrollment Fees:

The School is reimbursed based on the approved operating expense per pupil of the public school district in which the student resides. The amount received each year from the resident district is the product of the approved operating expense per pupil and the full-time equivalent enrollment of the students in the School residing in the district. The School's enrollment fees are received primarily from the Board of Education for the City School District.

The City School District adjusted the enrollment fee calculation for students with disabilities for the year ended June 30, 2019. It has not been determined if this change will affect special education fees the District paid to the School for previous years.

In June 2019, all New York State charter schools serving students in the fiscal 2019 school year received additional state aid. The additional aid received by each school was based on the number of students served and was paid directly from the New York State Department of Education. Additional aid totaling \$122,006 is included as enrollment fees revenue on the accompanying statement of activities for the year ended June 30, 2019. No additional state aid was received for the year ended June 30, 2018.

Grants:

The School is the recipient of awards and reimbursements from federal, state and local sources. The awards and reimbursements are subject to compliance and financial audits by the funding sources. Management believes no significant adjustments are necessary to recognized amounts.

Contributions:

Contributions, including unconditional promises to give, are reported at fair value at the date received. Contributions are recorded as restricted support if they are received with donor stipulations that limit their use. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions. Contributions received with donor-imposed restrictions that are met in the same reporting period as received are shown as support and revenue without donor restrictions.

Income Taxes:

The School is a 501(c)(3) corporation exempt from taxation under §501(a) of the Internal Revenue Code.

Subsequent Events:

Management has evaluated events and transactions for potential recognition or disclosure through October 2, 2019, the date the financial statements were available to be issued.

Use of Estimates:

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

Functional Expense Allocation:

The School's costs of providing its various programs and activities have been summarized on a functional basis in the statements of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited. These costs include salaries and benefits, which are allocated based on estimates of time and effort, and depreciation, office expenses, and repairs and maintenance which are allocated based on management's estimate of program benefit.

Reclassification:

The 2018 financial statements have been reclassified to conform to the presentation adopted for 2019.

2. Receivables:

	2019	2018
Enrollment fees	\$ 76,241	\$ 67,163
Grants	79,383	167,737
Food service	12,712	43,816
Contributions	7,042	20,929
Other	11,094	74,280
	<u>186,472</u>	<u>373,925</u>
Less allowance for doubtful accounts	11,094	11,000
	<u>\$ 175,378</u>	<u>\$ 362,925</u>
Current	\$ 172,478	\$ 349,603
Noncurrent	2,900	13,322
Total receivables	<u>\$ 175,378</u>	<u>\$ 362,925</u>

3. Property and Equipment:

	2019	2018
Land	\$ 152,520	\$ 152,520
Buildings and improvements	8,678,791	8,998,960
Equipment	1,290,125	1,269,474
	<u>10,121,436</u>	<u>10,420,954</u>
Less accumulated depreciation	3,777,184	3,401,213
	<u>\$ 6,344,252</u>	<u>\$ 7,019,741</u>

At June 30, 2018, property totaling \$1,525,000 acquired for future expansion is included in land and buildings. In 2019, the School re-evaluated the property's planned purpose, obtained an appraisal, and recognized an impairment loss totaling \$320,169 to adjust the property's value as of June 30, 2019.

4. Short-Term Borrowings:

The School has available a \$450,000 bank demand line of credit for working capital financing. The line requires monthly interest payments at prime plus 1.0%. The line is secured by certain assets, is subject to the usual terms and conditions applied by the bank for working capital financing and is annually reviewed and renewed. There were no amounts outstanding at June 30, 2019 and 2018.

5. Long-Term Debt:

	2019	2018
Capital lease obligation, monthly payments ranging from \$20,000 to \$64,850 including imputed interest at 9.00%, due July 2037 (see Note 7).	\$ 5,974,903	\$ 6,057,203
Mortgage note payable, monthly payments of \$6,090 including interest at prime plus 2.75%, estimated balloon payment of \$530,000 due December 2023, secured by related assets.	633,830	671,591
Mortgage note payable, monthly payments of \$7,771 including interest at prime plus 2.75%, estimated balloon payment of \$40,000 due December 2023, secured by related assets.	372,210	437,417
Bank note payable, monthly payments of \$5,719 plus interest at prime plus 1%, estimated balloon payment of \$343,000 due December 2023, secured by related assets.	651,973	699,113
	<u>7,632,916</u>	7,865,324
Less current portion	<u>225,732</u>	1,883,804
	<u>\$ 7,407,184</u>	<u>\$ 5,981,520</u>

In December 2018, management extended the repayment terms of notes payable to December 2023. Aggregate maturities of long-term debt subsequent to June 30, 2019 are:

2020	\$ 225,732
2021	252,672
2022	316,214
2023	343,086
2024	1,177,011
Thereafter	<u>5,318,201</u>
	<u>\$ 7,632,916</u>

The bank note payable includes restrictive covenants relative to debt service coverage and enrollment levels.

6. Retirement Plan:

The School has a tax-deferred annuity plan qualified under Section 403(b) of the Internal Revenue Code covering essentially all employees (as defined). The plan requires certain minimum employer contributions based on salaries and employee deferrals. Expenses related to the plan for the years ended June 30, 2019 and 2018 were \$97,112 and \$72,897.

7. Lease Obligation:

In 2011, the School entered into a series of purchase, lease, and sublease contracts with a developer to acquire and renovate the School, and currently subleases the premises from the developer under an absolute triple net lease. The lease obligations and related assets have been capitalized for financial reporting purposes. Consequently, land, building and improvements include capitalized leased assets totaling \$5,942,832. Amortization of leased assets included in depreciation expense was \$237,713 in 2019 and 2018, and net book value of leased assets was \$4,041,129 and \$4,278,842 at June 30, 2019 and 2018.

The capital lease term extends through July 2036, with four successive five-year renewal options and a fifth renewal period of three years and seven months. The agreement contains a buyout provision whereby the School may terminate the lease any time after July 31, 2016 in consideration of payment of the remaining balance on the mortgage note payable and any other amounts due the landlord, plus a buyout provision. The buyout provision is based on a fixed schedule starting at \$1,860,931, with an annual escalation clause of 2.5%.

Future minimum annual rentals to be paid for the capital lease are:

2020	\$ 617,760
2021	617,760
2022	617,760
2023	617,760
2024	617,760
Thereafter	<u>9,027,840</u>
	<u>\$ 12,116,640</u>
Amounts representing interest	<u>6,141,737</u>
Net liability (See Note 5)	<u>\$ 5,974,903</u>

8. Financial Assets Available for Operations:

The School obtains financial assets generally through enrollment fees, grants, and rental income. The financial assets are acquired throughout the year to help meet the School's cash needs for general expenditures. If necessary, the School also has access to a \$450,000 bank demand line of credit (Note 4).

The School's financial assets available within one year of the balance sheet date to meet cash needs for general expenditures consist of the following at June 30, 2019 and 2018:

	2019	2018
Cash	\$ 2,147,448	\$ 1,461,852
Receivables	172,478	349,603
	<u>\$ 2,319,926</u>	<u>\$ 1,811,455</u>

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

The Board of Trustees
Health Sciences Charter School

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Health Sciences Charter School (the School), which comprise the balance sheet as of June 30, 2019, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 2, 2019.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Handwritten signature in blue ink that reads "Sumner & McCormick, LLP".

October 2, 2019



Annual Financial Statement Audit Report

School Name:	Health Sciences Charter School
Date (Report is due Nov. 1):	November 1, 2019
Primary District of Location (If NYC select NYC DOE):	Buffalo City School District
If located in NYC DOE select CSD:	-
School Fiscal Contact Name:	Karen Burhans, CPA
School Fiscal Contact Email:	[REDACTED]
School Fiscal Contact Phone:	[REDACTED]
School Audit Firm Name:	Lumsden McCormick LLP
School Audit Contact Name:	Sarah Hopkins
School Audit Contact Email:	[REDACTED]
School Audit Contact Phone:	[REDACTED]
Audit Period:	2018-19
Prior Year:	2017-18

The following items are required to be included:

- 1.) The independent auditor's report on financial statements and notes.
- 2.) Excel template file containing the Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets.
- 3.) Reports on internal controls over financial reporting and on compliance.

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Item	If not included, state the reason(s) below (if not applicable fill in N/A):
Management Letter	N/A
Management Letter Response	N/A
Federal Single Audit (A-133)	N/A
Corrective Action Plan	N/A

**Health Sciences Charter School
Statement of Financial Position
as of June 30**

	<u>2019</u>	<u>2018</u>
CURRENT ASSETS		
Cash and cash equivalents	\$ 2,222,448	\$ 1,536,852
Grants and contracts receivable	172,478	349,603
Accounts receivables	-	-
Prepaid Expenses	15,618	28,226
Contributions and other receivables	-	-
Other current assets	-	-
TOTAL CURRENT ASSETS	2,410,544	1,914,681
NON-CURRENT ASSETS		
Property, Building and Equipment, net	\$ 6,344,252	\$ 7,019,741
Restricted Cash	-	-
Security Deposits	8,845	12,001
Other Non-Current Assets	<u>2,900</u>	<u>13,322</u>
TOTAL NON-CURRENT	6,355,997	7,045,064
TOTAL ASSETS	<u>8,766,541</u>	<u>8,959,745</u>
CURRENT LIABILITIES		
Accounts payable and accrued expenses	\$ 366,674	\$ 474,048
Accrued payroll, payroll taxes and benefits	-	-
Current Portion of Loan Payable	225,732	1,883,804
Due to Related Parties	-	-
Refundable Advances	-	-
Deferred Revenue	3,381	-
Other Current Liabilities	-	-
TOTAL CURRENT	595,787	2,357,852
LONG-TERM LIABILITIES		
Loan Payable; Due in More than One Year	\$ 7,407,184	\$ 5,981,520
Deferred Rent	-	-
Due to Related Party	-	-
Other Long-Term Liabilities	-	-
TOTAL LONG-TERM	7,407,184	5,981,520
TOTAL LIABILITIES	<u>8,002,971</u>	<u>8,339,372</u>
NET ASSETS		
Unrestricted	\$ 756,528	\$ 599,444

