



# Entry 1 School Information and Cover Page (New schools that were not open for instruction for the 2018-19 school year are not required to complete or submit an annual report this year).

Created: 07/09/2019 • Last updated: 10/31/2019

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Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2019**) or you may not be assigned the correct tasks.

## BASIC INFORMATION

**a. SCHOOL NAME** KIPP NYC WASHINGTON HEIGHTS ACADEMY CHARTER SCHOOL

(Select name from the drop down menu)

**a1. Popular School Name (Optional)** (No response)

**b. CHARTER AUTHORIZER (As of June 30th, 2019)** Regents Authorized Charter School

Please select the correct authorizer as of June 30, 2019 or you may not be assigned the correct tasks.

**c. DISTRICT / CSD OF LOCATION** NYC CSD 6

**d. DATE OF INITIAL CHARTER** 09/2011

**e. DATE FIRST OPENED FOR INSTRUCTION** 07/2019

## **f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

### MISSION STATEMENT

KIPP NYC is a non profit network of free, public charter schools that prepare students for success in college and life. In 1995, we started our first middle school, KIPP Academy in the South Bronx. The 9 12 portion of the charter and the elementary school were launch in 2009.

As part of the national KIPP network of schools, our mission has always been to graduate students with the strength of character and academic abilities needed to succeed in life and in so doing, to prove what is possible in urban schools. We promised to do whatever was necessary to help our students succeed, and we asked them, and their parents, to make similarly rigorous commitments. Twenty years later, KIPP

NYC is still making and keeping the same promises. KIPP NYC has grown to serve more than 4,200 students and over 1,300 alumni; 85% come from low income families, 97% are African American or Latino and all are selected by lottery.

Our commitment to our students and families stretches K 16, from our elementary schools to our KIPP Through College Program. While we have many academic and socio emotional mileposts along the way, our ultimate goal is for 75% of our students to graduate from college. The KIPP NYC region boasts a 49% college graduation rate (40% BA graduation rate) for students who have graduated from our middle schools since our founding in 1995. This is 4X the national rate for low income students!

At KIPP, we often refer to “the 51%” meaning character. The 51% emphasizes for our teachers and students that success for our students is not just about their academic preparation (the 49%) but as importantly about their character strengths to push themselves to succeed. Over our 20 year history, we have seen students with weaker academic skills graduate from college and some very academically talented students fail to complete college, in part due to the presence or absence of some core character skills.

KIPP offers teachers, kids, and parents a structured, meaningful way to talk about and develop character. Building off of a research partnership between KIPP NYC and Dr. Angela Duckworth (University of Pennsylvania), KIPP is now especially focused on seven highly predictive strengths: zest, grit, self control, optimism, gratitude, social intelligence, and curiosity. At KIPP, explicitly creating opportunities to develop character is infused throughout the school day. The language of these character traits is evident

in everything from teacher professional development, to students’ character growth cards, to student “Paychecks”, to Child Study conversations.

## **g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools**

**only)**

KEY DESIGN ELEMENTS (Brief heading followed by a description of each Key Design Elements (KDE). KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	<p>A. Five Pillars the Five Pillars comprise all successful KIPP Schools:</p> <p>1) High Expectations Students in all grades will follow a rigorous academic and character development program that will have clearly defined and measureable high expectations.</p> <p>2) More Time on Task There are no shortcuts to success in academics and life. Students in grades K 12 will all participate in an extended school day, week and year. While the daily schedules may vary according to a given grade level, students will spend approximately 67% more time on focused instruction each year.</p> <p>3) Focus on Results Using a wide variety of age and developmentally appropriate assessments and measures, KIPP Washington Heights will continue to focus on student achievement throughout all grades.</p> <p>4) Power to Lead The KIPP Washington Heights principals will maintain control over the essential elements of their respective budgets as well as their teachers and staff.</p> <p>5) Choice and Commitment Parents, students and teachers each sign the Commitment to Excellence form to affirm their choice to be a part of the KIPP Team and Family as their commitment to ensuring the success of the students and the school. Although the form is not required as a prerequisite for admission, it provides a solid foundation of understanding and cooperation for all staff, families and students.</p>
Variable 2	<p>B. Student Assessment/Data Driven Instruction Each of the KIPP Washington Heights grades K 12 will use data driven instruction to inform and improve student achievement. Teachers will be empowered to use student data to build assessments, track and understand student performance, and inform instructional planning.</p>
Variable 3	<p>C. Standards and Curriculum Throughout grades K 12, KIPP Washington Heights will implement a rigorous curriculum that will meet and be based upon the New York State Standards. The high school program curriculum will be the same across all of the co located high schools.</p>

Variable 4	D. Strong Instructional Leadership KIPP Washington Heights grades K 12 will all focus upon strong leadership to ensure the continued growth and development of strong content areas and instructors. The KIPP Washington Heights elementary school program will maintain Grade Team Leaders and the co located high school program will appoint Department Chairs to help manage, and provide professional development and guidance to teachers teaching within that grade or content area, respectively.
Variable 5	E. Culture of Learning KIPP Washington Heights' grades K 12 will create and maintain a culture of learning. From the school décor to common values shared by teachers, staff, students and families, to effective classroom management, KIPP Washington Heights grades K 12 will maintain a culture where students feel safe and teachers can focus on raising the achievement levels of their students. The Commitment to Excellence form emphasizes and enforces the expectations regarding the culture of learning.
Variable 6	F. Character Development Integrated within the school culture, classroom management and academic program, each of KIPP Washington Heights' grades K 12 will focus upon students' character development. All grades at KIPP Washington Heights will have a specific focus based upon the 24 character strengths identified by psychologists Martin Seligman and Christopher Peterson.
Variable 7	G. High Quality Instruction High quality instruction is essential to student achievement. KIPP Washington Heights teachers at all grade levels K 12 will receive ongoing professional development, including instructional supervision and observation, peer reflection and content area collaborations both within the KIPP Washington Heights school grades and through the network of KIPP schools in New York City. Moreover, teachers within their respective grade and or content areas will commit to using a shared lesson plan format that incorporates the wisdom of experience and allows for flexibility to address a variety of learning styles.
Variable 8	H. Support and Counseling Throughout their experience at KIPP Washington Heights, students will receive ongoing support and counseling as necessary to help them achieve their greatest potential. Home visits will continue to be a cornerstone practice at all grade levels, as well as providing an on staff social worker who is invested in students and the KIPP Washington Heights mission. The KIPP through College program staff will work with students to assist in meeting graduation requirements and admission to college.
Variable 9	I. Parent Engagement Parental engagement extends beyond the Commitment to Excellence form and actively

	encompasses parental involvement in the school. Parents will be engaged in a range of special projects as well as routine activities. Further, teachers and school staff will maintain open and regular communication with parents.
Variable 10	J. Dress Code Each of grades K 12 will maintain a dress code as deemed appropriate for the age group. The dress code will vary in its individual requirements, but will promote a sense of school unity and culture while minimizing distractions from learning.

**Need additional space for variables** Yes

**g1. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Brief heading followed by a description of each Key Design Elements (KDE). KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 11	K. Co Curriculars Supporting students to be well rounded individuals will remain KIPP Washington Heights’ focus throughout grades K 12. The co curriculars allow students to experience and learn new skills and strengths while offering another opportunity for student expression, achievement and growth.
Variable 12	L. School Calendar and Schedules All of KIPP Washington Heights’ grades, as well as all KIPP schools in New York City, will follow a common calendar to allow continuity for students while also allowing both vertical and horizontal planning time for teachers both within KIPP Washington Heights and throughout the network of KIPP schools in New York City.
Variable 13	M. Regents Examinations While none of the teachers will teach to the test, students in all grades will be prepared with a goal of their earning a Regents Diploma from the KIPP Washington Heights high school program. Students will begin taking NYS Regents Examinations as early as grade 8 to ensure completion of NYS required Regents examinations in the KIPP Washington Heights high school program.
Variable 14	N. Discipline Policy The discipline policy will be consistent throughout KIPP Washington Heights grades K 12 even though wording and summaries may vary as age

	appropriate. A consistent discipline policy will ensure that students and parents are fully aware of acceptable and unacceptable behavior as well as the respective consequences.
Variable 15	<p>O. Professional Development Teachers at KIPP Washington Heights receive extensive professional development support. Before the school year begins schools have 2 3 weeks of training on common academic initiatives before students return to campus. New to KIPP teachers receive regional onboarding training at this time. During the year, schools conduct bi weekly professional development sessions with their staff. These professional development efforts are aligned to the academic and character goals of the schools. Principals, Deans of Teaching and Learning, and Deans of Students lead such trainings, and are also able to draw on the regional Curriculum, Instruction, and Assessment and Student Support Services teams for support.</p> <p>In addition to the school led trainings, KIPP NYC shared services staff also provides training to schools. Throughout the year, regional Curriculum, Instruction, and Assessment and Student Support Services staff offer bi weekly training, which continue to provide teachers with the necessary training to implement academic initiatives and improve their instruction.</p>
Variable 16	(No response)
Variable 17	(No response)
Variable 18	(No response)
Variable 19	(No response)
Variable 20	(No response)

**h. SCHOOL WEB ADDRESS (URL)** [https://www.kippnyc.org/schools/kipp\\_washington\\_heights\\_middle\\_school/](https://www.kippnyc.org/schools/kipp_washington_heights_middle_school/)

**i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2018-19 SCHOOL YEAR (exclude Pre-K program enrollment)** 1086

**j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2019 (exclude Pre-K program enrollment)** 1047

**k. GRADES SERVED IN SCHOOL YEAR 2018-19 (does not include Pre-K program students)**

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10
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**I1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?** Yes

**I2. NAME OF CMO/EMO AND ADDRESS**

NAME OF CMO/EMO	KIPP NYC, LLC
PHYSICAL STREET ADDRESS	1501 Broadway, Suite 1000
CITY	New York
STATE	NY
ZIP CODE	10036
EMAIL ADDRESS	
CONTACT PERSON NAME	Alicia Johnson

**FACILITIES INFORMATION**

**m. FACILITIES**

Will the school maintain or operate multiple sites in 2019-20?

	Yes, 3 sites
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**School Site 1 (Primary)**

**m1. SCHOOL SITES**

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K 5, 6 9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	21 Jumel Place New York, NY 10032	212 991 2620	NYC CSD 6	4 8	

**m1a. Please provide the contact information for Site 1.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Danny Swersky			
Operational Leader	Cindy Lee			
Compliance Contact	Alicia Johnson			
Complaint Contact	Alicia Johnson			
DASA Coordinator				
Phone Contact for After Hours Emergencies				

**m1b. Is site 1 in public (co-located) space or in private space?**

Co located Space

**m1c. Please list the terms of your current co-location.**

	Date school will leave current co location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1	No plan to leave	No		No		Yes

**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Site 1 Certificate of Occupancy (COO)**

(No response)

**Site 1 Fire Inspection Report**

(No response)

**School Site 2**

**m2. SCHOOL SITES**

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K 5, 6 9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	586 West 177 Street New York, NY 10033	212 991 2630	NYC CSD 6	K 3	

**m2a. Please provide the contact information for Site 2.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Becca McMurdie			
Operational Leader	Luke Southerlan			
Compliance Contact	Alicia Johnson			
Complaint Contact	Alicia Johnson			
DASA Coordinator				
Phone Contact for After Hours Emergencies				

**m2b. Is site 2 in public (co-located) space or in private space?**

Co located Space

**m2c. Please list the terms of your current co-location.**

	Date school will leave current co location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 2	No plan to leave	No		No		Yes

**School Site 3**

**m3. SCHOOL SITES**

Please provide information on site 3 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K 5, 6 9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 3	201 E. 144th St., Bronx, NY 10451	212 991 2626	NYC CSD 7	9 12	

**m3a. Please provide the contact information for Site 3.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Carlos Capellan			
Operational Leader	Hugh Chen			
Compliance Contact	Alicia Johnson			
Complaint Contact	Alicia Johnson			
DASA Coordinator				
Phone Contact for After Hours Emergencies				

**m3b. Is site 3 in public (co-located) space or in private space?**

Private Space

**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m3d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 3 if located in private space in NYC or located outside of NYC .**

**Site 3 Certificate of Occupancy (COO)**

<https://nysed.cso.reports.fluidreview.com/resp/106839504/grgnexlqgo/>

**Site 3 Fire Inspection Report**

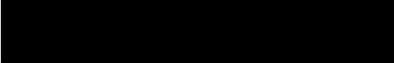
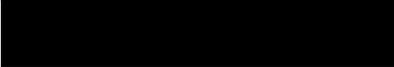
<https://nysed.cso.reports.fluidreview.com/resp/106839504/kTf19ow766/>

**CHARTER REVISIONS DURING THE 2018-19 SCHOOL YEAR**

**n1. Were there any revisions to the school’s charter during the 2018-19 school year? (Please include approved or pending material and non-material charter revisions).** No

**ATTESTATION**

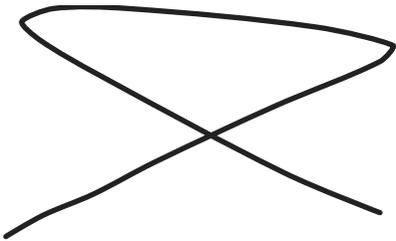
**o. Individual Primarily Responsible for Submitting the Annual Report.**

Name	Bryan Harris
Position	Director of Data and Reporting
Phone/Extension	
Email	

**p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Yes

**Signature, Head of Charter School**

A handwritten signature consisting of a large, stylized 'X' shape with a horizontal line across the middle, and a long horizontal line extending to the right from the bottom right of the 'X'.

**Signature, President of the Board of Trustees**

Two handwritten signatures. The first is a large, stylized signature with a large loop on the left and a long horizontal line extending to the right. The second is a smaller, more compact signature with a loop on the left and a long horizontal line extending to the right.

**Date**

(No response)

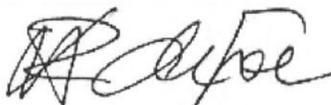
**Thank you.**

*Certificate of Occupancy*

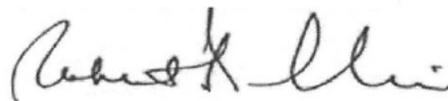
CO Number: [REDACTED]

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

<b>A.</b>	Borough: Bronx Address: 201 EAST 144 STREET Building Identification Number (BIN): 2118418	Block Number: 02335 Lot Number(s): 6 Building Type: New	Certificate Type: Final Effective Date: 10/17/2013
This building is subject to this Building Code: 2008 Code			
For zoning lot metes & bounds, please see BISWeb.			
<b>B.</b>	Construction classification: 1-B (2008 Code) Building Occupancy Group classification: E (2008 Code) Multiple Dwelling Law Classification: None		
	No. of stories: 6	Height in feet: 70	No. of dwelling units: 0
<b>C.</b>	Fire Protection Equipment: Standpipe system, Fire alarm system, Sprinkler system		
<b>D.</b>	Type and number of open spaces: None associated with this filing.		
<b>E.</b>	This Certificate is issued with the following legal limitations None		
Borough Comments: None			



Borough Commissioner

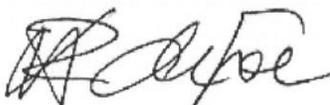


Commissioner

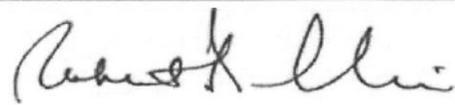
*Certificate of Occupancy*

CO Number: [REDACTED]

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL	3		E F-2		3	SERVERY/KITCHEN
CEL	17		E		3	ELECTRICAL ROOMS, GAS METER ROOM, WATER ROOMS, GREEN ROOM, DIMMING ROOM, MDFROOM, FIRE PUMP ROOM, ATS ROOM, TRASH ROOM, LOCKER ROOMS, ACCESSORY OFFICES
CEL			S-2		3	STORAGE ROOMS
BAS	1182		A-3		3	CAFETORIUM AND STAGE (ALTERNATE LAYOUT A-3, 740 PEOPLE)
001 001 120			A-3		3	MUSIC ROOM
001 001 58			E		3	CLASSROOMS (2)
001 001			S-2		3	STORAGE ROOMS.
001 001 30			E		3	TELECOMMUNICATION ROOM, ACCESSORY ADMINSTRATIVE OFFICES. MAIN LOBBY
001 001 64			E		3	LIBRARY
002 002 174			E		3	CLASSROOMS (6)
002 002 868			A-4		3	GYMNASIUM
002 002 53			E		3	LOCKERROOMS, TELECOMMUNICATION ROOM, ELECTRICAL ROOM, ACCESSORY ADMINISTRATIVE OFFICES, SGI ROOM
002 002			S-2		3	STORAGE ROOMS



Borough Commissioner

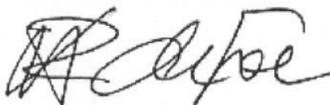


Commissioner

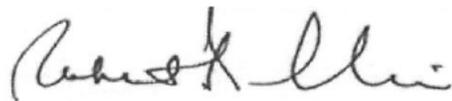
*Certificate of Occupancy*

CO Number: [REDACTED]

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
003 003	26		E		3	TELECOMMUNICATION ROOM, ACCESSORY ADMINISTRATIVE OFFICES, SGI ROOM ELECTRICAL ROOM.
003 003	232		E		3	CLASSROOMS(7)ART STUDIO.
003 003			S-2		3	STORAGE ROOMS
004 004			S-2		3	STORAGE ROOMS.
004 004	480		E		3	CLASSROOMS (12)SCIENCE LABS(5)
004 004	48		E		3	TELECOMMUNICATION ROOMS, ELECTRICAL ROOM, SGI ROOM ACCESSORY ADMINISTRATIVE OFFICES,FACULTY LOUNGE.
005 005	232		E		3	CLASSROOMS (8)
005 005	43		E		3	TELECOMMUNICATION ROOM, SGI ROOM, ELECTRICAL ROOM, ACCESSORY ADMINISTRATIVE OFFICES,AV/IT ROOM.
005 005			S-2		3	STORAGE ROOMS.
RO F			E		3	MECHANICAL ROOMS
ZONING EXHIBITS I & III (CRFN#S) 2011080300954001,2011080300979001						
END OF SECTION						



Borough Commissioner



Commissioner



# FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

## BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: 08.16.2018.

### PREMISES

KIPP Academy  
201 East 144<sup>th</sup> Street  
Bronx NY 10451

KIPP Academy  
201 East 144<sup>th</sup> Street  
Bronx NY 10451

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **03.15.2018**.

~~XXX~~ The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

\_\_\_\_\_ The inspection resulted in issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

\_\_\_\_\_ As of XXXXXX documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

\_\_\_\_\_ The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises is free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies its finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

*Tomasz Korbas*

Examined by: \_\_\_\_\_  
Tomasz Korbas, Supervising Inspector, PBU



# Entry 2 NYS School Report Card Link

Last updated: 07/11/2019

## KIPP NYC WASHINGTON HEIGHTS ACADEMY CHARTER SCHOOL

**1. CHARTER AUTHORIZER (As of June 30th, 2019)** REGENTS Authorized Charter School

(For technical reasons, please re select authorizer name from the drop down menu).

## 2. NEW YORK STATE REPORT CARD

**Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).**

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided.)

[https://data.nysed.gov/essa.php?instid=800000071076&year=2018&createreport=1&allchecked=1&OverallStatus=1&section\\_1003=1&EMindicators=1&EMcomposite=1&EMgrowth=1&EMcompgrowth=1&EMelp=1&EMprogress=1&EMchronic=1&EMpart=1&HSindicators=1&HSelp=1&HSchronic=1&staffqual=1&expend=1&38ELA=1&38MATH=1&48SCI=1&regents=1&nyseslat=1&feddata=1](https://data.nysed.gov/essa.php?instid=800000071076&year=2018&createreport=1&allchecked=1&OverallStatus=1&section_1003=1&EMindicators=1&EMcomposite=1&EMgrowth=1&EMcompgrowth=1&EMelp=1&EMprogress=1&EMchronic=1&EMpart=1&HSindicators=1&HSelp=1&HSchronic=1&staffqual=1&expend=1&38ELA=1&38MATH=1&48SCI=1&regents=1&nyseslat=1&feddata=1)



# Entry 3 Progress Toward Goals

Created: 10/29/2019 • Last updated: 11/01/2019

## PROGRESS TOWARD CHARTER GOALS

Board of Regents authorized and NYCDOE authorized charter schools only. Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals by November 1st.

### 1. ACADEMIC STUDENT PERFORMANCE GOALS

If performance data is not available by August 1st, please state this in the last column and update by November 1st.

#### 2018-19 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal Met or Not Met	Indicate if data is not available. If/when available, Describe Efforts School Will Take If Goal Is Not Met
Academic Goal 1	Each year, 75 percent of K 2nd graders who have been enrolled at the school on BEDS day for at least two consecutive years will perform at or above grade level in English Language Arts as measured by STEP. For Kindergarteners this equates in a level 2 by the end of the year, a level 5 for 1st grade students and level 8 for 2nd graders. STEP will assess students’ vocabulary, comprehension and phonics skills in order to appropriately determine a reading level.	43% of K 2 students who were enrolled for at least 2 BEDS days were reading at or above grade level by the end of the year. This was below the target of 75%.	Not Met	We have been using a K 3 phonics program, Reading Mastery for the past 3 years. This program along the computer based Lexia program our students use will ensure students are getting aligned instruction in foundational reading skills and phonemic awareness, and will also increase our STEP achievement results.

