



# Entry 1 School Information and Cover Page

Created: 07/09/2018 • Last updated: 07/31/2018

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer (**as of June 30, 2018**) or you may not be assigned the correct tasks.

**a. SCHOOL NAME** HELLENIC CLASSICAL CS (NYC CHANCELLOR)

(Select name from the drop down menu)

**b. CHARTER AUTHORIZER (As of June 30th, 2018)** NYCDOE-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

**c. DISTRICT / CSD OF LOCATION** NYC CSD 15

## d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	646 5th Avenue Brooklyn, NY 11215			

## d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Christina Tettonis
Title	Principal
Emergency Phone Number (###-###-####)	

**e. SCHOOL WEB ADDRESS (URL)** [www.hccs-nys.org](http://www.hccs-nys.org)

**f. DATE OF INITIAL CHARTER** 02/2005

**g. DATE FIRST OPENED FOR INSTRUCTION** 09/2005

# **h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

## MISSION STATEMENT

The Hellenic Classical Charter School will provide students in grades kindergarten through eight with a rigorous classical education that is rich in challenging content. The school will instruct all students using the Core Knowledge curriculum and will supplement all instruction with the classical study of the Greek and Latin languages, as well as history, art, and other cultural studies. The school will utilize didactic instruction, coaching and Socratic questioning (Paideia). All students will leave the school prepared intellectually, socially, and emotionally to gain entry to and succeed in the best high schools in New York City.

# **h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Brief heading followed by a description of each Key Design Elements (KDE). KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	A rigorous classical education that is rich in challenging content.
Variable 2	Supplementing instruction with classical study of the Greek and Latin language, as well as history, art and other cultural studies.
Variable 3	Preparing students to gain entry into and succeed in the best high schools in New York City (NYC).
Variable 4	(No response)
Variable 5	(No response)
Variable 6	(No response)
Variable 7	(No response)
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

**i. TOTAL ENROLLMENT ON JUNE 30, 2018** 479

**j. GRADES SERVED IN SCHOOL YEAR 2017-18**

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5, 6, 7, 8
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**k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?** No

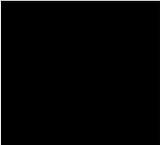
**l1. FACILITIES**

Does the school maintain or operate multiple sites?

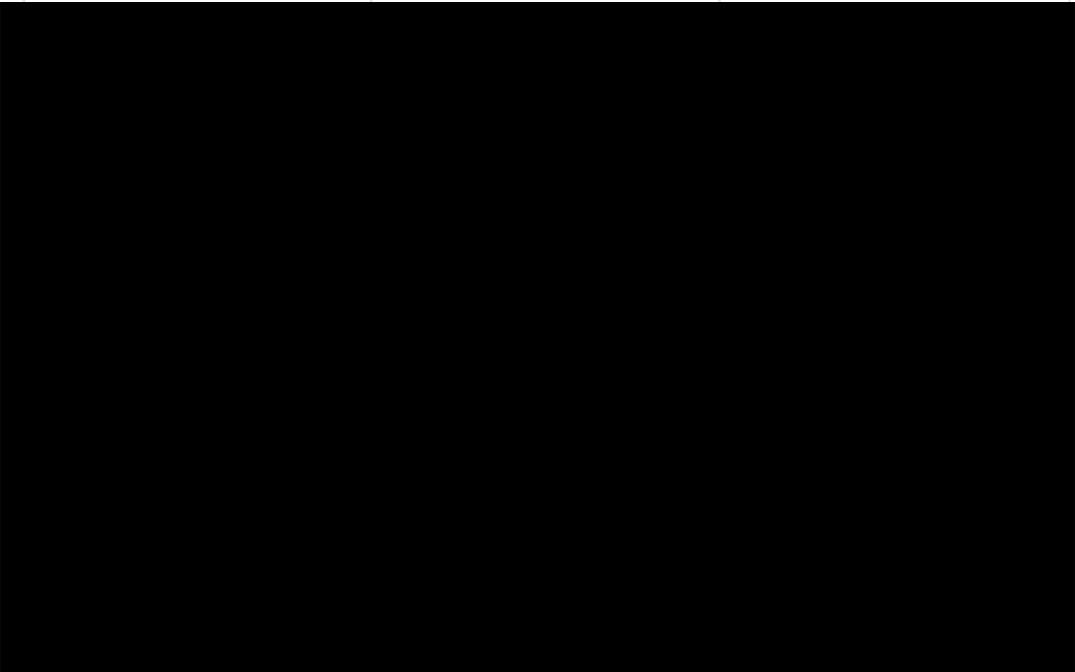
No, just one site.
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**l2. SCHOOL SITES**

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site (K-5, 6-9, etc.)	Receives Rental Assistance	Rental Assistance for Which Grades (write N/A if applicable)
Site 1 (same as primary site)	646 5th Avenue Brooklyn, NY 11215		NYC CSD 15	K-8	No	N/A
Site 2						
Site 3						

**I2a. Please provide the contact information for Site 1.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Christina Tettonis			
Operational Leader	Joy Petrakos			
Compliance Contact	Joy Petrakos			
Complaint Contact	Christina Tettonis			
DASA Coordinator	Joy Petrakos			

**m1. Are any sites in co-located space? If yes, please proceed to the next question.** No

**IF LOCATED IN PRIVATE SPACE IN NYC OR DISTRICTS OUTSIDE NYC**

**m3. Upload a current Certificate of Occupancy (COO) for each school site that is located in private space in NYC or located outside of NYC. Except for schools in district space (co-location space), school must provide a copy of the annual fire inspection report.**

**Site 1 Certificate of Occupancy (COO)**

<https://nysed-cso-reports.fluidreview.com/resp/17508374/yFPTXS6fVy/>

**Site 1 Fire Inspection Report**

<https://nysed-cso-reports.fluidreview.com/resp/17508374/nBjtmqxAKU/>

**Site 2 Certificate of Occupancy**

(No response)

## Site 2 Fire Inspection Report

(No response)

## Site 3 Certificate of Occupancy

(No response)

## Site 3 Fire Inspection Report

(No response)

**n1. Were there any revisions to the school's charter during the 2017-18 school year? (Please include approved or pending material and non-material charter revisions).** No

**o. Name and Position of Individual(s) Who Completed this Annual Report.** Christina Tettonis, Principal, Joy Petrakos, Director of Operations  
Natasha Caban, Assistant Principal, Anastasia Etimos, Greek Coordinator and Guidance Counselor and Cathy Kakleas, Literacy Coach

**p. Our signatures (Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Yes

**Signature, Head of Charter School**

A handwritten signature in black ink that reads "Christina Tettonis". The signature is written in a cursive, flowing style.

**Signature, President of the Board of Trustees**

Handwritten signature of Charles Capotomahis in black ink. The name is written in a cursive style with a horizontal line above the 'i' in 'Capotomahis'.

**Date**

2018/07/23

**Thank you.**

# Fire Alarm and Life Safety System Inspection Certificate

*For*

Hellenic Charter School  
646 5th Ave  
Brooklyn, NY 11215

Tested to NFPA 72 Standards

*This Inspection was performed in accordance with applicable NFPA Standards. The subsequent pages of this report provide performance measurements, listed ranges of acceptable results, and complete documentation of the inspection. Whenever discrepancies exist between acceptable performance standards and actual test results, notes and/or recommended solutions have been proposed or provided for immediate review and approval.*

*Inspection Date*  
*Sep 30, 2016*

Building: Hellenic Charter School  
Contact: Joy Petrakos  
Title: Manager

Company: Red Hawk Fire & Security  
Contact: Marlon A. Henry  
Title: Technician

# Executive Summary

Generated by: BuildingReports.com

## Building Information

**Building:** Hellenic Charter School  
**Address:** 646 5th Ave  
**Address:**  
**City/State/Zip:** Brooklyn, NY 11215  
**Country:** United States of America

**Contact:** Joy Petrakos  
**Phone:** [REDACTED]  
**Fax:**  
**Mobile:**  
**Email:**

## Inspection Performed By

**Company:** Red Hawk Fire & Security  
**Address:** 6 Skyline Drive  
**Address:**  
**City/State/Zip:** Hawthorne, NY 10532  
**Country:** United States of America

**Inspector:** Marlon A. Henry  
**Phone:** [REDACTED]  
**Fax:**  
**Mobile:** [REDACTED]  
**Email:** [REDACTED]

## System Control Unit

**Manufacturer:** Edwards  
**Model Number:** EST-3  
**Software Version:** 4.0  
**Location:** 1st Main Office

**Inspection Date:** 09/30/2016  
**Install Date:** 01/06/2014  
**Version Date:** 08/19/2015  
**Current Protection:** Breaker  
**IDC Style:** B  
**SLC Style:** 6  
**NAC Style:** Y

## Monitoring

**Company:** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **Account #:** \_\_\_\_\_

## Central Station Signal Verification

**Type:** \_\_\_\_\_ **Mfg:** \_\_\_\_\_ **Model #:** \_\_\_\_\_  
**Test Time/Date:** \_\_\_\_\_ **Restore Time** \_\_\_\_\_

## Inspection Summary

Category	Total Items		Serviced		Passed		Failed/Other	
	Qty	%	Qty	%	Qty	%	Qty	%
Supervisory	10	10.53%	10	100.00%	10	100.00%	0	0%
Sound Test	1	1.05%	0	0%	0	0%	0	0%
Indicating	3	3.16%	3	100.00%	3	100.00%	0	0%
Initiating	62	65.26%	62	100.00%	62	100.00%	0	0%
Control	19	20.00%	19	100.00%	19	100.00%	0	0%
<b>Totals</b>	<b>95</b>	<b>100%</b>	<b>94</b>	<b>98.95%</b>	<b>94</b>	<b>100.00%</b>	<b>0</b>	<b>0%</b>

## Certification

Company: Red Hawk Fire & Security

Building: Hellenic Charter School

Inspector: Marlon A. Henry

Contact: Joy Petrakos




Signed: Sep 30, 2016 4:52:38 PM

Signed: Sep 30, 2016 3:08:48 PM

**Marlon A. Henry**

Certification Type	Number
NYC FDNY Certificate of Fitness S-98	88062401

# Notes & Recommendations

Generated by: *BuildingReports.com*

**Building: Hellenic Charter School**

*The Notes & Recommendations Report details additional inspection notes made by the Inspectors during the course of the building inspection. Notes are grouped by Category.*

### **General Note**

upon Arrival FACP was in normal position tested smoke detectors ,water flow ,heat Detectors ,tamper switch everything works fine leave the site FACP was in normal .

