

I. SCHOOL INFORMATION AND COVER PAGE

Created Wednesday, July 02, 2014

Updated Friday, August 01, 2014

Page 1

1. SCHOOL NAME

(Select School name from dropdown menu; BEDS # appears first)

310100860873 MANHATTAN CS

2. CHARTER AUTHORIZER

NYCDOE-Authorized Charter School


3. DISTRICT / CSD OF LOCATION

NYC CSD 1

4. SCHOOL INFORMATION

PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
100 Attorney Street	212-533-2743	212-533-2820	info@manhattancharterschool.org

4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Sonia Park
Title	Executive Director
Emergency Phone Number (###-###-####)	

5. SCHOOL WEB ADDRESS (URL)

www.manhattancharterschool.org

6. DATE OF INITIAL CHARTER

2005-07-01 00:00:00

7. DATE FIRST OPENED FOR INSTRUCTION

2005-09-01 00:00:00

8. TOTAL NUMBER OF STUDENTS ENROLLED IN 2013-14 (as reported on BEDS Day)

(as reported on BEDS Day)

9. GRADES SERVED IN SCHOOL YEAR 2013-14

Check all that apply

 K

 1

 2

 3

 4

 5**10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

Yes/No	Name of CMO/EMO
No	

11. FACILITIES

Will the School maintain or operate multiple sites?

No, just one site.

12. SCHOOL SITES

Please list the sites where the school will operate in 2014-15.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	100 Attorney Street New York, NY 10002	212-533-2743	CSD 1	K-5	Yes	DOE space

12a. Please provide the contact information for Site 1 (same as the primary site).

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Genie Depolo	[REDACTED]		[REDACTED]
Operational Leader	Sonia Park	[REDACTED]		[REDACTED]
Compliance Contact	Sonia Park	[REDACTED]		[REDACTED]
Complaint Contact	Ben Breen	[REDACTED]		[REDACTED]

13. Are the School sites co-located?

Yes

13a. Please list the terms of your current co-location.

	Date School will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1 (primary site)		No		No		Yes

14. Were there any revisions to the school's charter during the 2013-2014 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).

Yes

15. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in organizational structure	Replaced co-leadership with one Executive Director	11/4/13	2/19/14

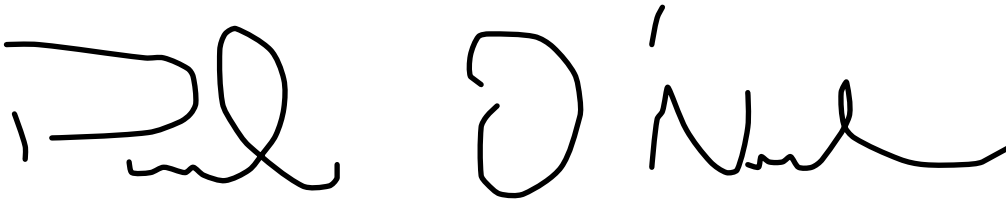
16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check YES if you agree and use the mouse on your PC or the stylus on your mobile device to sign your name).

• Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Thank you.

Appendix A: Progress Toward Goals

Created Friday, August 01, 2014

Updated Thursday, December 11, 2014

Page 1

Charter School Name: 310100860873 MANHATTAN CS

1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<http://www.manhattancharterschool.org/wp-content/uploads/2013-MANHATTAN-CHARTER-SCHOOL-Report-Card.pdf>

2. APPENDIX A: PROGRESS TOWARD CHARTER GOALS

2a. ACADEMIC STUDENT PERFORMANCE GOALS

If the results are not available by August 1st, please list the goals and explain this in the "progress toward goal attainment" column. This task will reopen for the school to update and finalize by the November 1, 2014 due date.

2013-14 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress	2013-2014 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Academic Goal 1	Standard 1: High Academic Attainment and Improvement Expectation: Students' academic performance meets or exceeds local, state, and national standards.	Each year, 75 percent of 3-8 graders will perform at or above Level 3 on the New York State ELA examination.	26% of students performed at or above a level 3 on the 2013-14 NYS ELA test.	Previously voluntary for students, this year MCS has made a lengthened school day mandatory for 3rd, 4th, and 5th graders from November through April to support differentiated, small group work and provide more time for instruction. All MCS ELA instruction is aligned to the common core standards.
Academic Goal 2	Standard 1: High Academic Attainment and Improvement Expectation: Students' academic performance meets or exceeds local, state, and national standards.	Each year, 75 percent of 3-8 graders will perform at or above Level 3 on the New York State Mathematics examination.	58% of students performed at or above a level 3 on the 2013-14 NYS Math test.	MCS has implemented the Jump Math program across grades 2-5. The program was piloted last year in grade 4, the grade which saw the largest gains in math state assessment performance. Previously voluntary for

				students, this year MCS has made a lengthened school day mandatory for 3rd, 4th, and 5th graders from November through April to support differentiated, small group work and provide more time for instruction.
Academic Goal 3	Standard 1: High Academic Attainment and Improvement Expectation: Students' academic performance meets or exceeds local, state, and national standards.	Each year, 75 percent of 4th graders will perform at or above Level 3 on the New York State Science examination.	100% of students performed at or above a level 3 on the 2013-14 NYS Science test.	
Academic Goal 4	Standard 1: High Academic Attainment and Improvement Expectation: Students' academic performance meets or exceeds local, state, and national standards.	Each year, providing the test is administered by New York State, 75 percent of 5th graders will perform at or above Level 3 on the New York State Social Studies examination.	N/A	NYS did not administer the NYS Social Studies exam.
Academic Goal 5	Standard 1: High Academic Attainment and Improvement Expectation: Students' academic performance meets or exceeds local, state, and national standards.	If fewer than 75 percent of a grade level cohort (i.e. students who are in the school for two years in a row) scores at or above Level 3 on the previous year's State ELA, the school will reduce by one-half the gap between the percent at or above Level 3. If the number of students scoring above proficiency in a grade level cohort exceeded 75 percent on the previous year's ELA exam, the school is expected to demonstrate growth (above 75 percent) in the current year. For example, if 35% of a school's students score proficient in year 1, the school must ensure that at least 55% of its students are proficient the following year, thereby reducing the gap between the first year's performance of 35% proficient and the goal of 75% proficient.	In 2012-13, 21% of third graders and 35% of fourth graders scored at or above Level 3 in ELA. In 2013-14, 20% of fourth graders and 35% of fifth graders scores at or above Level 3 in ELA.	Previously voluntary for students, this year MCS has made a lengthened school day mandatory for 3rd, 4th, and 5th graders from November through April to support differentiated, small group work and provide more time for instruction. All MCS ELA instruction is aligned to the common core standards.
Academic Goal 6	Standard 1: High Academic Attainment and	If fewer than 75 percent of a grade level cohort (i.e.	In 2012-13, 33% of third graders and 35% of fourth	

	Improvement Expectation: Students' academic performance meets or exceeds local, state, and national standards.	students who are in the school for two years in a row) scores at or above Level 3 on the previous year's State Math, the school will reduce by one-half the gap between the percent at or above Level 3. If the number of students scoring above proficiency in a grade level cohort exceeded 75 percent on the previous year's Math exam, the school is expected to demonstrate growth (above 75 percent) in the current year.	graders scored at or above Level 3 in Math. In 2013-14, 69% of fourth graders and 62% of fifth graders scored at or above Level 3 in Math.
Academic Goal 7	Standard 1: High Academic Attainment and Improvement Expectation: Students' academic performance meets or exceeds local, state, and national standards.	Students who are continuously enrolled and scoring proficient or advanced proficient on the New York State ELA exam will maintain grade level by maintaining the same proficiency level from year to year.	6 of 19 students proficient or advanced proficient in ELA in 2013 did not maintain the same proficiency level in 2014. Previously voluntary for students, this year MCS has made a lengthened school day mandatory for 3rd, 4th, and 5th graders from November through April to support differentiated, small group work and provide more time for instruction. All MCS ELA instruction is aligned to the common core standards.
Academic Goal 8	Standard 1: High Academic Attainment and Improvement Expectation: Students' academic performance meets or exceeds local, state, and national standards.	Students who are continuously enrolled and scoring proficient or advanced proficient on the New York State Mathematics exam will maintain grade level by maintaining the same proficiency level from year to year.	1 of 24 students proficient or advanced proficient in Math in 2013 did not maintain the same proficiency level in 2014. MCS has implemented the Jump Math program across grades 2-5. The program was piloted last year in grade 4, the grade which saw the largest gains in math state assessment performance. Previously voluntary for students, this year MCS has made a lengthened school day mandatory for 3rd, 4th, and 5th graders from November through April to support differentiated, small group work and provide more time for instruction.

2a1. Do have more academic goals to add?

