



Entry 1 School Information

Created: 08/02/2017 • Last updated: 08/16/2017

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer (**as of June 30, 2017**) or you may not be assigned the correct tasks.

a. SCHOOL NAME AND BEDS# JOHN W LAVELLE PREPARATORY CS (NYC CHANCELLOR)

(Select name from the drop down menu)

b. CHARTER AUTHORIZER NYCDOE-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

c. DISTRICT / CSD OF LOCATION NYC CSD 31

d1. SCHOOL INFORMATION

| | PRIMARY ADDRESS | PHONE NUMBER | FAX NUMBER | EMAIL ADDRESS |
|--|---|--------------|------------|---------------|
| | Corporate Commons One at 1 Teleport Dr, 3rd floor Staten Island, NY 10311 | | | |

d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

| | |
|---------------------------------------|------------------------------|
| Contact Name | Dana Volini |
| Title | Vice President of Operations |
| Emergency Phone Number (###-###-####) | |

e. SCHOOL WEB ADDRESS (URL) www.lavelleprep.org

f. DATE OF INITIAL CHARTER 07/2009

g. DATE FIRST OPENED FOR INSTRUCTION 09/2009

h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The John W. Lavelle Preparatory Charter School provides a rigorous college preparatory education that equips and empowers students to go to college and succeed in life. Lavelle Prep welcomes and fully-integrates all students, including those living with emotional challenges.

h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief description of Key design elements are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

| | |
|------------|---|
| Variable 1 | <p>Inclusion - All class lessons are fully integrated. Approximately 40% of our students have IEPs. Students receive differentiated instruction based on specific needs. We welcome all students including those with learning, emotional and social struggles. Our Special Education dept. works closely with parents and the CSE to ensure each students needs are being met within our unique setting. Within our integrated classrooms there is daily differentiated instruction, progress monitoring, and teacher assistant support.</p> <p>Dually Certified Teachers are at the forefront of our mission, as we believe teachers certified in both special education as well as a content area of specialization are at the heart of our successful, integrated classrooms. While Lavelle Prep also offers employment to singly credited teachers, through our “Pipeline” we have many active teachers obtaining the second certification with financial support from the organization.</p> <p>Fully trained Teacher Assistants are often referred to as “the second teacher in the room,” and are an integral part of our curricula; helping to facilitate daily instruction, differentiation, routines, and in helping to meet student’s individual needs. Many of our teaching assistants are also part of our “Pipeline” where they receive financial support in completing the requirements for them to become fully certified teachers, so that we may hire them as teachers once all requirements are met. We are consistently growing and promoting our staff members as they grow with the organization.</p> |
| Variable 2 | Small Classes - Lavelle Prep ensures consistent small class |

sizes, no larger than 18 students per cohort/class, through our lottery system. Each spring at our annual lottery we draw numbers for each application and fill our classes in succession. With our weighted lottery to ensure our targeted 40% of Special Education students with IEPs, we further ensure our classes are balanced and at capacity. In our elementary and middle school, the classes of 18 and under stay together for the full day, as their subjects and teachers change. In our High School students are provided with individual academic schedules, still only filling classes up to 18 students. Through the small class sizes, students experience more personalized, targeted and meaningful learning while building positive interpersonal relationships with their teachers, TAs and classmates.

Variable 3

College Focus - LP provides information about colleges, courses & admission requirements. We provide awareness of the rigor needed in their daily learning as we enable students for college & career readiness. We employ a college counselor to assist students to navigate & explore college options. LP facilitates college visits & invites admissions representatives to our building. Students have taken the CUNY admissions exam. Our learning opportunities include College Now, Advanced Placement classes, and classes at St. Paul's Nursing School and St. John's University.

Variable 4

Challenging Academic Curricula and High Expectations: All LP curricula is carefully aligned to the Common Core Standards, with the ultimate goal of graduating all high school seniors with Regents Diplomas. Beginning in the third grade and following the Backwards Design model, all curricula is curated with the basis of understanding of what is needed to get to college and career readiness. In each grade through eighth, students track and maintain their own I-Can statement portfolios, where they monitor their personal mastery of each CCSS skill on their own, along with guidance from their teacher. Via differentiated instruction, each student is provided instruction based on their unique needs and levels, with the understanding that work is to be rigorous at all times.

Through our targeted interventions called Advancements, students are presented with additional work on the CCSS standards, split into homogenous groups based on specific skill and standard, that cycles biweekly with a culminating assessment to track progress. The LP Targeted Literacy Program rooted in the Orton Gillingham method is used for ELA. Programs such as iReady accelerate the development of struggling Math and English students. These employ the sheltered instruction pedagogy. Advanced students are provided with enrichment activities and leveled instruction/assignments to maintain engagement and achievement. In the classroom, teachers strive to teach to each student's levels, and employ a multitude of strategies to ensure that each student is growing at an appropriate

| | |
|------------|--|
| | <p>pace.</p> <p>In alignment with our high expectations, our standard promotional policy requires students to demonstrate mastery of 65% of all course content (as measured by I-Can statements) as well as uphold satisfactory attendance requirements in order to be promoted to the next grade. By focusing on academic promotion as opposed to social or modified promotion, we further ensure our students graduate from Lavelle Prep not only ready for their own unique college and career pathways, but also by having met our challenging and rigorous criteria.</p> |
| Variable 5 | <p>Constructivist Teaching - Through our academic planning sessions that take place each summer and throughout the school year, teachers and coaches plan units of instruction with a focus on “big picture concepts” with an experiential learning focus. By consistently planning with the constructivist method in mind, teachers embrace the concept that our students learn best by constructing their own knowledge, and use metacognition as a means to provide students time to not only acquire new knowledge and information, but to also process it in their personal way as they identify their role as learners and students.</p> <p>A prime example of Constructivist Teaching at Lavelle Prep can be found within our 7th grade partnership with Historic Richmond Town. Through this, students independently investigate actual court cases that happened at the historic town in our borough. They then use skill acquired in drama, social studies, and ELA classes to construct their own scripts and reenactments of the court cases, making meaning of the event through a dramatic lens. These dramas are filmed and edited by our high school students under supervision from their visual arts teacher, and are showcased at an annual film festival at a local movie theater. It is through hands on, experiential projects like these that our students are their own creators of knowledge.</p> |
| Variable 6 | <p>Data-Driven Instruction - Our data is drawn from a variety of assessments and is utilized to guide instruction, measure student performance, and monitor staff performance. Student performance data are used as feedback to teachers and administrators on the effectiveness of curriculum and instruction in individual classrooms and across grade levels; and to identify students in need of additional instructional support within classrooms and beyond—e.g. tutoring, after-school program, Saturday and Career School.</p> <p>In order to ensure that we are using the data productively, we created the full-time, year-round position of Director of Program Evaluation beginning in the 2016-2017 academic year. Historically, Lavelle Prep has done an excellent job using data to drive curriculum changes, (some examples include altering the middle school math curriculum to</p> |

include more Algebraic skills, shifting middle school English to focus on shorter thematic units, etc.), but we have not been as effective using aggregated data, as our ability to consistently produce this information had been limited. However, through the creation of this position, we are now able to produce aggregate data in manner that enables a quick turnaround, leading to effective analysis made readily accessible to our teams. We are now able to collect assessment data, as well as survey and satisfaction data, and disseminate it to our teams during their weekly and bi-weekly meetings. Additionally, our mid-year retreat and summer reflection sessions now have targeted, organized data to drive instructional and organizational change. This new-level data, in addition to our classroom data, is disseminated to the coaches, leaders, and teachers to ensure it is, and will continue to be used effectively. On the classroom level, teachers and coaches use data from the classroom and school in meetings to evaluate and adjust instruction as necessary. On the school level, administration can use this information to evaluate how individual programs as well as school-wide initiatives are working and make adjustments with the teams as necessary.

Variable 7

Wellness Curriculum - Our Wellness program continues to be at the heart of our mission, daily. Through this growing program, students participate in Wellness class under the direction of a trained Wellness teacher, who also takes on the role of mentor, confidant and guide whenever needed. The curriculum is scaffold, and begins in grade three where students learn how to best express their feelings and resolve conflict, and works up through twelfth grade where students face and discuss adolescent issues, practice mindfulness and meditation, self-regulation and processes for goal achievement.

Regardless of age or grade, through Wellness all students gain the skills and knowledge to make their goals a reality, manage their own personal challenges and struggles, and learn communication skills to help them become well rounded and of a sound mind, further enhancing their academic experience.

As the program has grown, Wellness teachers now implement researched based practices of DBT - Dialectical Behavioral Therapy (upper grades) as well as the Sanford Harmony Program (lower grades) for a program grounded in demonstrated efficacy and success.

Variable 8

Behavioral Management System - Our Positive Behavioral Supports system is evident throughout each school day in a multitude of ways. Through our Daily Points System, students have the opportunity to earn points for demonstrating behaviors aligned with our code of conduct split into 5 categories - On Task, On Time, In Seat, Prepared, and Listening and Considerate. These points are awarded

| | |
|-------------|--|
| | <p>each period, each day. In earning “Prep Points,” this incentive based system helps to motivate student behavior, and encourage/support students to continue to demonstrate such behaviors so that they become a constant presence not only within our building, but within their daily lives as well. Prep Points are redeemable at our school Points Store for anything from healthy snacks, to brand name headphones that students can save points for months, and even years to redeem. By offering an array of incentives, students stay engaged and motivated as they “save up” to earn what they’d like.</p> <p>In addition to Prep Points, our guidance department also works with teachers and the Behavioral Intervention Team when necessary, to develop individualized behavior plans and reward systems for struggling students. For students struggling with in class behaviors such as preparedness, calling out, attentiveness, etc. they are provided with goal charts that are monitored and sent home daily, ultimately leading up to achieving a goal or positive reward. This system helps bridge the gap between home and school communication, as well as offers a positive channel for students to measure their own growth and success.</p> |
| Variable 9 | <p>Integration of Technology - Technology is woven into each curriculum in an array of methods. With each classroom equipped with one laptop per student, and each high school student given their own personal tablet that they get to keep upon graduation, students have instant and consistent computer access whenever it is required or needed. Each classroom is also equipped with a projector, as well as SmartBoards and Mimios in many classrooms throughout the building. Teachers are provided technology training and review each year so that they may plan each lesson with a tech focus. We also utilize methods of targeted academic interventions that are often digitally based, including I-Ready Diagnostics, Scantron, Achieve 3000, and more.</p> |
| Variable 10 | (No response) |

i. TOTAL ENROLLMENT ON JUNE 30, 2017 620

j. GRADES SERVED IN SCHOOL YEAR 2016-17

Check all that apply

| | |
|---------------|---------------------------------|
| Grades Served | 3, 4, 5, 6, 7, 8, 9, 10, 11, 12 |
|---------------|---------------------------------|

k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION? No

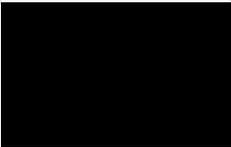
I1. FACILITIES

Does the school maintain or operate multiple sites?

| | |
|--|--------------------|
| | No, just one site. |
|--|--------------------|

I2. SCHOOL SITES

Please list the sites where the school will operate for the upcoming school year.

| | Physical Address | Phone Number | District/CSD | Grades Served at Site | School at Full Capacity at Site | Facilities Agreement |
|----------------------------------|--|--|--------------|-----------------------|---------------------------------|----------------------|
| Site 1 (same as primary site) | Corporate Commons One at 1 Teleport Drive, 3rd floor Staten Island, NY 10311 |  | CSD 31 | 3-12 | Yes | Rent/Lease |
| Site 2 | | | | | | |
| Site 3 | | | | | | |

I2a. Please provide the contact information for Site 1.

| | Name | Work Phone | Alternate Phone | Email Address |
|--------------------|----------------|------------|-----------------|---------------|
| School Leader | Chris Zilinski | | | |
| Operational Leader | Dana Volini | | | |
| Compliance Contact | Dana Volini | | | |
| Complaint Contact | Dana Volini | | | |

m1. Is the school or are the school sites co-located? No

n1. Were there any revisions to the school's charter during the 2016-17 school year? (Please include approved or pending material and non-material charter revisions). Yes

n2. Summary of Charter Revisions

| | Category (Select Best Description) | Specific Revision (150 word limit) | Date Approved by BOT (if applicable) | Date Approved by Authorizer (if applicable) |
|---|--|---|--------------------------------------|---|
| 1 | Change in Grade Level Configuration | The purpose of this change was to modify enrollment pattern for the elementary school (grades K-5), to reflect the School's decision not to expand to serve grades K-2 until the School's new facility is ready in the 2019-2020 school year. | 09/22/2016 | |
| 2 | Change in admissions/enrollment policy | The purpose of this change was to add a lottery preference to children of employees of Lavelle Prep. | 09/22/2016 | |
| 3 | | | | |
| 4 | | | | |
| 5 | | | | |

o. Name and Position of Individual(s) Who Completed the 2016-17 Annual Report. Jacqueline Garriga, Director of Program Evaluation

p. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Yes

Signature, Head of Charter School

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Signature, President of the Board of Trustees

A handwritten signature in black ink that reads "Deborah Miller". The signature is written in a cursive style with a large, prominent initial 'D'.

Date

2017/08/16

Thank you.



Entry 2 NYS School Report Card Link

Last updated: 08/03/2017

1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<https://data.nysed.gov/reportcard.php?instid=800000064491&year=2016&createreport=1&enrollments=1&avgclasssize=1&freelunch=1&attendance=1&suspensions=1&teacherqual=1&teacherturnover=1&staffcounts=1&hscocompleters=1&postgradcompleters=1&38ELA=1&38MATH=1&48SCI=1&naep=1&cohort=1®ents=1&elemELA=1&elemMATH=1&elemSci=1&secondELA=1&secondMATH=1&unweighted=1>



Entry 3 Progress Toward Goals

Created: 08/21/2017 • Last updated: 08/22/2017

PROGRESS TOWARD CHARTER GOALS

The following tables reflect formatting in the online portal required for Board of Regents-authorized charter schools and NYCDOE-authorized charter schools only. Schools should list Progress Toward Charter Goals by August 1, 2017. If the goals are based on student performance data that the school will not have access to before August 1, 2017 (e.g., the NYS Assessment results), please state this in the last column. The information can be updated when available. Please complete and submit no later than November 1, 2017.