**Building: Hellenic Charter School**

**Control Panel: 1 - Edwards EST-3**

ScanID	Note	Device Type	Location	Comment
<b>Initiating</b>				
33741125	2	Duct Detector	4th RTU- 1 Return Roof	Passed
		unavailable to reach		
33741126	3	Duct Detector	4th RTU- 1 Supply Roof	Passed
		Unavailable to reach		
33741128	4	Duct Detector	4th RTU- 2 Return Roof	Passed
		Unavailable to reach		
33741129	5	Duct Detector	4th RTU- 2 Supply Roof	Passed
		Unavailable to reach		

# Inspection & Testing

Generated by: [BuildingReports.com](http://BuildingReports.com)

Building: Hellenic Charter School		Control Panel: 1 - Edwards EST-3		
<i>The Inspection &amp; Testing section lists all of the items inspected in your building. Items are grouped by Passed or Failed/Other. Items are listed by Category. Each item includes the services performed, and the time &amp; date at which testing occurred.</i>				
Device Type	Location	Service	Time	Date
<b>Passed</b>				
<b>Control</b>				
Annunciator	1st Main Entrance	Visually Checked	3:03:52 PM	09/30/2016
Battery	1st Booster Panel	Tested	2:23:00 PM	09/30/2016
Battery	1st Booster Panel	Tested	2:23:06 PM	09/30/2016
Battery	1st Booster Panel	Tested	2:24:56 PM	09/30/2016
Battery	1st Booster Panel	Tested	2:26:00 PM	09/30/2016
Battery	1st Booster Panel	Tested	2:39:31 PM	09/30/2016
Battery	1st Booster Panel	Tested	2:39:40 PM	09/30/2016
Battery	1st Booster Panel	Tested	3:03:01 PM	09/30/2016
Battery	1st Booster Panel	Tested	3:03:35 PM	09/30/2016
Battery	1st MFACU	Tested	2:18:27 PM	09/30/2016
Battery	1st MFACU	Tested	2:18:32 PM	09/30/2016
Communication Line	1st MFACU 718-499-2437	___SERVICE___	9:19:46 AM	09/30/2016
Communication Line	1st MFACU 718-499-2443	___SERVICE___	9:19:43 AM	09/30/2016
Control Panel	1st Main Office	Tested	8:32:37 AM	09/30/2016
Power Supply	1st Main Office	Tested	8:32:53 AM	09/30/2016
Power Supply	1st Main Office	Tested	8:33:07 AM	09/30/2016
Power Supply	1st Main Office	Tested	8:33:45 AM	09/30/2016
Power Supply	1st Main Office	Tested	8:33:57 AM	09/30/2016
Special Control	1st MFACU	Tested	2:47:30 PM	09/30/2016
<b>Indicating</b>				
Bell	1st MFACU Alarm Bell	Tested	9:19:24 AM	09/30/2016
Bell	1st MFACU Trouble Bell	Tested	9:19:17 AM	09/30/2016
Bell	1st MFACU Water Bell	Tested	9:19:15 AM	09/30/2016
<b>Initiating</b>				
CO Detector	1st Besides Main Corridor By Double Door	Tested	11:11:56 AM	09/30/2016
Duct Detector	4th RTU- 1 Return Roof	Visually Checked	2:11:22 PM	09/30/2016
Duct Detector	4th RTU- 1 Supply Roof	Visually Checked	2:12:48 PM	09/30/2016
Duct Detector	4th RTU- 2 Return Roof	Visually Checked	2:14:14 PM	09/30/2016
Duct Detector	4th RTU- 2 Supply Roof	Visually Checked	2:17:25 PM	09/30/2016
Duct Detector	4th RTU- 3 Return	Tested/Cleaned	1:11:17 PM	09/30/2016
Duct Detector	4th RTU- 3 Supply	Tested/Cleaned	1:10:57 PM	09/30/2016
Heat Detector	Basement Inside Boiler Room	Visually Checked	11:20:00 AM	09/30/2016
Heat Detector	Basement Inside Boiler Room	Visually Checked	11:20:38 AM	09/30/2016
Heat Detector	Basement Inside Fine Pump Room	Visually Checked	11:29:25 AM	09/30/2016
Heat Detector	Basement Inside Kitchen	Visually Checked	11:21:23 AM	09/30/2016
Heat Detector	Basement Inside Kitchen	Visually Checked	11:21:39 AM	09/30/2016
Heat Detector	1st Elevator Lobby	Visually Checked	11:35:54 AM	09/30/2016

Device Type	Location	Service	Time	Date
<b><i>Passed</i></b>				
Heat Detector	4th Break Room By The Gym	Visually Checked	9:30:22 AM	09/30/2016
Pull Station	Basement Boiler Room Rear Exit	Tested	11:19:14 AM	09/30/2016
Pull Station	Basement Stair A	Tested	11:26:09 AM	09/30/2016
Pull Station	Basement Stair B	Tested	11:18:21 AM	09/30/2016
Pull Station	1st main Entrance	Tested	9:08:38 AM	09/30/2016
Pull Station	1st Main Entrance Lobby	Tested	11:08:32 AM	09/30/2016
Pull Station	1st Stair A	Tested	11:12:43 AM	09/30/2016
Pull Station	1st Stair B	Tested	11:11:33 AM	09/30/2016
Pull Station	2nd Stair A	Tested	9:58:08 AM	09/30/2016
Pull Station	2nd Stair B	Tested	9:59:45 AM	09/30/2016
Pull Station	2nd Stair C	Tested	10:00:32 AM	09/30/2016
Pull Station	2nd Stair D	Tested	10:01:39 AM	09/30/2016
Pull Station	3rd Stair C	Tested	9:45:50 AM	09/30/2016
Pull Station	3rd Stair D	Tested	9:44:07 AM	09/30/2016
Pull Station	3rd Stair A	Tested	9:57:07 AM	09/30/2016
Pull Station	3rd Stair B	Tested	9:49:57 AM	09/30/2016
Pull Station	4th Stair A	Tested	9:23:53 AM	09/30/2016
Pull Station	4th Stair C Gym	Tested	9:31:03 AM	09/30/2016
Pull Station	4th Stair D	Tested	9:31:35 AM	09/30/2016
Pull Station	4th Storage Stair D by Stage	Tested	9:33:22 AM	09/30/2016
Smoke Detector	Basement Elevator Mechanical Room	Tested/Cleaned	11:22:53 AM	09/30/2016
Smoke Detector	1st Handicapped Lifted	Tested/Cleaned	2:46:27 PM	09/30/2016
Smoke Detector	1st In Center Stair	Tested/Cleaned	1:28:29 PM	09/30/2016
Smoke Detector	1st North Corridor By Center Stair	Tested/Cleaned	11:11:15 AM	09/30/2016
Smoke Detector	1st Room 105 Fire Shutter	Tested/Cleaned	2:41:11 PM	09/30/2016
Smoke Detector	1st Room 105 Fire Shutter	Tested/Cleaned	2:47:07 PM	09/30/2016
Smoke Detector	1st Special Events Office	Tested/Cleaned	2:46:55 PM	09/30/2016
Smoke Detector	1st Besides Main FACP	Tested/Cleaned	9:09:17 AM	09/30/2016
Smoke Detector	1st Besides Main Corridor By Double Door	Tested/Cleaned	11:09:11 AM	09/30/2016
Smoke Detector	2nd By Smoke Fire Door	Tested/Cleaned	9:58:34 AM	09/30/2016
Smoke Detector	2nd By Smoke Fire Door	Tested/Cleaned	9:59:15 AM	09/30/2016
Smoke Detector	2nd Elevator Lobby	Tested/Cleaned	10:00:46 AM	09/30/2016
Smoke Detector	3rd Elevator Lobby	Tested/Cleaned	9:49:09 AM	09/30/2016
Smoke Detector	3rd IT Room	Tested/Cleaned	9:53:08 AM	09/30/2016
Smoke Detector	4th Electrical Room	Tested/Cleaned	1:13:27 PM	09/30/2016
Smoke Detector	4th Elevator Lobby	Tested/Cleaned	9:37:52 AM	09/30/2016
Smoke Detector	4th Top Of Stair D	Tested/Cleaned	9:37:35 AM	09/30/2016
Smoke Detector	4th Roof Top Of Stair B	Tested/Cleaned	9:55:27 AM	09/30/2016
Smoke Detector	4th Top Of Stair D	Tested/Cleaned	9:35:29 AM	09/30/2016
Smoke Detector	4th Top Of Stair Stair A	Tested/Cleaned	9:28:43 AM	09/30/2016
Smoke Detector	4th Top Of Stair Stair C	Tested/Cleaned	9:47:25 AM	09/30/2016
Waterflow Switch	Basement Bypass Valve	Tested	1:59:20 PM	09/30/2016
Waterflow Switch	Basement Bypass Valve	Tested	2:02:58 PM	09/30/2016
Waterflow Switch	Basement Jacky Pump	Tested	1:52:04 PM	09/30/2016
Waterflow Switch	Basement Jacky Pump	Tested	1:55:21 PM	09/30/2016
Waterflow Switch	1st North Stair	Tested	1:21:57 PM	09/30/2016
Waterflow Switch	3rd Floor	Tested	1:18:07 PM	09/30/2016
Waterflow Switch	3rd Floor	Tested	1:19:51 PM	09/30/2016
Waterflow Switch	4th North Stair	Tested	1:14:49 PM	09/30/2016
<b>Supervisory</b>				

Device Type	Location	Service	Time	Date
<i>Passed</i>				
Tamper Switch	Basement Fire Pump Room	Tested	1:47:14 PM	09/30/2016
Tamper Switch	Basement Fire Pump Room	Tested	2:06:05 PM	09/30/2016
Tamper Switch	Basement Fire Pump Room	Tested	2:08:39 PM	09/30/2016
Tamper Switch	Basement Fire Pump Room Main Valve	Tested	1:47:48 PM	09/30/2016
Tamper Switch	Basement Fire Pump Room Main Valve	Tested	1:48:02 PM	09/30/2016
Tamper Switch	Basement Fire Pump Room Main Valve	Tested	2:05:56 PM	09/30/2016
Tamper Switch	2nd Floor	Tested	1:19:27 PM	09/30/2016
Tamper Switch	2nd North Stair	Tested	1:21:01 PM	09/30/2016
Tamper Switch	3rd Floor	Tested	1:17:42 PM	09/30/2016
Tamper Switch	4th North Stair	Tested	1:15:29 PM	09/30/2016

# Service Summary

Generated by: BuildingReports.com

Building: Hellenic Charter School

The Service Summary section provides an overview of the services performed in this report.