(No response)

2013-14 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress	2013-2014 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Academic Goal 9	Standard 1: High Academic Attainment and Improvement Expectation: Students' academic performance meets or exceeds local, state, and national standards.	Each year, 75 percent of K-2 graders will perform at or above the level of their peers as evidenced by attaining an NCE score of 50 or higher in reading on the Stanford 10. Each year, 75 percent of K-2 graders will perform at or above the level of their peers as evidenced by attaining an NCE score of 50 or higher in math on the Stanford 10.	In 2013-14, 56% of K-2 students scored an NCE score of 50 or above in Reading. In 2013-14, 75% of K-2 students scored an NCE score of 50 or above in Math.	MCS has a full-time Writing Specialist position to provide professional development to teachers on using data to inform instruction.
Academic Goal 10	Standard 1: High Academic Attainment and Improvement Expectation: Students' academic performance meets or exceeds local, state, and national standards.	In Grades 1 and 2, if fewer than 75 percent of a grade level cohort (i.e. students who are in the school for two years in a row) attain an NCE score of 50 or higher in reading on the previous year's Stanford 10, the school will reduce by one-half the gap between the percent at or above an NCE score of 50. If the number of students scoring at or above 50 in a grade level cohort exceeded 75 percent on the previous year's Reading Stanford 10, the school is expected to maintain that percentage in the current year.	In the spring of 2012-13, 55% of 1st graders and 45% of 2nd graders scored at or above 50 in Reading. In the spring of 2013-14, 62% of 1st graders and 53% of 2nd graders scored at or above 50 in Reading.	MCS has a full-time Writing Specialist position to provide professional development to teachers on using data to inform instruction.
Academic Goal 11	Standard 1: High Academic Attainment and Improvement Expectation: Students' academic performance meets or exceeds local, state, and national standards.	In Grades 1 and 2, if fewer than 75 percent of a grade level cohort (i.e. students who are in the school for two years in a row) attain an NCE score of 50 or higher in math on the previous year's Stanford 10, the school will reduce by one-half the gap between the percent at or above an NCE score of 50. If the number of students scoring at or above 50 in a grade level cohort exceeded 75 percent on the previous year's math Stanford 10, the school is expected to maintain that percentage in the current year.	In the spring of 2012-13, 81% of 1st graders and 49% of 2nd graders scored at or above 50 in Math. In the spring of 2013-14, 88% of 1st graders and 65% of 2nd graders scored at or above 50 in Math.	MCS has implemented the Jump Math program across grades 2-5. The program was piloted last year in grade 4, the grade which saw the largest gains in math state assessment performance.

Academic Goal 12	Standard 1: High Academic Attainment and Improvement Expectation: Students' academic performance meets or exceeds local, state, and national standards.	Each year, the percent of students performing at or above Level 3 on the State ELA exam in each tested grade will place the school in the top quartile of all similar schools, as defined by the annual New York City Department of Education Progress Report.		*New York City no longer distributes progress reports, so we are unable to determine who our peer schools are to compare data.
Academic Goal 13	Standard 1: High Academic Attainment and Improvement Expectation: Students' academic performance meets or exceeds local, state, and national standards.	Each year, the percent of students performing at or above Level 3 on the State Math exam in each tested grade will place the school in the top quartile of all similar schools, as defined by the annual New York City Department of Education Progress Report.		*New York City no longer distributes progress reports, so we are unable to determine who our peer schools are to compare data.
Academic Goal 14	Standard 1: High Academic Attainment and Improvement Expectation: Students' academic performance meets or exceeds local, state, and national standards.	Each year, the percent of students performing at or above Level 3 on the State ELA exam in each tested grade will meet or exceed the percentage of students at or above Level 3 on the State ELA exam in the school's Community School District.	In 2013-14, 37% of grade 3, 41% of grade 4, and 35% of grade 5 students in District 1 were proficient in ELA, as compared to 23% of grade 3, 20% of grade 4, and 35% of grade 5 at MCS.	Previously voluntary for students, this year MCS has made a lengthened school day mandatory for 3rd, 4th, and 5th graders from November through April to support differentiated, small group work and provide more time for instruction. All MCS ELA instruction is aligned to the common core standards.
Academic Goal 15	Standard 1: High Academic Attainment and Improvement Expectation: Students' academic performance meets or exceeds local, state, and national standards.	Each year, the percent of students performing at or above Level 3 on the State Mathematics exam in each tested grade will meet or exceed the percentage of students at or above Level 3 on the State Mathematics exam in the school's Community School District.	In 2013-14, 49% of grade 3, 50% of grade 4, and 43% of grade 5 students in District 1 were proficient in Math, as compared to 46% of grade 3, 69% of grade 4, and 62% of grade 5 at MCS.	MCS has implemented the Jump Math program across grades 2-5. The program was piloted last year in grade 4, the grade which saw the largest gains in math state assessment performance. Previously voluntary for students, this year MCS has made a lengthened school day mandatory for 3rd, 4th, and 5th graders from November through April to support differentiated, small group work and provide more time for instruction.
Academic Goal 16	Standard 1: High Academic Attainment and Improvement	Each year, the school will be deemed "In Good Standing."	School is deemed "in good standing."	

Expectation: Students' academic performance meets or exceeds local, state, and national standards.

2a2. Do have more academic goals to add?

(No response)

2013-14 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress	2013-14 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Academic Goal 17	Standard 1: High Academic Attainment and Improvement Expectation: Students' academic performance meets or exceeds local, state, and national standards.	Each year, in Grades 2-5, continuously enrolled students will show one year of growth as evidenced by achieving within six NCE points or higher than the previous year in reading on a value-added, nationally normed assessment (Stanford 10).	In 2013-14, in grades 2-5, 52 of 152 students did not achieve the same score or higher.	
Academic Goal 18	Standard 1: High Academic Attainment and Improvement Expectation: Students' academic performance meets or exceeds local, state, and national standards.	Each year, in Grades 2-5, continuously enrolled students will show one year of growth as evidenced by achieving within six NCE points or higher than the previous year in mathematics on a value-added, nationally normed assessment (Stanford 10).	In 2013-14, in grades 2-5, 59 of 154 students did not achieve the same score or higher.	MCS has implemented the Jump Math program across grades 2-5. The program was piloted last year in grade 4, the grade which saw the largest gains in math state assessment performance.
Academic Goal 19	Standard 1: High Academic Attainment and Improvement Standard 1: High Academic Attainment and Improvement Expectation: Students' academic performance meets or exceeds local, state, and national standards.	Each year, 75% of students will demonstrate annual development toward an advanced set of music skills as evidenced by meeting or exceeding the School's music standards and performance standards.	88% of MCS students met or exceeded the School's music standards on their spring 2014 report card.	
Academic Goal 20	Standard 2: Responsive Educational Program and Environment Expectation: A quality educational program enables all students to achieve academically and socially.	Standards-based Curriculum: Manhattan Charter School's curriculum will meet and exceed State standards in the four core subjects, Music, Foreign language, Art and Physical Education as evidenced by 75 percent	26% of students performed at or above a level 3 on the 2013-14 NYS ELA test.	Previously voluntary for students, this year MCS has made a lengthened school day mandatory for 3rd, 4th, and 5th graders from November through April to support differentiated, small group work and provide more

		of 3-5 graders performing at or above Level 3 on the New York State ELA examination.		time for instruction. All MCS ELA instruction is aligned to the common core standards.
Academic Goal 21	Standard 2: Responsive Educational Program and Environment Expectation: A quality educational program enables all students to achieve academically and socially.	Standards-based Curriculum: Manhattan Charter School's curriculum will meet and exceed State standards in the four core subjects, Music, Foreign language, Art and Physical Education as evidenced by 75 percent of 3-5 graders performing at or above Level 3 on the New York State Math examination.	58% of students performed at or above a level 3 on the 2013-14 NYS Math test.	MCS has implemented the Jump Math program across grades 2-5. The program was piloted last year in grade 4, the grade which saw the largest gains in math state assessment performance. Previously voluntary for students, this year MCS has made a lengthened school day mandatory for 3rd, 4th, and 5th graders from November through April to support differentiated, small group work and provide more time for instruction.
Academic Goal 22	Standard 2: Responsive Educational Program and Environment Expectation: A quality educational program enables all students to achieve academically and socially.	Manhattan Charter School students will demonstrate annual development toward an advanced set of music skills as evidenced by meeting or exceeding the School's music standards as set forth in its curriculum and demonstrate by fifth grade achievement of an advanced set of music skills as evidenced by being able to play a varied repertoire of music on an instrument.	88% of MCS students met or exceeded the School's music standards on their spring 2014 report card, and all fifth graders met performance standards by participating in either brass band, chorus, or the school musical in 2013-14.	
Academic Goal 23	Standard 2: Responsive Educational Program and Environment Expectation: A quality educational program enables all students to achieve academically and socially.	Each year, Manhattan Charter School will assess students, set rigorous and reasonable individualized student growth targets, develop teacher professional development plans to support target achievement and pay incentives to teachers based on achievement of growth targets. Each year, 75 percent of students will achieve their individualized student growth targets.	62% of K-2 students met their individualized student growth target on the Stanford 10 Test in Reading and Math. 48% of 3-5 students met their individualized student growth target on the NYS Test in ELA and Math.	Previously voluntary for students, this year MCS has made a lengthened school day mandatory for 3rd, 4th, and 5th graders from November through April to support differentiated, small group work and provide more time for instruction. All MCS ELA instruction is aligned to the common core standards.
Academic Goal 24	Standard 2: Responsive Educational Program and	Each year, the school will maintain an average daily	The 2013-14 average daily student attendance was	

Environment
Expectation: A quality
educational program
enables all students to
achieve academically and
socially.

student attendance rate of 95%.
95 percent.