1. ACADEMIC STUDENT PERFORMANCE GOALS

2016-17 Progress Toward Attainment of Academic Goals

| | Academic Student Performance Goal | Measure Used to Evaluate Progress Toward Attainment of Goal | Goal - Met or Not Met | If Not Met, Describe Efforts School Will Take |
|-----------------|--|---|-----------------------|---|
| Academic Goal 1 | Seventy-five percent of 6-8th graders who have been enrolled at the school for at least two consecutive years will perform at or above Level 3 on the New York State ELA examination. | New York State English Language Arts examination, Grades 3 - 8 | | NYS Exam Data is not available |
| Academic Goal 2 | Seventy-five percent of 6-8th graders who have been enrolled at the school for at least two consecutive years will perform at or above Level 3 on the New York State mathematics examination or a 65% or higher on the New York State Algebra Regents. | New York State Mathematics examination, Grades 3 - 8 and New York State Algebra I Regents examination | | NYS Exam Data is not available |
| | Seventy-five percent of 8th graders who have been enrolled at the school for at least two consecutive | New York State Science examination, | | |

| | | | | |
|-----------------|--|---|---------|--|
| Academic Goal 3 | years will perform at or above Level 3 on the New York State Science examination or a 65% or higher on the New York State Science Regents. | Grades 4 & 8 and New York State Science Regents examination | Not Met | |
| Academic Goal 4 | Seventy-five percent of high school students who have been enrolled at the school for at least two consecutive years will pass the New York State Regents exams in Mathematics. | New York State Math Regents examinations | Met | |
| Academic Goal 5 | Seventy-five percent of high school students who have been enrolled at the school for at least two consecutive years will pass the New York State Regents exams in Social Studies. | New York State Regents examinations in Social Studies | Met | |
| Academic Goal 6 | Seventy-five percent of high school students who have been enrolled at the school for at least two consecutive years will pass the New York State Regents exams in Science. | New York State Regents examinations in Science | Met | |
| | Each grade-level cohort of the same students (i.e. students who are in the school for two years in a row) will reduce by one-half the gap between the percent at or above Level 3 on the previous year's State ELA exam (baseline) | | | |

| | | | | |
|-----------------|---|--|--|--------------------------------|
| Academic Goal 7 | and 75 percent at or above Level 3 on the current year's State ELA exam. For schools in which the number of students scoring above proficiency in a grade level cohort exceeded 75 percent on the previous year's ELA exam, the school is expected to demonstrate growth (above 75 percent) in the current. | New York State English Language Arts examination, Grades 3 - 8 | | NYS Exam Data is not available |
| Academic Goal 8 | Each grade-level cohort of the same students will reduce by one-half the gap between the percent at or above Level 3 on the previous year's State Math exam (baseline) and 75 percent at or above Level 3 on the current year's State Math exam. For schools in which the number of students scoring above proficiency in a grade level cohort exceeded 75 percent on the previous year's Math exam, the school is expected to demonstrate growth (above 75 percent) in the current year. | New York State Mathematics examination, Grades 3 - 8 | | NYS Exam Data is not available |

2. Do have more academic goals to add? Yes

2016-17 Progress Toward Attainment of Academic Goals

| Academic Student Performance Goal | Measure Used to Evaluate Progress | Goal - Met or Not Met | If Not Met, Describe Efforts School Will |
|-----------------------------------|-----------------------------------|-----------------------|--|
|-----------------------------------|-----------------------------------|-----------------------|--|

| | | Toward Attainment of Goal | | Take |
|------------------|---|---|--|--------------------------------|
| Academic Goal 9 | Seventy-five percent of high school students will accumulate 10 or more credits each year towards graduation. The school will report this each September by submitting a report of student credit accumulation from the previous school year. | ATS and OnCourse (SIS) | | |
| Academic Goal 10 | Each year, the percent of students performing at or above Level 3 on the State ELA exam in each tested grade will exceed the average performance of students tested in the same grades of the Community School District in which the school is located. This will be measured by an analysis of performance compared to CSDs conducted by NYCDOE. (Relevant to grades 6-8.) | NYC DOE Progress Reports and NYSED Data Site (School Report Card) | | NYS Exam Data is not available |
| Academic Goal 11 | Each year, the percent of students performing at or above Level 3 on the State Math exam in each tested grade will exceed the average performance of students tested in the same grades of the Community School District in which the school is located. This will be | NYC DOE Progress Reports and NYSED Data Site - School Report Card | | NYS Exam Data is not available |

| | | | | |
|------------------|--|--------------------------------------|-----|-----|
| | measured by an analysis of performance compared to CSDs conducted by NYCDOE. (Relevant to grades 6-8.) | | | |
| Academic Goal 12 | The school will receive a 'B' or higher on the Student Progress section of the NYCDOE Progress Report. | NYC DOE Progress Reports | | N/A |
| Academic Goal 13 | Each year, Lavelle Prep will be deemed "In Good Standing" on the NYS Report Card | NYSED Data Site - School Report Card | Met | |
| Academic Goal 14 | Each year, Lavelle Prep will have a daily student attendance rate of at least 85 percent. Because of the nature of the disabilities of the Lavelle Prep student population, an expectation of 95% attendance for this population would be inappropriate. We expect that students who have been enrolled at the school for at least two consecutive years will make progressive progress toward the 95% attendance goal, reducing days absent, beginning in Year 3, by 25% from the previous year.* | OnCourse (SIS) | | |
| | Each year, 80 percent of all students enrolled on the last day of the school year will return the following | | | |

| | | | | |
|------------------|---|------------------------|--|--|
| Academic Goal 15 | <p>September. Because of the special nature of the Lavelle Prep student population, higher than usual attrition is anticipated. Students may leave Lavelle Prep for more restrictive educational settings or may transfer to less academically-oriented settings. Students may also leave to take advantage of competitive city-wide opportunities or other specialized, disability-oriented programs. Lavelle Prep will collect data on student withdrawals and will report annually to the DOE.</p> | ATS and OnCourse (SIS) | | |
| Academic Goal 16 | | | | |

3. Do have more academic goals to add? No

4. ORGANIZATIONAL GOALS

2016-17 Progress Toward Attainment of Organizational Goals

| | Organizational Goal | Measure Used to Evaluate Progress | Goal - Met or Not Met | If Not Met, Describe Efforts School Will Take |
|------------|--|--|-----------------------|---|
| Org Goal 1 | Each year, student enrollment will be within 15% of full enrollment as defined in the school’s contract. Lavelle Prep expects to maintain enrollment within 15% of the contracted amount on an ongoing basis throughout the year. Bi-monthly invoices submitted to the DOE will indicate this stability. | Bimonthly invoices submitted to NYCDOE | Met | |
| Org Goal 2 | | | | |
| Org Goal 3 | | | | |
| Org Goal 4 | | | | |
| Org Goal 5 | | | | |

5. Do you have more organizational goals to add? No

6. FINANCIAL GOALS

2016-17 Progress Toward Attainment of Financial Goals

| | Financial Goals | Measure Used to Evaluate Progress | Goal - Met or Not Met | If Not Met, Describe Efforts School Will Take |
|------------------|--|-----------------------------------|-----------------------|---|
| Financial Goal 1 | Each year, the school will operate on a balanced budget and maintain a stable cash flow. | Annual Independent Audit | Met | |
| Financial Goal 2 | The school will undergo an annual, independent financial audit that will result in an unqualified opinion and no major findings. | Annual Independent Audit | Met | |
| Financial Goal 3 | | | | |
| Financial Goal 4 | | | | |
| Financial Goal 5 | | | | |



Entry 4 Expenditures per Child

Last updated: 08/03/2017

Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2016-17 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: <http://www.p12.nysed.gov/psc/AuditGuide.html>

| | |
|---|----------|
| Line 1: Total Expenditures | 14736676 |
| Line 2: Year End FTE student enrollment | 633 |
| Line 3: Divide Line 1 by Line 2 | 23259 |

2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2016-17 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

Notes:
The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:
<http://www.p12.nysed.gov/psc/AuditGuide.html>.
Employee benefit costs or expenditures should not be reported in the above calculations.

| | |
|--|---------|
| Line 1: Relevant Personnel Services Cost (Row) | 7334831 |
| Line 2: Management and General Cost (Column) | 816398 |
| Line 3: Sum of Line 1 and Line 2 | 8151229 |
| Line 5: Divide Line 3 by the Year End FTE student enrollment | 12865 |

Thank you.

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the -
Board of Regents -

2017-18 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

| | |
|---|--|
| 1 | Complete ALL SIX columns in BLUE |
| 2 | Enter information into the GRAY cells |
| 3 | Cells containing RED triangles in the upper right corner in columns B through G contain guidance on that particular item |
| 4 | School district per-pupil tuition information is located on the State Aid website at https://stateaid.nysed.gov/charter/ . Rows may be inserted in the worksheet to accommodate additional districts if necessary. |
| 5 | The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative. |

John W. Lavelle Preparatory Charter School -

PROJECTED BUDGET FOR 2017-2018 -

July 1, 2017 to June 30, 2018 -

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

| | REGULAR EDUCATION | SPECIAL EDUCATION | OTHER | FUNDRAISING | MANAGEMENT & GENERAL | TOTAL |
|-------------------------------|----------------------|----------------------|-------|-------------|-------------------------|------------|
| Total Revenue | 12,600,796 | 4,846,233 | - | - | - | 17,447,029 |
| Total Expenses | 10,062,866 | 4,479,259 | - | 117,800 | 1,526,040 | 16,185,965 |
| Net Income | 2,537,931 | 366,974 | - | (117,800) | (1,526,040) | 1,261,064 |
| Actual Student Enrollment | 456 | 257 | - | - | - | - |
| Total Paid Student Enrollment | - | - | - | - | - | - |

PROGRAM SERVICES

SUPPORT SERVICES

| REGULAR EDUCATION | SPECIAL EDUCATION | OTHER | FUNDRAISING | MANAGEMENT & GENERAL | TOTAL |
|----------------------|----------------------|-------|-------------|-------------------------|-------|
|----------------------|----------------------|-------|-------------|-------------------------|-------|

REVENUE

REVENUES FROM STATE SOURCES

Per Pupil Revenue

CY Per Pupil Rate

District of Location

\$14,827.00

- School District 2 (Enter Name)
- School District 3 (Enter Name)
- School District 4 (Enter Name)
- School District 5 (Enter Name)

| | | | | | |
|-------------------|---|---|---|---|-------------------|
| 10,043,068 | - | - | - | - | 10,043,068 |
| - | - | - | - | - | - |
| - | - | - | - | - | - |
| - | - | - | - | - | - |
| - | - | - | - | - | - |
| 10,043,068 | | | | | 10,043,068 |

Special Education Revenue

| | | | | | |
|---|-----------|---|---|---|-----------|
| - | 4,643,488 | - | - | - | 4,643,488 |
|---|-----------|---|---|---|-----------|

Grants

Stimulus

| | | | | | |
|---|---|---|---|---|---|
| - | - | - | - | - | - |
|---|---|---|---|---|---|

Other

| | | | | | |
|-----------|---|---|---|---|-----------|
| 1,396,775 | - | - | - | - | 1,396,775 |
|-----------|---|---|---|---|-----------|

Other State Revenue

| | | | | | |
|---|---|---|---|---|---|
| - | - | - | - | - | - |
|---|---|---|---|---|---|

TOTAL REVENUE FROM STATE SOURCES

| | | | | | |
|-------------------|------------------|--|--|--|-------------------|
| 11,439,843 | 4,643,488 | | | | 16,083,331 |
|-------------------|------------------|--|--|--|-------------------|

REVENUE FROM FEDERAL FUNDING

IDEA Special Needs

| | | | | | |
|---|---------|---|---|---|---------|
| - | 202,745 | - | - | - | 202,745 |
|---|---------|---|---|---|---------|

Title I

| | | | | | |
|---------|---|---|---|---|---------|
| 236,453 | - | - | - | - | 236,453 |
|---------|---|---|---|---|---------|

Title Funding - Other

| | | | | | |
|-------|---|---|---|---|-------|
| 4,900 | - | - | - | - | 4,900 |
|-------|---|---|---|---|-------|

School Food Service (Free Lunch)

| | | | | | |
|---|---|---|---|---|---|
| - | - | - | - | - | - |
|---|---|---|---|---|---|

Grants

Charter School Program (CSP) Planning & Implementation

| | | | | | |
|---|---|---|---|---|---|
| - | - | - | - | - | - |
|---|---|---|---|---|---|

Other

| | | | | | |
|---|---|---|---|---|---|
| - | - | - | - | - | - |
|---|---|---|---|---|---|

Other Federal Revenue

| | | | | | |
|---------|---|---|---|---|---------|
| 230,600 | - | - | - | - | 230,600 |
|---------|---|---|---|---|---------|

TOTAL REVENUE FROM FEDERAL SOURCES

| | | | | | |
|----------------|----------------|--|--|--|----------------|
| 471,953 | 202,745 | | | | 674,698 |
|----------------|----------------|--|--|--|----------------|

LOCAL and OTHER REVENUE

Contributions and Donations, Fundraising

| | | | | | |
|--------|---|---|---|---|--------|
| 60,000 | - | - | - | - | 60,000 |
|--------|---|---|---|---|--------|

Erate Reimbursement

| | | | | | |
|-------|---|---|---|---|-------|
| 6,000 | - | - | - | - | 6,000 |
|-------|---|---|---|---|-------|

Interest Income, Earnings on Investments,

| | | | | | |
|---|---|---|---|---|---|
| - | - | - | - | - | - |
|---|---|---|---|---|---|

NYC-DYCD (Department of Youth and Community Developmt.)

| | | | | | |
|---|---|---|---|---|---|
| - | - | - | - | - | - |
|---|---|---|---|---|---|

Food Service (Income from meals)

| | | | | | |
|---|---|---|---|---|---|
| - | - | - | - | - | - |
|---|---|---|---|---|---|

Text Book

| | | | | | |
|---|---|---|---|---|---|
| - | - | - | - | - | - |
|---|---|---|---|---|---|

Other Local Revenue

| | | | | | |
|---------|---|---|---|---|---------|
| 623,000 | - | - | - | - | 623,000 |
|---------|---|---|---|---|---------|

TOTAL REVENUE FROM LOCAL and OTHER SOURCES

| | | | | | |
|----------------|--|--|--|--|----------------|
| 689,000 | | | | | 689,000 |
|----------------|--|--|--|--|----------------|

TOTAL REVENUE

| | | | | | |
|-------------------|------------------|--|--|--|-------------------|
| 12,600,796 | 4,846,233 | | | | 17,447,029 |
|-------------------|------------------|--|--|--|-------------------|

EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS

No. of Positions

Executive Management

-

| | | | | | |
|---|---|---|--------|---------|---------|
| - | - | - | 68,019 | 612,173 | 680,192 |
|---|---|---|--------|---------|---------|

Instructional Management

-

| | | | | | |
|---------|---------|---|---|---|---------|
| 449,551 | 192,665 | - | - | - | 642,216 |
|---------|---------|---|---|---|---------|

Deans, Directors & Coordinators

-

| | | | | | |
|--------|--------|---|---|---|--------|
| 20,000 | 10,000 | - | - | - | 30,000 |
|--------|--------|---|---|---|--------|

John W. Lavelle Preparatory Charter School

PROJECTED BUDGET FOR 2017-2018

July 1, 2017 to June 30, 2018

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

| | REGULAR EDUCATION | SPECIAL EDUCATION | OTHER | FUNDRAISING | MANAGEMENT & GENERAL | TOTAL |
|-------------------------------|----------------------|----------------------|-------|-------------|-------------------------|------------|
| Total Revenue | 12,600,796 | 4,846,233 | - | - | - | 17,447,029 |
| Total Expenses | 10,062,866 | 4,479,259 | - | 117,800 | 1,526,040 | 16,185,965 |
| Net Income | 2,537,931 | 366,974 | - | (117,800) | (1,526,040) | 1,261,064 |
| Actual Student Enrollment | 456 | 257 | | | | - |
| Total Paid Student Enrollment | - | - | | | | - |