<p>Academic Goal 2</p>	<p>For each year of the school's next charter term, each grade level cohort will demonstrate growth with a reduction by a half the gap between the percent at or above Level 3 on the previous year's NYS math exam (baseline) and the CSD or citywide percent (whichever is higher) of students proficient at or above Level 3 on the current year's State math exam. For schools in which the number of students scoring above proficiency in a grade level cohort exceeded the CSD or citywide percent proficient (whichever is higher) on the previous year's ELA exam, the school is expected to demonstrate growth comparable to the CSD in the current year (relevant for schools serving grades 3-8).</p>	<p>With 61% of students in the identified cohort scoring at or above proficiency on the 2017-18 exam, the target score was set at 63%. On the 2018-19 ELA exam, 59% of the same cohort of students scored at or above proficiency. The target was not achieved.</p>	<p>Not Met</p>	<p>"In order to improve outcomes and meet goals in the 2019-20 school year, the following efforts will be undertaken:</p> <ul style="list-style-type: none"> <li>• Year long professional development for teachers in ELA standard analysis, with focus on lowest performing standards</li> <li>• Renewed charter wide effort to cultivate a deeper love of reading among students and families (family events, student agency in book selection, etc)</li> <li>• Extend "performance training" period from 3 to 6 weeks, providing students more opportunities to receive daily intervention on identified areas of need on practice passages</li> </ul>
	<p>For each year of the school's next charter term, each grade level cohort will demonstrate growth with a reduction by a half the gap between the percent at or above Level 3 on the previous year's NYS math exam (baseline) and the CSD or citywide percent (whichever is higher) of students</p>	<p>With 71% of students in the identified cohort scoring at or</p>		<p>"In order to improve outcomes and meet goals in the 2019-20 school year, the following efforts will be undertaken:</p> <ul style="list-style-type: none"> <li>• Year long professional development for teachers in math</li> </ul>

Academic Goal 3	<p>proficient at or above Level 3 on the current year's State math exam. For schools in which the number of students scoring above proficiency in a grade level cohort exceeded the CSD or citywide percent proficient (whichever is higher) on the previous year's math exam, the school is expected to demonstrate growth comparable to the CSD in the current year(relevant for schools serving grades 3-8).</p>	<p>above proficiency on the 2017-18 exam, the target score was set at 76%. On the 2018-19 Math exam, 74% of the same cohort of students scored at or above proficiency. The target was not achieved.</p>	Not Met	<p>standard analysis, with focus on lowest performing standards.</p> <ul style="list-style-type: none"> <li>• Extend "performance training" period from 3 to 4 weeks, providing students more opportunities to receive daily intervention on identified areas of need with practice problem sets "</li> </ul>
Academic Goal 4	<p>Each year of the school's next charter term, the school will show academic performance with a percent of students proficient at or above Level 3 that meets or exceeds the percent proficient of the Community School District (CSD) of location and also meets or exceeds the citywide percent proficient on the New York State ELA examination(Relevant to schools serving grades 3-8.)</p>	<p>In 2018-2019 the school's performance (59%) surpassed that of students in CSD (39%) and city (47%) thus achieving the target.</p>	Met	
Academ	<p>Each year of the school's next charter term, the school will show academic performance with a percent of students proficient at or above Level 3 that meets or exceeds the percent</p>	<p>In 2018-2019 the school's performance (74%) surpassed that</p>		

ic Goal 5	proficient of the Community School District (CSD) of location and also meets or exceeds the citywide percent proficient on the New York State Math examination(Relevant to schools serving grades 3 8.)	of students in CSD (38%) and city (46%) thus achieving the target.	Met	
Academic Goal 6	Each year, the percent of students performing at or above Level 3 on the State Science exam in 4th and 8th grade will exceed the average performance of students tested in the same grades of the Community School District in which the school is located and the statewide proficiency average	In 2018 19, 80% of students in the 4th or 8th grade scored proficient or above, compared to 63% in the Community School District and 77% Statewide	Met	
Academic Goal 7	Each year, at least 75 percent of students in the high school accountability cohort passing an English Regents exam will have a score of 75 or above by the end of their fourth year.(Relevant to school serving grades 9 12.)	As of 2018 19, KIPP Washington Heights did not yet have students that had reached their 4th year of High School.		N/A
Academic Goal 8	Each year, at least 75 percent of students in the high school accountability cohort passing a math Regents exam will have a score of 75 or above by the end of their fourth year.(Relevant to school serving	As of 2018 19, KIPP Washington Heights did not yet have students that had reached their 4th year of High School.		N/A

	grades 9 12.)			
Academic Goal 9	<p>"Each year, 75% of students enrolled in grades 9 11 will accumulate 10 or more credits towards graduation. The school will be accountable for all credits accumulated by students who were continuously enrolled in the school including students who have dropped out or enrolled in an accredited GED program, however, excluding the credits accumulated by students who have transferred from or to another school, were incarcerated, left the country, or died during the school year. The school will report this each September by submitting a report of student credit accumulation from the previous school year for purposes of the NYC DOE School Quality Reports."</p>	93% of students in grades 9 11 earned at least 10 credits during the 18 19 school year.	Met	
Academic Goal 10	Each year, the percent of students in the high school accountability cohort scoring at or above the college ready benchmark on the Algebra Regents exam will meet or exceed that of the students in the same cohort across New York City.	As of 2018 19, KIPP Washington Heights did not yet have students that had reached their 4th year of High School.		N/A

**2. Do have more academic goals to add?** Yes

**2018-19 Progress Toward Attainment of Academic Goals**

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal Met or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 11	Each year, the percent of students in the high school accountability cohort scoring at or above the college ready benchmark on the relevant ELA Regents exam will meet or exceed that of students in the same cohort across New York City.	As of 2018 19, KIPP Washington Heights did not yet have students that had reached their 4th year of High School.		N/A
Academic Goal 12	Each year, 80% of the graduating cohort will have scored at least 75 on a New York State Regents examination in Science (Living Environment, Chemistry, or other).	As of 2018 19, KIPP Washington Heights did not yet have students that had reached their 4th year of High School.		N/A
Academic Goal 13	Each year, 80% of the graduating cohort will have scored at least 75 on the New York State Regents examinations in History (Global Studies and U.S. History)	As of 2018 19, KIPP Washington Heights did not yet have students that had reached their 4th year of High School.		N/A
Academic Goal 14	Each year, 80% of the graduating cohort will have scored at least 75 on the New York State Regents examinations in	As of 2018 19, KIPP Washington Heights did not yet have students that had reached their 4th year of High School.		N/A

	Spanish			
Academic Goal 15	Each year, the average performance of students will exceed the citywide average on the SAT tests in Critical Reading and Mathematics. It is expected that the participation rate for this test will be 75% or greater.	As of 2018 19, KIPP Washington Heights did not yet have students that had reached their 4th year of High School.		N/A
Academic Goal 16	Each year, 50 percent of students in the Graduation Cohort will successfully pass a high school AP exam.	As of 2018 19, KIPP Washington Heights did not yet have students that had reached their 4th year of High School.		N/A
Academic Goal 17	Each year, 85 percent of students in the Graduation Cohort will gain admission into a two and/or four year college.	As of 2018 19, KIPP Washington Heights did not yet have students that had reached their 4th year of High School.		N/A
Academic Goal 18	Each year, 70 percent of students in the Graduation Cohort will enroll in a two and/or four year college.	As of 2018 19, KIPP Washington Heights did not yet have students that had reached their 4th year of High School.		N/A
Academic Goal 19	Each year, 85 percent of students in the high school Graduation Cohort will graduate after the completion of their fourth year in the cohort.	As of 2018 19, KIPP Washington Heights did not yet have students that had reached their 4th year of High School.		N/A
Academic Goal 20	95% of alumni will earn a high school diploma within 5 years of finishing 8th grade.	As of 2018 19, KIPP Washington Heights did not yet have students that had reached their 4th year of High School.		N/A

**3. Do have more academic goals** Yes

**to add?**

**2018-19 Progress Toward Attainment of Academic Goals**

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 21	For each year of the next charter term, the school will perform at the 60th percentile or above compared with citywide averages for its 4 year graduation rate and in the 60th percentile or above compared with citywide averages for its 6 year graduation rate.	As of 2018 19, KIPP Washington Heights did not yet have students that had reached their 4th year of High School.		N/A
Academic Goal 22	50% of alumni will earn a bachelor's degree within 6 years of matriculation	As of 2018 19, KIPP Washington Heights did not yet have students that had reached 6 years of matriculation		N/A
Academic Goal 23	Each year, 95 percent of all students enrolled on the last day of the school year will return the following September.	98% of students enrolled on the last day of school returned in September of 2019.	Met	
Academic Goal 24	Each year, 90 percent of all instructional staff employed during the prior school year will return and/or be asked to return the following school year.	In 2018 19, 98% of teachers returned or were asked to return for the following school year	Met	
Academic Goal 25				

Academ ic Goal 26				
Academ ic Goal 27				
Academ ic Goal 28				
Academ ic Goal 29				
Academ ic Goal 30				
Academ ic Goal 31				
Academ ic Goal 32				
Academ ic Goal 33				
Academ ic Goal 34				
Academ ic Goal 35				
Academ ic Goal 36				
Academ ic Goal 37				
Academ ic Goal 38				
Academ ic Goal 39				

#### 4. ORGANIZATIONAL GOALS

##### 2018-19 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1	At least 80% of students will qualify for Free or Reduced Price Lunch	91% of students qualified for free or reduced priced lunch in 2018 19	Met	
Org Goal 2	The percent of students in the incoming class classified as English Language Learners will be equivalent to or exceed that of the local CSD	10% of students were classified as ELL in 2018 19 as compared with 26% in the local CSD.	Not Met	KIPP NYC is committed to enrolling and retaining all students who receive ELL services. Please see the entry 10 for details about our activities to enroll and retain this population of students.
Org Goal 3	The percent of students in the incoming class who will receive Special Education Services will be equivalent to or exceed that of the local CSD	20% of students had IEPs in 2018 19 as compared with 21% of the CSD	Not Met	KIPP NYC is committed to enrolling and retaining students who receive special education services. Please see the entry 10 for details about our activities to enroll and retain this population of students.
Org	Each year, the school will comply with all applicable laws, rules, regulations and contract terms including, but not limited to, the New York Charter Schools Act, the New York Freedom of	The school complied with all relevant	Met	

Goal 4	Information Law, the New York Open Meetings Law, the federal Individuals with Disabilities Education Act, and federal Family Educational Rights and Privacy Act.	rules, regulations and contract terms.		
Org Goal 5	Each year, leadership will engage in strategic goal setting aligned to the organization's mission, beliefs, and long term priorities.	Each of the schools engaged in academic goal setting this year	Met	
Org Goal 6	In each year of the charter term, parents will express satisfaction with the school's program, based on the NYC DOE School Survey. On key questions as identified in the NYC DOE Charter Schools Accountability Handbook, the school will have a percentage of parents that agree or strongly agree that meets or exceeds citywide averages. The school will only have met this goal if 50% or more parents participate in the survey.	Only 37% of Parents Responded to the NYC DOE Learning Survey. KIPP Washington Heights outperformed the city in 5/5 framework measures.	Not Met	In order to ensure that we meet our goal of 50% survey completion we will have a competition between homerooms for survey completion.
Org Goal 7	The average percentage of parents responding agree or strongly agree to statements on the HSR survey will exceed 75% in the majority of survey categories. Categories include attainment, culture	The average percentage of teachers responding agree or strongly agree exceeded 60%	Met	

	and climate, school leadership and organizational systems, school talent, and teaching and learning. Only relevant for ES and MS.	majority of survey categories		
Org Goal 8	The average percentage of students responding agree or strongly agree to statements on the HSR survey will exceed 60% in the majority of survey categories. Categories include attainment, character, culture and climate, and teaching and learning. Only relevant for grades 3-8.	74% of students responding agree or strongly agree and exceed 60% in the majority of survey categories	Met	
Org Goal 9	75% of parents will agree or strongly agree with the statement: "I would recommend KIPP to other families"	97% of parents agree or strongly agree with the statement: "I would recommend KIPP to other families."	Met	
Org Goal 10	In each year of the charter term, staff will express satisfaction with the school's program, based on the NYC DOE School Survey. On key questions as identified in the NYC DOE Charter Schools Accountability Handbook, the school will have a percentage of staff that agree or strongly agree that meets or exceeds citywide averages. The school will only have met this goal if	Only 42% of Teachers Responded to the NYCDOE Staff Survey	Not Met	We will set aside after school meeting time for staff to complete the surveys.

	50% or more staff participate in the survey			
Org Goal 11	75% of staff will agree or strongly agree with the statement "I would recommend KIPP to a friend as a place of employment"	54% of Staff Strongly Agreed	Not Met	This year we have modified our schedule to have a later start time in order to make the school day more sustainable. We are also focusing our coaching model so that each person is developed more effectively and efficiently. Finally, we've spent more time team building.
Org Goal 12	The average percentage of teachers responding agree or strongly agree to statements on the HSR survey will exceed 60% in the majority of survey categories. Categories include culture and climate, school leadership and organizational systems, school talent, and teaching and learning. Only relevant for ES and MS.	The average percentage of teachers responding agree or strongly agree exceeded 60% majority of survey categories	Met	
Org Goal 13	75% of students in grades 3 and above will agree or strongly agree with the statement "I would recommend KIPP to my family/friends"	71% of students agree or strongly agree with the statement: "I would recommend KIPP to my family/friends."	Not Met	We are implementing systems for lesson plan internalization to increase student engagement in the classroom. We are also planning more educational field trips throughout the year.
	In each year of the charter term, students will express satisfaction with the school's program,			

Org Goal 14	based on the NYC DOE School Survey. On key questions as identified in the NYC DOE Charter Schools Accountability Handbook, the school will have a percentage of students that agree or strongly agree that meets or exceeds citywide averages. The school will only have met this goal if 50% or more students participate in the survey. (For grades 6 12 only.)	With 82% of students responding, KIPP Washington Heights outperformed the city in each framework measure	Met	
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

**5. Do have more organizational goals to add?** (No response)

**6. FINANCIAL GOALS**

## 2018-19 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal Met or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1	Upon completion of the school's first year of operation and every year thereafter, the school will undergo an independent financial audit that will result in an unqualified opinion and no major findings.	The annual audit resulted in an unmodified opinion with no major findings.	Met	
Financial Goal 2	Each year, the school will operate on a balanced budget and maintain a stable cash flow.	The school has maintained a budget consistent with its financial goals	Met	
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

**7. Do have more financial goals to add?** (No response)

**2018-19 Progress Toward Attainment of Financial Goals**

	Financial Goals	Measure Used to Evaluate Progress	Goal Met or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

**Thank you.**



# Entry 4 Expenditures per Child

Last updated: 07/27/2019

## KIPP NYC WASHINGTON HEIGHTS ACADEMY CHARTER SCHOOL Section Heading

### Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

#### 1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2018-19 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

**Note:** *The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:*

*Audit Guide* available within the portal or on the NYSED website at: <http://www.p12.nysed.gov/psc/regentsoversightplan/otherdocuments/auditguide2018.pdf>.

Line 1: Total Expenditures	19530634
Line 2: Year End FTE student enrollment	1056
Line 3: Divide Line 1 by Line 2	18495

## 2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2018 19 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

### Notes:

**The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:**

**<http://www.p12.nysed.gov/psc/AuditGuide.html>.**

**Employee benefit costs or expenditures should not be reported in the above calculations.**

Line 1: Relevant Personnel Services Cost (Row)	708777
Line 2: Management and General Cost (Column)	2227394
Line 3: Sum of Line 1 and Line 2	2936171
Line 5: Divide Line 3 by the Year End FTE student enrollment	2780

**Thank you.**

**KIPP NYC PUBLIC CHARTER SCHOOLS**  
**CONSOLIDATED FINANCIAL STATEMENTS AND**  
**SUPPLEMENTARY INFORMATION**  
**YEARS ENDED JUNE 30, 2019 AND 2018**



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## INDEPENDENT AUDITORS' REPORT

Board of Directors  
KIPP NYC Public Charter Schools  
New York, New York

### **Report on the Consolidated Financial Statements**

We have audited the accompanying consolidated financial statements of KIPP NYC Public Charter Schools (a nonprofit organization), which comprise the consolidated statements of financial position as of June 30, 2019 and 2018, and the related consolidated statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the consolidated financial statements.

### ***Management's Responsibility for the Consolidated Financial Statements***

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditors' Responsibility***

Our responsibility is to express an opinion on these consolidated financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Governmental Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Opinion**

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of KIPP NYC Public Charter Schools as of June 30, 2019 and 2018, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

### **Change in Accounting Principle**

As discussed in Note 1 to the financial statements, the KIPP NYC Public Charter Schools has adopted Accounting Standards Update (ASU) No. 2016-14, *Not-for-Profit Entities (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities*. Our opinion is not modified with respect to this matter.

### **Supplementary Information**

#### *Other Information – Supplemental Schedules*

Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The accompanying supplemental schedules, which comprise the schedule of financial position by school, schedule of activities by school and schedules of functional expenses are presented for purposes of additional analysis and are not a required part of the consolidated financial statements. The supplemental schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental schedules are fairly stated, in all material respects, in relation to the consolidated financial statements as a whole.

### **Other Matters**

#### *Other Information*

Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements that collectively comprise the KIPP NYC Public Charter Schools' consolidated financial statements as a whole. The schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. Such information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the consolidated financial statements as a whole.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 29, 2019, on our consideration of KIPP NYC Public Charter Schools' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the result of that testing, and not to provide an opinion on the effectiveness of KIPP NYC Public Charter School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering KIPP NYC Public Charter Schools' internal control over financial reporting and compliance.

A handwritten signature in cursive script that reads "CliftonLarsonAllen LLP".

**CliftonLarsonAllen LLP**

Plymouth Meeting, Pennsylvania  
October 29, 2019

**KIPP NYC PUBLIC CHARTER SCHOOLS  
CONSOLIDATED STATEMENTS OF FINANCIAL POSITION  
JUNE 30, 2019 AND 2018**

	2019	2018
<b>ASSETS</b>		
Cash and Cash Equivalents	\$ 7,093,858	\$ 7,080,042
Grants and Contracts Receivable	3,637,130	2,069,568
Due from Related Parties	2,602,017	910,339
Prepaid Expenses and Other Assets	225,962	626,213
Property and Equipment	8,793,152	6,084,650
Total Assets	\$ 22,352,119	\$ 16,770,812
<b>LIABILITIES AND NET ASSETS</b>		
<b>LIABILITIES</b>		
Accounts Payable and Accrued Expenses	\$ 4,802,272	\$ 1,525,986
Note Payable	2,300,000	2,000,000
Refundable Advances	93,220	64,319
Capital Lease Obligation	983,214	-
Total Liabilities	8,178,706	3,590,305
<b>NET ASSETS</b>		
Without Donor Restrictions	13,962,428	13,016,840
With Donor Restrictions	210,985	163,667
Total Net Assets	14,173,413	13,180,507
Total Liabilities and Net Assets	\$ 22,352,119	\$ 16,770,812

See accompanying Notes to Consolidated Financial Statements.

**KIPP NYC PUBLIC CHARTER SCHOOLS  
CONSOLIDATED STATEMENTS OF ACTIVITIES  
YEARS ENDED JUNE 30, 2019 AND 2018**

	2019			2018		
	Without Donor Restrictions	With Donor Restrictions	Totals	Without Donor Restrictions	With Donor Restrictions	Totals
<b>OPERATING REVENUE</b>						
State and Local Per Pupil Operating Revenue	\$ 76,244,616	\$ -	\$ 76,244,616	\$ 67,365,413	\$ -	\$ 67,365,413
Government Grants and Contracts	5,992,274	-	5,992,274	5,260,758	-	5,260,758
Total Operating Revenue	82,236,890	-	82,236,890	72,626,171	-	72,626,171
<b>OPERATING EXPENSES</b>						
Program Services	74,177,778	-	74,177,778	65,684,987	-	65,684,987
Supporting Services	9,469,285	-	9,469,285	7,829,752	-	7,829,752
Total Operating Expenses	83,647,063	-	83,647,063	73,514,739	-	73,514,739
<b>SCHOOL OPERATING SURPLUS (DEFICIT)</b>	(1,410,173)	-	(1,410,173)	(888,568)	-	(888,568)
<b>OTHER REVENUE</b>						
Contributions and Other Grants	1,343,083	124,460	1,467,543	42,162	213,369	255,531
Interest and Other Income – Net	935,536	-	935,536	745,737	-	745,737
Donated Goods and Services	-	-	-	1,301	-	1,301
Total Other Revenue	2,278,619	124,460	2,403,079	789,200	213,369	1,002,569
<b>NET ASSETS RELEASED FROM RESTRICTIONS</b>	77,142	(77,142)	-	186,458	(186,458)	-
<b>CHANGE IN NET ASSETS</b>	945,588	47,318	992,906	87,090	26,911	114,001
Net Assets – Beginning of Year	13,016,840	163,667	13,180,507	12,929,750	136,756	13,066,506
<b>NET ASSETS – END OF YEAR</b>	<u>\$ 13,962,428</u>	<u>\$ 210,985</u>	<u>\$ 14,173,413</u>	<u>\$ 13,016,840</u>	<u>\$ 163,667</u>	<u>\$ 13,180,507</u>

See accompanying Notes to Consolidated Financial Statements.

**KIPP NYC PUBLIC CHARTER SCHOOLS  
CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES  
YEAR ENDED JUNE 30, 2019**

	Program Services			Supporting Services	
	Regular Education	Special Education	Total	Management and General	Total Expenses
Employee Wages	\$ 40,701,977	\$ 7,959,966	\$ 48,661,943	\$ -	\$ 48,661,943
Payroll Taxes and Employee Benefits	9,668,009	1,875,096	11,543,105	-	11,543,105
Licensing and Management Fee	263,468	-	263,468	8,862,410	9,125,878
Litigation and Legal Services Fee	39,854	-	39,854	-	39,854
Accounting and Audit Services Fees	-	-	-	40,572	40,572
Other Professional Fees	428,130	15,362	443,492	-	443,492
Consultant Fees	177,717	56,265	233,982	-	233,982
Academic Programming	1,201,589	16,164	1,217,753	-	1,217,753
Field Lessons	643,463	-	643,463	-	643,463
Professional Development	765,732	5,500	771,232	-	771,232
Equipment and Maintenance	1,489,360	-	1,489,360	-	1,489,360
Student Transportation and Other Services	76,573	-	76,573	-	76,573
Supplies and Materials	2,538,420	-	2,538,420	-	2,538,420
Technology Equipment and Materials	1,365,825	-	1,365,825	-	1,365,825
Events	264,405	-	264,405	-	264,405
Printing and Publications	84,290	-	84,290	-	84,290
Occupancy	1,772,856	-	1,772,856	-	1,772,856
Telephone and Internet	773,274	-	773,274	-	773,274
Insurance	-	-	-	566,303	566,303
Memberships and Subscriptions	97,499	-	97,499	-	97,499
Postage and Shipping	15,338	-	15,338	-	15,338
Bank and Other Fees	12,836	-	12,836	-	12,836
Candidate Recruiting	29,376	1,422	30,798	-	30,798
Miscellaneous	31,136	-	31,136	-	31,136
Depreciation and Amortization	1,736,199	-	1,736,199	-	1,736,199
Uncollectible Receivables	10,791	-	10,791	-	10,791
Prior Period Adjustments	59,886	-	59,886	-	59,886
<b>Total Functional Expenses</b>	<b>\$ 64,248,003</b>	<b>\$ 9,929,775</b>	<b>\$ 74,177,778</b>	<b>\$ 9,469,285</b>	<b>\$ 83,647,063</b>

See accompanying Notes to Consolidated Financial Statements.

**KIPP NYC PUBLIC CHARTER SCHOOLS  
CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES  
YEAR ENDED JUNE 30, 2018**

	Program Services			Supporting Services	Total Expenses
	Regular Education	Special Education	Total	Management and General	
Employee Wages	\$ 36,736,384	\$ 5,947,156	\$ 42,683,540	\$ -	\$ 42,683,540
Payroll Taxes and Employee Benefits	9,218,381	997,296	10,215,677	-	10,215,677
Licensing and Management Fee	262,983	-	262,983	7,819,525	8,082,508
Litigation and Legal Services Fee	41,639	-	41,639	-	41,639
Accounting and Audit Services Fees	34,073	-	34,073	-	34,073
Other Professional Fees	1,400,764	61,264	1,462,028	-	1,462,028
Consultant Fees	168,703	72,508	241,211	-	241,211
Academic Programming	1,346,700	24,866	1,371,566	-	1,371,566
Field Lessons	492,828	-	492,828	-	492,828
Professional Development	933,014	744	933,758	-	933,758
Equipment and Maintenance	925,530	-	925,530	-	925,530
Student Transportation and Other Services	101,657	-	101,657	-	101,657
Supplies and Materials	1,962,151	384	1,962,535	-	1,962,535
Technology Equipment and Materials	1,239,192	108	1,239,300	-	1,239,300
Events	176,538	-	176,538	10,227	186,765
Printing and Publications	115,521	-	115,521	-	115,521
Occupancy	569,360	-	569,360	-	569,360
Telephone and Internet	902,969	-	902,969	-	902,969
Insurance	520,475	-	520,475	-	520,475
Memberships and Subscriptions	98,411	-	98,411	-	98,411
Postage and Shipping	18,330	-	18,330	-	18,330
Bank and Other Fees	4,991	-	4,991	-	4,991
Candidate Recruiting	825	866	1,691	-	1,691
Miscellaneous	4,438	-	4,438	-	4,438
Donated Goods and Services	1,301	-	1,301	-	1,301
Depreciation and Amortization	1,208,322	-	1,208,322	-	1,208,322
Uncollectible Receivables	39,455	-	39,455	-	39,455
Prior Period Adjustments	54,860	-	54,860	-	54,860
<b>Total Functional Expenses</b>	<b>\$ 58,579,795</b>	<b>\$ 7,105,192</b>	<b>\$ 65,684,987</b>	<b>\$ 7,829,752</b>	<b>\$ 73,514,739</b>

See accompanying Notes to Consolidated Financial Statements.

**KIPP NYC PUBLIC CHARTER SCHOOLS  
CONSOLIDATED STATEMENTS OF CASH FLOWS  
YEARS ENDED JUNE 30, 2019 AND 2018**

	<u>2019</u>	<u>2018</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Receipts from Local, State, and Federal Sources	\$ 80,669,328	\$ 74,259,986
Receipts from Others	2,403,079	1,002,569
Payments to Suppliers and Vendors	(31,235,161)	(31,663,555)
Payments to Employees	<u>(48,661,943)</u>	<u>(42,683,540)</u>
Net Cash Provided by Operating Activities	3,175,303	915,460
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Acquisition of Capital Assets	<u>(3,215,683)</u>	<u>(1,473,733)</u>
Net Cash Used by Investing Activities	<u>(3,215,683)</u>	<u>(1,473,733)</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
Note Payable	300,000	2,000,000
Repayments of Capital Lease Obligation	<u>(245,804)</u>	<u>-</u>
Net Cash Provided by Financing Activities	<u>54,196</u>	<u>2,000,000</u>
<b>NET INCREASE IN CASH AND CASH EQUIVALENTS</b>	13,816	1,441,727
Cash and Cash Equivalents – Beginning of Year	<u>7,080,042</u>	<u>5,638,315</u>
<b>CASH AND CASH EQUIVALENTS – END OF YEAR</b>	<u><u>\$ 7,093,858</u></u>	<u><u>\$ 7,080,042</u></u>
<b>RECONCILIATION OF CHANGE IN NET ASSETS TO NET CASH PROVIDED BY OPERATING ACTIVITIES</b>		
Adjustments to Reconcile Change in Net Assets to Net Cash Provided by Operating Activities:		
Depreciation and Amortization	\$ 1,736,199	\$ 1,208,322
Change in Assets and Liabilities:		
Grants and Contracts Receivable	(1,567,562)	1,633,815
Prepaid Expenses and Other Assets	400,251	(462,692)
Due from Related Parties	-	-
Accounts Payable and Accrued Expenses	3,276,286	(511,380)
Due to/from Related Parties	(1,691,678)	(1,099,949)
Refundable Advances	<u>28,901</u>	<u>33,343</u>
Net Cash Provided by Operating Activities	<u><u>\$ 3,175,303</u></u>	<u><u>\$ 915,460</u></u>
<b>NONCASH INVESTING AND FINANCING ACTIVITIES</b>		
Capital Lease Obligation	<u><u>\$ 1,229,018</u></u>	<u><u>\$ -</u></u>

See accompanying Notes to Consolidated Financial Statements.