2b. ORGANIZATIONAL GOALS

2013-14 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	2013-14 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Org Goal 1	Standard 3: Responsible School Leadership, Governance and Management Expectation: Leadership furthers the school's mission, program and goals and is strategic to ensure adequacy, alignment and coherence of actions.	Each year, Manhattan Charter School will assess students, set rigorous and reasonable individualized student growth targets, develop teacher professional development plans to support target achievement and pay incentives to teachers based on achievement of growth targets. Each year, 75 percent of students will achieve their individualized student growth targets.	62% of K-2 students met their individualized student growth target on the Stanford 10 Test in Reading and Math. 48% of 3-5 students met their individualized student growth target on the NYS Test in ELA and Math.	All MCS ELA and math instruction is aligned to the common core standards. Additionally, where possible, science instruction is aligned to the math common core standards.
Org Goal 2	Standard 3: Responsible School Leadership, Governance and Management Expectation: Leadership furthers the school's mission, program and goals and is strategic to ensure adequacy, alignment and coherence of actions.	Each year, the School will comply with all applicable laws, rules, regulations and contract terms, including, but not limited to, the New York Charter Schools Act, the New York Freedom of Information Law, the New York Open Meetings Law, the federal individuals with Disabilities Education Act, and the federal Family Educational Rights and Privacy Act.	School is in compliance with all applicable laws, rules, regulations and contract terms.	
Org Goal 3	Standard 5: Strong Culture and Supportive Relationships Expectation: There is high social trust among the school community and culture of excellence.	Each year, parents will express satisfaction with the school's program, based on the New York City Department of Education parent's survey. The school will receive scores of 7.5 or higher in each of the survey domains. 75% of parents will complete the survey each year.	89% of parents took the survey in 2013-14. The school received a score of 98% satisfaction in Instructional Core, 95% satisfaction in Systems for Improvement, and 97% satisfaction in School Culture.	
Org Goal 4	Standard 5: Strong Culture and Supportive Relationships Expectation: There is high social trust among the school community and culture of excellence.	Each year, staff will express satisfaction with school leadership and professional development opportunities as determined by 75% or more of staff indicating that they would like to return to Manhattan Charter School for the following year. 90%	100% of staff completed the DOE survey; 86% of staff indicated that they wouldn't want to work in any other school.	

of staff will complete the DOE survey each year.

2b.1 Do you have more organizational goals to add?

No

2c. FINANCIAL GOALS

2013-14 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	2013-2014 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Financial Goal 1	Standard 4: Financial Sustainability and Internal Controls Expectation: The school is a well-run organization and capable of achieving long-term success	Each year, student enrollment will be within 15% of full enrollment as defined in the school's contract. This will be maintained on an ongoing basis and monitored bi-monthly.	2013-14 enrollment was 274. The target enrollment on 2013-14 was 274.	
Financial Goal 2	Standard 4: Financial Sustainability and Internal Controls Expectation: The school is a well-run organization and capable of achieving long-term success	Upon completion of the school's first year of operation and every year thereafter, the school will undergo an independent financial audit that will result in an unqualified opinion and no major findings.	No major findings.	
Financial Goal 3	Standard 4: Financial Sustainability and Internal Controls Expectation: The school is a well-run organization and capable of achieving long-term success	Each year, the school will operate on a balanced budget and maintain a stable cash flow.	School operates on a balanced budget and maintains a stable cash flow.	

Appendix B: Total Expenditures and Administrative Expenditures per Child

Created Friday, July 11, 2014

Updated Wednesday, July 30, 2014

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Charter School Name: 310100860873 MANHATTAN CS

B. Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate 'Total Expenditures per Child' take total expenditures (from the unaudited 2013-14 Schedule of Functional Expenses) and divide by the count of students you reported on of BEDS Day. (Integers Only. No dollar signs or commas).

1. Total Expenditures Per Child Line 1: Total Expenditures	3790424
1. Total Expenditures Per Child Line 2: BEDS Day Pupil Count	267
1. Total Expenditures Per Child Line 3: Divide Line 1 by Line 2	14196

2. Administrative Expenditures per Child

To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2013-14 Schedule of Functional Expenses) and divide by the BEDS per pupil count. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officers, the treasurer, the finance or business offices, the purchasing unit, the employee personnel offices, the records management offices, or a public information and services offices. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation.

Please note the following:

Do not include the FTE of personnel dedicated to administration of the instructional programs.

Do not include Employee Benefit costs or expenditures in the above calculations.

A template for the Schedule of Functional Expenses is provided on page 21 of the 2012 Annual Report Guidelines to assist schools identify the categories of expenses needed to compute the two per pupil calculations. This template does not need to be completed or submitted on August 1st as it will be submitted November 1st as part of the audited financial statements. Therefore schools should use unaudited amounts for these per pupil calculations. (See the 2013-14 Annual Report Guidelines in "Resources" area of your portal task page).

To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas).

To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). Line 1: Relevant Personnel Services Cost (Row)	635751
To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). Line 2: Management and General Cost (Column)	307094
To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). Line 3: Sum of Line 1 and Line 2	942845
To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). Line 4: BEDS Day Pupil Count	267
To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). Line 5: Divide Line 3 by the BEDS Day Pupil Count	3531

Thank you.

MANHATTAN CHARTER SCHOOL

FINANCIAL STATEMENTS

JUNE 30, 2014 AND 2013

MANHATTAN CHARTER SCHOOL
FINANCIAL STATEMENTS
JUNE 30, 2014 AND 2013

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FRUCHTER ROSEN & COMPANY, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

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INDEPENDENT AUDITORS' REPORT

TO THE BOARD OF TRUSTEES OF
MANHATTAN CHARTER SCHOOL

Report on the Financial Statements

We have audited the accompanying financial statements of Manhattan Charter School (the "School") (a not-for-profit corporation), which comprise the statement of financial position as of June 30, 2014, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the School's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the School as of June 30, 2014, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited the School's 2013 financial statements, and our report dated October 7, 2013, expressed an unmodified opinion on those audited financial statements. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2013, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated September 30, 2014, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.


FRUCHTER ROSEN & COMPANY, P.C.
Certified Public Accountants

New York, New York
September 30, 2014

MANHATTAN CHARTER SCHOOL
STATEMENTS OF FINANCIAL POSITION
JUNE 30,

	2014	2013
ASSETS		
Current assets:		
Cash and cash equivalents	\$ 1,899,553	\$ 1,698,847
Investments	1,508,823	1,506,227
Due from related party	156,609	146,615
Grants and contracts receivable	63,721	63,416
Prepaid expenses and other current assets	82,298	27,832
Total current assets	3,711,004	3,442,937
Property and equipment, net of accumulated depreciation and amortization \$359,827 and \$301,896, respectively	153,191	125,050
Restricted cash	70,609	70,046
TOTAL ASSETS	\$ 3,934,804	\$ 3,638,033
 LIABILITIES AND UNRESTRICTED NET ASSETS		
Current liabilities:		
Accounts payable and accrued expenses	\$ 93,785	\$ 78,371
Accrued payroll and payroll taxes	551,988	610,500
Total current liabilities	645,773	688,871
Unrestricted net assets		
Undesignated	1,789,031	1,449,162
Board-designated	1,500,000	1,500,000
Total unrestricted net assets	3,289,031	2,949,162
TOTAL LIABILITIES AND UNRESTRICTED NET ASSETS	\$ 3,934,804	\$ 3,638,033

The accompanying notes are an integral part of these financial statements.

MANHATTAN CHARTER SCHOOL
STATEMENTS OF ACTIVITIES
FOR THE YEARS ENDED JUNE 30,

	2014	2013
Revenue and support:		
State and local per pupil operating revenue	\$ 3,932,531	\$ 3,770,665
Federal grants	116,731	160,492
State and city grants	20,879	65,677
Contributions and grants	108,829	133,863
Donated goods	-	37,623
Investment income, net	7,687	9,180
	<u>4,186,657</u>	<u>4,177,500</u>
Expenses:		
Program services:		
Regular education	2,830,246	2,850,251
Special education	557,019	566,764
Extended day	60,636	99,180
Total program services	<u>3,447,901</u>	<u>3,516,195</u>
Supporting services:		
Management and general	387,650	590,377
Fundraising	11,237	29,005
	<u>3,846,788</u>	<u>4,135,577</u>
Changes in unrestricted net assets	339,869	41,923
Unrestricted net assets - beginning of year	<u>2,949,162</u>	<u>2,907,239</u>
Unrestricted net assets - end of year	<u>\$ 3,289,031</u>	<u>\$ 2,949,162</u>

The accompanying notes are an integral part of the financial statements.

MANHATTAN CHARTER SCHOOL
STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED JUNE 30,

	2014	2013
CASH FLOWS FROM OPERATING ACTIVITIES:		
Changes in unrestricted net assets	\$ 339,869	\$ 41,923
Adjustments to reconcile changes in unrestricted net assets to net cash provided by operating activities:		
Depreciation and amortization	57,980	56,759
Donated property and equipment	-	(20,972)
Unrealized loss on investments	930	438
Changes in certain assets and liabilities:		
(Increase) Decrease in grants and contracts receivable	(305)	61,589
(Increase) Decrease in prepaid expenses and other current assets	(54,466)	22,978
(Increase) in due from related party	(9,994)	(17,182)
Increase (Decrease) in accounts payable and accrued expenses	15,414	(14,887)
(Decrease) Increase in accrued payroll and payroll taxes	(58,512)	51,316
NET CASH PROVIDED BY OPERATING ACTIVITIES	290,916	181,962
CASH FLOWS FROM INVESTING ACTIVITIES:		
(Increase) in market value of investments	(3,526)	(6,664)
(Increase) Decrease in restricted cash	(563)	6
Purchase of property and equipment	(86,121)	(45,089)
NET CASH (USED IN) INVESTING ACTIVITIES	(90,210)	(51,747)
NET INCREASE IN CASH AND CASH EQUIVALENTS	200,706	130,215
CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR	1,698,847	1,568,632
CASH AND CASH EQUIVALENTS - END OF YEAR	\$ 1,899,553	\$ 1,698,847

NON-CASH INVESTING ACTIVITIES:

For the year ended June 30, 2013, the School received \$20,972 of capitalized donated property and equipment.

The accompanying notes are an integral part of the financial statements.