Device Type	Service	Quantity
<b>Passed</b>		
Annunciator	Visually Checked	1
Battery	Tested	10
Bell	Tested	3
CO Detector	Tested	1
Communication Line	___SERVICE___	2
Control Panel	Tested	1
Duct Detector	Tested/Cleaned	2
Duct Detector	Visually Checked	4
Heat Detector	Visually Checked	7
Power Supply	Tested	4
Pull Station	Tested	19
Smoke Detector	Tested/Cleaned	21
Special Control	Tested	1
Tamper Switch	Tested	10
Waterflow Switch	Tested	8
Total		94

# Sound and Visual Testing

Generated by: *BuildingReports.com*

Building: Hellenic Charter School					
<p><i>The Sound and Visual Testing section lists various points throughout your building where audible and visual alarm notification devices were tested. Any bar-coded audible and visual devices will appear in the Inspection and Testing section of this report. Items in this section are grouped by Passed or Failed/Other. Where specific decibel readings were recorded, they will appear under the ambient and alarm columns. The Voice column indicates whether the Sound Test Point passed the Voice Intelligibility requirements. The STI or Sound Transmission Index is shown if recorded.</i></p>					
<input type="checkbox"/> Location	Comment	Ambient <small>◀ dB</small>	Alarm <small>◀ dB</small>	Intelligibility <small>Voice    STI</small>	Sound Test
<i>Untested</i>					
<b>Sound Test Points</b>					
All Floors				<input type="checkbox"/>	0001

# Battery & Power Supply Testing

Generated by: BuildingReports.com

Building: Hellenic Charter School

Control Panel: 1 - Edwards EST-3

*The Control & Power Testing section details the readings and measurements of batteries and power supplies used to provide power to the fire alarm and life safety systems. Items are grouped by Passed or Failed/Other.*

Type	Location	Rated Ah	Rated Volts	Pre Test	Post Test	Min Ah	Tested Ah
<b><i>Passed</i></b>							
<b>Battery</b>							
Sealed Lead Acid	1st Booster Panel	7	12	12.97	12.80		

# Inventory & Warranty Report

Generated by: *BuildingReports.com*

**Building:** Hellenic Charter School

**Control Panel:** 1 - Edwards EST-3

*The Inventory & Warranty Report lists each of the devices and items that are included in your Inspection Report. A complete inventory count by device type and category is provided. Items installed within the last 90 days, within the last year, and devices installed for two years or more are grouped together for easy reference.*

Device or Item	Category	% of Inventory	Quantity
Control Panel	Control	1.05%	1
Power Supply	Control	4.21%	4
Pull Station	Initiating	20.00%	19
Smoke Detector	Initiating	22.11%	21
Bell	Indicating	3.16%	3
Communication Line	Control	2.11%	2
Heat Detector	Initiating	7.37%	7
CO Detector	Initiating	1.05%	1
Duct Detector	Initiating	6.32%	6
Waterflow Switch	Initiating	8.42%	8
Tamper Switch	Supervisory	10.53%	10
Battery	Control	10.53%	10
Special Control	Control	1.05%	1
Annunciator	Control	1.05%	1

Type	Qty	Model #	Description	Install Date
<b><i>New (under 90 days)</i></b>				
<b>Ultra Tech</b>				
Battery	2	ISO9001	Sealed Lead Acid	09/30/2016
<b><i>In Service - 1 Year to 2 Years</i></b>				
<b>Edwards</b>				
Duct Detector	4	Siga-SD	Photoelectric	08/31/2015
<b>EST</b>				
Duct Detector	2	Siga-SD	Photoelectric	08/31/2015
Smoke Detector	2	Siga2- PS		08/31/2015
<b>Edwards</b>				
Annunciator	1	3-RLCM	LED List	11/11/2014
Bell	1	439D-10AW		11/11/2014
Bell	1	439D-6AW		11/11/2014
Bell	1	439D-8AW		11/11/2014
Heat Detector	1	Siga-HRS	Rate-of-Rise	11/11/2014
Power Supply	4	BPS-10A		11/11/2014
Smoke Detector	1	SIGA-PS	Photoelectric	11/11/2014
Smoke Detector	1	Siga2-PS	Photoelectric	11/11/2014
<b>EST</b>				
Heat Detector	1	Siga HRS		11/11/2014
Heat Detector	5	Siga-HRS	Rate-of-Rise	11/11/2014
Pull Station	19	SIGA-270	Single Action	11/11/2014

*Certificate of Occupancy*

**CO Number: 310136493T002**

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

<b>A.</b>	<b>Borough:</b> Brooklyn	<b>Block Number:</b> 00634	<b>Certificate Type:</b> Temporary
	<b>Address:</b> 224 18TH STREET	<b>Lot Number(s):</b> 34	<b>Effective Date:</b> 07/05/2018
	<b>Building Identification Number (BIN):</b> 3336795		<b>Expiration Date:</b> 10/03/2018
		<b>Building Type:</b> Altered	

*For zoning lot metes & bounds, please see BISWeb.*

<b>B.</b>	<b>Construction classification:</b> 1	(Prior to 1968 Code)
	<b>Building Occupancy Group classification:</b> E	(2014/2008 Code)
	<b>Multiple Dwelling Law Classification:</b> None	
	<b>No. of stories:</b> 4	<b>Height in feet:</b> 59
		<b>No. of dwelling units:</b> 0

**C. Fire Protection Equipment:**  
Fire alarm system, Sprinkler system, Fire Suppression system

**D. Type and number of open spaces:**  
Parking spaces (10), Parking (1953 square feet)

**E. This Certificate is issued with the following legal limitations:**  
None

**Outstanding requirements for obtaining Final Certificate of Occupancy:**

There are 11 outstanding requirements. Please refer to BISWeb for further detail.

**Borough Comments:**

OK TO RENEW TCO#2 FOR 90 DAYS AS PREVIOUSLY ISSUED



Borough Commissioner



Commissioner

*Certificate of Occupancy*

CO Number: 310136493T002

Permissible Use and Occupancy						
All Building Code occupancy group designations are 1968 designations, except RES, COM, or PUB which are 1938 Building Code occupancy group designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL	6	OG	E		3	ACCESSORY KITCHEN, BOILER ROOM, STORAGE
CEL	190	OG	A-3		3	CAFETERIA
OS P		60	S-2		3	PARKING 10 CARS
ME Z	34	100	E		3	CLASSROOM
001 001	134	60	E		3	CLASSROOMS, OFFICES, LOBBY, LIBRARY.
002 002	254	60	E		3	CLASSROOMS, OFFICES.
003 003	243	60	E		3	CLASSROOMS, OFFICES, NURSE'S ROOM
004	294	100	A-3		3	MULTIPURPOSE SPACE (GYNASIUM, LECTURE HALL) STORAGE/MOVABLE STAGE AREA, STORAGE ROOMS
RO F		40	E		3	STAIR BULKHEAD AND MECHANICAL EQUIPMENT
FIRE DEPARTMENT APPROVAL DATED MARCH 31, 1969 (INTERIOR FIRE ALARM) AND ACC OUNT #C 706735 ISSUED 1968 (FUEL OIL) NO SCENIC ELEMENTS						
END OF SECTION						



Borough Commissioner



Commissioner

END OF DOCUMENT



# Entry 2 NYS School Report Card Link

Created: 07/12/2018 • Last updated: 07/31/2018

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## HELLENIC CLASSICAL CS (NYC CHANCELLOR)

**1. CHARTER AUTHORIZER (As of June 30th, 2018)** NYCDOE-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

## 2. NEW YORK STATE REPORT CARD

**Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).**

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<https://data.nysed.gov/reportcard.php?instid=800000058308&year=2017&createreport=1&enrollment=1&avgclasssize=1&freelunch=1&attendance=1&suspensions=1&teacherqual=1&teacherturnover=1&staffcounts=1&38ELA=1&38MATH=1&48SCI=1&lep=1&naep=1&regents=1&nyseplat=1&elemELA=1&elemMATH=1&elemSci=1&unweighted=1>



# Entry 3 Progress Toward Goals

Created: 07/19/2018 • Last updated: 07/31/2018

## PROGRESS TOWARD CHARTER GOALS

**Board of Regents-authorized and NYCDOE-authorized charter schools only.** Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals by November 1st.

### 1. ACADEMIC STUDENT PERFORMANCE GOALS

If performance data is not available by August 1st, please state this in the last column and update by November 1st.