Temporarily restricted	7,042	20,929
Permanently restricted	-	-
TOTAL NET ASSETS	<u>763,570</u>	<u>620,373</u>
TOTAL LIABILITIES AND NET ASSETS	<u><u>8,766,541</u></u>	<u><u>8,959,745</u></u>

**Health Sciences Charter School
Statement of Activities
as of June 30**

	2019			2018
	Unrestricted	Temporarily Restricted	Total	Total
OPERATING REVENUE				
State and Local Per Pupil Revenue - Reg. Ed	\$ 5,713,177	\$ -	\$ 5,713,177	\$ 5,388,479
State and Local Per Pupil Revenue - SPED	526,199	-	526,199	498,440
State and Local Per Pupil Facilities Revenue	-	-	-	-
Federal Grants	218,813	-	218,813	282,872
State and City Grants	19,595	-	19,595	8,835
Other Operating Income	52,836	-	52,836	174,447
Food Service/Child Nutrition Program	237,050	-	237,050	206,315
TOTAL OPERATING REVENUE	6,767,670	-	6,767,670	6,559,388
EXPENSES				
Program Services				
Regular Education	\$ 3,690,639	\$ -	\$ 3,690,639	\$ 4,090,161
Special Education	500,869	-	500,869	347,978
Other Programs	656,550	-	656,550	552,930
Total Program Services	4,848,058	-	4,848,058	4,991,069
Management and general	1,456,246	-	1,456,246	1,432,358
Fundraising	-	-	-	-
TOTAL EXPENSES	6,304,304	-	6,304,304	6,423,427
SURPLUS / (DEFICIT) FROM OPERATIONS	463,366	-	463,366	135,961
SUPPORT AND OTHER REVENUE				
Interest and Other Income	\$ -	\$ -	\$ -	\$ -
Contributions and Grants	-	-	-	22,112
Fundraising Support	-	-	-	-
Investments	-	-	-	-
Donated Services	-	-	-	-
Other Support and Revenue	-	-	-	-
TOTAL SUPPORT AND OTHER REVENUE	-	-	-	22,112
Net Assets Released from Restrictions / Loss on Disposal	\$ (306,282)	\$ (13,887)	\$ (320,169)	\$ -
CHANGE IN NET ASSETS	157,084	(13,887)	143,197	158,073
NET ASSETS - BEGINNING OF YEAR	\$ 599,444	\$ 20,929	\$ 620,373	\$ 462,300
PRIOR YEAR/PERIOD ADJUSTMENTS	-	-	-	-

NET ASSETS - END OF YEAR

\$ 756,528 \$ 7,042 \$ 763,570 \$ 620,373

**Health Sciences Charter School
Statement of Cash Flows**

as of June 30

	<u>2019</u>	<u>2018</u>
CASH FLOWS - OPERATING ACTIVITIES		
Increase (decrease) in net assets	\$ -	\$ -
Revenues from School Districts	6,293,578	6,059,935
Accounts Receivable	-	-
Due from School Districts	-	-
Depreciation	-	-
Grants Receivable	-	-
Due from NYS	-	-
Grant revenues	598,297	512,207
Prepaid Expenses	-	-
Accounts Payable	(1,559,187)	(1,617,537)
Accrued Expenses	(3,752,762)	(3,893,550)
Accrued Liabilities	-	-
Contributions and fund-raising activities	-	-
Miscellaneous sources	66,723	205,161
Deferred Revenue	-	-
Interest payments	(707,994)	(664,254)
Other	-	-
Other	-	-
NET CASH PROVIDED FROM OPERATING ACTIVITIES	\$ 938,655	\$ 601,962
CASH FLOWS - INVESTING ACTIVITIES	\$	\$
Purchase of equipment	(20,651)	(88,020)
Other	-	-
NET CASH PROVIDED FROM INVESTING ACTIVITIES	\$ (20,651)	\$ (88,020)
CASH FLOWS - FINANCING ACTIVITIES	\$	\$
Principal payments on long-term debt	(232,408)	(201,094)
Other	-	-
NET CASH PROVIDED FROM FINANCING ACTIVITIES	\$ (232,408)	\$ (201,094)
NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS	\$ 685,596	\$ 312,848
Cash at beginning of year	1,536,852	1,224,004
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$ 2,222,448	\$ 1,536,852

**Health Sciences Charter School
Statement of Functional Expenses
as of June 30**

		2019						
		Program Services				Supporting Services		
	No. of Positions	Regular	Special	Other	Total	Fundraising	Management	Total
		Education	Education	Education		and General		
		\$	\$	\$	\$	\$	\$	\$
Personnel Services Costs								
Administrative Staff Personnel	13.50	-	-	-	-	-	712,727	712,727
Instructional Personnel	51.00	1,800,265	342,763	-	2,143,028	-	-	-
Non-Instructional Personnel	2.50	-	-	177,867	177,867	-	-	-
Total Salaries and Staff	67.00	1,800,265	342,763	177,867	2,320,895	-	712,727	712,727
Fringe Benefits & Payroll Taxes		362,881	69,091	35,853	467,825	-	143,665	143,665
Retirement		57,630	10,972	5,694	74,296	-	22,816	22,816
Management Company Fees		-	-	-	-	-	-	-
Legal Service		-	-	-	-	-	13,495	13,495
Accounting / Audit Services		-	-	-	-	-	122,065	122,065
Other Purchased / Professional / Consulting Services		14,500	7,549	-	22,049	-	145,840	145,840
Building and Land Rent / Lease		718,552	44,909	44,909	808,370	-	89,819	89,819
Repairs & Maintenance		42,446	2,653	2,653	47,752	-	5,306	5,306
Insurance		-	-	-	-	-	48,923	48,923
Utilities		66,143	4,134	4,134	74,411	-	8,268	8,268
Supplies / Materials		78,854	-	-	78,854	-	-	-
Equipment / Furnishings		-	-	-	-	-	-	-
Staff Development		46,235	-	-	46,235	-	-	-
Marketing / Recruitment		-	-	-	-	-	19,807	19,807
Technology		158,419	-	-	158,419	-	-	-
Food Service		-	-	239,281	239,281	-	-	-
Student Services		15,868	-	39,391	55,259	-	-	-
Office Expense		-	-	-	-	-	64,943	64,943
Depreciation		300,777	18,798	18,798	338,373	-	37,598	37,598
OTHER		28,069	-	87,970	116,039	-	20,974	20,974
Total Expenses		\$ 3,690,639	\$ 500,869	\$ 656,550	\$ 4,848,058	\$ -	\$ 1,456,246	\$ 1,456,246

	2018
Total	
\$	\$
712,727	691,616
2,143,028	2,245,828
177,867	120,646
3,033,622	3,058,090
611,490	657,616
97,112	72,897
-	-
13,495	31,086
122,065	91,340
167,889	220,840
898,189	952,259
53,058	84,660
48,923	32,223
82,679	77,724
78,854	59,208
-	-
46,235	21,262
19,807	31,712
158,419	136,032
239,281	213,038
55,259	83,437
64,943	75,544
375,971	389,944
137,013	134,515
\$ 6,304,304	\$ 6,423,427



Entry 5d Financial Services Contact Information

Created: 07/12/2019 • Last updated: 07/16/2019

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

HEALTH SCIENCES CHARTER SCHOOL Section Heading

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Lindsay Cardella		

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Donna Gonser			3

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years with Firm
	Kirisits & Associates	Karen Burhans				2

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

2019-20 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing RED triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at https://stateaid.nysed.gov/charter/ . Rows may be inserted in the worksheet to accommodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Health Sciences Charter School

PROJECTED BUDGET FOR 2019-2020

July 1, 2019 to June 30, 2020

Please Note The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	6,336,550	67,200	260,100	-	-	6,663,850
Total Expenses	2,339,441	374,997	1,223,938	-	2,635,402	6,573,778
Net Income	3,997,109	(307,797)	(963,838)	-	(2,635,402)	90,072
Actual Student Enrollment	420	48				
Total Paid Student Enrollment	-	-				

PROGRAM SERVICES

SUPPORT SERVICES

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
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REVENUE

REVENUES FROM STATE SOURCES

Per Pupil Revenue

CY Per Pupil Rate

Buffalo Public Schools	\$13,450.00
Misc suburb districts - average	\$11,825.00
School District 3 (Enter Name)	
School District 4 (Enter Name)	
School District 5 (Enter Name)	

5,380,000	-	-	-	-	5,380,000
236,500	-	-	-	-	236,500
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
5,616,500					5,616,500

Special Education Revenue

433,300	-	-	-	-	433,300
---------	---	---	---	---	---------

Grants

Stimulus

Other

-	-	-	-	-	-
-	-	-	-	-	-

Other State Revenue

-	-	-	-	-	-
---	---	---	---	---	---

TOTAL REVENUE FROM STATE SOURCES

6,049,800					6,049,800
------------------	--	--	--	--	------------------

REVENUE FROM FEDERAL FUNDING

IDEA Special Needs

-	67,200	-	-	-	67,200
---	--------	---	---	---	--------

Title I

218,000	-	-	-	-	218,000
---------	---	---	---	---	---------

Title Funding - Other

53,000	-	-	-	-	53,000
--------	---	---	---	---	--------

School Food Service (Free Lunch)

-	-	230,000	-	-	230,000
---	---	---------	---	---	---------

Grants

Charter School Program (CSP) Planning & Implementation

Other

-	-	-	-	-	-
-	-	-	-	-	-

Other Federal Revenue

-	-	-	-	-	-
---	---	---	---	---	---

TOTAL REVENUE FROM FEDERAL SOURCES

271,000	67,200	230,000			568,200
----------------	---------------	----------------	--	--	----------------

LOCAL and OTHER REVENUE

Contributions and Donations, Fundraising

Erate Reimbursement

Interest Income, Earnings on Investments,

NYC-DYCD (Department of Youth and Community Developmt.)