MANHATTAN CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2014 AND 2013

NOTE 1 - PRINCIPAL BUSINESS ACTIVITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Organization

Manhattan Charter School (the “School”) is a New York State, not-for-profit educational corporation that was incorporated on July 21, 2004 to operate a Charter School pursuant to Article 56 of the Education Law of the State of New York. The School was granted a provisional charter on July 21, 2004 valid for a term of five years and renewable upon expiration by the Board of Regents of the University of the State of New York. On May 17, 2010 the Board of Regents approved and issued the renewal to the initial charter for a period of five years, effective July 1, 2010 to June 30, 2015. The School’s mission is to prepare its students to achieve high academic levels in the four core subject areas, communicate effectively in verbal, mathematical and musical languages, and to apply critical thinking processes and ethical standards to learning, living and problem solving. The School provided education to approximately 267 students in grades kindergarten through fifth during the 2013-2014 academic year.

Food and Transportation Services

The New York City Department of Education provides free lunches and reduced-price lunches and transportation to a majority of the School’s students. Such costs are not included in these financial statements. The School covers the cost of lunches for children entitled to reduced – priced and free lunches. The School also receives reimbursement from parents who are charged full price for these lunches.

Tax Status

The School is exempt from Federal income tax under Section 501(a) of the Internal Revenue Code as an organization described in Section 501(c)(3) and a similar provision under New York State income tax laws. The School has also been classified as an entity that is not a private foundation within the meaning of Section 509(a) and qualifies for deductible contributions as provided in section 170(b)(1)(A)(ii). The School is subject to income taxes only on net unrelated business income. The School did not have net unrelated business income for the years ended June 30, 2014 and 2013.

The School’s accounting policy provides that a tax expense or benefit from an uncertain tax position may be recognized when it is more likely than not that the position will be sustained upon examination, including resolutions of any related appeals or litigation processes, based on the technical merits. The School has no uncertain tax position resulting in an accrual of tax expense or benefit.

IRS Forms 990 filed by the School are subject to examination by the Internal Revenue Service up to three years from the extended due date of each return. Forms 990 filed by the School are no longer subject to examination for the fiscal years ended June 30, 2009, and prior.

MANHATTAN CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2014 AND 2013

NOTE 1 - PRINCIPAL BUSINESS ACTIVITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Basis of Presentation

Financial statement presentation follows the requirements of the Financial Accounting Standards Board ("FASB") in its Accounting Standards Codification ("ASC") 958-205. Under ASC 958-205, the School is required to report information regarding its financial position and activities according to three classes of net assets; unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. The net assets classifications are described as follows:

Unrestricted

Unrestricted net assets of the School consists of cash and otherwise unrestricted amounts that are available for use in carrying out the objectives of the School and include those expendable resources, which have been designated for special use by the School or the Board of Trustees. The Board of Trustees has designated \$1,500,000 for long-term educational planning, organizational growth or facilities planning.

Temporarily Restricted

Temporarily restricted net assets of the School represent those amounts that have been limited by donor-imposed stipulations that either expire with the passage of time or can be fulfilled and removed by actions of the School. When such stipulations end or are fulfilled, such temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities and changes in net assets, as net assets released from restrictions.

Permanently Restricted

Permanently restricted net assets of the School result from contributions whose use has been permanently limited by donor-imposed restrictions. Such assets include contributions required to be invested in perpetuity, the income from which is available to support charitable purposes designated by the donors.

The School had no temporarily or permanently restricted net assets at June 30, 2014 and 2013.

Revenue and Support

Contributions are recognized when the donor makes a promise to give to the School that is, in substance, unconditional. Grants and other contributions of cash are reported as temporarily restricted support if they are received with donor stipulations. Restricted contributions and grants that are made to support the School's current year activities are recorded as unrestricted revenue. Contributions of assets other than cash are recorded at their estimated fair value at the date of donation.

MANHATTAN CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2014 AND 2013

NOTE 1 - PRINCIPAL BUSINESS ACTIVITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Revenue and Support (Continued)

Revenue from the state and local governments resulting from the School's charter status and based on the number of students enrolled is recorded when services are performed in accordance with the charter agreement. Federal and other state and local funds are recorded when expenditures are incurred and billable to the government agency.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

Cash and Cash Equivalents

For the purpose of the statements of cash flows, the School considers all highly liquid debt instruments purchased with a maturity of three months or less to be cash equivalents.

Concentration of Credit Risk

Financial instruments which potentially subject the School to concentrations of credit risk are cash and cash equivalents. The School places its cash and cash equivalents on deposit in what it believes to be highly credited financial institutions. Cash balances exceeded the FDIC insured levels of \$250,000 per institution at various times during the year. The School believes that there is little risk in any losses and has not experienced any losses in such accounts.

Property and Equipment

Purchased property and equipment are recorded at cost. Maintenance and repairs are expensed as incurred. Depreciation is provided on the straight line method over the estimated useful lives as follows:

Furniture and fixtures	7 years
Leasehold Improvements	Useful life or related lease
Computers and equipment	3 and 5 years
Software	3 years

Restricted Cash

Under the provisions of its charter, the School established an escrow account to pay for legal and audit expenses that would be associated with a dissolution should it occur.

MANHATTAN CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2014 AND 2013

NOTE 1 - PRINCIPAL BUSINESS ACTIVITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Refundable Advances

The School records certain government operating revenue as refundable advances until related services are performed, at which time they are recognized as revenue.

Comparative Financial Information

The accompanying statements of activities and functional expenses are presented with summarized comparative information. Such prior year information is not presented by net asset class in the statements of activities or by functional category in the schedule of functional expenses. Accordingly, such information should be read in conjunction with the School's 2013 financial statements from which the summarized information was derived.

Reclassifications

Certain 2013 accounts have been reclassified to the 2014 financial statements presentation. The reclassification has no effect on 2013 total assets, liabilities, net assets, and change in net assets.

NOTE 2 - INVESTMENTS

Investments held by the School consist of the following at June 30, 2014:

	<u>Cost Basis</u>	<u>Market Value</u>
Unrestricted:		
Certificates of Deposit	\$ 1,500,000	\$ 1,499,378
Money Market	<u>9,445</u>	<u>9,445</u>
	<u>\$ 1,509,445</u>	<u>\$ 1,508,823</u>

Investments held by the School consist of the following at June 30, 2013:

	<u>Cost Basis</u>	<u>Market Value</u>
Unrestricted:		
Certificates of Deposits	\$ 1,500,000	\$ 1,503,288
Money Market	<u>2,939</u>	<u>2,939</u>
	<u>\$ 1,502,939</u>	<u>\$ 1,506,227</u>

Investment income consist of the following for the years ended June 30,:

	<u>2014</u>	<u>2013</u>
Interest and dividends	\$ 8,617	\$ 9,618
Unrealized loss on investments	<u>(930)</u>	<u>(438)</u>
	<u>\$ 7,687</u>	<u>\$ 9,180</u>

MANHATTAN CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2014 AND 2013

NOTE 3 - FAIR VALUE MEASUREMENTS

FASB ASC 820-10, Fair Value Measurements, establishes a framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurements) and the lowest priority to unobservable inputs (level 3 measurements). The three levels of the fair value hierarchy under FASB ASC 820-10 are described as follows:

- Level 1 – Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the plan has the ability to access.
- Level 2 – Inputs other than quoted prices included in level 1 that are observable for the asset or liability, either directly or indirectly including inputs in markets that are not considered to be active.
- Level 3 – Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The asset's or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

The primary uses of fair value measures in the School's financial statements are:

- initial measurement of noncash gifts, including gifts of investment assets and unconditional promises to give.
- recurring measurement of investments.

The School's investment at June 30, 2014 and 2013 consists of Certificates of Deposit and a Money Market account, combined totaling \$1,508,823 and \$1,506,227, respectively. Both are classified as level 1 in the fair value hierarchy.

NOTE 4 - GRANTS AND CONTRACTS RECEIVABLE

Grants and contracts receivable consist of federal, state, and city entitlements and grants. The School expects to collect these receivables within one year.

MANHATTAN CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2014 AND 2013

NOTE 5 - PROPERTY AND EQUIPMENT

Property and equipment consists of the following as of June 30,:

	2014	2013
Furniture and fixtures	\$ 89,858	\$ 79,539
Computers and equipment	352,832	340,482
Leasehold Improvements	57,278	-
Software	13,050	6,925
	513,018	426,946
Less: Accumulated depreciation and amortization	359,827	301,896
	\$ 153,191	\$ 125,050

Depreciation and amortization expense was \$57,980 and \$56,759 for the years ended June 30, 2014 and 2013, respectively.

NOTE 6 - SCHOOL FACILITY

The School has entered into a “Facility Shared Use Agreement” with the New York City Department of Education for dedicated and shared space at a New York City public school located at 100 Attorney Street, New York, New York, 10002. Pursuant to the terms of the agreement, the School shall pay \$1 per annum for the use of the shared facility during the regular opening hours. The School shall be responsible for any overtime related costs for services provided beyond the regular opening hours.

NOTE 7 - REVENUE CONCENTRATION

The School receives a substantial portion of its support and revenue from the New York City Department of Education. If the charter school laws were modified, reducing or eliminating these revenues, the School’s finances could be materially adversely affected.

NOTE 8 - CONTINGENCY

Certain grants and contracts may be subject to audit by the funding sources. Such audits might result in disallowances of costs submitted for reimbursement. Management is of the opinion that such cost disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

MANHATTAN CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2014 AND 2013

NOTE 9 - FUNCTIONAL ALLOCATION OF EXPENSE

Directly identifiable expenses are charged to programs and supporting services. Expenses related to more than one function are charged to programs and supporting services on the basis of periodic time and expense studies. Management and general expense includes those expenses that are not directly identifiable with any other specific function, but provide for the overall support and direction of the School.