#### 2017-18 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	Indicate if data is not available. If/when available, Describe Efforts School Will Take If Goal Is Not Met
Academic Goal 1	Each year, 75% of kindergarten students who were enrolled at the School on BEDS day will perform at a Level 1 on the rhyme recognition, rhyme generation, syllable clapping, initial consonants, at a Level 2 on the final consonants, blending, segmenting, ABC recognition, writing, spelling, decoding, sight words, and emergent reading strands on the Spring administration of the Fox in a Box early literacy assessment.	Fox in a Box assessment was administered to kindergarten students enrolled in the 2017-18 school year.	Met	
	Each year, 75% of the 1st grade students who were enrolled on BEDS day			

Academic Goal 2	for two consecutive years will perform at or above a Level 4 on the spelling, decoding, vocabulary, and reading comprehension strands on the Spring administration of the Fox in a Box early literacy assessment.	Fox in a Box assessment was administered to first grade students enrolled in the 2017-18 school year.	Met	
Academic Goal 3	Each year, 75% of the 2nd grade students who were enrolled on BEDS day for two consecutive years will perform at or above a Level 6 on the spelling, decoding, vocabulary, sight words, reading accuracy and reading comprehension strands on the Spring administration of the Fox in a Box early literacy assessment.	Fox in a Box assessment was administered to second grade students enrolled in the 2017-18 school year.	Met	
Academic Goal 4	Each year, students in Grades 2 through 8 who were enrolled in the school for at least two consecutive BEDS dates will average an NCE of 50 on the ITBS Reading Test.	The Iowa Test of the Basic Skills (ITBS) administered to students in grades 2 through 8 in the Spring of 2017 and 2018.		Performance data not yet made available.
Academic Goal 5	Each year, students in Grades 2 through 8 who were enrolled in the school for at least two consecutive BEDS dates will average an NCE of 50 on the ITBS Math Test.	The Iowa Test of the Basic Skills (ITBS) administered to students in grades 2 through 8 in the Spring of 2017 and 2018.		Performance data not yet made available.
	Each year, grade-level cohorts of			

Academic Goal 6	students (for Grades 2 and above) will reduce by one-half the gap between their average NCE in the previous Spring administration of the ITBS, a nationally-normed reading test, and NCE of 50 (grade level) in the current Spring. If a grade-level cohort exceeds an NCE of 50 in the previous year, the cohort is expected to show at least an increase in the current year.	The Iowa Test of Basic Skills (ITBS) administered to students in grades 2 through 8 in the Spring of 2017 and 2018.		Performance data not yet made available.
Academic Goal 7	Each year, grade-level cohorts of students (for Grades 2 and above) will reduce by one-half the gap between their average NCE in the previous Spring administration of the ITBS, a nationally-normed mathematics test, and NCE of 50 (grade level) in the current Spring. If a grade-level cohort exceeds an NCE of 50 in the previous year, the cohort is expected to show at least an increase in the current year.	The Iowa Test of Basic Skills (ITBS) administered to students in grades 2 through 8 in the Spring of 2017 and 2018.		Performance data not yet made available.
Academic Goal	Greek Proficiency Goals: Kindergarten: By the end of the school year, students who were enrolled on BEDS day: - 75% of the students will be able to recognize all Greek Letters in their print form, as measured	The HCCS Greek Assessments in Letter Recognition, Writing and the Verbal Common	Met	

8	by a Greek Letter Recognition and Writing Common Assessment - 75% of the students will be able to communicate verbally as measured by the HCCS Greek Verbal Common Assessment	Assessment administered to students in Kindergarten.		
---	--	--	--	--

**2. Do have more academic goals to add?** (No response)

**2017-18 Progress Toward Attainment of Academic Goals**

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 9	First Grade: By the end of the school year, students who were enrolled on BEDS day for at least two consecutive years: - 75% of students will be able to write all the Greek alphabet in print, as measured by a Greek Letter Recognition and Writing Common Assessment - 75% of students will perform proficiently in listening, as measured by the HCCS Greek Listening Common Assessment. - 75% of students will perform proficiently in reading, as measured by the HCCS Greek Reading Common Assessment.	The HCCS Greek Assessments in Letter Recognition, Writing, Listening, Reading and Verbal Common Assessments administered to students in grade 1 for the 2017-2018 school year.	Met	

	- 75% of the students will be able to communicate verbally as measured by the HCCS Greek Verbal Common Assessment			
Academic Goal 10	<p>Second through Seventh Grades: By the end of the school year, students who were enrolled on BEDS day for at least two consecutive years: - 75% of students will perform proficiently in oral, reading, listening and writing skill, as measured by the HCCS Greek Verbal, Reading, Listening, and Writing Common Assessments.</p>	The HCCS Greek Verbal, Reading, Listening and Writing Common Assessments to administered to students in grades 2 through 7 for the 2017-2018 school year.	Met	
Academic Goal 11	Eighth Grade: Each year, 100% of HCCS Grade 8 students who have been recommended by the Greek department to sit for the NYSED High School Regents exam will pass the Greek Regents Exam with an average passing score of at least 75%.	NYSED High School Greek Regents Exam	Not Met	HCCS fell short of this goal for the 2017-2018 school year, despite an increase of students who passed the Greek Regent. 91% of students who participated in the regent passed however, only 73% of students met the score of 75% or higher. HCCS administration continues to revisit the process and course outline for students who are eligible to sit for the Greek regent. In a continuous effort to increase student proficiency in the Greek language, we offer a enrichment

				program for students beginning grade 5 through grade 8. This program is offered in preparation for the Greek regent and a direct alignment with daily instruction to enhance student proficiency in Greek.
Academic Goal 12	Throughout the charter term, each grade-level cohort of HCCS students will reduce by one-quarter, the gap between the percent at or above Level 3 on the previous year's NYS ELA exam and 75% at or above Level 3 on the current year's NYS ELA exam.	NYSED ELA examination administered to students in grades 3 - 8		Performance data not yet made available.
Academic Goal 13	Throughout the charter term, each grade-level cohort of HCCS students will reduce by one-quarter, the gap between the percent at or above Level 3 on the previous year's NYS Math exam and 75% at or above Level 3 on the current year's NYS Math exam.	NYSED Math examination administered to students in grades 3 - 8		Performance data not yet made available.
Academic Goal 14	Each year, the percent of HCCS students performing at or above Level 3 on the NYS ELA exam in each tested grade will exceed the average performance of students tested in the same grades of CSD 15.	NYSED ELA examination		Performance data not yet made available.
	Each year, the			

Academic Goal 15	percent of HCCS students performing at or above Level 3 on the NYS Math exam in each tested grade will, in the majority of grades, exceed the average performance of students tested in the same grades of CSD 15.	NYSED MATH examination		Performance data not yet made available.
Academic Goal 16	Throughout the course of the charter term, HCCS will show progress towards achieving 75% of its 3rd through 8th graders, who have been enrolled at the school at least two consecutive years, performing at or above Level 3 on the NYS ELA exam.	NYSED ELA examination		Performance data not yet made available.

**3. Do have more academic goals to add?** (No response)

**2017-18 Progress Toward Attainment of Academic Goals**

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 17	Throughout the course of the charter term, HCCS will show progress towards achieving 75% of its 3rd through 8th graders, who have been enrolled at the school at least two consecutive years, performing at or above Level 3 on the NYS Math exam.	NYSED Math examination		Performance data not yet made available .

Academic Goal 18	Throughout the course of the charter term, HCCS will show progress towards achieving 75% of its 4th and 8th graders who have been enrolled at the school on BEDS day for at least two consecutive years, performing at or above Level 3 on the NYS Science exam.	NYS Science examination administered to students in grade 4 and 8	Met	
Academic Goal 19	Each year, 75% of the Grade 8 students who have taken Algebra I will pass the NYS Algebra I Regent exam with an average passing score of at least 75%	NYS Algebra I Regent administered to students in grade 8	Met	
Academic Goal 20	Each year, 75% of the Grade 8 students who are recommended by the Science department to sit for the NYS Earth Science Regent Exam will pass the Regent Exam with an average passing score of at least 75%	NYS Earth Science Regent administered to students in grade 8	Met	
Academic Goal 21	AYP: Each year, the School will be deemed "In Good Standing" on the NYS Report Card	NYSED School Report Card	Met	
Academic Goal 22				
Academic Goal 23				
Academic Goal 24				

Academ ic Goal 25				
Academ ic Goal 26				
Academ ic Goal 27				
Academ ic Goal 28				
Academ ic Goal 29				
Academ ic Goal 30				
Academ ic Goal 31				
Academ ic Goal 32				
Academ ic Goal 33				
Academ ic Goal 34				
Academ ic Goal 35				
Academ ic Goal 36				
Academ ic Goal 37				
Academ ic Goal 38				

Academic Goal 39				
Academic Goal 40				
Academic Goal 41				
Academic Goal 42				
Academic Goal 43				
Academic Goal 44				
Academic Goal 45				

#### 4. ORGANIZATIONAL GOALS

##### 2017-18 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1	Each year, the school will have an average daily student attendance rate of at least 95 percent.	ATS  HCCS had an average daily attendance of 96.2.	Met	
Org Goal 2	Each year, 95 percent of all students enrolled on the last day of the school year will return the following school year.	ATS Discharge Report ATS Roster	Met	
	Each year, 90			

Org Goal 3	percent of all instructional staff employed during the prior school year will return and/or be asked to return the following school year.	NYSED TEACH BEDS Report QuickBooks Accounting & HR	Met	
Org Goal 4	<p>In each year of the charter term, parents will express satisfaction with the school's program, based on the NYC DOE School Survey. On key questions as identified in the NYC DOE Charter Schools Accountability Handbook, the school will have a percentage of parents that agree or strongly agree that meets or exceeds citywide averages. The school will only have met this goal if 50% or more parents participate in the survey.</p>	NYC DOE Survey	Met	
Org Goal 5	<p>In each year of the Charter term, staff will express satisfaction with the school's program, based on the NYC DOE School Survey. On key questions as identified in the NYC DOE Charter Schools Accountability Handbook, the school will have a percentage of staff</p>	NYC DOE Survey	Met	

that agree or strongly agree that meets or exceeds citywide averages. The school will only have met this goal if 50% or more staff participate in the survey.

**5. Do you have more organizational goals to add?** Yes

**2017-18 Progress Toward Attainment of Organizational Goals**

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 6	In each year of the charter term, students will express satisfaction with the school's program, based on the NYC DOE School Survey. On key questions as identified in the NYC DOE Charter Schools Accountability Handbook, the school will have a percentage of students that agree or strongly agree that meets or exceeds citywide averages. The school will only have met this goal if 50% or more students participate in the survey. (For grades 6-12 only.)	NYC DOE Survey	Met	
	Each year, student enrollment will be			

Org Goal 7	within 15% of full enrollment as defined in the HCCS' charter contract. This will be analyzed annually and monitored bi-monthly.	ATS and The NYC DOE Charter School Vendor Portal	Met	
	Per the 2010 amendment to the Charter Schools	HCCS is a lottery school with limited space in grades 1-8. HCCS provides a greater opportunity to ELL students having an ELL lottery preference in its policy. HCCS continues to target English Language Learners by advertising in Spanish as well as English in the local newspapers of Park Slope, Brooklyn. During the application and lottery period for school year 2017-2018, HCCS tracked their wait list for English Language Learners and for Special Education students. HCCS registered 5 new students with IEP's with a total of 42 SWD and 4 new English Language Learner students with a total of 18 ELL's; HCCS's team remain members of the NYC Special Education and English Language Learner		

Org Goal 8

Act, HCCS shall demonstrate good faith efforts to attract, retain and meet or exceed enrollment and retention targets as prescribed by the Board of Regents, through the State Education Department, of students with disabilities, English language learners, and students who are eligible for the free-and reduced-price lunch program.