**KIPP NYC PUBLIC CHARTER SCHOOLS  
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS  
JUNE 30, 2019 AND 2018**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Nature of Operations**

KIPP NYC Public Charter Schools (the School) is an education corporation that is the consolidation of the former KIPP NYC Washington Heights Academy Charter School (Washington Heights), KIPP STAR College Prep Charter School (STAR), KIPP Infinity Charter School (Infinity) and KIPP AMP Academy Charter School (AMP). As of July 1, 2013, Washington Heights and STAR combined their financial books and records as a business combination accounted for as a merger and ceased operating as two entities. As of July 1, 2016, Infinity and AMP combined their financial books and records with the School and ceased operating as two separate entities. Through their mergers, the charter entities seek to achieve substantial operational efficiencies in governance and accounting workflow, enhanced buying power, and shared resources, all of which will provide for a more streamlined, cost efficient organization for students, families, and staff. The School's mission is to equip students with the academic and character skills necessary to succeed in high school, college and the competitive world beyond. The School holds the four charters for each of the legacy charter entities, which continue to be renewed on their separate schedules.

In preparation for the July 2016 merger, KIPP NYC Public Charter Schools created four, wholly owned subsidiary LLCs, Washington Heights PCS, LLC, STAR Harlem PCS, LLC, Infinity PCS, LLC, and AMP PCS, LLC. These disregarded entities were formed to segregate assets of the four legacy charter entities of KIPP NYC Public Charter Schools (Washington Heights, STAR, AMP, and Infinity).

At the November 2017 meeting of the Board of Regents of the State University of New York, an application was approved to issue a charter for KIPP Freedom Charter School, which will be operated under the KIPP NYC Public Charter School. In preparation of the charter, KIPP NYC Public Charter Schools created Freedom PCS, LLC, a wholly owned subsidiary, was formed in December 2017 and recorded start-up activities through June 30, 2019.

In August 2018, the state of New York authorized the creation of KIPP NYC Public Charter Schools II to operate both KIPP Freedom Charter School II and III. KIPP Freedom Charter School II and KIPP Freedom Charter School III were officially authorized in January 2019, and subsequently underwent a name change in April 2019 to KIPP Bronx Charter School II and KIPP Bronx Charter School III, respectively.

In fiscal years 2018 and 2019, the School operated for students in grades kindergarten through twelve.

The major source of revenue and support for the School is from state and local funding on per pupil basis. The New York City Department of Food Services provides free and reduced-price lunches and the New York City Department of Transportation provides transportation vouchers directly to a majority of the School's students. Amounts with respect to these items are not included in these consolidated financial statements.

**KIPP NYC PUBLIC CHARTER SCHOOLS  
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS  
JUNE 30, 2019 AND 2018**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Consolidated Financial Statement Presentation**

The consolidated financial statements of the School have been prepared on the accrual basis of accounting in accordance with established accounting standards for nonprofit entities. Accordingly, net assets and changes therein are classified as follows:

*Net Assets with Donor Restrictions* – Net assets subject to donor-imposed stipulations will be met either by actions of the School or by the passage of time. Net assets with donor restrictions contain donor-imposed restrictions that permit the school to use or expend the assets as specified.

*Net Assets Without Donor Restrictions* – Net asset not subject to donor-imposed stipulations.

Revenue is reported as an increase in net assets without donor restrictions, unless its use is limited by donor-imposed restrictions. Expenses are reported as decreases in net assets without donor restrictions. Expirations of restrictions on net assets are reported as net assets released from restrictions.

**Principles of Consolidation**

The consolidated financial statements include the accounts of the Organization and its five wholly owned subsidiaries, Washington Heights PCS, LLC, STAR Harlem PCS, LLC, Infinity PCS, LLC, AMP PCS, LLC and Freedom PCS, LLC. Significant intercompany accounts and transactions have been eliminated in consolidation.

**Use of Estimates**

The preparation of consolidated financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**Cash and Cash Equivalents**

Cash and cash equivalents consist of demand deposits.

**Grants and Contract Receivables**

Grants and contract receivables primarily consist of amounts due from the New York Department of Education for federal and state subsidy programs and private grants. Grants and contract receivables are stated at the amount management expects to collect from outstanding balances. As of June 30, 2019 and 2018, an allowance was not warranted.

**Governmental Funding**

Revenue from the state and local governments resulting from the School's charter status and based on the number of students enrolled is recorded when services are performed in accordance with the charter agreement. Federal and state funds are recognized by the School when expenditures are incurred and billable.

**KIPP NYC PUBLIC CHARTER SCHOOLS  
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS  
JUNE 30, 2019 AND 2018**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Governmental Funding (Continued)**

Revenue from other government grants to which the School is entitled is recognized mostly on student enrollment. Some grants are provided for specific educational endeavors which are not based on student enrollment and are recorded when related expenditures are incurred by the School.

Federal and state funds received prior to the services provided or the related expenditures being incurred are deferred and recorded as refundable advances.

**Contributions**

The School reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished asset with donor restrictions reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

**Donated Goods and Services**

Donated goods and services are recorded at their fair value when such services are rendered or goods are donated. Contributed services are recognized as contributions if the services: (a) create or enhance nonfinancial assets or (b) required specialized skills and are performed by people with those skills and would otherwise be purchased by the School and (c) are measurable.

A number of volunteers have made a contribution of their time to the School. These in-kind contributions have not been reflected in the consolidated financial statements since they do not meet the criteria for recognition under accounting standards for contributions.

**Equipment, Improvements, and Depreciation**

Property and equipment is recorded at cost. The School capitalizes purchases of equipment in excess of \$2,500. Depreciation is computed using the straight-line method over the estimated useful lives of the respective assets. Property and equipment acquired with certain government contract funds are recorded as expenses when the grantor retains title.

Improvements to the facility are amortized over the useful life as there is no set lease term for the school building.

**Expense Allocation**

The costs of providing services have been summarized on a functional basis in the statement of activities and in the statement of functional expenses. Allocation of expenses to program services and supporting services is completed by direct expenses related to each function.

**Concentration of Credit Risk**

The School maintains its cash in bank deposit accounts which, at times, may exceed federally insured limits.

**KIPP NYC PUBLIC CHARTER SCHOOLS  
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS  
JUNE 30, 2019 AND 2018**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Income Taxes**

The School is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code (IRC) and applicable income tax regulations of the state of New York. No provision for income taxes has been established, as the School has no unrelated business activity.

**Uncertain Tax Positions**

The School recognizes and measures its unrecognized tax benefits in accordance with FASB ASC 740, Income Taxes. Using that guidance, tax positions initially need to be recognized in the financial statements when it is more likely than not that the positions will be sustained upon examination by the taxing authorities. It also provides guidance for derecognition, classification, interest and penalties, accounting in interim periods, disclosure and transition.

As of June 30, 2019, the School had no uncertain tax positions that qualified for either recognition or disclosure in the financial statements. Additionally, the School had no interest or penalties related to income taxes.

**Change in Accounting Principle**

The School adopted the accounting guidance in Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) No. 2016-14, Presentation of Financial Statements of Not-for-Profit Entities. ASU 2016-14 provides for additional disclosure requirements and modifies net asset reporting. The adoption did not impact the School's financial position as of June 30, 2019 or the changes in its net assets for the year then ended.

The new standard changes the following aspects of the School's financial statements:

- The unrestricted net asset class has been renamed Net Assets Without Donor Restrictions;
- The temporarily restricted net asset class has been renamed Net Assets With Donor Restrictions;
- The financial statements include a disclosure about liquidity and availability of resources (Note 2)

**Reclassifications**

Certain prior year financial statement amounts have been reclassified to conform to the current year presentation.

**Subsequent Events**

In preparing these consolidated financial statements, the School has evaluated events and transactions for potential recognition or disclosure through October 29, 2019, the date the consolidated financial statements were available to be issued.

**KIPP NYC PUBLIC CHARTER SCHOOLS  
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS  
JUNE 30, 2019 AND 2018**

**NOTE 2 LIQUIDITY**

The School regularly monitors liquidity required to meet its operating needs and commitments, while also striving to maximize the investment of available funds. For purposes of analyzing resources available to meet general expenditures over the next year, the School considers all expenditures related to its ongoing school activities of teaching, educating, and other school activities. In addition to financial assets available to meet general expenditures over the next year, the School operates with a balanced budget and anticipates collecting sufficient revenue from state and local per pupil subsidy, federal and state grants and contributions in the next fiscal year to cover general expenditures.

As of June 30, 2019, the following financial assets could be readily made available within one year of the statement of financial position date meet general expenditures:

Cash and Cash Equivalents	\$ 7,093,858
Grants and Contributions receivable, Net	3,637,130
Total	<u>\$ 10,730,988</u>

**NOTE 3 RELATED PARTY TRANSACTIONS**

The Knowledge is Power Program Foundation (KIPP Foundation) is a national, nonprofit organization that trains school leaders to open and run academically rigorous public schools. The School is a member of KIPP Foundation’s KIPP Network of Schools and, as such, is eligible for a range of benefits and fee-based services. See Note 11 for additional information about the license fee agreement.

KIPP NYC, LLC (LLC) is the sole member of KIPP New York, Inc. (KNYI). LLC is considered a related party due to the usage of the LLC shared services team who handles the back-office functions for the School. In July 2013, the School entered into a shared services fee agreement with LLC for the back-office functions. The management fee is 11% of the revenue as defined in the shared services agreement. The School incurred a management fee to LLC in the amount of \$8,862,410 and \$7,819,525 for the years ended June 30, 2019 and 2018, respectively. The amount due to LLC for shared services as of June 30, 2019 and 2018 was \$353,706 and \$ 295,454, respectively.

In April 2018, KNYI provided a \$2,000,000 interest-free loan to KIPP NYC Public Charter Schools to fund operations for the KIPP Freedom Charter Schools. The loan matures and full payment is due in April 2023.

KNYI is the sole member of KTC NYC, LLC (KTC). Amounts due to and from related parties represent short-term timing differences of grants received and expenses incurred on behalf of the School that have not been paid or received as of the consolidated financial statement date.

KTC is considered a related party due to the services they provide to the KIPP New York charter schools and school alumni to prepare them for college. The services KTC provides are college advisory, counseling and placement, transition programs, collage scholars, and career preparation. There were no transactions between KTC and the School during the year.

**KIPP NYC PUBLIC CHARTER SCHOOLS  
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS  
JUNE 30, 2019 AND 2018**

**NOTE 3 RELATED PARTY TRANSACTIONS (CONTINUED)**

KIPP NYC Facilities II LLC (Facilities) is a single member limited liability company with KIPP NYC Facility Holdings, Inc. as its sole member. KIPP NYC Facility Holdings Inc. is a Delaware nonstock charitable membership corporation with a mission of securing long-term facilities for KIPP charter schools operating in New York City. KIPP NY Inc., KIPP Academy, and KIPP NYC Public Charter Schools are members of KIPP NYC Facility Holdings Inc. There were no transactions between Facilities and the School during the years ended June 30, 2019 and 2018.

The School and KIPP Academy Charter School share common membership on their board of directors.

Amounts due to and from related parties represent short-term timing differences of expenses incurred on behalf of the School that have not been paid or received as of the financial statement date. As of June 30, 2019 and 2018, the Schools were owed from the noted related parties a total of \$2,602,017 and \$910,339, respectively.

**NOTE 4 EQUIPMENT AND IMPROVEMENTS**

Equipment and improvements consists of the following at June 30:

	<u>2019</u>	<u>2018</u>
Furniture and Fixtures	\$ 616,968	\$ 483,355
Technology	6,190,675	3,728,051
Equipment	343,676	247,580
Leasehold Improvements	8,449,255	6,867,502
Construction in Progress	<u>747,257</u>	<u>576,642</u>
Total	16,347,831	11,903,130
Less: Accumulated Depreciation and Amortization	<u>(7,554,679)</u>	<u>(5,818,480)</u>
Total Property and Equipment	<u>\$ 8,793,152</u>	<u>\$ 6,084,650</u>

**NOTE 5 RESTRICTIONS ON NET ASSET BALANCES**

Net Assets with Donor Restrictions were available for the following purposes at June 30:

	<u>2019</u>	<u>2018</u>
Athletic Programs	\$ 9,694	\$ 142
Arts & Music Programs	36,614	48,334
Academic Programs	<u>164,677</u>	<u>115,191</u>
Total	<u>\$ 210,985</u>	<u>\$ 163,667</u>

**KIPP NYC PUBLIC CHARTER SCHOOLS  
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS  
JUNE 30, 2019 AND 2018**

**NOTE 6 RELEASES ON NET ASSET BALANCES**

Net Assets with donor restrictions were released for the following purposes at June 30:

	<u>2019</u>	<u>2018</u>
Athletic Programs	\$ 142	\$ 2,367
Arts & Music Programs	5,891	52,907
Academic Programs	71,109	131,184
Total	<u>\$ 77,142</u>	<u>\$ 186,458</u>

**NOTE 7 PENSION EXPENSE**

The School is part of the KIPP NYC 403(b) Retirement Plan, a multiemployer defined contribution plan, under Section 403(b) of the IRC which employees of the School can elect to contribute. Employees, who choose this plan, can contribute up to the level set by the Internal Revenue Service. The Employer match is a discretionary contribution. The employer contributions to this Plan amounted \$1,330,907 and \$1,193,212 for the years ended June 30, 2019 and 2018, respectively.

The School also contributes to the Teachers Retirement System of the City of New York, a multiemployer defined benefit pension plan (the Plan), on behalf of eligible teachers. The Plan provides New York City educators with retirement, disability, and death benefit services. The School's participation in the plan constitutes less than 1% of total plan contributions. The funded status of the Plan was 58.6% at June 30, 2016, the date of the most recent actuarial calculation as indicated in the June 30, 2018 plan audit. The amount charged to operations for contributions to this Plan amounted to \$652,660 and \$759,896 for the years ended June 30, 2019 and 2018, respectively.

**NOTE 8 CAPITAL LEASE OBLIGATIONS**

In September 2018, the School and KIPP Academy Charter School entered into a lease for computer equipment under a capital lease that expires in 2023. As of June 30, 2019, the leased equipment are reflected at a cost of \$1,229,017 and related accumulated depreciation of \$245,803. The lease requires annual payments of principal of \$245,804. The capital lease agreement states the total annual payments are equal to the cost value of the leased equipment and no interest is included in the payments.

Future minimum payments under the capital lease as of June 30, 2019 are as follows:

<u>Year Ending June 30,</u>	<u>Amount</u>
2020	\$ 245,804
2021	245,804
2022	245,804
2023	245,802
Total Capital Lease Payments	<u>\$ 983,214</u>

**KIPP NYC PUBLIC CHARTER SCHOOLS  
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS  
JUNE 30, 2019 AND 2018**

**NOTE 9 LOAN AGREEMENT**

On June 14, 2019, the Organization entered into a loan agreement for \$300,000 with KIPP Foundation, a related party. Interest accrues on the note at 1% per annum. As of June 30, 2019 and 2018, the outstanding principal balance of this note is \$300,000 and \$-0-, respectively. Interest expense incurred for the year ended June 30, 2019 was \$-0-.

Minimum loan payments for each year subsequent to June 30, 2019 are as follows:

<u>Year Ending June 30,</u>	<u>Amount</u>
2020	\$ -
2021	-
2022	-
2023	-
2024	100,000
Thereafter	<u>200,000</u>
Total	<u>\$ 300,000</u>

**NOTE 10 SCHOOL FACILITY**

The School occupies several facilities. The School has an agreement with the New York City Department of Education for this dedicated and shared space at P.S. 125, a New York City public school, located at West 123rd Street, New York City, New York, P.S. 115, New York City public school, located at West 177th Street, New York City, New York, I.S. 90, a New York City public school, located at Jumel Place, New York City, New York, M.S. 390, a New York City public school, located at 1224 Park Place, Brooklyn, New York, and M.S. 195, a New York City public school, located at 625 West 133<sup>rd</sup> Street, New York City, New York, P.S. 315, a New York City public school, located at 2246 Jerome Avenue, Bronx, New York (starting on July 1, 2018) and P.S. 44, a New York City public school, located at 1825 Prospect Avenue, Bronx, New York (starting on July 1, 2018). The School is responsible for any overtime-related costs for services provided beyond regular opening hours in both facilities. These costs have been included in contracted services in the accompanying statement of functional expenses. The School also jointly occupies approximately 132,500 square feet of space at 201 East 144th St in the South Bronx where the joint high school for KIPP NYC Public Charter Schools and KIPP Academy Charter School resides.

The facility was provided to the School at no cost, but the School must provide for continuing maintenance and operating expenses. The expenses are also included in building costs in the accompanying statement of functional expenses.

**KIPP NYC PUBLIC CHARTER SCHOOLS  
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS  
JUNE 30, 2019 AND 2018**

**NOTE 11 TRADEMARK LICENSE AGREEMENT**

The School has entered into a trademark license agreement with KIPP Foundation subject to a license fee of 1% per pupil operating revenue not to exceed \$30,000 per elementary school, middle school, or high school. The School incurred licensing fees amounting to \$263,468 and \$262,983 for the years ended June 30, 2019 and 2018, respectively.

**NOTE 12 OPERATING EXPENSES**

Operating expenses are presented in the statement of functional expenses classified according to the significant program activity related to the purpose for which the school exists or supporting service.

The significant activities are:

**Program Services – Regular Education and Special Education**

Represents work (time and materials) that is specifically related to or necessary for the programming aspects of the School under the regular education and special education areas. The activities and related costs directly affecting students or parents fall under these program areas.

The significant supporting services are:

**Management and General**

Time and materials relating to operating the nonprogrammatic/back-end operational functions of the School are reflected as management and general expenses. These expenses include, but are not limited to, human resources, finance, and technology activities.

**Fundraising**

Represents work (time and materials) associated with the School's fund-raising program including but not limited to annual mailings, donor meeting, and events. The fundraising expenses were incurred by KIPP NYC, LLC.

**NOTE 13 CONTINGENCY**

Certain grants and contracts may be subject to audit by the funding sources. Such audits might result in disallowances of costs submitted for reimbursement. Management is of the opinion that such cost disallowances, if any, will not have a material effect on the accompanying consolidated financial statements. Accordingly, no amounts have been provided in the accompanying consolidated financial statements for such potential claims.

**KIPP NYC PUBLIC CHARTER SCHOOLS  
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS  
JUNE 30, 2019 AND 2018**

**NOTE 14 SUBSEQUENT EVENTS**

KIPP NYC Public Charter Schools (formally known as KIPP NYC Public Charter Schools II) is the successor entity by merger to KIPP NYC Public Charter Schools, an education corporation, effective July 1, 2019, approved by the Board of Regents of the University of the State of New York, for and on behalf of the Education Department of the State of New York on July 15, 2019. Effective with the merger, the KIPP NYC Public Charter Schools (f/k/a KIPP NYC Public Charter Schools II), changed its name to “KIPP NYC Public Charter Schools”.

The merger provided substantial operational efficiencies, by having all of the charter schools, except KIPP Academy Charter School, authorized by the State University of New York and managed by one Board. This structure is more streamlined and efficient and allows KIPP PCS to serve students in a more cost-effective manner.

**KIPP NYC PUBLIC CHARTER SCHOOLS  
SCHEDULE OF FINANCIAL POSITION BY SCHOOL  
JUNE 30, 2019  
(SEE INDEPENDENT AUDITORS' REPORT)**

	KIPP Star College Prep	KIPP NYC Washington Heights Academy	KIPP AMP Academy	KIPP Infinity	KIPP Freedom	Total
<b>ASSETS</b>						
Cash and Cash Equivalents	\$ 1,488,852	\$ 3,925,498	\$ 835,496	\$ 701,797	\$ 142,215	\$ 7,093,858
Grants and Contracts Receivable	1,573,579	1,451,188	224,980	133,221	254,162	3,637,130
Due from / (to) Related Parties	(3,028,188)	802,357	(163,438)	4,072,338	918,948	2,602,017
Prepaid Expenses and Other Assets	33,482	59,019	81,836	47,944	3,681	225,962
Property and Equipment	618,859	1,556,595	2,218,816	2,134,306	2,264,576	8,793,152
Total Assets	<u>\$ 686,584</u>	<u>\$ 7,794,657</u>	<u>\$ 3,197,690</u>	<u>\$ 7,089,606</u>	<u>\$ 3,583,582</u>	<u>\$ 22,352,119</u>
<b>LIABILITIES AND NET ASSETS</b>						
<b>LIABILITIES</b>						
Accounts Payable and Accrued Expenses	\$ 335,930	\$ 552,113	\$ 436,445	\$ 3,168,411	\$ 309,373	\$ 4,802,272
Note Payable	-	300,000	-	-	2,000,000	2,300,000
Refundable Advances	59,974	-	1,501	31,745	-	93,220
Capital Lease Obligations	89,152	178,304	89,152	626,606	-	983,214
Total Liabilities	<u>485,056</u>	<u>1,030,417</u>	<u>527,098</u>	<u>3,826,762</u>	<u>2,309,373</u>	<u>8,178,706</u>
<b>NET ASSETS</b>						
Unrestricted (Deficit)	189,763	6,752,036	2,661,065	3,185,355	1,174,209	13,962,428
Temporarily Restricted	11,765	12,204	9,527	77,489	100,000	210,985
Total Net Assets	<u>201,528</u>	<u>6,764,240</u>	<u>2,670,592</u>	<u>3,262,844</u>	<u>1,274,209</u>	<u>14,173,413</u>
Total Liabilities and Net Assets	<u>\$ 686,584</u>	<u>\$ 7,794,657</u>	<u>\$ 3,197,690</u>	<u>\$ 7,089,606</u>	<u>\$ 3,583,582</u>	<u>\$ 22,352,119</u>

**KIPP NYC PUBLIC CHARTER SCHOOLS  
SCHEDULE OF ACTIVITIES BY SCHOOL  
YEAR ENDED JUNE 30, 2019  
(SEE INDEPENDENT AUDITORS' REPORT)**

	KIPP Star College Prep			KIPP NYC Washington Heights Academy		
	Without Donor Restrictions	With Donor Restrictions	Total	Without Donor Restrictions	With Donor Restrictions	Total
<b>OPERATING REVENUE</b>						
State and Local Per Pupil Operating Revenue	\$ 18,085,559	\$ -	\$ 18,085,559	\$ 19,336,701	\$ -	\$ 19,336,701
Government Grants and Contracts	1,477,999	-	1,477,999	1,412,623	-	1,412,623
Total Operating Revenue	<u>19,563,558</u>	<u>-</u>	<u>19,563,558</u>	<u>20,749,324</u>	<u>-</u>	<u>20,749,324</u>
<b>OPERATING EXPENSES</b>						
Program Services	17,669,971	-	17,669,971	18,702,469	-	18,702,469
Supporting Services	2,249,033	-	2,249,033	2,386,669	-	2,386,669
Total Operating Expenses	<u>19,919,004</u>	<u>-</u>	<u>19,919,004</u>	<u>21,089,138</u>	<u>-</u>	<u>21,089,138</u>
<b>SCHOOL OPERATING SURPLUS (DEFICIT)</b>	(355,446)	-	(355,446)	(339,814)	-	(339,814)
<b>OTHER REVENUE</b>						
Contributions and Other Grants	39,193	4,397	43,590	104,039	9,994	114,033
Interest and Other Income – Net	189,593	-	189,593	189,250	-	189,250
Total Other Revenue, Net	<u>228,786</u>	<u>4,397</u>	<u>233,183</u>	<u>293,289</u>	<u>9,994</u>	<u>303,283</u>
<b>NET ASSETS RELEASED FROM RESTRICTIONS</b>	<u>21,939</u>	<u>(21,939)</u>	<u>-</u>	<u>12,143</u>	<u>(12,143)</u>	<u>-</u>
<b>CHANGE IN NET ASSETS</b>	(104,721)	(17,542)	(122,263)	(34,382)	(2,149)	(36,531)
Net Assets – Beginning of Year	<u>294,484</u>	<u>29,307</u>	<u>323,791</u>	<u>6,786,418</u>	<u>14,353</u>	<u>6,800,771</u>
<b>NET ASSETS – END OF YEAR</b>	<u>\$ 189,763</u>	<u>\$ 11,765</u>	<u>\$ 201,528</u>	<u>\$ 6,752,036</u>	<u>\$ 12,204</u>	<u>\$ 6,764,240</u>