NOTE 10 - DUE FROM RELATED PARTY

The School is an affiliate of Manhattan Charter School II (“MCS II”), a New York State, not-for-profit corporation who both share common management and board members. For operational efficiency and purchasing power, the School shares certain expenses with MCS II. Balance due from MCS II at June 30, 2014 and 2013 was \$156,609 and \$146,615, respectively. For the years ended June 30, 2014 and 2013, the School charged MCS II \$452,150 and \$394,501, respectively for expenses paid on behalf of MCS II.

NOTE 11 - DONATED GOODS

The School received software, computers, supplies and a copier at no charge. The value of these goods meets the criteria for recognition in the financial statements and was recorded at a fair value of \$-0- and \$37,623 for the years ended June 30, 2014 and 2013, respectively.

NOTE 12 - RETIREMENT PLAN

The School maintains a retirement plan qualified under the Internal Revenue Code 403(b) for the benefit of its eligible employees. Under the plan, the School provided matching contributions of 4% to the plan. The amount charged to operations for fees and matching contributions to the plan was \$89,580 and \$74,975 for the years ended June 30, 2014 and 2013, respectively.

NOTE 13 - SUBSEQUENT EVENTS

In preparing these financial statements, the School has evaluated events and transactions for potential recognition or disclosure through September 30, 2014, the date the financial statements were available to be issued.

FRUCHTER ROSEN & COMPANY, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

156 WEST 56TH STREET

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INDEPENDENT AUDITORS' REPORT
ON SUPPLEMENTARY INFORMATION

TO THE BOARD OF TRUSTEES OF
MANHATTAN CHARTER SCHOOL

We have audited the financial statements of Manhattan Charter School as of and for the year ended June 30, 2014, and have issued our report thereon dated September 30, 2014, which contained an unmodified opinion on those financial statements. Our audit was performed for the purpose of forming an opinion on the financial statements as a whole. The schedule of functional expenses is presented for the purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.


FRUCHTER ROSEN & COMPANY, P.C.
Certified Public Accountants

New York, New York
September 30, 2014

MANHATTAN CHARTER SCHOOL
SCHEDULE OF FUNCTIONAL EXPENSES
FOR THE YEARS ENDED JUNE 30,

	2014							2013
	Program Services				Supporting Services			
	Regular Education	Special Education	Extended Day	Total	Management and General	Fundraising	Total	
Salaries and wages	\$ 2,017,555	\$ 402,263	\$ 47,622	\$ 2,467,440	\$ 231,424	\$ 9,204	\$ 2,708,068	\$ 2,824,298
Employee benefits and payroll taxes	402,543	80,259	9,502	492,304	46,174	1,836	540,314	541,567
Professional and accounting services	5,285	907	-	6,192	71,358	-	77,550	219,737
Professional development	36,937	7,082	632	44,651	15,972	156	60,779	86,453
Consultants	66,287	12,045	572	78,904	2,890	-	81,794	76,083
Leased equipment	4,103	818	97	5,018	471	19	5,508	5,540
Supplies and materials	18,777	3,260	33	22,070	4,892	15	26,977	73,218
Curriculum and classroom	130,514	22,387	-	152,901	-	-	152,901	103,772
Travel and conferences	17,532	3,024	14	20,570	69	-	20,639	16,850
Insurance	26,854	5,354	634	32,842	3,203	-	36,045	33,750
Postage and printing	1,563	312	37	1,912	179	7	2,098	1,829
Technology and communications	16,279	3,037	207	19,523	4,052	-	23,575	44,507
Dues and subscriptions	3,947	677	-	4,624	-	-	4,624	2,859
Food service	2,175	373	-	2,548	-	-	2,548	1,626
Student and staff recruiting and retention	25,424	4,361	-	29,785	1	-	29,786	32,740
Depreciation and amortization	43,196	8,612	1,020	52,828	5,152	-	57,980	56,759
Facility	11,275	2,248	266	13,789	1,345	-	15,134	13,505
Miscellaneous	-	-	-	-	468	-	468	484
Total	\$ 2,830,246	\$ 557,019	\$ 60,636	\$ 3,447,901	\$ 387,650	\$ 11,237	\$ 3,846,788	\$ 4,135,577

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS

TO THE BOARD OF TRUSTEES OF
MANHATTAN CHARTER SCHOOL

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Manhattan Charter School (the "School"), which comprise the statement of financial position as of June 30, 2014, and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated September 30, 2014.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

TO THE BOARD OF TRUSTEES OF
MANHATTAN CHARTER SCHOOL

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.


FRUCHTER ROSEN & COMPANY, P.C.
Certified Public Accountants

New York, New York
September 30, 2014

FRUCHTER ROSEN & COMPANY, P.C.
CERTIFIED PUBLIC ACCOUNTANTS
156 WEST 56TH STREET
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TEL: (212) 957-3600
FAX: (212) 957-3696

September 30, 2014

To the Audit Committee of the Board of Trustees of
Manhattan Charter School

We have audited the financial statements of Manhattan Charter School (the "School") for the year ended June 30, 2014, and have issued our report thereon dated September 30, 2014. Professional standards require that we provide you with the following information related to our audit.

Our Responsibilities under U.S. Generally Accepted Auditing Standards and Government Auditing Standards

As stated in our engagement letter dated February 18, 2014, our responsibility, as described by professional standards, is to express an opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

As part of our audit, we will consider the internal control of Manhattan Charter School. Such considerations are solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Manhattan Charter School's compliance with certain provisions of laws, regulations, contracts, and grants. However, the objective of our tests is not to provide an opinion on compliance with such provisions.

Planned Scope and Timing of the Audit

We performed our audit according to the plan previously communicated to you prior to commencement of our audit field work.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Manhattan Charter School are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year ended June 30, 2014. We noted no transactions entered into by the School during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements are as follows:

- Collectability of grants and contracts receivables
- Useful lives of fixed assets
- Allocation of costs for the schedule of functional expenses

We evaluated the key factors and assumptions used to develop the above estimates in determining that it was reasonable in relation to the financial statement taken as a whole. The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. In addition, we are required to communicate with those charged with governance uncorrected misstatements and the effect that they may have on the opinion in the auditor's report, and request their correction. None of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated September 30, 2014.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the School's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the School's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with U.S. generally accepted accounting principles, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

This information is intended solely for the use of the Audit Committee, the Board of Trustees and management of Manhattan Charter School and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,


FRUCHTER ROSEN & COMPANY, P.C.
Certified Public Accountants



September 30, 2014

Fruchter, Rosen & Company, P.C.
156 West 56th street, Suite 1804
New York, NY 10019

This representation letter is provided in connection with your audit of the financial statements of Manhattan Charter School (the "School"), which comprise the statements of financial position as of June 30, 2014 and 2013, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements, for the purpose of expressing an opinion as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as of September 30, 2014 the following representations made to you during your audit.

Financial Statements

- We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated February 18, 2014, including our responsibility for the preparation and fair presentation of the financial statements.
- The financial statements referred to above are fairly presented in conformity with U.S. GAAP.
- We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- Significant assumptions we used in making accounting estimates, including those measured at fair value, are reasonable.
- Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP.
- All events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed.

- The effects of uncorrected misstatements are immaterial, both individually and in the aggregate, to the financial statements as a whole. A list of the uncorrected misstatements is attached to the representation letter.
- The effects of all known actual or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with U.S. GAAP.
- Material concentrations have been appropriately disclosed in accordance with U.S. GAAP.
- Guarantees, whether written or oral, under which the School is contingently liable, have been properly recorded or disclosed in accordance with U.S. GAAP.

Information Provided

- We have provided you with:
 - Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters.
 - Additional information that you have requested from us for the purpose of the audit.
 - Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
 - Minutes of the meetings of the governing board or summaries of actions of recent meetings for which minutes have not yet been prepared.
- All material transactions have been recorded in the accounting records and are reflected in the financial statements.
- We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- We have no knowledge of any fraud or suspected fraud that affects the School and involves:
 - Management,
 - Employees who have significant roles in internal control, or
 - Others where the fraud could have a material effect on the financial statements.
- We have no knowledge of any allegations of fraud or suspected fraud affecting the School's financial statements communicated by employees, former employees, grantors, regulators, or others.

- We have no knowledge of any instances of noncompliance or suspected noncompliance with laws and regulations whose effects should be considered when preparing financial statements.
 - We have disclosed to you all known actual or possible litigation, claims, and assessment whose effects should be considered when preparing the financial statements.
 - We have disclosed to you the identity of the School's related parties and all the related party relationships and transactions of which we are aware.
 - The School has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
 - We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us.
 - Manhattan Charter School is an exempt organization under Section 501(c)(3) of the Internal Revenue Code. Any activities of which we are aware that would jeopardize the School's tax-exempt status, and all activities subject to tax on unrelated business income or excise or other tax, have been disclosed to you. All required filings with tax authorities are up-to-date.
1. We acknowledge our responsibility for presenting the schedule of functional expenses in accordance with U.S. GAAP, and we believe the schedule of functional expenses, including its form and content, is fairly presented in accordance with U.S. GAAP. The methods of measurement and presentation of the schedule of functional expenses have not changed from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.

No events have occurred subsequent to the statement of financial position date and through the date of this letter that would require adjustment to, or disclosure in the financial statements.

Signed: Amie C. Gu

Title: Executive Director

Signed: [Signature]

Title: SECRET

Manhattan Charter School (MCS)
PROJECTED BUDGET FOR 2014-2015

Assumptions

July 1, 2014 to June 30, 2015

DESCRIPTION OF ASSUMPTIONS - Please note assumption:

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 147. This will populate the data in row 9.