PROGRAM SERVICES

SUPPORT SERVICES

| | REGULAR EDUCATION | SPECIAL EDUCATION | OTHER | FUNDRAISING | MANAGEMENT & GENERAL | TOTAL |
|---|----------------------|----------------------|-------|----------------|-------------------------|-------------------|
| CFO / Director of Finance | - | - | - | - | 78,000 | 78,000 |
| Operation / Business Manager | - | - | - | - | - | - |
| Administrative Staff | - | - | - | 15,760 | 141,840 | 157,600 |
| TOTAL ADMINISTRATIVE STAFF | 469,551 | 202,665 | | 83,779 | 832,013 | 1,588,008 |
| INSTRUCTIONAL PERSONNEL COSTS | | | | | | |
| Teachers - Regular | 3,494,800 | 1,497,771.60 | - | - | - | 4,992,572 |
| Teachers - SPED | - | - | - | - | - | - |
| Substitute Teachers | 56,000 | 24,000 | - | - | - | 80,000 |
| Teaching Assistants | 1,138,820 | 341,646.00 | - | - | - | 1,480,466 |
| Specialty Teachers | - | - | - | - | - | - |
| Aides | 75,000 | - | - | - | - | 75,000 |
| Therapists & Counselors | - | 216,000 | - | - | - | 216,000 |
| Other | 424,458 | 167,229 | - | - | - | 591,687 |
| TOTAL INSTRUCTIONAL | 5,189,078 | 2,246,647 | | | | 7,435,725 |
| NON-INSTRUCTIONAL PERSONNEL COSTS | | | | | | |
| Nurse | - | - | - | - | - | - |
| Librarian | - | - | - | - | - | - |
| Custodian | - | - | - | - | - | - |
| Security | 110,250 | 47,250 | - | - | - | 157,500 |
| Other | 87,435 | 26,230.50 | - | - | - | 113,666 |
| TOTAL NON-INSTRUCTIONAL | 197,685 | 73,481 | | | | 271,166 |
| SUBTOTAL PERSONNEL SERVICE COSTS | 5,856,314 | 2,522,792 | | 83,779 | 832,013 | 9,294,898 |
| PAYROLL TAXES AND BENEFITS | | | | | | |
| Payroll Taxes | 395,301 | 170,288 | - | 5,655 | 56,161 | 627,406 |
| Fringe / Employee Benefits | 890,380 | 377,021 | - | 20,677 | 129,394 | 1,417,472 |
| Retirement / Pension | 292,815.70 | 126,139.60 | - | 4,188.96 | 41,600.65 | 464,745 |
| TOTAL PAYROLL TAXES AND BENEFITS | 1,578,497 | 673,449 | | 30,521 | 227,156 | 2,509,623 |
| TOTAL PERSONNEL SERVICE COSTS | 7,434,811 | 3,196,241 | | 114,300 | 1,059,169 | 11,804,521 |
| CONTRACTED SERVICES | | | | | | |
| Accounting / Audit | - | - | - | - | 51,460 | 51,460 |
| Legal | - | - | - | - | 46,685 | 46,685 |
| Management Company Fee | - | - | - | - | - | - |
| Nurse Services | - | - | - | - | - | - |
| Food Service / School Lunch | - | - | - | - | - | - |
| Payroll Services | - | - | - | - | 49,385 | 49,385 |
| Special Ed Services | - | - | - | - | - | - |
| Titlement Services (i.e. Title I) | - | - | - | - | - | - |
| Other Purchased / Professional / Consulting | 82,265 | 35,257 | - | - | - | 117,522 |
| TOTAL CONTRACTED SERVICES | 82,265 | 35,257 | | | 147,530 | 265,052 |

SCHOOL OPERATIONS

John W. Lavelle Preparatory Charter School

PROJECTED BUDGET FOR 2017-2018

July 1, 2017 to June 30, 2018

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

| | REGULAR EDUCATION | SPECIAL EDUCATION | OTHER | FUNDRAISING | MANAGEMENT & GENERAL | TOTAL |
|-------------------------------|----------------------|----------------------|-------|-------------|-------------------------|------------|
| Total Revenue | 12,600,796 | 4,846,233 | - | - | - | 17,447,029 |
| Total Expenses | 10,062,866 | 4,479,259 | - | 117,800 | 1,526,040 | 16,185,965 |
| Net Income | 2,537,931 | 366,974 | - | (117,800) | (1,526,040) | 1,261,064 |
| Actual Student Enrollment | 456 | 257 | - | - | - | - |
| Total Paid Student Enrollment | - | - | - | - | - | - |

| | PROGRAM SERVICES | | | SUPPORT SERVICES | | TOTAL |
|---|----------------------|----------------------|-------|------------------|-------------------------|-------------------|
| | REGULAR EDUCATION | SPECIAL EDUCATION | OTHER | FUNDRAISING | MANAGEMENT & GENERAL | |
| Board Expenses | - | - | - | - | - | - |
| Classroom / Teaching Supplies & Materials | 30,000 | 10,000 | - | - | - | 40,000 |
| Special Ed Supplies & Materials | - | - | - | - | - | - |
| Textbooks / Workbooks | 207,300 | 100,018 | - | - | - | 307,318 |
| Supplies & Materials other | 149,625 | 64,125 | - | - | - | 213,750 |
| Equipment / Furniture | 33,260 | 15,000 | - | - | - | 48,260 |
| Telephone | 3,500 | 2,500 | - | - | 510 | 6,510 |
| Technology | 29,133 | 14,567 | - | - | 4,856 | 48,556 |
| Student Testing & Assessment | 20,000 | 10,000 | - | - | - | 30,000 |
| Field Trips | 10,000 | 3,000 | - | - | - | 13,000 |
| Transportation (student) | - | - | - | - | - | - |
| Student Services - other | - | - | - | - | - | - |
| Office Expense | 5,000 | 3,000 | - | 3,000 | 4,450 | 15,450 |
| Staff Development | 8,600 | 3,000 | - | - | - | 11,600 |
| Staff Recruitment | 1,770 | 750 | - | - | - | 2,520 |
| Student Recruitment / Marketing | 12,880 | 6,440 | - | - | - | 19,320 |
| School Meals / Lunch | 200,000 | 100,000 | - | - | - | 300,000 |
| Travel (Staff) | - | - | - | 500 | 1,500 | 2,000 |
| Fundraising | - | - | - | - | - | - |
| Other | 41,000 | 20,000 | - | - | - | 61,000 |
| TOTAL SCHOOL OPERATIONS | 752,068 | 352,400 | | 3,500 | 11,316 | 1,119,284 |
| FACILITY OPERATION & MAINTENANCE | | | | | | |
| Insurance | - | - | - | - | 38,250 | 38,250 |
| Janitorial | - | - | - | - | - | - |
| Building and Land Rent / Lease | 1,154,093 | 577,047 | - | - | 192,349 | 1,923,489 |
| Repairs & Maintenance | 344,562 | 172,281 | - | - | 57,427 | 574,270 |
| Equipment / Furniture | - | - | - | - | - | - |
| Security | - | - | - | - | - | - |
| Utilities | 141,000 | 69,000 | - | - | 20,000 | 230,000 |
| TOTAL FACILITY OPERATION & MAINTENANCE | 1,639,655 | 818,328 | | | 308,026 | 2,766,009 |
| DEPRECIATION & AMORTIZATION | 154,067 | 77,033 | | | | 231,100 |
| DISSOLUTION ESCROW & RESERVES / CONTIGENCY | | | | | | |
| TOTAL EXPENSES | 10,062,866 | 4,479,259 | | 117,800 | 1,526,040 | 16,185,965 |
| NET INCOME | 2,537,931 | 366,974 | | (117,800) | (1,526,040) | 1,261,064 |

| ENROLLMENT - *School Districts Are Linked To Above Entries* | REGULAR EDUCATION | SPECIAL EDUCATION | TOTAL ENROLLED |
|---|----------------------|----------------------|-------------------|
| District of Location | 456 | 257 | 713 |
| School District 2 (Enter Name) | | | - |
| School District 3 (Enter Name) | | | - |
| School District 4 (Enter Name) | | | - |
| School District 5 (Enter Name) | | | - |

John W. Lavelle Preparatory Charter School

PROJECTED BUDGET FOR 2017-2018

July 1, 2017 to June 30, 2018

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

| | REGULAR EDUCATION | SPECIAL EDUCATION | OTHER | FUNDRAISING | MANAGEMENT & GENERAL | TOTAL |
|-------------------------------|----------------------|----------------------|-------|-------------|-------------------------|------------|
| Total Revenue | 12,600,796 | 4,846,233 | - | - | - | 17,447,029 |
| Total Expenses | 10,062,866 | 4,479,259 | - | 117,800 | 1,526,040 | 16,185,965 |
| Net Income | 2,537,931 | 366,974 | - | (117,800) | (1,526,040) | 1,261,064 |
| Actual Student Enrollment | 456 | 257 | | | | - |
| Total Paid Student Enrollment | - | - | | | | - |

PROGRAM SERVICES

SUPPORT SERVICES

| | REGULAR EDUCATION | SPECIAL EDUCATION | OTHER | FUNDRAISING | MANAGEMENT & GENERAL | TOTAL |
|---------------------------|----------------------|----------------------|-------|-------------|-------------------------|-------|
| TOTAL ENROLLMENT | 456 | 257 | 713 | | | |
| REVENUE PER PUPIL | 27,633 | 18,857 | - | | | |
| EXPENSES PER PUPIL | 22,068 | 17,429 | - | | | |

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Sheldon Blackman

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

John W. Lavelle Preparatory Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Treasurer

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

| Date(s) | Nature of Financial Interest/Transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to yourself |
|---------|--|--|---|
| | | | |

| | | | |
|--|------|------|------|
| <i>Please write "None" if applicable. Do not leave this space blank.</i> | | | |
| None | None | None | None |

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps Taken to Avoid Conflict of Interest |
|--|------------------------------|---|---|---|
| <i>Please write "None" if applicable. Do not leave this space blank.</i> | | | | |
| None | None | None | None | None |


7/10/16

 Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Joseph Carroll

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

John W. Lavelle Preparatory Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).
Trustee
2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

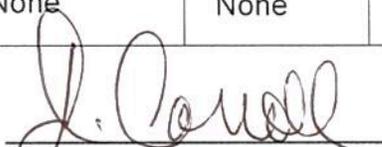
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

| Date(s) | Nature of Financial Interest/Transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to yourself |
|---------|--|--|---|
| | | | |

| | | | |
|--|------|------|------|
| <i>Please write "None" if applicable. Do not leave this space blank.</i> | | | |
| None | None | None | None |

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps Taken to Avoid Conflict of Interest |
|--|------------------------------|---|---|---|
| <i>Please write "None" if applicable. Do not leave this space blank.</i> | | | | |
| None | None | None | None | None |



 Signature

7/10/16

 Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

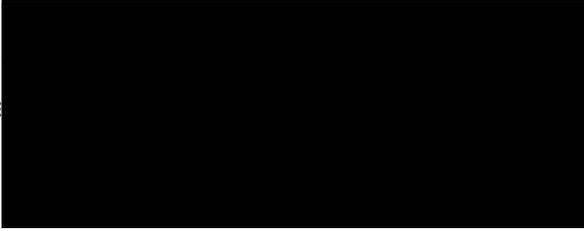
Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Richard Fragiacommo

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

John W. Lavelle Preparatory Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).
Secretary
2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

| Date(s) | Nature of Financial Interest/Transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to yourself |
|---------|--|--|---|
| | | | |

| | | | |
|--|------|------|------|
| <i>Please write "None" if applicable. Do not leave this space blank.</i> | | | |
| None | None | None | None |

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps Taken to Avoid Conflict of Interest |
|--|------------------------------|---|---|---|
| <i>Please write "None" if applicable. Do not leave this space blank.</i> | | | | |
| None | None | None | None | None |

Richard Triguicomo
Signature

7/10/16
Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

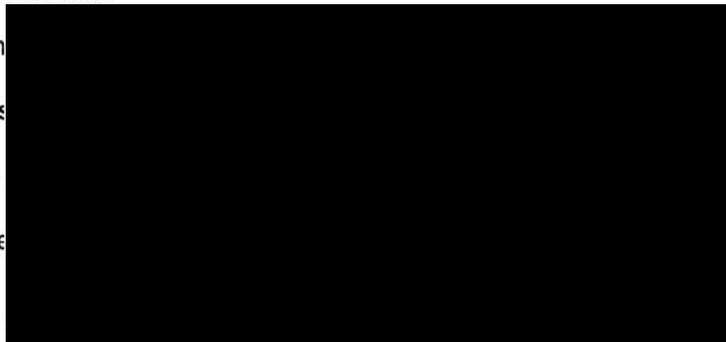
Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Bonnie Fritz

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

John W. Lavelle Preparatory Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).
Trustee
2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

| Date(s) | Nature of Financial Interest/Transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to yourself |
|---------|--|--|---|
| | | | |

| | | | |
|--|------|------|------|
| <i>Please write "None" if applicable. Do not leave this space blank.</i> | | | |
| None | None | None | None |

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps Taken to Avoid Conflict of Interest |
|--|------------------------------|---|---|---|
| <i>Please write "None" if applicable. Do not leave this space blank.</i> | | | | |
| None | None | None | None | None |

Bonnie J. Fritz
 Signature

7/10/16
 Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____

Business Address: _____

E-mail Address: [REDACTED] _____

Home Telephone: _____

Home Address: _____

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Susan Lavelle

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

John W. Lavelle Preparatory Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).
Trustee
2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

| Date(s) | Nature of Financial Interest/Transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to yourself |
|---------|--|--|---|
| | | | |

| | | | |
|--|------|------|------|
| <i>Please write "None" if applicable. Do not leave this space blank.</i> | | | |
| None | None | None | None |

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps Taken to Avoid Conflict of Interest |
|--|------------------------------|---|---|---|
| <i>Please write "None" if applicable. Do not leave this space blank.</i> | | | | |
| None | None | None | None | None |

Susan Lovelle

 Signature

7/10/16

 Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

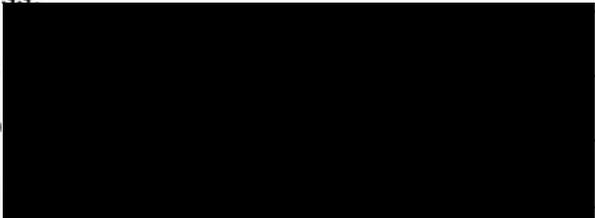
Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____



| |
|---|
| Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee |
|---|

Trustee Name:

Lily McNair

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

John W. Lavelle Preparatory Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Trustee

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

| Date(s) | Nature of Financial Interest/Transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to yourself |
|---------|--|--|---|
| | | | |

| | | | |
|--|------|------|------|
| <i>Please write "None" if applicable. Do not leave this space blank.</i> | | | |
| None | None | None | None |

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps Taken to Avoid Conflict of Interest |
|--|------------------------------|---|---|---|
| <i>Please write "None" if applicable. Do not leave this space blank.</i> | | | | |
| None | None | None | None | None |

Lily McNeil

 Signature

7/10/16

 Date

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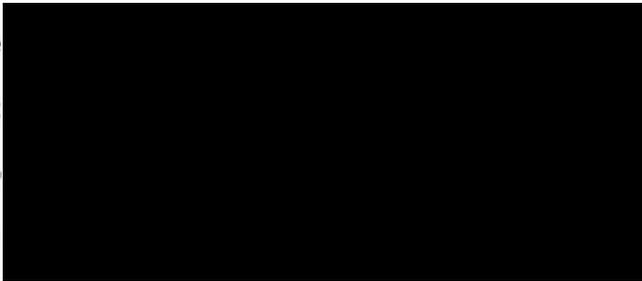
Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Deborah Miller

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

John W. Lavelle Preparatory Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).
Chair
2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

| Date(s) | Nature of Financial Interest/Transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to yourself |
|---------|--|--|---|
| | | | |

| | | | |
|--|------|------|------|
| <i>Please write "None" if applicable. Do not leave this space blank.</i> | | | |
| None | None | None | None |

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps Taken to Avoid Conflict of Interest |
|--|------------------------------|---|---|---|
| <i>Please write "None" if applicable. Do not leave this space blank.</i> | | | | |
| None | None | None | None | None |

D. Miller
Signature

7/10/16
Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____
Business Address: _____
E-mail Address: _____
Home Telephone: _____
Home Address: _____

**Disclosure of Financial Interest by a Current or Proposed Charter School
Education Corporation Trustee**

Trustee Name:

Doris Schueler

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

John W. Lavelle Preparatory Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Vice Chair

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

| Date(s) | Nature of Financial Interest/Transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to yourself |
|---------|--|--|---|
| | | | |

| |
|---|
| Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee |
|---|

Trustee Name:

Dirk Tillotson

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

John W. Lavelle Preparatory Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Trustee

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

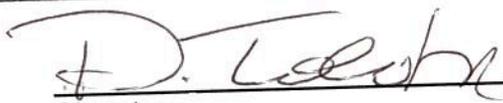
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|---------|--|--|---|
| | | | |

| | | | |
|--|------|--|--|
| <i>Please write "None" if applicable. Do not leave this space blank.</i> | | | |
| | None | | |

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

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|--|------------------------------|---|---|---|
| <i>Please write "None" if applicable. Do not leave this space blank.</i> | | | | |
| None | None | None | None | N/A |