Collaborative. Teachers receive extensive training in best practices such as Orton Gillingham and Wilson Reading Systems; HCCS continues to be a Title 1 school with 59% Free and reduced student population; The HCCS website translates more than 44 languages and has a public facebook school page; HCCS works collaboratively with The Committee of Special Education (CSE); HCCS conducts three open house sessions each year during the months of December, February and March and announce that they welcome students with special needs and directs them to the special education coordinator; HCCS has multi lingual staff who are present at the open house sessions to assist with the translations as needed regarding but not limited to information about the school. Including information on how to apply to the school, and

Met

		contact information for the school for stakeholders to reach out to with further questions that are accessible to all parents.		
Org Goal 9	Each year, HCCS will comply with all applicable laws, rules, regulations, and contract terms including, but not limited to, the New York Charter Schools Act, the New York Freedom of Information Law, The New York Open Meetings Law, the federal Individuals with Disabilities Education Act, and federal Family Educational Rights and Privacy Act.	Approved Board of Regents Charter; NYS accountability system; Applicable Law, rules and regulations; NY Charter Schools Act; NY Freedom Information Law; NY Open Meetings Law; Federal Individuals with Disabilities Education Act; Family Educational Rights and Privacy Act.	Met	
Org Goal 10	Each year, the HCCS Principal will achieve ratings of Proficient or Distinguished, and an average percentile score of 85% or higher, using the VAL-ED leadership evaluation system, developed at Vanderbilt University.	Val-ED Leadership Evaluation Program  HCCS's Principal's overall total effectiveness score is 4.91. The performance level is Distinguished and the percentile rank is 99%.	Met	
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				

## 6. FINANCIAL GOALS

### 2017-18 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1	Each year, the school will operate on a balanced budget (revenues equal or exceed expenditures) and maintain a stable cash flow.	External Audit by Loeb and Troper Independent Audit Firm.		Due November 1st
Financial Goal 2	Each year, HCCS will undergo an independent financial audit that will result in an unqualified opinion and no major findings. (The NYCDOE will determine a finding to be "major" if it indicates a deliberate act of wrongdoing, reckless conduct or causes a loss of confidence in the abilities or integrity of the school or seriously jeopardizes the continued operation of the school.)	External Audit		Due November 1st
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				



# Entry 4 Expenditures per Child

Created: 07/12/2018 • Last updated: 07/30/2018

## HELLENIC CLASSICAL CS (NYC CHANCELLOR)Section Heading

### Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

### 1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2017-18 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

**Note:** *The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:* <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	9096609
Line 2: Year End FTE student enrollment	478
Line 3: Divide Line 1 by Line 2	19011

## 2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2017-18 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

**Notes:**  
***The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:***  
**<http://www.p12.nysed.gov/psc/AuditGuide.html>.**  
**Employee benefit costs or expenditures should not be reported in the above calculations.**

Line 1: Relevant Personnel Services Cost (Row)	522100
Line 2: Management and General Cost (Column)	954624
Line 3: Sum of Line 1 and Line 2	1476724
Line 5: Divide Line 3 by the Year End FTE student enrollment	3086

***Thank you.***

# New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the -  
Board of Regents -

## 2018-19 Budget & Cash Flow Template

### General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in <b>BLUE</b>
2	Enter information into the <b>GRAY</b> cells
3	Cells containing <b>RED</b> triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at <a href="https://stateaid.nysed.gov/charter/">https://stateaid.nysed.gov/charter/</a> . Rows may be inserted in the worksheet to accommodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**Hellenic Classical Charter School -**

**PROJECTED BUDGET FOR 2018-2019 -**

**July 1, 2018 to June 30, 2019 -**

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	6,571,445	762,219	-	149,688	902,727	8,386,080
Total Expenses	6,880,028	830,896	-	10,794	483,310	8,205,028
Net Income	(308,583)	(68,676)	-	138,893	419,417	181,052
Actual Student Enrollment	498	-	-	-	-	-
Total Paid Student Enrollment	-	-	-	-	-	-

**PROGRAM SERVICES**

**SUPPORT SERVICES**

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
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**REVENUE**

**REVENUES FROM STATE SOURCES**

Per Pupil Revenue

CY Per Pupil Rate

District 15

\$15,308.00

UPK

\$10,000.00

School District 3 (Enter Name)

School District 4 (Enter Name)

School District 5 (Enter Name)

5,945,445	479,079	-	20,588	902,727	7,347,840
180,000	-	-	-	-	180,000
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
<b>6,125,445</b>	<b>479,079</b>		<b>20,588</b>	<b>902,727</b>	<b>7,527,840</b>

Special Education Revenue

Grants

Stimulus

Other

Other State Revenue

-	270,140	-	-	-	270,140
216,480	-	-	-	-	216,480
25,000	-	-	-	-	25,000
40,000	-	-	-	-	40,000

**TOTAL REVENUE FROM STATE SOURCES**

<b>6,406,925</b>	<b>749,219</b>		<b>20,588</b>	<b>902,727</b>	<b>8,079,460</b>
------------------	----------------	--	---------------	----------------	------------------

**REVENUE FROM FEDERAL FUNDING**

IDEA Special Needs

Title I

Title Funding - Other (Title II)

School Food Service (Free Lunch)

Grants

Charter School Program (CSP) Planning & Implementation

Other

Other Federal Revenue

-	13,000	-	-	-	13,000
144,000	-	-	-	-	144,000
11,520	-	-	-	-	11,520
-	-	-	-	-	-

-	-	-	-	-	-
-	-	-	-	-	-

**TOTAL REVENUE FROM FEDERAL SOURCES**

<b>155,520</b>	<b>13,000</b>				<b>168,520</b>
----------------	---------------	--	--	--	----------------

**LOCAL and OTHER REVENUE**

Contributions and Donations, Fundraising

Erate Reimbursement

Interest Income, Earnings on Investments,

NYC-DYCD (Department of Youth and Community Developmt.)

Food Service (Income from meals)

Text Book

Other Local Revenue

-	-	-	129,100	-	129,100
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
9,000	-	-	-	-	9,000

**TOTAL REVENUE FROM LOCAL and OTHER SOURCES**

<b>9,000</b>			<b>129,100</b>		<b>138,100</b>
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**TOTAL REVENUE**

<b>6,571,445</b>	<b>762,219</b>		<b>149,688</b>	<b>902,727</b>	<b>8,386,080</b>
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**EXPENSES**

**ADMINISTRATIVE STAFF PERSONNEL COSTS**

No. of Positions

Executive Management

Instructional Management

Deans, Directors & Coordinators

-	2.00	1.00
---	------	------

-	-	-	-	-	-
344,684	27,774	-	1,194	52,335	425,987
55,158	5,097	-	-	-	60,255

**Hellenic Classical Charter School**

**PROJECTED BUDGET FOR 2018-2019**

**July 1, 2018 to June 30, 2019**

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	6,571,445	762,219	-	149,688	902,727	8,386,080
Total Expenses	6,880,028	830,896	-	10,794	483,310	8,205,028
Net Income	(308,583)	(68,676)	-	138,893	419,417	181,052
Actual Student Enrollment	498	-	-	-	-	-
Total Paid Student Enrollment	-	-	-	-	-	-

**PROGRAM SERVICES**

**SUPPORT SERVICES**

		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
CFO / Director of Finance	1.00	113,280	9,128	-	392	17,200	140,000
Operation / Business Manager	1.00	60,686	4,890	-	210	9,214	75,000
Administrative Staff	4.00	220,378	17,758	-	763	43,461	282,361
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>9</b>	<b>794,185</b>	<b>64,647</b>		<b>2,559</b>	<b>122,210</b>	<b>983,602</b>
<b>INSTRUCTIONAL PERSONNEL COSTS</b>							
Teachers - Regular	19.00	1,218,533	-	-	-	-	1,218,533
Teachers - SPED	5.00	-	345,004	-	-	-	345,004
Substitute Teachers	2.00	107,488	9,933	-	-	-	117,420
Teaching Assistants	6.00	235,107	21,726	-	-	-	256,833
Specialty Teachers	24.00	1,433,883	132,504	-	-	-	1,566,388
Aides	3.00	76,868	6,194	-	266	11,671	95,000
Therapists & Counselors	2.00	144,159	13,322	-	-	-	157,481
Other	1.00	90,624	8,375	-	-	-	98,999
<b>TOTAL INSTRUCTIONAL</b>	<b>62</b>	<b>3,306,663</b>	<b>537,058</b>		<b>266</b>	<b>11,671</b>	<b>3,855,658</b>
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>							
Nurse	-	-	-	-	-	-	-
Librarian	1.00	30,096	2,781	-	-	-	32,878
Custodian	2.00	70,840	5,708	-	245	10,756	87,550
Security	2.00	94,751	7,635	-	328	14,387	117,100
Other	-	-	-	-	-	-	-
<b>TOTAL NON-INSTRUCTIONAL</b>	<b>5</b>	<b>195,688</b>	<b>16,124</b>		<b>573</b>	<b>25,143</b>	<b>237,528</b>
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	<b>76</b>	<b>4,296,536</b>	<b>617,829</b>		<b>3,399</b>	<b>159,024</b>	<b>5,076,788</b>
<b>PAYROLL TAXES AND BENEFITS</b>							
Payroll Taxes		353,827	28,511	-	1,225	53,723	437,287
Fringe / Employee Benefits		695,998	56,083	-	2,410	105,677	860,168
Retirement / Pension		68,777	5,542	-	238	10,443	85,000
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>		<b>1,118,602</b>	<b>90,136</b>		<b>3,873</b>	<b>169,843</b>	<b>1,382,455</b>
<b>TOTAL PERSONNEL SERVICE COSTS</b>		<b>5,415,138</b>	<b>707,966</b>		<b>7,272</b>	<b>328,867</b>	<b>6,459,243</b>
<b>CONTRACTED SERVICES</b>							
Accounting / Audit		25,083	2,021	-	87	3,809	31,000
Legal		33,984	2,738	-	118	5,160	42,000
Management Company Fee		-	-	-	-	-	-
Nurse Services		-	-	-	-	-	-
Food Service / School Lunch		-	-	-	-	-	-
Payroll Services		59,179	4,769	-	205	8,985	73,138
Special Ed Services		-	-	-	-	-	-
Titlment Services (i.e. Title I)		-	-	-	-	-	-
Other Purchased / Professional / Consulting		207,138	19,142	-	-	-	226,280
<b>TOTAL CONTRACTED SERVICES</b>		<b>325,385</b>	<b>28,670</b>		<b>409</b>	<b>17,954</b>	<b>372,418</b>