Food Service (Income from meals)

Text Book

Other Local Revenue

-	-	-	-	-	-
-	-	20,000	-	-	20,000
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
15,750	-	10,100	-	-	25,850

TOTAL REVENUE FROM LOCAL and OTHER SOURCES

15,750		30,100			45,850
---------------	--	---------------	--	--	---------------

TOTAL REVENUE

6,336,550	67,200	260,100			6,663,850
------------------	---------------	----------------	--	--	------------------

EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS

No. of Positions

Executive Management

Instructional Management

Deans, Directors & Coordinators

CFO / Director of Finance

Operation / Business Manager

1.00
3.00
3.00
-
1.00

-	-	-	-	130,000	130,000
-	-	-	-	227,054	227,054
-	-	-	-	216,090	216,090
-	-	-	-	-	-
-	-	-	-	55,740	55,740

Health Sciences Charter School

PROJECTED BUDGET FOR 2019-2020

July 1, 2019 to June 30, 2020

Please Note The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	6,336,550	67,200	260,100	-	-	6,663,850
Total Expenses	2,339,441	374,997	1,223,938	-	2,635,402	6,573,778
Net Income	3,997,109	(307,797)	(963,838)	-	(2,635,402)	90,072
Actual Student Enrollment	420	48				
Total Paid Student Enrollment	-	-				

PROGRAM SERVICES

SUPPORT SERVICES

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
----------------------	----------------------	-------	-------------	-------------------------	-------

Administrative Staff	2.00	-	-	-	81,140	81,140
TOTAL ADMINISTRATIVE STAFF	10.00				710,024	710,024
INSTRUCTIONAL PERSONNEL COSTS						
Teachers - Regular	22.00	1,019,200	-	-	-	1,019,200
Teachers - SPED	6.00	-	295,150	-	-	295,150
Substitute Teachers	2.50	75,000	-	-	-	75,000
Teaching Assistants	2.00	48,040	-	-	-	48,040
Specialty Teachers	11.00	-	-	580,550	-	580,550
Aides	-	-	-	-	-	-
Therapists & Counselors	3.00	134,550	-	-	-	134,550
Other	2.50	-	-	103,500	-	103,500
TOTAL INSTRUCTIONAL	49.00	1,276,790	295,150	684,050		2,255,990
NON-INSTRUCTIONAL PERSONNEL COSTS						
Nurse	-	-	-	-	-	-
Librarian	-	-	-	-	-	-
Custodian	-	-	-	-	-	-
Security	-	-	-	-	-	-
Other	5.00	-	-	-	162,010	162,010
TOTAL NON-INSTRUCTIONAL	5.00				162,010	162,010
SUBTOTAL PERSONNEL SERVICE COSTS	64.00	1,276,790	295,150	684,050	872,034	3,128,024
PAYROLL TAXES AND BENEFITS						
Payroll Taxes		121,295	28,039	64,985	82,843	297,162
Fringe / Employee Benefits		136,609	31,579	73,189	93,303	334,680
Retirement / Pension		70,207	16,229	37,614	47,950	172,000
TOTAL PAYROLL TAXES AND BENEFITS		328,111	75,847	175,788	224,096	803,842
TOTAL PERSONNEL SERVICE COSTS		1,604,901	370,997	859,838	1,096,130	3,931,866
CONTRACTED SERVICES						
Accounting / Audit		-	-	-	131,360	131,360
Legal		-	-	-	26,000	26,000
Management Company Fee		-	-	-	-	-
Nurse Services		-	-	-	-	-
Food Service / School Lunch		-	-	-	-	-
Payroll Services		-	-	-	52,020	52,020
Special Ed Services		-	4,000	-	-	4,000
Titlement Services (i.e. Title I)		-	-	-	-	-
Other Purchased / Professional / Consulting		28,500	-	-	77,880	106,380
TOTAL CONTRACTED SERVICES		28,500	4,000		287,260	319,760
SCHOOL OPERATIONS						
Board Expenses		-	-	-	-	-
Classroom / Teaching Supplies & Materials		55,000	-	-	-	55,000
Special Ed Supplies & Materials		-	-	-	-	-
Textbooks / Workbooks		-	-	-	-	-

Health Sciences Charter School

PROJECTED BUDGET FOR 2019-2020

July 1, 2019 to June 30, 2020

Please Note The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	6,336,550	67,200	260,100	-	-	6,663,850
Total Expenses	2,339,441	374,997	1,223,938	-	2,635,402	6,573,778
Net Income	3,997,109	(307,797)	(963,838)	-	(2,635,402)	90,072
Actual Student Enrollment	420	48				
Total Paid Student Enrollment	-	-				

	PROGRAM SERVICES			SUPPORT SERVICES		TOTAL
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	
Supplies & Materials other	-	-	-	-	-	-
Equipment / Furniture	-	-	-	-	-	-
Telephone	24,000	-	-	-	-	24,000
Technology	176,940	-	-	-	-	176,940
Student Testing & Assessment	2,000	-	-	-	-	2,000
Field Trips	5,000	-	-	-	-	5,000
Transportation (student)	-	-	5,000	-	-	5,000
Student Services - other	-	-	18,100	-	-	18,100
Office Expense	-	-	-	-	67,210	67,210
Staff Development	41,300	-	-	-	-	41,300
Staff Recruitment	-	-	-	-	-	-
Student Recruitment / Marketing	36,600	-	-	-	-	36,600
School Meals / Lunch	-	-	235,000	-	-	235,000
Travel (Staff)	-	-	-	-	-	-
Fundraising	-	-	-	-	-	-
Other	25,200	-	86,000	-	11,938	123,138
TOTAL SCHOOL OPERATIONS	366,040		344,100		79,148	789,288
FACILITY OPERATION & MAINTENANCE						
Insurance	-	-	-	-	65,260	65,260
Janitorial	-	-	-	-	12,440	12,440
Building and Land Rent / Lease/ Interest	-	-	-	-	648,864	648,864
Repairs & Maintenance	-	-	-	-	317,100	317,100
Equipment / Furniture	-	-	-	-	-	-
Security	-	-	-	-	-	-
Utilities	-	-	-	-	89,200	89,200
TOTAL FACILITY OPERATION & MAINTENANCE					1,132,864	1,132,864
DEPRECIATION & AMORTIZATION	340,000		20,000		40,000	400,000
DISSOLUTION ESCROW & RESERVES / CONTIGENCY						
TOTAL EXPENSES	2,339,441	374,997	1,223,938		2,635,402	6,573,778
NET INCOME	3,997,109	(307,797)	(963,838)		(2,635,402)	90,072

ENROLLMENT - *School Districts Are Linked To Above Entries*

	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
Buffalo Public Schools	400	48	448
Misc suburb districts - average	20		20
School District 3 (Enter Name)			-
School District 4 (Enter Name)			-
School District 5 (Enter Name)			-
TOTAL ENROLLMENT	420	48	468
REVENUE PER PUPIL	15,087	1,400	556

Health Sciences Charter School

PROJECTED BUDGET FOR 2019-2020

July 1, 2019 to June 30, 2020

Please Note The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	6,336,550	67,200	260,100	-	-	6,663,850
Total Expenses	2,339,441	374,997	1,223,938	-	2,635,402	6,573,778
Net Income	3,997,109	(307,797)	(963,838)	-	(2,635,402)	90,072
Actual Student Enrollment	420	48				-
Total Paid Student Enrollment	-	-				-

PROGRAM SERVICES

SUPPORT SERVICES

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
EXPENSES PER PUPIL	5,570	7,812	2,615			

Assumptions

DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable



\$10,000 Gen Ofc supplies, \$8,000 postage, \$41,610 printing, \$7,600 Dues & memberships

\$1,000 Board development, \$4,000 staff recognition, \$18,000 summer school, \$43,500 Athletics, \$21,500 Work based learning expeditions, \$25,200 uniforms, \$3,000 scholarships, \$5,000 misc, \$2,080 bank chgs

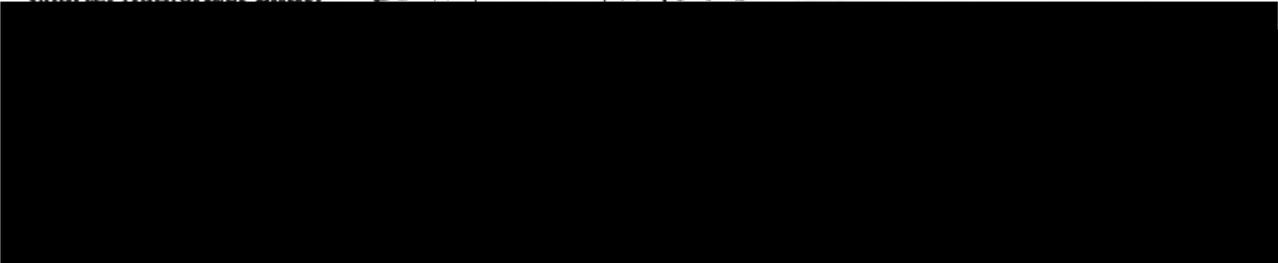
\$150,000 cleaning contract, misc repairs & maintenance and various maintenance contracts (e.g. elevator, landscaping, painting, security, etc.)

Disclosure of Financial Interest Form

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

Trustee Name (print) Richard P. Hershberger PhD MBA
Charter School Name Health Sciences Charter School
Charter Authorizer Entity Board of Regents.