 _____
 Signature 7/10/16
 Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____
 Business Address: _____
 E-mail Address: _____
 Home Telephone: _____
 Home Address: _____

| |
|---|
| Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee |
|---|

Trustee Name:

Eleni (Nelly) Tournaki

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

John W. Lavelle Preparatory Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Trustee

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

| Date(s) | Nature of Financial Interest/Transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to yourself |
|---------|--|--|---|
| | | | |

| | | | |
|--|--|--|--|
| <i>Please write "None" if applicable. Do not leave this space blank.</i> | | | |
| None | | | |

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps Taken to Avoid Conflict of Interest |
|--|------------------------------|---|---|---|
| <i>Please write "None" if applicable. Do not leave this space blank.</i> | | | | |
| None | None | None | None | N/A |

Norma

7/10/16

Signature

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____



Entry 9 BOT Table

Created: 08/07/2017 • Last updated: 08/16/2017

(tab across or use scroll bar at bottom of table)

1. Current Board Member Information

| | Trustee Name | Email Addresses | Position on the Board | Committee Affiliations | Voting Member Per By-Laws? (Y/N) | Area of Expertise, and/or Additional Role at School (parent, staff member, etc.) | Number of Terms Served and Length of Each (Include election date and term expiration) | Number of Board Mtgs Attended during 2016-17? |
|---|----------------|-----------------|-----------------------|---------------------------------------|----------------------------------|--|---|---|
| 1 | Susan Lavelle | | Trustee/Member | None | Yes | Nurse | 3 Terms - Elected 2009, Expires 2018 | 7 |
| 2 | Lily McNair | | Trustee/Member | None | Yes | Educator & Psychologist | 2 Terms - Elected 2012, Expires 2017 | 5 or less |
| 3 | Deborah Miller | | Chair/Board President | Education & Accountability, Executive | Yes | Social Work & Advocacy | 3 Terms - Elected 2009, Expires 2018 | 9 |
| | | | | | | Psychologist; Extens | | |

| | | | | | | | | |
|---|------------------|------------|---------------------------|--|-----|---|--------------------------------------|-----------|
| 4 | Sheldon Blackman | [REDACTED] | Treasurer | Finance & Audit, Executive | Yes | ive experience fundraising & charter school leadership | 3 Terms - Elected 2009, Expires 2017 | 10 |
| 5 | Joseph Carroll | [REDACTED] | Trustee/Member | Executive | Yes | Extensive experience & knowledge of Staten Island | 4 Terms - Elected 2009, Expires 2019 | 8 |
| 6 | Richard Fragiaco | [REDACTED] | Secretary | Education & Accountability, Executive, Finance & Audit | Yes | Advocacy | 4 Terms - Elected 2009, Expires 2019 | 8 |
| 7 | Doris Schueler | [REDACTED] | Vice Chair/Vice President | Education & Accountability, Executive | Yes | Psychologist | 3 Terms - Elected 2009, Expires 2018 | 5 or less |
| 8 | Dirk Tillotson | [REDACTED] | Trustee/Member | Education & Accountability, Executive | Yes | Attorney; Extensive experience in charter school leadership | 3 Terms - Elected 2012, Expires 2019 | 6 |
| 9 | Eleni Tourna | [REDACTED] | Trustee/Mem | Education & Accou | Yes | Educator & Special | 3 Terms - Elected | 9 |

| | ki | | ber | ntabilit y | | Educat ion Expert | 2009, Expire s 2017 | |
|----|-----------------|--|------------------------|---|-----|-------------------------|---|--------------|
| 10 | Bonnie Fritz | | Truste e/Mem ber | Educat ion & Accou ntabilit y | Yes | Educat or | 1 Term - Electe d 2015, Expire s 2018 | 5 or less |
| 11 | | | | | | | | |
| 12 | | | | | | | | |
| 13 | | | | | | | | |
| 14 | | | | | | | | |
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| 17 | | | | | | | | |
| 18 | | | | | | | | |
| 19 | | | | | | | | |
| 20 | | | | | | | | |

2. Total Number of Members on June 30, 2016 10

3. Total Number of Members Joining the Board 2016-17 School Year 0

4. Total Number of Members Departing the Board during the 2016-17 School Year 0

5. Number of Voting Members 2016-17, as set by the by-laws, resolution or minutes 10

6. Number of Board Meetings 10
**Conducted in the 2016-17 School
Year**

7. Number of Board Meetings 12
**Scheduled for the [2017-18](#)
School Year**

Thank you.



Entry 10 - Board Meeting Minutes

Last updated: 08/16/2017

[Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2016--June 2017.

A. Provide a URL link to the (No response)
Monthly Board Meeting Minutes
which are posted on the School's
web page.

OR

B. Upload All Monthly Board Meeting Minutes

Combine into one .PDF file

<https://nysed-cso-reports.fluidreview.com/resp/11208311/wNFCVDEEJA/>

**John W. Lavelle
Preparatory Charter School**

Board of Trustees Meeting

**Minutes
July 28, 6:45 pm**

| | |
|-----------------------------------|--|
| Trustees Present | Bonnie Fritz, Sheldon Blackman, Joseph Carroll, Susan Lavelle, Richard Fragiacom, Dirk Tillotson via Skype, Doris Schueler, Deborah Miller |
| Trustees Absent | William Henri, Lily McNair, Nelly Tournaki |
| Staff Present | Kenneth Byalin, Michele Ciechalski. Mary Petrone |
| Parents Present | None |
| Others Present | |
| Adoption of Agenda | A motion was made by Bonnie Fritz, seconded by Susan Lavelle, and unanimously approved to accept the agenda for the July 28 th , 2016 meeting date. |
| Approval of Minutes | Kenneth Byalin advised the minutes should not read as Joint Board of Trustees Meeting and must be separated. A motion was made by Bonnie Fritz, seconded by Susan Lavelle and unanimously approved to accept the minutes from the June 23 rd , 2016 meeting. |
| Committee Meetings/Reports | <p>i. Executive Committee</p> <p>Executive committee met 7/20/16.</p> <p>Problem with the trailers for the Elementary School. The budget is \$250k. However, due to the issues, it is about \$80k-100k over, however it seems that we can make adjustments and the budget can remain as is.</p> <p>Elementary School expansion on Lavelle side- on target to open with 151 students. Phase in of grades 3-5 in trailers. Expected to open September 2016.</p> <p>Therapeutic School- central issue is to see if we can effectively serve the those students, as well as our current students. This could be an increase in the amount of teacher assistants in all classes. In addition, teachers would need additional training, as well as increase the counseling department. Could be very beneficial for Staten Island students.</p> |

Culinary Arts Program- Permission to use the Above kitchens allows up to think we can begin earlier, which would be September 2017. However, there would be a need to hire a culinary arts teacher. The target date for Corporate Commons 3 is September 2019 instead of 2018.

Early College High School- We are working with St. John's University. Target date is September 2018. The letter on intent goes in late this calendar year, as well as the interview for the founding team. We would hopefully get the charter sometime before the end of 2017, if all goes well. We can write this and it would be merged with New Ventures Charter School. It would be the same Board Members as the New Ventures Board.

Spectrum School- Have been assured there is a great need for this category. There is a meeting scheduled for September. The location would be in the new building, Corporate Commons 3. We need to see if 1) there are kids in this category, and 2) if Lavelle's model will work with students high up on the Spectrum. Application will be submitted January 2018, with space in Corporate Commons 3.

A motion was made by Susan Lavelle, seconded by Doris Schueler and unanimous by all to accept the Executive Committee.

ii. Finance and Audit Committee

Statement of Unaudited Financial Position, unrestricted net assets of approximately \$1m. Ratio of program services to administration is 9%, which is a very good ratio. There is a MOU between Lavelle and New Ventures; however we do not know how long New Ventures will be in the building so we cannot apportion the building improvement costs. Therefore, the loan will still be there until we know how long they are going to occupy it. There will be a deferral of the payment of the loan from New Ventures to Lavelle Prep.

A motion was made by Deborah Miller, seconded by Doris Schueler and unanimous by all to accept the Finance and Audit Committee.

iii. Governance and Nominating Committee

Deborah Miller advised that they will announce the slate of the voting of the Board Members.

Hopefully the Board will be able to vote on this in September.

iv. Education and Accountability Committee

Met on July 11, 2016

Graduation of 8th graders to High School is 116, and 74 are returning. 64% are returning. Up from 33% to 64%.

Most reports for regents were positive except for US History and Global History.

Elementary School- Principal Mary Petrone spoke about the curriculum planning and meetings that have been Standards based-using our curriculum as an added resource. ELA- Achieve 3000, Journeys, Ortin Gillingham. All elementary school students will have OG 3X/wk. Math- Metamorphis. Teachers are being thoroughly trained, and are very anchored in that. Taking on the program Go Math, Context for Learning (a way for our students talk about math). STEM- some teachers have already went for training. Elizabeth Petitto will assist in creating Interdisciplinary Lessons throughout the year. Science Fusion, as well as a coding class. Project based learning. Social Studies- in conjunction with Lori Weintraub, Holocaust Studies at Wagner College, will work with students to discuss human rights and the Holocaust. Wellness-Sanford Harmony will be used. Systemic throughout all the disciplines and all staff will be trained on it.

A motion was made by Susan Lavelle, seconded by Doris Schueler and unanimous by all to accept the Education and Accountability Committee.

v. Development Task Force- 2 year STEM grant has been extended for a 3rd year. Dissemination Grant \$450K for over 3 years to share the peer observation/evaluation system with 4 public schools. That kicks off in September 2016.

Where we are challenged in raising money for the new schools. We need to raise \$2.5m to build out. There's a commitment of the build out of \$250k for the Culinary Arts program.

Sheldon Blackman advised that there was a change to the Lavelle Prep/New Ventures 401(K) Plan, to change the provider of the 401k to Mutual of America Life Insurance Company.

BOARD OF DIRECTORS RESOLUTION TO ESTABLISH A PLAN

WHEREAS, the Board of Directors of New Ventures Charter School (the Employer) has assembled in a meeting this 28th day of July, 2016:

WHEREAS, the Employer currently maintains a 401(k) Profit-Sharing Plan (the Plan) to provide retirement benefits for employees of the Employer.

| | |
|---------------------------|---|
| | <p>WHEREAS, the retirement benefits provided by this Plan would be funded through a Group Annuity Contract (the Contract) between the Employer and Mutual of America Life Insurance Company (the Company);</p> <p>WHEREAS, the Contract provides that the Company will be compensated for any administrative and investment services rendered in connection with the Contract and the Plan; and</p> <p>WHEREAS, the Company has offered to provide such administrative and investment services pursuant to an Exclusive Services arrangement which are detailed in the attached Fee Disclosure and Important Notice.</p> <p>NOW, THEREFORE, BE IT RESOLVED THAT:</p> <ul style="list-style-type: none"> • The appropriate officers, named below, of the Employer are authorized and directed to review and approve all provisions of the plan, to execute the Plan Document once finalized and to enter into the Contract; • The Employer hereby accepts the Company's offer to provide administrative and investment services to the Plan pursuant to the Exclusive Services arrangement as stated in the attached Fee Disclosure and Important Notice; and • Kenneth Byalin (President) and Dana Volini (Vice President of Operations) are hereby authorized and directed to take such further action as may be necessary, appropriate or advisable to effectuate the foregoing resolutions. This will include a review and approval of the final Plan Document. <p>Motion made by Deborah Miller, seconded by Bonnie Fritz and unanimous by all to approve the movement of our 401k to Mutual of America, with the caveat that the program is not an annuity based program. In addition, if it is not for the benefit of the employees, the alternative will be looked into.</p> <p style="padding-left: 40px;">A motion was made by Susan Lavelle, seconded by Deborah Miller and unanimous by all to accept the Development Task Force Committee.</p> |
| <p>Adjournment</p> | <p>A motion for the meeting to be adjourned was moved by Susan Lavelle seconded by Deborah Miller and unanimous <u>by all</u> to accept at 7:52pm. The next Board of Trustees meeting has been scheduled for September 1st, 2016.</p> |

Lavelle Prep Charter School

Board of Trustees Meeting

Minutes

September 1st, 2016 6:00 pm

| | |
|-----------------------------------|--|
| Trustees Present | Nelly Tournaki, Lily McNair, Joseph Carroll, Sheldon Blackman, Richard Frangiacomo, Bonnie Fritz |
| Trustees Absent | Doris Schueler, William Henri, Deborah Miller, Susan Lavelle, Dirk Tillotson |
| Staff Present | Kenneth Byalin, Michele Ciechalski, Mary Petrone |
| Parents Present | None |
| Others Present | |
| Adoption of Agenda | A motion was made by Joseph Carroll, seconded by Bonnie Fritz, and unanimous by all to accept the agenda for the September 1 st , 2016, meeting date. |
| Approval of Minutes | A motion was made by Lily McNair, seconded by Nelly Tournaki, and unanimously by all to accept the minutes from the July 28 th , 2016 meeting. |
| Committee Meetings/Reports | <p>Mary Petrone, Principal of Lavelle Elementary advised that there is also a contingency plan should there be an issue with getting the students into the trailers.</p> <p>Plan:</p> <ul style="list-style-type: none">a) Thursday 9/8 at the Lavelle Academy and teachers will be receiving the students and all will board a bus to the Hilton Garden Inn, where the children will be in stations by grades and there is a magnificent day of orientations planned.b) Friday 9/9 will meet at Historic Richmond Town, where breakfast and lunch will be served and will learn in stations. They will be bussed back by 2:30pm back to Lavelle Academy for dismissal.c) Mary is proposing that the Board should come to the open house to see the new school. <p>October 21st, 2016- Futures of Education Luncheon- The new State Chancellor, Betty Rosa will be the keynote speaker. It will be a panel like it was done last year.</p> <p>Kenneth Byalin advised that we may have to revote the intent in the</p> |

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| | <p>September meeting to get the ball rolling if we are going to do a merger. We will meet with SUNY later this month as well. We may well have a resolution to proceed with a merger by the next Board meeting.</p> <p>Nominating and Governance Committee The names were announced for proposed nomination for Officer & Trustee positons, see below: Sheldon Blackman - Treasurer Richard. Frigiacommo –Secretary Deborah Miller - Chair Doris Schueler - Vice Chair</p> <p>A motion was made by Joseph Carroll, seconded by Nelly Tournaki and unanimous by all to accept the Nominating and Governance Committee proposal.</p> <p>Education and Accountability Committee</p> <p>Did not meet.</p> <p>Development Task Force- Did not meet</p> |
| <p>Adjournment</p> | <p>A motion for the meeting to be adjourned was moved by Joseph Carroll, seconded by Sheldon Blackman and unanimous by all to accept at 6:27 PM. The next Board of Trustees meeting has been scheduled for September 22 , 2016.</p> |

**John W. Lavelle
Preparatory Charter School**

Board of Trustees Meeting

**Minutes
September 22, 6:45 pm**

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| Trustees Present | Sheldon Blackman, Susan Lavelle, Richard Fragiacom, Dirk Tillotson via Skype, Doris Schueler, Deborah Miller, Joseph Carroll, Nelly Tournaki |
| Trustees Absent | Lily McNair, Bonnie Fritz |
| Staff Present | Kenneth Byalin, Mary Cottingham, Mary Petrone |
| Parents Present | None |
| Others Present | |
| Adoption of Agenda | A motion was made by Richard Fragiacom, seconded by Joseph Carroll, and unanimously approved to accept the amended agenda to include the names of the Trustees & Officers being nominated for the September 22, 2016 meeting date. |
| Approval of Minutes | A motion was made by Deborah Miller, seconded by Susan Lavelle, and unanimously by all to accept the minutes from the September 1 st , 2016 meeting. |
| Amended Agenda Item | The September 22 minutes have one amendment: to include the names of the Trustee & Officers who are being nominated. |
| Board Resolutions | <p style="text-align: center;">The Board of Trustees approves the following three RESOLUTIONS:</p> <p>RESOLUTION, WHEREAS, the Board of Trustees of John W. Lavelle Preparatory Charter School (“Lavelle Prep”) is familiar with the 2010 amendment to Section 2853 of the Charter Schools Act of 1998, as amended, authorizing an education corporation to operate more than one school or house any grade at more than one site, thereby allowing education corporations to merge; and WHEREAS, the Board of Trustees of Lavelle Prep previously decided to move forward with a merger between Lavelle Prep and its sister school, New Ventures Charter School (“New Ventures”), but abandoned that plan in favor of submitting a material charter revision request to Lavelle Prep’s charter entity, the New York City Department of Education, to expand Lavelle Prep to serve elementary school students in grades K through 5; and WHEREAS, the Board of Trustees of Lavelle Prep again has discussed and considered a merger between Lavelle Prep and New Ventures in order to reap the benefits and efficiencies that may result from a merger of the two education corporations, such as common governance, common oversight and handling of</p> |

finances, and shared educational programming and resources, and to facilitate and streamline the expansion and growth of the Schools; and

WHEREAS, the Board of Trustees of Lavelle Prep has sought advice from professionals and advisors, and has discussed the potential benefits of merging the two education corporations and the likelihood of achieving such benefits, as well as the costs and risks of undertaking and completing such a merger; and

WHEREAS, the Board of Trustees of Lavelle Prep, having duly considered the costs, benefits, and risks of a merger with New Ventures, believes that it is in the best interests of Lavelle Prep to move forward with the merger of Lavelle Prep and New Ventures at this time, but wishes to retain continuing authority to determine whether the merger proves to be in the best interests of Lavelle Prep.