**SCHOOL OPERATIONS**

**Hellenic Classical Charter School**

**PROJECTED BUDGET FOR 2018-2019**

**July 1, 2018 to June 30, 2019**

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	6,571,445	762,219	-	149,688	902,727	8,386,080
Total Expenses	6,880,028	830,896	-	10,794	483,310	8,205,028
Net Income	(308,583)	(68,676)	-	138,893	419,417	181,052
Actual Student Enrollment	498	-	-	-	-	-
Total Paid Student Enrollment	-	-	-	-	-	-

	PROGRAM SERVICES			SUPPORT SERVICES		TOTAL
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	
Board Expenses	9,154	846	-	-	-	10,000
Classroom / Teaching Supplies & Materials	39,363	3,637	-	-	-	43,000
Special Ed Supplies & Materials	-	-	-	-	-	-
Textbooks / Workbooks	50,347	4,653	-	-	-	55,000
Supplies & Materials other	4,577	423	-	-	-	5,000
Equipment / Furniture	13,731	1,269	-	20	860	15,880
Telephone	9,952	802	-	34	1,511	12,300
Technology	51,525	4,249	-	150	6,572	62,496
Student Testing & Assessment	41,193	3,807	-	-	-	45,000
Field Trips	3,204	296	-	-	-	3,500
Transportation (student)	-	-	-	-	-	-
Student Services - other	9,559	879	-	1	61	10,500
Office Expense	27,511	2,217	-	95	4,177	34,000
Staff Development	62,156	5,744	-	-	-	67,900
Staff Recruitment	-	-	-	-	-	-
Student Recruitment / Marketing	8,091	652	-	28	1,229	10,000
School Meals / Lunch	-	-	-	-	-	-
Travel (Staff)	29,938	2,412	-	104	4,546	37,000
Fundraising	-	-	-	-	-	-
Other	317,975	25,210	-	1,083	47,502	391,771
<b>TOTAL SCHOOL OPERATIONS</b>	<b>678,277</b>	<b>57,095</b>	<b>-</b>	<b>1,516</b>	<b>66,459</b>	<b>803,346</b>
<b>FACILITY OPERATION &amp; MAINTENANCE</b>						
Insurance	53,335	4,298	-	185	8,098	65,915
Janitorial	12,137	978	-	42	1,843	15,000
Building and Land Rent / Lease	235,659	18,989	-	816	35,781	291,246
Repairs & Maintenance	31,443	2,534	-	109	4,774	38,860
Equipment / Furniture	5,664	456	-	20	860	7,000
Security	17,801	1,434	-	62	2,703	22,000
Utilities	105,188	8,476	-	364	15,971	130,000
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>461,228</b>	<b>37,165</b>	<b>-</b>	<b>1,597</b>	<b>70,031</b>	<b>570,021</b>
<b>DEPRECIATION &amp; AMORTIZATION</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>DISSOLUTION ESCROW &amp; RESERVES / CONTINGENCY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENSES</b>	<b>6,880,028</b>	<b>830,896</b>	<b>-</b>	<b>10,794</b>	<b>483,310</b>	<b>8,205,028</b>
<b>NET INCOME</b>	<b>(308,583)</b>	<b>(68,676)</b>	<b>-</b>	<b>138,893</b>	<b>419,417</b>	<b>181,052</b>

ENROLLMENT - *School Districts Are Linked To Above Entries*	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
District 15	480		480
UPK	18		18
School District 3 (Enter Name)			-
School District 4 (Enter Name)			-
School District 5 (Enter Name)			-

**Hellenic Classical Charter School**

**PROJECTED BUDGET FOR 2018-2019**

**July 1, 2018 to June 30, 2019**

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

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Net Income	(308,583)	(68,676)	-	138,893	419,417	181,052
Actual Student Enrollment	498	-	-	-	-	-
Total Paid Student Enrollment	-	-	-	-	-	-

**PROGRAM SERVICES**

**SUPPORT SERVICES**

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
<b>TOTAL ENROLLMENT</b>	498		498			
<b>REVENUE PER PUPIL</b>	13,196	-	-			
<b>EXPENSES PER PUPIL</b>	13,815	-	-			









**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

CHARLES CAPE TANAKIS

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

HELLENIC CLASSICAL CHARTER SCHOOL

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

CHAIRMAN

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

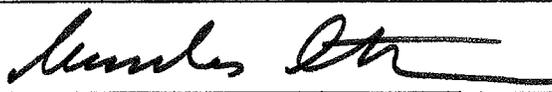
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.		
2017-2018	Employment	DID NOT VOTE, REFUSED FROM DISCUSSION DENIA CAPETANAKIS, SPOUSE

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
	- N O N E -			

  
 Signature \_\_\_\_\_ Date 2/12/18

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: \_\_\_\_\_

Business Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Home Address: \_\_\_\_\_

**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

NIKOLAOS LEONARDOS

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

HELLENIC CLASSICAL CHARTER SCHOOL

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). TREASURER

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself



**Disclosure of Financial Interest by a Current or Proposed Charter School  
Education Corporation Trustee**

**Trustee Name:**

HARVEY NEWMAN

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

HELLENIC CLASSICAL CHARTER SCHOOL

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). SECRETARY, EDUCATION CHAIR

2. Is the trustee an employee of any school operated by the Education Corporation?  
     Yes     No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
     Yes     No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

EFFIE LEKAS

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

HELLENIC CLASSICAL CHARTER SCHOOL

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

MEMBER

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

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 NONE

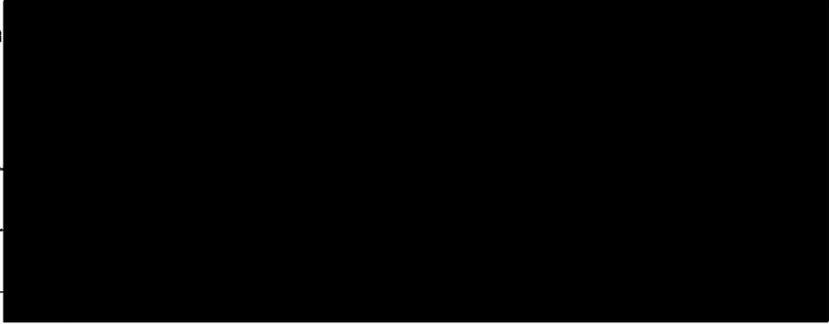
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Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
NONE				

Signature: [Handwritten Signature] Date: 7/12/18

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Business Telephone: \_\_\_\_\_  
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 Home Telephone: \_\_\_\_\_  
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**Disclosure of Financial Interest by a Current or Proposed Charter School  
Education Corporation Trustee**

**Trustee Name:**

BASIL DEAN ANGELAKOS

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

HELLENIC CLASSICAL CHARTER SCHOOL

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). MEMBER

2. Is the trustee an employee of any school operated by the Education Corporation?  
     Yes     No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
     Yes     No

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**Disclosure of Financial Interest by a Current or Proposed Charter School  
Education Corporation Trustee**

Trustee Name:

NIKIFORDS MATHEWS

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

HELLENIC CLASSICAL CHARTER SCHOOL

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

MEMBER

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

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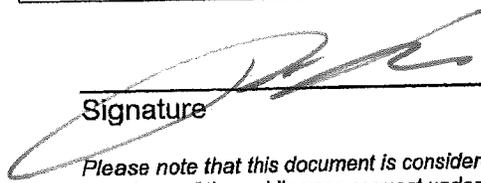
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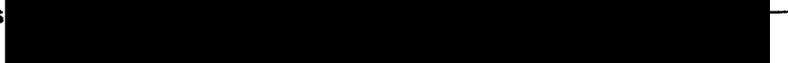
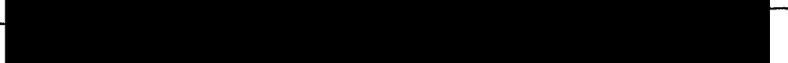
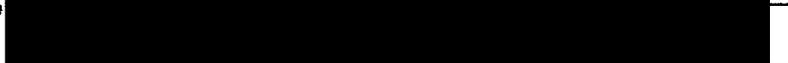
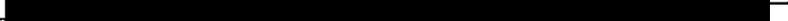
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 - N O N E -

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 \_\_\_\_\_  
 Signature Date 7/12/18

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Business Telephone:   
 Business Address:   
 E-mail Address:   
 Home Telephone:   
 Home Address: 