1. List all positions held on board (e.g., chair, treasurer, parent representative)

President

2. Is the trustee an employee of the school? Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school? Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>Please write "None" if applicable. Do not leave this space blank.</i> none			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i> none				


Date 3/4/19

Disclosure of Financial Interest Form

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

Trustee Name (print) Mary E. Falano
Charter School Name HEALTH SCIENCES CHARTER SCHOOL
Charter Authorizer Entity NYS EDUCATION DEPT



1. List all positions held on board (e.g., chair, treasurer, parent representative)

- VICE PRESIDENT
- CHAIR PERSON OF PERSONNEL COMMITTEE

2. Is the trustee an employee of the school? Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school? Yes No

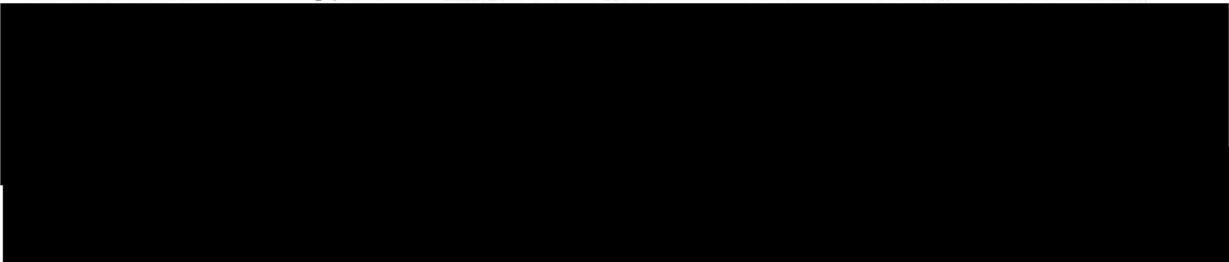
If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

Disclosure of Financial Interest Form

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

Trustee Name (print) CYNTHIA SCHWARTZ
Charter School Name HEALTH SCIENCES
Charter Authorizer Entity SED



1. List all positions held on board (e.g., chair, treasurer, parent representative)

Secretary
Chair, Facilities Committee
Chair, Marketing Committee
Executive Committee
BQA Working Group

2. Is the trustee an employee of the school? Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school? Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Question 2 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p><i>None</i> Please write "None" if applicable. Do not leave this space blank.</p>			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write None.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p><i>None</i> Please write "None" if applicable. Do not leave this space blank.</p>				

Cynthia A. [Signature]
 Signature

March 14, 2019
 Date

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Michael Faso

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Executive Committee, Treasurer

2. Are you an employee of any school operated by the education corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

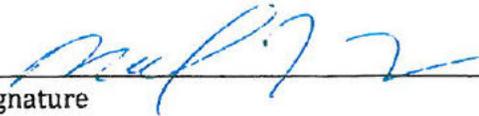
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="text-align: center;">_____ None _____</p>			

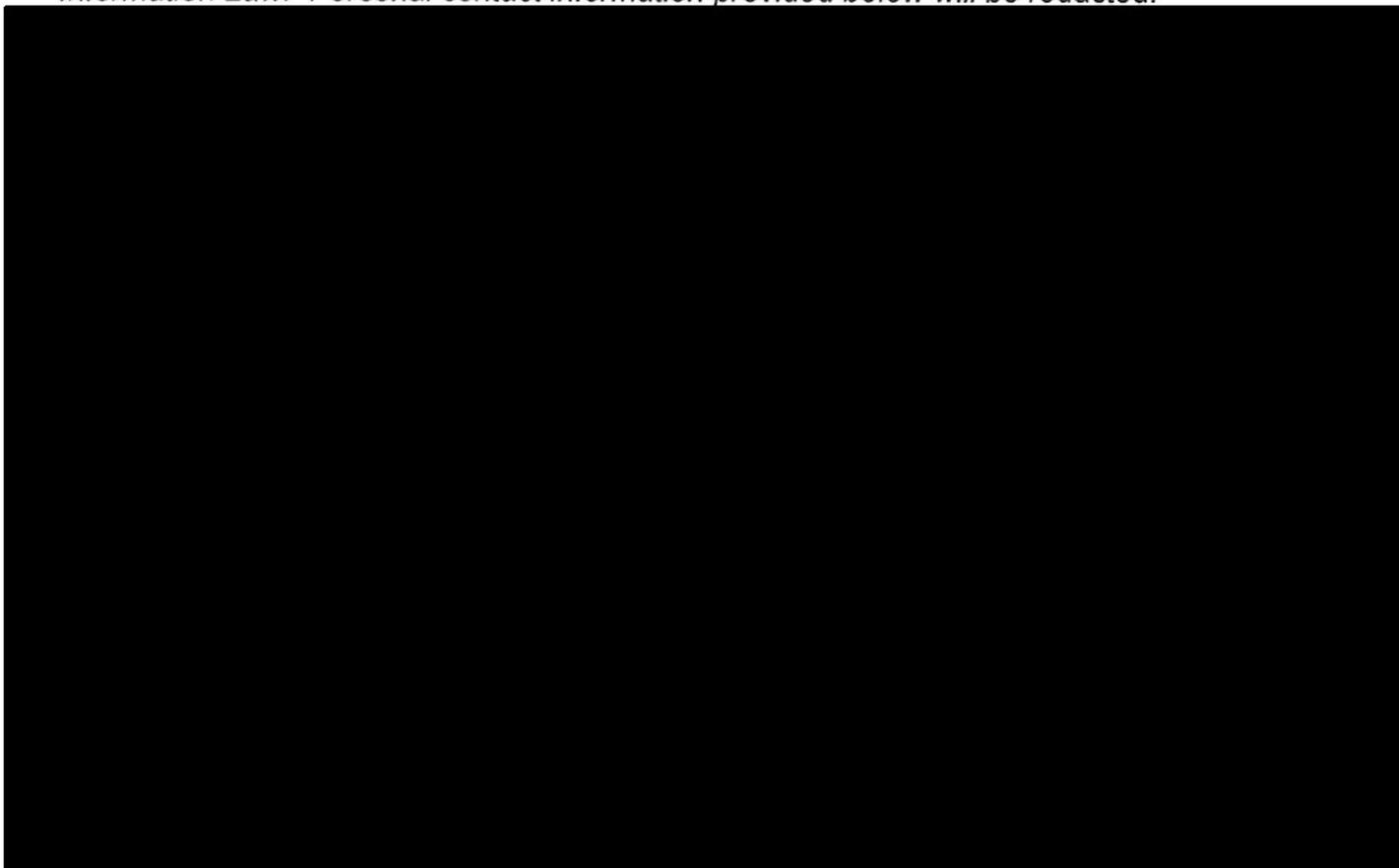
5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p>Independent Health Health</p>	<p>staff</p> <p>Health Insurance</p>	<p>unknown</p>	<p>myself</p>	<p>I do not participate in negotiations related to Health Ins. at</p>

school


3/14/19
 Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name: **David Palmer**

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation): **Health Sciences Charter School**

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

President

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s)

operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>None</i>			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None				

David A Palmer
6/30/19

 Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name:

Michael J. Moley

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Heath Science Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board of Trustee Member

2. Are you an employee of any school operated by the education corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

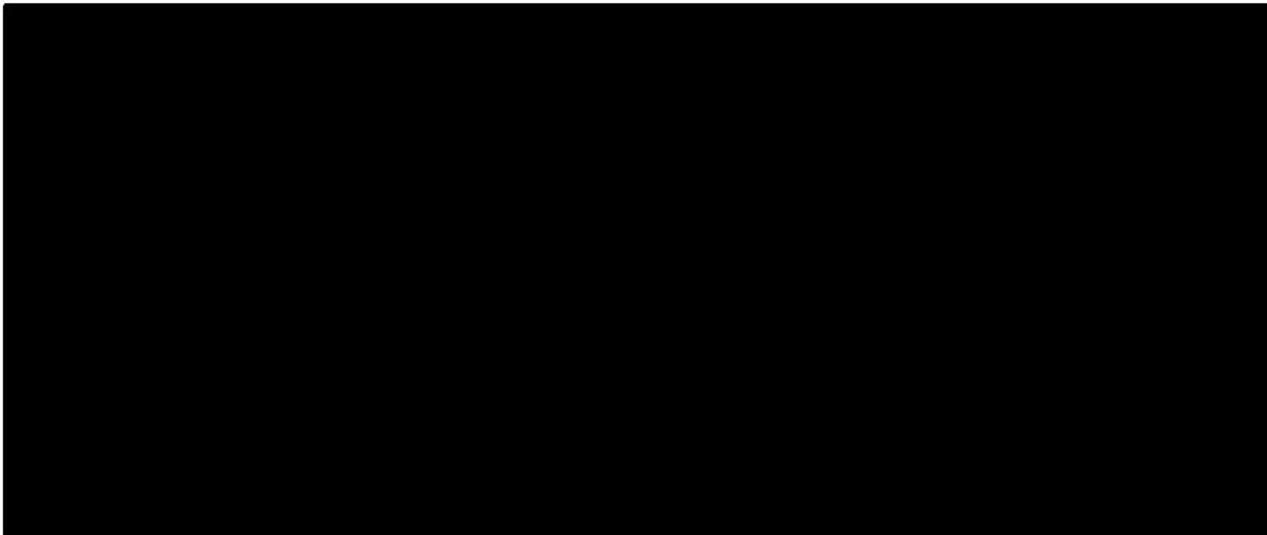
Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="font-size: 2em; color: blue; text-align: center;">NONE</p>			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p style="text-align: center; font-size: 2em; color: blue;">NONE</p>				

Signature Michael J. Maery Date 3/14/19

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Name:

Robert Richardson

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Vice President

2. Are you an employee of any school operated by the education corporation?
 Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

 Yes X No

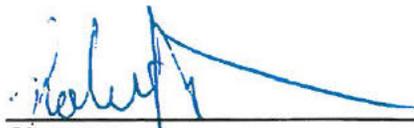
If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i>			
NONE			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
NONE				