	REGULAR EDI	SPECIAL EDU	OTHER	FUNDRAISING	MANAGEMENT	TOTAL
Total Revenue	3871771.308	360818.1638	1876.240505	869.6701625	19064.64678	4254400.029
Total Expenses	2712170.087	602499.4621	62942.0416	30496.34787	757091.3144	4165199.252
Net Income	1159601.221	-241681.2983	-61065.8011	-29626.67771	-738026.6676	89200.77653
Actual Student f	269	30				269 Updated Total (Cell N10) to show Cell "I10" only
Total Paid Studt	269	30				269 Updated Total (Cell N11) to show Cell "I11" only

PROGRAM SERVICES

SUPPORT SERVICES

REGULAR EDI

FUNDRAISING

REVENUE

REVENUES FROM STATE SOURCES

	CY Per Pupil Rate	REGULAR EDI	SPECIAL EDU	OTHER	FUNDRAISING	MANAGEMENT	TOTAL
Per Pupil Revenue	13777						
District of Location		3701191.05	0	0	0	0	3701191.05
School District 2 (Enter Name)		0	0	0	0	0	0
School District 3 (Enter Name)		0	0	0	0	0	0
School District 4 (Enter Name)		0	0	0	0	0	0
School District 5 (Enter Name)		0	0	0	0	0	0
		3701191.05	0	0	0	0	3701191.05
Special Education Revenue		0	307040.085	0	0	0	307040.085
Grants							
Stimulus		0	0	0	0	0	0
Other		0	0	0	0	0	0
Other State Revenue		0	0	0	0	0	0
TOTAL REVENUE FROM STATE SOURCES		3701191.05	307040.085	0	0	0	4008231.135

REVENUE FROM FEDERAL FUNDING

IDEA Special Needs		0	24760.59201	0	0	0	24760.59201
Title I		82406.13383	10343.86617	0	0	0	92750
Title Funding - Other		5158.490706	647.5092937	0	0	0	5806
School Food Service (Free Lunch)		0	0	0	0	0	0
Grants							
Charter School Program (CSP) Planning & Implementation		0	0	0	0	0	0
Other		0	0	0	0	0	0
Other Federal Revenue		0	0	0	0	0	0
TOTAL REVENUE FROM FEDERAL SOURCES		87564.62454	35751.96748	0	0	0	123316.592

LOCAL and OTHER REVENUE

Contributions and Donations, Fundraising		56788.34089	13872.24857	1663.661532	771.1361046	16904.6129	90000
Erate Reimbursement		3154.907827	770.6804759	92.42564066	42.8408947	939.1451614	5000
Interest Income, Earnings on Investments,		4101.380176	1001.884619	120.1533329	55.69316311	1220.88871	6500
NYC-DYCD (Department of Youth and Community Developmt.)		0	0	0	0	0	0
Food Service (Income from meals)		0	0	0	0	0	0
Text Book		15395.44266	1932.482342	0	0	0	17327.925
Other Local Revenue		3575.561721	448.8152788	0	0	0	4024.377
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		83015.63328	18026.11128	1876.240505	869.6701625	19064.64678	122852.302

TOTAL REVENUE		3871771.308	360818.1638	1876.240505	869.6701625	19064.64678	4254400.029
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List exact titles and staff FTE's (Full time equivalent)

EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS No. of Positions

Executive Management	2	0	0	0	23824.7955	214423.1595	238247.955
Instructional Management	2	116237.2465	16184.93305	0	0	14713.5755	147135.755
Deans, Directors & Coordinators		0	0	0	0	0	0
CFO / Director of Finance	1	0	0	0	0	50000	50000
Operation / Business Manager	3	0	0	0	0	56705	56705
Administrative Staff	5	0	0	0	0	186438.24	186438.24
TOTAL ADMINISTRATIVE STAFF	13	116237.2465	16184.93305	0	23824.7955	522279.975	678526.95

INSTRUCTIONAL PERSONNEL COSTS

Teachers - Regular	13	782246.3425	98189.91747	0	0	0	880436.26
Teachers - SPED	3	0	206766.32	0	0	0	206766.32
Substitute Teachers		0	0	0	0	0	0
Teaching Assistants	8	246209.4306	30904.94944	0	0	0	277114.38
Specialty Teachers	6	304108.9842	38172.67584	0	0	0	342281.66
Aides		0	0	0	0	0	0

Manhattan Charter School (MCS)
PROJECTED BUDGET FOR 2014-2015

Assumptions

July 1, 2014 to June 30, 2015

DESCRIPTION OF ASSUMPTIONS - Please note assumption:

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 147. This will populate the data in row 9.

	REGULAR EDI	SPECIAL EDUI	OTHER	FUNDRAISING	MANAGEMENT	TOTAL
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Actual Student f	269	30				269 Updated Total (Cell N10) to show Cell "I10" only
Total Paid Studt	269	30				269 Updated Total (Cell N11) to show Cell "I11" only

PROGRAM SERVICES

SUPPORT SERVICES

REGULAR EDI SPECIAL EDUI OTHER FUNDRAISING MANAGEMENT TOTAL

Therapists & Counselors	2	55547.50929	6972.490706	0	0	0	62520
Other	5	0	0	16000	0	0	16000
TOTAL INSTRUCTIONAL	37	1388112.267	381006.3535	16000	0	0	1785118.62
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse		0	0	0	0	0	0
Librarian		0	0	0	0	0	0
Custodian		0	0	0	0	0	0
Security		0	0	0	0	0	0
Other		0	0	0	0	0	0
TOTAL NON-INSTRUCTIONAL	0	0	0	0	0	0	0
SUBTOTAL PERSONNEL SERVICE COSTS	50	1504349.513	397191.2865	16000	23824.7955	522279.975	2463645.57
PAYROLL TAXES AND BENEFITS							
Payroll Taxes		192996.7564	47145.22268	5654	2620.727505	57450.79725	305867.5038
Fringe / Employee Benefits		398516.6369	67640.6104	39746.0416	2014.466	44160.51556	552078.2705
Retirement / Pension		52635.47902	12857.788	1542	714.743865	15668.39925	83418.41014
TOTAL PAYROLL TAXES AND BENEFITS		644148.8724	127643.6211	46942.0416	5349.93737	117279.7121	941364.1845
TOTAL PERSONNEL SERVICE COSTS		2148498.385	524834.9076	62942.0416	29174.73287	639559.6871	3405009.754
CONTRACTED SERVICES							
Accounting / Audit		0	0	0	0	65000	65000
Legal		0	0	0	0	20000	20000
Management Company Fee		0	0	0	0	0	0
Nurse Services		0	0	0	0	0	0
Food Service / School Lunch		0	0	0	0	0	0
Payroll Services		0	0	0	0	12000	12000
Special Ed Services		0	0	0	0	0	0
Titlment Services (i.e. Title I)		0	0	0	0	0	0
Other Purchased / Professional / Consulting		116212.6394	14587.36059	0	0	0	130800
TOTAL CONTRACTED SERVICES		116212.6394	14587.36059	0	0	97000	227800
SCHOOL OPERATIONS							
Board Expenses		0	0	0	0	3500	3500
Classroom / Teaching Supplies & Materials		69523.2342	8726.765799	0	0	0	78250
Special Ed Supplies & Materials		0	0	0	0	0	0
Textbooks / Workbooks		13327.13755	1672.862454	0	0	0	15000
Supplies & Materials other		0	0	0	0	0	0
Equipment / Furniture		0	0	0	0	0	0
Telephone		5200	845	0	65	390	6500
Technology		21980	3571.75	0	274.75	1648.5	27475
Student Testing & Assessment		51531.59851	6468.401487	0	0	0	58000
Field Trips		17901.67751	2247.072491	0	0	0	20148.75
Transportation (student)		4773.780669	599.2193309	0	0	0	5373
Student Services - other		49754.64684	6245.35316	0	0	0	56000
Office Expense		14400	2340	0	180	1080	18000
Staff Development		48000	7800	0	600	3600	60000
Staff Recruitment		39092.9368	4907.063197	0	0	0	44000
Student Recruitment / Marketing		11105.94796	1394.052045	0	0	0	12500
School Meals / Lunch		3553.903346	446.0966543	0	0	0	4000
Travel (Staff)		0	0	0	20	1980	2000
Fundraising		6000	975	0	75	450	7500
Other		6400	1040	0	80	480	8000
TOTAL SCHOOL OPERATIONS		362544.8634	49278.63662	0	1294.75	13128.5	426246.75
FACILITY OPERATION & MAINTENANCE							
Insurance		31164.9984	5064.31224	0	0	2726.93736	38956.248

Manhattan Charter School (MCS)
 PROJECTED BUDGET FOR 2014-2015

Assumptions

July 1, 2014 to June 30, 2015

DESCRIPTION OF ASSUMPTIONS - Please note assumption:

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 147. This will populate the data in row 9.