**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

**Trustee Name:**

GRAZIA R. SVOKOS

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

HELLENIC CLASSICAL CHARTER SCHOOL

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). MEMBER

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
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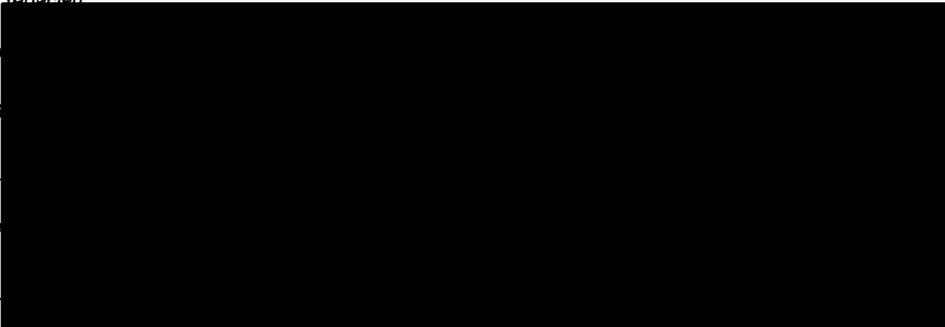
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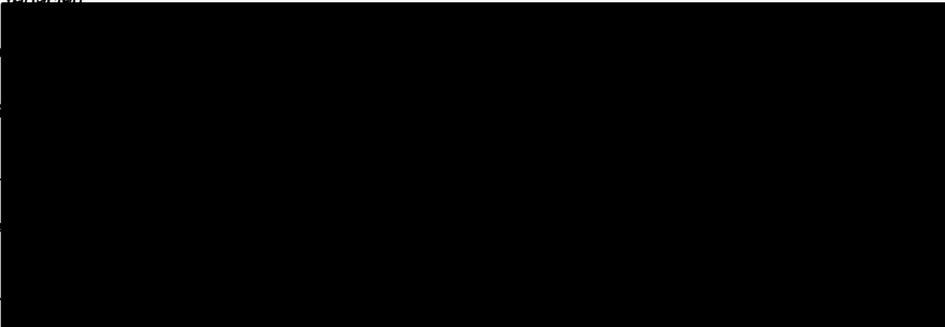
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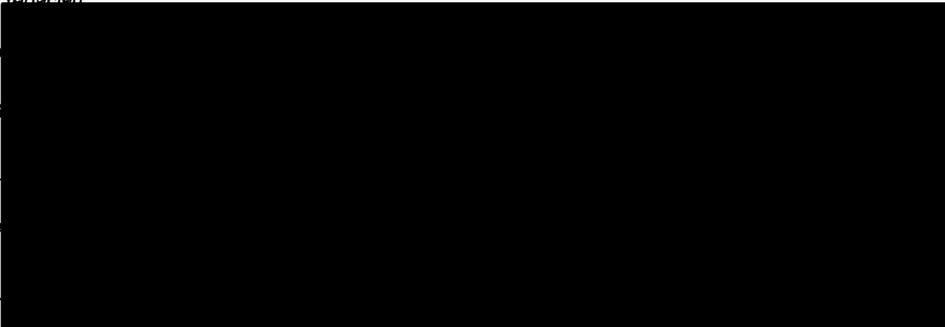
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
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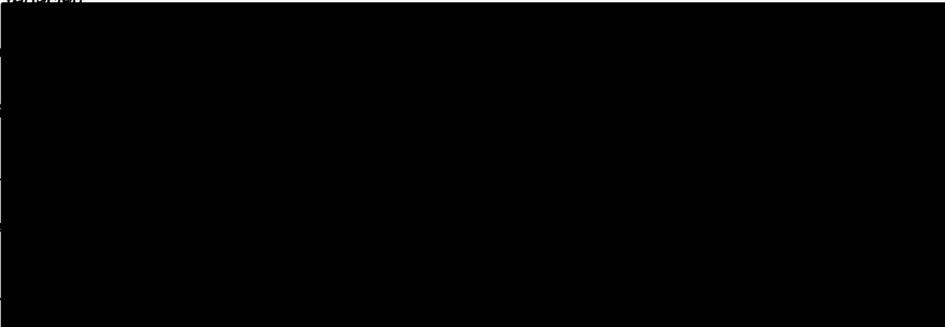
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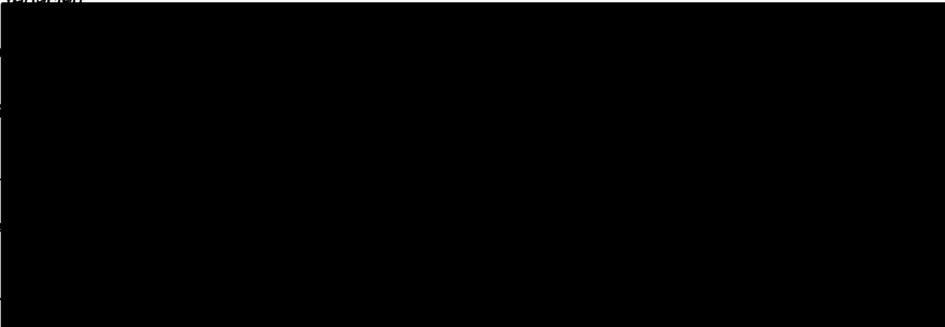
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Business Telephone: 

Business Address: 

E-mail Address: 

Home Telephone: 

Home Address: 

**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

**Trustee Name:**

DR. LIANA THEODORATOU

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

HELLENIC CLASSICAL CHARTER SCHOOL

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

MEMBER

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.  
 - NONE -

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>Please write "None" if applicable. Do not leave this space blank.            - NONE -</p>				

Dr. Liana Theodoratos      7/23/18  
 Signature      Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: \_\_\_\_\_  
 Business Address: \_\_\_\_\_  
 E-mail Address: \_\_\_\_\_  
 Home Telephone: \_\_\_\_\_  
 Home Address: \_\_\_\_\_



# Entry 8 BOT Table

Created: 07/12/2018 • Last updated: 07/31/2018

## 1. Current Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2017-18
1	Charles Capetankis [Redacted]	Chair	Education, Financial, Facilities	Yes	4	07/01/2017	06/30/2020	11
2	Nikolaos Leonardos [Redacted]	Treasurer	Financials, Facilities	Yes	4	07/01/2017	06/30/2020	11
3	Harvey Newman [Redacted]	Secretary	Education Chair	Yes	4	07/01/2017	06/30/2020	11
4	Effie Lekas [Redacted]	Trustee/Member	Education	Yes	4	07/01/2017	06/30/2020	11
5	Basil Dean Angelakos [Redacted]	Trustee/Member	Financial, Facilities	Yes	2	07/01/2017	06/30/2020	11
6	Nikiforos Mathews [Redacted]	Trustee/Member	Financial, Facilities	Yes	4	07/01/2017	06/30/2020	11

7	Grazia R. Svokos [REDACTED]	Trustee/Member	Education	Yes	1	02/01/2017	06/30/2020	6
8	Dr. Liana Theodorou [REDACTED]	Trustee/Member	Education	Yes	4	07/01/2017	06/30/2020	5 or less
9								

**1a. Are there more than 9 members of the Board of Trustees?** No

**2. Total number of members on June 30, 2018** 8

**3. Total number of members joining the Board during the 2017-18 school year** 1

**4. Total number of members departing the Board during the 2017-18 school year** 0

**5. Number of voting members in 2017-18, as set by the by-laws, resolution or minutes** 8

**6. Number of Board meetings conducted during the 2017-18 School Year** 11

**7. Number of Board meetings scheduled for the coming 2018-19 school year** 12

**Thank you.**



# Entry 9 - Board Meeting Minutes

Last updated: 07/30/2018

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## [Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2017--June 2018, which should match the number of meetings held during the 2017-18 school year.

### **HELLENIC CLASSICAL CS (NYC CHANCELLOR)**

**Are all monthly BOT meeting minutes posted, which should match the number of meetings held during 2017-18 school year, on the charter school's website?**

Yes

the charter school's website.

**A. Provide if posted on the charter school's website a URL link to the Monthly Board Meeting Minutes, which should match the number of meetings held during the 2017-18 school year.**

<https://www.hccs-nys.org>



# Entry 10 Enrollment and Retention of Special Populations

Created: 07/12/2018 • Last updated: 07/31/2018

## Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2017-18 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2018-19.

### HELLENIC CLASSICAL CS (NYC CHANCELLOR)Section Heading

#### Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2017-18	Describe Recruitment Plans in 2018-19)
Economically Disadvantaged	HCCS is a Title 1 school - 59% FRPL. HCCS continues to extend their outreach by visiting feeder schools and Pre-K's. The school's alumni volunteer and works with faculty and administration to disseminate outreach materials such as the school's brochure, applications, calendar and contact information. In addition, HCCS continues to advertise in local newspapers. This marketing initiative helped us target and recruit students eligible for FRPL, ELL's and SWD. HCCS holds 3 open houses during the months of December, February and March and have multi lingual staff who are present at the open house sessions to assist with translations as needed regarding but not limited to information about the school, information on how to apply to the school, and contact information for the school for stakeholders to reach out to with further questions that are accessible to all parents.	HCCS will continue to demonstrate their best practice efforts to recruit economically disadvantaged students for 2018-2019.
	HCCS has a lottery preference for ELL applicants and tracks their wait list for ELL's. HCCS identified and registered 4 new ELL students. The HCCS team will continue their efforts to further increase their ELL population. HCCS visits feeder schools and disseminate	

<p>English Language Learners</p>	<p>outreach materials to prospective families. HCCS continues to advertise in local newspapers in English and in Spanish. This initiative has brought in non English speaking families to HCCS. HCCS's website has the ability to translate the school's information into over 44 languages and has multi lingual staff who are present at all open house sessions to assist with translations as needed regarding but not limited to information about the school, information on how to apply to the school, and contact information for the school for stakeholders to reach out to with further questions that are accessible to all parents.</p>	<p>HCCS will continue to demonstrate their best practice efforts to increase their ELL student population for 2018-2019.</p>
<p>Students with Disabilities</p>	<p>HCCS is a lottery school with limited space in all grades. During the application and lottery period for school year 2017-2018, HCCS tracked their wait list for English Language Learners and for Students with Disabilities. In doing so, HCCS was successful at registering 5 new students with IEP's and added 2 currently enrolled students with new IEP's. HCCS ended the 17-18 school year with 42 Special Education students. HCCS continues to extend their outreach by visiting feeder schools and Pre-K's. The school's alumni volunteer and works with faculty and administration to disseminate outreach materials such as the school's brochure, applications, calendar and contact information. In addition, HCCS continues to advertise in local newspapers. This marketing initiative helped us target and recruit students eligible for FRPL, ELL's and SWD. HCCS holds 3 open houses during the months of December, February and March and have multi lingual staff who are present at the open house sessions to assist with translations as needed regarding but not limited to information about the school, information on how to apply to the school, and contact information for the school for stakeholders to reach out to with further questions that are accessible to all parents. Also, during the open house HCCS announces that they welcome students with special needs and directs them to the special education coordinator who is present at the open houses.</p>	<p>HCCS will continue to demonstrate their best practice efforts to recruit SWD students for 2018-2019.</p>

## Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2017-18	Describe Retention Plans in 2018-19)
Economically Disadvantaged	<p>HCCS creates positive family relationships through their many celebrations throughout the year. HCCS has an open door policy where all families feel comfortable to come in and discuss anything they need with their child's teacher and or the administration. HCCS holds parent and student orientations. Through NYC SCHOOL FOOD SERVICES, HCCS offers free meals and snacks. HCCS has a free after school program for their middle school students and free tutoring for struggling students. HCCS offers free tutoring (Kaplan) for specialized high school exams.</p>	<p>HCCS will continue to demonstrate their best practice efforts to retain economically disadvantaged students for 2018-2019.</p>
English Language Learners	<p>HCCS's team continues to be a strong team of certified Special Education and ELL teachers who receive extensive and comprehensive professional development and training to meet the needs of their special education and ELL population. HCCS continues to be members of the NYC Special Education and English Language Learner Collaborative. Teachers receive training in best practices and programs such as Orton Gilligham and Wilson Reading Systems. HCCS continues to have strong and effective partnerships with their ELL and Special Education families. The team communicates with all families throughout the school year to ensure student academic achievement. HCCS teachers collaborate weekly during common planning times to develop curriculum for all learners in the classroom.</p>	<p>HCCS will continue to demonstrate their best practice efforts to retain and increase their ELL student population for 2018-2019.</p>
	<p>HCCS works collaboratively with the Committee of Special Education (CSE) to inform and educate parents about the services, settings and special program features available at the school. HCCS has developed a strong team of certified Special Education and ELL teachers who receive extensive and comprehensive professional development and training to meet the needs of their special education and ELL population. HCCS continues to be members of the NYC Special Education and English Language Learner Collaborative. In addition,</p>	

Students with Disabilities

HCCS's teachers receive training in programs such as Orton Gillingham and Wilson Reading Systems. HCCS continues to have strong and effective partnerships with their ELL and Special Education families. The team communicates with all families throughout the school year to ensure student academic achievement. HCCS teachers collaborate weekly during common planning times to develop curriculum for all learners in the classroom. HCCS offers teachers academic and behavioral support. Preventive planning of disciplinary practices, high quality staff training and continued professional development. HCCS has student, family orientations and many family events. HCCS has an overall welcoming family oriented culture that creates a positive environment to ensure effective learning and growth.

HCCS will continue to demonstrate their best practice efforts to recruit SWD students for 2018-2019.



# Entry 11 Classroom Teacher and Administrator Attrition

Created: 07/27/2018 • Last updated: 07/31/2018

Report changes in teacher and administrator staffing.

## Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the tables titled **2017-2018 Classroom Teacher and Administrator Attrition** to report changes in teacher and administrator staffing during the 2017-2018 school year. Please provide the full time equivalent (FTE) of staff on June 30, 2017; the FTE for any departed staff from July 1, 2017 through June 30, 2018; the FTE for added staff from July 1, 2017 through June 30, 2018; and the FTE of staff added in newly created positions from July 1, 2017 through June 30, 2018 using the tables provided.

### 1. Classroom Teacher Attrition Table

FTE Classroom Teachers on 6/30/17	FTE Classroom Teachers Departed 7/1/17 - 6/30/18	FTE Classroom Teachers Filling Vacant Positions 7/1/17 - 6/30/18	FTE Classroom Teachers Added in New Positions 7/1/17 - 6/30/18	FTE of Classroom Teachers on 6/30/18
36	9	9	2	38

### 2. Administrator Position Attrition Table

FTE Administrative Positions on 6/30/17	FTE Administrators Departed 7/1/17 - 6/30/18	FTE Administrators Filling Vacant Positions 7/1/17 - 6/30/18	FTE Administrators Added in New Positions 7/1/17 - 6/30/18	FTE Administrative Positions on 6/30/18
3	0	0	0	3

### 3. Tell your school's story

Charter schools may provide additional information in this section of the Annual Report about their respective teacher and administrator attrition rates as some teacher or administrator departures do not reflect advancement or movement within the charter school networks. Schools may provide additional detail to reflect a teacher's advancement up the ladder to a leadership position within the network or an administrator's movement to lead a new network charter school.

(No response)

4. Charter schools must ensure that all prospective employees receive clearance through [the NYSED Office of School Personnel Review and Accountability \(OSPRA\)](#) prior to employment. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

Have all employees have been cleared through the NYSED TEACH system?

Yes

5. For perspective or current employees whose clearance has been denied, have you terminated their employment and removed them from the TEACH system?

	Not Applicable
--	----------------

Thank you



# Entry 12 Uncertified Teachers

Created: 07/12/2018 • Last updated: 07/27/2018

**FTE Count of All Teachers 38  
(Certified and Uncertified) as of  
6/30/18**

**FTE Count of All Certified 34  
Teachers as of 6/30/18**

## Instructions for Reporting Percent of Uncertified Teachers

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

**FTE count of uncertified teachers on 6/30/18, and each uncertified teacher should be counted only once.**

	FTE Count
1. Total FTE count of uncertified teachers (6-30-18)	4
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6-30-18)	0
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-18)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-18)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-18)	0
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-18)	4

**Thank you.**



# Hellenic Classical Charter School Organization Chart 2017 -2018

Hellenic Classical Charter School Board of Trustees  
Charles Capetanakis, Board Chairperson

Principal  
Christina Tettonis

Assistant Principal  
Natasha Caban

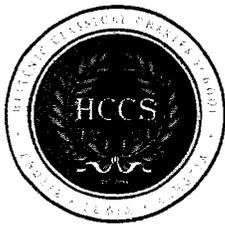
Director of Operations &  
Finance  
Joy Petrakos

Guidance Counselors,  
Dean of Discipline, Youth  
Development Coordinator

Instructional Staff:  
Dean of Academics,  
Math, Science Coach,  
Teachers, Teacher  
Assistants

Operations Manager,  
Administrative  
Assistants, Special  
Events Coordinator,  
School Aides, DOE Food  
Service Staff, DOH Nurse

Custodians & Security



# HELLENIC CLASSICAL CHARTER SCHOOL

KNOWLEDGE | WISDOM | TRUTH

## School Calendar 2018-2019

### 2018

Wednesday, August 29

All Staff returns – 8:30 am

Monday, September 3

School Closed for Labor Day

Tuesday, September 4

Kindergarten Orientation- 9:30 am  
Pre-Kindergarten Orientation –12:00 pm  
6<sup>th</sup> Grade Orientation – 2:00 pm

Wednesday, September 5

First Day of School – all students  
Pre-Kindergarten Dismissal -10:30 am  
Kindergarten Dismissal - 11:30 am

Monday, September 10 &  
Tuesday, September 11

School Closed for Rosh Hashanah

Wednesday, September 19

School Closed for Yom Kippur

Monday, October 8

School Closed for Columbus Day

Tuesday, November 6

Half-Day of School for students  
Professional Development for staff

Monday, November 12

School Closed for Veterans Day

Thursday, November 22 &  
Friday, November 23

School Closed for Thanksgiving

Friday, December 21

Half-Day of School for students

Monday, December 24 – Tuesday, January 1

School Closed for Winter Recess

### 2019

Wednesday, January 2

Students return to school

Monday, January 21

School Closed for Dr. M. Luther King, Jr. Day

Tuesday, February 5

School Closed for Lunar New Year

Monday, February 18 - Friday, February 22

School Closed for Midwinter Recess

Friday, April 19 – Friday, April 26

School Closed for Spring Recess

Monday, May 27

School Closed for Memorial Day

Tuesday, June 4

School Closed for Eid al-Fitr

Thursday, June 6

Half-Day of School for students  
Professional Development for staff

Wednesday, June 26

Last day of school for all students

Christina Tettonis  
*Principal*

Joy Petrakos  
*Director of Operations*

Natasha Caban  
*Assistant Principal*



# The Hellenic Classical Charter School

646 5<sup>th</sup> Avenue

Brooklyn, New York, 11215

Tel: (718) 499-0957 Fax: (718) 499-0959

[www.hccs-nys.org](http://www.hccs-nys.org)

Christina Tettonis  
PRINCIPAL

Natasha Caban  
ASSISTANT PRINCIPAL

Joy Petrakos  
DIRECTOR OF OPERATIONS

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## HCCS Enrollment and Retention Efforts

The Hellenic Classical Charter School continues to demonstrate high impact best practices for their outreach to families of English Language Learners and students with disabilities.

- HCCS is a School Wide Title 1 school with a 59% free and reduced student population.
- HCCS is a lottery school with limited space in all grades. During the application and lottery period for school year 2017 – 2018, HCCS tracked their wait list for prospective English Language Learners and Special Education students. HCCS registered 5 new students with IEP's. HCCS closed the 17-18 school year with 42 Special Education students.
- HCCS registered 4 new ELL students in school year 2017-2018.
- HCCS holds a lottery preference for English Language Learner students.
- HCCS works collaboratively with the Committee of Special Education (CSE) to inform and educate parents about the services, settings, and special program features available at the school.
- HCCS visits feeder schools (pre-k's) and disseminate outreach materials such as their school brochure, school application and process, calendar, contact and other information about the school to prospective families.
- HCCS has developed a strong team of certified Special Education and ELL teachers who receive extensive and comprehensive professional development and training to meet the needs of their special education and ELL population.
- HCCS continues to be members of the NYC Special Education and English Language Learner Collaborative. In addition In addition, our teachers will receive extensive training in best practices and programs such as Orton Gillingham and Wilson Reading Systems.
- HCCS continues to advertise in popular and local newspapers popular in the Park Slope and Sunset Park area. This marketing initiative has helped our team to specifically target English Language Learners to apply to HCCS.
- HCCS continues to reach out to the community through their annual three open houses in December, February and March. During the open house sessions, HCCS announces that they welcome students with special needs and directs them to the special education coordinator.
- HCCS's website translates the school's information into 44 languages.
- HCCS has multi-lingual staff who are present at the open houses to assist with the translations as needed regarding but not limited to information about the school, information on how to apply to the school, and contact information for the school for stakeholders to reach out to with further questions, that are accessible to all parents.
- HCCS continues to have a strong and effective partnership with their ELL and Special Education families. The team effectively communicates with all families to ensure student academic achievement.
- HCCS teachers collaborate weekly during common planning times to develop the curriculum for all learners in the classroom.