**KIPP NYC PUBLIC CHARTER SCHOOLS  
SCHEDULE OF ACTIVITIES BY SCHOOL (CONTINUED)  
YEAR ENDED JUNE 30, 2019  
(SEE INDEPENDENT AUDITORS' REPORT)**

	KIPP AMP Academy			KIPP Infinity		
	Without Donor Restrictions	With Donor Restrictions	Total	Without Donor Restrictions	With Donor Restrictions	Total
<b>OPERATING REVENUE</b>						
State and Local Per Pupil Operating Revenue	\$ 15,071,418	\$ -	\$ 15,071,418	\$ 20,541,375	\$ -	\$ 20,541,375
Government Grants and Contracts	1,071,383	-	1,071,383	1,616,060	-	1,616,060
Total Operating Revenue	<u>16,142,801</u>	<u>-</u>	<u>16,142,801</u>	<u>22,157,435</u>	<u>-</u>	<u>22,157,435</u>
<b>OPERATING EXPENSES</b>						
Program Services	14,901,757	-	14,901,757	20,689,737	-	20,689,737
Supporting Services	1,878,890	-	1,878,890	2,555,063	-	2,555,063
Total Operating Expenses	<u>16,780,647</u>	<u>-</u>	<u>16,780,647</u>	<u>23,244,800</u>	<u>-</u>	<u>23,244,800</u>
<b>SCHOOL OPERATING SURPLUS (DEFICIT)</b>	(637,846)	-	(637,846)	(1,087,365)	-	(1,087,365)
<b>OTHER REVENUE</b>						
Contributions and Other Grants	377,994	2,837	380,831	665,448	7,232	672,680
Interest and Other Income – Net	251,861	-	251,861	288,597	-	288,597
Total Other Revenue, Net	<u>629,855</u>	<u>2,837</u>	<u>632,692</u>	<u>954,045</u>	<u>7,232</u>	<u>961,277</u>
<b>NET ASSETS RELEASED FROM RESTRICTIONS</b>	14,942	(14,942)	-	28,118	(28,118)	-
<b>CHANGE IN NET ASSETS</b>	6,951	(12,105)	(5,154)	(105,202)	(20,886)	(126,088)
Net Assets – Beginning of Year	<u>2,654,114</u>	<u>21,632</u>	<u>2,675,746</u>	<u>3,290,557</u>	<u>98,375</u>	<u>3,388,932</u>
<b>NET ASSETS – END OF YEAR</b>	<u>\$ 2,661,065</u>	<u>\$ 9,527</u>	<u>\$ 2,670,592</u>	<u>\$ 3,185,355</u>	<u>\$ 77,489</u>	<u>\$ 3,262,844</u>

**KIPP NYC PUBLIC CHARTER SCHOOLS  
SCHEDULE OF ACTIVITIES BY SCHOOL (CONTINUED)  
YEAR ENDED JUNE 30, 2019  
(SEE INDEPENDENT AUDITORS' REPORT)**

	KIPP Freedom		Total	Eliminating Entries	Total
	Without Donor Restrictions	With Donor Restrictions			
<b>OPERATING REVENUE</b>					
State and Local Per Pupil Operating Revenue	\$ 3,209,563	\$ -	\$ 3,209,563	\$ -	\$ 76,244,616
Government Grants and Contracts	414,209	-	414,209	-	5,992,274
Total Operating Revenue	<u>3,623,772</u>	<u>-</u>	<u>3,623,772</u>	<u>-</u>	<u>82,236,890</u>
<b>OPERATING EXPENSES</b>					
Program Services	3,563,844	-	3,563,844	(1,350,000)	74,177,778
Supporting Services	399,630	-	399,630	-	9,469,285
Total Operating Expenses	<u>3,963,474</u>	<u>-</u>	<u>3,963,474</u>	<u>(1,350,000)</u>	<u>83,647,063</u>
<b>SCHOOL OPERATING SURPLUS (DEFICIT)</b>	(339,702)	-	(339,702)	1,350,000	(1,410,173)
<b>OTHER REVENUE</b>					
Contributions and Other Grants	1,506,409	100,000	1,606,409	(1,350,000)	1,467,543
Interest and Other Income – Net	16,235	-	16,235	-	935,536
Total Other Revenue, Net	<u>1,522,644</u>	<u>100,000</u>	<u>1,622,644</u>	<u>(1,350,000)</u>	<u>2,403,079</u>
<b>NET ASSETS RELEASED FROM RESTRICTIONS</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>CHANGE IN NET ASSETS</b>	1,182,942	100,000	1,282,942	-	992,906
Net Assets – Beginning of Year	<u>(8,733)</u>	<u>-</u>	<u>(8,733)</u>	<u>-</u>	<u>13,180,507</u>
<b>NET ASSETS – END OF YEAR</b>	<u>\$ 1,174,209</u>	<u>\$ 100,000</u>	<u>\$ 1,274,209</u>	<u>\$ -</u>	<u>\$ 14,173,413</u>

**KIPP NYC PUBLIC CHARTER SCHOOLS  
SCHEDULE OF FUNCTIONAL EXPENSES  
KIPP STAR COLLEGE PREP CHARTER SCHOOL  
YEAR ENDED JUNE 30, 2019  
(SEE INDEPENDENT AUDITORS' REPORT)**

	Program Services			Supporting Services	
	Regular Education	Special Education	Total	Management and General	Total Expenses
Employee Wages	\$ 9,338,703	\$ 2,174,900	\$ 11,513,603	\$ -	\$ 11,513,603
Payroll Taxes and Employee Benefits	2,137,072	522,516	2,659,588	-	2,659,588
Licensing and Management Fee	66,198	-	66,198	2,099,433	2,165,631
Litigation and Legal Services Fee	17,966	-	17,966	-	17,966
Accounting and Audit Services Fees	-	-	-	8,600	8,600
Other Professional Services	92,112	9,774	101,886	-	101,886
Consultant Fees	42,753	14,975	57,728	-	57,728
Grants to Related Entities	200,000	-	200,000	-	200,000
Academic Programming	295,044	7,337	302,381	-	302,381
Field Lessons	145,314	-	145,314	-	145,314
Professional Development	200,511	619	201,130	-	201,130
Equipment and Maintenance	271,896	-	271,896	-	271,896
Student Transportation and Other Services	18,081	-	18,081	-	18,081
Supplies and Materials	693,600	-	693,600	-	693,600
Technology Equipment and Materials	291,687	-	291,687	-	291,687
Events	70,526	-	70,526	-	70,526
Printing and Publications	24,926	-	24,926	-	24,926
Occupancy	446,214	-	446,214	-	446,214
Telephone and Internet	187,298	-	187,298	-	187,298
Insurance	-	-	-	141,000	141,000
Memberships and Subscriptions	19,978	-	19,978	-	19,978
Postage and Shipping	3,950	-	3,950	-	3,950
Bank and Other Fees	3,176	-	3,176	-	3,176
Candidate Recruiting	5,361	674	6,035	-	6,035
Miscellaneous	290	-	290	-	290
Depreciation and Amortization	345,684	-	345,684	-	345,684
Uncollectible Receivables	10,200	-	10,200	-	10,200
Prior Period Adjustments	10,636	-	10,636	-	10,636
<b>Total Functional Expenses</b>	<b>\$ 14,939,176</b>	<b>\$ 2,730,795</b>	<b>\$ 17,669,971</b>	<b>\$ 2,249,033</b>	<b>\$ 19,919,004</b>

**KIPP NYC PUBLIC CHARTER SCHOOLS  
SCHEDULE OF FUNCTIONAL EXPENSES  
KIPP NYC WASHINGTON HEIGHTS ACADEMY CHARTER SCHOOL  
YEAR ENDED JUNE 30, 2019  
(SEE INDEPENDENT AUDITORS' REPORT)**

	Program Services			Supporting Services	
	Regular Education	Special Education	Total	Management and General	Total Expenses
Employee Wages	\$ 9,602,413	\$ 2,054,054	\$ 11,656,467	\$ -	\$ 11,656,467
Payroll Taxes and Employee Benefits	2,399,792	487,887	2,887,679	-	2,887,679
Licensing and Management Fee	65,864	-	65,864	2,246,572	2,312,436
Litigation and Legal Services Fee	17,187	-	17,187	-	17,187
Accounting and Audit Services Fees	-	-	-	8,587	8,587
Other Professional Services	90,301	938	91,239	-	91,239
Consultant Fees	32,580	13,604	46,184	-	46,184
Grants to Related Entities	1,150,000	-	1,150,000	-	1,150,000
Academic Programming	307,956	3,670	311,626	-	311,626
Field Lessons	211,470	-	211,470	-	211,470
Professional Development	165,711	3,563	169,274	-	169,274
Equipment and Maintenance	192,629	-	192,629	-	192,629
Student Transportation and Other Services	20,057	-	20,057	-	20,057
Supplies and Materials	475,947	-	475,947	-	475,947
Technology Equipment and Materials	332,234	-	332,234	-	332,234
Events	63,704	-	63,704	-	63,704
Printing and Publications	16,127	-	16,127	-	16,127
Occupancy	412,099	-	412,099	-	412,099
Telephone and Internet	235,652	-	235,652	-	235,652
Insurance	-	-	-	131,510	131,510
Memberships and Subscriptions	22,371	-	22,371	-	22,371
Postage and Shipping	3,345	-	3,345	-	3,345
Bank and Other Fees	3,233	-	3,233	-	3,233
Candidate Recruiting	807	30	837	-	837
Miscellaneous	17,211	-	17,211	-	17,211
Depreciation and Amortization	272,975	-	272,975	-	272,975
Uncollectible Receivables	235	-	235	-	235
Prior Period Adjustments	26,823	-	26,823	-	26,823
<b>Total Functional Expenses</b>	<b>\$ 16,138,723</b>	<b>\$ 2,563,746</b>	<b>\$ 18,702,469</b>	<b>\$ 2,386,669</b>	<b>\$ 21,089,138</b>

**KIPP NYC PUBLIC CHARTER SCHOOLS  
SCHEDULE OF FUNCTIONAL EXPENSES  
KIPP AMP ACADEMY CHARTER SCHOOL  
YEAR ENDED JUNE 30, 2019  
(SEE INDEPENDENT AUDITORS' REPORT)**

	Program Services			Supporting Services	Total Expenses
	Regular Education	Special Education	Total	Management and General	
Employee Wages	\$ 8,656,384	\$ 1,186,771	\$ 9,843,155	\$ -	\$ 9,843,155
Payroll Taxes and Employee Benefits	1,988,098	242,364	2,230,462	-	2,230,462
Licensing and Management Fee	64,021	-	64,021	1,752,250	1,816,271
Accounting and Audit Services Fees	-	-	-	8,014	8,014
Other Professional Services	96,444	3,216	99,660	-	99,660
Consultant Fees	31,851	9,664	41,515	-	41,515
Academic Programming	186,681	1,540	188,221	-	188,221
Field Lessons	100,287	-	100,287	-	100,287
Professional Development	157,254	573	157,827	-	157,827
Equipment and Maintenance	381,518	-	381,518	-	381,518
Student Transportation and Other Services	11,876	-	11,876	-	11,876
Supplies and Materials	556,378	-	556,378	-	556,378
Technology Equipment and Materials	227,639	-	227,639	-	227,639
Events	53,295	-	53,295	-	53,295
Printing and Publications	17,204	-	17,204	-	17,204
Occupancy	317,563	-	317,563	-	317,563
Telephone and Internet	138,364	-	138,364	-	138,364
Insurance	-	-	-	118,626	118,626
Memberships and Subscriptions	24,250	-	24,250	-	24,250
Postage and Shipping	2,618	-	2,618	-	2,618
Bank and Other Fees	3,195	-	3,195	-	3,195
Candidate Recruiting	15,647	21	15,668	-	15,668
Miscellaneous	11,137	-	11,137	-	11,137
Depreciation and Amortization	406,822	-	406,822	-	406,822
Prior Period Adjustments	9,082	-	9,082	-	9,082
<b>Total Functional Expenses</b>	<b>\$ 13,457,608</b>	<b>\$ 1,444,149</b>	<b>\$ 14,901,757</b>	<b>\$ 1,878,890</b>	<b>\$ 16,780,647</b>

**KIPP NYC PUBLIC CHARTER SCHOOLS  
SCHEDULE OF FUNCTIONAL EXPENSES  
KIPP INFINITY ACADEMY CHARTER SCHOOL  
YEAR ENDED JUNE 30, 2019  
(SEE INDEPENDENT AUDITORS' REPORT)**

	Program Services			Supporting Services	
	Regular Education	Special Education	Total	Management and General	Total Expenses
Employee Wages	\$ 11,300,201	\$ 2,220,025	\$ 13,520,226	\$ -	\$ 13,520,226
Payroll Taxes and Employee Benefits	2,878,637	576,624	3,455,261	-	3,455,261
Licensing and Management Fee	67,385	-	67,385	2,394,358	2,461,743
Litigation and Legal Services Fee	301	-	301	-	301
Accounting and Audit Services Fees	-	-	-	9,027	9,027
Other Professional Services	138,417	1,434	139,851	-	139,851
Consultant Fees	64,033	18,022	82,055	-	82,055
Academic Programming	324,831	3,125	327,956	-	327,956
Field Lessons	162,119	-	162,119	-	162,119
Professional Development	210,256	745	211,001	-	211,001
Equipment and Maintenance	410,713	-	410,713	-	410,713
Student Transportation and Other Services	21,661	-	21,661	-	21,661
Supplies and Materials	670,361	-	670,361	-	670,361
Technology Equipment and Materials	244,926	-	244,926	-	244,926
Events	72,671	-	72,671	-	72,671
Printing and Publications	19,665	-	19,665	-	19,665
Occupancy	514,505	-	514,505	-	514,505
Telephone and Internet	172,469	-	172,469	-	172,469
Insurance	-	-	-	151,678	151,678
Memberships and Subscriptions	24,057	-	24,057	-	24,057
Postage and Shipping	4,772	-	4,772	-	4,772
Bank and Other Fees	3,232	-	3,232	-	3,232
Candidate Recruiting	-	697	697	-	697
Miscellaneous	613	-	613	-	613
Depreciation and Amortization	549,539	-	549,539	-	549,539
Uncollectible Receivables	356	-	356	-	356
Prior Period Adjustments	13,345	-	13,345	-	13,345
<b>Total Functional Expenses</b>	<b>\$ 17,869,065</b>	<b>\$ 2,820,672</b>	<b>\$ 20,689,737</b>	<b>\$ 2,555,063</b>	<b>\$ 23,244,800</b>

**KIPP NYC PUBLIC CHARTER SCHOOLS  
SCHEDULE OF FUNCTIONAL EXPENSES  
KIPP FREEDOM CHARTER SCHOOL  
YEAR ENDED JUNE 30, 2019  
(SEE INDEPENDENT AUDITORS' REPORT)**

	Program Services			Supporting Services	
	Regular Education	Special Education	Total	Management and General	Total Expenses
Employee Wages	\$ 1,804,276	\$ 324,216	\$ 2,128,492	\$ -	\$ 2,128,492
Payroll Taxes and Employee Benefits	264,410	45,705	310,115	-	310,115
Licensing and Management Fee	-	-	-	369,797	369,797
Litigation and Legal Services Fee	4,400	-	4,400	-	4,400
Accounting and Audit Services Fees	-	-	-	6,344	6,344
Other Professional Services	10,856	-	10,856	-	10,856
Consultant Fees	6,500	-	6,500	-	6,500
Academic Programming	87,077	492	87,569	-	87,569
Field Lessons	24,273	-	24,273	-	24,273
Professional Development	32,000	-	32,000	-	32,000
Equipment and Maintenance	232,604	-	232,604	-	232,604
Student Transportation and Other Services	4,898	-	4,898	-	4,898
Supplies and Materials	142,134	-	142,134	-	142,134
Technology Equipment and Materials	269,339	-	269,339	-	269,339
Events	4,209	-	4,209	-	4,209
Printing and Publications	6,368	-	6,368	-	6,368
Occupancy	82,475	-	82,475	-	82,475
Telephone and Internet	39,491	-	39,491	-	39,491
Insurance	-	-	-	23,489	23,489
Memberships and Subscriptions	6,843	-	6,843	-	6,843
Postage and Shipping	653	-	653	-	653
Candidate Recruiting	7,561	-	7,561	-	7,561
Miscellaneous	1,885	-	1,885	-	1,885
Depreciation and Amortization	161,179	-	161,179	-	161,179
<b>Total Functional Expenses</b>	<b>\$ 3,193,431</b>	<b>\$ 370,413</b>	<b>\$ 3,563,844</b>	<b>\$ 399,630</b>	<b>\$ 3,963,474</b>

**KIPP NYC PUBLIC CHARTER SCHOOLS  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
YEAR ENDED JUNE 30, 2019**

Federal Grantor/ Pass-Through Grantor/ Program Title	Source Code	Federal CFDA Number	Pass- Through Grantor's Number	Grant/ Contract Period	Grant Amount	Accrued or (Deferred) Revenue at 7/1/18	Total Received for the Year	Federal Disbursements/ Expenditures	Accrued or (Deferred) Revenue at 6/30/19
<u>U.S. Department of Education:</u>									
Pass-through New York Department of Education:									
Title I Grant - Improving Academic Achievement (AMP)	I	84.010A	0021-184294	9/1/17-8/31/18	\$ 355,891	\$ 32,575	\$ 93,796	\$ 61,218	\$ (3)
Title I Grant - Improving Academic Achievement (AMP)	I	84.010A	0021-194294	9/1/18-8/31/19	339,621	-	268,359	266,859	(1,500)
Title I Grant - Improving Academic Achievement (FRE)	I	84.010A	0021-195445	9/1/18-8/31/19	134,835	-	116,240	117,240	1,000
Title I Grant - Improving Academic Achievement (INF)	I	84.010A	0021-184296	9/1/17-8/31/18	538,042	52,106	140,577	88,826	355
Title I Grant - Improving Academic Achievement (INF)	I	84.010A	0021-194296	9/1/18-8/31/19	545,052	-	448,640	448,206	(434)
Title I Grant - Improving Academic Achievement (WH)	I	84.010A	0021-184160	9/1/17-8/31/18	470,146	41,692	118,560	76,868	-
Title I Grant - Improving Academic Achievement (WH)	I	84.010A	0021-194160	9/1/18-8/31/19	497,789	-	405,044	405,044	-
Title I Grant - Improving Academic Achievement (SH)	I	84.010A	0021-184282	9/1/17-8/31/18	426,865	38,693	109,270	70,539	(38)
Title I Grant - Improving Academic Achievement (SH)	I	84.010A	0021-194282	9/1/18-8/31/19	475,229	-	365,007	365,007	-
Total Title I Grant - Improving Academic Achievement						165,066	2,065,493	1,899,807	(620)
Title II Grant - Teaching, Principal Training, Recruitment (AMP)	I	84.367A	0147-184294	9/1/17-8/31/18	154,708	(67,952)	25,785	25,785	(67,952)
Title II Grant - Teaching, Principal Training, Recruitment (AMP)	I	84.367A	0147-194294	9/1/18-8/31/19	32,730	(20,211)	27,275	47,486	-
Title II Grant - Teaching, Principal Training, Recruitment (FRE)	I	84.367A	0147-195445	9/1/18-8/31/19	19,409	-	16,174	16,174	-
Title II Grant - Teaching, Principal Training, Recruitment (INF)	I	84.367A	0147-184296	9/1/17-8/31/18	185,162	(60,675)	30,861	30,861	(60,675)
Title II Grant - Teaching, Principal Training, Recruitment (INF)	I	84.367A	0147-194296	9/1/18-8/31/19	68,914	(19,026)	57,429	76,455	-
Title II Grant - Teaching, Principal Training, Recruitment (WH)	I	84.367A	0147-184160	9/1/17-8/31/18	160,021	(52,358)	26,691	26,690	(52,359)
Title II Grant - Teaching, Principal Training, Recruitment (WH)	I	84.367A	0147-194160	9/1/18-8/31/19	63,939	(16,426)	53,282	69,708	-
Title II Grant - Teaching, Principal Training, Recruitment (SH)	I	84.367A	0147-184282	9/1/17-8/31/18	147,785	(50,525)	24,632	24,632	(50,525)
Title II Grant - Teaching, Principal Training, Recruitment (SH)	I	84.367A	0147-184282	9/1/18-8/31/19	61,235	(15,710)	51,029	66,739	-
Total Title II Grant - Teaching, Principal Training, Recruitment						(302,883)	313,158	384,530	(231,511)
Title IV Grant- SSAE Allocation (AMP)	I	84.424A	0204-194294	9/1/18-8/31/19	25,527	-	21,272	21,272	-
Title IV Grant- SSAE Allocation (INF)	I	84.424A	0204-194296	9/1/18-8/31/19	38,592	-	32,160	32,160	-
Title IV Grant- SSAE Allocation (WH)	I	84.424A	0204-194160	9/1/18-8/31/19	33,722	-	28,102	28,102	-
Title IV Grant- SSAE Allocation (SH)	I	84.424A	0204-194282	9/1/18-8/31/19	30,618	-	25,515	25,515	-
Total Title IV Grant- SSAE Allocation						-	107,049	107,049	-
Total U.S. Department of Education						(137,817)	2,485,700	2,391,386	(232,131)

See accompanying Notes to Schedule of Expenditures of Federal Awards.

**KIPP NYC PUBLIC CHARTER SCHOOLS  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
YEAR ENDED JUNE 30, 2019**

Federal Grantor/ Pass-Through Grantor/ Program Title	Source Code	Federal CFDA Number	Pass- Through Grantor's Number	Grant/ Contract Period	Grant Amount	Accrued or (Deferred) Revenue at 7/1/18	Total Received for the Year	Federal Disbursements/ Expenditures	Accrued or (Deferred) Revenue at 6/30/19
<u>U.S. Department of Agriculture:</u>									
Pass-through New York Department of Education:									
Child Nutrition Cluster (AMP) Lunch and Snack	I	10.555	n/a	7/1/17-6/30/18	\$ -	\$ 2,208	\$ 2,208	\$ -	\$ -
Child Nutrition Cluster (AMP) Lunch and Snack	I	10.555	n/a	7/1/18-6/30/19	88,496	-	86,288	86,288	-
Child Nutrition Cluster (INF) Lunch and Snack	I	10.555	n/a	7/1/17-6/30/18	-	3,200	3,200	-	-
Child Nutrition Cluster (INF) Lunch and Snack	I	10.555	n/a	7/1/18-6/30/19	160,425	-	157,225	157,225	-
Child Nutrition Cluster (WH) Lunch and Snack	I	10.555	n/a	7/1/17-6/30/18	-	2,441	2,441	-	-
Child Nutrition Cluster (WH) Lunch and Snack	I	10.555	n/a	7/1/18-6/30/19	124,933	-	124,933	124,933	-
Child Nutrition Cluster (SH) Lunch and Snack	I	10.555	n/a	7/1/17-6/30/18	-	2,798	2,798	-	-
Child Nutrition Cluster (SH) Lunch and Snack	I	10.555	n/a	7/1/18-6/30/19	131,815	-	131,815	131,815	-
Child Nutrition Cluster (AMP) Breakfast	I	10.553	n/a	7/1/18-6/30/19	5,078	-	5,078	5,078	-
Child Nutrition Cluster (INF) Breakfast	I	10.553	n/a	7/1/18-6/30/19	9,253	-	9,253	9,253	-
Child Nutrition Cluster (WH) Breakfast	I	10.553	n/a	7/1/18-6/30/19	7,353	-	7,353	7,353	-
Child Nutrition Cluster (STAR) Breakfast	I	10.553	n/a	7/1/18-6/30/19	7,758	-	7,758	7,758	-
Child Nutrition Cluster Total						<u>10,647</u>	<u>540,350</u>	<u>529,703</u>	<u>-</u>
Total U.S. Department of Agriculture						<u>10,647</u>	<u>540,350</u>	<u>529,703</u>	<u>-</u>
Total Expenditures of Federal Awards						<u>\$ (127,170)</u>	<u>\$ 3,026,050</u>	<u>\$ 2,921,089</u>	<u>\$ (232,131)</u>

I – Indirect Funding

See accompanying Notes to Schedule of Expenditures of Federal Awards.