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Actual Student f	269		30				269 Updated Total (Cell N10) to show Cell "I10" only
Total Paid Studt	269		30				269 Updated Total (Cell N11) to show Cell "I11" only

PROGRAM SERVICES

SUPPORT SERVICES

	REGULAR EDI	SPECIAL EDU	OTHER	FUNDRAISING	MANAGEMENT	TOTAL	
Janitorial	2149.2	349.245	0	26.865	161.19	2686.5	
Building and Land Rent / Lease	0	0	0	0	0	0	
Repairs & Maintenance	19600	3185	0	0	1715	24500	
Equipment / Furniture	0	0	0	0	0	0	
Security	0	0	0	0	0	0	
Utilities	0	0	0	0	0	0	
TOTAL FACILITY OPERATION & MAINTENANCE	52914.1984	8598.55724	0	26.865	4603.12736	66142.748	
DEPRECIATION & AMORTIZATION	0	0	0	0	0	0	
DISSOLUTION ESCROW & RESERVES / CONTIGENCY	32000	5200	0	0	2800	40000	
TOTAL EXPENSES	2712170.087	602499.4621	62942.0416	30496.34787	757091.3144	4165199.252	
NET INCOME	1159601.221	-241681.2983	-61065.8011	-29626.67771	-738026.6676	89200.77653	

ENROLLMENT - *School Districts Are Linked To Above Entries*

	REGULAR EDI	SPECIAL EDU	TOTAL ENROLLED	
District of Location	269	30	0	
School District 2 (Enter Name)			0	
School District 3 (Enter Name)			0	
School District 4 (Enter Name)			0	
School District 5 (Enter Name)			0	
TOTAL ENROLLMENT	269	30	0	
REVENUE PER PUPIL	14393.20189	12027.27213	0	
EXPENSES PER PUPIL	10082.41668	20083.3154	0	

Changed Cell K150 to "0"

Appendix E: Disclosure of Financial Interest Form

Created Tuesday, July 15, 2014

Page 1

310100860873 MANHATTAN CS

An Appendix E: Disclosure of Financial Interest Form must be completed for each active Trustee who served on the charter school's Board of Trustees during the 2013-14 school year. Trustees are at times difficult to track down in the summer months. Trustees may complete and submit at their leisure (but before the deadline) their individual form at:

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/>. Trustees may download and/or email their forms to you upon completion.

Trustees who are technologically advanced may complete the survey using their smartphones or other mobile devices by downloading the this bar code link to the survey <https://fluidsurveys.com/account/surveys/540612/publish/qrcode/>. (Make sure you have the bar code application reader on your phone).

If a Trustee is unable to complete the form by the deadline (i.e, out of the country), the school is responsible for submitting the information required on the form for that individual trustee.

Just send the links via email today to your Trustees requesting that they each complete their form as soon as possible.
Thank you.

Yes, each member of the school's Board of Trustees has received a link to the Disclosure of Financial Interest Form.

Yes

Thank you.

Appendix F: BOT Membership Table

Created Wednesday, July 02, 2014

Page 1

310100860873 MANHATTAN CS

1. Current Board Member Information

	Full Name of Individual Trustees	Position on Board (Officer or Rep).	Voting Member	Area of Expertise &/or Additional Role	Terms Served & Length (include date of election and expiration)	Committee affiliations
1	Ben Breen	Chair/President	Yes	Music	11/2009 - present	Member of the Executive Committee
2	Paul O'Neill	Member	Yes	Charter schools, law	06-present	Member of the Executive Committee Head of the Board Nominating Committee, Member of the Fundraising Committee, Facilities Committee
3	Ira Greenberg	Treasurer	Yes	Finance and budget	05-present (founding)	Member of the Executive Committee Head of the Finance Committee, Facilities Committee
4	Joy Elaine Daley	Member	Yes	Education	5/09-present	Member of the Executive Committee Head of the Education Committee, Member of the Finance Committee
5	Jim Ford	Member	Yes	New schools, facilities, and governance	3/11-present	Member of the Executive Committee Head of the Facilities Committee, Member of the Finance Committee
6	Jessica Leitner	Member	Yes	Fundraising	5/09-present	Member of the Fundraising Committee, Board Nominating Committee
7	Manuel Romero	Member	Yes	Fundraising	5/14 - present	
8	Valerie Levenberg	Member	Yes	Education, accountability	5/14 - present	
9	Lisa Long	Member	Yes	Accountability	6/14-present	
10	Tom Alwood	Treasurer	Yes	Technology and business dev.; parent	3/2011-3/2014	Member of the Executive Committee Member of the Finance Committee

2. Total Number of Members Joining Board during the 2013-14 school year

3

3. Total Number of Members Departing the Board during the 2013-14 school year

1

4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?

13

5. How many times did the Board meet during the 2013-14 school year?

9

6. How many times will the Board meet during the 2014-15 school year?

10

Thank you.

Enrollment and Retention Efforts

Manhattan Charter School is exceeding its FRPL and students with disabilities targets.

MCS is implementing several strategies to increase enrollment of ELL students in order to meet or exceed its effective target for ELL enrollment and retention:

- Ensured ELL applicants receive admission preference as part of the lottery
- Bilingual Spanish/English in place in the school's main office
- Translated our marketing and application materials in three languages and distributed in the community and to pre-Ks that serve a high percentage of ELL students
- Made our website more easily translatable into other languages with the click of a button
- Sent out a postcard with info in three languages to over 5500 families in lower Manhattan and western Brooklyn
- Advertised in Spanish-language newspaper El Diario and Chinese-language newspaper Sing Tao
- Conducted outreach, in person and in Spanish and Mandarin, to community based organizations that service a large population of English Language Learners, community by Spanish and Mandarin staff
- Recruiting more bilingual Spanish/English and Cantonese/English or Mandarin/English instructional staff

Appendix I: Teacher and Administrator Attrition

Created Wednesday, July 02, 2014

Updated Friday, July 11, 2014

Page 1

Charter School Name: 310100860873 MANHATTAN CS

Instructions for completing the Teacher and Administrator Attrition Tables

Board of Regents-authorized charter schools should provide, for teachers and administrators only, the full time equivalent (FTE) of staff on June 30, 2013, the FTE for added staff from July 1, 2013 through June 30, 2014, and the FTE for any departed staff from July 1, 2013 through June 30, 2014 using the two tables provided.

2013-14 Teacher Attrition Table

FTE Teachers on June 30, 2013	FTE Teachers Additions 7/1/13 – 6/30/14	FTE Teacher Departures 7/1/13 – 6/30/14
22	0	0

2013-14 Administrator Position Attrition Table

FTE Administrator Positions On 6/30/2013	FTE Administrator Additions 7/1/13 – 6/30/14	FTE Administrator Departures 7/1/13 – 6/30/14
5	1	3

Thank you

Appendix J: Uncertified Teachers

Created Friday, August 01, 2014

Page 1

Charter School Name: 310100860873 MANHATTAN CS

Note Definition of FTE:

Full-time equivalent employees equal the number of employees on full-time schedules plus the number of employees on part-time schedules converted to a full-time basis. The number of full-time equivalent employees in each industry is the product of the total number of employees and the ratio of average weekly hours per employee for all employees to average weekly hours per employee on full-time schedules. An industry's full-time equivalent employment will be less than the number of its employees on full- and part-time schedules, unless it has no part-time employees (U.S. Commerce--Bureau of Economic Analysis at: http://www.bea.gov/faq/index.cfm?faq_id=368#sthash.8Rbj89kq.dpuf)

How many UNCERTIFIED Full-Time Equivalent Teachers were employed in the charter school as of last day of school in 2013-14?

For each applicable category (i-iv), input the relevant full time equivalent (FTE) count of teachers.

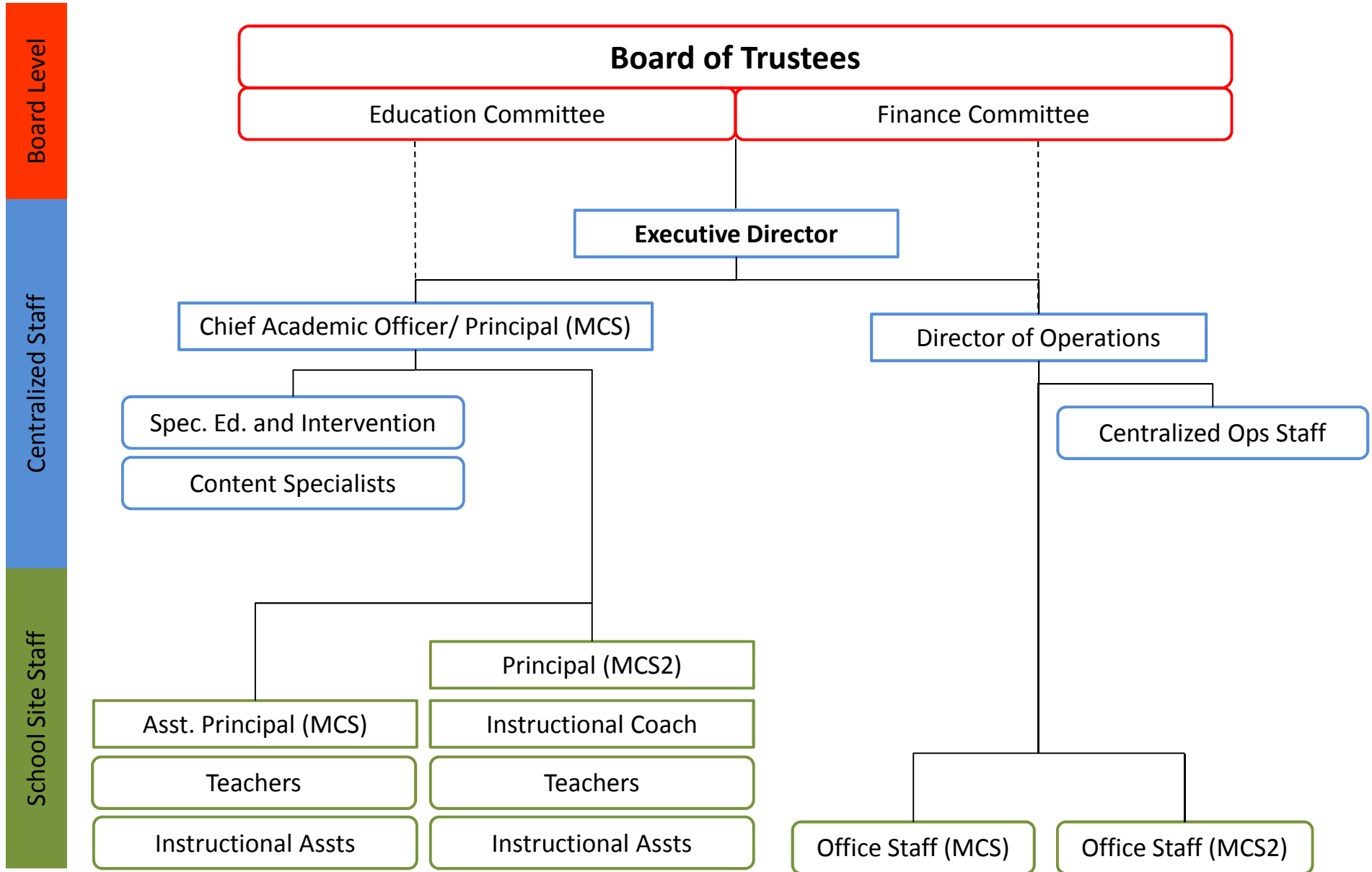
	FTE
(i) uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience	4
(iv) individuals who possess exceptional business, professional, artistic, athletic, or military experience	1
Total FTE (Sum of all Uncertified Teaching Staff)	5

How many CERTIFIED Full-Time Equivalent Teachers were employed in the charter school as of the last day of school in 2013-14?