NOW, THEREFORE, BE IT RESOLVED, that the officers and trustees of Lavelle Prep, individually and together, are hereby authorized and directed to take any and all actions they deem necessary to effectuate the merger between Lavelle Prep and New Ventures, including but not limited to the preparation, execution and filing of any and all documents, agreements, certificates, notices, applications, plans and/or instruments, and the hiring of legal counsel and other professionals to advise Lavelle Prep and assist in the merger, it being understood that the Board of Trustees of Lavelle Prep shall retain final authority to revoke its approval of the merger of Lavelle Prep and New Ventures should the Board of Trustees of Lavelle Prep, in its sole judgment, determine that the merger is no longer in the best interests of Lavelle Prep; and

BE IT FURTHER RESOLVED, that all actions heretofore taken by any officers and trustees of Lavelle Prep, individually or together, for and on behalf of Lavelle Prep in connection with the foregoing resolutions, shall be and hereby are ratified and approved, and that the authority given hereunder shall be retroactive and any and all acts hereunder performed prior to the passage of these resolutions are hereby ratified and approved.

Motion made by Nelly Tournaki, seconded by Joseph Carroll and unanimous by all to approve the resolution to take the next steps in the merger.

RESOLVED, WHEREAS, the Board of Trustees approves the following changes take place to the John W. Lavelle Preparatory Charter School Northfield and Victory account:

- Deborah Miller be added as an authorized signatory
- William Henri be removed as an authorized signatory

Motion made by Richard Fragiacom, seconded by Doris Schueler and unanimous by all to approve the resolution to update the bank account

information.

RESOLVED, WHEREAS, the Board of Trustees of John W. Lavelle Preparatory Charter School (“Lavelle Prep” or the “School”) is familiar with the 2015 amendment to Section 2854(2)(b) of the Charter Schools Act, as amended (the “Act”), allowing schools to provide a lottery enrollment preference to children of employees of the charter school or charter management organization, provided that such children of employees may constitute no more than fifteen percent of the charter school’s total enrollment; and

WHEREAS, in order to provide a benefit to Lavelle Prep’s employees, the Board of Trustees of Lavelle Prep wishes to provide a lottery enrollment preference to children of Lavelle Prep employees, as permitted by Section 2854(2)(b) of the Act; and

WHEREAS, in order to provide the lottery enrollment preference to children of Lavelle Prep employees, the School must amend its Admissions Policies as set forth in the School’s charter, thereby requiring a revision of the School’s charter; and

WHEREAS, the Board of Trustees of Lavelle Prep proposes to submit a non-material charter revision request to the School’s charter entity, the New York City Department of Education (“NYC DOE”), in substantially the form presented to the Board of Trustees of Lavelle Prep and attached hereto as Exhibit A (the “Request”), in order to amend the School’s Admissions Policies to provide a lottery enrollment preference to children of employees of the School and to align the language of the School’s Admissions Policies relating to preferences with the language of the Act.

NOW, THEREFORE, BE IT RESOLVED, that that the officers and trustees of Lavelle Prep be, and each of them hereby is, individually or together, authorized and directed, in the name and on behalf of Lavelle Prep, to do all such things and take all such acts and to expend such fees for and on behalf of Lavelle Prep as may be necessary or advisable in order to give effect to and, generally, carry out the intent of these Resolutions including, without limitation, to execute and deliver the Request to NYC DOE, in substantially the form presented to the Board of Trustees, along with any other documents in connection with the Request as may be required by NYC DOE, with such changes or amendments thereto as such officer or trustee deems necessary or appropriate, with such approval to be conclusively evidenced by the execution and delivery thereof by such officer or trustee, it being understood that the Board of Trustees of Lavelle Prep shall retain final authority to revoke its approval of the Request should the Board of Trustees of Lavelle Prep, in its sole judgment, determine that the Request is no longer in the best interests of Lavelle Prep; and

IT IS HEREBY FURTHER RESOLVED, that all actions of any kind heretofore or hereafter taken by any trustee or officer of Lavelle Prep or any appointed or authorized person or persons authorized to act on behalf of Lavelle Prep in connection with the matters contemplated by the foregoing resolutions be, and each of them hereby is, confirmed, ratified, approved and authorized in all respects.

Motion made by Richard Fragiacomò, seconded by Deborah Miller and unanimous by all to approve the resolution to amend the Admissions Policies.

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| <p>Committee Meetings/Reports</p> | <p style="text-align: center;">Executive Committee</p> <p>Deborah Miller asked how things were going with the elementary school. Mary Petrone (Principal) gave a brief update: the students are in the modules and classes are in session. Ken Byalin informed the Board that we have a temporary Certificate of Occupancy (COO) for a short window of time. The school is in need of a letter from The Department of Environmental Protection (DEP) to Lavelle Prep stating that the site is environmentally “ok” to use portal bathrooms in the modules. Joseph Carroll coincidentally had a planned meeting with the DEP on 9/23/16; he will mention the need for the letter. Best case scenario would be to have someone from the City help us with the Port Authority to get the permanent COO. We will schedule a walk through for the Trustees by next Board meeting, 10/27.</p> <p>Deborah Miller asked for a brief understanding of Merger resolution. Ken Byalin explained that the Merger at this time is essentially asking the City to free Lavelle Prep so New Ventures can take Lavelle Prep on therefore having Lavelle Prep be authorized by NYSED. Accepting this resolution is the just first step in the process there is more to come. In order for the Merger to take effect we will need 75% of the Board approval.</p> <p>Nelly Tournaki suggested creating a Resolution to “thank” Bill Henri for his years of service on the Board(s). Ken Byalin suggested electing Bill Henri as Chairman Emeritus.</p> <p>Futures of Education Luncheon will be held on Friday, 10/21 at the Hilton Garden Inn at 1PM. NYS Chancellor, Dr. Betty Rosa is scheduled to be the Key note speaker. A panel discussion with leading educators; Anthony Lodico - Superintendent of K-12 schools on SI, Paul O’Neill - Sr. Legal Fellow for National Alliance for Public Charter Schools, Dr. Kenneth Gold -Dean of Education at the College of Staten Island. The following organizations have generously supported this event:</p> <ul style="list-style-type: none"> ○ The Lois & Richard Nicotra Foundation ○ Allen C Bentson Agency ○ Victory State Bank ○ Cohen Schneider & O’Neill LLP <p>Lois & Richard Nicotra raised their commitment this year to \$2,500.00 with the understanding that we would match the funds.</p> <p>Sheldon Blackman requested that the Lavelle Prep Board send a “thank you” letter to the Nicotras for their help with temporary placement for the elementary students. Sheldon will draft a letter and Deborah Miller will sign as Chairperson.</p> <p>Sheldon Blackman spoke to the Board requesting that Trustees consider a stronger participation in fundraising. Ken Byalin spoke about having 16 individuals between the two boards and at this time 4 Trustees have made the pledge to commit to the Mala fundraiser, \$5,400 over three years. Ken explained that the future desire is to ask staff to participate in possible groups of three and it would be helpful if we could tell potential donors that more than 50% of the Board members have committed themselves to the Mala. The hope</p> |
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is that might encourage staffers. The intention is that the money raised will help defer the cost for future space, which will be needed as we expand.

Ken Byalin mentioned that fundraising has become a more crucial piece for the Board of Trustees to take part in now that we are the size we are. Other ways Trustees can support raising funds is to consider introducing anyone in your circle who might be a potential donor. Someone who might consider supporting the schools. Ken stated that you don't have to be the one to "ask", Ken would have no issues asking for a donation to the individual(s) you connect us with.

A motion was made by Susan Lavelle seconded by Nelly Tournki and unanimous by all to accept the Executive Committee Report.

Finance and Audit Committee

Sheldon Blackman mentioned the Year End Net Income projection of \$390,000 out of a budget of total expenses of 14MIL. We have some extra expenses due to trailers but we have been able to absorb them.

Cash forecast – positive across the year. Open at 2.2 MIL and we project close to 1.6 MIL. Currently we have 660 students enrolled.

A motion was made by Deborah Miller seconded by Susan Lavelle and unanimous by all to accept the Finance and Audit Committee.

Governance and Nominating Committee

(Amended Minutes – to list new terms for Officers & Trustees)

The Committee nominated the following Officers for 1 year term:

Sheldon Blackman – Treasurer
Richard Fragiacomio – Secretary
Deborah Miller – Chair
Doris Schueler – Vice Chair

The Committee nominated the following Trustees for 3 years terms:

Joseph Carroll
Richard Fragiacomio
Dirk Tillotson

A motion was made by Deborah Miller, seconded by Doris Schueler and unanimous by all to accept the Governance and Nominating Committee Report.

Education and Accountability Committee

Doris Schueler reports on concerns regarding Teacher Evaluations. Principal Zilinski mentioned that teacher scores could be inflated since Middle school teachers ratings are only based on observation scores. The State will not allow us to use State exam scores for teacher evaluation for grades 6 thru 8.

The question was asked "how do teachers get evaluated"; typically through observations and State test performance. This year we were not allowed to use the State Exam scores for Middle school teachers (6 to 8) but you could use

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| | <p>regent exam scores for HS teacher evaluations.</p> <p>Dirk Tilltson recommended the use of student feedback for ratings with regards to teacher evaluations. Dirk feels that you would have to have the teacher's "buy in" for it to be successful. It can provide great feedback for them. Dirk had recommended the Tripod Survey which is a measure of program impact predicting students out comes.</p> <p>Doris & the Committee are suggesting that the staff consider being evaluated by the students. Doris would like to encourage a pilot program for one year which would include student evaluations. Dirk mentioned that the Board should think about what their role should be when deciding how to evaluate the teachers.</p> <p>State exam scores for incoming grades 4 & 5 were low, which was to be expected.</p> <p>Ken Byalin suggested that for the next Education & Accountability meeting they walk over to elementary school to meet the students and view the space.</p> <p>A motion was made by Deborah Miller, seconded by Richard Fragiaco and unanimous by all to accept the Education and Accountability Committee Report.</p> <p>Development Task Force Ken Byalin & Sheldon Blackman suggested to the Board that we honor Bill Henri as one of this year's honorees at the 2017 Gala.</p> <p>A motion was made by Nelly Tournaki, seconded by Deborah Miller and unanimous by all to accept the Development Task Force Committee.</p> <p>IRB Sheldon Blackman mentioned that the team is trying to improve executive functioning.</p> <p>Ken Byalin mentioned that our Teachers and some staff participated in the DBT Skills in Schools: Skills Training for Emotional Problem Solving for Adolescents over the summer and will be implementing the program in the grades.</p> <p>Motion made by Susan Lavelle, seconded by Richard Fragiaco and unanimous by all to approve the movement</p> |
| <p>Adjournment</p> | <p>A motion for the meeting to be adjourned was moved by Joseph Carroll and seconded by Deborah Miller and unanimous by all to accept at 8:12pm. The next Board of Trustees meeting has been scheduled for October 27st, 2016.</p> |

Lavelle Prep Charter School

Board of Trustees Meeting

Minutes
October 27th, 2016 6:53 pm

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| Trustees Present | Susan Lavelle, Joseph Carroll, Sheldon Blackman, Richard Frangiaco, Nelly Tournaki, Deborah Miller Via meeting Dirk Tillotson |
| Trustees Absent | Doris Schueler, William Henri, Lilly McNair, Bonnie Fritz |
| Staff Present | Kenneth Byalin, Michele Ciechalski, Mary Petrone |
| Parents Present | None |
| Others Present | |
| Adoption of Agenda | A motion was made by Nelly Tournaki, seconded by Susan Lavelle, and unanimous by all to accept the agenda for the October 27 th , 2016, meeting date. |
| Approval of Minutes | Sheldon Blackman said on the last page remove IRB and add Research Task Force. A motion was made by Nelly Tournaki, seconded by Susan Lavelle, and unanimously by all to accept the minutes from the September 22 nd , 2016 meeting. |
| Committee Meetings/Reports | <p>i. Executive Committee Committee October 18, 2016</p> <p>Occupancy of the trailers- Kenneth Byalin and Richard Nicotra met with the DEP to understand what needs to be done about the sewers. They advised that we have to make a formal application. There is an application that needs to be submitted to hook up to the sewers. The survey will cost \$3500.00. However, on a good note, the students are doing well and thriving.</p> <p>Kenneth Byalin had a conversation with David Frank, who is head of the Charter Center last week. He was able to see a New Ventures student actually tutoring a student in the elementary school. He was impressed with this initiative.</p> <p>Autism Spectrum School. The next meeting is November 10th, 2016 at 8:30am.</p> |

Early College High School- New school. The kids will start out in an accelerated program, where most of their credits for High School will be earned by 10th grade, and then go on to take College classes at St. John's University and could possibly earn up to 60 credits. There will be an outreach meeting with multiple people in the community. It will be Thursday, November 3rd, 2016 from 9am to 11am to discuss the Early College..

There was a meeting scheduled for November 9th, 2016 for committee training, however, it had to be rescheduled.

A motion was made by Richard Frangiaco, seconded by Sheldon Blackman, and unanimous by all to accept Dirk Tillotson into the Executive Committee.

A motion was made by Sheldon Blackman, seconded by Nelly Tournaki and unanimous by all to accept the Executive Committee Report.

ii. Finance and Audit Committee

Met on October 18th, 2016

- We had a call with outside auditors and it was essentially a clean audit.

Income is higher than expected about \$400k higher, and expenses around \$200k, which we have approximately a net of \$200k.

On the cash flow, we remain in the black and are expected to end in the black at the end of the year.

A motion was made by Susan Lavelle, seconded by Richard Frangiaco and unanimous by all to accept the Finance and Audit Committee Report.

iii. Governance and Nominating Committee

Did not meet

iv. Education and Accountability Committee

Met October 26th, 2016

Reviewed all the State Tests in the Middle School. There was a steady improvement in ELA, but it is not clear in Math. We are moving a lot of our students from 2's to 3's, which in our school is excellent.

A motion was made by Susan Lavelle, seconded by Richard Frangiaco and unanimous by all to accept the Education and Accountability Report.