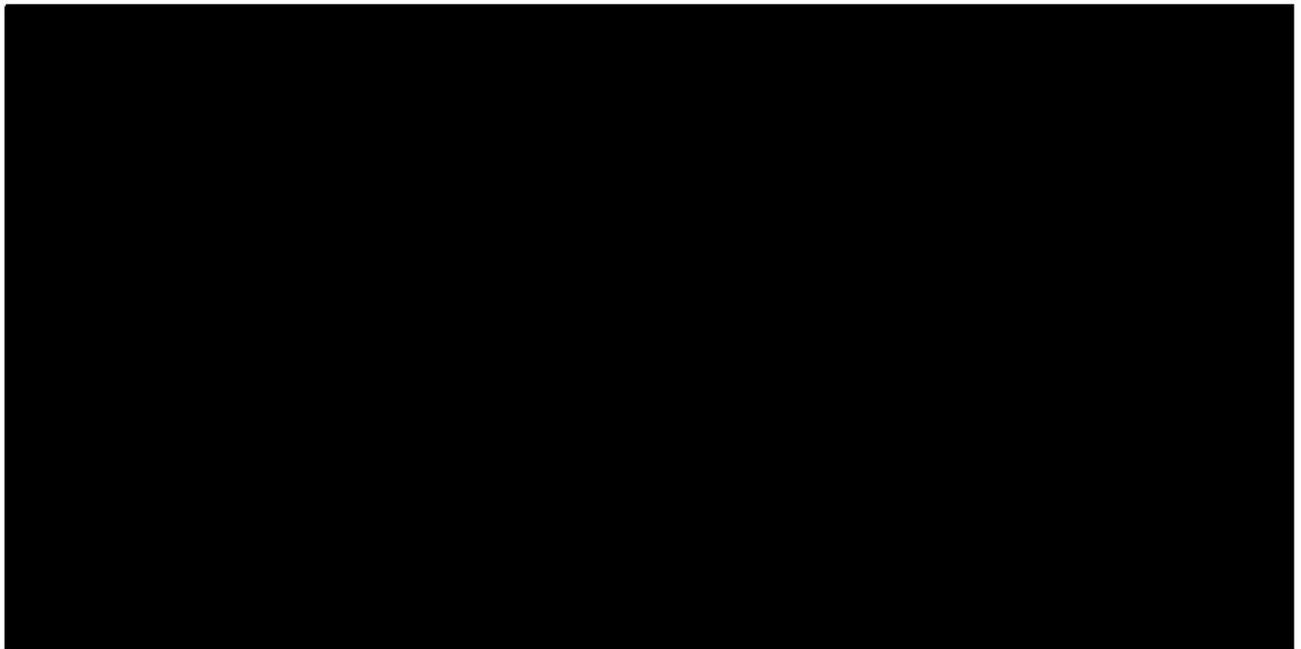


Signature

7/17/2019

Date

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last revised 08/21/2018

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Patrick J. Whalen

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Member

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="text-align: center;">-None-</p>			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
	—	None	—	

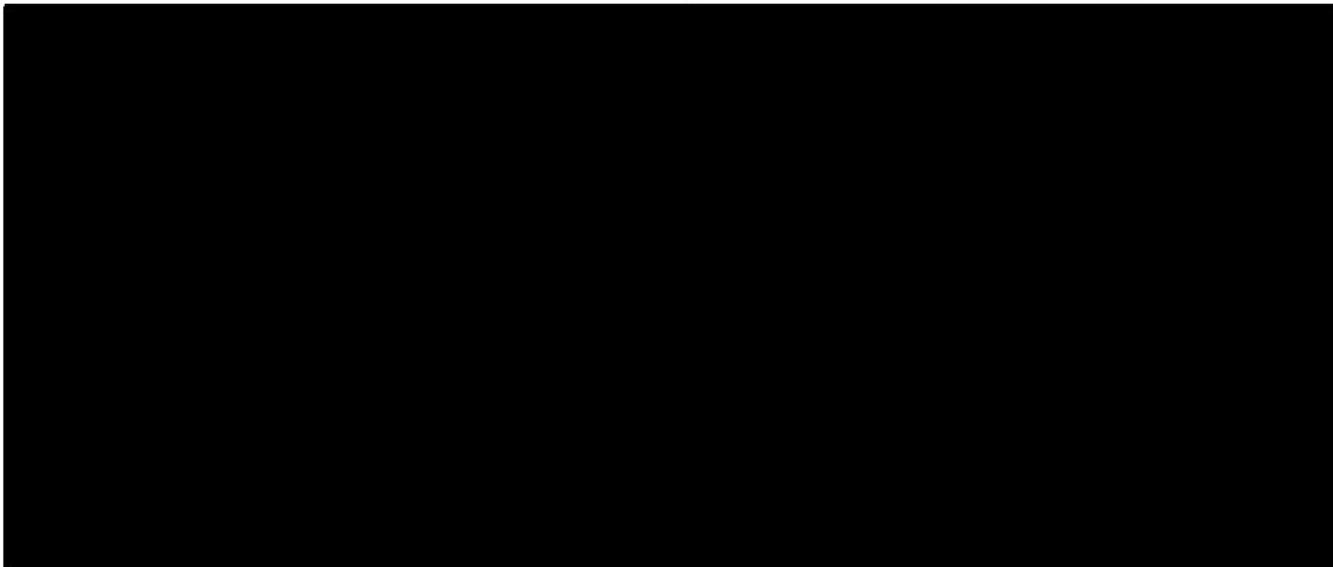
P. J. Bhat

AUG 14, 2018

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



**Disclosure of Financial Interest by a Current or Proposed Charter School
Education Corporation Trustee**

Trustee Name:

Dr. Jamie D. Smith

**Name of Charter School Education Corporation (for an unmerged school,
this is the Charter School Name):**

Health Science Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

None

2. Is the trustee an employee of any school operated by the Education Corporation?

No

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

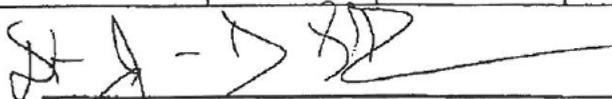
No

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

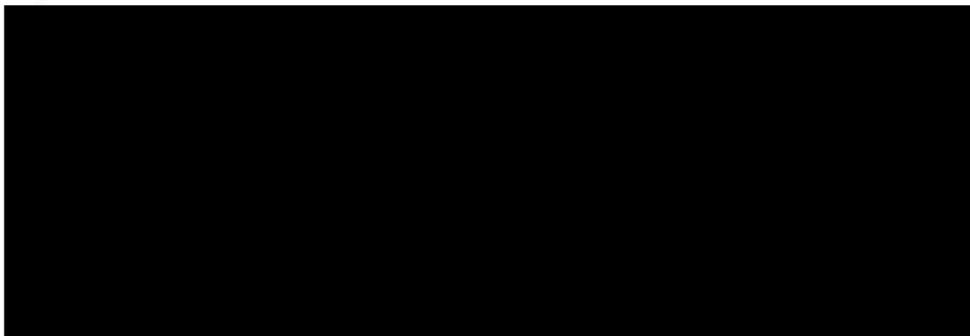
Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None				


7/16/18
 Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest Form

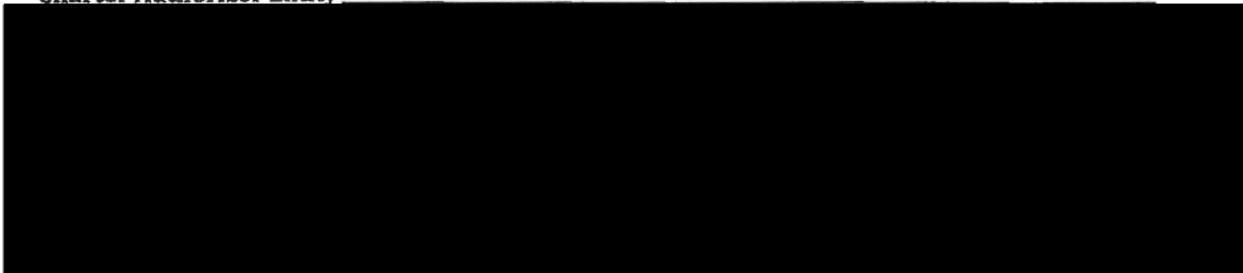
Disclosure of Financial Interest by a New York Charter School Board of Trustees Member

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

Trustee Name (print) Lori V. Quigley

Charter School Name Health Sciences Charter School

Charter Authorizer Entity



1. List all positions held on board (e.g., chair, treasurer, parent representative)

member; chair, Academic committee

2. Is the trustee an employee of the school? Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school? Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

Disclosure of Financial Interest Form

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

Trustee Name (print) Clement Kwakye
Charter School Name Health Sciences Charter School
Charter Authorizer Entity NYS SED



1. List all positions held on board (e.g., chair, treasurer, parent representative)

Board Member

2. Is the trustee an employee of the school? ___ Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

3. Is the trustee an employee~~/~~ or agent of the management company or institutional partner of the charter school? ___ Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>Please write "None" if applicable. Do not leave this space blank.</i>			
N	O	N	E