16

Thank you.

MCS/MCS2 14-15 Org. Chart



Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Monday, July 21, 2014

<https://fluidsurveys.com/account/surveys/540612/responses/export//surveys/vickie-smith/appendix-e-trustee-disclosure-form/d87bc>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

James Ford

2. Charter School Name:

Manhattan Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

• Other, please specify...: Member, Executive, Facilities, and Finance Committees

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

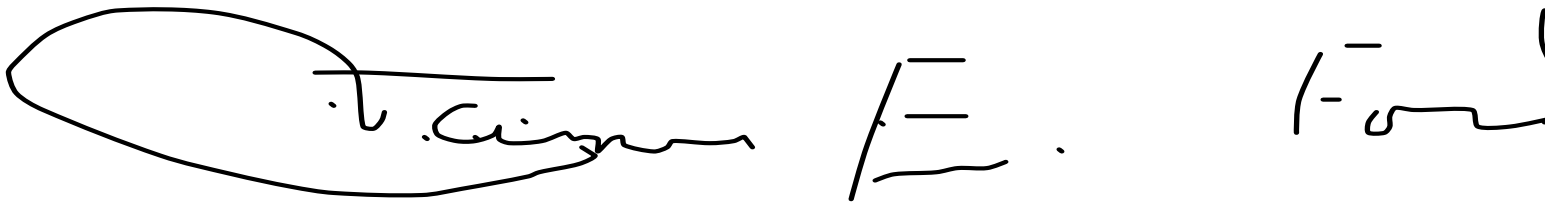
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

The image shows three handwritten signatures in black ink. The first signature on the left is a large, stylized cursive signature that appears to be 'V. C. ...'. The second signature in the middle is a more compact cursive signature that appears to be 'E.'. The third signature on the right is a cursive signature that appears to be 'F. ...'.

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Tuesday, July 08, 2014

<https://fluidsurveys.com/account/surveys/540612/responses/export//surveys/vickie-smith/appendix-e-trustee-disclosure-form/15e36>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Valerie Levenberg

2. Charter School Name:

Manhattan Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

• Other, please specify...: trustee

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Valerie Sewer

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Tuesday, July 08, 2014

<https://fluidsurveys.com/account/surveys/540612/responses/export//surveys/vickie-smith/appendix-e-trustee-disclosure-form/056b4>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Benjamin Breen

2. Charter School Name:

Manhattan Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- Chair/President

- Vice Chair/Vice President

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

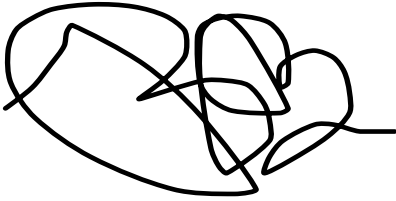
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Friday, July 11, 2014

<https://fluidsurveys.com/account/surveys/540612/responses/export//surveys/vickie-smith/appendix-e-trustee-disclosure-form/bf142>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

ira greenberg

2. Charter School Name:

Manhattan Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

• Treasurer

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

Yes

13a. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Question 2-4 above, you need not disclose again your employment status, salary, etc.

	Date(s) of Transactions	Nature of Financial Interest/Transaction	Steps Taken to Avoid Conflict of Interest (e.g., did not vote, did not participate in discussion)	Name of Person Holding Interest and Relationship to You
1	July 2014	office temp	N/A	daughter
2				
3				
4				
5				

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee



Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Monday, July 28, 2014

<https://fluidsurveys.com/account/surveys/540612/responses/export//surveys/vickie-smith/appendix-e-trustee-disclosure-form/125a6>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Thomas C. Alwood

2. Charter School Name:

Manhattan Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Secretary
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A large, stylized handwritten signature in black ink, written across the width of the page.

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Tuesday, July 29, 2014

<https://fluidsurveys.com/account/surveys/540612/responses/export//surveys/vickie-smith/appendix-e-trustee-disclosure-form/b4172>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Manuel Romero

2. Charter School Name:

Manhattan Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

[REDACTED]

7. *E-mail Address:

[REDACTED]

8. Select all positions you held on Board:

(check all that apply)

• Other, please specify...: member

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

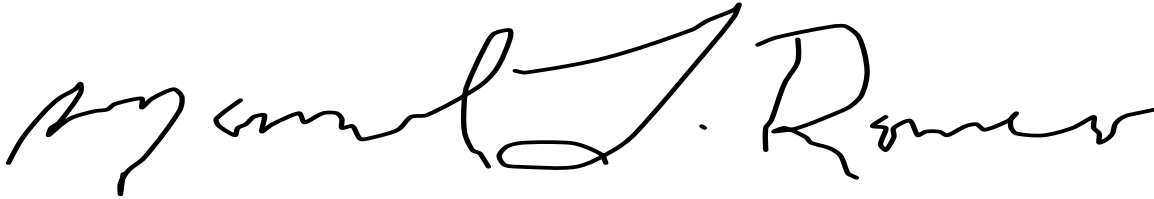
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "Raymond L. Roman". The signature is written in a cursive style with a large, stylized initial "R" and "L".

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Monday, August 04, 2014

<https://fluidsurveys.com/account/surveys/540612/responses/export//surveys/vickie-smith/appendix-e-trustee-disclosure-form/21980>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Joy Elaine Daley

2. Charter School Name:

Manhattan Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Other, please specify...: member
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

(No response)

10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next

[cmoeY.0] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Position Held	(No response)
---	---------------

[cmoeY.1] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Responsibilities	(No response)
--	---------------

[cmoeY.2] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Salary	(No response)
--	---------------

[cmoeY.3] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Start Date	(No response)
--	---------------

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

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Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Monday, March 30, 2015

<https://fluidsurveys.com/account/surveys/540612/responses/export//surveys/vickie-smith/appendix-e-trustee-disclosure-form/55824>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Lisa Long

2. Charter School Name:

Manhattan Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Secretary
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

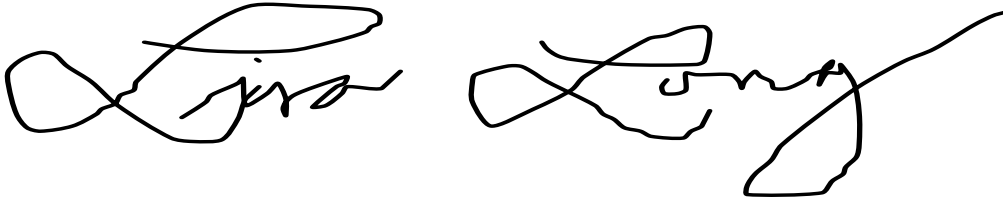
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Two handwritten signatures in black ink. The first signature on the left is a cursive name that appears to be "Lisa". The second signature on the right is a more complex cursive name that appears to be "Lynn".

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Monday, March 30, 2015

<https://fluidsurveys.com/account/surveys/540612/responses/export//surveys/vickie-smith/appendix-e-trustee-disclosure-form/050d>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Jessica Aronin Leitner

2. Charter School Name:

Manhattan Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

• Other, please specify...: Member

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

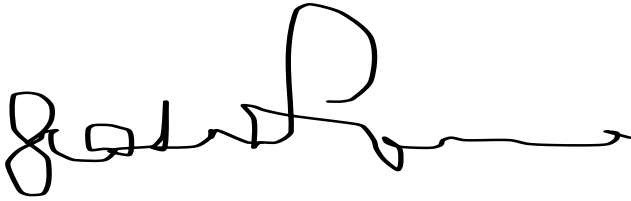
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to be "John P. [unclear]", written in a cursive style.

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Wednesday, April 01, 2015

<https://fluidsurveys.com/account/surveys/540612/responses/export//surveys/vickie-smith/appendix-e-trustee-disclosure-form/4b134>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Paul O'Neill

2. Charter School Name:

Manhattan Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

• Chair/President

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

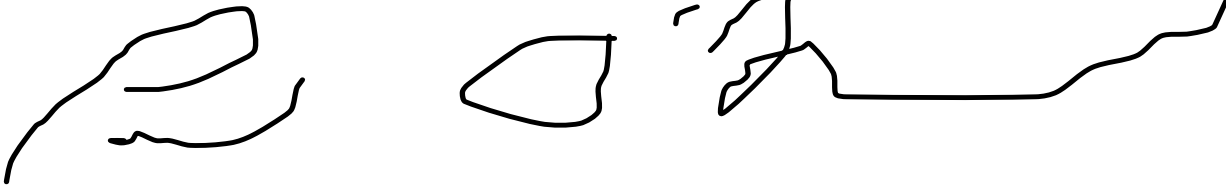
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, consisting of several stylized, connected loops and lines, appearing to be a cursive or semi-cursive script.