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| | <p>v. Development Task Force</p> <p>We had our 6th annual Futures of Education Luncheon last Friday. Betty Rosa, Commissioner of the New York State Regents, as well as three other people were on a panel to discuss the state of education.</p> <p>The Joint School Gala will be sometime in May. L. Samuels and Stan and Joann Sachs will be the honorees.</p> <p>Our Mala Project: In order to have all 72 beads pledged by the end of three years, we would need about 2 people per month. Kenneth Byalin advised that he needs the Boards help in getting pledges. There was a discussion in the previous Board Meeting by Michael Caridi that there needs to be a campaign on how to get people to pledge. There could be a tier system so it reaches out to everyone.</p> <p>Nelly Tournaki wanted to express her gratitude to Kenneth Byalin for his commitment to the advancement of the school.</p> <p>A motion was made by Joseph Carroll, seconded by Susan Lavelle and unanimous by all to accept the Development Task Force Committee.</p> <p>Research Task Force Committee</p> <p>There is a study that will go on for a year and it will see how executive functioning improves executive functioning.</p> <p>A motion was made by Richard Frangiacomo, seconded by Susan Lavelle and unanimous by all to accept the Research Task Force Committee.</p> <p>Additional information- The Lavelle Prep/New Ventures merger was discussed. Additional due diligence will be done to ensure the merger is a mutually positive merger before filing a final proposal.</p> |
| <p>Adjournment</p> | <p>A motion for the meeting to be adjourned was moved by Nelly Tournaki, seconded by Richard and unanimous by all to accept at 7:54 PM. The next Board of Trustees meeting has been scheduled for November 17th, 2016.</p> |

Lavelle Prep Charter School

Board of Trustees Meeting

Minutes

November 17th, 2016 6:52 pm

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| Trustees Present | Susan Lavelle, Sheldon Blackman, Richard Frangiacomo, Deborah Miller, Lilly McNair, Nelly Tournaki, Doris Schueler |
| Trustees Absent | William Henri, Bonnie Fritz, Joseph Carroll, Dirk Tillotson |
| Staff Present | Kenneth Byalin, Michele Ciechalski, Mary Petron |
| Parents Present | None |
| Others Present | |
| Adoption of Agenda | Nelly Tournaki advised to add something about John W. Lavelle. A motion was made by Nelly Tournaki, seconded by Susan Lavelle, and unanimous by all to accept the agenda for the November 17 th , 2016, meeting date. |
| Approval of Minutes | As per Sheldon Blackman, on the Research Task Force, it should be improve academic functioning, and it should be affects. Newly introduced in executive functioning curriculum A motion was made by Richard Frangiacomo, seconded by Susan Lavelle, and unanimously by all to accept the minutes from the Octoberr 27 th , 2016 meeting. |
| Committee Meetings/Reports | <p>I. Executive Committee Did not meet, however Kenneth Byalin advised that each board needs to approve the merger documents that will be sent out in advance for a special board meeting. We need to have 75% of the board participating. We would need 8 members participating and to vote in favor of the merger. The latest date we can get it done is December 15th, 2016. If it is not final by June 30th, 2017, then it can't happen because Lavelle Prep will be going through the charter renewal.</p> <p>A motion was made by Nelly Tournaki, seconded by Lilly McNair, and unanimously by all to accept the Executive Committee minutes.</p> <p>II. Finance and Audit Committee Sheldon Blackman advised that the net income we budgeted is \$153,000 and at the end of the year it's projected net income is \$582,000. He advised we always project under budget so we don't overspend. We are projected to have at the end of the year \$2.5 million in cash flow. He</p> |

advised that the accountants want to have three months reserve, and we need to have \$3.0 million to be there. We are looking for ways to raise money for the new building.

A motion was made by Lilly McNair, seconded by Susan Lavelle, and unanimously by all to accept the Finance Committee minutes.

III. Governance and Nominating Committee

Did not meet

III. Education and Accountability Committee

Did not meet. Next meeting is 12/14/16 1:30pm to 2:30pm

IV. Development Task Force

Kenneth Byalin advised that there have been some planning meetings for the Autism Spectrum School and Early College School. Both planning committees agreed that these schools should move forward and write the Letter of Intent. There will be separate public meetings for both schools to speak with the community. Deborah Miller voiced a concern that we need to have the proper supports for the autistic kids because if we don't, they will regress.

Deborah advised that she, Kenneth Byalin, and Michael Caridi met to discuss how to get our brand out into the community. This will be so we will try to get sponsors to raise money. We need to brand and market ourselves.

Kenneth Byalin advised that 11 Board members who have committed to one bead, and Michael Caridi who greatly exceeded the one bead.

A motion was made by Sheldon Blackman, seconded by Susan Lavelle, and unanimously by all to accept the Finance Committee minutes.

V. Research Task Force

Kenneth Byalin advised that he and Nelly Tournaki had a conference call with the Mazza's, the consultants that have trained some of the faculty on DBT (dialectical behavior therapy) skills. We've been doing a wellness program and the kids have shown improvement in executive functioning.

Mary Petron, Principal of the Elementary School said they are doing better and better everyday. The children seem to be rallying.

Chris Zilinski, Principal of the Middle School advised that the State released the Regents scores for all the schools in Staten Island. He advised that we are in the middle of the pack, and did very well in math Geometry, Algebra, and Living Environment.

A motion was made by Nelly Tournaki, seconded by Susan Lavelle, and

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| | unanimously by all to accept the Finance Committee minutes. |
| Adjournment | A motion for the meeting to be adjourned was moved by Nelly Tournaki, seconded by Susan Lavelle and unanimous by all to accept at 7:54 PM. The next Board of Trustees meeting has been scheduled for December 15 th , 2016. |

**SPECIAL MEETING
OF THE
BOARD OF TRUSTEES
OF
JOHN W. LAVELLE PREPARATORY CHARTER SCHOOL**

**Minutes
December 15, 2016 6:45 pm**

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| Trustees Present | Joseph Carroll, Sheldon Blackman, Deborah Miller, Eleni Tournaki, Lily McNair, Richard Fragiacom, Susan Lavelle, Doris Schueler Dirk Tillotson via Video conference from California |
| Trustees Absent | Bonnie Fritz |
| Staff Present | Kenneth Byalin, Dana Volini, Mary Cottingham and Priyanga Iddamalgoda |
| Parents Present | None |
| Others Present | None |
| Agenda Item: Proposed Merger of Lavelle Prep and New Ventures | <p>Deborah Miller asked if everyone had received and read all of the merger documents, which Mary Cottingham sent by email prior to the meeting. All board members advised that they did and there were no questions.</p> <p>A motion to approve the proposed Application for Merger was made by Sheldon Blackman, seconded by Lily McNair and unanimous by all. Resolutions approving the Agreement and Plan of Merger and the Petition for Merger were presented to the Board, and a motion to approve the Resolutions was made by Joseph Carroll, seconded by Lily McNair and unanimous by all.</p> <p>The formal Resolutions adopted by the Board are attached hereto.</p> |
| Adjournment | A motion for the Special Meeting to be adjourned was moved by Eleni Tournaki, seconded by Lily McNair and unanimous by all to accept at 6:56 PM. |

The John W. Lavelle Prep Board of Trustees did NOT meet on January 26, 2017, they were unable to make quorum.

John W. Lavelle Preparatory Charter School

Board of Trustees Meeting

Minutes

February 16, 2017 6:49 pm

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| Trustees Present | Joseph Carroll, Sheldon Blackman, Deborah Miller, Nelly Tournaki, Richard Fragiacomio, Susan Lavelle, Doris Schueler, |
| Trustees Absent | Dirk Tillotson, Bonnie Fritz, Lily McNair |
| Staff Present | Theresa Peterford, Ken Byalin |
| Parents Present | None |
| Others Present | Kay Pesile |
| Adoption of Agenda | A motion was made by Nelly Tournaki, seconded by Richard Fragiacomio and approved unanimously by all to accept the agenda for the February 16, 2017, meeting date. |
| Approval of Minutes | A motion was made by Nelly Tournaki, seconded by Joe Carroll, and approved unanimously by all to accept the minutes from the December 16 th , 2016 meeting. |
| Committee Meetings/Reports | <p>i. Executive Committee</p> <p>Ken updated on 2 new charter applications and merger.</p> <p>Merger Update- We have delivered all documents requested by the state. They should be submitting the chancellor's approval of the merger tomorrow. We expect the merger to be approved at the Regents meeting in April and then it will go into effect on July 1, 2017.</p> <p>Financially, we will close the books as 2 separate organizations on June 30, 2017. We still do not know when the first board meeting for ICS will occur. We will need separate budgets for the schools so that we can report to the authorizer at separate charter renewal dates. There will be three columns for the budgets. One for each school and a joint column. There may be changes in expenses but no changes in revenue. The biggest change will be the functioning of the board.</p> <p>LOIs - We will submit both applications for RECCS and the spectrum school in the same year (different rounds) and take a planning year for the spectrum school. As per Nelly, we will have common board</p> |

meetings and committee meetings. At this point the plan is to have separate education committees.

The New Ventures Culinary Arts Program is on track to open in September in the space at Above catering hall.

A motion was made by Susan Lavelle, seconded by Richard Fragiaco and approved unanimously by all to accept the Executive Committee Report.

ii. Finance and Audit Committee

The finance reports were provided and include cash flow and budget. Shelly explained that we are on budget as expected and the projection is that we should be coming in positive at the year end. Cash flow is as anticipated.

Retirement Plan- There is a proposal to switch to the Fidelity retirement plan. There are wide choices and they could go outside of Fidelity for fund choice.

Kay Pesile has given an overview. The current plan locks you in to an expensive annuity. Dana got several proposals and 4 were reviewed which were all annuities. Kay advised that there were extremely high fees with the annuities and she found Fidelity as an option for us. We have negotiated so that there will not be a \$2500 payroll fee and many other fees were eliminated making it low cost to activate. Most employees feel 401k plans are free which they are not. Fidelity will only charge us \$46 p/p which is significantly lower than annuities. Every participant will have an individual profile tailored to the employee.

Nelly has concerns about staff reaction and input into the change. The response was that staff will have 1-1 consultation and will have the choice to invest or not to invest in the plan.

Kay has recused herself from all involvement with the process and plan.

A motion was made by Richard Fragiaco, seconded by Nelly Tournaki and approved unanimously by all to accept the retirement plan change to Fidelity.

A motion was made by Joe Carroll, seconded by Susan Lavelle and approved unanimously by all to accept the Finance and Audit Committee Report only.

iii. Governance and Nominating Committee

Did not meet

iv. Education and Accountability Committee

Committee met in January. Doris reported on the meeting:

Committee Meeting Summary-

-The DASA report was reviewed and teachers will be getting bullying training. There was concern that there were many per grade even though many were minor.

-Two resources were given to the principal for bullying training at the last meeting.

-All grades were above 90% (HS was 94%) for attendance

-There will be a free condom policy in HS. There is a partnership being developed with a clinic through the health department for the morning after pill to be made available to students.

-The Sex. Ed. curriculum is being developed.

-The HS made 3 referrals to New Ventures which concerned Doris.

St. John's Criminal Justice Course- Ken reported that approximately 10 of the 11th and 12th graders are taking Intro. To Criminal Justice classes at St. John's each week. They needed to be B average students. We could recommend students who are fractionally below this GPA. St. John's has come back with a summer school program proposal in the hospitality area. New Ventures students are budgeted to take this and if there are seats left some Lavelle students may be able to attend.

Advocacy Day - Ken reports that the trip to Albany (Charter Advocacy Day) was mostly positive and a good overall experience for the students.

A motion was made by Nelly Tournaki, seconded by Richard Fragiaco and unanimously approved by all to accept the Education and Accountability Committee Report

v. Development Task Force

Grants- We had a meeting today with Van Ameringen for a grant to support the DBT in the schools program which seemed positive. We have a significant amount of students with trouble with emotional dysregulation. This is a primary prevention program to teach them the skills. We have implemented it in 7th and 10th grade. We have learned that our students take longer to absorb the material. We are going to stretch it into a 2 year curriculum. In many ways the meeting was very encouraging. They have a large number of applications and have narrowed it to about 3 times the amount they are giving so we have a 1

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| | <p>in 3 chance.</p> <p>Gala - The gala is coming up June 1st. This is the 10th anniversary of John Lavelle passing so there will be a focus on remembering John. We are trying to get many of the elected officials to attend in his honor. We will also honor 3 psychologists from the community who have been volunteer researchers. We will have student musical performances. Part of the plan is to invite the graduating seniors and their parents for free along with the musicians and their parents. All of John's sons and grandchildren will be invited. Marlene Marco Boyd has volunteered to outreach to some of his friends and associates. We will also premier an 8 minute video about the school that came out of the fundraising need.</p> <p>A motion was made by Doris Schueler, seconded by Susan Lavelle and approved unanimously by all to accept the Development Task Force Committee report.</p> <p>IRB Committee</p> <p>Committee did not meet but they have been emailing.</p> <p>Research- The first paper was accepted; the second paper was reviewed and is being revised. They have showed the executive functioning related to grades. The question is: can they show that we can improve the EF and therefore improve grades. Although DBT does not exactly match what we have been evaluating, it is a good experiment so that we see how/if it will improve their EF and therefore there grades.</p> <p>Everyone will be exposed to the DBT but we will look at the history to see who was affected.</p> <p>Ken states that the students are exceling in the EF area of organization but not in emotion regulation so it makes sense that this is what we target. This will be done through the DBT.</p> <p>A motion was made by Richard Fragiacom, seconded by Nelly Tournaki and approved unanimously by all to accept the IRB Committee meeting notes.</p> |
| <p>Non Material Charter Revision Request</p> | <p><u>1.</u> The first request would enable the School to provide a lottery enrollment preference to children of employees of Lavelle Prep, as now permitted by Section 2854(2)(b) of the New York State Charter Schools Act.</p> <p>A motion was made by Richard Fragiacom, seconded by Joe Carroll and approved unanimously by all to accept the Lottery enrollment preference to children of employees of Lavelle Prep.</p> <p><u>2.</u> The second request would revise the enrollment pattern for the elementary school (grades K-5), to reflect the School's decision</p> |

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| | <p>not to expand to serve grades K-2 until the School's new facility is ready in the 2019-2020 school year.</p> <p>A motion was made by Richard Fragiaco, seconded by Shelly Blackman and approved unanimously by all to revise the enrollment pattern for the elementary school.</p> |
| <p>New business</p> | <p>Nelly would like to mention Omri Schik who she feels is excelling. He has been observed by Chris and the dissemination grant teams and has received good ratings. He is a first year chemistry teacher and is getting SPED certification. He conducted a research project and will be presenting at the American Research Association. He is also doing research on a student at Lavelle. Nelly would like to ask the school to provide financial support in the amount of \$1200. Chris has recommended that we give him the time and the registration but not the travel expenses. Ken's concern is that it needs to be made a policy for teachers with this situation. This way it is not an exception but a policy.</p> <p>Doris suggests that hotel, travel, and registration be covered for staff who is presenting.</p> <p>As per Ken, this year we will find the money but moving forward we should budget for this within the PD budget.</p> <p>Shelly proposes to award up to \$1000 for a person with a paper acceptance at a conference to compensate for registration, travel, and hotel.</p> <p>A motion was made by Shelly Blackman, seconded by Richard Fragiaco and approved unanimously by all to award up to \$1000 for a person with a paper accepted for presentation at a conference to compensate for registration, travel, and hotel.</p> |
| <p>Adjournment</p> | <p>A motion for the meeting to be adjourned was moved by Susan Lavelle, seconded by Richard Fragiaco and approved unanimously at 8:01 PM. The next Board of Trustees meeting has been scheduled for March 23, 2017.</p> |

Lavelle Prep Charter School

Board of Trustees Meeting

Minutes
March 23rd, 2017
7:12pm

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| Trustees Present | Susan Lavelle, Sheldon Blackman, Deborah Miller, Nelly Tournaki, Bonnie Fritz Dirk Tillotson via skype |
| Trustees Absent | Joseph Carroll, Richard Fragiacom, Doris Schueler Lily McNair |
| Staff Present | Kenneth Byalin, Michele Ciecchalski, Mary Petron, Evelyn Finn, Christopher Zilinski, Dana Volini |
| Parents Present | None |
| Others Present | |
| Adoption of Agenda | A motion was made by Sheldon Blackman, seconded by Susan Lavelle, and unanimous by all to accept the agenda for the March 23 rd , 2017 meeting date. |
| Approval of Minutes | Bonnie Fritz asked that the first time an acronym is introduced to put the whole name next to it. A motion was made by Susan Lavelle, seconded by Bonnie Fritz, and unanimously by all to accept the minutes from the February 16 th , 2017 meeting. |
| Committee Meetings/Reports | I. Executive Committee a) Merger- Merger request will be reviewed at the next Board of Regents. We should hear probably by the first week of April. b) Charter Application for Early College was submitted March 17, 2017. Capacity meeting will be sometime in April. c) Charter LOI for the Spectrum School will be due in July d) Building of CC3 (Corporate Commons Three)- Nicotra hired architects to build. e) There was a Special Executive Meeting held on March 20 th to discuss a potential conflict of interest. This will be reviewed later in the agenda. |

A motion was made by Nelly Tournaki, seconded by Bonnie Fritz, and unanimously by all to accept the Executive Committee report.