**KIPP NYC PUBLIC CHARTER SCHOOLS  
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
YEAR ENDED JUNE 30, 2019**

**NOTE 1 GENERAL INFORMATION**

The accompanying schedule of expenditures of federal awards presents the activities of the federal financial assistance programs of KIPP NYC Public Charter Schools (the School). Financial awards received directly from federal agencies, as well as financial assistance passed through other governmental agencies or nonprofit organizations, are included in the schedule.

**NOTE 2 BASIS OF PRESENTATION**

The accompanying schedule of expenditures of federal awards includes the federal grant activity of the School and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.

**NOTE 3 RELATIONSHIP TO CONSOLIDATED FINANCIAL STATEMENTS**

The schedule of expenditures of federal awards presents only a selected portion of the activities of the School. It is not intended to, nor does it, present either the balance sheet, revenue, expenditures, or changes in net assets. The financial activity for the aforementioned awards is reported in the School's statement of activities.

**NOTE 4 INDIRECT COST RATE**

KIPP NYC Public Charter Schools has elected not to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance.



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Board of Directors  
KIPP NYC Public Charter Schools  
New York, New York

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the consolidated financial statements of KIPP NYC Public Charter Schools, which comprise the consolidated statement of financial position as of June 30, 2019, and the related consolidated statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the consolidated financial statements, and have issued our report thereon dated October 29, 2019.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the consolidated financial statements, we considered KIPP NYC Public Charter Schools' internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the consolidated financial statements, but not for the purpose of expressing an opinion on the effectiveness of KIPP NYC Public Charter Schools' internal control. Accordingly, we do not express an opinion on the effectiveness of KIPP NYC Public Charter Schools' internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's consolidated financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether KIPP NYC Public Charter Schools' consolidated financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of consolidated financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in cursive script that reads "CliftonLarsonAllen LLP".

### **CliftonLarsonAllen LLP**

Plymouth Meeting, Pennsylvania  
October 29, 2019



**INDEPENDENT AUDITORS' REPORT  
ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM  
AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE  
REQUIRED BY THE UNIFORM GUIDANCE**

Board of Directors  
KIPP NYC Public Charter Schools  
New York, New York

**Report on Compliance for Each Major Federal Program**

We have audited KIPP NYC Public Charter Schools' compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of KIPP NYC Public Charter Schools' major federal programs for the year ended June 30, 2019. KIPP NYC Public Charter Schools' major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

***Auditors' Responsibility***

Our responsibility is to express an opinion on compliance for each of KIPP NYC Public Charter Schools' major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about KIPP NYC Public Charter Schools' compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of KIPP NYC Public Charter Schools' compliance.

***Opinion on Each Major Federal Program***

In our opinion, KIPP NYC Public Charter Schools complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2019.

**Report on Internal Control Over Compliance**

Management of KIPP NYC Public Charter Schools is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered KIPP NYC Public Charter Schools' internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of KIPP NYC Public Charter Schools' internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the result of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



**CliftonLarsonAllen LLP**

Plymouth Meeting, Pennsylvania  
October 29, 2019

**KIPP NYC PUBLIC CHARTER SCHOOLS  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
YEAR ENDED JUNE 30, 2019**

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***Section I – Summary of Auditors’ Results***

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**Consolidated Financial Statements**

1. Type of auditors’ report issued: Unmodified
2. Internal control over financial reporting:
- Material weakness(es) identified? \_\_\_\_\_yes        X  no
  - Significant deficiency(ies) identified that are not considered to be material weakness(es)? \_\_\_\_\_ yes        X   none reported
3. Noncompliance material to financial statements noted? \_\_\_\_\_ yes        X   no

**Federal Awards**

1. Internal control over major federal programs:
- Material weakness(es) identified? \_\_\_\_\_ yes        X   no
- Significant deficiency(ies) identified that are not considered to be material weakness(es)? \_\_\_\_\_ yes        X   none reported
2. Type of auditor’s report issued on compliance for major federal programs: Unmodified
3. Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? \_\_\_\_\_ yes        X   no

***Identification of Major Federal Programs***

<b>CFDA Number(s)</b>	<b>Name of Federal Program or Cluster</b>
84.367	U.S. Department of Education – Title II – Supporting Effective Instruction Grants
10.553/10.555	U.S. Department of Agriculture - School Breakfast Program & National School Lunch Program

Dollar threshold used to distinguish between Type A or Type B programs was:

\$ 750,000

Auditee qualified as low-risk auditee?   X   yes      \_\_\_\_\_ no

**KIPP NYC PUBLIC CHARTER SCHOOLS  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)  
YEAR ENDED JUNE 30, 2019**

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***Section II – Consolidated Financial Statement Findings***

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Our audit did not disclose any matters required to be reported in accordance with *Government Auditing Standards*.

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***Section III – Findings and Questioned Costs – Major Federal Programs***

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Our audit did not disclose any matters required to be reported in accordance with the Federal Single Audit Act.

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***Section IV – Prior Audit Findings***

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There were no prior year findings required to be reported under the Federal Single Audit Act.





<b>School Name:</b>
Date (Report is due Nov. 1):
Primary District of Location (If NYC select NYC DOE):
If located in NYC DOE select CSD:
School Fiscal Contact Name:
School Fiscal Contact Email:
School Fiscal Contact Phone:
School Audit Firm Name:
School Audit Contact Name:
School Audit Contact Email:
School Audit Contact Phone:
Audit Period:
Prior Year:

**The following items are required:**

- 1.) The independent auditor’s report
- 2.) Excel template file containing Functional Expenses worksheets.
- 3.) Reports on internal controls over financial reporting

The additional items listed below should be submitted if applicable. If the items are not included, Example 1 and Example 2 will be used. If the school did not expend federal Title I funds, a management letter response will be required. The management letter response will be due 10 business days from the submission of the report.

Item
Management Letter
Management Letter Response
Federal Single Audit (A-133)
Corrective Action Plan



# Annual Financial Statement Audit

<b>KIPP NYC Washington Heights Academy Charter</b>
November 1, 2019
New York City Department of Education
NYCSD #6
Dana Correale
[REDACTED]
CliftonLarsonAllen LLP
[REDACTED]
267.419.1635
2018-19
2017-18

**ed to be included:**

ort on financial statements and notes.  
 the Financial Position, Statement of Activities, Cash Flow and

ver financial reporting and on compliance.

ould be included if applicable. Please explain the reason(s) if  
 les might include: a written management letter was not issued;  
 funds in excess of the Single Audit Threshold of \$750,000; the  
 e submitted by the following date (should be no later than 30  
 port); etc.

If not included, state the reason(s) below (if not applicable fill in N/A)



**KIPP NYC Washington Heights Academy Charter S**  
**Statement of Financial Position**  
**as of June 30**

	<b>2019</b>
<b><u>CURRENT ASSETS</u></b>	
Cash and cash equivalents	\$ 3,925,498
Grants and contracts receivable	178,138
Accounts receivables	-
Prepaid Expenses	3,017
Contributions and other receivables	1,273,032
Other current assets	-
<b>TOTAL CURRENT ASSETS</b>	5,379,685
<b><u>NON-CURRENT ASSETS</u></b>	
Property, Building and Equipment, net	\$ 1,556,596
Restricted Cash	-
Security Deposits	-
Other Non-Current Assets	-
<b>TOTAL NON-CURRENT ASSETS</b>	1,556,596
<b>TOTAL ASSETS</b>	<b>6,936,281</b>
<b><u>CURRENT LIABILITIES</u></b>	
Accounts payable and accrued expenses	\$ 396,144
Accrued payroll, payroll taxes and benefits	86,049
Current Portion of Loan Payable	44,576
Due to Related Parties	(802,357)
Refundable Advances	-
Deferred Revenue	-
Other Current Liabilities	-
<b>TOTAL CURRENT LIABILITIES</b>	(275,588)
<b><u>LONG-TERM LIABILITIES</u></b>	
Loan Payable; Due in More than One Year	\$ 433,728
Deferred Rent	-
Due to Related Party	-
Other Long-Term Liabilities	13,901
<b>TOTAL LONG-TERM LIABILITIES</b>	447,629
<b>TOTAL LIABILITIES</b>	<b>172,041</b>

**NET ASSETS**

Unrestricted	\$	6,752,036
Temporarily restricted		12,204
Permanently restricted		<u>-</u>

<b>TOTAL NET ASSETS</b>		<u>6,764,240</u>
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<b>TOTAL LIABILITIES AND NET ASSETS</b>		<u><u>6,936,281</u></u>
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**KIPP NYC Washington Heights Acaderchool**  
**Statement of Financial Pc**  
**as of June 30**

	<b>2018</b>
<b><u>CURRENT ASSETS</u></b>	
Cash and cash equivalents	\$ 3,845,654
Grants and contracts receivable	1,586,860
Accounts receivables	-
Prepaid Expenses	256,596
Contributions and other receivables	10,501
Other current assets	-
<b>TOTAL CURRENT ASSETS</b>	5,699,611
<b><u>NON-CURRENT ASSETS</u></b>	
Property, Building and Equipment, net	\$ 1,370,281
Restricted Cash	-
Security Deposits	-
Other Non-Current Assets	-
<b>TOTAL NON-CURRENT ASSETS</b>	1,370,281
<b>TOTAL ASSETS</b>	<b>7,069,892</b>
<b><u>CURRENT LIABILITIES</u></b>	
Accounts payable and accrued expenses	\$ 464,828
Accrued payroll, payroll taxes and benefits	65,180
Current Portion of Loan Payable	-
Due to Related Parties	(333,983)
Refundable Advances	-
Deferred Revenue	-
Other Current Liabilities	-
<b>TOTAL CURRENT LIABILITIES</b>	196,025
<b><u>LONG-TERM LIABILITIES</u></b>	
Loan Payable; Due in More than One Year	\$ 14,619
Deferred Rent	-
Due to Related Party	-
Other Long-Term Liabilities	58,477
<b>TOTAL LONG-TERM LIABILITIES</b>	73,096
<b>TOTAL LIABILITIES</b>	<b>269,121</b>

**NET ASSETS**

Unrestricted	\$	6,786,418
Temporarily restricted		14,353
Permanently restricted		-
<b>TOTAL NET ASSETS</b>		<u>6,800,771</u>
<b>TOTAL LIABILITIES AND NET ASSETS</b>		<u><u>7,069,892</u></u>

**KIPP NYC Washington Heights Academy Char**  
**Statement of Activities**  
**as of June 30**

	<b>2019</b>	
	<b>Unrestricted</b>	<b>Temporarily Restricted</b>
<b>OPERATING REVENUE</b>		
State and Local Per Pupil Revenue - Reg. Ed	\$ 16,580,454	\$ -
State and Local Per Pupil Revenue - SPED	2,756,247	
State and Local Per Pupil Facilities Revenue	-	
Federal Grants	905,868	
State and City Grants	371,337	
Other Operating Income	113,378	
Food Service/Child Nutrition Program	145,759	
<b>TOTAL OPERATING REVENUE</b>	<b>20,873,042</b>	
<b>EXPENSES</b>		
Program Services		
Regular Education	\$ 16,130,436	\$ -
Special Education	2,563,746	
Other Programs	-	
Total Program Services	18,694,182	
Management and general	2,386,669	
Fundraising	1,629	
<b>TOTAL EXPENSES</b>	<b>21,082,480</b>	
<b>SURPLUS / (DEFICIT) FROM OPERATIONS</b>		<b>(209,438)</b>
<b>SUPPORT AND OTHER REVENUE</b>		
Interest and Other Income	\$ 62,771	\$ 835
Contributions and Grants	104,873	9,159
Fundraising Support	-	-
Investments	-	-
Donated Services	-	-
Other Support and Revenue	1,927	-
<b>TOTAL SUPPORT AND OTHER REVENUE</b>	<b>169,571</b>	<b>9,994</b>
<b>Net Assets Released from Restrictions / Loss on</b>	<b>\$ 12,143</b>	<b>\$ (12,143)</b>
<b>CHANGE IN NET ASSETS</b>	<b>(27,723)</b>	<b>(2,149)</b>
<b>NET ASSETS - BEGINNING OF YEAR</b>	<b>\$ 6,786,418</b>	<b>\$ 14,353</b>

**PRIOR YEAR/PERIOD ADJUSTMENTS**

(6,658) -

**NET ASSETS - END OF YEAR**

\$ 6,752,036 \$ 12,204

# ter School

		<b>2018</b>	
<b>Total</b>		<b>Total</b>	
\$	16,580,454	\$	14,591,565
	2,756,247		2,499,940
			-
	905,868		839,863
	371,337		358,222
	113,378		75,112
	145,759		97,792
	<u>20,873,042</u>		<u>18,462,495</u>
\$	16,130,436	\$	14,108,861
	2,563,746		1,927,115
			-
	<u>18,694,182</u>		<u>16,035,977</u>
	2,386,669		2,105,601
			1,629
	<u>21,082,480</u>		<u>18,144,040</u>
	(209,438)		318,455
\$	63,606	\$	43,857
	114,033		81,292
			-
			-
			-
			238
			1,927
	<u>179,565</u>		<u>(0)</u>
			125,387
\$	-	\$	-
	(29,872)		443,842
\$	6,800,771	\$	6,356,929

	<u>(6,658)</u>	<u>-</u>
<u>\$ 6,764,240</u>		<u>\$ 6,800,771</u>

**KIPP NYC Washington Heights Academy Charter School**  
**Statement of Cash Flows**  
**as of June 30, 2019**

		<b>2019</b>
<b>CASH FLOWS - OPERATING ACTIVITIES</b>		
Increase (decrease) in net assets	\$	(36,531)
Revenues from School Districts		-
Accounts Receivable		-
Due from School Districts		-
Depreciation		272,975
Grants Receivable		146,191
Due from NYS		-
Grant revenues		-
Prepaid Expenses		444,031
Accounts Payable		141,123
Accrued Expenses		-
Accrued Liabilities		-
Contributions and fund-raising activities		-
Miscellaneous sources		-
Deferred Revenue		-
Interest payments		-
Other liabilities		(44,576)
Due to/from related parties		(847,764)
<b>NET CASH PROVIDED FROM OPERATING ACTIVITIES</b>	<b>\$</b>	<b>75,449</b>
<b>CASH FLOWS - INVESTING ACTIVITIES</b>		
Purchase of equipment	\$	(459,290)
Other		-
<b>NET CASH PROVIDED FROM INVESTING ACTIVITIES</b>	<b>\$</b>	<b>(459,290)</b>
<b>CASH FLOWS - FINANCING ACTIVITIES</b>		
Principal payments on long-term debt	\$	463,685
Other		-
<b>NET CASH PROVIDED FROM FINANCING ACTIVITIES</b>	<b>\$</b>	<b>463,685</b>
<b>NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS</b>	<b>\$</b>	<b>79,844</b>
Cash at beginning of year		3,845,654
<b>CASH AND CASH EQUIVALENTS AT END OF YEAR</b>	<b>\$</b>	<b>3,925,498</b>

# School

## Line 30

<u>2018</u>	
\$	443,842
	-
	-
	-
	226,254
	143,321
	-
	-
	(25,448)
	(1,032,199)
	-
	-
	-
	-
	-
	-
	58,477
	100,771
\$	<u>(84,982)</u>
\$	
	(148,603)
	-
\$	<u>(148,603)</u>
\$	
	14,619
	-
\$	<u>14,619</u>
\$	(218,966)
	4,064,620
\$	<u><u>3,845,654</u></u>

## KIPP NYC Washington Heights Academy Charter Statement of Functional Expenses as of June 30

		<b>2019</b>				
		<b>Program Services</b>				<b>Sup</b>
No. of Positions	<b>Regular Education</b>	<b>Special Education</b>	<b>Other Education</b>	<b>Total</b>	<b>Fundraising</b>	
	\$	\$	\$	\$	\$	
Personnel Services Costs						
Administrative Staff Personnel	25.68	2,908,143	-	2,908,143		-
Instructional Personnel	87.96	6,423,359	2,054,054	8,477,413		-
Non-Instructional Personnel	2.96	270,911	-	270,911		-
Total Salaries and Staff	116.61	9,602,412	2,054,054	11,656,467		
Fringe Benefits & Payroll Taxes		2,010,477	403,284	2,413,761		-
Retirement		389,316	84,602	473,918		-
Management Company Fees		65,864	-	65,864		-
Legal Service		17,187	-	17,187		-
Accounting / Audit Services		-	-	-	-	-
Other Purchased / Professional / Consulting Services		126,044	14,542	140,586		-
Building and Land Rent / Lease		337,402	-	337,402		-
Repairs & Maintenance		118,509	-	118,509		-
Insurance		-	-	-	-	-
Utilities		74,697	-	74,697		-
Supplies / Materials		586,253	3,670	589,923		-
Equipment / Furnishings		33,511	-	33,511		-
Staff Development		165,611	3,563	169,174		-
Marketing / Recruitment		907	30	937		-
Technology		567,886	-	567,886		-
Food Service		103,035	-	103,035		-
Student Services		294,286	-	294,286		-
Office Expense		176,927	-	176,927		-

Depreciation	272,975	-		-	272,975	-
OTHER	1,193,796	-		1,193,796		1,629
<b>Total Expenses</b>	<u>\$16,137,094</u>	<u>\$ 2,563,746</u>	<u>\$ -</u>	<u>\$ 18,700,840</u>	<u>\$</u>	<u>1,629</u>

# r School

			<b>2018</b>	
<b>Supporting Services</b>				
<b>Management and General</b>	<b>Total</b>	<b>Total</b>		
\$	\$	\$	\$	
-		-2,908,143		2,701,065
-		-8,477,413		7,273,086
-		- 270,911		91,492
	-	11,656,467		10,065,643
-		-2,413,761		2,091,424
-		- 473,918		409,487
2,246,572	2,246,572	2,312,436		2,037,323
-		- 17,187		11,952
8,587		8,587		8,587
		- 140,586		
-				98,260
-		- 337,402		202,636
-		- 118,509		52,388
131,510	131,510	131,510		125,989
-		- 74,697		65,398
-		- 589,923		483,874
-		- 33,511		60,539
-		- 169,174		170,727
-		-	937	5,253
-		- 567,886		582,554
-		- 103,035		63,900
-		- 294,286		201,081
-		- 176,927		174,223

-	-	272,975	226,254
-	1,629	1,195,425	1,008,644
<u>\$ 2,386,669</u>	<u>\$ 2,388,298</u>	<u>\$ 21,089,138</u>	<u>\$ 18,144,040</u>



# Entry 5c Additional Financial Docs

Last updated: 11/01/2019

The additional items listed below should be uploaded if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the corrective action plan will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

## Section Heading

### 1. Management Letter

<https://nysed.cso.reports.fluidreview.com/resp/119152076/8mMlunnVv3/>

**Explanation for not uploading the Management Letter.** (No response)

### 2. Form 990

(No response)

**Explanation for not uploading the Form 990.** We have filed a formal extension for Form 990

### 3. Federal Single Audit

Note: A copy of the Federal Single Audit must be filed with the Federal Audit Clearinghouse. Please refer to OMB Uniform Guidelines for the federal filing requirements.

(No response)

**Explanation for not uploading the Federal Single Audit.** Federal Single Audit is included in the audited financial statements

### 4. CSP Agreed Upon Procedure Report

(No response)

**Explanation for not uploading the procedure report.** We did not receive direct CSP funding for the 18 19 school year

## 5. Evidence of Required Escrow Account

**Note:** For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

<https://nysed.cso.reports.fluidreview.com/resp/119152076/pN6H0Nalce/>

**Explanation for not uploading the Escrow evidence.** (No response)

## 6. Corrective Action Plan

A **Corrective Action Plan** for Audit Findings and Management Letter Recommendations, which must include:

- a. The person responsible
- b. The date action was taken, or will be taken
- c. Description of the action taken
- d. Evidence of implementation (if available)

(No response)

**Explanation for not uploading the Corrective Action Plan.** There are no corrective actions identified in the audit.



CliftonLarsonAllen LLP  
CLAconnect.com

Board of Directors and Management  
KIPP New York Charter Schools  
New York, New York

In planning and performing our audits of the financial statements of KIPP Academy Charter School and KIPP NYC Public Charter Schools (the Schools) as of and for the year ended June 30, 2019, in accordance with auditing standards generally accepted in the United States of America, we considered the entity's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we do not express an opinion on the effectiveness of the entity's internal control.

However, during our audit we became aware of one matter that is an opportunity for strengthening internal control and operating efficiency. Our comments and suggestions regarding this matters are summarized below. This letter does not affect our communication dated October 29, 2019.

***Current Year Comment:***

**Adjustments and Year-End Closing**

During the performance of our audit engagement procedures, client proposed adjustments were provided to adjust the initial trial balance that was provided. Proposed adjustments were subsequently provided by management relating to prepaid expenses, other receivables, accounts payable and accrued expenses. Timely and accurate account reconciliations are a necessary step in ensuring that financial statements are fairly stated.

Management is responsible for the accuracy and completeness of all financial records and related information. Their responsibilities include adjusting the financial statements to correct material misstatements. We recommend that management work to adjust all general ledger account balances to reflect appropriate interim and year-end balances.

**Management Response:**

Our standard internal procedures already provide for multiple level of general ledger review. However, in fiscal year 2019, SST experienced turnover in key personnel that attributed to the delay in timely reporting. Currently, key positions have been replaced with qualified personnel to oversee the accuracy and completeness of financial transactions. We will make a concerted effort to increase efficiencies in our processes to mitigate such risk in the future.

***Prior Year Comment***

**Self-Funded Insurance Plan**

During 2018, the Organization and the Charter Schools entered into a new insurance plan - Cigna Minimum Premium self-funded benefit plan. The plan details noted the premiums and year-end liability are based on calculations provided by Cigna (administrator of the plan), as well as management's assessment of the subsequent claims. The plan is capped at maximum monthly deposit liability determined by Cigna. We noted a year-end adjustment was required to accrue to the maximum monthly deposit liability. We recommend management annually evaluate the plan activity and maximum monthly deposit liability for outstanding incurred claims/liability and to properly record this accrual to the appropriate entities, as needed.

***Current Year Update:***

*Management tracked and reviewed the insurance plan activity in FY2019 and noted no year-end accrual was required. The item has been resolved in the current year.*

**Management's Response:**

Management's written response to the recommendations identified in our audit was not subjected to the audit procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

\* \* \*

We will review the status of these comments during our next audit engagement. We have already discussed many of these comments and suggestions with various entity personnel, and we will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations.

This communication is intended solely for the information and use of management, board of directors, and others within the entity, and is not intended to be, and should not be, used by anyone other than these specified parties.



**CliftonLarsonAllen LLP**

Plymouth Meeting, Pennsylvania  
October 29, 2019



JPMorgan Chase Bank, N.A.  
 P O Box 182051  
 Columbus, OH 43218-2051

August 31, 2019 through September 30, 2019

Account Number: [REDACTED]

**CUSTOMER SERVICE INFORMATION**

Web site: **www.Chase.com**  
 Service Center: **1-877-425-8100**  
 Deaf and Hard of Hearing: 1-800-242-7383  
 Para Espanol: 1-888-622-4273  
 International Calls: 1-713-262-1679

[REDACTED]  
 KIPP NYC PUBLIC CHARTER SCHOOLS  
 1501 BROADWAY FL 10  
 NEW YORK NY 10036-5510

**Good news! We're making it easier to get a replacement account number if your account is compromised.**

Starting November 17, 2019, if your account is compromised, we can simply issue you a replacement account number without the hassle of closing your existing account and opening a new one. This will allow you to continue using your existing debit card.