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
N	O	N	E	

Signature  Date 3/14/2019

Disclosure of Financial Interest Form

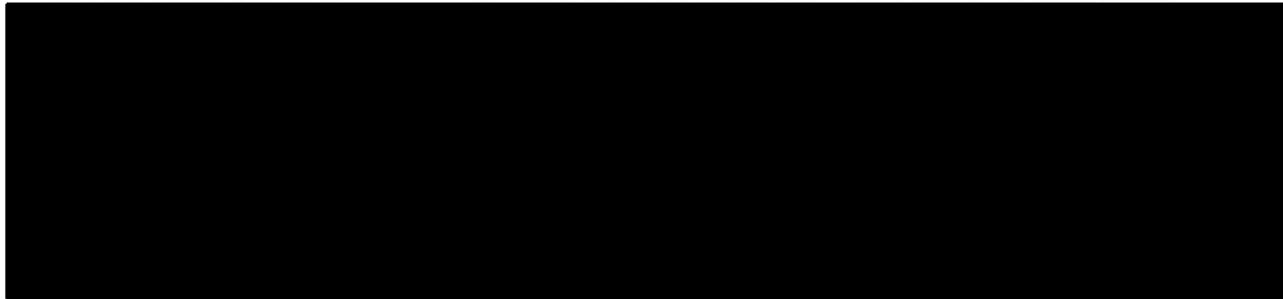
Disclosure of Financial Interest by a New York Charter School Board of Trustees Member

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

Trustee Name (print) PRAATIBHA BANSAAL

Charter School Name HEALTH SCIENCES CHARTER SCHOOL

Charter Authorizer Entity _____



1. List all positions held on board (e.g., chair, treasurer, parent representative)

2. Is the trustee an employee of the school? ___Yes___ No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school? ___Yes___ No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p style="text-align: center;"><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p><i>None</i></p>			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p style="text-align: center;"><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p><i>None</i></p>				

Fruthee Bawal *3/14/19*
 Signature Date

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Donna M. Brown

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Member

2. Are you an employee of any school operated by the education corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

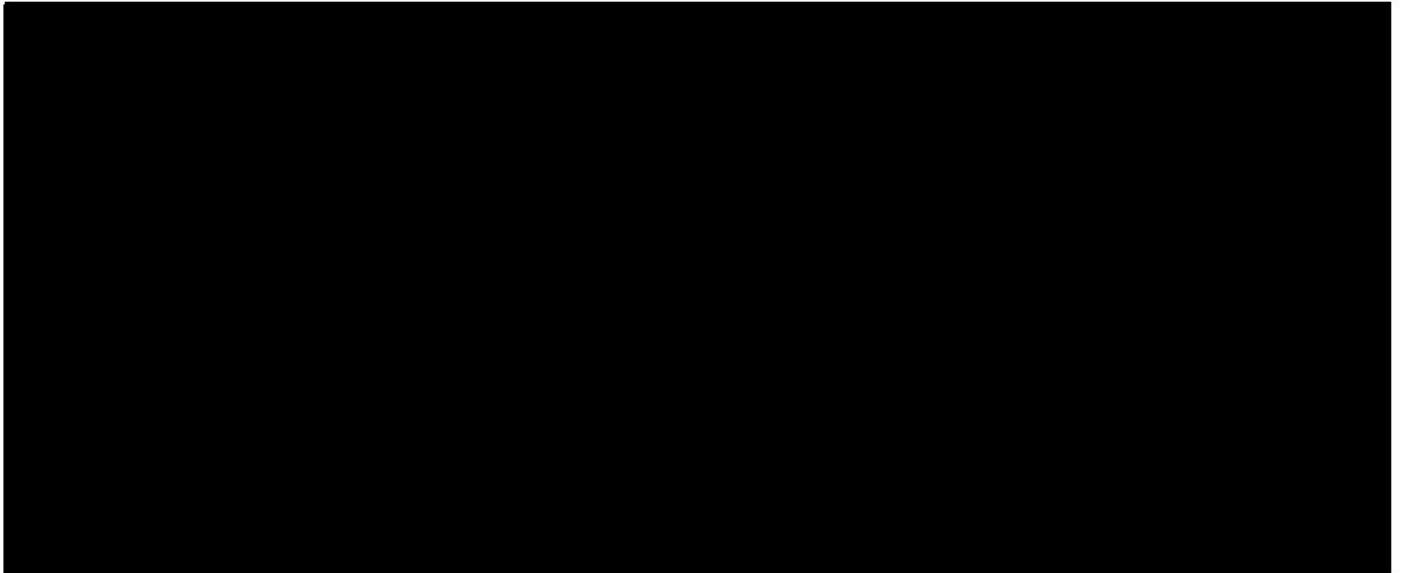
Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="text-align: center;">— None —</p>			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
			<i>None</i>	

Jennifer M. Buxton _____ 6/7/2019 _____
 Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest Form

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

Trustee Name (print) Brian K. Patterson Sr.

Charter School Name Health Science Charter School

Charter Authorizer Entity NYS Education Dept



1. List all positions held on board (e.g., chair, treasurer, parent representative)

Chair - Engagement Committee

2. Is the trustee an employee of the school? Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school? Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>Please write "None" if applicable. Do not leave this space blank.</i>			
N	0	N	E

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
N	0	N	E	

Brian K. Potter Sr.
 Signature _____ Date 3/14/19

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

John Hennessey

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Health Sciences Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Chair, Technology Committee

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i>			
—	None	—	

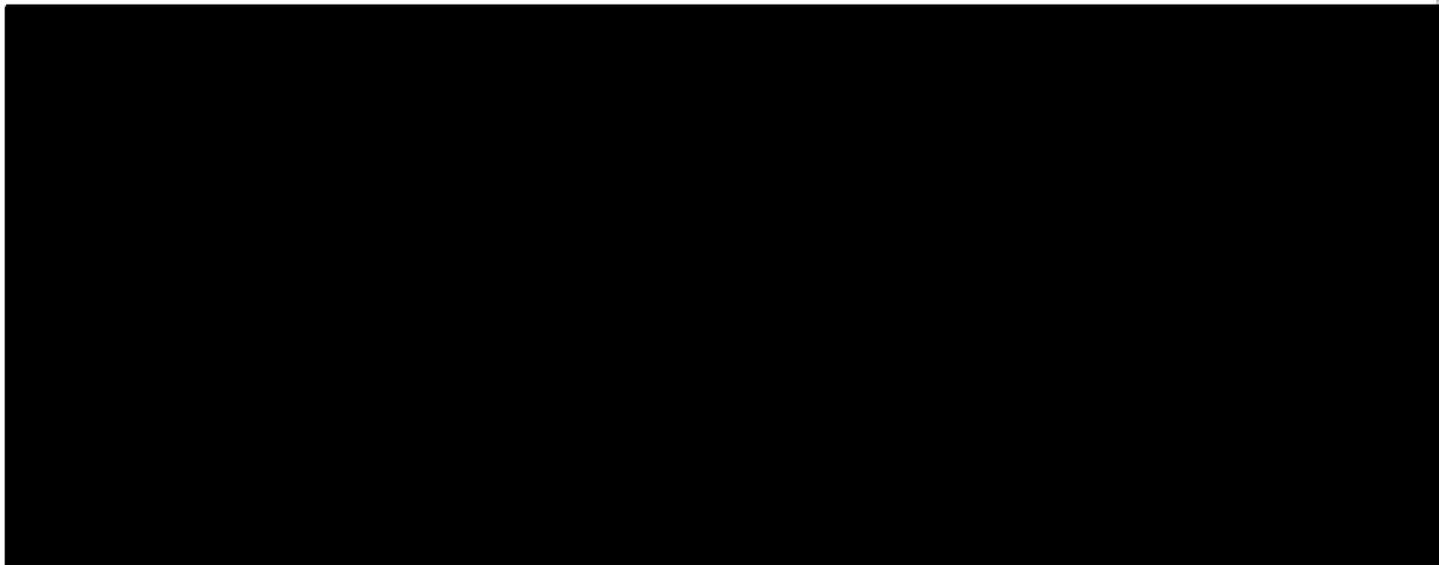
5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="text-align: center;">— None —</p>				

John Hennessy
Signature

3/23/19
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





Entry 8 BOT Table

Created: 07/11/2019 • Last updated: 07/16/2019

1. SUNY AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE AUTHORIZED charter schools are required to provide information for all VOTING and NON VOTING trustees.

1. Current Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2018 19
1	Richard P. Hershberger, PhD	Chair	All	Yes	1	07/01/2018	06/30/2019	12
2	Mary Farallo	Vice Chair	Executive Personnel	Yes	1	07/01/2018	06/30/2019	11
3	Cynthia A. Schwartz	Secretary	Executive Facilities Marketing	Yes	3	07/01/2018	06/30/2019	11
4	Michael J. Faso	Treasurer	Executive Finance	Yes	3	07/01/2018	11/30/2019	11
5	David A. Palmer	Chair	All	Yes	3	06/30/2019	11/08/2018	8
6	Michael J. Moley	Vice Chair	Executive Finance Strategic Planning	Yes	3	07/01/2018	11/08/2018	5 or less
7	Robert Richardson	Trustee/Member	Facilities	Yes	3	07/01/2018	11/08/2018	5 or less
8	Patrick Whalen	Trustee/Member	Marketing	Yes	1	07/01/2018	10/11/2018	5 or less
9	Jamie Smith, PhD	Trustee/Member	Academic	Yes	1	07/01/2018	06/30/2019	8

1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Current Board Member Information

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2018 19
10	Lori Quigley, PhD	Trustee/Member	Academic	Yes	1	07/01/2018	06/30/2019	10
11	Clement Kwakye	Trustee/Member	Engagement	Yes	1	07/01/2018	06/30/2019	11
12	Pratibha Bansal, M.D.	Trustee/Member	Engagement	Yes	1	07/01/2018	06/30/2019	12
13	Donna M. Brown	Trustee/Member	Marketing	Yes	3	07/01/2018	04/11/2019	5 or less
14	Brian K. Patterson	Trustee/Member	Engagement	Yes	1	07/01/2018	06/30/2019	9
15	John J. Hennessey	Trustee/Member	Technology	Yes		07/01/2018	06/30/2019	11

1c. Are there more that 15 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

- 1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
- 2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2019	10
b.Total Number of Members Added During 2018 19	4
c. Total Number of Members who Departed during 2018 19	5
d.Total Number of members in 2018 19, as set by in Bylaws, Resolution or Minutes	12

3. Number of Board meetings held during 2018-19 12

4. Number of Board meetings scheduled for 2019-20 12

Thank you.