II. Finance and Audit Committee

Sheldon Blackman advised that the key factor of income is the student population, which is right on track and as projected. We are a little ahead on income and little behind on expenses. We will come out around 600K ahead at the end of the year.

A motion was made by Nelly Tournaki, seconded by Susan Lavelle, and unanimously by all to accept the Finance Committee report.

III. Governance and Nominating Committee

Did not meet

III. Education and Accountability Committee

Met 3/22/17

January Regents were administered and had better regents scores in US History and Common Core ELA. Earth Science was a little lower.

Attendance rate was on track and we're above the city.

New behavior interventions were reviewed that were developed this year.

Sheldon Blackman requested that the Board also get a visual of the results. Christopher Zilinski advised that this can be done.

A motion was made by Nelly Tournaki, seconded by Susan Lavelle, and unanimously by all to accept the Education and Accountability Committee report.

IV. Development Task Force

The Gala is June 1st, 2017. We will be honoring John W. Lavelle and we are inviting some elected officials to join in this celebration. There will also be a video that shows where the school is going and where it came from.

A motion was made by Susan Lavelle, seconded by Nelly Tournaki, and unanimously by all to accept the Development Task Force report.

V. Research Task Force

Nelly Tournaki advised that Omri Schick, who is a teacher at Lavelle, will be presenting at the conference and has been invited to join the

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| | <p>Research Task Force.</p> <p>A motion was made by Susan Lavelle, seconded by Sheldon Blackman, and unanimously by all to accept the Research Task Force Committee minutes.</p> |
| <p>Resolution to amend the Lavelle Prep Admissions Policy and Code of Conduct</p> | <p>Dana Volini explained that there were proposed updates to the Admissions Policy and Code of Conduct. The proposed changes were redlined and emailed to all Board members prior to the meeting. Hard copies were provided at the meeting as well.</p> <p>These policies will be looked at and voted on annually by the Board.</p> <p>A motion was made by Sheldon Blackman and seconded by Susan Lavelle and unanimous by all to approve the proposed changes to the Code of Conduct and Admissions Policy.</p> |
| | <p>The School has recently become aware of a few potential conflicts of interest, as defined in the School's Conflict of Interest Policy. Dr. Byalin reminded the Board that annually, the Board needs to review the conflict of interest forms filled out by all Board members and key employees.</p> <p>The President of the school, Dr. Byalin, disclosed a potential conflict of interest to the Board regarding the School's employment of his wife, Diane DiSalvo. Dr. Byalin advised that this potential conflict of interest was discussed at a Special Executive meeting held on March 19th as well. Dr. Byalin presented a written disclosure statement to each Board member and discussed the situation with the Board. Diane has been employed by the school since September 2014. Dr. Byalin explained that he did not hire Diane, nor does he manage her. He explained that an ad was placed to fill the position and that the Board Chairman at the time, William Henri, and Vice President of Academic Affairs, Evelyn Finn, reviewed resumes, held the interviews and decided to hire Diane as the Director of Counseling. The Board Chair signs her hire letter each year and she is supervised by Evelyn Finn. Evelyn explained that the salary was benchmarked by the DOE salary scale.</p> <p>Dana Volini disclosed a potential conflict of interest to the Board regarding her brother, Ryan Melis, who started as a teacher at Lavelle Prep in 2011 but in September of 2016 moved to the New Ventures organization; he also filled in as acting assistant principal at Lavelle Prep during the months of November 2016 through February 2017. Dana became the Director of Operations in 2013 and is currently the Vice President of Operations for Lavelle Prep. Dana presented a completed conflict of interest form and discussed the situation with the Board. During his time as acting AP and teacher Ryan reported directly to the Principal and not to Dana in any</p> |

manner.

Christopher Zilinski disclosed a potential conflict of interest to the Board regarding his brother, Jeremy Zilinski, who is the Director of Security and Facilities at Lavelle Prep since July 2013. Chris became the Principal at Lavelle Prep in July of 2014. Chris presented a completed conflict of interest form and discussed the situation with the Board. He advised that Jeremy was hired by the Director of Operations in 2012 and reports directly to Dana Volini, the VP of Operations, and not to him in any manner.

Although not a potential conflict with Lavelle Prep, Dr. Blackman advised that during the New Ventures Board meeting Kay Pesile who is a New Ventures trustee provided a written disclosure statement to each member of the New Ventures Board and discussed how she was an advisor in choosing the 401k vendor for both schools. She explained that she helped with discussions on lowering fees for the school but does not and will not have a direct or indirect pecuniary or material benefit in this transaction. The New Ventures Board deliberated on this matter and did not find this to be a conflict of interest.

The Board went into Executive session and only the trustees remained in the room. After several minutes scribe Michele Ciechalski was invited back into the room for the votes.

There was a motion made by Susan Lavelle, seconded by Sheldon Blackman and unanimous by all to approve the hiring of Ryan Melis and finding that the related party transaction with Dana Volini is fair, reasonable and in the best interests of the School; and to ratify the transaction by finding in good faith that the transaction was fair, reasonable and in the school's best interest at the time the transaction was entered, as evidenced by Ryan's contributions to the school.

There was a motion made by Susan Lavelle, seconded by Sheldon Blackman and unanimous by all to approve the hiring of Jeremy Zilinski and finding that the related party transaction with Christopher Zilinski is fair, reasonable and in the best interests of the School; and to ratify the transaction by finding in good faith that the transaction was fair, reasonable and in the school's best interest at the time the transaction was entered, as evidenced by Jeremy's contributions to the school.

There was a motion made by Susan Lavelle, seconded by Bonnie Fritz, and unanimous by all to approve the hiring of Diane DiSalvo and finding that the related party transaction with Kenneth Byalin is fair, reasonable and in the best interests of the School; and that to ratify the transaction by finding in good faith that the transaction was fair, reasonable and in the school's best interest at the time the

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| | <p>transaction was entered, as evidenced by Diane's contributions to the School.</p> <p>Sheldon Blackman advised that the Board feels that there should be a payroll standard policy established and it should be developed for the entire organization.</p> <p>Deborah Miller noted that the school should not have entered into these related party transactions prior to receiving clearance from the Board, and advised that the Board should reach out to counsel to discuss putting procedures in place to ensure compliance with the School's Conflict of Interest Policy in the future.</p> |
| Adjournment | <p>A motion for the meeting to be adjourned was moved by Bonnie Fritz, seconded by Susan Lavelle and unanimous by all to accept at 8:37 PM. The next Board of Trustees meeting has been scheduled for April 27, 2017.</p> |

Lavelle Prep Charter School

Board of Trustees Meeting

Minutes
April 27, 2017
6:54PM

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| Trustees Present | Sheldon Blackman, Deborah Miller, Nelly Tournaki, Bonnie Fritz, Joseph Carroll, Lily McNair |
| Trustees Absent | Richard Fragiacom, Doris Schueler, Dirk Tillotson, Susan Lavelle |
| Staff Present | Kenneth Byalin, Mary Cottingham |
| Parents Present | None |
| Others Present | |
| Adoption of Agenda | A motion was made by Nelly Tournaki, seconded by Lily McNair, and unanimous by all to accept the agenda for the April 27, 2017 meeting date. |
| Approval of Minutes | A motion was made by Nelly Tournaki, seconded by Bonnie Fritz, and unanimously by all to accept the minutes from the March 23, 2017 meeting. |
| Committee Meetings/Reports | <p>I. Executive Committee</p> <p>An application for the Richmond Early College Charter School (RECCS) was submitted to State Ed. Right before Spring break we had a conversation with State Ed and it was recommended to withdraw the application and re-submit in summer 2017. The conversation with State Ed was positive and the State representatives were enthusiastic. We have been waiting for the official written comments/feedback from the State which will highlight our short comings and finally received the response last night (4/26) after a long delay. We will take their comments into consideration when resubmitting,</p> <p>At this time the Autism Spectrum school application is on the back burner. After a conversation Ken Byalin had with David Frank from State Ed it was made clear that it's best NOT to submit applications for both the RECCS & the Spectrum school at the same time. Another contributing factor for NOT moving forward with the Spectrum application was the decrease in Lavelle Prep student applications. We</p> |

are reviewing our process for student recruitment to see what could have been a contributing factor (s) for the lower application numbers. The Spectrum school could potentially be in direct competition with Lavelle Prep enrollment for the general education student applications.

There was an increase in rent supplement for LP elementary grades, LP grades 11 and 12, & all of NV. It begins in the 17-18 school year and is now 30% of the per pupil amount.

The 2017 lottery numbers for Lavelle Prep are down for Gen Ed & Special Ed; 7th grade was up but everything else was down.

We had fewer applications in the elementary grades. A possible scenario is that the number of 5th grader applications were higher last year due to a Charter School closing on Staten Island and we might have received the over flow of their students.

Two leadership concerns for the Lavelle Prep Elementary this year were:

- Principal Mary Patron only being able to commit to three days a week instead of five.
- Jenna Curran, Assistant Principal had to go out on leave and is scheduled to return this summer.

We have been making adjustments to strengthen the leadership in elementary to be compatible with our culture. VP of Academic Affairs, Evelyn Finn & Assistant Principal Kristina Mazza have been working in Elementary alongside Co-Principals Anthony Faiella & Mary Petron. Anthony works on Monday & Friday, Mary works Tuesday, Wednesday & Thursday.

A motion was made by Sheldon Blackman, seconded by Lily McNair, and unanimously by all to accept the Executive Committee report.

II. Finance and Audit Committee

Budget vs actuals are on track.

Cash flow is on track.

Projected total income is good.

Budget for next year; do we want to break out Lavelle Prep & Elementary budgets? Per State Ed we must report by school and State Ed considers the Elementary & Lavelle Prep Upper as one school. Ken Byalin is suggesting the Board approve the budget to give the Finance Department & Administration a running start, as long as there is no objection from the Board. Sheldon Blackman recommends we keep the budget as presented; projections and income on 95% students. Finance & Audit Committee will make recommendations if the income is not there.

Sheldon Blackman made a motion to approve the Lavelle Prep budget for 2017-2018 and Joe Carroll seconded that motion.

A motion was made by Joe Carroll, seconded by Lily McNair, and unanimously by all to accept the Finance Committee report.

III. Governance and Nominating Committee

The Committee did not meet but Deborah Miller spoke about an unresolved issue with the Conflict of Interest policy. The Board voted but there is still an outstanding matter. Deborah and Dana Volini plan to schedule a call with the attorney to discuss.

Ken Byalin explained to the Board that pending the official Merger in July 2017 we will have one joint nominating committee for adding a Trustee to the Board but we can start the paper work/process now.

III. Education and Accountability Committee

The Committee did not meet but Deborah Miller wanted to advise the Trustees of a complaint that was filed against the school.

Deborah Miller met with Theresa Peterford & Evelyn Finn to discuss the formal allegation made by a parent of an Elementary student. The parent felt their child was discriminated against because of his disabilities and race. It appears that Lavelle Prep will be exonerated and the child was returned to his previous school. The mother refused an intervention plan. The student left the school before an IEP (Individualized Education Program) was developed.

Deborah Miller will suggest to the Education & Accountability Committee the next time they meet that the school/faculty should revisit cultural diversity & bullying strategies.

A motion was made by Bonnie Fritz, seconded by Joe Carroll, and unanimously by all to accept the Education & Accountability Committee report.

IV. Development Task Force

Ken updated the Board on the vanAmeringen commitment for a two-year grant of \$50,000 each year, payable to John W. Lavelle Preparatory Charter School, for expansion of preventative, early-intervention mental health practices.

Jill Patel has volunteered as a consultant to help us with structure and planning for next steps with fundraising.

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| | <p>A motion was made by Lily McNair, seconded by Joe Carroll and unanimously by all to accept the Development Task Force report.</p> <p>V. Research Task Force</p> <p>The 2nd article has been revised and resubmitted to be published. May 5th is the next scheduled research meeting.</p> <p>Drs. Stan & JoAann Sacks & Dr. El Samuels will be honored at this years' school Gala on June 1 for their work.</p> <p>A motion was made by Nelly Tournaki, seconded by Lily McNair, and unanimously by all to accept the Research Task Force report.</p> |
| <p>Adjournment</p> | <p>A motion for the meeting to be adjourned was moved by Bonnie Fritz, seconded by Susan Lavelle and unanimous by all to accept at 8:37 PM. The next Board of Trustees meeting has been scheduled for May 25, 2017.</p> |

Lavelle Prep Charter School

Board of Trustees Meeting

Deborah Miller

Minutes
May 25, 2017
7:20 pm


7/2/17

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| Trustees Present | Sheldon Blackman, Deborah Miller, Nelly Tournaki, Joseph Carroll, Richard Fragiacomio, Lily McNair Dirk Tillotson via skype |
| Trustees Absent | Doris Schueler, Bonnie Fritz, Susan Lavelle, |
| Staff Present | Kenneth Byalin, Mary Petron, Christopher Zilinski, Dana Volini |
| Parents Present | None |
| Others Present | |
| Adoption of Agenda | A motion was made by Nelly Tournaki, seconded by Lily McNair, and unanimous by all to accept the agenda for the May 25 th , 2017 meeting date. |
| Approval of Minutes | There is one change under the Finance Committee report from last month: Under the finance committee report it should state "Sheldon Blackman made a motion to approve the Lavelle Prep budget for 17-18, seconded by Joe Carroll, and unanimously approved by all to accept the Finance Committee report". A motion was made by Lily McNair, seconded by Joseph Carroll, and unanimously by all to accept the amended minutes from the April 2017 meeting. |
| Committee Meetings/Reports | I. Executive Committee There was an Executive Committee meeting on May 15 th . The major discussions were: <ol style="list-style-type: none">1. Lavelle's elementary trailer fabricator went out business without notice. We found a manufacturer who can get us the same trailers but wouldn't be here for September opening; looking at a two month delay. Classes that would start the school year in the two new trailers will begin classes housed in Corporate Commons. We will not expand 3rd grade classes; we will keep 51 students in 3rd grade. We will start the year with 76 students in 4th and 5th and increase to 85 when the trailers are ready. We |

are in the process of revising the budget accordingly.

2. We withdrew the Richmond Early College Charter School application, as per SED's request. Will resubmit in second round during the summer.
3. SED has recommended that we defer application for Richmond Prep Charter School (Spectrum School), until after RECCS is approved. We will look for space in the community and decided not to lease space in Corporate Commons 3.
4. The Board will look at the President's compensation and compare to other corporations of size and revenue. A task force will be formed to start the evaluation process, including both Chairs.

Sheldon Blackman made a motion to create a task force of both chairpersons, with additional interested board members and will include at least one non-board member to deal with Presidents compensation and evaluation. The motion was seconded by Joseph Carroll and unanimously approved by all to accept the motion to create the task force.

A motion was made by Nelly Tournaki, seconded by Lily McNair, and unanimously by all to accept the Executive Committee report.