We've updated our Deposit Account Agreement to explain this change:

*We can assign and transfer your account information and documentation to a replacement account number at our discretion. We may make this assignment when your account is reported compromised by you or any signer. If we issue you a replacement account number, this Deposit Account Agreement governing you and your account will continue to apply, without interruption, as if you retained the discontinued account number.*

Please call us at the number at the top of this statement if you have any questions.

**CHECKING SUMMARY**

Chase Performance Business Checking

	INSTANCES	AMOUNT
<b>Beginning Balance</b>		<b>\$75,000.00</b>
<b>Ending Balance</b>	<b>0</b>	<b>\$75,000.00</b>

The monthly service fee of \$30.00 was waived this period because you maintained a relationship balance (combined business deposits) of \$35,000.00 or more.

**SERVICE CHARGE SUMMARY**

Maintenance Fee	\$0.00	Waived by checking and relationship balances
Excess Product Fees	\$0.00	
Other Service Charges	\$0.00	
<b>Total Service Charges</b>	<b>\$0.00</b>	

TRANSACTIONS FOR SERVICE FEE CALCULATION	NUMBER OF TRANSACTIONS
Checks Paid / Debits	0
Deposits / Credits	0
Deposited Items	0
<b>Total Transactions</b>	<b>0</b>



August 31, 2019 through September 30, 2019

Account Number: [REDACTED]

**SERVICE CHARGE DETAIL**

DESCRIPTION	VOLUME	ALLOWED	CHARGED	PRICE/ UNIT	TOTAL
Your Product Includes:					
<b>ACCOUNT</b> [REDACTED]					
Waived Monthly Service Fee	0			\$30.00	\$0.00
<b>Total Service Charge</b>					<b>\$0.00</b>

**IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:** Call us at 1-866-564-2262 or write us at the address on the front of this statement (non-personal accounts contact Customer Service) immediately if you think your statement or receipt is incorrect or if you need more information about a transfer listed on the statement or receipt.

For personal accounts only: We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared. Be prepared to give us the following information:

- Your name and account number
- The dollar amount of the suspected error
- A description of the error or transfer you are unsure of, why you believe it is an error, or why you need more information.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days (or 20 business days for new accounts) to do this, we will credit your account for the amount you think is in error so that you will have use of the money during the time it takes us to complete our investigation

**IN CASE OF ERRORS OR QUESTIONS ABOUT NON-ELECTRONIC TRANSACTIONS:** Contact the bank immediately if your statement is incorrect or if you need more information about any non-electronic transactions (checks or deposits) on this statement. If any such error appears, you must notify the bank in writing no later than 30 days after the statement was made available to you. For more complete details, see the Account Rules and Regulations or other applicable account agreement that governs your account. Deposit products and services are offered by JPMorgan Chase Bank, N.A. Member FDIC



JPMorgan Chase Bank, N.A. Member FDIC



# Entry 5d Financial Services Contact Information

Last updated: 11/01/2019

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

## KIPP NYC WASHINGTON HEIGHTS ACADEMY CHARTER SCHOOL Section Heading

### 1. School Based Fiscal Contact Information

School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
Dana Correale		

### 2. Audit Firm Contact Information

School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
David Sekerak			11

### 3. If applicable, please provide contact information for the school's outsourced financial services firm.

Firm Name	Contact Person	Mailing Address	Email	Phone	Years with Firm
CliftonLarson Allen LLP	David Sekerak				4

**KIPP Washington Heights Academy Charter School**

**PROJECTED BUDGET FOR 2019-2020**

**July 1, 2019 to June 30, 2020**

Please Note The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	11,784,632	4,867,211	-	-	-	16,651,843
Total Expenses	9,057,842	2,778,707	-	-	2,849,075	14,685,624
Net Income	2,726,790	2,088,504	-	-	(2,849,075)	1,966,219
Actual Student Enrollment	679	150				829
Total Paid Student Enrollment	672	149				821

PROGRAM SERVICES

SUPPORT SERVICES

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
----------------------	----------------------	-------	-------------	-------------------------	-------

**REVENUE**

**REVENUES FROM STATE SOURCES**

Per Pupil Revenue

CY Per Pupil Rate

**NYC Chancellor's Office**

\$16,150.00

- School District 2 (Enter Name)
- School District 3 (Enter Name)
- School District 4 (Enter Name)
- School District 5 (Enter Name)

10,965,850	2,422,500	-	-	-	13,388,350
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
<b>10,965,850</b>	<b>2,422,500</b>				<b>13,388,350</b>

Special Education Revenue

-	2,175,579	-	-	-	2,175,579
---	-----------	---	---	---	-----------

Grants

- Stimulus
- Other

-	-	-	-	-	-
-	-	-	-	-	-
16,306	-	-	-	-	16,306

Other State Revenue

**TOTAL REVENUE FROM STATE SOURCES**

<b>10,982,156</b>	<b>4,598,079</b>				<b>15,580,236</b>
-------------------	------------------	--	--	--	-------------------

**REVENUE FROM FEDERAL FUNDING**

IDEA Special Needs

-	159,738	-	-	-	159,738
---	---------	---	---	---	---------

Title I

410,795	90,750	-	-	-	501,545
---------	--------	---	---	---	---------

Title Funding - Other

-	-	-	-	-	-
---	---	---	---	---	---

School Food Service (Free Lunch)

-	-	-	-	-	-
---	---	---	---	---	---

Grants

Charter School Program (CSP) Planning & Implementation

-	-	-	-	-	-
---	---	---	---	---	---

Other

-	-	-	-	-	-
---	---	---	---	---	---

Other Federal Revenue

-	-	-	-	-	-
---	---	---	---	---	---

**TOTAL REVENUE FROM FEDERAL SOURCES**

<b>410,795</b>	<b>250,488</b>				<b>661,283</b>
----------------	----------------	--	--	--	----------------

**LOCAL and OTHER REVENUE**

Contributions and Donations, Fundraising

-	-	-	-	-	-
---	---	---	---	---	---

Erate Reimbursement

47,097	10,404	-	-	-	57,502
--------	--------	---	---	---	--------

Interest Income, Earnings on Investments,

-	-	-	-	-	-
---	---	---	---	---	---

NYC-DYCD (Department of Youth and Community Developmt.)

307,290	-	-	-	-	307,290
---------	---	---	---	---	---------

Food Service (Income from meals)

-	-	-	-	-	-
---	---	---	---	---	---

Text Book

-	-	-	-	-	-
---	---	---	---	---	---

Other Local Revenue

37,294	8,239	-	-	-	45,532
--------	-------	---	---	---	--------

**TOTAL REVENUE FROM LOCAL and OTHER SOURCES**

<b>391,681</b>	<b>18,643</b>				<b>410,324</b>
----------------	---------------	--	--	--	----------------

**TOTAL REVENUE**

<b>11,784,632</b>	<b>4,867,211</b>				<b>16,651,843</b>
-------------------	------------------	--	--	--	-------------------

**EXPENSES**

**ADMINISTRATIVE STAFF PERSONNEL COSTS**

No. of Positions

Executive Management

1

-	-	-	-	186,877	186,877
---	---	---	---	---------	---------

Instructional Management

2

313,247	69,200	-	-	-	382,447
---------	--------	---	---	---	---------

**KIPP Washington Heights Academy Charter School**

**PROJECTED BUDGET FOR 2019-2020**

**July 1, 2019 to June 30, 2020**

Please Note The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	11,784,632	4,867,211	-	-	-	16,651,843
Total Expenses	9,057,842	2,778,707	-	-	2,849,075	14,685,624
Net Income	2,726,790	2,088,504	-	-	(2,849,075)	1,966,219
Actual Student Enrollment	679	150				829
Total Paid Student Enrollment	672	149				821

**PROGRAM SERVICES**

**SUPPORT SERVICES**

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Deans, Directors & Coordinators	8	774,461	171,089	-	-	945,549
CFO / Director of Finance	-	-	-	-	-	-
Operation / Business Manager	6	-	-	-	505,849	505,849
Administrative Staff	-	-	-	-	-	-
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>17</b>	<b>1,087,708</b>	<b>240,289</b>		<b>692,726</b>	<b>2,020,722</b>
<b>INSTRUCTIONAL PERSONNEL COSTS</b>						
Teachers - Regular	41	3,801,391	-	-	-	3,801,391
Teachers - SPED	19	-	1,636,991	-	-	1,636,991
Substitute Teachers	-	-	-	-	-	-
Teaching Assistants	5	168,774	37,284	-	-	206,059
Specialty Teachers	6	578,343	-	-	-	578,343
Aides	-	-	-	-	-	-
Therapists & Counselors	5	393,683	86,970	-	-	480,653
Other	1	218,145	-	-	-	218,145
<b>TOTAL INSTRUCTIONAL</b>	<b>77</b>	<b>5,160,336</b>	<b>1,761,245</b>			<b>6,921,582</b>
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>						
Nurse	-	-	-	-	-	-
Librarian	-	-	-	-	-	-
Custodian	-	-	-	-	-	-
Security	-	-	-	-	-	-
Other	-	-	-	-	-	-
<b>TOTAL NON-INSTRUCTIONAL</b>						
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	<b>94</b>	<b>6,248,044</b>	<b>2,001,534</b>		<b>692,726</b>	<b>8,942,304</b>
<b>PAYROLL TAXES AND BENEFITS</b>						
Payroll Taxes		506,769	162,341	-	56,186	725,296
Fringe / Employee Benefits		855,099	273,927	-	94,806	1,223,832
Retirement / Pension		211,577	67,778	-	23,458	302,813
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>		<b>1,573,445</b>	<b>504,046</b>		<b>174,449</b>	<b>2,251,941</b>
<b>TOTAL PERSONNEL SERVICE COSTS</b>		<b>7,821,489</b>	<b>2,505,580</b>		<b>867,175</b>	<b>11,194,245</b>
<b>CONTRACTED SERVICES</b>						
Accounting / Audit		-	-	-	8,811	8,811
Legal		-	-	-	-	-
Management Company Fee		-	-	-	1,880,369	1,880,369
Nurse Services		-	-	-	-	-
Food Service / School Lunch		-	-	-	-	-
Payroll Services		-	-	-	16,584	16,584
Special Ed Services		-	-	-	-	-
Titlement Services (i.e. Title I)		-	-	-	-	-
Other Purchased / Professional / Consulting		-	-	-	42,372	42,372
<b>TOTAL CONTRACTED SERVICES</b>					<b>1,948,135</b>	<b>1,948,135</b>

**KIPP Washington Heights Academy Charter School**

**PROJECTED BUDGET FOR 2019-2020**

**July 1, 2019 to June 30, 2020**

Please Note The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	11,784,632	4,867,211	-	-	-	16,651,843
Total Expenses	9,057,842	2,778,707	-	-	2,849,075	14,685,624
Net Income	2,726,790	2,088,504	-	-	(2,849,075)	1,966,219
Actual Student Enrollment	679	150				829
Total Paid Student Enrollment	672	149				821

PROGRAM SERVICES

SUPPORT SERVICES

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
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**SCHOOL OPERATIONS**

Board Expenses	-	-	-	-	33,765	33,765
Classroom / Teaching Supplies & Materials	42,702	9,433	-	-	-	52,135
Special Ed Supplies & Materials	-	-	-	-	-	-
Textbooks / Workbooks	123,434	27,268	-	-	-	150,702
Supplies & Materials other	24,572	5,428	-	-	-	30,000
Equipment / Furniture	16,873	3,727	-	-	-	20,600
Telephone	69,467	15,346	-	-	-	84,813
Technology	326,466	72,121	-	-	-	398,586
Student Testing & Assessment	11,999	2,651	-	-	-	14,650
Field Trips	108,116	23,884	-	-	-	132,000
Transportation (student)	4,095	905	-	-	-	5,000
Student Services - other	25,800	5,700	-	-	-	31,500
Office Expense	93,086	20,564	-	-	-	113,649
Staff Development	77,652	17,154	-	-	-	94,806
Staff Recruitment	819	181	-	-	-	1,000
Student Recruitment / Marketing	-	-	-	-	-	-
School Meals / Lunch	4,914	1,086	-	-	-	6,000
Travel (Staff)	1,229	271	-	-	-	1,500
Fundraising	-	-	-	-	-	-
Other	47,777	10,554	-	-	-	58,331
<b>TOTAL SCHOOL OPERATIONS</b>	<b>978,999</b>	<b>216,274</b>			<b>33,765</b>	<b>1,229,037</b>

**FACILITY OPERATION & MAINTENANCE**

Insurance	81,281	17,956	-	-	-	99,237
Janitorial	13,105	2,895	-	-	-	16,000
Building and Land Rent / Lease	-	-	-	-	-	-
Repairs & Maintenance	8,191	1,809	-	-	-	10,000
Equipment / Furniture	2,048	452	-	-	-	2,500
Security	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>104,624</b>	<b>23,113</b>				<b>127,737</b>

**DEPRECIATION & AMORTIZATION**

**DISSOLUTION ESCROW & RESERVES / CONTINGENCY**

DEPRECIATION & AMORTIZATION	152,730	33,740	-	-	-	186,471
DISSOLUTION ESCROW & RESERVES / CONTINGENCY	-	-	-	-	-	-

**TOTAL EXPENSES**

<b>TOTAL EXPENSES</b>	<b>9,057,842</b>	<b>2,778,707</b>			<b>2,849,075</b>	<b>14,685,624</b>
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**NET INCOME**

<b>NET INCOME</b>	<b>2,726,790</b>	<b>2,088,504</b>	-	-	<b>(2,849,075)</b>	<b>1,966,219</b>
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**ENROLLMENT - \*School Districts Are Linked To Above Entries\***

	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
NYC Chancellor's Office	679	150	829
School District 2 (Enter Name)			-
School District 3 (Enter Name)			-
School District 4 (Enter Name)			-

**KIPP Washington Heights Academy Charter School**

**PROJECTED BUDGET FOR 2019-2020**

**July 1, 2019 to June 30, 2020**

Please Note The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	11,784,632	4,867,211	-	-	-	16,651,843
Total Expenses	9,057,842	2,778,707	-	-	2,849,075	14,685,624
Net Income	2,726,790	2,088,504	-	-	(2,849,075)	1,966,219
Actual Student Enrollment	679	150				829
Total Paid Student Enrollment	672	149				821

**PROGRAM SERVICES**

**SUPPORT SERVICES**

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
School District 5 (Enter Name)			-			
<b>TOTAL ENROLLMENT</b>	679	150	829			
<b>REVENUE PER PUPIL</b>	17,356	32,448	20,087			
<b>EXPENSES PER PUPIL</b>	13,340	18,525	17,715			

Assumptions
<b>DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable</b>
Assumes 1% attrition rate
Per pupil payments
State SPED payments
Includes impact of 1% student attrition on per pupil revenue, and annual bullet aid received in June.
Federal SPED payments
Federal Title grants
Federal eRate grants
Performances/events, uniforms, staff food, parent payments for field lessons, and other income
<b>List exact titles and staff FTE's ( Full time equivalent)</b>
Superintendent, Managing Director, Growth Strategy
Principal, AP/Director, Principal in Residence

Assumptions
DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Assumes 1% attrition rate
Dean, Instructional Leader
Director of Operations, School Operations Staff
Office Manager/Admin
Regular Teacher
SPED Teacher
Instructional Assistant, Associate Teacher, Teaching Fellow
Specialty Teacher
Counselor, Speech Therapist, College Advisory
Includes afterschool hourly instructors and part-time staff
FICA, MTA, State UI
All other benefits
403(b), Pension, Admin Fees
Allocation as part of larger entity
11% of government revenues
Fees
SPED Consultants and Professional Services
Technology and Building Consulting and Professional Services





**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

**BRIAN ZIED**

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

**KIPP ACADEMY CHARTER SCHOOL  
KIPP PUBLIC CHARTER SCHOOLS**

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**TREASURER**

2. Are you an employee of any school operated by the education corporation?  
       Yes   X   No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, p, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

  X   Yes        No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Acting CFO as of 7/1/2019. Resigned from Board on 7/1/2019.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE.			

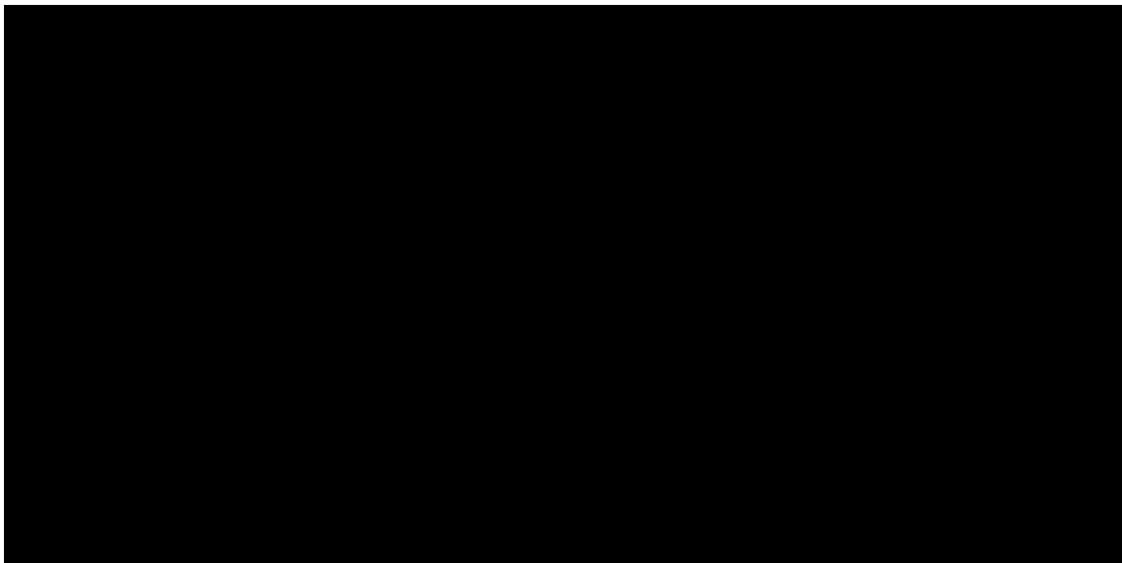
5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE.				

Signature \_\_\_\_\_

Date \_\_\_\_\_

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

**ERICA DEWAN**

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

**KIPP PUBLIC CHARTER SCHOOLS**

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

2. Are you an employee of any school operated by the education corporation?

Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, p, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with

you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

<b>Date(s)</b>	<b>Nature of financial interest/transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>
NONE.			

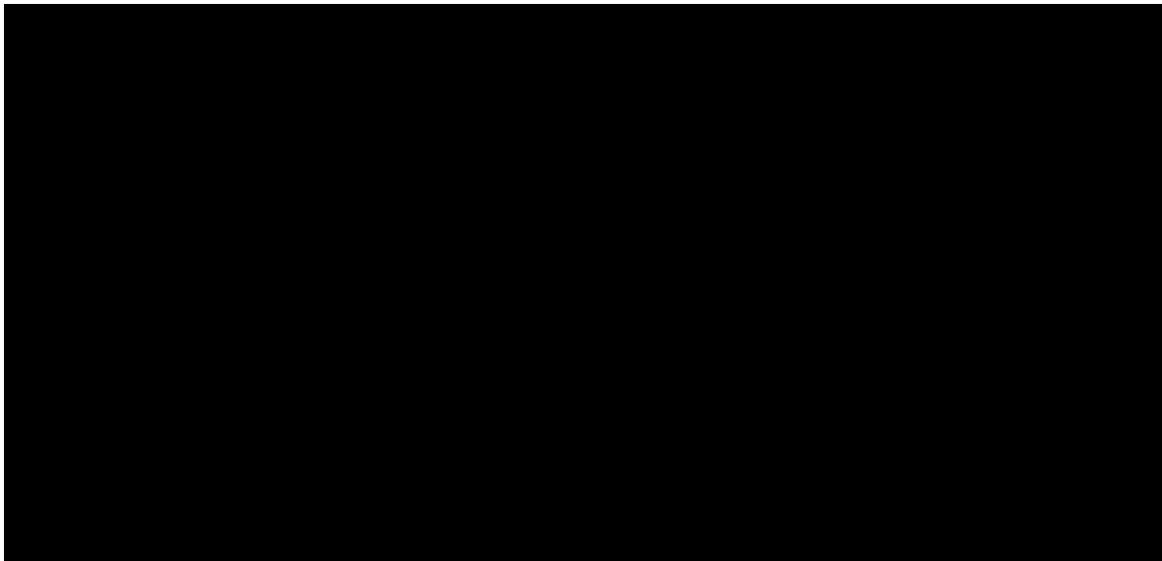
5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE.				

Signature

Date

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**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

**GWENDOLYN BRUNSON**

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

**KIPP ACADEMY CHARTER SCHOOL  
KIPP PUBLIC CHARTER SCHOOLS**

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

2. Are you an employee of any school operated by the education corporation?

       Yes   X   No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, p, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

       Yes   X   No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE.			

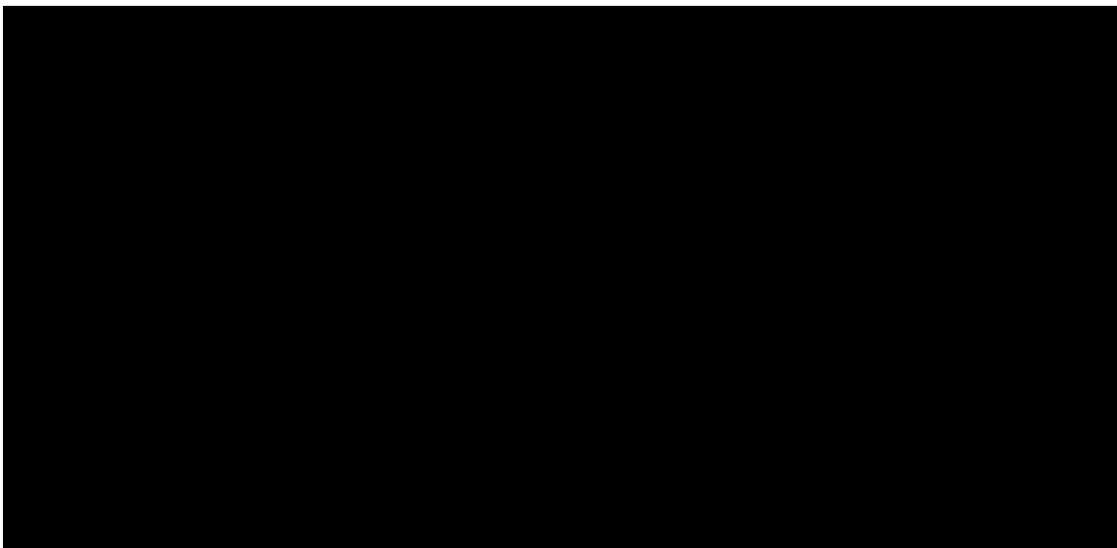
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Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE.				

Signature \_\_\_\_\_

Date \_\_\_\_\_

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**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

**JANE MARTINEZ DOWLING**

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

**KIPP PUBLIC CHARTER SCHOOLS**

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

2. Are you an employee of any school operated by the education corporation?

       Yes   X   No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, p, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

  X   Yes        No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Past Employee - Head of Programs, KIPP Through College, May 2008 - June 2018. Previous Salary \$184,000

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with

you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

<b>Date(s)</b>	<b>Nature of financial interest/transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>
NONE.			

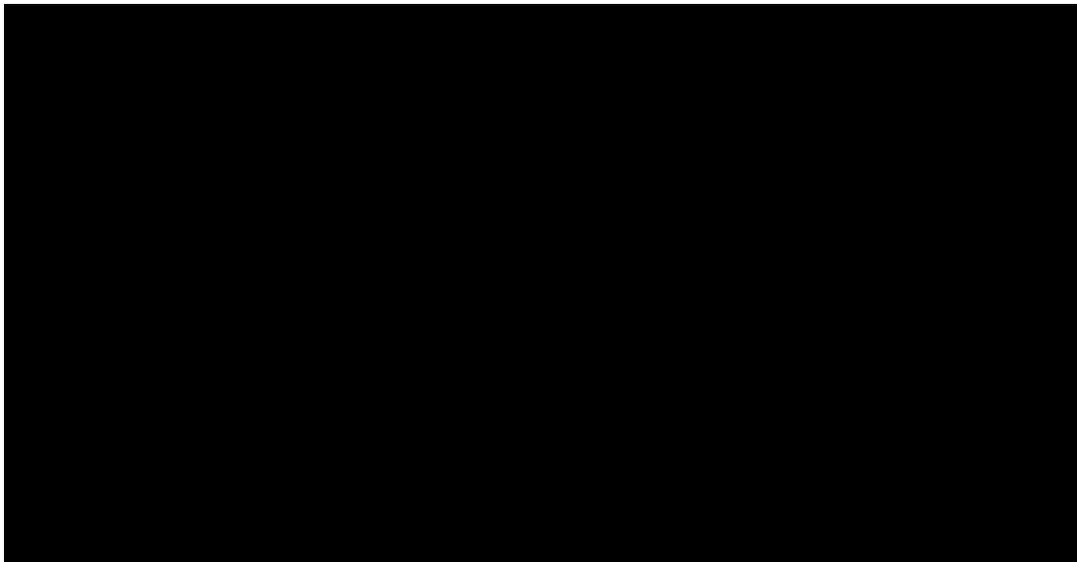
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Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE.				