Entry 9 - Board Meeting Minutes

Created: 07/12/2019 • Last updated: 07/15/2019

[Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2018 June 2019, which should match the number of meetings held during the 2018 19 school year.

HEALTH SCIENCES CHARTER SCHOOL

Are all monthly BOT meeting minutes posted, which should match the number of meetings held during 2018-19 school year, on the charter school's website?

Yes

A. Provide if posted on the charter school's website a URL link to the Monthly Board Meeting Minutes, which should match the number of meetings held during the 2018-19 school year.

<https://www.healthsciencescharterschool.org/apps/pages/boardmeetinginformation>



Entry 10 Enrollment and Retention of Special Populations

Created: 07/11/2019 • Last updated: 08/27/2019

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2018 19 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2019 20.

HEALTH SCIENCES CHARTER SCHOOL Section Heading

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2018 19	Describe Recruitment Plans in 2019 20
	<p>The school surpassed enrollment targets for Economically Disadvantaged students this year due to strategic outreach efforts. 2018 BEDS enrollment data reflects an enrollment of 100% Economically Disadvantaged students.</p> <p>Within the past year, the school has established an aggressive outreach and communication strategy to reach the target population. A student recruitment and retention committee meets bi monthly to address the importance of ongoing engagement and visibility internally and externally.</p> <p>A three year strategy to brand the school and its initiatives has been put in place for the purpose of recruiting and retaining students while also engaging students, parents, alumni, board members and community partners. Components of the plan include: Soliciting and promoting student stories and testimonials; brand work based learning; create and market the value proposition of Health Sciences and its diverse populations; increase and highlight alumni participation; outreach to the ELL populations; utilize current partnerships;</p>	<p>Aggressive 2019 20 recruitment efforts are already in place including eight billboards in targeted Buffalo neighborhoods, and continued distribution of hundreds of palm cards at multiple summer festivals. Additional activities outlined in the outreach and recruitment plan will take place with the support of the school's Engagement Committee.</p> <p>The school will continue to reach out to middle school youth through innovative programming that provides students with hands on experiences that demonstrate the</p>

Economically Disadvantaged

and, increase presence within target neighborhoods and on social media.

Kicking off this effort in spring 2019, over 200 lawn signs were placed in neighborhoods with a high presence of one or more of the special populations. A series of palm cards (academics, athletics and work based learning) were designed and distributed at community events, little league games, festivals, church picnics, farmers markets, barber shops, summer reading programs at local libraries, Mayor's Summer Youth sites, and were also highlighted weekly on the school's website, Facebook, Twitter and Instagram. It is anticipated that 3,000 palm cards will be distributed to targeted populations over the next year.

Staff have dedicated their Saturdays to distribute water bottles with the Health Sciences logo at Delaware Park, volunteered to staff tables and answer questions at Canalside, and deliver flyers to local stores and community centers. The Career Coordinator has attended multiple outreach events hosted by the Buffalo Niagara Medical Campus and presented at local industry partner and block clubs about the unique mission and vision of the school.

Health Sciences staff also presented information and/or delivered applications and information to local middle schools during the year highlighting the unique college and career readiness focus.

uniqueness of the school. Health Sciences offered a summer STEM and Wellness Camp for middle school students, hosted WNY STEM's Hand in Hand Program for the third year in a row, and anticipates Saturday STEM activities during the school year.

A new student produced video and a general video depicting the strengths and characteristics of the school have been completed and are already part of multiple ongoing outreach efforts. In addition, the school will market itself based on a consistent message of college and career readiness and individualized supports to families regardless of classifications. Health Sciences is one of the few non criteria schools in the City of Buffalo that serves predominantly African American youth living in poverty AND has a Regents graduation rate close to 90%.

Throughout the school year, staff met with Catholic Charities, Journey's End, Access WNY, International Institute, Westminster Economic Development Institute (WEDI), VOICE Buffalo, and other community based agencies that serve refugees to distribute

Staff will continue to implement outreach efforts outlined in the outreach and recruitment plan with the Engagement Committee. The ELL teaching staff, school counselors and senior leadership will work together to: Build relationships with parents of potential ELL students by engaging resettlement agencies via presentations and culturally relevant materials in multiple languages (International Institute, Catholic Charities of Buffalo Refugee Program, Jewish Family Services, Journey's End, Westminster Economic Development Initiative, Amore and Heritage Traditional Dance Company, Native American Community Service of Erie and

<p>English Language Learners/Multilingual Learners</p>	<p>applications and discuss the school’s programs. The enrollment package was printed in five languages and interpreters were available to assist parents with the enrollment process and questions. The school also recently formed a strategic partnership with the Buffalo Immigrant Leadership Team (BILT), and will participate in their upcoming Community Celebration in August. Outreach efforts focused on developing strategies to: Identify what resources are available from the District and community to support ELLs; create and sustain a home to school connection with current and prospective parents; research what language is spoken at home and what country families are from; foster relationships with resettlement agencies, DSS, community based partners, mosques, churches etc. who work with special populations; and, most of all include the current ELL students in their perspective of how to conduct outreach initiatives with their peers, family members, etc.</p>	<p>Niagara Counties, Ahmadiyya Muslim Community Center, Jericho Road, Hispanics United of Buffalo, Voice Buffalo, Buffalo Immigration Leadership Team etc.); Identify appropriate staff and schedule meetings within Erie County DSS, University of Buffalo’s Educational Opportunity Center, HEAL International, community based organizations, faith groups etc. who have established trust with the ELL populations; Enlist and engage current ELL parents to facilitate communication between the school and non English speaking communities; Coordinate and attend grassroots activities, utilizing partners and community based organizations, to tell the Health Sciences story and the successes of the current ELL program; Develop and distribute enrollment applications in multiple languages (Arabic/French/Spanish/Urdu); Post such applications on school website; Schedule orientation for ELL students/families in addition to new student orientation; and, Work with newly formed Engagement Committee, Career Coordinator, ELL teacher and others to identify strong connections with non English speaking communities.</p> <p>Multilingual outreach efforts will continue in addition to proactive, assertive recruitment efforts focused on non English speaking families in their homes or in a space where they are familiar. The school will plan parent events, promote volunteerism within the school, offer parent education, and further invest in bilingual staff.</p>
<p>Students with Disabilities</p>	<p>As previously stated, the new three year recruitment strategy encompasses outreach efforts to every special population group. The Director of Student Support Services attended a majority of the student recruitment outreach events this year in order to answer specific questions from parents of students with disabilities as well as to speak to the specific services offered at the school. The Director also worked with the school counselors from multiple middle schools to set up additional informational meetings.</p>	<p>The school will continue to implement the three year recruitment plan. The Director of Student Support Services will continue to attend a majority of the student recruitment outreach events and meet with parents to discuss the multiple supports available to students with disabilities at Health Sciences.</p>

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2018 19	Describe Retention Plans in 2019 20
Economically Disadvantaged	<p>Although Health Sciences has consistently met enrollment targets for Economically Disadvantaged students, ongoing programs such as the Advantage After School program with the Buffalo Urban League, the Athletic Academic Study Table, Robotics, Nursing Club, Cooking Club, a robust sports program, guest speakers, internships, etc., will continue to impact the retention rate. In addition, new initiatives will continuously be developed to meet the growing social emotional and behavioral needs of the students to ensure they stay in school and are able to focus on their studies. The school's new Out of School Suspension initiative and proposed Student Youth Court program's restorative justice focus will have a significant impact on retention as it provides alternative solutions to expulsion or voluntary transfer.</p>	<p>Health Sciences will continue to focus on improving the retention rates of students through a variety of academic, athletic, after school and work based learning opportunities. The OSS and Student Youth Court programs will be further developed and implemented.</p> <p>The new administrative structure will be fully implemented, providing the two Assistant Principals with the ability to dedicate additional time to teachers in the classroom, resulting in new and innovative instructional strategies, improved student engagement, more effective linkages to student interventions, and the development of a more positive learning environment for all students.</p> <p>The new structure will also provide the Head of School with the ability to develop new and expanded relationships with the school's industry partners, resulting in a Work based Learning program that will provide economically disadvantaged students with hands on exposure to the healthcare and STEM pathways, mentoring from industry professionals, and unprecedented internship and employment opportunities.</p>
English Language Learners/Multilingual Learners	<p>Collectively, this special population of learners have had superior outcomes in measures of academic performance. Five of the five seniors graduated. One was the class valedictorian and will be attending Cornell University.</p> <p>The retention rate for the ELL/MLL student body is an impressive 92.8%. Central to this success was a combination of one on one academic advising and a helpful, knowledgeable, support team that provided culturally sensitive access to academic, social and athletic programming that directly addressed specific student needs throughout the year.</p>	<p>In addition to efforts in 2018 19, each PLC will collectively address the special needs of this population of students with the support of the two Assistant Principals and Student Support Team. The Engagement Committee and administration will consistently communicate with and continue to develop relationships with community leaders that represent the interests of the ELL population, ensuring the presence of ELL community at community events, job fairs, and Work based Learning activities.</p> <p>The school will continue to host the annual Diversity Dinner that includes performances and presentations by diverse community organizations. Lastly, a new bilingual French teacher will join the staff and a new soccer program will be introduced.</p>
		The school will continue to provide students

Students with Disabilities

The academic performance of the SWD population continued to improve this year due to new established systems of support in every content area class, as well as before and after school enrichment daily for each student.