II. Finance and Audit Committee

Finances look pretty steady except the student enrollment is lower than expected. Income is about \$400k higher. Expenses are about \$150k less than budgeted.

The cash flow projections are about \$2.7 million at the end of the fiscal year. It is hard to estimate what the new trailers will run us in the 17-18 school year.

A motion was made by Lily McNair, seconded by Richard Fragiaco, and unanimously by all to accept the Finance Committee report.

III. Governance and Nominating Committee

Did not formally meet.

Deborah Miller and Dana Volini had a phone conversation with attorney to discuss Conflict of Interest. Attorney is going to draw up new policies, with the new merger documents, regarding this.

Looking for members to join the merged Governance and Nominating Committee for Integrated Charter Schools. Richard, Joe and Lily agreed to serve.

Nomination for Thomas Scarangelo: His resume was handed out. This is a preliminary nomination. The Lavelle Prep Board intends to nominate him at the joint July Board meeting and encourage him to move forward with the Trustee process.

A motion was made by Sheldon Blackman, seconded by Lily McNair and unanimous by all to approve Thomas Scarangelo move forward with the trustee process.

A motion was made by Joseph Carroll, seconded by Richard Fragiaco and unanimous by all to accept the Nominating and Governance Committee report.

IV. Education and Accountability Committee

1. Demographic and enrollment: Numbers pretty much stayed flat.
2. DASA: Bullying reports stay steady over the school year; April numbers dipped maybe because of Spring Break.
3. Application numbers dipped this year – about 40% less than previous years. Looking into the data of why. Staten Island Community Charter closing may have had an effect on this. 5th grade guidance counselors may have not been handing out brochures and information. We are also going to have separate school brochures for elementary and middle school for next year's recruitment.
4. NYCDOE survey turnout has increased this year with parents. Data on those surveys to come in the summer.
5. Attendance dipped slightly during the past month, but we are still on pace to reach 94% for the year, the same as last year. 29% of the 6th grade math students are failing. This is the grade they come in the lowest and largest gap to catch up.
6. Charter renewal and goals: Goals largely based on 75% proficiency rates. We would like to add in some graduation goals and target grade goals to close the proficiency gap.
7. CRDC (Civil Rights Data Collection): Bi-annual report that showed nothing alarming in grades, discipline, enrollment.
8. There was 1 student who did not apply college; just wants to enter workforce. 1 student has not been attending and may not graduate. The rest have been accepted to a college program.

A motion was made by Sheldon Blackman, seconded by Lily McNair, and unanimously by all to accept the Education and Accountability Committee report.

V. Development Task Force

The Gala is coming up June 1st. Looking forward to the event.

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| | <p>VI. Research Task Force</p> <p>Nelly Tournaki distributed papers on executive functioning in academic grades.</p> |
| Arabic Presentation | <p>We are in the 2nd year of the Teachers of Critical Language Partnership Grant and next year we will be in our 3rd year. Mohamed Eldwiny, our Arabic teacher this year who is here from Egypt, Sean Fredericks, our ESL teacher, and Souad Outarid, a math teacher, have all been part of the program and gave a presentation on the Grant and curriculum.</p> |
| Merged Board Meeting | <p>Need to schedule a July joint board meeting. Proposed date of July 6th at 6:00 pm.</p> <p>Looking to have the Board/Staff Kickoff Party on September 5th. Time and place to be announced soon.</p> |
| Adjournment | <p>A motion for the meeting to be adjourned was moved by Nelly Tournaki, seconded by Lily McNair and unanimous by all to accept the adjournment at 8:13 PM. The next Board of Trustees meeting has been scheduled for June 28, 2017 at 5:00 at the Hilton before the graduation ceremony.</p> |



Entry 11 Enrollment and Retention of Special Populations

Last updated: 08/21/2017

[Instructions for Reporting Enrollment and Retention Strategies](#)

Describe the efforts the charter school has made in 2016-2017 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2017-2018.

Recruitment/Attraction Efforts Toward Meeting Targets

| | Describe Efforts Toward Meeting Recruitment Targets 2016-17) | Describe Plans Toward Meeting Recruitment Targets 2017-18) |
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| Economically Disadvantaged | Lavelle Prep has historically met ED enrollment targets. We attend the annual Middle School fair, and every year mail out materials to all eligible students on Staten Island. Our best efforts come from the success that we have with our current students as word of mouth, and our multiple open house draw our intended audience. | As we have been successful with our current approach, we have stayed the course. Our attendance at fairs, our mailings, open houses, and satisfied families have been our primary methods for recruitment. |
| English Language Learners | Beginning in the summer of 2015, we formed a Professional Learning Committee comprised of bilingual and multilingual Lavelle Prep staff members whose goal was to form meaningful working partnerships within the community as well as within the school. By reaching out to local religious institutions, community centers and businesses, this committee has been actively advocating our schools mission and lottery/enrollment process throughout Staten Island communities that are predominantly comprised of foreign language speakers. We also translated our brochure and lottery application into Spanish. | Our highest area of need in regard to student recruitment falls within the community of English Language Learners. We will continue our outreach committee to identify opportunities for Lavelle Prep to participate in local events in diverse communities. We are also exploring translating our application into additional languages to reach a broader audience, including Arabic. Finally, our International Day celebration of culture and learning has grown exponentially in the last few years and we are interested in expanding this event to become more of a community event that grows beyond the school audience. |
| Students with Disabilities | Lavelle Prep has historically met SwD enrollment targets. We attend the annual Middle School fair, and every year mail out materials to all eligible students on Staten Island. Additionally, our relationships with our local district schools as well as visits from our Director of Special Education have kept us within our target numbers. | As we have been successful with our current approach, we have stayed the course. Our attendance at fairs, our mailings, open houses, satisfied families, and visits to local schools as well as visits from our Director of Special Education have been our primary methods for recruitment. |

Retention Efforts Toward Meeting Targets

| | Describe Efforts Toward Meeting Retention Targets 2016-17) | Describe Plans Toward Meeting Retention Targets 2017-18) |
|----------------------------|--|---|
| Economically Disadvantaged | Lavelle Prep retains our students primarily through the environment which we create. We value open and honest communication with families and try to address any and all concerns put forth from our families. As a result we feel that our families feel valued and heard and choose to keep their children here. | As open communication and feedback have led us to meet our targets, we intend to continue that tradition. We intend to expand our outreach through hosting more events and creating more opportunities for our families to engage in the school community. |
| English Language Learners | In addition to the recruitment efforts described above, our PLC also brought cultural awareness to the school through their work in planning and executing our annual International Day, sharing information about local community and cultural events that may have otherwise gone unnoticed, and fostering a school culture that celebrates both linguistic and cultural diversity. This group has also worked with school leadership and administration in translating all written community and family communications, as well as translating in person at parent/family conferences, teacher/parent phone calls, and school events. | In addition to our retention efforts last year, we will be providing professional development to all staff members on cultural sensitivity, as well as a series of professional development workshops for teachers and teacher assistants on how to improve our methods of differentiating instruction for English Language Learners. |
| Students with Disabilities | Lavelle Prep retains our students primarily through the environment which we create. We value open and honest communication with families and try to address any and all concerns put forth from our families. For our SwD population, this is particularly important. We need our families to understand the progress and struggles that their children experience with us, and as a result we feel that our families feel valued and heard and choose to keep their children here. | As open communication and feedback have led us to meet our targets, we intend to continue that tradition. We intend to expand our outreach through hosting more events and creating more opportunities for our families to engage in the school community. |



Entry 12 Classroom Teacher and Administrator Attrition

Last updated: 08/09/2017

Report changes in teacher and administrator staffing.

Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the two tables named 2016-2017 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing in 2016-2017. Please provide the full time equivalent (FTE) of staff on June 30, 2016; the FTE for any departed staff from July 1, 2016 through June 30, 2017; the FTE for added staff from July 1, 2016 through June 30, 2017; and the FTE of staff added in newly created positions from July 1, 2016 through June 30, 2017 using the two tables provided.

Classroom Teacher Attrition Table

| | FTE Classroom Teachers on June 30, 2016 | FTE Classroom Teachers Departed 7/1/16 - 6/30/17 | FTE Classroom Teachers Filling Vacant Positions 7/1/16 - 6/30/17 | FTE Classroom Teachers Added in New Positions 7/1/16 - 6/30/17 | FTE of Classroom Teachers on June 30, 2017 |
|--|---|--|--|--|--|
| | 55 | 8 | 8 | 11 | 74 |

Administrator Position Attrition Table

| | FTE Administrative Positions on June 30, 2016 | FTE Administrators Departed 7/1/16 - 6/30/17 | FTE Administrators Filling Vacant Positions 7/1/16 - 6/30/17 | FTE Administrators Added in New Positions 7/1/16 - 6/30/17 | FTE Administrative Positions on June 30, 2017 |
|--|---|--|--|--|---|
| | 4 | 0 | 0 | 3 | 7 |

Thank you



Entry 13 Uncertified Teachers

Created: 08/16/2017 • Last updated: 08/17/2017

**FTE Count of All Teachers 74
(Certified and Uncertified) as of
June 30, 2017**

**FTE Count of All Certified 67
Teachers as of June 30, 2017**

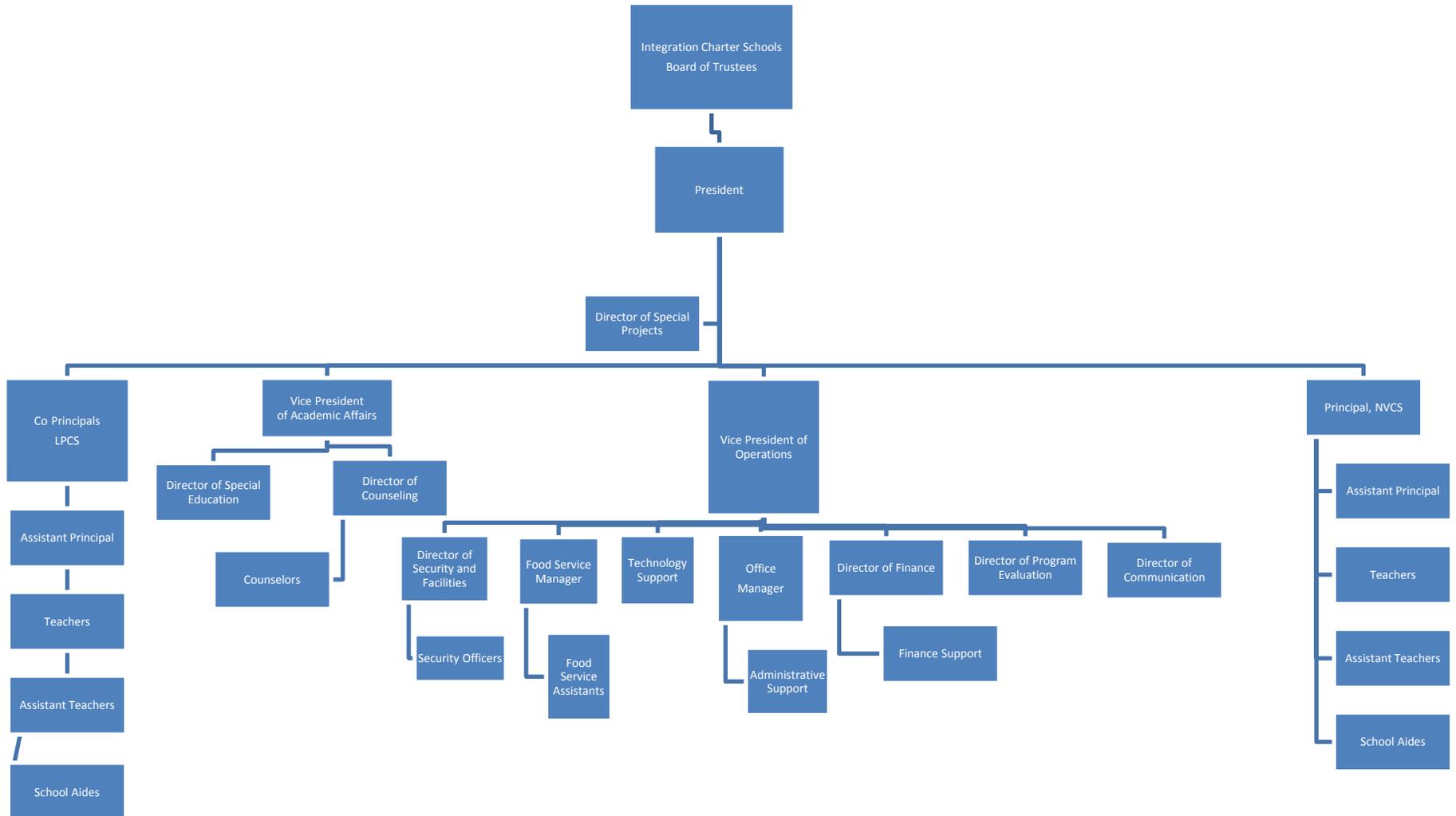
Instructions for Reporting Percent of Uncertified Teachers

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

FTE count of uncertified teachers on June 30, 2017, and each uncertified teacher should be counted only once.

| | |
|---|---|
| 1. Total FTE count of uncertified teachers (6-30-17) | 7 |
| 2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6-30-17) | 3 |
| 3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-17) | 0 |
| 4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-17) | 0 |
| 5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-17) | 1 |
| 6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-17) | 3 |

Thank you.



John W. Lavelle Preparatory Charter School | 2017-2018 CALENDAR

3 Staff Training
4 Independence Day
17 Summer School Begins

| JULY 2017 | | | | | | |
|-----------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

| JANUARY 2018 | | | | | | |
|--------------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

1 School Closed (Winter Recess)
15 School Closed (M.L. King Jr. Day)
19 Half Day
22-25 HS Regents Exams
26 Fall Term Ends for HS/2nd Marking Periods Ends

15 Summer School Ends
16-17 High School Regents Exams
28 Staff Returns

| AUGUST 2017 | | | | | | |
|-------------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

| FEBRUARY 2018 | | | | | | |
|---------------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | | 1 | 2 |
| | | | | | 3 | |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | | | |

1 Half Day/ Parent-Teacher Conferences
9 Half Day
16-23 School Closed (Lunar New Year & Mid-Winter Recess)

4 School Closed (Labor Day)
7 First Day of School
12 Elementary Open House
13 6th Grade Open House
14 7th Grade Open House
18 8th Grade Open House
19 HS Open House
21-22 School Closed (Rosh Hashanah)
29 Half Day

| SEPTEMBER 2017 | | | | | | |
|----------------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

| MARCH 2018 | | | | | | |
|------------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

16 Half Day
30 School Closed (Spring Recess)

9 School Closed (Columbus Day)
11 PSAT
20 Half Day

| OCTOBER 2017 | | | | | | |
|--------------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

| APRIL 2018 | | | | | | |
|------------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |

2-6 School Closed (Spring Recess)
11-13 ELA State Exam
18 Elementary School Lottery Drawing
20 Half Day/ 3rd Marking Period Ends
23 Middle School Lottery Drawing
26 Half Day/ Parent-Teacher Conferences

7 No School for Students / Election Day
17 Half Day/ 1st Marking Period Ends
23-24 School Closed (Thanksgiving Recess)
30 Half Day/ Parent-Teacher Conferences

| NOVEMBER 2017 | | | | | | |
|---------------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |

| MAY 2018 | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

1-3 Math State Exam
17 Half Day/ New Student Registration
21 Half Day/ New Student Registration
23-31 4th & 8th Grade Sci Exams
28 School Closed (Memorial Day)

15 Half Day
25-31 School Closed (Winter Recess)

| DECEMBER 2017 | | | | | | |
|---------------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

| JUNE 2018 | | | | | | |
|-----------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

1&4 4th & 8th Grade Sci Exams
5 Global Hist. and Geography Regents
7 No School for Students/ New Student Registration
12-22 HS Regents Exams
15 School Closed (Eid al-Fitr)
22 Half Day
***25** Half Day - Last Day & Graduation

180 Instructional Days