Signature \_\_\_\_\_

Date \_\_\_\_\_

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**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

**RAFAEL MAYER**

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

**KIPP ACADEMY CHARTER SCHOOL  
KIPP PUBLIC CHARTER SCHOOLS**

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**CHAIR**

2. Are you an employee of any school operated by the education corporation?  
       Yes   X   No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, p, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

       Yes   X   No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE.			

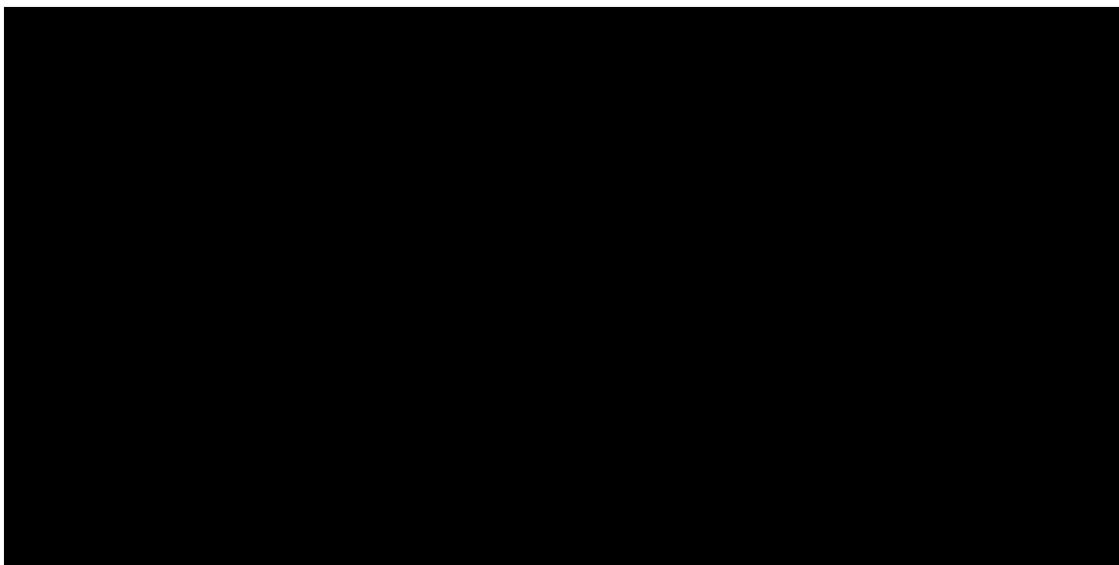
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Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE.				

Signature \_\_\_\_\_

Date \_\_\_\_\_

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

**RICHARD TAFT**

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

**KIPP PUBLIC CHARTER SCHOOLS**

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

2. Are you an employee of any school operated by the education corporation?

       Yes   X   No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, p, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

       Yes   X   No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with

you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

<b>Date(s)</b>	<b>Nature of financial interest/transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>
NONE.			

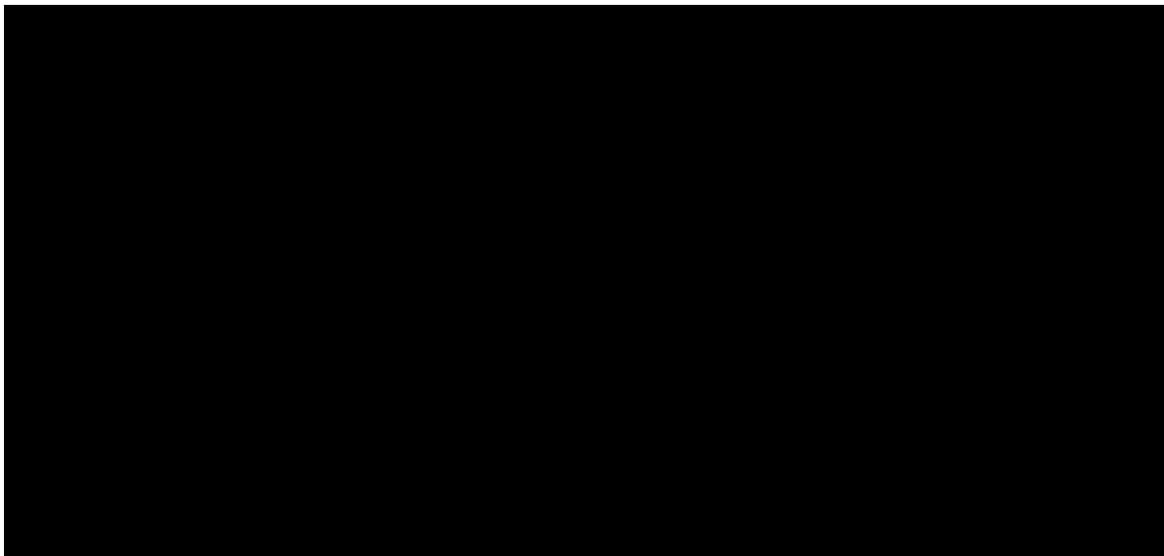
5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE.				

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*





# Entry 8 BOT Table

Last updated: 07/27/2019

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1. SUNY AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE AUTHORIZED charter schools are required to provide information for all VOTING and NON VOTING trustees.

# 1. Current Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2018 19
1	Rafael Mayer [REDACTED]	Chair	Audit/Finance	Yes	3	7/1/2019	6/30/2021	11
2	Brian Zied [REDACTED]	Treasurer	Audit/Finance	Yes	2	7/1/2018	7/1/2019	9
3	Gwendolyn Brunson [REDACTED]	Trustee/Member	N/A	Yes	1	7/1/2018	6/30/2020	9
4	Erica Dewan [REDACTED]	Trustee/Member	N/A	Yes	1	7/1/2018	6/30/2020	6
5	Jane Martinez Dowling [REDACTED]	Trustee/Member	N/A	Yes	3	7/1/2019	6/30/2021	6
6	Richard Taft [REDACTED]	Trustee/Member	Audit/Finance	Yes	1	7/1/2018	6/30/2020	7
7								
8								
9								

**1a. Are there more than 9 members of the Board of Trustees?** No

**2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES**

- 1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
- 2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2019	6
b.Total Number of Members Added During 2018 19	0
c. Total Number of Members who Departed during 2018 19	0
d.Total Number of members in 2018 19, as set by in Bylaws, Resolution or Minutes	6

**3. Number of Board meetings held during 2018-19** 11

**4. Number of Board meetings scheduled for 2019-20** 11

**Thank you.**



# Entry 9 - Board Meeting Minutes

Last updated: 07/27/2019

## [Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2018 June 2019, which should match the number of meetings held during the 2018 19 school year.

### **KIPP NYC WASHINGTON HEIGHTS ACADEMY CHARTER SCHOOL**

**Are all monthly BOT meeting minutes posted, which should match the number of meetings held during 2018-19 school year, on the charter school's website?** No

**B. Upload all monthly Board meeting minutes, which should match the number of meetings held during the 2018-19 school year.**

Combine all monthly meeting minutes into one .PDF file.

<https://nysed.cso.reports.fluidreview.com/resp/110134179/wNFCVDEEJA/>

**KIPP NYC Public Charter Schools**  
Minutes of August 27, 2018 Meeting

The KIPP NYC Public Charter Schools Board of Trustees (the “Board”) met on August 27, 2018 at KIPP STAR Harlem Elementary School. The following Trustees were in attendance: Rafael Mayer, Gwendolyn Brunson. The following Trustees were absent and excused: Brian Zied, Erica Dewan, Jane Martinez Dowling, and Richard Taft. The meeting did not have a quorum.

In accordance with the Open Meetings Law, notice of the meeting was published on 6/20/18 on [kipnyc.org](http://kipnyc.org). Notice of the meeting was also posted in the schools before the meeting. Also present at the meeting were Trustees of KIPP Academy Charter School (Rafael Mayer and Gwendolyn Brunson). KIPP New York, Inc. Director Jack Chorowsky was also in attendance. The following KIPP NYC staff members were also in attendance: Jim Manly (KIPP NYC Superintendent), Vicki Zubovic, Rebecca Sleath, Brandi Vardiman, and Mark Harmon-Vaught.

**Opening of the Meeting**

Mr. Mayer welcomed attendees and guests.

**School Tour**

Ms. Vardiman led the attendees on a tour of KIPP STAR Harlem Elementary. Attendees visited classrooms, saw hallway transitions, and observed a lunch period. After the tour, Ms. Vardiman fielded questions and comments from attendees.

**Adjournment**

The meeting was adjourned.

**KIPP NYC Public Charter Schools**  
Minutes of September 24, 2018 Meeting

The KIPP NYC Public Charter Schools Board of Trustees (the “Board”) met on September 24, 2018 at Glenview Capital Management. The following Trustees were in attendance: Rafael Mayer, Brian Zied, Rick Taft, Erica Dewan, and Jane Martinez Dowling. The following Trustee was absent and excused: Gwendolyn Brunson.

In accordance with the Open Meetings Law, notice of the meeting was published on 9/21/18 on [kippnyc.org](http://kippnyc.org). Notice of the meeting was also posted in the schools before the meeting. Also present at the meeting were Trustees of the KIPP Academy Charter School (Rafael Mayer and Brian Zied) and Directors of KIPP New York Inc. (Larry Robbins, Dave Levin, Fred Scott, Abigail Klem, Valerie Lancaster-Beal, Lisa Blau, Jack Chorowsky, and Randy Simpson). The following KIPP NYC staff members were also in attendance: Jim Manly (KIPP NYC Superintendent), Alicia Johnson (KIPP NYC President), Vicki Zubovic, Rebecca Sleath, Tessa Kratz, Carlos Capellan, Aisha Christian, and Mark Harmon-Vaught. John Kalafatas, KIPP NYC’s relationship manager for the KIPP Foundation, and Derrick Gay, expert on diversity, equity, and inclusion, were also in attendance.

**Opening of the Meeting**

Mr. Mayer welcomed attendees and guests.

**Public Comment**

Mr. Mayer asked for comments from members of the public. There were no comments.

**Board Business**

Mr. Mayer conducted votes. The board voted unanimously to:

- Approve June and August Board meeting minutes
- Approve new hires since June
- Approve submission of KIPP Infinity Charter renewal application
- Approve KIPP Freedom opening documents

**Adjournment**

The meeting was adjourned.

**KIPP NYC Public Charter Schools**  
Minutes of October 23, 2018 Meeting

KIPP NYC Public Charter Schools  
Minutes of October 23, 2018 Meeting

The KIPP NYC Public Charter Schools Board of Trustees (the “Board”) met on October 23, 2018 at the KIPP NYC Shared Services Team office. The following Trustees were in attendance: Rafael Mayer, Brian Zied, Gwendolyn Brunson, and Jane Martinez Dowling. The following Trustees were absent and excused: Erica Dewan and Rick Taft.

In accordance with the Open Meetings Law, notice of the meeting was published on 10/19/18 on [kipnyc.org](http://kipnyc.org). Notice of the meeting was also posted in the schools before the meeting. Also present at the meeting were Trustees of the KIPP Academy Charter School (Rafael Mayer, Brian Zied, and Gwendolyn Brunson). The following KIPP NYC staff members were also in attendance: Jim Manly (KIPP NYC Superintendent), Rebecca Sleath, Charizma Williams, and Mark Harmon-Vaught.

**Opening of the Meeting**

Mr. Mayer welcomed attendees and guests.

**Board Business**

Mr. Manly led the board in “Count Around the Room,” a math routine that is a component of KIPP NYC’s elementary school math curriculum and discussed why such activities are invaluable for developing a strong numeracy for students. Mr. Manly then presented to the board about KIPP NYC’s 2018-19 strategic imperative aimed at achieving excellence in elementary schools. He overviewed KIPP NYC’s progress in terms of classroom aesthetics, strong routines, and reading mastery. He fielded questions and took suggestions from the board.

**Adjournment**

The meeting was adjourned.

**KIPP NYC Public Charter Schools**  
Minutes of November 12, 2018 Meeting

The KIPP NYC Public Charter Schools Board of Trustees (the “Board”) met on November 12, 2018 at Glenview Capital Management. The following Trustees were in attendance: Rafael Mayer, Brian Zied, Gwendolyn Brunson, Rick Taft, Erica Dewan, and Jane Martinez Dowling.

In accordance with the Open Meetings Law, notice of the meeting was published on 11/10/2018 on [kippnyc.org](http://kippnyc.org). Notice of the meeting was also posted in the schools before the meeting. Also present at the meeting were Trustees of the KIPP Academy Charter School (Rafael Mayer, Brian Zied, Gwendolyn Brunson, Joe Negron, and Whitney Tilson) and Directors of KIPP New York Inc. (Larry Robbins, Dave Levin, Jack Chorowsky, Adaobi Kanu, Fred Scott, Julissa Reynoso, Lisa Blau, Randy Simpson, Valerie Lancaster-Beal, and Abigail Klem). The following KIPP NYC staff members were also in attendance: Jim Manly (KIPP NYC Superintendent), Alicia Johnson (KIPP NYC President), Natalie Webb, Aisha Christian, Kerry Mullins, Charizma Williams, Vicki Zubovic, Jeff Li, Joe Negron, Rebecca Sleath, and Mark Harmon-Vaught. Also in attendance was student speaker Terrell Cornelius, a senior at KIPP NYC College Prep High School.

**Opening of the Meeting**

Mr. Mayer welcomed attendees and guests.

**Public Comment**

Mr. Mayer asked for comments from members of the public. There were no comments.

**Board Business**

Mr. Mayer introduced Mr. Cornelius and asked him to address the attendees. Mr. Cornelius discussed his plans for college application and the pivotal role that College Prep High School’s college and career team has had in helping him prepare and plan for these applications. Mr. Cornelius then fielded questions from members of the board.

Ms. Williams then provided a brief update on KIPP NYC’s efforts to introduce a new staff compensation structure starting in the 2019-20 school year and answered questions.

Mr. Mayer conducted votes. The board voted unanimously to:

- Approve the September and October board meeting minutes
- Approve new hires since the September board meeting
- Approve the 2017-18 KIPP NYC Public Charter Schools Audit
- Approve the revised LEA and Title I School Parent Involvement Policy
- Enter executive session at the conclusion of the public session

**Adjournment**

The meeting was adjourned.

**Executive Session**

The board entered executive session to discuss confidential legal and personnel matters.

**KIPP NYC Public Charter Schools**  
Minutes of December 4, 2018 Meeting

The KIPP NYC Public Charter Schools Board of Trustees (the “Board”) met on December 4, 2018 at the KIPP NYC Shared Services Team office. The following Trustees were in attendance: Rafael Mayer, Brian Zied, Gwendolyn Brunson, Erica Dewan, and Rick Taft. The following Trustee was absent and excused: Jane Martinez Dowling.

In accordance with the Open Meetings Law, notice of the meeting was published on November 30, 2018 on [kippnyc.org](http://kippnyc.org). Notice of the meeting was also posted in the schools before the meeting. Also present at the meeting were Trustees of the KIPP Academy Charter School (Rafael Mayer, Brian Zied, and Gwendolyn Brunson). The following KIPP NYC staff members were also in attendance: Jim Manly (KIPP NYC Superintendent) and Rebecca Sleath.

**Opening of the Meeting**

Mr. Mayer welcomed attendees.

**Board Business**

Mr. Manly presented to the board about the first and second rounds of middle school interim assessment (“IA”) data, discussing areas in which KIPP NYC’s middle schools have seen growth and improvement over time, and areas of concern. Mr. Manly explained the methods by which KIPP NYC is addressing challenge areas from these IA data. Mr. Manly then led the board in a discussion, and fielded questions specific to the IA data and about KIPP NYC’s key efforts in middle school generally.

**Adjournment**

The meeting was adjourned.

**KIPP NYC Public Charter Schools**  
Minutes of January 14, 2019 Meeting

The KIPP NYC Public Charter Schools Board of Trustees (the “Board”) met on January 14, 2019 at KIPP Academy Middle School. The following Trustees were in attendance: Rafael Mayer, Brian Zied, Gwendolyn Brunson, Erica Dewan, Jane Martinez Dowling, and Rick Taft.

In accordance with the Open Meetings Law, notice of the meeting was published on January 8, 2019 on kippnyc.org. Notice of the meeting was also posted in the schools before the meeting. Also present at the meeting were Trustees of the KIPP Academy Charter School (Rafael Mayer, Brian Zied, Gwendolyn Brunson, and Joseph Negrón) and Trustees of KIPP Public Charter Schools II (Rafael Mayer, Brian Zied, Gwendolyn Brunson, Erica Dewan, Jane Martinez Dowling, and Rick Taft). The following KIPP NYC staff members were also in attendance: Aisha Christian, Joseph Negrón, Vicki Zubovic, Frank Corcoran, Rebecca Sleath, and Mark Harmon-Vaught.

**Opening of the Meeting**

Mr. Mayer welcomed attendees.

**Public Comments**

Mr. Mayer asked for public comments. There were no public comments.

**Board Business**

Mr. Corcoran spoke about KIPP Academy Middle School with the Board. He noted his current efforts to increase and sustain high attendance rates, discussed KIPP Academy Middle School’s robust student activities offerings, and described efforts to build relationships with the other co-located schools. Mr. Corcoran then fielded questions and comments from the Board.

Mr. Mayer moved the board to a vote. The Board voted unanimously:

- To elect Aisha Christian to serve as Secretary of KIPP NYC Public Charter Schools

**Adjournment**

The meeting was adjourned.

**KIPP NYC Public Charter Schools**  
Minutes of February 11, 2019 Meeting

The KIPP NYC Public Charter Schools Board of Trustees (the “Board”) met on February 11, 2019 at Glenview Capital Management. The following Trustees were in attendance: Rafael Mayer, Brian Zied, Gwendolyn Brunson. The following Trustees were absent and excused: Richard Taft, Erica Dewan, and Jane Martinez Dowling.

In accordance with the Open Meetings Law, notice of the meeting was published on 2/1/2019 on kippnyc.org. Notice of the meeting was also posted in the schools before the meeting. Also present at the meeting were Trustees of the KIPP Academy Charter School (Rafael Mayer, Brian Zied, Gwendolyn Brunson, Joseph Negron, and Whitney Tilson), Trustees of KIPP NYC Public Charter Schools II (Rafael Mayer, Brian Zied, Gwendolyn Brunson), and Directors of KIPP New York, Inc. (David Levin, Adaobi Kanu, Fred Scott, Julissa Reynoso, Lisa Blau, Randy Simpson, Valerie Lancaster-Beal). The following KIPP NYC staff members were also in attendance: Jim Manly (KIPP NYC Superintendent), Frank Corcoran, Jamie Greenthal, Mark Harmon-Vaught, Antoine Lewis, Kerry Mullins, Joseph Negron, Rebecca Sleath, Charizma Williams, and Vicki Zubovic. Also in attendance was Jonah Owens, a sixth grade student at KIPP Academy Middle School.

**Opening of the Meeting**

Mr. Mayer called the meeting to order, welcomed attendees and guests, and previewed the agenda.

**Public Comments**

Mr. Mayer asked for comments from members of the public. There were no comments.

**Board Business**

Mr. Mayer introduced Mr. Owens and asked him to address the attendees. Mr. Owens shared about his love of science and math, how his teachers had supported his growth and development, and his aspirations of someday being an astronomer. Mr. Owens then fielded questions from the Board.

Mr. Mayer gave brief updates and announcements, then invited Mr. Manly to speak. Mr. Manly shared with the board about the recent selection process for the Fisher Fellowship, the KIPP Foundation-sponsored program to prepare leaders to become principals of new KIPP Schools. He shared the news that one of KIPP NYC’s Fisher Fellows selected this year, Dominique Mejia, is the first graduate of a KIPP school in the nation to receive the fellowship.

Mr. Manly then presented to the board about KIPP NYC’s strategic plan for the KIPP AMP campus. He shared about KIPP NYC’s decision to transition the separate elementary and middle schools of KIPP AMP into one kindergarten through eight grade campus over three years. He highlighted the tremendous cultural growth that K-8 principal Antoine Lewis had managed to achieve, and expressed tremendous confidence in Mr. Lewis’s continued K-8 leadership. Mr. Manly shared the plan for the transition, then Mr. Manly and Mr. Lewis fielded questions and comments from the Board.

Mr. Mayer moved the board to a vote. The board voted unanimously to enter executive session.

**Executive Session**

The board entered executive session to discuss confidential legal and personnel matters.

**Reopening of the Meeting**

Mr. Mayer reopened the public session of the meeting and invited Mr. Greenthal and Ms. Zubovic to provide an update on KIPP NYC's planned growth in the Bronx.

Mr. Greenthal discussed KIPP NYC's plan for growth, and Ms. Zubovic highlighted some of the key risks and challenges associated with growth. They then fielded questions from the Board.

**Adjournment**

The meeting was adjourned.

**KIPP NYC Public Charter Schools**  
DRAFT Minutes of March 12, 2019

The KIPP NYC Public Charter Schools Board of Trustees (the “Board”) met on March 12, 2019 at KIPP NYC College Prep High School. The following Trustees were in attendance: Rafael Mayer, Gwendolyn Brunson, Richard Taft, and Erica Dewan. The following Trustees were absent and excused: Brian Zied and Jane Martinez Dowling. Secretary of the Board Aisha Christian was also in attendance.

In accordance with the Open Meetings Law, notice of the meeting was published beforehand on [kippnyc.org](http://kippnyc.org). Notice of the meeting was also posted in the schools before the meeting. Also present at the meeting were Trustees of the KIPP Academy Charter School (Rafael Mayer and Gwendolyn Brunson), Trustees of KIPP NYC Public Charter Schools II (Rafael Mayer, Gwendolyn Brunson, Richard Taft, and Erica Dewan). The following KIPP NYC staff members were also in attendance: Jim Manly (KIPP NYC Superintendent), Aisha Christian, Vicki Zubovic, Rebecca Sleath, Mark Harmon-Vaught, and Carlos Capellan. Also in attendance were He’Shea Butts and Dexter Norales, 11<sup>th</sup> grade students at College Prep High School.

**Opening of the Meeting**

Mr. Mayer called the meeting to order, welcomed attendees and guests, and previewed the agenda.

**Public Comments**

Mr. Mayer asked for comments from members of the public. There were no comments.

**Board Business**

Mr. Manly showed a pump up video based created by the KIPP STAR Middle School leadership team to get students excited to prepare for the New York State Exams and discussed the launch of KIPP NYC’s performance training period.

Mr. Mayer moved the board to vote. The board voted unanimously:

- To approve a resolution to adjust the lottery preference for KIPP STAR to include Community School District 3

Mr. Capellan then introduced eleventh graders He’Shea Butts and Dexter Norales. Ms. Butts and Mr. Norales discussed their student experiences and the deeply enriching off-campus activities that they had been able to participate in through College Prep High School. Ms. Butts and Mr. Norales then fielded questions from the Board and provided ideas for how College Prep High School could improve. They thereafter left the meeting. Mr. Capellan then fielded additional questions.

Mr. Capellan then led the Board on a tour of College Prep High School.

**Adjournment**

The meeting was adjourned.

**KIPP NYC Public Charter Schools**  
Meeting of the Board of Trustees  
April 29, 2019

The KIPP NYC Public Charter Schools Board of Trustees (the “Board”) met on April 29, 2019 at Glenview Capital Management. In accordance with the Open Meeting Law, advance notice of the meeting was posted on KIPP NYC.org and at KIPP NYC schools on April 22, 2019. The following Trustees were in attendance: Rafael Mayer (Chair), Brian Zied (Treasurer), Jane Martinez Dowling, and Richard Taft. The following Trustees were absent and excused: Erica Dewan, Gwendolyn Brunson. Aisha Christian (Secretary) was also in attendance.