The program retained 69.2% of students. The student support team is keenly aware of the individual and collective needs of SWD and works with the PLCs to address specific student issues. PLCs and support staff also regularly conduct student surveys, which enables administration and teaching staff to act upon feedback and address issues on an ongoing basis.

with disabilities with the support needed to remain engaged and productive in all aspects of their academic and individual growth while at Health Sciences. The two Assistant Principals will dedicate additional time to both informal and formal observations, providing teachers with input and opportunities for collaborative problem solving within the PLCs on a daily basis, ensuring specific students needs are regularly addressed. Funding is being sought to utilize a BOCES Behavioral Specialist to provide teachers with new strategies to identify and address student needs to support. In addition to the school nurse and social worker, in school wrap around services will be available through partnerships with Gateway Longview, Catholic Charities, Planned Parenthood, Catholic Health, United Way, Roswell Park Cancer Institute, Community Health Center of Buffalo, University of Buffalo and Buffalo Urban League.



Entry 11 Classroom Teacher and Administrator Attrition

Created: 07/11/2019 • Last updated: 08/27/2019

Report changes in teacher and administrator staffing.

Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the tables titled 2018-2019 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing during the 2018-2019 school year. Please provide the full time equivalent (FTE) of staff on June 30, 2018; the FTE for any departed staff from July 1, 2018 through June 30, 2019; the FTE for added staff from July 1, 2018 through June 30, 2019; and the FTE of staff added in newly created positions from July 1, 2018 through June 30, 2019 using the tables provided.

1. Classroom Teacher Attrition Table

	FTE Classroom Teachers on 6/30/18	FTE Classroom Teachers Departed 7/1/18 6/30/19	FTE Classroom Teachers Filling Vacant Positions 7/1/18 6/30/19	FTE Classroom Teachers Added in New Positions 7/1/18 6/30/19	FTE of Classroom Teachers on 6/30/19
	35	13	12	0	34

2. Administrator Position Attrition Table

	FTE Administrative Positions on 6/30/18	FTE Administrators Departed 7/1/18 6/30/19	FTE Administrators Filling Vacant Positions 7/1/18 6/30/19	FTE Administrators Added in New Positions 7/1/18 6/30/19	FTE Administrative Positions on 6/30/19
	3	1	0	1	3

3. Tell your school's story

Charter schools may provide additional information in this section of the Annual Report about their respective teacher and administrator attrition rates as some teacher or administrator departures do not reflect advancement or movement within the charter school networks. Schools may provide additional detail to reflect a teacher's advancement up the ladder to a leadership position within the network or an administrator's movement to lead a new network charter school.

Uncertified staff are expected upon hiring to develop a plan for certification that is approved and overseen by the Head of School. A specific timeframe is agreed upon and the school provides staff with tuition assistance to support the certification process. In addition, 22 days of outside training is available to staff to support ongoing leadership and professional development.

4. Charter schools must ensure that all prospective employees receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

Have all employees have been cleared through the NYSED TEACH system?

Yes

5. For perspective or current employees whose clearance has been denied, have you terminated their employment and removed them from the TEACH system?

	Not Applicable
--	----------------

Thank you



Entry 12 Uncertified Teachers

Created: 07/15/2019 • Last updated: 08/27/2019

Instructions for Reporting Percent of Uncertified Teachers

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

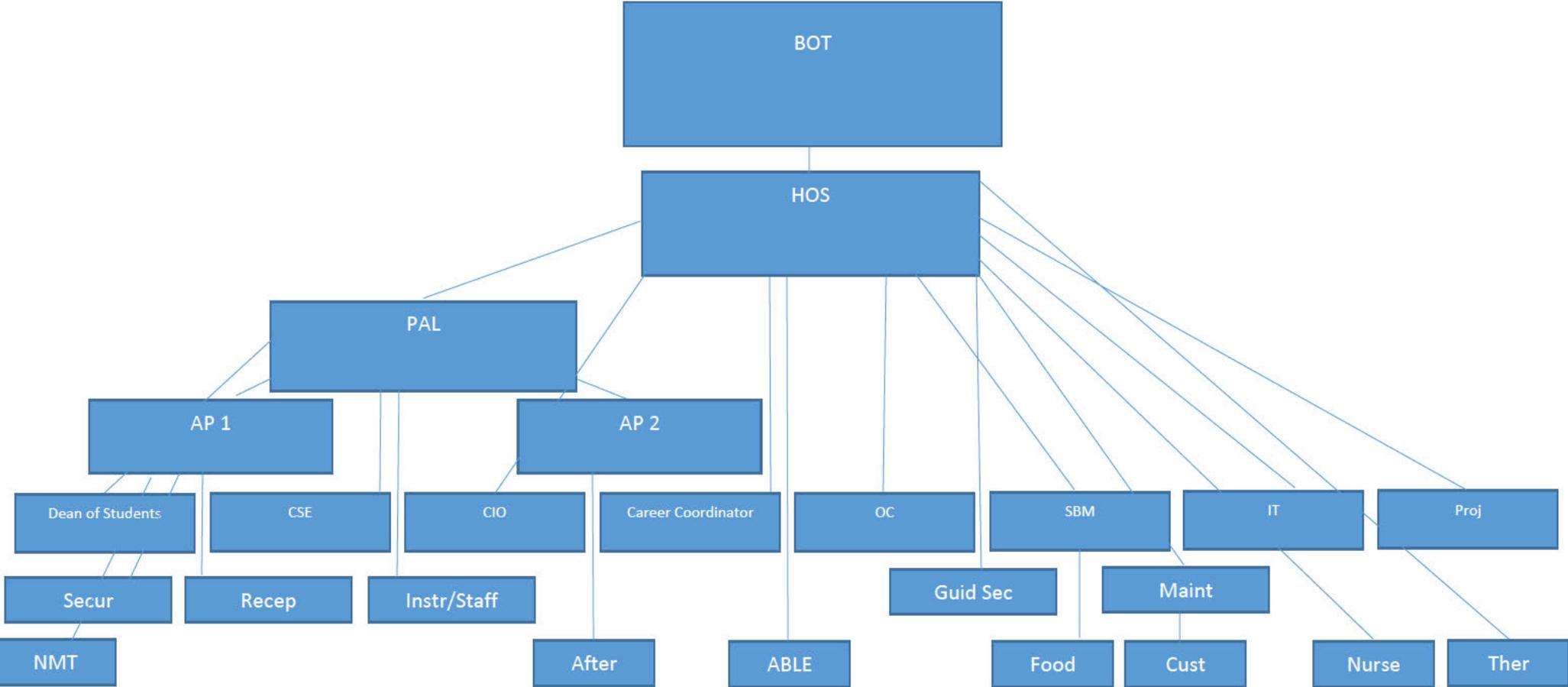
FTE count of uncertified teachers on 6/30/18, and each uncertified teacher should be counted only once.

	FTE Count
1. Total FTE count of uncertified teachers (6 30 19)	8
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6 30 19)	3
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6 30 19)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6 30 19)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6 30 19)	5
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6 30 19)	0

FTE Count of All Uncertified Teachers as of 6/30/19 8

FTE Count of All Certified Teachers as of 6/30/19 26

Thank you.



BOT = Board of Trustees
HOS = Head of School
PAL = Principal
AP 1 = Assistant Principal 1
AP 2 = Assistant Principal 2
CSE = Director of Special Education
CIO = Chief Information Officer
Career = Career Coordinator
OC = Operations Coordinator

SBM = School Business Manager
IT = Technology Coordinator
Proj = Director of Special Projects
Secur = Security Monitors
Recep = Receptionist
Instr/Staff = Teachers/School Counselors/Social Worker
Guid Sec = Guidance Secretary
Maint = Maintenance Coordinator

NMT = No More Tears
After = After School Programs/Athletics
ABLE = ABLE Members
Food = Food Service
Cust = Custodial Service
Nurse = Nurse
Ther = Therapy Services

Organizational Chart

Health Sciences Charter School | 2019-2020 CALENDAR

AUGUST '19						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

26-29 Summer PD**

SEPTEMBER '19						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

02 Labor Day (No School)

03 First Day** (1/2 Day Freshman & Transfer)
04 First Day (All students)

20 INSTRUCTIONAL DAYS

OCTOBER '19						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

04 End of 5 week
09 Progress Reports Due
14 Columbus Day (No School)
25 PD-No Students
31 Halloween

21 INSTRUCTIONAL DAYS

NOVEMBER '19						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

08 End of 1st Quarter
11 Veterans Day (No School)
13 Report Cards Due
27-28 Thanksgiving Break (No School)

18 INSTRUCTIONAL DAYS

DECEMBER '19						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

13 End of 15 week
18 Progress Reports Due
23-31 Winter Recess (No School)

15 INSTRUCTIONAL DAYS

JANUARY '20						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

01 New Year's Day (No School)
20 MLK Day (No School)
21-23 Regents Exams
24 Rating Day
29 End of 2nd Quarter Report Cards Due

20 INSTRUCTIONAL DAYS

FEBRUARY '20						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

15 INSTRUCTIONAL DAYS

17-21 Mid-Winter Recess (No School)

MARCH '20						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

06 End of 25 Week
11 Progress Reports Due

22 INSTRUCTIONAL DAYS

APRIL '20						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

06-08 3rd Quarter Interims
09 End of 3rd Quarter Rating Day Report Cards Due
10 Good Friday (No School)
12 Easter Sunday
13-17 Spring Break (No School)

15 INSTRUCTIONAL DAYS

MAY '20						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

10 Mother's Day
13 Senior Dinner
15 Prom (1/2 Day PD in PM)
25 Memorial Day (No School)

20 INSTRUCTIONAL DAYS

JUNE '20						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

12 Last Day of Classes
15 Regents Review Day
16-25 Regents Exams
21 Father's Day
26 Rating Day
End of 4th Quarter
Final Grades Due
2020 Graduation

19 INSTRUCTIONAL DAYS

Key:

	Professional Development
	Quarter 3
	Breaks
	Quarter 2
	Quarter 1
	Rating Days
	Quarter 4
	Regents Exams

Total # of instructional days: 185
(does not include 16 days of summer instruction)