Also in attendance were Trustees of KIPP NYC Public Charter Schools II (Rafael Mayer, Brian Zied, Jane Martinez Dowling, and Richard Taft) and Directors of KIPP New York, Inc. (Larry Robbins, David Levin, Valerie Lancaster-Beal, Fred Scott, Abigail Klem, and Adaobi Kanu). The following KIPP NYC staff members were also in attendance: Jim Manly (Superintendent), Alicia Johnson (President), Rebecca Sleath, Aisha Christian, Mark Harmon-Vaught, Charizma Williams, Kate Baughman, Diamond Graham, Natalie Webb, and Roseann Sheehan.

**Opening of the Meeting**

Mr. Mayer called the meeting to order, welcomed attendees, and previewed the agenda for the meeting.

**Public Comments**

Mr. Mayer asked for public comments. There were no public comments.

**Board Business**

*I. New School Vision Presentations*

Mr. Manly introduced Ms. Graham, founding principal of KIPP Elements Primary School, and Ms. Baughman, founding principal of KIPP All Middle School, both of whose schools will open for the 2019-20 school year and asked them to present their school visions. Ms. Graham and Ms. Baughman then each presented their plan for their schools, including the innovations they are each undertaking and their approach to student and family engagement. They then fielded questions and comments from the Board and attendees.

*II. Presentation and Discussion of Early Literacy*

Mr. Manly then presented to the board about early literacy and how critical reading by third grade is to later academic performance and life outcomes. He discussed KIPP NYC’s performance to date on rigorous measures of elementary school reading and future plans for improvement. He then led the Board in a discussion of the issue and fielded questions.

*III. Update on School Space*

Ms. Johnson then presented to the Board about the status of KIPP NYC’s efforts to identify space in the Bronx for schools as part of KIPP NYC’s new growth cluster. She then fielded questions from the Board.

*IV. Votes*

Mr. Mayer moved the Board to vote. The Board voted unanimously:

- To adopt the KIPP NYC Staff Travel and Expense Policy as amended.

**Adjournment**

The meeting was adjourned.

**KIPP NYC Public Charter Schools**  
Meeting of the Board of Trustees  
May 21, 2019

The KIPP NYC Public Charter Schools Board of Trustees (the “Board”) met on May 21, 2019 at KIPP Infinity Middle School. In accordance with the Open Meetings Law, advance notice of the meeting was posted on KIPP NYC.org and at KIPP NYC schools. The following Trustees were in attendance: Rafael Mayer (Chair), Brian Zied (Treasurer), Gwendolyn Brunson, Erica Dewan, and Richard Taft. The following Trustee was absent and excused: Jane Martinez Dowling.

Also in attendance were Trustees of KIPP NYC Public Charter Schools II (Rafael Mayer, Brian Zied, Gwendolyn Brunson, Erica Dewan and Richard Taft) and Trustees of KIPP Academy Charter School (Rafael Mayer, Brian Zied, and Gwendolyn Brunson). The following KIPP NYC staff members were also in attendance: Jim Manly (Superintendent), Alicia Johnson (President), Rebecca Sleath, Vicki Zubovic, Glenn Davis, and Mark Harmon-Vaught.

**Opening of the Meeting**

Mr. Mayer called the meeting to order, welcomed attendees, and previewed the agenda for the meeting.

**Public Comments**

Mr. Mayer asked for public comments. There were no public comments.

**Board Business, Part I**

Mr. Mayer moved the Board to a vote. The board voted unanimously:

- To enter executive session to discuss confidential matters pertaining to the appointment and employment of particular persons

**Executive Session**

The Board entered executive session to discuss confidential matters pertaining to the appointment and employment of particular persons.

The executive session was adjourned and the public meeting resumed.

**Board Business, Part II**

Glenn Davis, principal of KIPP Infinity Middle School, led the Board on a tour of KIPP Infinity Middle School classrooms. Mr. Davis and Mr. Manly then fielded questions and comments from the Board based on their classroom observations.

**Adjournment**

The meeting was adjourned.

**KIPP NYC Public Charter Schools**  
Meeting of the Board of Trustees  
June 10, 2019

The KIPP NYC Public Charter Schools Board of Trustees (the “Board”) met on June 10, 2019 at Glenview Capital Management. In accordance with the Open Meetings Law, advance notice of the meeting was posted on KIPP NYC.org and at KIPP NYC schools. The following Trustees were in attendance: Rafael Mayer (Chair), Brian Zied (Treasurer), Gwendolyn Brunson, and Jane Martinez Dowling. The following Trustees were absent and excused: Erica Dewan and Richard Taft. Aisha Christian (Secretary) was also in attendance.

Also in attendance were Trustees of KIPP NYC Public Charter Schools II (Rafael Mayer, Brian Zied, Gwendolyn Brunson, and Jane Martinez Dowling), Trustees of KIPP Academy Charter School (Rafael Mayer, Brian Zied, Gwendolyn Brunson, and Joseph Negron), and Directors of KIPP New York, Inc. (Larry Robbins, David Levin, Jack Chorowsky, Fred Scott, and Adaobi Kanu). The following KIPP NYC staff members were also in attendance: Jim Manly (Superintendent), Alicia Johnson (President), Rebecca Sleath, Vicki Zubovic, Aisha Christian, Charizma Williams, Kerry Mullins, Joseph Negron, Dana Correale, and Mark Harmon-Vaught.

**Opening of the Meeting**

Mr. Mayer called the meeting to order, welcomed attendees, and previewed the agenda for the meeting.

**Public Comments**

Mr. Mayer asked for public comments. There were no public comments.

**Board Business, Part I**

Mr. Mayer recognized Ms. Williams for her many years of service to KIPP NYC within finance and accounting as she departs and recognized Mr. Zied, who will serve as Interim CFO.

Mr. Mayer moved the Board to votes. The Board voted unanimously:

- To approve changes to the KIPP NYC Fiscal Policies & Procedures Manual
- To approve the 2019-20 budget
- To approve of Rafa Mayer, Dana Correale, Alicia Johnson, and Brian Zied to authorize payments and conduct general banking business on behalf of the KIPP NYC Facilities II and the Corporation’s Board of Directors
- To approve the participation of KIPP NYC Public Charter Schools II, Bronx PCS II, LLC and Bronx PCS III, LLC in the KIPP NYC, LLC 403(b) plan
- To accept the written resignation of Brian Zied as Treasurer, effective as of July 1, 2019
- To elect Richard Taft Treasurer of KIPP NYC Public Charter Schools Board of Trustees, effective July 1, 2019
- To approve the amendment to and filing of amended Articles of Organization of AMP PCS, LLC; Freedom PCS, LLC; Infinity PCS, LLC; Star Harlem PCS, LLC; Washington Heights PCS, LLC; Bronx PCS II, LLC and Bronx PCS III, LLC in order to obtain DBA (“doing business as”) certificates and to authorize the Board Chair or Treasurer to approve the amended Articles and the Secretary to so execute and file

- To approve the March and April KIPP PCS Board of Trustees
- To re-elect the following Member to the KIPP NYC PCS Board of Trustees for terms of two years: Rafael Mayer
- To approve of Jim Manly, Dana Correale, Natalie Webb, Alicia Johnson, and Brian Zied to authorize payments and conduct general banking business on behalf of the KIPP NYC Public Charter Schools and the Corporation's Board of Directors
- To approve internal grant of \$200K from KIPP STAR to KIPP AMP
- To approve internal grant of \$1.15M from KIPP NYC Washington Heights to KIPP AMP (\$150K), KIPP Infinity (\$600K) and KIPP Freedom (\$400K).
- To enter executive session for discussion of confidential matters pertaining to the hiring and promotion of particular persons

### **Executive Session**

The Board entered executive session to discuss confidential matters pertaining to the hiring and promotion of particular persons.

The executive session was adjourned and the public meeting resumed.

### **Board Business, Part II**

#### *I. Advocacy*

Ms. Zubovic presented to the Board about the organization's advocacy and parent engagement efforts. She highlighted areas of success and concern heading into the 2019-20 school year. then fielded questions and comments from the Board.

#### *II. Budget*

Ms. Williams presented to the Board about the organization's present finances and long-term financial model. She then led the Board in a discussion of the organization's finances.

### **Adjournment**

The meeting was adjourned.



# Entry 10 Enrollment and Retention of Special Populations

Last updated: 08/01/2019

## [Instructions for Reporting Enrollment and Retention Strategies](#)

Describe the efforts the charter school has made in 2018 19 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2019 20.

### **KIPP NYC WASHINGTON HEIGHTS ACADEMY CHARTER SCHOOL**Section Heading

#### **Recruitment/Attraction Efforts Toward Meeting Targets**

	Describe Recruitment Efforts in 2018 19	Describe Recruitment Plans in 2019 20
Economically Disadvantaged	Our recruiting efforts specifically target students in high need communities in New York City, and employ efforts that we have found to be effective in enrolling students in these populations. Moreover, our lottery process gives a preference to students eligible for the free and reduced price lunch program.	Our recruiting efforts specifically target students in high need communities in New York City, and employ efforts that we have found to be effective in enrolling students in these populations. Moreover, our lottery process gives a preference to students eligible for the free and reduced price lunch program.
English Language Learners/Multilingual Learners	To specifically target families with limited English proficiency we recruit using bilingual materials and bilingual staff members. KIPP Washington Heights's charter also preferences ELL students.	To specifically target families with limited English proficiency we recruit using bilingual materials and bilingual staff members. KIPP Washington Heights's charter also preferences ELL students.
Students with Disabilities	KIPP NYC actively wants to serve all students. Our schools are not designed to supports students in the 12:1:1 setting, but we detail the services that we can provide to families. Specifically we have ICT and SETTS programs, certified special education teachers, KIPP NYC speech and language therapists providing response to intervention services, and contract with the DOE/CSE for additional mandated services.	KIPP NYC actively wants to serve all students. Our schools are not designed to supports students in the 12:1:1 setting, but we detail the services that we can provide to families. Specifically we have ICT and SETTS programs, certified special education teachers, KIPP NYC speech and language therapists providing response to intervention services, and contract with the DOE/CSE for additional mandated services.

## Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2018 19	Describe Retention Plans in 2019 20
Economically Disadvantaged	KIPP Washington Heights is focused on retaining all students. We provide high quality and highly structured educational programming tailored to the needs of students. In addition we survey students, families, and teachers to ensure that our educational programming is meeting and exceeding the needs of our students. Furthermore, we leverage best practices from KIPP schools across the country to increase students retention.	KIPP Washington Heights is focused on retaining all students. We provide high quality and highly structured educational programming tailored to the needs of students. In addition we survey students, families, and teachers to ensure that our educational programming is meeting and exceeding the needs of our students. Furthermore, we leverage best practices from KIPP schools across the country to increase students retention.
English Language Learners/Multilingual Learners	Our efforts to retain ELL students are in line with our efforts to retain all students. In addition, parents and families are kept informed of their child's performance and progress through periodic, bilingual communications. Our ELLs are placed in reading programs to ensure that they make progress in literacy. ELL students work with trained speech and language therapists.	Our efforts to retain ELL students are in line with our efforts to retain all students. In addition, parents and families are kept informed of their child's performance and progress through periodic, bilingual communications. Our ELLs are placed in reading programs to ensure that they make progress in literacy. ELL students work with trained speech and language therapists.
Students with Disabilities	Our efforts to retain students with disabilities are in line with our efforts to retain all students. As a result our retention rates for students with disabilities is generally in line with students who have not been classified as having a disability.	Our efforts to retain students with disabilities are in line with our efforts to retain all students. As a result our retention rates for students with disabilities is generally in line with students who have not been classified as having a disability.



# Entry 11 Classroom Teacher and Administrator Attrition

Last updated: 07/29/2019

Report changes in teacher and administrator staffing.

## Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the tables titled 2018-2019 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing during the 2018-2019 school year. Please provide the full time equivalent (FTE) of staff on June 30, 2018; the FTE for any departed staff from July 1, 2018 through June 30, 2019; the FTE for added staff from July 1, 2018 through June 30, 2019; and the FTE of staff added in newly created positions from July 1, 2018 through June 30, 2019 using the tables provided.

### 1. Classroom Teacher Attrition Table

FTE Classroom Teachers on 6/30/18	FTE Classroom Teachers Departed 7/1/18 6/30/19	FTE Classroom Teachers Filling Vacant Positions 7/1/18 6/30/19	FTE Classroom Teachers Added in New Positions 7/1/18 6/30/19	FTE of Classroom Teachers on 6/30/19
83	16	16	2	85

### 2. Administrator Position Attrition Table

FTE Administrative Positions on 6/30/18	FTE Administrators Departed 7/1/18 6/30/19	FTE Administrators Filling Vacant Positions 7/1/18 6/30/19	FTE Administrators Added in New Positions 7/1/18 6/30/19	FTE Administrative Positions on 6/30/19
25	2	2	0	25

### 3. Tell your school's story

Charter schools may provide additional information in this section of the Annual Report about their respective teacher and administrator attrition rates as some teacher or administrator departures do not reflect advancement or movement within the charter school networks. Schools may provide additional detail to reflect a teacher's advancement up the ladder to a leadership position within the network or an administrator's movement to lead a new network charter school.

(No response)

4. Charter schools must ensure that all prospective employees receive clearance through [the NYSED Office of School Personnel Review and Accountability \(OSPRA\)](#) prior to employment. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

Have all employees have been cleared through the NYSED TEACH system?

Yes

5. For perspective or current employees whose clearance has been denied, have you terminated their employment and removed them from the TEACH system?

	Yes
--	-----

Thank you



# Entry 12 Uncertified Teachers

Created: 07/29/2019 • Last updated: 08/01/2019

## Instructions for Reporting Percent of Uncertified Teachers

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

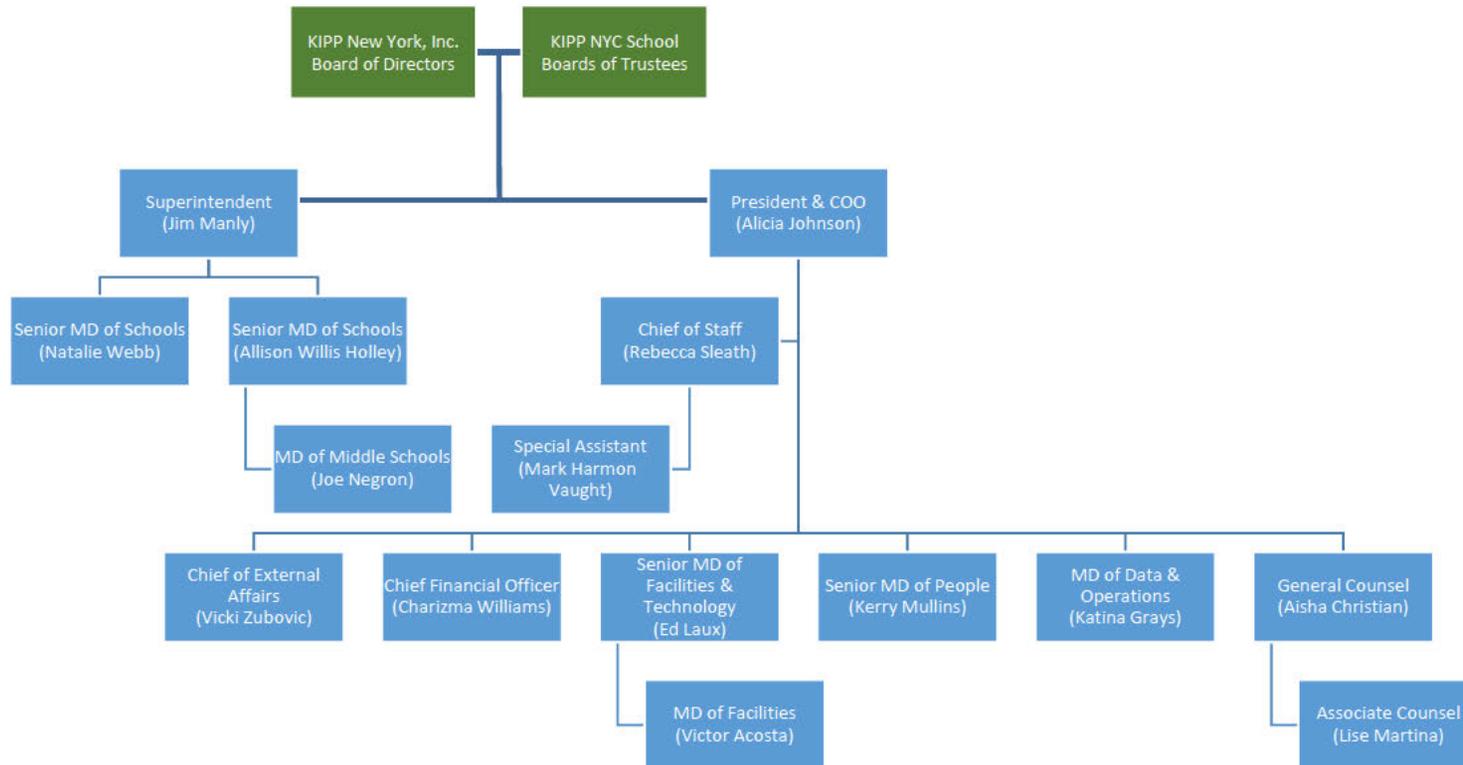
FTE count of uncertified teachers on 6/30/18, and each uncertified teacher should be counted only once.

	FTE Count
1. Total FTE count of uncertified teachers (6 30 19)	46
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6 30 19)	28
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6 30 19)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6 30 19)	2
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6 30 19)	0
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6 30 19)	16

**FTE Count of All Uncertified Teachers as of 6/30/19** 46

**FTE Count of All Certified Teachers as of 6/30/19** 39

**Thank you.**



## KIPP Washington Heights Elementary School

		<b>Principal</b>			
		Becca McMurdie			
<b>Operations (3)</b>		<b>Deans (2 + no DS3)</b>		<b>Enrichment and School Culture Leader</b>	
DOO					
SOA					
SOM					
<b>Social Work Team (2)</b>		<b>Kindergarten (6, 3 ICT classes)</b>		<b>3rd Grade (6)</b>	
SW/FE		Class 1		Class 1	
Social Worker		Class 2		Class 2	
		Class 3		Class 3	
<b>Student Support Services (4)</b>		<b>1st Grade (5 + Instructional Assistant)</b>		<b>Empire Fellow (2)</b>	
Interventionist		Class 1			
Interventionist		Class 2			
SALT		Class 3			
<b>Specials (6)</b>		<b>2nd Grade (6)</b>		<b>Instructional Assistants (Discretionary Budget)</b>	
Music		Class 1		FT	
Art		Class 2		PT	
Science		Class 3		PT	
Dance					
Theater					
Fitness					

# KIPP Washington Heights Middle School

<b>Principal</b>
Danny Swersky

<b>Operations (3)</b>
Director of Operations
SOM SOA

<b>Dean of Instruction and Culture (5)</b>
Dean of Inst./Culture AP AP Dean of Instruction Dir. of SPED

<b>Guidance (3)</b>
Social Worker Social Worker Social Worker

<b>4th Grade (4)</b>
History ELA Math Science

ELA History Math Science
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<b>Student Support Services (9)</b>
SPED ELA-4 SPED MATH -4/5 SPED-5 SPED MATH - 7/8 SPED-8 SPED ELA - 6 SPED ELA - 7 Emerging Bilingual Coordinator SPED MATH- 4/6

<b>5th Grade (4)</b>
History ELA Math Science

ELA History Math Science
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<b>Specials/Enrichment (3)</b>
Dance P.E. Comp. Programming

<b>6th Grade (4)</b>
ELA History Math Science

<b>Afters</b>
Program Director
<b>Em</b>
Cris Frias Gonzalez



AUGUST '19						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER '19						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER '19						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER '19						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	<u>15</u>	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER '19						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### August 2019

<b>INSERT DATE</b>	<b>Family Preview Day</b>
August 19 <sup>th</sup>	<b>Kindergarten/5<sup>th</sup> Grade: First day of school</b> Shortened schedule: [Insert start time – 1:30pm]

### September 2019

September 2 <sup>nd</sup>	<b>NO SCHOOL</b> –Labor Day
September 3 <sup>rd</sup>	<b>School Resumes</b> Full schedule: Mon, Tues, Thu, Fri [Insert start time – 4:00pm], Wed [Insert start time – 1:30pm]
September 30 <sup>th</sup>	<b>NO SCHOOL</b> – Rosh Hashanah

### October 2019

October 1 <sup>st</sup>	<b>KIPP IN SESSION (DOE schools closed)</b>
October 2 <sup>nd</sup>	Trimester 1 Progress Reports
October 9 <sup>th</sup>	<b>NO SCHOOL</b> - Yom Kippur
October 14 <sup>th</sup>	<b>KIPP IN SESSION (DOE schools closed)</b>
October 16 <sup>th</sup>	<b>KIPP NYC Reads: K-8 Regional Parent Event</b>
October 31 <sup>st</sup>	<b>NO SCHOOL:</b> Staff Development

### November 2019

November 1 <sup>st</sup>	<b>NO SCHOOL:</b> Staff Development
November 5 <sup>th</sup>	<b>KIPP IN SESSION (DOE schools closed). No after-school activities</b>
November 11 <sup>th</sup>	<b>KIPP IN SESSION (DOE schools closed)</b>
November 15 <sup>th</sup>	<b>End of Trimester 1</b>
November 18 <sup>th</sup>	<b>Trimester 2 Begins</b>
Nov 25 <sup>th</sup> – 29 <sup>th</sup>	<b>NO SCHOOL:</b> Thanksgiving Break

### December 2019

December 11 <sup>th</sup>	<b>Trimester 1 Report Card Conferences</b>
Dec 23 <sup>rd</sup> – 31 <sup>st</sup>	<b>NO SCHOOL:</b> Winter Break

### January 2020

January 1 <sup>st</sup> – 3 <sup>rd</sup>	<b>NO SCHOOL:</b> Winter Break
January 6 <sup>th</sup>	School Resumes
January 20 <sup>th</sup>	<b>NO SCHOOL:</b> Martin Luther King Jr. Day
January 22 <sup>nd</sup>	<b>Trimester 2 Progress Reports</b>

### February 2020

February 13 <sup>th</sup>	<b>NO SCHOOL:</b> Staff Development
February 14 <sup>th</sup>	<b>NO SCHOOL:</b> Staff Development
Feb 17 <sup>th</sup> – 21 <sup>st</sup>	<b>NO SCHOOL:</b> Mid-Winter Break

### March 2020

March 6 <sup>th</sup>	<b>End of Trimester 2</b>
March 11 <sup>th</sup>	<b>Trimester 2 Report Card Conferences</b> <b>NO SCHOOL for ES</b>
March 25 <sup>th</sup> -27 <sup>th</sup>	ELA State Test (Grades 3-8)
March 27 <sup>th</sup>	<b>Early Dismissal Day: 1:30pm dismissal for student</b>

### April 2020

Apr 6 <sup>th</sup> – 10 <sup>th</sup>	<b>NO SCHOOL:</b> Spring Break
Apr 13 <sup>th</sup> – 17 <sup>th</sup>	<b>KIPP IN SESSION (DOE schools closed)</b>
Apr 21 <sup>st</sup> – 23 <sup>rd</sup>	<b>Math State Test (Grades 3-8)</b>
April 24 <sup>th</sup>	<b>Early Dismissal Day: 1:30pm dismissal for students</b>
April 30 <sup>th</sup>	<b>NO SCHOOL:</b> Staff Development

### May 2020

May 1 <sup>st</sup>	<b>NO SCHOOL:</b> Staff Development
May 25 <sup>th</sup>	<b>NO SCHOOL:</b> Memorial Day

### June 2020

June 1 <sup>st</sup>	<b>NYS Science Written Test (4th &amp; 8th)</b>
June 8 <sup>th</sup> -24 <sup>th</sup>	Student dismissal at 3:00pm on Mon, Tues, Thurs, Fri Student dismissal at 1:30pm on Wed
June 19 <sup>th</sup>	<b>TRIMESTER 3 ENDS</b>
June 24 <sup>th</sup>	<b>Last Day of School for Students (1/2 Day)</b>

JANUARY '20						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY '20						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

MARCH '20						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL '20						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY '20						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE '20						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				